



# Village of Hanover Park Administration

**Municipal Building**  
2121 West Lake Street, Hanover Park, IL 60133  
630-823-5600 tel 630-823-5786 fax

hpiil.org

**Village President**  
Rodney S. Craig

**Village Clerk**  
Eira Corral Sepúlveda

**Trustees**  
James Kemper  
Jon Kunkel  
Herb Porter  
Bob Prigge  
Rick Roberts  
Sharmin Shahjahan

**Village Manager**  
Juliana A. Maller

## VILLAGE OF HANOVER PARK

**VILLAGE BOARD  
REGULAR MEETING**  
2121 Lake Street, Hanover Park, IL 60133

**Thursday, July 19, 2018  
7:00 p.m.**

### MINUTES

#### 1. CALL TO ORDER – ROLL CALL

Deputy Village President Roberts called the meeting to order at 7:02 p.m.

Roll Call:

PRESENT: Trustees: Prigge, Roberts, Kemper, Kunkel, Shahjahan

Motion by Trustee Prigge and seconded by Trustee Kemper to allow Trustee Porter to join meeting electronically. No objections, all Ayes.

Trustee Porter attending electronically.

ABSENT: Trustee(s): None

Quorum established.

ALSO PRESENT: Village Manager Juliana Maller, Village Attorney Paul and Department Heads

#### 2. PLEDGE OF ALLEGIANCE

Recital of the Pledge of Allegiance.

#### 3. ACCEPTANCE OF AGENDA

Motion by Trustee Kemper and seconded by Trustee Kunkel to accept the agenda.

Roll Call:

AYES: Prigge, Roberts, Porter, Kemper, Kunkel, Shahjahan  
NAYS: None  
ABSENT: None  
ABSTENTION: None

Motion passes.

**4. PRESENTATIONS**

- a. Swearing-In of Fireman Brian Chmielak.

**5. TOWNHALL SESSION**

Persons wishing to address the public body must register prior to Call to Order. Please note that public comment is limited to 5 minutes.

- a. Mr. Jim Cremeens spoke to his interest in having ice cream trucks allowed in Hanover Park.
- b. Ms. Virginia Wachsmith spoke to agenda item 6.A-14; the voting requirements of the Development Commission and the Tanglewood community.
- c. Mr. David Neary spoke to Greenbrook Court.
- d. Ms. Cindy Scardina spoke to video gaming.

**6. VILLAGE PRESIDENT REPORT – RODNEY S. CRAIG**

No report.

Motion by Trustee Kemper and seconded by Trustee Kunkel to approve items on the Consent Agenda by Omnibus vote.

Roll Call:

AYES: Prigge, Roberts, Porter, Kemper, Kunkel, Shahjahan  
NAYS: None  
ABSENT: None  
ABSTENTION: None

Motion passes.

All items marked with (C.A) are considered routine and thus are on the Consent Agenda.

**6-A.1 (C.A.)** Motion to waive the reading and approve the minutes of Village Board Special Meeting with the Hanover Park District of June 6, 2018.

**6-A.2 (C.A.)** Motion to approve the minutes of the regular Board meeting of June 7, 2018.

**6-A.3 (C.A.)** Motion to waive the reading and approve the minutes of the regular Board meeting of June 21, 2018.

**6-A.4 (C.A.)** Motion to approve the revised Special Events Policy, to authorize staff to approve road closures.

**6-A.5 (C.A.)** Motion to pass an Ordinance amending the Municipal Code of the Village of Hanover Park, Illinois, by adding thereto a new Article VIII to Chapter 86 providing for the regulations of and application for small wireless facilities.

**6-A.6 (C.A.)** Motion to approve an Honorary Street Naming policy.

**6-A.7 (C.A.)** Motion to award the 2018 crack routing & sealing to Behm Pavement Maintenance in an amount not to exceed \$21,402 and authorize the Village Manager to execute the necessary documents. Further, authorize the Village Manager to expend a contingency amount of up to \$2,140.20 (for a total of \$23,542.20) for possible change orders that are not otherwise required to be approved by the Village Board.

**6-A.8 (C.A.)** Motion to pass a Resolution extending the time for site restoration following demolition of buildings on 1961 Ontarioville Road and 73 Devon Avenue.

