



Village of Hanover Park

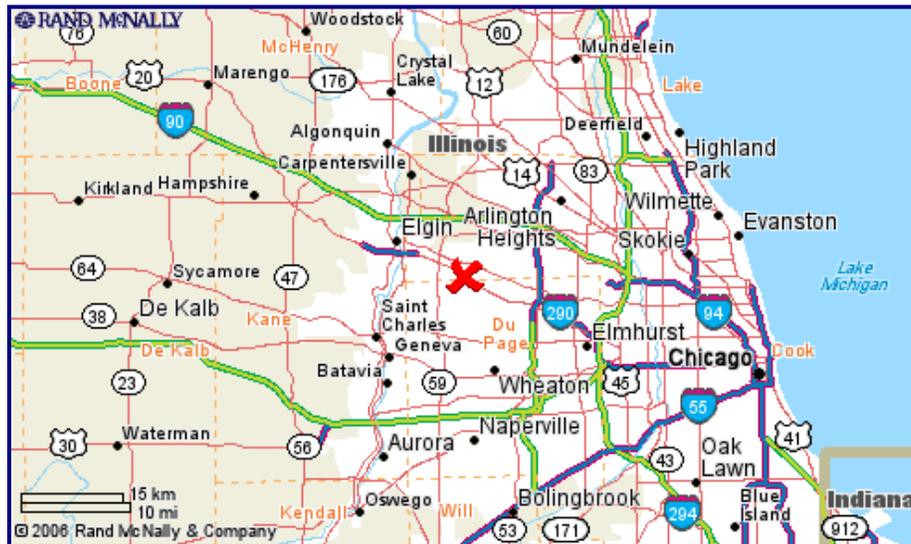


Annual Fiscal Year Budget
January 1 – December 31, 2022

VILLAGE OF HANOVER PARK, ILLINOIS GENERAL INFORMATION

The Village of Hanover Park was incorporated in 1958 and operates under the council/manager form of government. It is a residential community located approximately 30 miles northwest of downtown Chicago.

A regional map is shown below:



The Village covers an area of approximately 7 miles including 2.75 miles in Cook County and 4.25 square miles in DuPage County. Population as certified in the 2020 Census is 37,470.

A seven member legislative body comprised of the Village President and six Trustees each elected to a staggered four-year term governs the Village of Hanover Park. The Village Board is responsible for enacting ordinances, adopting the budget, establishing policies and appointing the Village Manager. The Village Manager is the Chief Administrative Officer and is responsible for day-to-day Village operations and appoints Village Department Heads.

The Village provides a full range of services including police and fire protection, maintenance of streets and infrastructure, community development, code enforcement, municipal water and sewer utilities and general administrative services. Separate school districts, park districts and library districts provide educational, recreational and reading services respectively.

While primarily a residential community, the Village has diversified its tax base. Numerous large employers are located in three municipal business parks which generate significant sales tax revenue.

The Village strives to provide excellent municipal services at an affordable cost. An Elected Board encourages public participation and a dedicated professional staff implements services. The Village of Hanover Park is a wonderful place to work, live and do business in.

Village of Hanover Park

Fiscal Year 2022 Annual Budget

Table of Contents

INTRODUCTORY SECTION **Pages 3-46**

4	List of Principal Officials
5	Organization Chart
6	Distinguished Budget Presentation Award
7-46	Budget Message

EXHIBITS **Pages 47-82**

48-50	Exhibit A – General and Demographic Info.
51-53	Exhibit B – Financial Policies
54	Exhibit C – Basis for Budgeting
55-56	Exhibit D – Budget Process and Budget Calendar
57-62	Exhibit E – Fund Structure and Description of Funds
63-77	Exhibit F – Revenue Trends and Projections
78	Exhibit G – Expenditure Trends and Projections
79-81	Exhibit H - Property Tax Levies/Blended Property Tax Rates/Assessed Valuations/Annual Tax Levies and Actual Tax Rates

FINANCIAL SECTION **Pages 83-96**

83-85	Revenues and Expenditures – Total by Fund
86-87	Budget Summary – Total by Category (All Funds)
88	Where the Money Comes From and Goes
89-94	Summary By Account – All Funds
95-96	Statement of Revenues, Expenditures and Changes in Fund Balance/Unrestricted Net Position

GENERAL FUND **Pages 97-284**

97-99	Revenue & Expenditure Charts/Summary
100-101	Revenue Summary by Account
102-103	Expenditure Summary by Account
104	Budget Expenditure Summary by Department
105-106	Interfund Transfer

Village Board/Village Clerk/Committees/Commissions

108-110	Village President and Board of Trustees
111-116	Village Clerk/Village Collector
117-119	Environmental Committee
120-122	Special Events Committee
123-126	Historical Commission

Village Board/Village Clerk/Committees/Commissions

127-130	Cultural Inclusion and Diversity Committee
131-134	Sister Cities Committee
135-136	Citizen Corp Council Committee
137-139	Veterans Committee
140-144	Development Commission
145-150	Hanover Park Economic Development Committee

Administrative Services

153-156	Village Manager
157-161	Human Resource Department
162-165	Information Technology

Finance Department

170-173	Administration
174-177	Collections
178-181	General Accounting
182-183	General Administrative Services
184-185	Hanover Park COVID-19

Public Works Department

189-192	Administration
193-197	Streets
198-201	Forestry
202-205	Public Buildings
206-209	Fleet Services
210-214	Engineering

Fire Department

217-221	Fire Administration
222-227	Fire Emergency Operations
228-232	Fire Inspectional Services
233-237	Fire Non 911 Program

Police Department

241-247	Administration
248-253	Patrol
254-258	Investigations
259-262	Community Services
263-267	Staff Services
268-269	Protection & Safety Services
270-273	Code Enforcement

Community Development Department

277-284	Economic Development
---------	----------------------

Village of Hanover Park

Fiscal Year 2022 Annual Budget

Table of Contents

SPECIAL REVENUE FUNDS Pages 285-320

285-288	Motor Fuel Tax Fund
289-293	Road and Bridge Fund
294-296	Special Service Area #3 Fund
297-299	Special Service Area #4 Fund
300-302	Special Service Area #5 Fund
303-305	Metropolitan Water Reclamation District
306-307	State Restricted Fund
308-309	Federal Restricted Fund
310-311	Foreign Fire Insurance Tax Fund
312-314	Tax Increment Finance District #3 Fund
315-317	Tax Increment Finance District #4 Fund
318-320	Tax Increment Finance District #5 Fund

DEBT SERVICE FUNDS Pages 321-334

321	Schedule of Legal Debt Margin
322	Long Term Debt Requirements – General Obligation Bond Summary
323-325	2020 General Obligation Refunding Bond Fund
326-328	2011 General Obligation Bond Fund
329-331	2010 General Obligation Bond Fund
332-334	2010A General Obligation Bond Fund

CAPITAL PROJECTS FUNDS Pages 335-340

335-337	Special Service Area #6 Fund
338-339	General Capital Projects Fund

ENTERPRISE FUNDS Pages 341-380

Budget Summaries

341-343	Revenue & Expenditure Charts/ Summary
344	Revenue Summary by Account
345-346	Expenditure Summary by Account
347	Budget Expenditure Summary by Department

Water and Sewer Fund

348-351	Administration
352-355	Water Treatment
356-359	Water Maintenance
360-363	Water Meter Operations
364-368	Sewage Treatment
369-372	Sewer Maintenance
373-374	Debt Service and Depreciation

Municipal Commuter Parking Lot Fund

375-380	Municipal Commuter Parking Lot
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INTERNAL SERVICE FUND Pages 381-384

381-382	Central Equipment Fund
383-384	IT Equipment Replacement Fund

TRUST AND AGENCY FUNDS Pages 385-388

385-386	Police Pension Fund
387-388	Firefighter Pension Fund

CAPITAL IMPROVEMENT PROG. Pages 389-438

389-398	Capital Improvement Program Narrative
399-433	Table I
434-436	Table II
437-438	Table III

APPENDIX Pages 439-460

440	Appendix A – Employee History
441-443	Appendix B – Three Year Comparison of Budgeted Positions
444	Appendix C – Schedule of Direct and Overlapping Bonded Debt
445	Appendix D – Assessed Value and Actual Value of Taxable Property
446	Appendix E – Direct and Overlapping Property Tax Rates – Cook County
447	Appendix F – Direct and Overlapping Property Tax Rates – DuPage County
448	Appendix G – Property Tax Levies and Collections
449	Appendix H – Principal Taxpayers
450	Appendix I – Ratios of Outstanding Debt by Type
451	Appendix J – Ratios of General Bonded Debt Outstanding
452	Appendix K – Principal Employers
453-460	Appendix L - Glossary

Readers' Guide

This book is divided into five major sections highlighted by white tabs. The blue tabs show fund types. A description of each section is described below.

Introductory Section

This section includes overview information and the *Budget Message*. The reader is encouraged to review the Budget Message as it presents the Village's mission and visions, as well as initiatives pertinent to Fiscal Year 2022. It communicates our financial condition and highlights departmental objectives, which support the Board's visions.

Exhibits

The Exhibits Section includes demographic information, financial policies which guide budget development, budgeting procedures and fund descriptions. Also, graphic trends and projections are presented for major revenues and expenditures.

Financial Section

The Financial Section tab includes historical revenue and expenditure data and financial summaries by fund. Budget summary information is presented after the financial section tab.

The blue tabs show fund types as follows:

-  The General Fund is the primary operating fund. Within the General Fund, departments are designated with white tabs. Goals, objectives and performance measures are presented for each cost control center within each department in the fund.
-  The Special Revenue tab lists Road and Bridge Fund, Motor Fuel Tax Fund, MWRD Fields Fund, State Restricted Fund, Federal Restricted Fund, Foreign Fire Insurance Fund, Special Service Area 3, 4 & 5 Funds and Tax Increment Financing Funds 3, 4 and 5.
-  The Debt Service Fund report general obligation indebtedness. Bond schedule is also listed.
-  The Capital Projects tab presents the Special Service Area 6 and General Capital Funds.
-  The Enterprise Funds tab reports the Water and Sewer, and Municipal Commuter Parking Lot Funds. Within the Water and Sewer Fund are seven cost control centers that account for water and sewer operations, depreciation and debt service.
-  The Internal Service Fund tab presents the Central Equipment Fund and the IT Equipment Replacement Fund, which accounts for the purchase of all Village vehicles and technology.
-  The Trust and Agency Funds tab reports the Police Pension and Fire Pension Funds.

Capital Improvement Program

The Capital Improvement Program (CIP) tab presents current and five-year schedules of capital projects. Current year projects are listed in Tables I, II and III.

Appendix

At the end of the document is supplemental information including historical head count, property tax data, overlapping governmental entity information and a glossary of terms.

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INTRODUCTORY SECTION

List of Principal Officials

Organization Chart

GFOA Distinguished Budget Presentation Award

Budget Message

Village of Hanover Park

Principal Officials

Mailing Address

2121 W. Lake Street
Hanover Park, IL 60133

Phone (630) 823-5600

Fax (630) 823-5786

TDD (630) 823-5479

Web Site: www.HPIL.org

Village President and Board of Trustees

Rodney S. Craig, Village President
Kristy Merrill, Village Clerk

Trustees

James Kemper
Yasmeen Bankole
Herb Porter
Lisa Gutierrez
Syed Hussani
Bob Prigge

Executive Office

(630) 823-5608

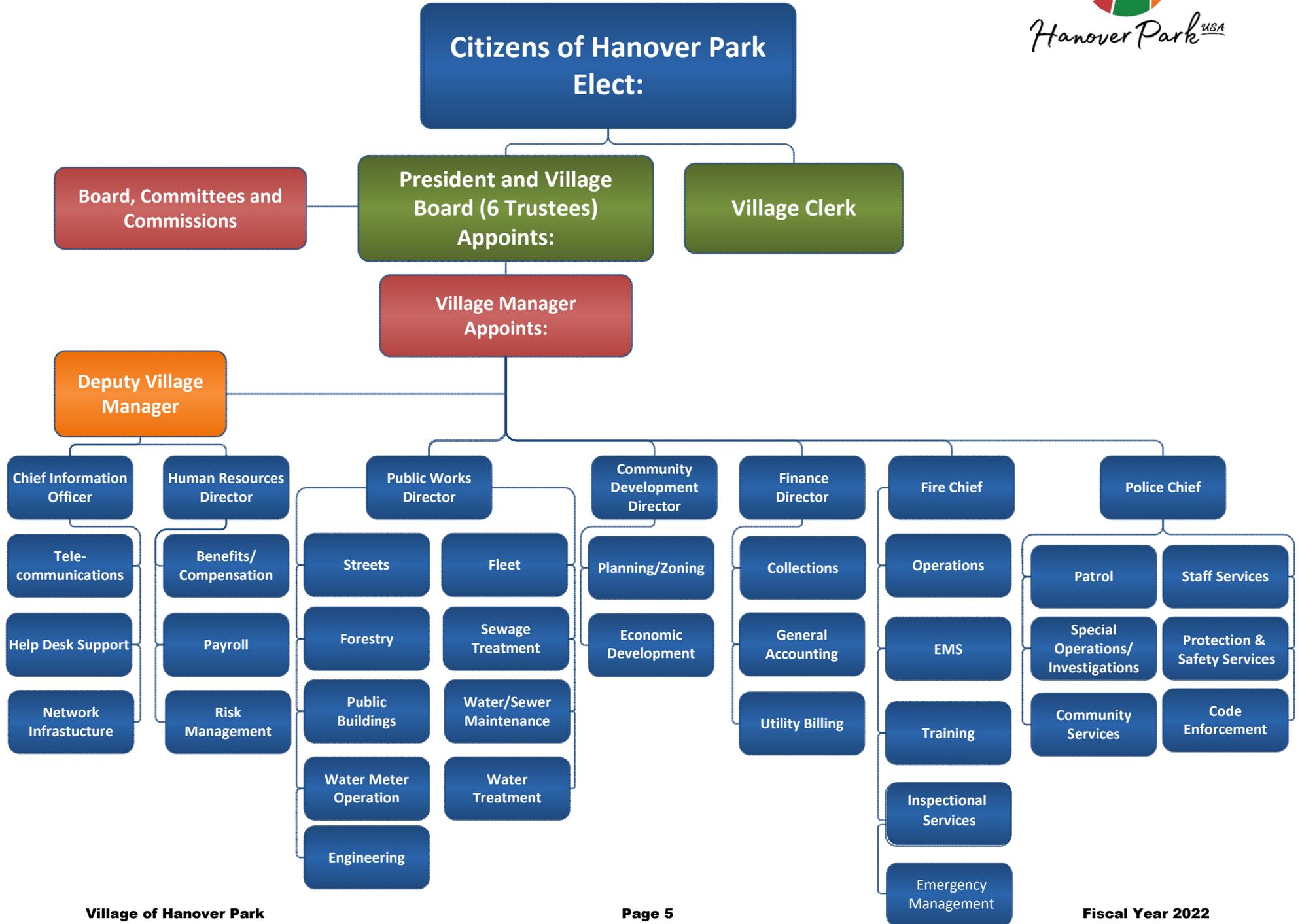
Juliana Maller, Village Manager (jmaller@hpil.org)

David Webb, Deputy Village Manager (dwebb@hpil.org)

Village Departments

Eric Fors, Fire Chief	(630) 823-5801	chaigh@hpil.org
Jed Gerstein, Chief Information Officer	(630) 823-5670	jgerstein@hpil.org
Shubhra Govind, Community & Economic Development Director	(630) 823-5781	sgovind@hpil.org
Barry Kurcz, Human Resources Director	(630) 823-5661	bkurcz@hpil.org
Mike Menough, Police Chief	(630) 823-5501	mmenough@hpil.org
T. J. Moore, Public Works Director	(630) 823-5701	tjmoore@hpil.org
Remy Navarrete, Finance Director	(630) 823-5788	rnavarrete@hpil.org

Village of Hanover Park – Table of Organization





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Village of Hanover Park
Illinois**

For the Fiscal Year Beginning

January 01, 2021

Christopher P. Morill

Executive Director



Village of Hanover Park Fiscal Year 2022 Budget Message

The Honorable Village President, Board of Trustees and Citizens of Hanover Park, Illinois:

Introduction

I am pleased to present the Village of Hanover Park's Budget for the 2022 Fiscal Year. This budget document is a fiscal plan that is responsive to the needs of the citizens and business community of Hanover Park and reflects the goals of the Village Board. The budget provides upcoming revenues and expenditures for the January 1, 2022 through December 31, 2022 Calendar Year. It is designed to provide a comprehensive overview of Village activities during the next twelve months.

The budget is presented in a format recognized by the Government Finance Officers Association (GFOA) for the Distinguished Budget Presentation Award. The Village has obtained the award for the last thirty-one (31) years. The budget is a policy document, financial plan, operations guide, and communication device.

Mission Statement

The mission of the Village is to deliver exceptional municipal services to enhance our high-quality community.

Strategic Goals

On November 16, 2017 the Village Board adopted the Village's Comprehensive Strategic Plan. As part of the plan, the Board established the vision: 1) To be recognized as a great community to live, visit, work and do business with, 2) Service through innovation and 3) Fiscally responsible and transparent. To that end, all budget goals have been designed to correspond to and accomplish this vision. The fiscal Year 2022 budget is reflective of the established Board vision and is designed to allow for the progression toward the accomplishment of the strategic goals. Over the course of implementation of the Plan, updates and status reports will be provided to show our progress. The Village Board began development of a new plan in the fourth quarter of 2021.

State of the Economy

During the compilation of the budget for the Village of Hanover Park, consideration was given regarding the current state of the economy on the National, State and Local levels. This exercise was done to aid in the development of assumptions related to the earning and receipt of revenues, and the cost of labor and commodities.

Beginning around March 2020, the Novel Coronavirus known as COVID-19 was declared a global pandemic and continues to spread. The economic impacts of COVID-19 have been significant across the country. As the crisis continues to unfold, the impact on cities and villages' bottom line will be driven by overall economic conditions.

The COVID-19 has been an unprecedented disruption to the United States economy. The experience of each local government likely varies based on its economic drivers, specifically the parts of the economy where revenue is generated through property taxes, sales and use taxes, and user charges. The impact on local governments' finances because of these revenue changes varies widely based on local governments' reliance on each type of revenue differs.

COVID-19 increased local government costs. Local governments modified and established new programs and responsibilities to directly address the COVID-19 emergency. Increases in cost from new protocols that allowed the Village to continue operating existing programs while protecting the public health and the health of the employees.

Flexible Federal and State COVID-19 Relief to local Governments Varied. Federal and state legislation since the onset of the COVID-19 pandemic has directed flexible funding to local governments and counties to address the impact of the COVID-19 pandemic.

Due to this pandemic, the Village continues to make COVID-19 related expenditures. We are projecting COVID-19 total combined expenses of \$761,685 by the end of FY2021 which are not budgeted and will likely continue in to FY2022.

The Village requested approximately \$1.3M in grant funding related to COVID-19 response in FY2020 as listed below. These grants are given on a reimbursement basis, in FY2020 a \$1,163,709.11 grant was received by the Village. Grants received in 2020 cover increased expenses due to COVID-19 response. We are still waiting for the COVID-19 reimbursement expenditures from FEMA.

- Coronavirus Aid, Relief, and Economic Security (CARES) Act Coronavirus Relief Funds Cook County \$251,480.63.
- Coronavirus Aid, Relief, and Economic Security (CARES) Act Coronavirus Relief Funds DuPage County \$912,228.48.
- Federal Emergency Management Agency (FEMA) Public Assistance \$150,000 approximately (pending).

In FY2021 the American Rescue Plan Act of 2021 (ARPA) appropriated \$19.53 billion to States for distribution to a nonentitlement units of local government (NEUs) which are local governments typically serving a population under 50,000. The distribution is based on population. The ARPA provides resources to meet pandemic response needs and rebuild a stronger, and more equitable economy as the county recovers. The Village will use the money to invest in water, sewer infrastructure making necessary investments to improve access to clean drinking water. The Village will receive \$5,087,847.99. The first payment of \$2,543,923.99 was received on August 17, 2021. The second payment will be receive no

earlier than 12 months after the receipt date of the first payment which will be August 17, 2022, in the amount of \$2,543,924.

Illinois continues to face fiscal and economic challenges. The State's population is decreasing each year and its labor force is declining. In fact, since the early 2000s, Illinois' economy is playing a lagging role to the nation in terms of growth. Due to rising individual and corporate tax rates, more and more companies are moving out of state and taking their talented work force with them.

The State of Illinois is responsible for the collection and disbursement of several large sources of revenue for the Village. In total, the State of Illinois Department of Revenue collects approximately 54.91% of the Village's General Fund revenue and subsequently deposits these funds into Village accounts. This process leaves the Village particularly vulnerable to any delays in funding or modifications in funding formulas.

- In July 2017 legislation was passed that raised income tax rates (4.95% for individual, 7.00% for corporations) but did not provide a share of increased revenue for local governments. For several years, several proposals and pieces of legislation have been introduced that relied upon diverting the local government share of state collected revenues.
- The FY2018 State of Illinois budget reduced the portion of income tax revenues allocated to the LGDF by 10%. The State effectively held back 10% of funds that would have otherwise been distributed to local governments. Additionally, the State changed the way income tax revenue would be shared with local governments. To speed up payments, it directed that the money go straight to the LGDF rather than passing through the General Revenue Fund. The 10% reduction in payments made to local governments was intended to be just a one-year adjustment. The FY2019 State budget reduced the income taxes to the LGDF from 10% to 5%. The 5% reduction was also intended to be just a one-year adjustment. On July 1, 2020, the LGDF was funded at 100% compared to 95% before July 2020. This change, which was a direct result of the Illinois municipal League (IML) strong advocacy to eliminate the previous year's gubernatorial budget reduction. In the FY2022 State budget the reduction of 5% was eliminated in July 2020. Brings back the State Income Tax on the LGDF to 10%.
- The FY2018 State budget imposed a 2% administrative fee on sales tax collections distributed to local governments. The fee was intended to cover the State's cost of collecting and distributing locally imposed sales taxes. The Illinois Municipal League advocated for the fee to be reduced from 2% to 1% and two bills reducing the fee to that level were introduced during the spring legislative session. The FY2019 enacted budget reduced the collection fee from 2% to 1.5%. Based on information from the Illinois Department of Revenue (IDOR), the actual percentage needed to cover the cost of the collection is closer to 0.5%. In the FY2022 State budget the collection fee of 1.5% will remain.

- On the national level, the Federal government continues to generate headlines with sweeping legislative changes that impact the national economy. The imposition and/or threats of tariffs have already had a local impact in raising prices on goods commonly used in municipal operations, such as steel, fuel and lumber.
- The on-going novel coronavirus ongoing spread of the COVID-19 has become one of the biggest threats to the global economy and financial markets. From an economic perspective, the key issue is not just the number of cases of COVID-19, but the level of disruption to economies from containment measures — if taken disproportionately — could induce panic and weaken the global economy even more. Fears of the coronavirus impact on the global economy have rocked markets worldwide, plunging stock prices and bond yields. Although recent vaccine approvals have raised hopes of a turnaround in the pandemic, renewed waves and new variants of the virus pose concerns. The global economic recovery continues amid a resurging pandemic that poses unique policy challenges and requires strong governments effort.

State of the Village

The budget provides a fiscal plan to provide municipal services to our residents. In order to maintain a positive operating position, expenditures were analyzed on a line-item basis. Expenditure patterns were examined to determine where expenditures could be reduced. Several internal and external environmental factors that pose significant challenges were also considered. They include the following:

- **Pension Liabilities** – Municipalities across the state must continue to address the funding of pension liabilities. Recent changes in pension laws allow municipalities additional time – now until 2040 – to fund 90% of their respective pension obligations. While this modification provides some relief to municipalities, the pension issue still needs to be addressed at the State level. The Village has continued to fund its annual obligation year over year, however, over the last eight years the levy requirement has increased by 67.51% (from \$1,729,682 to \$2,897,330) on the Police Pension side, 90.07% (from \$915,601 to \$1,740,298) on the Fire Pension side, and -3.90% (from \$939,805 to \$903,152) on the IMRF side based on the Village’s actual funding FY2013 to FY2020. This is an unsustainable model not only for Hanover Park, but for all Illinois municipalities.
- **Service Requirements of the Community** – The U.S. has been out of the Great Recession for more than a decade, but economists are predicting that the country will be back there again soon. Economic downturns do not have a corresponding reduction in demand for Village services. If we have a wet summer, we sell less water. If we have harsh winter, our cost for providing snow and ice control rises. Freeze-thaw cycles tend to cause water main breaks. Water lines freeze during the winter months and must be de-thawed. The need for police services and property maintenance complaints tend to increase as citizens grapple with increasingly difficult circumstances. The need for maintenance of our municipal infrastructure, including streets and water and sewer systems, remains constant to avoid costly failures in the future.

Despite the challenges, opportunities exist for additional revenue.

- **Adult Use Cannabis** - State revenue derived from the Cannabis Regulation and Tax Act is deposited into the Cannabis Regulation Fund. The funds are distributed to multiple state agencies for implementation of the Act. The legalization of adult cannabis also includes a source of Local Government Distributive Fund (LGDF) dollars. A portion of the Cannabis Regulation Fund revenues (8.00% of deposits) goes to local governments, through LGDF, which will be used to fund crime prevention programs, training and interdiction efforts. The Cannabis Regulation Fund is derived from moneys collected from the state taxes, license fees and other amounts required to be transferred into the Fund. (*Reference IML Fact Sheet*). Recreational cannabis is subject to a variety of different taxes, including existing state, county, and local sales taxes. Cook County impose a tax of 3% regardless of the location of sale. Municipalities may impose a retailer occupation tax of up to 3% (in increments of .25%) on sales to consumers. Hanover Park taxes at a rate of 3.00%. Local taxes are collected by the state and deposited into dedicated funds. The funds are then disbursed to municipalities in the same manner as local sales tax revenue. Effective date January 1, 2020, actual revenue received \$29,616 in FY2020. In FY2021 a revenue projection of \$30,000. In FY2022 we budget \$40,000.
- **Motor Fuel Tax** – On June 2, 2019, the Illinois General Assembly passed legislation that increased the State’s MFT by 19 cents per gallon of gasoline. Municipalities receive a portion of these new revenues. The legislation also increased the tax on diesel fuel by 24 cents per gallon. All new revenues from both increases are deposited into the State’s new Transportation Renewal Fund (TRF), with the surcharge on diesel fuel dedicated to the state. A portion of the 19 cents increase in gasoline MFT is shared with units of local government. In FY2020 revenue received \$1,381,887 due to COVID-19 pandemic lockdown from mid-March to end of May 2020, In FY2021 a revenue projection of \$1.4M. In FY2022 we budget \$1,400,000.
- **Rebuild Illinois Capital Plan** - On June 28, 2019 Governor Pritzker signed the Rebuild Illinois capital plan. A fund for grants to the local public agencies. Illinois Department of Transportation (IDOT) distributed these funds to the local agencies. The grants are distributed over a number of years, not all at once. Once the State of Illinois completes the sale of bonds, they will inform the local agencies on when they should expect these funds. The Village is projected to received \$3,379,500.
- **Ground Emergency Medical Transportation (GEMT)** – a voluntary program that allows publicly owned or operated emergency ground ambulance transportation providers to receive supplemental payments that cover the difference between a provider’s actual costs per GEMT transport and the Medicaid base payment, mileage and other sources of reimbursement. This is a new source of revenue. In FY2021 a revenue projection of \$300,000. In FY2022 we budgeted \$300,000.

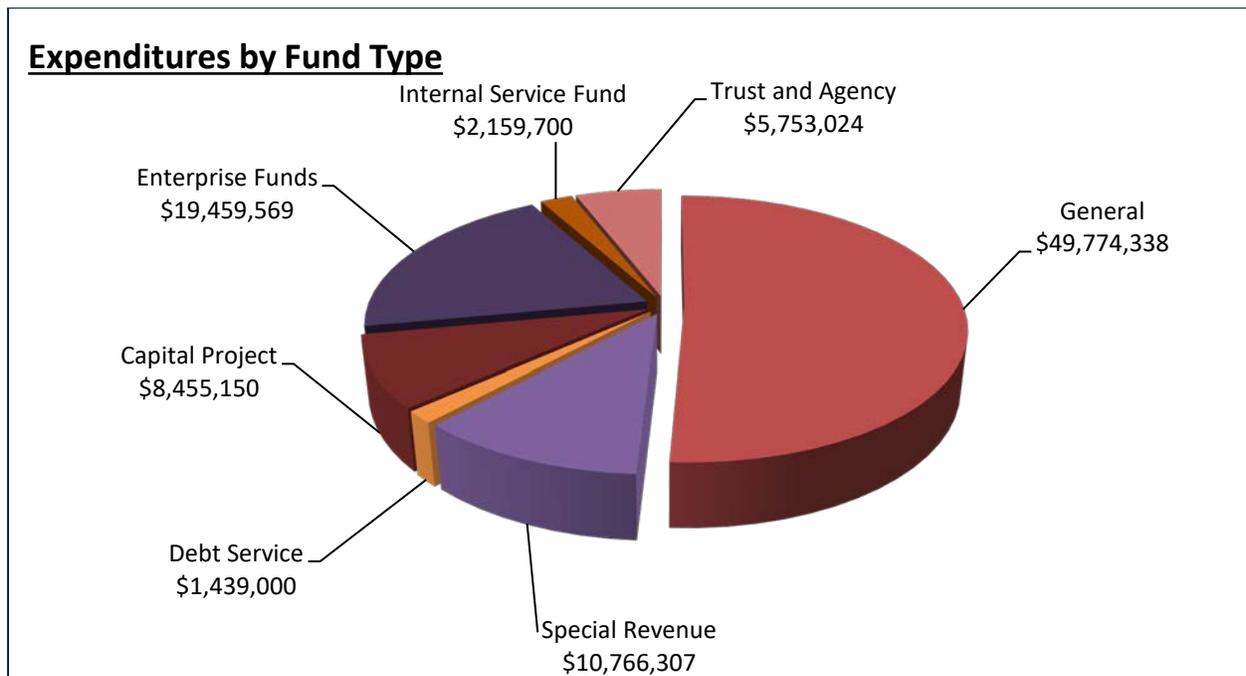
The Village has taken several steps to ensure its fiscal stability; including, but not limited to department restructuring and introduction of newer technologies to improve efficiencies. The FY2022 Budget continues to be a conservative financial plan intended to hold the line on expenditures while making strategic investment in capital, maintaining the Village’s fiscal stability, and providing for excellence in the delivery of Village services.

Staff has diligently prepared for the possibility of further reductions from the State, and contingency plans are in place for FY2022 should the need arise.

Budget Summary

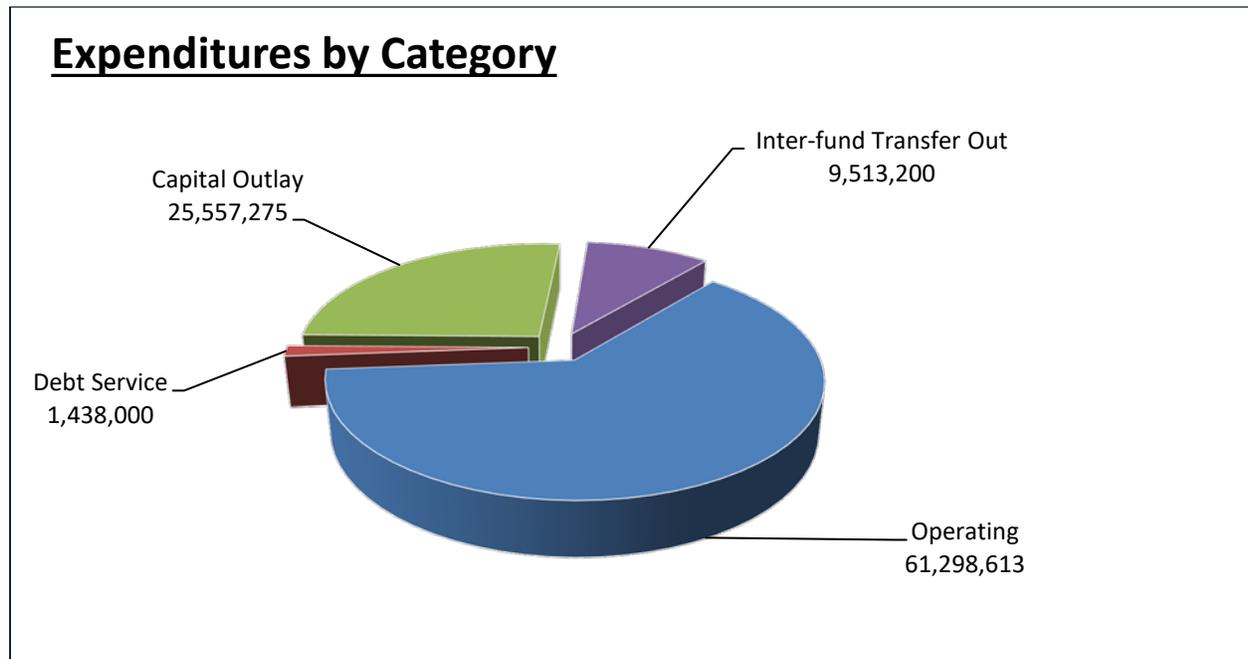
The FY2022 Budget reflects the operating and capital spending plans for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Enterprise Funds, Internal Service Funds, and Trust and Agency Funds. Presented below are summary pie charts, which include overall FY2021 expenditures by fund and category:

Expenditures – All Funds



The table below illustrates the changes in the Operating, Debt Service, Capital, and Inter-Fund Transfer appropriation for FY2022, which total \$97,807,088. This is an increase of \$11,976,049 or 13.95% more than FY2021.

Changes in Operating, Debt Service, Capital and Inter-fund Transfers				
Appropriations/All Funds	Budget FY 2021	Budget FY 2022	Increase/Decrease Amount	Increase/Decrease Percent
Operating	58,206,431	61,298,613	\$3,092,182	5.31%
Debt Service	1,436,800	1,438,000	1,200	0.08%
Capital Outlay	23,714,438	25,557,275	1,842,837	7.77%
Inter-fund Transfer Out	2,473,370	9,513,200	7,039,830	284.63%
Total	\$85,831,039	97,807,088	11,976,049	13.95%

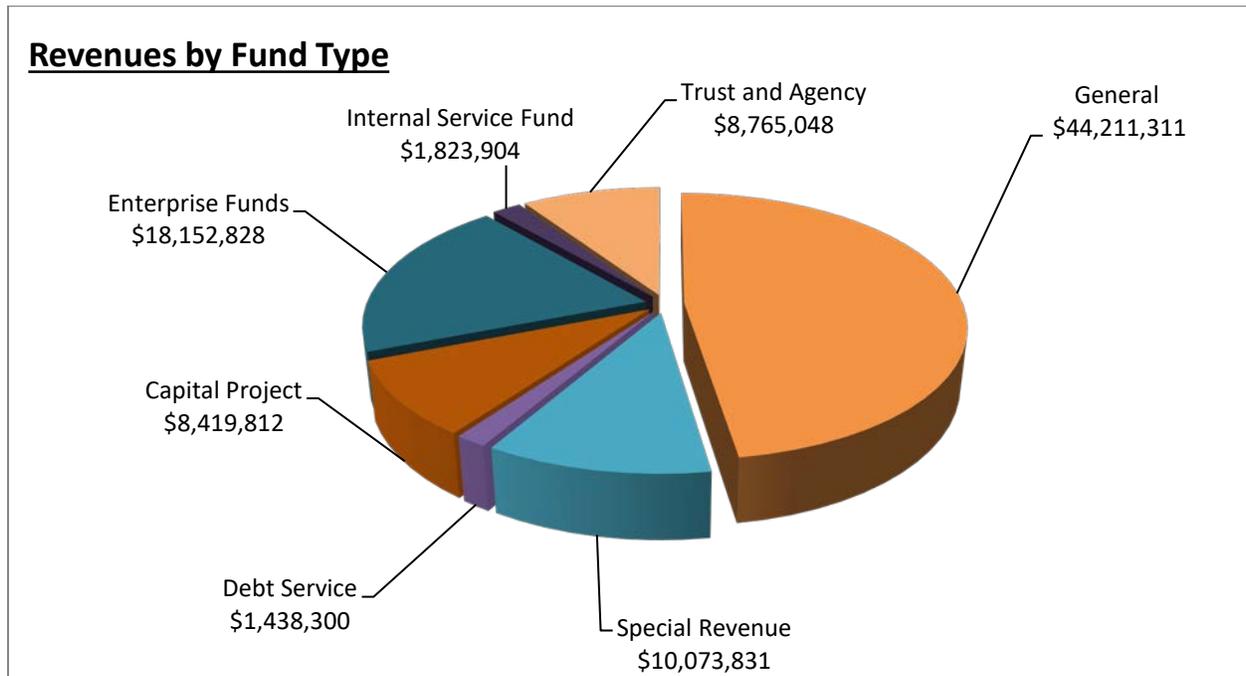


- **Operating** - (excluding debt service, capital outlay and transfers between funds) amounts to \$61,298,613 for FY2022 as compared to FY2021 of \$58,206,431. This is a \$3,092,182 or 5.31% increase from FY2021.
 - **Personnel Services** – amount of \$37,753,762 for FY2022. This is a \$1,368,886 or 3.76% increased from FY2021. Items include projected compensation in the form of a general wage increase for non-union and union employees; one new full-time employees for Publics Works, Human Resources, and Police Department each, eliminate 2 part-time record aides, and the part-time Human Resources clerk; an increase in health insurance cost; a decrease in non-union IMRF pension contribution by \$155,233 or 15.36% (FY2021 rate of 12.57% to 10.39% in FY2022); and police and fire pension contributions increased by \$663,149 or 6.33% per the actuarial suggested annual funding requirement.

- **Commodities** – amount of \$1,553,030 for FY2022. This is a \$63,729 or 4.28% increase from FY2021. Items include Gasoline & Lube, hydrant repair parts, UPS battery backup, and Hazmat materials training suits.
- **Contractual** – amount of \$21,991,821 for FY2022. This is a \$1,659,567 or 8.16% increase from FY2021. The increases are Intergovernmental Risk Management Agency (IRMA) 2022 contribution, sales tax incentive in the economic development budget, JAWA operating cost, water tower tank rehab, STP1 sludge hauling fees, and DuComm emergency dispatch. Offset some increases by decreasing expenses in vehicle maintenance & replacement, and engineering services since Ontarioville streetscape project completed in July 2021.
- **Debt Service** – amount of \$1,438,000 for FY2022. This is a \$1,200 or 0.08% increase from FY2021. On February 24, 2020, the Village refunded/refinanced the 2011, 2010 and 2010 GO Bonds saving the Village \$2M for the period of 10 years by issuing the 2020 GO Refunding Bond. The Debt service payments are based on debt schedules determined at the time of debt issuance.
- **Capital Outlay** – amount of \$25,557,275 for FY2022. This is a \$1,842,837 or 7.77% increase from FY2021. Fixed Meter Change Out (started in FY2021 to be completed in mid FY2022), Water main replacement (\$2M funded by Build Illinois Bond Fund), construction of the fire station #16, street resurfacing & reconstruction (\$2M funded by Build Illinois Bond Fund), Metra station pedestrian safety program (\$1M funded by Build Illinois Bond Fund), and the sport complex improvement (\$1M funded by Build Illinois Bond Fund). The \$6M funding project will come from the Build Illinois Bond Fund to the Department of Commerce and Economic Opportunity (DCEO). **Keep in mind the project will only move forward when the funds from DCEO are received by the Village.** Offset some increases by decreasing expenses. The Village Center (Ontarioville Streetscape Improvement) completed in July 2021 funded by TIF #3. The Fixed Meter Change Out started in mid-2020 funded by Water & Sewer. Capital outlay purchases are typically one-time needs that cause the expenditure total to fluctuate year to year. Village departments have replacement cycles for most of their capital outlay needs (i.e. vehicles).
- **Inter-fund transfers Out** – amount of \$9,513,200 for FY2022. This is a \$7,039,830 or 284.63% increase from FY2021. A transfer to Road and Bridge to fund the yearly street maintenance, transfer to Capital Project to fund the construction of fire station #16 and other improvements to the village, and transfer to MWRD to fund the yearly upkeep of the sport complex.

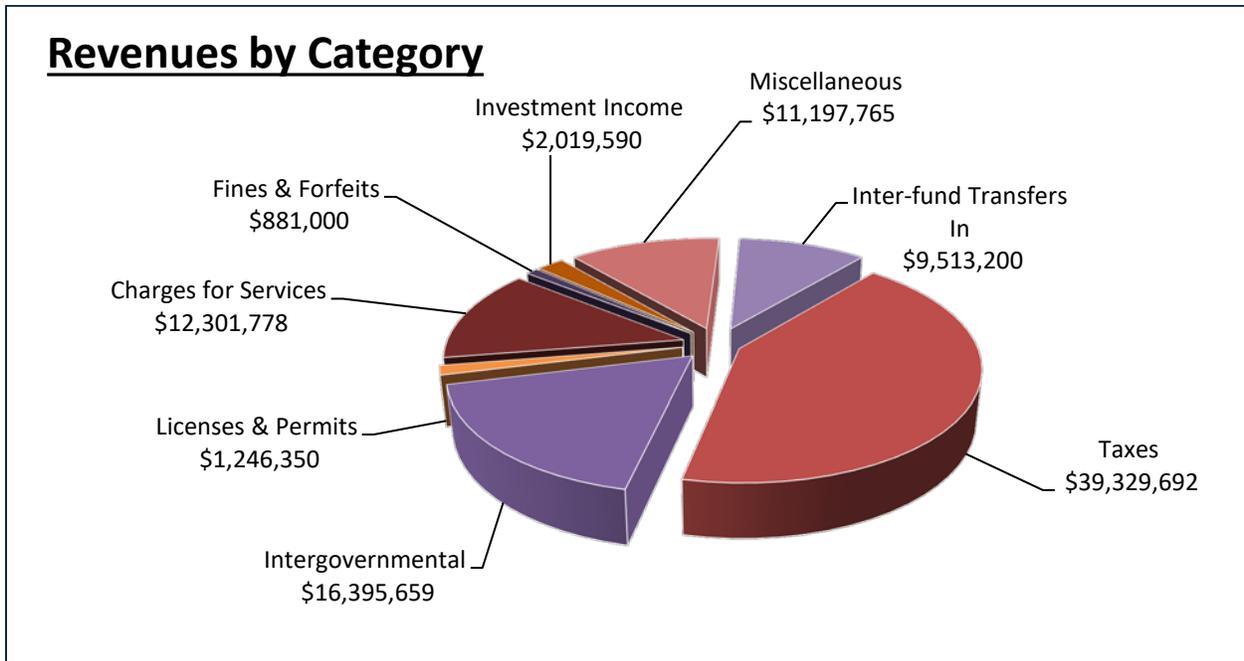
Revenues – All Funds

The FY2022 Budget reflects revenues for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Enterprise Funds, Internal Service Funds, and Trust and Agency Funds. Presented below are summary pie charts, which include overall Fiscal Year 2021 revenues by fund and category:



The table below illustrates the changes in the Revenue by Category (All-Funds) for FY2022 which total \$92,885,034, an increase of \$14,166,736 or 18.00% over the prior FY2021:

Changes in Revenues by Category				
Revenues /All Funds	Budget FY 2021	Budget FY 2022	Increase/ Decrease Amount	Increase/ Decrease Percent
Taxes	\$35,500,940	\$39,329,692	\$3,828,752	10.78%
Intergovernmental	13,987,825	16,395,659	2,407,834	17.21%
Licenses & Permits	1,159,650	1,246,350	86,700	7.48%
Charges for Services	12,172,134	12,301,778	129,644	1.07%
Fines & Forfeits	872,000	881,000	9,000	1.03%
Investment Income	2,505,850	2,019,590	(486,260)	-19.40%
Miscellaneous	10,046,529	11,197,765	1,151,236	11.46%
Inter-fund Transfers In	2,473,370	9,513,200	7,039,830	284.63%
Total	\$78,718,298	\$92,885,034	\$14,166,736	18.00%



The Village of Hanover Park appropriations are supported by several sources. The primary revenue categories are Taxes, Intergovernmental Licenses and Permits, Charges for Services, Fees and Forfeits, Investment Income, Miscellaneous, Transfers and Others.

- Taxes** – amount of \$39,329,692 for FY2022. This is a \$3,828,752 or 10.76% increase from FY2021. There are several sources which comprise the Taxes category such as: Property tax levies increase in the amount of \$29,952 due to Special Service Area’s levies. Utility taxes (Telecommunication \$25K decrease, Natural Gas \$19K decrease, and Electric Tax \$15K increase) total decrease in the amount of \$29,000. Telecommunication Tax will continue to decrease due to consumers changing to data plans for cell services which are not taxable. Natural Gas and Electric Tax are generated based on actual usage and largely dependent on fluctuation in temperature. Sales, Home Rule, Auto Rental and Use Tax increased by the amount of \$3,700,000 due in part to an increase of the Home Rule Sales Tax by 0.25% (from 0.75% to 1.00%) effective July 01, 2021. Real Estate Transfer Stamp increase by \$5,000. Food and Beverage Tax increase by \$100,000. Gasoline Tax increase by \$600. Cannabis Use Tax a state excise tax on all adult-use cannabis sales, a portion of which is allocated to local governments based on population. These funds must be used to fund crime prevention programs, training, and interdiction efforts, including detection, enforcement, and prevention efforts, relating to the illegal cannabis market, and driving under the influence of cannabis increase by \$20,000. The Foreign Fire Insurance Tax decrease by \$2,000. The Video Gaming Tax increase by \$4,200.

- **Intergovernmental** – amount of \$16,395,659 for FY2022. This is a \$2,407,834 or 17.21% increase from FY2021. There are several sources which comprise this category; Personal Property Replacement increase by \$9,500. State Income increase by \$500,000. State Grants decrease by \$783,810 (majority of the Grants are from the Build Illinois Bond Fund to the Department of Commerce and Economic Opportunity (DCEO). Federal Grants increase by \$2,689,924, the final payment from American Rescue Plan Act (ARPA) of \$2,543,924 and the FEMA for COVID-19 eligible expenses reimbursement of \$146,000. Other Government Grant of \$2,220 from Intergovernmental Risk Management Agency (IRMA) for EMS binder lift Bariatric lifting equipment. Expenditure Fire decrease by \$10,000.
- **Licenses and Permits** – amount of \$1,246,350 for FY2022. This is a \$86,700 or 7.48% increase from FY2021. There are several sources, which comprise the licenses and permits category such as business licenses increase by \$12,000, recommend to increase the Tobacco license to \$500 from \$100, liquor licenses increase by \$2,000, vendor/solicitor increase by \$300, animal license decrease by \$400 (recommend to eliminate the yearly animal license renewal), penalties on licenses increase \$10,000 (business licenses and rental licenses penalties), rental licenses (Multi-family and Single family) decrease by \$26,500 due to budgeting error (penalties for rental included on the rental license account), building permit increase by \$45,000, video gaming terminals increase by \$35,000 (recommend to increase terminal permit to \$1,500 each), and solid waste franchise fees increase by \$9,500.
- **Charges for Services** – amount of \$12,301,778 for FY2022. This is a \$129,644 or 1.07% increase from FY2021. This category consists of many revenue sources, the largest of which relates to Water/Sewer Sales, which increased by \$101,544. Water meter sales increase by \$5,172, Tap-on fees increase by \$36,104, leachate treatment fees decrease by \$122,200, rental income increase by \$8,394. New source of revenue in FY2021 are Immobilization fees increase by \$2,400 when a car is immobilized a violator will pay the amount owed plus \$100 to release the vehicle. Fifty percent (50%) of the \$100 fee will be shared with Barnacle. Ground Emergency Medical Transportation (GEMT) increase by \$200,000.
- **Fines and Forfeits** – amount of \$881,000 for FY2022. This is a \$9,000 or 1.03% increase from FY2021. This category consists of traffic fines violations increase by \$15,000, and police and fire false alarm fines decrease by \$6,000 based on data trend.
- **Investment income** – amount of \$2,019,590 for FY2022. This is a \$486,260 or 19.40% decrease from FY2021. Majority of the investments related to Police and Fire Pension investment portfolio and the Village investments such as Certificate of Deposits (CD) rates. The decrease is due to unstable market driven by the rapid spread of coronavirus around the world. CD's with rates in the upper 2% last year compare to .05% this year. Money market account from 1.75% to .02% this year.

- **Miscellaneous** - amount of \$11,197,765 for FY2022. This is a \$1,151,236 or 11.46% increase from FY2021. This category consists of miscellaneous revenues that do not fit into other categories; police and fire employer contributions increase by \$375,221, employee contributions to police and fire pension increase by \$11,000, Infrastructure fees (Cook and DuPage) increase by \$785,700 due to proposed increase of the monthly service charge (Infrastructure fees) for water and sewer fund to \$18.75 per month from the current \$12.50 per month, and funding for the Village replacement fund (Central and I.T. Equipment) decrease by \$29,185. Renewable (Green) energy increase by \$50,000 which is a new source of revenue in FY2021.
- **Inter-fund Transfer In** – amount of \$9,513,200 for FY2022. This is a \$7,039,830 or 284.63% increase from FY2021. A transfer to Road and Bridge to fund the yearly street maintenance, transfer to Capital Project to fund the construction of fire station #16, implementation of document management system (Laserfiche) and other improvements to the village, and transfer to MWRD to fund the yearly upkeep of the sports complex.

Fiscal Policy and Debt Policy

The Village President and Board of Trustees recognize the importance of establishing fiscal and debt policies to guide the Village in its day-to-day operations and to achieve long-term goals. These policies have been established to sustain the continued financial health of the Village. All Village reserves meet or are greater than prescribed by policies.

The Village's debt policy includes provisions discouraging the use of debt financing to fund current operations.

The Fiscal policy includes budget, investment, capital asset, debt, revenue, reserve and fund balance, accounting, auditing, and financial reporting requirements.

New Programs & Budget Highlights

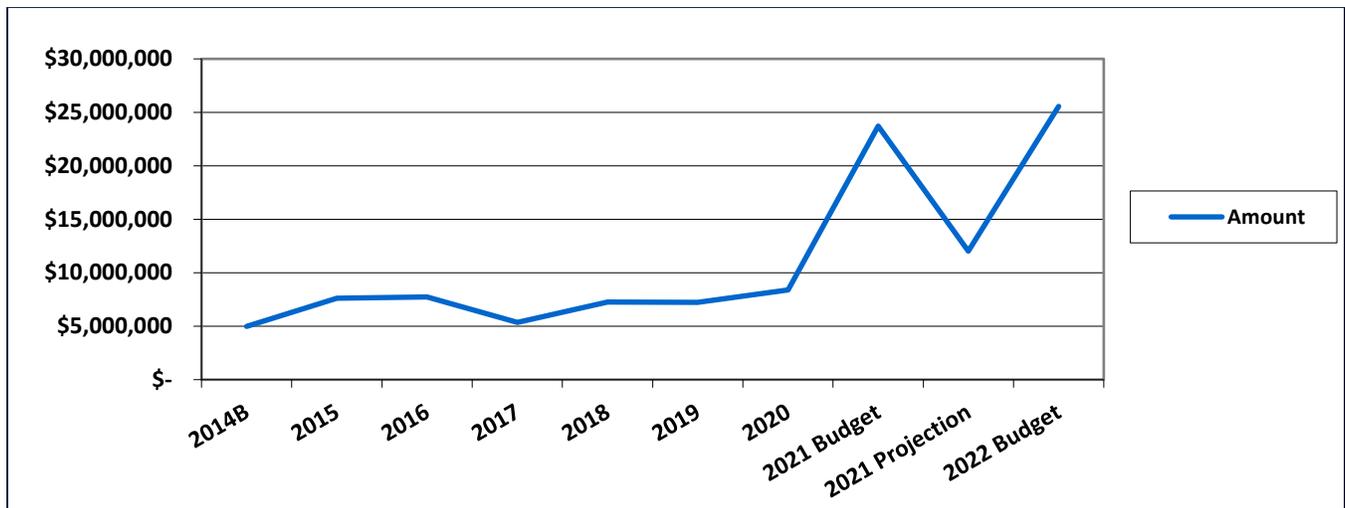
- **Document Management System:** Staff will begin implementation of the Village Wide Document Management System in 2022. This will be an ongoing project for several years that will transform the way Village departments gather and store documents. Currently, documents are stored in many forms including paper files, electronic files organized uniquely in each department, in database systems, and other software programs. A centralized document management system will organize all records into a single platform. Having a centralized document management system offers many efficiency improvements when searching and retrieving records, and significantly reduces the amount of time required of staff.

- *TIF #3 Village Center/TOD RFP for Development:* Following the TIF 3 amendment to extend the life of the TIF for an additional 12 years and adding the south commuter lot parcels, the Village's TIF consultant, is putting together an RFP for the redevelopment of the south Commuter Lot, and will assist in the recruitment and selection of a developer.
- *Village Center Zoning District:* The Village is working with a consultant to amend the Zoning Code to create a new Village Center Zoning District. Given that TOD areas have unique parking and land use requirements, a new zoning district would be created (either as an overlay or underlying zoning), with parking, bulk land use requirements and design guidelines, that would encourage TOD development and streamline the zoning requirements. With funding from a Regional Transportation Agency Technical Grant (RTAP), several drafts of the proposed code section have been reviewed. Two public meetings have been held, the first with an advisory group of Village Center businesses, the second with the Development Commission. Consultant and staff are working with the Village Attorney and TIF consultant to finalize a draft for review.
- *Village Center Plan:* Village Center Streetscape is complete. The project has created new civic spaces including a public plaza as well as public parking lots in addition to pedestrian comfort and community engagement. A ribbon cutting was held for the Ontarioville Plaza, and other community events have been held, such as Corks and Crafts, and the Business After Hours, to promote our new downtown.
- *Fire Station No 2 (Station 16) Construction:* The existing Fire Station No. 2 (Station 16) is inadequate to the task of supporting emergency medical services and fire response in its current design, condition, size, and location. It is undersized in both apparatus floor and living facilities for on-duty personnel. A long-term strategic plan goal has been to replace and relocate this facility. The site selected for this facility is at the corner near Schick Road and Audrey Lane on property already owned by the Village. Under this program a new fire station will be constructed. RFQ went out in 2021. The design build team will be working on the design and preparing for construction in 2022.
- *DuPage Integrated Justice Information System (Records Management) 4th year costs:* The Police Department is participating in the DuPage County-wide records management and computer aided dispatch (CAD) system replacement. The system was switched over in June 2019 and allows for the integration and information sharing among participating agencies and DuPage County government. Each participating agency pays their share of the total project cost. \$85,000 represents the fourth year's costs of the system to the police department. Additionally, \$65,000 has been allocated to cover costs of integrating the new system with existing programs utilized by the police department, including the electronic ticketing, evidence processing and the arrestee booking systems.

- *New DuComm Facility 4th Year Costs:* The Police and Fire Departments are participating with other DuComm member agencies to pay the construction costs of the DuPage Communications new facility. The \$35,000 cost represents the police department’s portion for FY2022. The police department plans to pay its share each year in one annual payment. The estimated total amount for the PD portion of the second facility project is \$571,309. Fire Department share is paid 3 times a year, budgeted for \$80,592 in FY2022.
- *Infrastructure:* In 2022, the Village will be investing \$5,084,000 into the resurfacing and reconstruction of Village streets. Of that, \$2,834,000 is from state capital grants, and another \$1,500,000 is from Motor Fuel Taxes. \$480,000 has been budgeted as the Village’s Share for the long-awaited replacement of the Arlington Drive Bridge. A \$300,000 grant funded lighting project on Irving Park Road is scheduled for 2022. Grant funds were also secured for the final phase of the MWRD sports complex and for increasing pedestrian safety at the Metra Station. \$3,845,000 will be invested in replacing watermain and repairing valves. Additionally, the water division will be overseeing the ongoing water meter replacement project that should be completed in 2022.

Capital Improvement Program (CIP)

The chart below records the pattern of the Village’s Capital Improvement Program Budget (all funds) over the past eight years. As indicated, this program fluctuates from year to year. Depending upon the needs identified for a given fiscal year, routine improvements are also part of this program. Additionally, funds are budgeted from the Village’s Enterprise funds to account for capital improvements to the water and sewer funds and the commuter parking lot.



Fiscal Year	2014B	2015	2016	2017	2018	2019	2020	2021 Budget	Projection	2022 Budget
Amount	\$ 4,979,663	\$ 7,614,594	\$ 7,749,027	\$ 5,352,883	\$ 7,258,919	\$ 7,242,503	\$ 8,390,532	\$ 23,714,438	\$ 12,033,092	\$ 25,557,275

Improvements other than Buildings - projects in the capital budget include street resurfacing and reconstruction program (\$2M funded by the Illinois Bond Fund to the DCEO) and preventative maintenance, Irving Park Road lighting and safety improvement, infrastructure (funded by the Illinois Bond Fund to the DCEO), Tree trimming, shrub removal/replacement, Concrete and Asphalt repair, New streetlights, Arlington Bridge Reconstruction, Lake Street pedestrian access, Bike path construction/reconstruction, Ontarioville/Devon, Miscellaneous improvement in the Hanover Parks Sports Complex, Phase 4 of the Hanover Park Sport Complex (funded by the Illinois Bond Fund to the DCEO), arterial fence maintenance, install six new entry sign with the new Village logo, general drainage spot repairs, parkway tree replacement, west branch of DuPage River stabilization Anne Fox to Village limits (designs), façade grant, banners, holiday decorations at the new Village Center, Morton tower isolation piping upgrades, Pedestrian crossing safety improvement, (funded by the Illinois Bond Fund to the DCEO). Bartels Road and road resurfacing (funded by Capital Grant),

Office Equipment - projects in the capital budget include Document Management System, Cisco voice router, Fire department training room audio/video replacement system, Firewall replacement, Fire and Police Department Mobile Data Terminal (MDT) replacements, Police Department video evidence system including body cam, and the scheduled personal computer (PC) replacements.

Building improvements - projects in the capital budget include a police department bullet proof glass replacement, fire station #2 construction, fire station #1 carpet, kitchen refurbish, and painting replacement, public works boiler replacement, Village Hall HVAC rooftop replacement.

Other Equipment - projects in the capital budget include a alignment machine, autopulse CPR units, biphasic cardiac monitor/defibrillator replacement, DuComm second facility police portion of the cost (paid in full in 2030), DuJIS record management and interface system, firefighting turnout gear, PD building distribution antennae, protective vest/CRT vests/equipment, Starcom radios for PW, Severe weather alerting sirens, Tasers, Tech Rescue Gear, PD use of force simulator, fixed meter change-out, backup generator at Jefferson lift station, emergency pump replacement, Kingsbury lift station spare pumps, backhoe, and Forklift.

Water and Sewer - projects in the capital budget include DuPage county liftstation condition assessment, Oxidation ditch Bearing & Gear box, Oxidation with optimization & Chem-P removal, replacement of obsolete influent & effluent samplers, STP condition assessment, UV system design engineering, Barrington Rd. sanitary sewer replacement, I&I MWRD reporting, manhole sealing, Plum tree force main, Sanitary Sewer force main repair and backup prevention, sewer rehab, leak detection, water main replacement (funded by the Illinois Bond Fund to the DCEO), fixed network automated meter reading system, emergency pump replacement, muffin monster, Inflow and Infiltration (I&I) MWRD reporting, sanitary force main replacement, sanitary sewer backup prevention and sewer rehab. Water main replacement (\$2M funded by the Illinois Bond Fund to the DCEO), water system valve repair/replace and Well #6 rehab.

The Central Equipment fund - will be replacing four (4) police squads, (1) Police SUV, 1 Ton Dump, Cargo van, Pickup truck, and Chipper.

A summary and individual item details of the Village's CIP can be found in the Capital Improvement section of this budget.

General Fund

In the FY2022 budget, General Fund revenue total is \$44,211,311 and operating expenditures total is \$49,774,338. This balanced budget has an operating surplus of \$436,973. A planned use of fund balance totaling \$6,000,000 is to fund the Fire Station #16 construction.

A new revenue is proposed to increase the General Fund revenue by \$130,000 to offset this need for use of fund balance.

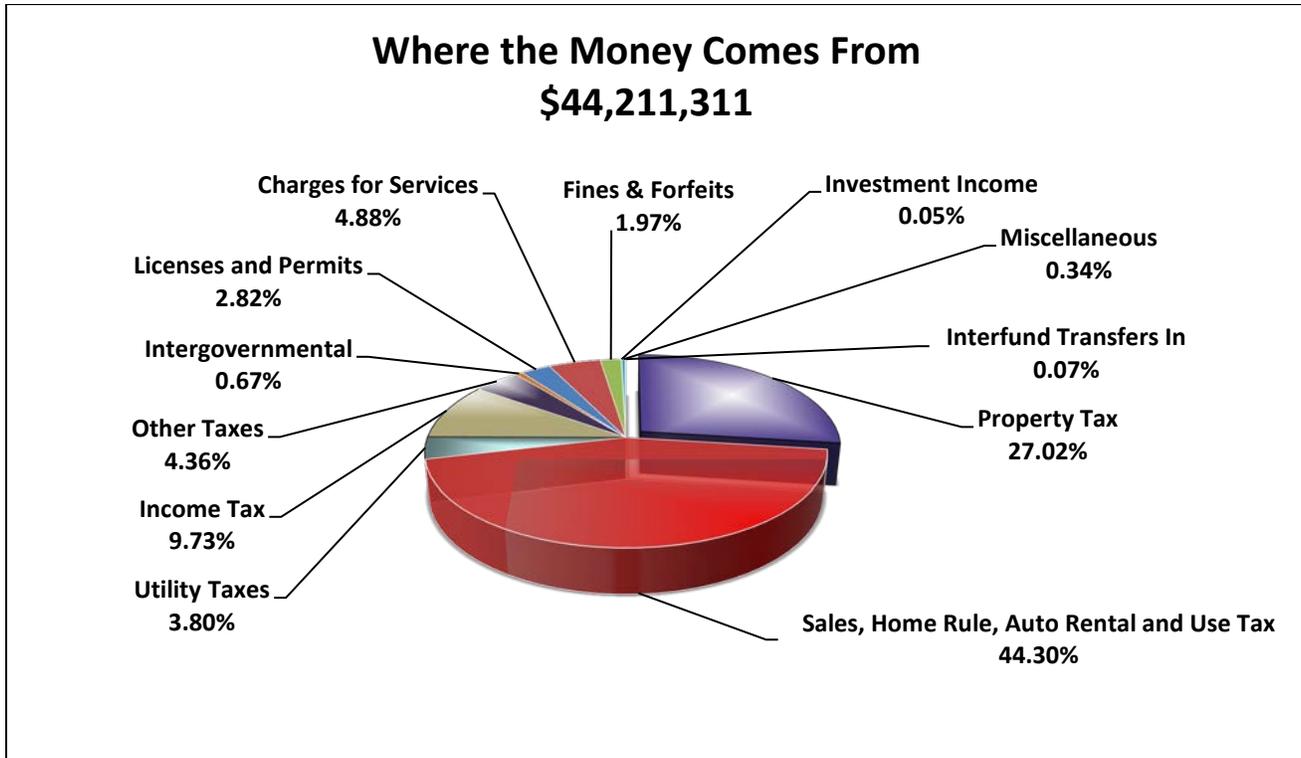
- Impose a "PUSH TAX" – upon any person who participated in the playing of video gaming terminals that takes place in the jurisdictional boundaries of the Village of Hanover Park. The rate of the tax shall be equal to one cent (.01 cents) per play on a video gaming terminal. It would generate approximately \$130,000 in additional revenue in FY2022. This proposed tax not included in the General Fund revenue total.

If approved, the General Fund balance budget will have a new operating surplus of \$566,973.

In the Governmental Fund category, the General Fund is the principal operating fund and includes allocations for Police, Fire, Public Works, Community Development, Engineering, Finance, Information Technology and Administrative Departments. It represents 50.89% of total expenditures and provides most of the municipal services. Following the General Fund tab in this Budget Document are graphs showing historical revenues and expenditures. Presented below is a chart identifying total General Fund financial information:

Where does our revenue come from?

The following chart shows where the Village’s General Fund revenues come from:



General Fund revenue is budgeted at \$44,211,311 for FY2022. This is a \$4,691,115 or 11.87% increase compared to FY2021 budget.

General Fund - Revenues by Category				
Revenues /All Funds	Budget FY 2021	Budget FY 2022	Increase/ Decrease Amount	Increase/ Decrease Percent
Taxes	\$31,151,396	\$35,141,196	\$3,989,800	12.81%
Intergovernmental	3,950,360	4,595,580	645,220	16.33%
Licenses & Permits	1,108,400	1,245,600	137,200	12.38%
Charges for Services	1,941,040	2,157,734	216,694	11.16%
Fines & Fees	862,000	871,000	9,000	1.04%
Investment Income	281,000	20,500	(260,500)	-92.70%
Miscellaneous	196,000	149,701	(46,299)	-23.62%
Inter-fund Transfers In	30,000	30,000	0	0.00%
Total	\$39,520,196	\$44,211,311	\$4,691,115	11.87%

- **Property Tax** – accounts for 27.02% of the FY2022 compared to 30.23% in FY2021 of General Fund revenues budgeted (Note: The Village Board goal is to reduce the reliance on property tax to 30%). The Village’s 2021 overall tax levy to be collected in FY2022 is \$13,383,696 (Corporate and Debt Service). \$1,438,000 is assigned to pay the 2020 GO Refunding Bond while \$11,945,696 is assigned to General Fund operating. The breakdown of the corporate levy is \$5,871,048 levied to pay for the Village’s portion of Police and Fire Pension contributions and the remaining \$6,074,648 will be applied to General Fund operating expenditures.
- **General Sales Tax** – effective July 1, 2021, the sales tax rate for Cook County is 10.00%. This is a combination of rates for the State of Illinois (6.25%), the Cook County Home Rule (1.75%), the Regional Transportation Authority (1.00%) and the Hanover Park Home Rule (1.00%). Effective July 1, 2021, the sales tax rate for DuPage County is 8.00%. This is a combination of rates for the State of Illinois (6.25%), the Regional Transportation Authority (0.75%) and the Hanover Park Home Rule (1.00%). The State Rate is further divided, with 5.25% going to the State and the other 1.00% being distributed to the Village. It is this 1.00% that represents General Sales Tax. The amount of \$10,000,000 for FY2022 is a \$1,800,000 or 21.95% increase from FY2021. The Village is fortunate that our general sales tax remains stable during the COVID-19 pandemic.
- **Home Rule Sales Tax** - the Village implemented a Home Rule Sales Tax in 1994 at a rate of 0.50%. In March 2013, the Village Board approved a 0.25% increase in the Home Rule Sales Tax rate bringing the new rate to 0.75% effective July 2013. In December 2020, the Village Board approved a 0.25% increase in the Home Rule Sales Tax rate bringing the new rate to 1.00% effective July 1, 2021. Home Rule Sales Tax does not apply to the sale of vehicles or qualifying food and drugs. The State of Illinois imposed a 2% Administrative Fee on Home Rule Sales Tax collections effective July 1, 2017, with the adoption of their budget in which the Village lost \$59,381 in revenue. The State amended the Administrative Fee to 1.5% effective July 1, 2018, with the adoption of their budget which the Village lost \$72,720 in revenue, and an estimated loss of \$124K in FY2022. An amount of \$8,200,000 is budgeted for FY2022, a \$1,900,000 or 30.16% increase from FY2021. Once again, the Village is fortunate that our home rule sales tax remains stable during the COVID-19 pandemic.
- **Local Use Tax** - based on purchases made outside one’s state of residence on taxable items that will be used, stored, or consumed in one’s state of residence and on which no tax was collected in the state of purchase. The amount of \$1,375,000 for FY2022 is same amount from FY2021. The Village is fortunate that our local use tax remains stable during the COVID-19 pandemic.
- **Utility Taxes - Telecommunications Tax** - through the Simplified Municipal Telecommunications Tax, Hanover Park imposes a 6.0% tax on telecommunication services. This tax is collected and distributed by the State and is imposed on voice lines, cellular phones, and any other telecommunication devices. The amount of \$300,000 for FY2022 is a \$25,000 or 7.69% decrease from FY2021. We are not expecting this revenue to increase in the future and instead continue to go down due to: 1) more customers cancelling their landlines; 2) only calls and texts are taxable as data packages are not subject to the tax; and 3) trends in cell phone packages switched from unlimited data and a fee per call or text to include unlimited talk (including free long distance) and text packages.

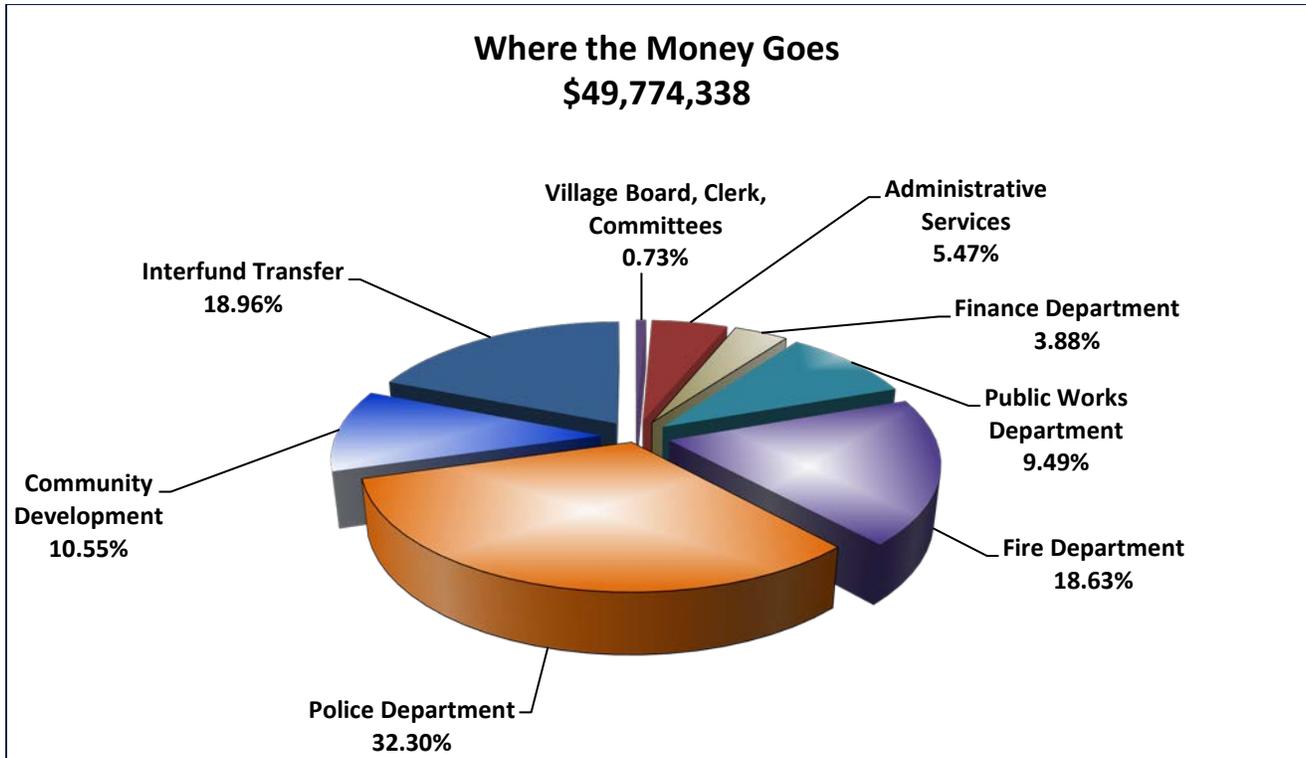
- **Utility Taxes - Gas Use Tax** – the Village Board adopted the Gas Use Tax on April 25, 2002 and collections began on June 1, 2002. On November 16, 2017, the Village Board amended the code to increase the rate per therm from \$0.015 cents to \$0.03 cents per therm effective January 1, 2018. It resulted in an increase in revenue. The amount of \$416,000 for FY2022 is a \$19,000 or 4.37% decrease from FY2021. Revenues received from these taxes are generated based on actual usage and largely dependent on fluctuations in temperatures and population.
- **Utility Taxes - Electricity Tax** - the Village tax on electricity is based upon established rates per kilowatt-hours used or consumed in a month. The amount of \$965,000 for FY2022 is a \$15,000 or 1.58% increase from FY2021. Revenues received from these taxes are generated based on actual usage and largely depend on fluctuations in temperatures and population.
- **Cannabis Use Tax** – this is a state excise tax on all adult-use cannabis sales, a portion of which is allocated to local governments based on population. These funds must be used to fund crime prevention programs, training, and interdiction efforts, including detection, enforcement, and prevention efforts, relating to the illegal cannabis market, and driving under the influence of cannabis. The amount of \$40,000 for FY2022 is a \$20,000 or 100% increase from FY2021. This is a new source of revenue effective January 1, 2020.
- **Video Gaming Tax** – net terminal income (NTI) is defined as the money put into a video gaming terminal (VGT) minus the credits paid to the player. The state receives 30 percent of the NTI generated from each licensed VGT. Of the state’s portion, five percent goes to the local municipality where the licensed VGT operates. Of the remaining 70 percent of the NTI, Scientific Games receives 0.8513% (0.7275% until 07/22/2018) as compensation for building and maintaining the central communication system (CCS). The remaining income is divided equally (by law, an even 50/50 split) between the terminal operator (who owns/leases and place the VGTs in locations) and the licensed locations. Staff recommend moving video gaming tax from MWRD to General Fund in FY2022. General Fund will then transfer \$50,000 per year to MWRD to pay for yearly maintenance of the sports complex. The amount of \$195,000 is budgeted for FY2022.
- **Other Taxes** – such as Real Estate Transfer Tax, amount of \$400,000 for FY2022, is a \$5,000 or 1.27% increase from FY2021; Hotel/Motel Tax budgeted amount of \$44,500 for FY2022 is the same as FY2021; Food and Beverage Tax budgeted amount of \$1,250,000 for FY2022 is a \$100,000 or 8.70% increase from FY2021; and Auto Rental Tax budgeted amount of \$10,000 for FY2022 is the same as FY2021.

- **Income Tax** - the Village receives a portion of the total State Income Tax receipts on a per-capita basis. In July 2017, the adopted budget for the State of Illinois included diversions of some local government revenues. Income Tax revenue was reduced by 10% (one-time) which amounts to \$220,000 of the FY2017 actual revenues compared to FY2016 actual. The State once again reduced the Income Tax revenue by 5% (one-time) effective July 1, 2018, with the adoption of their budget which accounted for \$59,900 of the FY2018 actual revenues compared to FY2016 actual. Effective July 1, 2020, LGDF (Local Government Distributive Fund) was funded at 100% compared with 95% before July 2020. The amount of \$4,300,000 for FY2022 is a \$500,000 or 13.16% increase from FY2021 budget due to elimination of previous gubernatorial budget reduction effective July 1, 2020
- **Intergovernmental** – such as Personal Property Replacement Tax (PPRT), amount of \$90,000 for FY2022 is a \$7,000 or 8.43% increase from FY2021. Federal Grant amount of \$146,000 for FY2022 for COVID-19 FEMA eligible expenses reimbursement. Other Governmental Grant for \$2,220 for FY2022 coming from Intergovernmental Risk Management Agency (IRMA) for EMS binder lift Bariatric lifting equipment. Expenditure Fire amount of \$15,000 for FY2022 is a \$10,000 or 40% decrease from FY2021.
- **Licenses and Permits** – The amount of \$1,245,600 for FY2022 is a \$137,200 or 12.38% increase from FY2021. Business licenses increase by \$12,000 recommendation to increase the Tobacco license from \$100 to \$500, liquor licenses increase by \$2,000, vendor/solicitor increase by \$300, animal license decreases by \$400 (recommend eliminating the yearly animal license renewal), penalties on licenses increase \$10,000 (business licenses and rental licenses penalties), rental licenses (Multi-family and Single family) decrease by \$26,500 due to budgeting error (penalties for rental included on the rental license account), building permit increase by \$45,000, and solid waste franchise fees increase by \$9,500.
 - Video gaming terminals permits - increase by \$85,500 (recommend increasing terminal permit to \$1,500 each machine). Staff recommend moving video gaming terminal permits from MWRD to General Fund in FY2022.
- **Charges for Services** – The amount of \$2,157,734 for FY2022 is a \$216,694 or 11.16% increase from FY2021. Ambulance fee, vehicle impoundment, and foreclosure registration remained the same budgeted amount for FY2022 in the amount of \$900,000, \$450,000 and \$70,000. Ground Emergency Medical Transportation (GEMT) - is a voluntary program that allows publicly owned or operated emergency ground ambulance transportation providers to receive supplemental payments that cover the difference between a provider's actual costs per GEMT transport and the Medicaid base payment, mileage and other sources of reimbursement for new revenue source in FY2021, budgeted for \$300,000, Immobilization Fee new source of revenue in FY2021 budgeted for \$2,400. Plan Review increase by \$6,000 due to Verandah Development to build remaining townhomes. Rental Income Fees increase by \$8,394 due to contract agreement increases.

- **Fines and Forfeits** – The amount of \$871,000 for FY2022 is a \$9,000 or 1.04% increase from FY2021. Traffic Fines increase by \$15,000 due to switching violation hearing and DUI's from Cook to DuPage County. Ordinance violations, and Red-Light Camera remained the same budgeted amount for FY2022 in the amount of \$502,000 and \$140,000. The Police False Alarm fines were decreased by \$2,500 due to the pandemic when most people worked from home. The Fire False Alarm decreased by \$2,000 from FY2021.
- **Investment Income** (money market and CD's) – The amount of \$20,500 for FY2022 is a \$260,500 or 92.70% decrease from FY2021. Money Market rates are lower compared to last year's which is in the upper 1.75% to as low as 0.02%. CD's rates are from the upper 2.00% to as low as 0.05%.
- **Miscellaneous** The amount of \$149,701 for FY2022 is a \$46,299 or 23.62% decrease from FY2021. Renewable (Green) Energy new source of revenue in FY2021, budgeted for \$50,000 in FY2022. Expenditures miscellaneous decrease by \$45,000 such as (Intergovernmental Risk Management Agency (IRMA) claim reimbursement checks, lawn cut fees, reimbursement from other expenses charged to other taxing bodies), OJP Bullet Proof Vest Grant (based on number of new Police Officers), and Miscellaneous income (late fees, NFS fees, lien payments, escrow confiscation, judgement payment, confiscated permit bonds) remained the same budget amount for FY2022 in the amount of \$4,500 and \$45,000. Corporate partnership program decrease by \$2,500, equipment funding for vehicle maintenance decrease by \$48,799 based on estimates repairs by the Fleet Services in Public Works. – Revenues from this category fluctuates from year to year.
- **Transfers** – The amount of \$30,000 for FY2022 is the same budget amount for FY2021. From restricted funds for the police department vehicle maintenance and tires for \$30,000.

Where does our money go?

The following chart shows where the Village’s General Fund money goes:



General Fund expenditures are budgeted for \$49,774,338 for FY2022. This is an increase of \$9,307,601 or 23.00% compared to FY2021 amended budget.

General Fund - Expenditures by Category				
Appropriations/All Funds	Budget FY 2021	Budget FY 2022	Increase/Decrease Amount	Increase/Decrease Percent
Personnel Services	\$27,704,544	\$28,586,284	\$881,740	3.18%
Commodities	1,064,655	1,092,675	28,020	2.63%
Contractual Services	9,294,168	10,658,859	1,364,691	14.68%
Inter-fund Transfer Out	2,403,370	9,436,520	7,033,150	292.64%
Total	\$40,466,737	\$49,774,338	9,307,601	23.00%

- **Personnel Services** – The amount of \$28,586,284 for FY2022 is a \$881,740 or 3.18% increase from FY2021. This is due to projected compensation in the form of a general wage increase for non-union and union employees; one new full-time employees for Publics Works, Human Resources, and Police Department each, eliminate 2 part-time record aides, and part-time human resources clerk; a \$143,614 or 4.69% increase in health insurance cost; a decrease in non-union IMRF pension contribution by \$114,445 or 16.26% (FY2021 rate of 12.57% to 10.39% in FY2022); and police and fire pension contributions increased by \$375,221 or 6.83% per the actuarial suggested annual funding requirement.
- **Commodities** – The amount of \$1,092,675 for FY2022 is a \$28,020 or 2.63% increase from FY2021. This is due to gasoline & lube price increases, materials and supplies price increases, and flag display budget request, cleaning supplies, uniforms for new employee in PW and replacement of existing uniforms in other departments, safety protective equipment for technician training suits in FD, offset by the decrease in office supplies - business licenses, taxi and solicitors decals, proclamation folders, membership dues – next level northwest, Communication Parts - radios, Non-Auto accessories – replacement of intake valves, and employee recognition – milestone anniversaries and employee scholarship program.
- **Contractual Services** – The amount of \$10,658,859 for FY2022 is a \$1,364,691 or 14.68% increase from FY2021. Increases such as tax incentive agreement, the Intergovernmental Risk Management Agency (IRMA) 2022 contribution, maintenance agreement – email threat protection, unitrends backup appliance maintenance and cartegraph for building maintenance module, equipment rental – DuComm emergency dispatch, and airtime maintenance fee, vehicle and IT maintenance & replacement – yearly funding schedule amount, consulting services, medical examinations – voluntary physical exams FD, , testing services – bucket truck, forklift, sky jack and vehicle lift testing, schools/conferences/meetings – resume out of state meetings postponed due to COVID-19, miscellaneous programs increasing/adding new organization, special events – frame mats, Corks & Crafts and Mayors Play Ball events, and collection fees – due to ambulance collection fees paid for the village total \$1,457,741. These increases offset the decrease for telephone, postage, M&R auto equipment, buildings, streets & bridges, accident claims, transportation, and tuition reimbursement total \$93,040.
- **Inter-Fund Transfer Out** – The amount of \$9,436,520 for FY2022 is a \$7,033,150 or 292.64% increase from FY2021. This is to support the Road and Bridge Fund for street maintenance, the MWRD for maintenance of the Sport Complex, the Capital Improvement Program of the Village for construction of the new fire station #16 and other village improvements such as village roof top units, document management systems, and starcom for PW. All areas of the General Fund budget were reviewed and reduced where possible to improve the Village’s overall financial outlook.

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessment, expendable trusts, or for major capital projects) that are legally restricted to expenditures for specific purposes. The chart below shows the Appropriations of all Funds under Special Revenue Funds.

Special Revenue Funds				
Appropriations/All Funds	Budget FY 2021	Budget FY 2022	Increase/Decrease Amount	Increase/Decrease Percent
Motor Fuel Tax	\$2,334,000	\$2,334,000	\$0	0.00%
Road and Bridge	5,811,100	5,055,500	(755,600)	-13.00%
Special Service Area #3	47,771	21,593	(26,178)	-54.80%
Special Service Area #4	40,673	32,931	(7,742)	-19.03%
Special Service Area #5	343,000	292,157	(50,843)	-14.82%
MWRD	1,579,325	1,594,325	15,000	0.95%
State Restricted	134,251	107,301	(26,950)	-20.07%
Federal Restricted	500	500	-	0.00%
Foreign Fire Insurance	30,000	30,000	0	0.00%
TIF #3	2,995,827	1,167,000	(1,828,827)	-61.05%
TIF #4	81,000	81,000	-	0.00%
TIF #5	50,000	50,000	0	0.00%
Total	\$13,447,447	\$10,766,307	(2,681,140)	-19.94%

Motor Fuel Tax Fund –used for street reconstruction, and street resurfacing projects. The funds are authorized by the Illinois Department of Transportation and are appropriated as part of the Village’s share of the gasoline tax. On June 2, 2019, the Illinois General Assembly passed legislation that would increase the State’s MFT by 19 cents per gallon on gasoline. Municipalities will receive a portion of these new revenues. MFT revenues budgeted at \$2,234,390 in FY2022 consist of MFT allotment of \$1.4M, the Rebuild Illinois Bond Funds (final distribution) \$834,190 and interest income of \$200. Motor Fuel Tax Fund spending is budgeted at \$2,334,000 in FY2022 which is the same budgeted amount as FY2021, for the 2022 street resurfacing and preventative maintenance program.

Road and Bridge Fund –used for street and bridge maintenance and reconstruction projects. Road and Bridge revenues budgeted at \$4,200,500 for FY2022 consist of; Road and Bridge tax levy of \$105,000, Gasoline tax of \$135,000, Personal Property Replacement of \$3,500, Grants \$2,504,800 (Build Illinois Bond, TARP, etc.), and \$300 interest income. Road and Bridge Fund spending is budgeted at \$5,055,500 in FY2022. This shows a decrease of \$755,600 or 13.00% in FY2021 amended budget. The budgeted amount is for purchase of geo melt and salt, electric expense for streetlights, IDOT traffic signal maintenance (Village share) Opticom repair and replacement, engineering services for bridge inspections, lake street pedestrian access Phase 3 Walnut to Village Hall, Arlington Bridge Phase 2, Irving Park Road lighting and safety improvement (Astor- Barrington), street program material testing, Ontarioville/Devon Phase 3, County Farm trail Phase 2, Lake street Multi-Use path Phase 1, and Arlington Dr. Bridge Phase 3. Capital Outlay for Lake Street pedestrian access, New Streetlights, Bike path construction/reconstruction, Ontarioville/Devon resurfacing, Irving Park and Barrington Road intersection Improvements, Arlington Bridge Reconstruction, Street reconstruction, Irving Park Road lighting and safety improvement (Astor- Barrington and Barrington – Wise), and Street Resurfacing in which funding for these project will come from the Build Illinois Bond Fund to the Department of Commerce and Economic Opportunity (DCEO). **Keep in mind the project will only move forward when the funds from DCEO are received by the Village.**

Special Service Area # 3 (Astor Avenue) – for scavenger, public improvements and snow removal services for multifamily housing units located on Astor Avenue. SSA#3 revenues budgeted at \$18,958 consist of \$18,037 tax levy (5% increase from last year levy) and \$20 interest income. SSA#3 spending is budgeted at \$21,593 in FY2022. That is a decrease of \$26,178 or 54.80% in FY2021 due to resurfacing, striping of Astor Avenue parking lot, and replacement of light fixtures with LED will be completed before December 31, 2021. The budgeted amount is for garbage and snow removal services.

Special Service Area # 4 (Mark Thomas and Leslie Lane) – for scavenger, public improvements and snow removal services for multifamily housing units located on Mark Thomas and Leslie Lane. SSA#4 revenues budgeted at \$22,350 consist of \$22,335 tax levy (5% increase from last year levy) and \$15 interest income. SSA#4 spending is budgeted at \$32,931 in FY2022. This is a decrease of \$7,742 or 19.03% in FY2021 due to replacement of light fixtures with LED will be completed before December 31, 2021. The budgeted amount is for garbage and snow removal services.

Special Service Area # 5 (Greenbrook/Tanglewood) – for scavenger, and public improvements services for multifamily housing units located on Greenbrook/Tanglewood. SSA#5 revenues budgeted at \$269,333 consist of \$269,223 tax levy (49.87% increase from last year levy) and \$110 interest income. SSA#5 spending is budgeted at \$292,157 in FY2022. This is a decrease of \$50,843 or 14.82% in FY2021 due to exterior street signage and railing repair and staining will be completed before December 31, 2021. The budgeted amount is for yearly refuse services, and other miscellaneous repairs and improvements.

Metropolitan Water Reclamation District (MWRD) Fields – for scavenger, maintenance, and improvement of the MWRD Fields. MWRD revenues budgeted at \$1,092,200 consist of; \$1,042,000 of Grants (Build Illinois Bond), \$200 interest income, and \$50,000 transfer from General Fund. Staff recommends moving the video gaming tax and terminal license permit back to the General Fund and make a yearly transfer to pay for maintenance of the sport complex of \$50,000 approximately. MWRD Fields spending is budgeted at \$1,594,325 in FY2022. This is an increase of \$15,000 or 0.95% in FY2021. This budgeted amount is for miscellaneous repairs to facilities, mowing expenses for public spaces, mural at sport complex building, miscellaneous improvement, and phase 4 of sport complex improvement of \$1,042,000 which funding for this project will come from the Build Illinois Bond Fund to the Department of Commerce and Economic Opportunity (DCEO). **Keep in mind the project will only move forward when the fund from DCEO is received by the Village.**

State Restricted Fund – for law enforcement expenses related to assets seizures. It is the result of a sharing agreement with the State of Illinois. State Restricted revenues budgeted at \$30,790 which consist of \$10,000 DUI, \$20,000 drug forfeiture, \$665 sex offender, and \$125 interest income. State Restricted Fund spending is budgeted at \$107,301 in FY2022. This is a decrease of \$26,950 or 20.07% in FY2021. This budgeted amount is for Armored vehicle maintenance & equipment, surveillance equipment, covert fund, Be On the Lookout (BOL) mouthpieces, training and certification, Radar, DUI Kit and testing, DUI Detail supplies, transfer to General Fund for PD vehicles maintenance and tires, and cannabis impairment test device.

Federal Restricted Fund – for law enforcement expenses related to assets seizures. It is the result of the equitable sharing agreement with the Department of Justice (DOJ). Federal Restricted revenue budgeted at \$1,010 which consist of \$1,000 share from DOJ cases participation, and \$10 interest income. Federal Restricted Fund spending is budgeted at \$500 in FY2022 and is the same budgeted amount as FY2021.

Foreign Fire Insurance Fund – the expenses are evaluated and determined by the Foreign Fire Insurance Board, which is comprised of the Fire Department members, per statute. Foreign Fire Insurance revenues budgeted at \$25,050 which consist of; \$25,000 fire insurance tax (once a year received in October), and \$50 interest income. Foreign Fire Insurance Fund spending is budgeted at \$30,000 in FY2022 and is the same budgeted amount as FY2021 budget. This amount is for miscellaneous supplies, miscellaneous equipment, and miscellaneous expenses.

Tax Increment Financing #3 (TIF#3) – for improvements in the Village Center Redevelopment District located at Barrington Road and Lake Street. This TIF#3 was originally set to expire in 2024. On September 5, 2019, the Board approved the extension of TIF# 3 by twelve (12) years beyond its original termination date of 2024. Now, TIF #3 will expire on December 31, 2036. TIF#3 revenues budgeted at \$1,874,000 which consists of \$1,870,000 TIF#3 tax increment, and \$4,000 interest income. TIF#3 spending is budgeted at \$1,167,000 in FY2022. This is a decrease of \$1,828,827 or 61.05% in FY2021 amended budget due to the new Village Center completion in July 2021. This budgeted amount is for planting soil and materials for the Village Center vegetation, postage, placeholder for consulting, legal fees, engineering service, placeholder for future land purchases, building, and façade improvement grant program, banners, and holiday decoration for the new Village Center.

Tax Increment Financing #4 (TIF#4) – for improvements in the TIF Redevelopment District located at Barrington Road and Irving Park Road. This TIF#4 will expire on December 31, 2028. TIF#4 revenues budgeted at \$210,200 which consist of; \$210,000 tax increment, and \$200 interest income. TIF#4 spending is budgeted at \$81,000 in FY2022 and is the same budgeted amount as FY2021. This amount is for consulting, legal, and façade grant incentives. A placeholder for future redevelopment project.

Tax Increment Financing #5 (TIF#5) – for improvements in the TIF Redevelopment District around the intersection of Irving Park and Wise Road. This TIF#5 will expire on December 31, 2036. TIF#5 revenues budgeted at \$95,050 which consist of \$95,000 tax increment, and \$50 interest income. TIF#5 spending is budgeted at \$50,000 in FY2022 and is the same budgeted amount as FY2021. This amount is for consulting, legal, and façade grant incentives. A placeholder for future redevelopment project.

Capital Projects Funds

The Capital Projects Fund was created to account for financial resources to be used for the acquisition or construction of major capital facilities and equipment, other than those financed by proprietary funds, special assessment funds, and trust funds.

Capital Project Funds				
Appropriations/All Funds	Budget FY 2021	Budget FY 2022	Increase/Decrease Amount	Increase/Decrease Percent
Special Service Area #6	\$0	\$0	\$0	0.00%
General Capital Project	2,113,065	8,455,150	6,342,085	300.14%
Total	\$2,113,065	\$8,455,150	6,342,085	300.14%

Special Service Area # 6 (Hanover Square Condominium) – repayment for public improvements such as installation of twelve (12) masonry dumpster enclosures, improvement of the parking and private streets at the Hanover Square Condominium. SSA#6 Advance loan was paid in full as of **April 2020**.

Capital Project Fund – accounts for improvement of Village facilities, infrastructures, street, and maintenance. Capital Project revenues budgeted at \$8,419,812 which consist of \$400,000 Grant GIGO - IEPA (West Branch Stabilization Anne Fox), \$500 interest income, \$38,012 for SCBA funding, \$7,934,620 transfer from General Fund (\$6M to fund the Fire Station #16 construction) and \$46,680 transfer from Water & Sewer Fund share of the document management system. Capital Project Fund spending is budgeted at \$8,455,150 in FY2022. This is an increase of \$6,342,085 or 300.14% from FY2021. This budgeted amount is for Anne Fox engineering services, document management system, fire station #16 construction, starcom radios and equipment for PW, general drainage spot repairs, (6) entry way signs, arterial fence maintenance, west branch stabilization Anne Fox to Village limits (\$400K partial grant funding from Green Infrastructure Grant Opportunities (GIGO) - IEPA), (80) replacement of parkway

trees, Village Hall roof top unit replacement, PW boilers, bullet proof glass replacement in PD, Fire Station #1 painting, carpet and kitchen refresh, vehicle alignment machine, and miscellaneous police & fire equipment and safety gear such as; (12) Structural Firefighting Protective Gear, (8) Tech Rescue Turnout gear, (1) Biphasic Cardiac Monitor/Defibrillator/Pace Maker, (1) Autopulse CPR unit, (2) severe weather alerting siren, (14) Protective Vest, (11) Tasers, Ducomm Second facility (end 2030), DuJis Police Records Management System, DuJis Interface, Use of Force training simulator, and Building Distribution Antenna (BDA) for PD.

Engineering	\$ 70,000
Buildings	\$ 6,746,000
Improvement other than Buildings	\$ 1,015,000
Office Equipment	\$ 155,600
Other Equipment	\$ 468,550
Total	\$ 8,455,150

Debt Service Funds

The Debt Service Fund was established to account for the accumulation of resources and the payment of general long-term debt principal and interest.

Debt Service Funds				
Appropriations/All Funds	Budget FY 2021	Budget FY 2022	Increase/Decrease Amount	Increase/Decrease Percent
2020 G.O Bond	\$1,438,800	\$1,439,000	\$200	0.01%
2011 G.O Bond	-	-	0	0.00%
2010 G.O. Bond	-	-	0	0.00%
2010A G.O. bond	-	-	0	0.00%
Total	\$1,438,800	\$1,439,000	200	0.01%

General Obligation Refunding Bond Series 2020 Fund – Issued on February 24, 2020 for \$12,980,000. The Bond proceeds will be used to refund the Village’s outstanding 2011 General Obligation Bond for \$7M (refunding the 2004 G.O. Bond), used for the construction of the Fire Station 1, Taxable General Obligation Bond Series 2010 used for the construction of the new Police Station \$10M, Taxable General Obligation Bond Series 2010A used for the construction of the new Police Station in amount of \$5M; and payment of the costs of issuance of the Bonds. The sale resulted in savings worth \$1.9M on a net present value basis of refunded principal. With an interest rate of 1.4819%. This General Obligation Refunding Bond Series 2020 will expire on December 1, 2030.

GO Bond 2020 revenues budgeted at \$1,438,300 which consist of \$1,438,000 tax levy (to pay the debt payment schedule in FY2022) and \$300 interest income. General Obligation Refunding Bond Series 2020 spending is budgeted at \$1,439,000 in FY2022. It primarily consists of general obligation debt service payment schedule for the year of \$1,438,000 and miscellaneous fees of \$1,000.

General Obligation Series 2011 Fund – refunding the 2004 General Obligation Bond for \$7M, used for the construction of the Fire Station 1. This GO Series 2011 was scheduled to expire on December 1, 2024. Refinanced by the Village on February 24, 2020. The Fund Balance for General Obligation Series 2011 was transferred to General Obligation Refunding Bond Series 2020 on December 31, 2020.

Taxable General Obligation Series 2010 Fund –used for the construction of the new Police Station \$10M. This Taxable GO Series 2010 was scheduled to expire on December 1, 2029. Refinanced by the Village on February 24, 2020. The Fund Balance for Taxable General Obligation Series 2010 was transferred to General Obligation Refunding Bond Series 2020 on December 31, 2020.

Taxable General Obligation Series 2010A Fund –used for the construction of the new Police Station in amount of \$5M. This Taxable GO Series 2010A was scheduled to expire on December 1, 2030. Refinanced by the Village on February 24, 2020. The Fund Balance for Taxable General Obligation Series 2010A was transferred to General Obligation Refunding Bond Series 2020 on December 31, 2020.

Enterprise Funds

Enterprise Funds include business type activities and include services primarily funded through user charges such as the water utility and the parking fees.

Enterprise Funds				
Appropriations/All Funds	Budget FY 2021	Budget FY 2022	Increase/Decrease Amount	Increase/Decrease Percent
Water and Sewer	\$18,570,976	\$18,100,009	(\$470,967)	-2.54%
Commuter Parking Lot	1,595,448	1,359,560	(235,888)	-14.79%
Total	\$20,166,424	\$19,459,569	(706,855)	-3.51%

Water and Sewer Fund - the Water and Sewer Fund is a self-supporting enterprise fund where revenues generated through water and sewer rates cover the expenses related to operation of utilities. The water rate for Cook and DuPage is \$9.35 per thousand gallons and the sewer rate for Cook is \$2.07 and for DuPage it is \$5.57. In the FY2022 budget, Water and Sewer revenues total \$16,838,698 for FY2022, an increase of \$3,240,244 or 23.83% from FY2021. Leachate treatment and investment income decreased by \$232,200. The increase consists of, \$2.5M of the second payment of American Rescue Plan Act of 2021 (ARPA), water and sewer consumption of \$101,544, water & sewer Tap-on fees of \$36,104, water

meters of \$5,172 and infrastructure fees of \$785,700. The staff recommends increasing the service charge (infrastructure fees) from \$12.50 per month to \$18.75 per month effective January 1, 2022.

The operating expenditures total \$18,100,009 for FY2022, a decrease of \$470,967 or 2.54% from FY2021.

- **Personnel Services** – The amount of \$3,437,248 for FY2022 is a \$142,388 or 4.32% increase from FY2021. This is due to projected compensation in the form of a general wage increase for non-union and union employees; a \$60,536 or 11.26% increase in health insurance cost; a decrease in non-union IMRF pension contribution of \$40,430 or 13.87% (FY2021 rate of 12.57% to 10.39% in FY2022).
- **Commodities** – The amount of \$250,761 for FY2022 is a \$27,709 or 12.42% increase from FY2021. This is due to membership dues increases like AWWA, DuPage River/Salt Creek work group, materials and supplies price increases, parts & accessories non-auto – Wincan software (cloud based platform that lets you assign work and share inspections security across your team), safety protective equipment – confined space, and small tools offset by the decrease in bulk chemicals – for 150lbs cylinders of chlorine purchase in FY2021.
- **Contractual Services** – The amount of \$7,381,920 for FY2022 is a \$225,856 or 3.16% increase from FY2021. Increases such as Intergovernmental Risk Management Agency (IRMA) 2022 contribution, maintenance & repair building – heating repairs, and monthly mowing (6 sites), maintenance agreement – Rockwell automation support (3yrs. Agreement), software subscription for Neptune 360 (change-out meter program), maintenance & repair wells – pump repairs, maintenance & repair storage tanks – evergreen tower rehab inspection, equipment rental – STP1 liquid sludge hauling fees, JAWA operating and fixed cost. These increases offset the decrease for vehicle maintenance & I.T. replacement due to yearly scheduling funding, and engineering services – industrial user zinc program, water infrastructure risk & resiliency assessment, and water update and scenario model budgeted in FY2021.
- **Inter-Fund Transfer Out** – The amount of \$46,680 for FY2022 is a \$46,680 or 100.00% increase from FY2021. Represent a 30.00% contribution of Water & Sewer Fund for the implementation of the Document Management System for \$155,600 initial cost.
- **Capital Outlay** – The amount of \$6,983,400 for FY2022 is a \$913,600 or 11.57% decrease from FY2021. Increases of \$2,685,000 such as Morton Tower piping upgrades, Evergreen tank rehab, water main replacement (will be using \$2M of \$4M Capital Grant awarded to the Village for public infrastructure grant), backup generator @ Jefferson liftstation, Kingsbury liftstation spare pumps, DuPage county liftstation condition assessment report, Oxidation ditch bearing, optimization, chemical peel removal, and gear box repair, replacement of obsolete influent & effluent samplers, and UV system design engineering, Barrington road sanitary sewer replacement, Inflow and Infiltration (I&I) MWRD reporting, Plum Tree force main, and sewer rehab. These increases offset the decrease of \$3,188,600 for fixed network water meter reading system started in FY2021 to be completed on the 2nd quarter of 2022. **Keep in mind the project will only move forward when the fund from DCEO received by the Village.**

This balanced budget has an operating deficit of \$1,261,311. The fund balance will be used to offset the deficit. The deficits occurred because of the water main replacement of \$3.8M in which \$2M of Capital Grant awarded to the Village for public infrastructure (Rebuild Illinois Bond Fund) will fund for the project. **Keep in mind the project will only move forward when the fund from DCEO received by the Village.**

Municipal Commuter Parking Lot – used to account for the operations associated with the 1,399 commuter parking spaces at the Hanover Park train station. On November 1, 2017, the parking rate increased from \$1.50 to \$1.75 daily, monthly from \$30.00 to \$35.00 and yearly from \$330.00 to \$385.00 (discounted from October 1st through December 31st).

Operating revenues total \$1,314,130 for FY2022, a decrease of \$660,160 or 33.44% from FY2021. Parking lot permit and daily meters decrease by \$107,670 due to COVID-19 pandemic; the Village experienced a decrease in parking revenue from commuter spaces in FY2020 and FY2021. We anticipate that it will continue in FY2022 due to the pandemic. Pedestrian crossing safety improvements of \$1,050,000 grant in which funding for this project will come from the Build Illinois Bond Fund to the Department of Commerce and Economic Opportunity (DCEO). **Keep in mind the project will only move forward when the funds from DCEO are received by the Village.**

Operating expenditures total \$1,359,560 for FY2022 a decrease of \$235,888 or 14.79% from FY2021. Used for personnel cost due to projected compensation in the form of a general wage increase for non-union and union employees; a \$8,366 or 21.02% increase in health insurance cost; a decrease in non-union IMRF pension contribution of \$358 or 2.35% (FY2021 rate of 12.57% to 10.39% in FY2022), maintenance and repair of building decrease of \$3,000, decrease of \$6,000 snow removal maintenance (due to lack of Metra commuters utilizing the parking meters the Village will close some of the parking spaces further from the Station to save on snow removal maintenance), credit card fees decrease of \$6,118 due to lack of commuters using credit card to purchase daily parking space. Pedestrian crossing safety improvements of \$1,050,000 in which funding for this project will come from the Build Illinois Bond Fund to the Department of Commerce and Economic Opportunity (DCEO). **Keep in mind the project will only move forward when the funds from DCEO are received by the Village.**

This results in a deficit of \$45,430. Due to lack of revenues flowing in the Commuter Parking Lot, the fund has a negative Fund Balance in mid-2021. Staff recommends borrowing from the General Fund in the amount of \$300,000 to pay for ongoing expenses of the Fund. Once the Fund recovers and starts with a positive fund balance, Commuter Parking Lot will pay the General Fund back the \$300,000 owed.

Internal Service Funds

Internal Service Funds are used to report any activity that provides goods or services to other funds, departments, or agencies of the primary government and its component units (if any), or to other governments, on a cost recovery basis.

Internal Service Funds				
Appropriations/All Funds	Budget FY 2021	Budget FY 2022	Increase/Decrease Amount	Increase/Decrease Percent
Central Equipment	\$2,422,700	\$1,799,900	(\$622,800)	-25.71%
I.T. Equipment Replacement	354,900	359,800	4,900	0.00%
Total	\$2,777,600	\$2,159,700	(617,900)	-22.25%

Central Equipment Fund - accounts for the funds annually set aside for the timely replacement of vehicles that meet the current business operation. FY2022 revenues totaling \$1,302,701 which come from annual department Charges for Services, are calculated amounts based on the accumulated reserve needs per asset, proceeds from the Sale of Assets, transfer to General Fund (for new message board and prime tack trailer), and Interest Income. The accumulated reserve needs are based on the determined life of an asset and replacement value. Charges for Services are budgeted by department. Charges for Services will be expensed in the department operating budget and recorded as revenue in the Central Equipment Fund. FY2022 expenditures are at \$1,799,900 and this is for the replacement of vehicles that have been fully funded through Charges for Services in previous years such as: (4) police Utility SUV's and accessories, (1) police chief vehicle, (1) maintenance cargo van, (1) pick-up truck, (1) ton dump truck with plow, (1) brush chipper (re-budget due to cost increase), (1) forklift replacing the 2009 forklift, (1) Backhoe, and depreciation expenses of \$1,220,000 (**depreciation does not result in the outflow of cash**).

I.T. Equipment Fund - accounts for the funds annually set aside for the timely replacement of equipment that meets the current business operation. FY2022 revenues totaling \$521,203 generated from annual department Charges for Services and are calculated based on the accumulated reserve needed per asset, proceeds from the Sale of Assets, GF & W&S transfers, and Interest Income. The accumulated reserve needs are based on the determined life of an asset and replacement value. Charges for Services are budgeted by the I.T. department. Charges for Services will be expensed in the department operating budget and recorded as revenue in I.T. Equipment Fund. FY2022 expenditures of \$359,800 are for (4) telephone voice router, fire Station (1) Audio/Video replacement, (2) firewall replacement, FD (4) In-squad Mobile Data Terminal (MDT), PD (8), schedule personal computer (PC) replacements and the PD Video System Replacement Year 2 (in-car video system, interview room and body worn cameras).

Trust & Agency Funds

Trust and Agency Funds are used to report assets held in a trustee or agency capacity for others and therefore, cannot be used to support the government’s own programs.

Pension Trust Funds are used to report resources that are required to be held in trust for the members and beneficiaries of defined contribution plans.

Trust & Agency Funds				
Appropriations/All Funds	Budget FY 2017	Budget FY 2018	Increase/Decrease Amount	Increase/Decrease Percent
Police Pension	\$2,622,480	\$2,798,182	\$175,702	6.70%
Fire Pension	1,230,240	1,442,302	212,062	17.24%
Total	\$3,852,720	\$4,240,484	387,764	10.06%

Trust & Agency Funds				
Appropriations/All Funds	Budget FY 2021	Budget FY 2022	Increase/Decrease Amount	Increase/Decrease Percent
Police Pension	\$3,551,741	\$3,680,129	\$128,388	3.61%
Fire Pension	1,869,225	2,072,895	203,670	10.90%
Total	\$5,420,966	\$5,753,024	332,058	6.13%

Police Pension Fund - the Village’s sworn police employees participate in the Police Pension Employee’s Retirement System (PPERS). PPERS functions for the benefit of these employees and is governed by a five-member pension board consisting of two members appointed by the Village President, one elected pension beneficiary and two elected police employees. The Village and PPERS participants are obligated to fund all PPERS costs based upon actuarial valuations. The State of Illinois is authorized to establish benefit levels and the Village is authorized to approve the actuarial assumptions used in the determination of contribution levels. Police Pension revenues budgeted at \$5,454,615 which consist of \$1,100,000 investment income, \$3,771,615 Village contribution (increase by \$309,048 or 10.69% compared to FY2021), and \$583,000 employee contribution (9.9100% of salary). Police Pension Fund spending is budgeted at \$3,680,129 in FY2022 for retiree’s pension and other contractual services (i.e. Lauterbach & Amen accounting firm, Legal service, and investment fees).

Fire Pension Fund - the Village’s firefighters participate in the Firefighters’ Pension. The pension provides retirement benefits to firefighters and is governed by a five-member pension board consisting of the two Village President appointees, two elected fire employees, and one elected pension beneficiary. The Village and the participants are obligated to fund all pension costs based upon actuarial valuations. The

State of Illinois is authorized to establish benefit levels and the Village is authorized to approve the actuarial assumptions used in the determination of contribution levels. Fire Pension revenues budgeted

at \$3,310,433 which consist of \$875,000 investment income, \$2,099,433 Village contribution (increase by \$66,173 or 3.81% compared to FY2021), and \$336,000 employee contribution (9.4550% of salary). Fire Pension Fund spending is budgeted at \$2,072,895 in FY2022 for retiree’s pension and other contractual services (i.e. Lauterbach & Amen accounting firm, Legal service, and investment fees).

Both the Police and Fire Pension Fund appropriations increased in FY2021. This was due primarily to a retiree benefits percentage increase (3% compounded-per year basis), increase in the number of public safety officers retiring each year and the pension service administration (PSA) expenses. Current annual funding by the Village meets statutory requirements. It requires both funds to be 100% funded by 2033, which is verified by an annual actuarial analysis of each fund.

November 11, 2019. The Illinois Senate passed legislation that will consolidate 650 police and firefighter pensions, sending the bill to Governor JB Pritzker, who signed it into law on December 18, 2019. The bill, which the senate passed 42-12, amends the Cook County Article of the Illinois Pension Code to allow for the pensions to pool their funds into two statewide funds for investment purposes – one for police and one for firefighters. It will also allow contributions to be taken from any revenue source, including, but not limited to, other tax revenue, proceeds of borrowings, or state or federal funds. The move is intended to help improve the financial stability of the pension funds, while easing pressure on local governments to raise taxes to fund those pensions. The law, which is effective Jan. 1, calls for the transfer of investment authority for the municipal pension funds' assets to the Police Officers' Pension Investment Fund and Firefighters' Pension Investment Fund no later than June 30, 2022.

Inter-fund Transfers

Inter-fund transfers represent amounts transferred from one fund to another fund, primarily for purchases or services provided.

Inter-Fund Transfers			
Transfer Out	Amount	Transfer In	Amount
General Fund	\$9,436,520	General Fund	\$30,000
State Restricted Fund	30,000	Road and Bridge	1,451,900
Water & Sewer Fund	46,680	General Capital Project Fund	7,981,300
	-	MWRD	50,000
	-	IT Equipment Replacement Fund	-
Total	\$9,513,200	Total	\$9,513,200

Inter-fund transfer in/Out – includes a transfer of \$30,000 to General Fund from Restricted Fund for the Police Department vehicle maintenance and tire replacement. A total of \$1,451,900 was transferred to Road and Bridge from the General Fund for yearly street maintenance expenses. Transfer of \$7,981,300

to Capital Improvements for overall Village property improvements including \$6M for Fire Station #16 construction in which the General Fund unassigned fund balance will be utilized. The transfer of \$50,000 to MWRD from General Fund to fund the yearly maintenance expenses of the sport complex.

Reserves

The Village's written policy is to maintain a minimum total unassigned fund balance of 25% of annual operating expenditures. In the 2014 Strategic Plan, the Villages set a fund balance goal of 40% to be maintain as a minimum. A reserve balance at this level gives the Village the ability to maintain current operations during down economic cycles and address unexpected emergencies. The main difference between the total fund balance and the total unassigned fund balance is that the total fund balance includes advances the General Fund has made to Commuter Parking Lot Fund (non-spendable portion). Once these funds begin to repay the General Fund, the total unassigned fund balance will be closer to total fund balance. At the end of FY2022, the unassigned fund balance is projected to be 51.29%. Even though the unassigned fund balance exceeds the goal of 40%, the deficit of the Commuter Parking Lot Fund restricts the availability of General Fund balances. The fund balance is a critical component that allows the Village to maintain its current bond rating, as well as address any unexpected changes in the economy or other unanticipated expenditures. The Village will continue to plan for maintaining the unassigned fund balance at or above these recommended levels.

GENERAL FUND	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Beginning Fund Balance	21,449,129	22,408,688	23,584,337	28,859,877	28,859,877	31,423,846
Operating Revenues	36,512,716	38,131,186	41,943,735	39,490,196	43,130,456	44,181,311
Transfer In	-	-	-	30,000	30,000	30,000
Total Revenues	36,512,716	38,131,186	41,943,735	39,520,196	43,160,456	44,211,311
Expenditures	33,362,352	33,786,195	35,419,051	38,063,367	38,193,117	40,337,818
Transfer Out	2,190,805	3,169,342	1,249,144	2,403,370	2,403,370	9,436,520
Total Expenditures	35,553,157	36,955,537	36,668,195	40,466,737	40,596,487	49,774,338
Net Surplus (Deficit)	959,559	1,175,649	5,275,540	(946,541)	2,563,969	(5,563,027)
Total Ending Fund Balance	22,408,688	23,584,337	28,859,877	27,913,336	31,423,846	25,860,819
Less: Fund Balance Commitments:						
Nonspendable:						
Inventory, Prepaid, Advances	\$ 293,222	\$ 192,354	29,449	329,449	329,449	329,449
Total Unassigned Fund Balance	22,115,466	23,391,983	28,830,428	27,583,887	31,094,397	25,531,370
Unassigned Fund Balance as a % of Total Expenditures	62.20%	63.30%	78.63%	68.16%	76.59%	51.29%
Fund Balance as a % of Total Expenditures	63.03%	63.82%	78.71%	68.98%	77.41%	51.96%

Budget Program Updates

- Village Center Streetscape Project:* Village Center Streetscape is complete. The project has created new civic spaces including a public plaza as well as public parking lots in addition to pedestrian comfort and community engagement. A ribbon cutting was held for the Ontarioville Plaza, and other community events have been held, such as Corks and Crafts, and the Business After Hours, to promote our new downtown.
- Business Seminars, Webinars and Events:* Held several events for our local businesses related to marketing, financial, branding, social media strategies, etc. to help our businesses grow. Also partnered with regional agencies and held events to assist businesses apply for grants.
- Irving Park Corridor:* Staff continues working on implementing the recommendations outlined in the Irving Park Road Corridor study. Several new businesses opened on Irving Park Road. Westview Shopping Center gained two new restaurants as a result of Village’s support for Cook County 7C incentive program.

- *TIF #5:* Verandah Senior Housing is under construction; 22 townhomes have been completed and permits soon to be issued for the next 10 units. On Wise Road, off of Farmstead Rd., a new development for 20 townhomes was approved and is under construction. Long John Silver's restaurant closed after 50 years at their location and the property has been sold. Staff is recruiting development for vacant land and buildings. New businesses moved into the Olde Salem shopping center.
- *Part 1 Crime:* The Police Department has maintained a 5-year average of the rate of Part I crime in the Village. Part I Crime is the benchmark used by the FBI as they determine crime rates throughout the United States. For historical perspective, in 2010 the Village recorded 587 Part I crimes compared to 297 for 2020. This represents a drop of more than 50%. It is important to note that of the 297 total Part I crimes in 2020 nearly 90% of those incidents were crimes against property, rather than violent crimes. The Village was also named to both the Neighborhood Scout America's Safest Cities list and the Safest Cities in Illinois list, due to the Villages' low crime rate. This budget continues to provide funding necessary to help maintain these low Part I Crime Statistics.
- *Community Policing:* The Police Department continues to emphasize the role of community policing in its overall service delivery and crime control strategy. Participation in the Police and Citizens Connected community outreach program continues to grow, with the Police Department's main Facebook page having reached over 8,600 unique "likes." Members of the Department interact with residents via social media channels which has led to positive public relations encounters as well as helping solve crimes. Tips from the public shared with the Department via social media have led to arrests and the recovery of properties in several instances. The Police Department continues to host quarterly area meetings for residents and maintains an anonymous forum where crime tips can be sent. Members of the Department participate in a variety of Village events and functions, including Kids at Hope, the COPS Day Picnic as well as many other events, however, many were postponed or handled virtually due to the COVID-19 pandemic in 2020 and these precautions continued through 2021. Quarterly Area Response Team (ART) Meetings were streamed live via Facebook, allowing access to police department information to a much greater number than are physically able to attend the meetings. The live-streamed videos are archived on the page and can be viewed by residents at their own convenience. During the year, at least one of the meetings is held at a location within the ART area to encourage more residents to attend. The Police Department remains committed to providing responsive, professional, and community-focused policing services to the Village.

Volunteer Programs

Citizens Emergency Response Team (CERT):

The CERT Program is a Federal Emergency Management Agency program that educates citizens about hazards they face in their community and trains them in life saving skills. The citizens are trained to assist emergency services in disaster situations which would otherwise overwhelm community

emergency resources. Training topics include disaster preparedness, fire suppression, basic disaster medical operations, light search and rescue, disaster psychology, team organization and terrorism.

