



# Village of Hanover Park Administration

Municipal Building  
2121 West Lake Street, Hanover Park, IL 60133  
630-823-5600 tel 630-823-5786 fax

hpiil.org

**Village President**  
Rodney S. Craig

**Village Clerk**  
Eira Corral Sepúlveda

**Trustees**  
James Kemper  
Jon Kunkel  
Herb Porter  
Bob Prigge  
Rick Roberts  
Sharmin Shahjahan

**Village Manager**  
Juliana A. Maller

## VILLAGE OF HANOVER PARK

### VILLAGE BOARD REGULAR MEETING 2121 Lake Street, Hanover Park, IL 60133

Thursday, March 15, 2018  
7:00 p.m.

#### MINUTES

#### 1. CALL TO ORDER – ROLL CALL

Village President Craig called the meeting to order at 7:00 p.m.

Roll Call:

PRESENT: Trustees: Roberts, Porter, Kunkel, Shahjahan, Prigge  
ABSENT: Trustee(s): Kemper

Quorum established.

ALSO PRESENT: Village Manager Juliana Maller, Village Attorney Paul and Department Heads

#### 2. PLEDGE OF ALLEGIANCE

Recital of the Pledge of Allegiance.

#### 3. ACCEPTANCE OF AGENDA

Motion by Trustee Roberts and seconded by Trustee Kunkel to accept the agenda.

Mayor Craig notes that a presentation from Rich Jacob's of Senator Cristina Castro's Office will be added to the agenda.

Roll Call:

AYES: Trustees: Roberts, Porter, Kunkel, Shahjahan, Prigge  
NAYS: Trustees: None  
ABSENT: Trustee: Kemper  
ABSTAIN: Trustee: None

Motion passes.

#### 4. PRESENTATIONS

Rich Jacobs, Senator Castro's Chief of Staff, presented the Board with a Recognition Certificate for the

Village 60<sup>th</sup> Anniversary on behalf of Senators Cristina Castro, Laura Murphy and Tom Cullerton.

President Craig presented a Proclamation celebrating the historic contributions of American Women.

**5. TOWNHALL SESSION**

Persons wishing to address the public body must register prior to Call to Order. Please note that public comment is limited to 5 minutes.

Resident Doreen Catalano is spoke to her concern about a driveway violation of neighboring property. President Craig asked Police Department Chief Menough to assist and follow up with Ms. Catalano.

**6. VILLAGE PRESIDENT REPORT – RODNEY S. CRAIG**

President Craig spoke to his recent trip to Washington D.C., in support of the Village and the YMCA. He noted that he met with Congressmen Peter Roskam, Raja Krishnamoorthi, Randy Hulgren and US Senator Dick Durbin to discuss the overwhelming concern with national gun issues and the status on the access to O'Hare.

President Craig spoke to the National League of Cities. He thanked Trustee Porter for his efforts in educational alignment and diversity with the support of the Black Coalition and asked for Trustee Porter to join him in attending future meetings U-46.

President Craig thanked Trustee Kunkel for his efforts in connection to the O'Hare Western Access Expansion and asked Trustee Kunkel for continued support in keeping him apprised of the outcomes.

President Craig spoke to the addition of the new Fire Department's Fire Ladder 15.

Motion by Trustee Roberts and seconded by Trustee Kunkel to approve items on the Consent Agenda by Omnibus vote.

No discussion.

Roll Call:

AYES:	Trustees:	Roberts, Porter, Kunkel, Shahjahan, Prigge
NAYS:	Trustees:	None
ABSENT:	Trustee:	Kemper
ABSTAIN:	Trustee:	None

Motion passes.

All items marked with (C.A) are considered routine and thus are on the Consent Agenda.

**6-A.1 (C.A.)** Motion to approve the minutes of the regular Board meeting of February 15, 2018.

**6-A.2 (C.A.)** Motion to authorize the purchase of 50 gas mask replacements from Pro-Tech, Inc. in the amount of \$19,850 on the Illinois State Bid contract #4018248, and authorize the Village Manager to execute the necessary documents.

**6-A.3 (C.A.)** Motion to accept the lowest responsible bid and award a contract to Team REIL, Inc. for an amount not to exceed \$372,130 to install a band shell, create storm water improvements, and update landscaping at the Hanover Park Sports Complex and authorize the Village Manager to execute the necessary documents.

**6-A.4 (C.A.)** Motion to accept the lowest responsible bid and award contract for sidewalk, curb and gutter removal and replacement to Globe Construction Company in an amount not to exceed \$185,705 and authorize the Village Manager to execute the necessary documents. Further, authorize the Village Manager to expend an additional contingency amount of up to \$18,570, for a total of \$204,275, for possible change orders that are not otherwise required to be approved by the Village Board.

