

**VILLAGE OF HANOVER PARK  
CONECT COMMITTEE  
Regular Meeting**

**Municipal Building, Room 214**

**2121 Lake Street**

**Hanover Park, IL**

**Tuesday, March 13, 2018**

**12:30 p.m.**

**MINUTES**

**1. CALL TO ORDER**

Chairperson Tobin called the meeting to order at 12:37 p.m.

PRESENT: Members: Chairperson Gail Tobin, Angela Ligocki,  
Renate Smith, Kevin Swan, Patrick Kaveney,  
Nicole Cox, Steven Zanfardino

ABSENT: Members: Adam Cortes, Jackie Hayden, Ricky Patel,  
Nanette Gudenkauf

VILLAGE STAFF PRESENT: Deputy Village Manager Dave Webb,  
Community and Economic Director Shubhra  
Govind, Associate Planner Jonathan Stytz,  
Committee Secretary Kathleen Arnold, Village  
Clerk Eira L. Corral Sepúlveda

GUESTS: Tia Juarez - WBDC

**2. ACCEPTANCE OF AGENDA**

**Request to approve the Agenda for March 13, 2018.**

Motion made by Chairperson to change order of agenda item 6a first and presentation second.

Motion by Member Kaveney to approve the Agenda, seconded by Member Swan.

Voice Vote:

All AYES.

**PRESENTATIONS/REPORTS: WBDC – Tia Juarez**

Tia Juarez presented services offered by the Women's Business Development Center and advised the committee of the monthly satellite office hours located here at Village of Hanover Park in Room 123, Second Tuesday of the month from 10:30 a.m. to 3:30 p.m. Break from 12:30 – 1:30 p.m. to attend the C.O.N.E.C.T Meeting. They help all

businesses, not restricted to women-owned only. Call to set up an appointment at 630-823-5602. Tia Juarez is working with the Schaumburg Township Public Library and Poplar Creek Library to set up presentations.

**3. APPROVAL OF MINUTES:**

**Request to approve the Minutes of January 9, 2018.**

Motion by Member Swan to approve the Minutes, seconded by Member Kaveney.

Voice Vote:

All AYES.

**4. TOWNHALL SESSION: None**

**5. ACTION ITEMS:**

**6-a. Family Fest Day - Local Business Expo – August 11, 2018 – Dave Webb**

Deputy Village Manager Dave Webb who is also the Staff Liaison for the Special Events Committee presented details of the Signature Event Family Fest to be held on Saturday, August 11, 2018 as part of the Village's 60<sup>th</sup> Anniversary celebration. The Special Events Committee authorized the C.O.N.E.C.T Committee's request to combine the Local Business Expo as part of this event.

**The Committee discussed and made the following recommendations:**

Committee members will be needed on the day of the event to help direct exhibitors.

Large tent to house all the businesses exhibiting as event is outdoors. Estimate 1200 sq. feet. 30' x 75' tent size holds 24-33 tables.

Exhibit space will consist of one 6' table and two folding chairs.

Limit exhibitors to 30 businesses (Service Agencies exhibit at Cops Day 8/10)

Fest hours are 11:00 a.m. to 11:00 p.m. Expo hours are 12:00 to 4:00 p.m. After 4:00 p.m. the expo tent will be used as an area for attendees to sit eat or listen to the live bands.

Business can sell products but only pre-packaged shelf stable foods. No alcohol or preparing of food will be permitted. All food sales need to be approved by the Village Health Inspector. There will be a separate area for food vendors.

Early bird fee of \$40.00 until June 11, 2018.

Regular price of \$50.00 June 12 – July 11, 2018.

Event is rain or shine with no refunds.

Priority to C.O.N.E.C.T Members, Bartlett Area Chamber Members, Northwest Hispanic Chamber Members and Hanover Park Businesses or surrounding community businesses that provide services to Hanover Park residents.

A5 will create flyers to market the event.

Committee Secretary Arnold will create the exhibitor application for the Village website.

**6-b. New Logo Item Suggestions**

**Committee reviewed suggested items and agreed on the following options:**

Runner for old logo table cloth – white w/color logo (use to cover old logo)

Value Grocery Tote – 106836-1513 Black w/ color logo (Welcome packets/Events) 200

Key Chain with light white w/ color logo (Welcome packets/events) 100

Magnetic Chip Clip – white w/ color logo (Welcome packets/events) 100

Lip Balm – black w/ color logo (events LBE) 250 mini  
Items will be ordered in this order until budgeted funds are used.

**6-c. Submit Spotlight on Business recommendations**

No suggestion received.

**6-d. Recap Business After Hours Event**

Reviewed recap. Only suggestion for next year – order more food.

**6. OLD BUSINESS (NON-ACTION ITEMS) None.**

**8. NEW BUSINESS (NON-ACTION ITEMS)**

**8-a. Local Business Welcome Visit:**

*Country Style Donuts – Chairperson Tobin and Member Cox*

*Prinova US LLC- Director Govind*

*Stride Advisors – Committee Secretary Arnold and Associate Planner Stytz*

*Nick's Coffee Shop – Associate Planner Stytz*

**9. Development Update** – Various updates were discussed. Please check out our website for details <https://www.hpil.org/Development/Development-and-Project-Updates.aspx>

**10. Bartlett Area Chamber Update:**

Please see their website for a complete list of events [www.bartlettareachamber.com](http://www.bartlettareachamber.com)

**11. Northwest Hispanic Chamber Update: None discussed.**

**12. Upcoming Village Events: None discussed.**


**13. ADJOURNMENT 1:31 p.m.**

Motion by Member Swan to adjourn, seconded by Member Kaveney.

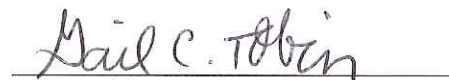
Voice Vote: All AYES.

Motion Carried: Adjourned.

Recorded and Transcribed by:



Kathleen Arnold, Committee Secretary  
Community Development



Gail Tobin, Chairperson

On this 13th day of March 2018