Fire Corps:

Fire Corps is a volunteer organization operating as part of the Fire Department. Their primary role is to provide on-scene rehabilitation services to firefighters suffering the detrimental effects of heat stress. Team members who have graduated from the CERT training program receive extensive training on the physiologic impact of heat stress and overall mitigation and management techniques. The team is an active participant within MABAS (Mutual Aid Box Alarm System) and regularly responds to calls within the Village, as well as mutual aid to neighboring communities. In addition to rehab services, the team also assists in teaching public education programs.

Fire Department Chaplain Program:

Chaplains provide intentional and purposeful holistic care to department members, their families, and command staff, as well as on-scene support for community residents during and after an incident. Fire Chaplains are trained in Fire Department culture and operations, pastoral care, crisis intervention, comprehensive critical incident stress management (CISM), and grief support. They interact with social services provided by the Village and outside agencies such as the Red Cross and The Salvation Army. Chaplains regularly respond to emergency incidents within the Village and mutual aid as part of the MABAS system. Chaplains are part of the MABAS disaster response team and have been deployed both within the state and nationally.

Environmental Committee:

The Environmental Committee has been in existence since the Fall of 2008. For many years the Committee has hosted an annual Household Recycling Day to allow for the disposal of household products such as bicycles and eyeglasses, items not fit for disposal through the weekly scavenger program, and hazardous products such as oil and antifreeze. The event also provides document collection and shredding. This event has been very popular. The Environmental Committee conducts an annual inlet labeling program, marking inlets with “dump no waste, drains to river” and annually participates in the DuPage River Sweep. In 2011, they started a community apiary which continues to grow. An apiary open house is held each year, weather permitting. The Committee was instrumental in making electronic recycling part of the residential refuse program and continues to look for opportunities to advocate for a healthy respect for the environment in the community.

Veterans Committee:

The Veteran’s Committee was established in 2008. In 2012, the Village dedicated the new Veteran’s Memorial in front of Village Hall on Veteran’s Day. The Committee was instrumental in overseeing the completion of this project. The Committee maintains an honor roll list which contains the names of residents and employees of the Village who have served this country. They also continue to collect supplies for soldiers who are serving overseas and continue to host annual Memorial Day and Veterans Day events. In 2014, they launched a fundraising effort to purchase a military dog sculpture, which was installed on the plaza at the 2017 Memorial Day Event. The Committee continues to advocate for those in the Community that have served.

Cultural Inclusion and Diversity Committee:

The Cultural Inclusion and Diversity Committee was created to foster and promote understanding, mutual respect, cooperation, and positive relations between and among all residents of the Village. It creates a sense of shared community among residents and affirms the value of each resident. The Committee acts as a catalyst in promoting social harmony in the Village and helps deter, through educational and action programs, prejudice, discrimination, and intolerance. The Committee assists the members of our community by identifying cultural and social service needs of the residents of the Village and working with existing entities to address these needs in the most meaningful way.

Economic Development Committee (formerly CONECT):

The purpose of the Economic Development Committee is to work with Village Staff and existing and prospective businesses to strengthen the Village's business community and encourage economic development in the Village. Committee members serve as ambassadors to businesses and liaisons to the Village to support and provide feedback on the impact of economic development activities and regulations on businesses. The committee facilitates formal and informal networking opportunities at various Village events and meetings with representatives of the business community. The Committee regularly provides input for various activities and educational/informational events that would assist the Village in business retention, help businesses grow, and address general concerns of the business community. The Committee, to retain existing businesses, supports the Chambers of Commerce events and activities designed to assist village businesses. Members also maintain good communications with the business community.

Sister Cities Committee:

Membership in the Hanover Park Sister Cities Committee is established through appointment by the Village President. There are presently eleven members on this Committee. The Village of Hanover Park has a Sister Cities relationship with two cities, the first of which was established in 1992 with Cape Coast, Ghana and the second was established in 2010 with Valparaiso, Zacatecas, Mexico. In 2016, the Village of Hanover Park's Sister Cities Committee was awarded the Sister Cities International's 2016 Best Overall Program Award. This award recognizes a sister city program that demonstrated outstanding accomplishments the previous year.

All three cities hold membership in Sister Cities International, which is a nonprofit citizen diplomacy network that creates and strengthens partnerships between U.S. and international communities. Its objective is to build global cooperation at the municipal level, promote cultural understanding and stimulate economic development. Sister Cities International is a leader for local community development and volunteer action, motivating and empowering private citizens, municipal officials and business leaders to develop and conduct long-term sister city programs.

Development Commission:

The Development Commission conducts public hearings on petitions for zoning variations, special uses, planned unit developments, re-zonings (zoning map amendments), text amendments, and comprehensive plan amendments, and reviews proposed developments and subdivisions in a timely and professional manner, and provides recommendations to the Village Board. All petitions are considered in a fair and equitable manner in accordance with the established standards and ordinances. The

Development Commission also provides long-term policy direction to the Village Board in conjunction with the Comprehensive Plan. They review and provide input on Comprehensive Plan updates, Zoning Ordinance updates and special community plans such as the Village Center Plan and Irving Park Corridor Plan.

Labor & Employee Relations

The Village of Hanover Park has six labor unions which require collective bargaining. The labor contracts for MAP (Sergeants) expired April 30, 2020, and MAP (Police Officers) expired April 30, 2021, and are currently being negotiated. The SEIU (Part-time Firefighters) is in effect until April 30, 2022. Teamsters Local 700 (Public Works), and MAP (Civilians), contracts are currently in effect until April 30, 2023, while IAFF (Firefighters) is currently in effect until April 30, 2024.

Bond Rating

The Village's outstanding bond rating is AA from Standard and Poor. This rating is considered to be highly creditable. Standard and Poor has initiated new rating criteria which have generally improved municipal ratings. The rating was most recently updated during the refinancing of the General Obligation Refunding Bonds Series 2020 during Fiscal Year 2020, the Village maintained the rating of AA.

Acknowledgements

I would like to express my appreciation to the Village Board for providing leadership and direction during the preparation of this budget document. I would also like to thank the dedicated Village Department Heads and their key staff members who worked countless hours to prepare this budget. Lastly, I wish to particularly acknowledge the hard work and dedication of Finance Director Remy Navarrete and Executive Assistant Sue Krauser. Their collective contributions were essential to the development of this financial plan and are truly appreciated.

I am confident that this budget will meet the needs of Hanover Park's citizens. I am proud of our accomplishments over this past year and confident the Village will continue to maintain its sound financial condition.

Sincerely,



Juliana A. Maller
Village Manager

EXHIBITS

This supporting section includes the following:

[Exhibit](#)

- A General and Demographic Information**
- B Financial Policies**
- C Basis for Budgeting**
- D Budget Process and Budget Calendar**
- E Fund Structure and Description of Funds**
- F Trends and Projections**
- G Projected Tax Levies and Blended Property Tax Rates**
- H Assessed Valuations/Annual Tax Levies**

VILLAGE OF HANOVER PARK GENERAL AND DEMOGRAPHIC INFORMATION

Location

Hanover Park, Illinois is a suburban community located 30 miles northwest of Chicago. The Village has a population of 37,470 with a land area of over six square miles. The Village is located in both Cook and DuPage Counties.

Hanover Park is situated in the southwest portion of “The Golden Corridor,” so-named because of its phenomenal rate of growth. This corridor stretches northwest from O’Hare Airport along the Northwest Tollway (Interstate 90). As more and more major corporations choose to locate in the Golden Corridor, the halo effect from their presence attracts an increasing number of businesses, both large and small, wanting to locate in this thriving, modern center of commerce and industry. Nearby are some of the finest recreational areas in Chicagoland, where opportunities for hunting, fishing, water sports and leisure activities of all kinds abound. The outstanding cultural and entertainment opportunities in Chicago are an hour away.

History

Hanover Park was incorporated as a Village in 1958 with a population of 305 and a land area of less than one square mile. All of the land within the original boundaries was in Cook County. Some 750 acres of farmland in DuPage County were annexed in 1969, and this area of the Village dominated Hanover Park’s population growth during the 1970’s. The Village’s population was 12,000 in 1970, 28,850 in 1980 and 32,895 in 1990. In 1994, the results of a special census showed a population of 35,579. The 2000 census was 38,278. The 2010 census was 37,973. The 2020 census shows a slight decline to 37,470.

The council/manager form of government was adopted in 1971. The Village is governed by a President/Mayor and six Trustees who are elected at-large. The Village Manager is hired by the President and Board of Trustees to oversee the day-to-day operations of the Village and its 202 full-time employees. Pursuant to the 1970 State of Illinois Constitution, Hanover Park is a Home Rule Community.

The \$1.4 million municipal building complex was built in 1975 and has undergone renovations over the past few years. A \$2.6 million public works building, located adjacent to the municipal complex, was completed in the fall of 1984. A \$462,000 addition to the Butler Building, for increased vehicle storage, was completed in the spring of 2000. A \$450,000 Salt Storage Dome was constructed next to the Public Works Facility in calendar year 2010. A \$7.24 million headquarter Fire Station was completed in July 2006. The \$19 million Police Department headquarters was completed in February 2012. In December, 2011 the Village purchased a \$2.8 million shopping center located on the west side of Barrington Road north of Lake Street. In 2017, the Village began updating sections of Village Hall. This renovation was completed in 2018 with the \$1,778,678.25 project of a new lobby, Finance and Inspectional Services counter, seating and updated landscaping. The 2022 Budget includes funds to construction a replacement Fire Station #16 on Schick Road.

Village Services

Police Protection

The Village of Hanover Park is served by 61 sworn full-time police officers and 36 civilian personnel. The Village has a fleet of 16 squad cars and participates in DuPage Communication (DU-COMM), a regional DuPage County telecommunications and emergency dispatch system.

Fire Protection

There are two fire stations located in Hanover Park staffed by 35 sworn full-time firefighters and up to 25 part-time firefighters. Firefighters are supplemented by one volunteer Chaplain and 16 volunteer Fire Corps Members. The department holds an ISO Class 2 fire protection rating. Additionally, the department manages the Village’s Inspectional Services Division staffed by a Chief of Inspections, a plan reviewer/project coordinator, an inspector, a contract health sanitarian and contract plumbing inspector and a full and two part-time permit coordinators. The Inspectional Services Office (ISO) has an ISO Class 4 rating.

Public Works

A total of 48 full-time and 3 part-time Public Works employees are dedicated to keeping the Village running smoothly and looking its best. Crews plant and trim Village trees; repair curbs, gutters and sidewalks; plow over 99 miles of Village streets and repair potholes; provide water service, sewage treatment, and maintain over 220 miles of storm and sanitary sewers; and maintain the Village’s fleet of 162 vehicles.

Statistics regarding the water utility include:

Population Served	37,470	
JAWA Lake Michigan Supplied	853,308	Kilo Gal.
Village Supplied	1,330	Kilo Gal.
Total Distribution Pumpage	854,638	Kilo Gal.
Daily Average Pumpage	2,335	Kilo Gal.
Miles of Water Mains	119.08	
Number of Metered Customers	10,780	

Building Statistics

<u>Calendar Year</u>	<u>Permits Issued</u>	<u>Construction Value (\$)</u>
2004	2,028	20,744,576
2005	1,633	31,996,153
2006	1,442	38,546,275
2007	1,794	19,191,323
2008	1,402	17,806,539
2009	1,233	29,395,864
2010	1,886	31,523,365
2011	1,050	10,569,184
2012	1,124	10,477,085
2013	1,102	15,637,308
2014	1,175	18,234,634
2015	1,372	16,636,099
2016	1,950	16,450,000
2017	1,966	22,090,540
2018	2,045	23,000,000
2019	2,980	19,851,467
2020	1,902	16,935,711
2021	1,700	36,706,651

Non-Village Services

Park District and Library Services

The Hanover Park Park District provides recreation services to the residents and maintains 22 parks and playgrounds. The Park District occupies a total park area of 171 acres throughout the Village.

The Village is served by two library districts, Poplar Creek and Schaumburg Township, which provide two branch libraries in Cook and DuPage Counties.

Township Services

Hanover Park is divided between four Townships. The Townships offer emergency food and housing assistance, provide services to senior citizens and the disabled, help counsel youth and mental health services. They also issue hunting and fishing licenses (Hanover and Schaumburg Townships) and offer notary services.

Water and Sewer Charges (Effective 1/1/2022)		
Water Rate	\$9.35	Per 1,000 gallons of water Used
Service Fee of \$25.00 applied to every Monthly bill		
Sewer Rate		
Cook County	\$2.07	Per 1,000 gallons of water used
DuPage County	\$5.57	Per 1,000 gallons of water used

Demographics ⁽¹⁾

Socio-Economic Data (per 2010 census)

Age, Female and Male Distribution

	<u>Subject</u>	<u>Number</u>	<u>Percent</u>
Population: 37,470 (2020 Census)	Male	19,176	50.5
Per Capita Income: \$22,643	Female	18,797	49.5
Median Household Income: \$63,649			
Total Employment: 19,669	Under 5 years	3,000	7.9
Unemployment Rate: 8.9%	Under 18 years	11,164	29.4
Median Value of Owner-Occupied Homes: \$219,400	Ages 19 to 64 years	21,493	56.6
Total Housing Units: 11,483	Age 65 and Older	2,316	6.1
Total Households: 11,019			
Home Ownership Rate: 80.2%			
Housing Units in multi-unit structures: 18.2%			
Persons Per Household: 3.43			

<u>Year</u>	<u>Population</u>	<u>% increase over previous census</u>
1960	451	---
1970	11,735	2,502%
1980	28,850	146%
1990	32,895	14%
1994	35,579	8%
2000	38,278	7%
2010	37,973	-1%
2020	37,470	-1%

Population Characteristics	<u>1994</u>		<u>2000</u>		<u>2010</u>		<u>2020</u>	
	<u>Total</u>	<u>%</u>	<u>Total</u>	<u>%</u>	<u>Total</u>	<u>%</u>	<u>Total</u>	<u>%</u>
White:	29,894	84.0%	26,077	68.1%	14,423	38.0%	11,877	31.7%
Hispanic/Latino: (per 2020 Census)					14,532	38.2%	15,561	41.53%
Asian/Pacific Islander:	3,314	9.3%	4,580	12.0%	5,711	15.0%	6,399	17.02%
African/American:	1,689	4.7%	2,348	6.1%	2,509	6.6%	956	7.1%
American Indian/Eskimo:	121	.3%	109	.3%	62	.2%	22	1.64%
Other:	<u>561</u>	1.6%	<u>5,164</u>	13.5%	<u>736</u>	2.0%	<u>*</u>	*
Total:	35,579		38,278		37,973		37,470	
Hispanic Origin (Includes all races):		15.4%		26.7%		38.2%		

*2020 Census Results not fully release

VILLAGE OF HANOVER PARK
FINANCIAL MANAGEMENT POLICIES

INTRODUCTION

The Village of Hanover Park's financial policies have been formulated to provide for the continued financial health of the Village. The objectives of these policies are to assist the Village Board and Village management in making budgetary decisions based upon sound financial principles and to maintain or improve the Village's bond rating.

BUDGET POLICIES

The Village Manager shall submit an annual budget to the Village Board which is within the Village's ability to pay. The annual budget should provide for the following:

- The balanced annual budget should finance current operating expenditures, excluding major capital expenditures, with current revenues. The use of reserves to finance current operating expenditures should be avoided.
- The annual budget should allow for the implementation of as many of the Village Board's goals and objectives as financially possible.
- The annual budget should provide for the adequate funding of all pension systems (IMRF, Police Pension Fund, and Firefighters Pension Fund). An independent actuary should be used to determine the Village contributions to the Police Pension Fund and the Firefighters Pension Fund and determine if these pension funds are adequately funded.
- The annual budget should provide funding for the adequate maintenance of municipal equipment, municipal facilities, and infrastructure.
- The annual budget should set aside adequate funding (depreciation funding) for the future replacement of vehicles and major equipment. Annual funding for these replacements will eliminate major expenditure jumps in the annual budget when these acquisitions are made.
- The format of the annual budget should provide meaningful and understandable information to the Village residents, Village Board, Village Staff, and other readers. To accomplish this goal of a communications document, the Village will prepare its annual budget in conformance with the Government Finance Officers Association's (GFOA) Distinguished Budget Presentation Award Program which the Village will apply for each fiscal year. Recommended improvements from this award program will be incorporated in the subsequent annual budgets.
- The annual budget will be monitored on a monthly basis. Revenue and expenditure budget reports will be prepared on a monthly basis. These reports will be distributed to Village management staff and will be available to the Village Board and the Finance Committee. A quarterly actual to budget summary report will be presented to the Village Board.

CAPITAL IMPROVEMENT POLICIES

The Village will prepare a multiple-year capital improvement program that is incorporated in the annual budget document. The multiyear capital improvement program will be used to identify and prioritize future capital needs and possible funding sources. This program will be reviewed during the Village's annual budget process.

The operating costs to maintain capital acquisitions and improvements will be included in the annual budget.

Depreciation financing, intergovernmental grant funding, and/or debt financing will be considered to finance capital improvement programs.

INVESTMENT POLICIES

The Village Board approves a separate Investment Policy which provides guidelines for the prudent investment of the Village's temporary uninvested funds. This policy will be reviewed by Village staff on an annual basis and recommended changes, if any, will be submitted to the Village Board for approval.

CAPITAL ASSET POLICY

The Village Board approves a separate Capital Asset Policy to safeguard Village assets and insure compliance with financial reporting standards as promulgated by the Governmental Accounting Standards Board (GASB).

DEBT POLICIES

As a home-rule unit of local government, the Village does not have a debt limit under the 1970 Illinois Constitution. Unlike home-rule units of government, non-home-rule units of government do have a debt limit of 8.625% of their most recent equalized assessed valuation (EAV).

Debt Guidelines

Although depreciation financing is the preferred method to finance capital projects, the Village will explore all options in financing its capital improvement program, including grants, developer contributions, and long-term debt paid by user charges (revenue bonds) or paid by Village wide taxes (general obligation bonds).

The Village will not use debt financing to finance current operating expenditures.

The term of the debt issued for capital improvement projects will not exceed the project's useful life and generally will not exceed 20 years.

Whenever possible, the Village will market its debt through the competitive bid process.

The Village will limit its outstanding general obligation debt to be paid by property taxes to 7.50% of its most recent EAV (using the 2020 EAV, the maximum outstanding general obligation debt to be paid by property taxes would be \$54.4 million).

The Village will comply with its Continuing Disclosure Requirements pursuant to the SEC Rule 15c-12(b)(5), including filing a Comprehensive Annual Financial Report (CAFR) with each of the nationally-recognized municipal information repositories (NRMIR's) within 210 days following the end of each fiscal year and disclosing certain material events on an occurrence basis.

The Village will maintain communications with the bond rating agencies concerning its financial condition and follow a policy of full disclosure on every bond prospectus.

Guidelines on the Refunding of Outstanding Debt by Issuing New Debt

Refunding of outstanding debt may be done to restructure existing debt to achieve annual debt service savings.

A financial advisor should be retained because of the complexities involved in debt refunding.

The term of the bonds issued to refund outstanding debt should not be greater than the term of the outstanding debt being refunded.

A refunding should be considered if the net present value savings exceeds 3% of the refunded principal amount.

A refunding should not be considered if the total costs of the bond issue, including the underwriter's discount, exceeds the net present value savings of the proposed refunding.

REVENUE POLICIES

The Village will diversify its revenue sources in an attempt to avoid the adverse effects of shortfalls from any one revenue source and to reduce the reliance on property tax.

User charges and fees should be set, at a minimum, to recover all direct and indirect costs, including interest and depreciation costs, related to these charges and fees. An analysis of these charges and fees should be conducted on a periodic basis to insure that, at a minimum, those direct and indirect costs are recovered.

RESERVE AND FUND BALANCE POLICIES

The General Fund unreserved fund balance should be maintained at a minimum of 25% of the General Fund total budgeted annual expenditures to provide financing for unanticipated expenditures and revenue shortfalls. The Village Board will be advised annually, during the budget process, of the General Fund unreserved fund balance.

If at any time the unreserved fund balance in the General Fund falls below the required minimum, subsequent years' budgets will be adopted to bring the unreserved fund balance to the required minimum within three years.

General Fund cash reserves should be maintained to address possible delays in the state distribution of shared revenues during economic downturns (state income tax, replacement taxes, local use tax) and other possible delays in revenues collected by the state and distributed to the Village (municipal sales tax, home-rule sales tax, simplified telecommunications and other utility taxes). The reserve level should be established to ensure that General Fund obligations are paid on time and to address a potential six-month delay of these revenues.

Many other Funds have been created by the Village to accumulate funds on an ongoing basis for future capital purchases (Central Equipment Fund and IT Replacement Fund), meet temporary needs (Capital Project Funds and Debt Service Funds), account for specific programs (Special Service Area Funds), or meet legal requirements (Motor Fuel Tax Fund). The focus of each Fund is different; each Fund may have significantly different cash requirements, and each Fund may have very different revenue sources. The Village will ensure that the reserves of these Funds are maintained at an adequate level to meet their unique needs.

ACCOUNTING, AUDITING, AND FINANCIAL REPORTING POLICIES

The Village will have an annual audit conducted on its financial records by a qualified, independent public accounting firm. The Village should request proposals from qualified independent accounting firms to conduct the annual audit of its financial statements every five to seven years by the use of a request for proposal (RFP) process.

The Village will contract with an independent actuary to determine the Village's annual contribution to the Police Pension Fund and Firefighters Pension Fund. The Village should obtain proposals from qualified independent actuaries every five to seven years by the use of a request for proposal (RFP) process.

The Village will submit its Comprehensive Annual Financial Report (CAFR) to the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting Program.

The Village's financial statements will be prepared according to generally accepted accounting principles (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB).

Adopted: March 9, 1981
Revised: February 20, 2003
Revised: May 03, 2012 – Reserve and Fund Balance Policies

BASIS FOR BUDGETING

Individual funds are accounted for as required by Generally Accepted Accounting Principles. The Village implemented Governmental Accounting Standards Board statement number 34 in Fiscal Year 2003. This statement requires two different financial statement presentations for governmental funds. For the governmental fund types, the accrual basis of accounting is used in the entity-wide financial statements, and the modified accrual basis is used in the fund financial statements. The Village's governmental funds are budgeted using the modified accrual basis of accounting, as reported in the Village's fund financial statements. Under the modified accrual system, revenues are recognized when measurable and available. Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recognized when the related fund liability is incurred.

The proprietary and pension trust funds are budgeted using the accrual basis of accounting with a few exceptions. With this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. The exceptions are as follows:

1. Capital expenditures are budgeted in the year the item is purchased or constructed.
2. Debt principal payments are budgeted as an expense, rather than the reduction of a liability.
3. Transfers to Internal Service funds are budgeted as expenses.
4. Depreciation expense is only budgeted in the Water and Sewer Fund in order to ensure that adequate funds are set aside for future capital replacements.

BUDGET PROCESS

The budget process is developed to provide public input and foster decision-making. The Fiscal Year 2021 Budget calendar is included in this exhibit. A budget instruction manual was prepared and distributed to everyone participating in the budget process on June 22, 2021. Budget kick-Off meeting held on June 23, 2021.

Departments prepare operating and capital project expenditure requests. The budget team, comprised of the Village Manager, Deputy Village Manager, Finance Director, Assistant Finance Director, and Executive Assistant, review departmental submittals. The Finance Director projects General and Water and Sewer Fund revenues. All departmental budgets were submitted to the Village Manager on August 13, 2021.

The preliminary budget is developed based on Board policies and the review of departmental submittals. New initiatives and resource enhancement requests are outlined in the preliminary operating and capital budget reports submitted to the Village Board. At the Village Board Workshops on September 22nd presented the Capital Budget. October 20^h, October 21st, and October 28, 2021, the proposed budget was presented to the Village Board and public to solicit comments and input. Following public input and Board direction, a final budget document is assembled. The Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award evaluation comments are reviewed and, if possible, improvements are incorporated into the final document.

The final budget was placed on file for public review on November 18, 2021, and a Budget Public Hearing was conducted on December 02, 2021. The document was presented to the President and Board of Trustees for adoption prior to the beginning of the fiscal year on December 02, 2021.

The budget may be amended after its adoption. The Village Manager is authorized to revise the budget within any separate fund as may be required. The Village Board, by a vote of two-thirds of the members then holding office, has the authority to amend the budget by transferring monies from one fund to another or adding to any fund. No revision of the annual budget shall be made increasing the budget in the event monies are not available to do so. (Village of Hanover Park Municipal Code section 94-6).

The document herein is the product of this budgetary process. The budget establishes revenues and expenditures for the period from January 1, 2022, through December 31, 2022.

FISCAL YEAR 2022 BUDGET CALENDAR

2021

June

- 22 Distribute Budget Instruction Manual.
- 23 Budget Kick-Off Meeting.

July

- 15 Provide FY2022 Budget Calendar to Village Board.
- 19 All specific budget assigned areas, i.e. salaries, insurance, utility costs, etc. are to be available to Department Heads. Departments develop "final" budgets.

AUGUST

- 13 All department, committee and commission budgets are to be submitted to the Village Manager's Office by 4:30 p.m.

AUGUST- SEPTEMBER

- 16-03 Budget Team review with Department Heads.
- 22 Present preliminary FY2022 Capital Budget to Village President and Board of Trustees at Board Workshop I.

OCTOBER

- 01 Submit Proposed FY2022 budget book to Village Board for review.
- 12 FY2022 Budget Retreat - Village President and Board of Trustees at Board Workshop I.
- 19 FY2022 Budget Retreat - Village President and Board of Trustees at Board Workshop II.
- 21 FY2022 Budget Retreat - Village President and Board of Trustees at Board Workshop III.

NOVEMBER

- 04 Resolution estimating the 2021 Tax Levy in compliance with the Truth in Taxation Law.
- 04 Notice of Public Inspection and Public Hearing Notice for FY2021 Annual Budget.
- 18 Put FY2022 Budget on file for public review (10 days before Budget Hearing).

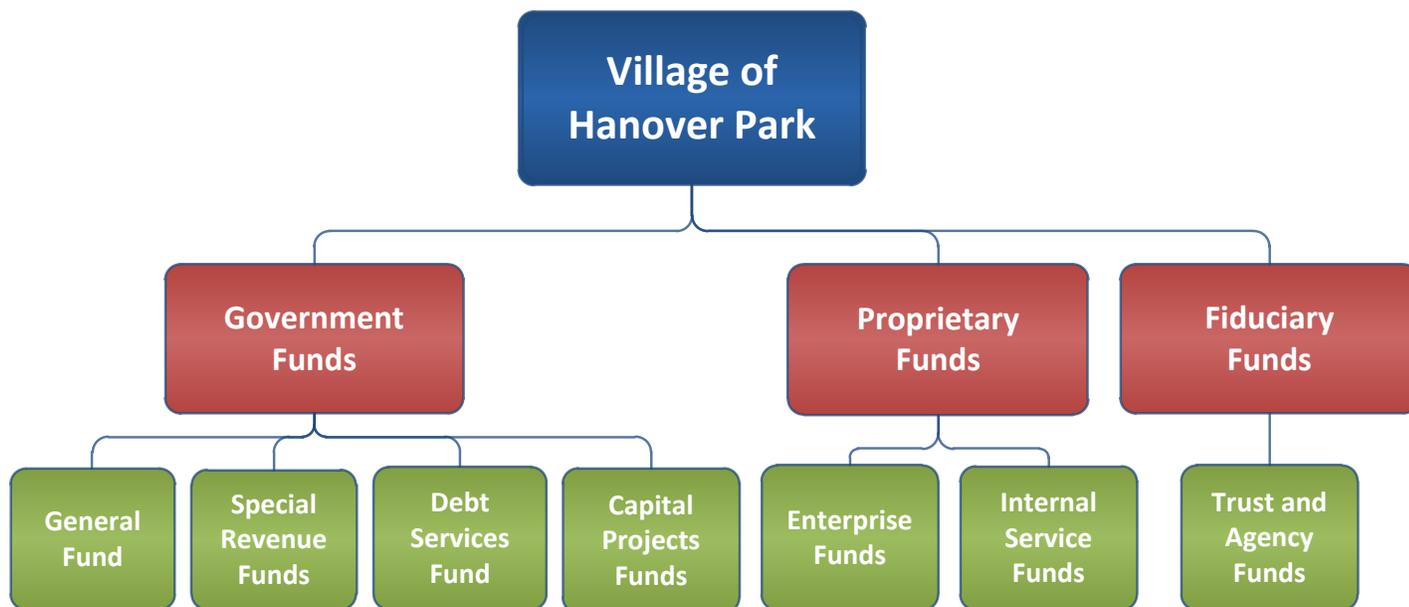
DECEMBER

- 02 7:00 p.m. Budget Public Hearing on FY2022 Budget.
- 02 7:00 p.m. Board Meeting - Pass Budget Ordinance adopting FY2022 Budget and 2021 Tax Levy.

JANUARY

- 01 Start of Fiscal Year 2022.

FUND STRUCTURE AND DESCRIPTION OF FUNDS



Governmental Fund – focus is on determination of the financial position and changes in the financial position (sources, uses, and fund balances).

Proprietary Fund – focus is on business-type activities that recover the full cost of providing services through fees and charges.

The following major funds are budgeted:

Governmental Funds

General Fund, Motor Fuel Tax, Tax Increment Financing #3

Proprietary Fund

Waterworks and Sewerage Fund

All other budgeted funds are non-major funds. All budgeted funds are included in the Village’s Comprehensive Annual Financial Report (CAFR). A description of all of the Village’s funds are as follows:

GOVERNMENTAL FUNDS

General Fund

The General Fund is the main operating fund of the Village. It is used to account for all financial resources except those required to be accounted for in another fund. The Village's General Fund is divided into the following functional areas:

- Village Board/Clerk/Committees/Commissions
- Administrative Services
- Finance Department
- Public Works Department
- Fire Department
- Police Department
- Community Development Department

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

Motor Fuel Tax Fund

The Motor Fuel Tax Fund accounts for the revenues and expenditures for the operation and maintenance of street and storm sewer programs and capital projects authorized by the Illinois Department of Transportation. Financing is provided from the Village's share of State motor fuel taxes. State law requires that these taxes be used to maintain streets.

Road and Bridge Fund

The Road and Bridge Fund accounts for the revenues and expenditures for the operation and maintenance of Village roads and bridges. Financing is provided by Townships Personal Property Replacement Tax (PPRT), and annual Road & Bridge property tax levy.

Special Service Area #3 Fund

The Special Service Area #3 Fund accounts for financing of public improvements, scavenger and snow removal services for multifamily housing units located on Astor Avenue. Initial funding was provided by an advance from the General Fund. Resources include special service area property taxes.

Special Service Area #4 Fund

The Special Service Area #4 Fund accounts for financing of public improvements, scavenger and snow removal services for multifamily housing units located on Mark Thomas and Leslie Lanes. Initial funding was provided by an advance from the General Fund. Resources include special service area property taxes.

Special Service Area #5 Fund

The Special Service Area #5 Fund accounts for the financing of public improvements, and scavenger and snow removal services, for the Tanglewood multifamily housing units. Initial funding was provided by an advance from the General Fund. Resources include special service area property taxes.

Special Service Area #6 Fund

The Special Service Area #6 Fund accounts for the financing of public improvements and eventually scavenger services, for the Hanover Square multifamily housing units. Initial funding was provided by an advance from the General Fund. Resources include special service area property taxes. Paid in full April 30, 2020.

(Metropolitan Water Reclamation District) MWRD Fields Special Revenue Fund

The MWRD Fields Special Revenue Fund accounts for the revenues and expenditures for the maintenance of the MWRD Fields that were acquired in a 39-year lease agreement with the district. Financing is provided from the Village's share of gaming tax revenue and the annual sale of gaming terminal licenses.

State Restricted Fund

The State Restricted Fund accounts for the revenues and expenditures associated with police activities that require the funds generated by those activities to be accounted for in a special revenue fund that can only be spent on approved items directly related to police enforcement activities. Examples of activities that require this type of segregation are DUI seizure fees; Drug Seizure fees; Sex Offender Fees.

Federal Restricted Fund

The Federal Restricted Fund accounts for the revenues and expenditures associated with police activities that require the funds generated by those activities to be accounted for in a special revenue fund that can only be spent on approved items directly related to police enforcement activities. Examples of activities that require this type of segregation currently are Drug Seizure fees associated with the department cooperating in enforcement activities with federal law enforcement agencies.

Foreign Fire Insurance Tax Fund

The Foreign Fire Insurance Tax Fund accounts for the revenues and expenditures restricted for the fire department purposes. Financing provided by foreign fire insurance tax proceeds.

Tax Increment Finance Area #3 Fund

The Tax Increment Finance (TIF) District #3 Fund accounts for the financing of improvements in the Village Center Tax Increment Financing Redevelopment Project Area located at Barrington Road and Lake Street. TIF District #3 was created in 2001 and would have expired in 2024. On September 5, 2019 the board approved the extension of TIF# 3 by twelve years beyond its original termination date of 2024. Now, TIF #3 will expire in 2036. Revenues include incremental property taxes from the TIF #3 District.

Tax Increment Finance District #4 Fund

The Tax Increment Finance (TIF) District #4 Fund accounts for the financing of improvements in the TIF redevelopment district located at Barrington and Irving Park Roads. TIF District #4 was created in 2005 and will expire in 2028. Initial funding was provided by an advance from the General Fund. Revenues include incremental property taxes from the TIF #4 District.

Tax Increment Finance Area #5 Fund

The Tax Increment Finance (TIF) District #5 Fund accounts for the financing of improvements in the Irving Park Road west of Wise Road Tax Increment Financing Redevelopment Project Area. TIF District #5 was created in 2013 and will expire in 2036. Initial funding was provided by an advance from the General Fund. Revenues include incremental property taxes from the TIF #5 District.

Debt Service Funds

Debt Service Funds are used to account for the accumulation of resources, and the payment of, general long-term debt principal, interest, and related costs.

General Obligation Refunding Bonds Series of 2020

The General Obligation Refunding Bond Series of 2020 Debt Service Fund accounts for the accumulation of resources for the payment of bond principal and interest on the General Obligation Bond Series of 2011, 2010 and 2010A. Financing is provided by property tax revenues. Proceeds of the 2011 debt were used to refund the 2004 debt, and the 2004 debt were used for the construction of a new fire station and other capital improvements. Proceeds of the 2010 and 2010A debt were used for the construction of a new police station. Scheduled to be paid off 12/01/2030.

General Obligation Bonds Series of 2011

The General Obligation Bond Series of 2011 Debt Service Fund accounts for the accumulation of resources for the payment of bond principal and interest on the General Obligation Bond Series of 2004 and 2011. Financing is provided by property tax revenues. Proceeds of the 2004 debt were used for the construction of a new fire station and other capital improvements. Proceeds of the 2011 debt were used to refund the 2004 debt. Refunded February 24, 2020, resulting in the issuance of General Obligation Refunding Bond Series 2020.

General Obligation Bonds Series of 2010

The General Obligation Bond Series of 2010 Debt Service Fund accounts for the accumulation of resources for the payment of bond principal and interest on the General Obligation Bond Series of 2010. Financing is provided by property tax revenues. Proceeds of the debt were used for the construction of a new police station. Refunded February 24, 2020, resulting in the issuance of General Obligation Refunding Bond Series 2020.

General Obligation Bonds Series of 2010A

The General Obligation Bond Series of 2010A Debt Service Fund accounts for the accumulation of resources for the payment of bond principal and interest on the General Obligation Bond Series of 2010. Financing is provided by property tax revenues. Proceeds of the debt were used for the construction of a new police station. Refunded February 24, 2020, resulting in the issuance of General Obligation Refunding Bond Series 2020.

Capital Projects Funds

Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities or projects (other than those financed by the Enterprise funds).

General Capital Projects Fund

The General Capital Projects Fund accounts for the improvement of the Village's infrastructure. Financing is provided by transfers from other Village funds (General and Water/Sewer).

PROPRIETARY FUNDS

Enterprise Funds

Enterprise Funds are used to account for the financing of self-supporting activities of governmental units that render services on a user charge basis to the general public. The intent of an Enterprise Fund is to earn sufficient profit to ensure the fund's continued existence without reliance on general tax revenues.

Water and Sewer Fund

The Water and Sewer Fund accounts for the provision of water and sewer services to the residents of the Village of Hanover Park. All activities necessary to provide such services are accounted for in this fund including, but not limited to, administration, operations, maintenance, billing and collection. The fund includes the following divisions:

- Administration
- Water Treatment
- Water Maintenance
- Water Meter Operations
- Sewage Treatment
- Sewer Maintenance
- Depreciation and Debt Service

Municipal Commuter Parking Lot Fund

The Municipal Commuter Parking Lot Fund accounts for the provision of parking services at the commuter train station located in the Village of Hanover Park. All activities necessary to provide such services are accounted for in this fund including, but not limited to, operations, maintenance and collections.

Internal Service Funds

Internal Service Funds are used to account for the financing of goods or services provided by one department to other departments on a cost reimbursement basis.

Central Equipment Fund

The Central Equipment Fund used to account for the replacement of large, expensive and longer lasting equipment of the Village. This fund primarily accounts for replacement equipment and vehicles for police, fire, public works and other Village departments. Annualized funding helps alleviate the unpredictability of high-cost items affecting future year's budget. Financing is provided through transfers from the General and Water and Sewer Funds. This fund is reported in the Governmental Activities column in the Village's Government-Wide Financial Statements.

I.T. Equipment Replacement Fund

The I.T. Equipment Replacement Fund was a newly created fund in the 2015 budget and provides computer equipment throughout the Village. The fund is used to maintain and upgrade the Village's information networks. Financing will be provided through transfers from the General and Water and Sewer Funds. This fund will be reported in the Governmental Activities column in the Village's Government-Wide Financial Statements.

FIDUCIARY FUNDS

Trust and Agency Funds

Trust and Agency funds are used to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs. **Pension Trust Funds** – used to report resources that are required to be held in trust for the members and beneficiaries of defined contribution plans. **Agency Funds** – used to report resources held by the reporting government in a purely custodial capacity (assets equal liabilities). Agency funds typically involve only the receipt, temporary investment, and remittance of fiduciary resources to individual, private organization, or other governments.

Police Pension Fund

The Police Pension Fund accounts for the accumulation of resources to pay pension costs. Resources are contributed by sworn police members at a fixed rate of 9.91% as mandated by the state statute and by the Village as determined by an independent actuary.

Firefighters Pension Fund

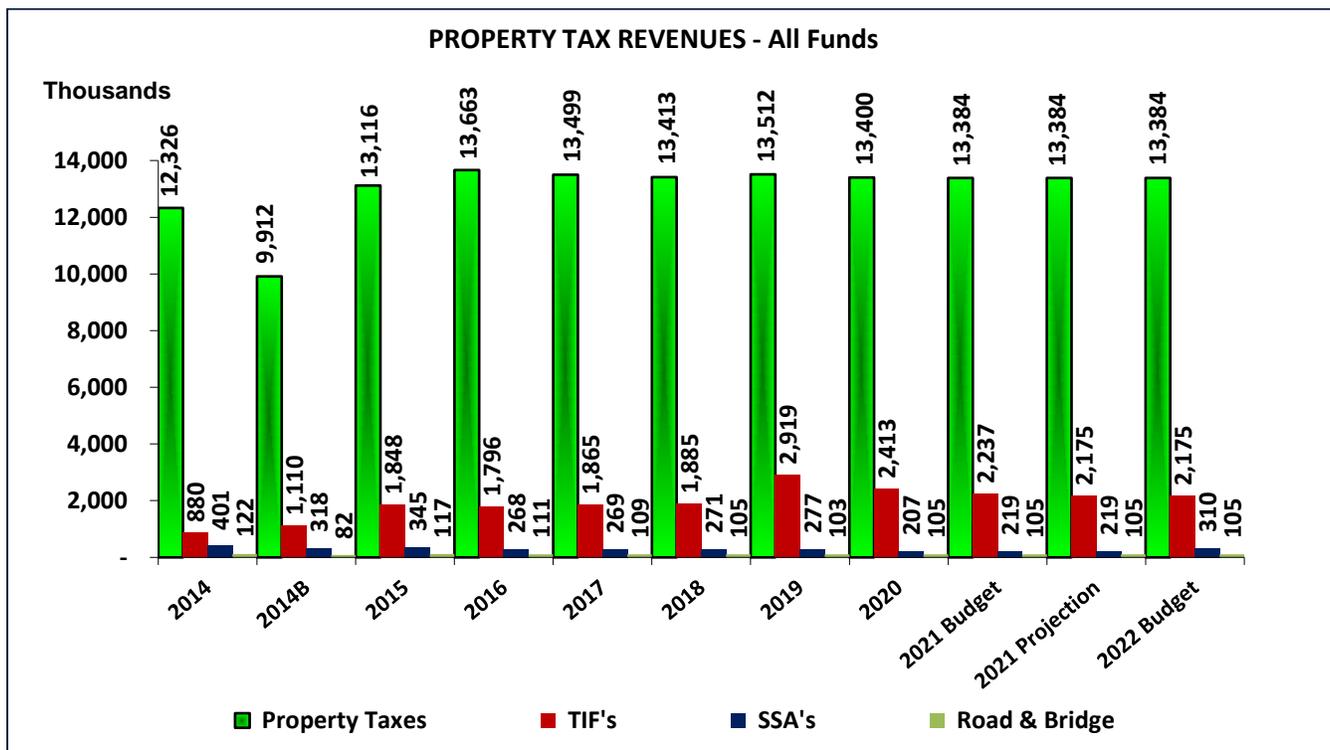
The Firefighters Pension Fund accounts for the accumulation of resources to pay pension costs. Resources are contributed by sworn firefighter members at a fixed rate of 9.455% as mandated by the state statute and by the Village as determined by an independent actuary.

REVENUE TRENDS AND PROJECTIONS

Property Taxes

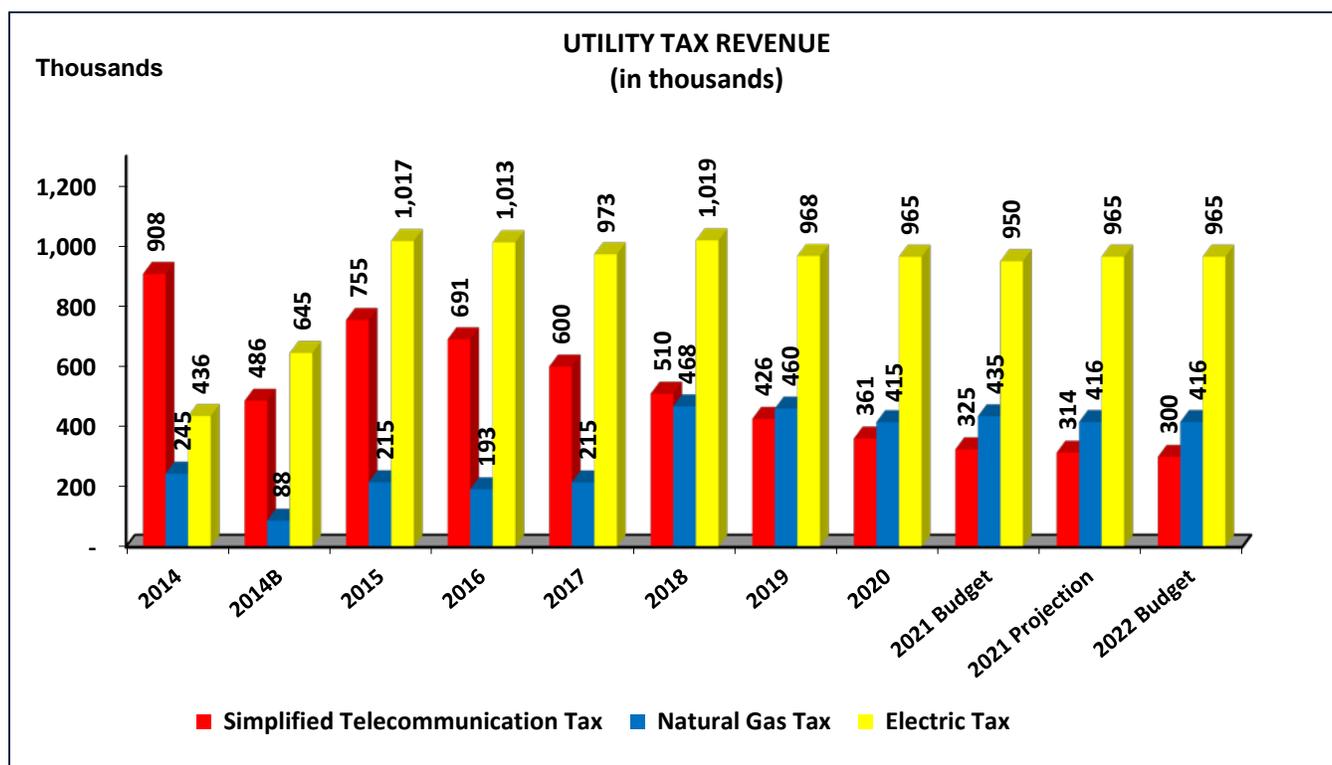
The Village of Hanover Park is located within two counties; DuPage and Cook. Property taxes are assessed on all properties within the Village at one-third the market value. Assessed valuations are determined by the townships and the counties and then an equalization factor is applied by the State Department of Revenue. The Village levies the dollars it requires from property taxes and the County Clerks determine the property tax rate necessary to produce the amount that the Village levies. Property taxes are the Village’s single largest source of revenue. Property taxes including tax revenues for special service areas and tax increment districts account for 20.33% of total revenues for the Village. For General Fund, property taxes account for 27.02% of the total revenue. This exceeds the Village Board goal to reduce the reliance on property tax to 30.00%.

The Village Board has attempted to limit property tax increases with an emphasis on trying to reduce the impact on the average taxpayer. Attempts are continually made to find other sources of revenue to fund Village operations before property taxes are raised. The FY2022 proposed budget does not include a property tax increase (Corporate and Debt Service, this will be the sixth year of no property tax levy increase).



Fiscal Year	2014	2014B	2015	2016	2017	2018	2019	2020	2021 Budget	2021 Projection	2022 Budget
Property Tax	12,326,117	9,912,477	13,116,493	13,662,791	13,498,513	13,412,960	13,511,850	13,400,421	13,383,696	13,383,696	13,383,696
TIF's	880,489	1,110,324	1,848,280	1,795,691	1,864,633	1,884,626	2,919,296	2,413,338	2,236,600	2,175,000	2,175,000
SSA's	400,809	318,094	345,315	267,858	269,479	270,675	277,411	207,061	218,944	219,326	310,496
Road & Bridge	122,016	82,417	116,544	111,415	108,713	105,037	103,379	105,009	105,000	105,000	105,000
TOTAL	13,729,431	11,423,312	15,426,632	15,837,755	15,741,338	15,673,297	16,811,936	16,125,830	15,944,240	15,883,022	15,974,192

The Fiscal Year 2014B actual shows a decrease compared to Fiscal Year 2014 due to the Village switching from a Fiscal Year to Calendar Year budget effective May 1, 2014. It reflects 8 months of revenue collected in FY2014B. The FY2021 budget of \$15,944,240 is a decrease of \$61,218 or 0.38% from the FY2021 projection due to COVID-19 pandemic which started in March 2020. In FY2022, total property tax revenues are projected to decrease by \$50,655 or 0.32% compared to FY 2021 budget due to Tax Increment Financing (TIF's) EAV decrease in Cook County. The proposed FY2022 property tax (2021 tax levy) for Corporate and Debt Service is a zero percent (0.0%) increase. This is the sixth year that the Village has not increased property taxes. Compared to FY2021 budget, the Tax Increment Financing (TIF's) decreased by \$61,600 or 2.75%. The Road and Bridge budget is the same budget amount as in FY2021, and the Special Services Area (SSA's) increased by \$91,552 or 41.82% due to garbage services, concrete and asphalt repair, common ground improvement, and snow removal contract increasing every year. Additional information and graphs regarding property taxes, equalized assessed values and actual tax rate are contained in Exhibit H.



Fiscal Year	2014	2014B	2015	2016	2017	2018	2019	2020	2021 Budget	2021 Projection	2022 Budget
Telecomm	908,052	486,368	754,969	690,765	600,186	509,962	426,228	360,981	325,000	314,000	300,000
Natural Gas Tax	244,507	88,079	215,496	192,588	214,965	467,930	460,441	415,263	435,000	416,000	416,000
Electric Tax	435,611	645,153	1,017,092	1,012,647	973,072	1,019,292	967,568	964,730	950,000	965,000	965,000
TOTAL	1,588,170	1,219,600	1,987,557	1,896,000	1,788,223	1,997,184	1,854,237	1,740,974	1,710,000	1,695,000	1,681,000

Utility Taxes – Telecommunication Tax

Through the Simplified Municipal Telecommunications Tax, Hanover Park imposed a 6.0% tax on telecommunication services. This tax is collected and distributed by the State and is imposed on voice lines, cellular phones and any other telecommunication devices. The FY2021 budget of \$325,000 is a decrease of \$11,000 or 3.38% from the FY2021 projection. In FY2022, revenue is projected to decrease by \$25,000 or 7.69% compared to FY2021 budget. We are not expecting this revenue to increase in the future but instead continue to decrease due to 1) customers cancelling their landlines; 2) only calls and texts are taxable as data packages are not subject to

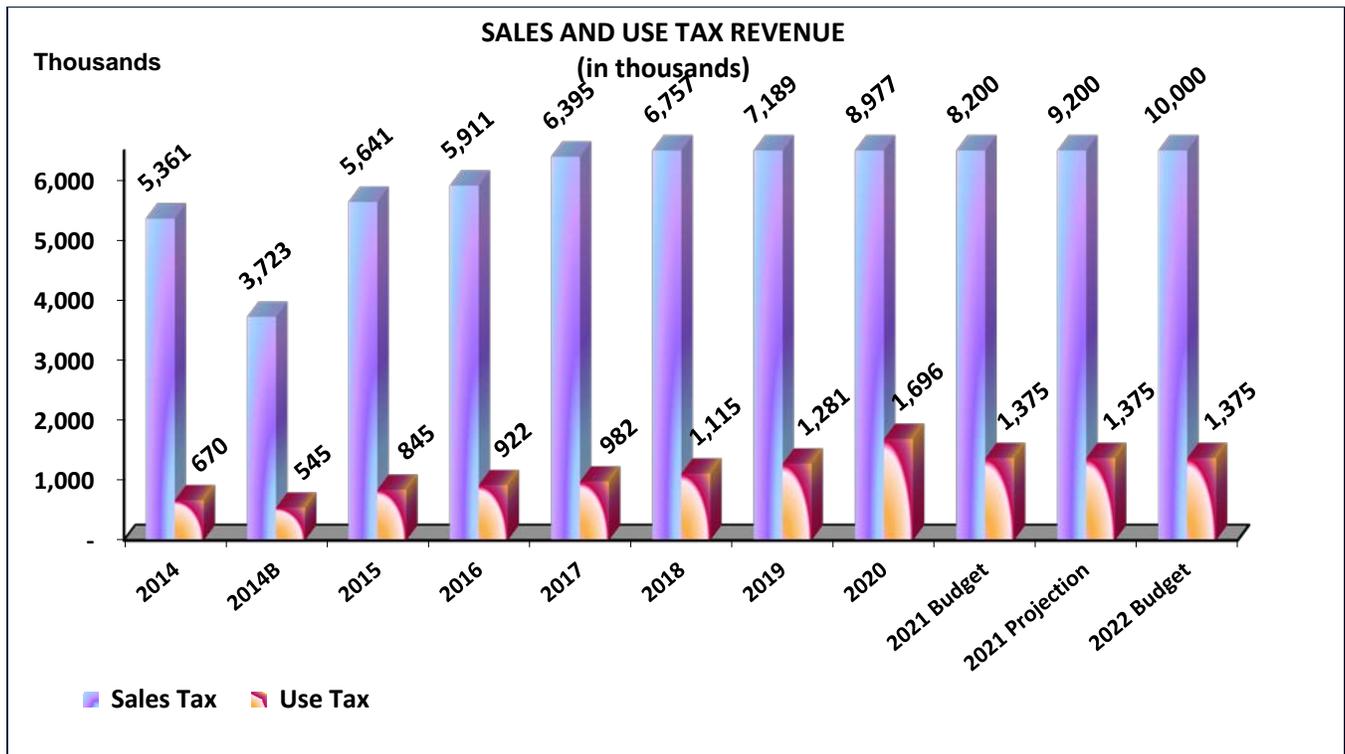
the tax; and 3) trends in cell phone packages switched from unlimited data and a fee per call or text to include unlimited talk (including free long distance) and text packages.

Utility Taxes – Natural Gas Tax

The Village Board adopted the Gas Use Tax on April 25, 2002 and collections began on June 1, 2002. On November 16, 2017, the Village Board amended the code to increase the rate per therm from \$0.015 cents to \$0.03 cents per therm that went into effect January 1, 2018. Natural Gas Tax is a fee charged to residents and businesses for the purchase of natural gas. It is calculated on the total amount of therms transported through the Nicor distribution system. Revenue received from this tax is generated based on actual usage and largely depends on fluctuations on high/low weather patterns. The FY2021 budget of \$435,000 is a decrease of \$19,000 or 4.37% from the FY2021 projection due to fluctuating temperatures we had during the year. In FY2022, revenue is projected to decrease by \$19,000 or 4.37% compared to FY 2021 budget due to a prediction of a mild winter season.

Utility Taxes – Electric Tax

The Village tax on electricity is based upon established rates per kilowatt-hours used or consumed in a month. Revenue received from these taxes is generated based on actual usage and largely depends on fluctuations in temperature and population. The FY2021 budget of \$950,000 is an increase of \$15,000 or 1.58% from the FY2021 projection due to hot summer temperatures we experienced during the year. In FY2022, revenue is projected to increase by \$15,000 or 1.58% compared to FY 2021 budget due to a prediction of having another hot summer, in the coming year.



Fiscal Year	2014	2014B	2015	2016	2017	2018	2019	2020	2021 Budget	2021 Projection	2022 Budget
Sales Tax	5,361,445	3,723,114	5,641,105	5,911,386	6,395,188	6,757,407	7,189,023	8,976,874	8,200,000	9,200,000	10,000,000
Use Tax	669,932	545,220	844,592	922,304	982,230	1,115,475	1,281,271	1,695,618	1,375,000	1,375,000	1,375,000
TOTAL	6,031,377	4,268,334	6,485,697	6,833,690	7,377,418	7,872,882	8,470,294	10,672,492	9,575,000	10,575,000	11,375,000

General Sales Tax

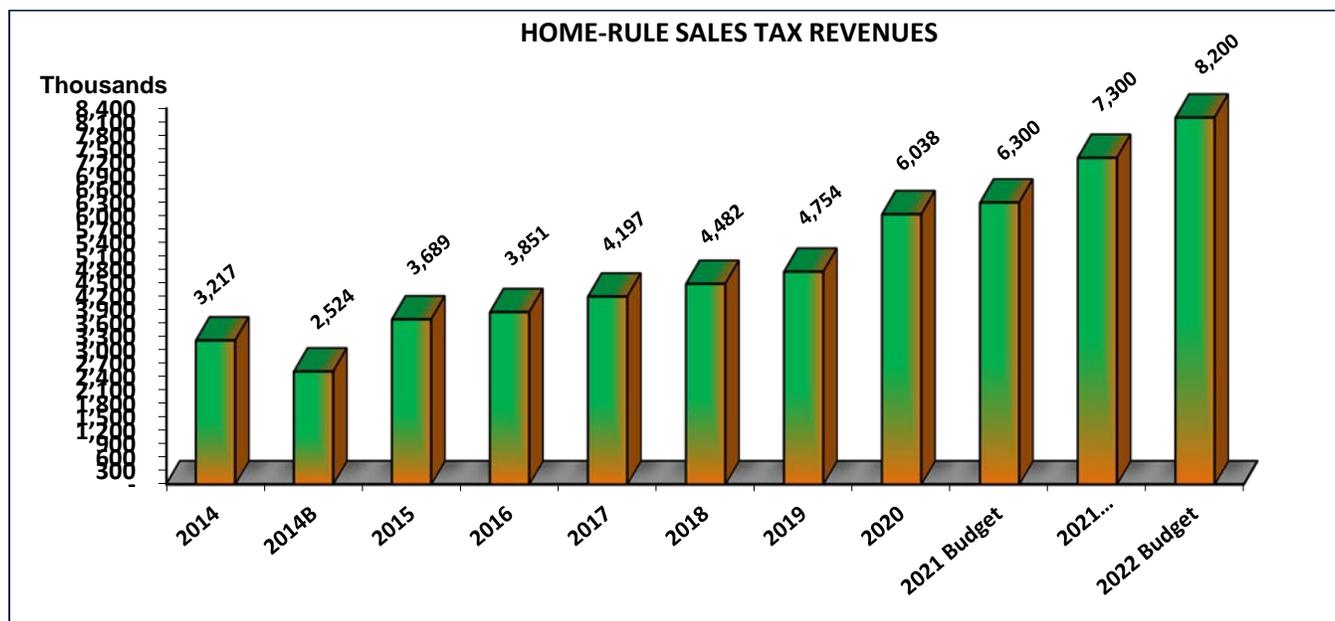
Effective July 1, 2021, the current general merchandise sales tax rate in Hanover Park (**Cook County**) is 10.00%. This is a combination of rates for the State of Illinois (6.25%), the Cook County Home Rule (1.75%), the Regional Transportation Authority (1.00%) and the Hanover Park Home Rule (1.00%). Home Rule Sales Tax increased by 0.25% effective July 1, 2021, from 0.75% to 1.00%.

Effective July 1, 2021, the sales tax rate in Hanover Park (**DuPage County**) is 8.00%. This is a combination of rates for the State of Illinois (6.25%), the Regional Transportation Authority (0.75%) and Hanover Park Home Rule (1.00%). The State Rate is further divided with 5.25% going to the State and the other 1.00% being distributed to the Village. Home Rule Sales Tax increased by 0.25% effective July 1, 2021, from 0.75% to 1.00%.

It is this 1.00% that represents General Sales Tax. The local and state economy drives this revenue. The FY2021 budget of \$8,200,000 is an increase of \$1,000,000 or 12.20% from the FY2021 projection. In FY2022, revenue is projected to increase by \$1,800,000 or 21.95% compared to FY 2021 budget. The increase of this revenue stream is impacted by steady growth of the economy. The Village is fortunate that even during the COVID-19 pandemic our sales tax revenue remains stable.

State Use Tax

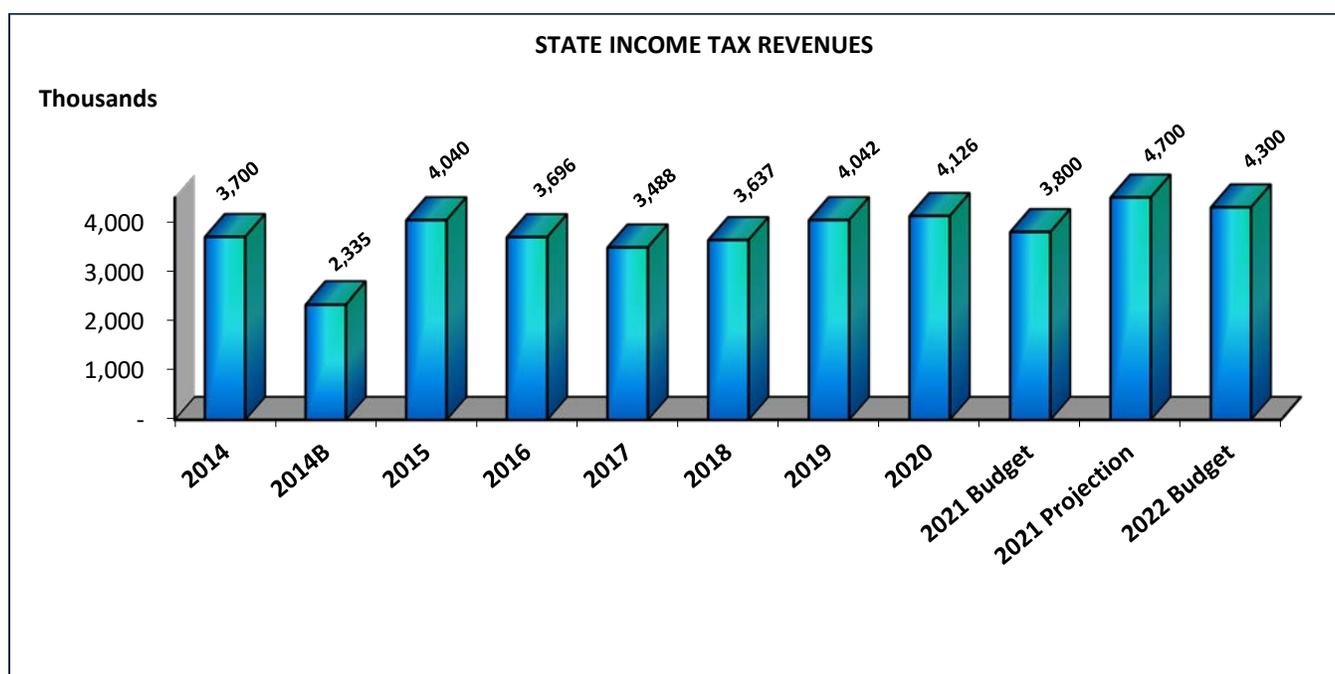
Sales tax that you as the purchaser owe on the items that you buy for use in Illinois. If the seller does not collect at least 6.25 percent (6.25%) sales tax, you must pay the difference to the Illinois Department of Revenue. The most common purchases on which the seller does not collect Illinois Use Tax are those made via the internet from a mail order catalog or purchases made when traveling outside Illinois. The Village receives a portion of the total State Use Tax receipts on a per-capita basis. The FY2021 budget of \$1,375,000 is the same amount as the FY2021 projection. In FY2022, revenue is projected the same budgeted amount as the FY2021 budget. The Village is fortunate that even during the COVID-19 pandemic our use tax revenue remained stable.



Fiscal Year	2014	2014B	2015	2016	2017	2018	2019	2020	2021 Budget	2021 Projection	2022 Budget
Home Rule	3,217,418	2,524,471	3,689,384	3,851,280	4,197,024	4,481,756	4,753,609	6,038,100	6,300,000	7,300,000	8,200,000
TOTAL	3,217,418	2,524,471	3,689,384	3,851,280	4,197,024	4,481,756	4,753,609	6,038,100	6,300,000	7,300,000	8,200,000

Home-Rule Sales Tax Revenues

The Village implemented a Home Rule Sales Tax in 1994 at a rate of 0.50%. In March 2013 the Village Board approved a 0.25% increase in the Home Rule Sales Tax rate, bringing the new rate to 0.75% effective July 2013. In December 2020 the Village Board approved a 0.25% increase in the Home Rule Sales Tax rate, bringing the new rate to 1.00% effective July 1, 2021. Home Rule Sales Tax does not apply to the sale of vehicles, qualifying food and drugs and registered/titled property purchases (i.e. vehicles). It is often less than the local share of the retailer’s occupation tax (i.e. General Sales Tax). The FY2021 budget of \$6,300,000 is an increase of \$1,000,000 or 15.87% from the FY2021 projection. In FY2022, revenue is projected to increase by \$1,900,000 or 30.16% compared to FY 2021 budget. The FY2022 budget should be \$124K more if not for the 1.5% Administrative Fee imposed by the State of Illinois. The State of Illinois imposed a 2.00% Administrative Fee on Home Rule Sales Tax collections effective July 1, 2017 with the adoption of their budget. The State amended the Administrative Fee to 1.5% effective July 1, 2018 with the adoption of their budget. The Village is fortunate that even during the COVID-19 pandemic our home rule tax revenue remains stable.

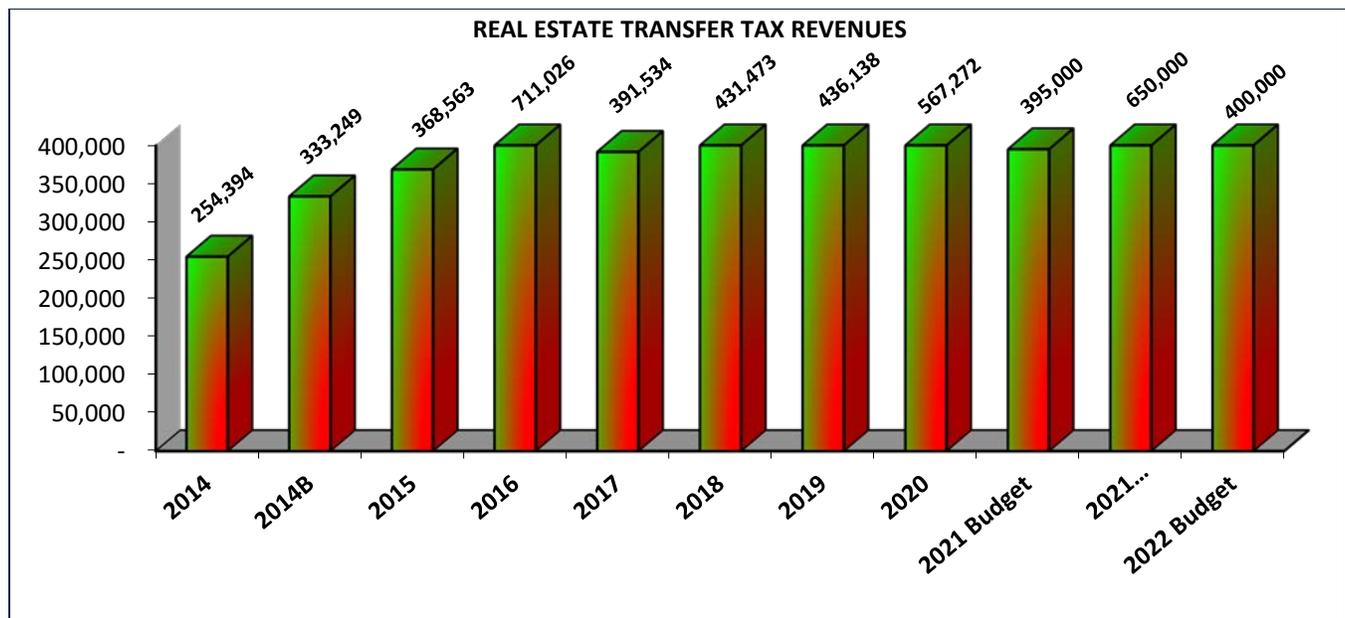


Fiscal Year	2014	2014B	2015	2016	2017	2018	2019	2020	2021 Budget	2021 Projection	2022 Budget
Income Tax	3,700,323	2,335,241	4,040,449	3,696,445	3,487,788	3,636,525	4,041,810	4,126,485	3,800,000	4,700,000	4,300,000
TOTAL	3,700,323	2,335,241	4,040,449	3,696,445	3,487,788	3,636,525	4,041,810	4,126,485	3,800,000	4,700,000	4,300,000

State Income Tax Revenues.

The Village receives a portion of the total State Income Tax receipts on a per-capita basis. A sign of stabilization began to show with an increase of \$278,176 or 8.13% in FY2014. A decrease of \$1,365,082 or 36.89% due to the Village switching from Fiscal Year to Calendar Year that took effect on May 1, 2014, reflecting 8 months of revenue collected in FY2014B. In FY2015, receipts increased by 73.02% (compared to FY2014B – eight (8) months of revenue) as many private businesses failed to adjust their tax rate for their employees when the State of Illinois income tax rate dropped from 5% to 3.75% on January 1, 2015. FY2016 actual revenues decreased by \$344,044 or 8.51% and in FY2017 there is a decrease of \$208,657 or 5.64%. FY2017 decline is due to the State of Illinois one-time 10% reduction in local income tax distributions that took effect on July 1, 2017. The FY2018 increase of \$148,737 or 4.26% from FY2017 is due to the State of Illinois once again reducing the Income Tax revenue by 5% that took effect July 1, 2018. The FY2019 increase of \$405,285 or 11.14% is due to exceptionally high final payment

from 2018 individual and corporate income tax returns filed in spring 2019 (IML magazine September 2019 issue). The FY2020 increase of \$84,675 or 2.09% is due to COVID-19 federal enhance unemployment benefits which are taxable in Illinois. The FY2021 budget of \$3,800,000 is an increase of \$900,000 or 23.68% from the FY2021 projection due to COVID-19 federal enhance unemployment benefits, and effective July 1, 2020, LGDF (Local Government Distributive Fund) was funded at 100% compared to 95% before July 2020. In FY2022, revenue is projected to increase by \$500,000 or 13.16% compared to FY 2021 budget.

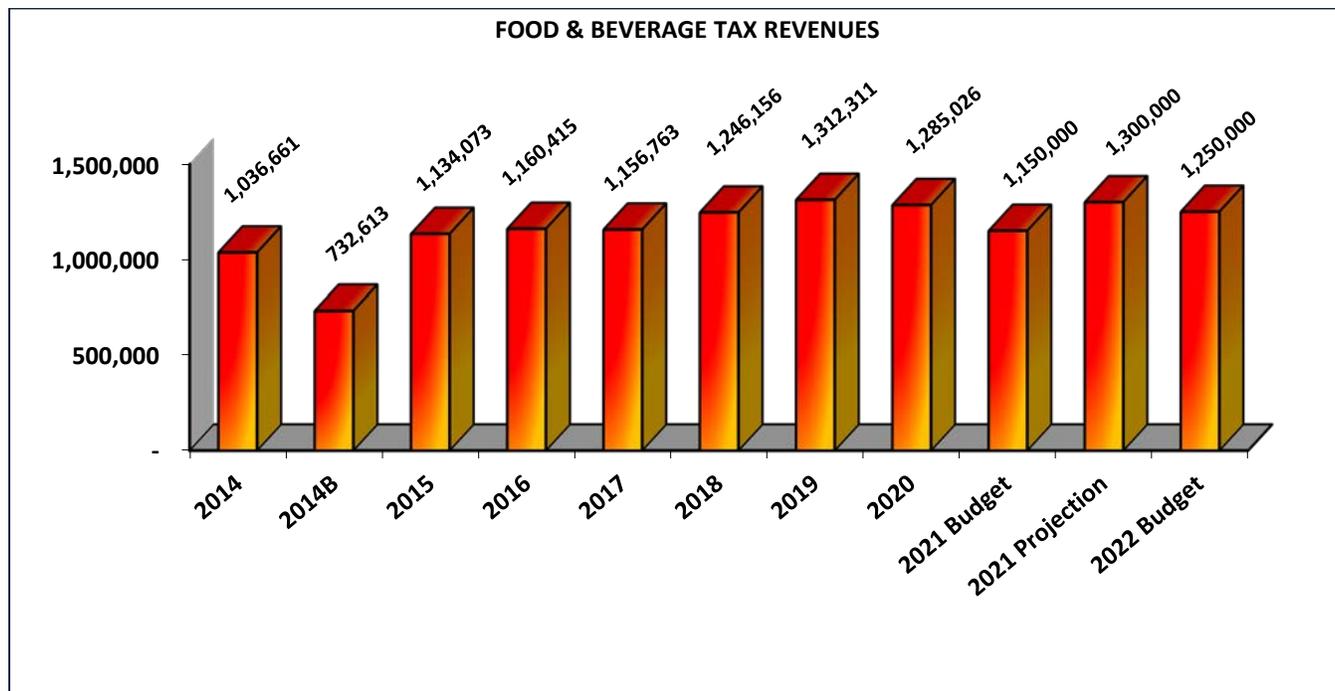


Fiscal Year	2014	2014B	2015	2016	2017	2018	2019	2020	2021 Budget	2021 Projection	2022 Budget
Real Estate Tax	254,394	333,249	368,563	711,026	391,534	431,473	436,138	567,272	395,000	650,000	400,000
TOTAL	254,394	333,249	368,563	711,026	391,534	431,473	436,138	567,272	395,000	650,000	400,000

Real Estate Transfer Tax

The Village’s real estate transfer tax is \$1.50 per \$500 of sales price. This tax was instituted in FY1997 to pay for approximately 50% of the annual debt service of the 1996 General Obligation Bond Issue. This bond issue was refunded by the 2002 General Obligation Refunding Bonds. The tax was intended to fund the majority of the 2002 debt payments through FY2012. Once the Bonds were paid off, all real estate transfer tax revenues began flowing to the General Fund. A benefit of this tax is that the Village can collect unpaid accounts receivable balances for water and sewer services and parking tickets prior to issuance of a transfer stamp. All outstanding amounts must be paid in full before the real estate transfer tax stamp can be issued. This revenue is linked directly to housing sales. In FY2014B, there was a big jump in revenues in the amount of \$78,855 or 31.00% compared to FY2014. The increase was due to the issuance of transfer stamp for two (2) commercial properties. Another jump occurred in FY2016 of \$342,463 or 92.92% compared to FY2015 due to transfer of ownership of four (4) commercial buildings. FY2018 increase of \$39,939 or 10.20% compared to FY2017 was due to the sale of two (2) commercial buildings. The FY2019 increase of \$4,665 or 1.08% from the FY2018 was due to transfer of ownership of Westview shopping center at 7460-7660 Barrington Road. The FY2020 increase of \$131,133 or 30.07% from the FY2019 was due to transfer of ownership of Pebblewood Court Apartment LLC, Lake and Gary Subdivision vacant lot, 865 Muirfield Drive, and the 6325 Muirfield Drive. The FY2021 budget of \$395,00 is an increase of \$255,000 or 64.56% from the FY2021 projection due to transfer of ownership early in the year of 7630 Barrington Road, 1700 Ontarioville Road

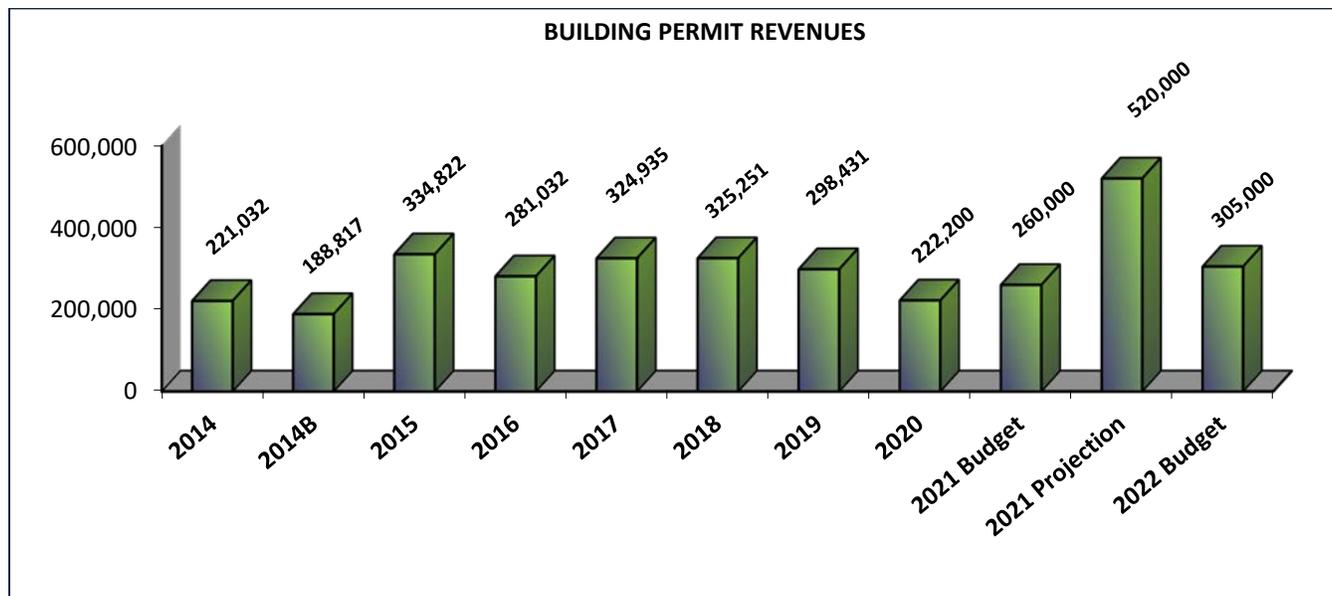
(County Road Hanover Park LLC), and 22 units at Hanover Terrace Apartments. In FY2022, revenue is projected to increase by \$5,000 or 1.27% compared to FY 2021 budget. Any major changes in the economy as well as mortgage interest rates can have a substantial impact on home sales and the real estate transfer taxes received by the Village.



Fiscal Year	2014	2014B	2015	2016	2017	2018	2019	2020	2021 Budget	2021 Projection	2022 Budget
F&B Tax	1,036,661	732,613	1,134,073	1,160,415	1,156,763	1,246,156	1,312,311	1,285,026	1,150,000	1,300,000	1,250,000
TOTAL	1,036,661	732,613	1,134,073	1,160,415	1,156,763	1,246,156	1,312,311	1,285,026	1,150,000	1,300,000	1,250,000

Food and Beverage Tax Revenues

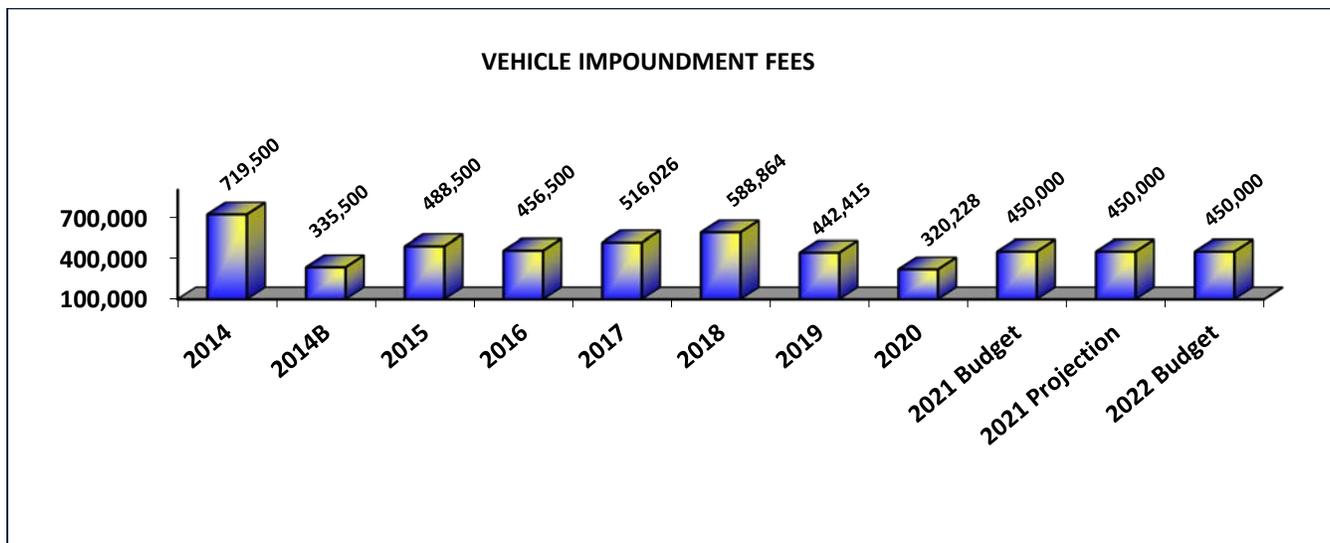
This is a 3% tax on the sale of retail food and alcoholic beverages prepared for immediate consumption. This tax is remitted to the Village on a monthly basis and directly deposited into the General Fund. The Village imposed a three percent (3.00%) tax on prepared food and beverages in 1986. With opening and closing of restaurants and stores, small fluctuations have since occurred. The FY2014B actual amount of \$732,613 is lower compared to FY2014 because the Village switched from a Fiscal Year to Calendar Year budget effective May 1, 2014. It reflects 8 months of revenue collected in FY2014B. Starting in FY2015 revenue was constant again. The FY2019 increase of \$66,155 or 5.31% compared to FY2018. The FY2020 decrease by \$27,284 or 2.08% compared to FY2019 is due to COVID-19 pandemic which started in March 2020. State declared shelter-from-home emergency; only essential businesses remained open. The FY2021 budget of \$1,150,000 is an increase of \$150,000 or 13.04% from the FY2021 projection due to economy bouncing back even though we are still affected by COVID-19. In FY2022, revenue is projected to increase by \$100,000 or 8.70% compared to FY 2021 budget. The Village is fortunate that even during the COVID-19 pandemic our food & beverage tax revenue remains stable.



Fiscal Year	2014	2014B	2015	2016	2017	2018	2019	2020	2021 Budget	2021 Projection	2022 Budget
Building Permit	221,032	188,817	334,822	281,032	324,935	325,251	298,431	222,200	260,000	520,000	305,000
TOTAL	221,032	188,817	334,822	281,032	324,935	325,251	298,431	222,200	260,000	520,000	305,000

Building Permit Revenue

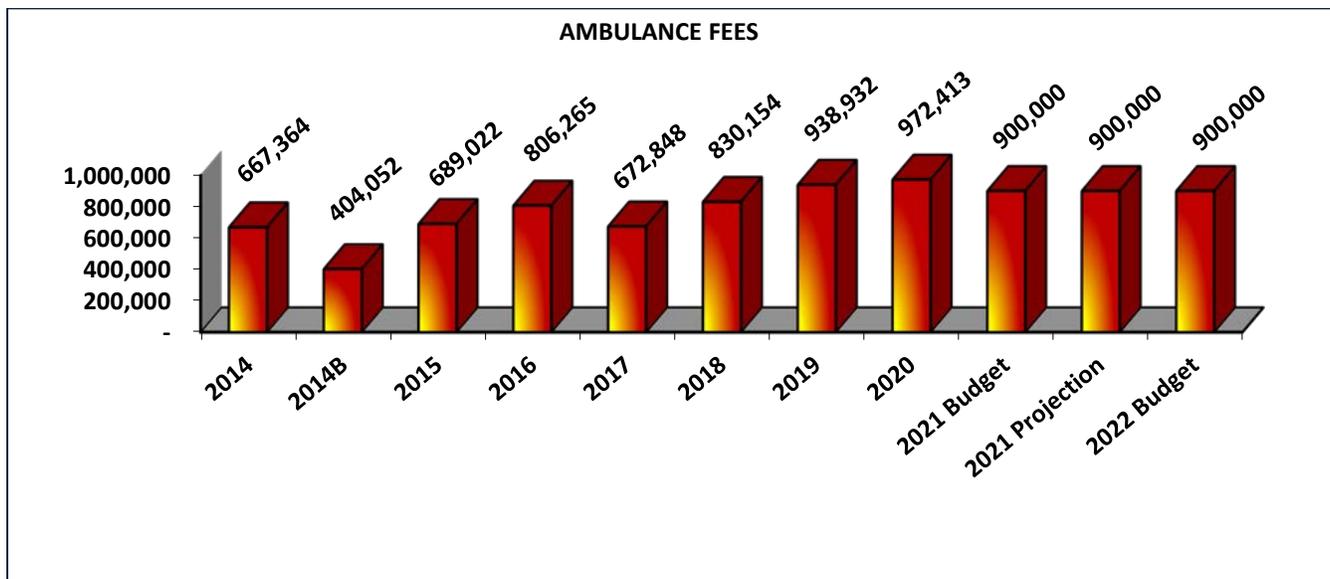
Building Permits must be purchased prior to construction. Permit fees vary depending upon the nature of the construction. Building permit revenues are directly tied to economic growth and development within the Village. FY2014, building permit revenues fluctuates through FY2014B as the economic conditions for building or renovating facilities was slow to recover, and Village switching from Fiscal Year to Calendar Year that took effect on May 1, 2014, reflecting 8 months of revenue collected in FY2014B. In FY2015 revenue collected was \$334,822 due to the remodeling of a commercial building located at 1200 Central Avenue, an addition to a commercial building at 4525 Turnberry Drive and the construction of Barrington Bank and Trust at 6800 Barrington Road. The FY2016 actual is lower by \$53,790 or 16.07% compared to FY2015. In FY2017 revenue collected was \$324,935 an increase of \$43,903 or 15.62% from FY2016 due to roofing construction at 6525 Muirfield Court, 6325 Muirfield Court, remodeling of McDonald’s at 7455 Barrington Rd. and building addition at 1700 Drake Court. FY2018 revenue collected was \$325,251 an increase of \$316 or 0.10% from FY2017 due to commercial building remodeling at 6525 Muirfield Ct. and new construction permit at 2000 Maple Avenue. The FY2019 is a decrease of \$26,820 or 8.25% from the FY2018 due to the Verandah townhomes project slow in construction. The FY2020 is a decrease of \$76,231 or 25.54% from the FY2019 due to COVID-19 pandemic. The FY2021 budget of \$260,000 is an increase of \$260,000 or 100% from the FY2021 projection due to commercial building remodeling at 1549, 1560, and 1575 Hunter Road and new construction at Lake and Gary, Verandah Retirement Community LLC, and 1919 Walnut Avenue. In FY2022, revenue is projected to increase by \$45,000 or 17.31% compared to FY 2021 budget.



Fiscal Year	2014	2014B	2015	2016	2017	2018	2019	2020	2021 Budget	2021 Projection	2022 Budget
Impound Fee	719,500	335,500	488,500	456,500	516,026	588,864	442,415	320,228	450,000	450,000	450,000
TOTAL	719,500	335,500	488,500	456,500	516,026	588,864	442,415	320,228	450,000	450,000	450,000

Vehicle Impoundment Fees

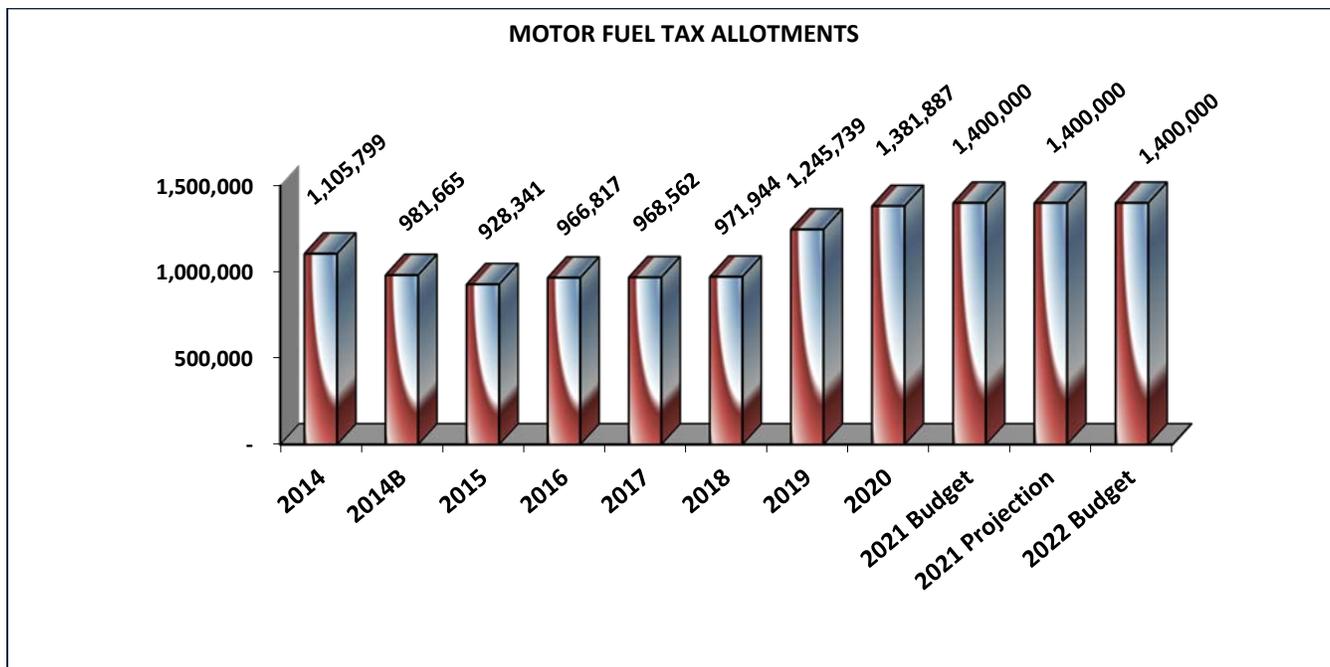
The Village instituted a \$500 vehicle impoundment fee during Fiscal Year 2004. This revenue is intended to partially offset the substantial cost of police officer time on vehicle impoundments associated with driving under the influence and suspended or revoked license enforcement. The fee was expanded during Fiscal Year 2005 to include the following additional violations: driving with no valid driver's license, drag racing, firearms offense and fleeing or attempting to elude. The fee applies when a person is arrested for any of the above violations and their vehicle is impounded. The FY2014B actual amount of \$335,500 is lower compared to FY2014 of \$719,500 because the Village switched from Fiscal Year to Calendar Year Effective May 1, 2014. It reflects 8 months of revenue collected in FY2014B. FY2016 actual is lower by \$32,000 or 6.55% compared to FY2015 due to fewer traffic violations and criminal offenses that year. FY2017 actual is higher by \$59,526 or 13.04% compared to FY2016 due to Impounds being included in the local adjudication hearing process. FY2018 actual is higher by \$72,838 or 14.12% compared to FY2017. The FY2019 actual decreased by \$146,449 or 24.87% compared to FY2018. The FY2020 decreased by \$122,187 or 27.62% from the FY2019 due to COVID-19 pandemic, Village issue an emergency declaration to suspend the ticketing and impound from March 20, 2020, through August 06, 2020. The FY2021 budget of \$450,000 is the same amount as the FY2021 projection. In FY2022, revenue is projected to be as budgeted amount in FY2021 budget.



Fiscal Year	2014	2014B	2015	2016	2017	2018	2019	2020	2021 Budget	2021 Projection	2022 Budget
Ambulance Fee	667,364	404,052	689,022	806,265	672,848	830,154	938,932	972,413	900,000	900,000	900,000
TOTAL	667,364	404,052	689,022	806,265	672,848	830,154	938,932	972,413	900,000	900,000	900,000

Ambulance Fees

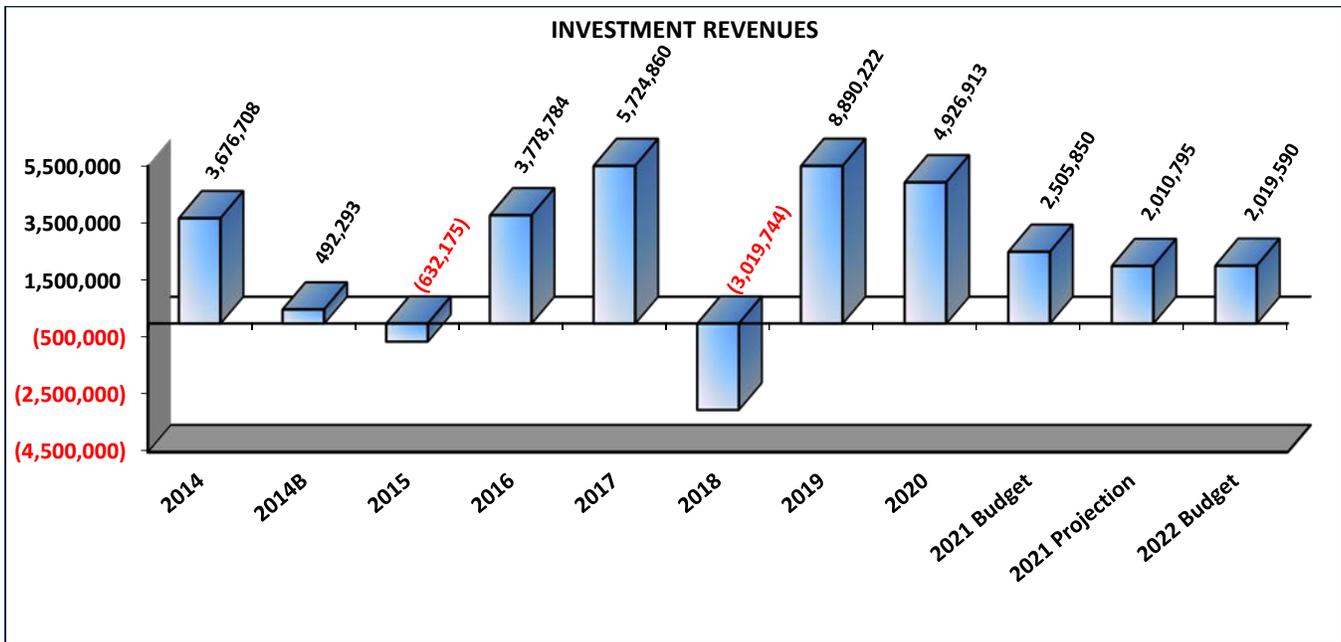
The Village charges a fee for ambulance transport to local hospitals in order to recoup a portion of the cost of providing this service. Ambulance fees are directly associated with Fire Department paramedic activities. From FY2013 through FY2014, revenues gradually increased due to an increase in volume of calls for service. Starting in Fiscal Year 2012, the Fire Department implemented non-emergency ambulance transfers through the Claremont rehabilitation center, as well as village wide. The FY2014B actual amount of \$404,052 is lower compared to FY2014 of \$667,364. This happened because the Village switched from a Fiscal Year to Calendar Year budget that took effect on May 1, 2014. It reflects 8 months of revenue collected in FY2014B. In FY2015 revenue started to increase and in FY2016 the Village passed an ordinance to increase fees for recovery for medical services effective January 1, 2016. It was increased so that it would be comparable with surrounding communities who provides the same services. On October 5, 2017, the Village board approved another rate increase based on a survey gathered by the Fire Department. The new rate is reflected in the FY2018 revenues collected in the amount of \$830,154. The FY2019 an increase of \$108,778 or 13.10% from the FY2018 due to new rate approved on April 18, 2019. On April 18, 2019, the Village Board approved another rate increase based on a survey gathered by the Fire Department. The FY2020 is an increase of \$33,481 or 3.57% from the FY2019. The FY2021 budget of \$900,000 is the same amount as the FY2021 projection. In FY2022, revenue is projected the same budgeted amount as the FY2021 budget. This revenue fluctuates from year to year depending on the call volume requesting ambulance services.



Fiscal Year	2014	2014B	2015	2016	2017	2018	2019	2020	2021 Budget	2021 Projection	2022 Budget
MFT	1,105,799	981,665	928,341	966,817	968,562	971,944	1,245,739	1,381,887	1,400,000	1,400,000	1,400,000
TOTAL	1,105,799	981,665	928,341	966,817	968,562	971,944	1,245,739	1,381,887	1,400,000	1,400,000	1,400,000

Motor Fuel Tax

The Illinois Motor Fuel Tax (MFT) is derived from a tax on the privilege of operating motor vehicles upon public highways and of operating recreational watercraft upon the waters in the State of Illinois. MFT is based on a consumption of motor fuel. MFT rates are 19.0 cents per gallon for regular unleaded and 7.5 cents for diesel fuel. The State of Illinois distributes 54.4% of the monies to local taxing districts based on a statutory formula. 49.10% to Municipality, 16.74% to Counties over 1M population, 18.27% to Counties under 1M population and 15.89% to Road districts/Townships. The money from this fund as directed by the State Law, and can be utilized for the construction and maintenance of roads and related items. The FY2014B actual amount of \$981,665 is lower by \$124,134 or 11.23% compared to FY2014 due to the Village switched from a Fiscal Year to Calendar Year Budget Effective May 1, 2014. It reflects 8 months of revenue collected in FY2014B. Starting in FY2015 actual revenue collected drastically decreased compared to FY2014B which only accounted for 8 months of revenues due to gasoline and diesel prices. Gradual increases have occurred starting in FY2016 through FY2018. The FY2019 increased by \$273,795 or 28.17% due the MFT law being amended to impose a tax rate increase from 19.0 cents to 38.0 cents per gallon beginning July 1, 2019. It is important to note that although the tax rate on MFT has doubled, municipality will NOT receive an amount equal the double the current allotment. Municipality will receive two allotments of different amounts effective September 2019. The FY2020 is an increase of \$136,149 or 10.93% from the FY2019 due to MFT law being amended to impose a tax rate increase effective July 1, 2019. The FY2021 budget of \$1,400,000 is the same amount as the FY2021 projection. In FY2022, revenue is projected the same budgeted amount as the FY2021 budget. The revenue fluctuates from year to year depending on the consumers’ fuel consumption.

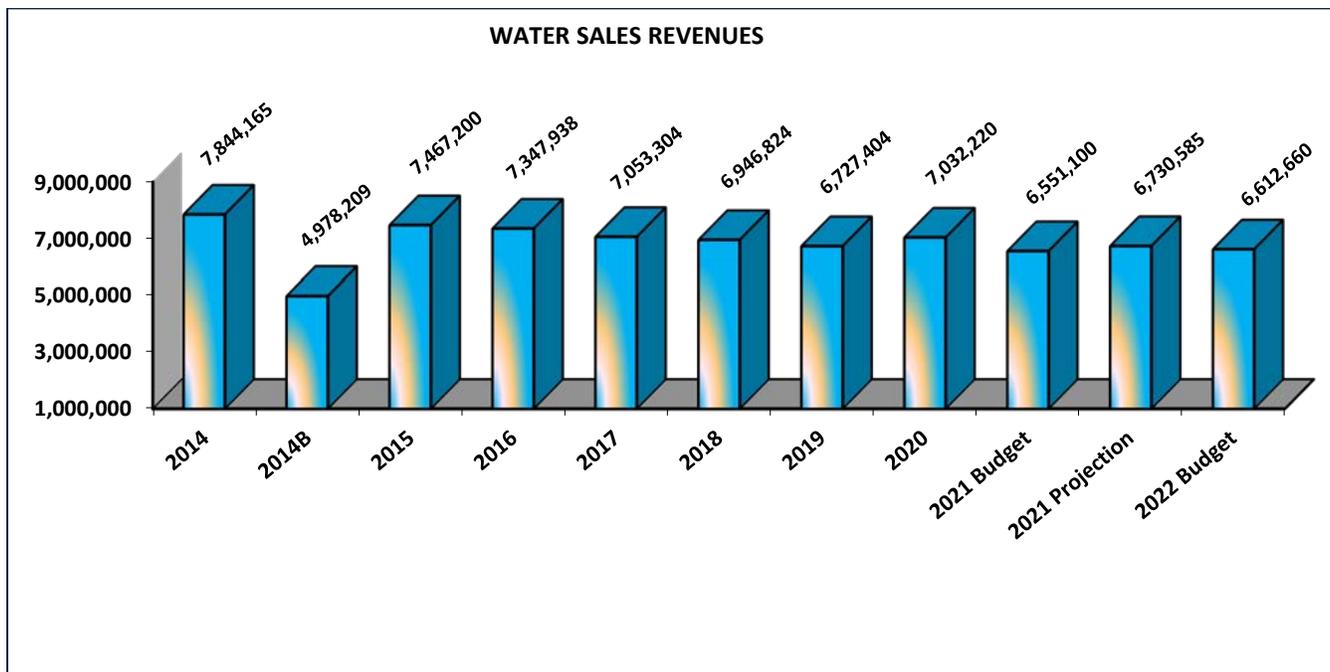


Fiscal Year	2014	2014B	2015	2016	2017	2018	2019	2020	2021 Budget	2021 Projection	2022 Budget
Investment Inc.	3,676,708	492,293	(632,175)	3,778,784	5,724,860	(3,019,744)	8,890,222	4,926,913	2,505,850	2,010,795	2,019,590
TOTAL	3,676,708	492,293	(632,175)	3,778,784	5,724,860	(3,019,744)	8,890,222	4,926,913	2,505,850	2,010,795	2,019,590

Investment Revenues

Investment revenues are an important source of funding for Village services. Investment revenues include interest and the Net Change in Fair Value of investments. This category of revenue is dependent upon invested balances, as well as current trends in interest rates nationally and the stock market. As interest rates, equity markets and the invested balances rise, revenues will rise; as they fall, the opposite will occur. Interest and investment results in the Village’s pension funds are the major contributor in this category. The State Legislature has enabled the Village’s two pension funds opportunities for investment in mutual funds and stocks.

FY2014 increased primarily due to positive rate of return for Police and Firefighter Pensions. The FY2014B actual amount is \$492,293 because the Village switched from a Fiscal Year to a Calendar Year budget effective May 1, 2014. It reflects 8 months of revenue collected in FY2014B. FY2015 there was a decrease due to a negative investment of \$632,175 because of market rate and stock prices that went down the last quarter of 2015. FY2016 and FY2017, the increase is primarily due to positive investment year for Police and Fire Pension and Village Investments on CD’s having an excellent rate of return for the Village Operating and Other Funds. FY2018 has a negative investment of \$3,019,744 due to market rate and stock prices that went down the last quarter of 2018 for Police and Firefighter Pensions. The FY2019 actual is an increase of \$5,870,478 or 194.40% compared to FY2018 actual due to a good investment return to police and fire pension, CD’s and Money Market rates are higher than 2.00%. The FY2020 actual is a decrease of \$3,963,309 or 44.58% compared to FY2019 due to unstable market driven by the rapid spread of coronavirus around the world. CDs with rates in the upper 2% in FY2019 compared to .05% in FY2020, Money market account from 1.75% to .02% in FY2020. The FY2021 budget of \$2,505,850 is a decrease of \$495,055 or 19.76% from the FY2021 projection due to continued low market rates since year 2020. In FY2022, revenue is projected to decrease by \$486,260 or 19.40% compared to FY2021 budget. It is a conservative estimate based on return of investment data and economic conditions and where we are at with the COVID-19 pandemic.



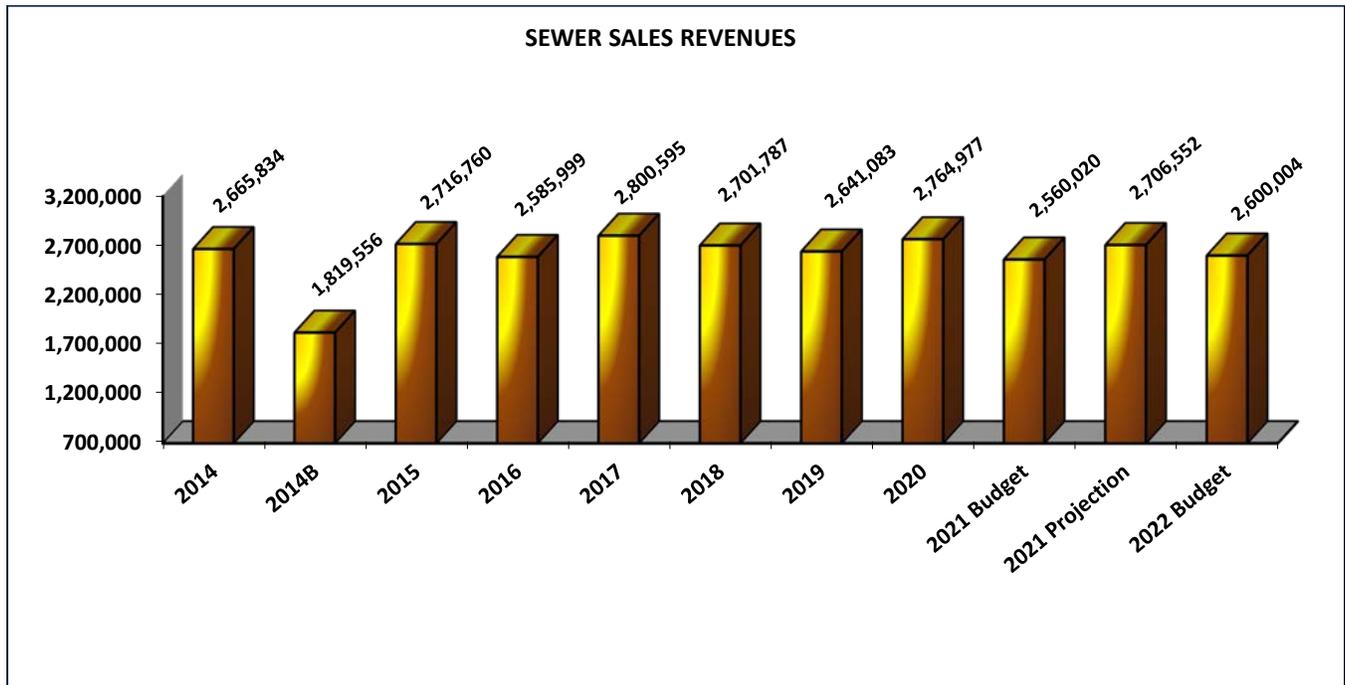
Fiscal Year	2014	2014B	2015	2016	2017	2018	2019	2020	2021 Budget	2021 Projection	2022 Budget
Water Sales	7,844,165	4,978,209	7,467,200	7,347,938	7,053,304	6,946,824	6,727,404	7,032,220	6,551,100	6,730,585	6,612,660
TOTAL	7,844,165	4,978,209	7,467,200	7,347,938	7,053,304	6,946,824	6,727,404	7,032,220	6,551,100	6,730,585	6,612,660

Water Sales Revenues

The Village’s water customer base includes approximately 11,000 customers, a combination of Cook County and DuPage County residents. Customers were billed bi-monthly up to August 2016. Effective September 1, 2016 customers were billed monthly. The Village is a member of the Northwest Suburban Municipal Joint Action Water Agency (JAWA) and receives its water from Lake Michigan through the City of Chicago. In the past, because the Village obtains its water from the City of Chicago, the Village was subject to any increase the City issued. In January 2011, the City of Chicago announced a series of rate increases over a 4-year period equal to 70%, starting in 2012 through 2015. As part of this rate adjustment, the minimum bill consumption amount was eliminated and replaced with a flat service fee (Infrastructure Fee) of \$12.50 per month. To forecast future costs of service and be able to provide the revenue to meet those costs, the Village must project and evaluate trends in water consumption and number of customers. The rate structure includes a flat service fee and a consumption rate. The flat service fee (Infrastructure Fee) billed monthly went into effect September 1, 2016. The consumption of water is reported by actual meter reads on a property. The FY2014B actual amount of \$4,978,209 is lower compared to FY2014 of \$7,844,165. This is because the Village switched from a Fiscal Year to a Calendar Year budget that took effect on May 1, 2014. It reflects 8 months of revenue collected in FY2014B. The FY2015 actual increased by \$2,488,991 or 50.00% compared to FY2014B due to FY2014B only reflecting eight (8) months of revenue collected. The FY2016 actual decreased by \$119,262 or 1.60% compared to FY2015 due to an accounting error. The FY2017 actual amount decreased by \$294,634 or 4.01% compared to FY2016 due to mild summer that year. FY2018 actual amount is \$106,480 or 1.51% lower than FY2017 actual amount. This is the first full year that the Village had been on a monthly billing cycle. FY2019 actual a decrease of \$219,420 or 3.16% from FY2018 due to temperature changes (wet summer).

EXHIBIT F

FY2020 increase of \$304,816 or 4.53% compared to FY2019 due to COVID-19 pandemic, shelter in place order by the governor, and work from home during the pandemic. The FY2021 budget of \$6,551,100 is an increase of \$179,485 or 2.74% from the FY2021 projection due to hot summer we had this year. FY2022 revenue is projected to increase by \$61,560 or 0.94% compared to FY2021 budget due to meter change program started in the 3rd quarter of FY2021. This revenue is entirely dependent on water consumed with weather playing a major role, especially during the summer, and appliances that conserve water. This is the seventh consecutive year that the Village has not increased the water rate. It remains \$9.35 per 1,000 gallons since January 2015.



Fiscal Year	2014	2014B	2015	2016	2017	2018	2019	2020	2021 Budget	2021 Projection	2022 Budget
Sewer Sales	2,665,834	1,819,556	2,716,760	2,585,999	2,800,595	2,701,787	2,641,083	2,764,977	2,560,020	2,706,552	2,600,004
TOTAL	2,665,834	1,819,556	2,716,760	2,585,999	2,800,595	2,701,787	2,641,083	2,764,977	2,560,020	2,706,552	2,600,004

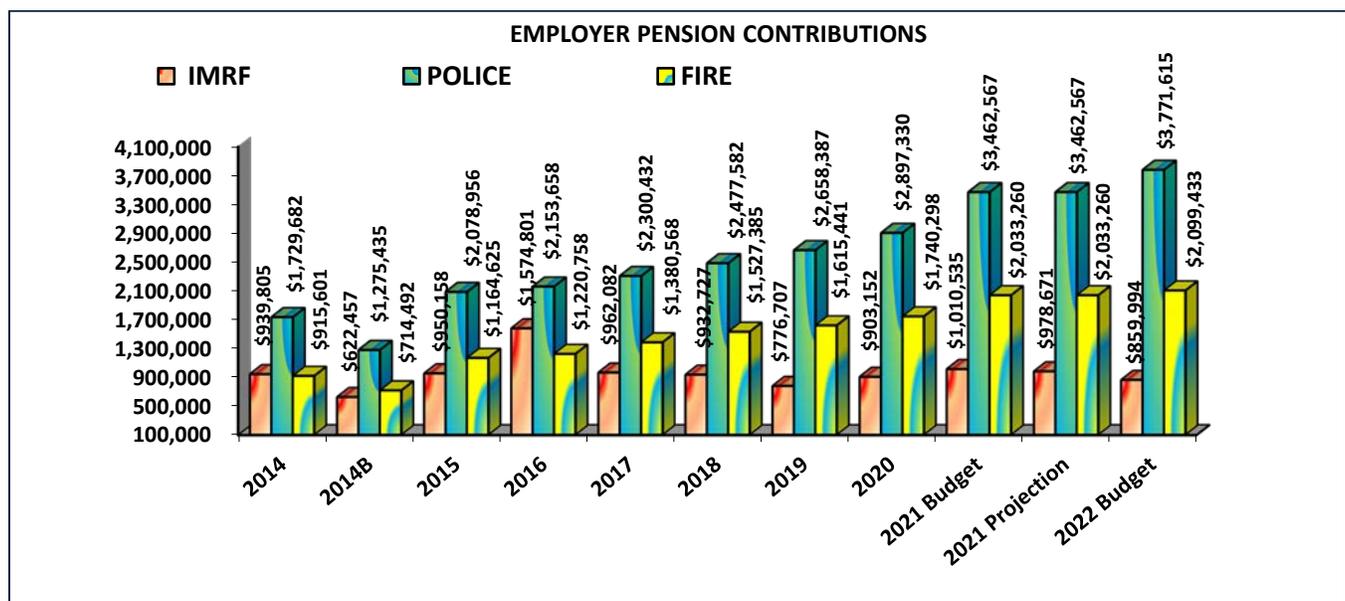
Sewer Sales Revenues

The sewer consumption is assumed to be the same as water consumption. Revenues are determined by the amount of water sold to individual homes and businesses. Sewer sales revenue has increased and decreased in a similar pattern to water sales. Residents in the Cook County portion of the Village pay reduced rates because their sewage is treated by the Metropolitan Water Reclamation District of Greater Chicago's treatment facilities, which recovers revenues through a property tax levy. DuPage County residents have their sewage treated by the Village's wastewater treatment plant. In FY2016 the water and sewer ordinance was amended to cancel a summer sewer credit effective March 1, 2016. FY2013 through FY2015 show slight increases due to a yearly rate increase of 3%. The FY2014B actual amount of \$1,819,556 is lower compared to FY2014 by \$2,665,834 because the Village switched from a Fiscal Year to a Calendar Year budget effective May 1, 2014. It reflects 8 months of revenue collected in FY2014B. The FY2015 actual increased by \$897,204 or 49.31% compared to FY2014B due to FY2014B only reflecting eight (8) months of revenue collected. The FY2016 actual decreased by \$130,761 or 4.81% compared to FY2015 due to an accounting error. The FY2017 actual increased by \$214,595 or 8.30% compared to FY2016. FY2018 actual is \$98,808 or 3.53% lower than FY2017 actual amount. This is the first full year that the Village had been on a monthly billing cycle. FY2019 shows a decrease of \$60,704 or 2.25% from FY2018 due to temperature changes (wet summer). FY2020 increase of \$123,894 or 4.69% compared to FY2019 due to COVID-19 pandemic, shelter in place order by the governor, and work from home during the pandemic. The FY2021 budget of \$2,560,020 is an increase of \$146,532 or 5.72% from the FY2021 projection due to the hot summer we had this year. FY2022 revenue is projected to increase by \$39,984 or 1.56% compared to FY2021 budget. This revenue is entirely dependent on water consumed with weather playing a major role, especially during the summer. This is the seventh consecutive year that the Village has not increased the sewer rate. It remains \$2.07 per 1,000 gallons in Cook, \$5.57 per 1,000 gallons in DuPage since January 2015.

EXPENDITURE TRENDS AND PROJECTIONS

Personnel Services – Regular salaries and overtime compensation, together with various benefits provided to employees make up the single largest expenditure item in the Village’s budget. Total Personnel Service expenditures are budgeted at \$37,753,762, approximately 38.60% of total Village FY2022 expenditures. The Village currently has six unionized labor groups that have collective bargaining agreements. Teamsters Local No. 714 represents the Public Works employees. The Police Department has three unions. The Police Patrol Officers, Police Sergeants and Police Civilian employees, each belong to a union with the Metropolitan Alliance of Police (MAP). The Firefighters are represented by the International Association of Firefighters (IAFF). The part-time firefighters are represented by the Service Employees International Union (SEIU).

Employer Pension Contributions – The Village funds three pensions including the Police Pension, the Firefighters’ Pension and the Illinois Municipal Retirement Fund (IMRF). The IMRF plan covers all full-time non-sworn municipal employees. The Village is mandated by the State of Illinois to provide its employees with retirement pension benefits. The Village of Hanover Park tracks the IMRF, Police and Fire Pension Levy within the General Fund. The Police, Fire and IMRF Pensions are within the Corporate Levy. As of December 31, 2020, the Police Pension fund was funded at 56.68% and the Fire Pension fund was funded at 61.46%. The IMRF Pension actuarial funded ratio as of December 31, 2020, was 100.49%.



