



Village of Hanover Park Administration

Municipal Building
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hpil.org

Village President
Rodney S. Craig

Village Clerk
Eira Corral Sepúlveda

Trustees
James Kemper
Jon Kunkel
Herb Porter
Bob Prigge
Rick Roberts
Sharmin Shahjahan

Village Manager
Juliana A. Maller

SPECIAL EVENTS COMMITTEE Hanover Park Village Hall, 2121 Lake Street, Room 212

Wednesday, June 6, 2018
11:30 a.m.

MINUTES

1. **CALL TO ORDER – ROLL CALL-** *The meeting was called to order at 1142am by Trustee Shahjahan. Present: Mary Kay Prusnick, Laura Reilly, Trustee Shahjahan. Absent: Sherry Craig. Trustee Porter arrived at the meeting a 1150am.*
2. **ACCEPTANCE OF AGENDA-** *A motion was made by Laura Reilly to accept the agenda and was seconded by Mary Kay Prusnick. All were in favor.*
3. **PRESENTATIONS/REPORTS-** none
4. **APPROVAL OF MINUTES-**
 - 4a. **April 4- (SS,SC,LR,MKP)-** *A motion was made by Mary Kay Prusnick and second by Laura Reilly to approve the minutes. All were in favor.*
 - 4b. **April 18- (SS,HP,LR)-** *Minutes not approved due to voting quorum on these minutes.*
 - 4c. **May 2- (HP,SS,MKP)-** *Minutes not approved due to voting quorum on these minutes.*
 - 4d. **May 9- (SS, MKP,LR)-** *A motion was made by Mary Kay Prusnick and second by Laura Reilly to approve the minutes. All were in favor.*
5. **ACTION ITEMS-** none
6. **TOWNHALL SESSION-** *Nicole Cox from the Park District spoke on all the preparations and activities that will take place at the Movie in the Park at East Harbor Park.*
7. **NEW BUSINESS-**
 - 7a. **Candy-** *Trustee Porter reminded the committee that it is the committee's responsibility to purchase candy for the upcoming parades. DVM Webb stated the budget for candy was approximately \$1,000. Discussion was had on where to*

purchase bulk candy and what type of candy to buy. DVM Webb was authorized to purchase any of the following: Starburst, Sweet Tarts, Bubble Gum, Bullseyes.

Discussion was had on what specific parades

7b. ADA issues- *Trustee Shahjahan inquired into the accessibility of our events. Officer Sullivan related that handicapped parking is available as well as he will secure an area during the Movie in the Park for ease of use in the park area for handicapped and wheel chair bound people. All other access would be regular park access. DVM Webb related that the Village orders ADA compliant port-o-potties for the events.*

8. OLD BUSINESS

8a. Hanover Park Reads- *The program has started and has been promoted. All committee members have visited and talked to their assigned schools.*

8b. 60th Anniversary Events

- **Hanover Park Family Fest**
- **Need Food Vendors-** *A discussion was had on the need for vendors and to begin looking outside of Hanover Park as needed.*
- **BINGO-** *DVM Webb related that Sherry Craig had contacted him before the meeting and stated that Mission Church is now interested in doing BINGO. She gave them his information and will be contacting him. Several other organizations have turned down hosting BINGO. DVM Webb stated the advertising is going out listing BINGO as an activity at the Family Fest.*
- **Schedule for Family Fest-** *The schedule was reviewed by the committee and no changes were made other than providing for Grupo Folklorico Quetel perform. Trustee Porter stated he is still looking to see about having a 1985 Chicago Bear do an appearance at the event.*
- **Grupo Folklorico Quetel-** *DVM Webb spoke on having the group perform at the event. The committee agreed that they are a good addition to the event.*
- **Movies in the Park-** *The details for Movie in the Park were reviewed by Officer Sullivan, Officer Pini and Tricia Rossi.*
- **Pedal the Preserve-** *A quick review of Pedal the Preserve was done by Officer Sullivan. PD will have the Tanglewood Association send out the event information. Volunteers are needed for this event and other events.*
- **COPS Day and Movie in the Park-** *No report on COPS Day.*
- **Corks & Crafts-** *No report on Corks & Crafts.*

9. ADJOURNMENT- *A discussion was had on the next available Special Events Committee meeting because the next meeting is on a holiday. DVM Webb explained the next meeting was already scheduled at July 11. It was decided to cancel the July 11th regular meeting due members being unavailable for the meeting. It was decided that a June 27th meeting would be replace that meeting. A motion was made by Trustee Porter to adjourn the meeting and seconded by Laura Reilly. All were in favor.*

