



Village of Hanover Park Administration

Municipal Building
2121 West Lake Street, Hanover Park, IL 60133
630-823-5600 tel 630-823-5786 fax

hpiil.org

Village President
Rodney S. Craig

Village Clerk
Eira Corral Sepúlveda

Trustees
James Kemper
Jon Kunkel
Herb Porter
Bob Prigge
Rick Roberts
Sharmin Shahjahan

Village Manager
Juliana A. Maller

VILLAGE OF HANOVER PARK CULTURAL INCLUSION AND DIVERSITY COMMITTEE/COMMISSION

REGULAR MEETING

Village Hall – Room 123
2121 Lake Street
Hanover Park, IL 60133

Tuesday, September 18, 2018
7:00 p.m.

MEETING MINUTES

1. CALL TO ORDER - ROLL CALL

PRESENT: **Committee Members:** Eira L. Corral Sepúlveda, Victoria Akinde, Sharmin Shahjahan, Dawn Scott, Grace Khan

ABSENT: **Committee Members:** Ray Alvarez, James Kemper, Debra McDonald, Ron Woods, Dr. Elizabeth Ma

2. ACCEPTANCE OF AGENDA

Eira L. Corral Sepúlveda motioned to accept the agenda:
Voice Vote:
Grace Khan accepted
Sharmin Shahjahan seconded the acceptance
Motion carried

3. PRESENTATIONS/ REPORTS:

3-a. None Scheduled

4. APPROVAL OF MINUTES:

Eira L. Corral Sepúlveda motioned to accept the minutes from the June meeting:
Voice Vote:
Victoria Akinde accepted
Sharmin Shahjahan seconded the acceptance
Motion Carried

5. ACTION ITEMS:

5-a. MLK Build-up Day discussion

i. Set a consistent date/select date for 2019

The Committee discussed which Saturdays in April, May and June of 2019 would work for them to attend this event. It was mentioned that Ramadan is May 5th – June 4th and that those dates would not work for some of the members. It was established that all Saturdays in April of 2019, June 08, 2019, and June 15, 2019 were dates that everyone in attendance at this meeting were available.

ii. Committee Lead

For this event in 2019, Eira envisions the newer members teaming up with more tenured members.

iii. Grace Khan's reimbursement for food purchase

Grace Khan was reimbursed with cash for her food purchase for the 2018 MLK Buildup Day.

5b. Celebrations

- None

5-c. Stakeholder's Meeting commitment phone follow-ups

i. Committee Members Report on follow-u calls

Eira discussed the feedback information that the members that weren't present, provided her with, and the members that were present discussed how their conversations with the stakeholders went.

Grace Khan had not reached out to the stakeholders in her group as of yet and asked for clarification on what she was supposed to do. Eira re-capped the e-mails that were sent with instructions and what the expectations of the phone calls is. Eira explained that she is giving the Stakeholders more time to fulfill their commitments.

Education Group – Victoria Akinde reviewed her discussions for the Education Group and explained that Dayna Prochaska had success in finding a center at Lakeview School to provide educational assessments and services to parents of District 54 students and created a newsletter and calendar for the center.

Victoria also spoke with Barbara Velez and had a discussion regarding ESL classes. Barbara is working on trying to get the parents of students that are taking ESL

classes to come with their children and take the classes with them. Barbara has created a flier for the ESL parents in the community and has provided them with an e-mail address to the program.

Language Access Group – Sharmin Shahjahan spoke with Blanca Stephens and she stated that the Poplar Creek Library got a grant for a community reading initiative that is geared towards diversity and they are using a book titled “The Namesake” as a central point to bring people together. The Library has programs in place that are targeted towards different cultures. Blanca has committed to representing the library at fairs and festivals so that the library has a presence at them.

Sharmin spoke with the Village Manager for the Village of Hanover Park and is trying to push a language access policy for the Village.

Eira Corral Sepúlveda and Sharmin discussed that the Village of Hanover Park is looking into possibly getting a language service company to translate to customers and possibly a policy in place to hire more bilingual employees.

Gail Tobin committed to looking into the hiring policies at the Schaumburg Township Library to try and attract more diverse candidates.