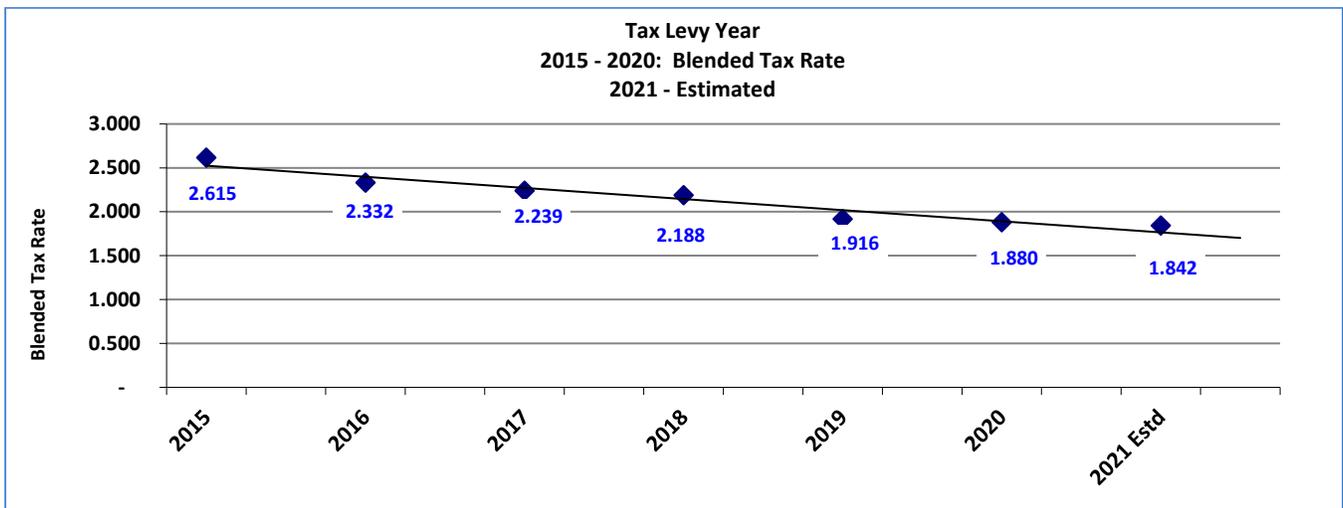
Employer Pension Contributions				
Year	IMRF	POLICE	FIRE	TOTA:
2014	939,805	1,729,682	915,601	3,585,088
2014B	622,457	1,275,435	714,492	2,612,384
2015	950,158	2,078,956	1,164,625	4,193,739
2016	1,574,801	2,153,658	1,220,758	4,949,217
2017	962,082	2,300,432	1,380,568	4,643,082
2018	932,727	2,477,582	1,527,385	4,937,694
2019	776,707	2,658,387	1,615,441	5,050,535
2020	903,152	2,897,330	1,740,298	5,540,780
2021 Budget	1,010,535	3,462,567	2,033,260	6,506,362
2021 Projection	978,671	3,462,567	2,033,260	6,474,498
2022 Budget	859,994	3,771,615	2,099,433	6,731,042

EXHIBIT H

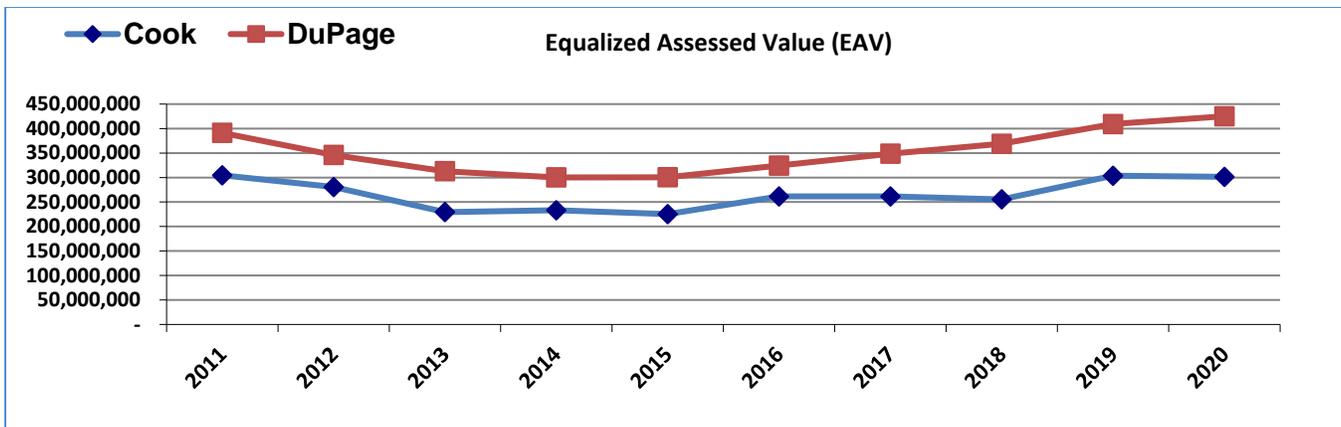
VILLAGE OF HANOVER PARK, ILLINOIS

Property Tax Levies/Blended Tax Rates/Equalized Assessed Valuation (EAV)/Annual Tax Levies and Actual Tax Rate

Fiscal Year	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Tax Levy Year	2015 Extended	2016 Extended	2017 Extended	2018 Extended	2019 Extended	2020 Extended	2021 Tax Levy
Corporate	\$ 5,460,856	\$ 3,556,451	\$ 3,101,166	\$ 2,685,535	\$ 2,137,735	\$ 1,360,323	\$ 883,597
Corporate Police Pension	\$ -	\$ 2,293,935	\$ 2,505,035	\$ 2,673,458	\$ 2,947,781	\$ 3,529,975	\$ 3,771,615
Corporate Fire Pension	\$ -	\$ 1,378,355	\$ 1,546,626	\$ 1,625,370	\$ 1,769,858	\$ 2,072,985	\$ 2,099,433
Corporate - Fire	\$ 6,446,919	\$ 4,633,633	\$ 4,719,862	\$ 4,903,647	\$ 5,047,544	\$ 5,216,094	\$ 5,191,051
Total Corporate	\$ 11,907,775	\$ 11,862,374	\$ 11,872,689	\$ 11,888,010	\$ 11,902,918	\$ 12,179,377	\$ 11,945,696
Debt Service							
2010 GO Bond	\$ 729,712	\$ 670,081	\$ 662,136	\$ 658,690	\$ -	\$ -	\$ -
2010A GO Bond	\$ 451,128	\$ 467,670	\$ 458,880	\$ 449,869	\$ -	\$ -	\$ -
2011 GO Bond	\$ 664,215	\$ 665,543	\$ 670,065	\$ 668,338	\$ -	\$ -	\$ -
2020 GO Bond	\$ -	\$ -	\$ -	\$ -	\$ 1,758,856	\$ 1,478,740	\$ 1,438,000
Net Debt Service Levy	\$ 1,845,055	\$ 1,803,294	\$ 1,791,081	\$ 1,776,897	\$ 1,758,856	\$ 1,478,740	\$ 1,438,000
Total Levy	\$ 13,752,830	\$ 13,665,668	\$ 13,663,770	\$ 13,664,907	\$ 13,661,774	\$ 13,658,117	\$ 13,383,696
Blended Tax Rate	2.615	2.332	2.239	2.188	1.916	1.880	1.842

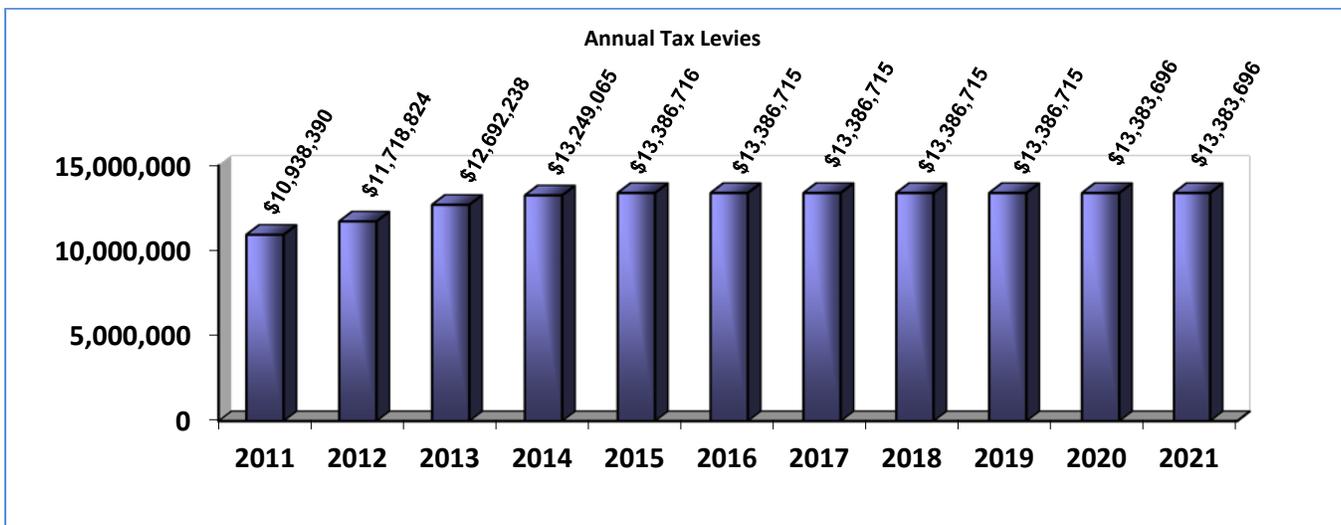


The Village of Hanover Park is located within two counties; DuPage and Cook. The blended tax rate represents an average of both counties. In 2015 Tax Levy year the Village approved a 1.00% increase in overall levy (Corporate and Debt Service). In 2016 through 2020 tax levy the Village approved a zero percent (0.00%) increase in overall levy (Corporate and Debt Service). Once again for 2021 tax levy a zero percent (0.00%) increase in overall levy (Corporate and Debt Service) is propose. As shown above, the blended tax rate starts decreasing from 2016 to the estimated rate in 2021. The overall equalized assessed value (EAV) is increasing slowly within the Village. When the EAV increases the tax rate decreases.



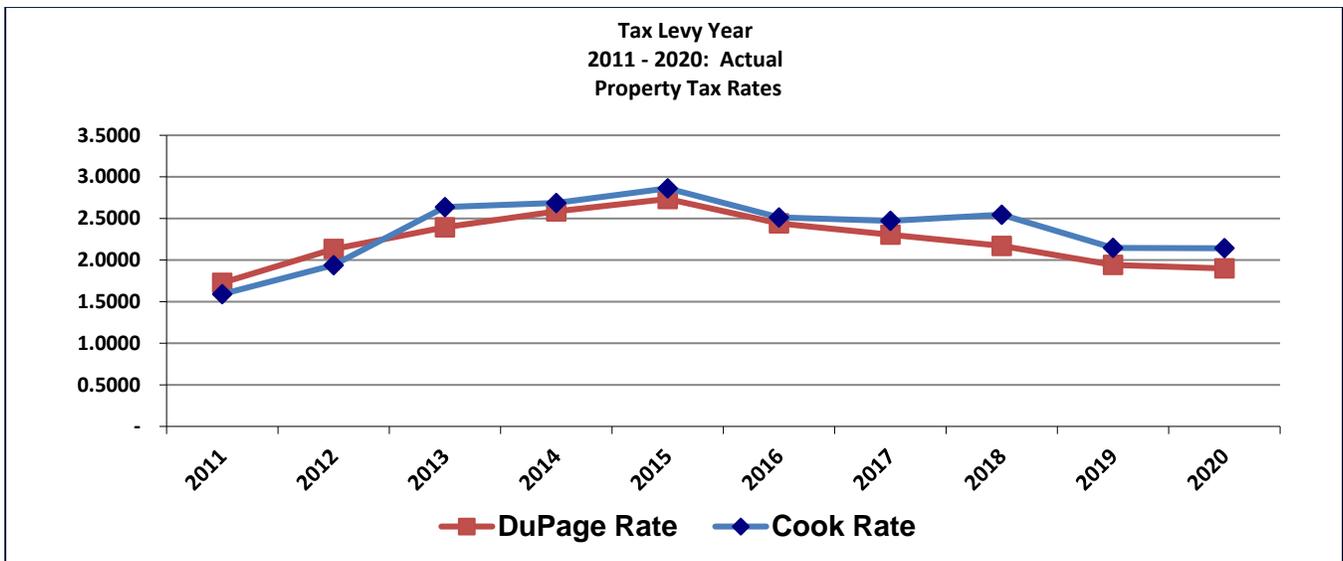
Levy Year	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Cook	304,659,229	280,598,471	229,460,643	233,115,875	225,329,661	261,408,130	261,519,237	255,513,167	303,750,491	301,360,312
DuPage	391,277,073	346,087,146	312,941,156	300,188,124	300,524,657	324,477,820	348,717,427	368,976,132	409,227,433	425,055,750
Total EAV	695,936,302	626,685,617	542,401,799	533,303,999	525,854,318	585,885,950	610,236,664	624,489,299	712,977,924	726,416,062

From 2011 to 2013, the Equalized Assessed Value (EAV) decreased in Cook County and DuPage County. The decline in property values is the main cause of this decrease. The 2016 tax levy, the Village’s total EAV increased by 60,031,632 or 11.42% compared to 2015 EAV; the 2017 tax levy, the Village’s total EAV increased by 24,350,714 or 4.16% compared to 2016 EAV; the 2018 tax levy, the Village’s total EAV increased by 14,252,635 or 2.34% compared to 2017 EAV; the 2019 tax levy, the Village’s total EAV increased by 88,488,625 or 14.17% compared to 2018 EAV; the 2020 tax levy, the Village’s total EAV increased by 13,438,138 or 1.88% compared to 2019 EAV.



The levy increases have been limited to no more than 5%. The Village’s FY2021 property tax levy to be collected in FY2022 is \$13,383,696. \$1,438,000 is assigned to pay specific debt obligations while \$5,871,048 is levied to pay for the Village portion of Police and Fire pension contributions. Staff is proposing a (zero) 0.00% increase in overall 2021 tax levy to be collected in FY2022. This will be the sixth year that the Village has not increased the property tax for overall levy (2016 through 2021 tax levy).

EXHIBIT H



2011-2020: Actual Tax Rate – Cook and DuPage

Tax Rate Year	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Cook Rate	1.5906	1.9385	2.6367	2.6867	2.8626	2.5129	2.4715	2.5448	2.1459	2.1425
DuPage Rate	1.7266	2.1327	2.3941	2.5856	2.7346	2.4411	2.3051	2.1702	1.9419	1.8999

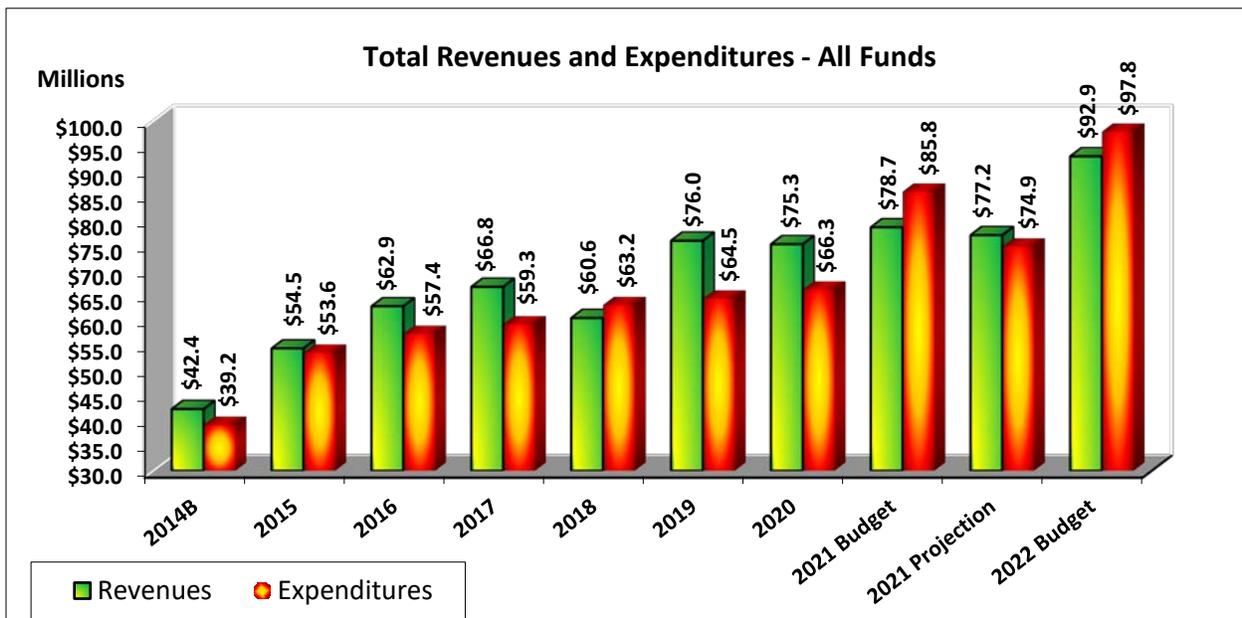
Actual tax rate from 2011 through 2020 tax levy year is shown in chart above. In 2011 through 2013 Tax Levy year the Equalized Assessed Valuation (EAV) decreased drastically due to economic downturn. The Village continued to increase the levy to fund their Capital projects and to maintain the services provided to the Village of Hanover Park residents. In 2013 levy year the Village approved a 4.99% increase in taxes (excluding Debt Service). In 2014 Tax Levy year the Village approved a 3.00% increase in overall levy (Corporate and Debt Service). In 2015 Tax Levy year the Village approved a 1.00% increase in overall levy (Corporate and Debt Service).

In 2016 tax levy year the Village started lowering the tax rate from 2.8626 (2015 tax levy – Cook) and 2.7346 (2015 tax levy – DuPage). In 2016 through 2020 tax levy the Village approved a zero percent (0.00%) increase in overall levy (Corporate and Debt Service). Once again for 2021 tax levy (collected in FY2022) a zero percent (0.00%) increase in overall levy (Corporate and Debt Service) is proposed.

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BUDGET SUMMARY

- Budget Summary – Total by Fund – Revenues and Other Financing Sources
- Budget Summary – Total by Fund – Expenditures and Other Financing Uses
- Budget Summary – Total by Category and Fund
- Budget Summary by Account – All Funds
- Statement of Revenues, Expenditures and Changes in Fund Balance / Unrestricted Net Assets



ALL FUNDS	2014B	2015	2016	2017	2018	2019	2020	2021 Budget	2021 Projection	2022 Budget
Revenues	40,663,493	58,130,980	62,934,864	66,833,593	60,585,654	76,047,022	75,345,088	78,718,298	77,151,533	92,885,034
Expenditures	38,658,478	53,041,551	57,403,948	59,321,812	63,184,400	64,473,409	66,266,562	85,831,039	74,874,936	97,807,088
Difference	2,005,015	5,089,429	5,530,916	7,511,781	(2,598,746)	11,573,613	9,078,525	(7,112,741)	2,276,597	(4,922,054)

2014B – 2020: Actual Revenues and Expenditures – All Funds

The FY2014B revenues and expenditures actual amount is lower because the Village switched from Fiscal Year to Calendar Year effective May 1, 2014. It reflects 8 months of revenues collected and expenditures in FY2014B. FY2015 is the first full year cycle when we switched to Calendar Year in May 2014. FY2018 decrease due to stock market went down in the last quarter of 2018. FY2019 exceeded budgeted amount, for example sales tax, home rule sales tax, and investment revenue increased due to improving economy. Expenditures were slightly over budget due to depreciation expenses (*depreciation does not result in the outflow of cash*). FY2020 revenue exceeded the budgeted amount such as sales tax, home rule sales tax, even though we are dealing with COVID-19 pandemic, it also helps with the money received from CARES act (reimbursed with COVID-19 expenses not part of the budget). FY2021 revenue projection due to majority of the investments related to Police and Fire Pension investment portfolio and the Village investments such as Certificate of Deposits (CD) rates. The decrease is due to unstable market driven by the rapid spread of coronavirus around the world. CDs with rates in the upper 2% last year compared to .05% this year, Money market account from 1.75% to .02% this year

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary - Total by Fund
 Calendar Year Ending December 31, 2022

Fund	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Revenues and Other Financing Sources						
General	\$ 36,512,716	\$ 38,131,186	\$ 41,943,735	\$ 39,520,196	\$ 43,160,456	\$ 44,211,311
Special Revenue Funds						
Motor Fuel Tax	983,276	1,259,281	2,221,664	1,407,000	2,359,740	2,234,390
Road and Bridge	854,488	2,416,807	803,846	5,320,200	1,861,820	4,200,500
MWRD Fields	230,908	260,846	174,449	1,286,300	245,210	1,092,200
State Restricted	93,155	67,866	35,261	32,365	28,790	30,790
Federal Restricted	2,865	228	72	1,100	1,010	1,010
Foreign Fire Insurance	53,976	31,967	42,728	28,000	25,060	25,050
SSA #3	15,694	17,505	17,880	18,537	18,057	18,958
SSA #4	20,413	21,041	19,551	21,772	21,287	22,350
SSA #5	164,805	169,547	171,119	180,835	179,745	269,333
TIF #3	2,315,788	3,070,514	2,004,178	2,040,000	1,873,500	1,874,000
TIF #4	25,262	26,350	438,051	166,850	210,200	210,200
TIF #5	14,362	10,503	111,141	70,100	95,050	95,050
	<u>4,774,991</u>	<u>7,352,455</u>	<u>6,039,941</u>	<u>10,573,059</u>	<u>6,919,469</u>	<u>10,073,831</u>
Debt Service Funds						
2020 GO Refunding Bonds	-	-	2,292,932	1,438,800	1,437,100	1,438,300
2011 General Obligation Bonds	656,573	659,835	1,079	-	-	-
2010 General Obligation Bonds	799,917	797,744	1,556	-	-	-
2010A General Obligation Bonds	540,847	530,773	819	-	-	-
	<u>1,997,337</u>	<u>1,988,352</u>	<u>2,296,386</u>	<u>1,438,800</u>	<u>1,437,100</u>	<u>1,438,300</u>
Capital Projects Funds						
SSA #6	73,261	74,262	78,250	-	412	-
General Capital Projects	1,923,196	908,803	667,105	1,313,382	709,112	8,419,812
	<u>1,996,458</u>	<u>983,065</u>	<u>745,355</u>	<u>1,313,382</u>	<u>709,524</u>	<u>8,419,812</u>
Enterprise Funds						
Water and Sewer	12,128,917	11,985,024	12,008,416	13,598,454	14,293,371	16,838,698
Commuter Parking Lot	439,505	409,823	185,732	1,974,290	368,525	1,314,130
	<u>12,568,422</u>	<u>12,394,847</u>	<u>12,194,148</u>	<u>15,572,744</u>	<u>14,661,896</u>	<u>18,152,828</u>
Internal Service Fund						
Central Equipment	1,400,611	1,814,416	1,443,032	1,369,820	1,338,817	1,302,701
I.T. Equipment Replacement	349,191	504,146	586,151	557,470	554,885	521,203
	<u>1,749,802</u>	<u>2,318,562</u>	<u>2,029,183</u>	<u>1,927,290</u>	<u>1,893,702</u>	<u>1,823,904</u>
Trust and Agency Funds						
Police Pension	595,557	8,096,324	6,350,185	5,134,567	5,126,433	5,454,615
Fire Pension	390,369	4,782,231	3,746,156	3,238,260	3,242,953	3,310,433
	<u>985,926</u>	<u>12,878,555</u>	<u>10,096,341</u>	<u>8,372,827</u>	<u>8,369,386</u>	<u>8,765,048</u>
Total Revenues	<u>\$ 60,585,651</u>	<u>\$ 76,047,023</u>	<u>\$ 75,345,089</u>	<u>\$ 78,718,298</u>	<u>\$ 77,151,533</u>	<u>\$ 92,885,034</u>

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary - Total by Fund
 Calendar Year Ending December 31, 2022

Fund	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures and Other Financing Uses						
General	\$ 35,553,157	\$ 36,955,537	\$ 36,668,195	\$ 40,466,737	\$ 40,596,487	\$ 49,774,338
Special Revenue Funds						
Motor Fuel Tax	960,293	1,183,602	1,428,568	2,334,000	2,334,000	2,334,000
Road and Bridge	858,061	2,195,037	1,093,261	5,811,100	1,466,244	5,055,500
MWRD Fields	491,164	26,019	33,472	1,579,325	35,000	1,594,325
State Restricted	140,381	34,309	39,389	134,251	80,001	107,301
Federal Restricted	-	-	-	500	500	500
Foreign Fire Insurance	50,482	22,519	4,300	30,000	3,700	30,000
SSA #3	17,237	16,867	17,647	47,771	46,000	21,593
SSA #4	25,072	25,740	26,790	40,673	38,000	32,931
SSA #5	109,886	117,747	124,743	343,000	340,000	292,157
TIF #3	910,679	1,931,813	3,441,432	2,995,827	2,964,000	1,167,000
TIF #4	30,135	13,218	17,581	81,000	31,000	81,000
TIF #5	11,226	14,599	6,539	50,000	10,000	50,000
	<u>3,604,617</u>	<u>5,581,470</u>	<u>6,233,721</u>	<u>13,447,447</u>	<u>7,348,445</u>	<u>10,766,307</u>
Debt Service Funds						
2020 GO Refunding Bonds	-	-	1,807,300	1,438,800	1,437,200	1,439,000
2011 General Obligation Bonds	652,115	650,078	137,753	-	-	-
2010 General Obligation Bonds	776,708	772,955	230,029	-	-	-
2010A General Obligation Bonds	477,140	468,090	112,702	-	-	-
	<u>1,905,963</u>	<u>1,891,123</u>	<u>2,287,784</u>	<u>1,438,800</u>	<u>1,437,200</u>	<u>1,439,000</u>
Capital Projects Funds						
SSA #6	70,094	70,094	70,377	-	-	-
General Capital Projects	2,594,521	663,442	450,468	2,113,065	1,436,000	8,455,150
	<u>2,664,614</u>	<u>733,536</u>	<u>520,845</u>	<u>2,113,065</u>	<u>1,436,000</u>	<u>8,455,150</u>
Enterprise Funds						
Water and Sewer	12,610,070	12,128,376	12,869,033	18,570,976	15,700,886	18,100,009
Commuter Parking Lot	504,052	520,114	340,496	1,595,448	368,025	1,359,560
	<u>13,114,122</u>	<u>12,648,490</u>	<u>13,209,529</u>	<u>20,166,424</u>	<u>16,068,911</u>	<u>19,459,569</u>
Internal Service Fund						
Central Equipment	1,766,745	1,813,809	2,010,803	2,422,700	2,278,500	1,799,900
I.T. Equipment Replacement	409,088	256,709	333,056	354,900	366,321	359,800
	<u>2,175,833</u>	<u>2,070,518</u>	<u>2,343,859</u>	<u>2,777,600</u>	<u>2,644,821</u>	<u>2,159,700</u>
Trust and Agency Funds						
Police Pension	2,678,345	3,005,317	3,280,714	3,551,741	3,596,521	3,680,129
Fire Pension	1,487,749	1,587,418	1,721,914	1,869,225	1,746,551	2,072,895
	<u>4,166,094</u>	<u>4,592,735</u>	<u>5,002,629</u>	<u>5,420,966</u>	<u>5,343,072</u>	<u>5,753,024</u>
Total Expenditures	<u>\$ 63,184,400</u>	<u>\$ 64,473,408</u>	<u>\$ 66,266,562</u>	<u>\$ 85,831,039</u>	<u>\$ 74,874,936</u>	<u>\$ 97,807,088</u>

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary - Total by Category - ALL Fund
 Fiscal Year Ending December 31, 2022

	General Fund FY 2022	Motor Fuel Tax Fund FY 2022	Road and Bridge FY 2022	MWRD FY 2022	State Restricted FY 2022	Federal Restricted FY 2022	Foreign Fire Insurance Fund FY 2022	SSA #3 FY 2022	SSA #4 FY 2022	SSA #5 FY 2022	TIF #3 FY 2022
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Revenues and Other Financing Sources

Property Taxes	\$ 11,945,696	\$ -	\$ 105,000	\$ -	\$ -	\$ -	\$ -	\$ 18,938	\$ 22,335	\$ 269,223	\$ 1,870,000
Personal Property Rplcmnt	90,000	-	3,500	-	-	-	-	-	-	-	-
Utility Taxes	1,681,000	-	-	-	-	-	-	-	-	-	-
State Income Tax	4,300,000	-	-	-	-	-	-	-	-	-	-
Sales, HR and Use Tax	19,575,000	-	-	-	-	-	-	-	-	-	-
Other Taxes	1,939,500	-	135,000	-	-	-	25,000	-	-	-	-
Total Taxes	39,531,196	-	243,500	-	-	-	25,000	18,938	22,335	269,223	1,870,000
Intergovernmental	205,580	2,234,190	2,504,800	1,042,000	20,665	1,000	-	-	-	-	-
Licenses and Permits	1,245,600	-	-	-	-	-	-	-	-	-	-
Charges for Services	2,157,734	-	-	-	-	-	-	-	-	-	-
Fines and Forfeits	871,000	-	-	-	10,000	-	-	-	-	-	-
Investment Income	20,500	200	300	200	125	10	50	20	15	110	4,000
Miscellaneous	149,701	-	-	-	-	-	-	-	-	-	-
Interfund Transfers	30,000	-	1,451,900	50,000	-	-	-	-	-	-	-
Total Revenues	\$ 44,211,311	\$ 2,234,390	\$ 4,200,500	\$ 1,092,200	\$ 30,790	\$ 1,010	\$ 25,050	\$ 18,958	\$ 22,350	\$ 269,333	\$ 1,874,000

Expenditures and Other Financing Uses

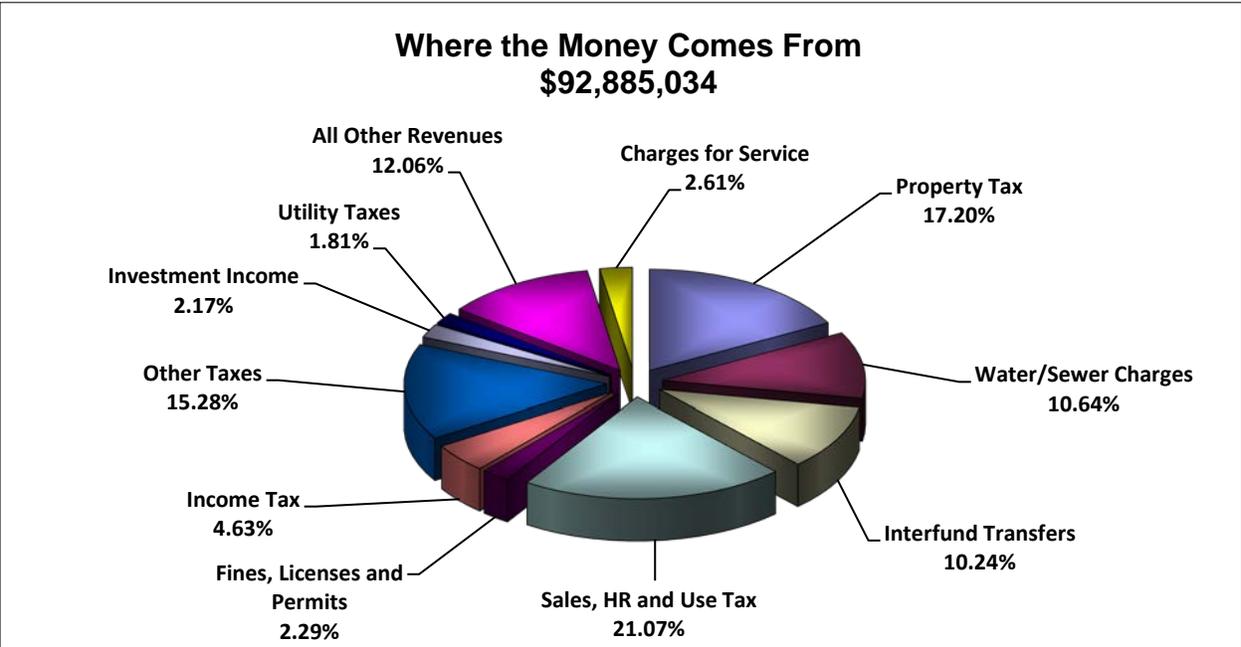
Personnel Services	\$ 28,586,284	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Commodities	1,092,675	-	165,000	-	-	-	30,000	-	-	-	8,000
Contractual Services	10,658,859	-	1,255,500	46,300	77,301	500	-	21,593	32,931	132,157	717,000
Debt Service	-	-	-	-	-	-	-	-	-	-	-
Interfund Transfers	9,436,520	-	-	-	30,000	-	-	-	-	-	-
Capital Outlay	-	2,334,000	3,635,000	1,548,025	-	-	-	-	-	160,000	442,000
Total Expenditures	\$ 49,774,338	\$ 2,334,000	\$ 5,055,500	\$ 1,594,325	\$ 107,301	\$ 500	\$ 30,000	\$ 21,593	\$ 32,931	\$ 292,157	\$ 1,167,000

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary - Total by Category - ALL Fund
 Fiscal Year Ending December 31, 2022

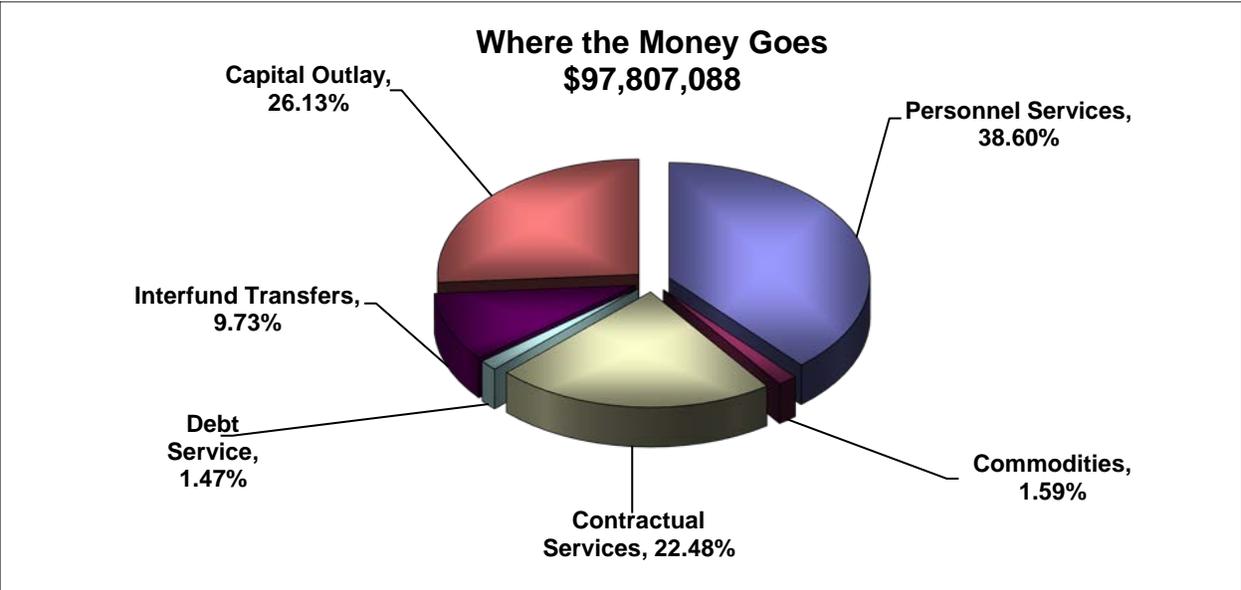
	TIF #4 FY 2022	TIF #5 FY 2022	2020 GO Bond Fund FY 2022	General Capital Project Fund FY 2022	Water & Sewer Fund FY 2022	Municipal Commuter Lot FY 2022	Central Equipment FY 2022	I.T. Equipment Fund FY 2022	Police Pension Fund FY 2022	Fire Pension Fund FY 2022	Total FY 2022
Revenues and Other Financing Sources											
Property Taxes	\$ 210,000	\$ 95,000	\$ 1,438,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,974,192
Personal Property Rplcmnt	-	-	-	-	-	-	-	-	-	-	93,500
Utility Taxes	-	-	-	-	-	-	-	-	-	-	1,681,000
State Income Tax	-	-	-	-	-	-	-	-	-	-	4,300,000
Sales, HR and Use Tax	-	-	-	-	-	-	-	-	-	-	19,575,000
Other Taxes	-	-	-	-	-	-	-	-	-	-	2,099,500
Total Taxes	210,000	95,000	1,438,000	-	-	-	-	-	-	-	43,723,192
Intergovernmental	-	-	-	400,000	4,543,924	1,050,000	-	-	-	-	12,002,159
Licenses and Permits	-	-	-	-	750	-	-	-	-	-	1,246,350
Charges for Services	-	-	-	-	9,879,924	264,120	-	-	-	-	12,301,778
Fines and Forfeits	-	-	-	-	-	-	-	-	-	-	881,000
Investment Income	200	50	300	500	15,000	10	2,500	500	1,100,000	875,000	2,019,590
Miscellaneous	-	-	-	38,012	2,399,100	-	1,300,201	520,703	4,354,615	2,435,433	11,197,765
Interfund Transfers	-	-	-	7,981,300	-	-	-	-	-	-	9,513,200
Total Revenues	\$ 210,200	\$ 95,050	\$ 1,438,300	\$ 8,419,812	\$ 16,838,698	\$ 1,314,130	\$ 1,302,701	\$ 521,203	\$ 5,454,615	\$ 3,310,433	\$ 92,885,034

Expenditures and Other Financing Uses

Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ 3,437,248	\$ 217,986	\$ -	\$ -	\$ 3,551,524	\$ 1,960,720	\$ 37,753,762
Commodities	-	-	-	-	250,761	5,794	-	-	800	-	1,553,030
Contractual Services	31,000	20,000	1,000	70,000	7,381,920	85,780	1,220,000	-	127,805	112,175	21,991,821
Debt Service	-	-	1,438,000	-	-	-	-	-	-	-	1,438,000
Interfund Transfers	-	-	-	-	46,680	-	-	-	-	-	9,513,200
Capital Outlay	50,000	30,000	-	8,385,150	6,983,400	1,050,000	579,900	359,800	-	-	25,557,275
Total Expenditures	\$ 81,000	\$ 50,000	\$ 1,439,000	\$ 8,455,150	\$ 18,100,009	\$ 1,359,560	\$ 1,799,900	\$ 359,800	\$ 3,680,129	\$ 2,072,895	\$ 97,807,088



The Village’s primary source of revenue is the Property Tax.



Public Safety, including the Police and Fire, accounts for 61.29% of Village personal services expenditures. Public Works provides for the construction and maintenance of Village equipment, buildings and infrastructure including streets, storm sewer and the municipal commuter parking lot.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary by Account-All Funds
 Fiscal Year Ending December 31, 2022

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Revenues and Other Financing Sources							
311-300	Property Tax - DuPage	\$ 259,412	\$ 257,642	\$ 263,513	\$ 250,000	\$ 260,000	\$ 260,000
311-301	Property Taxes	15,038,173	16,173,505	15,550,247	15,370,296	15,298,696	15,298,696
311-304	Township Tax Levy	105,037	103,379	105,009	105,000	105,000	105,000
311-390	S.S.A. #3, 4, 5 & 6 Property Tax	270,675	277,411	285,080	218,944	219,326	310,496
312-301	Simplified Telecommunications	509,962	426,228	360,981	325,000	314,000	300,000
312-302	Natural Gas Use Tax	467,930	460,441	415,263	435,000	416,000	416,000
312-303	Electric Use Tax	1,019,292	967,568	964,730	950,000	965,000	965,000
313-301	Sales Tax	6,757,407	7,189,023	8,976,874	8,200,000	9,200,000	10,000,000
313-302	Use Tax	1,115,475	1,281,271	1,695,618	1,375,000	1,375,000	1,375,000
313-303	Home Rule Sales Tax	4,481,756	4,753,609	6,038,100	6,300,000	7,300,000	8,200,000
313-304	Real Estate Transfer Tax	431,473	436,138	567,272	395,000	650,000	400,000
313-305	Hotel/Motel Tax	44,535	46,920	38,360	44,500	44,500	44,500
314-301	Food & Beverage Tax	1,246,156	1,312,311	1,285,026	1,150,000	1,300,000	1,250,000
314-302	Gasoline Tax	131,129	135,985	117,111	134,400	135,000	135,000
314-303	Cannabis Tax	-	-	29,616	20,000	30,000	40,000
314-305	Foreign Fire Ins. Tax	52,829	30,489	42,193	27,000	25,000	25,000
314-306	Video Gaming Tax	181,852	202,271	115,561	190,800	196,000	195,000
314-307	Auto Rental Tax	12,797	14,618	7,966	10,000	10,000	10,000
	Total Taxes	32,125,890	34,068,809	36,858,519	35,500,940	37,843,522	39,329,692
331-301	Personal Prop. Replacement	84,998	101,684	93,807	84,000	128,500	93,500
331-302	State Income Tax	3,636,525	4,041,810	4,126,485	3,800,000	4,700,000	4,300,000
331-303	Motor Fuel Tax	971,944	1,245,739	1,381,887	1,400,000	1,400,000	1,400,000
332-301	State Grants	291,131	60,309	2,204,115	7,572,800	1,052,160	6,788,990
332-302	Federal Grants	66,582	-	18,846	-	2,543,924	2,689,924
332-303	Other Government Grants	-	-	-	1,042,000	-	1,044,220
367-300	Drug Forfeiture	53,384	27,718	13,950	21,000	18,000	21,000
367-301	Sex Offender Fees	595	490	420	665	665	665
380-306	Police Programs	53,295	45,828	29,881	25,000	25,000	25,000
380-307	Expenditures Fire	9,600	17,478	23,211	25,000	12,000	15,000
380-317	DuPage City Mowing Reimb.	16,910	16,910	16,910	16,910	16,910	16,910
380-326	ILEAS Reimbursement	448	290	274	450	250	450
380-380	BAB Federal Subsidy	241,324	234,761	-	-	-	-
	Total Intergovernmental	5,426,738	5,793,017	7,909,786	13,987,825	9,897,409	16,395,659
321-301	Business Licenses	72,031	73,571	69,210	70,000	68,000	82,000
321-302	Liquor Licenses	57,249	62,603	63,961	62,000	63,757	64,000
321-303	Contractor Licenses	46,620	46,790	40,375	40,000	40,000	40,000
321-304	Vendor/Solicitor Licenses	900	1,075	50	-	300	300
321-306	Animal Licenses	515	535	345	400	360	-
321-307	Penalties on Licenses	30,909	53,445	26,100	15,000	30,000	25,000
321-308	Multi-Family Licenses	92,265	92,550	98,175	94,600	94,600	98,100
321-309	Single Family Rental Licenses	85,525	84,750	73,900	115,000	85,000	85,000
322-301	Building Permits-Cook	325,251	298,431	222,200	260,000	520,000	305,000
322-303	Sign Permits	625	461	789	900	700	700
322-304	Video Gaming Terminal Permit	40,500	52,000	56,500	50,500	49,000	85,500
322-310	Wastewater Discharge	-	6,000	1,500	750	750	750
323-306	Land Use Development	10,900	8,450	13,700	-	2,250	-
323-307	Cable Franchise Fee	386,359	378,559	347,089	350,000	350,000	350,000
323-301	Solid Waste Franchise Fee	129,816	141,381	130,667	100,500	116,860	110,000
	Total Licenses and Permits	1,279,465	1,300,600	1,144,561	1,159,650	1,421,577	1,246,350

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary by Account-All Funds
 Fiscal Year Ending December 31, 2022

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Revenues and Other Financing Sources (Continued)							
323-302	Building Reinspection Fee	1,100	200	-	500	200	300
323-304	Plan Review-Engineering	3,297	35,983	23,977	-	37,250	1,000
323-305	Plan Review-Ins Svc. Fee	68,644	66,120	55,670	60,000	105,000	65,000
323-308	Ground Emergency Medical Transp.	-	-	-	100,000	394,048	300,000
323-309	Parking Lot Meter Fees	166,871	162,161	47,541	159,600	50,000	111,720
323-310	Parking Lot Permit Fees	262,890	236,310	135,000	209,790	18,515	150,000
323-311	Immobilization Fees	-	-	-	-	1,500	2,400
323-312	Ambulance Fees	830,154	938,932	972,413	900,000	900,000	900,000
323-313	CPR Fees	3,130	8,010	1,710	2,900	4,400	3,500
323-314	Vehicle Impoundment Fees	588,864	442,415	320,228	450,000	450,000	450,000
323-316	ADT Administrative Fee	6,334	6,701	6,934	6,900	6,900	6,900
323-317	Public Safety Admin Fee	2,900	3,880	-	500	-	-
323-318	Child Safety Seat Install	70	170	35	-	35	-
323-321	Fire Training Course Fees	75	1,280	-	-	-	-
323-322	Overweight Vehicle Fee	6,135	6,310	8,190	7,500	7,500	7,500
323-323	Foreclosure Registration Fee	-	85,728	68,848	70,000	70,000	70,000
344-301	Water Sales-Cook County	3,558,648	3,472,697	3,612,730	3,385,800	3,472,000	3,387,660
344-302	Water Sales-DuPage County	3,354,251	3,253,207	3,418,866	3,165,300	3,253,000	3,225,000
344-303	Water Sales-Cook & DuPage County	33,926	1,500	625	-	5,585	-
345-301	Sewer Sales-Cook County	787,031	768,288	812,629	750,000	768,668	750,000
345-302	Sewer Sales-DuPage County	1,914,756	1,872,795	1,952,349	1,810,020	1,937,884	1,850,004
346-300	Water Penalties	327,180	291,215	177,445	276,000	289,388	276,000
347-301	Water Tap-On Fees-Cook	32,190	21,090	1,850	14,800	34,410	26,640
347-302	Water Tap-On Fees-DuPage	2,220	3,700	7,400	8,000	39,220	17,760
348-301	Sewer Tap-On Fees-Cook	24,974	27,686	3,125	14,504	35,128	26,112
348-302	Sewer Tap-On Fees-DuPage	2,175	3,626	7,252	14,504	38,426	17,400
349-301	Water Meters-Cook County	6,643	6,777	995	2,688	11,685	7,968
349-302	Water Meters-DuPage County	5,200	4,443	1,720	2,688	6,583	2,580
363-300	Printed Materials	7,373	7,371	5,216	7,000	5,000	7,000
364-300	Rental Income	365,068	385,405	235,638	338,140	335,740	346,534
389-309	Leachate Treatment	298,753	395,172	277,283	415,000	236,414	292,800
Total Charges for Services		12,660,849	12,509,171	12,155,667	12,172,134	12,514,479	12,301,778
351-301	Traffic Fines-Cook	119,312	45,638	25,144	20,000	15,000	15,000
351-302	Traffic Fines-DuPage	76,523	222,210	204,296	190,000	200,000	210,000
351-303	Ordinance Violations	655,642	671,787	663,914	502,000	502,000	502,000
351-305	Police False Alarm Fines	6,225	5,100	900	5,000	500	1,000
351-306	DUI Fines	16,607	18,545	16,946	10,000	10,000	10,000
351-307	Fire False Alarm Fines	4,175	4,850	6,300	4,000	2,000	2,000
351-308	Traffic Court Supervision	20,741	15,157	2,365	-	1,000	-
351-309	Fines-Red Light Cameras	158,143	148,691	126,836	140,000	100,000	140,000
351-310	Kennel Fees	935	630	805	1,000	1,000	1,000
351-311	Violent Offender Reg. Fees	20	-	10	-	-	-
Total Fines and Forfeits		1,058,324	1,132,609	1,047,517	872,000	831,500	881,000
361-300	Interest on Investments	1,165,059	2,357,839	1,627,218	704,850	210,295	219,090
362-300	Net Change in Fair Value	(4,184,803)	6,532,384	3,299,696	1,801,000	1,800,500	1,800,500
Total Investment Income		(3,019,744)	8,890,222	4,926,913	2,505,850	2,010,795	2,019,590

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary by Account-All Funds
 Fiscal Year Ending December 31, 2022

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Revenues and Other Financing Sources (Continued)							
323-319	Elevator Inspection Fee	21	21	(50)	-	-	-
343-301	Infrastructure Charge Cook County	793,762	798,585	801,598	799,200	799,712	1,198,800
343-302	Infrastructure Charge DuPage County	778,696	776,103	772,816	772,200	772,250	1,158,300
365-350	Renewable (Green) Energy	-	-	-	-	25,000	50,000
365-360	Village Contributions Pension	4,004,968	4,273,828	4,637,628	5,495,827	5,495,827	5,871,048
365-370	Employee Contributions Police	547,137	625,248	556,410	572,000	563,866	583,000
365-371	Misc. Employee Contributions Fire	313,564	325,933	324,998	330,000	334,693	336,000
380-309	Reimbursed Exp. Miscellaneous	288,591	196,974	113,490	75,000	30,522	30,000
380-311	Reimbursed Exp.s MFT	-	-	-	-	125,000	-
380-327	Hazardous Materials	2,049	12,748	1,415	-	-	-
380-328	OJP Bullet Proof Vest Grant	1,513	-	4,561	4,500	4,500	4,500
389-301	Central Equipment Fund - General	870,460	1,001,569	1,034,138	1,017,285	1,017,285	1,029,714
389-303	Miscellaneous Income	130,288	95,191	121,405	87,000	86,482	87,000
389-307	Corporate Partnership Program	21,300	15,750	12,500	12,500	6,000	10,000
389-308	Loan Interest - SSA#6&DuPage M & M	7,551	3,566	289	-	-	-
389-312	Veteran's Memorial	180	260	80	-	230	-
389-350	Central Equip Funding - W & S	432,155	419,829	430,407	328,535	328,535	280,688
389-352	IT Equip Funding - W & S	124,164	170,250	112,559	130,667	130,667	80,703
389-353	IT Equip Funding - General Fund	217,589	325,343	470,133	383,803	383,803	440,000
389-354	SCBA Funding - General Fund	28,012	38,012	38,012	38,012	38,012	38,012
Total Miscellaneous		8,562,001	9,079,211	9,432,388	10,046,529	10,142,384	11,197,765
391-301	Transfer from General Fund	2,190,805	3,169,342	1,249,144	2,403,370	2,403,370	9,436,520
391-318	Transfer from State Restricted Fund	-	-	-	70,000	70,000	30,000
391-350	Transfer from Water & Sewer	-	-	23,400	-	-	46,680
391-352	Transfer In	-	-	479,232	-	-	-
Total Interfund Transfers		2,190,805	3,169,342	1,751,776	2,473,370	2,473,370	9,513,200
392-301	Gain on Sale of Capital Assets	301,324	114,688	44,240	-	16,497	-
392-302	Loss on Sale of Capital Assets	-	(10,646)	(27,751)	-	-	-
393-395	GO Bonds Proceeds	-	-	12,980,000	-	-	-
393-396	Premium on Bonds	-	-	1,868,674	-	-	-
393-399	Payment to Escrow Agent	-	-	(14,747,201)	-	-	-
Total Other		301,324	104,042	117,962	-	16,497	-
Total Revenues and Other Financing Sources		60,585,651	76,047,023	75,345,089	78,718,298	77,151,533	92,885,034

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary by Account-All Funds
 Fiscal Year Ending December 31, 2022

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures and Other Financing Uses							
401-403	Refunds	60,346	121,020	157,073	225,000	389,911	250,000
401-411	Salaries-Regular	15,664,760	16,064,736	16,215,858	16,989,572	16,356,248	17,385,956
401-412	Salaries-Part Time	764,163	692,053	712,415	1,001,900	766,738	1,067,972
401-421	Overtime Compensation	1,372,239	1,619,600	1,322,061	1,270,043	1,563,340	1,359,329
401-422	Court Appearances	174,229	155,346	84,060	163,000	125,000	163,000
401-423	Holiday Pay	156,490	167,227	158,522	200,440	200,440	208,636
401-427	Language Proficiency	23,659	21,400	22,318	24,650	22,320	22,900
401-428	On-Call Premium Pay	29,594	30,709	30,247	32,358	28,640	28,878
401-429	Employee Incentive	14,072	17,027	11,080	12,500	12,500	12,500
401-441	State Retirement	932,727	776,707	903,152	1,010,535	978,671	859,994
401-442	Social Security	1,138,336	1,167,413	1,188,282	1,282,054	1,267,817	1,309,812
401-443	Police/Fire Pension	7,927,257	8,555,368	9,279,423	10,470,143	10,240,683	11,133,292
401-444	Employee Insurance	3,135,314	2,713,111	2,860,693	3,641,985	3,431,319	3,883,439
401-445	Special Pension	58,035	61,034	62,553	56,696	78,899	64,054
401-446	Unempl Compensation	39,188	3,297	-	4,000	4,000	4,000
401-450	OPEB	(59,892)	438,782	38,618	-	-	-
401-451	Comp. Abs & IMRF (GLTD)	67,997	(632,351)	(173,984)	-	-	-
Total Personnel Services		31,498,513	31,972,478	32,872,372	36,384,876	35,466,526	37,753,762
402-411	Office Supplies	92,465	74,168	64,032	85,043	81,364	82,376
402-413	Membership & Subscriptions	176,999	203,428	182,324	205,559	208,529	195,802
402-414	Books, Publications, Maps	21,549	20,857	16,686	19,532	19,364	19,986
402-421	Gasoline & Lube	212,895	249,134	142,605	175,250	210,200	210,200
402-422	Auto Parts & Accessories	104,473	95,929	87,462	96,000	96,000	96,000
402-423	Communication Parts	4,232	4,573	3,956	5,600	5,131	4,600
402-425	Ammunition	2,000	2,000	2,000	10,000	10,000	10,000
402-426	Bulk Chemicals	12,829	11,448	14,165	15,405	13,000	13,300
402-427	Materials & Supplies	491,648	521,824	606,092	575,460	602,992	596,241
402-428	Cleaning Supplies	28,529	27,995	51,270	28,115	33,400	28,485
402-429	Part & Access-Non Auto	57,165	59,753	53,161	54,250	53,565	58,049
402-431	Uniforms	85,199	95,312	91,017	105,195	108,089	108,890
402-433	Safety & Protective Equip	67,512	49,088	42,022	47,562	44,307	58,458
402-434	Small Tools	19,527	23,193	14,705	22,880	22,063	28,993
402-435	Evidence	5,129	4,308	6,435	5,700	5,700	5,700
402-436	Photo Supplies	1,339	1,745	2,541	1,000	3,500	1,000
402-490	Employee Recognition	26,957	25,251	24,098	30,000	28,463	27,950
402-499	Miscellaneous Expense	13,810	6,791	8,246	6,750	7,800	7,000
Total Commodities		1,424,258	1,476,796	1,412,818	1,489,301	1,553,467	1,553,030
403-411	Telephone	243,396	224,759	208,047	229,101	205,154	177,372
403-412	Postage	108,412	106,286	100,809	126,330	113,047	123,595
403-413	Light & Power	219,312	229,162	215,525	240,140	231,610	240,140
403-414	Natural Gas	45,903	47,356	37,725	50,994	51,079	50,994
403-415	Street Lighting	50,387	49,569	48,718	60,000	50,000	50,000
403-416	Property Taxes	3,115	-	1,493	-	-	-
403-417	Tax Incentive Payments	3,069,039	2,913,549	4,063,050	3,500,000	4,400,000	4,600,000
403-419	Business Assistance Program	-	-	34,131	-	-	-
403-421	Liability Insurance Program	613,221	904,740	815,138	1,266,138	1,182,000	1,357,474
403-431	M & R- Auto Equipment	91,197	71,677	57,099	78,500	72,500	72,500
403-432	M & R- Office Equipment	4,084	2,518	2,828	2,800	3,000	3,000
403-434	M & R- Buildings	118,191	100,070	208,808	120,045	164,483	123,895

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary by Account-All Funds
 Fiscal Year Ending December 31, 2022

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures and Other Financing Uses (Continued)							
403-435	M & R- Streets & Bridges	727,423	702,262	634,818	863,971	818,900	875,300
403-436	Maintenance Agreements	750,347	772,539	772,464	901,346	864,778	982,506
403-437	M & R- Other Equipment	37,815	36,002	15,458	37,200	33,881	37,700
403-438	M & R-Forestry	52,239	98,797	13,022	101,000	96,000	101,000
403-439	M & R-Accident Claims	17,240	8,955	27,735	10,000	10,000	9,000
403-441	M & R- Sewage Treat Plant	46,759	59,494	51,462	60,000	60,000	60,000
403-442	M & R- Sewer Lines	16,640	24,235	21,079	26,000	25,900	26,000
403-443	M & R- Wells	350	-	2,311	5,000	8,000	8,000
403-444	M & R- Water Mains	33,108	36,101	-	28,500	28,500	28,500
403-445	M & R- Water Tanks	314,680	288,558	7,000	3,800	4,575	30,000
403-446	M & R- Water Meters	-	-	-	500	800	500
403-451	Equipment Rentals	1,094,377	1,112,389	980,658	1,205,302	1,200,308	1,282,251
403-452	Vehicle Maint & Replace	1,302,615	1,421,398	1,464,545	1,345,820	1,345,820	1,310,402
403-453	Furniture Replacement	4,368	4,404	849	1,000	1,000	1,000
403-456	IT Equipment Maint & Replace	341,753	495,593	582,692	514,470	514,470	520,703
403-457	SCBA Maintenance & Replacement	28,012	38,012	38,012	38,012	38,012	38,012
403-461	Consulting Services	620,446	513,834	482,962	1,012,258	933,476	1,007,180
403-462	Legal Services	556,263	428,809	471,084	565,740	491,253	566,940
403-463	Auditing Services	37,113	36,894	34,056	37,339	37,100	38,459
403-464	Engineering Services	415,302	416,718	681,572	1,114,733	662,500	913,500
403-465	Medical Examinations	24,609	45,637	44,743	36,634	43,996	65,548
403-466	Investment Expense	89,212	93,805	93,000	98,000	85,375	105,000
403-467	Legal Publications	7,958	10,316	8,162	10,000	10,000	10,000
403-468	Uniform Rentals	5,884	4,958	2,727	3,000	3,000	3,000
403-469	Testing Services	45,583	31,042	36,959	37,040	38,950	39,990
403-470	Binding & Printing	27,610	29,677	29,252	30,185	26,815	30,185
403-471	Schools, Conf, Meetings	164,632	175,069	94,836	196,443	153,656	202,909
403-472	Transportation	20,379	17,964	8,958	26,550	12,939	25,896
403-473	Elected Officials Initiative	13,168	12,119	1,574	13,000	10,000	13,000
403-474	Tuition Reimbursement	3,673	7,000	4,000	10,506	10,506	10,000
403-478	Fire Corp	1,226	3,882	1,111	1,500	1,500	1,500
403-479	TIF Redevelopment Agreements	56,815	12,853	16,185	11,000	11,000	11,000
403-480	Bad Debt	-	-	3,794	-	-	-
403-482	JAWA-Fixed Cost	1,036,227	994,646	924,999	1,052,772	1,019,904	1,077,808
403-485	Miscellaneous Programs	11,687	16,914	18,931	24,300	24,300	30,850
403-486	Court Supervision	-	-	-	40,000	-	55,000
403-489	IEPA Discharge Fee	20,000	17,500	17,500	20,000	17,500	20,000
403-491	Special Events	213,370	83,355	104,466	92,833	82,098	97,608
403-492	Drug Forfeiture	47,381	29,610	37,373	7,450	5,200	2,500
403-493	Depreciation	1,852,643	1,963,794	2,022,664	955,000	2,426,421	1,220,000
403-494	DUI Expense.	93,000	4,699	2,241	17,301	5,301	20,301
403-496	Collection Service	2,536	12,855	7,717	2,000	7,000	7,800
403-497	JAWA-Operating Costs	3,890,856	3,830,873	4,453,174	4,029,036	4,197,629	4,239,756
403-498	Contingency	-	-	5,659	15,000	15,000	15,000
403-499	Miscellaneous Expenses	129,761	66,310	36,765	56,665	46,445	51,247
403-500	Amortization Expenses	-	-	7,254	-	9,000	-
Total Contractual Services		18,721,317	18,609,557	20,059,192	20,332,254	21,911,681	21,991,821

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary by Account-All Funds
 Fiscal Year Ending December 31, 2022

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures and Other Financing Uses (Continued)							
411-400	Interest S.S.A.	7,431	3,566	289	-	-	-
411-403	Principal- G.O. Bonds	535,000	545,000	1,310,000	970,000	970,000	1,010,000
411-404	Interest- G.O. Bonds	116,313	104,275	399,496	466,800	466,800	428,000
411-418	Principal - IEPA Loan	114,319	36,691	-	-	-	-
411-421	Interest - IEPA Loan	3,219	7,733	-	-	-	-
411-429	Principal - 2010A Go Bonds	515,000	525,000	-	-	-	-
411-430	Interest - 2010A Go Bonds	736,643	713,940	-	-	-	-
Total Debt Service		2,027,924	1,936,205	1,709,785	1,436,800	1,436,800	1,438,000
412-352	Interfund Transfer Out	-	-	479,232	-	-	-
412-401	Interfund General	62,663	66,527	70,088	30,000	30,000	30,000
412-404	Interfund Road & Bridge	325,953	2,098,878	572,000	1,400,000	1,400,000	1,451,900
412-417	Transfer to MWRD	-	-	-	-	-	50,000
412-431	General Capital Outlay	1,864,852	849,764	622,544	670,370	670,370	7,981,300
412-431-2	General Capital Outlay IT Maintenance &	-	-	-	40,000	40,000	-
412-451	Interfund Commuter Parking Lot	-	-	-	300,000	300,000	-
412-461	Interfund Central Equipment	-	220,700	78,000	33,000	33,000	-
Total Interfund Transfers		2,253,468	3,235,869	1,821,864	2,473,370	2,473,370	9,513,200
413-411	Land	120,000	-	-	-	-	250,000
413-421	Buildings	1,812,918	195,830	39,094	870,000	738,000	6,811,000
413-422	Impr Other Than Buildings	2,344,331	4,719,796	4,837,205	12,720,953	5,459,000	10,049,025
413-431	Office Equipment	542,803	256,709	329,130	354,900	374,900	515,400
413-432	Office Furniture & Fixtures	-	4,166	-	-	-	-
413-441	Automobiles	201,031	165,075	248,900	181,200	178,000	230,600
413-442	Trucks	685,025	524,361	479,400	1,187,500	1,022,500	156,000
413-443	Other Equipment	771,293	610,175	687,330	5,467,885	3,779,612	2,423,250
413-461	Sewage Treatment Plant	-	-	30,055	27,000	27,000	152,000
413-462	Sewer Lines	187,825	169,421	130,887	605,000	191,700	1,110,000
413-471	Water Storage Tanks	-	-	-	-	-	-
413-472	Water Mains	593,692	596,969	1,207,764	2,300,000	262,380	3,845,000
413-473	Water Wells	-	-	400,767	-	-	15,000
Total Capital Outlay		7,258,919	7,242,503	8,390,532	23,714,438	12,033,092	25,557,275
Total Expenditures and Other Financing Uses		63,184,400	64,473,408	66,266,562	85,831,039	74,874,936	97,807,088

VILLAGE OF HANOVER PARK, ILLINOIS
Statement of Revenues, Expenditures and
Changes in Fund Balance/Unassigned Net Assets (Estimated)
Fiscal Year Ending December 31, 2022

	General Fund FY 2022	Special Revenue Funds											
		Motor Fuel Tax Fund FY 2022	Road and Bridge FY 2022	MWRD FY 2022	State Restricted FY 2022	Federal Restricted FY 2022	Foreign Fire Insurance Fund FY 2022	SSA #3 FY 2022	SSA #4 FY 2022	SSA #5 FY 2022	TIF #3 FY 2022	TIF #4 FY 2022	TIF #5 FY 2022
Total Revenues	\$ 44,211,311	\$ 2,234,390	\$ 4,200,500	\$ 1,092,200	\$ 30,790	\$ 1,010	\$ 25,050	\$ 18,958	\$ 22,350	\$ 269,333	\$ 1,874,000	\$ 210,200	\$ 95,050
Total Expenditures	\$ 49,774,338	\$ 2,334,000	\$ 5,055,500	\$ 1,594,325	\$ 107,301	\$ 500	\$ 30,000	\$ 21,593	\$ 32,931	\$ 292,157	\$ 1,167,000	\$ 81,000	\$ 50,000
Surplus(Deficit) Revenue Over Expenditures	\$ (5,563,027)	\$ (99,610)	\$ (855,000)	\$ (502,125)	\$ (76,511)	\$ 510	\$ (4,950)	\$ (2,635)	\$ (10,581)	\$ (22,824)	\$ 707,000	\$ 129,200	\$ 45,050
Beginning Fund Balance Unassigned Net Assets (Estimated) - January 1, 2022	31,094,397	1,405,617	895,489	752,729	233,034	14,145	158,480	13,525	19,612	91,352	5,741,930	582,181	118,739
Less: Restricted Ending Fund Balance/Unassigned Net Assets (Estimated) - December 31, 2022	\$ 25,531,370	\$ 1,306,007	\$ 40,489	\$ 250,604	\$ 156,523	\$ 14,655	\$ 153,530	\$ 10,890	\$ 9,031	\$ 68,528	\$ 6,448,930	\$ 711,381	\$ 163,789
Percentage of FY 2022 Expenditures	<u>51.29%</u>												

Fund Balance applies to General, Special Revenue Funds.

VILLAGE OF HANOVER PARK, ILLINOIS
Statement of Revenues, Expenditures and
Changes in Fund Balance/Unassigned Net Assets (Estimated)
Fiscal Year Ending December 31, 2022

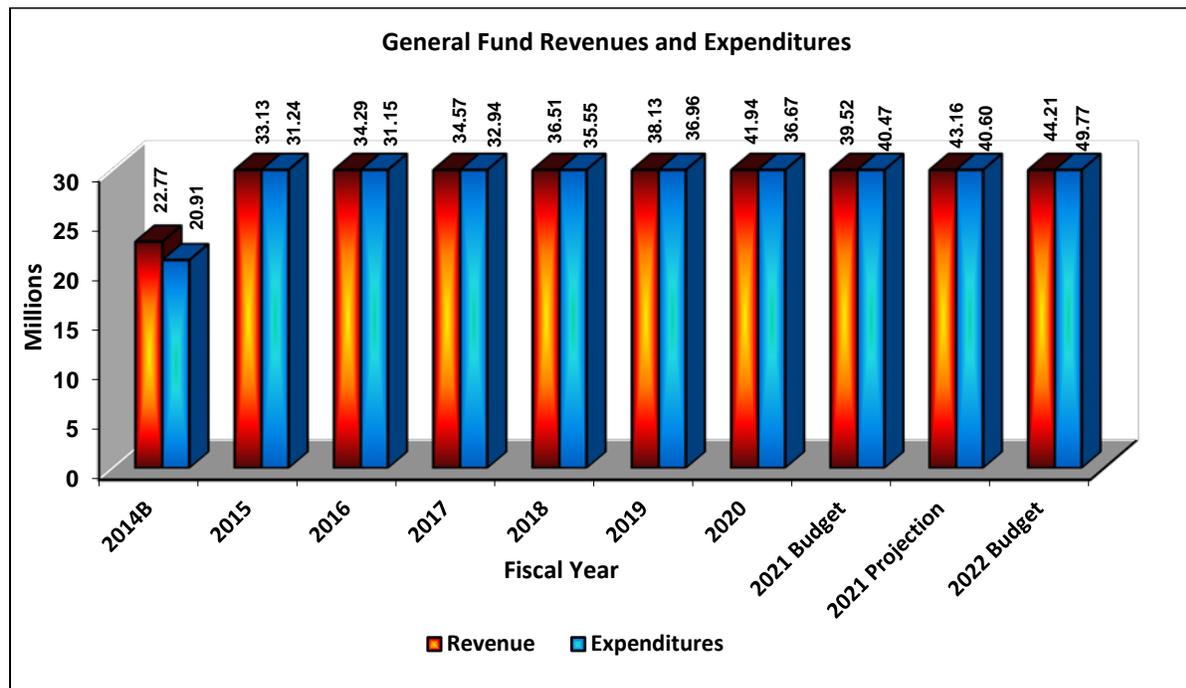
	Debt Service Fund	Capital Project Funds		Enterprise Funds		Internal Service Funds		Trust & Agency Funds	
	2020 GO Bond Fund FY 2022	SSA #6 FY 2022	General Capital Project Fund FY 2022	Water & Sewer Fund FY 2022	Municipal Commuter Lot FY 2022	Central Equipment FY 2022	I.T. Equipment Fund FY 2022	Police Pension Fund FY 2022	Fire Pension Fund FY 2022
Total Revenues	\$ 1,438,300	\$ -	\$ 8,419,812	\$ 16,838,698	\$ 1,314,130	\$ 1,302,701	\$ 521,203	\$ 5,454,615	\$ 3,310,433
Total Expenditures	\$ 1,439,000	\$ -	\$ 8,455,150	\$ 18,100,009	\$ 1,359,560	\$ 1,799,900	\$ 359,800	\$ 3,680,129	\$ 2,072,895
Surplus(Deficit) Revenue Over Expenditures	\$ (700)	\$ -	\$ (35,338)	\$ (1,261,311)	\$ (45,430)	\$ (497,199)	\$ 161,403	\$ 1,774,486	\$ 1,237,538
Beginning Fund Balance Unassigned Net Assets (Estimated) - January 1, 2022	485,533	90,317	88,210	9,741,940	91,717	6,183,729	1,022,515	40,987,009	25,176,389
Less: Restricted Ending Fund Balance/Unassigned Net Assets (Estimated) - December 31, 2022	\$ 484,833	\$ 90,317	\$ 14,860	\$ 8,480,629	\$ 46,287	\$ 6,906,530	\$ 1,183,918	\$ 42,761,495	\$ 26,413,927
Percentage of FY 2022 Expenditures									

Fund Balance applies to Debt Services & Capital Funds. Unrestricted Net Position applies to Enterprise, Internal Service and Trust and Agency Funds.

GENERAL FUND

The General Fund accounts for resources traditionally associated with the Village operations, which are not required legally or by sound financial management to be accounted for in another fund. The Village's General Fund is categorized into functional areas as follows:

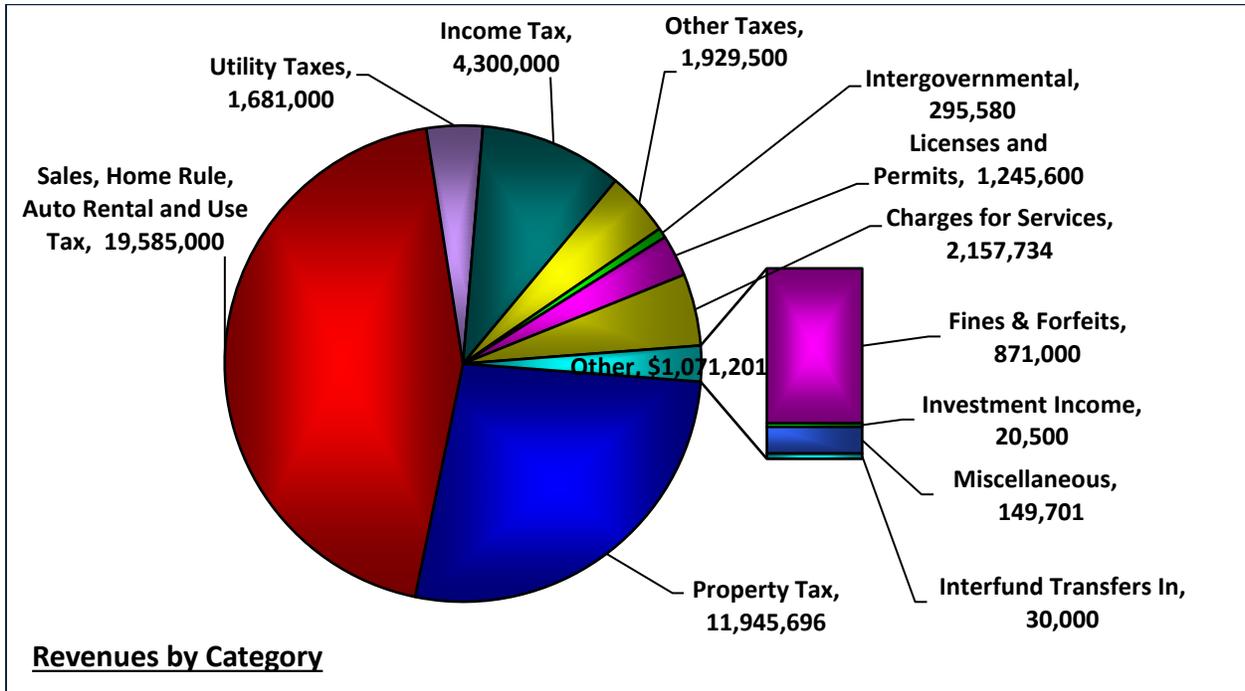
- Village Board, Village Clerk, Committees and Commissions
- Administrative Services
- Finance Department
- Public Works Department
- Fire Department
- Police Department
- Community Development Department



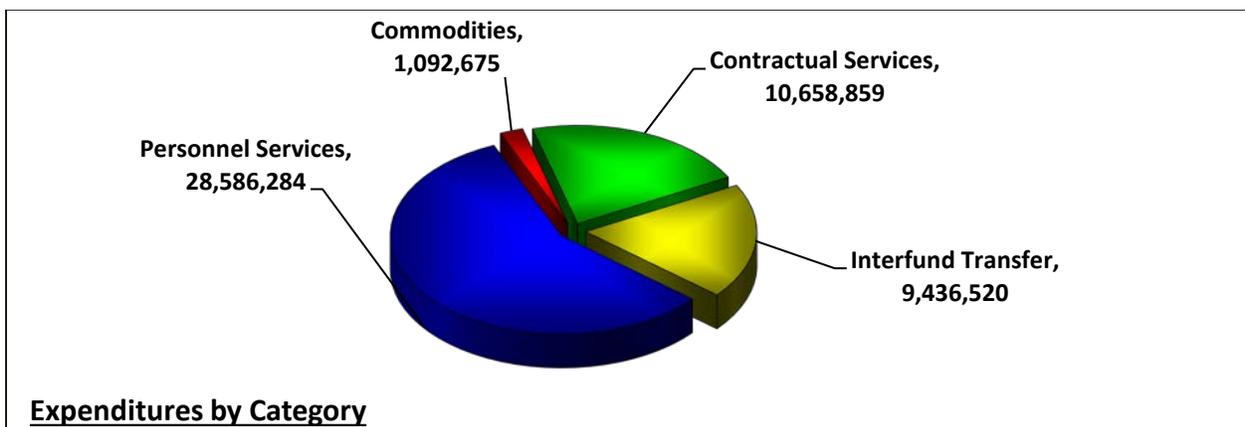
General Fund	2014B	2015	2016	2017	2018	2019	2020	2021 Budget	2021 Projection	2022 Budget
Revenues	22,770,829	33,126,656	34,291,821	34,573,365	36,512,716	38,131,186	41,943,735	39,520,196	43,160,456	44,211,311
Expenditures	20,912,406	31,242,853	31,151,413	32,938,297	35,553,157	36,955,537	36,668,195	40,466,737	40,596,487	49,774,338
Difference	1,858,423	1,883,803	3,140,408	1,635,068	959,559	1,175,649	5,275,539	(946,541)	2,563,969	(5,563,027)

In the FY2022 budget, General Fund revenue total is \$44,211,311 and operating expenditures total is \$49,774,338. This balanced budget has an operating surplus of \$436,973. A planned use of fund balance totaling \$6,000,000 to fund the Fire Station #16 construction. The ending fund balance for the General Fund remains within the Village fund balance goal of 40%.

GENERAL FUND FY2022 Budget



Property tax revenue accounts for 27.02% and is the largest revenue source in the General Fund. The Corporate portion of property tax levy decreased by \$1,200 or 0.01% for FY2022 compared to FY2021, but the overall property tax levy did not increase. The decrease in Debt Service schedule levy of \$1,200 is added to the corporate levy. Overall budgeted revenues increased by \$4,691,115 or 11.87% over the FY2021 Adopted/Amended Budget.



Personnel Services accounts for 57.43% of General Fund budget. For FY2022 General Fund budgeted expenditures increased by \$9,307,601 or 23.00% over the FY2021 Adopted/Amended Budget.

VILLAGE OF HANOVER PARK, ILLINOIS
 General Fund Budget Summary
 Calendar Year Ending December 31, 2022

Fund	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Revenues and Other Financing Sources						
Taxes	\$ 27,759,237	\$ 28,660,286	\$ 32,068,835	\$ 31,151,396	\$ 33,551,396	\$ 35,141,196
Intergovernmental Revenue	3,808,020	4,226,982	5,558,467	3,950,360	4,879,160	4,595,580
Licenses & Permits	1,238,965	1,242,600	1,086,561	1,108,400	1,371,827	1,245,600
Charges for Services	1,880,744	1,986,127	1,698,259	1,941,040	2,317,573	2,157,734
Fines & Forfeits	1,020,955	1,098,907	1,028,195	862,000	820,500	871,000
Investment Income	378,088	507,010	153,260	281,000	20,500	20,500
Miscellaneous	426,708	409,275	350,158	196,000	169,500	149,701
Interfund Transfers IN	-	-	-	30,000	30,000	30,000
Totals	\$ 36,512,716	\$ 38,131,186	\$ 41,943,735	\$ 39,520,196	\$ 43,160,456	\$ 44,211,311
Expenditures and Other Financing Uses						
Personnel Services	24,231,952	24,474,385	25,143,035	27,704,544	27,043,116	28,586,284
Commodities	1,038,831	1,104,325	1,003,801	1,064,655	1,125,429	1,092,675
Contractual Services	8,091,569	8,207,484	9,264,721	9,294,168	10,024,572	10,658,859
Capital Outlay	-	-	7,496	-	-	-
Interfund Transfer	2,190,805	3,169,342	1,249,144	2,403,370	2,403,370	9,436,520
Totals	35,553,157	36,955,537	36,668,195	40,466,737	40,596,487	49,774,338
Net Change in Fund Balance	\$ 959,559	\$ 1,175,649	\$ 5,275,539	\$ (946,541)	\$ 2,563,969	\$ (5,563,027)
Assigned	\$ 293,222	\$ 192,354	\$ 29,449	\$ 329,449	\$ 329,449	\$ 329,449
Unassigned	\$ 22,115,466	\$ 23,391,983	\$ 28,830,428	\$ 27,583,887	\$ 31,094,397	\$ 25,531,370
Ending Fund Balance	\$ 22,408,688	\$ 23,584,337	\$ 28,859,877	\$ 27,913,336	\$ 31,423,846	\$ 25,860,819

VILLAGE OF HANOVER PARK, ILLINOIS
Revenue Summary by Account
Fiscal Year Ending December 31, 2022

Fund 010 - General Fund

Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Revenues and Other Financing Sources						
311-301 Property Taxes Real Property	\$ 11,672,455	\$ 11,772,159	\$ 11,689,029	\$ 11,946,896	\$ 11,946,896	\$ 11,945,696
312-301 Telecommunications Tax	509,962	426,228	360,981	325,000	314,000	300,000
312-302 Natural Gas Tax	467,930	460,441	415,263	435,000	416,000	416,000
312-303 Electric Tax	1,019,292	967,568	964,730	950,000	965,000	965,000
313-301 Sales Tax	6,757,407	7,189,023	8,976,874	8,200,000	9,200,000	10,000,000
313-302 Use Tax	1,115,475	1,281,271	1,695,618	1,375,000	1,375,000	1,375,000
313-303 Home Rule Sales Tax	4,481,756	4,753,609	6,038,100	6,300,000	7,300,000	8,200,000
313-304 Real Estate Transfer Tax	431,473	436,138	567,272	395,000	650,000	400,000
313-305 Hotel / Motel Tax	44,535	46,920	38,360	44,500	44,500	44,500
314-301 Prepared Food Tax	1,246,156	1,312,311	1,285,026	1,150,000	1,300,000	1,250,000
314-303 Cannabis Use Tax	-	-	29,616	20,000	30,000	40,000
314-306 Video Gaming Tax	-	-	-	-	-	195,000
314-307 Auto Rental Tax	12,797	14,618	7,966	10,000	10,000	10,000
Total Taxes	27,759,237	28,660,286	32,068,835	31,151,396	33,551,396	35,141,196
331-301 Personal Property Replacement	81,292	101,066	90,327	83,000	125,000	90,000
331-302 State Income Tax	3,636,525	4,041,810	4,126,485	3,800,000	4,700,000	4,300,000
332-301 State Grants	9,949	3,600	76,824	-	-	-
332-302 Federal Grants	-	-	1,194,555	-	-	146,000
332-303 Other Government Grants	-	-	-	-	-	2,220
380-317 DuPage City Mowing Reimb.	16,910	16,910	16,910	16,910	16,910	16,910
380-326 ILEAS Reimbursement	448	290	274	450	250	450
380-306 Police Programs	53,295	45,828	29,881	25,000	25,000	25,000
380-307 Expenditures Fire	9,600	17,478	23,211	25,000	12,000	15,000
Total Intergovernmental Revenues	3,808,020	4,226,982	5,558,467	3,950,360	4,879,160	4,595,580
321-301 Business Licenses	72,031	73,571	69,210	70,000	68,000	82,000
321-302 Liquor Licenses	57,249	62,603	63,961	62,000	63,757	64,000
321-303 Contractor's Licenses	46,620	46,790	40,375	40,000	40,000	40,000
321-304 Vendor / Solicitor Licenses	900	1,075	50	-	300	300
321-306 Animal Licenses	515	535	345	400	360	-
321-307 Penalties on Licenses	30,909	53,445	26,100	15,000	30,000	25,000
321-308 Multi - Family Licenses	92,265	92,550	98,175	94,600	94,600	98,100
321-309 Single Family Rental Licenses	85,525	84,750	73,900	115,000	85,000	85,000
322-301 Building Permits - Cook	325,251	298,431	222,200	260,000	520,000	305,000
322-303 Sign Permits	625	461	789	900	700	700
322-304 Video Gaming Terminal Permits	-	-	-	-	-	85,500
323-306 Land Use Development	10,900	8,450	13,700	-	2,250	-
323-307 Cable Franchise Fee	386,359	378,559	347,089	350,000	350,000	350,000
323-301 Solid Waste Franchise Fee	129,816	141,381	130,667	100,500	116,860	110,000
Total Licenses and Permits	1,238,965	1,242,600	1,086,561	1,108,400	1,371,827	1,245,600
323-312 Ambulance Fee	830,154	938,932	972,413	900,000	900,000	900,000
323-307 Immobilization Fee	-	-	-	-	1,500	2,400
323-308 Ground Emergency Medical Trans.	-	-	-	100,000	394,048	300,000
323-304 Plan Review - Engineer Fee	3,297	35,983	23,977	-	37,250	1,000
323-305 Plan Review - Insp Svc. Fee	68,644	66,120	55,670	60,000	105,000	65,000
323-302 Building Reinspection Fee	1,100	200	-	500	200	300
323-314 Vehicle Impoundment Fee	588,864	442,415	320,228	450,000	450,000	450,000

VILLAGE OF HANOVER PARK, ILLINOIS
Revenue Summary by Account
Fiscal Year Ending December 31, 2022

Fund 010 - General Fund

Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Revenues and Other Financing Sources (Continued)						
323-313 CPR Fee	3,130	8,010	1,710	2,900	4,400	3,500
323-316 ADT Administrative Fee	6,334	6,701	6,934	6,900	6,900	6,900
323-317 Public Safety Application Fee	2,900	3,880	-	500	-	-
323-318 Child Safety Seat Install Fee	70	170	35	-	35	-
323-303 Inspection Fee - Misc. / TCO	-	21	-	-	-	-
323-321 Fire Training Course Fee	75	1,280	-	-	-	-
323-322 Overweight Vehicle Fee	6,135	6,310	8,190	7,500	7,500	7,500
323-323 Foreclosure Registration Fee	-	85,728	68,848	70,000	70,000	70,000
363-300 Printed Materials	7,373	7,371	5,216	7,000	5,000	7,000
364-300 Rental Income	362,668	383,005	235,038	335,740	335,740	344,134
Total Charges for Services	1,880,744	1,986,127	1,698,259	1,941,040	2,317,573	2,157,734
351-301 Traffic Fines - Cook	119,312	45,638	25,144	20,000	15,000	15,000
351-302 Traffic Fines - DuPage	76,523	222,210	204,296	190,000	200,000	210,000
351-303 Ordinance Violations	655,642	671,787	663,914	502,000	502,000	502,000
351-305 Police False Alarm Fines	6,225	5,100	900	5,000	500	1,000
351-307 Fire False Alarm Fines	4,175	4,850	6,300	4,000	2,000	2,000
351-309 Red Light Camera	158,143	148,691	126,836	140,000	100,000	140,000
351-310 Kennel Fees	935	630	805	1,000	1,000	1,000
Total Fines and Forfeits	1,020,955	1,098,907	1,028,195	862,000	820,500	871,000
361-300 Interest On Investments	376,804	503,488	149,552	280,000	20,000	20,000
362-300 Net Change In Fair Value	1,284	3,521	3,708	1,000	500	500
Total Investment Income	378,088	507,010	153,260	281,000	20,500	20,500
323-319 Elevator Inspection Fee	21	-	(50)	-	-	-
365-350 Renewable (Green) Energy	-	-	-	-	25,000	50,000
380-309 Expenditures Miscellaneous	158,929	180,549	103,527	75,000	30,000	30,000
380-327 Hazardous Materials	2,049	12,748	1,415	-	-	-
380-328 OJP Bullet Proof Vest Grant	1,513	-	4,561	4,500	4,500	4,500
389-303 Miscellaneous Income	85,778	47,095	78,350	45,000	45,000	45,000
389-307 Corporate Partnership Program	21,300	15,750	12,500	12,500	6,000	10,000
389-308 Loan Interest - SSA#6&DuPage M & N	7,551	3,566	289	-	-	-
389-350 Central Equip Funding - W & S	149,567	149,567	149,567	59,000	59,000	10,201
Total Miscellaneous	426,708	409,275	350,158	196,000	169,500	149,701
391-318 State Restricted	-	-	-	30,000	30,000	30,000
Total Interfund Transfers IN	-	-	-	30,000	30,000	30,000
Total Revenues and Other Financing Sources	\$ 36,512,716	\$ 38,131,186	\$ 41,943,735	\$ 39,520,196	\$ 43,160,456	\$ 44,211,311

VILLAGE OF HANOVER PARK, ILLINOIS
Expenditure Summary by Account
Fiscal Year Ending December 31, 2022

Fund 010 - General Fund

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures and Other Financing Uses							
401-411	Salaries - Regular	\$ 13,546,861	\$ 13,842,609	\$ 14,219,054	\$ 14,763,382	\$ 14,254,835	\$ 15,032,534
401-412	Salaries - Part - Time	744,559	676,041	712,415	981,900	747,597	1,047,972
401-421	Overtime Compensation	1,198,322	1,448,803	1,168,298	1,131,652	1,406,162	1,218,846
401-422	Court Appearances	174,229	155,346	84,060	163,000	125,000	163,000
401-423	Holiday Pay	156,490	167,227	158,522	200,440	200,440	208,636
401-427	Language Proficiency	23,659	21,400	22,318	24,650	22,320	22,900
401-428	On Call Premium Pay	7,607	6,442	6,160	10,030	6,550	6,550
401-429	Employee Incentive	14,072	17,027	11,080	12,500	12,500	12,500
401-441	State Retirement	632,152	530,711	643,440	703,816	692,886	593,218
401-442	Social Security	964,943	989,399	1,010,392	1,092,590	1,091,648	1,109,622
401-443	Police / Fire Pension	4,003,751	4,272,447	4,637,427	5,495,827	5,495,827	5,871,048
401-444	Employee Insurance	2,670,011	2,282,602	2,407,315	3,064,561	2,904,952	3,231,904
401-445	Special Pension	58,035	61,034	62,553	56,696	78,899	64,054
401-446	Unemployment Compensation	37,261	3,297	-	3,500	3,500	3,500
Total Personnel Services		24,231,952	24,474,385	25,143,035	27,704,544	27,043,116	28,586,284
402-411	Office Supplies	90,347	72,409	62,486	82,485	78,780	79,568
402-413	Memberships / Subscriptions	137,468	149,668	127,475	147,467	150,362	136,143
402-414	Books / Publications / Maps	21,549	20,857	16,686	19,532	19,364	19,986
402-421	Gasoline & Lube	212,584	248,768	142,322	174,750	209,700	209,700
402-422	Automotive Parts	104,473	95,929	87,462	96,000	96,000	96,000
402-423	Communications Parts	4,232	4,573	3,956	5,600	5,131	4,600
402-425	Ammunition	2,000	2,000	2,000	10,000	10,000	10,000
402-426	Bulk Chemicals	4,171	5,050	3,586	4,600	3,700	4,000
402-427	Materials & Supplies	230,979	250,869	283,245	273,971	281,992	280,121
402-428	Cleaning Supplies	27,864	27,566	49,750	26,715	32,000	27,085
402-429	Parts & Accessories - Non - Auto	51,181	56,270	52,478	48,250	47,565	47,449
402-431	Uniforms	79,249	89,214	84,710	99,495	102,089	103,290
402-433	Safety & Protective Equipment	16,641	21,718	35,387	16,820	26,580	17,470
402-434	Small Tools	15,972	22,266	13,938	18,520	19,703	18,613
402-435	Evidence	5,129	4,308	6,435	5,700	5,700	5,700
402-436	Photo Supplies	1,339	1,745	2,541	1,000	3,500	1,000
402-490	Employee Recognition	26,957	25,251	24,098	30,000	28,463	27,950
402-499	Miscellaneous Expense	6,696	5,862	5,246	3,750	4,800	4,000
Total Commodities		1,038,831	1,104,325	1,003,801	1,064,655	1,125,429	1,092,675
403-411	Telephone	185,843	172,360	164,581	172,679	148,732	134,000
403-412	Postage	54,392	49,354	39,508	58,530	48,760	55,795
403-413	Light & Power	1,522	1,637	1,724	1,800	1,800	1,800
403-414	Natural Gas	32,817	34,067	22,057	34,500	34,500	34,500
403-417	Tax Incentive Payments	3,069,039	2,913,549	4,063,050	3,500,000	4,400,000	4,600,000
403-419	Business Assistance Program	-	-	34,131	-	-	-
403-421	Liability Insurance Program	359,721	576,719	630,945	721,666	672,000	772,036
403-431	M & R - Auto Equipment	91,197	71,677	57,099	78,500	72,500	72,500
403-432	M & R - Office Equipment	4,084	2,518	2,828	2,800	3,000	3,000
403-434	M & R - Buildings	99,930	85,401	191,161	95,750	136,983	95,500
403-435	M & R - Streets & Bridges	342,815	313,413	273,932	374,971	329,900	329,900
403-436	Maintenance Agreements	607,370	609,592	621,192	692,797	668,516	741,955
403-437	M & R - Other Equipment	22,239	19,836	5,452	17,500	16,937	17,500
403-438	Maintenance - Forestry	52,239	98,797	13,022	96,000	96,000	96,000

VILLAGE OF HANOVER PARK, ILLINOIS
Expenditure Summary by Account
Fiscal Year Ending December 31, 2022

Fund 010 - General Fund

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures and Other Financing Uses (Continued)							
403-439	M & R - Accident Claims	17,240	8,955	27,735	10,000	10,000	9,000
403-451	Equipment Rentals	766,303	792,702	616,331	848,110	848,752	876,011
403-452	Vehicle Maintenance & Replacemen	870,460	1,001,569	1,034,138	1,017,285	1,017,285	1,029,714
403-453	Furniture Replacement	4,368	4,404	849	1,000	1,000	1,000
403-456	IT Equipment Maint. & Replacemnt	217,589	325,343	470,133	383,803	383,803	440,000
403-457	SCBA Maintenance & Replacement	28,012	38,012	38,012	38,012	38,012	38,012
403-461	Consulting Services	358,763	278,599	178,286	316,518	318,082	426,564
403-462	Legal Services	368,529	381,091	434,349	371,940	370,940	371,940
403-463	Auditing Services	24,123	25,208	22,136	25,181	25,375	25,936
403-465	Medical Examinations	24,609	41,277	42,998	35,134	34,781	55,298
403-467	Legal Publications	7,958	10,316	8,162	10,000	10,000	10,000
403-468	Uniform Rentals	5,884	4,958	2,727	3,000	3,000	3,000
403-469	Testing Services	2,390	1,815	2,795	2,500	5,450	5,450
403-470	Binding & Printing	10,441	11,817	9,572	9,185	8,915	9,185
403-471	Schools / Conferences / Meetings	158,241	163,398	91,696	181,129	145,311	188,520
403-472	Transportation	19,891	17,792	8,728	25,950	12,903	25,296
403-473	Elected Officials Initiative	13,168	12,119	1,574	13,000	10,000	13,000
403-474	Tuition Reimbursement	3,673	7,000	4,000	10,506	10,506	10,000
403-478	Fire Corp	1,226	3,882	1,111	1,500	1,500	1,500
403-485	Miscellaneous Programs	11,687	16,914	18,931	24,300	24,300	30,850
403-491	Special Events	213,370	83,355	104,466	87,833	79,098	96,608
403-494	DUI Expense	-	-	225	-	-	-
403-496	Collection Fee Service	2,536	12,855	7,717	2,000	7,000	7,800
403-498	Contingency	-	-	5,659	15,000	15,000	15,000
403-499	Miscellaneous Expense	37,901	15,185	11,710	13,789	13,931	14,689
Total Contractual Services		8,091,569	8,207,484	9,264,721	9,294,168	10,024,572	10,658,859
412-404	Road & Bridge	325,953	2,098,878	572,000	1,400,000	1,400,000	1,451,900
412-417	MWRD	-	-	-	-	-	50,000
412-431	General Capital Outlay	1,864,852	849,764	622,544	670,370	670,370	7,934,620
412-451	Commuter Parking Lot	-	-	-	300,000	300,000	-
412-461	Central Equipment	-	220,700	54,600	33,000	33,000	-
Total Interfund Transfers		2,190,805	3,169,342	1,249,144	2,403,370	2,403,370	9,436,520
413-431	Office Equipment	-	-	7,496	-	-	-
Total Capital Outlay		-	-	7,496	-	-	-
Total Expenditures and Other Financing Uses		\$ 35,553,157	\$ 36,955,537	\$ 36,668,196	\$ 40,466,737	\$ 40,596,487	\$ 49,774,338

VILLAGE OF HANOVER PARK, ILLINOIS
Expenditure Budget Summary by Department
Fiscal Year Ending December 31, 2022

Fund 010 - General Fund

Cost Center	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
1100	President and Board of Trustees	\$ 121,712	\$ 122,305	\$ 89,689	\$ 151,587	\$ 141,913	\$ 152,816
1200	Village Clerk	120,583	127,077	188,945	134,062	137,327	135,832
1250	Village Collector	101,375	98,406	86,590	101,473	11,693	-
1350	Environmental & Utility Committee	488	260	57	1,025	1,025	1,025
1400	Special Events Committee	176,419	41,285	4,008	42,800	41,500	47,000
1450	Historical Commission	198	389	495	1,050	1,000	2,350
1600	CI & D Committee	3,784	2,094	2,510	3,750	2,515	3,750
1650	Sister Cities Committee	4,567	5,389	5,497	5,820	3,443	6,120
1700	Citizens Corp Council	1,690	839	-	-	-	-
1750	Veterans Committee	2,552	2,355	544	1,750	1,750	9,500
1800	Development Commission	171	(129)	424	800	800	750
1950	Economic Development Committee	5,685	5,347	2,866	5,210	4,940	5,210
Total Village Board, Clerk, Committees and Commissions		539,223	405,616	381,625	449,327	347,906	364,353
4100	Village Manager	630,943	626,624	632,872	707,342	661,415	685,569
4400	Human Resources Department	462,334	501,710	453,941	550,742	531,909	570,026
4700	Information Technology	1,197,375	1,260,800	1,415,151	1,395,988	1,350,299	1,467,358
Total Administrative Services		2,290,652	2,389,134	2,501,964	2,654,072	2,543,623	2,722,953
3100	Administration	157,817	168,055	168,954	198,098	198,996	201,812
3200	Collections	181,921	178,172	174,063	193,848	155,112	184,863
3300	General Accounting	212,395	200,677	195,194	202,930	208,379	213,957
3500	General Administrative Services	905,162	1,126,560	1,211,626	1,269,447	1,236,441	1,328,204
3600	Hanover Park COVID-19	-	-	581,362	-	180,323	-
Total Finance Department		1,457,295	1,673,464	2,331,198	1,864,323	1,979,251	1,928,836
6100	Administration	163,932	180,222	165,021	171,654	170,889	171,101
6200	Streets	1,566,151	1,575,003	1,541,140	1,726,296	1,726,887	1,721,355
6300	Forestry	530,842	579,859	484,426	665,939	617,096	716,312
6400	Public Buildings	673,141	628,690	658,292	657,519	648,752	687,934
6500	Fleet Services	895,746	903,325	753,080	878,439	920,643	929,827
6600	Engineering	408,081	429,011	416,448	492,407	482,223	497,210
Total Public Works Department		4,237,893	4,296,110	4,018,407	4,592,254	4,566,490	4,723,739
7100	Fire Administration	648,274	664,858	685,672	750,945	746,909	717,067
7200	Fire Suppression	6,438,966	6,786,423	6,744,203	7,309,398	7,421,142	7,660,382
7300	Inspectional Services	701,435	681,789	735,105	782,227	721,137	759,581
7400	Non-Emergency 911	48,160	48,847	51,336	121,496	122,206	133,534
Total Fire Department		7,836,835	8,181,918	8,216,317	8,964,066	9,011,394	9,270,564
8100	Police Administration	960,104	912,131	936,270	1,018,357	986,250	1,046,992
8200	Patrol	8,182,633	8,429,938	8,787,787	9,804,160	9,447,790	9,819,957
8300	Investigations	2,034,847	1,837,701	1,643,533	2,123,165	1,916,872	2,407,582
8400	Community Services	98,466	99,392	101,611	107,717	107,579	108,515
8500	Staff Services	1,751,329	1,719,329	1,478,047	1,891,755	1,832,496	2,068,896
8600	Protection & Safety Services	5,867	8,646	5,395	-	-	-
8700	Code Enforcement	501,929	516,933	507,049	611,941	584,416	625,318
Total Police Department		13,535,176	13,524,071	13,459,693	15,557,095	14,875,403	16,077,260
9200	Economic Development	3,465,279	3,315,882	4,509,848	3,982,230	4,869,050	5,250,113
Total Community Development		3,465,279	3,315,882	4,509,848	3,982,230	4,869,050	5,250,113
9900	Interfund Transfers	2,190,805	3,169,342	1,249,144	2,403,370	2,403,370	9,436,520
Total General Fund		\$ 35,553,157	\$ 36,955,537	\$ 36,668,195	\$ 40,466,737	\$ 40,596,487	\$ 49,774,338

INTER-FUND TRANSFERS

COST CONTROL CENTER

Inter-Fund Transfer	9900
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VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

Fund 010 - General Fund

Department 9900 - Interfund Transfers

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
412-404	Road & Bridge	\$ 325,953	\$ 2,098,878	\$ 572,000	\$ 1,400,000	\$ 1,400,000	\$ 1,451,900
412-417	MWRD	-	-	-	-	-	50,000
412-431	General Capital Outlay	1,864,852	849,764	622,544	670,370	670,370	7,934,620
412-451	Commuter Parking Lot	-	-	-	300,000	300,000	-
412-461	Central Equipment	-	220,700	54,600	33,000	33,000	-
Total Interfund Transfer		<u>2,190,805</u>	<u>3,169,342</u>	<u>1,249,144</u>	<u>2,403,370</u>	<u>2,403,370</u>	<u>9,436,520</u>
Total Interfund Transfer		<u>\$ 2,190,805</u>	<u>\$ 3,169,342</u>	<u>\$ 1,249,144</u>	<u>\$ 2,403,370</u>	<u>\$ 2,403,370</u>	<u>\$ 9,436,520</u>

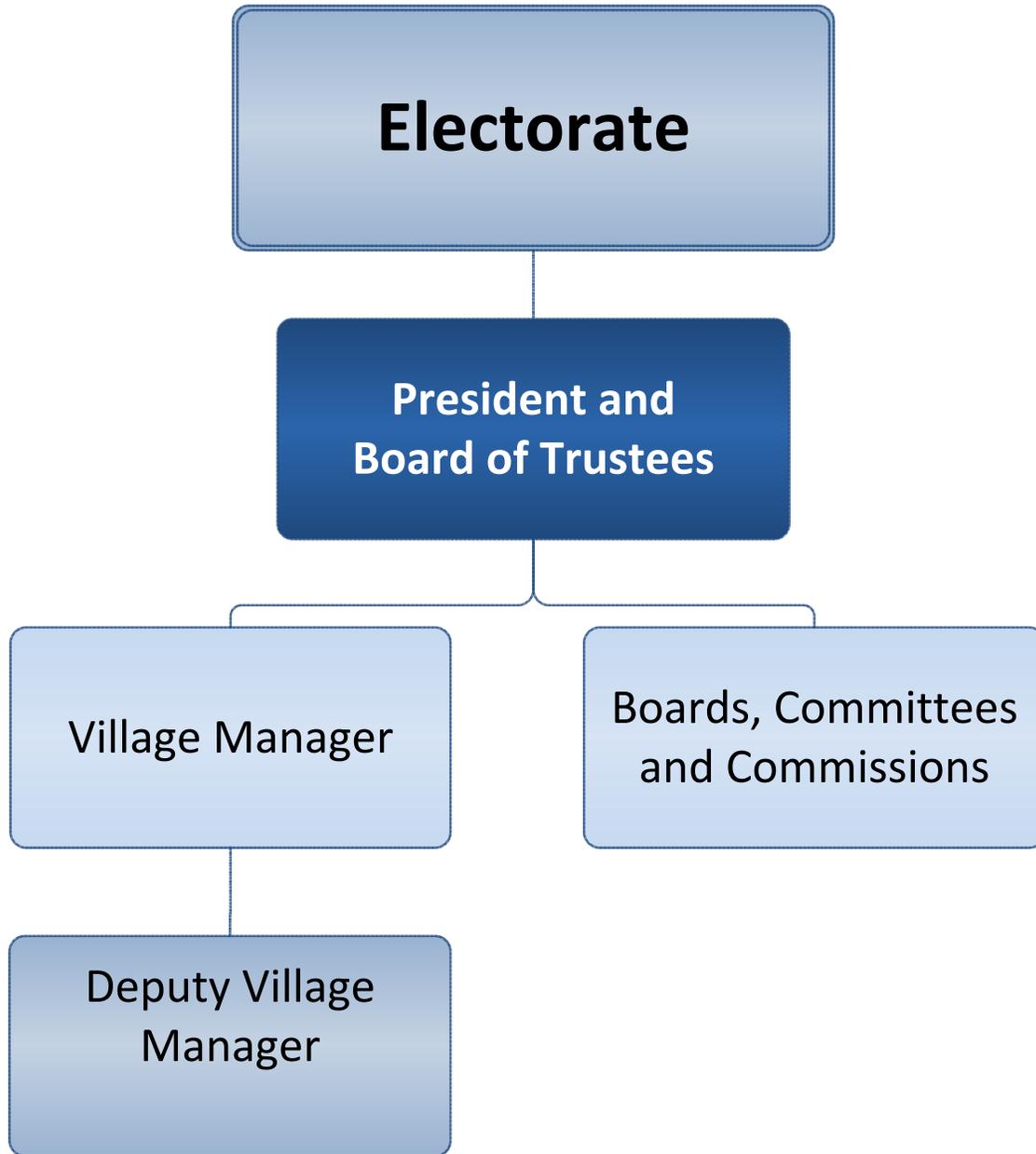
VILLAGE BOARD

VILLAGE CLERK

COMMITTEES AND COMMISSIONS

Cost Control Centers

Village President and Board of Trustees	1100
Village Clerk / Special Events	1200
Village Collector	1250
Environmental Committee	1350
Special Events Committee	1400
Historical Commission	1450
Cultural Inclusion & Diversity Committee	1600
Sister Cities Committee	1650
Citizens Corp Council	1700
Veterans Committee	1750
Development Commission	1800
Economic Development Committee	1950



PURPOSE STATEMENT

The mission of the Village is to provide responsive and effective municipal services toward the goal of maintaining a good quality of life for residents and businesses within the community.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

The Village President and Board of Trustees are the elected representatives and policy makers for the Village of Hanover Park. Their function is to formulate policies and ordinances necessary to guide the orderly development and administration of the Village. The Village Board also serves the residents through a system of public participation, public board meetings, and boards and commissions.

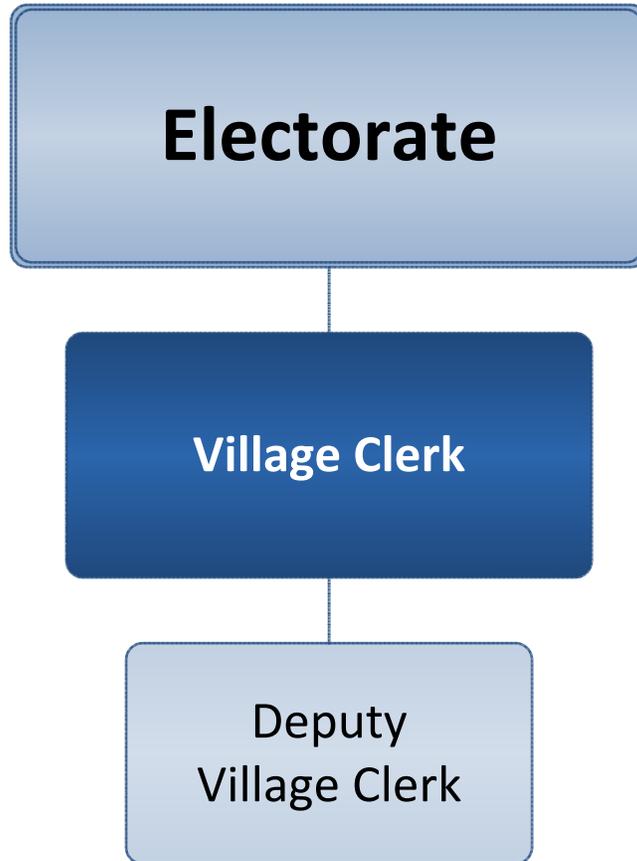
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

Fund 010 - General Fund

Department 1100 - President & Board of Trustees

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
401-412	Salaries-Part Time	\$ 36,240	\$ 34,066	\$ 35,950	\$ 62,450	\$ 57,200	\$ 69,156
401-442	Social Security	2,772	2,606	2,750	4,778	4,376	5,220
Total Personnel Services		<u>39,012</u>	<u>36,672</u>	<u>38,700</u>	<u>67,228</u>	<u>61,576</u>	<u>74,376</u>
402-411	Office Supplies	1,008	585	249	1,000	607	600
402-413	Memberships/ Subscriptions	50,162	55,755	41,632	55,319	55,320	50,320
402-499	Miscellaneous Expense	3,781	3,311	1,262	2,000	2,000	2,200
Total Commodities		<u>54,951</u>	<u>59,651</u>	<u>43,143</u>	<u>58,319</u>	<u>57,927</u>	<u>53,120</u>
403-412	Postage	268	99	35	100	65	100
403-461	Consulting Services	-	-	-	750	1,550	-
403-471	Schools/Conf/Meetings	7,914	8,986	5,073	8,840	8,620	9,870
403-472	Transportation	5,692	4,184	1,164	3,350	2,175	2,350
403-473	Elected Officials Initiative	13,168	12,119	1,574	13,000	10,000	13,000
403-491	Special Events	707	592	-	-	-	-
Total Contractual Services		<u>27,749</u>	<u>25,981</u>	<u>7,846</u>	<u>26,040</u>	<u>22,410</u>	<u>25,320</u>
Total President & Board of Trustees		<u>\$ 121,712</u>	<u>\$ 122,305</u>	<u>\$ 89,689</u>	<u>\$ 151,587</u>	<u>\$ 141,913</u>	<u>\$ 152,816</u>

1200 – Village Clerk



PURPOSE STATEMENT

The Village Clerk's Office is to create and maintain accurate records and files of Village documents and index such records; to comply with the Public Information Act by providing information requested by the public and Village departments in a competent manner; to strive to improve job knowledge of staff members; to maintain good working relationships with the staff, the media, and legislative bodies. The Village Clerk's Office coordinates certain annual special events to promote the quality of life for residents and visitors.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

The Village Clerk is, by statute, the keeper of the official records of the municipality and as such, is responsible for maintaining accurate records of the proceedings of the President and Board of Trustees. The Village Clerk maintains a file of ordinances, resolutions, bonds, contracts and agreements, which are part of the official records of the Village. Legal publications for the Village such as public hearings, notices of annexation, etc., are published by the Village Clerk; all documents are recorded in their respective counties as required. The Village Clerk is the local Election Official and is Deputy Registrar for voter registration in both Cook County and DuPage County. The Village Clerk is responsible for issuance of solicitor's permits, Business Licenses, and Contractor Licenses and is required to maintain complete records of same. The Clerk also serves as secretary to the Liquor Commission, recording the proceedings of the Commission and maintaining a complete record of each license, issuing all licenses as directed by the Commission. In addition, the Village Clerk's Office provides research and copies of documents as required by other departments and/or the public. The Village Clerk's Office is also responsible for administering the Open Meetings Act and the Freedom of Information Act. The Village Clerk maintains an up-to-date municipal code. The Village Clerk's Office develops and coordinates certain annual seasonal events that engage residents, community partners and visitors from the region. Annual special events coordinated include: Market @ the Metra event, Arbor Day celebration, Touch A Truck, Car Show and Village Holiday Tree Lighting. In addition, the Clerk's office coordinates the STAARS (STudent Artist and AuthoRS) Program.

2021 BUDGET ACCOMPLISHMENTS

Strategic Plan Goal #4: Community Image & Identity

- ✓ Upgrade the experience of annual seasonal events that engage residents, community partners and visitors from the region. (completed)

2022 BUDGET GOALS

Strategic Plan Goal #1: Financial Health

1. Best utilize the budget for scheduled special events to provide a fun family experience for all Hanover Park residents.

Strategic Plan Goal #2: Focused Economic Development & Redevelopment

1. Highlight Hanover Park's Business Community with the assistance of the Economic Development Committee and Bartlett Chamber of Commerce.

Strategic Plan Goal #4: Community Image & Identity

1. Host Arbor Day at a Hanover Park School.
(second quarter)
2. Host Car Show Event with new non-profit in Hanover Park.
(third quarter)
3. Host Market at the Metra
(second & third quarter)
4. Host STAARS program monthly for Hanover Park Schools.
(first through fourth quarters)
5. Host Touch A Truck event and collaborate with public works.
(second quarter)
6. Host Tree Lighting Event
(fourth quarter)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

Fund 010 - General Fund

Department 1200 - Village Clerk

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
401-411	Salaries-Regular	\$ 54,466	\$ 57,048	\$ 59,259	\$ 60,519	\$ 61,533	\$ 63,191
401-412	Salaries-Part Time	-	600	1,973	6,393	7,077	6,834
401-421	Overtime Compensation	3,785	6,185	4,619	3,500	4,500	3,500
401-441	State Retirement	7,689	6,627	8,246	8,625	8,960	7,064
401-442	Social Security	4,450	4,875	5,010	5,251	5,600	5,724
401-444	Employee Insurance	10,678	9,454	9,728	11,044	11,172	11,389
Total Personnel Services		<u>81,068</u>	<u>84,790</u>	<u>88,835</u>	<u>95,332</u>	<u>98,842</u>	<u>97,702</u>
402-411	Office Supplies	3,256	173	928	2,325	2,000	1,000
402-413	Memberships/Subscriptions	585	490	600	1,135	1,135	1,595
402-431	Uniforms	207	99	-	300	300	440
Total Commodities		<u>4,048</u>	<u>762</u>	<u>1,528</u>	<u>3,760</u>	<u>3,435</u>	<u>3,035</u>
403-412	Postage	1,614	1,378	535	1,400	1,400	1,400
403-436	Maintenance Agreements	3,799	2,446	2,955	2,920	3,000	2,920
403-462	Legal Services	1,663	1,732	599	1,940	1,940	1,940
403-467	Legal Publications	5,453	4,932	3,705	4,000	4,000	4,000
403-470	Binding & Printing	6,862	9,511	6,299	6,485	6,485	6,485
403-471	Schools/Conf/Meetings	3,386	3,667	3,080	2,300	2,300	2,300
403-472	Transportation	-	104	-	650	650	450
403-491	Special Events	12,690	17,756	81,408	15,275	15,275	15,600
Total Contractual Services		<u>35,467</u>	<u>41,525</u>	<u>98,581</u>	<u>34,970</u>	<u>35,050</u>	<u>35,095</u>
Total Village Clerk		<u>\$ 120,583</u>	<u>\$ 127,077</u>	<u>\$ 188,945</u>	<u>\$ 134,062</u>	<u>\$ 137,327</u>	<u>\$ 135,832</u>

1250 – Village Collector



VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

Fund 010 - General Fund

Department 1250 - Village Collector

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
401-411	Salaries-Regular	\$ 64,393	\$ 65,911	\$ 54,371	\$ 64,547	\$ 6,515	\$ -
401-441	State Retirement	8,313	6,757	6,677	8,163	819	-
401-442	Social Security	4,706	4,821	3,817	4,785	462	-
401-444	Employee Insurance	23,963	20,917	21,724	23,978	3,897	-
Total Personnel Services		<u>101,375</u>	<u>98,406</u>	<u>86,590</u>	<u>101,473</u>	<u>11,693</u>	<u>-</u>
Total Village Collector		<u>\$ 101,375</u>	<u>\$ 98,406</u>	<u>\$ 86,590</u>	<u>\$ 101,473</u>	<u>\$ 11,693</u>	<u>\$ -</u>

1350 – Environmental Committee



PURPOSE STATEMENT

The goal of the Environmental Committee is to review and provide direction on items relating to environmental issues affecting the Village, its residents, and businesses.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

To present information and programs concerning environmental issues that affect the Village, its residents, and businesses; to create new or coordinate existing environmental programs suitable for achieving the goals of this committee; to cooperate with local, state, and national public and private agencies and individuals who are working on environmental programs; to provide advice to the Village President and Board of Trustees on environmental issues and programs; to recommend to the Village President and Board of Trustees such programs and staffing as may be appropriate to achieve the goals of this committee; and to complete projects assigned by the Village President or designated Trustee on environmental issues or programs.

2021 ACCOMPLISHMENTS

Strategic Plan Goal #4: Community Image & Identity

- ✓ Host a community recycling event.
Fourth quarter. The 2021 recycling was held in October.
- ✓ Host an Apiary Open House.
Second quarter. The 2021 Apiary Open House was held in June and was well attended.
- ✓ Host a community polinator planting event.
The Environmental Committee was unable to host a community polinator planting event.
- ✓ Host additional events.
Third quarter. The committee held the river sweep event in September.

2022 BUDGET GOALS

Strategic Plan Goal #4: Community Image & Identity

1. Host a community recycling event.
Third quarter. To promote a healthy community image. Recycling is an important aspect of sustainability as it reduces the negative impact on the environment and helps preserve natural resources.
2. Host an Apiary Open House.
Second quarter. This event will be held to educate the public on the importance of pollinators. Bees and other pollinators play a crucial role in flowering plants and crop production. Without pollinators, most plants cannot produce fruits or seed.
3. Host additional events.
Second through fourth quarters. Host events that have been held in the past, such as the river sweep and storm drain labeling.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

Fund 010 - General Fund

Department 1350 - Environmental Committee

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
402-411	Office Supplies	\$ 22	\$ 191	\$ 57	\$ 175	\$ 175	\$ 25
Total Commodities		<u>22</u>	<u>191</u>	<u>57</u>	<u>175</u>	<u>175</u>	<u>25</u>
403-491	Special Events	466	69	-	850	850	1,000
Total Contractual Services		<u>466</u>	<u>69</u>	<u>-</u>	<u>850</u>	<u>850</u>	<u>1,000</u>
Total Environmental Committee		<u>\$ 488</u>	<u>\$ 260</u>	<u>\$ 57</u>	<u>\$ 1,025</u>	<u>\$ 1,025</u>	<u>\$ 1,025</u>

1400 – Special Events Committee



PURPOSE STATEMENT

The goal of the Special Events Committee is to provide recommendations to the Board on activities, concerts and/or special events and funding necessary to accomplish them.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

To promote Village cultural festivals, concerns, special events, and other activities in Hanover Park; to sponsor cultural activities, concerts, and/or special events in the name of the Village; to recommend to the Board of Trustees cultural activities, concerts and/or special events and funding necessary to accomplish them; to complete such projects as are assigned by the Village President and Board of Trustees.

2021 ACCOMPLISHMENTS

Strategic Plan Goal #4: Community Image & Identity

- ✓ Organized Mayor’s Play Ball event
Completed. Event took place on July 13th.
- ✓ Organized Wednesday Night Live! Concert Series
Completed. Three concerts were organized and took place.
- ✓ Organized Movie in the Park Events
Completed. Three movies took place at various organizations.
- ✓ Organized Corks & Crafts Event
Completed. Event took place on September 18th.

