

1. 11:30 A.M. Special Events Committee Special Meeting Agenda

Documents:

[18-0502 SPECIAL EVENTS COMMITTEE SPECIAL MEETING AGENDA.PDF](#)

2. 11:30 A.M. Special Events Committee Special Meeting Packet

Documents:

[18-0502 SPECIAL EVENTS COMMITTEE SPECIAL MEETING PACKET.PDF](#)



Village of Hanover Park Administration

Municipal Building
2121 West Lake Street, Hanover Park, IL 60133
630-823-5600 tel 630-823-5786 fax

hpi.org

Village President
Rodney S. Craig

Village Clerk
Eira Corral Sepúlveda

Trustees
James Kemper
Jon Kunkel
Herb Porter
Bob Prigge
Rick Roberts
Sharmin Shahjahan

Village Manager
Juliana A. Mallier

SPECIAL EVENTS COMMITTEE Hanover Park Village Hall, 2121 Lake Street, Room 212

Wednesday, May 2, 2018
11:30 a.m.

AGENDA

1. **CALL TO ORDER – ROLL CALL**
2. **ACCEPTANCE OF AGENDA**
3. **PRESENTATIONS/REPORTS**
4. **APPROVAL OF MINUTES**
5. **ACTION ITEMS-**
6. **TOWNHALL SESSION-**
7. **NEW BUSINESS-**
8. **OLD BUSINESS**
 - 8a. **Reading Initiative**
 - 8b. **60th Anniversary Events**
 - *Pedal the Preserve*
 - *Movies in the Park*
 - *COPS Day and Movie in the Park*
 - *Hanover Park Family Fest*
 - *Corks & Crafts*
9. **ADJOURNMENT**



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SPECIAL EVENTS COMMITTEE

Hanover Park Village Hall, 2121 Lake Street, Room 212

Wednesday, April 18th, 2018

11:30 a.m.

MINUTES

1. **CALL TO ORDER**
ROLL CALL- Trustee Sharmin Shahjahan
Trustee Herb Porter
Laura Reilly
Gail Tobin - Branch Manager Schaumburg Township Library
Amber Creeger (KidsZone Director, Schaumburg Township Library)
Monica Harris - Library Director, Schaumburg Township Library

Absent: Sherri Craig, Mary Kay, David Webb
2. **ACCEPTANCE OF AGENDA-** Motion to Accept Agenda: Sharmin Shahjahan
2nd: Laura Reilly
All Ayes
3. **PRESENTATIONS/REPORTS-** no report
4. **APPROVAL OF MINUTES-** no minutes to approve
5. **ACTION ITEMS-** no action items
6. **TOWNHALL SESSION-** no townhall session
7. **NEW BUSINESS-** no new business
8. **OLD BUSINESS**
8a. Reading Initiative- Schaumburg Reading program runs from June 1 - August 12

Discussions on Read Aloud "Dear Primo" and related activities administered by the Libraries to be held on Saturday, August 11th. Potential certificate distribution for

reading program completion also discussed.

Activities discussed were: Partnering with Sister Cities to get post cards from Valparaiso elementary school children and having HP children respond to those post cards Or write a letter / post card to others. Also, creating their own 5 acts of kindness/write about experience.

Trustee Porter raised the question of the ability of non Hanover Park residents to participate. It was agreed that all who wanted to participate would regardless of residence particularly because many non resident kids attend Hanover Park schools.

Gail Tobin agreed to be our liaison to both Schaumburg Township & Poplar Creek Libraries. Schaumburg Township Library ordered extra copies of Dear Primo and has ample Wonder books.

Schaumburg Township library explained their reading program and incorporating our two books will easily fit in. They discussed potential inserts that provide additional incentives specifically for Hanover Park Reads participants like punch card in exchange for coupon to get ice cream, etc.

The following timeline was discussed and agreed upon:

May 1: Gail Tobin will send us a draft of activities the two library districts agreed to.

May 2: Both libraries will have representatives at Special Events Meeting. Committee will discuss flyer and activities and make final recommendations.

May 9: A special meeting was requested to be held at 11 am to finalize Hanover Park Reads initiative and roll out

Roll out strategy: Create flyer for all elementary school students to take home Last two weeks of school (last two weeks of May) -- Special Events Committee members go to each of the 11 schools to share the program and empower the kids to read.

June 2nd: Schaumburg Township Library kicks off Reading Program

Book access was discussed: Pop-up libraries throughout village, day care, park district. Will look into e-books and downloadable books for children who may not be able to access physical library.

9. **ADJOURNMENT-** Motion to Adjourn made by Laura Reilly at 12:15 pm and seconded by Trustee Sharmin Shahjahan
All Ayes.

Minutes taken by Trustee Sharmin Shahjahan.