- 6-A.5 (C.A.)** Motion to pass a Resolution authorizing publication of the Village of Hanover Park zoning map (revised date of 2/26/18).
- 6-A.6 (C.A.)** Motion to pass the attached MFT “Resolution for Improvement under the Illinois Highway Code” in the amount of \$400,000 for the Cinema Drive Phase I Project and authorize the Village Clerk to execute the necessary document.
- 6-A.7 (C.A.)** Motion to pass a Resolution authorizing an Intergovernmental Agreement between DuPage County and the Village of Hanover Park for the implementation of the National Pollutant Discharge Elimination System Program in the West Branch of the DuPage River and Poplar Creek South Branch Watersheds.
- 6-A.8 (C.A.)** Motion to pass an Ordinance Adding Class D Liquor License to Permitted Licenses for a Live Entertainment License.
- 6-A.9** Motion by Trustee Kunkel and seconded by Trustee Prigge to remove from the table the previously tabled motion to approve an agreement with a5 Branding & Digital to provide marketing services in an amount not to exceed \$20,000 and authorize the Village Manager to execute the necessary documents.

Roll Call:

AYES:	Trustees:	Roberts, Porter, Kunkel, Shahjahan, Prigge
NAYS:	Trustees:	None
ABSENT:	Trustee:	Kemper
ABSTAIN:	Trustee:	None

Motion passes.

- 6-A.10** Motion by Trustee Porter and seconded by Trustee Prigge to approve an agreement with a5 Branding & Digital to provide marketing services in an amount not to exceed \$20,000 and authorize the Village Manager to execute the necessary documents.

Discussion ensued regarding brand management, marketing phases and budget, marketing point persons as they relate to creative design resources, measuring effectiveness of marketing strategy and initiative.

Discussion also covered topics relating to flyers, posters, different publications i.e., program booklets or other event materials, market advertising, event selection, continuity, language conversion and timelines.

Questions fielded and answered.

Roll Call:

AYES:	Trustees:	Roberts, Porter, Kunkel, Shahjahan, Prigge
NAYS:	Trustees:	None
ABSENT:	Trustee:	Kemper
ABSTAIN:	Trustee:	None

Motion passes.

- 6-A.11** Motion by Trustee Roberts and seconded by Trustee Kunkel to approve Warrant 3/15/2018 in the amount of \$247,247.13.

No discussion.

Roll Call:

AYES:	Trustees:	Roberts, Porter, Kunkel, Shahjahan, Prigge
NAYS:	Trustees:	None
ABSENT:	Trustee:	Kemper
ABSTAIN:	Trustee:	None

Motion passes.

- 6-A.12** Motion by Trustee Roberts and seconded by Trustee Kunkel to approve Warrant Paid in Advance (2/23/18-3/08/18) in the amount of \$258,809.91.

Roll Call:

AYES:	Trustees:	Roberts, Porter, Kunkel, Shahjahan, Prigge
NAYS:	Trustees:	None
ABSENT:	Trustee:	Kemper
ABSTAIN:	Trustee:	None

Motion passes.

- 6-A.13** Motion by Trustee Roberts and seconded by Trustee Kunkel to approve January 2018 P-Cards in the amount of \$20,311.75.

Roll Call:

AYES:	Trustees:	Roberts, Porter, Kunkel, Shahjahan, Prigge
NAYS:	Trustees:	None
ABSENT:	Trustee:	Kemper
ABSTAIN:	Trustee:	None

Motion passes.

**7. VILLAGE MANAGER'S REPORT – JULIANA MALLER**

Village Manager Maller noted that the Monthly Treasurer's Report – February, 2018 was included in the Agenda Packet and spoke to the reimbursement and loss of payment from the IMET Illinois Metropolitan Investment Fund.

No questions.

**8. VILLAGE CLERK'S REPORT – EIRA L. CORRAL SEPÚLVEDA**

No report.

**9. CORPORATION COUNSEL'S REPORT – BERNARD Z. PAUL**

No report

**10. VILLAGE TRUSTEES REPORTS**

**10-A. RICK ROBERTS**

No report.

**10-B. HERB PORTER**

Trustee Porter spoke to his recent attendance at the Inter Faith Council Meeting in U-46 and the new initiative implementation of the trauma informed care approach to interact with students.

Trustee Porter spoke to the U-46 authorized, organized, and peaceful walk-out event by students in response to the recent national school shootings.

Trustee Porter also noted that he recently attended a VFW Stand By Me event addressing the Veteran suicide epidemic.

Trustee Porter closed by speaking to the Manufacturers Roundtable event that he attended in Streamwood which focuses on workforce development.

**10-C. JAMES KEMPER**

Absent.

**10-D. JON KUNKEL**

Trustee Kunkel spoke to the O'Hare Western Access Expansion and noise complaints.

**10-E. SHARMIN SHAHJAHAN**

Trustee Shahjahan spoke to the U-46 Realtor Breakfast, and her recent attendance at the CMAP community engagement workshop which highlighted topics on community engagement, capacity building and focus on building relationships between government entities and residents.

Trustee Shahjahan also noted a recent workshop that she attended and brings suggestions, should coffee with the board gatherings return, is to select a specific topic or theme for each meeting to engage more residents.

**10-F. BOB PRIGGE**

No report.

**12. EXECUTIVE SESSION**

None scheduled.

**13. ADJOURNMENT**

Motion by Trustee Prigge and seconded by Trustee Kunkel to adjourn.

Voice vote:

All Ayes.

Motion carried: Meeting adjourned at 8:15 P.M.

Recorded and transcribed by:

Eira L. Corral Sepúlveda, Village Clerk

Minutes approved by President and Board of Trustees on this: May 17, 2018.