2022 BUDGET GOALS

Strategic Plan Goal #4: Community Image & Identity

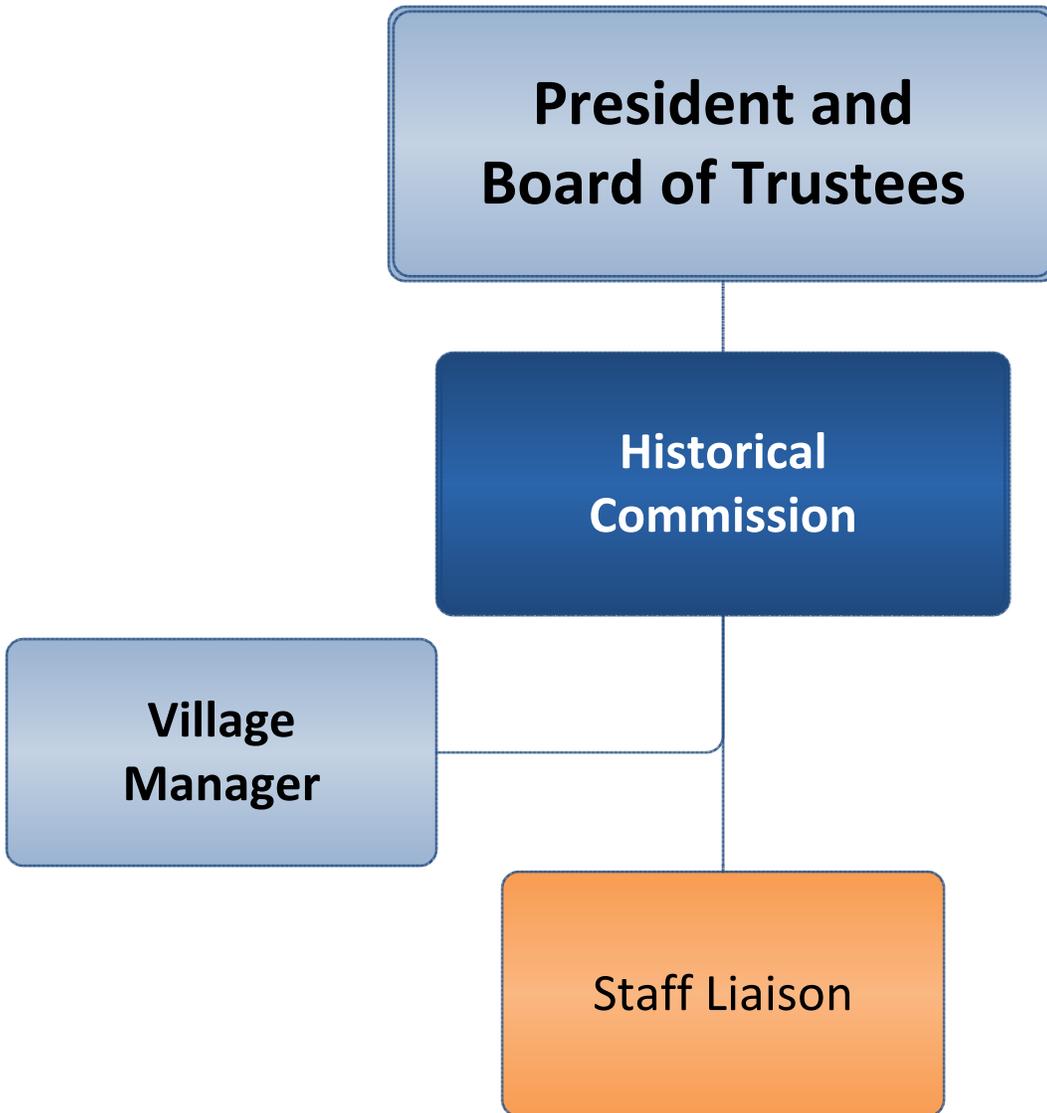
1. Schedule Events to take place throughout 2022 to include Wednesday Night Live, Movies in the Park, Mayor’s Play Ball event, Corks & Crafts, and a Spring Pet Event.
First through Fourth Quarters.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

Fund 010 - General Fund

Department 1400 - Special Events Committee

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
401-441	State Retirement	\$ 2,258	\$ -	\$ -	\$ -	\$ -	\$ -
401-442	Social Security	2,503	-	-	-	-	-
Total Personnel Services		<u>4,761</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
403-491	Special Events	171,658	41,285	4,008	42,800	41,500	47,000
Total Contractual Services		<u>171,658</u>	<u>41,285</u>	<u>4,008</u>	<u>42,800</u>	<u>41,500</u>	<u>47,000</u>
Total Special Events Committee		<u>\$ 176,419</u>	<u>\$ 41,285</u>	<u>\$ 4,008</u>	<u>\$ 42,800</u>	<u>\$ 41,500</u>	<u>\$ 47,000</u>



PURPOSE STATEMENT

The purpose of the Historic Commission is to promote the educational, cultural, economic and general welfare of the community by ensuring the preservation of structures and properties that represent the cultural heritage of the Village of Hanover Park and of the community prior to the Village's incorporation. Other purposes associated with this commission include: presenting information and programs concerning historic preservation issues that affect the village, its residents and businesses; creating new or coordinating existing historic programs suitable for achieving the goals of this commission; working with other agencies and individuals who are working on historic preservation programs; encouraging the preservation, restoration and rehabilitation of structures, buildings and properties that advance the history of the village; identifying such properties, structures or areas within the Village that are historically significant; and establishing criteria and recommend to the Village Board of Trustees designation of heritage plaques.

The Ordinance to establish a Historic Commission was passed by the Village Board in mid-2017. Since no commission members have been appointed yet, there have been no official meetings. An Ordinance was also passed later in 2017, creating a Historic Committee to support the mission of the Historic Commission. Committee members were appointed, and the Historic Committee meets regularly to forward the goals of the Village.

The Goals and Accomplishments below reflect the work of the Historic Committee

2021 ACCOMPLISHMENTS

Strategic Plan Goal #2: Community Image & Identity

- ✓ Heritage Property/Site Plaques. The Historic Committee will honor eclectic and historic properties within the Village with a Heritage Plaque program. The Committee will establish criteria, policies and process for the Heritage Plaque program, to help recognize qualified properties in the community. Two such plaques will be awarded in 2021. Evaluate coordination with Hanover Township's Plaque program as well. (First through fourth quarters)

Ongoing. Criteria has been developed and the committee is working on an application and review process for identifying eligible properties. Plaque installed on the Rees Properties in the new Ontarioville Plaza.

- ✓ Arbor Day/Individual & Organization Plaques. The Historic Committee will continue to honor individuals/organizations within the Village with the Heritage Plaque program. The Committee will establish criteria and policies for the Heritage Plaque program, to help recognize those that have made an impact in the community. Two such plaques will be awarded in 2021 on Arbor Day. (First through fourth quarters)

- ✓ Inventory Sears Catalogue homes built in Hanover Park. (First through fourth quarters)

Deferred to 2022.

- ✓ Digitize historic documents including slides, tapes and various other media. (First through fourth quarters)

Ongoing. Materials, including slides, film, VHS tapes, are being sent out for being digitized, converting into a usable format.

2022 BUDGET GOALS

Strategic Plan Goal #2: Community Image & Identity

1. Award Heritage Property/Site Plaques/Individual & Organization Plaques. The Committee will finalize an application and selection process and identify one or two recipients.
2. Inventory Sears Catalogue/Montgomery Ward and other historic homes built in Hanover Park. Discuss process and resources to help identify such structures.
3. Digitize historic documents including slides, tapes and various other media.

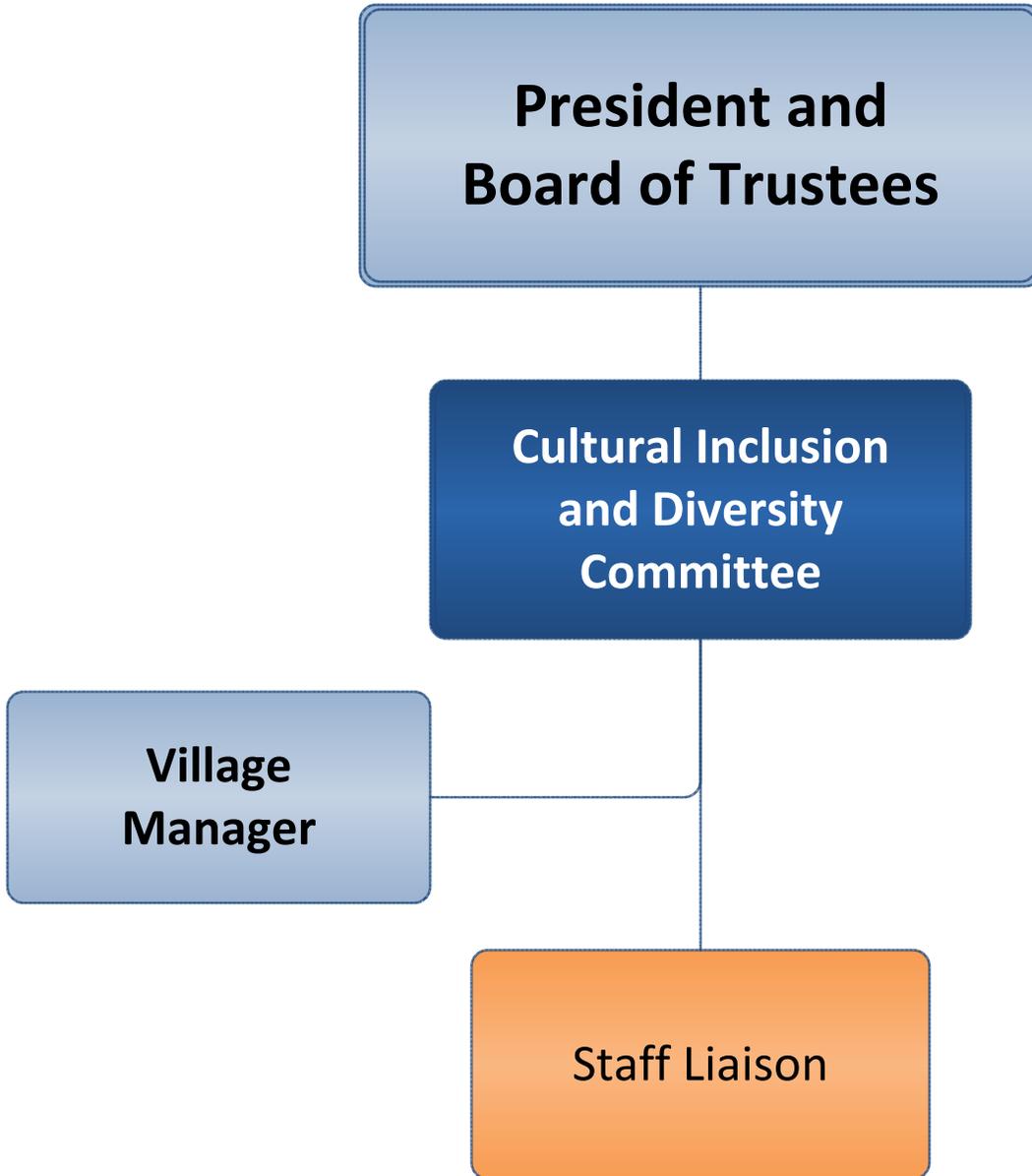
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

Fund 010 - General Fund

Department 1450 - Historical Commission

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
402-411	Office Supplies	\$ -	\$ 389	\$ 495	\$ 500	\$ 500	\$ 500
402-413	Memberships/Subscriptions	198	-	-	50	-	-
402-427	Materials & Supplies	-	-	-	-	-	1,200
Total Commodities		198	389	495	550	500	1,700
403-461	Consulting Services	-	-	-	500	500	500
403-491	Special Events	-	-	-	-	-	150
Total Contractual Services		-	-	-	500	500	650
Total Historical Commission		\$ 198	\$ 389	\$ 495	\$ 1,050	\$ 1,000	\$ 2,350

1600 – Cultural Inclusion and Diversity Committee



PURPOSE STATEMENT

The goal of the Cultural Inclusion and Diversity Committee is to foster and promote understanding, mutual respect, cooperation, and positive relations between and among all residents of the Village; to create a sense of shared community among residents; and to affirm the value of each resident. The committee will act as a catalyst in promoting social harmony in the Village and help deter, through educational and action programs, prejudice, discrimination, and intolerance.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

The functions of the Cultural Inclusion and Diversity Committee are to assist the members of our community in any way possible by identifying cultural and social service needs of the residents of the Village and working with existing entities to address these needs in the most meaningful way. The Cultural Inclusion and Diversity Committee will work closely with all community groups, local businesses and other public agencies in promoting a better understanding and tolerance for inclusion and diversity within the community by establishing and promoting programs that serve to educate and bring the community together.

2021 ACCOMPLISHMENTS

Strategic Plan Goal #4: Community Image & Identity

- ✓ Supported local community events which fostered inclusion and cultural diversity through participation. The events included Martin Luther King Jr.'s Birthday Breakfast, Black History Month Celebration with the Sister Cities Committee.
Completed. Events were attended by CIDC Committee Members (limited due to COVID-19.)
- ✓ Organized the MLK Legacy Day of Service by collaborating with a non-for-profit organization serving Hanover Park residents.
Completed. Second Quarter. CIDC collaborated with Habitat for Humanity to coordinate this year's MLK Legacy Day of Service.
- ✓ Hosted the Annual Community Leaders Reception with a workshop, seminar, or speaker on relevant/pressing topics that focus on strengthening the community of Hanover Park.
Ongoing. Fourth quarter
- ✓ Hosted Annual Community Stakeholders event. Topic: Definite Ways to Dismantle Racism in our Community
Ongoing. Third quarter
- ✓ Created and presented Equity & Inclusion ordinance to Village Board.
Completed. First quarter. CIDC drafted ordinance and presented to Village Board.

2022 BUDGET GOALS

Strategic Plan Goal #4: Community Image & Identity

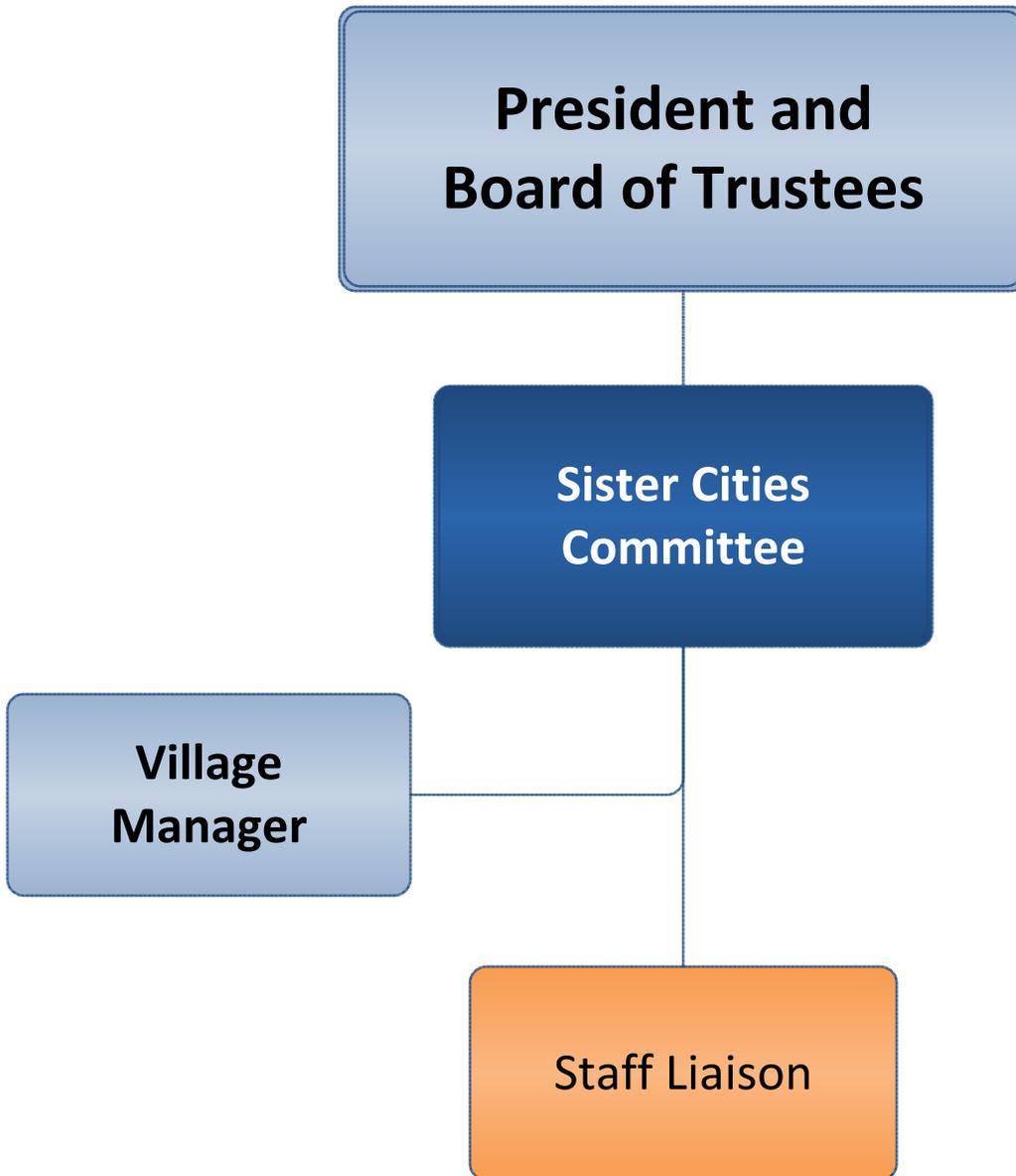
1. Support local community events which foster inclusion and cultural diversity through participation.
2. Organize the MLK Legacy Day of Service by collaborating with a non-for-profit organization serving Hanover Park residents.
3. To host the Annual Community Leaders Reception with a workshop, seminar, or speaker on relevant/pressing topics that focus on strengthening the community of Hanover Park.
4. Continue to host leadership training for committee members to strengthen the impact of the committee.
5. Continue to host community stakeholders' meetings.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

Fund 010 - General Fund

Department 1600 - Cultural Inclusion and Diversity Committee

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
402-411	Office Supplies	\$ 178	\$ -	\$ -	\$ 200	\$ 100	\$ 200
Total Commodities		<u>178</u>	<u>-</u>	<u>-</u>	<u>200</u>	<u>100</u>	<u>200</u>
403-412	Postage	58	1	-	-	-	-
403-491	Special Events	3,548	2,094	2,510	3,550	2,415	3,550
Total Contractual Services		<u>3,605</u>	<u>2,094</u>	<u>2,510</u>	<u>3,550</u>	<u>2,415</u>	<u>3,550</u>
Total Cultural Inclusion and Diversity Committee		<u>\$ 3,784</u>	<u>\$ 2,094</u>	<u>\$ 2,510</u>	<u>\$ 3,750</u>	<u>\$ 2,515</u>	<u>\$ 3,750</u>



PURPOSE STATEMENT

The goal of the Sister Cities Committee is to foster knowledge and understanding between the people of the Village and the people of other nations' cities.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

The functions of the committee are to promote, advance and publicize local, State, and national Sister Cities programs. The committee acts to support international municipal cooperation through aid and education.

2021 ACCOMPLISHMENTS

Strategic Plan Goal #4: Community Image & Identity

- ✓ Engage local Sister City groups; and participate in other area cultural events.
Incomplete. Nothing to report due to COVID and the cancellation of events. First through fourth quarters.
- ✓ Engage community service groups and Village committees in opportunities to interact internationally.
Incomplete. Nothing to report due to COVID and the cancellation events. First through fourth quarters.
- ✓ Award scholarships to students in Cape Coast and Valparaiso.
Incomplete / In progress. Scholarships are being awarded to students at the Jesus Gonzales Ortega School in Valparaiso pending receipt of verified contact information for the designated recipient and confirmation that the school is open. Pending written confirmation from Cape Coast that Hanover Park Primary School is open and conducting classes and verification of contact information for the designated recipient, 2021 scholarships will be awarded to the students. Third quarter.
- ✓ Assist with Cape Coast Primary School students' general needs.
Incomplete / In progress. Pending written confirmation from Cape Coast that Hanover Park Primary School is open and conducting classes and verification of contact information for the designated recipient, money for 2021 general needs will be awarded. Third quarter.
- ✓ Attend annual state conference.
Completed. Four committee members participated in the 2021 online virtual conference on April 23, including member Frank Grant-Acquah who attended in person, representing the committee and also serving in the role of an Illinois Sister Cities Association board member. Second quarter.
- ✓ Pursue school-to-school relationships with Cape Coast, Valparaiso and Hanover Park.
Incomplete. There is no activity to report due to COVID and classes being conducted remotely. First through fourth quarters.
- ✓ Host 2020 Black History Month event.
Cancelled. The 2021 Black History Month event was cancelled because it wasn't possible to plan for an in-person event due to restrictions on group gatherings.

- ✓ Participate in Mexican Independence celebration.
Pending. The committee will support an event at St. Ansgar Church in support of Mexican Independence. Third quarter.

Additional Accomplishments

- ✓ New member, Jessica Ramirez, was appointed to the committee in 2021.

2022 BUDGET GOALS

Strategic Plan Goal #4: Community Image & Identity

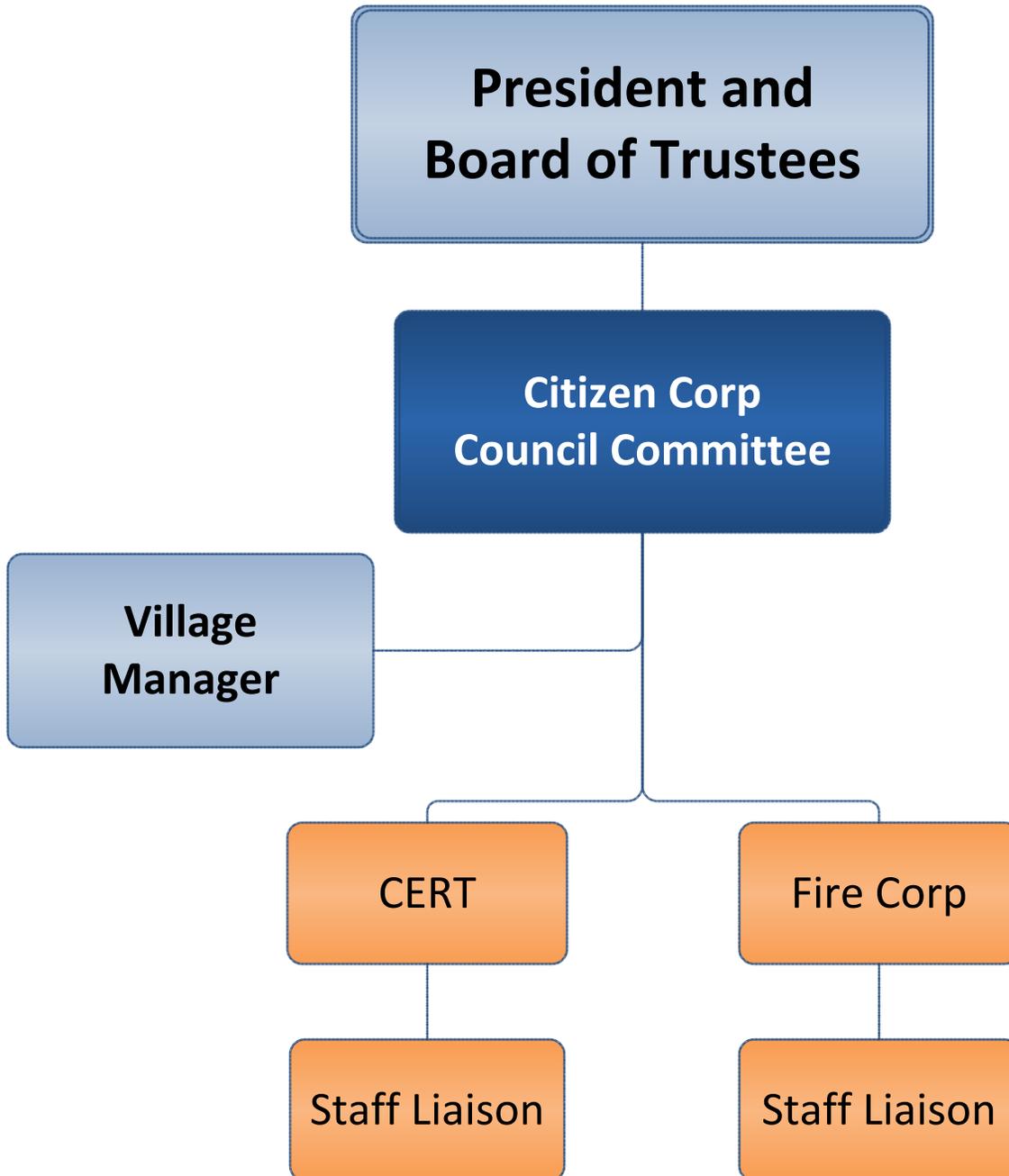
1. Engage local Sister City groups; and participate in other area cultural events.
First through fourth quarters. The Committee will meet with area Sister City groups to share experiences, and it will participate in cultural events in the area.
2. Engage community service groups and Village committees/commissions in opportunities to interact internationally.
First through fourth quarters.
3. Award scholarships to students in Valparaiso and Cape Coast.
Third quarter.
4. Assist with Cape Coast Primary School students' general needs.
Third quarter.
5. Attend annual state conference.
Second quarter.
6. Pursue school-to-school relationships with Cape Coast, Valparaiso and Hanover Park.
First through fourth quarters.
7. Host Juneteenth event.
Second quarter.
8. Participate in Mexican Independence celebration.
Third quarter.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

Fund 010 - General Fund

Department 1650 - Sister Cities Committee

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
402-411	Office Supplies	\$ 47	\$ 64	\$ 54	\$ 100	\$ 100	\$ 100
402-413	Memberships/Subscriptions	645	660	660	670	670	670
Total Commodities		<u>692</u>	<u>724</u>	<u>714</u>	<u>770</u>	<u>770</u>	<u>770</u>
403-412	Postage	81	45	90	150	150	150
403-471	Schools/Conf/Meetings	1,172	2,120	977	2,400	23	2,400
403-472	Transportation	-	-	-	-	-	-
403-491	Special Events	2,623	2,500	3,716	2,500	2,500	2,500
403-499	Miscellaneous Expense	-	-	-	-	-	300
Total Contractual Services		<u>3,875</u>	<u>4,665</u>	<u>4,783</u>	<u>5,050</u>	<u>2,673</u>	<u>5,350</u>
Total Sister Cities Committee		<u>\$ 4,567</u>	<u>\$ 5,389</u>	<u>\$ 5,497</u>	<u>\$ 5,820</u>	<u>\$ 3,443</u>	<u>\$ 6,120</u>



VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

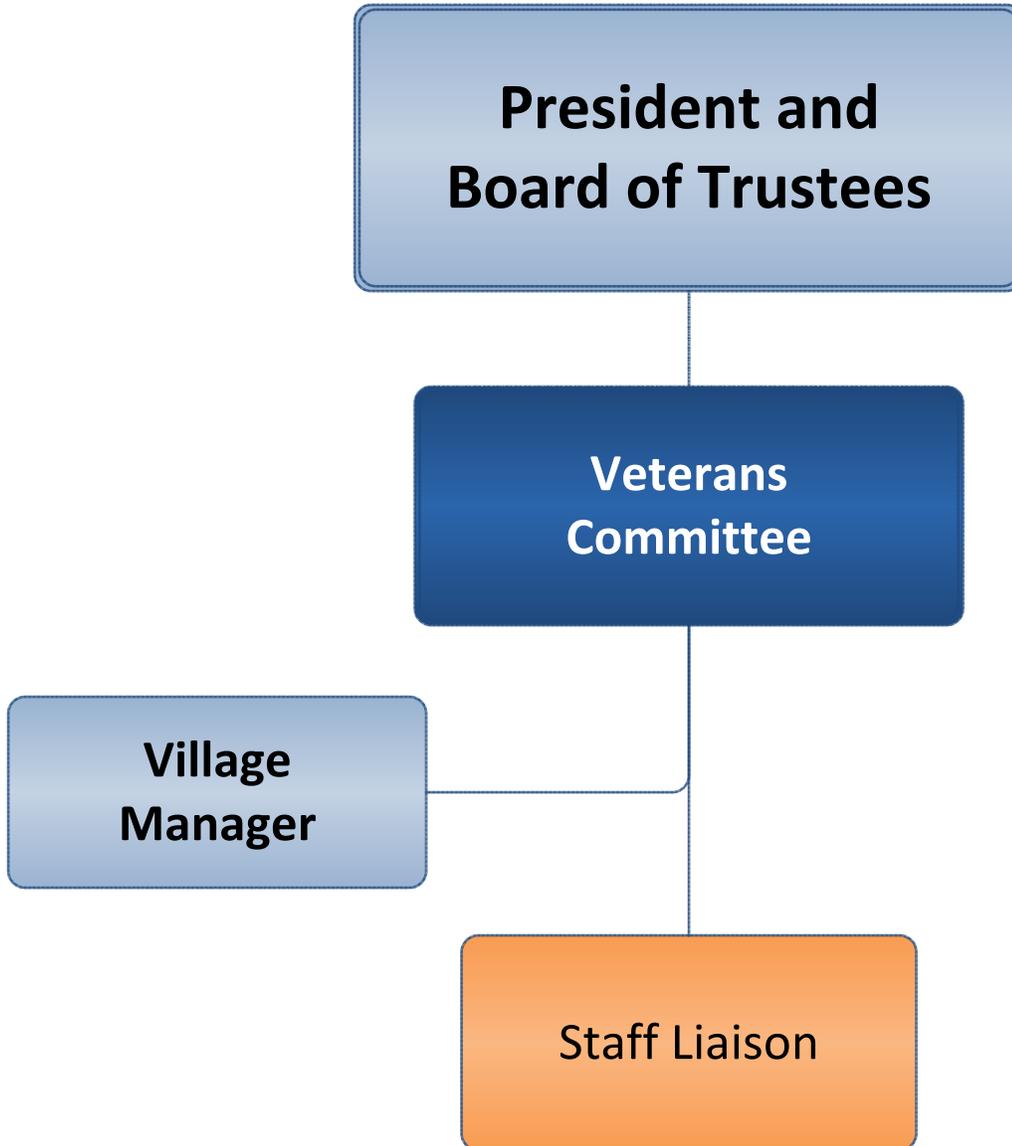
Fund 010 - General Fund

Department 1700 - Citizens Corp Council

<--- moved to Fire Department Division "7400" in FY2021

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
402-411	Office Supplies	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -
402-413	Memberships/ Subscriptions	200	-	-	-	-	-
402-414	Books/Publications/Maps	50	-	-	-	-	-
402-423	Communications Parts	190	100	-	-	-	-
402-427	Materials & Supplies	500	500	-	-	-	-
402-431	Uniforms	150	150	-	-	-	-
402-434	Small Tools	100	89	-	-	-	-
Total Commodities		1,690	839	-	-	-	-
Total Citizens Corp Council		\$ 1,690	\$ 839	\$ -	\$ -	\$ -	\$ -

1750 – Veterans Committee



PURPOSE STATEMENT

The goal of the Veterans Committee is to promote veterans' issues and bring forward topics relating to Hanover Park veterans.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

To promote veteran awareness within the community and the value of those who served their country in the military; to promote and coordinate activities that bring merit to residents who have served their country including adding names to memorial plaques to honor all veterans as well as prisoners of war and those missing in action; to cooperate with local Veteran's Organizations and other groups who represent the interests of the veterans; to recommend to the President and Board of Trustees programs and support for veteran causes as may be appropriate to attain the purposes of the committee; and to complete such projects as are assigned by the Village President and Board of Trustees.

2021 ACCOMPLISHMENTS

Strategic Plan Goal #4: Community Image & Identity

- ✓ Supported Veterans.
Ongoing. Support Veterans in the community through outreach and public communication.
- ✓ Promoted Veterans affairs.
Ongoing. Promote Veteran's affairs through participation in public events.

2022 BUDGET GOALS

Strategic Plan Goal #4: Community Image & Identity

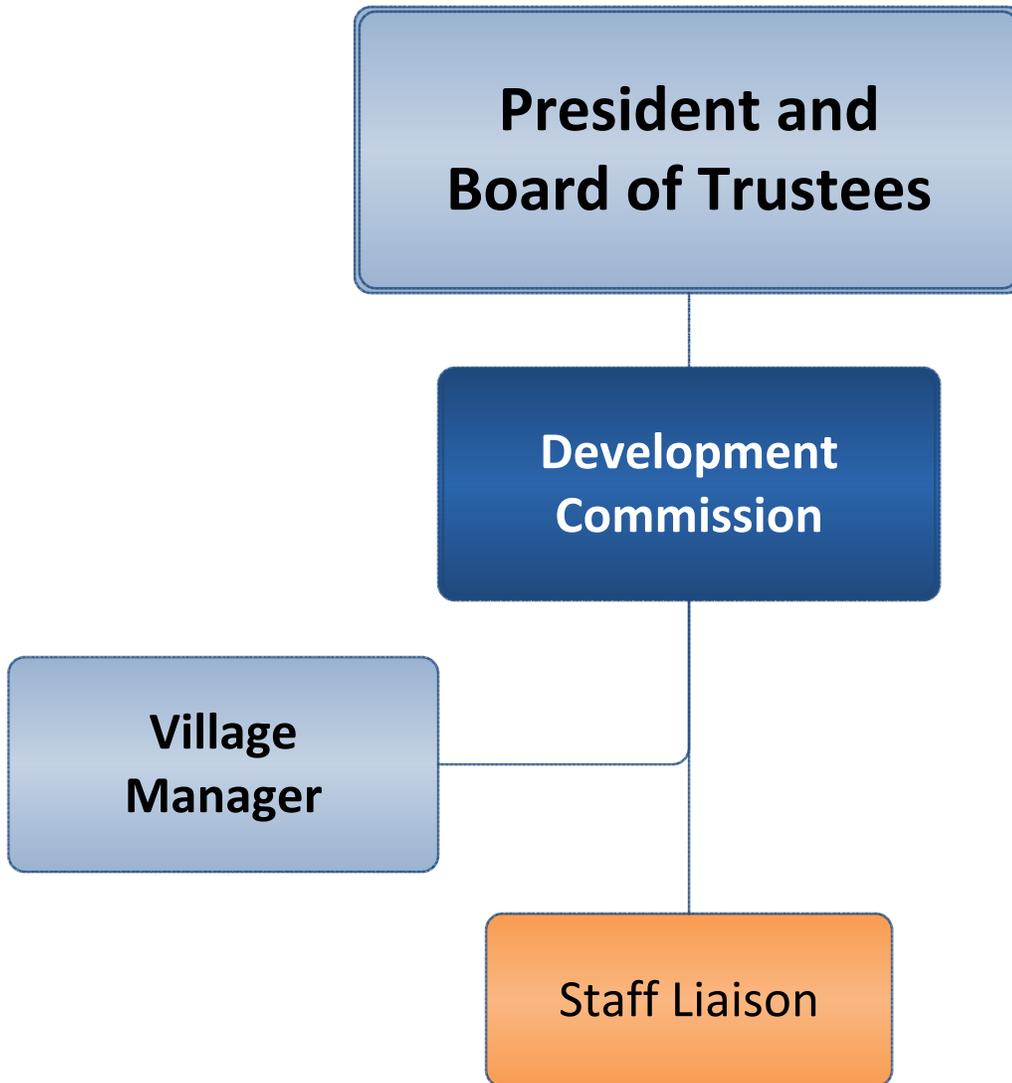
1. Continue advocacy for Veterans in the community through civic engagement.
Throughout Year
2. Flag Display
Fourth Quarter

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

Fund 010 - General Fund

Department 1750 - Veterans Committee

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
402-427	Materials & Supplies	\$ 690	\$ 186	\$ 103	\$ 250	\$ 250	\$ 8,000
Total Commodities		690	186	103	250	250	8,000
403-491	Special Events	1,862	2,169	441	1,500	1,500	1,500
Total Contractual Services		1,862	2,169	441	1,500	1,500	1,500
Total Veterans Committee		\$ 2,552	\$ 2,355	\$ 544	\$ 1,750	\$ 1,750	\$ 9,500



PURPOSE STATEMENT

The goals of the Development Commission are to help create and maintain the Comprehensive Plan and specific area plans for the Village to provide long-term policy direction, to review all proposed developments and subdivisions in a timely and professional manner and provide thorough and concise recommendations to the Village Board, to conduct public hearings on all petitions for zoning variations, special uses, planned unit developments, rezoning (zoning map amendments), text amendments, and comprehensive plan amendments. All petitions are considered in a fair and equitable manner, in accordance with the established standards and ordinances.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

Prepare and recommend to the Village Board a comprehensive plan for present and future development of the Village, review all subdivisions, zoning requests and proposed developments to ensure conformance with the comprehensive plan, zoning and subdivision regulations. Review and recommend revisions to the Comprehensive Zoning Ordinance and review decisions of the Zoning Administrator. Review and interpret the Zoning Ordinance and make recommendations on petitions for variations from the provisions of the Zoning Ordinance.

2021 ACCOMPLISHMENTS

Strategic Plan Goal #1: Financial Health

- ✓ Evaluate and provide recommendations to the Village Board regarding development in all TIF Districts. (First through fourth quarters).
Accomplished and Ongoing. The Development Commission held public hearings and made recommendations to the Village Board on the following: Text Amendment regarding signage (applicable in all TIF Districts); approval of PUD for a 20-unit Townhomes proposal at 1 E Wise Rd. (TIF 5) and the Final Plat for a 3-lot subdivision at the NE corner of Lake and Bartels. The Development Commission also provided feedback and recommendations for the Village Center Zoning District (TIF 3).

Strategic Plan Goal #2: Focused Economic Development & Redevelopment

- ✓ Provide timely recommendations to the Village Board on development applications related to subdivisions, variances, planned unit developments, special uses, and zoning code amendments. (First through fourth quarters).
Accomplished and Ongoing. Reviewed several development applications in a timely and professional manner, providing meaningful comments and clear recommendations to the Board. Provided thorough review and recommendations for: Final Plat approval for a 3-lot commercial Subdivision at the NE Corner of Lake & Bartels and a Final Plat approval for a 20-unit Townhomes proposal at 1 E Wise Rd. Additionally, the commission provided recommendations regarding sandwich board signs, electronic signs, as well as location, number and criteria for tobacco and vape shops. The Development Commission also acted as the advisory body and provided feedback and recommendations for the Village Center Zoning District and a concept plan for a development at Stearns Rd. and Redford Ln.

- ✓ Support implementation of Village and special area plans by considering plan goals, zoning and design recommendations when reviewing development proposals. (First through fourth quarters).

Accomplished and Ongoing. Development applications were reviewed for consistency with the Village Center plan, Comprehensive Plan, and Irving Park Road Corridor study goals and recommendations, as applicable. Landscape and other aesthetic standards, as identified in these plans for image improvement, and as required in the zoning code, were applied for development projects as well as while making recommendations for Zoning Code text amendments. The Irving Park Road Corridor Study and the Comprehensive Plan were considered during the review and recommendation for 1 Wise Rd townhome development. The Development Commission reviewed the Village Center TOD Plan while providing feedback and recommendations for the Village Center Zoning District.

- ✓ Receive public comments related to development regulations, perform research, and provide recommendations for amendment to regulations as needed. (First through fourth quarters).

Accomplished and Ongoing. Public notification is sent for all public hearings in a timely manner. Comments and feedback is incorporated during review. Best Practices were researched from surrounding communities as well as regional agencies prior to providing recommendations (tobacco and vape stores). Public Hearings are held for developments as required. The Commission also held discussions and made recommendations regarding text amendments for topics such as signage and licensing for tobacco and vape stores, which were outside of the zoning code.

Strategic Plan Goal #4: Community Image & Identity

- ✓ Review and provide recommendations for ongoing Zoning Code update. (First through fourth quarters).

Accomplished and Ongoing. The Development Commission reviewed the Village Center TOD Plan and provided feedback and recommendations for the Village Center Zoning District.

Strategic Plan Goal #5: Effective Governance

- ✓ Research, review, and recommend changes if needed to existing Municipal Code requirements to further long-term goals identified in Village long-range planning documents, including the Strategic Plan, Village Center Plan, Tax Increment Finance Plans, and Comprehensive Plan.

Accomplished and Ongoing. Development Commission provided recommendations regarding signage, tobacco and vape stores for amending the Municipal Code. The Commission also provided feedback related to the Village Center/TOD Zoning district.

2022 BUDGET GOALS AND OBJECTIVES

Strategic Plan Goal #1: Financial Health

1. Evaluate and provide recommendations to the Village Board regarding development in all TIF Districts.
First through fourth quarters

Strategic Plan Goal #2: Focused Economic Development & Redevelopment

1. Provide timely recommendations to the Village Board on development applications related to subdivisions, variances, planned unit developments, special uses, and zoning code amendments.
First through fourth quarters
2. Support implementation of Village and special area plans by considering plan goals, zoning, and design recommendations when reviewing development proposals.
First through fourth quarters
3. Receive public comments related to development regulations, perform research, and provide recommendations for amendment to regulations as needed.
First through fourth quarters

Strategic Plan Goal #4: Community Image & Identity

1. Review and provide recommendations for ongoing Zoning Code update.
First through fourth quarters

Strategic Plan Goal #5: Effective Governance

1. Research, review, and recommend changes if needed to existing Municipal Code requirements to further long-term goals identified in Village long-range planning documents, including the Strategic Plan, Village Center Plan and Comprehensive Plan.

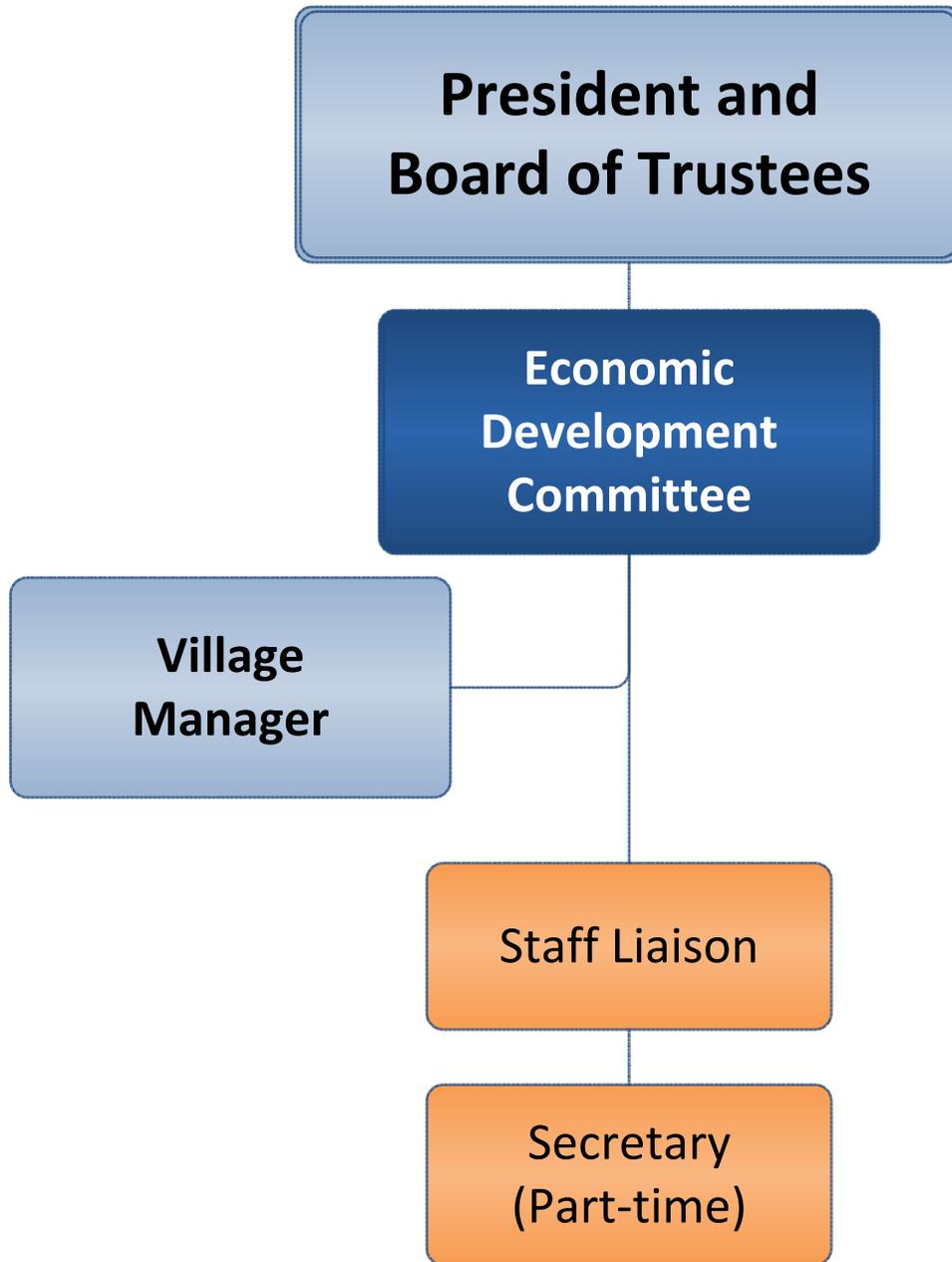
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

Fund 010 - General Fund

Department 1800 - Development Commission

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
402-413	Memberships/Subscriptions	\$ -	\$ -	\$ -	\$ 200	\$ 200	\$ 200
402-414	Books/Publications/Maps	30	-	-	25	-	-
402-499	Miscellaneous Expen.	73	68	67	50	100	100
Total Commodities		<u>103</u>	<u>68</u>	<u>67</u>	<u>275</u>	<u>300</u>	<u>300</u>
403-412	Postage	20	3	-	25	25	-
403-471	Schools/Conf/Meetings	48	(200)	357	500	475	450
Total Contractual Services		<u>68</u>	<u>(197)</u>	<u>357</u>	<u>525</u>	<u>500</u>	<u>450</u>
Total Development Commission		<u>\$ 171</u>	<u>\$ (129)</u>	<u>\$ 424</u>	<u>\$ 800</u>	<u>\$ 800</u>	<u>\$ 750</u>

1950 – Hanover Park Economic Development Committee



PURPOSE STATEMENT

The purpose of the Economic Development Committee is to create an environment to attract and retain quality commercial and industrial business to the village in order to encourage economic development, increase local sales and real estate revenues, create new employment opportunities, diversify the local economy, enhance the community's image, all of which will benefit village residents. Committee members serve as ambassadors to businesses and liaisons to the Village to support and provide feedback to the Village Board on the impact of economic development activities and regulations on businesses.

DESCRIPTION OF FUNCTIONS

The Economic Development Committee's responsibilities include promoting the Village's business opportunities through events, activities and communication. The Committee regularly provides input for various activities and educational/informational events that would assist the Village in business retention, help businesses grow, and address general concerns of the business community. EDC members ensure all businesses receive information from various service agencies and taxing bodies affiliated with the success of doing business in and with the Village. They provide feedback on the impact of proposed activities and regulations on local businesses.

The Committee, to retain existing businesses, supports the Chambers of Commerce events and activities designed to assist village businesses. Members also maintain good communications with the business community.

2021 ACCOMPLISHMENTS

Strategic Plan Goal #1: Financial Health

- ✓ Promote/support local and regional initiatives for business development.

Accomplished and ongoing.

- *Business After Hours held in October in the new Village Center.*
- *Participated in several Chamber events to promote local businesses as well as the Village.*
- *The Women's Business Development Corporation has suspended operation of their satellite office in the Village Hall due to pandemic restrictions but remains actively engaged in assisting area businesses through outreach phone calls and is represented on the EDC as a member.*
- *Committee is assisting in identifying potential candidates for Next Level NorthWest.*
- *Assisted CED staff in making phone calls and visits to local businesses for various events.*

- ✓ Evaluate continuation of hosting a Local Business Expo based on participation of local businesses. (Third quarter)

Due to COVID-19, events including the Expo, which relied on large gatherings, were cancelled. While EDC supported business participation in the Aug. 1. Car Show event, it was determined that this event should be discontinued for the future due to limited participation of local businesses.

- ✓ Promote new businesses through Ribbon Cuttings, newsletter spotlights, and social media.

Accomplished and ongoing. Every month, the Economic Development Committee members, in coordination with the Chamber, welcome every new business with a “Welcome” packet. Ribbon Cuttings are offered and coordinated with attendance from the mayor/elected officials. The Department supports “Member Meet-ups” and other events held at local businesses which may be planned by our two Chamber of Commerce. Photos are posted in the newsletter as well as on social media from ribbon cuttings, grand openings and soft openings. “Spotlight on Business” articles are regularly published in the HiLighter newsletter and on the Village’s website under the Economic Development page. Additionally, businesses are highlighted in the “Business Matters” e-Newsletter. In-person events were reduced or modified due to COVID-19. Businesses were promoted in newsletters and social media.

- ✓ Expand the education workshops to provide business resources to help increase economic growth and success of businesses.

Accomplished and ongoing. The EDC supported and promoted a series of webinars under the theme of “BEST”- Business Education Seminars on Technology. These seminars were held every quarter, on a current and relevant topic, with presentations from subject experts. Following seminars were held:

BEST 3-9-2021 – Maximize Your One-Person Marketing Team

BEST 6-8-2021 – 10 Social Media Best Practices

BEST 9-14-2021 –Personal Branding (in Spanish as a recognition of Hispanic Heritage month)

BEST 12-14-2021 – topic to be determine (TBD)

With the pandemic preventing the Corridor meetings, two virtual Town Hall meetings were held. WorkNet DuPage presented their workforce services on April 14th. Com Ed presented on solar energy and energy efficiency programs on May 12th.

Strategic Plan Goal #2: Focused Economic Development & Redevelopment

- ✓ Continue coordination with Bartlett Area Chamber of Commerce and the Northwest Hispanic Chamber of Commerce for various events and activities to promote our business community.

Accomplished and ongoing. Members participated in several events throughout the year – for both: the Bartlett Area Chamber and the NW Hispanic Chamber of Commerce. However, in-person events were limited or cancelled due to COVID-19 for the first half of the year. Several members are also on the Board of the Bartlett Area Chamber of Commerce and thereby play dual roles in promoting Hanover Park. The Village continues to attend meetings of both chambers – BACC and NWHCC.

- ✓ Provide recommendations for “Spotlight on Business” program on-line, with committee nominating businesses to be highlighted on Village’s various on-line resources. (Ongoing)

Accomplished and Ongoing: “Spotlight on Business” articles are regularly published in the HiLighter newsletter and on the Village website.

- ✓ Encourage local businesses to participate in the Small Business Saturday event in November.

Accomplished. Staff signed up as an “Ambassador” for the program again and promoted the event, encouraging and informing small businesses to participate.

Strategic Plan Goal #4: Community Image & Identity

- ✓ Conduct “Welcome” visits to new businesses. (Ongoing)

Accomplished and ongoing. “Welcome visits” are conducted by the Committee and Chamber members where each new business is provided with a “welcome-gift” including a letter from the Mayor and a folder with pertinent Village information, such as free marketing opportunities to increase exposure of their business, a current issue of the Village HiLighter Newsletter, a Committee Brochure and Volunteer Application, and a Chamber Membership Application.

- ✓ Sponsor a “Business After Hours” event through the Chamber of Commerce.

Accomplished. Instead of the traditional ‘Mardi Gras’ theme, this year, the Business After Hours was held in the newly designed Ontarioville Plaza to showcase the Streetscape project in the Village Center. The event was coordinated with both Chambers of Commerce.

Strategic Plan Goal #5: Effective Governance

- ✓ Research, review, and recommend changes if needed to existing Municipal Code requirements to promote business retention and growth.

Ongoing. EDC provides feedback and guidance to staff and makes recommendations for changes to various codes and regulations. In 2021, EDC provided guidance regarding regulations related to tobacco and vape shops.

- ✓ Assist in information dispersion to the business community for events, regulations and participation in community activities.

UPDATE - Ongoing. EDC members reached out to businesses, especially during the initial COVID outbreak, to offer information and also encourage them to participate in various informational webinars, applying for the PPP and EIDL, as well as the Village’s Business Assistance Program. Committee members also assisted in business outreach for the BEST seminars and Business Corridor meetings.

2022 BUDGET GOALS

Strategic Plan Goal #1: Financial Health

1. Promote/support local and regional initiatives for business development. Assist in recruitment of potential applicants for Next Level Northwest.
2. Promote new businesses through Ribbon Cuttings, newsletter spotlights, and social media.
3. Continue to support the Chambers of Commerce and the WBDC in education events.
4. Provide recommendations to Village Board for policies which expand business activity and increase tax revenue.

Strategic Plan Goal #2: Focused Economic Development & Redevelopment

1. Continue coordination with Bartlett Area Chamber of Commerce and the Northwest Hispanic Chamber of Commerce for various events and activities to promote our business community.
2. Provide recommendations for “Spotlight on Business” program on-line, with committee nominating businesses to be highlighted on Village’s various on-line resources. (Ongoing)
3. Encourage local businesses to participate in the Small Business Saturday event in November.
4. Host events which spotlight development potential of the Village Center.

Strategic Plan Goal #4: Community Image & Identity

1. Conduct “Welcome” visits to new businesses. (Ongoing)
2. Sponsor a “Business after Hours” event through the Chamber of Commerce.
3. Provide recommendations to the Village Board for policies which improve the Village image and identity.

Strategic Plan Goal #5: Effective Governance

1. Provide feedback and recommend changes, if needed, to existing Municipal Code requirements to promote business retention and growth.
2. Assist in information dispersion to the business community for events, regulations, and participation in community activities.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

Fund 010 - General Fund

Department 1950 - Economic Development Committee

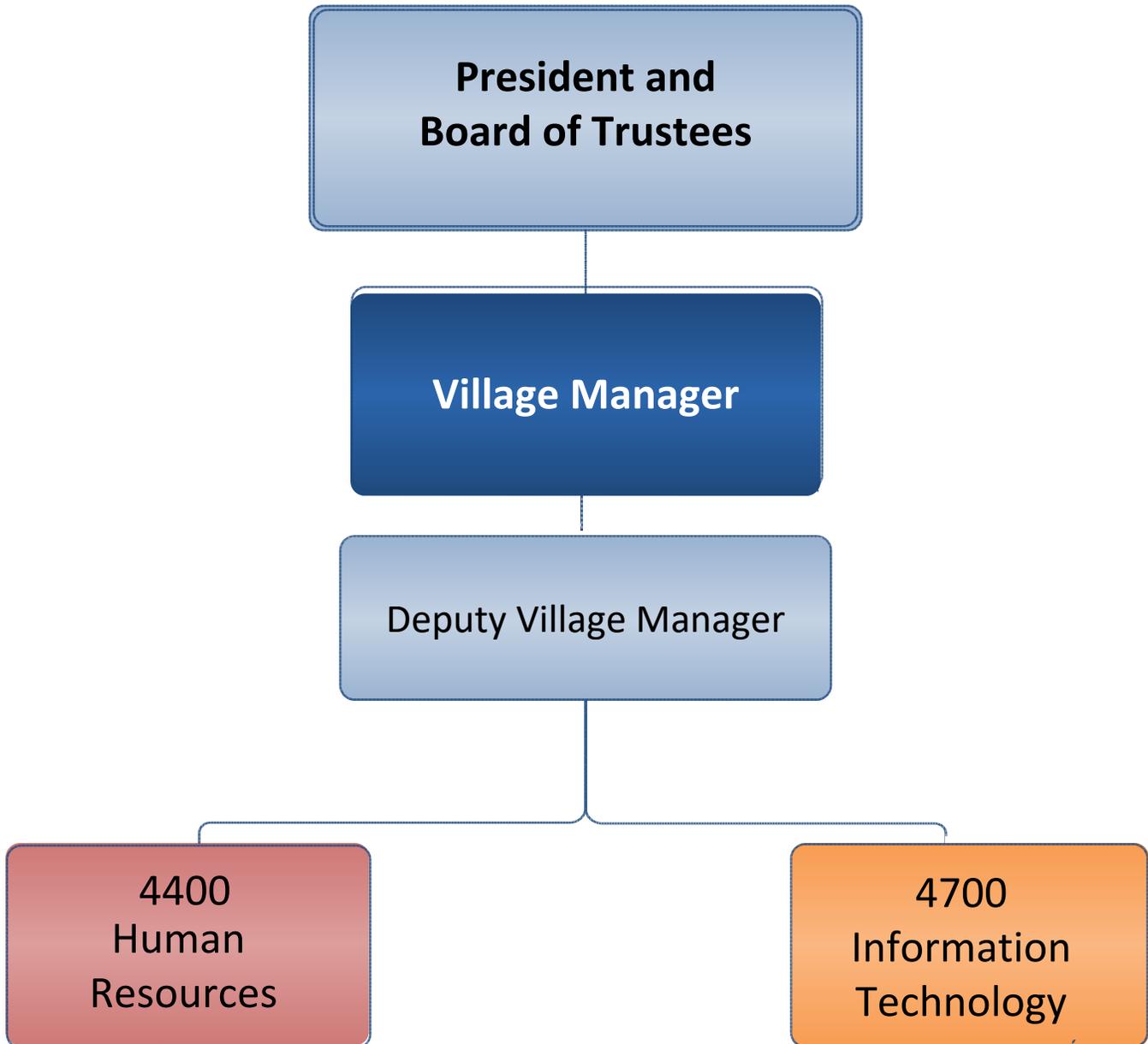
Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
402-413	Memberships / Subscriptions	\$ 960	\$ 1,060	\$ 960	\$ 1,060	\$ 1,060	\$ 1,060
Total Commodities		<u>960</u>	<u>1,060</u>	<u>960</u>	<u>1,060</u>	<u>1,060</u>	<u>1,060</u>
403-412	Postage	169	41	-	300	300	300
403-491	Special Events	4,555	4,246	1,906	3,850	3,580	3,850
Total Contractual Services		<u>4,725</u>	<u>4,287</u>	<u>1,906</u>	<u>4,150</u>	<u>3,880</u>	<u>4,150</u>
Total Economic Development Committee		<u>\$ 5,685</u>	<u>\$ 5,347</u>	<u>\$ 2,866</u>	<u>\$ 5,210</u>	<u>\$ 4,940</u>	<u>\$ 5,210</u>

ADMINISTRATIVE SERVICES

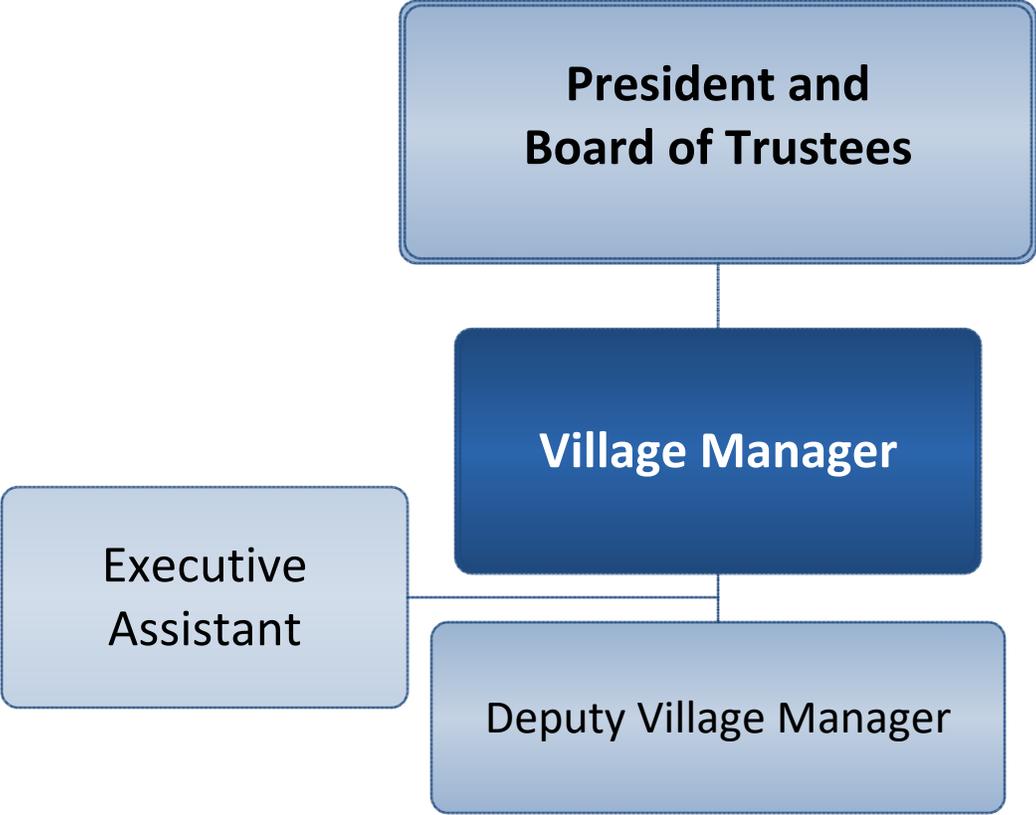
Cost Control Centers

Village Manager	4100
Human Resources Department	4400
Information Technology	4700

Organization of Administrative Services



4100 – Village Manager



PURPOSE STATEMENT

Provide professional management of the Village operations and continually strive to improve the efficiency and effectiveness of all municipal services through the careful selection and maintenance of a qualified workforce. This means greater productivity, effective policy implementation, improved financial conditions, policy alternatives, public relations and increased communication between all levels of government.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

The Village Manager provides the day-to-day administrative functions necessary for the professional management of the Village. The Manager provides recommendations, options, and analysis to the Village Board for their selection and direction. The Village Manager evaluates municipal services performed by each department and assures the effective and efficient delivery of municipal services in accordance with fiscal restraint and Board policies. The Manager responds to citizen inquiries and acts as a liaison between special interest groups and other governmental units and the elected officials of the Village.

2021 ACCOMPLISHMENTS

Strategic Plan Goal #1: Financial Health

- ✓ Recommended, compiled and implemented a balanced budget for FY2022.
A Balanced Budget was recommended to the Village Board and approved.

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

- ✓ Continued to work to stabilize Hanover Square and put back in private ownership.
Ongoing. First through fourth quarters. Staff continues to meet with potential businesses to lease vacant space. The Board approved an agreement with S.B. Friedman for disposition-related activities. Center financials were evaluated to estimate the market value; identified and selected a qualified real estate broker; purchasing offers were reviewed.

Strategic Plan Goal #4: Community Image & Identity

- ✓ Village Center Improvements.
Ongoing. First through fourth quarters. Construction of the Ontarioville plaza was finalized and a Ribbon Cutting event took place.
- ✓ Evaluation of Committees and Commissions.
First through fourth quarters. Evaluated the current Committees and Commissions and determined if any new committees should be formed (ex. Cultural Arts Committee). A revised Ordinance was presented to the Board for approval, which was updated to remove inactive committees. Further evaluation will take place as part of the Strategic Planning process.
- ✓ Strategic Planning
NIU Center for Governmental Studies was hired to assist in the development of a new 3-year Strategic Plan. Meetings with Board members and staff took place. Citizen survey completed and demographics analyzed and updated in conjunction with the Census.
- ✓ New Elected Official Orientation
Second quarter. Four new Board members were on-boarded.

2022 BUDGET GOALS

Strategic Plan Goal #1: Financial Health

1. Recommend and implement a balanced budget for FY2023.
Third and fourth Quarters. Staff will work towards accomplishing the goal of recommending a balanced budget for Village Board approval.
2. Evaluate succession planning/retirement of staff.
First through fourth quarters.

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Continue to work to stabilize Hanover Square and put back in private ownership. The Goal is to complete the sale of the property.
First through third quarters.
2. RFP for South Commuter Lot redevelopment as next phase of Village Center Plan implementation.
First through third quarters.
3. Prepare department documents for document management system entry.
First through third quarters.

Strategic Plan Goal #4: Community Image & Identity

1. Work with Information Technology to refresh the Village of Hanover Park's website.
Fourth quarter.
3. Coordinate the Village of Hanover Park's website training for members of the Communications Team following the website redesign.
Fourth quarter.

Strategic Plan Goal #5: Effective Governance

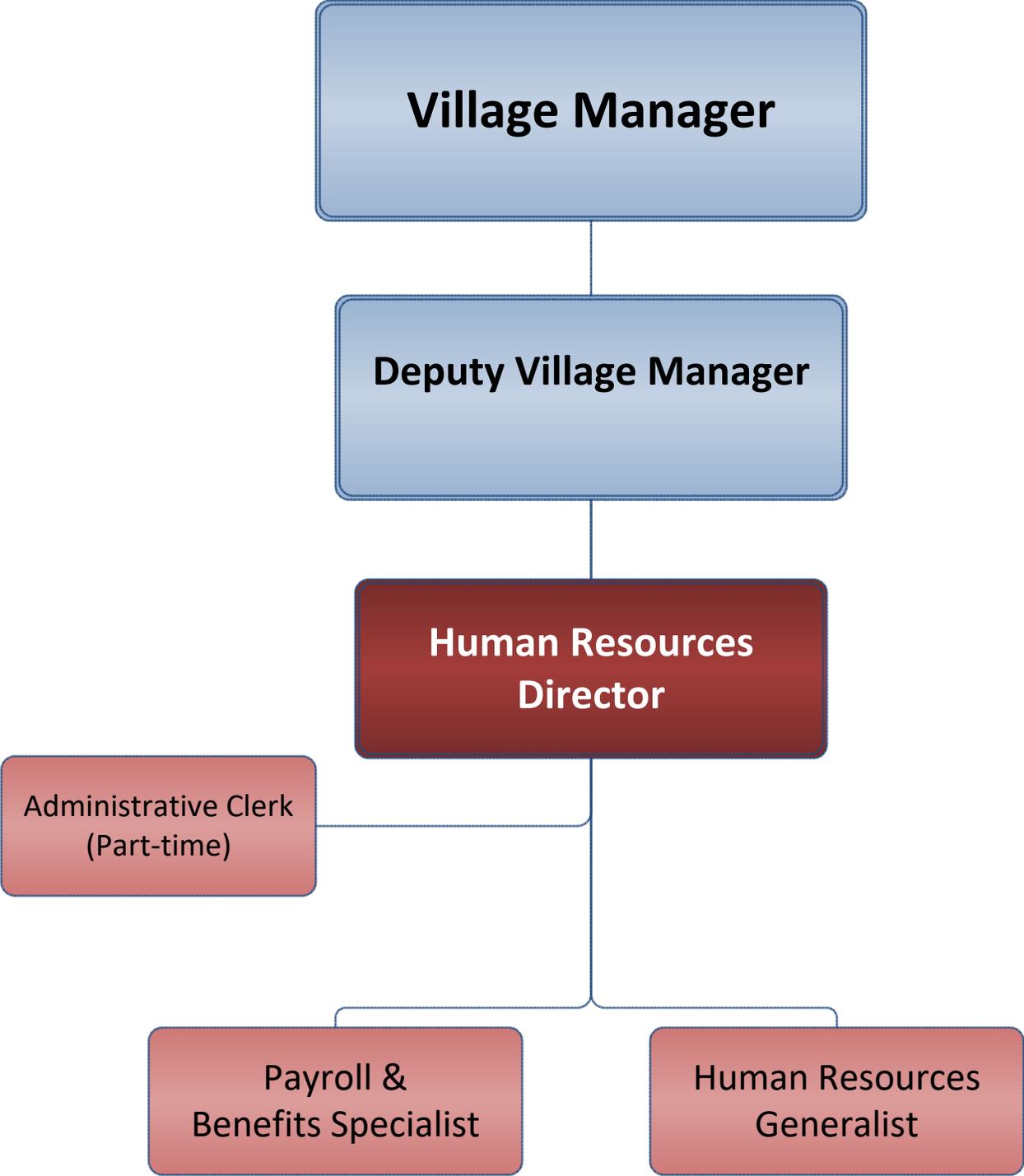
1. Strategic Planning
First through fourth quarters. Finalize a new 3-year Strategic Plan.
2. Schedule initial Intergovernmental Senior Leadership meeting to discuss possible cooperation initiatives.
Second quarter.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

Fund 010 - General Fund

Department 4100 - Village Manager

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
401-411	Salaries - Regular	\$ 380,787	\$ 394,330	\$ 407,105	\$ 415,314	\$ 394,003	\$ 426,246
401-421	Overtime Compensation	26,721	31,324	29,594	27,000	27,000	27,000
401-441	State Retirement	48,888	40,165	49,600	55,959	52,968	47,687
401-442	Social Security	25,616	26,649	27,476	29,709	29,709	31,646
401-444	Employee Insurance	59,608	52,634	54,500	62,698	62,968	64,847
Total Personnel Services		<u>541,620</u>	<u>545,102</u>	<u>568,275</u>	<u>590,680</u>	<u>566,648</u>	<u>597,426</u>
402-411	Office Supplies	720	639	471	800	708	800
402-413	Memberships / Subscriptions	3,059	2,574	2,625	2,695	2,697	2,780
402-414	Books / Publications / Maps	15,455	14,442	14,442	14,442	14,550	14,658
402-499	Miscellaneous Expense	2,360	2,047	1,181	1,100	1,100	1,100
Total Commodities		<u>21,595</u>	<u>19,703</u>	<u>18,719</u>	<u>19,037</u>	<u>19,055</u>	<u>19,338</u>
403-412	Services Postage	11,865	11,583	11,878	15,425	6,248	12,425
403-461	Consulting Services	44,000	37,599	24,000	64,000	62,000	34,000
403-471	Schools / Conferences / Meetings	2,924	5,348	151	6,450	2,765	6,450
403-472	Transportation	208	1,069	88	1,450	1,429	1,430
403-491	Special Events	8,731	6,220	9,760	10,300	3,270	14,500
Total Contractual Services		<u>67,728</u>	<u>61,819</u>	<u>45,877</u>	<u>97,625</u>	<u>75,712</u>	<u>68,805</u>
Total Village Manager		<u>\$ 630,943</u>	<u>\$ 626,624</u>	<u>\$ 632,872</u>	<u>\$ 707,342</u>	<u>\$ 661,415</u>	<u>\$ 685,569</u>



PURPOSE STATEMENT

The goal of the Human Resources Department is to participate in and guide the selection and maintenance of the Village workforce. A well-administered Human Resources function provides residents with cost-effective services by Village employees. Without proper selection and retention of qualified employees, effective services could not be maintained at competitive costs.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

The function of a centralized Human Resources Department is to administer all aspects of personal services, including employee recruitment and selection; wage and benefit administration; position classification, training and development; risk management, labor and employee relations; and ensuring uniformity and consistency in applying rules and regulations throughout the Village.

The Human Resources Department maintains records and develops reporting procedures that inform management and employees of the related cost impact of personnel decisions and employee benefits.

Under the Village's Risk Management Program, the Human Resources Department provides adequate resources and coordination for the servicing and payment of claims for all Village risk management insurance programs which include workers' compensation, automobile, property, and liability insurance. This function is maintained through a public entity risk pool described below:

The Village became a member of the Intergovernmental Risk Management Agency (IRMA) on May 1, 1995. IRMA is a public entity risk pool whose members are Illinois municipalities. IRMA manages and funds first-party property losses, third party claims, workers' compensation claims and public officials' liability claims of its member municipalities. The annual contribution to IRMA is based on eligible revenue as defined in the bylaws of IRMA; assessment factors based on past member experience and the funding need for the membership year.

As strategic staffing partners with operating departments, the Human Resources Department works to ensure the best qualified people are recruited and promoted while recognizing and encouraging the value of diversity in the workplace and maintaining such quality through the use of effective performance evaluation systems.

The Human Resources Department assists operating departments in carrying out any labor negotiations that arise as a result of State-mandated collective bargaining measures. It is also responsible for establishing, administering, and effectively communicating sound employment policies, rules, and practices that treat employees with dignity, respect, and equality, while maintaining Village compliance with all employment and labor laws, management directives, and labor agreements.

Some of the specific ongoing operations in the Human Resource Department in support of these functions include the following:

- Ongoing collective bargaining and labor contract administration for six labor unions: Hanover Park Professional Firefighters Association, Local 3452, I.A.F.F. representing full-time Firefighters and Lieutenants; Metropolitan Alliance for Police (M.A.P.) representing Police Officers; Metropolitan Alliance for Police, Hanover Park Sergeants Chapter #103 representing Police Sergeants; Local Service Employees International Union (S.E.I.U.) representing part-time Paid-on-Call Firefighters; Metropolitan Alliance for Police (M.A.P.) Civilians representing full-time and part-time non-sworn Police Department employees and Teamsters Local 714 representing full-time Public Works Employees.

- Wage and salary administration to include job analysis and evaluation and the development and maintenance of job descriptions for all Village positions, as well as any proposed new positions or reclassifications. Also included under this function is payroll administration with Human Resources staff processing twenty-six payrolls a year. The Human Resources Department also is responsible for the design and administration of any incentive pay plans, such as the Language Competency Pay Program for non-represented employees, full-time firefighters/paramedics and police officers who demonstrate specific skills in foreign language.
- Ongoing recruitment responsibility for all departments, including management recruitment and promotional testing, as well as administering all facets of entry-level police and fire recruitment, to include working jointly with each department to determine testing and selection procedures.
- Working closely with all departments to identify training needs and coordinate efforts to provide employees with necessary training.
- Benefits design and/or administration to include insurance, deferred compensation, pension, unemployment, and flexible spending accounts, as well as the administration of the Village's vacation and other leave policies.
- Coordination of various annual employee events, such as the annual Employee Appreciation Picnic, Employee Holiday Luncheon, and Service Recognitions.
- Ongoing administration and coordination with all departments regarding worker's compensation related to occupational injuries and illnesses. The Human Resources Department works closely with all departments in identifying and addressing safety issues, developing safety policies, conducting safety training, and developing accident prevention programs. In addition, the Human Resources Department coordinates the Village's random drug testing program for all employees required to hold a commercial driver's license.

Description of Measurement	2016	2017	2018	2019	2020
Number of Full-Time Employees	3	3	3	3	3
Number of Part-Time Employees	1	1	1	1	1
Village-Wide Full-Time Employees	196	196	197	197	199
Village-Wide Part-Time Employees	40	40	42	41	44
Employee Terminations	36	31	40	48	27
Job applications received	1,157	1,542	1,335	1,746	1,915
Number of Candidates Interviewed	215	124	162	225	90
Number of New Hires	42	38	25	57	21
Collective Bargaining Agreements Negotiated	2	1	3	1	2
Total Worker Compensation Claims	19	17	25	22	12
Worker Compensation Losses	\$104,969	\$1,148,661	\$435,506	\$375,137	\$63,805
All Other Claims (Auto, GL, Property)	16	18	21	41	22
Non-Worker Compensation Losses	\$117,978	\$52,054	\$125,259	\$102,562	\$50,534

2021 ACCOMPLISHMENTS

Strategic Plan Goal #5: Effective Governance

- ✓ Evaluated and modified recruitment activities to increase the diversity of applicants and new hires
Ongoing
- ✓ Enhanced Employee Wellness Program
Second quarter Biometric Screening completed & Third quarter Flu Shots
- ✓ Enhance Employee Training Programs
Completed. Second quarter Harassment training for employees
Ongoing. Wellness training through employee messaging
Ongoing. Fourth quarter. Cultural Sensitivity training for all employees
- ✓ Conducted contract negotiations with Teamsters (Public Works)
Completed. First quarter.
- ✓ Conduct contract negotiations with MAP Civilians
Completed. Second quarter.
- ✓ Conducted contract negotiations with IAFF Firefighters and Fire Lieutenants
Completed. Second quarter.
- ✓ Conduct contract negotiations with MAP Sergeants
Ongoing. CBA expired 4/30/20
- ✓ Conduct contract negotiations with MAP Police Officers
Ongoing. Fourth quarter current CBA expired 4/30/21

2022 BUDGET GOALS

Strategic Plan Goal #5: Effective Governance

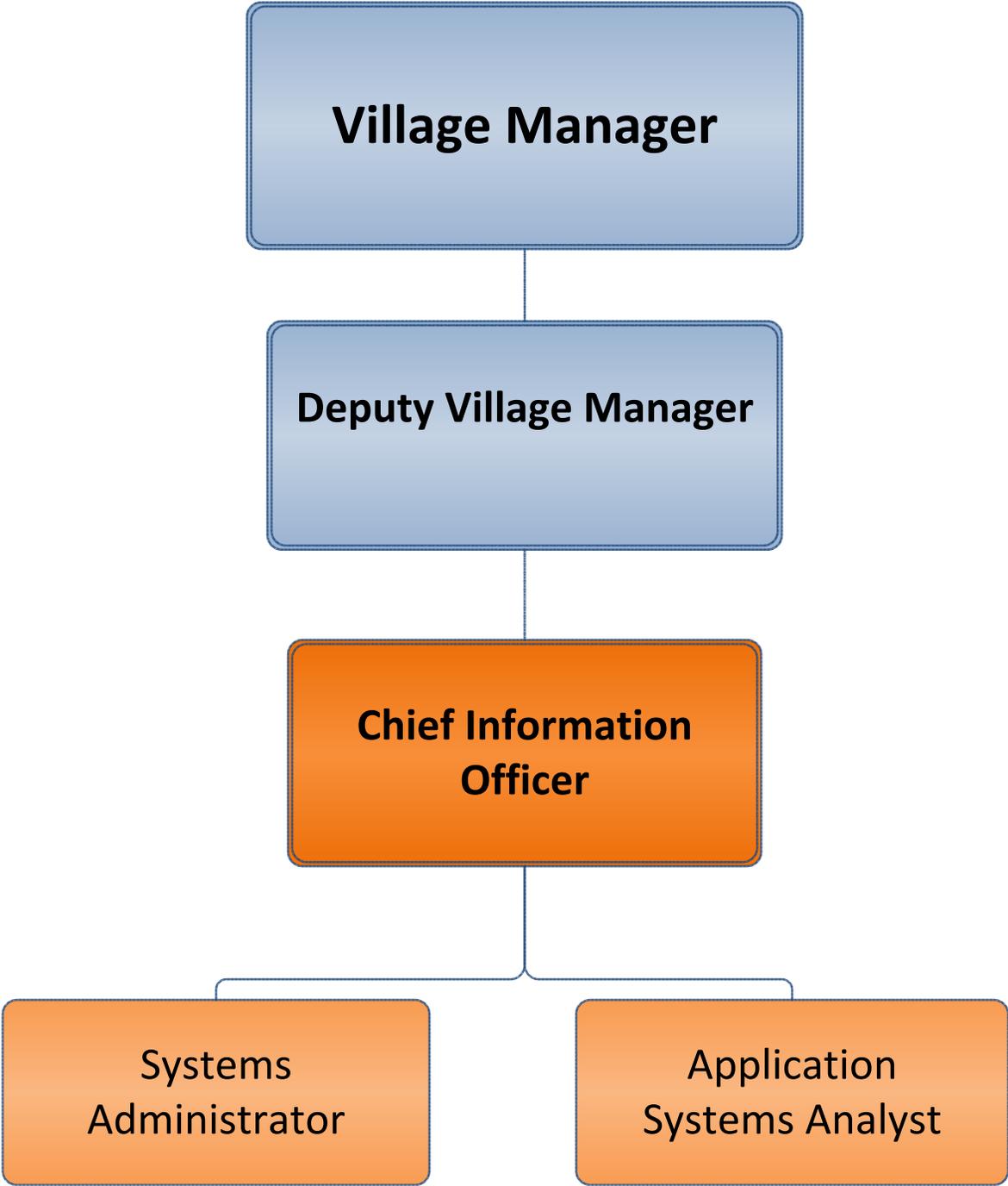
1. Continue to evaluate and modify recruitment activities to increase the diversity of applicants and new hires
Ongoing
2. Enhance Employee Wellness Program
Second quarter Biometric Screening & Third quarter Flu Shots
3. Enhance Employee Training Programs
Second quarter Harassment training for employees
Ongoing Wellness training
Fourth quarter Diversity, Equity & Inclusion Training
4. Conduct contract negotiations with SEIU Part Time Firefighters
First quarter current CBA expired 4/30/22

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

Fund 010 - General Fund

Department 4400 - Human Resources

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
401-411	Salaries - Regular	\$ 175,595	\$ 208,095	\$ 222,927	\$ 222,183	\$ 225,718	\$ 265,851
401-412	Salaries - Part - Time	13,989	21,176	20,367	23,187	23,158	-
401-421	Overtime Compensation	4,604	3,380	5,910	2,460	4,000	1,000
401-441	State Retirement	23,204	21,967	28,339	28,694	29,120	28,153
401-442	Social Security	14,963	17,580	19,064	20,161	19,814	20,346
401-444	Employee Insurance	26,972	39,560	41,865	46,411	44,179	70,847
Total Personnel Services		<u>259,327</u>	<u>311,758</u>	<u>338,473</u>	<u>343,096</u>	<u>345,989</u>	<u>386,197</u>
402-411	Office Supplies	1,787	1,637	1,578	1,350	1,228	2,000
402-413	Memberships / Subscriptions	4,094	4,970	2,924	2,404	2,365	2,404
402-414	Books / Publications / Maps	350	-	312	340	192	200
402-490	Employee Recognition	26,957	25,251	24,098	30,000	28,463	27,950
Total Commodities		<u>33,189</u>	<u>31,858</u>	<u>28,912</u>	<u>34,094</u>	<u>32,248</u>	<u>32,554</u>
403-412	Contractual Services Postage	729	927	1,028	1,000	800	1,000
403-436	Maintenance Agreements	2,283	3,982	1,219	2,577	1,487	2,577
403-451	Equipment Rentals	1,626	-	-	-	-	-
403-461	Consulting Services	126,557	96,229	31,165	109,755	92,772	67,820
403-465	Medical Examinations	24,609	41,277	42,998	35,134	34,781	55,298
403-467	Legal Publications	2,505	5,384	4,458	6,000	6,000	6,000
403-471	Schools / Conferences / Meetings	7,755	2,637	1,598	7,080	6,035	7,080
403-472	Transportation	81	658	91	1,500	1,291	1,500
403-474	Tuition Reimbursement	3,673	7,000	4,000	10,506	10,506	10,000
Total Contractual Services		<u>169,818</u>	<u>158,094</u>	<u>86,556</u>	<u>173,552</u>	<u>153,672</u>	<u>151,275</u>
Total Human Resources		<u>\$ 462,334</u>	<u>\$ 501,710</u>	<u>\$ 453,941</u>	<u>\$ 550,742</u>	<u>\$ 531,909</u>	<u>\$ 570,026</u>





PURPOSE STATEMENT

The goal of the Information Technology (IT) department is to provide the highest quality technology-based services in the most cost-effective manner, to facilitate the Village’s mission as it applies to the management and delivery of services to the departments and community as established by the Village Board under the direction of the Village Manager.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

Under the direction of the Chief Information Officer (CIO), the IT department is responsible for the administration, network security, software licensing, and safe-keeping of all technology-based systems and data utilized by Village departments.

The IT department researches new technologies, analyzes existing processes and procedures, and works closely with staff to understand existing needs. Working in conjunction with staff, cost-effective plans for new technologies and processes that will address needs, improve communications, eliminate unnecessary redundancy between departments and lower operating costs are developed and implemented.

Finally, IT provides research and consultation on all technology-based questions that arise in the course of business. The IT department strives to educate staff, both through direct in-house training and through the coordinated use of outside services, on new technologies, as well as existing technologies, to ensure maximum return of technology investments.

PERFORMANCE ACTIVITIES AND MEASURES

Description of Measurement	2016	2017	2018	2019	2020
Number of Full Time Employees	3	3	3	3	3
Number of Full Time Employees Per 100 Population	.08	.08	.08	.08	.08
Total Information Technology Department Expenditures	\$1,014,787	\$1,017,240	\$1,197,375	\$1,260,800	\$1,415,151
Cost of Services Per Capita	26.72	26.78	31.53	33.20	37.27

2021 ACCOMPLISHMENTS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

- ✓ Continue the replacement plan for desktop and laptop computers.
Complete in 4th Quarter
- ✓ Continue the replacement plan for Police and Fire Department mobile data computers.
Complete in 3rd Quarter
- ✓ Replacement of network access switches.
Complete in 4th Quarter
- ✓ Convert the Fire Department reporting software to a new system.
Implementation has started and is ongoing.

- ✓ Replacement of the Police Department Video Evidence System including the addition of body worn cameras for all sworn police personnel.
Complete in 4th Quarter

Additional Accomplishments

- ✓ Completed several system upgrades including network domain controllers, NetMotion system for Police Squad secure connectivity to Village networks, cyber security systems updates, and backup/disaster recovery systems upgrades.
- ✓ Upgraded firmware and software for virtual server infrastructure servers and associated equipment. Completed on production system at Village Hall and disaster recovery system.
- ✓ Actively participated on the water meter replacement team ensuring software systems are working with the new meter system.
- ✓ Implemented new email protection gateway to increase security. The email gateway adds URL protection, enhanced quarantine, message extraction mechanisms, and many more features previously not available.

2022 BUDGET GOALS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Continue the replacement plan for desktop and laptop computers.
2. Continue the replacement plan for Police and Fire Department mobile data computers.
3. Replacement of telephone voice gateway routers.
4. Replacement of network firewalls.
5. Replacement of audio/video system in Fire Station 15 Training room.
6. Begin selection and implementation of a centralized document management system.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

Fund 010 - General Fund

Department 4700 - Information Technology

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
401-411	Salaries - Regular	\$ 200,588	\$ 206,406	\$ 211,292	\$ 199,139	\$ 198,000	\$ 207,341
401-421	Overtime Compensation	5,380	3,781	1,262	5,500	3,800	5,500
401-441	State Retirement	26,699	21,428	26,124	26,706	26,706	22,237
401-442	Social Security	15,279	15,412	15,624	16,194	16,194	16,373
401-444	Employee Insurance	32,776	28,804	27,683	30,309	30,264	37,827
Total Personnel Services		<u>280,721</u>	<u>275,831</u>	<u>281,986</u>	<u>277,848</u>	<u>274,964</u>	<u>289,278</u>
402-411	Office Supplies	59,692	47,338	36,971	53,440	51,000	51,248
402-413	Memberships / Subscriptions	300	300	300	300	300	300
402-427	Materials & Supplies	12,949	10,981	12,554	13,000	12,837	13,000
Total Commodities		<u>72,941</u>	<u>58,619</u>	<u>49,825</u>	<u>66,740</u>	<u>64,137</u>	<u>64,548</u>
403-411	Telephone	185,843	172,360	161,125	172,679	146,312	134,000
403-436	Maintenance Agreements	353,042	350,293	375,568	408,365	399,829	450,538
403-456	IT Equipment Maint. & Replacement	217,589	325,343	470,133	383,803	383,803	440,000
403-461	Consulting Services	73,605	70,360	71,303	75,203	72,454	77,644
403-471	Schools / Conferences / Meetings	12,783	7,611	5,211	10,500	8,000	10,500
403-472	Transportation	850	383	-	850	800	850
Total Contractual Services		<u>843,713</u>	<u>926,350</u>	<u>1,083,339</u>	<u>1,051,400</u>	<u>1,011,198</u>	<u>1,113,532</u>
Total Information Technology		<u>\$ 1,197,375</u>	<u>\$ 1,260,800</u>	<u>\$ 1,415,151</u>	<u>\$ 1,395,988</u>	<u>\$ 1,350,299</u>	<u>\$ 1,467,358</u>

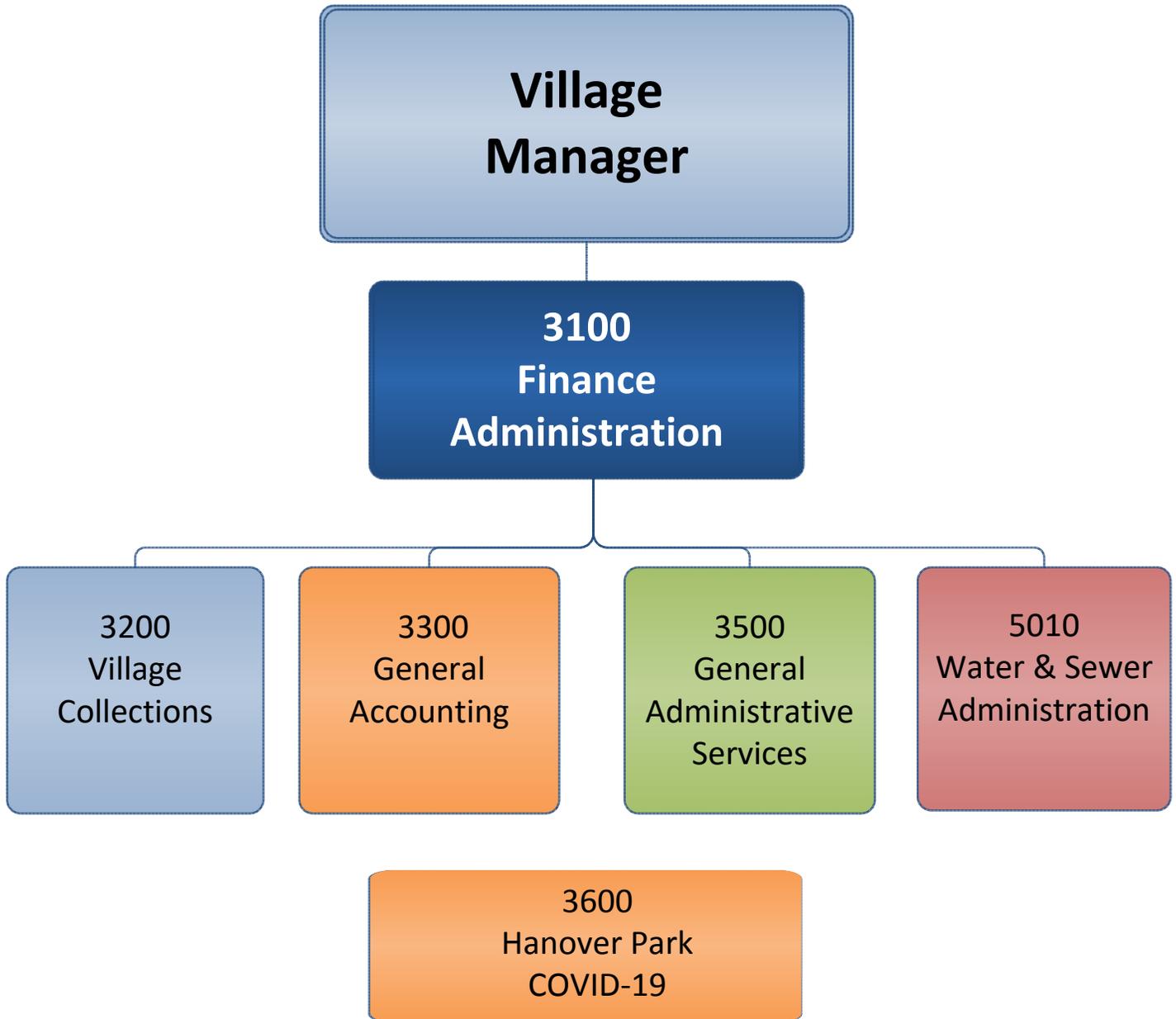
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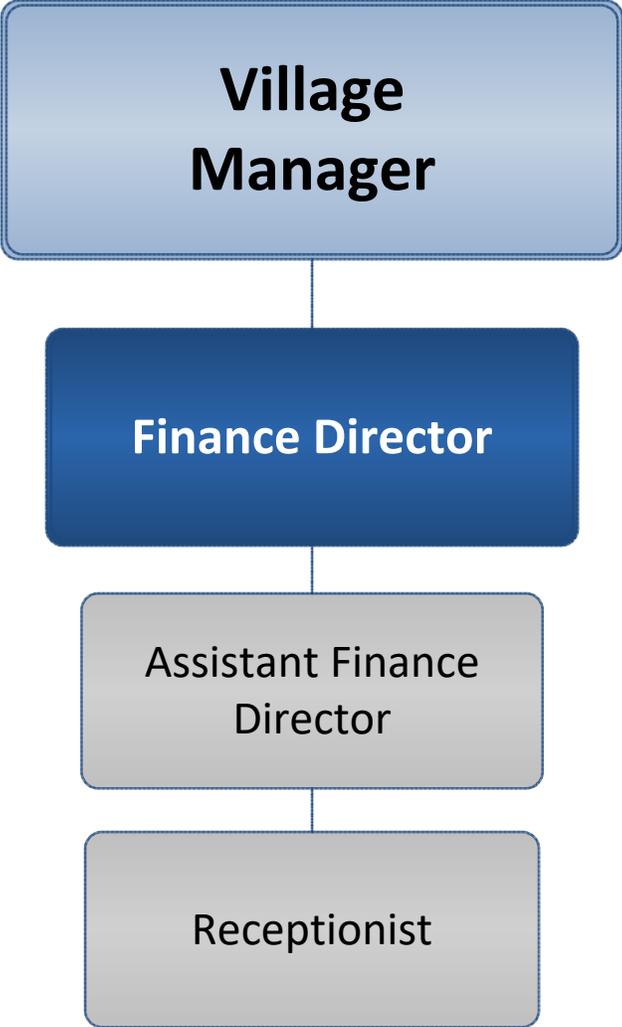
FINANCE DEPARTMENT

Cost Control Centers

Administration	3100
Collections	3200
General Accounting	3300
General Administrative Services	3500
Hanover Park COVID-19	3600

Organization of the Finance Department





PURPOSE STATEMENT

Coordinate the financial activity in compliance with the financial policies established by the Village Board under the direction of the Village Manager.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

The Director of Finance is responsible for the financial administration of the Village. The administrative duties of the Director involve the overall accounting and financial reporting, budgeting, collections, investment and water billing functions. The duties involve, providing technical assistance and financial information to department personnel, administration and Village officials as well as executing and monitoring compliance with the broad financial policies of the Village.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2016	2017	2018	2019	2020
Number of Full Time Employees	11	11	11	11	11
Number of Part Time Employees	1	0	0	0	0
Number of Full Time Employee per 1,000 Population	0.29	0.29	0.29	0.29	0.29
Total Finance Department Expenditures including transfers	2,781,457	3,272,639	3,648,100	4,842,806	3,580,342.22
Cost of Services Per Capita	73.25	86.18	96.07	127.53	94.29

2021 ACCOMPLISHMENTS

Strategic Plan Goal #1: Financial Health

- ✓ Continued to maintain a balanced budget.
Ongoing. The Finance Department worked together with other departments and programs to operate efficiently and within the resources of the Village.
- ✓ Continued to develop a plan regarding the potential loss of state funding.
Increased the Home Rule state tax from 0.75% to 1.00% effective July 1, 2021. This has a projected increase in revenue of \$900K.
- ✓ Continued to find ways to lower the Village property tax rate.
Ongoing. To attract commercial business, the property tax rate must be in line with other neighboring villages.
- ✓ Investigated strategies to offset lost revenues caused by the COVID Pandemic.
Ongoing. General Sale & Use Tax exceeded budgeted projections through COVID and is expected to continue performing at this level. Administration continues to look for grants that can be used to offset lost revenues on other areas of the budget.
- ✓ Diversified Village investment portfolio.
Re-invested funds into a diversified portfolio to allow for optimal ROI.

2022 BUDGET GOALS

Strategic Plan Goal #1: Financial Health

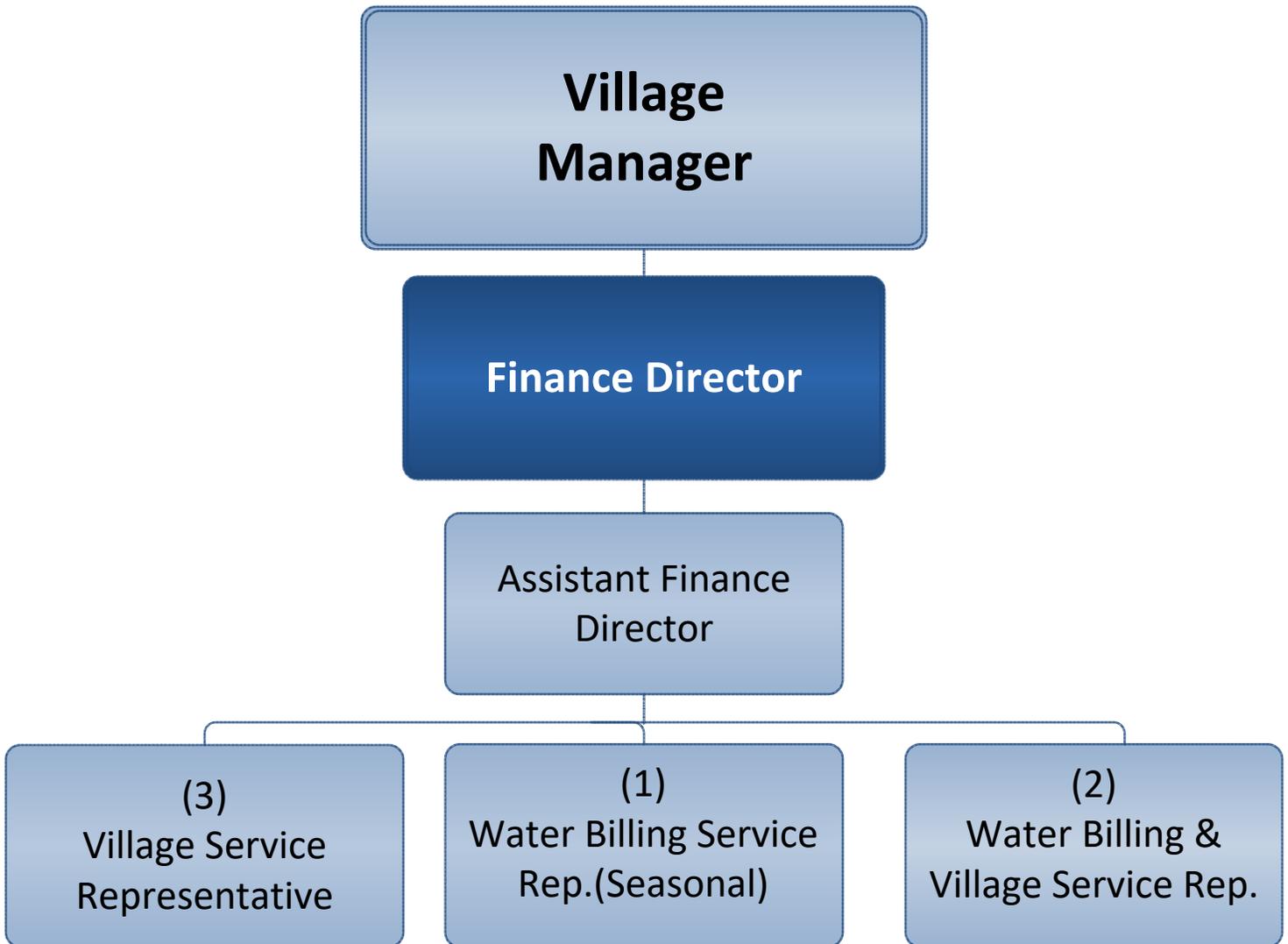
1. Continue to maintain a balanced budget.
Ongoing. The Finance Department will work together with other departments and programs to operate efficiently and within the resources of the Village.
2. Continue to develop a plan regarding the potential loss of state funding.
Ongoing. Staff will continue searching for new sources of revenue in preparation for potential loss of state funding
3. Continue to find ways to lower the Village property tax rate.
Ongoing. The Village will continue working to keep property taxes at a comparable or lower rate than neighboring villages to attract commercial business.
4. Develop a strategy to offset lost revenues caused by the COVID Pandemic.
Ongoing. The finance Department will continue to track tax revenue and look for grant opportunities that will allow the Village to make up for any lost revenues during the pandemic.
5. Look into options to diversify Village investment portfolio.
It is the responsibility of the Village to utilize and manage taxpayer money in a responsible and effective manner. Current rates are low and other investment options need to be considered.
6. Backup plan for large sales tax generator moved out of the Village.
Ongoing. Finance will work on a plan to fill-in the revenue gap loss from large company generating sales tax.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

Fund 010 - General Fund

Department 3100 - Finance Administration

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
401-411	Salaries - Regular	\$ 112,538	\$ 119,070	\$ 120,726	\$ 133,867	\$ 134,306	\$ 138,475
401-421	Overtime Compensation	56	5	-	100	100	200
401-441	State Retirement	14,761	12,071	14,713	17,044	17,255	14,509
401-442	Social Security	8,270	8,472	8,341	10,377	10,113	10,678
401-444	Employee Insurance	13,966	20,655	21,266	26,037	27,384	26,642
Total Personnel Services		<u>149,591</u>	<u>160,273</u>	<u>165,045</u>	<u>187,425</u>	<u>189,158</u>	<u>190,504</u>
402-411	Office Supplies	280	345	-	500	400	500
402-413	Memberships / Subscriptions	1,174	935	450	800	650	800
402-414	Books / Publications / Maps	-	125	-	100	170	170
402-431	Uniforms	455	564	216	925	900	925
Total Commodities		<u>1,909</u>	<u>1,969</u>	<u>666</u>	<u>2,325</u>	<u>2,120</u>	<u>2,395</u>
403-436	Maintenance Agreements	4,574	4,182	3,244	4,385	4,200	4,385
403-471	Schools / Conferences / Meetings	1,127	1,308	-	3,488	3,488	3,488
403-472	Transportation	316	323	-	475	30	1,040
403-499	Miscellaneous Expense	300	-	-	-	-	-
Total Contractual Services		<u>6,317</u>	<u>5,813</u>	<u>3,244</u>	<u>8,348</u>	<u>7,718</u>	<u>8,913</u>
Total Finance Administration		<u>\$ 157,817</u>	<u>\$ 168,055</u>	<u>\$ 168,954</u>	<u>\$ 198,098</u>	<u>\$ 198,996</u>	<u>\$ 201,812</u>



PURPOSE STATEMENT

The goals of the Division are to continue to provide prompt, efficient and friendly service to all people; to handle funds in an accurate and professional manner; to provide the Department of Finance with cash flow information; to provide quality service and to strive for self-improvement in all areas of responsibilities.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

This division is responsible for the collection of all cash funds that comes into the Village. A majority of these collections are from water and sewer payments. Collections processes all local citations issued by the Police Department as well as setting court dates. It also handles booted vehicles invoices and processes unpaid tickets for the collection agency. In addition, the Division is responsible for the issuance of animal licenses, commuter parking lot permits and real estate transfer stamps, and also maintains all escrow agreements.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2016	2017	2018	2019	2020
Animal Licenses	138	111	125	83	59
Parking Ticket Paid	7,611	7,295	8,034	9,053	7,536
Monthly Commuter Parking Permits	7,586	7,505	7,511	6,752	3857
Contractor and Business Licenses	2,473	2,389	2,595	2,409	1923
Real Estate Transfer Tax Stamps	990	964	902	998	862
Water Bill Payments Collected	76,251	109,707	107,833	75,756	123,380
Yard Waste Stickers	4,557	4,249	3,924	3,863	2024
Parking Tickets Entered	19,091	12,701	13,663	13,122	5,987
Tickets sent to Collections	-	11,937	4,620	3,418	2,105

2021 ACCOMPLISHMENTS

Strategic Plan Goal #1: Financial Health

- ✓ Collection Agency and Debt Recovery Program.
Ongoing. Aggressively pursued collection of debts (fines, ordinance, citation violations, administrative hearing findings, miscellaneous accounts receivable, red-light camera and EMS fees) through utilization of outside collection firm and the Illinois Debt Recovery Program (IDRP).

Strategic Plan Goal #5: Effective Governance

- ✓ Continued training of front-line employees.
Ongoing. Continued staff training on how to provide good customer service to internal and external customers. Continued to learn and explore New World System capabilities to help staff fulfill their tasks. Enhance their knowledge on use of Excel and Word.

2022 BUDGET GOALS

Strategic Plan Goal #1: Financial Health

1. Collection Agency and Debt Recovery Program.
Ongoing. Aggressively pursue collection of debts (fines, ordinance, citation violations, administrative hearing findings, miscellaneous accounts receivable, red-light camera and EMS fees) through utilization of outside collection firm and the Illinois Debt Recovery Program (IDRP).

Strategic Plan Goal #5: Effective Governance

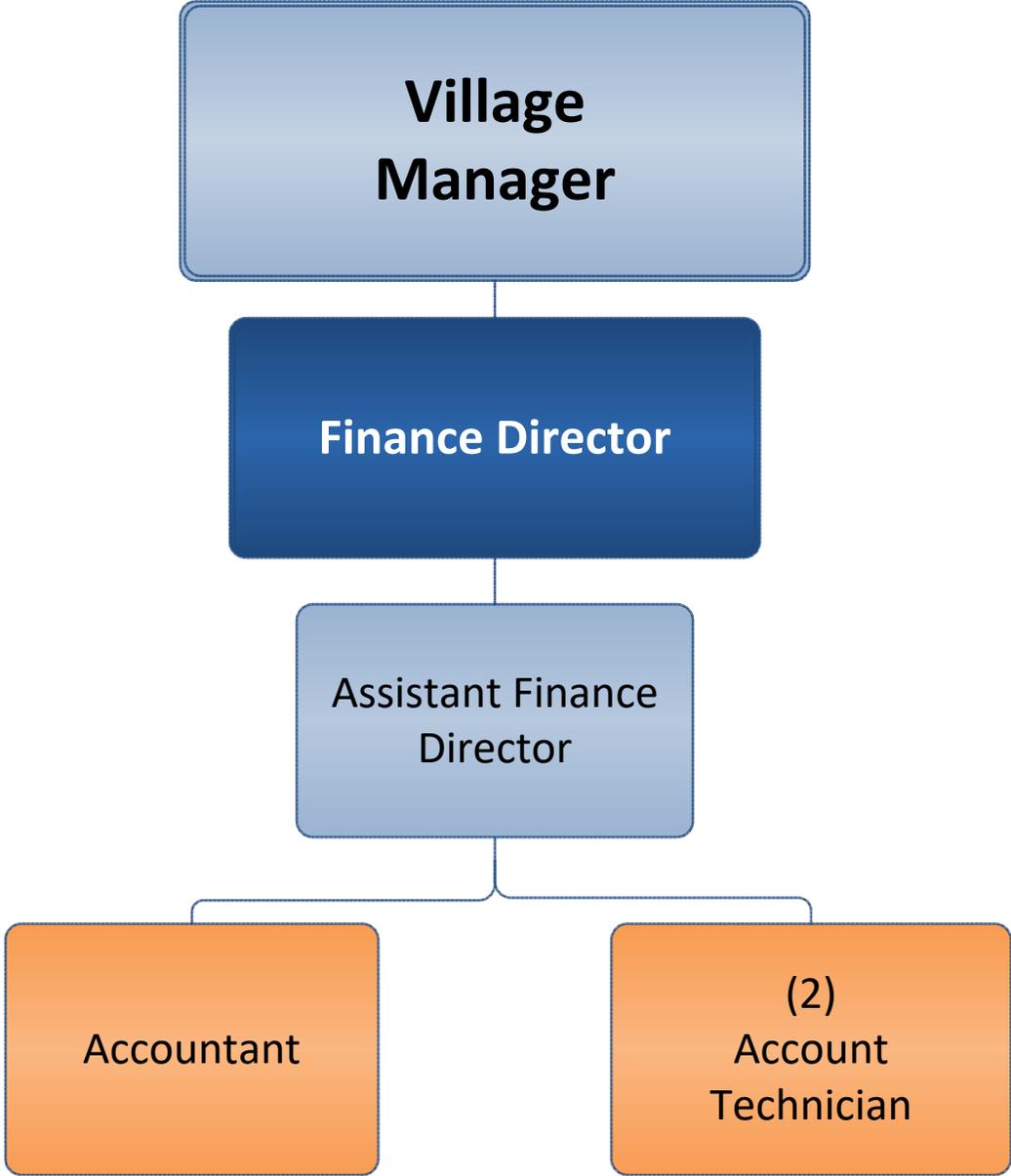
1. Continue training of front-line employees.
Ongoing. Encourage staff to attend training sessions regarding collection practice and good customer service.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

Fund 010 - General Fund

Department 3200 - Collections

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
401-411	Salaries-Regular	\$ 113,973	\$ 116,869	\$ 119,658	\$ 124,639	\$ 104,536	\$ 117,220
401-421	Overtime Compensation	1,565	1,300	266	1,500	1,300	2,600
401-441	State Retirement	15,050	12,114	14,805	16,095	13,533	12,558
401-442	Social Security	8,651	9,034	9,167	9,646	7,947	9,255
401-444	Employee Insurance	32,948	29,142	29,560	31,543	17,505	32,305
Total Personnel Services		<u>172,186</u>	<u>168,460</u>	<u>173,458</u>	<u>183,423</u>	<u>144,821</u>	<u>173,938</u>
402-411	Office Supplies	9,422	9,603	467	9,650	9,650	10,150
Total Commodities		<u>9,422</u>	<u>9,603</u>	<u>467</u>	<u>9,650</u>	<u>9,650</u>	<u>10,150</u>
403-412	Postage	115	109	139	200	141	200
403-471	Schools / Conferences / Meetings	198	-	-	500	500	500
403-472	Transportation	-	-	-	75	-	75
Total Contractual Services		<u>313</u>	<u>109</u>	<u>139</u>	<u>775</u>	<u>641</u>	<u>775</u>
Total Collections		<u>\$ 181,921</u>	<u>\$ 178,172</u>	<u>\$ 174,063</u>	<u>\$ 193,848</u>	<u>\$ 155,112</u>	<u>\$ 184,863</u>





PURPOSE STATEMENT

To provide complete and accurate financial data in proper form on a timely basis to all responsible for the financial administration of the Village.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

This Division is responsible for all accounting functions including processing accounts payable, accounts receivable, purchase orders and general accounting for all departments in the Village. In addition, this Division maintains capital asset records, prepares financial reports and coordinates the annual audit.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2016	2017	2018	2019	2020
Number of invoices Processed	8,217	8,138	8,408	8,672	7,109
Number of Purchase Orders Processed	133	122	142	106	82
Number of Checks Issued	3,823	3,976	3,970	4,205	3487
GFOA Distinguished Budget Award	Yes	Yes	Yes	Yes	Yes
GFOA Certificate of Achievement – ACFR	Yes	Yes	Yes	Yes	Yes

2021 ACCOMPLISHMENTS

Strategic Plan Goal #1: Financial Health

- ✓ Provided financial reporting and presented fiscal transparency.
Ongoing. Provided monthly treasurer’s reports to the Village Board. Provided quarterly financial reports to aid in the analysis by the Board and members of the public.

Strategic Plan Goal #4: Community Image & Identity

- ✓ Continued to evaluate technology options to enhance efficiency and services.
Ongoing.

Strategic Plan Goal #5: Effective Governance

- ✓ Utilized the New World asset tracking system.
Ongoing. Financial data of the Village’s capital assets has been entered into the system and will continue to be updated as needed.
- ✓ Continued to expand knowledge by attending training and seminars.
Ongoing.
- ✓ Finance staff provided a refresher course on how to enter Accounts payable, Accounts Receivable, purchase order initiation.
Ongoing. Staff continues to provide assistance and training to all departments as needed.

- ✓ Announced Request for Proposal (RFP) for FY 2021 year-end independent audit.
Current contract with Sikich LLP is expiring and Village will need to find a new independent auditor. It is in best practice to select a different auditing service from the last contract. Fourth Quarter – created an RFP for review in August 2021, published on the Village RFP site in October, hire new Auditor and present to the Board December 2021.

2022 BUDGET GOALS

Strategic Plan Goal #1: Financial Health

1. Provide financial reporting and present more fiscal transparency.
Ongoing. Staff will continue to provide the monthly treasurers report to the Village Board. Continue to improve the quarterly financial reports to aid in the analysis by the Board and members of the public.

