

NOTICE OF HEARING

NOTICE IS HEREBY given that the Liquor Control Commissioner of the Village of Hanover Park will hold hearings at the hour of 3:00 p.m. in Room 123 in Hanover Park Village Hall, 2121 West Lake Street, Hanover Park, Illinois, on Thursday, September 13, 2018 concerning charges concerning a liquor license and status to determine whether the Licensee has completed the requirements in the previous Order or whether the license should be revoked for its failure to comply. A copy of the agenda is attached.

LIQUOR CONTROL COMMISSIONER
HANOVER PARK, ILLINOIS

/s/Rodney S. Craig_____

AGENDA FOR HEARINGS

**BEFORE THE LIQUOR COMMISSIONER
OF THE VILLAGE OF HANOVER PARK
2121 West Lake Street – Room123
Hanover Park, IL
September 13, 2018
3:00 p.m.**

1. Call to Order
2. Hearing on Liquor Complaints:
 - 2018-04 El Sazon Grill, Inc., d/b/a
El Sazon Grill
3. Adjournment

**BEFORE THE LIQUOR COMMISSIONER
OF THE VILLAGE OF
HANOVER PARK, ILLINOIS**

HEARING PROCEDURES

1. Introduction by Commissione.
2. Statement of purpose of hearing by Commissione:

“The purpose of this hearing today is to hold a hearing on the notice of hearing concerning the (liquor license) of _____
_____ (Read Charges).”
3. Commissioner will then ask if the parties are present. Commissioner will request the parties and their attorneys, if any, to identify themselves for the record and the court reporter.
4. Commissioner will ask for introduction in evidence of any stipulated and agreed to exhibits including, but not limited to, statement of charges, notice of hearing, etc.
5. Preliminary motions, if any, will be made by parties.
6. Commissioner will ask the licensee for the licensee’s plea to the charges.
7. Commissioner will ask all witnesses to stand and be sworn by the court reporter.
8. Commissioner will state that the Village has the burden of proof and the right to proceed unless the matter is an appeal in which case the Appellant shall have the burden of proof and the right to proceed.

9. Both parties, will be given an opportunity to make opening statements.
10. Village Attorney to present charges or nature of the case. Evidence or testimony pertaining thereto shall be presented by the party with the burden of proof.
11. Commissioner to question witnesses at the end of their testimony.
12. Party to cross-examine witnesses at the end of Commissioner's questioning.
13. Party not having burden of proof to submit evidence or testimony in rebuttal.
14. Commissioner to question witnesses following their testimony.
15. Party to cross-examine witnesses at end of Commissioner's questioning.
16. Closing statements by Party with burden of proof followed by other party.
17. Deliberation by the Commissioner.
18. Formal adoption of the Commissioner's written findings of fact and decision.