



Village of Hanover Park Administration

Municipal Building
2121 West Lake Street, Hanover Park, IL 60133
630-823-5600 tel 630-823-5786 fax

hpi.org

Village President
Rodney S. Craig

Village Clerk
Eira Corral Sepúlveda

Trustees
James Kemper
Jon Kunkel
Herb Porter
Bob Prigge
Rick Roberts
Sharmin Shahjahan

Village Manager
Juliana A. Maller

VILLAGE OF HANOVER PARK

VILLAGE BOARD REGULAR MEETING 2121 Lake Street, Hanover Park, IL 60133

Thursday, September 6, 2018
7:00 p.m.

MINUTES

1. CALL TO ORDER – ROLL CALL

Deputy Village President Roberts called the meeting to order at 7:09 p.m.

Roll Call:

PRESENT: Trustees: Kemper, Kunkel, Shahjahan, Prigge, Roberts, Porter
ABSENT: Trustee(s): None

Quorum established.

ALSO PRESENT: Village Manager Juliana Maller, Village Attorney Paul and Department Heads

2. PLEDGE OF ALLEGIANCE

Recital of the Pledge of Allegiance.

3. ACCEPTANCE OF AGENDA

Motion by Trustee Porter and seconded by Trustee Prigge to accept the agenda.

Trustee Kemper asked that Agenda Item 6-A.15 be pulled from the Consent Agenda.

Roll Call:

AYES: Kemper, Kunkel, Shahjahan, Prigge, Roberts, Porter
NAYS: None
ABSENT: None
ABSTENTION: None

Motion passes.

7:10 P.M., Fire Alarm Recess begins.

Return from Fire Alarm Recess at 7:36 P.M..

4. PRESENTATIONS

a. Proclamation for National Preparedness Month

- b. Proclamation for Railroad Safety Week
- c. Proclamation for Latino Heritage Month
- d. Proclamation for Fairness and Equality Campaign

5. TOWNHALL SESSION

Resident Francisca Munoz spoke to her concerns on the homeless; assisting individuals on how to get help and not be out on the streets, and to the development behind Willow and parkway trees.

Persons wishing to address the public body must register prior to Call to Order. Please note that public comment is limited to 5 minutes.

6. VILLAGE PRESIDENT REPORT – RODNEY S. CRAIG

Motion by Trustee Kunkel and seconded by Trustee Kemper to approve the items on the Consent Agenda, Items numbered 6-A.1 through 6-A.14, by Omnibus vote.

Roll Call:

AYES: Kemper, Kunkel, Shahjahan, Prigge, Roberts, Porter
 NAYS: None
 ABSENT: None
 ABSTENTION: None

Motion carried.

All items marked with (C.A) are considered routine and thus are on the Consent Agenda.

- 6-A.1 (C.A.)** Motion to approve the minutes of the Board Workshop of May 17, 2018.
- 6-A.2 (C.A.)** Motion to approve the minutes of the Regular Board meeting of July 19, 2018.
- 6-A.3 (C.A.)** Motion to approve the minutes of the Board Workshop of August 2, 2018.
- 6-A.4 (C.A.)** Motion to approve the minutes of the regular Board meeting of August 2, 2018.
- 6-A.5 (C.A.)** Motion to approve the Kronos Professional Services Statement of Work in the amount of \$24,660 and to authorize the Village Manager to execute the necessary documents.
- 6-A.6 (C.A.)** Motion to authorize the Village President and Police Chief to sign the Emergency Operations Plan Promulgation Document on behalf of the Village and execute the Village of Hanover Park Emergency Operation Plan.
- 6-A.7 (C.A.)** Motion to consent to the appointment of the Women’s Business Development Center as a regular member on the CONECT Committee for a term ending on April 30, 2019.
- 6-A.8 (C.A.)** Motion to consent to the appointment of Victoria Pelloso as a regular member on the Environmental Committee for a term ending on April 30, 2019.
- 6-A.9 (C.A.)** Motion that the requirement for submitting fingerprints for history background checks be waived to approve the issuance of a Liquor License Class G, Class I and Live Entertainment License to the Village of Hanover Park for Corks & Crafts on September 29, 2018.
- 6-A.10 (C.A.)** Motion that the \$500.00 liquor license application fee and the \$ 25.00/day Liquor License Class G fee be waived to approve the issuance of a Liquor License Class G, Class I, and Live Entertainment License to the Village of Hanover Park for Corks & Crafts on September 29, 2018.