Strategic Plan Goal #4: Community Image & Identity

1. Continue to evaluate technology options to enhance efficiency and services.
Ongoing.

Strategic Plan Goal #5: Effective Governance

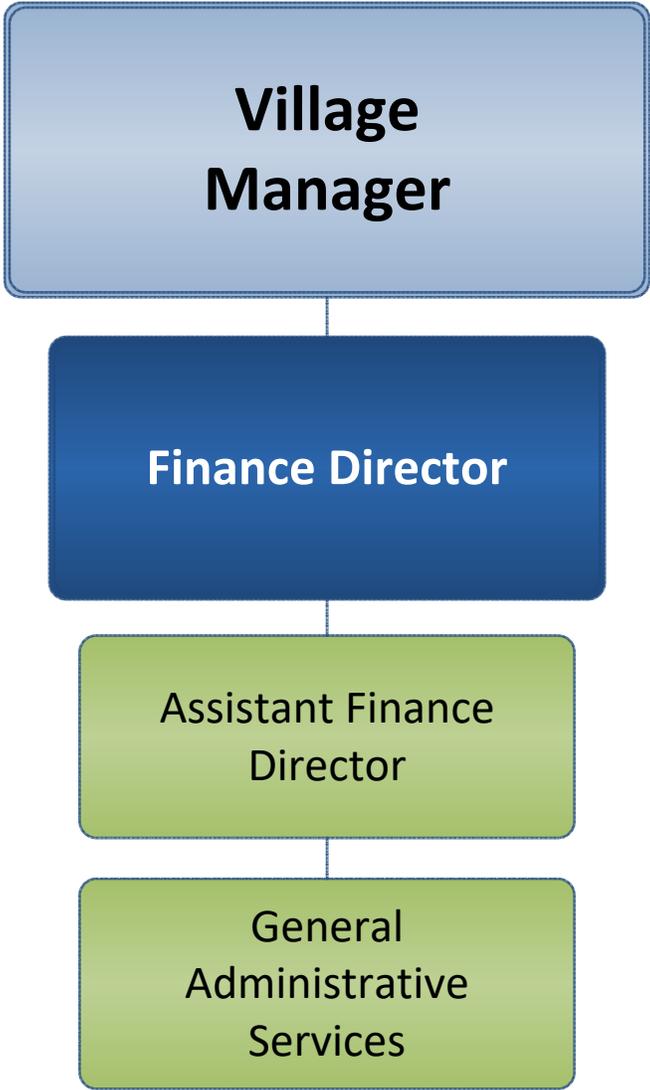
1. Utilize the New World asset tracking system.
Ongoing. Financial data of the Village's capital assets has been entered into the system and will continue to be updated as needed.
2. Continue to expand knowledge by attending training and seminars.
Ongoing. Staff will continue to learn and take advanced training appropriate to their position.
3. Announce Request for Proposal (RFP) for Banking Services.
Current contract is expiring at the end of 2022 and there are no more extensions available.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

Fund 010 - General Fund

Department 3300 - General Accounting

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
401-411	Salaries - Regular	\$ 101,568	\$ 104,957	\$ 109,612	\$ 112,472	\$ 112,409	\$ 116,305
401-421	Overtime Compensation	228	129	102	300	230	1,374
401-441	State Retirement	13,749	11,063	13,940	14,748	14,795	12,619
401-442	Social Security	7,973	8,085	8,434	8,977	8,745	9,295
401-444	Employee Insurance	21,108	19,083	18,754	20,568	21,356	21,154
Total Personnel Services		<u>144,626</u>	<u>143,317</u>	<u>150,842</u>	<u>157,065</u>	<u>157,535</u>	<u>160,747</u>
402-411	Office Supplies	462	273	333	400	400	400
402-413	Memberships / Subscriptions	930	955	995	1,025	995	1,025
402-499	Miscellaneous Expense	482	435	544	600	600	600
Total Commodities		<u>1,874</u>	<u>1,663</u>	<u>1,871</u>	<u>2,025</u>	<u>1,995</u>	<u>2,025</u>
403-412	Postage	2,485	2,826	2,357	2,730	2,730	2,920
403-436	Maintenance Agreements	2,205	2,205	2,205	2,300	2,210	2,300
403-463	Auditing Services	24,123	25,208	22,136	25,181	25,375	25,936
403-470	Binding & Printing	426	174	178	200	180	200
403-471	Schools / Conferences / Meetings	115	125	85	500	500	500
403-472	Transportation	-	-	-	75	-	75
403-496	Collection Fee Service	2,536	12,855	7,717	2,000	7,000	7,800
403-499	Miscellaneous Expense	34,005	12,305	7,802	10,854	10,854	11,454
Total Contractual Services		<u>65,895</u>	<u>55,698</u>	<u>42,481</u>	<u>43,840</u>	<u>48,849</u>	<u>51,185</u>
Total General Accounting		<u>\$ 212,395</u>	<u>\$ 200,677</u>	<u>\$ 195,194</u>	<u>\$ 202,930</u>	<u>\$ 208,379</u>	<u>\$ 213,957</u>



VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

Fund 010 - General Fund

Department 3500 - Administrative Services

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
401-427	Language Proficiency	\$ 23,659	\$ 21,400	\$ 22,318	\$ 24,650	\$ 22,320	\$ 22,900
401-441	State Retirement	8,179	6,701	8,056	10,525	9,234	6,989
401-442	Social Security	5,414	5,498	5,634	6,810	5,888	6,575
401-445	Special Pension	58,035	61,034	62,553	56,696	78,899	64,054
401-446	Unemployment Compensation	37,261	3,297	-	3,500	3,500	3,500
Total Personnel Services		<u>132,548</u>	<u>97,929</u>	<u>98,561</u>	<u>102,181</u>	<u>119,841</u>	<u>104,018</u>
403-413	Light & Power	1,522	1,637	1,724	1,800	1,800	1,800
403-414	Natural Gas	32,817	34,067	22,057	34,500	34,500	34,500
403-421	Liability Insurance Program	359,721	576,719	630,945	721,666	672,000	772,036
403-461	Consulting Services	-	19,934	-	-	-	-
403-462	Legal Services	366,866	379,360	433,749	370,000	369,000	370,000
403-485	Miscellaneous Programs	11,687	16,914	18,931	24,300	24,300	30,850
403-498	Contingency	-	-	5,659	15,000	15,000	15,000
Total Contractual Services		<u>772,613</u>	<u>1,028,631</u>	<u>1,113,064</u>	<u>1,167,266</u>	<u>1,116,600</u>	<u>1,224,186</u>
Total Administrative Services		<u>\$ 905,162</u>	<u>\$ 1,126,560</u>	<u>\$ 1,211,626</u>	<u>\$ 1,269,447</u>	<u>\$ 1,236,441</u>	<u>\$ 1,328,204</u>



VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

Fund 010 - General Fund

Department 3600 - Hanover Park COVID-19

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
401-411	Salaries - Regular	\$ -	\$ -	269,901	\$ -	\$ 75,000	\$ -
401-412	Salaries - Part - Time	-	-	20,188	-	5,000	-
401-421	Overtime Compensation	-	-	40,615	-	25,000	-
401-441	State Retirement	-	-	28,101	-	10,000	-
401-442	Social Security	-	-	22,916	-	8,000	-
Total Personnel Services		-	-	381,720	-	123,000	-
402-411	Office Supplies	-	-	11,485	-	-	-
402-423	Communications Parts	-	-	-	-	439	-
402-426	Bulk Chemicals	-	-	235	-	500	-
402-427	Materials & Supplies	-	-	22,036	-	8,000	-
402-428	Cleaning Supplies	-	-	20,371	-	5,000	-
402-433	Safety & Protective Equipment	-	-	18,811	-	9,000	-
402-499	Miscellaneous Expense	-	-	2,192	-	1,000	-
Total Commodities		-	-	75,130	-	23,939	-
403-411	Telephone	-	-	3,456	-	2,420	-
403-419	Business Assistance Program	-	-	34,131	-	-	-
403-434	M & R - Buildings	-	-	76,239	-	30,000	-
403-436	Maintenance Agreements	-	-	585	-	-	-
403-470	Binding & Printing	-	-	2,357	-	-	-
403-471	Schools / Conferences / Meetings	-	-	248	-	964	-
Total Contractual Services		-	-	117,016	-	33,384	-
413-431	Office Equipment	-	-	7,496	-	-	-
Total Capital Outlay		-	-	7,496	-	-	-
Total Hanover Park COVID-19		\$ -	\$ -	581,362	\$ -	\$ 180,323	\$ -

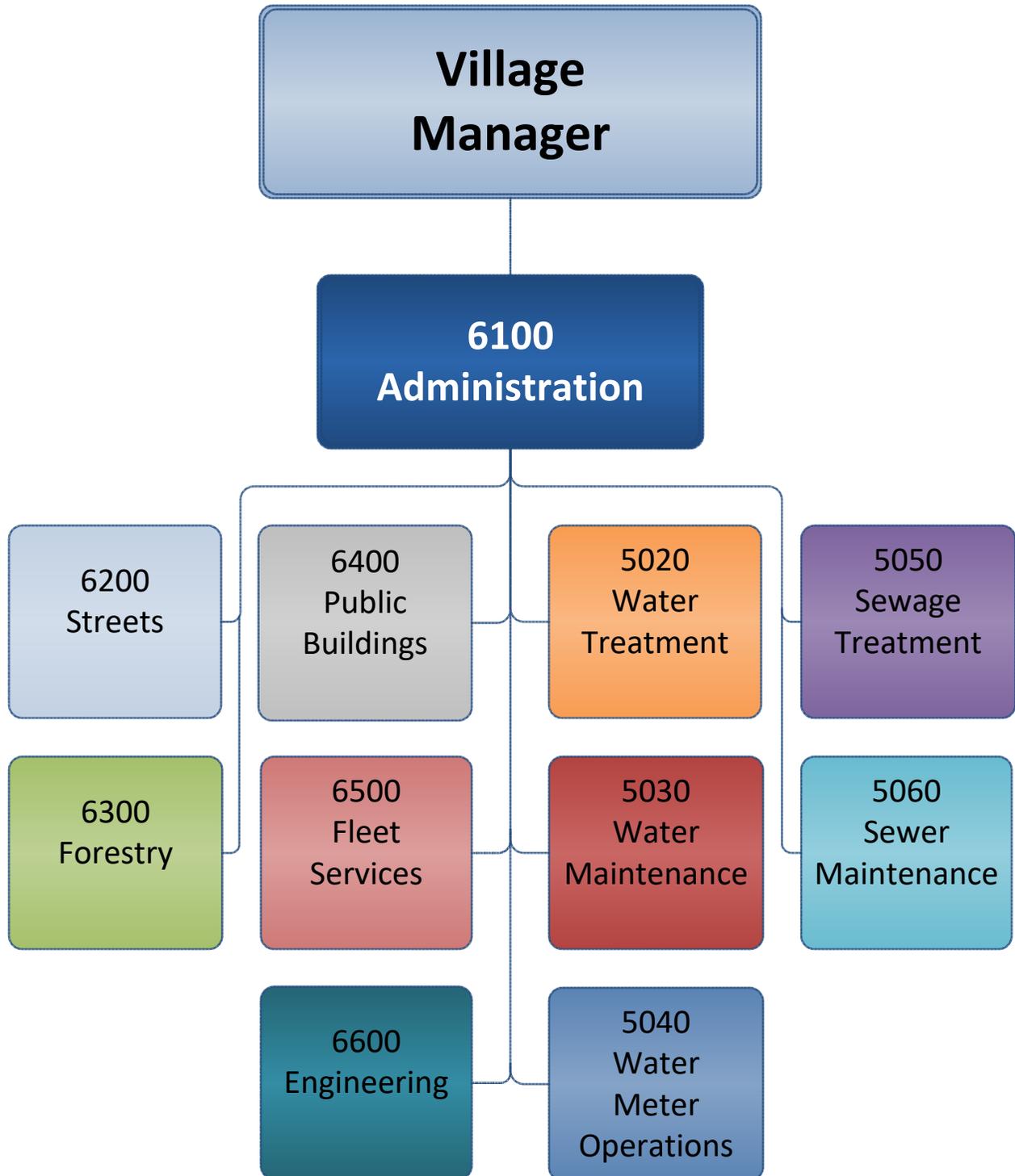
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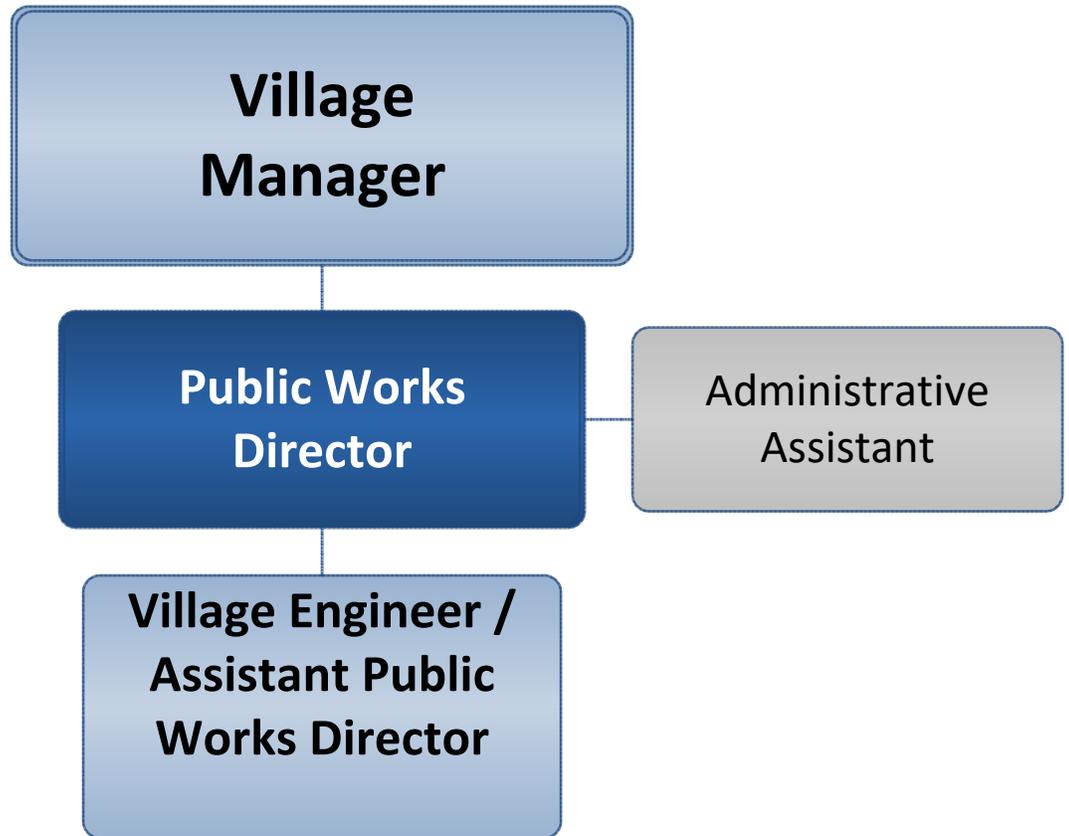
PUBLIC WORKS DEPARTMENT

Cost Control Centers

Administration	6100
Streets	6200
Forestry	6300
Public Buildings	6400
Fleet Services	6500
Engineering	6600

Organization of the Public Works and Engineering Department





PURPOSE STATEMENT

Provide for safe, efficient and effective delivery of public services through the optimum administration of those departments responsible for such delivery.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

To develop intermediate and long-range plans; to propose policy as it relates to department personnel and operations; to formulate budgets for operation and capital improvements; and to evaluate the operations and revise them accordingly.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2016	2017	2018	2019	2020
Number of Full Time Employees	47	47	48	48	48
Number of Part Time Employees	3	3	3	3	3
Number of Full Time Employees Per 1,000 Population	1.26	1.26	1.26	1.26	1.26
Public Works Department Insurance Claims:					
Total Worker Compensation Claims	6	3	6	6	4
Worker Compensation Losses	\$7,296	\$765,076	\$5,973	\$6,146.49	\$12,929.54
All Other Claims	12	14	8	30	11
Non-Worker Compensation Losses	\$80,691	\$21,692	\$39,486	\$65,237.23	\$4,337.92
Total Claims	18	17	14	36	15
Total Losses	\$87,987	\$786,768	\$45,460	\$71,383.72	\$17,267.46
Total Expenditures	\$3,874,429	\$3,981,239	\$4,237,892	\$4,296,110	\$4,018,407
Cost of Services Per Capita	\$102.03	\$104.84	\$111.58	\$113.14	\$105.83

2021 ACCOMPLISHMENTS

Strategic Plan Goal #2: Focused Economic Development & Redevelopment

- ✓ Completed Ontarioville Development.
Third quarter

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

- ✓ Completed Sidewalk and Crossing on Lake Street to enhance safety and walkability.
Second quarter

Strategic Plan Goal #4: Community Image and Identity

- ✓ Entryway Signage
Fourth quarter. Completed entryway signage design and installation of three signs.

2022 BUDGET GOALS

Strategic Plan Goal #2: **Focused Economic Development & Redevelopment**

1. Continue to Support Civic Engagement at the New Ontarioville Plaza.
Throughout Year

Strategic Plan Goal #3: **Maintain and Enhance Infrastructure**

2. Complete Design and Begin Construction of New Satellite Fire Station.
First quarter

Strategic Plan Goal #4: **Community Image and Identity**

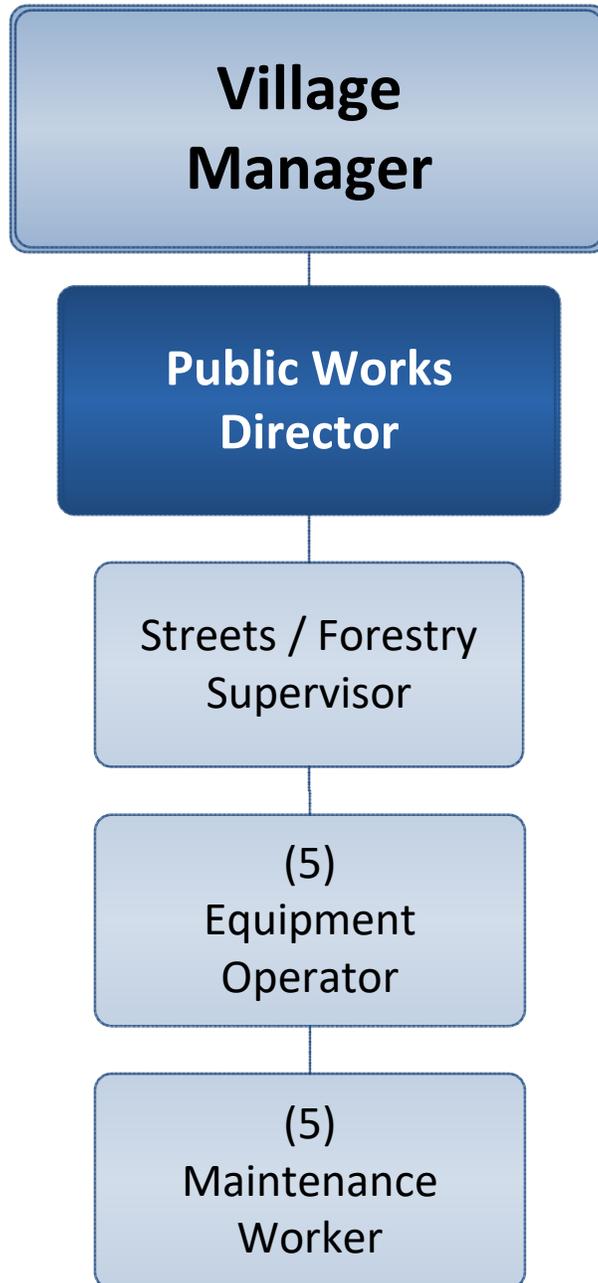
3. Create and Install Bike Wayfinding Signage.
Third quarter

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

Fund 010 - General Fund

Department 6100 - Public Works Administration

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
401-411	Salaries - Regular	\$ 113,000	\$ 122,380	\$ 112,103	\$ 111,282	\$ 111,282	\$ 113,227
401-421	Overtime Compensation	1,116	1,347	246	1,100	785	1,000
401-441	State Retirement	14,687	12,573	13,715	14,368	14,368	12,024
401-442	Social Security	8,028	8,616	7,725	8,747	8,747	8,836
401-444	Employee Insurance	22,404	19,680	18,110	20,262	20,262	20,619
Total Personnel Services		<u>159,235</u>	<u>164,596</u>	<u>151,899</u>	<u>155,759</u>	<u>155,444</u>	<u>155,706</u>
402-411	Office Supplies	1,080	1,065	1,245	1,045	1,045	1,045
402-413	Memberships / Subscriptions	505	295	425	300	300	300
Total Commodities		<u>1,585</u>	<u>1,360</u>	<u>1,670</u>	<u>1,345</u>	<u>1,345</u>	<u>1,345</u>
403-412	Postage	653	1,236	1,161	600	1,200	1,100
403-436	Maintenance Agreements	425	9,839	10,036	10,400	9,350	9,400
403-471	Schools / Conferences / Meetings	1,805	2,626	255	3,000	3,000	3,000
403-472	Transportation	229	566	-	550	550	550
403-489	IEPA Discharge Fee	-	-	-	-	-	-
Total Contractual Services		<u>3,112</u>	<u>14,267</u>	<u>11,453</u>	<u>14,550</u>	<u>14,100</u>	<u>14,050</u>
Total Public Works Administration		<u>\$ 163,932</u>	<u>\$ 180,222</u>	<u>\$ 165,021</u>	<u>\$ 171,654</u>	<u>\$ 170,889</u>	<u>\$ 171,101</u>



PURPOSE STATEMENT

To provide for the maintenance and upgrading of Village Streets, providing a safe and efficient transportation system for residents of the Village and to provide and maintain a system for controlling storm water on public thoroughfares.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

Maintenance of Village streets, including the following operations: street sweeping; graffiti removal; snow plowing and salting; pothole patching; crack filling; preparation work in conjunction with resurfacing programs; construction of asphalt patches on minor residential streets.

Maintenance of the Village storm sewer system, including the following operations: cleaning and removal of debris from inlets and catch basins; high-pressure hydraulic cleaning of storm sewers and ditch culverts; channel maintenance on the West Branch of the DuPage River; patching and rebuilding of existing catch basins, manholes and inlets.

Construction of new storm sewer system to alleviate drainage problems.

Construction, reconstruction, and maintenance of Village sidewalks, curbs and gutters.

Installation and maintenance of traffic regulatory signs and pavement markings necessary to ensure a safe and efficient transportation system.

Clean/vacuum 400 storm sewer basins and 35,000 linear feet of pipe for preventative storm sewer maintenance program.

Provide rapid removal of graffiti utilizing in-house forces.

Provide contract administration to remove and replace 20,000 square feet of public sidewalk and 2,500 linear feet of curb and gutter.

Provide contract administration for the installation of 16,000 pounds of crack seal material with emphasis on previous year's overlay program areas.

Provide contract administration for the installation of 18,000 linear feet of thermoplastic pavement markings, with emphasis on school crossings.

Upgrade and repaint all stop bars and crosswalks in the Village.

Rebuild any failing storm sewer basins in the Village.

Continue to upgrade and maintain the signage throughout the Village, including maintenance of signposts.

Asphalt patches – to remove and replace deteriorating asphalt to a minimum of 200 square yards.

PERFORMANCE ACTIVITIES AND MEASURES

Description of Measurement	2016	2017	2018	2019	2020
Miles of Streets	99.36	99.36	99.36	99.36	99.36
Miles of Public Sidewalks	155.15	155.37	155.37	155.37	155.37
Miles of Storm Sewer	112.9	126.29	126.24	126.24	126.24
Number of Storm Sewer Structures	6,429	7,039	7,039	7,039	7,039
Number of Streetlight Poles	1,085	1,121	1,154	1,154	1,154
Cost of Annual Resurfacing Program	\$1,082,954	\$842,910	\$908,441	\$727,278	\$1,428,567.78
Street Division Graffiti Removal	33	8	26	27	16
Sidewalk Replaced (sq. ft.)	20,661	27,929	32,360	20,505	19,715
Curb and Gutter Replaced (lin. ft.)	2,882	2,953	2,942	1,904	1,904
Crack Sealing (lbs. installed)	16,666	18,000	19,050	15,900	N/A
Thermoplastic Pavement Markings (lin. ft. installed)	26,235	35,190	34,704	40,689	38,805
Number of Storm Sewer Basins Rebuilt	23	11	30	17	13
Number of Snow/Ice Responses	15	21	19	13	10

2021 ACCOMPLISHMENTS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

- ✓ Spot Drainage Repairs.
Ongoing. Rebidding. General repairs to alleviate localized storm water issues throughout the Village.
- ✓ Pavement Patching.
Ongoing. Fourth Quarter. Pavement patching program.

Strategic Plan Goal #4: Community Image & Identity

- ✓ Entryway Sign Improvements.
Ongoing. Fourth quarter. Includes the replacement of three existing Village entryway signs per the prototype sign developed in 2020.
- ✓ Ontarioville Streetscape Improvements.
Completed. Fourth quarter. Assist with Ontarioville Streetscape Improvements.

2022 BUDGET GOALS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Sign Machine Training.
Second quarter. Train more employees on the sign machine to get the most out of it.

Strategic Plan Goal #4: Community Image & Identity

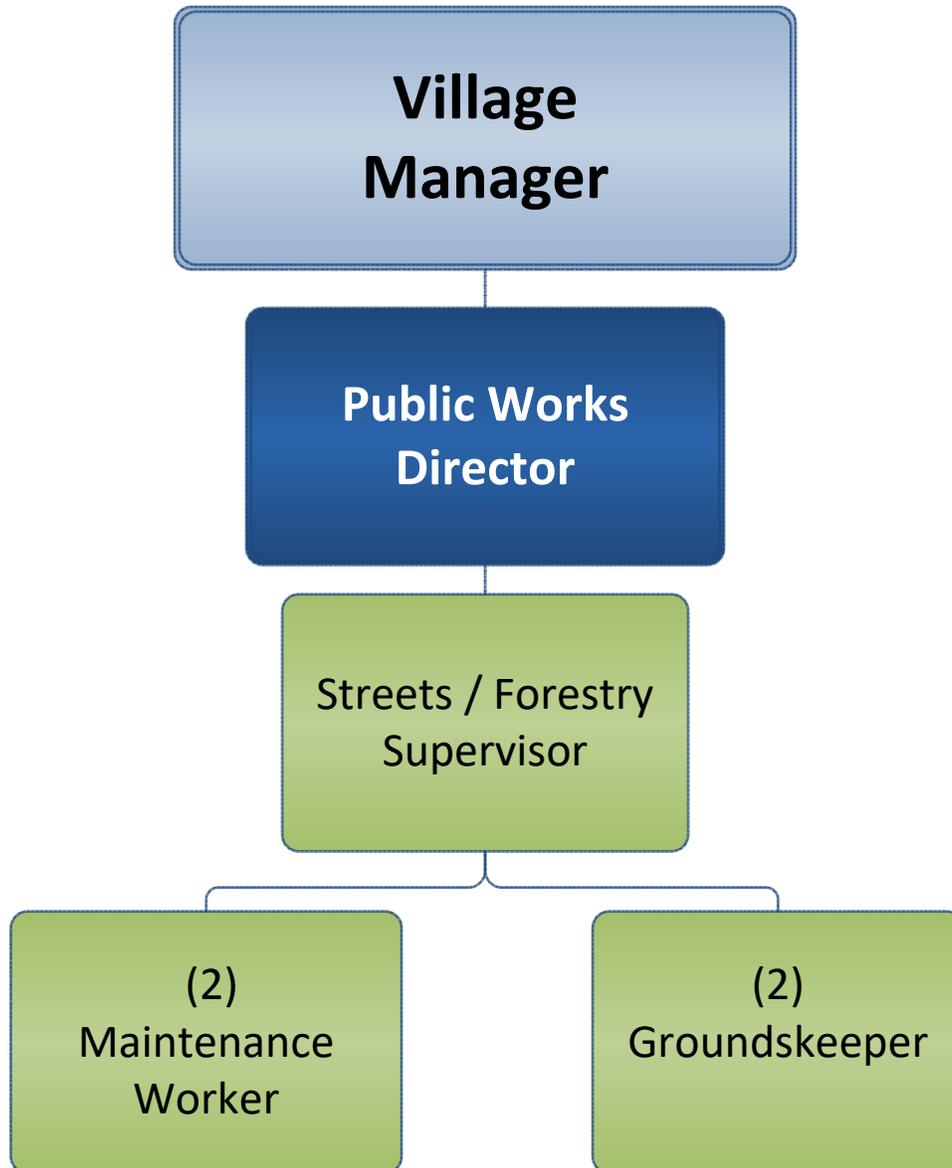
1. Concrete Program.
Third quarter. Concrete program to become faster and require less labor.
2. Paving Plan.
Third quarter. Pave areas that would be most cost effective.
3. Entryway Sign Improvements.
Ongoing. Fourth quarter. Includes the replacement of the remaining three Village entryway signs.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

Fund 010 - General Fund

Department 6200 - Streets

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
401-411	Salaries - Regular	\$ 669,556	\$ 671,149	\$ 653,555	\$ 719,109	\$ 718,380	\$ 731,295
401-412	Salaries - Part - Time	4,388	11,322	-	15,000	15,000	15,000
401-421	Overtime Compensation	47,988	66,382	41,278	55,000	65,000	55,000
401-428	On Call Premium Pay	3,026	2,874	2,825	3,000	3,000	3,000
401-441	State Retirement	93,708	76,437	83,969	97,938	97,000	83,183
401-442	Social Security	53,628	55,509	51,883	59,608	61,306	62,394
401-444	Employee Insurance	187,733	170,238	180,434	217,775	210,000	211,131
Total Personnel Services		<u>1,060,028</u>	<u>1,053,911</u>	<u>1,013,944</u>	<u>1,167,430</u>	<u>1,169,686</u>	<u>1,161,003</u>
402-411	Office Supplies	-	20	-	-	-	-
402-413	Memberships / Subscriptions	415	360	235	245	245	245
402-427	Materials & Supplies	103,336	112,268	141,245	137,000	137,000	137,000
402-431	Uniforms	3,847	3,996	3,968	4,000	4,000	4,000
402-433	Safety & Protective Equipment	2,938	2,869	2,597	3,000	3,000	3,000
402-434	Small Tools	1,999	2,841	1,737	2,000	2,000	2,000
Total Commodities		<u>112,535</u>	<u>122,354</u>	<u>149,782</u>	<u>146,245</u>	<u>146,245</u>	<u>146,245</u>
403-435	M & R - Streets & Bridges	127,612	134,233	79,697	119,900	119,900	119,900
403-439	M & R - Accident Claims	17,240	8,955	27,735	10,000	10,000	9,000
403-452	Vehicle Maintenance & Replacement	245,035	252,712	269,662	279,006	279,006	281,707
403-471	Schools / Conferences / Meetings	3,634	2,252	319	3,215	2,000	3,000
403-472	Transportation	67	586	-	500	50	500
Total Contractual Services		<u>393,588</u>	<u>398,738</u>	<u>377,414</u>	<u>412,621</u>	<u>410,956</u>	<u>414,107</u>
Total Streets		<u>\$ 1,566,151</u>	<u>\$ 1,575,003</u>	<u>\$ 1,541,140</u>	<u>\$ 1,726,296</u>	<u>\$ 1,726,887</u>	<u>\$ 1,721,355</u>





PURPOSE STATEMENT

The Forestry Division goals are to continue to research and promote more effective forestry procedures to cut costs (i.e., manpower usage, equipment updating, equipment renewal, etc.). To set minimum standards for appearance of Village grounds and all public plantings. To maintain, treat and spray with proper chemicals all Village owned or maintained trees and properties. To continue the training and education of Forestry personnel. Also, to provide community service information on control of insects and rodents related to health and damage to forestry. Most importantly, to assist in the beautification of the Village.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

Maintenance of all trees, shrubs and planting features in Village right-of-ways and retention areas; treatment and maintenance of trees that are infested with various diseases; inspection, grooming, trimming and removal, as needed, of all forestry that is the responsibility of the Village; mowing and turf care of all large fields, retention areas, wells, Municipal Complex grounds, and right-of-ways under our jurisdiction; commuter parking complex turf, trees, shrub and planting feature maintenance; tree planting programs; removing snow and salting at Municipal Building and Commuter Lot walkways and parking lots; repair and maintenance of Forestry Department non-licensed equipment; rodent control, including baiting of fields, vacant lots, and problem breeding areas; resident assistance, answering questions and being helpful regarding trees, shrubs and turf; residential brush pickup and recycling program; municipal yard waste recycling program; resident assistance with recycling; creek bank mowing/maintenance; landscape planning, upgrades and reviews; assisting other departments with priority projects; Banner Program – banners and maintenance.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2016	2017	2018	2019	2020
Number of Parkway Trees Planted	660	500	544	587	0
Number of Parkway Trees Trimmed:					
Contractual	1,570	959	1,435	1,516	0
In-House	466	437	462	476	390
Brush Pickup Program (Cubic Yards Collected)	1,095	905	1,140	1,105	685
Annual Cost	\$66,347	\$62,032	\$40,702	\$83,837	59,898
Cost per Cubic Yard Collected	\$60.59	\$68.54	\$35.70	\$75.87	\$52 ton
Leaf Pickup Program (Cubic Yards Collected)	720	690	500	460	450

2021 ACCOMPLISHMENTS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

- ✓ Planted parkway trees.
Ongoing. Third quarter. Planted trees on Village parkways as part of a reforestation project.

Strategic Plan Goal #4: Community Image & Identity

- ✓ Spring banners.
Completed. Designed and installed new spring banners for major corridors.
- ✓ Winter banners.
Not completed. Fourth quarter. Designed new winter banners for major corridors.
- ✓ Ontarioville Road Plaza.
Ongoing. Maintained plaza to highest level.

2022 BUDGET GOALS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Enhancing the streetscapes in the Village.
Third quarter. Further design improvements to the streetscapes to improve the appearance of the Village.

Strategic Plan Goal #4: Community Image & Identity

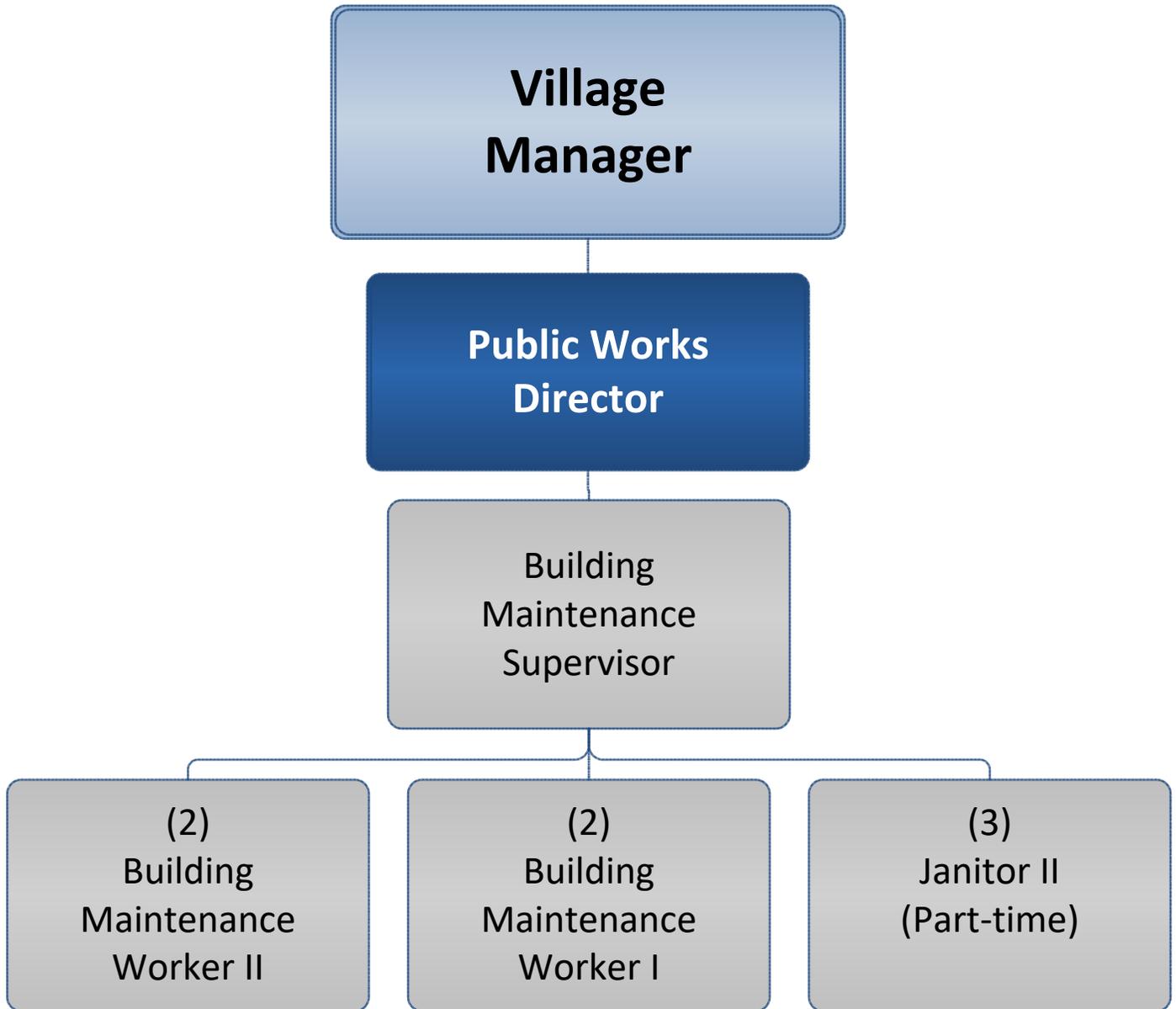
1. Holiday decorations in the Village.
Fourth quarter. Install decorations for maintaining holiday spirit throughout the Village.
2. Replacement of 75 parkway trees.
Third quarter. Plant trees on Village parkways as part of a reforestation project.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

Fund 010 - General Fund

Department 6300 - Forestry

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
401-411	Salaries - Regular	\$ 134,685	\$ 138,963	\$ 135,175	\$ 146,361	\$ 143,766	\$ 205,931
401-412	Salaries - Part - Time	1,422	12,601	-	15,000	10,000	10,000
401-421	Overtime Compensation	4,775	4,787	2,035	4,000	5,120	5,000
401-428	On Call Premium Pay	532	390	358	350	350	350
401-441	State Retirement	18,005	14,627	16,184	19,514	18,311	22,056
401-442	Social Security	10,596	11,905	11,436	12,792	12,565	17,387
401-444	Employee Insurance	34,758	31,787	34,733	39,753	38,588	67,210
Total Personnel Services		<u>204,773</u>	<u>215,060</u>	<u>199,921</u>	<u>237,770</u>	<u>228,700</u>	<u>327,934</u>
402-413	Memberships / Subscriptions	95	240	169	300	312	300
402-427	Materials & Supplies	9,216	22,608	16,154	8,000	11,187	11,000
402-429	Parts & Accessories - Non - Auto	781	504	222	500	500	500
402-431	Uniforms	1,685	1,644	1,688	1,700	1,700	2,550
402-433	Safety & Protective Equipment	793	1,098	799	800	800	800
402-434	Small Tools	1,005	1,001	917	1,000	1,499	1,000
Total Commodities		<u>13,574</u>	<u>27,096</u>	<u>19,949</u>	<u>12,300</u>	<u>15,998</u>	<u>16,150</u>
403-434	M & R - Buildings	8,628	22,789	19,854	22,400	24,000	24,000
403-435	M & R - Streets & Bridges	215,203	179,180	194,234	255,071	210,000	210,000
403-438	Maintenance - Forestry	52,239	98,797	13,022	96,000	96,000	96,000
403-452	Vehicle Maintenance & Replacement	35,284	35,333	36,433	41,398	41,398	41,078
403-471	Schools / Conferences / Meetings	1,141	1,605	1,012	1,000	1,000	1,150
Total Contractual Services		<u>312,495</u>	<u>337,703</u>	<u>264,555</u>	<u>415,869</u>	<u>372,398</u>	<u>372,228</u>
Total Forestry		<u>\$ 530,842</u>	<u>\$ 579,859</u>	<u>\$ 484,426</u>	<u>\$ 665,939</u>	<u>\$ 617,096</u>	<u>\$ 716,312</u>



PURPOSE STATEMENT

The goals of the Department of Public Buildings are to maintain and enhance the appearance and function of the Village-owned buildings; to make available technical skills to do the jobs that may fall under departmental jurisdiction and to accomplish the work required in the most efficient and cost-effective manner.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

The functions of the Department of Public Buildings are the complete maintenance of all buildings and properties owned by the Village, to perform necessary tasks needed to keep the mechanical systems working, and to maintain the aesthetic appearance of all Village properties. The Department assists in snow removal. Also, preventative maintenance is utilized to reduce system failures. Departmental personnel are available to provide technical assistance to other departments.

PERFORMANCE ACTIVITIES AND MEASURES		
Description of Measurement	2019	2020
Work requests completed (total)	409	594
Village Hall	246	274
Public Works	40	73
Fire Station #1	36	69
Fire Station #2	19	14
Police Department	66	161
Butler Building	1	2
Sewer Treatment	1	1
Metra Station	0	0

2021 ACCOMPLISHMENTS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

- ✓ Replaced remaining original boilers at Fire Station #1.
Ongoing. Third through fourth quarter.
- ✓ Replaced building automation system.
Completed. Replaced 4th quarter of 2021.
- ✓ Replaced Fire Station #1 hot water system.
Ongoing. Third through fourth quarter.
- ✓ Replace Village Hall’s rooftop units.
Removed from budget. Rebudgeted in FY2022
- ✓ Replaced public works’ carpet.
Ongoing. Third quarter.

- ✓ Replaced public works' floor tile & abatement.
Ongoing. Third quarter.

2022 BUDGET GOALS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

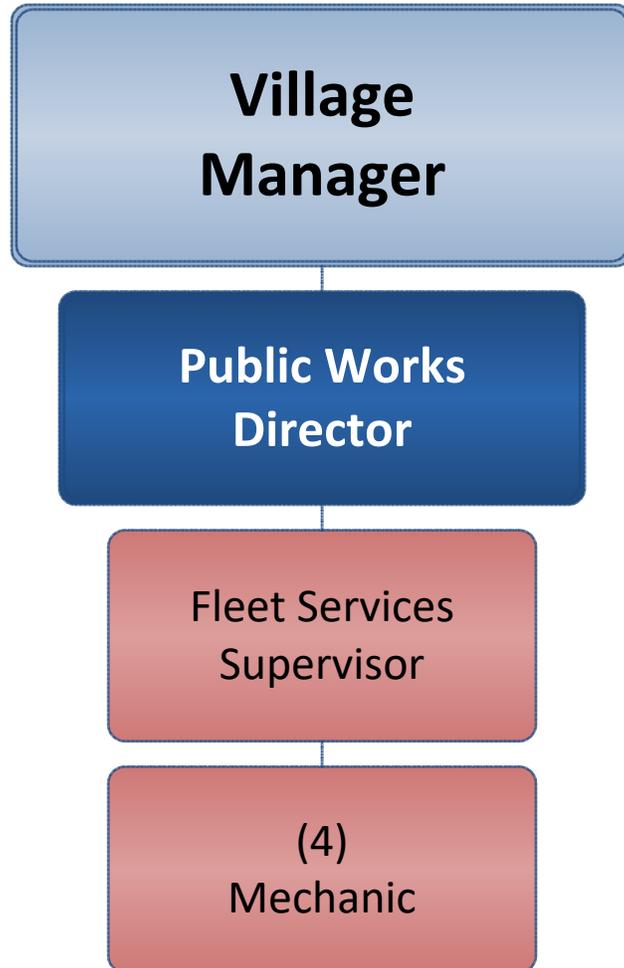
1. Public Works' Boilers.
Third quarter. Boilers have surpassed their life expectancy and need to be replaced.
2. Village Hall Roof Top Units.
Second quarter. Units have surpassed their life expectancy and need to be replaced.
3. Fire Station #15 Refresh.
Third through fourth quarter. Replace kitchen, floors, and paint.
4. Replacement of Bullet Proof Glass at Police Station.
Second quarter. Glass is damaged at station and needs replacement.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

Fund 010 - General Fund

Department 6400 - Public Buildings

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
401-411	Salaries - Regular	\$ 186,962	\$ 178,269	\$ 175,924	\$ 182,376	\$ 182,376	\$ 181,615
401-412	Salaries - Part - Time	28,851	44,071	47,031	57,437	44,664	57,969
401-421	Overtime Compensation	12,923	12,009	6,524	8,000	8,000	8,000
401-428	On Call Premium Pay	4,048	3,178	2,977	6,680	3,200	3,200
401-441	State Retirement	25,130	19,553	22,280	25,407	22,526	20,034
401-442	Social Security	17,778	17,985	20,747	19,857	16,816	19,185
401-444	Employee Insurance	41,821	34,089	35,103	39,909	45,517	71,178
Total Personnel Services		<u>317,511</u>	<u>309,153</u>	<u>310,587</u>	<u>339,666</u>	<u>323,099</u>	<u>361,181</u>
402-411	Office Supplies	26	32	32	-	-	-
402-427	Materials & Supplies	55,070	53,290	53,590	50,000	50,000	50,000
402-428	Cleaning Supplies	20,273	19,884	22,055	19,000	19,000	19,000
402-429	Parts & Accessories - Non - Auto	14,474	18,461	17,639	15,000	15,000	15,000
402-431	Uniforms	3,232	3,656	3,878	3,875	3,875	3,875
402-433	Safety & Protective Equipment	1,966	2,612	1,637	1,800	1,800	1,800
402-434	Small Tools	1,526	1,587	1,414	1,500	1,500	1,500
Total Commodities		<u>96,568</u>	<u>99,521</u>	<u>100,245</u>	<u>91,175</u>	<u>91,175</u>	<u>91,175</u>
403-434	M & R - Buildings	89,405	59,807	91,957	71,000	80,000	71,000
403-436	Maintenance Agreements	156,504	145,014	141,953	144,150	144,150	153,050
403-452	Vehicle Maintenance & Replacement	12,973	12,751	12,751	9,728	9,728	9,728
403-471	Schools / Conferences / Meetings	180	2,444	800	1,800	600	1,800
Total Contractual Services		<u>259,062</u>	<u>220,016</u>	<u>247,461</u>	<u>226,678</u>	<u>234,478</u>	<u>235,578</u>
Total Public Buildings		<u>\$ 673,141</u>	<u>\$ 628,690</u>	<u>\$ 658,292</u>	<u>\$ 657,519</u>	<u>\$ 648,752</u>	<u>\$ 687,934</u>





PURPOSE STATEMENT

To supply user Departments with the best possible vehicles and equipment at the lowest possible costs.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

This Department is responsible for the maintenance and repair of all Village vehicles and mobile equipment. This is accomplished through our aggressive preventative maintenance programs, in-house repairs, and outside vendor repairs when cost-effective. Computer data systems are used to supply information on inventory levels, equipment usage and unit costs. This information is used to determine cost-effective replacement recommendations and to develop specifications for new equipment that will achieve maximum utility and economy.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2016	2017	2018	2019	2020
Number of Vehicles Maintained	155	162	162	153	162
2019 Budget & Vehicle Purchase	\$1,215,076	\$1,361,000	\$1,473,900	\$1,605,426	\$1,831,380
Average Cost Per Vehicle	\$7,839	\$8,401	\$9,098	\$10,492	\$11,304.81
Miles Driven	936,418	910,418	809,576	780,790	851,586

2021 ACCOMPLISHMENTS

Strategic Plan Goal #1: Financial Health

- ✓ Reduced repair costs by utilizing more in shop repairs using expanded service information. *First through second quarter. Diesel trucks have not been sent out for engine repairs. All engine and emission repairs so far have been done in house with expanded service information.*

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

- ✓ Reevaluated vehicle replacement schedule based on cost effectiveness. *First quarter. Modified fire engine expected life by cost analysis.*

Strategic Plan Goal #4: Community Image & Identity

- ✓ Improved our equipment for more efficient asphalt paving techniques. *Second quarter. Added prime tack distribution trailer.*

Strategic Plan Goal #5: Effective Governance

- ✓ Increased technician training on late model vehicle emission systems. Reducing outside repair costs. *First quarter. Added Cummins Training Software. All technician training continuing and lowering outside repair costs.*

2022 BUDGET GOALS

Strategic Plan Goal #1: Financial Health

1. Continue to use cost analysis to provide best repairs and maintenance of Village equipment.
Ongoing. Staff will research parts supply cost and availability for individual vehicle and equipment repairs.

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Continue to improve maintenance and inspection of shop equipment.
Second quarter. Obtain annual inspections of hoists and lifts to insure employee safety.

Strategic Plan Goal #4: Community Image & Identity

1. Continue improving usage of equipment across Public Works Divisions.
Ongoing. Continue finding multiple uses of PW equipment to be utilized across all divisions.

Strategic Plan Goal #5: Effective Governance

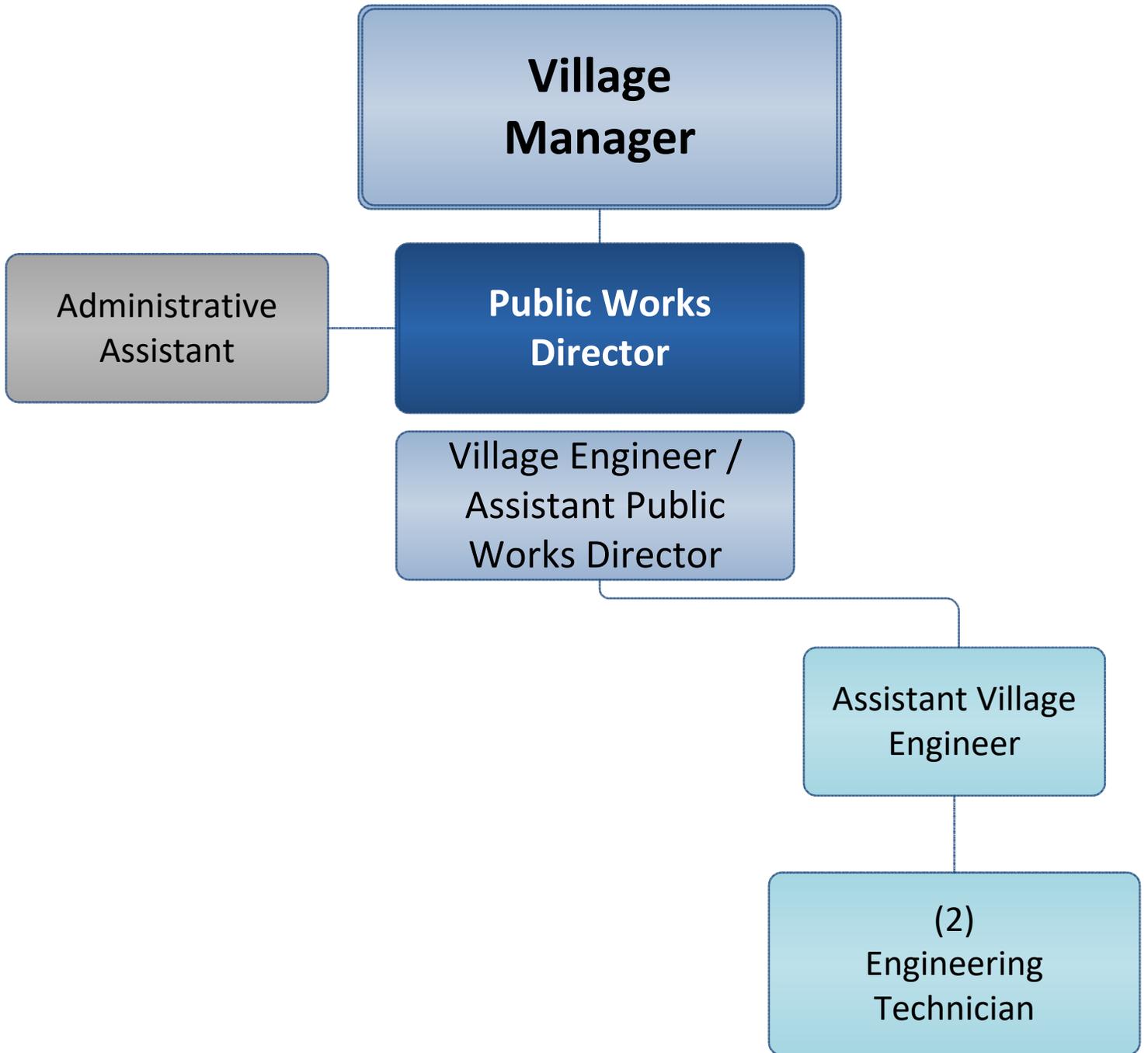
1. Improve technician training to prepare for employee turnover due to retirement.
Fourth quarter. Continue cross training of technicians to share knowledge and experience of upcoming retiring coworkers.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

Fund 010 - General Fund

Department 6500- Fleet Services

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
401-411	Salaries - Regular	\$ 278,029	\$ 287,783	\$ 280,521	\$ 300,968	\$ 315,429	\$ 321,254
401-421	Overtime Compensation	3,800	8,822	2,707	8,000	9,200	8,000
401-441	State Retirement	36,959	30,656	34,415	39,509	39,832	34,721
401-442	Social Security	21,363	22,257	23,900	24,046	24,834	28,757
401-444	Employee Insurance	50,274	46,772	51,480	63,153	58,415	61,812
	Total Personnel Services	390,424	396,289	393,023	435,676	447,710	454,544
402-411	Office Supplies	76	57	122	200	200	200
402-413	Memberships / Subscriptions	8,678	9,764	9,716	11,000	12,620	12,620
402-414	Books / Publications / Maps	650	-	-	-	-	-
402-421	Gasoline & Lube	212,584	248,768	142,322	174,750	209,700	209,700
402-422	Automotive Parts	104,473	95,929	87,462	96,000	96,000	96,000
402-423	Communications Parts	323	267	890	2,000	1,100	1,100
402-427	Materials & Supplies	15,215	12,973	11,438	15,500	15,500	15,500
402-429	Parts & Accessories - Non - Auto	24,371	23,653	24,127	24,000	24,000	24,000
402-431	Uniforms	1,042	1,206	1,245	1,300	1,300	1,300
402-433	Safety & Protective Equipment	892	419	595	1,000	1,000	1,000
402-434	Small Tools	4,271	4,415	2,435	4,500	4,500	4,500
	Total Commodities	372,576	397,450	280,352	330,250	365,920	365,920
403-412	Postage	35	-	-	-	-	-
403-431	M & R - Auto Equipment	91,197	71,677	57,099	78,500	72,500	72,500
403-437	M & R - Other Equipment	20,933	16,414	5,452	13,000	13,000	13,000
403-451	Equipment Rentals	615	2,184	827	1,150	1,150	1,150
403-452	Vehicle Maintenance & Replacement	3,619	4,861	5,311	5,963	5,963	5,963
403-468	Uniform Rentals	5,884	4,958	2,727	3,000	3,000	3,000
403-469	Testing Services	2,390	1,815	2,795	2,500	5,450	5,450
403-471	Schools / Conferences / Meetings	4,353	3,982	1,990	5,000	3,000	4,900
403-472	Transportation	743	937	360	900	450	900
403-499	Miscellaneous Expense	2,976	2,758	3,145	2,500	2,500	2,500
	Total Contractual Services	132,745	109,586	79,705	112,513	107,013	109,363
	Total Fleet Services	\$ 895,746	\$ 903,325	\$ 753,080	\$ 878,439	\$ 920,643	\$ 929,827



PURPOSE STATEMENT

To be responsible for the administrative and operational tasks related to overall planning, engineering, construction, inspection, and acceptance of new improvements such as streets, sanitary, storm, and water facilities and other related improvements. To promote the optimum physical and aesthetic integrity of the above improvements and thus, enhance the value of land and buildings in the Village of Hanover Park while providing the best possible environment for habitation. To provide and maintain a centralized record keeping facility for all plans, plats, and specifications dealing with public and private land improvements for subdivisions and commercial developments within the Village.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

Enforcement of statutes, ordinances, and regulations pertaining to existing and newly-engineered Public Works and transportation facilities.

Procurement of funding and liaison for Motor Fuel Tax, Road and Bridge, Federal and State grants for Public Works, transportation, and environmental projects.

Monitoring of all Public Works projects and new land developments to ensure compliance with all Village ordinances and specifications.

Design and/or approval of plans and specifications for all projects, including the following annual projects:

- Street reconstruction & resurfacing
- Curb and gutter and sidewalk removal and replacement program
- Improvements to the sewer and water systems, including water main replacements and sanitary sewer point repairs and relining
- Street Lighting Replacement
- Village owned parking lots

Inspection of all projects and recommendation on all projects regarding payouts, security reductions, acceptance resolutions and approvals.

Consultation for the general public and other departments of the Village.

Maintenance of Village streetlight system.

Production and maintenance of all Village maps, including street maps, zoning maps, and utility atlases, as well as customized mapping for all Village departments. Lead the GIS implementation project.

Act as administrator for the Village Storm Water Management program, including submittal of NPDES MS4 permit, NOI and annual reporting to IEPA.

2021 ACCOMPLISHMENTS

Strategic Plan Goal #1: Financial Health

- ✓ Utilize Capital Grants received from State of Illinois to maximize improvements to Village infrastructure.
Ongoing. First through fourth quarters. Staff is working with the State of Illinois on several grants. Staff utilized funding for resurfacing of Bartels Road.
- ✓ Strategically apply for grants opportunities to help fund projects with State and Federal dollars.
Ongoing. First through fourth quarters. Staff continues to review and apply for grants as they become available.

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

- ✓ Coordinate completion of Phase 3 – Construction for Arlington Drive Bridge Replacement.
Ongoing. First through fourth quarters. Staff worked on securing the ROW/Easements necessary for the project.
- ✓ Analyze CMAP's Pavement Management Pilot Program to prioritize and plan resurfacing and reconstruction of the roadway network under Village's jurisdiction.
Ongoing. First through fourth quarters. Staff will work with CMAP and their consultant to create and customize a pavement management program.
- ✓ Coordinate completion for Phase 2 engineering for County Farm Multi-Use Path to Ontarioville Town center and Metra Lot.
First through fourth quarters. Staff worked to finalize the Phase 1 engineering and start Phase 2.
- ✓ Begin implementing the infrastructure improvements as recommended by the ten-year capital needs analysis.
Ongoing. First through fourth quarters. Staff worked on several projects that are included in the ten-year capital plan.

Strategic Plan Goal #4: Community Image & Identity

- ✓ Update the Village code regarding engineering requirements, including updates to engineering specifications.
Ongoing. First through fourth quarters.
- ✓ Oversee and coordinate Phase I & II for roadway lighting improvement along Irving Park Road (IL-19) to enhance and improve pedestrian safety.
Ongoing. First through fourth quarters. Staff continues to work with the State of Illinois to finalize the grant documents.
- ✓ Work with Community Development and Manager's Office to plan and implement the second phase of the Ontarioville Towncenter Improvements.
Ongoing. First through fourth quarters. Staff continues to work with Community Development on potential plans for Ontarioville Towncenter Improvements.
- ✓ Work with Fire Department to develop a plan to construct a new fire station #16 on Schick Road.
Ongoing. First through fourth quarters. Staff continues to work on plans for the new fire station.

2022 BUDGET GOALS

Strategic Plan Goal #1: Financial Health

1. Utilize Capital Grants received from State of Illinois to maximize improvements to Village's infrastructure.
First through fourth quarters.
2. Strategically apply for grants opportunities to help fund projects with State and Federal dollars.
First through fourth quarters.

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Coordinate completion of Phase 3 – Construction for Arlington Drive Bridge Replacement.
First through fourth quarters.
2. Utilize the pavement evaluation program and information received as part of CMAP's program to strategically plan a multi-year paving program.
First through fourth quarters.
3. Oversee an expansion of preventative maintenance treatments for pavement to extend the service life of Village streets.
First through fourth quarters.

Strategic Plan Goal #4: Community Image & Identity

1. Work with Fire Department and Public Works to assist with design and construction of the new fire station on Schick Road.
First through fourth quarters.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

Fund 010 - General Fund

Department 6600 - Engineering

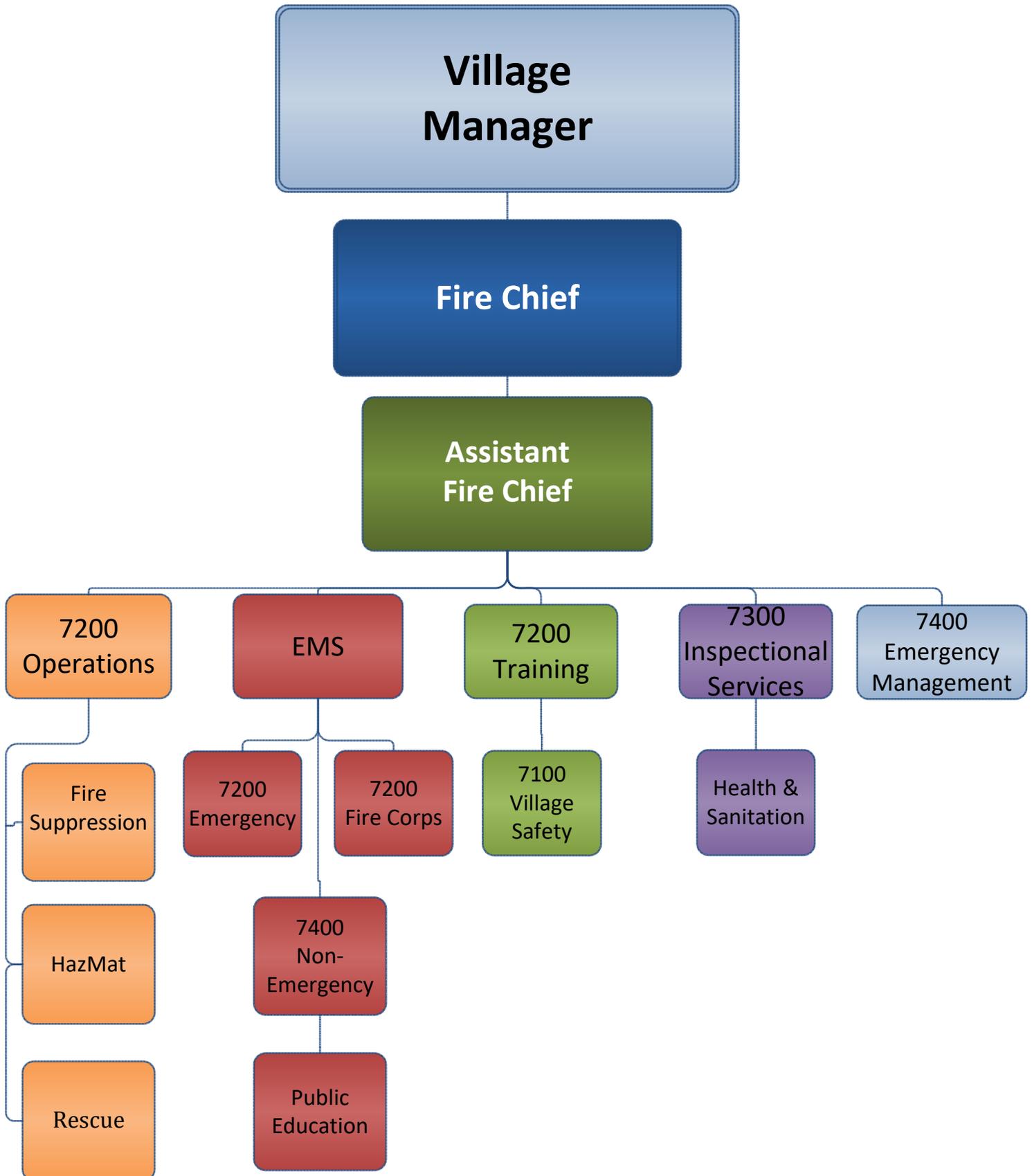
Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
401-411	Salaries - Regular	\$ 234,362	\$ 290,031	\$ 285,539	\$ 296,948	\$ 296,948	\$ 302,309
401-412	Salaries - Part - Time	-	3,878	-	4,000	4,000	8,000
401-421	Overtime Compensation	8,304	5,815	2,815	15,000	6,000	5,000
401-441	State Retirement	31,263	30,135	28,295	39,464	38,900	33,294
401-442	Social Security	17,858	22,143	21,196	24,020	23,700	24,581
401-444	Employee Insurance	66,972	56,449	62,955	75,264	75,264	77,534
Total Personnel Services		<u>358,759</u>	<u>408,452</u>	<u>400,800</u>	<u>454,696</u>	<u>444,812</u>	<u>450,718</u>
402-411	Office Supplies	1,085	991	999	1,000	1,000	1,000
402-413	Memberships / Subscriptions	821	398	750	1,310	1,310	991
402-427	Materials & Supplies	329	265	372	500	500	500
402-431	Uniforms	273	537	523	600	600	600
402-433	Safety & Protective Equipment	387	805	375	700	700	700
402-434	Small Tools	-	88	481	500	500	500
Total Commodities		<u>2,895</u>	<u>3,085</u>	<u>3,500</u>	<u>4,610</u>	<u>4,610</u>	<u>4,291</u>
403-412	Postage	174	343	696	800	800	800
403-436	Maintenance Agreements	1,225	1,225	1,225	1,225	1,225	2,125
403-452	Vehicle Maintenance & Replacement	6,625	9,678	9,678	8,576	8,576	8,576
403-461	Consulting Services	36,564	4,481	476	20,000	20,000	25,000
403-471	Schools / Conferences / Meetings	1,839	1,556	73	2,200	2,200	5,400
403-472	Transportation	-	191	-	300	-	300
Total Contractual Services		<u>46,427</u>	<u>17,474</u>	<u>12,148</u>	<u>33,101</u>	<u>32,801</u>	<u>42,201</u>
Total Engineering		<u>\$ 408,081</u>	<u>\$ 429,011</u>	<u>\$ 416,448</u>	<u>\$ 492,407</u>	<u>\$ 482,223</u>	<u>\$ 497,210</u>

FIRE DEPARTMENT

Cost Control Centers

Fire Administration	7100
Fire Emergency Operations	7200
Fire Inspectional Services	7300
Fire Non 911 Program	7400

Organization of the Fire Department







PURPOSE STATEMENT

The goal of the Fire Department is to provide efficient and high-quality service in the areas of Inspections, Prevention, Fire Suppression, Emergency Medical Services (EMS) (including emergency and non-emergency ambulance transport), Hazardous Materials response and mitigation, as well as Vehicle and Technical Rescue Services and Emergency Management Planning and Preparedness. Administration provides leadership, oversight, and support for each departmental division.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

Fire Department Administration consists of the Fire Chief, one Assistant Fire Chief, an Administrative Assistant, and a part-time Emergency Management Coordinator. Payroll and benefit funds also account for one quarter of the cost of the Battalion Chief of Training who is assigned the duties of Safety Coordinator for the Village.

Fire Administration is part of the executive staff of the Village of Hanover Park and reports to the Village Manager. Personnel assigned to this division regularly interact and support the initiatives of Village Elected Officials and are responsible to translate those initiatives into working directives to be accomplished by the department. The division interacts daily with other Village Departments and neighboring fire departments/districts. Personnel represent the department and its interests as part of the leadership within the Mutual Aid Box Alarm System (MABAS) Division and the Greater Elgin Mobile Intensive Care Program. Personnel also represent the department and Village at local, state, and national events, including assignment to taskforces or projects that have a national fire service impact. The division is responsible for the department’s financial management as well as short and long-term planning. Labor Management, including negotiations, is handled by the division for contracts with the International Association of Firefighters Local 3452 and the Service Employees International Local 73. Recruitment and pre-employment testing as well as all promotional testing are managed by the division. Personnel currently have additional assigned responsibilities that include management of the Village’s Corporate Strategic Plan.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2016	2017	2018	2019	2020
Fire Department Insurance Claims:					
Total Worker Compensation Claims	8	11	9	7	2
Worker Compensation Losses	\$88,097	\$369,948	\$193,498	\$189,322.29	\$24,706.95
All Other Claims	1	1	1	1	1
Non-Worker Compensation Losses	\$14,928	\$5,599	\$4,404	\$3,146.20	\$0
Total Claims	9	12	10	8	3
Total Losses	\$103,025	\$375,547	\$197,903	\$192,468.49	\$24,706.95
Total Expenditures	\$7,057,441	\$7,452,085	\$7,836,835	\$8,181,918	\$8,216,317.59
Cost of Services Per Capita	\$181.85	\$192.01	\$201.93	\$210.82	\$211.71

2021 ACCOMPLISHMENTS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

- ✓ Complete upgrade and repairs as needed to the audiovisual training equipment in Fire Station No. 1 (Station 15) training room.
Moved to 2022.

Strategic Plan Goal #5: Effective Governance

- ✓ Conduct a Lieutenant exam and certify a new eligibility list.
Completed. Fourth Quarter.
- ✓ Conduct a Battalion Chief exam and certify a new eligibility list.
Completed. First Quarter.
- ✓ Replace fire records reporting software.
Completed. Third Quarter. The transition to Image Trend® software from FireHouse software began in the third quarter of the year. The project began with transferring of address and occupancy data, staff records, and National Fire Incident Reporting System (NFIRS) records. All staff was trained in report completion, and we began entering data and providing report analysis in the fourth quarter of the year. Phase II of this project will be completed in 2022.

Additional Accomplishments

- ✓ Continued to lead staff through the planning and mitigation of the COVID pandemic.
- ✓ Hired the part-time Emergency Management Coordinator.
- ✓ Hired a new Fire Chief.
- ✓ Recruited and hired a new Deputy Chief.
- ✓ Continued to participate in numerous DuComm committees. Assistant Chief Fors served as the Chair of the Support Services Committee and was also a member of the DuComm Standardization Committee, as well as the ETSB Standardization Focus Group.
- ✓ Attended the Kronos Software Conference. Participation in this educational opportunity allowed for completion of our automated overtime calling program. These procedures build efficiencies that are utilized every shift when filling staffing vacancies.
- ✓ Staff attended the Image Trend software virtual conference.
- ✓ Completed selection of the design-build team for the new fire station 16. This project also included programming and design.

2022 BUDGET GOALS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Complete upgrade and repairs as needed to the audiovisual training equipment in Fire Station No. 1 (Station 15) training room.
First Quarter
2. Continue project management of the new fire station 16.
First through the Fourth Quarters

Strategic Plan Goal #5: Effective Governance

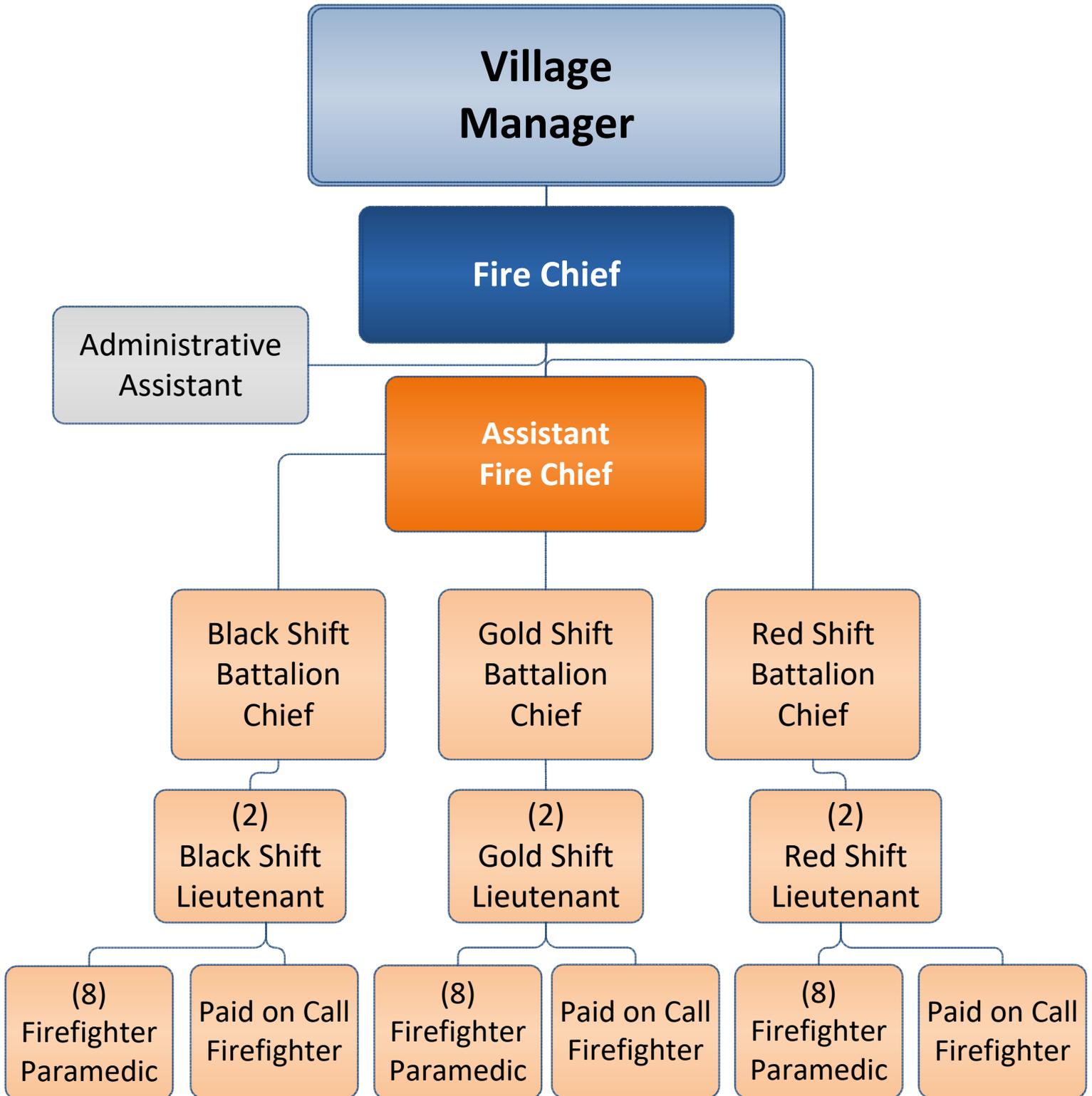
1. Conduct a part-time test and establish a new eligibility register.
First through Fourth Quarters)
2. Phase II of Fire Records Software. Build and institute fire investigation, inventory, and automated reporting modules of ImageTrend® software.
First Quarter
3. Institute dashboard reporting of our fire data and integrate these tools into our website. These graphs/tools are updated automatically from our fire reporting software and will support our community risk reduction goals.
Second Quarter

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

Fund 010 - General Fund

Department 7100 - Fire Administration

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
401-411	Salaries - Regular	\$ 395,637	\$ 405,947	\$ 418,605	\$ 422,187	\$ 422,187	\$ 400,608
401-421	Overtime Compensation	3,129	3,030	1,447	3,000	3,000	3,000
401-441	State Retirement	9,774	8,017	9,670	10,310	10,310	8,235
401-442	Social Security	18,373	19,173	19,582	22,735	22,735	10,965
401-443	Police / Fire Pension	146,776	147,082	168,090	198,518	198,518	187,498
401-444	Employee Insurance	52,488	48,136	49,741	55,763	55,763	68,446
Total Personnel Services		<u>626,176</u>	<u>631,385</u>	<u>667,136</u>	<u>712,513</u>	<u>712,513</u>	<u>678,752</u>
402-411	Office Supplies	1,956	2,075	1,074	2,000	1,750	2,000
402-413	Memberships / Subscriptions	6,184	12,259	5,471	5,712	5,814	5,559
402-414	Books / Publications / Maps	-	481	-	1,000	500	-
402-427	Materials & Supplies	1,500	1,617	880	1,500	1,632	1,800
Total Commodities		<u>9,640</u>	<u>16,432</u>	<u>7,425</u>	<u>10,212</u>	<u>9,696</u>	<u>9,359</u>
403-412	Postage	378	316	163	200	250	200
403-432	M & R - Office Equipment	4,084	2,518	2,828	2,800	3,000	3,000
403-434	M & R - Buildings	-	-	-	-	564	-
403-452	Vehicle Maintenance & Replacement	-	-	-	14,460	14,460	14,460
403-461	Consulting Services	194	353	6,657	800	423	-
403-471	Schools / Conferences / Meetings	6,137	11,423	496	8,035	5,075	8,871
403-472	Transportation	1,666	2,431	968	1,925	928	2,425
Total Contractual Services		<u>12,458</u>	<u>17,041</u>	<u>11,111</u>	<u>28,220</u>	<u>24,700</u>	<u>28,956</u>
Total Fire Administration		<u>\$ 648,274</u>	<u>\$ 664,858</u>	<u>\$ 685,672</u>	<u>\$ 750,945</u>	<u>\$ 746,909</u>	<u>\$ 717,067</u>





PURPOSE STATEMENT

The goal of the Fire Department is to provide efficient and high-quality service in the areas of Inspections, Prevention, Fire Suppression, Emergency Medical Services (EMS) (including emergency and non-emergency ambulance transport), Hazardous Materials response and mitigation, as well as Vehicle and Technical Rescue Services and Emergency Management Planning and Preparedness.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

The department responds from two stations utilizing a complement of 35 full-time and 13 part-time firefighters and officers. These personnel are supplemented by a full-time Administrative Assistant, a volunteer Fire Chaplain and 15 Fire Corps volunteers. Responses surpass 3,300 emergency calls annually with approximately 70% of these being EMS in nature. Services are provided using a staffed paramedic equipped Rescue/Engine (Squad), a staffed Paramedic Equipped Engine Company, two Mobile Intensive Care Ambulances, one of which is a jump company to a Tower Ladder and a Battalion Commander, along with a myriad of other ancillary response equipment. The department also operates a peak time staffing system that incorporates a “Power Shift” (staffing either the tower ladder or an additional ambulance) to assist with call volume as well as Inspectional Services duties.

All personnel are trained at a minimum to the level of Basic Operations Firefighter, as recognized by the Illinois State Fire Marshal's Office and the International Fire Accreditation Council, as well as Illinois EMT-Basic. All full-time personnel are required to possess an Illinois Paramedic license. The department actively participates and responds as part of MABAS Division XII and staffs Haz Mat Squad 15 with technicians to serve as the rapid response squad to all departments throughout the division. The squad/trailer combination provides “Level A” Haz Mat equipment as well as specialized monitors and decontamination systems.

The EMS Division has responsibility for management of the department’s Fire Corps program. Fire Corps is a component of the Village’s Citizen Corps Council and functions as an operational team within the Fire Department. Fire Corps members are volunteers tasked with the responsibility of providing on-scene emergency rehab for firefighters. The team serves Hanover Park Fire Department and is an active part of the MABAS response system. Additionally, Fire Corps assists with public fire and life safety education, community events, fire ground/emergency incident support and emergency management activities.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2016	2017	2018	2019	2020
Number of Fire Stations	2	2	2	2	2
Number of Full Time Firefighters	35	35	35	35	35
Number of Paid On Call Firefighters	18	21	13	14	9
Total Full Time Employees	36	36	36	36	36
Number of Full Time Personnel Per 1,000 Population	.94	.94	.94	.94	.94
ISO Rating	2	2	2	2	2
Fire Calls	1,101	1,265	1,101	1,010	986
EMS Calls	2,455	2,293	2,456	2,482	2,412

Description of Measurement	2016	2017	2018	2019	2020
Total Number of Calls	3,556	3,558	3,557	3,492	3,398
Total Number of Patients Contacted	2,687	2,432	2,504	2,526	2,468
Number of Advanced Life Support Calls (ALS)	1,177	1,101	1,256	1,292	1,292
Number of Basic Life Support Calls (BLS)	1,278	1,192	1,248	1,190	1,176
Actual Property Loss Due To Fire	\$698,665	\$1,018,003	\$556,782	\$454,871	\$816,630
Number Auto/Mutual Aid Received	157	176	168	272	265
Number Auto/Mutual Aid Given	475	499	458	392	325
Number of Overlapping Incidents	589	686	622	627	580
Property Value of Fire Damaged Property	\$25,192,490	\$4,253,384	\$5,658,126	\$5,236,452	\$5,710,737
Number of Significant Building Fires (In Town)	24	17	17	9	13
Number of Building Fires (Includes Out of Town and Minor)	44	50	49	45	48
Number of Non-Structural Fire Calls	43	33	41	35	38
Total Number of Fires	111	100	107	85	99
Number of Malicious False Alarm Calls	3	2	0	4	0
Number of Non-Malicious False Alarm Calls	223	234	222	266	224
Total False Alarm Calls	176	236	222	250	224
Average Emergency Response Time (Fire Calls Only)	0:03:48	0:04:37	0:05:03	0:04:32	0:04:21
Fire Corps					
Incident Rehab Activity	24	35	31	10	9
Non-Incident Rehab Activities	5	8	15	18	4

2021 ACCOMPLISHMENTS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

- ✓ Replace/Upgrade Structural Firefighting Protective Gear for the Department's firefighting staff (approximately 11 sets).
Completed. Third Quarter.
- ✓ Replace/Upgrade Non-Structural/Hybrid Protective Gear (approximately 8 sets).
Completed. Third Quarter.
- ✓ Upgrade portable scene lighting to LED.
Completed. First Quarter.
- ✓ Replace fire attack hose and purchase portable hose washers.
Completed. Second Quarter.
- ✓ Purchase and take delivery of replacement command vehicle for use by the Fire Chief (C-15).
Completed. Fourth Quarter.
- ✓ Purchase and take delivery of replacement utility vehicle (U-15).
Completed. Fourth Quarter.

- ✓ Purchase (2) two new PhysioControl LifePak 15 cardiac monitor/defibrillators to continue the planned rotation and replacement of units reaching their end of service life.
Completed. Third Quarter.
- ✓ Purchase new RAD57 CO/SPO2 devices. This purchase will replace our current inventory of RAD57 devices. The current inventory will reach their service life by the end of this year (2020).
Completed. Second Quarter.

Strategic Plan Goal #5: Effective Governance

- ✓ Maintain and/or improve projects required for ISO Class 1.
Ongoing. First through Fourth Quarters.
- ✓ Continue work on the accreditation process and develop a Standard of Cover study.
Moved to 2022. First through Fourth Quarters.

Additional Accomplishments

- ✓ Operations Division
 - Replace/Upgrade tools and equipment for replacement Engine 16.
 - Replaced multiple hazardous materials monitoring sensors.
 - Repaired serviceable turnout gear.
 - Sent 12 pieces of turnout gear to Minnesota for specialized cleaning following a structure fire.
 - Repaired multiple SCBA air bottles.
 - Replaced 3 carbon monoxide monitors.
 - Repaired Zumro tent heater.
 - Replaced one Thermal Imaging Camera.
- ✓ Emergency Medical Services Division
 - As part of the COVID-19 response, EMS Division DICO Officer maintained communication with local hospitals and documented COVID-19 patient exposures to the department's Exposure Report.
 - As part of the COVID-19 response, the EMS Division monitored the Village's Wellness Program. The Daily wellness checks were suspended during the second quarter due to the number of employees being vaccinated and information and guidance provided by the CDC and Illinois Department of Health.
 - As part of the COVID-19 response, the EMS Division provided EMS standby during vaccination events held in the Village of Hanover Park.
- ✓ Fire Corps
 - As part of the COVID-19 response, provided rehab services for four vaccine events located in the Village of Hanover Park.
 - Rehab Team was recertified in American Heart Association CPR.
 - Participated in Cordova Fire Conference in Cordova, Illinois. Provided hands on training and education in the field of Emergency Scene Rehab.

✓ Health and Safety

- Completed Department annual Physicals.
- Selected for the IRMA-Binder Lift Fire Department Injury Prevention Program.

✓ Training Division

- Live fire training was conducted jointly with the Streamwood Fire Department in the Second and Third Quarters.

2022 BUDGET GOALS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Take delivery of and place into service New Fire Engine 16.
Second Quarter
2. Replace/Upgrade Structural Firefighting Protective Gear for the Department's firefighting staff (approximately 12 sets).
Second Quarter
3. Replace/Upgrade Non-Structural/Hybrid Protective Gear (approximately 8 sets).
Second Quarter
4. Continue to replace hand tools and equipment for Stations 15 & 16.
First Quarter
5. Purchase a new PhysioControl LifePak 15 cardiac monitor/defibrillators to continue the planned rotation and replacement of units reaching their end of service life.
First Quarter
6. Purchase a new LUCAS Mechanical CPR device. This purchase will complete the goal of supplying all front-line equipment with a LUCAS Mechanical CPR device.
First Quarter

Strategic Plan Goal #5: Effective Governance

1. Maintain and/or improve projects required for ISO Class 1.
First through Fourth Quarter
2. Continue to analyze the accreditation process and develop a Standard of Cover study (systematic review and documentation of response units, personnel, and policies. One of the first steps of documentation needed for accreditation).
Fourth Quarter
3. Establish Rescue Taskforce training with our own Police Department and mutual-aid agencies.
First thru Fourth Quarters
4. Establish annual department training focusing on proper body mechanics and proper use of equipment when lifting and moving patients. This training will be developed from the information we receive at the IRMA-Binder Lift Injury Prevention training.
First Quarter

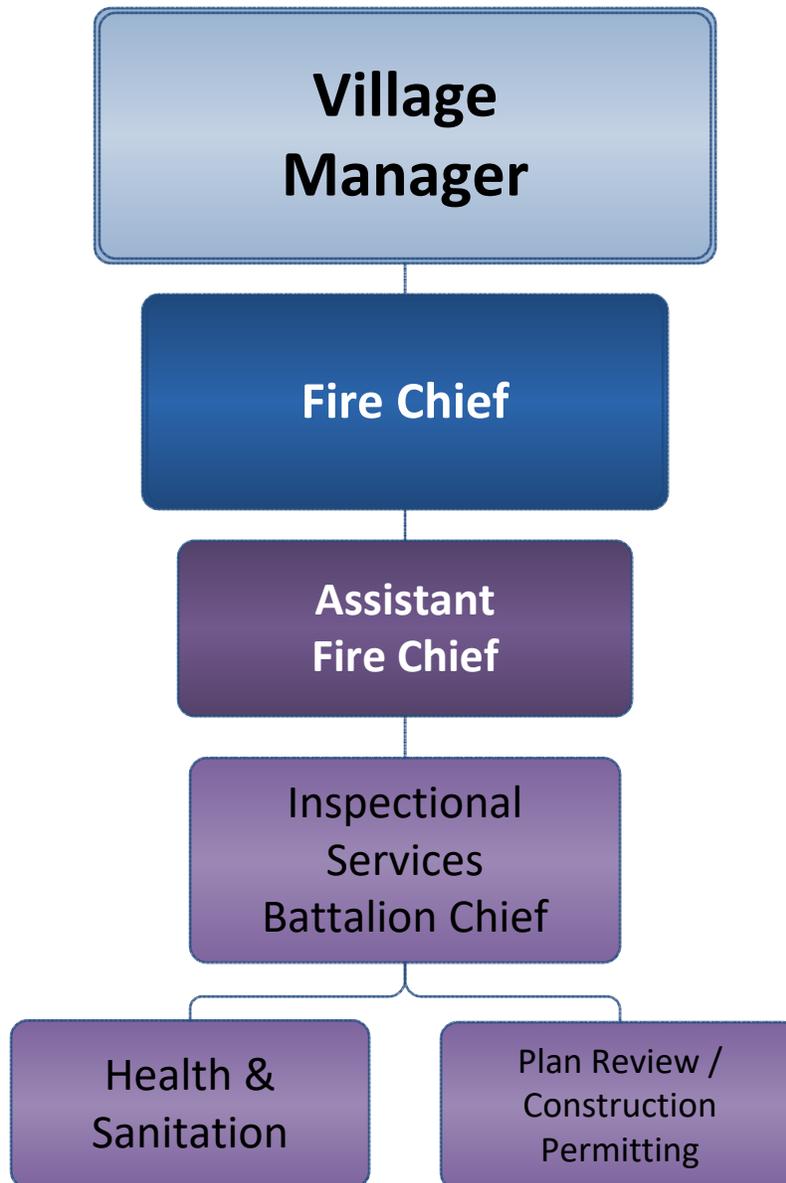
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

Fund 010 - General Fund

Department 7200 - Fire Suppression

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
401-411	Salaries - Regular	\$ 2,849,667	\$ 2,981,335	\$ 3,107,508	\$ 3,200,224	\$ 3,200,224	\$ 3,276,855
401-412	Salaries - Part - Time	445,310	343,895	369,192	429,640	323,665	492,902
401-421	Overtime Compensation	486,951	658,106	375,606	416,142	645,627	510,667
401-442	Social Security	83,675	88,205	85,844	89,266	89,266	97,171
401-443	Police / Fire Pension	1,367,286	1,454,515	1,557,555	1,817,975	1,817,975	1,894,260
401-444	Employee Insurance	580,028	485,421	512,477	624,018	624,018	650,100
Total Personnel Services		5,812,917	6,011,477	6,008,182	6,577,265	6,700,775	6,921,955
402-413	Memberships / Subscriptions	525	449	200	550	550	550
402-414	Books / Publications / Maps	2,363	2,873	1,021	800	800	800
402-423	Communications Parts	1,754	1,745	1,074	1,500	1,492	1,500
402-426	Bulk Chemicals	4,171	5,050	3,350	4,600	3,200	4,000
402-427	Materials & Supplies	9,365	12,981	5,373	8,000	8,000	8,175
402-428	Cleaning Supplies	7,591	7,682	7,324	7,715	8,000	8,085
402-429	Parts & Accessories - Non - Auto	11,555	13,653	10,490	8,750	8,065	7,949
402-431	Uniforms	27,288	29,054	23,324	31,245	32,990	33,450
402-433	Safety & Protective Equipment	4,627	6,483	8,773	4,520	5,280	5,170
402-434	Small Tools	3,965	9,326	4,946	5,800	6,484	5,893
Total Commodities		73,204	89,296	65,876	73,480	74,861	75,572
403-412	Postage	-	2	11	-	-	-
403-434	M & R - Buildings	1,897	2,806	3,111	2,350	2,419	500
403-436	Maintenance Agreements	34,000	39,797	57,366	54,410	41,000	54,095
403-451	Equipment Rentals	64,914	67,132	53,418	74,645	74,797	80,592
403-452	Vehicle Maintenance & Replacement	377,190	489,388	499,807	447,421	447,421	447,421
403-453	Furniture Replacement	4,368	4,404	849	1,000	1,000	1,000
403-457	SCBA Maintenance & Replacement	28,012	38,012	38,012	38,012	38,012	38,012
403-471	Schools / Conferences / Meetings	34,624	33,478	15,038	38,955	38,955	39,375
403-472	Transportation	359	223	454	250	150	250
403-478	Fire Corp	1,226	3,882	1,111	1,500	1,500	1,500
403-491	Special Events	6,130	6,424	717	-	-	-
403-499	Miscellaneous Expense	125	102	250	110	252	110
Total Contractual Services		552,844	685,649	670,145	658,653	645,506	662,855
Total Fire Suppression		\$ 6,438,966	\$ 6,786,423	\$ 6,744,203	\$ 7,309,398	\$ 7,421,142	\$ 7,660,382

7300 – Inspectional Services





PURPOSE STATEMENT

The goal of the Fire Department is to provide efficient and high-quality service in the areas of Inspections, Prevention, Fire Suppression, Emergency Medical Services (EMS) (including emergency and non-emergency ambulance transport), Hazardous Materials response and mitigation, as well as Vehicle and Technical Rescue Services and Emergency Management Planning and Preparedness.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

The Fire Department is responsible for the Village’s building permit process providing customer assistance and facilitation from project conception through issuance of a final certificate of occupancy. Structural, mechanical, and electrical plan reviews and inspections which are performed by in-house staff. The Department also manages all business premise, fire protection systems, health, and property maintenance inspections. Business Premise inspections are conducted by on-duty fire companies, Inspectional Service inspectors, and some off-duty personnel working extra hours. Highly technical plan reviews and inspections for fire alarm, sprinkler systems, and wet/dry chemical systems are contracted to a third-party vendor as well as plumbing inspections required by State law to be performed by an Illinois licensed plumbing inspector. In the area that lies within the corporate boundaries of the Village of Hanover Park and within the Bloomingdale Fire Protection District, the District conducts fire inspections and works with Inspectional Services to manage plan reviews for new construction as well as changes to existing properties. The Division works closely with staff from other Departments for code enforcement, zoning compliance, fence and sign inspections, permit plan reviews, and Freedom of Information Act requests.

The Division includes a Battalion Chief assigned as the Chief of Inspectional Services, a Health and Sanitation Inspector, a plan reviewer/project coordinator, a building inspector, a full-time permit coordinator and 2 part-time permit coordinators.

The Chief of Inspectional Services also attends Development Review Commission meetings for any technical assistance as needed along with playing an active role in development of Village managed properties.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2016	2017	2018	2019	2020
Business License Inspections	822	845	743	564	683
School Inspections	3	3	3	0	0
Fire Protection System Inspections	288	406	368	62	19
Health Inspections	69	72	76	67	101
Food Service Inspections	380	384	428	430	255
Property Maintenance Inspections	841	873	676	738	728
Life Safety Inspections	24	11	9	12	5
Other	409	139	410	3,638	3,013

2021 ACCOMPLISHMENTS

Strategic Plan Goal #1: Financial Health

- ✓ Internalize plumbing inspections by staffing a plumbing inspector.
Not complete, will not be completed. A position was advertised to hire a combination building and plumbing inspector which failed to return any qualified candidates. In speaking with professionals familiar with the plumbing trades, it was noted that the salary difference from a licensed plumber to a plumbing inspector is large enough to make this an infeasible goal. The Inspectional Services Division will continue to utilize the services of SAFEbuilt for plumbing inspections.

Strategic Plan Goal #2: Focused Economic Development & Redevelopment

- ✓ Promote additional use of the online permitting and licensing capabilities – utilizing communication tools and online inspection requesting.
Completed. Many enhancements have been made to allow online application of permits and licenses as well as to accept payments and issue documents electronically. Enhancements to the Inspectional Services website have been put in place to effectively communicate these tools to the public.

Strategic Plan Goal #5: Effective Governance

- ✓ Provide training, certification, and continuing education opportunities for all staff.
Ongoing. Majority of staff has been changed for the division. Training opportunities for each staff member have been identified and are being pursued for completion this year.

Additional Accomplishments

- ✓ Inspectional Services staff successfully have assumed many licensing responsibilities. In addition, staff have been able to conduct a thorough review of records to prepare for digital recordkeeping.
- ✓ Staffing enhancements were reviewed and applied to increase the Inspectional Services Division's ability to perform higher quality inspections and re-focus on the largest quantity of work.
- ✓ The Inspectional Services Division has actively pursued and worked with property owners at multiple distressed properties to resolve long-standing code issues and bring properties back into compliance.

2022 BUDGET GOALS

Strategic Plan Goal #1: Financial Health

1. Increase staff efficiency by promoting use of online permitting and licensing modules.
First Quarter
2. Encourage participation in the budget process by the Division "Second-in-Command" to establish ongoing responsible financial management.
First Quarter

Strategic Plan Goal #2: Focused Economic Development & Redevelopment

1. Fully utilize the programs developed by the Process Improvement Team from 2021 to improve project communications and workflow.
First through Fourth Quarters

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Make enhancements to the Inspectional Services website to include the full scope of all services offered.
First Quarter

Strategic Plan Goal #4: Community Image & Identity

1. Establish a transparent property maintenance program to allow commercial property owners advanced opportunity for compliance without enforcement.
First Quarter

Strategic Plan Goal #5: Effective Governance

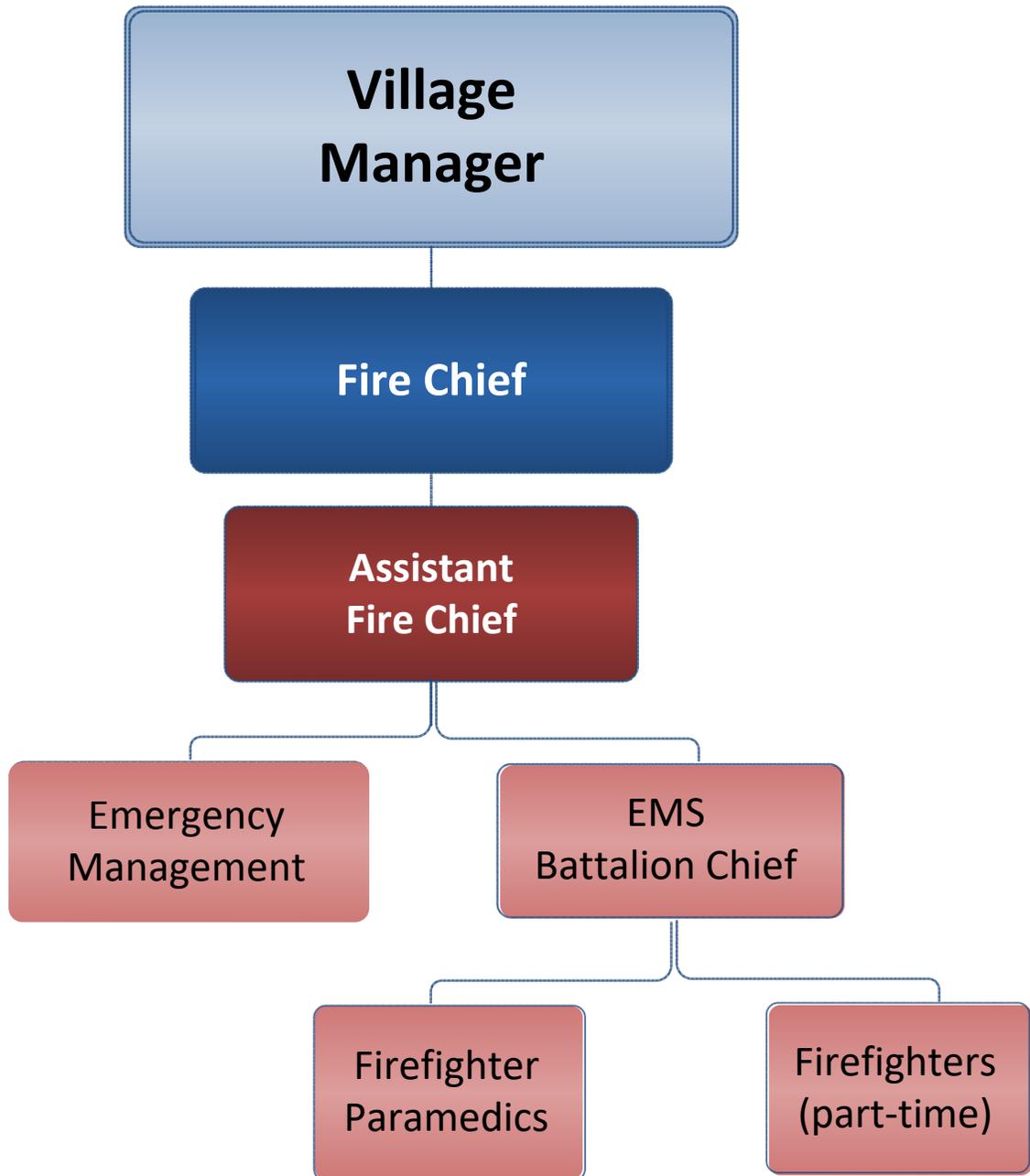
1. Enhance staff knowledge and credibility by obtaining code certifications in relevant specialty areas.
First through Fourth Quarters
2. Improved tracking of staff training records and continuing education for use with ISO accreditation.
First through Fourth Quarters

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

Fund 010 - General Fund

Department 7300 - Inspectional Services

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
401-411	Salaries - Regular	\$ 392,763	\$ 397,529	\$ 427,482	\$ 405,333	\$ 348,576	\$ 360,824
401-412	Salaries - Part - Time	69,700	48,365	63,001	102,744	66,373	132,623
401-421	Overtime Compensation	9,083	9,432	14,717	8,000	16,150	8,000
401-441	State Retirement	51,516	41,793	54,333	54,798	54,798	38,622
401-442	Social Security	35,797	34,236	38,006	39,378	39,378	38,660
401-444	Employee Insurance	90,465	98,103	94,500	123,843	123,843	108,914
Total Personnel Services		<u>649,325</u>	<u>629,457</u>	<u>692,040</u>	<u>734,096</u>	<u>649,118</u>	<u>687,643</u>
402-411	Office Supplies	1,670	799	410	800	800	800
402-413	Memberships / Subscriptions	1,294	485	1,073	1,415	940	1,000
402-414	Books / Publications / Maps	2,078	2,379	337	500	477	1,532
402-427	Materials & Supplies	45	1,037	37	200	165	-
402-431	Uniforms	2,313	3,519	1,225	3,500	4,497	3,500
402-434	Small Tools	210	399	-	250	250	250
Total Commodities		<u>7,609</u>	<u>8,618</u>	<u>3,081</u>	<u>6,665</u>	<u>7,129</u>	<u>7,082</u>
403-412	Postage	1,527	762	352	800	351	400
403-452	Vehicle Maintenance & Replacement	-	-	-	9,651	9,651	9,651
403-461	Consulting Services	38,770	35,831	38,150	26,210	50,183	50,000
403-470	Binding & Printing	501	463	-	500	500	500
403-471	Schools / Conferences / Meetings	3,675	6,617	1,302	4,205	4,205	4,205
403-472	Transportation	29	42	181	100	-	100
Total Contractual Services		<u>44,502</u>	<u>43,714</u>	<u>39,984</u>	<u>41,466</u>	<u>64,890</u>	<u>64,856</u>
Total Inspectional Services		<u>\$ 701,435</u>	<u>\$ 681,789</u>	<u>\$ 735,105</u>	<u>\$ 782,227</u>	<u>\$ 721,137</u>	<u>\$ 759,581</u>



DEPARTMENT OF FIRE
7400 – EMS DIVISION: NON-911/PUBLIC EDUCATION/
EMERGENCY MANAGEMENT



PURPOSE STATEMENT

The goal of the Fire Department is to provide efficient and high-quality service in the areas of Inspections, Prevention, Fire Suppression, Emergency Medical Services (EMS) (including emergency and non-emergency ambulance transport), Hazardous Materials response and mitigation, as well as Vehicle and Technical Rescue Services and Emergency Management Planning and Preparedness.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

The Non-911 Ambulance Transport Program is designed to enhance revenue and bring an increased level of financial sustainability to the provision of fire department services. It also is a significant enhancement to the services already offered by the Department. Under this program the Department's ambulances provide both emergency and non-emergency ambulance transport services as well as Mobile Integrated Health Care Services.

Patients who are in a convalescent state frequently require stretcher transports as part of their overall care plan. These transports include the movement of patients between care facilities or their home for the purpose of diagnostic testing, specialized medical treatment procedures and rehabilitation services. Medicare and medical insurance regulations recognize that non-emergency ambulance transports are an integral part of a comprehensive patient care plan and reimburse for ambulance transport services that are deemed medically necessary and ordered by the patient's attending physician.

The department's goal is to be the preferred non-emergency ambulance provider within the Village of Hanover Park by offering exceptional service and competitive pricing. The department offers both local and long-distance transport service.

A new role for the Department beginning in 2020 is the responsibility for the Village's Emergency Management Agency (EMA). This responsibility was transferred from the Police Department to the Fire Department with a mission to coordinate the emergency readiness and disaster preparedness planning of the Village of Hanover Park. This mission will prepare the Village to respond promptly to save lives, protect property, and install mitigation measures when threatened or hit by an extraordinary emergency that is beyond the normal fire and police capacities. The Emergency Manager (Fire Department Chief) and his designee (the Assistant Fire Department Chief), assisted by the part-time Emergency Management Coordinator, are responsible for the goals, objectives, and functions of this division. This transition began in 2020, but full implementation with a new part-time employee within the Fire Department was withheld due to the COVID pandemic until March of 2021.

The department also provides for educational opportunities with our residents. This Division organizes public CPR classes, fire and life safety education, the Fire Department Open House and other Village special events. These types of activities allow for the Department to support the message of safety with all ages of residents.

2021 ACCOMPLISHMENTS

Strategic Plan Goal #4: Community Image & Identity

- ✓ Complete a plan with Parkwood Elementary School to train all staff in Bleeding Control (B-Con).
Due to COVID-19 restrictions this goal will be moved to 2022.

Strategic Plan Goal #5: Effective Governance

- ✓ Conduct training for all Village Staff in Bleeding Control (B-Con) and install “stop the bleed” kits as well as CPR Pocket Masks in all Village AED cabinets.
Planned completion of Third through Fourth quarters.
- ✓ A lockdown drill will be conducted on the Village campus.
Third Quarter.
- ✓ A severe weather drill will be conducted on the Village campus.
Completed. Third Quarter. Tested VEANS system.
- ✓ Obtain “Storm Ready” recertification for the Village.
Moved to 2022.
- ✓ Update Comprehensive Emergency Management Plan (CEMP) for both counties.
Moved to 2022. Emergency Operation Plan will need revision before updating the CEMP.
- ✓ Update Continuity of Government (COG) and Continuity of Operations (COOP) plans.
Moved to 2022. Continuity of Government & Continuity of Operations Plan will be developed in 2022.
- ✓ Develop a Homeland Security Exercise and Evaluation Program (HSEEP) for the Village.
Moved to 2022.
- ✓ Update the Threat and Hazard Identification and Risk Assessment (THIRA) for the Village.
Ongoing.

Additional Accomplishments

- ✓ Public Education
 - Selected for the National Fire Protection Agency's Community Risk Assessment Project Pilot Program.
 - Completed a Community Risk Assessment (*Projected Completion Fourth Quarter*).
 - Received a \$1,500 donation, from the Wheaton Elks Lodge, to purchase smoke detectors for the department’s Smoke Detector Program. One hundred and three (103) 10-year smoke detectors were purchased in the second quarter.
 - Through the department’s Smoke Detector program, provided 10-year smoke detectors to 25 students of Einstein Elementary.
 - FF/PM Bernie Nevarez certified as a Fire Life & Safety Educator I. (*Completed Fourth Quarter*).
- ✓ Emergency Management
 - Over 1,000 Hanover Park residents received COVID-19 vaccinations during four village sponsored mass vaccination clinics in the first and second quarters.

2022 BUDGET GOALS

Strategic Plan Goal #4: Community Image & Identity

1. Complete a plan with Parkwood Elementary School to train all staff in Bleeding Control (B-Con).
First through Fourth Quarters

Strategic Plan Goal #5: Effective Governance

1. Develop and implement a Community Risk Reduction Plan with an ongoing evaluation of the plan.
First through Fourth Quarter
2. Develop a Public Education Plan.
First through Second Quarter
3. Annual Severe Weather Drill will be conducted on Village Campus.
Second Quarter
4. Annual Lockdown Drill will be conducted on Village Campus.
Fourth Quarter
5. Obtain Storm Ready recertification for the Village through the National Weather Service.
Third Quarter
6. Update and develop new content for the Village's Emergency Operations Plan (EOP) and upload onto Comprehensive Emergency Management Plan (CEMP) for county approval.
First through Fourth Quarters
7. Develop the Threat & Hazard Identification Risk Assessment (THIRA) for the Village.
First and Second Quarters
8. Conduct one Full Scale Exercise, Functional Exercise or Tabletop Exercise annually based on the THIRA.
Third Quarter
9. Integration of Homeland Security Exercise Evaluation Program (HSEEP) into all exercise development as a standardized process for drills.
Second Quarter
10. Develop a Communication Program for a public alert system with a multi-faceted approach.
Second Quarter
11. Improve the Outdoor Warning Siren systems throughout the Village by following the Siren Replacement Plan over the next five years.
First Quarter
12. Update Continuity of Government (COG) and Continuity of Operations (COOP) plans.
Fourth Quarter

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

Fund 010 - General Fund

Department 7400 - Non-Emergency 911

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
401-411	Salaries - Regular	\$ 27,535	\$ 28,561	\$ 30,045	\$ 30,814	\$ 30,965	\$ 30,575
401-412	Salaries - Part - Time	-	-	-	27,150	27,150	35,664
401-421	Overtime Compensation	-	-	-	20,050	20,050	21,005
401-442	Social Security	440	414	430	3,370	3,370	4,029
401-443	Police / Fire Pension	12,853	13,331	14,576	16,767	16,767	17,675
401-444	Employee Insurance	6,880	6,067	6,285	7,281	7,281	7,528
Total Personnel Services		<u>47,708</u>	<u>48,372</u>	<u>51,336</u>	<u>105,432</u>	<u>105,583</u>	<u>116,476</u>
402-411	Office Supplies	452	475	-	500	500	500
402-413	Memberships / Subscriptions	-	-	-	-	-	65
402-414	Books / Publications / Maps	-	-	-	1,700	2,100	1,700
402-423	Communications Parts	-	-	-	100	100	-
402-427	Materials & Supplies	-	-	-	500	500	1,000
402-431	Uniforms	-	-	-	550	427	1,050
402-434	Small Tools	-	-	-	400	400	400
Total Commodities		<u>452</u>	<u>475</u>	<u>-</u>	<u>3,750</u>	<u>4,027</u>	<u>4,715</u>
403-437	M & R - Other Equipment	-	-	-	4,000	3,437	4,000
403-451	Equipment Rentals	-	-	-	461	951	490
403-471	Schools / Conferences / Meetings	-	-	-	1,045	-	1,045
403-472	Transportation	-	-	-	100	-	100
403-491	Special Events	-	-	-	6,708	8,208	6,708
Total Contractual Services		<u>-</u>	<u>-</u>	<u>-</u>	<u>12,314</u>	<u>12,596</u>	<u>12,343</u>
Total Non-Emergency 911		<u>\$ 48,160</u>	<u>\$ 48,847</u>	<u>\$ 51,336</u>	<u>\$ 121,496</u>	<u>\$ 122,206</u>	<u>\$ 133,534</u>

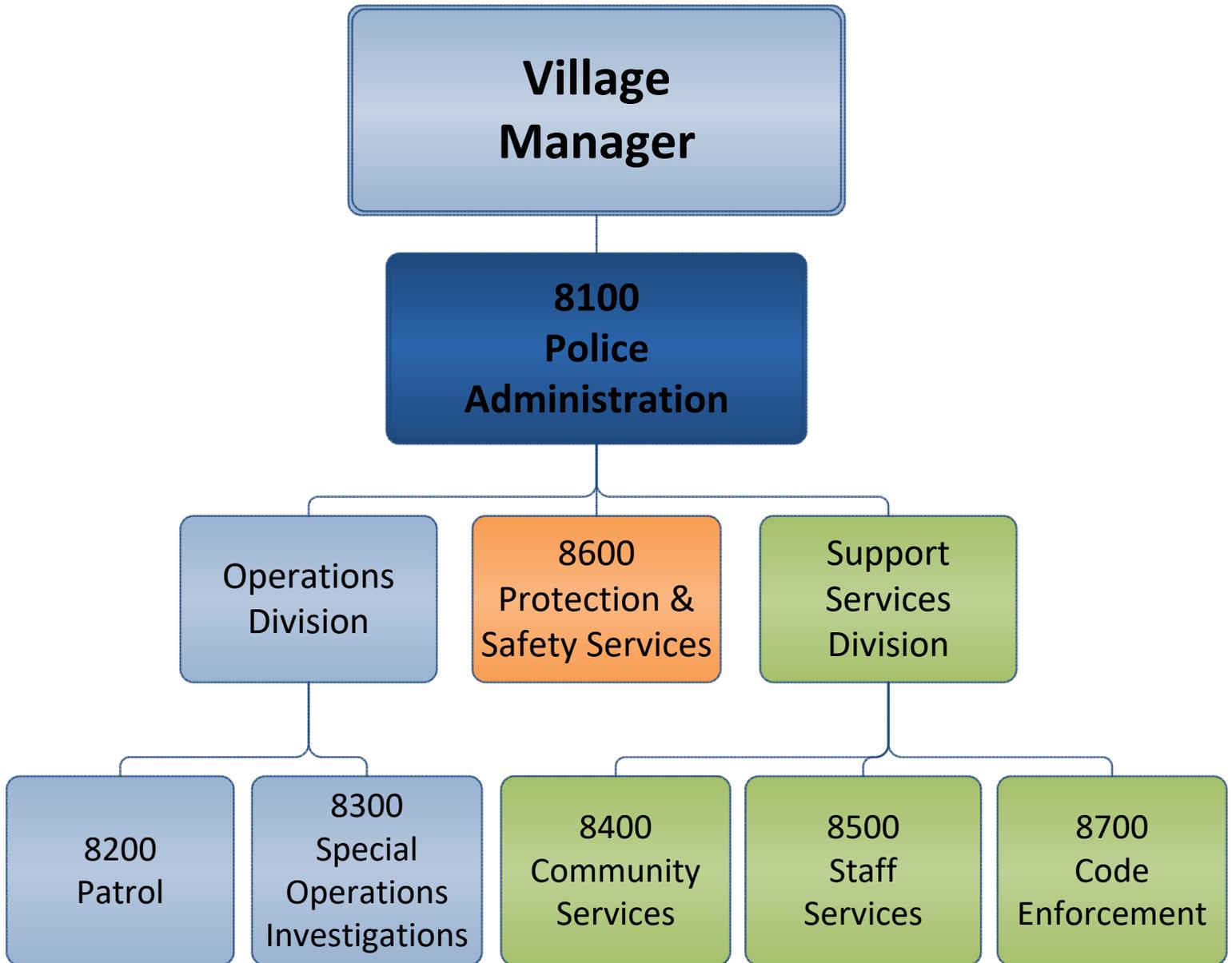
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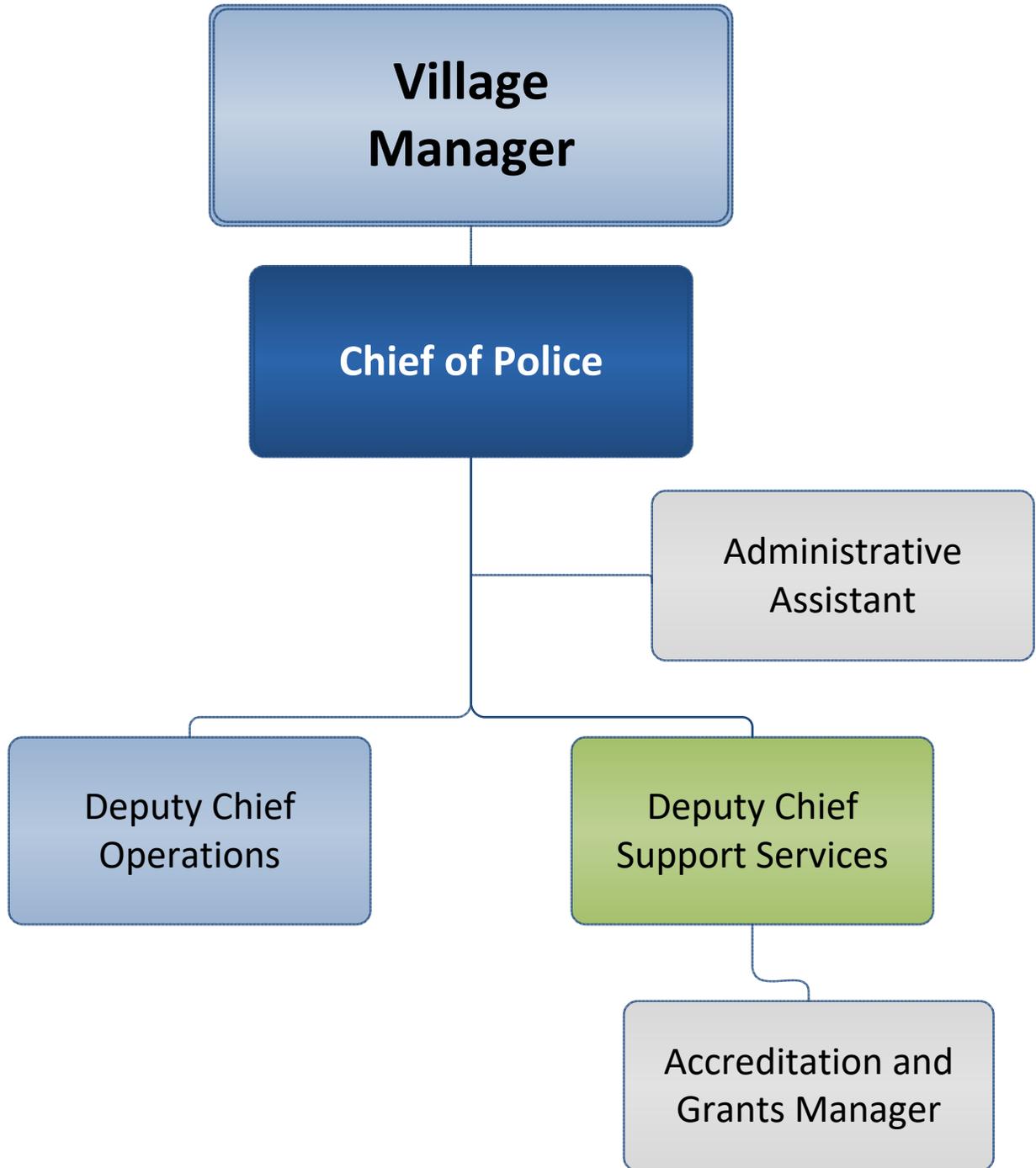
POLICE DEPARTMENT

Cost Control Centers

Police Administration	8100
Patrol	8200
Investigations	8300
Community Services	8400
Staff Services	8500
Emergency Services	8600
Code Enforcement	8700

Organization of the Police Department





PURPOSE STATEMENT

The Administration Division has four basic goals which are made up of several functions that present a total community-oriented philosophy. When considered with the detail of the budget plan, they reveal Administration's plans to provide responsive, cost-effective service to the community. The Chief of Police is responsible for the goals, objectives, and functions of this division.

The four goals are identified from which all objectives and strategies are developed. Two goals address the department's mission directly. Two goals address the institutional factors that must be in place to achieve the mission.

Community Livability Goals

The first two goals address the Police Department's approach to reducing the impact of crime on community livability.

1. **Reduce Crime and Fear of Crime.** Identify and implement approaches for addressing crime and fear of crime that can more effectively reduce both reported and non-reported crime of all types. Giving priority to addressing those crimes and conditions that most directly impact community livability.
2. **Involve and Empower the Community.** Create a more involved, responsible community by building stronger community partnerships, improving customer service, providing more open and responsive communication, and by delivering programs that promote involvement in problem solving and crime prevention.

Department Institutional Goals

The third and fourth goals address the internal changes we will make to ensure that we have the personnel, training, planning, and management practices in place to support the first two goals.

1. **Develop and Empower Personnel.** Implement training, management, and organizational approaches that are consistent with the mission and values of community policing. Strengthen staff skill level and morale. Make sure recruiting, hiring, training, and promotional practices are consistent with community characteristics and needs. Ensure work environments are supportive of customer service, innovation, personal accountability, and team contribution.
2. **Strengthen Planning, Evaluation, and Fiscal Support.** Strengthen planning, evaluation, analysis, and fiscal mechanisms to ensure responsive feedback, practical long-range planning, and effective budgeting and fiscal management.

By working toward the above-described goals, the Police Department can monitor its performance on all levels. It can modify its programs as needs arise in a proactive manner.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

The Administration of the Police Department directs the activities of the Operations and Support Services Divisions and coordinates their efforts toward achievement of department goals and objectives.

The planning and research function of the Department is provided by this division. Planning and research identify needs and priorities for police service and management of the tools to monitor the efficiency and cost effectiveness of the Police Department. Manpower allocation, reports review and budget maintenance are the primary tasks.

Administration inspects the Police Department to guarantee maintenance of standards and goals. To this end, personnel evaluations are compiled, department inspections are held, reports are reviewed

and evaluated for content, internal investigations are conducted, and recognition of superlative performance is awarded.

This division coordinates the training efforts of the Department, evaluating overall training needs and providing necessary resources. To accomplish this, the division is constantly reviewing court decisions, new technology, administrative regulations, and available training classes to provide up-to-date training for the lowest possible cost. Shared training programs with other Departments and in-service training in our facility are given special attention.

The maintenance, revision and enforcement of policy, procedures, rules and regulations of the Police Department and the Village Personnel Rules and Regulations is a function of the Administrative Division. Ensuring compliance with requirements of collective bargaining agreements between department personnel and the Village is another function. The processes and principles established in these documents are explained and enforced by this division.

This division conducts and attends staff meetings at all levels of the Village government to ensure that each division is aware of its responsibilities to the goals of the Police Department and the Village of Hanover Park. It also maintains liaison with other law enforcement agencies, the judicial systems of Cook and DuPage Counties, and other governmental bodies that provide support services to the Police Department.

The Administrative Division will coordinate with the Fire Department for emergency management through a combination of volunteers, police department staff and other Village personnel as needed.

Description of Measurement	2015	2016	2017	2018	2019	2020
Number of Sworn Officers	61	61	61	61	61	61
Number of Sworn Members per 1,000 Pop.	1.61	1.61	1.61	1.61	1.61	1.61
Part I Crime	305	295	279	250	288	297
Part II Crime	3,583	3,998	3,637	3,797	3,428	2,111
Activity (Calls for Service)	43,255	49,150	48,763	47,656	46,267	39,056
911 CFS	12,596	12,585	12,078	10,885	11,439	13,402
Officer Initiated CFS	30,659	36,565	36,685	36,771	31,967	25,654
Impounded Vehicles	1,043	1,051	1,161	1,308	981	676
Graffiti Incidents	50	33	28	16	24	21
"Y" (State) Tickets Issued	6,807	7,116	7,319	6,577	6,929	5,111
"C" Compliance Tickets Issued	0	0	0	1,497	2,662	793
"P" Parking Tickets Issued	9,270	10,150	9,052	9,428	9,206	4,423
Traffic Fine Revenue – Cook County	\$98,687	\$90,345	\$116,097	\$119,312	\$45,638	\$25,144
Traffic Fine Revenue – DuPage County	\$46,488	\$47,362	\$53,959	\$76,523	\$222,210	\$204,296
Ordinance Violation Revenue	\$334,771	\$391,977	\$525,618	\$655,642	\$671,787	\$663,914
False Alarm Fines	\$8,450	\$7,450	\$7,150	\$6,225	\$5,100	\$900
Police Department Insurance Claims						
Total Worker Compensation Claims	5	5	3	9	9	6
Worker Compensation Losses	\$384,692	\$9,576	\$13,637	\$225,133	\$179,668.04	\$26,169.12
All Other Claims	2	3	3	12	10	10
Non-Worker Compensation Losses	\$6,500	\$22,359	\$24,763	81,368.44	\$34,178.57	\$46,196.32
Total Claims	7	8	6	21	19	16
Total Losses	\$391,192	\$31,935	\$38,400	\$306,501	\$213,846.61	\$72,365.44
Total Expenditures	\$12,895,971	\$12,493,963	\$13,331,501	\$13,681,813	13,564,608	\$13,504,579
Cost of Services Per Capita	\$339.60	\$325.93	\$351.07	\$360.22	\$357.11	\$355.53

2021 ACCOMPLISHMENTS

Strategic Plan Goal #1: Financial Health

1. Secured a Bureau of Justice Grant for Bullet Proof Vest Partnership.
Completed.
2. Research and apply for grants for the digital evidence system.
Fourth quarter - Pending.

Strategic Plan Goal #4: Community Image & Identity

1. Create and maintain a department transparency webpage to include department policies, complaint process, internal investigations data, use of force data, and link to Illinois Traffic Stop Study. *Completed.*
2. Adopt the “Ten-Shared Principles” from Illinois Association of Chief’s of Police and the Illinois National Association for the Advancement of Colored People (NAACP).
Not completed in 2021 due to COVID and the implementation of the Safe-T Act, has been included in police department’s budget goals for 2022 and the police department’s upcoming Strategic Plan.
3. Conduct annual evaluation of local prosecution of DUI and other selected offenses. *Staff will evaluate the efficiency and effectiveness of local prosecution.*
Completed.

