



Village of Hanover Park Administration

Municipal Building
2121 West Lake Street, Hanover Park, IL 60133
630-823-5600 tel 630-823-5786 fax

hpil.org

Village President
Rodney S. Craig

Village Clerk
Eira Corral Sepúlveda

Trustees
James Kemper
Jon Kunkel
Herb Porter
Bob Prigge
Rick Roberts
Sharmin Shahjahan

Village Manager
Juliana A. Maller

VILLAGE OF HANOVER PARK **PUBLIC NOTICE OF SPECIAL MEETING OF THE VILLAGE BOARD**

Public Notice is hereby given pursuant to the Open Meetings Act - Illinois Compiled Statutes, Chapter 5, Act 120, Section 1.01 (5 ILCS 120/1.01 et seq.) that the

Village Board of the Village of Hanover Park

(Name of public body)

HAS SCHEDULED A SPECIAL MEETING FOR *September 27, 2018* AT 5:30 p.m. AT THE

Hanover Park Village Hall, Room 214, 2121 W. Lake St., Hanover Park, IL

(Location)

Agenda Attached

Posted on : _____

(Date)

By _____

Eira L Corral Sepúlveda

Eira L. Corral Sepúlveda, Village Clerk



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VILLAGE OF HANOVER PARK

VILLAGE BOARD

SPECIAL WORKSHOP MEETING

Hanover Park Village Hall, 2121 Lake Street, Room 214

Thursday, September 27, 2018

5:30 p.m.

AGENDA

- 1. CALL TO ORDER – ROLL CALL**
- 2. ACCEPTANCE OF AGENDA**
- 3. DISCUSSION ITEMS**
 - a. Review of FY 2019 Proposed Budget
- 4. ADJOURNMENT**



Hanover Park^{USA}

AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Juliana A. Maller, Village Manager
Remy Navarrete, Finance Director

SUBJECT: Fiscal Year 2019 Budget

ACTION

REQUESTED: Approval Concurrence Discussion Information

MEETING DATE: September 27, 2018 – Budget Workshop

Executive Summary

Staff respectfully requests Board direction on the draft Fiscal Year 2019 budget.

Discussion

The Finance Committee reviewed and discussed the FY'19 draft Budget at its meeting on September 11, 2018.

The Budget Workshop format will be presentations by each department. There will be ample opportunity for discussion about the Budget book documents during the Board Workshops.

Recommended Action

Review recommended Budget and provide feedback to staff.

Agreement Name: _____

Executed By: Juliana Maller

**Special Budget Workshop
September 27, 2018 Pg. 3**

Village of Hanover Park
Fiscal Year 2019 Budget and 2018 Tax Levy Calendar

Date	Day	Activity
June 12, 2018	Tuesday	Distribution of Budget Instruction Manual (Staff meeting - 8:30 a.m.)
June 13, 2018	Wednesday	Budget Kick-Off Meeting (1:00 p.m.)
June 21, 2018	Thursday	Provide FY'19 Budget calendar to Village Board
July 19, 2018	Thursday	FY'19 Budget Village Board & Public Input at Village Board meeting (7:00 p.m.)
July 23, 2018	Monday	All specific budget assigned areas (i.e. salaries, insurance, etc.) are to be available to department heads by Human Resources.
July 27, 2018	Friday	All department, committee and commission budgets are to be submitted to the Village Manager's Office by 4:30 p.m.
August 21, 2018 through August 31, 2018	Tuesday - Friday	Village Manager and budget team review with department heads and committee/commission staff liaisons.
September 5, 2018	Wednesday	Finance & Manager's Office draft Levy and budget recommendation finalized.
September 6, 2018	Thursday	Finance Committee meeting - Discuss Capital Budget, 2018 Levy options & FY'19 year input (5:00 p.m.)
September 12, 2018	Wednesday	Complete draft recommended 2018 Property Tax Levy & FY'19 Budget (to Board)
September 18, 2018	Tuesday	Budget Retreat with Board & Department Heads. Present to the Village Board the draft 2018 Property Tax Levy and Draft FY'19 Budget.
September 27, 2018	Thursday	Additional Village Board Workshop
October 4, 2018	Thursday	Additional Village Board Workshop (if needed)
October 18, 2018	Thursday	Additional Village Board Workshop (if needed)
October 23, 2018	Tuesday	Make any changes to 2018 Property Tax Levy and Draft FY'19 budget for agenda packet. Finalize Budget Public Hearing Notice and Truth & Taxation agenda items for Board agenda packet.
November 1, 2018	Thursday	Bring 2018 Property Tax Levy & Draft FY'19 Budget for Village Board review (7:00 p.m.). Budget Public Hearing Notice on FY'19 Budget on Village Board Meeting Agenda (7:00 p.m.). <i>(to set public hearing)</i> Truth & Taxation estimate on Village Board Meeting Agenda (7:00 p.m.).
November 15, 2018	Thursday	Publish legal notice for FY'19 Budget Public Hearing in newspaper (10 days before Budget Public Hearing).
November 15, 2018	Thursday	Put FY'19 Budget on file for public review (10 days before FY'19 Budget Public Hearing). <i>(Book completed, not just spreadsheets)</i>
December 6, 2018	Thursday	Budget Public Hearing 2018 Property Tax Levy and Abatements and FY'19 Budget on Village Board Agenda for Approval (7:00 p.m.)
December 25, 2018	Tuesday	Deadline to file 2018 Property Tax Levy
December 31, 2018	Thursday	Deadline for adoption of FY'19 Budget
January 1, 2019	Tuesday	Start of FY'19 Budget Year