- 6-A.9 (C.A.)** Motion to approve a proposal from Trotter and Associates, Inc. for professional engineering services related to the creation of a water system hydraulic model in the amount of \$49,300 and authorize the Village Manager to execute the necessary documents.
- 6-A.10 (C.A.)** Motion to pass an Ordinance amending Section 62-11-601 and Sections 62-15-111 and 65-15-112 of Chapter 62 of the Hanover Park Municipal Code, concerning Ontarioville Road and Devon Avenue by reducing thereon both the speed limit and the weight of vehicles.
- 6-A.11 (C.A.)** Motion to pass a Resolution consenting to the granting of an easement agreement affecting Village leasehold real estate located between sycamore and walnut avenues.
- 6-A.12 (C.A.)** Motion to pass an ordinance granting a Special Use for a Planned Unit Development and granting 3 variances in the R-4 Multi-family Residence district concerning property at Greenbrook Court and Court J and approving a Preliminary Plat of Resubdivision of a part of Tanglewood subdivision to permit Habitat for Humanity of DuPage County to construct a 27unit townhome development.
- 6-A.13 (C.A.)** Motion to pass an Ordinance amending the Hanover Park Comprehensive Zoning Ordinance for the purpose of adopting zoning regulations for solar energy systems.
- 6-A.14 (C.A.)** Motion to pass an Ordinance amending Chapter 110, Development Commission regular meeting dates and voting procedures.
- 6-A.15 (C.A.)** Motion to pass an Ordinance amending Chapter 6, the Hanover Park Sign Code, of the Municipal Code of the Village of Hanover Park, as amended, by revising said chapter and amending Section (e) of Section 152 of Chapter 18 of said municipal code concerning fees.
- 6-A.16 (C.A.)** Motion to pass a resolution adopting the DuPage County Natural Hazards Mitigation Plan as an official plan of the Village of Hanover Park.
- 6-A.17 (C.A.)** Motion to pass a resolution approving an amended mutual aid agreement for the Northern Illinois Police Alarm System.
- 6-A.18** Motion by Trustee Roberts and seconded by Trustee Kemper to waive competitive bidding and approve the purchase of 50 desktop computers from Dell, Inc in the amount of \$55,158.00. *A two-thirds vote of the corporate authority is required.*

No questions.

Roll Call:

AYES: Prigge, Roberts, Porter, Kemper, Kunkel, Shahjahan, Craig  
 NAYS: None  
 ABSENT: None  
 ABSTENTION: None

Motion carried.

- 6-A.19** Motion by Trustee Roberts and seconded by Trustee Kemper to waive competitive bidding and award the purchase of rescue tools to Air One Equipment Inc. and authorize the Village Manager to execute a necessary P.O. in the amount of \$46,886.38. *A two-thirds vote of the corporate authority is required.*

No questions.

Roll Call:

AYES: Prigge, Roberts, Porter, Kemper, Kunkel, Shahjahan, Craig  
 NAYS: None  
 ABSENT: None  
 ABSTENTION: None

Motion carried.

**6-A.20** Motion by Trustee Roberts and seconded by Trustee Kunkel to remove from the table the previously tabled motion to pass an Ordinance establishing a new Class DX liquor license as a supplemental license to Class D liquor license.

No questions.

Roll Call:

AYES: Prigge, Roberts, Porter, Kemper, Kunkel, Shahjahan  
NAYS: None  
ABSENT: None  
ABSTENTION: None

Motion carried.

**6-A.21** Motion by Trustee Kunkel and seconded by Trustee Roberts to pass an Ordinance establishing a new Class DX liquor license as a supplemental license to Class D liquor license.

Trustee Shahjahan spoke to the current ordinance that does not permit establishments without restaurant or food services. Trustee Shahjahan noted that she is concerned about the allowance of the Class D liquor license because it removes all video gaming guidelines that are currently in place and that it would set precedence for other establishments to acquire gaming licenses without meeting the requirements. She noted that she is concerned about the other gaming establishments which are in close proximity to Green Valley Golf Range and that having video gaming available diminishes a family friendly experience.

Ms. Cindy Scardina spoke to the intention of the gaming permit. She noted that the State inspected the area proposed for the gaming space and that the State is in approval of the establishment space.

Clerk Corral Sepúlveda spoke to the increasing number of video gaming establishments in Hanover Park, the age limit and how that would be monitored by Ms. Scardina's establishment.

President Craig proposed to review strategically the policy on video gaming.

Trustee Porter also expressed his concern that other establishments will seek video gaming to supplement their establishment and the close proximity to three other establishments within a 2.5-mile radius. He would like the Board to revisit, re-examine, and decide what is in the best interest of our residents and the image that we want to be known for.

President Craig stated that he did not want to table this item again, but that he is willing to look at the situation strategically moving forward.