Strategic Plan Goal #5: Effective Governance

- ✓ Explore and implement body worn cameras for sworn personnel.
Police department and IT staff researched body cameras and selected four different vendor’s products for consideration. Axon was selected as vendor for body cameras. Body camera implementation will begin in first or second quarter of 2022 due to delayed delivery by vendor.
- ✓ Conduct implicit bias training for all Police Department personnel.
Fourth quarter - Pending.
- ✓ Continue to provide periodic driver training programs.
Completed.

- ✓ Conduct quarterly Safety Committee Meetings.
Completed.
- ✓ Transition Department directives to the Commission on Accreditation for Law Enforcement Agencies (CALEA) Sixth Edition standards.
Ongoing. Will be completed by end of fourth quarter.
- ✓ Review and update 2021 NIMS Compliance for the Department.
Completed.
- ✓ A lockdown drill with Village employees will be conducted on the Village campus
Moved to 2022 due to transfer of Emergency Management to fire department
- ✓ Conduct an annual test of the Village Emergency Notification System.
Completed.

Additional Accomplishments

- ✓ Police Department finished 1st in the Illinois State Traffic Challenge.
- ✓ 'Food for Fines' program administered.
- ✓ Implemented a parking enforcement program utilizing the Barnacle.
- ✓ Created an historical document outlining department crime prevention efforts over the last decade.
- ✓ Updated the President's Task Force on 21st Century Policing report.
- ✓ Hired and trained a new Accreditation and Grants Manager.
- ✓ Conducted a Shop with a Cop event within Covid-19 precautions.
- ✓ Conducted an analysis and updated the Village's overnight parking ordinance.
- ✓ Negotiated a new 3-year contract with civilian employees.
- ✓ Changed policies to comply with law changes in the Safe-T Act and provided training to PD staff regarding the Safe-T Act.

2022 BUDGET GOALS

Strategic Plan Goal #1: Financial Health

1. Secure a Bureau of Justice Grant for Bullet Proof Vest Partnership.
Third Quarter. Staff will apply for 50% reimbursement for new vests.

Strategic Plan Goal #4: Community Image & Identity

1. Conduct annual evaluation of local prosecution of DUI and other selected offenses.
Staff will evaluate the efficiency and effectiveness of local prosecution.
Fourth Quarter.
2. Expand and enhance employee participation in social media.
Third quarter.
4. Adopt the "Ten-Shared Principles" from Illinois Association of Chiefs of Police and the Illinois National Association for the Advancement of Colored People (NAACP).
Third Quarter.

Strategic Plan Goal #5: Effective Governance

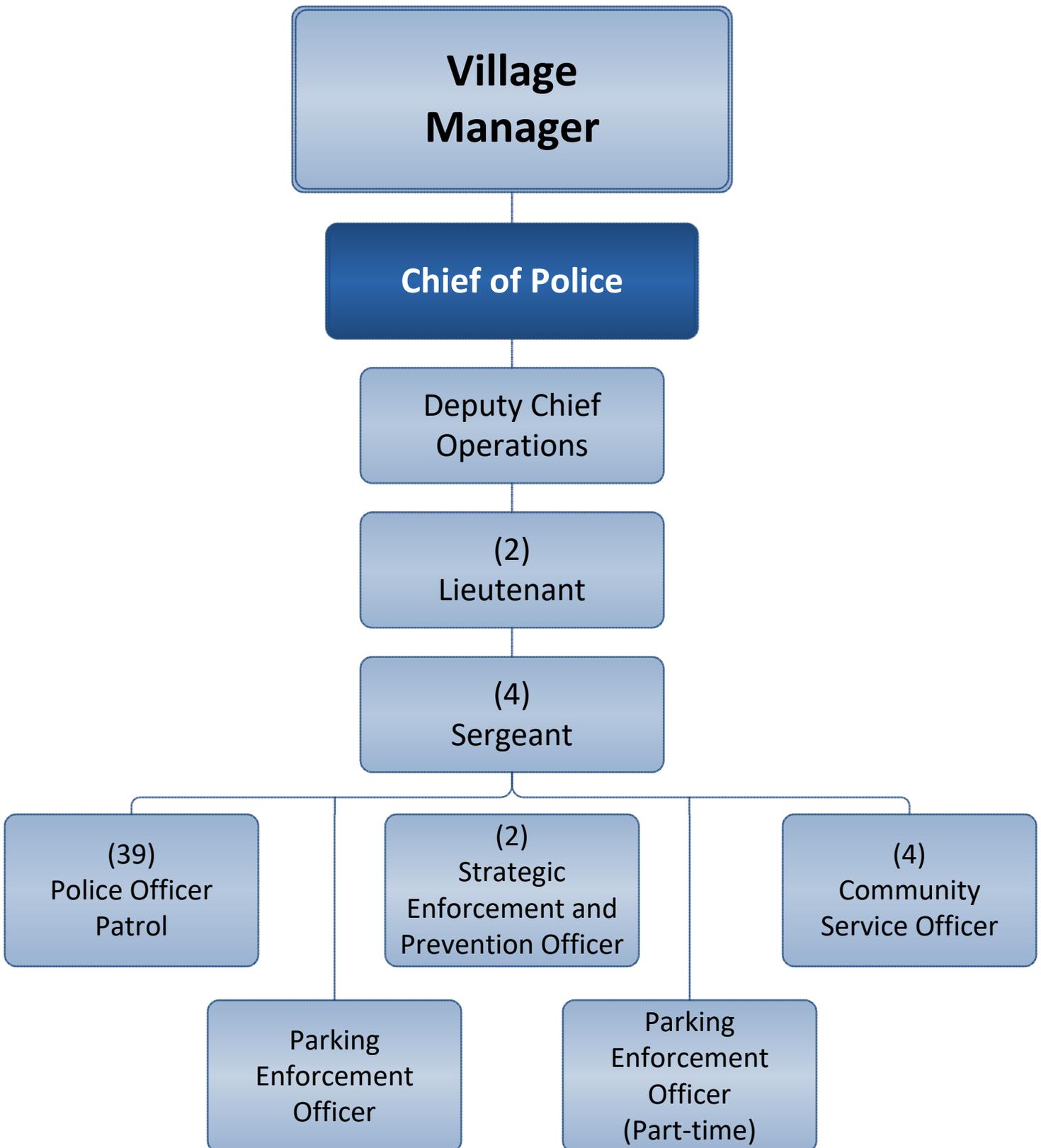
1. Implement body worn cameras for sworn personnel.
First Quarter.
2. Accreditation & Grants Manager will ensure directives are compliant with the new laws and law changes passed in the Safe-T Act.
First Quarter and Third Quarter
3. Continue to provide periodic driver training programs.
Fourth Quarter.
4. Conduct quarterly Safety Committee Meetings.
Fourth Quarter.
5. Review and update 2022 NIMS Compliance for the Department.
Fourth Quarter
3. Conduct a drill with the fire department utilizing the Village Emergency Alert Notification System's Code Red alert.
Fourth Quarter.
6. Conduct an annual test of the Village Emergency Alert Notification System.
First Quarter

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

Fund 010 - General Fund

Department 8100 - Police Administration

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
401-411	Salaries - Regular	\$ 609,697	\$ 564,002	\$ 592,309	\$ 590,274	\$ 570,000	\$ 598,276
401-421	Overtime Compensation	4,736	5,016	1,851	3,500	1,000	3,500
401-441	State Retirement	15,413	13,317	15,937	17,293	16,000	14,273
401-442	Social Security	40,305	40,520	42,566	46,030	46,030	44,466
401-443	Police / Fire Pension	179,324	196,075	201,611	250,820	250,820	288,468
401-444	Employee Insurance	82,942	65,774	66,790	74,402	74,402	64,000
	Total Personnel Services	<u>932,416</u>	<u>884,705</u>	<u>921,064</u>	<u>982,319</u>	<u>958,252</u>	<u>1,012,983</u>
402-413	Memberships / Subscriptions	6,592	6,305	6,840	6,915	6,915	7,085
402-427	Materials & Supplies	1,434	1,927	1,525	1,907	1,907	1,907
402-431	Uniforms	1,951	1,759	174	2,000	2,000	2,000
	Total Commodities	<u>9,977</u>	<u>9,991</u>	<u>8,539</u>	<u>10,822</u>	<u>10,822</u>	<u>10,992</u>
403-452	Vehicle Maintenance & Replacement	4,875	4,875	4,875	11,176	11,176	11,176
403-461	Consulting Services	1,533	1,198	4	1,700	-	-
403-471	Schools / Conferences / Meetings	10,187	10,700	1,543	10,190	5,000	10,190
403-472	Transportation	1,116	663	21	2,150	1,000	1,651
403-499	Miscellaneous Expense	-	-	225	-	-	-
	Total Contractual Services	<u>17,711</u>	<u>17,436</u>	<u>6,667</u>	<u>25,216</u>	<u>17,176</u>	<u>23,017</u>
	Total Police Administration	<u>\$ 960,104</u>	<u>\$ 912,131</u>	<u>\$ 936,270</u>	<u>\$ 1,018,357</u>	<u>\$ 986,250</u>	<u>\$ 1,046,992</u>



PURPOSE STATEMENT

The goals of the Patrol Division are to provide the proper deployment of patrol units to respond efficiently and effectively to calls for police service, prevent crime, and provide a visible presence to the public that instills confidence and security. The Deputy Chief of Operations is responsible for the goals, objectives, and functions of this division.

Each patrol officer will be alert to the task of providing service to the community by preventing offenses against persons and property. Each Community Service Officer will be alert to the tasks of proactive enforcement of Village Codes.

The Patrol Division provides the primary police service, consisting of two main functions:

It initiates activity in the areas of criminal law enforcement, ordinance enforcement, crime prevention, and traffic law enforcement, while handling calls for service.

Its Police Patrol Officers and Community Service Officers provide input to support units of the Department to assist in planning, research, and development of departmental goals, objectives, and directives.

Traffic and crime prevention services are provided to the community by this division through the Strategic Enforcement and Prevention Division.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

In addition to providing visible patrol to deter crime and antisocial behavior, personnel assigned to the division are responsible for the initial investigation of reported criminal and quasi-criminal offenses and violations of the Village Code. They are expected to investigate each reported incident to conclude the case if possible, or to refer it to the proper authority for follow-up.

Patrol includes the necessary resources to provide the "first response" effort as well as immediate investigative effort such as evidence technicians, traffic accident investigators, and tactical units.

During routine patrol, the Police Patrol Officers are responsible for traffic enforcement, both random and selective. Each officer, while not assigned a specific job, is required to use his or her knowledge of problem areas to aggressively enforce the law.

The Community Service Officer, during routine patrol, is responsible for enforcing certain quasi-criminal, petty and local ordinance offenses, utilizing their knowledge of the Village Code. They also respond to animal control calls, provide traffic direction and control, process crime scenes, enforce parking regulations and provide services to other divisions within the department.

The Parking Enforcement Officer proactively enforces parking regulations throughout the Village as well as at specific locations for which the Village is directly responsible, such as the commuter parking lot. This Officer also provides services to the Finance Department, responds to directed patrol assignments relative to parking problems, supplements the Community Service Officers in code enforcement, and fills in for the crossing guards in their absence.

The Patrol Division is responsible for maintaining a professional relationship with other divisions of the Department, other departments of the Village, and other agencies of the criminal justice system. This relationship should result in the proper exchange of information and assistance in areas of mutual concern.

The Strategic Enforcement and Prevention Division under general supervision performs traffic control and enforcement, conducts traffic surveys, traffic accident investigation/reconstruction, parking enforcement, organizes community events, maintains nuisance abatement program, maintains trespass program, reviews red light camera violations, serves as facilitator for administrative hearings, conducts taxi inspections, presents school assembly presentations, conducts Beverage Alcohol Sales and Service Education Training (BASSET) checks, prepares security surveys, monitors local pawn shops, tow yard inspections, fingerprints individuals for alcohol business licensing, solicitors and employees of the local school districts, and conducts liquor and tobacco stings.

2021 ACCOMPLISHMENTS

Strategic Plan Goal #4: Community Image & Identity

- ✓ Maintained 5-year average of Part 1 Crime Rate.
Completed.
- ✓ Hosted Cops Day Picnic at Heritage Park.
Canceled due to COVID-19 pandemic.
- ✓ Explored the feasibility of a neighborhood resource center in the Tanglewood subdivision.
Third quarter - Pending.

Strategic Plan Goal #5: Effective Governance

- ✓ Four Area Response Team meetings were held in compliance with the ART Program.
Completed
- ✓ Livestreamed annual Spanish Language Area Response Team meeting on social media.
Meeting was conducted but not livestreamed. Spanish ART meetings will be conducted quarterly in 2022 and livestreamed on Facebook
- ✓ The SEP Unit conducted 3 tobacco compliance checks at businesses in 2021.
Completed
- ✓ The SEP Unit conducted 2 alcohol compliance checks at businesses in 2021.
Completed.
- ✓ The SEP Unit conducted 6 truck enforcement details in 2021 with a focus on the area of Devon Ave/Ontarioville Rd.
Completed
- ✓ The SEP Unit conducted monthly traffic enforcement details at schools.
Completed.
- ✓ Two gambling device compliance checks were conducted.
Completed.

- ✓ Participated in active shooter and school lockdown drills.
Completed.
- ✓ One set of ART Meetings was conducted at an off-site location.
Completed.
- ✓ Conducted annual fit test of department-issued gas masks.
Completed.
- ✓ Train all new officers as weather-spotters.
Completed.

Additional Accomplishments

- ✓ *Trained two new officers.*
- ✓ *Promoted two sergeants.*
- ✓ *Promoted a lieutenant.*
- ✓ *Three new ATLs identified and trained.*
- ✓ *Three Sergeants completed Northwestern University School of Police Staff and Command program.*
- ✓ *CERT members assisted with 4 vaccination events.*
- ✓ *One Sergeant completed Northwestern University School of Police two-week Supervision class.*
- ✓ *Active Shooter program established to train businesses who request this service.*
- ✓ *Hanover Park was named to Neighborhood Scout's Top 100 Safest Cities in America list (#63)*
- ✓ *Continued to observe and adapt to pandemic preparedness and protocols.*
- ✓ *New recruitment video was finished.*

2022 BUDGET GOALS

Strategic Plan Goal #4: Community Image & Identity

1. Maintain 5-year average of Part 1 Crime Rate.
Fourth quarter
2. Host Cops Day Picnic at Heritage Park.
Third quarter

Strategic Plan Goal #5: Effective Governance

1. Four Area Response Team meetings will be held in compliance with the ART Program.
Fourth quarter

2. Increase the number of Spanish Language Area Response Team Meetings to four (quarterly) and livestream them on social media.
Fourth quarter
3. At least 2 directed patrols will be conducted at each intersection identified as having a high volume of accidents.
Fourth Quarter
4. The SEP Unit will conduct 3 tobacco compliance checks at businesses in 2022.
Fourth quarter
5. The SEP Unit will conduct 2 alcohol compliance checks at businesses in 2022.
Fourth quarter
6. The SEP Unit will conduct at least 6 truck enforcement details in 2022 with a focus on the area of Devon Ave/Ontarioville Rd.
Fourth quarter
7. The SEP Unit will conduct monthly traffic enforcement details at schools.
Fourth quarter
8. Two gambling device compliance checks will be conducted.
Fourth quarter
9. Participate in active shooter and school lockdown drills.
Fourth quarter
10. One set of ART Meetings will be conducted at an off-site location.
Third quarter
11. Recruit and conduct a Citizens Emergency Response Team (CERT) training for new members.
Fourth Quarter
12. Conduct annual fit test of department-issued gas masks.
Fourth quarter
13. Train all new officers as weather-spotters.
Fourth quarter

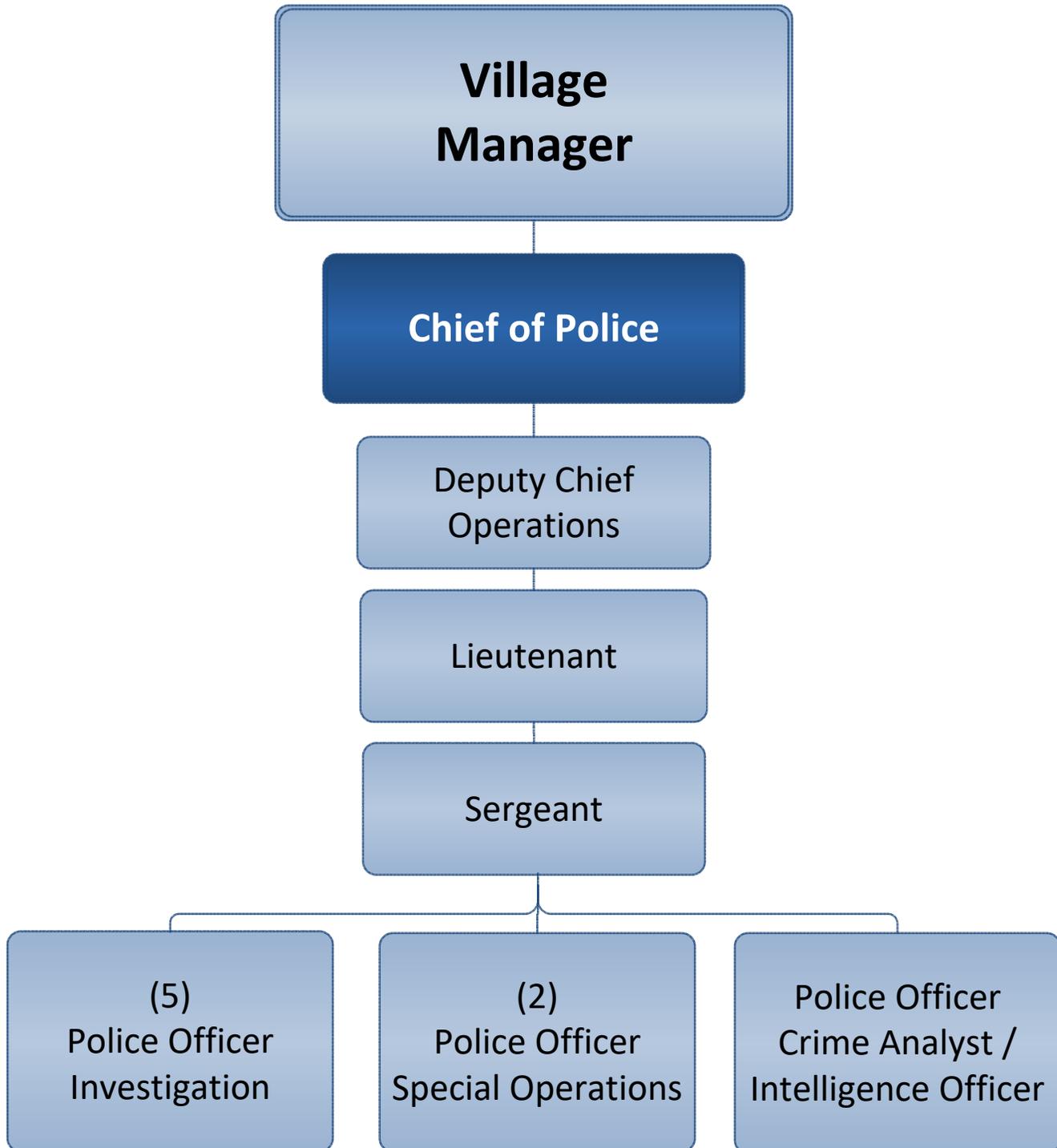
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

Fund 010 - General Fund

Department 8200 - Patrol

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
401-411	Salaries - Regular	\$ 4,218,697	\$ 4,372,505	\$ 4,428,762	\$ 4,656,574	\$ 4,400,000	\$ 4,595,452
401-412	Salaries - Part - Time	25,729	36,911	31,119	41,616	40,000	44,702
401-421	Overtime Compensation	412,375	459,680	496,143	390,000	390,000	390,000
401-422	Court Appearances	147,021	128,378	78,625	135,000	110,000	135,000
401-423	Holiday Pay	120,062	133,850	133,392	148,717	148,717	149,962
401-429	Employee Incentive	14,072	17,027	11,080	12,500	12,500	12,500
401-441	State Retirement	25,368	25,200	28,211	41,205	40,000	30,900
401-442	Social Security	363,442	378,164	385,979	410,032	410,032	407,823
401-443	Police / Fire Pension	1,793,001	1,920,935	2,166,749	2,680,980	2,680,980	2,701,852
401-444	Employee Insurance	799,980	683,844	758,102	955,625	890,000	1,016,232
Total Personnel Services		<u>7,919,746</u>	<u>8,156,494</u>	<u>8,518,161</u>	<u>9,472,249</u>	<u>9,122,229</u>	<u>9,484,423</u>
402-413	Memberships / Subscriptions	6,905	7,395	6,350	6,905	6,955	6,955
402-414	Books / Publications / Maps	300	300	300	300	300	300
402-425	Ammunition	2,000	2,000	2,000	10,000	10,000	10,000
402-427	Materials & Supplies	11,928	11,120	7,416	28,720	25,620	22,145
402-431	Uniforms	23,927	28,445	42,720	37,300	37,300	37,400
402-433	Safety & Protective Equipment	5,037	7,432	1,799	5,000	5,000	5,000
402-434	Small Tools	1,151	1,231	1,028	1,270	1,270	1,270
Total Commodities		<u>51,248</u>	<u>57,923</u>	<u>61,613</u>	<u>89,495</u>	<u>86,445</u>	<u>83,070</u>
403-436	Maintenance Agreements	39,111	40,093	14,448	46,900	46,900	46,900
403-452	Vehicle Maintenance & Replacement	141,267	148,471	152,121	159,555	159,555	169,603
403-471	Schools / Conferences / Meetings	28,747	25,806	40,771	31,161	31,161	31,161
403-472	Transportation	2,513	1,150	673	4,800	1,500	4,800
Total Contractual Services		<u>211,638</u>	<u>215,521</u>	<u>208,013</u>	<u>242,416</u>	<u>239,116</u>	<u>252,464</u>
Total Patrol		<u>\$ 8,182,633</u>	<u>\$ 8,429,938</u>	<u>\$ 8,787,787</u>	<u>\$ 9,804,160</u>	<u>\$ 9,447,790</u>	<u>\$ 9,819,957</u>

8300 – Special Operations / Investigations



PURPOSE STATEMENT

The primary goal of the Investigation Division is to assist Patrol in the follow-up of cases that require investigative effort beyond the scope of the uniformed officer. The Investigation Division coordinates the resources of the Department to focus on the apprehension of criminals and the recovery of property. The Deputy Chief of Operations is responsible for the goals, objectives, and functions of this division.

In conducting formal investigations, the goal of this Division is to aggressively follow up the cases generated by the preliminary investigations of the Patrol Division. A key responsibility of the Investigator is to inform Patrol, Administration, and complainant/victims of their progress in each case. This will assure continuity in all criminal matters handled by the Police Department.

The investigation, resolution, and station adjustment of juvenile offenders with redirection of behavior is another goal of the division.

Investigations will develop and maintain informational files to aid the Patrol Division in directing their efforts.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

The Investigation Division is responsible for follow-up investigation of crimes referred by constituted authority; gathering, coordinating, and disseminating criminal intelligence to other sections of the Police Department; investigating unusual incidents requiring the specialized skills and knowledge of trained detectives; conducting internal investigations when directed; maintaining a liaison with other investigative agencies/organizations; and effecting investigations of illegal alcohol, drugs and substances.

The coordination of enforcement activities related to the Illinois Juvenile Court Act is the responsibility of the Investigation Division. The Youth Officer assigned in this Division is responsible for administering the various programs aimed at the redirection of the behavior or adjudication of the criminal actions of the youthful offender. These include counseling, referral to social service agencies, station adjustment, and when necessary, petitioning into the juvenile court system.

Analyzing data related to crime and calls for service within the Village. The department Crime Analyst will provide bulletins and reports to various divisions of the department relative to crime trends, officer safety threats, and predictions of future activity.

The recovery of property, preparation of cases, and coordination of prosecution with all facets of the criminal justice system are responsibilities of this Division.

The priority of follow-up investigations is established with regard to community concerns, case solvability, severity of the crime, timeliness of the report, and available resources. To this end, the division is always alert to detecting unreported criminal activity, such as vice, narcotics and gambling, that might go unnoticed without such effort.

2021 ACCOMPLISHMENTS

Strategic Plan Goal #5: Effective Governance

- ✓ Maintained a monthly rotation of one sworn officer into the SOG Unit.
Seven months completed, then put on hold due to vacancies.
- ✓ Conducted two sex offender checks.
Completed
- ✓ Hosted a regional training at Police Headquarters on a topic relevant to social media or criminal investigations.
Completed.
- ✓ Implement a two-week rotation for SOG officers to the North Central Narcotics Task Force.
Fourth Quarter - Pending
- ✓ Trained a second officer in cell phone forensic program.
Completed

Additional Accomplishments

- ✓ Trained two new detectives.
- ✓ Selected new detective to be assigned to the Major Case Assistance Team.
- ✓ Conducted interview process and selected officer to be assigned to the North Central Narcotics Task force.
- ✓ Promoted and trained new Investigations Sergeant.

2022 BUDGET GOALS

Strategic Plan Goal #5: Effective Governance

1. Maintain a monthly rotation of one sworn officer into the SOG Unit.
Fourth quarter
2. Conduct two sex offender checks.
Fourth Quarter

3. Host a regional training at Police Headquarters on a topic relevant to social media or criminal investigations.

Fourth quarter

4. Implement a two-week rotation for SOG officers to the North Central Narcotics Task Force.

Fourth quarter

5. Explore and implement options to address internet crime.

Second quarter.

6. Train investigations personnel on use of new recording system in interview rooms.

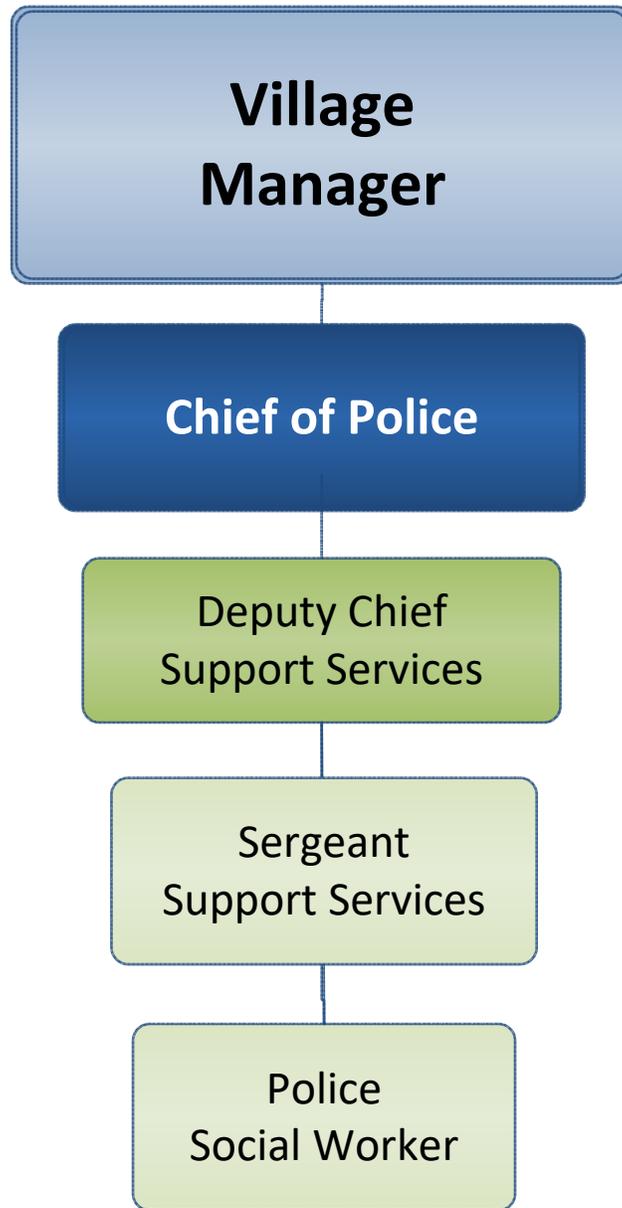
First Quarter

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

Fund 010 - General Fund

Department 8300 - Investigations

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
401-411	Salaries - Regular	\$ 1,038,068	\$ 888,090	\$ 783,601	\$ 1,057,589	\$ 915,716	\$ 1,144,070
401-421	Overtime Compensation	116,668	121,652	103,496	125,000	125,000	125,000
401-422	Court Appearances	27,208	26,968	5,435	28,000	15,000	28,000
401-423	Holiday Pay	30,085	27,459	19,951	31,875	31,875	34,777
401-442	Social Security	89,982	79,961	67,964	94,542	94,542	101,886
401-443	Police / Fire Pension	455,483	487,983	476,783	465,026	465,026	709,664
401-444	Employee Insurance	190,957	119,712	104,363	240,448	192,116	181,688
Total Personnel Services		<u>1,948,452</u>	<u>1,751,826</u>	<u>1,561,592</u>	<u>2,042,480</u>	<u>1,839,275</u>	<u>2,325,085</u>
402-413	Memberships / Subscriptions	25,548	26,829	27,636	34,062	35,874	35,874
402-414	Books / Publications / Maps	172	175	175	175	175	175
402-431	Uniforms	6,041	5,551	2,940	5,700	5,700	5,700
402-434	Small Tools	967	1,000	981	1,000	1,000	1,000
Total Commodities		<u>32,727</u>	<u>33,555</u>	<u>31,732</u>	<u>40,937</u>	<u>42,749</u>	<u>42,749</u>
403-452	Vehicle Maintenance & Replacement	40,192	40,100	40,100	27,023	27,023	27,023
403-471	Schools / Conferences / Meetings	9,961	10,885	5,871	10,000	6,000	10,000
403-472	Transportation	3,021	1,315	3,825	2,500	1,600	2,500
403-499	Miscellaneous Expense	495	20	413	225	225	225
Total Contractual Services		<u>53,669</u>	<u>52,320</u>	<u>50,209</u>	<u>39,748</u>	<u>34,848</u>	<u>39,748</u>
Total Investigations		<u>\$ 2,034,847</u>	<u>\$ 1,837,701</u>	<u>\$ 1,643,533</u>	<u>\$ 2,123,165</u>	<u>\$ 1,916,872</u>	<u>\$ 2,407,582</u>



PURPOSE STATEMENT

The primary goal of the Community Services Division is to provide support services to the other divisions of the Police Department. The Deputy Chief of Support Services is responsible for the goals, objectives and functions of this division. Personnel assigned to Community Services support the Patrol Division by relieving certain patrol and administrative duties. Ancillary services are provided to the Administrative Division in support of its goals and objectives. Social services are provided to the community by this division through the Police Social Worker.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

The Police Social Worker provides evaluation, short-term counseling, and social services referrals to residents of the community both in crisis and non-crisis situations. It also provides marital and family counseling to adults and youths. The Police Social Worker gives support to the patrol division by responding to scenes of crises and major incidents, as well as support to the Hanover Park EMA team as the shelter and welfare liaison. The Police Social Worker assists victims and witnesses of violent crime, elderly victims of crime, victims of domestic and sexual abuse and child victims of crime by locating community-based services, providing guidance with the criminal justice process, facilitating transportation and offering other appropriate services and/or referrals. The Police Social Worker provides information and referrals to callers and walk-in clients on issues including, but not limited to, homelessness, basic needs (food, clothing and shelter), financial assistance, housing, legal matters and mental illness. The Police Social Worker acts as an Outreach liaison with community organizations, neighborhood groups and educational institutions regarding topical issues such as substance abuse and child abuse. The Police Social Worker provides in-service training to law enforcement personnel on issues relevant to officers from a social service point of view.

2021 ACCOMPLISHMENTS

Strategic Plan Goal #4: Community Image and Identity

- ✓ The Police Social Worker prepared a topic for presentation at each quarterly ART meeting.
Completed.
- ✓ The Police Social Worker participated in the annual Kids at Hope event.
Cancelled due to the pandemic - In lieu of the event, the Police Social Worker created a Kids at Hope Tribute video for social media.

Strategic Plan Goal #5: Effective Governance

- ✓ The Police Social Worker conducted mental health training for new personnel.
Completed
- ✓ The Police Social Worker implemented and managed the Department's officer wellness program within the police department.
Moved to 2022.

- ✓ The Police Social Worker managed the Department's Opioid Overdose Intervention Program.
Ongoing – Fourth quarter.

Additional Accomplishments

- ✓ Served on the Special Events Committee (Hanover Park Drive-in).
- ✓ Served on the Prevention Leadership Team for DuPage County.
- ✓ Attended a DuPage Narcan Program recap meeting at the DuPage County Health Department.
- ✓ Attended Kenneth Young Center's Coalition for Positive Youth Development Subcommittee meetings.
- ✓ Gave roll-call trainings to the officers about the Cook County court treatment programs.
- ✓ Planned a critical incident stress debriefing for personnel following a traumatic incident.
- ✓ Assisted with Village's COVID-19 vaccination events.

2022 BUDGET GOALS

Strategic Plan Goal #4: Community Image and Identity

1. The Police Social Worker will prepare a topic for presentation at each quarterly ART meeting.
Fourth Quarter
2. The Police Social Worker will participate in the annual Kids at Hope event.
Second Quarter

Strategic Plan Goal #5: Effective Governance

1. The Police Social Worker will conduct mental health training for new personnel.
Fourth Quarter
2. The Police Social Worker will create a comprehensive officer wellness program within the police department.
Second Quarter.
3. The Police Social Worker will manage the Department's Opioid Overdose Intervention Program.
Third Quarter
4. The Police Social Worker will develop a case-tracking system to increase communication and follow-up information from social services to the investigations, patrol and code enforcement personnel.
Fourth quarter.

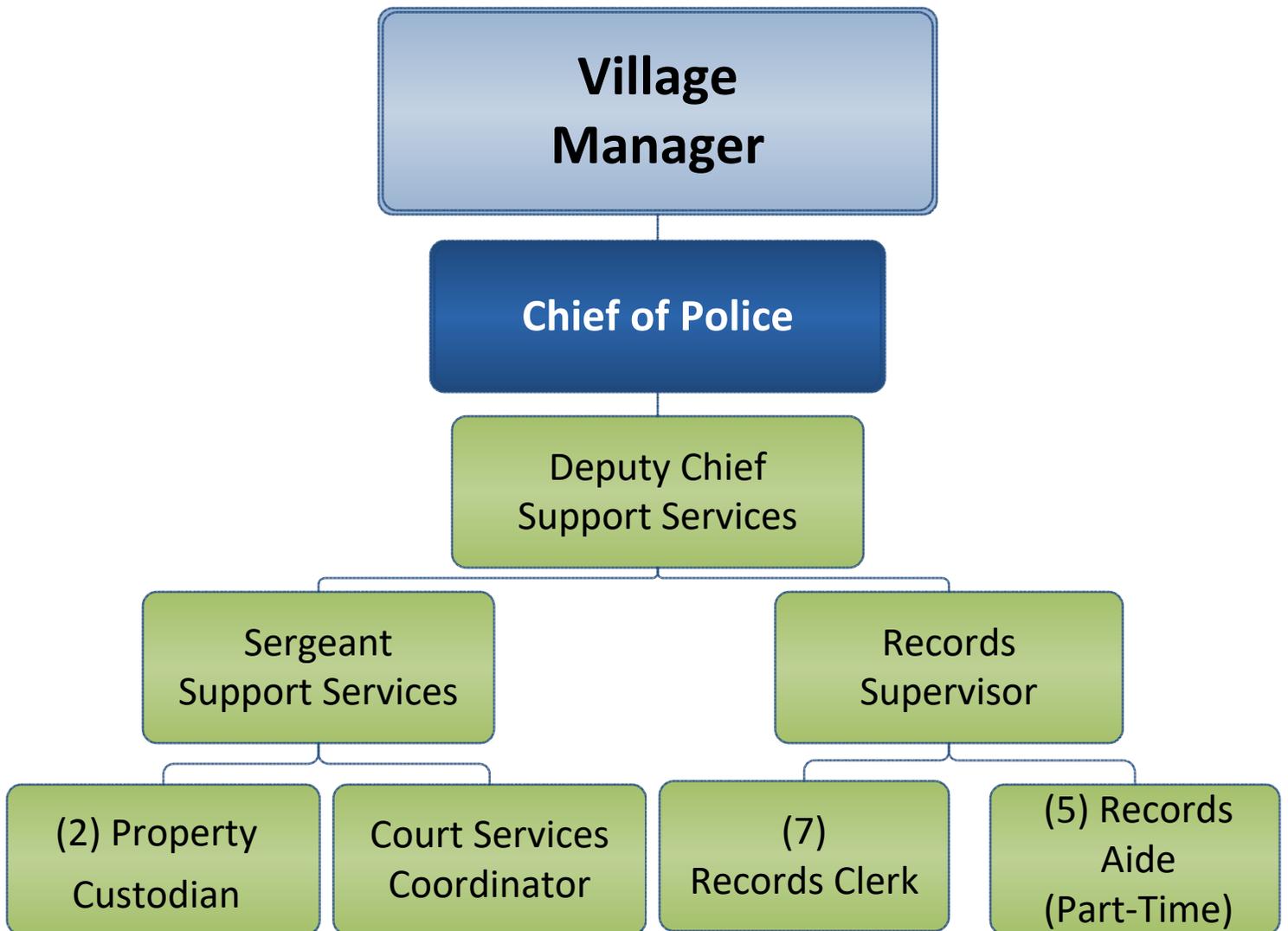
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

Fund 010 - General Fund

Department 8400 - Community Services

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
401-411	Salaries - Regular	\$ 70,358	\$ 74,534	\$ 75,585	\$ 77,926	\$ 78,888	\$ 79,764
401-421	Overtime Compensation	2,067	695	64	1,000	300	1,000
401-441	State Retirement	9,536	7,715	9,108	9,890	9,890	8,390
401-442	Social Security	5,440	5,652	5,678	6,038	6,038	6,179
401-444	Employee Insurance	8,864	7,827	8,105	9,318	9,318	9,637
Total Personnel Services		<u>96,265</u>	<u>96,424</u>	<u>98,541</u>	<u>104,172</u>	<u>104,434</u>	<u>104,970</u>
402-413	Memberships / Subscriptions	60	121	60	345	345	345
Total Commodities		<u>60</u>	<u>121</u>	<u>60</u>	<u>345</u>	<u>345</u>	<u>345</u>
403-461	Consulting Services	1,900	2,135	2,710	2,200	2,200	2,200
403-471	Schools / Conferences / Meetings	241	711	161	900	500	900
403-472	Transportation	-	-	39	-	-	-
403-499	Miscellaneous Expense	-	-	100	100	100	100
Total Contractual Services		<u>2,141</u>	<u>2,846</u>	<u>3,011</u>	<u>3,200</u>	<u>2,800</u>	<u>3,200</u>
Total Community Services		<u>\$ 98,466</u>	<u>\$ 99,392</u>	<u>\$ 101,611</u>	<u>\$ 107,717</u>	<u>\$ 107,579</u>	<u>\$ 108,515</u>

8500 – Staff Services



PURPOSE STATEMENT

The maintenance of a records system that collects crime data and records of operational activities allowing crime conditions and the effects of patrol operations to be systematically retrieved and evaluated. The Deputy Chief of Support Services is responsible for the goals, objectives, and functions of this division.

The maintenance of an incident file that contains documentation of all crimes, traffic accidents and non-criminal incidents investigated by the Department and the offenders, victims, witnesses, and complainants associated with them.

To coordinate court services, facilitate citizen entry into the judicial process, liaison to the Cook and DuPage County Court systems, and maintain court case files and records of dispositions.

To operate and control the inventory of all property and evidence that the police department has taken custody of and ensure this property is available for court.

To maintain and improve access and contribution of data to the statewide Law Enforcement Agencies Data System (LEADS).

To ensure that the Department facilities and equipment are maintained and readily available for use.

To assist the other divisions of the Department in their efforts to accomplish the goals of the Department.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

Receiving, indexing, filing, and retrieving all police records and case files; maintaining certain administrative records and rosters such as key-holder lists, business roster and the like.

Act as the initial answering point for all incoming calls and visitors to the police department. Handle those capable of and responsible for and refer all others to the appropriate person or office within the Department.

Perform security checks on prisoners at frequent intervals.

Supervision of all part-time clerical staff and receptionists.

Staff Services is responsible for establishing and implementing a program that provides for regular inspection, maintenance, and upgrading of Department facilities and equipment.

The Court Services Coordinator prepares court schedules, attends regular court calls to assist the Village prosecutor, is liaison to both county court systems, monitors and reports on court attendance and case dispositions and assists citizens with filing criminal complaints.

The responsibility for the control and operation of the Property Room, maintaining inventory of all property and evidence, which comes into the possession of the Police Department and maintaining records of the property flow is a function of this division. This property includes evidence, recovered property and department-owned property.

2021 ACCOMPLISHMENTS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

- ✓ Implemented a new digital evidence system.
Completed.
- ✓ The Records Supervisor managed the transition and training of personnel to LEADS 3.0.
Completed.

Strategic Plan Goal #5: Effective Governance

- ✓ Department-wide records destruction was completed.
Completed.
- ✓ A full division meeting will be conducted for all Records personnel.
Completed
- ✓ The Records Supervisor continued to manage the juvenile and cannabis expungements to meet state-mandated deadlines.
Completed.
- ✓ Implemented transition of NIBRS Data to the State and Federal UCR Program.
Moved to 2022 due to delays at the county level.
- ✓ Maintain compliance with Criminal Justice Information Services (CJIS) mandates.
Completed
- ✓ Identified and trained a back-up property custodian.
The 2022 budget includes the hiring of a second property custodian to manage body camera program. The newly hired custodian will be trained upon hire.

Additional Accomplishments

- ✓ Promoted and trained a new Records Supervisor
- ✓ Two new records clerks were trained.
- ✓ Two new part-time records aides were trained.
- ✓ A part-time records aide was promoted to a full-time Records Clerk.
- ✓ The Records Supervisor participated in quarterly DuJIS meetings and committees.
- ✓ The Records Supervisor and property custodian assisted with the administration of the RxBox medication disposal program.
- ✓ All department employees were trained in SAFE-T Act provisions.
- ✓ Promoted the gun safety lock program and provided citizens with numerous locks free of charge.
- ✓ Conducted a Records Division workload analysis to determine feasibility of closing records overnight.
- ✓ Court Services Clerk was trained in managing adjudication hearings.

- ✓ Property Custodian reorganized valuables storage to comply with International Association of Property and Evidence standards.

2022 BUDGET GOALS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Implementation and training of personnel on new in-car camera system.
First quarter
2. Implement digital evidence sharing through the new portals to State's Attorney's offices.
Second quarter.

Strategic Plan Goal #5: Effective Governance

1. Department-wide records destruction will be completed.
Third Quarter
2. A full division meeting will be conducted for all Records personnel.
Fourth quarter
3. The Records Supervisor will continue to manage the juvenile expungements to meet state-mandated deadlines.
Fourth quarter.
4. The Records Supervisor will continue to manage cannabis expungements to meet state-mandated deadlines.
Fourth quarter.
5. Implementation of transition of NIBRS Data to the State and Federal UCR Program.
First quarter.
6. Maintain compliance with Criminal Justice Information Services (CJIS) mandates.
Fourth quarter.
7. *Maintain compliance with new SAFE-T Act legislation effective January 1, 2022.*
First quarter.
8. Train Records Supervisor as co-administrator of DACRA system.
Fourth quarter.
9. Transfer management of adjudication hearings to court services clerk.
Third quarter.
10. Hire and train a second property custodian to manage the body camera program.
Second quarter.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

Fund 010 - General Fund

Department 8500 - Staff Services

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
401-411	Salaries - Regular	\$ 597,704	\$ 579,508	\$ 514,553	\$ 555,662	\$ 544,207	\$ 660,563
401-412	Salaries - Part - Time	65,102	70,005	78,283	132,958	72,304	103,049
401-421	Overtime Compensation	24,422	28,546	25,657	18,500	30,000	18,500
401-423	Holiday Pay	6,343	5,918	5,282	19,848	19,848	23,897
401-441	State Retirement	62,177	49,053	49,592	58,541	58,541	59,984
401-442	Social Security	51,938	51,691	47,455	56,299	56,299	61,859
401-443	Police / Fire Pension	49,028	52,527	52,062	65,741	65,741	71,631
401-444	Employee Insurance	128,901	93,901	90,165	138,043	138,043	200,000
Total Personnel Services		<u>985,614</u>	<u>931,149</u>	<u>863,048</u>	<u>1,045,592</u>	<u>984,983</u>	<u>1,199,483</u>
402-411	Office Supplies	5,332	4,320	4,140	5,000	5,000	5,000
402-413	Memberships / Subscriptions	940	491	768	715	715	960
402-423	Communications Parts	1,965	2,461	1,993	2,000	2,000	2,000
402-427	Materials & Supplies	6,381	5,067	7,034	8,894	8,894	8,894
402-431	Uniforms	4,220	5,108	1,062	4,000	4,000	4,000
402-435	Evidence	5,129	4,308	6,435	5,700	5,700	5,700
402-436	Photo Supplies	1,339	1,745	2,541	1,000	3,500	1,000
Total Commodities		<u>25,306</u>	<u>23,501</u>	<u>23,972</u>	<u>27,309</u>	<u>29,809</u>	<u>27,554</u>
403-412	Postage	34,059	29,566	20,674	34,000	34,000	34,000
403-436	Maintenance Agreements	1,395	4,461	5,770	6,000	6,000	6,000
403-437	M & R - Other Equipment	-	-	-	500	500	500
403-451	Equipment Rentals	698,696	722,934	560,277	771,854	771,854	793,779
403-461	Consulting Services	2,388	4,416	1,358	3,000	3,000	3,000
403-470	Binding & Printing	886	306	25	250	250	250
403-471	Schools / Conferences / Meetings	2,965	2,927	2,863	3,000	2,000	4,080
403-472	Transportation	18	70	59	250	100	250
Total Contractual Services		<u>740,409</u>	<u>764,679</u>	<u>591,027</u>	<u>818,854</u>	<u>817,704</u>	<u>841,859</u>
Total Staff Services		<u>\$ 1,751,329</u>	<u>\$ 1,719,329</u>	<u>\$ 1,478,047</u>	<u>\$ 1,891,755</u>	<u>\$ 1,832,496</u>	<u>\$ 2,068,896</u>



**Village
President**

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

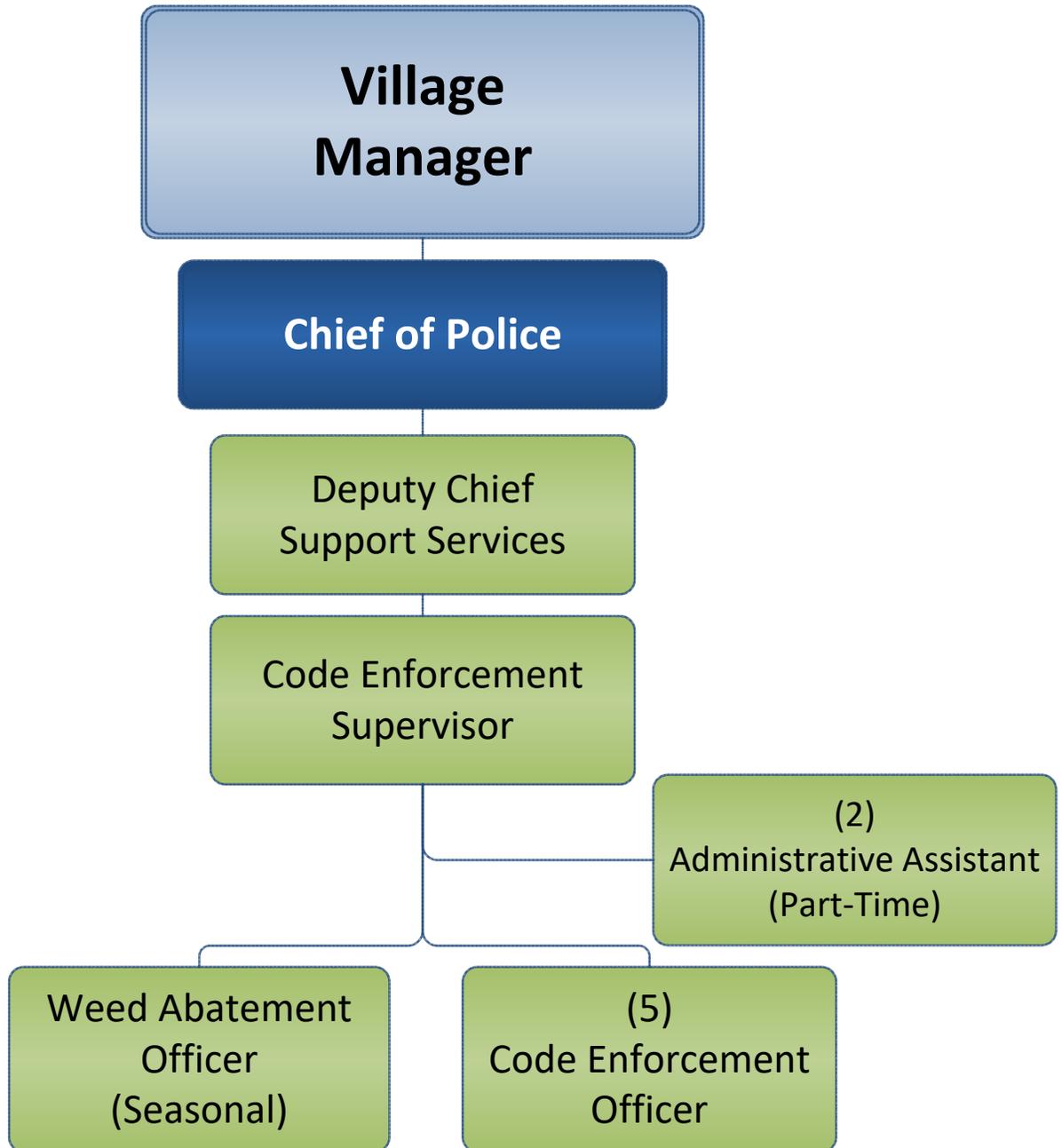
Fund 010 - General Fund

Department 8600 - Protection & Safety Services

<-- moved to Fire Department Division "7400" in FY2021

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
402-427	Materials & Supplies	\$ 3,021	\$ 4,049	\$ 3,487	\$ -	\$ -	\$ -
Total Commodities		<u>3,021</u>	<u>4,049</u>	<u>3,487</u>	<u>-</u>	<u>-</u>	<u>-</u>
403-437	M & R - Other Equipment	1,305	3,422	-	-	-	-
403-451	Equipment Rentals	452	452	1,808	-	-	-
403-461	Consulting Services	-	-	-	-	-	-
403-471	Schools / Conferences / Meetings	1,050	646	100	-	-	-
403-472	Transportation	38	77	-	-	-	-
Total Contractual Services		<u>2,846</u>	<u>4,597</u>	<u>1,908</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Protection & Safety Services		<u>\$ 5,867</u>	<u>\$ 8,646</u>	<u>\$ 5,395</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

8700 – Community Policing / Code Enforcement



PURPOSE STATEMENT

The goal of the Code Enforcement Division of the Police Department is to protect public health, safety and welfare. This goal is accomplished by performing health and property maintenance inspections throughout the Village. The purpose of the inspection program is to insure a safe and sanitary environment for rental residential property by enforcing the property maintenance codes adopted by the Village. This division also acts as an enforcement liaison with other Village departments such as the Community Development Department in coordinating efforts and enforcing zoning and property standard regulations.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

The functions of the Code Enforcement Division include the following: inspection for compliance with the Village's rental residential housing code; inspection and investigation of complaints regarding all residential buildings for compliance with property maintenance, health, and sanitation codes; advise and provide educational programs in cooperation with other Village departments regarding code requirements to residents, residential property owners and associations.

2021 ACCOMPLISHMENTS

Strategic Plan Goal #4: Community Image and Identity

- ✓ CEOs will attend each ART meeting and speak on common code enforcement issues.
Completed.
- ✓ The Code Enforcement Unit will manage the vacant foreclosed property database system.
Completed
- ✓ The Code Enforcement Unit will conduct postings on the Department Facebook page and write articles in the *Highlighter* on code enforcement issues.
Completed.

Strategic Plan Goal #5: Effective Governance

- ✓ Conducted bi-annual parking sweeps of overnight parking violations.
Completed.
- ✓ Crime Free Multi-Housing Coordinator conducted monthly crime free multi-housing training sessions.
Completed.

Additional Accomplishments

- ✓ *SURRI/MURRI inspections continued despite pandemic precautions.*
- ✓ *Researched and adjusted Hobby Kennel/Dog Breeder ordinance.*
- ✓ *Trained two new Code Enforcement Officers*
- ✓ *Trained new appearance officer*

- ✓ *Trained a part-time administrative assistant.*
- ✓ *Partnered with Inspectional Services to gain compliance with residential properties in the new downtown area.*
- ✓ *Code Enforcement personnel staffed several Covid-19 vaccination events.*
- ✓ *Code Enforcement Supervisor participated in neighborhood improvement project events as committee member (Clean up Green Up Project – Greenbrook/Tanglewood).*
- ✓ *The Code Enforcement Unit developed a current list of resources to include in violation letters to residents to assist in curb appeal compliance.*
- ✓ *The Code Enforcement Supervisor continues to attend Northwest Cook County Hoarding Taskforce Meetings as scheduled.*
- ✓ *Fire Department personnel was trained by the Code Enforcement Supervisor in the Hazardous Homes Policy.*
- ✓ *Addressed refuse collection issues between a neighborhood association and a scavenger company.*

2022 BUDGET GOALS

Strategic Plan Goal #4: Community Image and Identity

1. CEOs will attend each ART meeting and speak on common code enforcement issues.
Fourth Quarter
2. The Code Enforcement Unit will manage the vacant foreclosed property database system.
Fourth Quarter
3. The Code Enforcement Unit will conduct postings on the Department Facebook page and write articles in the *Hi-lighter* on code enforcement issues.
Fourth Quarter

Strategic Plan Goal #5: Effective Governance

1. The Crime Free Multi-Housing Coordinator will conduct monthly crime free multi-housing training sessions.
Third quarter.
2. A back-up Crime Free Multi-Housing coordinator will be identified and trained.
Third quarter.
3. The Code Enforcement Unit will assess the current SURRI Inspection program to determine if any updates or changes need to be made.
Third quarter.
4. The Code Enforcement Unit will prepare and conduct roll-call training for officers regarding the unit's responsibilities and programs.
Fourth quarter.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

Fund 010 - General Fund

Department 8700 - Code Enforcement

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
401-411	Salaries - Regular	\$ 296,412	\$ 306,754	\$ 305,365	\$ 355,583	\$ 342,379	\$ 363,223
401-412	Salaries - Part - Time	36,286	49,152	45,312	64,325	52,006	64,073
401-421	Overtime Compensation	13,289	13,884	8,263	11,000	11,000	11,000
401-423	Holiday Pay	-	-	(102)	-	-	-
401-441	State Retirement	39,926	33,665	38,940	46,890	46,890	40,098
401-442	Social Security	26,258	28,073	27,244	33,501	33,501	34,128
401-444	Employee Insurance	76,459	66,072	72,048	84,582	80,863	96,795
Total Personnel Services		<u>488,629</u>	<u>497,601</u>	<u>497,070</u>	<u>595,881</u>	<u>566,639</u>	<u>609,317</u>
402-411	Office Supplies	447	545	426	700	817	700
402-413	Memberships / Subscriptions	150	240	240	240	240	240
402-414	Books / Publications / Maps	100	82	100	100	100	451
402-431	Uniforms	2,619	3,926	1,747	2,500	2,500	2,500
402-434	Small Tools	778	290	-	300	300	300
Total Commodities		<u>4,094</u>	<u>5,083</u>	<u>2,513</u>	<u>3,840</u>	<u>3,957</u>	<u>4,191</u>
403-436	Maintenance Agreements	6,975	4,570	3,395	7,500	7,500	6,000
403-461	Consulting Services	-	4,400	2,464	400	2,000	400
403-470	Binding & Printing	501	500	712	750	750	750
403-471	Schools / Conferences / Meetings	1,730	4,749	895	3,570	3,570	4,660
403-472	Transportation	-	30	-	-	-	-
Total Contractual Services		<u>9,206</u>	<u>14,249</u>	<u>7,466</u>	<u>12,220</u>	<u>13,820</u>	<u>11,810</u>
Total Code Enforcement		<u>\$ 501,929</u>	<u>\$ 516,933</u>	<u>\$ 507,049</u>	<u>\$ 611,941</u>	<u>\$ 584,416</u>	<u>\$ 625,318</u>

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COMMUNITY DEVELOPMENT DEPARTMENT

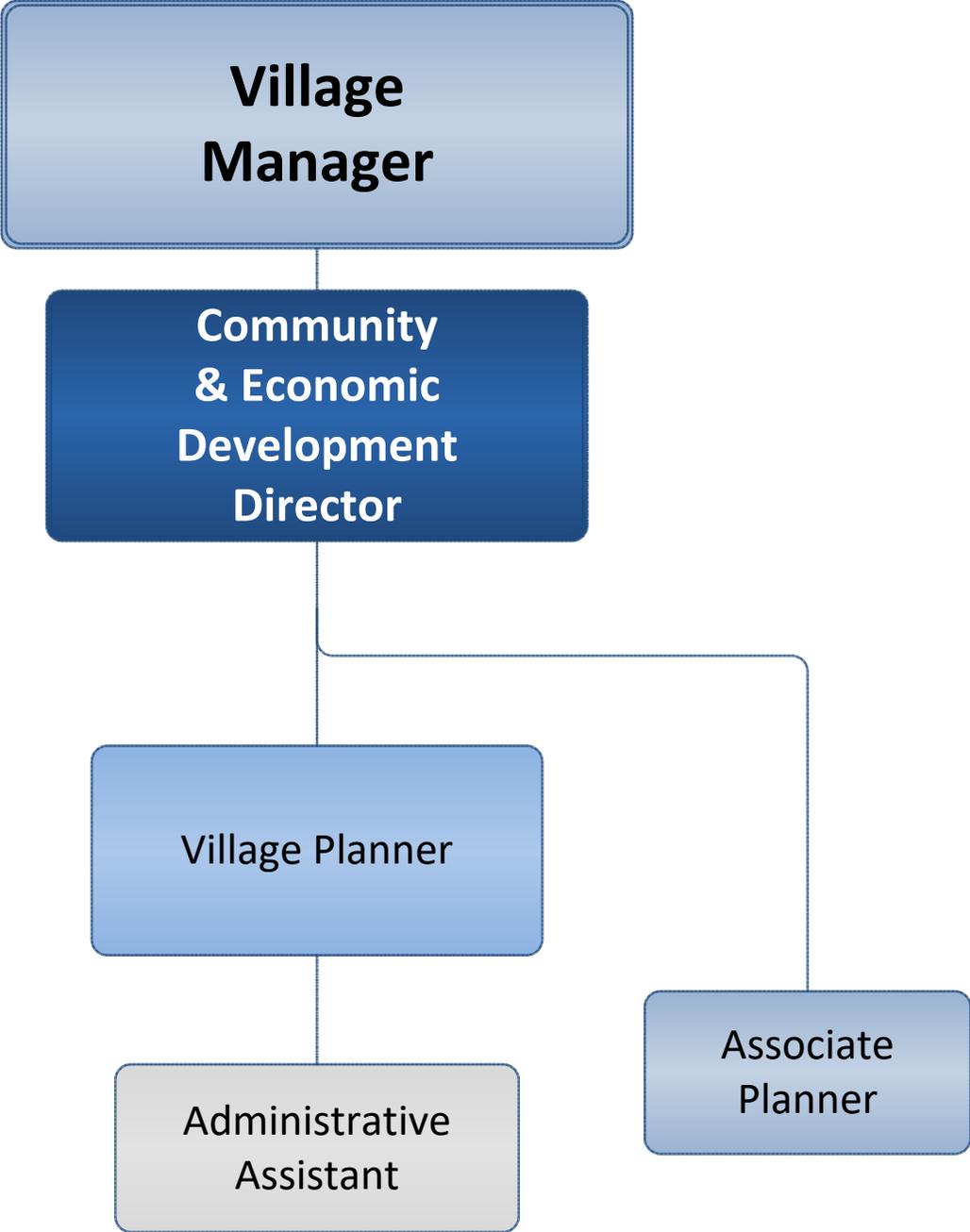
Cost Control Centers

Economic Development

9200

Organization of the Community Development Department







PURPOSE STATEMENT

The Department of Community & Economic Development aims to promote the use and development of land in a manner consistent with the goals and policies of the Hanover Park Comprehensive Plan. The Department is primarily responsible for coordinating short-term and long-range planning, including zoning review of building permit applications. Vital steps to achieving this goal include a thorough evaluation of new projects and careful long-range planning. The Department works to encourage development that is safe, sustainable, and serves the needs and desires of residents. The Department promotes economic growth by encouraging the retention and expansion of existing businesses as well as attracting new businesses and development. These economic development efforts work to establish a solid, diversified tax base, increased property values, and an enhanced community image.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

The Department of Community & Economic Development’s primary functions are economic development, planning and zoning, and serving as a liaison to the Development Commission, the Economic Development Committee, and the Historic Commission/Committee.

Economic Development

- Business retention (business development seminars, networking events, retention visits)
- Communication with the business community
- Information dispersion (available properties, top 15 employer list, vacancy rates, etc.)
- Marketing the village, business and development recruitment
- TIF administration and reporting, facilitating the Annual Joint Review Board Meetings
- Collaboration with and representation at regional bodies, including at the two chambers, WBDC, NLNW, Access O’Hare West, CMAP, Choose DuPage, etc.
- Development, promotion, and administration of economic assistance programs
- Staff liaison to the Economic Development Committee

Planning & Zoning

- Long range & short-range planning (i.e. TOD plan, Comprehensive & Land Use Plan update)
- Zoning, Subdivision, and Sign Code administration, including requests for rezoning, variations, subdivisions, planned unit developments, special uses, text amendments, and annexations
- Review new developments and coordinate with other departments
- Inter-departmental process Improvements (Concept Plan review, pre-app mtgs., etc.)
- Coordination with other agencies (IDOT, IEPA, Choose DuPage, KDSWCD, DuPage County)
- Information Dispersion (demographics, zoning, land use, bike/ped plans)
- Gathering public input
- Staff liaison to the Development Commission & Historic Commission
- Landscape plan review and inspections

PERFORMANCE ACTIVITIES AND MEASURES

Description of Measurement	2016	2017	2018	2019	2020
Number of Full Time Employees	3	3	3	4	4
Number of Part Time Employees	0	1	1	0	0
Number of Full Time Employees Per 1,000 Population	0.08	0.077	0.077	0.105	0.105
Development Applications	4	7	7	7	6
Zoning Text Amendments	0	0	2	1	2
Redevelopment Agreements (Amendments)	1	1	0	1	0
Zoning Review of Permits	230	252	300	183	352
Total Expenditures	\$363,598	\$387,355	\$395,748	\$415,575	\$446,797
Cost of Services Per Capita	\$8.95	\$10.19	\$10.06	\$10.94	\$11.77

2021 ACCOMPLISHMENTS

Strategic Plan Goal #1: Financial Health

- ✓ Recruit businesses to vacant buildings to reduce vacancy and enhance revenue.
Ongoing. In-person networking and deal-making events were not held due to pandemic concerns. Work began on a new economic development landing page on the Village website to market the Village. The Village remains an attractive business location and almost 30 new businesses opened and/or relocated to the Village in 2021:
- ✓ Research and submit for applicable grant programs as needed and available.
Ongoing. The Village received a technical assistance grant from the Regional Transportation Agency Technical Assistance Program (RTAP) and began the work to create a new mixed-use zoning district which will enable mixed-use development with transit-oriented-design standards in the Village Center. The Development Commission will review and make a recommendation to the Village Board. The Village continues to explore grant opportunities to fund park amenities to serve the Greenbrook-Tanglewood neighborhoods.
- ✓ Develop and evaluate business assistance programs, including pandemic assistance.
The 2019 Covid-19 business assistance program ended. Businesses reported improved sales with the use of A-frame sandwich board signs and the Village Board amended the Sign Code to allow permanent use of this sign type. A total of 73 sandwich board signs and 67 banners were provided to our businesses and six businesses took advantage of the “website assistance” grants, to improve their online visibility. Two Town Hall meetings were held: one featuring WorkNet DuPage, targeted at DuPage employers who would benefit from their job hiring services, and a second featuring ComEd focusing on energy efficiency and solar energy programs.

Strategic Plan Goal #2: Focused Economic Development & Redevelopment

- ✓ Market major sites including the SW corner of Lake & Gary and Village Center sites.
Ongoing. 2021 was an active development year for the Village and construction began on the two new three-lot commercial subdivisions approved at Lake & Gary and at Lake & Bartels. Additionally, a 20-unit townhome development was approved at Wise and Farmstead and construction has commenced. Staff is also working with developers interested in several Village Center sites.
- ✓ Actively promote opportunities in all TIF Areas, the Village Center, and Irving Park Corridor planning areas with direct recruitment to regional brokers and developers.
Accomplished and Ongoing.
 - *TIF #3: Staff promoted the Village Center Plan, Elgin O’Hare Expressway Boulevard Extension, Hanover Square Shopping Center, and Village Center/ Ontarioville Streetscape project. Interest is high for multi-family housing and staff met with almost a dozen regional developers interested in Village Center properties and several offers have been extended. The Village worked with our TIF consultant to proactively analyze sites and consider viable development scenarios. Vacancy has been reduced from 60% to 20% in Hanover Square.*
 - *TIF #4: My Taco Express opened in the long vacant former Italian Express, and Legends Wings replaced Yummy Station.*

- *TIF #5: Construction of the Senior Housing development continues at 900 Irving Park. Nine of the 12 buildings (42 of the approved townhome 55 units) in the townhome development have been completed or are under construction. The 20-unit "1 Wise Road" townhome project was approved construction began in the fall.*
 - *Additionally, Tony's Finer Foods has purchased the in-line portion of the Westview Center. Tap House Grill re-opened under corporate ownership.*
- ✓ Release a Request for Proposal to market the sale of Hanover Square Shopping Center and return this asset back to private sector ownership. (Second through third quarters)
Complete. The Village issued a "Request for Proposal" to hire a broker to assist in the sale of the Hanover Square Shopping Center. Eight brokers responded to the RFP. On July 15, 2021, the Village Board approved a brokerage agreement with Marcus & Millichap.
 - ✓ Coordinate with TIF Consultant for the release of a Request for Proposal for development in the Village Center/TOD area. (Second through third quarters)
Rescheduled for Spring 2022. The RFP will be put together following implementation of the new Village Center Zoning District, in order to incorporate the new development criteria.
 - ✓ Attend and/or host real estate, business developer, and tenant events showcasing the Village.
On hold due to pandemic concerns. Due to the COVID pandemic, all ICSC events were canceled. However, staff continued holding virtual meetings with interested developers to promote development of vacant sites.
 - ✓ Continue to update on-line database of all available sites and upload on Village website.
Complete. In 2021 the database was migrated to the Location One Information System (LOIS), a service provided at no cost by the State Department of Commerce. LOIS is a national database which uses a geographic information system (GIS) based program that allows spatial search of Hanover Park properties and provides demographic data for each site.
 - ✓ Continue to update the on-line database of Employers on a regular basis.
Ongoing. Community Development staff continuously updates the Business Directory and uses this resource as a tool for economic development. The database was invaluable during efforts to educate business owners on COVID 19 assistance. This year website data was added for each business (where available).
 - ✓ Continue providing timely information to businesses through the Business Matters Newsletters, online resources, seminars, and social media.
Ongoing. The newsletter is sent monthly, with special editions for targeted outreach (for example: restaurants only, or DuPage/Cook only businesses). Community and Economic Development staff regularly update the website and post business seminars.
 - ✓ Redesign Economic Development web pages and expand content in the Shop Local portion.
Ongoing.
 - ✓ Continue and expand on successful Business Education Seminar on Technology (BEST) series.

Ongoing. The first two sessions of the year were virtual. First session was by Speak Creative, an advertising agency based in Nashville. The September 2021 session was on Personal Branding and was presented in Spanish. Participation by Hanover Park businesses remains very low and the EDC has recommended discontinuing the series.

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

- ✓ Implement infrastructure, land use, and development recommendations from the Village Center and Transit Oriented Development (TOD) Plan and Irving Park Rd Corridor Study, where practical.

Accomplished and on-going. Village Center Streetscape is complete. A ribbon cutting was held for the Ontarioville Plaza. Visits were made to the businesses affected by the Ontarioville Streetscape project to express appreciation for their patience and answer questions. Staff continues to collaborate with IDOT and Tollway for the IL-390 extension. New Hanover Park signs have been installed on the tollway and new 'fence affixments' have been installed on Lake Street. Work is underway for a new Village Center Zoning district to implement the Village Center/TOD plan recommendations.

- ✓ Implement infrastructure recommendations in proposed developments, per Village plans, including the Comprehensive plan, Bike Plan, etc.

Accomplished and on-going. Construction has begun for the new 1 Wise Townhome project at Wise and Farmstead. The Village watermain will be extended with a new "loop" being constructed from Bartels Road to Gary Avenue along Lake Street, as required for the two new commercial projects at the northeast corner of Lake and Bartels and the northwest corner of Lake and Gary. The Village is timing installation of new pavement on Bartels, north of Lake, with this project. IDOT continues to purchase right-of-way for intersection for a redesign of the Barrington Road and Irving Park Road Intersection.

Strategic Plan Goal #4: Community Image & Identity

- ✓ Continue Zoning and Sign Code updates, as needed.

Accomplished and Ongoing. A text amendment was approved to require "Special Use" approval for parking as a "Principal Use" in the Village. Text Amendments were also made regarding sandwich board signs, LED changeable copy signs, alternate masonry products for dumpster enclosures, and sale of liquor in gas stations over 5,000 sq. ft. in size. The Development Commission recommended regulations of Tobacco and vape stores.

- ✓ Promote the Hanover Park brand and Village businesses.

Accomplished and Ongoing. A new Economic Development page has been created on the website to promote local businesses, and also connect job seekers to local employers. The Village brand was also promoted at Chamber events. The new logo is used in advertisements and icons such as Shop Local and Business Spotlight.

- ✓ Implement current zoning and sign codes through timely review of building and sign applications and processing of development applications.

Accomplished. Plans for various development projects were reviewed in a timely manner. Staff also reviews building permits for compliance with Zoning and Sign Codes. To date, 443 permits have been reviewed (through 8/9) which is significantly more than the 352 permits that were reviewed in all of 2020.

- ✓ Implement recommendations from the Homes for a Changing Region housing study.

Accomplished and Ongoing. Construction continues for 27 new townhomes at Greenbrook Court by Habitat for Humanity with four units completed and two more underway, which will provide

well-designed new units, consistent with the study recommendations. Construction continues on the market-rate Verandah Retirement Community with 42 of the 55 townhomes either complete or under construction. Construction has begun for 20 luxury townhomes to be built at Wise and Farmstead. Interest in multi-family housing remains high focused on properties in the Village Center and Stearns Road properties.

Strategic Plan Goal #5: Effective Governance

- ✓ Facilitate update of the Village Comprehensive Land Use Plan to incorporate recent subarea plans and studies, identify new opportunities, and identify needed zoning code updates.
Goal has been moved to 2022/2023 due to the pandemic.
- ✓ Finish and implement Village Center TOD zoning.
Ongoing. With funding from a Regional Transportation Agency Technical Assistance Grant (RTAP), several drafts of the proposed code section have been reviewed. Two public meetings have been held. Consultant and staff are working with the Village Attorney and TIF consultant to finalize a draft for review.
- ✓ Provide up-to-date information regarding demographics, regulations, and development potential on the Village website.
Ongoing. All development applications are on-line, and conversion is underway for fill-in forms. Recently created webpages for Resources for Businesses and Resources for Residents are populated with current information and links to several government and other resources. The available sites information has been migrated into the Location One Information Services database, allowing live interactive demographic reports for each available site. This is helpful for developers and site-selectors.
- ✓ Training and continuing education for planning staff to maintain current professional capacities and certifications and further zoning and economic development knowledge and skills.
Ongoing. Staff attends seminars and webinars to stay current in planning and development trends and best practices.
- ✓ Implement process efficiencies which save staff time within and between departments.
Community Development, Inspectional Services, and Engineering teams met as a Process Improvement Team to review the Village development process, identify needed text amendments and potential use of technology to improve efficiency in the approval process. Staff is working with the Village Attorney for text amendments and implementation of recommendations.

2022 BUDGET GOALS

Strategic Plan Goal #1: Financial Health

1. Recruit businesses to vacant buildings to reduce vacancy to enhance revenue.
2. Develop and evaluate business assistance programs, including Façade Improvement Grants.
3. Facilitate the sale of Hanover Square to a private sector owner.

Strategic Plan Goal #2: Focused Economic Development & Redevelopment

1. Market major sites with a focus on Village Center sites.
2. Actively promote development opportunities in all TIF Areas including the Village Center and Irving Park Corridor.
3. Implement adoption of new Village Center Zoning regulations.
4. Coordinate with TIF Consultant for the release of a Request for Proposal for development in the Village Center/TOD area. (Second through third quarters)

5. Attend and/or host real estate, business developer, and tenant events showcasing the Village.
6. Continue to update on-line database of all available sites and upload on Village website.
7. Continue to update the on-line database of Employers on a regular basis.
8. Evaluate and create a webpage with information connecting job seekers with local employers.
9. Evaluate and create a social media presence for economic development to showcase local businesses.
10. Continue providing timely information to businesses through the Business Matters Newsletters, online resources, seminars, and social media.
11. Redesign Economic Development web pages and expand content in the Shop Local portion.

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Implement infrastructure, land use, and development recommendations from the Village Center and Transit Oriented Development (TOD) Plan, Irving Park Rd Corridor Study, and Homes for a Changing Region housing study where practical.
2. Implement infrastructure recommendations in proposed developments, per Village plans, including the Comprehensive plan, Bike Plan, etc.

Strategic Plan Goal #4: Community Image & Identity

1. Continue Zoning and Sign Code updates, as needed.
2. Promote the Hanover Park brand and Village businesses.
3. Implement current zoning and sign codes through timely review of building and sign applications and processing of development applications.

Strategic Plan Goal #5: Effective Governance

1. Facilitate update of the Village's Comprehensive Plan.
2. Finish and implement Village Center TOD zoning.
3. Provide up-to-date information regarding demographics, regulations, and development potential on the Village website.
4. Training and continuing education for planning staff to maintain current professional capacities and certifications and further zoning and economic development knowledge and skills.
5. Implement process efficiencies which save staff time within and between departments.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

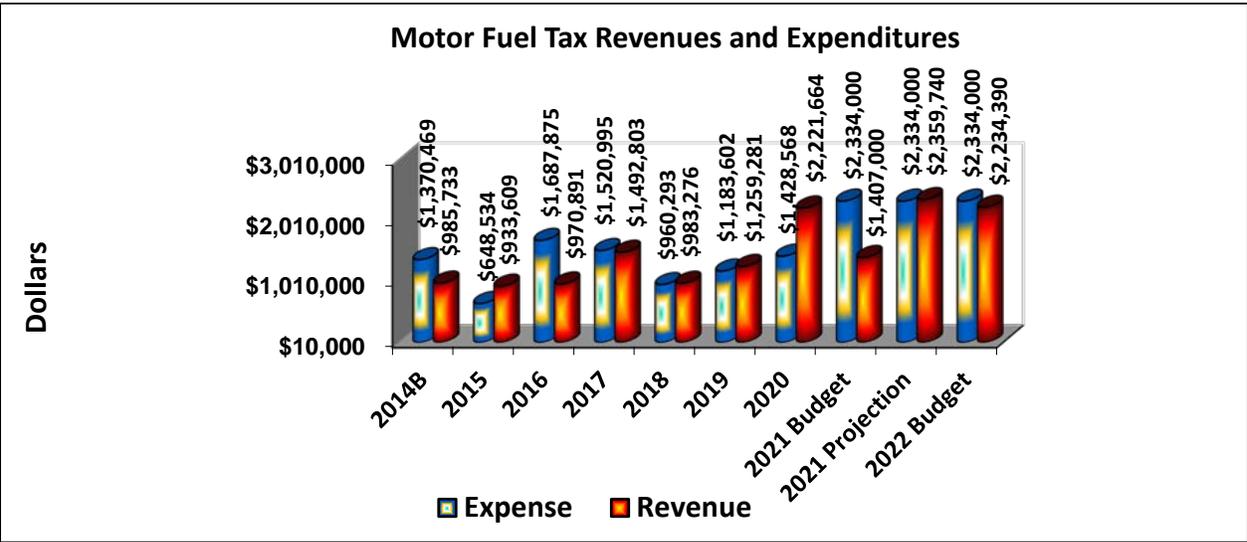
Fund 010 - General Fund

Department 9200 - Economic Development

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
401-411	Salaries - Regular	\$ 229,821	\$ 282,581	\$ 317,571	\$ 321,492	\$ 321,492	\$ 332,064
401-412	Salaries - Part - Time	17,544	-	-	-	-	8,000
401-421	Overtime Compensation	4,359	3,494	3,081	4,000	4,000	4,000
401-441	State Retirement	29,902	29,077	40,189	42,130	42,130	35,588
401-442	Social Security	19,446	21,863	24,522	25,641	25,641	26,204
401-444	Employee Insurance	26,065	28,482	36,843	42,534	42,534	54,069
Total Personnel Services		<u>327,137</u>	<u>365,496</u>	<u>422,206</u>	<u>435,797</u>	<u>435,797</u>	<u>459,925</u>
402-411	Office Supplies	848	793	950	800	800	800
402-413	Memberships / Subscriptions	16,450	16,338	16,397	11,795	11,835	1,900
402-414	Books / Publications / Maps	-	-	-	50	-	-
Total Commodities		<u>17,299</u>	<u>17,131</u>	<u>17,347</u>	<u>12,645</u>	<u>12,635</u>	<u>2,700</u>
403-412	Postage	164	119	389	800	300	800
403-417	Tax Incentive Payments	3,069,039	2,913,549	4,063,050	3,500,000	4,400,000	4,600,000
403-436	Maintenance Agreements	1,832	1,484	1,224	1,665	1,665	1,665
403-452	Vehicle Maintenance & Replacement	3,400	3,400	3,400	3,328	3,328	3,328
403-461	Consulting Services	33,251	1,663	-	12,000	11,000	166,000
403-470	Binding & Printing	1,264	863	-	1,000	750	1,000
403-471	Schools / Conferences / Meetings	8,549	9,388	1,427	11,295	3,375	11,245
403-472	Transportation	2,945	2,789	804	3,200	200	3,200
403-491	Special Events	401	-	-	500	-	250
Total Contractual Services		<u>3,120,844</u>	<u>2,933,254</u>	<u>4,070,294</u>	<u>3,533,788</u>	<u>4,420,618</u>	<u>4,787,488</u>
Total Economic Development		<u>\$ 3,465,279</u>	<u>\$ 3,315,882</u>	<u>\$ 4,509,848</u>	<u>\$ 3,982,230</u>	<u>\$ 4,869,050</u>	<u>\$ 5,250,113</u>

MOTOR FUEL TAX FUND

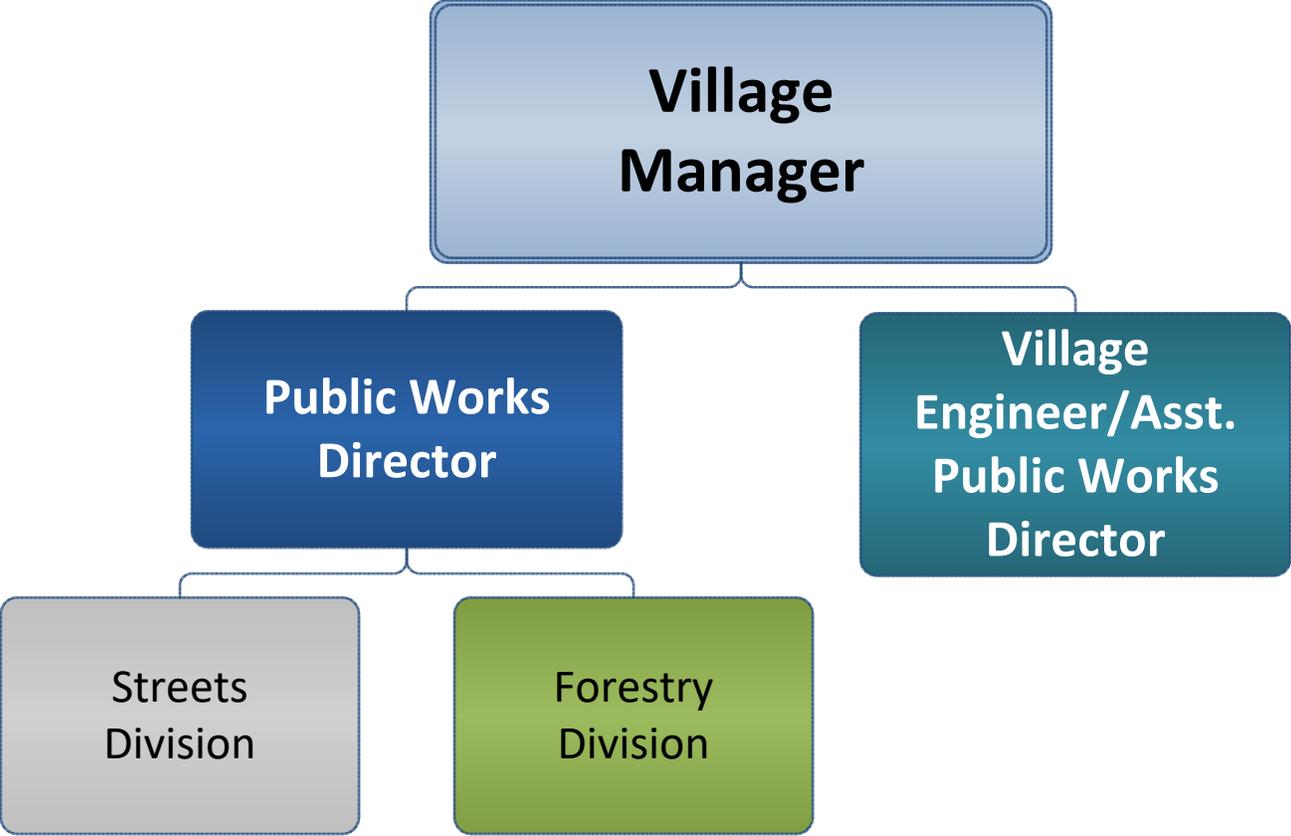
The Motor Fuel Tax Fund – The Illinois Motor Fuel Tax (MFT) is derived from a tax on the privilege of operating motor vehicles upon public highways and of operating recreational watercraft upon the waters of the State of Illinois. MFT is based on a consumption of motor fuel. MFT rates are 19.0 cents per gallon for regular unleaded and 7.5 cents for diesel fuel. The State of Illinois distributes 54.4% of the monies to local taxing districts based on a statutory formula: 49.10% to Municipality, 16.74% to Counties over 1M population, 18.27% to Counties under 1M population and 15.89% to Road districts/Townships on a per capita basis (population). The money from this fund as directed by the State Law, can be utilized for the construction and maintenance of roads and related items. MFT law amended to impose a tax rate increase from 19.0 cents to 38.0 cents per gallon beginning July 1, 2019. It is important to note that although the tax rate on MFT has doubled, municipality will NOT receive an amount equal the double of the current allotment. Municipality will receive two allotments of different amounts effective September 2019 (liability for July 2019). The motor fuel tax is also tied to inflation and will rise in the future without lawmaker approval. The State of Illinois distributes 32.00% of the monies to local taxing districts based on a statutory formula: 49.10% to Municipality, 16.74% to Counties over 1M population, 18.27% to Counties under 1M population and 15.89% to Road districts/Townships.



MFT	2014B	2015	2016	2017	2018	2019	2020	2021 Budget	2021 Projection	2022 Budget
Revenues	985,733	933,609	970,891	1,492,803	983,276	1,259,281	2,221,664	1,407,000	2,359,740	2,234,390
Expenditures	1,370,469	648,534	1,687,875	1,520,995	960,293	1,183,602	1,428,568	2,334,000	2,334,000	2,334,000
Difference	(384,736)	285,075	(716,984)	(28,192)	22,983	75,679	793,096	(927,000)	25,740	(99,610)

The Motor Fuel Tax Fund is used for street resurfacing program of the Village. The funds are authorized by the Illinois Department of Transportation and are appropriated as part of the Village's share of the gasoline tax. FY2022 revenues is budgeted at \$2,234,390 while total expenditures are \$2,334,000. The Fund balance will be utilized to offset the \$99,610 deficit which leaves an unassigned fund balance of \$1,306,007 at the end of FY2022. NOTE: Revenue of \$834,190 received in FY2021 from Rebuild Illinois Grant will be used in FY2022 to pay for the resurfacing program of \$2,334,000.

011 – Motor Fuel Tax Fund





PURPOSE STATEMENT

To assure the Village of Hanover Park receives its proportionate share of the Illinois State Fuel Tax. The funds provide for the construction, operation, and maintenance of the Village's transportation and drainage network.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2016	2017	2018	2019	2020
Street Resurfacing – Miles	0.4	0.83	1.17	2.219	0
Street Reconstruction – Miles	0.45	0.37	0.37	0.35	1.06

Through this funding the Village provides reconstruction and rehabilitation of existing Village streets utilizing State of Illinois Motor Fuel Tax (MFT) funds.

2021 ACCOMPLISHMENTS

Strategic Plan Goal #1: Financial Health

- ✓ With increased MFT allotment and Rebuild Illinois initiative from State of Illinois, continue to increase the amount of resurfacing performed in 2021.
First through fourth quarters. Staff oversaw resurfacing of over 7 miles of Village streets.

2022 BUDGET GOALS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Strategically use MFT funding to resurface Village streets.

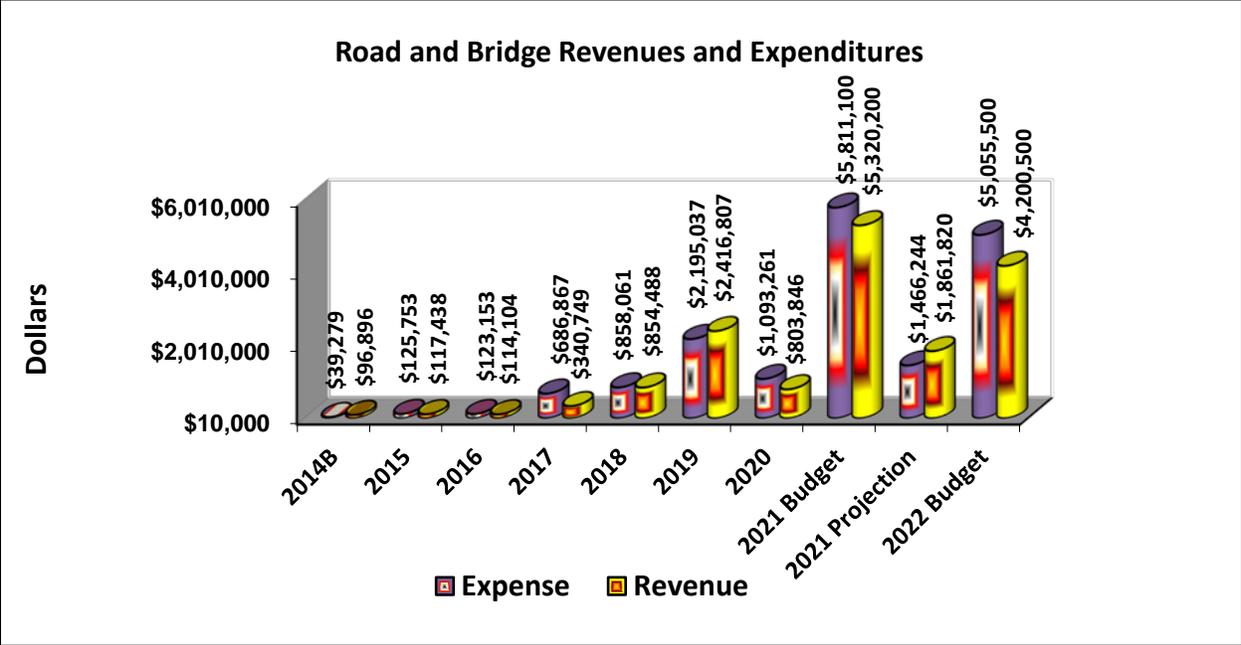
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2022

Fund 11 - Motor Fuel Tax Fund

Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Revenues and Other Financing Sources						
331-303 Motor Fuel Tax	\$ 971,944	\$ 1,245,739	\$ 1,381,887	\$ 1,400,000	\$ 1,400,000	\$ 1,400,000
332-301 State Grants	-	-	834,190	-	834,190	834,190
Total Intergovernmental Revenue	<u>971,944</u>	<u>1,245,739</u>	<u>2,216,077</u>	<u>1,400,000</u>	<u>2,234,190</u>	<u>2,234,190</u>
361-300 Interest on Investments	11,331	13,542	5,587	7,000	550	200
Total Investment Income	<u>11,331</u>	<u>13,542</u>	<u>5,587</u>	<u>7,000</u>	<u>550</u>	<u>200</u>
380-311 Reimb Exp-MFT	-	-	-	-	125,000	-
Total Miscellaneous Revenue	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>125,000</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 983,276</u>	<u>\$ 1,259,281</u>	<u>\$ 2,221,664</u>	<u>\$ 1,407,000</u>	<u>\$ 2,359,740</u>	<u>\$ 2,234,390</u>
Expenditures and Other Financing Uses						
403-436 Maintenance Agreements	16,575	(3,510)	-	-	-	-
403-437 M & R - Other Equipment	7,392	-	-	-	-	-
Total Contractual Services	<u>23,967</u>	<u>(3,510)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
413-422 Improvement Other Than Buildings	936,327	1,187,112	1,428,568	2,334,000	2,334,000	2,334,000
Total Capital Outlay	<u>936,327</u>	<u>1,187,112</u>	<u>1,428,568</u>	<u>2,334,000</u>	<u>2,334,000</u>	<u>2,334,000</u>
Total Expenditures and Other Financing Uses	<u>\$ 960,293</u>	<u>\$ 1,183,602</u>	<u>\$ 1,428,568</u>	<u>\$ 2,334,000</u>	<u>\$ 2,334,000</u>	<u>\$ 2,334,000</u>
Net Change in Fund Balance	<u>\$ 22,982</u>	<u>\$ 75,678</u>	<u>\$ 793,096</u>	<u>\$ (927,000)</u>	<u>\$ 25,740</u>	<u>\$ (99,610)</u>
Beginning Fund Balance	<u>488,120</u>	<u>511,102</u>	<u>586,780</u>	<u>1,379,877</u>	<u>1,379,877</u>	<u>1,405,617</u>
Ending Fund Balance	<u>\$ 511,102</u>	<u>\$ 586,780</u>	<u>\$ 1,379,877</u>	<u>\$ 452,877</u>	<u>\$ 1,405,617</u>	<u>\$ 1,306,007</u>

ROAD AND BRIDGE FUND

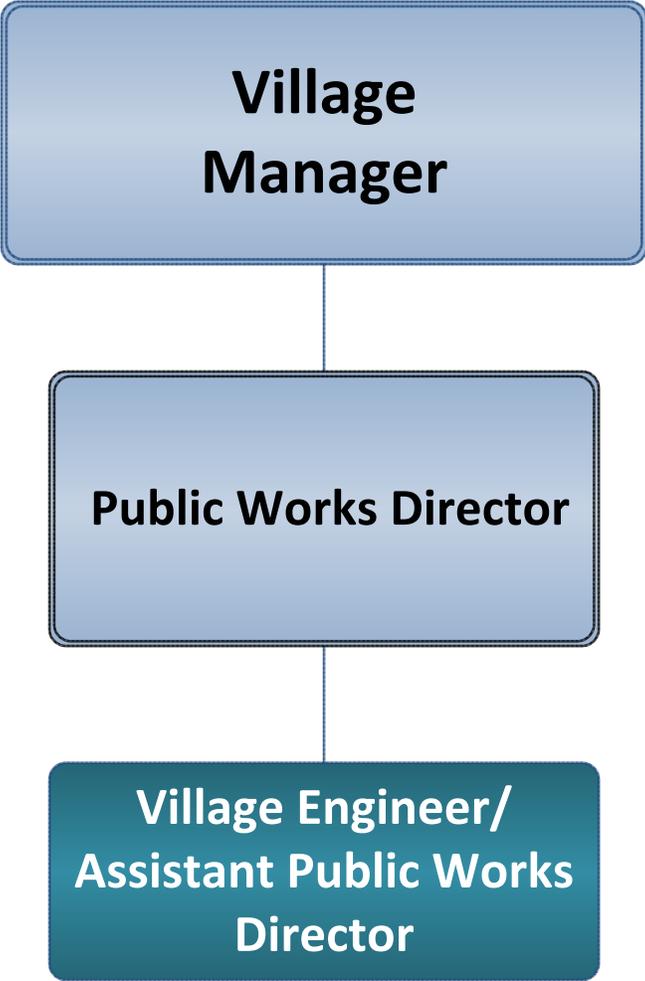
The Road and Bridge Fund – used to account for the revenues and expenditures for the operation and maintenance of Village roads and bridges. Financing provided by the Township’s Personal Property Replacement Tax, and the annual Road & Bridge property tax levy, gasoline taxes and Interfund transfer from General Fund.



Road & Bridge	2014B	2015	2016	2017	2018	2019	2020	2021 Budget	2021 Projection	2022 Budget
Revenues	96,896	117,438	114,104	340,749	854,488	2,416,807	803,846	5,320,200	1,861,820	4,200,500
Expenditures	39,279	125,753	123,153	686,867	858,061	2,195,037	1,093,261	5,811,100	1,466,244	5,055,500
Difference	57,617	(8,315)	(9,049)	(346,118)	(3,573)	221,770	(289,415)	(490,900)	395,576	(855,000)

The Road and Bridge Fund is used for road and bridge improvements, traffic signal maintenance, and associated infrastructures, such as sidewalks. During the FY2018 budget process, the Village Board approved a Motor Fuel Gasoline Tax of \$0.02 per US Gallons (including fraction gallons) effective January 1, 2018. FY2022 revenue is budgeted at \$4,200,500 (\$2.3M grants revenue from Rebuild Illinois Bond Fund) while total expenditures are \$5,055,500. The Fund balance will be utilized to offset the \$855,00 deficit leaving an unassigned fund balance of \$40,489 at the end of FY2022. In FY2022, the funding for the project for Irving Park Road lighting and safety improvement is \$300,000, Legislative Infrastructure of \$2M for road resurfacing program. This funding will come from the Build Illinois Bond Fund to the Department of Commerce and Economic Opportunity (DCEO). **Keep in mind the project will only move forward when the funds from DCEO are received by the Village.**

012 – Road and Bridge Fund



PURPOSE STATEMENT

To provide for a capital expansion program, as well as a reconstruction program, for the Village's transportation system, including streets, bridges, and accompanying drainage system.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

The Road and Bridge Fund provides funds needed to accomplish the following functions necessary to implement a transportation system improvement:

- Corridor studies and specifications; right-of-way and easement acquisitions; construction costs; construction engineering; contract administration.
- Provide local matching funds for federal grant programs under which arterial and collector streets in the Village are constructed or reconstructed.
- Snow removal and ice control. This activity includes plowing of snow after two inches or more and the salting of all intersections.
- Traffic signals - this activity includes an annual maintenance contract.
- Maintenance of the Village's roadway lighting systems.
- Capital improvements to the transportation system within the Village, including new sidewalk additions, arterial fencing, drainage improvements, etc.

2021 ACCOMPLISHMENTS

Strategic Plan Goal #1: Financial Health

- ✓ Utilized Capital Grants received from State of Illinois to maximize improvements to Village's infrastructure.
Ongoing. First through fourth quarters. Staff is working with the State of Illinois on several grants. Staff utilized funding for resurfacing of Bartels Road.
- ✓ Explored and strategically applied for grant opportunities to help fund projects with State and Federal dollars.
Ongoing. First through fourth quarters. Staff continues to review and apply for grants as they become available.

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

- ✓ Coordinated with IDOT for project letting in the beginning of the year and completed construction for Arlington Drive Bridge Replacement Project (grant funded).
Ongoing. First through fourth quarters. Staff worked on securing the ROW/Easements necessary for the project.

- ✓ Coordinated completion for Phase I engineering for County Farm Multi-Use Path Ontarioville Town Center and the Metra lot.
First through fourth quarters. Staff worked to finalize the Phase 1 engineering and start Phase 2.
- ✓ Coordinated Phase 1 for Lake Street Multi-Use Path between Barrington and Gary Avenue (grant funded).
Ongoing. Third through fourth quarters. Staff kicked off the Phase 1 design for the Lake Street Multi-Use Path.

Strategic Plan Goal #4: Community Image & Identity

- ✓ Oversaw and coordinated Phase I & II for roadway lighting improvement along Irving Park Road (IL-19) to enhance and improve pedestrian safety (grant funded).
Ongoing. First through fourth quarters. Staff continues to work with the State of Illinois to finalize the grant documents.

2022 BUDGET GOALS

Strategic Plan Goal #1: Financial Health

1. Utilize Capital Grants to maximize improvements to Village’s infrastructure.
First through fourth quarters.
2. Explore and strategically apply for grant opportunities to help fund projects.
First through fourth quarters.

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Coordinated with IDOT for project letting in the beginning of the year and completed construction for Arlington Drive Bridge Replacement Project (partial grant funded).
First through fourth quarters.
2. Resurface Ontarioville Road & Devon Avenue (partial grant funded).
First through fourth quarters.
3. Oversee repairs to sidewalks to reduce trip hazards and create a safer pedestrian environment.
First through fourth quarters.

Strategic Plan Goal #4: Community Image & Identity

1. Coordinate engineering design of bike paths to encourage multi-modal transportation throughout the Village.
First through fourth quarters.

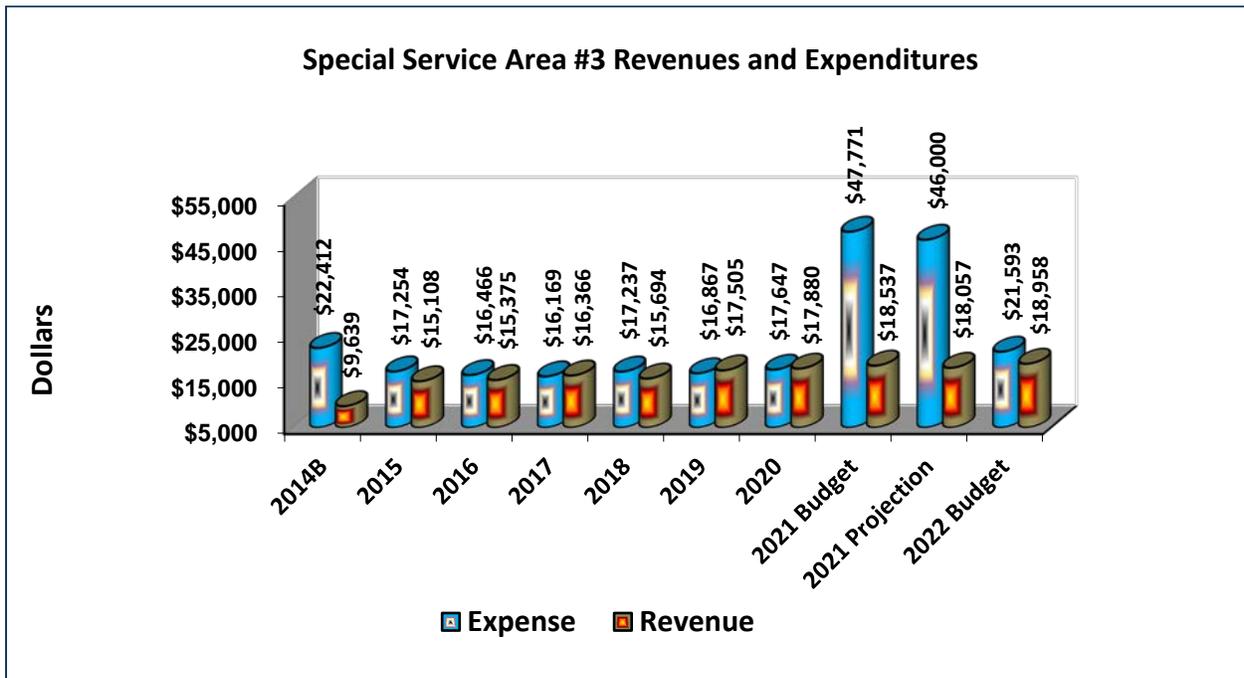
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2022

Fund 12 - Road and Bridge Fund

Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Revenues and Other Financing Sources						
311-304 Township Tax Levy - Current	\$ 105,037	\$ 103,379	\$ 105,009	\$ 105,000	\$ 105,000	\$ 105,000
314-302 Gasoline Tax	131,129	135,985	117,111	134,400	135,000	135,000
Total Taxes	<u>236,166</u>	<u>239,364</u>	<u>222,120</u>	<u>239,400</u>	<u>240,000</u>	<u>240,000</u>
331-301 Personal Property Replacement	3,707	618	3,480	1,000	3,500	3,500
332-301 State Grants	281,182	56,709	-	3,672,800	217,970	2,504,800
Total Intergovernmental Revenue	<u>284,889</u>	<u>57,327</u>	<u>3,480</u>	<u>3,673,800</u>	<u>221,470</u>	<u>2,508,300</u>
361-300 Interest On Investments	7,480	21,238	4,882	7,000	350	300
Total Investment Income	<u>7,480</u>	<u>21,238</u>	<u>4,882</u>	<u>7,000</u>	<u>350</u>	<u>300</u>
380-302 Reimbursed Expenditures	-	-	1,364	-	-	-
Total Miscellaneous	<u>-</u>	<u>-</u>	<u>1,364</u>	<u>-</u>	<u>-</u>	<u>-</u>
391-301 Interfund General Fund	325,953	2,098,878	572,000	1,400,000	1,400,000	1,451,900
Total Interfund Transfer	<u>325,953</u>	<u>2,098,878</u>	<u>572,000</u>	<u>1,400,000</u>	<u>1,400,000</u>	<u>1,451,900</u>
Total Revenues and Other Financing Sources	<u>\$ 854,488</u>	<u>\$ 2,416,807</u>	<u>\$ 803,846</u>	<u>\$ 5,320,200</u>	<u>\$ 1,861,820</u>	<u>\$ 4,200,500</u>
Expenditures and Other Financing Uses						
402-427 Materials & Supplies	\$ 67,647	\$ 94,897	\$ 164,309	\$ 165,000	\$ 165,000	\$ 165,000
Total Commodities	<u>67,647</u>	<u>94,897</u>	<u>164,309</u>	<u>165,000</u>	<u>165,000</u>	<u>165,000</u>
403-415 Street Lighting	50,387	49,569	48,718	60,000	50,000	50,000
403-435 M & R - Streets & Bridges	315,286	332,735	310,560	420,000	420,000	485,000
403-436 Maintenance Agreements	-	21,978	23,686	31,628	26,000	28,500
403-437 M & R - Other Equipment	-	6,754	10,006	11,000	9,244	11,000
403-464 Engineering Services	162,710	233,538	353,244	941,062	450,000	681,000
Total Contractual Services	<u>528,383</u>	<u>644,574</u>	<u>746,214</u>	<u>1,463,690</u>	<u>955,244</u>	<u>1,255,500</u>
413-422 Improvement Other Than Buildings	262,031	1,455,566	182,739	4,182,410	346,000	3,635,000
Total Capital Outlay	<u>262,031</u>	<u>1,455,566</u>	<u>182,739</u>	<u>4,182,410</u>	<u>346,000</u>	<u>3,635,000</u>
Total Expenditures and Other Financing Uses	<u>\$ 858,061</u>	<u>\$ 2,195,037</u>	<u>\$ 1,093,261</u>	<u>\$ 5,811,100</u>	<u>\$ 1,466,244</u>	<u>\$ 5,055,500</u>
Net Change in Fund Balance	<u>\$ (3,573)</u>	<u>\$ 221,770</u>	<u>\$ (289,415)</u>	<u>\$ (490,900)</u>	<u>\$ 395,576</u>	<u>\$ (855,000)</u>
Beginning Fund Balance	<u>571,131</u>	<u>567,558</u>	<u>789,328</u>	<u>499,913</u>	<u>499,913</u>	<u>895,489</u>
Ending Fund Balance	<u>\$ 567,558</u>	<u>\$ 789,328</u>	<u>\$ 499,913</u>	<u>\$ 9,013</u>	<u>\$ 895,489</u>	<u>\$ 40,489</u>

SPECIAL SERVICE AREA #3 FUND

The Special Service Area #3 Fund – accounts for financing of public improvements, scavenger and snow removal services for multifamily housing units located on Astor Avenue. Funding source, an annual tax levy as corporate authorities determine to be appropriate and a direct annual tax not to exceed an annual rate of five percent (5.0%) of the assessed value, as equalized, of the property.

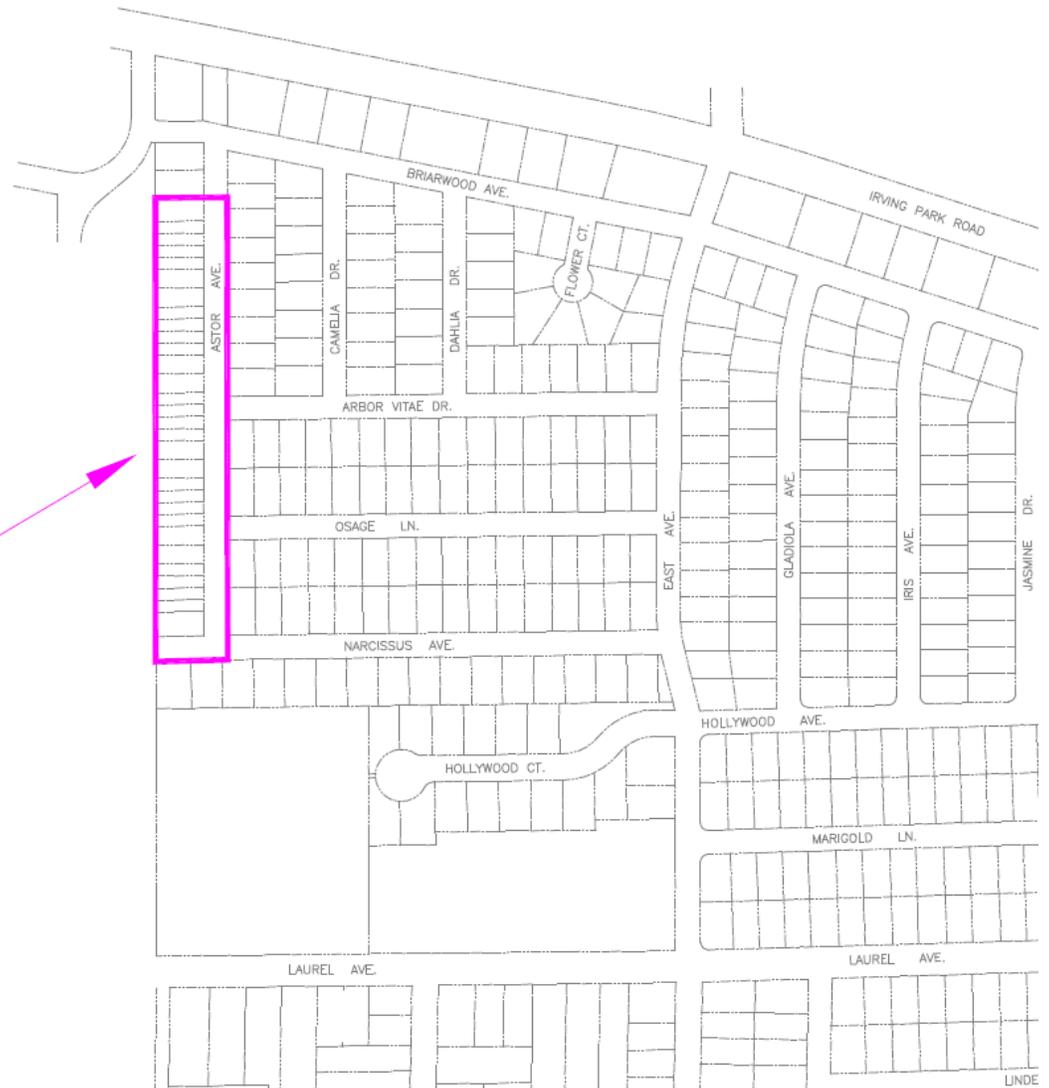
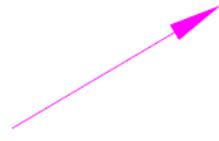


SSA #3	2014B	2015	2016	2017	2018	2019	2020	2021 Budget	2021 Projection	2022 Budget
Revenues	9,639	15,108	15,375	16,366	15,694	17,505	17,880	18,537	18,057	18,958
Expenditures	22,412	17,254	16,466	16,169	17,237	16,867	17,647	47,771	46,000	21,593
Difference	(12,773)	(2,146)	(1,091)	197	(1,543)	638	233	(29,234)	(27,943)	(2,635)

The Special Service Area #3 (**Astor Avenue**) will benefit specifically from the municipal services to be provided including garbage and refuse disposal, snow removal services and other miscellaneous maintenance and improvements in Special Service Area #3. FY2022 revenues are budgeted at \$18,958 while total expenditures are \$21,593, which accounts for garbage and snow removal services. The fund balance will be utilized to offset the \$2,635 deficit, which brings the unassigned fund balance to \$9,890 at the end of FY2022.

SPECIAL SERVICE AREA #3 MAP (Astor Avenue)

SSA 3



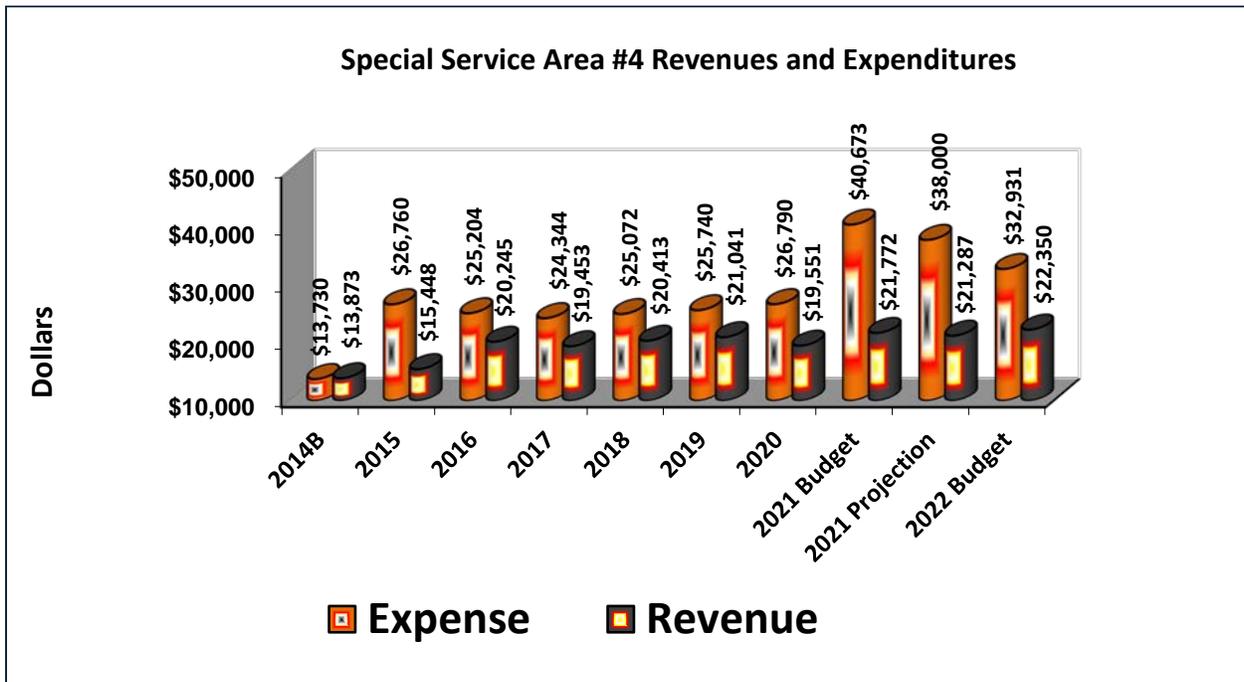
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2022

Fund 13 - Special Service Area #3 Fund

Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Revenues and Other Financing Sources						
311-390 Taxes Special Service Areas # 3	\$ 15,188	\$ 16,905	\$ 17,679	\$ 18,037	\$ 18,037	\$ 18,938
Total Taxes	<u>15,188</u>	<u>16,905</u>	<u>17,679</u>	<u>18,037</u>	<u>18,037</u>	<u>18,938</u>
361-300 Interest On Investments	507	600	201	500	20	20
Total Investment Income	<u>507</u>	<u>600</u>	<u>201</u>	<u>500</u>	<u>20</u>	<u>20</u>
Total Revenues and Other Financing Sources	<u>\$ 15,694</u>	<u>\$ 17,505</u>	<u>\$ 17,880</u>	<u>\$ 18,537</u>	<u>\$ 18,057</u>	<u>\$ 18,958</u>
Expenditures and Other Financing Uses						
403-451 Equipment Rentals	\$ 17,237	\$ 16,867	\$ 17,647	\$ 20,771	\$ 19,000	\$ 21,593
Total Contractual Services	<u>17,237</u>	<u>16,867</u>	<u>17,647</u>	<u>20,771</u>	<u>19,000</u>	<u>21,593</u>
413-422 Improvement Other Than Buildings	-	-	-	27,000	27,000	-
Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>27,000</u>	<u>27,000</u>	<u>-</u>
Total Expenditures and Other Financing Uses	<u>\$ 17,237</u>	<u>\$ 16,867</u>	<u>\$ 17,647</u>	<u>\$ 47,771</u>	<u>\$ 46,000</u>	<u>\$ 21,593</u>
Net Change in Fund Balance	<u>\$ (1,542)</u>	<u>\$ 638</u>	<u>\$ 233</u>	<u>\$ (29,234)</u>	<u>\$ (27,943)</u>	<u>\$ (2,635)</u>
Beginning Fund Balance	<u>41,139</u>	<u>39,597</u>	<u>40,235</u>	<u>40,468</u>	<u>40,468</u>	<u>12,525</u>
Ending Fund Balance	<u>\$ 39,597</u>	<u>\$ 40,235</u>	<u>\$ 40,468</u>	<u>\$ 11,234</u>	<u>\$ 12,525</u>	<u>\$ 9,890</u>

SPECIAL SERVICE AREA #4 FUND

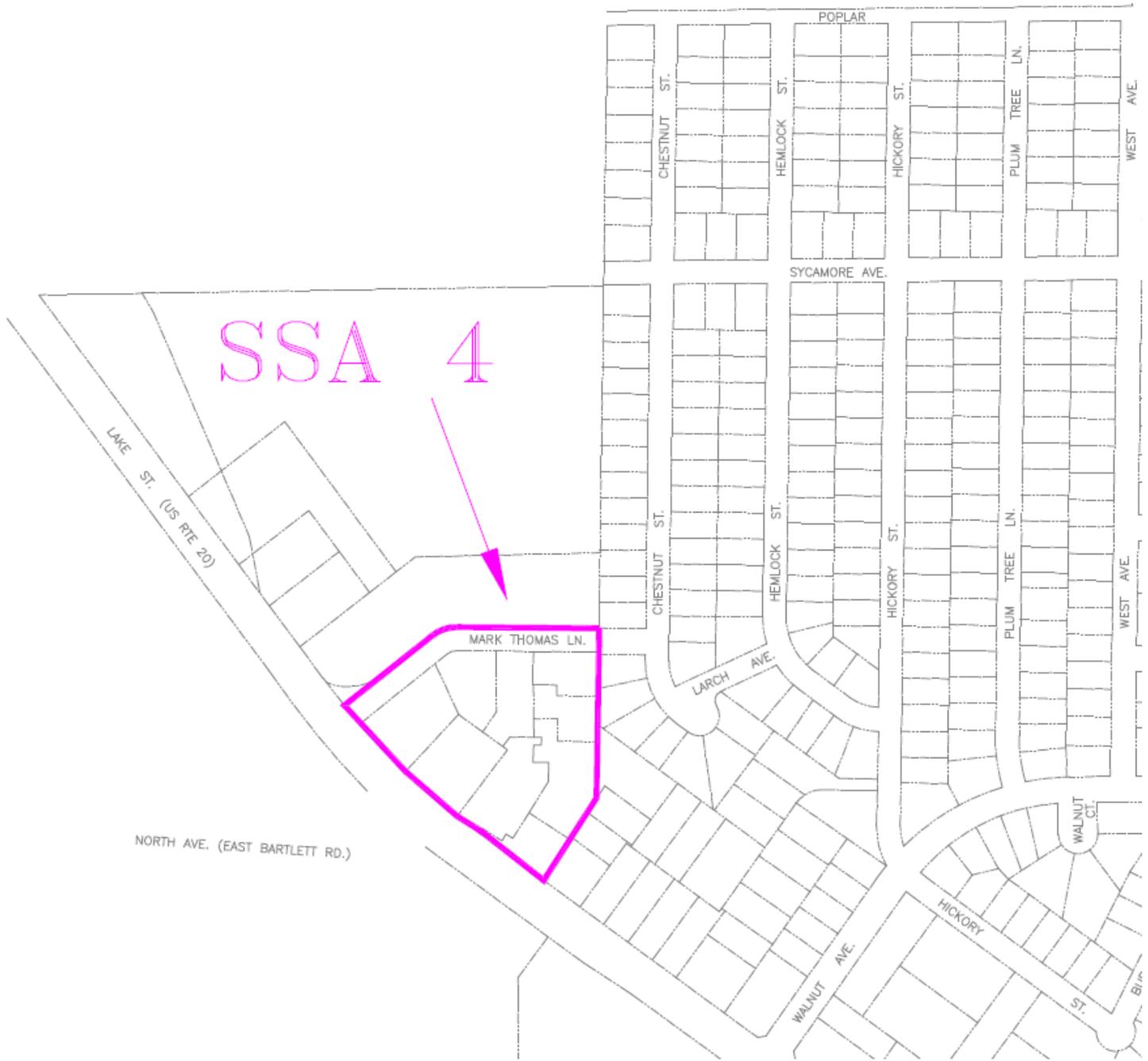
The Special Service Area #4 Fund – accounts for financing of public improvements, scavenger and snow removal services for multifamily housing units located on Mark Thomas and Leslie Lanes. Funding source, an annual tax levy as corporate authorities determine to be appropriate and a direct annual tax not to exceed an annual rate of four percent (4.0%) of the assessed value, as equalized, of the property.