- 6-A.11 (C.A.)** Motion to approve a St. Ansgar Church’s request for a special event and to waive parade costs associated with services rendered for the special event of September 15, 2018 in an amount not to exceed \$7,888.00.
- 6-A.12 (C.A.)** Motion to receive the Development Commission’s Findings of Fact for the application associated with an amendment to the Menards PUD with variance, Special Use for Building Material Sales, and Preliminary Plat of Subdivision for Menards located at 7435 Barrington Road.
- 6-A.13 (C.A.)** Motion to approve the “Local Public Agency Agreement for Federal Participation” with the Illinois Department of Transportation, approve the “Construction Engineering Services Agreement for Federal Participation,” pass a Resolution approving an Intergovernmental Agreement with the State of Illinois and the Village of Hanover Park appropriating funds for the Hawk Hollow Trail Improvement Project in the amount of \$25,900, and authorize the Village President to execute the necessary documents.
- 6-A.14 (C.A.)** Motion to approve a Letter of Understanding between the Illinois Department of Transportation and the Village of Hanover Park for future maintenance of the sidewalk ramps at Lake Street and Bear Flag Drive/Ontarioville Road and authorize the Village Manager to execute the necessary documents.
- 6-A.15** Motion by Trustee Prigge and seconded by Trustee Kemper to authorize out-of-state travel for Trustee Porter and Trustee Shahjahan to attend National League of Cities City Summit, which is taking place in Los Angeles, California from November 7-10, 2018.

Discussion ensued regarding having this expense as a budget item for the 2019 Fiscal Year. Trustee Kemper recommended holding a workshop to discuss cost of events and conferences allocated for officials.

Questions fielded and answered.

Roll Call:

AYES: Kemper, Kunkel, Prigge, Roberts
 NAYS: None
 ABSENT: None
 ABSTENTION: Shahjahan, Porter

Motion carried.

- 6-A.16** Motion by Trustee Prigge and seconded by Trustee Kunkel to waive Competitive Bidding and approve a three-year purchase agreement with Cartegraph Systems, LLC for Cartegraph Asset Management Software in the amount of \$74,391.50 for the first year, and \$30,849.50 each for years two and three, and authorize the Village Manager to execute the necessary documents. *A two-thirds vote of the Village Board is required to waive competitive bidding.*

Discussion ensued regarding the waiver of requiring competitive bidding. It was noted that this is a sole source bid due to the exclusive Cartegraph technology.

Questions fielded and answered.

Roll Call:

AYES: Kemper, Kunkel, Shahjahan, Prigge, Roberts, Porter
 NAYS: None
 ABSENT: None
 ABSTENTION: None

Motion carried.

- 6-A.17** Motion by Trustee Roberts and seconded by Trustee Kemper to approve Warrant 9/06/2018 in the amount of \$1,121,386.96.

No questions.

Roll Call:

AYES: Kemper, Kunkel, Shahjahan, Prigge, Roberts, Porter
NAYS: None
ABSENT: None
ABSTENTION: None

Motion carried.

- 6-A.18** Motion by Trustee Roberts and seconded by Trustee Kemper to approve Warrant Paid in Advance (8/09/18-8/31/18) in the amount of \$1,353,177.77.

No questions.

Roll Call:

AYES: Kemper, Kunkel, Shahjahan, Prigge, Roberts, Porter
NAYS: None
ABSENT: None
ABSTENTION: None

Motion carried.

- 6-A.19** Motion by Trustee Kemper and seconded by Trustee Roberts to approve July 2018 P-Cards in the amount of \$18,564.98.

No questions.

Roll Call:

AYES: Kemper, Kunkel, Shahjahan, Prigge, Roberts, Porter
NAYS: None
ABSENT: None
ABSTENTION: None

Motion carried.

7. VILLAGE MANAGER'S REPORT – JULIANA MALLER

Village Manager Maller spoke to the July 2018 Treasurer's Report.

Questions fielded and answered.

8. VILLAGE CLERK'S REPORT – EIRA L. CORRAL SEPÚLVEDA

Clerk Corral Sepúlveda invited all to the Market @ the Metra events scheduled on September 8, 2018 at the Metra parking lot.

9. CORPORATION COUNSEL'S REPORT – BERNARD Z. PAUL

No report.

10. VILLAGE TRUSTEES REPORTS

10-A. JAMES KEMPER

No report.

10-B. JON KUNKEL

No report.

10-C. SHARMIN SHAHJAHAN

Trustee Shahjahan noted that a construction update was on Facebook relating to a major construction projects in Bartlett and asked if the Village could provide similar updates.

10-D. BOB PRIGGE

No report.

10-E. RICK ROBERTS

No report.

10-F. HERB PORTER

Trustee Porter spoke to the upcoming Corks and Crafts event on September 29, 2018 at the Ontarioville Park from 11:00 A.M to 4:00 P.M. Trustee Porter noted that vendors are still welcome to participate.

12. EXECUTIVE SESSION

Motion by Trustee Kemper and seconded by Trustee Kunkel to enter into Executive Session as per Section 2(c)(21) – Review of Executive Session Minutes and Section 2(c)(1) – Personnel

Voice vote:
All Ayes.

Motion carried.

13. ADJOURNMENT

Motion by Trustee Kemper and seconded by Trustee Kunkel to adjourn.

Voice vote:
All Ayes.

Motion carried: Meeting adjourned at 8:32 P.M.

Recorded and transcribed by:
Eira L. Corral Sepúlveda, Village Clerk
Minutes approved by President and Board of Trustees on this: 4th day of October 2018.