Roll Call:

AYES: Prigge, Roberts, Porter, Kemper, Kunkel  
NAYS: Shahjahan  
ABSENT: None  
ABSTENTION: None

Motion carried.

**6-A.22** Motion by Trustee Roberts and seconded by Trustee Kemper to approve Warrant 7/19/2018 in the amount of \$634,089.81.

No questions.

Roll Call:

AYES: Prigge, Roberts, Porter, Kemper, Kunkel, Shahjahan

NAYS: None  
ABSENT: None  
ABSTENTION: None

Motion carried.

- 6-A.23** Motion by Trustee Roberts and seconded by Trustee Kemper to approve Warrant Paid in Advance (6/15/18-7/12/18) in the amount of \$1,489,854.58.

No questions.

Roll Call:

AYES: Prigge, Roberts, Porter, Kemper, Kunkel, Shahjahan  
NAYS: None  
ABSENT: None  
ABSTENTION: None

Motion carried.

- 6-A.24** Motion by Trustee Roberts and seconded by Trustee Kemper to approve May 2018 P-Cards in the amount of \$25,801.81

No questions.

Roll Call:

AYES: Prigge, Roberts, Porter, Kemper, Kunkel, Shahjahan  
NAYS: None  
ABSENT: None  
ABSTENTION: None

Motion carried.

## **7. VILLAGE MANAGER'S REPORT – JULIANA MALLER**

Village Manager Maller spoke to the Treasurer's Report for June 2018 and offered to answer any questions the board may have.

No questions.

Village Manager Maller spoke to the FY'19 Budget and asked for Village Board and Public Input.

President Craig spoke to the possibility of offering a summer help youth program and veteran hiring preference for municipal positions. Village Manager Maller noted that this practice would not have a budget impact.

President Craig spoke to his concern of our roads and infrastructure.

Trustee Shahjahan spoke to the evaluation of the membership we have with the Bartlett Chamber of Commerce.

Clerk Corral Sepúlveda spoke to the possibility of offering passport services, the enhancement of special events and the hiring of a part time Deputy Clerk.

Discussion ensued.

Village Manager Maller noted that she will be presenting a budget proposal without any property tax increases.

Trustee Porter spoke to the need of road infrastructure and asked for that to be considered in the budget

regarding property tax increases and urges a discussion addressing this issue.

Discussion ensued.

Village Manager Maller announced that HR Director Croteau will be leaving her position at the Village and wished her the best on her endeavors.

**8. VILLAGE CLERK'S REPORT – EIRA L. CORRAL SEPÚLVEDA**

Clerk Corral Sepúlveda thanked HR Director Croteau for her service.

Clerk Corral Sepúlveda spoke to the MLK event and the relationship with Habitat for Humanity organization and the new development project they have proposed.

Clerk Corral Sepúlveda invited all to the Car Show event on August 5, 2018

Clerk Corral Sepúlveda spoke to the need of providing sexual harassment training for all staff and policy.

**9. CORPORATION COUNSEL'S REPORT – BERNARD Z. PAUL**

No report.

**10. VILLAGE TRUSTEES REPORTS**

**10-A. BOB PRIGGE**

Trustee Prigge spoke to the changes in Boy Scout troops by allowing girls to join their troops.

**10-B. RICK ROBERTS**

Trustee Roberts spoke to the Veterans event.

**10-C. HERB PORTER**

Trustee Porter thanked staff for their efforts in preparing for the 60<sup>th</sup> Anniversary events.

**10-D. JAMES KEMPER**

Trustee Kemper spoke to the MLK event.

**10-E. JON KUNKEL**

Trustee Kunkel spoke to the drainage project that will be performed by the Public Works Department.

Trustee Kunkel noted that the Special Olympics organization is celebrating its 50<sup>th</sup> Anniversary.

**10-F. SHARMIN SHAHJAHAN**

Trustee Shahjahan thanked all for their efforts for the MLK event and staff for coordinating the movies in the park.

Trustee Shahjahan thanked HR Director Croteau for her service and wished her well.

**12. EXECUTIVE SESSION**

- a. Section 2(c)(2) – Collective Bargaining
- b. Section 2(c)(21) – Review of Executive Session Minutes

**13. ADJOURNMENT**

Motion by Trustee Prigge and seconded by Trustee Kunkel to adjourn.

Voice vote:  
All Ayes.

Motion carried: Meeting adjourned at 7:38 P.M.

Recorded and transcribed by:  
Eira L. Corral Sepúlveda, Village Clerk  
Minutes approved by President and Board of Trustees on this: September 6, 2018.