SSA #4	2014B	2015	2016	2017	2018	2019	2020	2021 Budget	2021 Projection	2022 Budget
Revenues	13,873	15,448	20,245	19,453	20,413	21,041	19,551	21,772	21,287	22,350
Expenditures	13,730	26,760	25,204	24,344	25,072	25,740	26,790	40,673	38,000	32,931
Difference	143	(11,312)	(4,959)	(4,891)	(4,659)	(4,699)	(7,239)	(18,901)	(16,713)	(10,581)

The Special Service Area #4 (**Mark Thomas and Leslie Lane**) will benefit specifically from the municipal services to be provided including garbage and refuse disposal, snow removal services and miscellaneous maintenance and improvements in the Special Service Area #4. FY2022 revenues budgeted at \$22,350, while total expenditures are \$32,931, which accounts for garbage and snow removal services. The fund balance will be utilized to offset the \$10,581 deficit which brings the unassigned fund balance to \$9,031 at the end of FY2022.

SPECIAL SERVICE AREA #4 MAP (Mark Thomas and Leslie Lane)



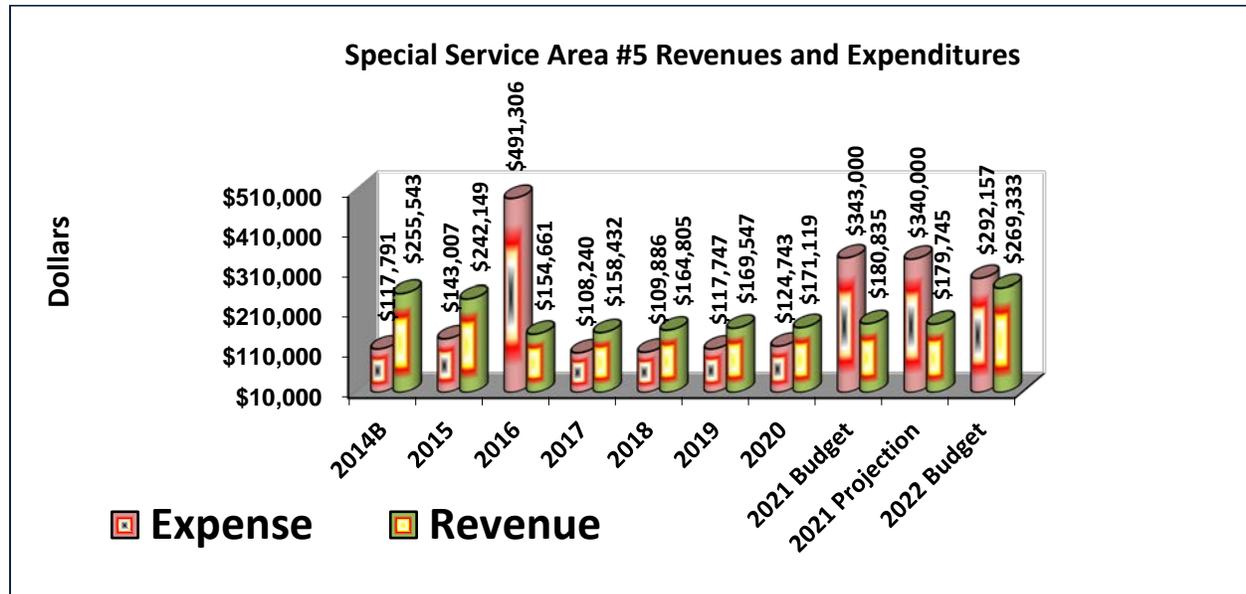
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2022

Fund 14 - Special Service Area #4 Fund

Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Revenues and Other Financing Sources						
311-390 Taxes Special Service Areas # 4	\$ 19,686	\$ 20,260	\$ 19,327	\$ 21,272	\$ 21,272	\$ 22,335
Total Taxes	<u>19,686</u>	<u>20,260</u>	<u>19,327</u>	<u>21,272</u>	<u>21,272</u>	<u>22,335</u>
361-300 Interest On Investments	727	781	223	500	15	15
Total Investment Income	<u>727</u>	<u>781</u>	<u>223</u>	<u>500</u>	<u>15</u>	<u>15</u>
Total Revenues and Other Financing Sources	<u>\$ 20,413</u>	<u>\$ 21,041</u>	<u>\$ 19,551</u>	<u>\$ 21,772</u>	<u>\$ 21,287</u>	<u>\$ 22,350</u>
Expenditures and Other Financing Uses						
403-412 Postage	\$ 0	\$ -	\$ -	\$ 150	\$ -	\$ 150
403-451 Equipment Rentals	25,071	25,740	26,790	31,523	29,000	32,781
Total Contractual Services	<u>25,072</u>	<u>25,740</u>	<u>26,790</u>	<u>31,673</u>	<u>29,000</u>	<u>32,931</u>
413-422 Improvement Other Than Buildings	-	-	-	9,000	9,000	-
Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>9,000</u>	<u>9,000</u>	<u>-</u>
Total Expenditures and Other Financing Uses	<u>\$ 25,072</u>	<u>\$ 25,740</u>	<u>\$ 26,790</u>	<u>\$ 40,673</u>	<u>\$ 38,000</u>	<u>\$ 32,931</u>
Net Change in Fund Balance	<u>\$ (4,659)</u>	<u>\$ (4,699)</u>	<u>\$ (7,240)</u>	<u>\$ (18,901)</u>	<u>\$ (16,713)</u>	<u>\$ (10,581)</u>
Beginning Fund Balance	<u>52,922</u>	<u>48,264</u>	<u>43,564</u>	<u>36,325</u>	<u>36,325</u>	<u>19,612</u>
Ending Fund Balance	<u>\$ 48,264</u>	<u>\$ 43,564</u>	<u>\$ 36,325</u>	<u>\$ 17,424</u>	<u>\$ 19,612</u>	<u>\$ 9,031</u>

SPECIAL SERVICE AREA #5 FUND

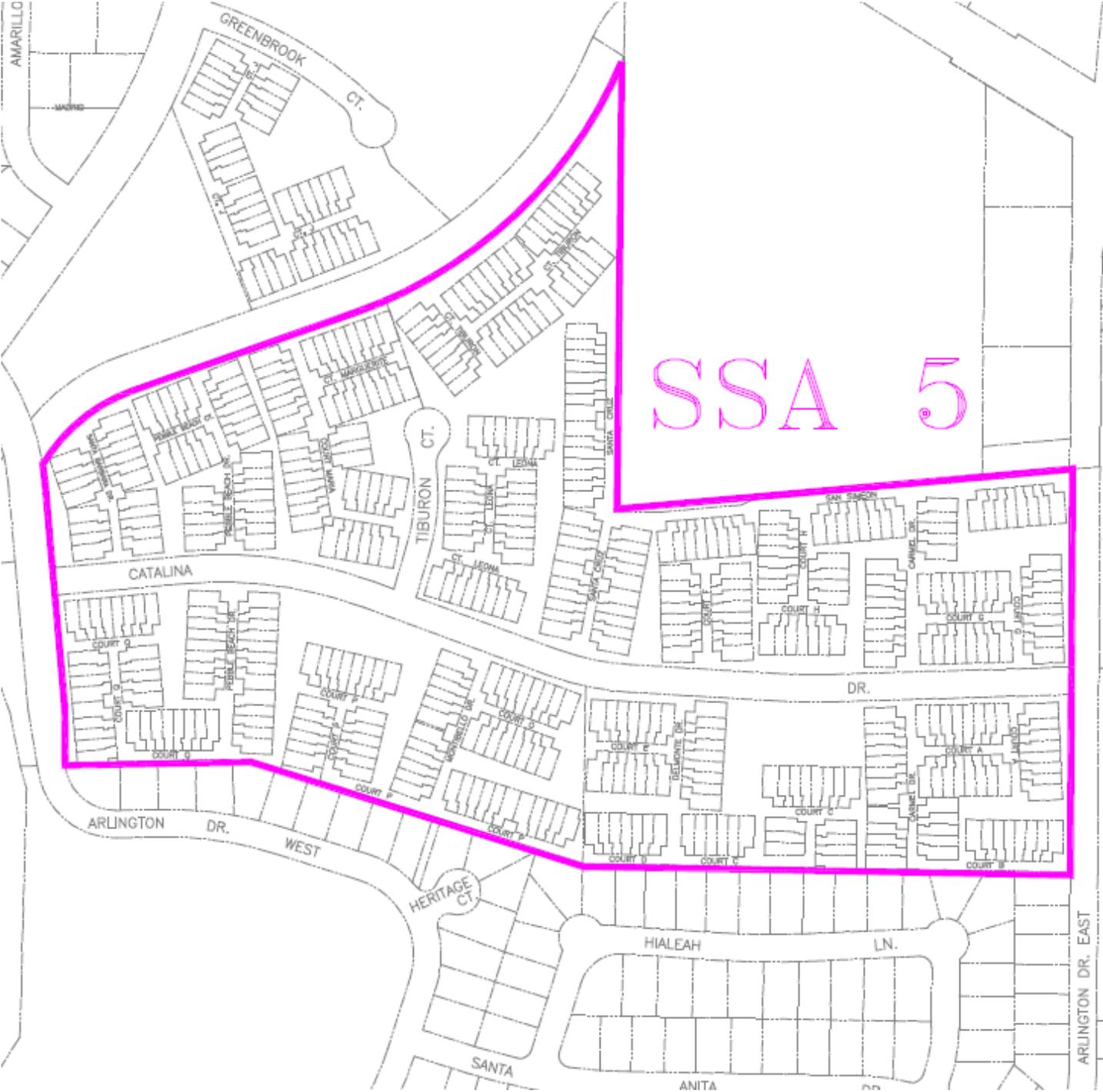
The Special Service Area #5 Fund – accounts for financing of public improvements, scavenger services for the Greenbrook / Tanglewood multifamily housing units. Funding source, an annual tax levy as corporate authorities determine to be appropriate and a direct annual tax not to exceed an annual rate of 1.70% of the assessed value, as equalized, of the property.



SSA #5	2014B	2015	2016	2017	2018	2019	2020	2021 Budget	2021 Projection	2022 Budget
Revenues	255,543	242,149	154,661	158,432	164,805	169,547	171,119	180,835	179,745	269,333
Expenditures	117,791	143,007	491,306	108,240	109,886	117,747	124,743	343,000	340,000	292,157
Difference	137,752	99,142	(336,645)	50,192	54,919	51,800	46,376	(162,165)	(160,255)	(22,824)

The Special Service Area #5 (**Greenbrook/Tanglewood**) will benefit specifically from the municipal services to be provided including scavenger service providing garbage, refuse and recyclable material collection and disposal, construction and maintenance of private streets and courts owned, and on the common area property of the Greenbrook Tanglewood Homeowners Association, including but not limited to sidewalk and lighting construction, maintenance and replacement. FY2022 revenues are budgeted at \$269,333 while total expenditures are \$292,157, which accounts for yearly refuse collection services, and other miscellaneous repairs and improvements. The fund balance will be utilized to offset the \$22,824 deficit which brings the unassigned fund balance to \$68,528 at the end of FY2022.

SPECIAL SERVICE AREA #5 MAP (Greenbrook/Tanglewood)



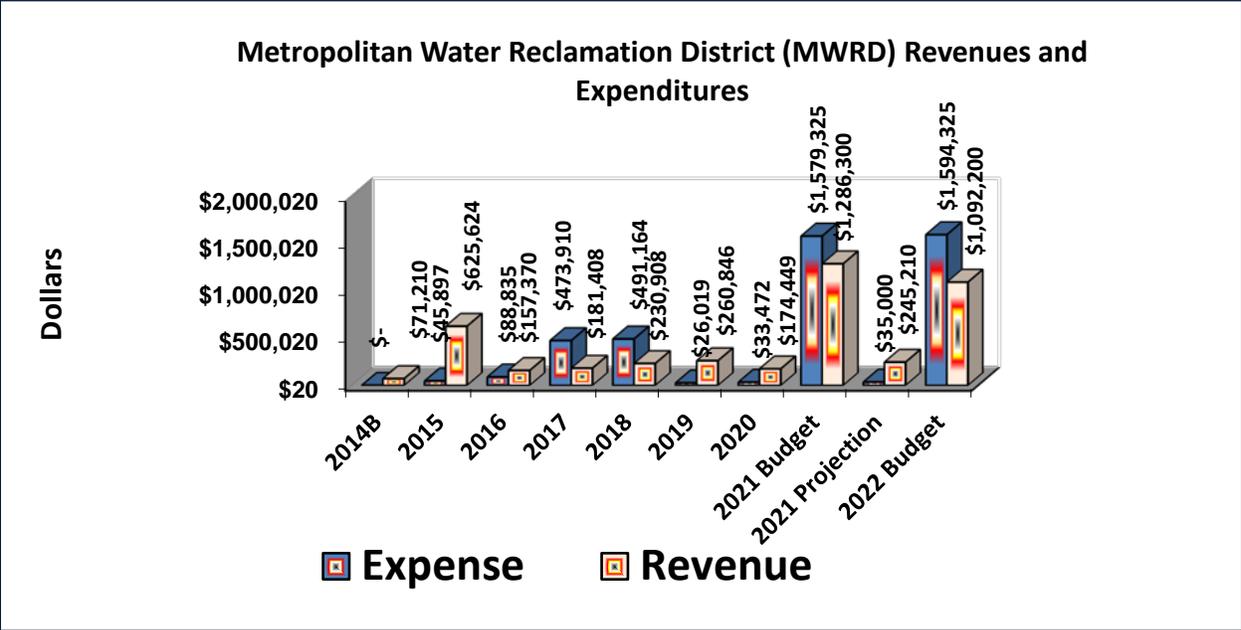
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2022

Fund 15 - Special Service Area #5

Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Revenues and Other Financing Sources						
311-390 Taxes Special Service Areas # 5	\$ 163,044	\$ 166,618	\$ 170,054	\$ 179,635	\$ 179,635	\$ 269,223
Total Taxes	<u>163,044</u>	<u>166,618</u>	<u>170,054</u>	<u>179,635</u>	<u>179,635</u>	<u>269,223</u>
361-300 Interest On Investments	1,760	2,929	1,065	1,200	110	110
Total Investment Income	<u>1,760</u>	<u>2,929</u>	<u>1,065</u>	<u>1,200</u>	<u>110</u>	<u>110</u>
Total Revenues and Other Financing Sources	<u>\$ 164,805</u>	<u>\$ 169,547</u>	<u>\$ 171,119</u>	<u>\$ 180,835</u>	<u>\$ 179,745</u>	<u>\$ 269,333</u>
Expenditures and Other Financing Uses						
403-451 Equipment Rentals	\$ 109,886	\$ 117,747	\$ 123,883	\$ 125,869	\$ 125,000	\$ 132,157
403-461 Consulting Services	-	-	-	217,131	215,000	-
403-462 Legal Services	-	-	860	-	-	-
Total Contractual Services	<u>109,886</u>	<u>117,747</u>	<u>124,743</u>	<u>343,000</u>	<u>340,000</u>	<u>132,157</u>
413-422 Improvement Other Than Buildings	-	-	-	-	-	160,000
Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>160,000</u>
Total Expenditures and Other Financing Uses	<u>\$ 109,886</u>	<u>\$ 117,747</u>	<u>\$ 124,743</u>	<u>\$ 343,000</u>	<u>\$ 340,000</u>	<u>\$ 292,157</u>
Net Change in Fund Balance	<u>\$ 54,918</u>	<u>\$ 51,800</u>	<u>\$ 46,377</u>	<u>\$ (162,165)</u>	<u>\$ (160,255)</u>	<u>\$ (22,824)</u>
Beginning Fund Balance	<u>98,512</u>	<u>153,430</u>	<u>205,231</u>	<u>251,607</u>	<u>251,607</u>	<u>91,352</u>
Ending Fund Balance	<u>\$ 153,430</u>	<u>\$ 205,231</u>	<u>\$ 251,607</u>	<u>\$ 89,442</u>	<u>\$ 91,352</u>	<u>\$ 68,528</u>

MWRD FIELDS SPECIAL REVENUE FUND

The Metropolitan Water Reclamation District (MWRD) Fields Fund. On December 20, 2012, effective January 1, 2013, the Village of Hanover Park entered a 39-year lease ending on December 31, 2052, with the Metropolitan Water Reclamation District of Greater Chicago (MWRD) for the Village of Hanover Park to control and maintain the property for public and recreation use. Funding source, transfer from General Fund to fund the yearly maintenance cost of the sport complex, and interest income. Effective January 1, 2022, Video Gaming Terminals and shared revenue from the State of Illinois generated using video gaming within the corporate limits of the Village of Hanover Park will revert to General Fund.



MWRD	2014B	2015	2016	2017	2018	2019	2020	2021 Budget	2021 Projection	2022 Budget
Revenues	71,210	625,624	157,370	181,408	230,908	260,846	174,449	1,286,300	245,210	1,092,200
Expenditures	-	45,897	88,835	473,910	491,164	26,019	33,472	1,579,325	35,000	1,594,325
Difference	71,210	579,727	68,535	(292,502)	(260,256)	234,827	140,977	(293,025)	210,210	(502,125)

The Metropolitan Water Reclamation District (MWRD) Fields Fund is used for maintenance and improvement of the MWRD Fields. FY2022 revenues are budgeted at \$1,092,200 while total expenditures are \$1,594,325. The fund balance will be utilized to offset the \$502,125 deficit which brings the unassigned fund balance to \$250,604 at the end of FY2022. In FY2022, the funding for Phase 4 of sport complex improvements for \$1,042,000 will come from the Build Illinois Bond Fund to the Department of Commerce and Economic Opportunity (DCEO). ***Keep in mind the project will only move forward when the funds from DCEO are received by the Village.***

PURPOSE STATEMENT

The goal of the Metropolitan Water Reclamation District Fund is to provide a clean and safe recreational facility on the MWRD property.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

To provide adequate roadways and parking areas, aesthetically pleasing landscaping, and safe recreational facilities.

2021 ACCOMPLISHMENTS

Strategic Plan Goal #4: Community Image & Identity

- ✓ Grant for Improvements.
Completed. Utilized grant money to improve facility. New roadways, parking, field development, improved traffic, and walking flow on the property.

2022 BUDGET GOALS

Strategic Plan Goal #4: Community Image & Identity

1. Begin final phase of field improvements using DCEO grant funding.
First Quarter

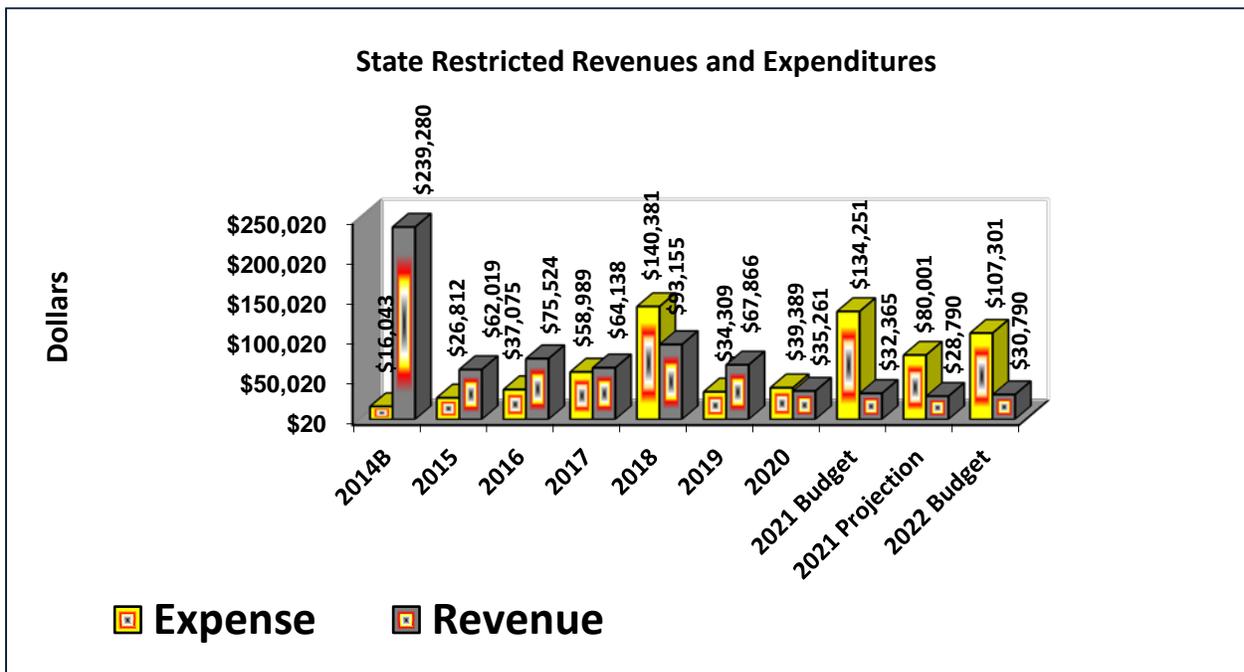
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2022

Fund 17 - Metropolitan Water Reclamation District Fields Fund

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Revenues and Other Financing Sources							
314-306	Video Gaming Tax	\$ 181,852	\$ 202,271	\$ 115,561	\$ 190,800	\$ 196,000	\$ -
Total Taxes		<u>181,852</u>	<u>202,271</u>	<u>115,561</u>	<u>190,800</u>	<u>196,000</u>	<u>-</u>
322-304	Video Gaming Terminal Permits	40,500	52,000	56,500	50,500	49,000	-
Total Permits & Fees		<u>40,500</u>	<u>52,000</u>	<u>56,500</u>	<u>50,500</u>	<u>49,000</u>	<u>-</u>
332-303	Other Government Grants	-	-	-	1,042,000	-	1,042,000
Total: Intergovernmental Revenue		<u>-</u>	<u>-</u>	<u>-</u>	<u>1,042,000</u>	<u>-</u>	<u>1,042,000</u>
361-300	Interest On Investments	8,556	6,576	2,389	3,000	210	200
Total Investment Income		<u>8,556</u>	<u>6,576</u>	<u>2,389</u>	<u>3,000</u>	<u>210</u>	<u>200</u>
391-301	Interfund General Fund	-	-	-	-	-	50,000
Total Interfund Transfer		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>50,000</u>
Total Revenues and Other Financing Sources		<u>\$ 230,908</u>	<u>\$ 260,846</u>	<u>\$ 174,449</u>	<u>\$ 1,286,300</u>	<u>\$ 245,210</u>	<u>\$ 1,092,200</u>
Expenditures and Other Financing Uses							
403-436	Maintenance Agreements	\$ 27,595	\$ 25,128	\$ 14,472	\$ 41,300	\$ 35,000	\$ 41,300
403-438	Maintenance - Forestry	-	-	-	5,000	-	5,000
403-464	Engineering Services	52,348	-	-	-	-	-
Total Contractual Services		<u>79,944</u>	<u>25,128</u>	<u>14,472</u>	<u>46,300</u>	<u>35,000</u>	<u>46,300</u>
413-421	Buildings	-	-	-	-	-	15,000
413-422	Improvement Other Than Buildings	411,220	890	19,000	1,533,025	-	1,533,025
Total Capital Outlay		<u>411,220</u>	<u>890</u>	<u>19,000</u>	<u>1,533,025</u>	<u>-</u>	<u>1,548,025</u>
Total Expenditures and Other Financing Uses		<u>\$ 491,164</u>	<u>\$ 26,019</u>	<u>\$ 33,472</u>	<u>\$ 1,579,325</u>	<u>\$ 35,000</u>	<u>\$ 1,594,325</u>
Net Change in Fund Balance		<u>\$ (260,256)</u>	<u>\$ 234,828</u>	<u>\$ 140,977</u>	<u>\$ (293,025)</u>	<u>\$ 210,210</u>	<u>\$ (502,125)</u>
Beginning Fund Balance		<u>426,970</u>	<u>166,714</u>	<u>401,541</u>	<u>542,519</u>	<u>542,519</u>	<u>752,729</u>
Ending Fund Balance		<u>\$ 166,714</u>	<u>\$ 401,541</u>	<u>\$ 542,519</u>	<u>\$ 249,494</u>	<u>\$ 752,729</u>	<u>\$ 250,604</u>

STATE RESTRICTED FUND

The State Restricted Fund - accounts for the revenues and expenditures of proceeds from asset seizures. It is the result of a sharing agreement the police department has with the State of Illinois. These funds are generated through joint investigations with the state that result in the seizure of currency or property utilized in criminal enterprises. Money seized under this agreement can only be used for law enforcement purposes and cannot be utilized to replace or supplant budgeted items.



State Restricted	2014B	2015	2016	2017	2018	2019	2020	2021 Budget	2021 Projection	2022 Budget
Revenues	239,280	62,019	75,524	64,138	93,155	67,866	35,261	32,365	28,790	30,790
Expenditures	16,043	26,812	37,075	58,989	140,381	34,309	39,389	134,251	80,001	107,301
Difference	223,237	35,207	38,449	5,149	(47,226)	33,557	(4,128)	(101,886)	(51,211)	(76,511)

FY2022 revenues budgeted are \$30,790, while total expenditures are \$107,301 for armored vehicle maintenance & equipment, surveillance van equipment maintenance, covert fund, Be On the Lookout (BOL) mouthpieces, training, and certification, DUI Kit and testing, Radars, DUI Detail supplies, cannabis impairment test device and transfer to General Fund for PD vehicles maintenance and tires. The Fund balance will be utilized to offset the \$76,511 deficit which brings the unassigned fund balance to \$156,523 at the end of FY2022.

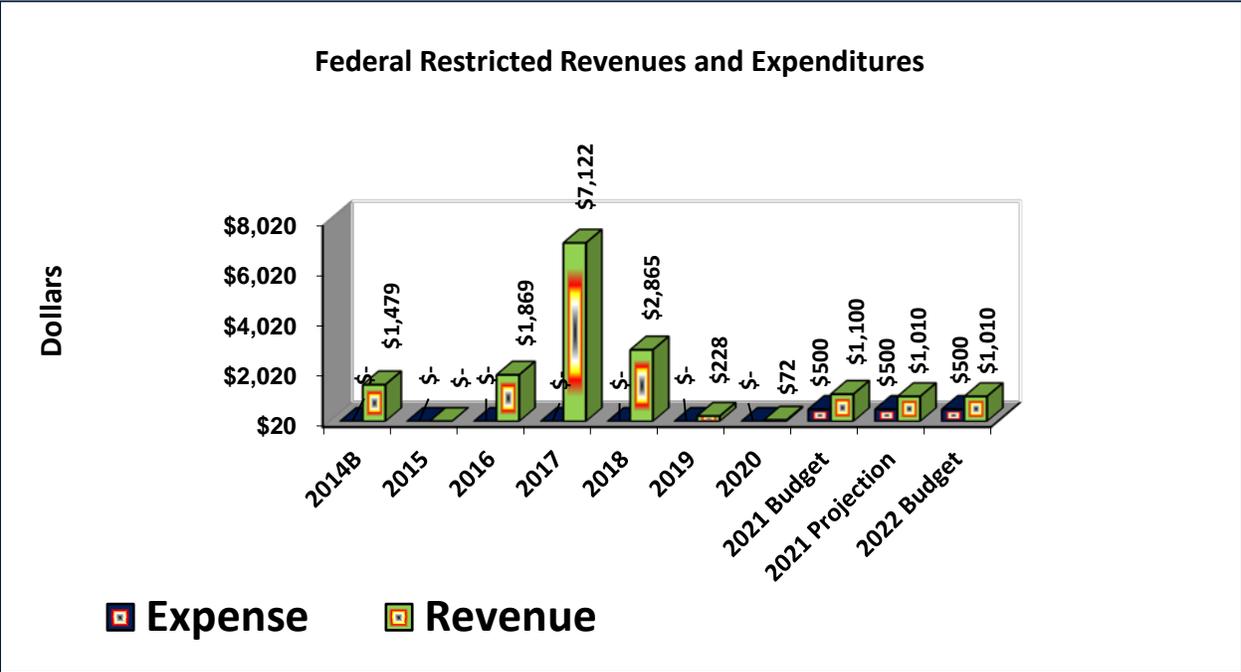
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2022

Fund 18 - State Restricted Fund

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Revenues and Other Financing Sources							
351-306	DUI Fines	\$ 16,607	\$ 18,545	\$ 16,946	\$ 10,000	\$ 10,000	\$ 10,000
351-308	Traffic Court Supervision	20,741	15,157	2,365	-	1,000	-
351-311	Violent Offender Reg. Fees	20	-	10	-	-	-
Total Fines & Fees		37,369	33,702	19,322	10,000	11,000	10,000
361-300	Interest On Investments	4,497	5,956	1,569	1,700	125	125
Total Investment Income		4,497	5,956	1,569	1,700	125	125
367-300	Drug Forfeiture	50,694	27,718	13,950	20,000	17,000	20,000
367-301	Sex Offender Fees	595	490	420	665	665	665
Total Intergovernmental Revenue		51,289	28,208	14,370	20,665	17,665	20,665
Total Revenues and Other Financing Sources		\$ 93,155	\$ 67,866	\$ 35,261	\$ 32,365	\$ 28,790	\$ 30,790
Expenditures and Other Financing Uses							
403-486	Court Supervision Expense	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ 55,000
403-492	Drug Forfeiture Expense	47,381	29,610	37,373	6,950	4,700	2,000
403-494	DUI Expense	93,000	4,699	2,016	17,301	5,301	20,301
Total Contractual Services		140,381	34,309	39,389	64,251	10,001	77,301
412-401	Interfund General Fund	-	-	-	30,000	30,000	30,000
412-413-20	IT maintenance & Replacement	-	-	-	40,000	40,000	-
Total Interfund Transfer		-	-	-	70,000	70,000	30,000
Total Expenditures and Other Financing Uses		\$ 140,381	\$ 34,309	\$ 39,389	\$ 134,251	\$ 80,001	\$ 107,301
Net Change in Fund Balance		\$ (47,225)	\$ 33,557	\$ (4,127)	\$ (101,886)	\$ (51,211)	\$ (76,511)
Beginning Fund Balance		302,041	254,815	288,372	284,245	284,245	233,034
Ending Fund Balance		\$ 254,815	\$ 288,372	\$ 284,245	\$ 182,359	\$ 233,034	\$ 156,523

FEDERAL RESTRICTED FUND

The Federal Restricted Fund - accounts for the revenues and expenditures of proceeds from asset seizures. It is the result of the equitable sharing agreement the police department has with the Department of Justice. These funds are generated through joint investigations with the federal government that result in the seizure of currency or property utilized in criminal enterprises. Money seized under this agreement can only be used for law enforcement purposes and cannot be utilized to replace or supplant budgeted items.



Federal Restricted	2014B	2015	2016	2017	2018	2019	2020	2021 Budget	2021 Projection	2022 Budget
Revenues	1,479	-	1,869	7,122	2,865	228	72	1,100	1,010	1,010
Expenditures	-	-	-	-	-	-	-	500	500	500
Difference	1,479	-	1,869	7,122	2,865	228	72	600	510	510

FY2021 revenues budgeted are \$1,010 while total expenditures are \$500 for law enforcement necessities such as physical fitness equipment. A surplus of \$510 will be added to the unassigned fund balance ending total of \$14,655 at the end of FY2022.

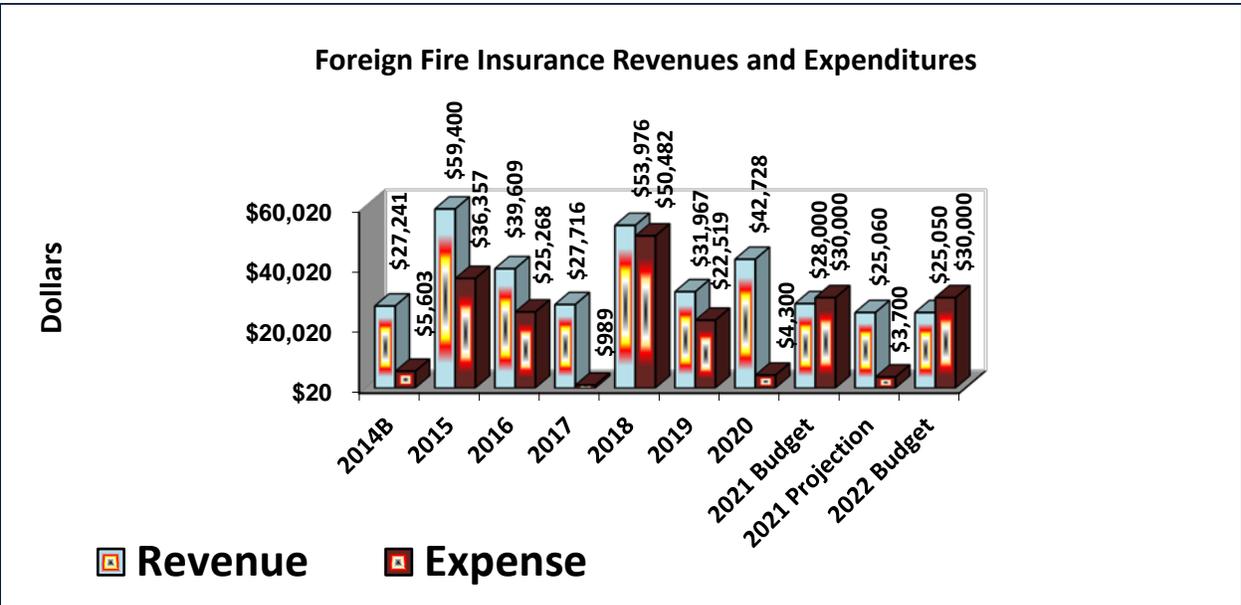
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2022

Fund 19 - Federal Restricted Fund

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Revenues and Other Financing Sources							
361-300	Interest On Investments	\$ 175	\$ 228	\$ 72	\$ 100	\$ 10	\$ 10
	Total Investment Income	<u>175</u>	<u>228</u>	<u>72</u>	<u>100</u>	<u>10</u>	<u>10</u>
367-300	Drug Forfeiture - Federal	2,690	-	-	1,000	1,000	1,000
	Total Intergovernmental Revenue	<u>2,690</u>	<u>-</u>	<u>-</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
	Total Revenues and Other Financing Sources	<u>\$ 2,865</u>	<u>\$ 228</u>	<u>\$ 72</u>	<u>\$ 1,100</u>	<u>\$ 1,010</u>	<u>\$ 1,010</u>
Expenditures and Other Financing Uses							
403-492	Drug Forfeiture Expense	\$ -	\$ -	\$ -	\$ 500	\$ 500	\$ 500
	Total Contractual Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>500</u>	<u>500</u>	<u>500</u>
	Total Expenditures and Other Financing Uses	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 500</u>	<u>\$ 500</u>	<u>\$ 500</u>
	Net Change in Fund Balance	<u>\$ 2,865</u>	<u>\$ 228</u>	<u>\$ 72</u>	<u>\$ 600</u>	<u>\$ 510</u>	<u>\$ 510</u>
	Beginning Fund Balance	<u>10,470</u>	<u>13,335</u>	<u>13,562</u>	<u>13,635</u>	<u>13,635</u>	<u>14,145</u>
	Ending Fund Balance	<u>\$ 13,335</u>	<u>\$ 13,562</u>	<u>\$ 13,635</u>	<u>\$ 14,235</u>	<u>\$ 14,145</u>	<u>\$ 14,655</u>

FOREIGN FIRE INSURANCE FUND

The Foreign Fire Insurance Fund – this fund was created to account for the funds provided by the State of Illinois for Foreign Fire Insurance. The expenditures for this program are evaluated and determined by the Foreign Fire Insurance Board, which is comprised of Fire Department members, per state statute. Pursuant to state law, the Foreign Fire Insurance Fund receives its monies from a state tax imposed on fire insurance policies written by insurance companies located outside of the state of Illinois. These funds are intended to provide for the needs of the department as the department sees fit to compensate for what is not provided for by the municipality.



Foreign Fire Insurance	2014B	2015	2016	2017	2018	2019	2020	2021 Budget	2021 Projection	2022 Budget
Revenues	27,241	59,400	39,609	27,716	53,976	31,967	42,728	28,000	25,060	25,050
Expenditures	5,603	36,357	25,268	989	50,482	22,519	4,300	30,000	3,700	30,000
Difference	21,638	23,043	14,341	26,727	3,494	9,448	38,428	(2,000)	21,360	(4,950)

FY2021 revenues are budgeted at \$25,050 while total expenditures are \$30,000 for fire department needs. The \$30,000 appropriation is just a placeholder in case emergency purchases are needed by the Foreign Fire Board for the fire department needs. The fund balance will be utilized to offset the \$4,950 deficit, which brings the unassigned fund balance to \$155,530 at the end of FY2022.

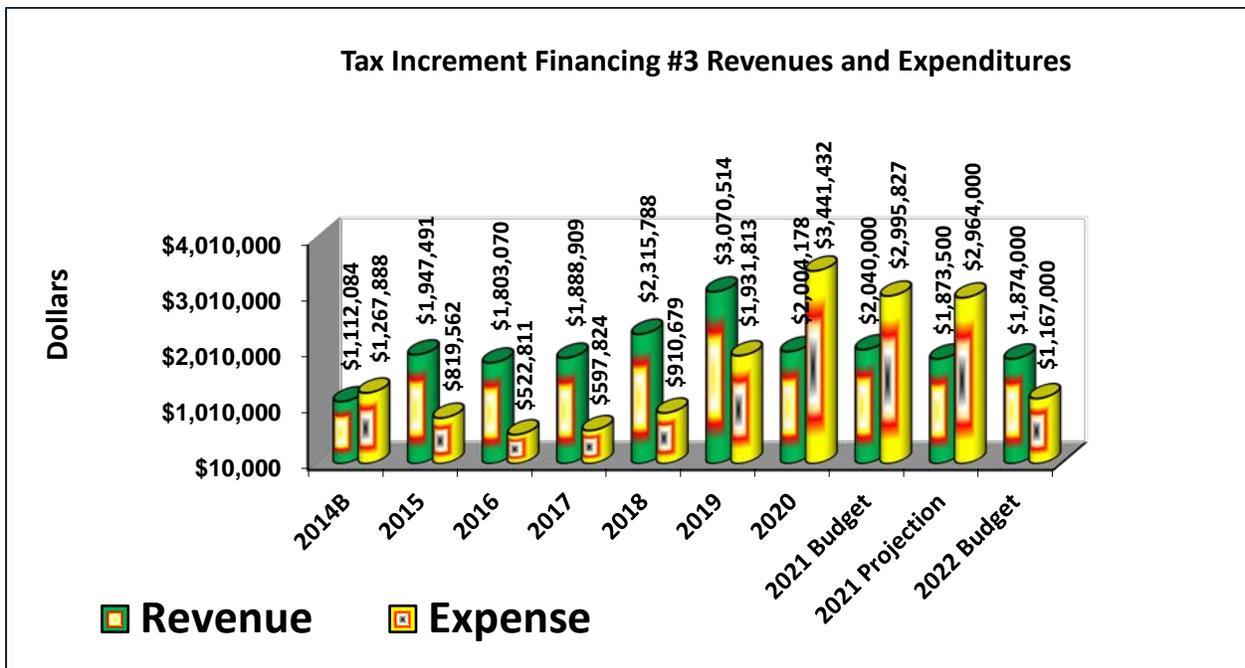
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2022

Fund 20 - Foreign Fire Insurance Tax Fund

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Revenues and Other Financing Sources							
314-305	Foreign Fire Insurance Tax	\$ 52,829	\$ 30,489	\$ 42,193	\$ 27,000	\$ 25,000	\$ 25,000
Total Other Taxes		<u>52,829</u>	<u>30,489</u>	<u>42,193</u>	<u>27,000</u>	<u>25,000</u>	<u>25,000</u>
361-300	Interest On Investments	1,147	1,478	535	1,000	60	50
Total Investment Income		<u>1,147</u>	<u>1,478</u>	<u>535</u>	<u>1,000</u>	<u>60</u>	<u>50</u>
Total Revenues and Other Financing Sources		<u>\$ 53,976</u>	<u>\$ 31,967</u>	<u>\$ 42,728</u>	<u>\$ 28,000</u>	<u>\$ 25,060</u>	<u>\$ 25,050</u>
Expenditures and Other Financing Uses							
402-427	Materials & Supplies	\$ -	\$ -	\$ 1,300	\$ 2,000	\$ 700	\$ 2,000
402-433	Safety & Protective Equipment	43,368	21,590	-	23,000	-	23,000
402-434	Small Tools	-	-	-	2,000	-	2,000
402-499	Miscellaneous Expense	7,114	929	3,000	3,000	3,000	3,000
Total Commodities		<u>50,482</u>	<u>22,519</u>	<u>4,300</u>	<u>30,000</u>	<u>3,700</u>	<u>30,000</u>
Total Expenditures and Other Financing Uses		<u>\$ 50,482</u>	<u>\$ 22,519</u>	<u>\$ 4,300</u>	<u>\$ 30,000</u>	<u>\$ 3,700</u>	<u>\$ 30,000</u>
Net Change in Fund Balance		<u>\$ 3,494</u>	<u>\$ 9,448</u>	<u>\$ 38,428</u>	<u>\$ (2,000)</u>	<u>\$ 21,360</u>	<u>\$ (4,950)</u>
Beginning Fund Balance		<u>85,749</u>	<u>89,243</u>	<u>98,691</u>	<u>137,120</u>	<u>137,120</u>	<u>158,480</u>
Ending Fund Balance		<u>\$ 89,243</u>	<u>\$ 98,691</u>	<u>\$ 137,120</u>	<u>\$ 135,120</u>	<u>\$ 158,480</u>	<u>\$ 153,530</u>

TAX INCREMENT FINANCE #3 FUND

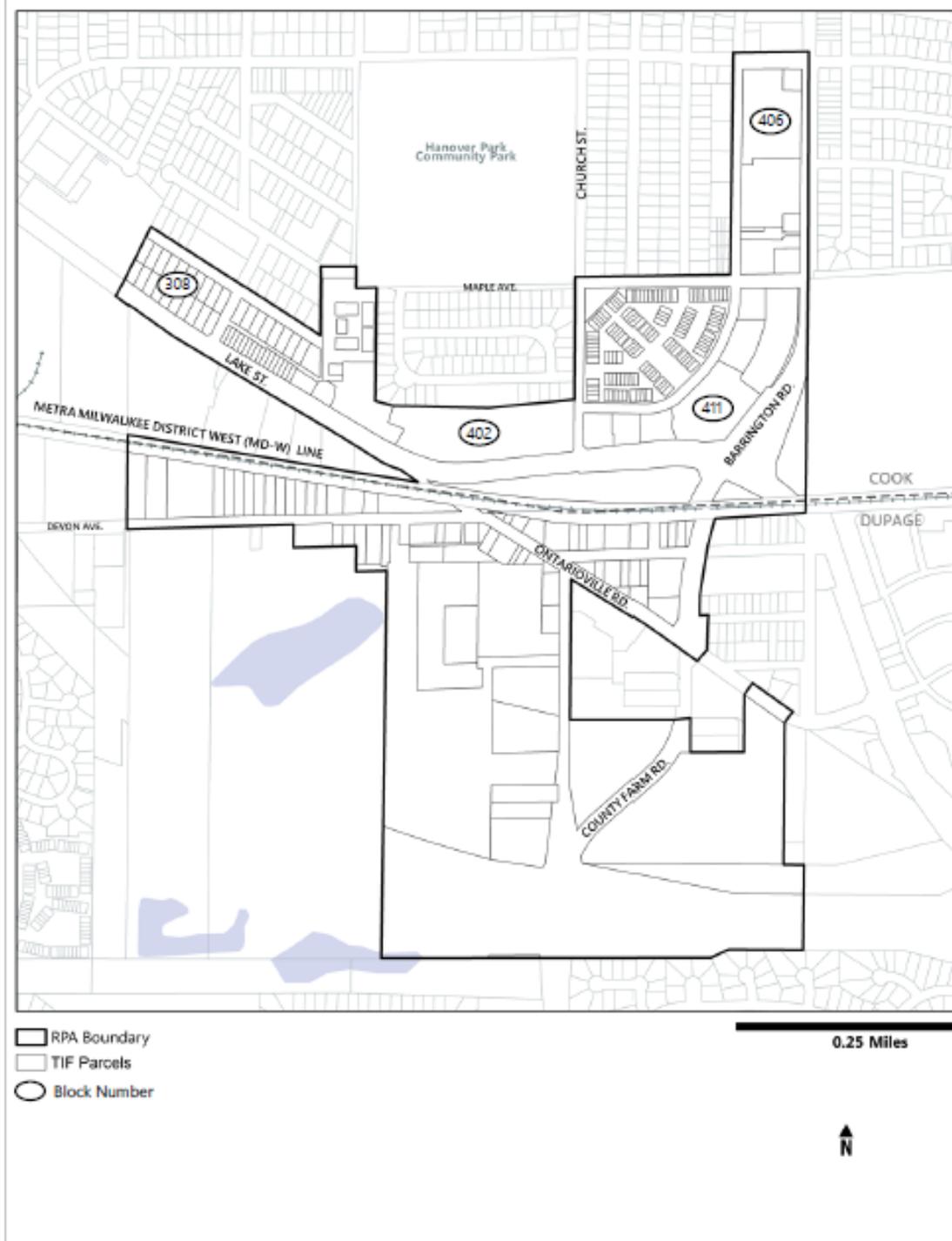
Tax Increment Finance Area #3 Fund – adopted on May 03, 2001 (O-01-18) for the improvements in the Village Center Redevelopment District located at Barrington Road and Lake Street. This Tax Increment Finance Area #3 originally was set to expire in 2024. On September 5, 2019, the Village Board approved the extension of TIF# 3 by twelve (12) years beyond its original termination date of 2024. Now, TIF #3 will expire on December 31, 2036. Initial financing has been provided by a transfer from the General Fund. Revenues are generated from incremental property taxes resulting from the growth of the assessed valuation within the Tax Increment Financing District #3.



TIF #3	2014B	2015	2016	2017	2018	2019	2020	2021 Budget	2021 Projection	2022 Budget
Revenues	1,112,084	1,947,491	1,803,070	1,888,909	2,315,788	3,070,514	2,004,178	2,040,000	1,873,500	1,874,000
Expenditures	1,267,888	819,562	522,811	597,824	910,679	1,931,813	3,441,432	2,995,827	2,964,000	1,167,000
Difference	(155,804)	1,127,929	1,280,259	1,291,085	1,405,109	1,138,701	(1,437,254)	(955,827)	(1,090,500)	707,000

FY2021 revenues are budgeted at \$1,874,000 while total expenditures are \$1,167,000. A surplus of \$707,000 will be added to the unassigned fund balance ending total of \$6,448,930 at the end of FY2022. The Village Center Streetscape project was completed in July 2021.

TAX INCREMENT FINANCING #3 MAP



Source: Cook County, DuPage County, Esri, SB Friedman

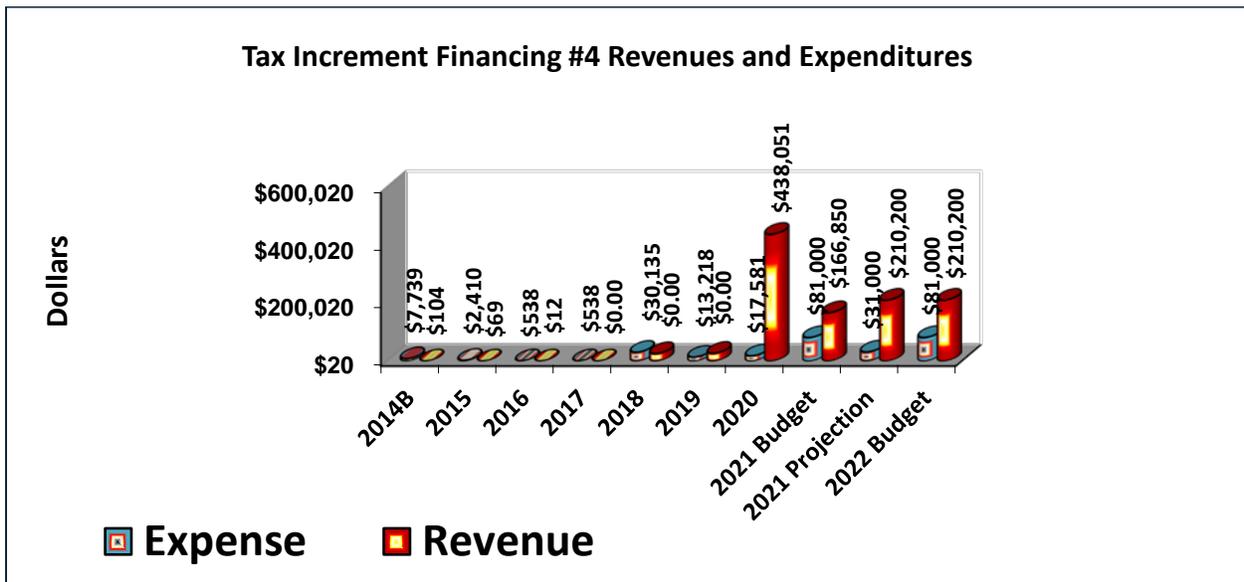
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2022

Fund 33 - Tax Increment Finance District # 3 Fund

Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Revenues and Other Financing Sources						
311-300 Taxes TIF # 3 DuPage	\$ 259,412	\$ 257,642	\$ 263,513	\$ 250,000	\$ 260,000	\$ 260,000
311-301 Taxes TIF # 3 Cook	1,588,489	2,625,590	1,609,681	1,750,000	1,610,000	1,610,000
Total Taxes	1,847,902	2,883,232	1,873,194	2,000,000	1,870,000	1,870,000
332-301 State Grants	-	-	79,891	-	-	-
332-302 Federal Grants	66,582	-	-	-	-	-
Total Intergovernmental Revenue	66,582	-	79,891	-	-	-
361-300 Interest On Investments	114,727	167,420	51,092	40,000	3,500	4,000
Total Investment Income	114,727	167,420	51,092	40,000	3,500	4,000
380-309 Reimbursed Exp. Miscellaneous	127,033	16,425	-	-	-	-
389-303 Miscellaneous Income	9,544	3,437	-	-	-	-
Total Miscellaneous	136,577	19,861	-	-	-	-
392-301 Sales of Capital Assets	150,000	-	-	-	-	-
Total Other	150,000	-	-	-	-	-
Total Revenues and Other Financing Sources	\$ 2,315,788	\$ 3,070,514	\$ 2,004,178	\$ 2,040,000	\$ 1,873,500	\$ 1,874,000
Expenditures and Other Financing Uses						
401-412 Salaries - Part Time	\$ 12,378	\$ -	\$ -	\$ -	\$ -	\$ -
401-442 Social Security	947	-	-	-	-	-
Total Personnel Services	13,325	-	-	-	-	-
402-427 Materials & Supplies	-	-	-	-	-	8,000
Total Commodities	-	-	-	-	-	8,000
403-412 Postage	-	1,639	202	1,000	1,000	1,000
403-416 Property Taxes	3,115	-	1,493	-	-	-
403-461 Consulting Services	143,093	112,552	82,811	315,000	260,000	415,000
403-462 Legal Services	156,045	25,318	2,473	150,000	75,000	150,000
403-464 Engineering Services	81,794	119,136	252,245	108,489	150,000	150,000
403-491 Special Events	-	-	-	5,000	3,000	1,000
403-499 Miscellaneous Expenses	2,259	-	-	-	-	-
Total Contractual Services	419,587	258,644	339,223	579,489	489,000	717,000
413-411 Land	120,000	-	-	-	-	250,000
413-421 Buildings	29,000	79,891	-	50,000	25,000	50,000
413-422 Improvement Other Than Buildings	328,767	1,593,277	3,102,209	2,366,338	2,450,000	142,000
Total Capital Outlay	477,767	1,673,169	3,102,209	2,416,338	2,475,000	442,000
Total Expenditures and Other Financing Uses	\$ 910,679	\$ 1,931,813	\$ 3,441,432	\$ 2,995,827	\$ 2,964,000	\$ 1,167,000
Net Change in Fund Balance	\$ 1,405,109	\$ 1,138,701	\$ (1,437,255)	\$ (955,827)	\$ (1,090,500)	\$ 707,000
Beginning Fund Balance	5,725,875	7,130,985	8,269,685	6,832,430	6,832,430	5,741,930
Ending Fund Balance	\$ 7,130,985	\$ 8,269,685	\$ 6,832,430	\$ 5,876,603	\$ 5,741,930	\$ 6,448,930

TAX INCREMENT FINANCE #4 FUND

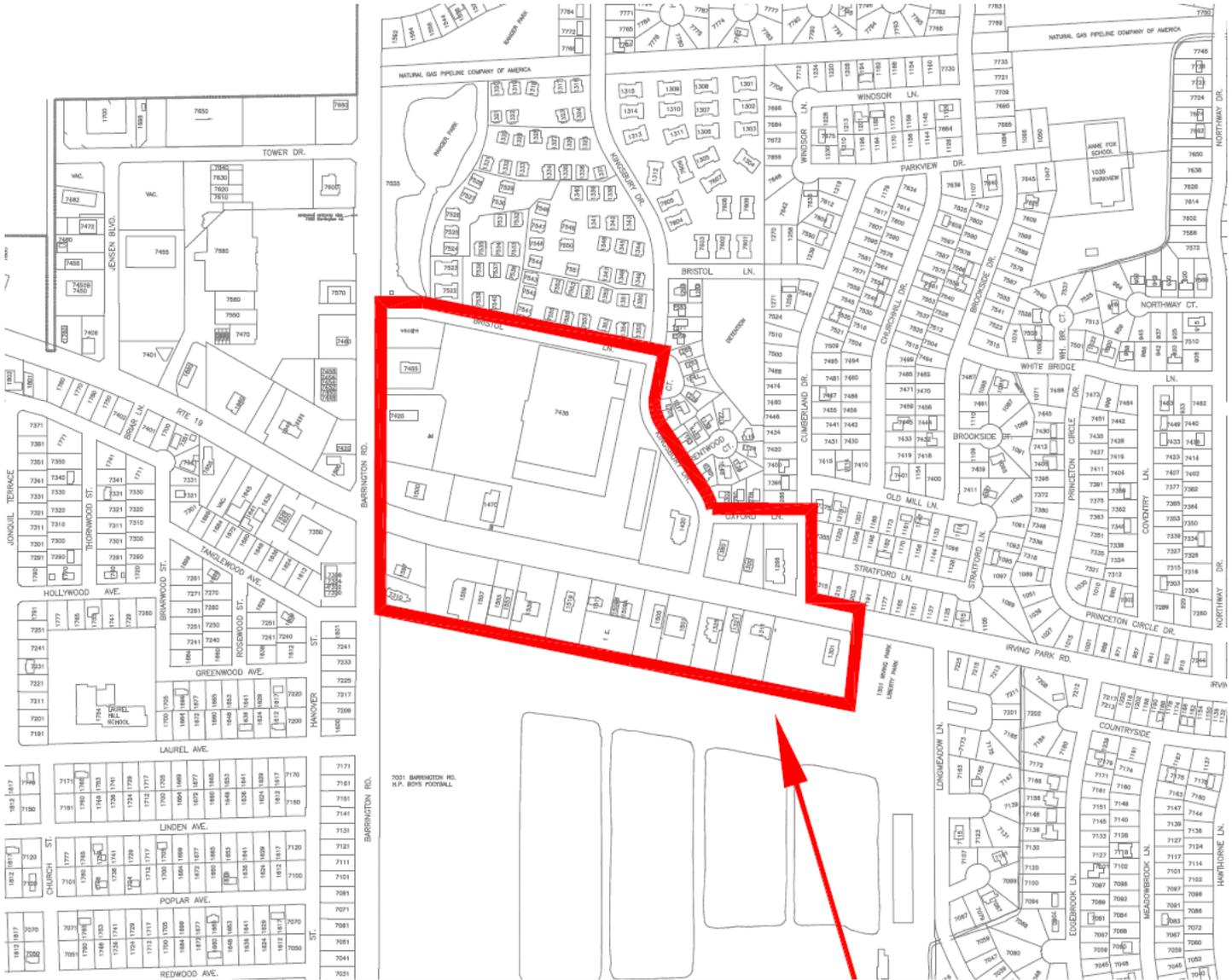
Tax Increment Finance Area #4 Fund – adopted on September 01, 2005 (O-05-46) for improvements in the TIF Redevelopment District #4 located at Barrington and Irving Park Road. This Tax Increment Finance Area #4 will expire on December 31, 2028. Initial financing has been provided by a transfer from the General Fund. Revenues are generated from incremental property taxes resulting from the growth of the assessed valuation within the Tax Increment Financing District #4.



TIF #4	2014B	2015	2016	2017	2018	2019	2020	2021 Budget	2021 Projection	2022 Budget
Revenues	12	-	-	-	25,264	26,350	438,051	166,850	210,200	210,200
Expenditures	7,739	2,410	538	538	30,135	13,218	17,581	81,000	31,000	81,000
Difference	(7,727)	(2,410)	(538)	(538)	(4,871)	13,132	420,470	85,850	179,200	129,200

FY2022 revenues are budgeted at \$210,200 while total expenditures are \$81,000, a placeholder for future redevelopment project in the TIF #4 area. A surplus of \$129,200 will be added to the unassigned fund balance with an ending total of \$711,381 at the end of FY2022. On December 31, 2020, TIF #4 paid back the General Fund for the advances of \$113,255.39. The General Fund will provide financing in case future expenses occur if the TIF#4 fund balance becomes negative again.

TAX INCREMENT FINANCING #4 MAP



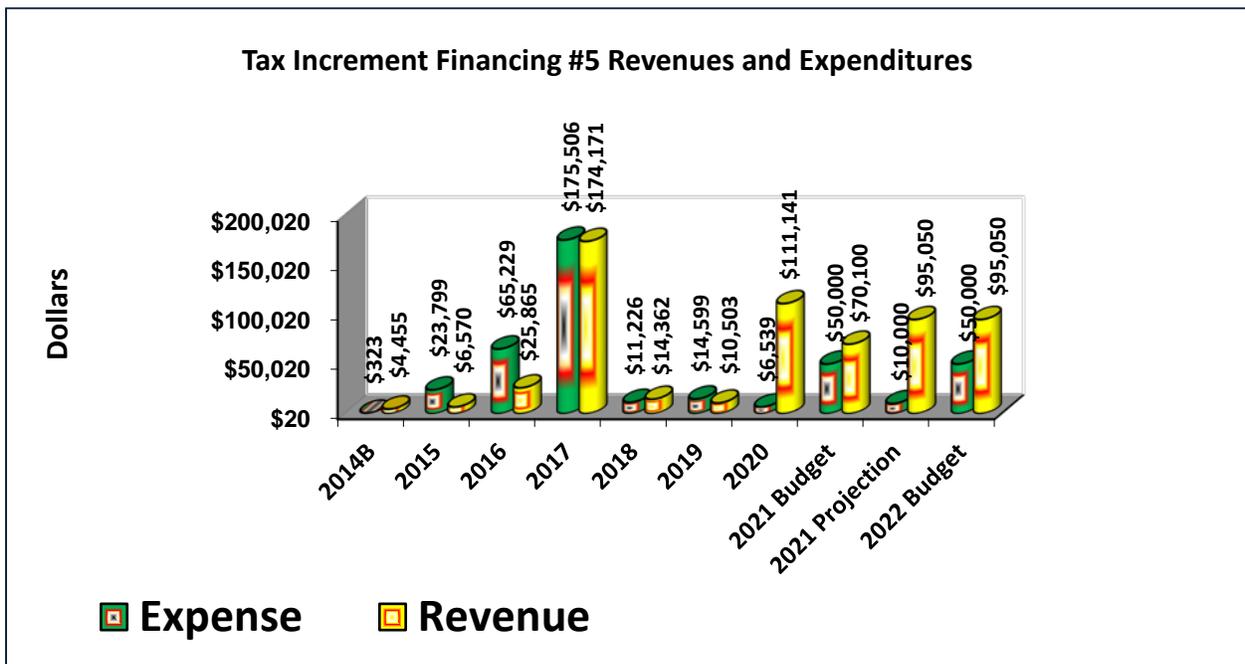
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2022

Fund 34 - Tax Increment Finance District # 4 Fund

Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Revenues and Other Financing Sources						
311-301 Taxes TIF# 4	\$ 25,108	\$ 25,705	\$ 437,687	\$ 166,600	\$ 210,000	\$ 210,000
Total Taxes	<u>25,108</u>	<u>25,705</u>	<u>437,687</u>	<u>166,600</u>	<u>210,000</u>	<u>210,000</u>
361-300 Interest On Investments	154	645	364	250	200	200
Total Investment Income	<u>154</u>	<u>645</u>	<u>364</u>	<u>250</u>	<u>200</u>	<u>200</u>
Total Revenues and Other Financing Sources	<u>\$ 25,262</u>	<u>\$ 26,350</u>	<u>\$ 438,051</u>	<u>\$ 166,850</u>	<u>\$ 210,200</u>	<u>\$ 210,200</u>
Expenditures and Other Financing Uses						
403-461 Consulting Services	\$ -	\$ -	\$ 536	\$ 10,000	\$ 10,000	\$ 10,000
403-462 Legal Services	6,601	366	860	10,000	10,000	10,000
403-479 Redevelopment Agreements	23,535	12,853	16,185	11,000	11,000	11,000
Total Contractual Services	<u>30,135</u>	<u>13,218</u>	<u>17,581</u>	<u>31,000</u>	<u>31,000</u>	<u>31,000</u>
413-422 Improvement Other Than Buildings	-	-	-	50,000	-	50,000
Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>50,000</u>	<u>-</u>	<u>50,000</u>
Total Expenditures and Other Financing Uses	<u>\$ 30,135</u>	<u>\$ 13,218</u>	<u>\$ 17,581</u>	<u>\$ 81,000</u>	<u>\$ 31,000</u>	<u>\$ 81,000</u>
Net Change in Fund Balance	<u>\$ (4,874)</u>	<u>\$ 13,132</u>	<u>\$ 420,471</u>	<u>\$ 85,850</u>	<u>\$ 179,200</u>	<u>\$ 129,200</u>
Beginning Fund Balance	<u>(25,748)</u>	<u>(30,622)</u>	<u>(17,490)</u>	<u>402,981</u>	<u>402,981</u>	<u>582,181</u>
Ending Fund Balance	<u>\$ (30,622)</u>	<u>\$ (17,490)</u>	<u>\$ 402,981</u>	<u>\$ 488,831</u>	<u>\$ 582,181</u>	<u>\$ 711,381</u>

TAX INCREMENT FINANCE #5 FUND

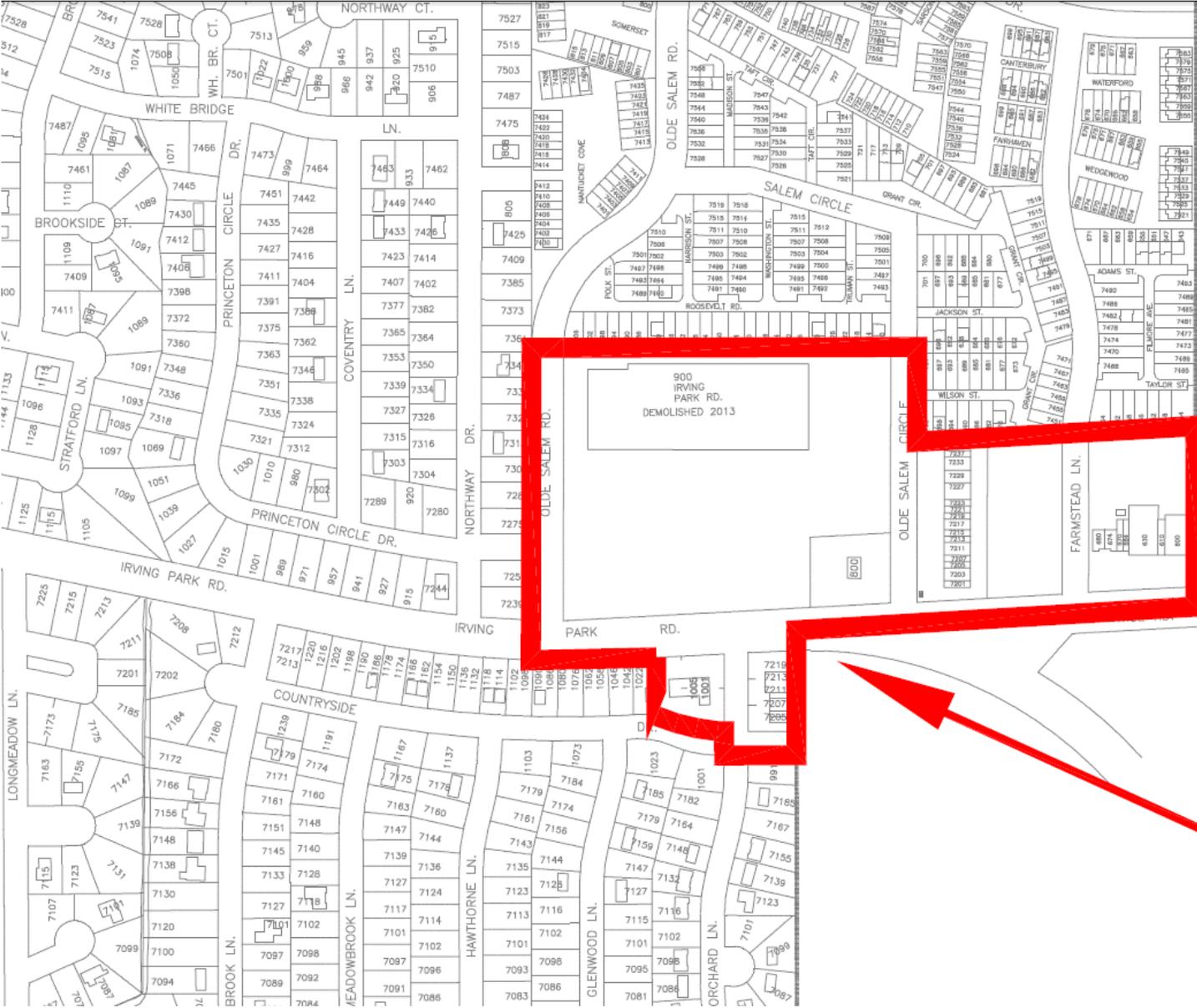
Tax Increment Finance Area #5 Fund – adopted on January 10, 2013 (O-13-05) for improvements in the TIF Redevelopment District #5 around the intersection of Irving Park and Wise Roads. This Tax Increment Finance Area #5 will expire in December 31, 2036. Initial financing has been provided by a transfer from the General Fund. Revenues are generated from incremental property taxes resulting from the growth of the assessed valuation within the Tax Increment Financing District #5.



TIF #5	2014B	2015	2016	2017	2018	2019	2020	2021 Budget	2021 Projection	2022 Budget
Revenues	4,455	6,570	25,865	174,171	14,362	10,503	111,141	70,100	95,050	95,050
Expenditures	323	23,799	65,229	175,506	11,226	14,599	6,539	50,000	10,000	50,000
Difference	4,132	(17,229)	(39,364)	(1,335)	3,136	(4,096)	104,602	20,100	85,050	45,050

FY2022 revenues are budgeted at \$95,050, while total expenditures are \$50,000, a placeholder for future redevelopment project in the TIF #5 area. A surplus of \$45,050 will be added to the unassigned fund balance with an ending total of \$163,789 at the end of FY2022. On December 31, 2020, TIF #5 paid back the General Fund for the advances of \$32,115.61. The General Fund will provide financing in case future expenses occur if the TIF#5 fund balance becomes negative again.

TAX INCREMENT FINANCING #5 MAP



VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2022

Fund 35 - Tax Increment Finance District # 5 Fund

Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Revenues and Other Financing Sources						
311-301 Taxes TIF # 5	\$ 11,616	\$ 10,358	\$ 102,457	\$ 70,000	\$ 95,000	\$ 95,000
Total Taxes	<u>11,616</u>	<u>10,358</u>	<u>102,457</u>	<u>70,000</u>	<u>95,000</u>	<u>95,000</u>
361-300 Interest On Investments	117	145	85	100	50	50
Total Investment Income	<u>117</u>	<u>145</u>	<u>85</u>	<u>100</u>	<u>50</u>	<u>50</u>
380-309 Reimbursed Expenditures Miscellaneous	2,629	-	8,599	-	-	-
Total Miscellaneous	<u>2,629</u>	<u>-</u>	<u>8,599</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 14,362</u>	<u>\$ 10,503</u>	<u>\$ 111,141</u>	<u>\$ 70,100</u>	<u>\$ 95,050</u>	<u>\$ 95,050</u>
Expenditures and Other Financing Uses						
403-461 Consulting Services	\$ 273	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000
403-462 Legal Services	10,953	14,599	6,539	10,000	10,000	10,000
403-464 Engineering Services	-	-	-	-	-	-
Total Contractual Services	<u>11,226</u>	<u>14,599</u>	<u>6,539</u>	<u>20,000</u>	<u>10,000</u>	<u>20,000</u>
413-422 Improvement Other Than Buildings	-	-	-	30,000	-	30,000
Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>30,000</u>	<u>-</u>	<u>30,000</u>
Total Expenditures and Other Financing Uses	<u>\$ 11,226</u>	<u>\$ 14,599</u>	<u>\$ 6,539</u>	<u>\$ 50,000</u>	<u>\$ 10,000</u>	<u>\$ 50,000</u>
Net Change in Fund Balance	<u>\$ 3,136</u>	<u>\$ (4,096)</u>	<u>\$ 104,602</u>	<u>\$ 20,100</u>	<u>\$ 85,050</u>	<u>\$ 45,050</u>
Beginning Fund Balance	<u>(69,953)</u>	<u>(66,817)</u>	<u>(70,913)</u>	<u>33,689</u>	<u>33,689</u>	<u>118,739</u>
Ending Fund Balance	<u>\$ (66,817)</u>	<u>\$ (70,913)</u>	<u>\$ 33,689</u>	<u>\$ 53,789</u>	<u>\$ 118,739</u>	<u>\$ 163,789</u>

VILLAGE OF HANOVER PARK, ILLINOIS
Schedule of Legal Debt Margin
December 31, 2022

The Village of Hanover Park is a home rule municipality.

Article VII, Section 6(k) of the Illinois Constitution governs computation of legal debt margin.

The General Assembly may limit by law the amount and require referendum approval of debt to be incurred by home rule municipalities, payable from ad valorem property tax receipts, only in excess of the following percentages of the assessed value of its taxable property ... (2) if its population is more than 25,000 and less than 500,000 an aggregate of one percent: indebtedness which is outstanding on the effective date (July 1, 1971) of this constitution or which is thereafter approved by referendum ... shall not be included in the foregoing percentage amounts.

To date the General Assembly has set no limits for home rule municipalities.

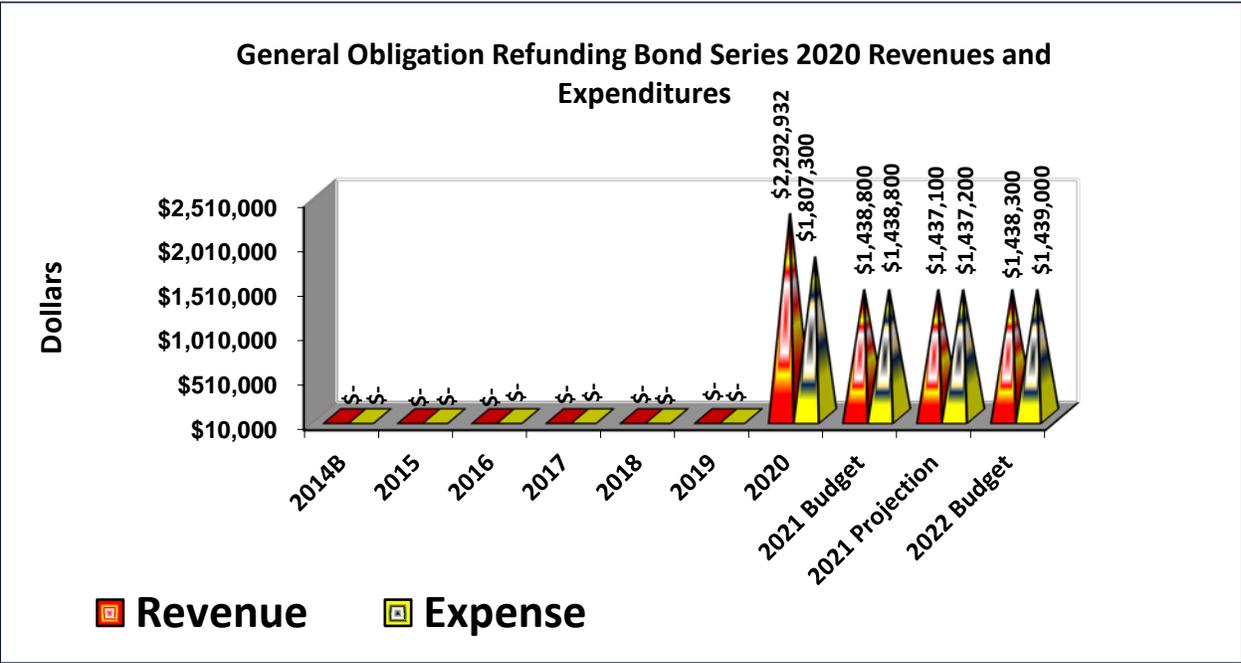
VILLAGE OF HANOVER PARK, ILLINOIS
Long Term Debt Requirements
General Obligation Bond Summary
December 31, 2022

Tax Levy Year	General Obligation Bond Series 2010	General Obligation Bond Series 2010A	General Obligation Bond Series 2011	General Obligation Bond Series 2020	Total
2021	-	-	-	1,438,000	1,438,000
2022	-	-	-	1,437,600	1,437,600
2023	-	-	-	1,440,600	1,440,600
2024	-	-	-	1,436,800	1,436,800
2025	-	-	-	1,441,400	1,441,400
2026	-	-	-	1,439,000	1,439,000
2027	-	-	-	1,439,800	1,439,800
2028	-	-	-	1,438,600	1,438,600
2029	-	-	-	1,440,400	1,440,400
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 12,952,200</u>	<u>\$ 12,952,200</u>

Detailed debt schedules are included in the Debt Service Funds section of this document.

GO REFUNDING BOND SERIES 2020 FUND

General Obligation Refunding Bond Series 2020 Fund – Ordinance (O-20-06) approved on February 06, 2020 for the issuance of \$12,980,000 General Obligation Refunding Bond, Series 2020 of the Village of Hanover Park Cook and DuPage Counties, providing for the levy and collection of a direct annual tax for the payment of the principal and interest on said bonds. The Bond proceeds will be used to refund the Village’s outstanding 2011 General Obligation Refunding Bond – refunding the 2004 General Obligation Bond for \$7M primarily to finance the construction of the new fire station facility No. 1, and the Taxable General Obligation Series 2010 and 2010A for \$15M primarily to finance the construction of the Police Department Building. These bonds are scheduled to be paid off December 1, 2030. The Sale resulted in a savings worth \$1.9M on a net present value basis of refunded principal. With a true interest rate of 1.4819%



GO 2020	2014B	2015	2016	2017	2018	2019	2020	2021 Budget	2021 Projection	2022 Budget
Revenues	-	-	-	-	-	-	2,292,932	1,438,800	1,437,100	1,438,300
Expenditures	-	-	-	-	-	-	1,807,300	1,438,800	1,437,200	1,439,000
Difference	-	-	-	-	-	-	485,632	-	(100)	(700)

The remaining Fund Balance of \$479,232 for General Obligation Bond Series 2011, Taxable General Obligation Bond Series 2010 and 2010A were transfer to General Obligation Refunding Bond Series 2020 on December 31, 2020. FY2022 revenues are budgeted at \$1,438,300 while total expenditures are \$1,439,000. The Fund balance will be utilized to offset the \$700 deficit leaving an unassigned fund balance of \$484,833 at the end of FY2022.

VILLAGE OF HANOVER PARK, ILLINOIS
Long Term Debt Requirements
General Obligation Refunding Bonds, Series 2020
December 31, 2022

Date of Issue February 24, 2020
Date of Maturity December 1, 2030
Authorized Issue \$12,980,000
Denomination of Bonds \$5,000
Interest Rates 1.4818933%
Interest Dates December 1 and June 1
Principal Maturity Date December 1
Payable at BNY Mellon Trust Company, Chicago, IL

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Tax Levy			Interest Due On			
	Principal	Interest	Totals	Jun 1	Amount	Dec 1	Amount
2021	1,010,000	428,000	1,438,000	2022	214,000	2022	214,000
2022	1,050,000	387,600	1,437,600	2023	193,800	2023	193,800
2023	1,095,000	345,600	1,440,600	2024	172,800	2024	172,800
2024	1,135,000	301,800	1,436,800	2025	150,900	2025	150,900
2025	1,185,000	256,400	1,441,400	2026	128,200	2026	128,200
2026	1,230,000	209,000	1,439,000	2027	104,500	2027	104,500
2027	1,280,000	159,800	1,439,800	2028	79,900	2028	79,900
2028	1,330,000	108,600	1,438,600	2029	54,300	2029	54,300
2029	1,385,000	55,400	1,440,400	2030	27,700	2030	27,700
	<u>\$ 10,700,000</u>	<u>\$ 2,252,200</u>	<u>\$ 12,952,200</u>		<u>\$ 1,126,100</u>		<u>\$ 1,126,100</u>

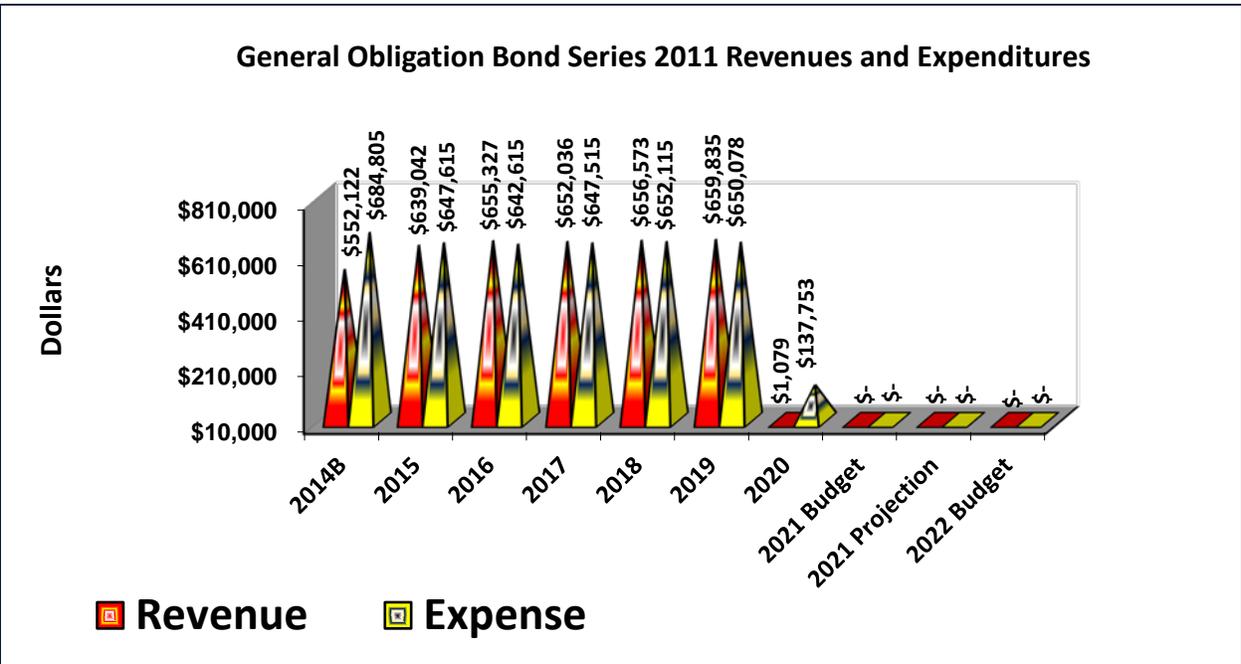
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2022

Fund 45 - General Obligation Refunding Bond Series of 2020 Fund

Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Revenues and Other Financing Sources						
311-301 Property Taxes Real Property	\$ -	\$ -	\$ 1,711,393	\$ 1,436,800	\$ 1,436,800	\$ 1,438,000
Total Taxes	-	-	1,711,393	1,436,800	1,436,800	1,438,000
361-300 Interest On Investments	-	-	835	2,000	300	300
Total Investment Income	-	-	835	2,000	300	300
391-352 Transfer In	-	-	479,232	-	-	-
Total Interfund Transfers	-	-	479,232	-	-	-
393-395 Go Bonds Proceeds	-	-	12,980,000	-	-	-
393-396 Premium On Bonds	-	-	1,868,674	-	-	-
393-399 Payment to Escrow Agent	-	-	(14,747,201)	-	-	-
Total Other	-	-	101,473.05	-	-	-
Total Revenues and Other Financing Sources	\$ -	\$ -	\$ 2,292,932	\$ 1,438,800	\$ 1,437,100	\$ 1,438,300
Expenditures and Other Financing Uses						
403-461 Consulting Services	\$ -	\$ -	\$ 96,504	\$ -	\$ -	\$ -
403-499 Miscellaneous Expense	-	-	1,300	2,000	400	1,000
Total Contractual Services	-	-	97,804	2,000	400	1,000
411-403 Principal - 2011 Go Bonds	-	-	1,310,000	970,000	970,000	1,010,000
411-404 Interest - 2011 Go Bonds	-	-	399,496	466,800	466,800	428,000
Total Debt Service	-	-	1,709,496	1,436,800	1,436,800	1,438,000
Total Expenditures and Other Financing Uses	\$ -	\$ -	\$ 1,807,300	\$ 1,438,800	\$ 1,437,200	\$ 1,439,000
Net Change in Fund Balance	\$ -	\$ -	\$ 485,633	\$ -	\$ (100)	\$ (700)
Beginning Fund Balance	-	-	-	485,633	485,633	485,533
Ending Fund Balance	\$ -	\$ -	\$ 485,633	\$ 485,633	\$ 485,533	\$ 484,833

GO BOND SERIES 2011 FUND

General Obligation Bond Series 2011 Fund – Ordinance (O- 11-26) approved on October 20, 2011 for the issuance of \$7,030,000 General Obligation Refunding Bond, Series 2011 of the Village of Hanover Park Cook and DuPage Counties, providing for the levy and collection of a direct annual tax for the payment of the principal and interest on said bonds, and further providing for the execution of an escrow agreement in connection with the refunding of 2004 General Obligation Bond for \$7M primarily to finance the construction of the new fire station facility No. 1. These bonds were scheduled to be paid off December 1, 2024 but were refinanced by the Village on February 24, 2020. The remaining Fund Balance for General Obligation Bond Series 2011 were transfer to General Obligation Refunding Bond Series 2020 on December 31, 2020.



GO 2011	2014B	2015	2016	2017	2018	2019	2020	2021 Budget	2021 Projection	2022 Budget
Revenues	552,122	639,042	655,327	652,036	656,573	659,835	1,079	-	-	-
Expenditures	684,805	647,615	642,615	647,515	652,115	650,078	137,753	-	-	-
Difference	(132,683)	(8,573)	12,712	4,521	4,458	9,757	(136,674)	-	-	-

Refinanced by the Village on February 24, 2020. The remaining Fund Balance of \$137,753 for General Obligation Bond Series 2011 were transfer to General Obligation Refunding Bond Series 2020 on December 31, 2020. Fund closed as of January 1, 2021.

VILLAGE OF HANOVER PARK, ILLINOIS
Long Term Debt Requirements
General Obligation Bonds, Series 2011
December 31, 2022

Date of Issue November 1, 2011
Date of Maturity December 1, 2024
Authorized Issue \$7,030,000
Denomination of Bonds \$5,000
Interest Rates 2.00% - 3.25%
Interest Dates December 1 and June 1
Principal Maturity Date December 1
Payable at BNY Mellon Trust Company, Chicago, IL

REFUND ON FEBRUARY 24, 2020
CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Tax Levy			Interest Due On			
	Principal	Interest	Totals	Jun 1	Amount	Dec 1	Amount
2021	-	-	-	2022	-	2022	-
2022	-	-	-	2023	-	2023	-
2023	-	-	-	2024	-	2024	-
	\$ -	\$ -	\$ -		\$ -		\$ -

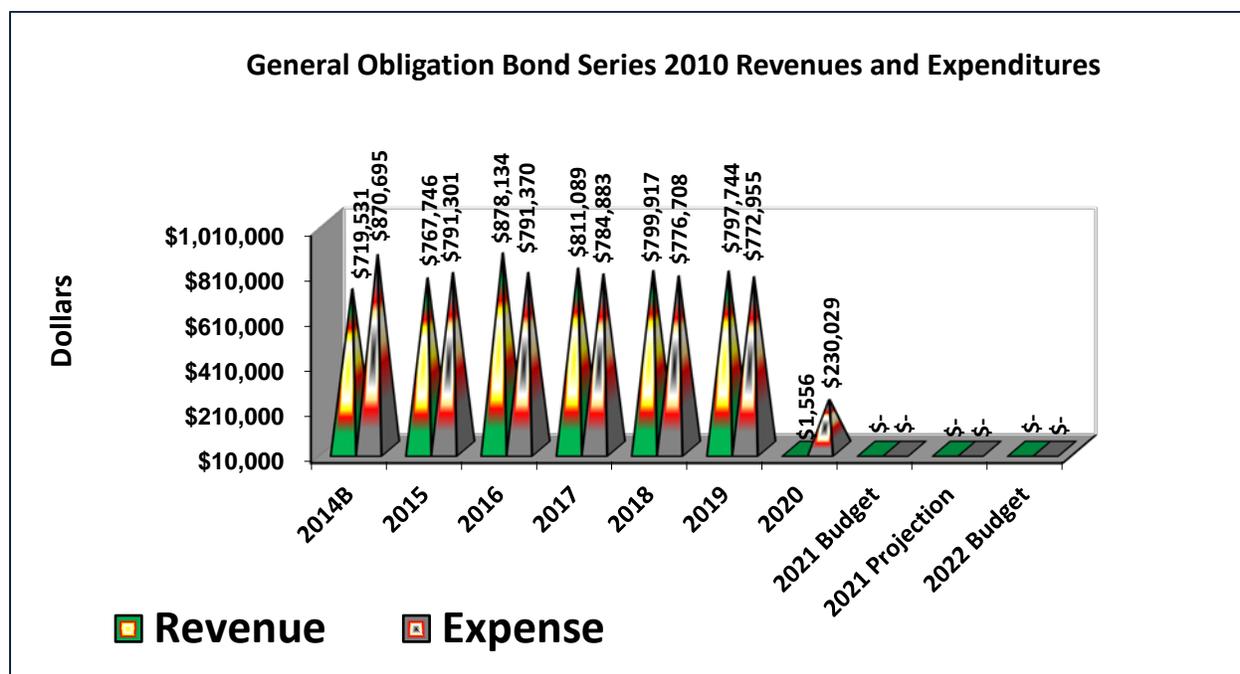
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2022

Fund 46 - General Obligation Bond Series of 2011 Fund

Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Revenues and Other Financing Sources						
311-301 Property Taxes Real Property	\$ 651,144	\$ 654,344	\$ -	\$ -	\$ -	\$ -
Total Taxes	<u>651,144</u>	<u>654,344</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
361-300 Interest On Investments	5,428	5,491	1,079	-	-	-
Total Investment Income	<u>5,428</u>	<u>5,491</u>	<u>1,079</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 656,573</u>	<u>\$ 659,835</u>	<u>\$ 1,079</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Expenditures and Other Financing Uses						
403-499 Miscellaneous Expense	\$ 803	\$ 803	\$ -	\$ -	\$ -	\$ -
Total Contractual Services	<u>803</u>	<u>803</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
411-403 Principal - 2011 Go Bonds	535,000	545,000	-	-	-	-
411-404 Interest - 2011 Go Bonds	116,313	104,275	-	-	-	-
Total Debt Service	<u>651,313</u>	<u>649,275</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
412-352 Interfund Transfer Out	-	-	137,753	-	-	-
Total Interfund Transfers	<u>-</u>	<u>-</u>	<u>137,753</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Other Financing Uses	<u>\$ 652,115</u>	<u>\$ 650,078</u>	<u>\$ 137,753</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Net Change in Fund Balance	<u>\$ 4,458</u>	<u>\$ 9,758</u>	<u>\$ (136,674)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Beginning Fund Balance	<u>122,459</u>	<u>126,917</u>	<u>136,675</u>	<u>0</u>	<u>0</u>	<u>0</u>
Ending Fund Balance	<u>\$ 126,917</u>	<u>\$ 136,675</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

GO BOND SERIES 2010 FUND

General Obligation Bond Series 2010 Fund – Ordinance (O-10-09) approved on April 29, 2010, for the issuance of \$10M Taxable General Obligation Bonds, Series 2010 (Build America Bond) of the Village of Hanover Park Cook and DuPage Counties, providing for the levy and collection of a direct annual tax for the payment of the principal and interest on said bonds. Proceeds from these bonds used for the construction of a new police station facility. These bonds were scheduled to be paid off December 1, 2029 but were refinanced by the Village on February 24, 2020. The remaining Fund Balance for Taxable General Obligation Series 2010 were transfer to General Obligation Refunding Bond Series 2020 on December 31, 2020.



GO 2010	2014B	2015	2016	2017	2018	2019	2020	2021 Budget	2021 Projection	2022 Budget
Revenues	719,531	767,746	878,134	811,089	799,917	797,744	1,556	-	-	-
Expenditures	870,695	791,301	791,370	784,883	776,708	772,955	230,029	-	-	-
Difference	(151,164)	(23,555)	86,764	26,206	23,209	24,789	(228,473)	-	-	-

Refinanced by the Village on February 24, 2020. The remaining Fund Balance of \$229,929 for Taxable General Obligation Series 2010 were transfer to General Obligation Refunding Bond Series 2020 on December 31, 2020. Fund closed as of January 1, 2021.

VILLAGE OF HANOVER PARK, ILLINOIS
Long Term Debt Requirements
General Obligation Bonds, Series 2010
December 31, 2022

Date of Issue April 29, 2010
Date of Maturity December 1, 2029
Authorized Issue \$10,000,000
Denomination of Bonds \$5,000
Interest Rates Unknown
Interest Dates December 1 and June 1
Principal Maturity Date December 1
Payable at BNY Mellon Trust Company, Chicago, IL

REFUND ON FEBRUARY 24, 2020
CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Tax Levy			Interest Due On			
	Principal	Interest	Totals	Jun 1	Amount	Dec 1	Amount
2021	-	-	-	2022	-	2022	-
2022	-	-	-	2023	-	2023	-
2023	-	-	-	2024	-	2024	-
2024	-	-	-	2025	-	2025	-
2025	-	-	-	2026	-	2026	-
2026	-	-	-	2027	-	2027	-
2027	-	-	-	2028	-	2028	-
2028	-	-	-	2029	-	2029	-
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>		<u>\$ -</u>

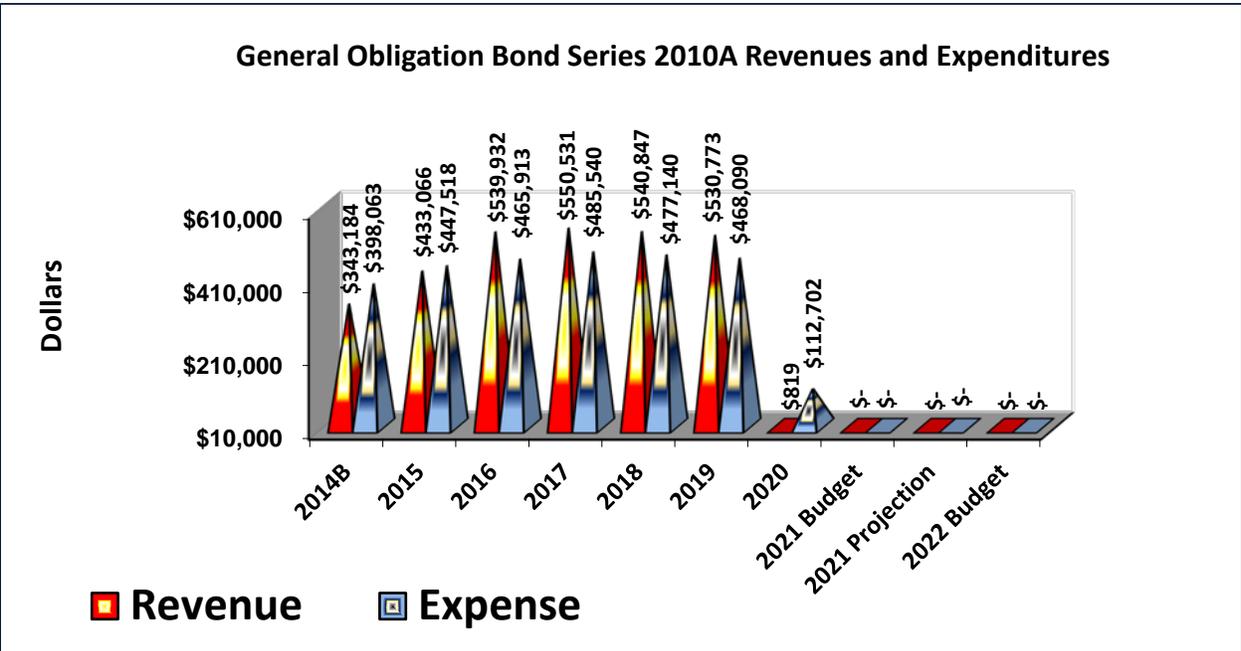
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2022

Fund 47 - General Obligation Bond Series of 2010 Fund

Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Revenues and Other Financing Sources						
311-301 Property Taxes Real Property	\$ 643,438	\$ 644,898	\$ -	\$ -	\$ -	\$ -
Total Taxes	<u>643,438</u>	<u>644,898</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
361-300 Interest On Investments	5,584	5,893	1,556	-	-	-
Total Investment Income	<u>5,584</u>	<u>5,893</u>	<u>1,556</u>	<u>-</u>	<u>-</u>	<u>-</u>
380-380 BAB Federal Subsidy	150,894	146,953	-	-	-	-
Total Miscellaneous	<u>150,894</u>	<u>146,953</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 799,917</u>	<u>\$ 797,744</u>	<u>\$ 1,556</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Expenditures and Other Financing Uses						
403-499 Miscellaneous Expense	\$ 1,103	\$ 1,053	\$ 100	\$ -	\$ -	\$ -
Total Contractual Services	<u>1,103</u>	<u>1,053</u>	<u>100</u>	<u>-</u>	<u>-</u>	<u>-</u>
411-429 Principal - 2010A Go Bonds	315,000	325,000	-	-	-	-
411-430 Interest - 2010A Go Bonds	460,605	446,903	-	-	-	-
Total Debt Service	<u>775,605</u>	<u>771,903</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
412-352 Interfund Transfer Out	-	-	229,929	-	-	-
Total Interfund Transfers	<u>-</u>	<u>-</u>	<u>229,929</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Other Financing Uses	<u>\$ 776,708</u>	<u>\$ 772,955</u>	<u>\$ 230,029</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Net Change in Fund Balance	<u>\$ 23,210</u>	<u>\$ 24,789</u>	<u>\$ (228,474)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Beginning Fund Balance	<u>180,475</u>	<u>203,685</u>	<u>228,473</u>	<u>(0)</u>	<u>(0)</u>	<u>(0)</u>
Ending Fund Balance	<u>\$ 203,685</u>	<u>\$ 228,473</u>	<u>\$ (0)</u>	<u>\$ (0)</u>	<u>\$ (0)</u>	<u>\$ (0)</u>

GO BOND SERIES 2010A FUND

General Obligation Bond Series 2010A Fund – Ordinance (O-10-29) approved on November 18, 2010 for the issuance of \$5M Taxable General Obligation Bonds, Series 2010A (Build America Bond) of the Village of Hanover Park Cook and DuPage Counties, providing for the levy and collection of a direct annual tax for the payment of the principal and interest on said bonds. Proceeds from these bonds used for the construction of new police station facility additional expenses. Refinanced by the Village on February 24, 2020. The remaining Fund Balance for Taxable General Obligation Series 2010A were transfer to General Obligation Refunding Bond Series 2020 on December 31, 2020.



GO 2010A	2014B	2015	2016	2017	2018	2019	2020	2021 Budget	2021 Projection	2022 Budget
Revenues	343,184	433,066	539,932	550,531	540,847	530,773	819	-	-	-
Expenditures	398,063	447,518	465,913	485,540	477,140	468,090	112,702	-	-	-
Difference	(54,879)	(14,452)	74,019	64,991	63,707	62,683	(111,883)	-	-	-

Refinanced by the Village on February 24, 2020. The remaining Fund Balance of \$111,549 for Taxable General Obligation Series 2010A were transfer to General Obligation Refunding Bond Series 2020 on December 31, 2020. Fund closed as of January 1, 2021.

VILLAGE OF HANOVER PARK, ILLINOIS
Long Term Debt Requirements
General Obligation Bonds, Series 2010A
December 31, 2022

Date of Issue December 2, 2010
Date of Maturity December 2, 2030
Authorized Issue \$5,000,000
Interest Rates Varied
Interest Dates December 1 and June 1
Principal Maturity Date December 1, 2030
Payable at BNY Mellon Trust Company, Chicago, IL

REFUND ON FEBRUARY 24, 2020
CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Tax Levy			Interest Due On			
	Principal	Interest	Totals	Jun 1	Amount	Dec 1	Amount
2021	-	-	-	2022	-	2022	-
2022	-	-	-	2023	-	2023	-
2023	-	-	-	2024	-	2024	-
2024	-	-	-	2025	-	2025	-
2025	-	-	-	2026	-	2026	-
2026	-	-	-	2027	-	2027	-
2027	-	-	-	2028	-	2028	-
2028	-	-	-	2029	-	2029	-
2029	-	-	-	2030	-	2030	-
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>		<u>\$ -</u>

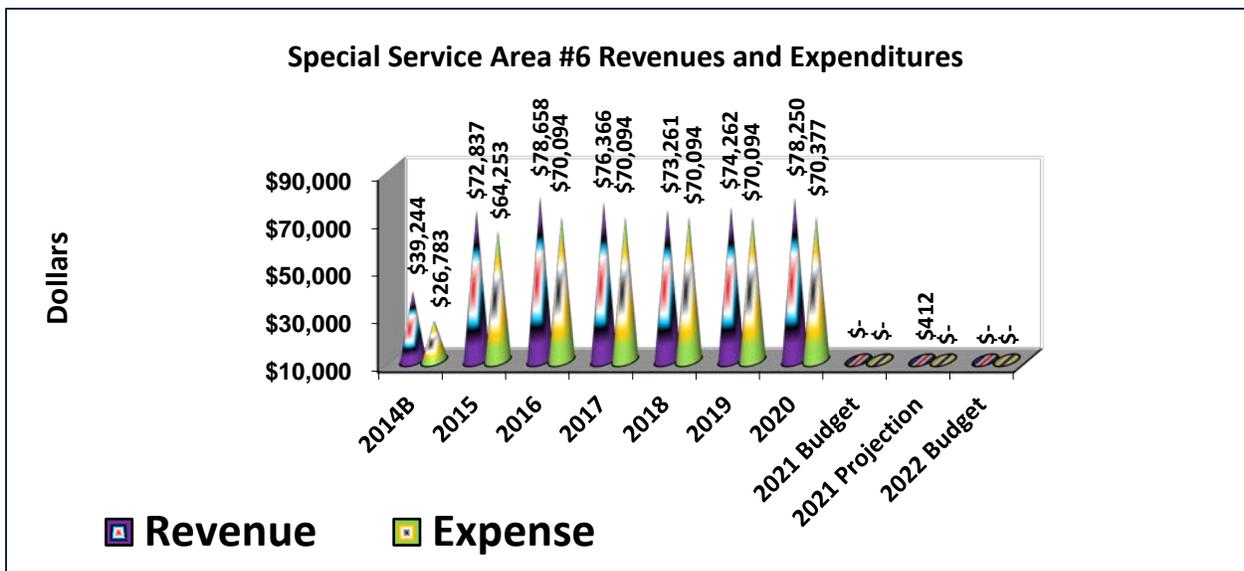
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2022

Fund 48 - General Obligation Bond Series of 2010A Fund

Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Revenues and Other Financing Sources						
311-301 Property Taxes Real Property	\$ 445,923	\$ 440,449	\$ -	\$ -	\$ -	\$ -
Total Taxes	<u>445,923</u>	<u>440,449</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
361-300 Interest On Investments	4,495	2,515	819	-	-	-
Total Investment Income	<u>4,495</u>	<u>2,515</u>	<u>819</u>	<u>-</u>	<u>-</u>	<u>-</u>
380-380 BAB Federal Subsidy	90,430	87,809	-	-	-	-
Total Miscellaneous	<u>90,430</u>	<u>87,809</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 540,847</u>	<u>\$ 530,773</u>	<u>\$ 819</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Expenditures and Other Financing Uses						
403-499 Miscellaneous Expense	\$ 1,103	\$ 1,053	\$ 1,153	\$ -	\$ -	\$ -
Total Contractual Services	<u>1,103</u>	<u>1,053</u>	<u>1,153</u>	<u>-</u>	<u>-</u>	<u>-</u>
411-429 Principal - 2010A Go Bonds	200,000	200,000	-	-	-	-
411-430 Interest - 2010A Go Bonds	276,038	267,038	-	-	-	-
Total Debt Service	<u>476,038</u>	<u>467,038</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
412-352 Interfund Transfer Out	-	-	111,549	-	-	-
Total Interfund Transfers	<u>-</u>	<u>-</u>	<u>111,549</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Other Financing Uses	<u>\$ 477,140</u>	<u>\$ 468,090</u>	<u>\$ 112,702</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Net Change in Fund Balance	<u>\$ 63,707</u>	<u>\$ 62,683</u>	<u>\$ (111,883)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Beginning Fund Balance	<u>(14,508)</u>	<u>49,200</u>	<u>111,883</u>	<u>0</u>	<u>0</u>	<u>0</u>
Ending Fund Balance	<u>\$ 49,200</u>	<u>\$ 111,883</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

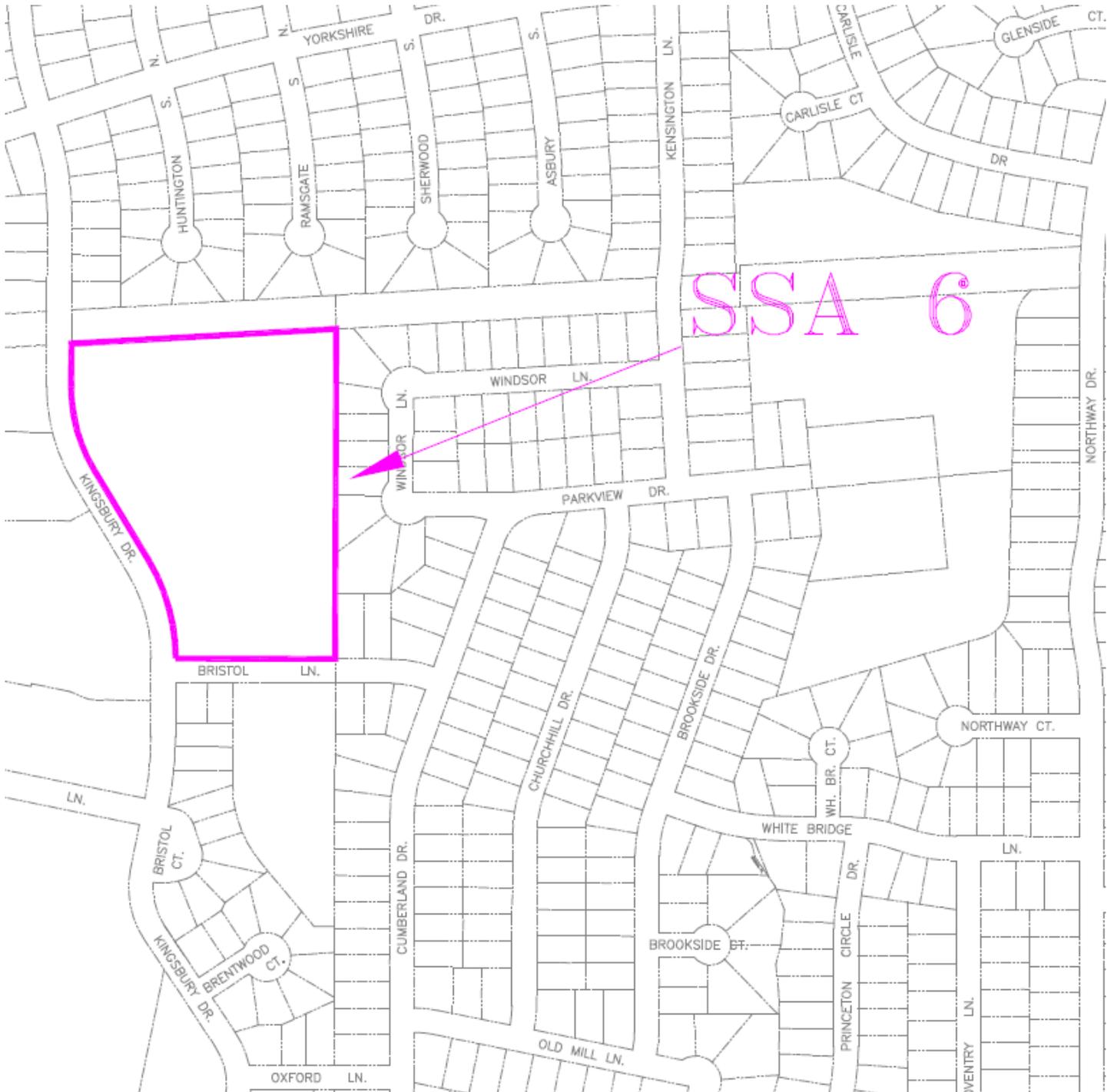
SPECIAL SERVICE AREA #6 FUND

Special Service Area #6 Fund - the Board passed an Ordinance for the Establishment of a Special Service Area #6 on December 17, 2009 (O-09-44) in the Village of Hanover Park for the purpose of paying the cost of improvement provided by the Village in the Special Service Area Number 6, which includes the Hanover Square condominium. The Debt incurred totals \$425,000 with fifteen (15) years as a maximum period over which the debt will be retired and at an annual interest rate not to exceed six percent (6%). Funding source, an annual tax levy as corporate authorities determine to be appropriate, a direct annual tax not to exceed an annual rate of 5.85 percent (5.85%) of the assessed value, as equalized, of the property. The Debt was paid in full on April 30, 2020.



SSA #6	2014B	2015	2016	2017	2018	2019	2020	2021 Budget	2021 Projection	2022 Budget
Revenues	39,244	72,837	78,658	76,366	73,261	74,262	78,250	-	412	-
Expenditures	26,783	64,253	70,094	70,094	70,094	70,094	70,377	-	-	-
Difference	12,461	8,584	8,564	6,272	3,167	4,168	7,873	-	412	-

SPECIAL SERVICE AREA #6 MAP (Hanover Square Condominium)



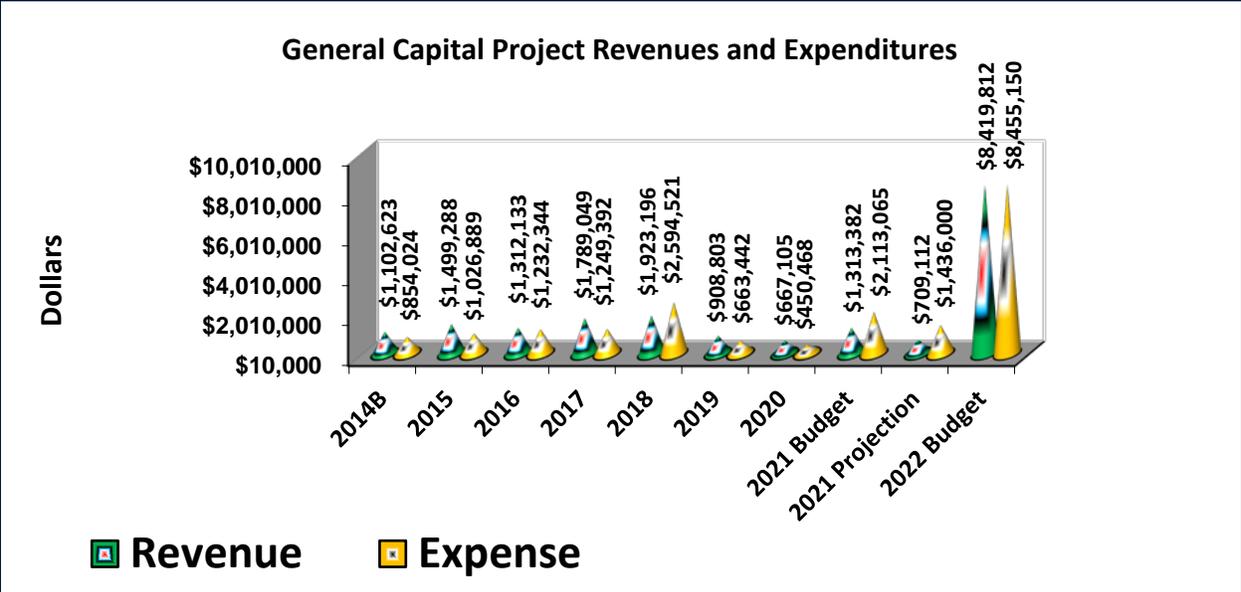
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2022

Fund 16 - Special Service Area #6 Fund

Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Revenues and Other Financing Sources						
311-390 Taxes Special Service Areas # 6	\$ 72,756	\$ 73,628	\$ 78,019	\$ -	\$ 382	\$ -
Total Taxes	<u>72,756</u>	<u>73,628</u>	<u>78,019</u>	<u>-</u>	<u>382</u>	<u>-</u>
361-300 Interest On Investments	505	635	231	-	30	-
Total Investment Income	<u>505</u>	<u>635</u>	<u>231</u>	<u>-</u>	<u>30</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 73,261</u>	<u>\$ 74,262</u>	<u>\$ 78,250</u>	<u>\$ -</u>	<u>\$ 412</u>	<u>\$ -</u>
Expenditures and Other Financing Uses						
403-451 Equipment Rentals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Contractual Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
411-400 Interest S.S.A.	7,431	3,566	289	-	-	-
Total Debt Service	<u>7,431</u>	<u>3,566</u>	<u>289</u>	<u>-</u>	<u>-</u>	<u>-</u>
412-401 Interfund General Fund	62,663	66,527	70,088	-	-	-
Total Interfund Transfers	<u>62,663</u>	<u>66,527</u>	<u>70,088</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Other Financing Uses	<u>\$ 70,094</u>	<u>\$ 70,094</u>	<u>\$ 70,377</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Net Change in Fund Balance	<u>\$ 3,167</u>	<u>\$ 4,168</u>	<u>\$ 7,873</u>	<u>\$ -</u>	<u>\$ 412</u>	<u>\$ -</u>
Beginning Fund Balance	<u>(124,582)</u>	<u>(58,752)</u>	<u>11,944</u>	<u>89,905</u>	<u>89,905</u>	<u>90,317</u>
Ending Fund Balance	<u>\$ (58,752)</u>	<u>\$ 11,944</u>	<u>\$ 89,905</u>	<u>\$ 89,905</u>	<u>\$ 90,317</u>	<u>\$ 90,317</u>

GENERAL CAPITAL PROJECT FUND

General Capital Fund - accounts for general construction and capital improvement activity of several capital-related programs including roadway maintenance, sidewalks, bikeways, traffic signals, and other projects. A separate Capital Improvement Program (CIP) document within this budget document provides more detailed information regarding capital projects proposed this year.