Workforce and Economic Development Group - Eira Corral Sepúlveda reviewed with the committee an e-mail that she received from Jim Kemper that spoke to the discussion that he had with his group’s members. Jim stated that he discussed promoting rideshare programs through PACE. Jim also explained that College of DuPage promotes services that take transcripts from other countries and translates them into English.

Civic Engagement - Eira Corral Sepúlveda reached out to Kris Kenney and Jay Vincent, she still needed to reach out to Nicole Cox. Eira explained that she found moving the Business Expo to the recent Village of Hanover Park Family Festival in August to be a success, it maximized the direct outreach to residents and was promoted well through social media and advertising. Also discussed was that 18 people attended a Hispanic Outreach Program and spoke with residents that want to be leaders in the community.

ii. Areas that need assistance

Education Group – The Center that Dayna found has a challenge with program awareness and finding translators and transportation for the individuals that want to utilize the center. Dayna is also looking for contacts that she can give her newsletter to, to promote the services of the center. Dayna has asked for volunteers to pass out the fliers for her center to assist in building program awareness.

Barbara is concerned about the awareness of the ESL classes/program and that parents don't have transportation. A solution that may be feasible is to have the parents come with friends that can drive them.

Language Access Group – The goal is to reach out to Polish, Hindi, and Spanish native speakers.

Sharmin stated that there is a need for the customers that come to the Village of Hanover Park for services, to have a translator for all of the languages that they speak.

Workforce and Economic Development Group – The goal of this group is to apply for a grant to connect the Hanover Park Metra Station to the Hanover Park Work and Education Center via sidewalk. People don't have transportation to get to the Hanover Park Work and Education Center.

Civic Engagement – The challenge is that leadership needs to believe that change is needed. The group needs to elevate community outreach and provide a seat at the decision-making table. The Poplar Creek Library stated that funding limits staff and programming and that pushing for inclusive leadership can be seen as inclusive. Kathleen Arnold stated that she needs to find more people to join the Connect Committee and help with events and be more engaged in understanding the decision-making process.

5d. Leaders Reception

Eira explained that the goal of the above stated successes and challenges of the stakeholder's commitments should be bundled into a 5-minute presentation at the Leader's Reception. Sharmin stated that each group should talk about 1 or 2 specific challenges and successes and speak about the main themes.

i. Confirm Dates

Eira discussed holding the event on either November 12, 2018, or November 13, 2018. As of the date of this meeting, one of the speakers was only available on November 13, 2018 and Eira wanted to keep the dates tentatively open to the speakers while she was in the process of contacting the potential speakers.

ii. Confirm Speakers

Eira was in the process of confirming speakers, so far, she confirmed that State Representative Michelle Mussman was only available on November 13, 2018 and had reached out to a professor at the University of Illinois Chicago

and an attorney that is an executive director for an organization that assists immigrant residents.

iii. Confirm Expenses

The current available funds in the CIDC budget was reviewed. The committee requested that the staff liaison look into what was spend on food last year and discussed possibly spending more on speakers this year.

5-e. Purchase of Daily Herald Plaque

Sharmin Shahjahan motioned to approve the purchase of the plaque:

Voice Vote:

All Ayes.

Motion carried

5-f. Illinois Department of Human Rights Fairness and Equality Campaign

Eira explained that she created a proclamation for this campaign and presented it at the last Board meeting.

6. TOWNHALL SESSION:

Persons wishing to address the public body must register prior to Call to Order. Please note that public comment is limited to 5 minutes per speaker.

Nobody from the public attended this meeting.

7. OLD BUSINESS (NON-ACTION ITEMS):

7- a. None Scheduled

8. NEW BUSINESS (NON-ACTION ITEMS):

8-a. Eira discussed having a December team building training and explained that everyone needed to be available and for a longer timeframe than usual. She explained that maybe the committee would eat at 5:00 p.m., start the program at 5:30 p.m., and hold the program on December 18, 2018 from 5:00 p.m. – 9:00 p.m.

9. ADJOURNMENT –

The meeting adjourned at 8:38 p.m. a motion was made by Sharmin Shahjahan and accepted by Eira L. Corral Sepúlveda and seconded by Grace Khan.

Voice Vote:

All Ayes.

Motion Carried