Capital Project	2014B	2015	2016	2017	2018	2019	2020	2021 Budget	2021 Projection	2022 Budget
Revenues	1,102,623	1,499,288	1,312,133	1,789,049	1,923,196	908,803	667,105	1,313,382	709,112	8,419,812
Expenditures	854,024	1,026,889	1,232,344	1,249,392	2,594,521	663,442	450,468	2,113,065	1,436,000	8,455,150
Difference	248,599	472,399	79,789	539,657	(671,325)	245,361	216,637	(799,683)	(726,888)	(35,338)

The General Capital Project Fund is used for construction, improvement of Village facilities, street and maintenance and infrastructure. FY2022 revenues are budgeted at \$8,419,812 while total expenditures are \$8,455,150. A deficit of \$35,338 will be deducted to the unassigned fund balance ending total of \$14,860 at the end of FY2022. A planned use of fund balance to fund the Fire Station #16 construction of \$6M will come from General Fund Reserves through revenue transfer. In FY2022, we will apply for a grant for the West Branch Streambank Stabilization for \$400,000. **Keep in mind the project will only move forward when the fund from GIGO -IEPA for west branch stabilization is received by the Village.**

VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2022

Fund 31- General Capital Projects Fund

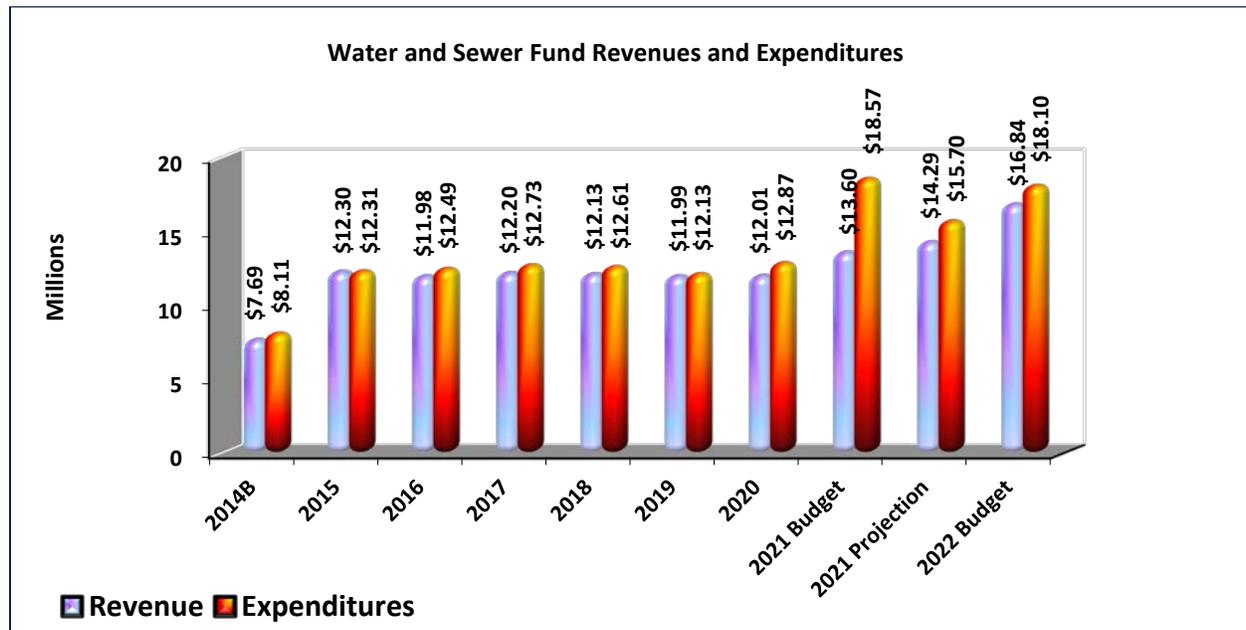
Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Revenues and Other Financing Sources						
332-301 State Grants	\$ -	\$ -	\$ -	\$ 600,000	\$ -	\$ 400,000
Total Intergovernmental Revenue	-	-	-	600,000	-	400,000
361-300 Interest On Investments	\$ 30,152	\$ 20,767	\$ 6,469	\$ 5,000	\$ 500	\$ 500
Total Investment Income	30,152	20,767	6,469	5,000	500	500
389-312 Veteran's Memorial	180	260	80	-	230	-
389-354 SCBA Funding	28,012	38,012	38,012	38,012	38,012	38,012
Total Miscellaneous Revenue	28,192	38,272	38,092	38,012	38,242	38,012
391-301 Interfund General	1,864,852	849,764	622,544	670,370	670,370	7,934,620
391-350 Interfund Water & Sewer	-	-	-	-	-	46,680
Total Interfund Transfers	1,864,852	849,764	622,544	670,370	670,370	7,981,300
Total Revenues and Other Financing Sources	\$ 1,923,196	\$ 908,803	\$ 667,105	\$ 1,313,382	\$ 709,112	\$ 8,419,812
Expenditures and Other Financing Uses						
403-464 Engineering Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000
Total Contractual Services	-	-	-	-	-	70,000
413-421 Buildings	\$ 1,783,918	\$ 98,943	\$ 39,094	\$ 820,000	\$ 713,000	\$ 6,746,000
413-422 Improvement Other Than Buildings	221,631	350,744	104,689	874,180	293,000	1,015,000
413-431 Office Equipment	88,117	-	-	-	20,000	155,600
413-432 Office Furniture / Fixture	-	4,166	-	-	-	-
413-443 Other Equipment	500,854	209,589	306,685	418,885	410,000	468,550
Total Capital Outlay	2,594,521	663,442	450,468	2,113,065	1,436,000	8,385,150
Total Expenditures and Other Financing Uses	\$ 2,594,521	\$ 663,442	\$ 450,468	\$ 2,113,065	\$ 1,436,000	\$ 8,455,150
Net Change in Fund Balance	\$ (671,324)	\$ 245,361	\$ 216,637	\$ (799,683)	\$ (726,888)	\$ (35,338)
Assigned Fund Balance	330,752	364,598	402,610	440,622	440,622	478,634
Unassigned Fund Balance	462,970	674,485	853,110	15,415	88,210	14,860
Ending Fund Balance	\$ 793,723	\$ 1,039,083	\$ 1,255,720	\$ 456,037	\$ 528,832	\$ 493,494

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WATER AND SEWER FUND

Water and Sewer Fund - enterprise funds which are revenues, expenses, transfers and financial results which are accounted for through full accrual accounting. These funds are used to account for the revenue and expense activities associated with the delivery to and disposal of water from customers. The Water and Sewer Fund includes operational activities performed by the Public Works, and Administrative Services Departments. The Public Works Department performs general maintenance on the systems such as water main break repair, hydrant flushing, meter replacement, water quality testing, and sewer line repair. The Administrative Services Department performs support activities to assist with service operations. These activities include responding to water and sewer customer inquiries, water and sewer billing, accounts payable, payroll, financial support and information technology support.

Cost Control Center			
Department/Division	Division Number	Department/Division	Division Number
Administration	5010	Sewer Treatment	5050
Water Treatment	5020	Sewer Maintenance	5060
Water Maintenance	5030	Depreciation and Debt Service	5070
Water Meter Operations	5040		



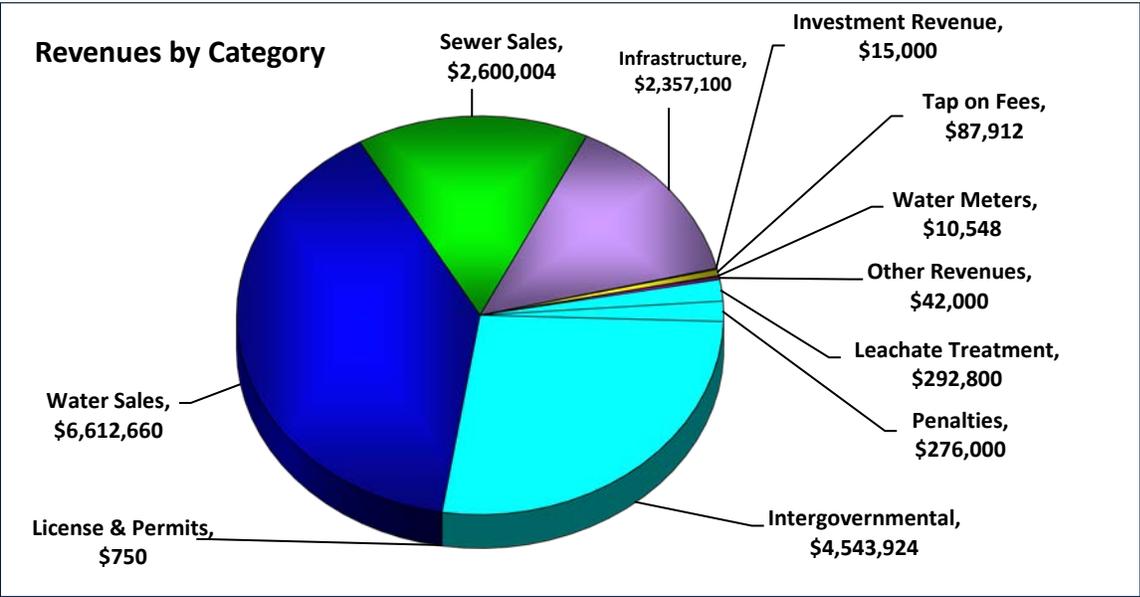
Water & Sewer	2014B	2015	2016	2017	2018	2019	2020	2021 Budget	2021 Projection	2022 Budget
Revenues	7,685,123	12,296,062	11,977,660	12,197,582	12,128,917	11,985,024	12,008,416	13,598,454	14,293,371	16,838,698
Expenditures	8,106,070	12,314,218	12,486,311	12,725,552	12,610,070	12,128,376	12,869,033	18,570,976	15,700,886	18,100,009
Difference	(420,947)	(18,156)	(508,651)	(527,970)	(481,153)	(143,352)	(860,617)	(4,972,522)	(1,407,515)	(1,261,311)

VILLAGE OF HANOVER PARK, ILLINOIS
Water & Sewer Fund Budget Summary
Calendar Year Ending December 31, 2022

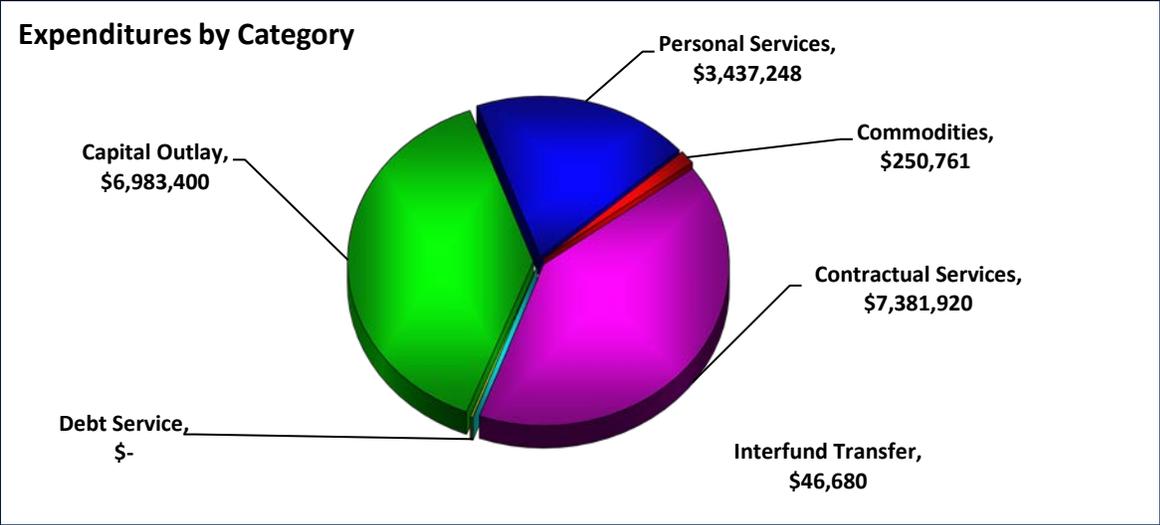
Fund	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Revenues and Other Financing Sources						
Charges for Services	\$ 10,347,944	\$ 10,122,194	\$ 10,274,267	\$ 9,859,304	\$ 10,128,391	\$ 9,879,924
Intergovernmental Revenue	-	-	37,500	2,000,000	2,543,924	4,543,924
Licenses & Permits	-	6,000	1,500	750	750	750
Investment Income	173,549	248,127	77,680	125,000	6,340	15,000
Miscellaneous	1,607,424	1,619,349	1,617,469	1,613,400	1,613,966	2,399,100
Gain Sale of Capital Assets	-	(10,646)	-	-	-	-
Totals	\$ 12,128,917	\$ 11,985,024	\$ 12,008,416	\$ 13,598,454	\$ 14,293,371	\$ 16,838,698
Expenditures and Other Financing Uses						
Personnel Services	3,108,199	2,908,446	2,761,281	3,294,860	3,101,487	3,437,248
Commodities	261,116	251,479	234,453	223,052	253,043	250,761
Contractual Services	8,071,262	7,990,867	8,050,866	7,156,064	8,538,664	7,381,920
Capital Outlay	1,051,956	933,160	1,799,033	7,897,000	3,807,692	6,983,400
Debt Service	117,538	44,424	-	-	-	-
Interfund Transfer	-	-	23,400	-	-	46,680
Total Expenditures & Other Financing Uses	\$ 12,610,070	\$ 12,128,376	\$ 12,869,033	\$ 18,570,976	\$ 15,700,886	\$ 18,100,009
Net Position	\$ (481,153)	\$ (143,352)	\$ (860,618)	\$ (4,972,522)	\$ (1,407,515)	\$ (1,261,311)
Net Investment in Capital Assets	21,150,997	21,029,106	21,744,310	21,744,310	21,744,310	21,744,310
Unrestricted	8,854,383	9,709,539	9,849,455	4,876,933	9,741,940	8,480,629
Ending Net Position	\$ 30,005,380	\$ 30,738,645	\$ 31,593,765	\$ 26,966,123	\$ 30,186,250	\$ 25,704,812

WATER AND SEWER FUND

In the FY2022 budget, Water and Sewer revenues total \$16,838,698 and operating expenditures total \$18,100,009. This balanced budget has an operating deficit of \$1,261,311. The fund balance will be used to offset the deficit which brings the unassigned fund balance to \$8,480,629 at the end of FY2022.



Water and Sewer sales account for 52.27% of the revenues in the Water and Sewer Fund.



Contractual Services, and Capital Outlay are the largest expenditure categories, and include payments to the Joint Action Water Agency (JAWA) for water operations, fixed costs, changing of all meters to radio antenna read, water main replacement, Barrington Road sanitary sewer replacement, Inflow and Infiltration (I&I) MWRD reporting, sewer rehab etc.

VILLAGE OF HANOVER PARK, ILLINOIS
Revenue Summary by Account
 Calendar Year Ending December 31, 2022

Fund 050 - Water and Sewer Fund

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Revenues and Other Financing Sources							
332-301	State Grants	\$ -	\$ -	\$ 37,500	\$ 2,000,000	\$ -	\$ 2,000,000
332-302	Federal Grants	-	-	-	-	2,543,924	2,543,924
Total: Intergovernmental Revenue		-	-	37,500	2,000,000	2,543,924	4,543,924
322-310	Wastewater Discharge	\$ -	\$ 6,000	\$ 1,500	\$ 750	\$ 750	\$ 750
Total Licenses and Permits		-	6,000	1,500	750	750	750
344-301	Water Sales - Cook County	3,558,648	3,472,697	3,612,730	3,385,800	3,472,000	3,387,660
344-302	Water Sales - DuPage County	3,354,251	3,253,207	3,418,866	3,165,300	3,253,000	3,225,000
344-303	Water Sales - Cook & DuPage County	33,926	1,500	625	-	5,585	-
345-301	Sewer Sales - Cook County	787,031	768,288	812,629	750,000	768,668	750,000
345-302	Sewer Sales - DuPage County	1,914,756	1,872,795	1,952,349	1,810,020	1,937,884	1,850,004
346-300	Water Penalties	327,180	291,215	177,445	276,000	289,388	276,000
347-301	Water Tap-On Fees - Cook	32,190	21,090	1,850	14,800	34,410	26,640
347-302	Water Tap-On Fees - DuPage	2,220	3,700	7,400	8,000	39,220	17,760
348-301	Sewer Tap-On Fees - Cook	24,974	27,686	3,125	14,504	35,128	26,112
348-302	Sewer Tap-On Fees - DuPage	2,175	3,626	7,252	14,504	38,426	17,400
349-301	Water Meters - Cook	6,643	6,777	995	2,688	11,685	7,968
349-302	Water Meters - DuPage	5,200	4,443	1,720	2,688	6,583	2,580
389-309	Leachate Treatment	298,753	395,172	277,283	415,000	236,414	292,800
Total Charges for Services		10,347,944	10,122,194	10,274,267	9,859,304	10,128,391	9,879,924
361-300	Interest On Investments	173,549	248,127	77,680	125,000	6,340	15,000
Total Investment Income		173,549	248,127	77,680	125,000	6,340	15,000
343-301	Infrastructure - Cook County	793,762	798,585	801,598	799,200	799,712	1,198,800
343-302	Infrastructure - DuPage County	778,696	776,103	772,816	772,200	772,250	1,158,300
380-309	Expenditures Miscellaneous	-	-	-	-	522	-
389-303	Miscellaneous Income	34,966	44,660	43,055	42,000	41,482	42,000
Total Miscellaneous		1,607,424	1,619,349	1,617,469	1,613,400	1,613,966	2,399,100
392-302	Loss - Sale of Capital Assets	-	(10,646)	-	-	-	-
Total Interfund Transfers		-	(10,646)	-	-	-	-
Total Operating Revenues		\$ 12,128,917	\$ 11,985,024	\$ 12,008,416	\$ 13,598,454	\$ 14,293,371	\$ 16,838,698

VILLAGE OF HANOVER PARK, ILLINOIS
Expenditure Summary by Account
Fiscal Year Ending December 31, 2022

Fund 050 - Water and Sewer Fund

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures and Other Financing Uses							
401-411	Salaries - Regular	\$ 2,015,624	\$ 2,109,373	\$ 1,885,248	\$ 2,108,518	\$ 1,983,741	\$ 2,213,565
401-412	Salaries - Part - Time	7,225	16,012	-	20,000	19,141	20,000
401-421	Overtime Compensation	168,996	164,173	149,780	135,391	153,178	137,483
401-428	On Call Premium Pay	20,907	22,639	22,474	21,202	20,964	21,202
401-441	State Retirement	286,479	233,821	245,715	291,453	270,519	251,868
401-442	Social Security	164,445	169,235	166,475	180,172	166,877	189,261
401-444	Employee Insurance	432,360	397,329	418,945	537,624	486,567	603,369
401-446	Unemployment Compensation	1,927	-	-	500	500	500
401-450	OPEB	(60,853)	423,215	36,811	-	-	-
401-451	Comp. Abs & IMRF (GLTD)	71,089	(627,350)	(164,167)	-	-	-
Total Personnel Services		3,108,199	2,908,446	2,761,281	3,294,860	3,101,487	3,437,248
402-411	Office Supplies	1,149	690	757	1,164	1,484	1,414
402-413	Memberships / Subscriptions	37,941	52,965	54,054	57,292	57,372	58,859
402-421	Gasoline & Lube	312	365	283	500	500	500
402-426	Bulk Chemicals	6,817	5,902	8,599	8,805	7,300	7,300
402-427	Materials & Supplies	191,240	174,842	155,763	132,989	153,800	139,620
402-428	Cleaning Supplies	665	429	604	500	500	500
402-429	Parts & Accessories - Non - Auto	5,984	3,482	683	6,000	6,000	10,600
402-431	Uniforms	5,950	6,097	6,307	5,700	6,000	5,600
402-433	Safety & Protective Equipment	7,503	5,779	6,636	7,742	17,727	17,988
402-434	Small Tools	3,555	926	768	2,360	2,360	8,380
Total Commodities		261,116	251,479	234,453	223,052	253,043	250,761
403-411	Telephone	57,553	52,399	43,466	56,422	56,422	43,372
403-412	Postage	53,771	54,816	60,943	66,350	63,037	66,350
403-413	Light & Power	206,365	215,715	202,467	226,840	219,000	226,840
403-414	Natural Gas	9,920	10,376	13,239	13,294	13,294	13,294
403-421	Liability Insurance Program	263,727	328,021	184,194	544,472	510,000	585,438
403-434	M & R - Buildings	15,617	14,135	15,727	19,295	22,500	26,395
403-435	M & R - Streets & Bridges	22,811	-	-	13,000	13,000	13,000
403-436	Maintenance Agreements	80,832	103,729	99,772	121,741	121,152	156,871
403-437	M & R - Other Equipment	8,185	9,412	-	8,700	7,700	9,200
403-441	M & R - STP	46,759	59,494	51,462	60,000	60,000	60,000
403-442	M & R - Sewer Lines	16,640	24,235	21,079	26,000	25,900	26,000
403-443	M & R - Wells	350	-	2,311	5,000	8,000	8,000
403-444	M & R - Water Mains	33,108	36,101	-	28,500	28,500	28,500
403-445	M & R - Water Storage Tanks	314,680	288,558	7,000	3,800	4,575	30,000
403-446	M & R - Water Meters	-	-	-	500	800	500
403-451	Equipment Rentals	175,881	159,334	196,007	179,029	178,556	219,709
403-452	Vehicle Maintenance & Replacement	432,155	419,829	430,407	328,535	328,535	280,688

VILLAGE OF HANOVER PARK, ILLINOIS
Expenditure Summary by Account
Fiscal Year Ending December 31, 2022

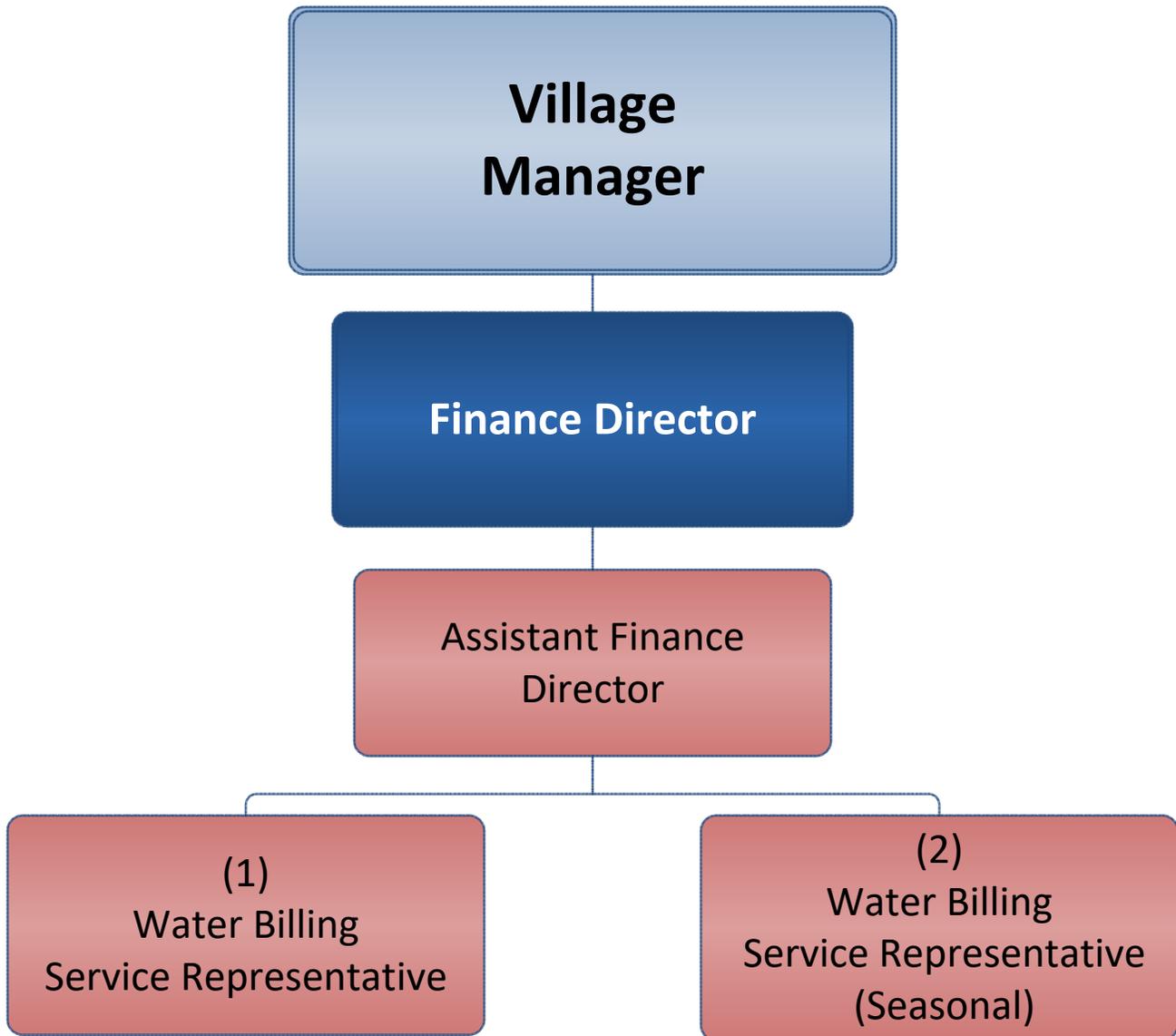
Fund 050 - Water and Sewer Fund

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures and Other Financing Uses (Continued)							
403-454	iSeries Computer	-	-	-	-	-	-
403-456	IT Equipment Maint. & Replacemnt	124,164	170,250	112,559	130,667	130,667	80,703
403-461	Consulting Services	46,659	47,570	45,029	58,669	50,018	58,596
403-463	Auditing Services	12,990	11,686	11,920	12,158	11,725	12,523
403-464	Engineering Services	118,449	64,045	76,084	65,182	62,500	12,500
403-469	Testing Services	43,193	29,227	34,164	34,540	33,500	34,540
403-470	Binding & Printing	17,169	17,860	19,680	21,000	17,900	21,000
403-471	Schools / Conferences / Meetings	4,391	8,513	1,102	8,604	6,350	8,379
403-472	Transportation	283	-	47	-	-	-
403-480	Bad Debt	-	-	3,794	-	-	-
403-482	JAWA Operating Costs	1,036,227	994,646	924,999	1,052,772	1,019,904	1,077,808
403-489	IEPA Discharge Fee	20,000	17,500	17,500	20,000	17,500	20,000
403-493	Depreciation Expense	946,621	998,508	1,000,533	-	1,300,000	-
403-497	JAWA Fixed Costs	3,890,856	3,830,873	4,453,174	4,029,036	4,197,629	4,239,756
403-499	Miscellaneous Expense	71,907	24,035	14,952	21,958	21,000	21,958
403-500	Amortization Expense	-	-	7,254	-	9,000	-
Total Contractual Services		8,071,262	7,990,867	8,050,866	7,156,064	8,538,664	7,381,920
411-418	Interest Principal - IEPA Loan	114,319	36,691	-	-	-	-
411-421	Interest Interest - IEPA Loan	3,219	7,733	-	-	-	-
Total Debt Services		117,538	44,424	-	-	-	-
412-431	General Capital Outlay	-	-	-	-	-	46,680
412-461	Central Equipment	-	-	23,400	-	-	-
Total Interfund Transfers		-	-	23,400	-	-	46,680
413-422	Improvement Other Than Buildings	-	-	-	15,000	-	100,000
413-443	Other Equipment	270,439	166,770	29,560	4,950,000	3,326,612	1,761,400
413-461	Sewer Treatment Plant	-	-	30,055	27,000	27,000	152,000
413-462	Sewer Lines	187,825	169,421	130,887	605,000	191,700	1,110,000
413-471	Water Storage Tanks	-	-	-	-	-	-
413-472	Water Mains	593,692	596,969	1,207,764	2,300,000	262,380	3,845,000
413-473	Water Wells	-	-	400,767	-	-	15,000
Total Capital Outlay		1,051,956	933,160	1,799,033	7,897,000	3,807,692	6,983,400
Total Expenditures and Other Financing Uses		\$ 12,610,070	\$ 12,128,376	\$ 12,869,033	\$ 18,570,976	\$ 15,700,886	\$ 18,100,009

VILLAGE OF HANOVER PARK, ILLINOIS
 Expenditure Budget Summary by Department
 Fiscal Year Ending December 31, 2022

Fund 050 - Water and Sewer Fund

Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
5010 Administration	\$ 1,967,615	\$ 1,973,649	\$ 1,770,854	\$ 2,330,928	\$ 2,259,022	\$ 2,400,435
5020 Water Treatment	4,895,435	4,656,957	5,400,063	4,658,305	4,817,049	4,967,773
5030 Water Maintenance	1,285,231	1,222,291	1,693,038	2,932,967	875,864	4,488,553
5040 Water Meter Operations	227,155	259,771	182,510	5,070,010	3,437,582	1,810,470
5050 Sewage Treatment	1,346,729	1,255,137	1,240,437	1,408,203	1,339,293	1,655,009
5060 Sewer Maintenance	787,521	722,992	625,945	1,117,791	643,172	1,653,281
5070 Depreciation/Debt Service	2,100,386	2,037,578	1,956,186	1,052,772	2,328,904	1,124,488
Total Water and Sewer Fund	\$ 12,610,070	\$ 12,128,376	\$ 12,869,033	\$ 18,570,976	\$ 15,700,886	\$ 18,100,009



PURPOSE STATEMENT

Coordinate the financial activity of the Water and Sewer Fund under the direction of the Village Manager.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

The Director of Finance is responsible for the financial administration of the Water and Sewer Fund. The duties of this department include billing residents for water and sewer services on a bimonthly basis, collections and maintenance of customer account records. The department also handles customer inquiries regarding water and sewer accounts.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2016	2017	2018	2019	2020
Number of Water Bills:					
Original Bills	94,929	128,766	129,042	130,057	129,434
First Late Notice	18,564	-	-	-	-
Termination Notice	8,650	24,366	21,791	21,148	12,013
Turn Offs	2,799	1,139	1,080	2,787	1,439
Final Bills	1,489	1,119	802	610	813
Work Order Requested	4,604	1,977	1,365	1,795	1259

2021 ACCOMPLISHMENTS

Strategic Plan Goal #1: Financial Health

- ✓ Continued to audit customers water and sewer accounts.
Ongoing. Staff continued to audit customer accounts for zero consumption, theft of water, stuck meters and inactive accounts.

Strategic Plan Goal #4: Community Image & Identity

- ✓ Continued to evaluate technology options to enhance efficiency and services.
Ongoing. Finance Department implemented new ways to track accounts and payment plans more accurately.

Strategic Plan Goal #5: Effective Governance

- ✓ Continued to expand knowledge by attending training and seminars.
Ongoing. Staff continued training on providing good customer service. Continued to learn the New World System software and improve knowledge and skills in providing optimum quality services. Staff attended and actively participated in training on the new Neptune 360 software as part of the smart meter installations.

2022 BUDGET GOALS

Strategic Plan Goal #1: Financial Health

1. Continue to audit customers water and sewer accounts.
Ongoing. Staff will continue to audit customer accounts for zero consumption, theft of water, stuck meters and inactive accounts. Staff will run a report and review all property meter sizes and make sure customers are accurately billed.

Strategic Plan Goal #4: Community Image & Identity

1. Continue to evaluate technology options to enhance efficiency and services.
Neptune 360, a more advanced meter reading software that will be used in conjunction with the smart meters, will be fully integrated by the end of FY2022.

Strategic Plan Goal #5: Effective Governance

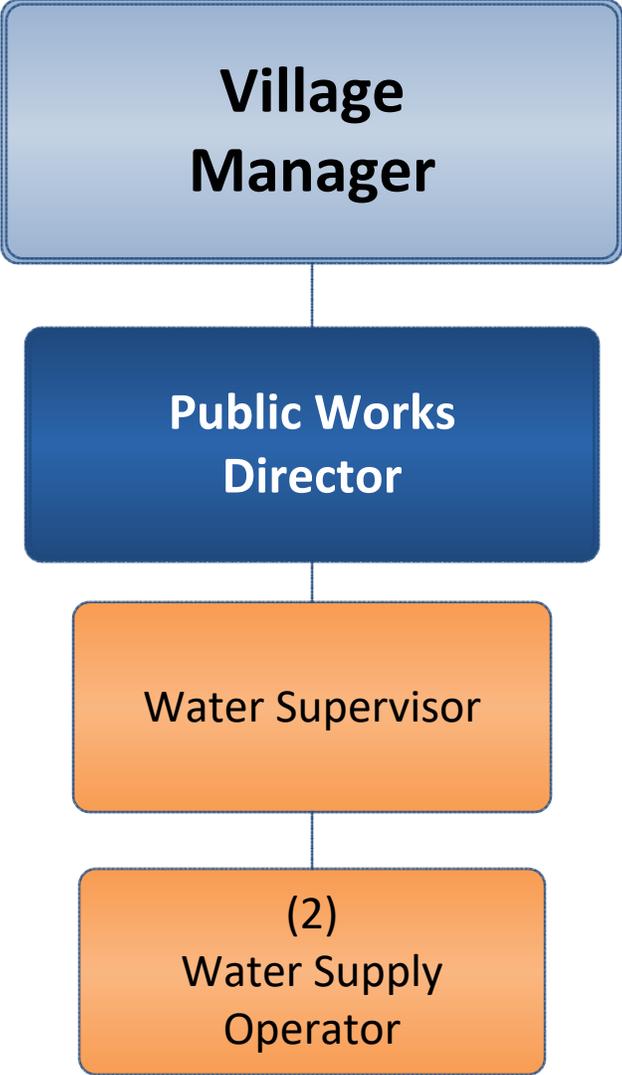
1. Continue to expand knowledge by attending training and seminars.
Ongoing. Staff to continue training on providing good customer service. Continue to learn the New World System, Neptune 360, and improve knowledge and skills in providing optimum quality services.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

Fund 050 - Water and Sewer Fund

Department 5010 - Water & Sewer Administration

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
401-411	Salaries - Regular	\$ 917,528	\$ 984,873	\$ 961,547	\$ 1,012,170	\$ 993,683	\$ 1,034,308
401-412	Salaries - Part - Time	1,422	2,940	-	5,000	4,140	5,000
401-421	Overtime Compensation	20,513	23,548	11,588	20,240	20,240	22,332
401-441	State Retirement	122,813	102,702	116,554	132,173	129,118	111,052
401-442	Social Security	68,924	72,806	76,225	84,729	78,763	87,329
401-444	Employee Insurance	166,655	164,692	167,239	197,796	200,686	230,938
401-446	Unemployment Compensation	1,927	-	-	500	500	500
401-450	OPEB	(60,853)	423,215	36,811	-	-	-
401-451	Comp. Abs & IMRF (GLTD)	136,123	(419,379)	(64,520)	-	-	-
Total Personnel Services		1,375,053	1,355,397	1,305,445	1,452,608	1,427,130	1,491,459
402-411	Office Supplies	87	72	134	300	620	550
402-413	Memberships / Subscriptions	3,951	4,084	4,329	4,084	4,204	4,204
Total Commodities		4,038	4,156	4,463	4,384	4,824	4,754
403-411	Telephone	28,559	27,203	23,799	30,069	30,069	25,742
403-412	Postage	53,374	54,302	60,787	66,000	62,787	66,000
403-421	Liability Insurance Program	263,727	328,021	184,194	544,472	510,000	585,438
403-436	Maintenance Agreements	69,377	70,761	72,305	90,345	92,981	91,306
403-451	Equipment Rentals	8,176	6,957	5,769	7,389	6,916	7,389
403-456	IT Equipment Maint. & Replacement	22,006	29,687	23,101	27,590	27,590	18,284
403-461	Consulting Services	41,094	43,094	40,644	52,469	45,900	54,096
403-463	Auditing Services	12,990	11,686	11,920	12,158	11,725	12,523
403-470	Binding & Printing	17,169	17,860	19,680	21,000	17,900	21,000
403-471	Schools / Conferences / Meetings	115	490	-	486	200	486
403-472	Transportation	30	-	-	-	-	-
403-480	Bad Debt	-	-	3,794	-	-	-
403-499	Miscellaneous Expense	71,907	24,035	14,952	21,958	21,000	21,958
Total Contractual Services		588,524	614,096	460,946	873,936	827,068	904,222
Total Water & Sewer Administration		\$ 1,967,615	\$ 1,973,649	\$ 1,770,854	\$ 2,330,928	\$ 2,259,022	\$ 2,400,435



PURPOSE STATEMENT

The goal of Water Treatment is to provide water of adequate quantity and quality that is free of health hazards and aesthetically acceptable for household, commercial and industrial use at a reasonable cost.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

To meet all applicable water quality and testing standards. To monitor all plant operations and perform routine and preventative maintenance on pumping equipment. To schedule major repairs for water treatment facilities.

To monitor source of supply for future requirements of the community.

To contact outside contractor or consulting engineer services for major repairs, upgrading and maintenance of the treatment system.

To research possible system improvements and advise management of alternatives for improved service.

To keep informed of changing standards and new processes in water treatment techniques and equipment.

To complete annual Consumer Confidence Report.

To oversee the Village's Backflow Preventer Certification program.

To stay in compliance with Environmental Protection Agency Safe Drinking Water Act rules and regulations.

To provide all drinking water reports to the Illinois Environmental Protection Agency.

2021 ACCOMPLISHMENTS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

- ✓ Rehab Evergreen Water Tower.
This project was not funded and will be moved to the CY'22 Budget.

Strategic Plan Goal #4: Community Image & Identity

- ✓ Continued to improve appearance at Well sites.
Ongoing. Completed landscaping improvement in third quarter.

2022 BUDGET GOALS

Strategic Plan Goal #3: **Maintain and Enhance Infrastructure**

1. Rehab Evergreen Water Tower.

This is part of an ongoing program to maintain the Villages water supply & infrastructure.

Strategic Plan Goal #4: **Community Image & Identity**

1. Continue to improve the appearances at the well sights.

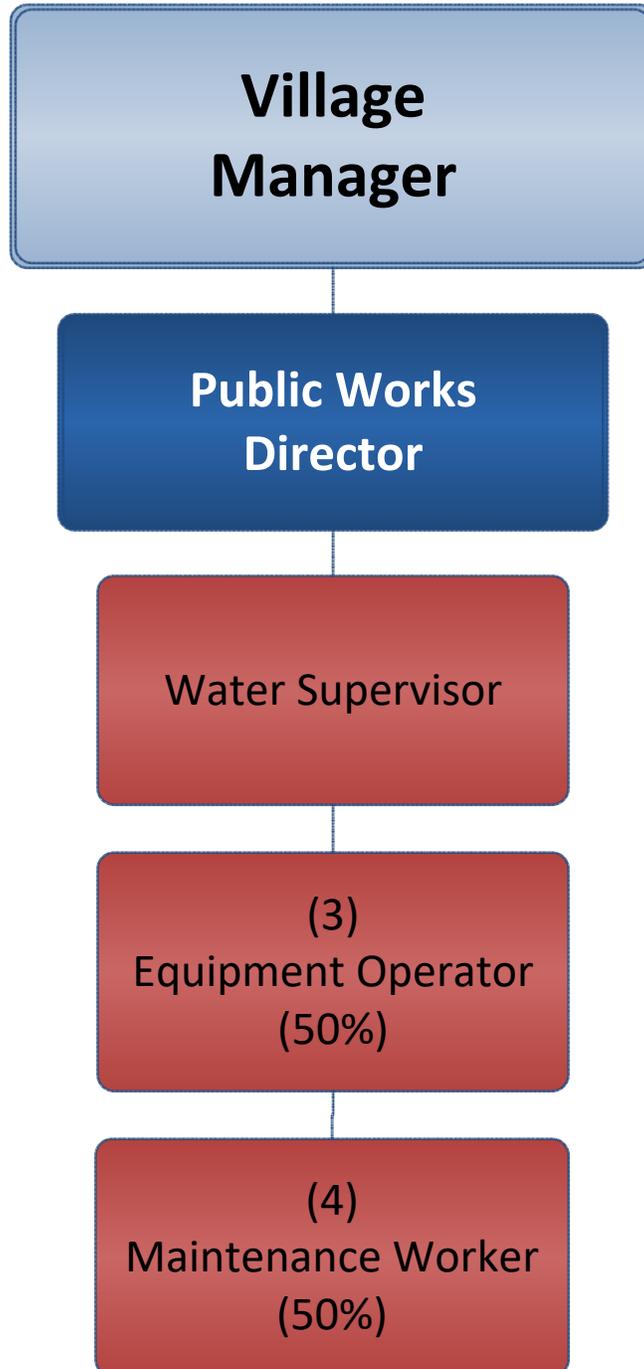
Maintaining the Village's grounds at water supply facilities is ongoing.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

Fund 050 - Water and Sewer Fund

Department 5020 - Water Treatment

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
401-411	Salaries - Regular	\$ 247,835	\$ 254,596	\$ 242,654	\$ 256,114	\$ 254,400	\$ 268,973
401-421	Overtime Compensation	33,297	30,522	40,476	24,050	34,000	24,050
401-428	On Call Premium Pay	5,926	5,986	6,402	6,462	6,462	6,462
401-441	State Retirement	37,020	29,722	35,395	36,124	37,034	31,116
401-442	Social Security	21,747	21,980	21,972	21,986	22,557	22,911
401-444	Employee Insurance	34,703	30,503	28,757	34,043	33,025	34,916
401-451	Comp. Abs & IMRF (GLTD)	6,408	(40,642)	(19,856)	-	-	-
Total Personnel Services		<u>386,937</u>	<u>332,668</u>	<u>355,798</u>	<u>378,779</u>	<u>387,478</u>	<u>388,428</u>
402-411	Office Supplies	313	350	268	264	264	264
402-413	Memberships / Subscriptions	100	100	170	230	130	230
402-426	Bulk Chemicals	409	372	663	2,305	800	800
402-427	Materials & Supplies	9,236	8,896	11,137	8,878	9,000	10,698
402-431	Uniforms	957	1,031	1,075	800	800	700
402-433	Safety & Protective Equipment	4,030	1,971	3,102	2,712	2,712	2,712
402-434	Small Tools	101	-	-	-	-	-
Total Commodities		<u>15,146</u>	<u>12,720</u>	<u>16,414</u>	<u>15,189</u>	<u>13,706</u>	<u>15,404</u>
403-411	Telephone	9,696	6,770	5,324	6,600	6,600	4,200
403-412	Postage	331	372	112	200	100	200
403-413	Light & Power	62,505	74,078	62,687	75,000	74,000	75,000
403-414	Natural Gas	6,506	7,010	10,237	8,545	8,545	8,545
403-434	M & R - Buildings	7,661	5,159	6,444	8,500	12,500	15,600
403-436	Maintenance Agreements	10,163	18,652	14,984	16,371	16,371	21,786
403-437	M & R - Other Equipment	8,145	9,412	-	8,000	7,000	8,500
403-443	M & R - Wells	350	-	2,311	5,000	8,000	8,000
403-445	M & R - Water Storage Tanks	314,680	288,558	7,000	3,800	4,575	30,000
403-452	Vehicle Maintenance & Replacement	12,847	12,166	11,944	11,045	11,045	7,555
403-456	IT Equipment Maint. & Replacement	20,757	28,438	18,178	20,900	20,900	12,716
403-464	Engineering Services	27,178	19,585	20,576	37,682	35,000	-
403-469	Testing Services	20,884	8,824	13,957	12,540	11,500	12,540
403-471	Schools / Conferences / Meetings	1,359	1,673	156	3,618	2,100	2,043
403-472	Transportation	253	-	-	-	-	-
403-489	IEPA Discharge Fee	2,500	-	-	2,500	-	2,500
403-497	JAWA Fixed Costs	3,890,856	3,830,873	4,453,174	4,029,036	4,197,629	4,239,756
Total Contractual Services		<u>4,396,671</u>	<u>4,311,569</u>	<u>4,627,084</u>	<u>4,249,337</u>	<u>4,415,865</u>	<u>4,448,941</u>
413-422	Improvement Other Than Buildings	-	-	-	15,000	-	100,000
413-443	Other Equipment	96,681	-	-	-	-	-
413-471	Water Storage Tanks	-	-	-	-	-	-
413-473	Water Wells	-	-	400,767	-	-	15,000
Total Capital Outlay		<u>96,681</u>	<u>-</u>	<u>400,767</u>	<u>15,000</u>	<u>-</u>	<u>115,000</u>
Total Water Treatment		<u>\$ 4,895,435</u>	<u>\$ 4,656,957</u>	<u>\$ 5,400,063</u>	<u>\$ 4,658,305</u>	<u>\$ 4,817,049</u>	<u>\$ 4,967,773</u>



PURPOSE STATEMENT

To provide an adequate measure of potable water for consumption by our residents, as well as continuing supply for the Fire Department’s use in the protection of life and property.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

Provide maintenance on the Village’s water distribution system, including the following operations:

- Repair water main breaks and repair fire hydrants.
- Emergency repair of b-boxes for breakage, leaking, etc.
- Emergency repair of water distribution valves.
- Evaluate the water system for installation of new distribution valves to reduce the number of homes that must be shut off during main breaks.
- Annual fire hydrant flushing of 1,484 hydrants.
- Yard restoration after a dig-up, water main break, sewer repair, b-box, valves, etc.
- Locate and exercise water distribution valves.
- JULIE location of Village underground utilities.
- Assist other Public Works Departments as needed - snow plowing, brush pickup, etc.

PERFORMANCE ACTIVITIES AND MEASURES

Description of Measurement	2016	2017	2018	2019	2020
Miles of Water Mains	112.43	119.14	119.14	118.93	121.13
Number of Fire Hydrants	1,483	1,484	1,484	1,482	1,489
Number of System Valves	1,538	1,540	1,540	1,548	1,556
B-Box (clean, locate, repair)	105	197	346	468	348
Gate/Auxiliary Valves (clean, locate, repair)	6	28	114	71	127
Water Main Breaks	55	63	80	56	36
JULIE Locates	4,728	3,891	4,048	3,267	3,278
B-Box – Installation	12	15	8	1	5
Hydrants Flushed	2,268	1,546	1,558	1,428	1,484
Hydrants Painted	0	35	3	0	0
Hydrants Repaired	57	92	42	19	29
Yard Preparation – hours	899	545	696	621	200
Yard Repairs - Square Yards	8,533	15,335	4,253	19,728	4,935

2021 ACCOMPLISHMENTS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

- ✓ Water Main Replacement.
Replaced 616 feet on Maplewood Avenue (1501 Maplewood Avenue east to Highland Street). Complete
- ✓ Village Wide Leak Detection Program.
Completed. Fourth quarter.

2022 BUDGET GOALS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Water Main Replacement
The Village has an ongoing program to replace water mains based on age and condition. Ongoing.
2. Train New Water Maintenance Staff
Water maintenance has two new employees that we are training to be proficient in the many Duties required to maintain the water system. Ongoing.

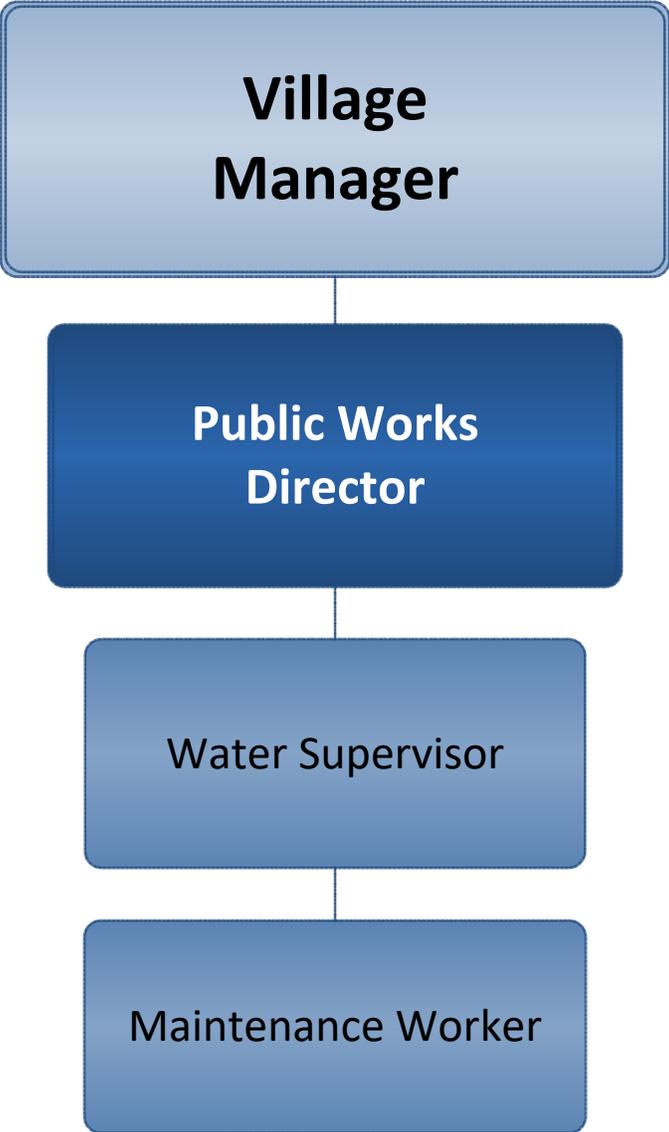
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

Fund 050 - Water and Sewer Fund

Department 5030 - Water Maintenance

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
401-411	Salaries - Regular	\$ 192,164	\$ 204,243	\$ 145,654	\$ 186,181	\$ 172,100	\$ 201,836
401-412	Salaries - Part - Time	5,803	10,560	-	5,000	4,850	5,000
401-421	Overtime Compensation	34,142	34,343	27,124	30,000	28,950	30,000
401-428	On Call Premium Pay	2,760	3,640	4,333	3,000	3,000	3,000
401-441	State Retirement	29,622	24,359	20,470	31,966	23,257	28,405
401-442	Social Security	17,803	18,585	18,041	17,150	17,200	18,398
401-444	Employee Insurance	44,226	40,108	42,213	78,821	50,810	86,487
401-451	Comp. Abs & IMRF (GLTD)	(27,261)	(32,557)	(17,367)	-	-	-
Total Personnel Services		<u>299,259</u>	<u>303,282</u>	<u>240,469</u>	<u>352,118</u>	<u>300,167</u>	<u>373,126</u>
402-413	Memberships / Subscriptions	190	310	65	260	470	180
402-427	Materials & Supplies	93,774	65,808	61,865	60,495	85,000	69,310
402-431	Uniforms	1,948	1,862	2,267	2,100	2,400	2,100
402-433	Safety & Protective Equipment	609	989	1,424	1,315	11,300	2,591
402-434	Small Tools	3,101	733	589	2,000	2,000	8,020
Total Commodities		<u>99,622</u>	<u>69,701</u>	<u>66,209</u>	<u>66,170</u>	<u>101,170</u>	<u>82,201</u>
403-435	M & R - Streets & Bridges	-	-	-	5,000	5,000	5,000
403-437	M & R - Other Equipment	40	-	-	300	300	300
403-444	M & R - Water Mains	33,108	36,101	-	28,500	28,500	28,500
403-451	Equipment Rentals	-	720	-	640	640	640
403-452	Vehicle Maintenance & Replacement	144,397	151,576	151,576	145,093	145,093	127,072
403-456	IT Equipment Maint. & Replacement	20,350	28,031	17,771	20,496	20,496	12,414
403-461	Consulting Services	5,565	4,476	4,385	6,200	4,118	4,500
403-464	Engineering Services	74,876	20,816	-	-	-	-
403-469	Testing Services	12,182	5,881	4,864	6,000	6,000	6,000
403-471	Schools / Conferences / Meetings	2,140	4,738	-	2,450	2,000	3,800
Total Contractual Services		<u>292,657</u>	<u>252,340</u>	<u>178,596</u>	<u>214,679</u>	<u>212,147</u>	<u>188,226</u>
413-472	Water Mains	593,692	596,969	1,207,764	2,300,000	262,380	3,845,000
Total Capital Outlay		<u>593,692</u>	<u>596,969</u>	<u>1,207,764</u>	<u>2,300,000</u>	<u>262,380</u>	<u>3,845,000</u>
Total Water Maintenance		<u>\$ 1,285,231</u>	<u>\$ 1,222,291</u>	<u>\$ 1,693,038</u>	<u>\$ 2,932,967</u>	<u>\$ 875,864</u>	<u>\$ 4,488,553</u>

5040 – Water Meter Operations



PURPOSE STATEMENT

Operate the Water Meter Operations Division effectively; attain complete meter registration accuracy on all accounts; improve the relationship between the consumer and the Village and to improve upon the interrelationship with the Finance Department.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

Billing Department:

- A. Final read - move outs, hang deposit tag
- B. Turn water on/off
- C. Meter checks - high water bill
- D. Meter leaking
- E. No water - frozen service/low pressure
- F. Hang red tags for delinquent promissory note or NSF check

Monthly meter reading.

Water turn off for nonpayment of bill.

Water off/on at resident's request for repair of plumbing, etc.

Final inspections - seal new meters, install R900 system, inspect meter and b-box for new construction as needed.

Meter reading system repairs - repairs to meters that do not read during billing cycle, cable chewed by dogs, new siding, meter stopped working, etc.

Test water meters for high bills.

Replace frozen/broken water meters.

To assist in repair of water main breaks, sanitary sewer backups and other work related to the Water and Sewer Department.

Disassemble, clean, assemble and test reconditioned meters.

Assist other Public Works Divisions as needed - snow plowing, brush pickup, etc.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2016	2017	2018	2019	2020
Water Meters Read	118,313	143,013	157,217	155,479	161,561
Water Meters Replaced (5/8 x 3/4)	125	136	39	42	67
Water Meter Service Requests	3,511	3,097	5,829	3,522	766
Water Turn On/Off	2,310	2,334	3,073	2,787	966
Install R900 Radios	255	245	540	585	234
Meter Repair/Cable/Register/Reseal Meter	101	119	207	180	17
Meter Checks - High Water Bill	130	3	1	4	383

Description of Measurement	2016	2017	2018	2019	2020
Meter Leaking	37	12	0	22	15
Meters Tested	44	34	1	27	10
Meters Tested/High Billing	5	0	0	0	3
No Water - Frozen Service/Low Pressure	4	5	6	1	1
Replace Meters - Frozen/Broken Bottom	8	27	1	15	2
Replace Meters - Test/High Bill	2	0	0	0	0
Seal New Meters/Install RF900-New Construction	0	0	6	18	0
Service Status	327	241	376	359	2567
Tags – Red	425	123	67	42	928
Tags - Service/Deposit	1,008	381	264	351	51
Tags - Theft of Service	320	198	69	63	130

2021 ACCOMPLISHMENTS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

- ✓ Installed meters and radios in new construction.
Ongoing. First through fourth quarters. This also includes remodeling project and frozen meters.
- ✓ Village wide replacement of water meters and installed a fixed network meter reading system.
Not completed. In Progress and will continue through early 2022.
- ✓ Improved the efficiency of the customer service request process.
Ongoing. First through fourth quarter. The new fixed network meter reading system will provide earlier responses to customer needs.

2022 BUDGET GOALS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

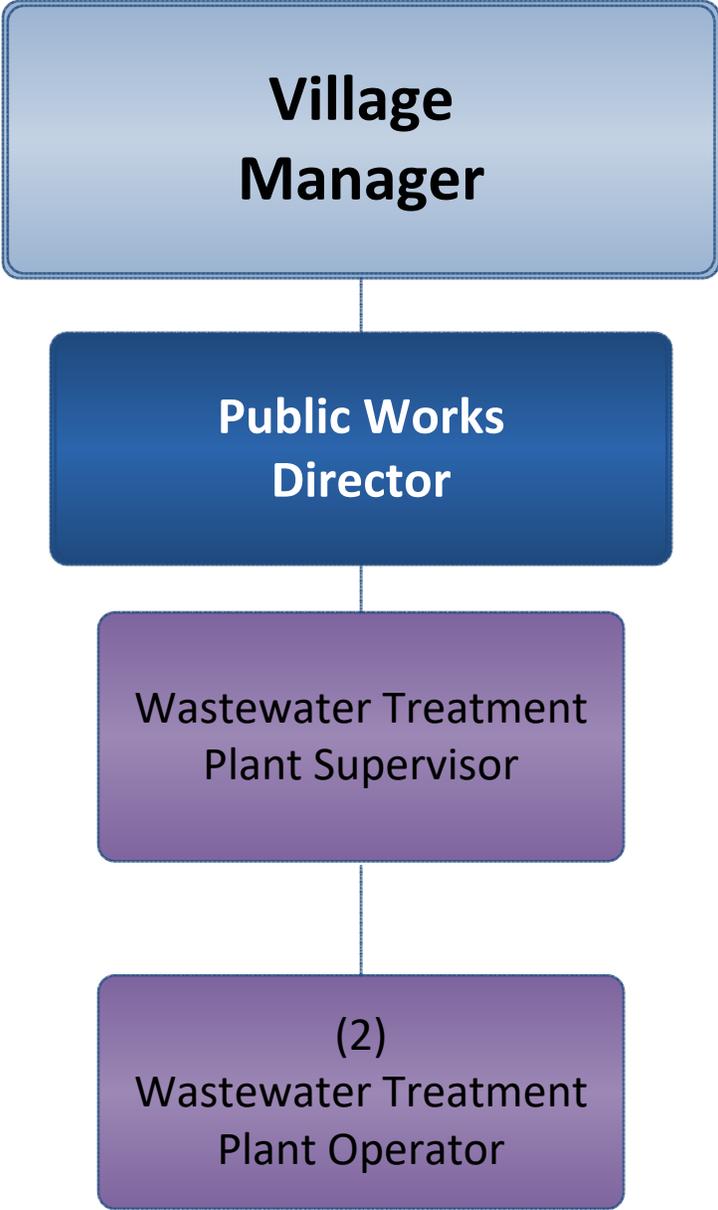
1. Village wide replacement of water meter and install a fixed network meter reading.
First through fourth quarters. Replacement of water meters for all Hanover Park residents and installation of a fixed network meter reading system.
2. Install meters and radios in new construction.
First through fourth quarters. New construction and renovations are always taking place.
3. Improve the efficiency of the customer service request process.
First through fourth quarters. Continually trying to improve service to residents.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

Fund 050 - Water and Sewer Fund

Department 5040 - Water Meter Operations

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
401-411	Salaries - Regular	\$ 101,607	\$ 101,627	\$ 53,760	\$ 56,307	\$ 54,300	\$ 62,206
401-421	Overtime Compensation	15,619	14,832	8,629	10,000	10,000	10,000
401-428	On Call Premium Pay	3,569	4,171	1,370	2,500	2,500	2,500
401-441	State Retirement	15,554	12,342	7,364	8,642	7,750	7,813
401-442	Social Security	8,973	8,963	4,658	5,264	5,430	5,753
401-444	Employee Insurance	27,812	23,943	20,930	23,566	22,650	23,370
401-451	Comp. Abs & IMRF (GLTD)	(30,122)	(22,407)	(11,709)	-	-	-
Total Personnel Services		<u>143,012</u>	<u>143,472</u>	<u>85,002</u>	<u>106,279</u>	<u>102,630</u>	<u>111,642</u>
402-411	Office Supplies	136	63	126	200	200	200
402-413	Memberships / Subscriptions	165	170	65	270	120	270
402-427	Materials & Supplies	41,969	63,265	46,198	23,816	20,000	19,812
402-431	Uniforms	549	653	924	600	600	600
402-433	Safety & Protective Equipment	310	143	125	442	442	912
Total Commodities		<u>43,129</u>	<u>64,294</u>	<u>47,439</u>	<u>25,328</u>	<u>21,362</u>	<u>21,794</u>
403-436	Maintenance Agreements	-	3,150	1,975	3,525	800	33,279
403-446	M & R - Water Meters	-	-	-	500	800	500
403-452	Vehicle Maintenance & Replacement	20,274	20,580	20,580	13,490	13,490	8,290
403-456	IT Equipment Maint. & Replacement	20,594	28,275	18,015	20,738	20,738	12,415
403-471	Schools / Conferences / Meetings	146	-	-	150	150	150
Total Contractual Services		<u>41,014</u>	<u>52,005</u>	<u>40,570</u>	<u>38,403</u>	<u>35,978</u>	<u>54,634</u>
413-443	Other Equipment	-	-	9,500	4,900,000	3,277,612	1,622,400
Total Capital Outlay		<u>-</u>	<u>-</u>	<u>9,500</u>	<u>4,900,000</u>	<u>3,277,612</u>	<u>1,622,400</u>
Total Water Meter Operations		<u>\$ 227,155</u>	<u>\$ 259,771</u>	<u>\$ 182,510</u>	<u>\$ 5,070,010</u>	<u>\$ 3,437,582</u>	<u>\$ 1,810,470</u>



PURPOSE STATEMENT

The primary goal is to protect the receiving stream water quality by continuous and efficient plant performance and produce a quality effluent that meets the parameters set forth by the Federal and State Environmental Protection Agencies. Also, to continue the practice of high safety work methods.

To keep operational problems to a minimum, to operate at maximum efficiency, and to maintain a safe, neat, and clean plant appearance.

In the field of public relations, to explain the purpose and operations of the treatment plant to visitors, civic organizations, and school classes.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

The Sewage Treatment Plant treats all wastewater from the Hanover Park community for properties lying in DuPage County. We must maintain and keep lift stations running, filters, blowers, pumps, and motors in good operating condition. We inspect, observe, and record conditions and make calculations to determine the plant is working effectively.

To provide the necessary maintenance needs to assure continuous effective operations of the plant through a preventative maintenance program. To perform all necessary laboratory testing, analyze results, and make all necessary adjustments to keep the treatment plant in compliance.

To operate an efficient and cost-effective biosolids management program and comply with all Federal and State biosolids regulations.

2021 ACCOMPLISHMENTS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

- ✓ Phosphorous monitoring at STP 1.
Per the Phosphorus feasibility study, PO4 monitoring continued through FY21 within the Treatment plant and in the collection system for suture modeling. Complete.
- ✓ Installed replacement hydraulic cutter at STP1.
The hydraulic cutter (Muffin Monster) was replaced at STP1 in the first quarter of FY21.
- ✓ Upgrade the U.V. System at STP1.
The current system is obsolete, and most replacement parts are unavailable. The current system is nearly thirty years old. Task is not completed. Budgetary restraints due to COVID-19. Budgeted for FY22.
- ✓ Clarifier painting.
Clarifiers have reached the twenty-year mark and need interior structure paint to combat corrosion. Task is not completed. Budgetary restraints due to COVID-19. Added to capital improvement plan.

Strategic Plan Goal #5: Effective Governance

- ✓ Cartegraph System.
Cartegraph was utilized to track sewer back up calls and work orders associated with these calls. All FY 21.

Additional Accomplishments:

- ✓ Updated sludge dewatering power supply.
Second Quarter. The disconnect for sludge dewatering was replaced with an underground run and a new breaker. Second quarter.
- ✓ Rebuilt Blower #3.
Blower #3 motor was re-wound and bearings replaced. First quarter.

2022 BUDGET GOALS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Complete Bayside forcemain repair.
The previous point repair is reaching its end of expected life and construction is required to prevent another break and violation notice from the IEPA. This will begin first quarter and run through the second quarter.
2. Upgrade the U.V. System at STP.
The U.V. system is currently obsolete and only 1 of 3 banks are functional. STP currently does not have an emergency backup system for disinfection. Design will begin in the first quarter and construction will start in the third quarter.
3. Rebuild two drives on Oxidation Ditch.
The three-ring orbital ditch requires a rebuild of drives and motors. This will begin in the second quarter.

Strategic Plan Goal #5: Effective Governance

1. Utilize Cartegraph.
Utilize Cartegraph to optimize our planning, organization, and record keeping. This will be a continuous goal in each quarter.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

Fund 050 - Water and Sewer Fund

Department 5050 - Sewage Treatment

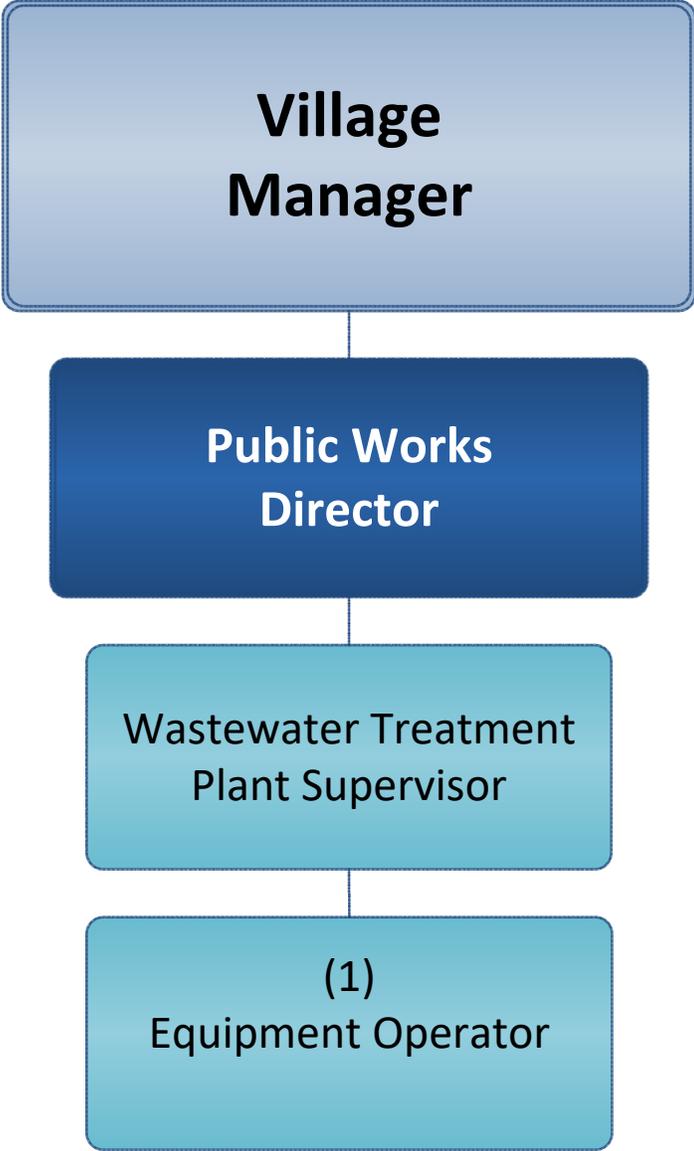
Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
401-411	Salaries - Regular	\$ 365,995	\$ 360,655	\$ 335,979	\$ 411,565	\$ 369,194	\$ 444,406
401-412	Salaries - Part - Time	-	-	-	5,000	5,151	5,000
401-421	Overtime Compensation	34,170	30,344	35,465	30,101	39,343	30,101
401-428	On Call Premium Pay	6,250	6,308	6,036	6,240	5,579	6,240
401-441	State Retirement	52,341	40,833	45,375	56,149	52,013	49,949
401-442	Social Security	30,012	29,363	27,431	34,581	30,529	37,160
401-444	Employee Insurance	114,561	98,564	117,594	153,398	135,550	141,171
401-451	Comp. Abs & IMRF (GLTD)	1,204	(84,701)	(33,347)	-	-	-
Total Personnel Services		604,534	481,366	534,533	697,034	637,359	714,027
402-411	Office Supplies	613	205	229	400	400	400
402-413	Memberships / Subscriptions	33,535	48,301	49,425	52,448	52,448	53,975
402-421	Gasoline & Lube	312	365	283	500	500	500
402-426	Bulk Chemicals	6,408	5,530	7,936	6,500	6,500	6,500
402-427	Materials & Supplies	23,491	21,363	24,795	24,000	24,000	24,000
402-428	Cleaning Supplies	665	429	604	500	500	500
402-431	Uniforms	799	1,174	912	800	800	800
402-433	Safety & Protective Equipment	1,154	1,118	1,485	1,133	1,133	9,633
402-434	Small Tools	192	140	179	200	200	200
Total Commodities		67,170	78,625	85,847	86,481	86,481	96,508
403-411	Telephone	19,298	18,427	14,343	19,753	19,753	13,430
403-412	Postage	66	142	44	150	150	150
403-413	Light & Power	143,859	141,636	139,780	151,840	145,000	151,840
403-414	Natural Gas	3,414	3,367	3,002	4,749	4,749	4,749
403-434	M & R - Buildings	7,956	8,977	9,283	10,795	10,000	10,795
403-436	Maintenance Agreements	1,292	11,166	10,508	11,500	11,000	10,500
403-441	M & R - Sewer Treatment Plant	46,759	59,494	51,462	60,000	60,000	60,000
403-442	M & R - Sewer Lines	12,680	11,431	7,350	12,000	11,900	12,000
403-451	Equipment Rentals	167,705	151,656	190,238	171,000	171,000	211,680
403-452	Vehicle Maintenance & Replacement	33,679	37,365	37,365	23,154	23,154	18,570
403-456	IT Equipment Maint. & Replacement	20,107	27,788	17,723	20,447	20,447	12,460
403-464	Engineering Services	16,395	23,643	55,508	27,500	27,500	12,500
403-469	Testing Services	10,128	14,523	15,343	16,000	16,000	16,000
403-471	Schools / Conferences / Meetings	431	1,262	446	1,300	1,300	1,300
403-472	Transportation	-	-	47	-	-	-
403-489	IEPA Discharge Fee	17,500	17,500	17,500	17,500	17,500	17,500
Total Contractual Services		501,268	528,376	569,942	547,688	539,453	553,474

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

Fund 050 - Water and Sewer Fund

Department 5050 - Sewage Treatment - Continued

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures (Continued)							
413-443	Other Equipment	173,758	166,770	20,060	50,000	49,000	139,000
413-461	Sewage Treatment Plant	-	-	30,055	27,000	27,000	152,000
Total Capital Outlay		<u>173,758</u>	<u>166,770</u>	<u>50,115</u>	<u>77,000</u>	<u>76,000</u>	<u>291,000</u>
Total Sewage Treatment		<u>\$ 1,346,729</u>	<u>\$ 1,255,137</u>	<u>\$ 1,240,437</u>	<u>\$ 1,408,203</u>	<u>\$ 1,339,293</u>	<u>\$ 1,655,009</u>



PURPOSE STATEMENT

To ensure a healthy environment for the residents of Hanover Park by maintaining the Village's sanitary sewer system in a clean, free-flowing condition for conveyance to the treatment facility.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

Provide maintenance of the Village's sanitary sewer collection system, including the following operations:

- Respond to residents' complaints about sewer backups.
- Annual preventative maintenance of sanitary sewers (jetting/root cutting) in Cook County, consisting of 165,074 feet or 31.2 miles. Additionally, bi-annual preventative maintenance of sanitary sewers in DuPage County consisting of 275,300 feet or 52.14 miles including inspection of manhole conditions.
- Emergency dig up due to complete blockage of roots or collapsed section of sewer main.
- Repair or reconstruct sanitary sewer manhole due to deteriorating condition, as needed.
- Visual inspection of sewer lines using portable television camera and monitor, as needed, when problems occur during preventative maintenance; and to assist residents to determine responsibility of sewer problem.
- Assist other Public Works Divisions as needed – snow plowing, brush pickup, etc.

PERFORMANCE ACTIVITIES AND MEASURES

Description of Measurement	2016	2017	2018	2019	2020
Miles of Sanitary Sewers	94.03	93.79	93.79	93.79	93.79
Number of Manholes	2,353	2,353	2,353	2,353	2,353
Sanitary Sewer Backups	7	7	7	3	4
Sanitary Sewer Backup – Possible	11	51	42	30	31
Sanitary Sewer Inspections	1,381	1,636	1,148	0	0
Sanitary Sewer PM Root Cut/Jet (in. ft.)	366,324	320,778	173,524	291,354	166,000
Sanitary Sewer Televising (ft.)	54,051	27,692	1,082	90,819	14,361
Sanitary Sewer Repair – Each	4	2	8	1	3

2021 ACCOMPLISHMENTS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

- ✓ Sanitary sewer jetting.
Completed over entire FY.

- ✓ Continue televising Cook County sanitary sewers to evaluate the rehab priorities.
Completed over entire FY. Televising helps to evaluate the condition of the sanitary sewer mains.

- ✓ Worked towards identifying and repairing sources of inflow and infiltration in the sewer.
Completed over entire FY.

Additional Accomplishments

Sanitary Sewer Improvement Program

Televising of Sanitary Sewer Lines Completed by Calendar Year (feet)		Relining of Sanitary Sewer Lines Completed by Calendar Year (feet)	
2016	54,051	2016	0**
2017	27,692	2017	1,921
2018	1,082	2018	2,726
2019	90,819	2019	2,481
2020	14,361	2020	0**
Total:	229,942	Total:	9,466

*No televising due to loss of vehicle.

**Postponed due to sanitary sewer force main collapse. Funding held back due to unknown cost of force main evaluation.

2022 BUDGET GOALS

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Televising 18,000 feet and vector 180,000 feet per year.
This will assist in long term sewer lining planning over entire FY.

2. Inspect 20% of manholes within DuPage and Cook respectively.
This will assist in long term collection system planning over entire FY.

3. Reline sanitary sewers in Cook County.
Third quarter bid and fourth quarter construction. Relining is a process in which a plastic material is inserted into the pipe to fill any severe cracks or separations.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

Fund 050 - Water and Sewer Fund

Department 5060 - Sewer Maintenance

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
401-411	Salaries - Regular	\$ 190,496	\$ 203,378	\$ 145,654	\$ 186,181	\$ 140,064	\$ 201,836
401-412	Salaries - Part - Time	-	2,512	-	5,000	5,000	5,000
401-421	Overtime Compensation	31,254	30,584	26,498	21,000	20,645	21,000
401-428	On Call Premium Pay	2,402	2,533	4,333	3,000	3,423	3,000
401-441	State Retirement	29,127	23,862	20,557	26,399	21,347	23,533
401-442	Social Security	16,987	17,537	18,148	16,462	12,398	17,710
401-444	Employee Insurance	44,402	39,520	42,212	50,000	43,846	86,487
401-451	Comp. Abs & IMRF (GLTD)	(15,263)	(27,665)	(17,367)	-	-	-
Total Personnel Services		299,405	292,261	240,035	308,042	246,723	358,566
402-427	Materials & Supplies	22,770	15,510	11,768	15,800	15,800	15,800
402-429	Parts & Accessories - Non - Auto	5,984	3,482	683	6,000	6,000	10,600
402-431	Uniforms	1,697	1,378	1,130	1,400	1,400	1,400
402-433	Safety & Protective Equipment	1,400	1,559	500	2,140	2,140	2,140
402-434	Small Tools	160	54	-	160	160	160
Total Commodities		32,011	21,983	14,081	25,500	25,500	30,100
403-435	M & R - Streets & Bridges	22,811	-	-	8,000	8,000	8,000
403-437	M & R - Other Equipment	-	-	-	400	400	400
403-442	M & R - Sewer Lines	3,960	12,804	13,729	14,000	14,000	14,000
403-452	Vehicle Maintenance & Replacement	220,958	198,142	208,942	135,753	135,753	119,201
403-456	IT Equipment Maint. & Replacement	20,350	28,031	17,771	20,496	20,496	12,414
403-471	Schools / Conferences / Meetings	200	350	500	600	600	600
Total Contractual Services		268,279	239,327	240,942	179,249	179,249	154,615
413-462	Sewer Lines	187,825	169,421	130,887	605,000	191,700	1,110,000
Total Capital Outlay		187,825	169,421	130,887	605,000	191,700	1,110,000
Total Sewer Maintenance		\$ 787,521	\$ 722,992	\$ 625,945	\$ 1,117,791	\$ 643,172	\$ 1,653,281



VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2022

Fund 050 - Water and Sewer Fund

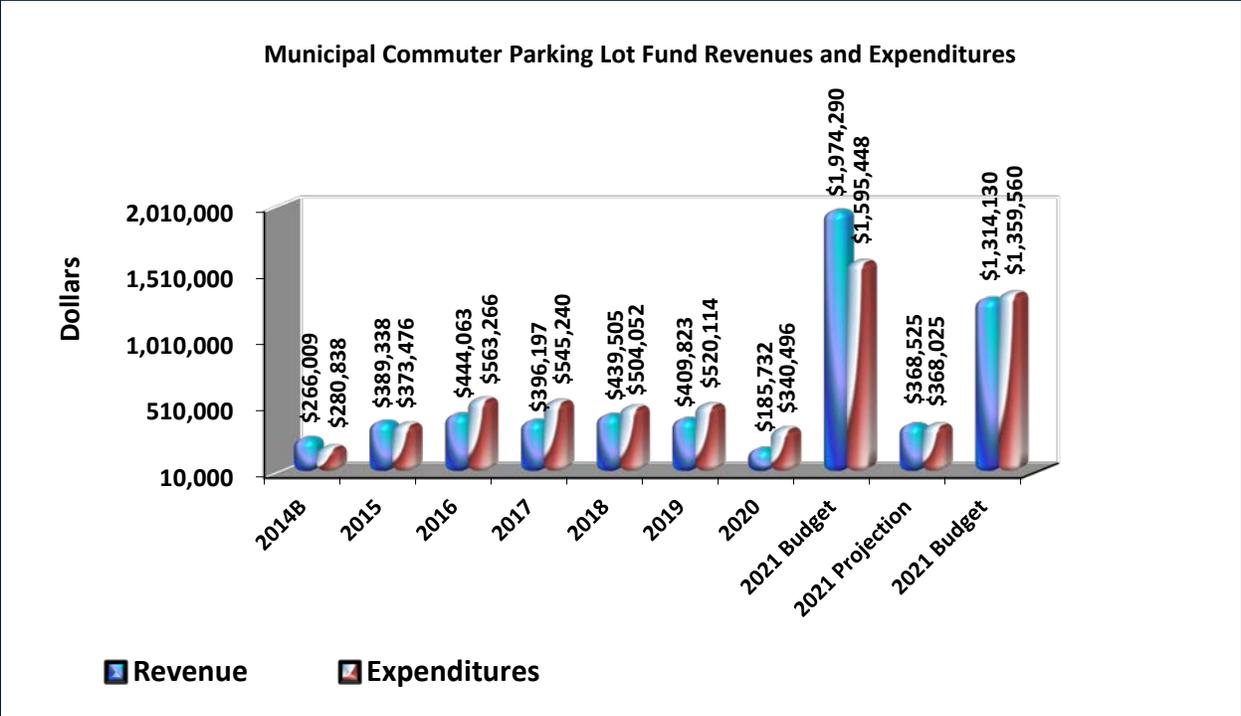
Department 5070 - Depreciation & Debt Service

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures							
403-482	JAWA Operating Costs	\$ 1,036,227	\$ 994,646	\$ 924,999	\$ 1,052,772	\$ 1,019,904	\$ 1,077,808
403-493	Depreciation Expense	946,621	998,508	1,000,533	-	1,300,000	-
403-500	Amortization Expense	-	-	7,254	-	9,000	-
Total Contractual Services		<u>1,982,848</u>	<u>1,993,154</u>	<u>1,932,786</u>	<u>1,052,772</u>	<u>2,328,904</u>	<u>1,077,808</u>
411-418	Principal - IEPA Loan	114,319	36,691	-	-	-	-
411-421	Interest - IEPA Loan	3,219	7,733	-	-	-	-
Total Debt Service		<u>117,538</u>	<u>44,424</u>	-	-	-	-
412-431	General Capital Outlay	-	-	-	-	-	46,680
412-461	Central Equipment	-	-	23,400	-	-	-
Total Interfund Transfers		<u>-</u>	<u>-</u>	<u>23,400</u>	<u>-</u>	<u>-</u>	<u>46,680</u>
Total Depreciation & Debt Service		<u>\$ 2,100,386</u>	<u>\$ 2,037,578</u>	<u>\$ 1,956,186</u>	<u>\$ 1,052,772</u>	<u>\$ 2,328,904</u>	<u>\$ 1,124,488</u>

MUNICIPAL COMMUTER PARKING LOT FUND

The Municipal Commuter Parking Lot Fund – used to account for the operations associated with the 1,399 commuter parking spaces in the Hanover Park Commuter Lot. The Public Works Department is responsible for maintaining the parking lots at the train station. Public Works Department manages snow removal, landscaping, tree planting, parking machine maintenance, asphalt and street lighting repairs. The Village charges a daily parking fee of \$1.75 per day, Annual passes for \$385.00 (discounted until December 31st), and Monthly pass for \$35.00.

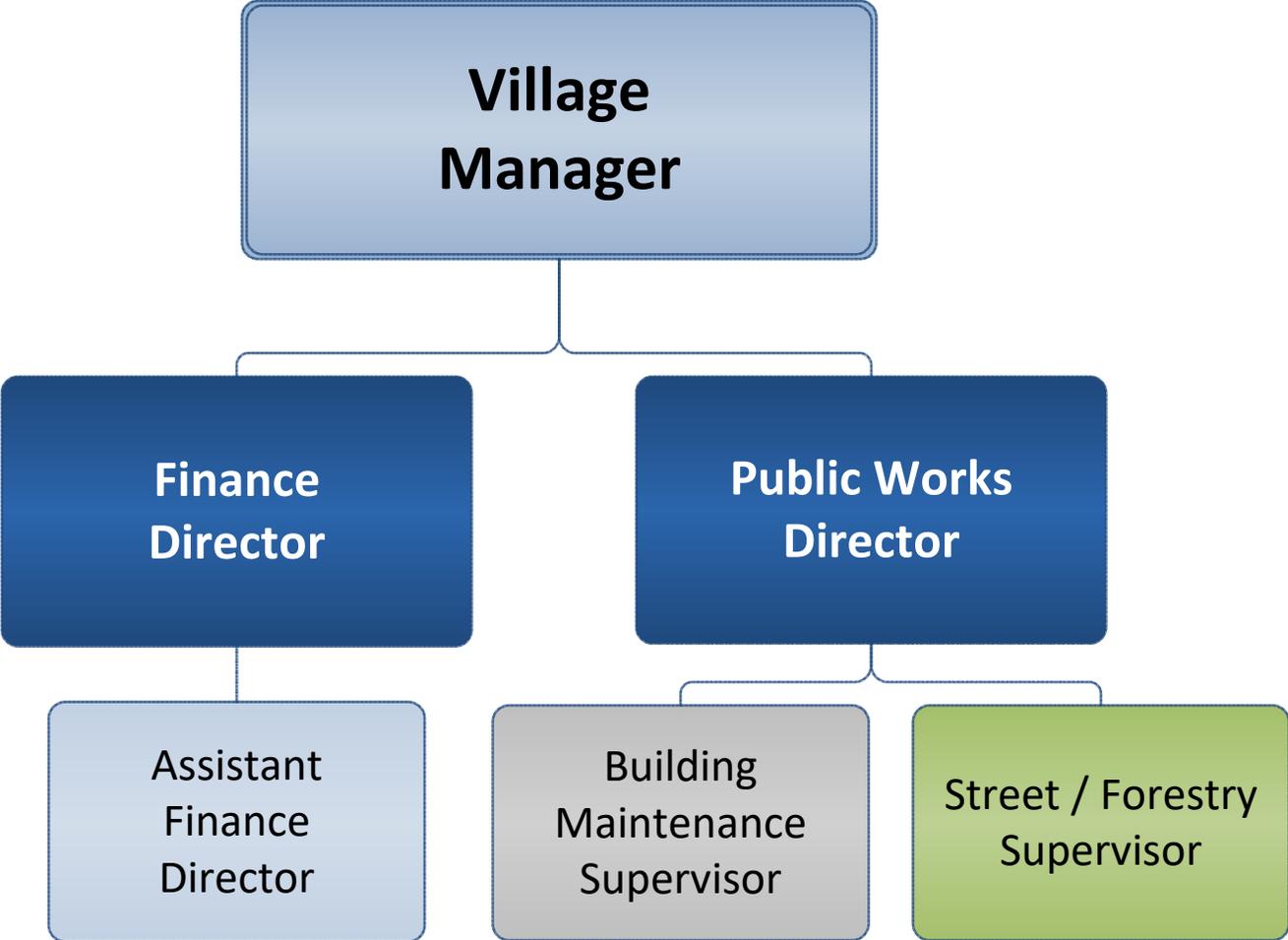
Municipal Parking lot fees increased in Fiscal Year 2011 from \$1.00 to \$1.25, again in Fiscal Year 2013 to \$1.50, and in November 2017 from \$1.50 to \$1.75.



Municipal Commuter Lot	2014B	2015	2016	2017	2018	2019	2020	2021 Budget	2021 Projection	2022 Budget
Revenues	266,009	389,338	444,063	396,197	439,505	409,823	185,732	1,974,290	368,525	1,314,130
Expenditures	202,908	373,476	563,266	545,240	504,052	520,114	340,496	1,595,448	368,025	1,359,560
Difference	63,101	15,862	(119,203)	(149,043)	(64,547)	(110,291)	(154,764)	378,842	500	(45,430)

FY2022 revenues budgeted at \$1,314,130, while total expenditures are \$1,359,560. This balanced budget has an operating deficit of \$45,430, which brings the unassigned fund balance to \$46,287 at the end of FY2022. In FY2022 capital outlay, the funding for the pedestrian crossing safety improvements for \$1,050,000 will come from the Build Illinois Bond Fund to the Department of Commerce and Economic Opportunity (DCEO). **Keep in mind the project will only move forward when the fund from DCEO is received by the Village.**

051 – Municipal Commuter Parking Lot



DEPARTMENT OF PUBLIC WORKS
051 – MUNICIPAL COMMUTER PARKING LOT



PURPOSE STATEMENT

The goal of the Municipal Commuter Parking Lot is to maintain a clean and safe facility.

DESCRIPTION OF DEPARTMENTAL FUNCTIONS

To provide adequate parking places; assure safe and clean drives, walks, ramps and stairs; and to maintain, on a daily basis, the Commuter Station.

2021 ACCOMPLISHMENTS

Strategic Plan Goal #1: Financial Health

- ✓ Increase revenue through covered premium parking stalls while also reducing costs by installing solar panels.
Ongoing. Staff is waiting on receipt of a grant from the State of Illinois.

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

- ✓ Resurface last remaining part of the lot that has not been resurfaced in the past 15 years.
On hold as staff evaluates redevelopment of the south parking lot.
- ✓ Work with Metra to install pedestrian safety improvements.
Ongoing. Staff worked with Metra and the State of Illinois on a grant from the State of Illinois.

Strategic Plan Goal #4: Community Image & Identity

- ✓ Provide the region’s first solar carports that will provide all of the electricity needs of the Metra Station.
Ongoing. Staff is waiting on receipt of a grant from the State of Illinois.

2022 BUDGET GOALS

Strategic Plan Goal #1: Financial Health

1. Continue working with Metra and the State of Illinois on using grants to fund improvements.
First through fourth quarters.

Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Work with Metra to install pedestrian safety improvements, pending a grant from the State of Illinois.
First through fourth quarters.

Strategic Plan Goal #5: Effective Governance

1. Continue high level of customer service delivery.
First through fourth quarters.
2. To stabilize Fund to address current instability due to low ridership brought on by COVID-19 pandemic.
First through fourth quarters.

VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2022

Fund 51 - Municipal Commuter Lot Fund

Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Revenues and Other Financing Sources						
323-309 Parking Lot Meter Fee	\$ 166,871	\$ 162,161	\$ 47,541	\$ 159,600	\$ 50,000	\$ 111,720
323-310 Parking Lot Permit Fee	262,890	236,310	135,000	209,790	18,515	150,000
364-300 Rental Income	2,400	2,400	600	2,400	-	2,400
Total Charges for Services	<u>432,161</u>	<u>400,871</u>	<u>183,141</u>	<u>371,790</u>	<u>68,515</u>	<u>264,120</u>
332-301 State Grants	-	-	-	1,300,000	-	1,050,000
Total Intergovernmental Revenue	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,300,000</u>	<u>-</u>	<u>1,050,000</u>
361-300 Interest On Investments	7,344	8,952	2,591	2,500	10	10
Total Investment Income	<u>7,344</u>	<u>8,952</u>	<u>2,591</u>	<u>2,500</u>	<u>10</u>	<u>10</u>
391-301 General Fund	-	-	-	300,000	300,000	-
Total Interfund Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>300,000</u>	<u>300,000</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 439,505</u>	<u>\$ 409,823</u>	<u>\$ 185,732</u>	<u>\$ 1,974,290</u>	<u>\$ 368,525</u>	<u>\$ 1,314,130</u>
Expenditures and Other Financing Uses						
401-411 Salaries - Regular	\$ 102,275	\$ 112,754	\$ 111,556	\$ 117,672	\$ 117,672	\$ 139,857
401-421 Overtime Compensation	4,921	6,624	3,983	3,000	4,000	3,000
401-428 On Call Premium Pay	1,080	1,628	1,613	1,126	1,126	1,126
401-441 State Retirement	14,096	12,175	13,997	15,266	15,266	14,908
401-442 Social Security	8,000	8,779	11,915	9,292	9,292	10,929
401-444 Employee Insurance	32,943	33,180	34,433	39,800	39,800	48,166
401-450 OPEB	961	15,567	1,807	-	-	-
401-451 Comp. Abs & IMRF (GLTD)	(3,091)	(5,001)	(9,817)	-	-	-
Total Personnel Services	<u>161,185</u>	<u>185,707</u>	<u>169,487</u>	<u>186,156</u>	<u>187,156</u>	<u>217,986</u>
402-411 Office Supplies	970	1,069	789	1,394	1,100	1,394
402-426 Bulk Chemicals	1,841	495	1,980	2,000	2,000	2,000
402-427 Materials & Supplies	1,781	1,216	1,476	1,500	1,500	1,500
402-428 Cleaning Supplies	-	-	917	900	900	900
Total Commodities	<u>4,592</u>	<u>2,780</u>	<u>5,161</u>	<u>5,794</u>	<u>5,500</u>	<u>5,794</u>
403-412 Postage	248	477	156	300	250	300
403-413 Light & Power	11,426	11,810	11,334	11,500	10,810	11,500
403-414 Natural Gas	3,166	2,912	2,429	3,200	3,285	3,200
403-421 Liability Insurance Program	(10,227)	-	-	-	-	-
403-434 M & R - Buildings	2,644	533	1,920	5,000	5,000	2,000
403-435 M & R - Streets & Bridges	46,511	56,114	50,326	56,000	56,000	47,400
403-436 Maintenance Agreements	17,975	15,622	13,927	13,880	14,110	13,880
403-493 Depreciation Expense	70,932	74,730	78,207	-	80,000	-
403-499 Miscellaneous Expense	11,244	20,227	7,550	13,618	5,914	7,500
Total Contractual Services	<u>153,919</u>	<u>182,426</u>	<u>165,847</u>	<u>103,498</u>	<u>175,369</u>	<u>85,780</u>

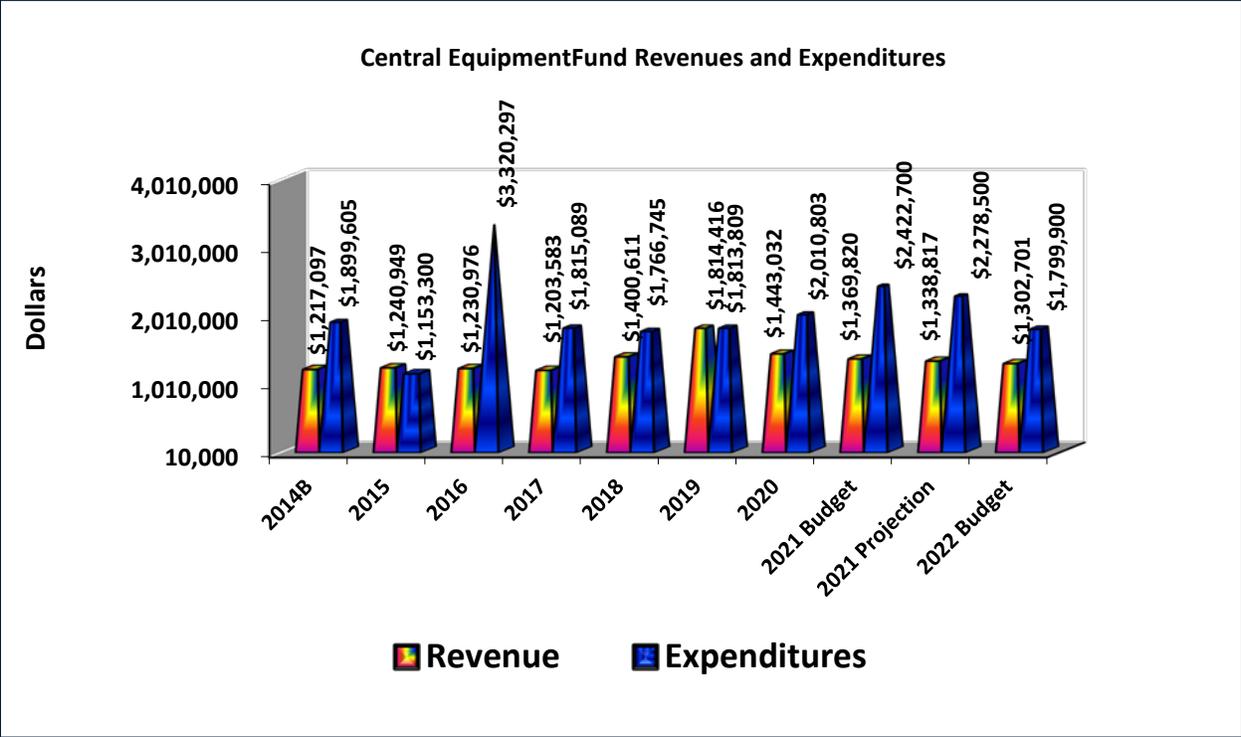
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2022

Fund 51 - Municipal Commuter Lot Fund

Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Expenditures and Other Financing Uses (Continued)						
413-421 Buildings	-	16,995	-	-	-	-
413-422 Improvement Other Than Buildings	184,356	132,206	-	1,300,000	-	1,050,000
Total Capital Outlay	<u>184,356</u>	<u>149,201</u>	<u>-</u>	<u>1,300,000</u>	<u>-</u>	<u>1,050,000</u>
Total Expenditures and Other Financing Uses	<u>\$ 504,052</u>	<u>\$ 520,114</u>	<u>\$ 340,496</u>	<u>\$ 1,595,448</u>	<u>\$ 368,025</u>	<u>\$ 1,359,560</u>
Net Position	<u>\$ (64,547)</u>	<u>\$ (110,291)</u>	<u>\$ (154,764)</u>	<u>\$ 378,842</u>	<u>\$ 500</u>	<u>\$ (45,430)</u>
Net Investment in Capital Assets	2,540,176	2,595,183	2,516,976	3,816,976	2,436,976	3,486,976
Unrestricted	<u>123,335</u>	<u>87,774</u>	<u>11,217</u>	<u>390,059</u>	<u>91,717</u>	<u>46,287</u>
Ending Net Position	<u>\$ 2,663,511</u>	<u>\$ 2,682,957</u>	<u>\$ 2,528,193</u>	<u>\$ 4,207,035</u>	<u>\$ 2,528,693</u>	<u>\$ 3,533,263</u>

CENTRAL EQUIPMENT FUND

Central Equipment Fund - also known as a Sinking Fund was established to provide for the replacement of large, expensive and longer-lasting equipment of the Village. This equipment includes items such as fire apparatus, squad cars, and dump trucks, etc. Equipment needs are evaluated each year and the schedule modified for changes in the condition of the equipment. Some items may need replacement sooner than expected due to high maintenance costs and other items may be extended thus delaying their replacement. Financing is provided by transfers from the various Village funds.



Central Equipment	2014B	2015	2016	2017	2018	2019	2020	2021 Budget	2021 Projection	2022 Budget
Revenues	1,217,097	1,240,949	1,230,976	1,203,583	1,400,611	1,814,416	1,443,032	1,369,820	1,338,817	1,302,701
Expenditures	1,899,605	1,153,300	3,320,297	1,815,089	1,766,745	1,813,809	2,010,803	2,422,700	2,278,500	1,799,900
Difference	(682,508)	87,649	(2,089,321)	(611,506)	(366,134)	607	(567,771)	(1,052,880)	(939,683)	(497,199)

FY2022 revenues are budgeted at \$1,302,701 while total expenditures are \$1,799,900, includes a depreciation expense of \$1,220,000 (**depreciation does not result in the outflow of cash**). With that, there is a deficit of \$497,199. The fund balance will be utilized to offset the deficit, which leaves an ending fund balance of \$6,906,530 at the end of FY2022.

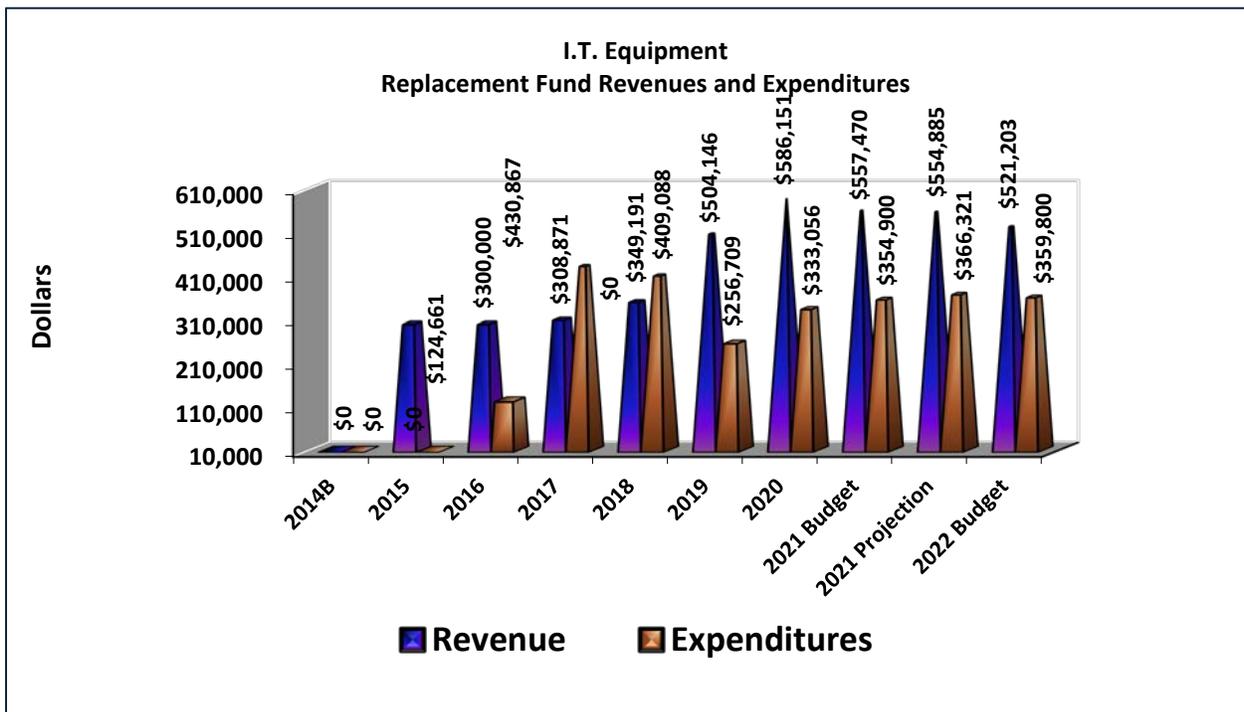
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2022

Fund 61 - Central Equipment Fund

Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Revenues and Other Financing Sources						
361-300 Interest On Investments	\$ 96,239	\$ 207,198	\$ 33,565	\$ 50,000	\$ 2,500	\$ 2,500
Total Investment Income	<u>96,239</u>	<u>207,198</u>	<u>33,565</u>	<u>50,000</u>	<u>2,500</u>	<u>2,500</u>
389-301 General Fund	870,460	1,001,569	1,034,138	1,017,285	1,017,285	1,029,714
389-350 Water & Sewer Fund	282,588	270,262	280,840	269,535	269,535	270,487
Total Miscellaneous	<u>1,153,048</u>	<u>1,271,831</u>	<u>1,314,978</u>	<u>1,286,820</u>	<u>1,286,820</u>	<u>1,300,201</u>
391-301 General Fund	-	220,700	54,600	33,000	33,000	-
391-350 Water & Sewer Fund	-	-	23,400	-	-	-
Total Interfund Transfers	<u>-</u>	<u>220,700</u>	<u>78,000</u>	<u>33,000</u>	<u>33,000</u>	<u>-</u>
392-301 Gain - Sale of Capital Assets	151,324	114,688	44,240	-	16,497	-
392-302 Loss - Sale of Capital Assets	-	-	(27,751)	-	-	-
Total Other	<u>151,324</u>	<u>114,688</u>	<u>16,489</u>	<u>-</u>	<u>16,497</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 1,400,611</u>	<u>\$ 1,814,416</u>	<u>\$ 1,443,032</u>	<u>\$ 1,369,820</u>	<u>\$ 1,338,817</u>	<u>\$ 1,302,701</u>
Expenditures and Other Financing Uses						
403-493 Depreciation Expense	\$ 817,959	\$ 890,556	\$ 932,503	\$ 955,000	\$ 1,035,000	\$ 1,220,000
Total Contractual Services	<u>817,959</u>	<u>890,556</u>	<u>932,503</u>	<u>955,000</u>	<u>1,035,000</u>	<u>1,220,000</u>
413-441 Automobiles	201,031	165,075	248,900	181,200	178,000	230,600
413-442 Trucks	685,025	524,361	479,400	1,187,500	1,022,500	156,000
413-443 Other Equipment	62,730	233,816	350,000	99,000	43,000	193,300
Total Capital Outlay	<u>948,787</u>	<u>923,253</u>	<u>1,078,300</u>	<u>1,467,700</u>	<u>1,243,500</u>	<u>579,900</u>
Total Expenditures and Other Financing Uses	<u>\$ 1,766,745</u>	<u>\$ 1,813,809</u>	<u>\$ 2,010,803</u>	<u>\$ 2,422,700</u>	<u>\$ 2,278,500</u>	<u>\$ 1,799,900</u>
Net Position	<u>\$ (366,135)</u>	<u>\$ 607</u>	<u>\$ (567,771)</u>	<u>\$ (1,052,880)</u>	<u>\$ (939,683)</u>	<u>\$ (497,199)</u>
Invested in Capital Assets	5,518,450	5,544,606	5,490,812	6,003,512	5,699,312	5,059,212
Unrestricted	<u>4,640,120</u>	<u>5,531,283</u>	<u>6,088,412</u>	<u>5,990,532</u>	<u>6,183,729</u>	<u>6,906,530</u>
Ending Net Position	<u>\$ 10,158,570</u>	<u>\$ 11,075,890</u>	<u>\$ 11,579,224</u>	<u>\$ 11,994,044</u>	<u>\$ 11,883,041</u>	<u>\$ 11,965,742</u>

I.T. EQUIPMENT REPLACEMENT FUND

I.T. Equipment Replacement Fund – accounts for the funds annually set aside for timely replacement of equipment that meets the current business operation needs. Equipment includes computers, printers, copiers, data storage devices, scanners, and telecommunications equipment. The Village Board established the Fund in 2015. Financing is provided through transfers from the various Village funds.



I.T. Equipment	2014B	2015	2016	2017	2018	2019	2020	2021 Budget	2021 Projection	2022 Budget
Revenues	-	300,000	300,000	308,871	349,191	504,146	586,151	557,470	554,885	521,203
Expenditures	-	-	124,661	430,867	409,088	256,709	333,056	354,900	366,321	359,800
Difference	-	300,000	175,339	(121,996)	(59,897)	247,437	253,095	202,570	188,564	161,403

FY2022 revenues are budgeted at \$521,203 while total expenditures are \$359,800. A surplus of \$161,403 will increase the fund balance to \$1,183,918 at the end of FY2022.

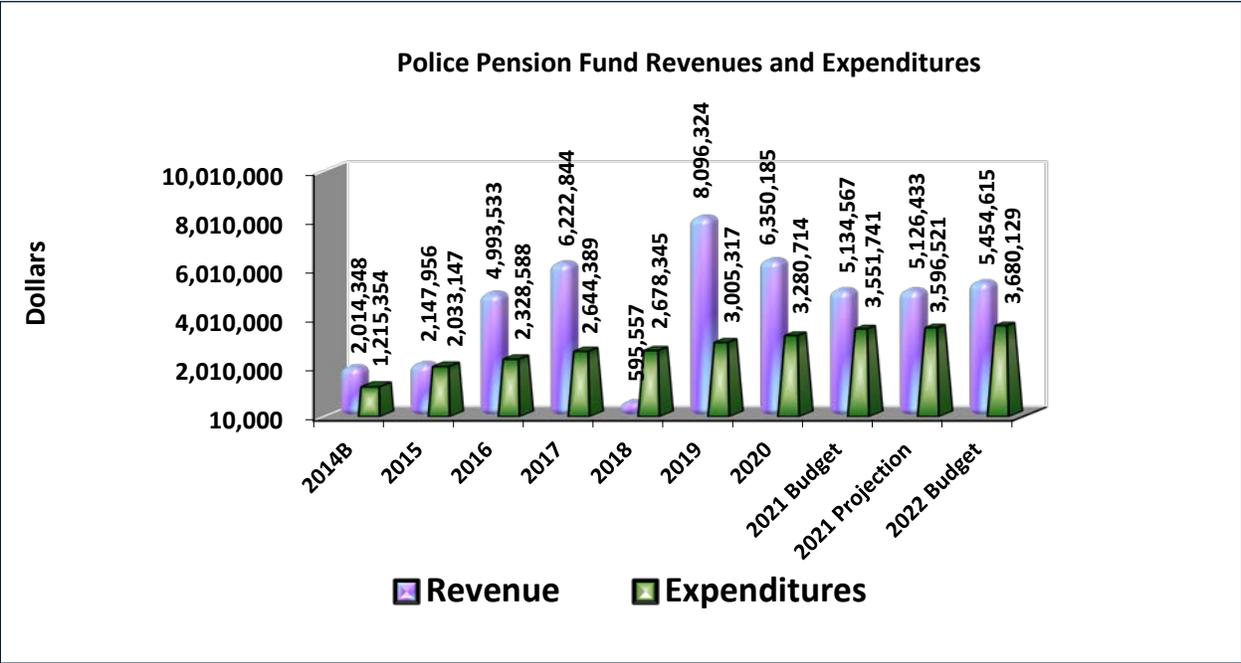
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2022

Fund 62 - I.T. Equipment Replacement Fund

Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Revenues and Other Financing Sources						
361-300 Interest On Investments	\$ 7,438	\$ 8,553	\$ 3,459	\$ 3,000	\$ 415	\$ 500
Total Investment Income	<u>7,438</u>	<u>8,553</u>	<u>3,459</u>	<u>3,000</u>	<u>415</u>	<u>500</u>
389-352 IT Equip Funding - W & S	124,164	170,250	112,559	130,667	130,667	80,703
389-353 IT Equip Funding - General	217,589	325,343	470,133	383,803	383,803	440,000
Total Miscellaneous	<u>341,753</u>	<u>495,593</u>	<u>582,692</u>	<u>514,470</u>	<u>514,470</u>	<u>520,703</u>
391-318 State Restricted Fund	-	-	-	40,000	40,000	-
Total Interfund Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>40,000</u>	<u>40,000</u>	<u>-</u>
392-301 Gain - Sale of Capital Assets	-	-	-	-	-	-
Total Other	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 349,191</u>	<u>\$ 504,146</u>	<u>\$ 586,151</u>	<u>\$ 557,470</u>	<u>\$ 554,885</u>	<u>\$ 521,203</u>
Expenditures and Other Financing Uses						
403-493 Depreciation Expense	\$ 17,131	\$ -	\$ 11,421	\$ -	\$ 11,421	\$ -
Total Contractual Services	<u>17,131</u>	<u>-</u>	<u>11,421</u>	<u>-</u>	<u>11,421</u>	<u>-</u>
413-431 I.T. Equipment - Servers	\$ 248,839	\$ 162,273	\$ 192,273	\$ 135,000	\$ 135,000	\$ 80,000
413-431 I.T. Equipment - PC/Laptops	80,254	66,342	86,342	65,000	65,000	65,000
413-431 I.T. Equipment - MDC	62,863	28,094	43,020	60,000	60,000	60,000
413-431 I.T. Equipment - Miscellaneous	-	-	-	94,900	94,900	154,800
Total Capital Outlay	<u>391,956</u>	<u>256,709</u>	<u>321,635</u>	<u>354,900</u>	<u>354,900</u>	<u>359,800</u>
Total Expenditures and Other Financing Uses	<u>\$ 409,088</u>	<u>\$ 256,709</u>	<u>\$ 333,056</u>	<u>\$ 354,900</u>	<u>\$ 366,321</u>	<u>\$ 359,800</u>
Net Position	<u>\$ (59,897)</u>	<u>\$ 247,437</u>	<u>\$ 253,095</u>	<u>\$ 202,570</u>	<u>\$ 188,564</u>	<u>\$ 161,403</u>
Invested in Capital Assets	154,183	154,183	142,762	142,762	131,341	131,341
Unrestricted	<u>310,578</u>	<u>558,014</u>	<u>822,530</u>	<u>1,025,100</u>	<u>1,022,515</u>	<u>1,183,918</u>
Ending Net Position	<u>\$ 464,760</u>	<u>\$ 712,197</u>	<u>\$ 965,292</u>	<u>\$ 1,167,862</u>	<u>\$ 1,153,856</u>	<u>\$ 1,315,259</u>

POLICE PENSION FUND

Police Pension Fund – the Village’s sworn police employees participate in the Police Pension Plan. The Pension Plan functions for the benefit of these employees and is governed by a five-member pension board consisting of two members appointed by the Village President, one elected pension beneficiary and two elected police employees. The Village and Police Pension Plan participants are obligated to fund all Pension costs based upon actuarial valuations. The State of Illinois is authorized to establish benefit levels and the Village is authorized to approve the actuarial assumptions used in the determination of contribution levels. Although it possesses many of the characteristics of a legally separate government, the Police Pension Fund is reported as if it were part of the Village for budgetary purposes because of the Village’s fiduciary responsibility to the Pension.



Police Pension	2014B	2015	2016	2017	2018	2019	2020	2021 Budget	2021 Projection	2022 Budget
Revenues	2,014,348	2,147,956	4,993,533	6,222,844	595,557	8,096,324	6,350,185	5,134,567	5,126,433	5,454,615
Expenditures	1,215,354	2,033,147	2,328,588	2,644,389	2,678,345	3,005,317	3,280,714	3,551,741	3,596,521	3,680,129
Difference	798,994	114,809	2,664,945	3,578,455	(2,082,788)	5,091,007	3,069,471	1,582,826	1,529,912	1,774,486

FY2022 revenues are budgeted at \$5,454,615 while total expenditures are \$3,680,129. A surplus of \$1,774,486 will increase the net position restricted to \$42,761,494 at the end of FY2022. Appropriations increased due to retiree benefits percentage increase (3% compounded-per year basis), increase in the number of public safety officers retiring each year and the pension service administration (PSA) expenses. Current annual funding by the Village meets statutory requirements. It requires the funds to be 100% funded by 2033, which is verified by an annual actuarial analysis. As of December 31, 2020, the Police Pension Fund was funded at 56.68%.

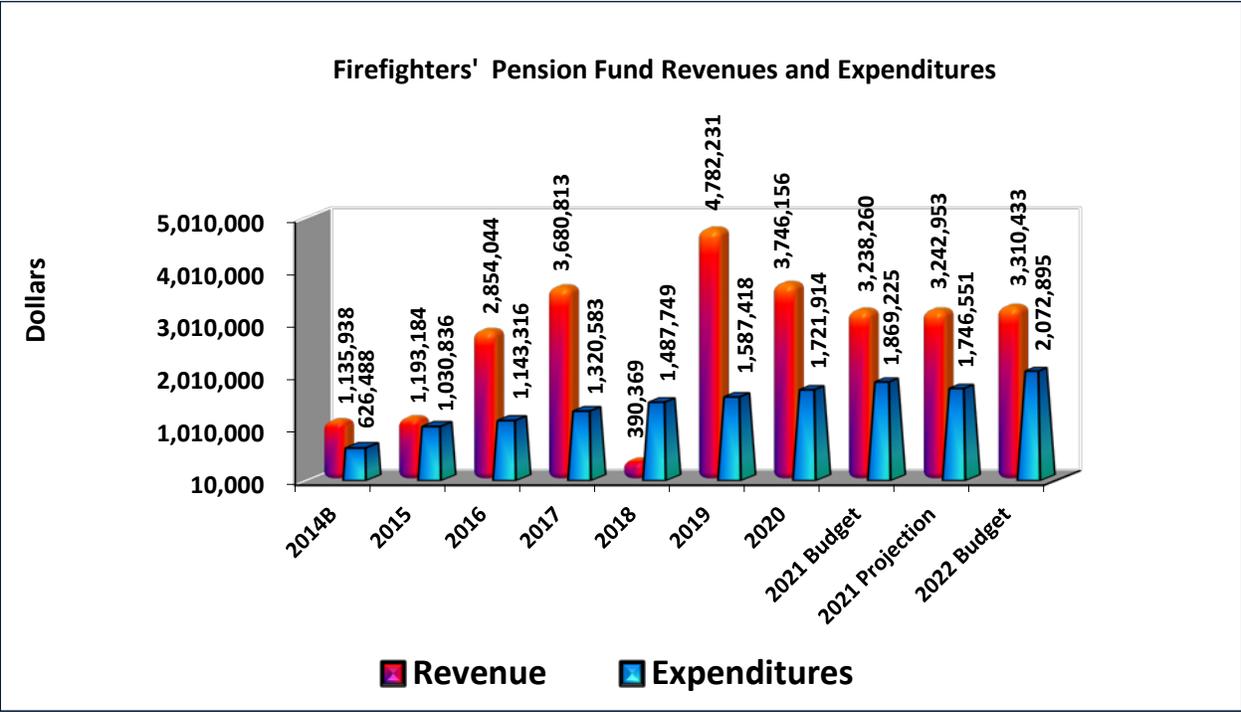
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2022

Fund 70 - Police Pension Fund

Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2022 Budget
Revenues and Other Financing Sources						
361-300 Interest On Investments	\$ 192,166	\$ 690,731	\$ 810,242	\$ 100,000	\$ 100,000	\$ 100,000
362-300 Net Change In Fair Value	(2,621,328)	4,121,958	2,086,203	1,000,000	1,000,000	1,000,000
Total Investment Income	(2,429,162)	4,812,689	2,896,445	1,100,000	1,100,000	1,100,000
365-360 Village Contributions	2,477,582	2,658,387	2,897,330	3,462,567	3,462,567	3,771,615
365-370 Employee Contributions	547,137	625,248	556,410	572,000	563,866	583,000
Total Miscellaneous	3,024,719	3,283,635	3,453,740	4,034,567	4,026,433	4,354,615
Total Revenues and Other Financing Sources	\$ 595,557	\$ 8,096,324	\$ 6,350,185	\$ 5,134,567	\$ 5,126,433	\$ 5,454,615
Expenditures and Other Financing Uses						
401-403 Refunds	\$ 60,346	\$ 121,020	\$ 152,711	\$ 125,000	\$ 389,911	\$ 150,000
401-443 Police / Fire Pension	2,514,468	2,775,109	3,007,872	3,299,916	3,100,956	3,401,524
Total Personnel Services	2,574,815	2,896,129	3,160,583	3,424,916	3,490,867	3,551,524
402-413 Memberships / Subscriptions	795	795	795	800	795	800
Total Commodities	795	795	795	800	795	800
403-461 Consulting Services	41,351	42,952	42,979	46,020	41,456	47,800
403-462 Legal Services	4,060	5,950	16,107	15,000	15,313	15,000
403-465 Medical Examinations	-	-	-	750	-	750
403-466 Investment Expense	55,659	58,465	58,168	60,000	46,509	60,000
403-471 Schools / Conferences / Meetings	1,460	853	1,900	3,055	1,545	3,055
403-472 Transportation	205	172	183	300	36	300
403-499 Miscellaneous Expense	-	-	-	900	-	900
Total Contractual Services	102,735	108,393	119,336	126,025	104,859	127,805
Total Expenditures and Other Financing Uses	\$ 2,678,345	\$ 3,005,317	\$ 3,280,714	\$ 3,551,741	\$ 3,596,521	\$ 3,680,129
Net Position	\$ (2,082,788)	\$ 5,091,008	\$ 3,069,471	\$ 1,582,826	\$ 1,529,912	\$ 1,774,486
Beginning Net Position	33,379,406	31,296,619	36,387,626	39,457,097	39,457,097	40,987,009
Ending Net Position	\$ 31,296,619	\$ 36,387,626	\$ 39,457,097	\$ 41,039,923	\$ 40,987,009	\$ 42,761,495

FIREFIGHTERS’ PENSION FUND

Firefighters’ Pension Fund – the Village’s firefighters participate in the Firefighters’ Pension Plan. The Pension provides retirement benefits to firefighters and is governed by a five-member pension board consisting of two members appointed by the Village President, one elected pension beneficiary and two elected fire employees. The Village and the participants are obligated to fund all pension costs based upon actuarial valuations. The State of Illinois is authorized to establish benefit levels and the Village is authorized to approve the actuarial assumptions used in the determination of contribution levels. Although it possesses many of the characteristics of a legally separate government, the Firefighters’ Pension Fund is reported as if it were part of the Village for budgetary purposes because of the Village’s fiduciary responsibility to the Pension.



Fire Pension	2014B	2015	2016	2017	2018	2019	2020	2021 Budget	2021 Projection	2022 Budget
Revenues	1,135,938	1,193,184	2,854,044	3,680,813	390,369	4,782,231	3,746,156	3,238,260	3,242,953	3,310,433
Expenditures	626,488	1,030,836	1,143,316	1,320,583	1,487,749	1,587,418	1,721,914	1,869,225	1,746,551	2,072,895
Difference	509,450	162,348	1,710,728	2,360,230	(1,097,380)	3,194,813	2,024,242	1,369,035	1,496,402	1,237,538

FY2022 revenues are budgeted at \$3,310,433 while total expenditures are \$2,072,895. A surplus of \$1,237,538 will increase the net position restricted to \$26,413,927 at the end of FY2022. Appropriations increased due to retiree benefits percentage increase (3% compounded-per year basis), increase in the number of public safety officers retiring each year and the pension service administration (PSA) expenses. Current annual funding by the Village meets statutory requirements. It requires the funds to be 100% funded by 2033, which is verified by an annual actuarial analysis. As of December 31, 2020, the Firefighters’ Pension Fund was funded at 61.46%.

VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2022

Fund 71 - Fire Pension Fund

Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Projection	FY 2021 Budget
Revenues and Other Financing Sources						
361-300 Interest On Investments	\$ 114,178	\$ 433,953	\$ 471,076	\$ 75,000	\$ 75,000	\$ 75,000
362-300 Net Change In Fair Value	(1,564,759)	2,406,904	1,209,784	800,000	800,000	800,000
Total Investment Income	(1,450,581)	2,840,857	1,680,860	875,000	875,000	875,000
365-360 Village Contributions	1,527,385	1,615,441	1,740,298	2,033,260	2,033,260	2,099,433
365-371 Employee Contributions	313,564	325,933	324,998	330,000	334,693	336,000
Total Miscellaneous	1,840,949	1,941,374	2,065,296	2,363,260	2,367,953	2,435,433
Total Revenues and Other Financing Sources	\$ 390,369	\$ 4,782,231	\$ 3,746,156	\$ 3,238,260	\$ 3,242,953	\$ 3,310,433
Expenditures and Other Financing Uses						
401-403 Refunds	\$ -	\$ -	\$ 4,362	\$ 100,000	\$ -	\$ 100,000
401-443 Police / Fire Pension	1,409,038	1,507,812	1,634,124	1,674,400	1,643,900	1,860,720
Total Personnel Services	1,409,038	1,507,812	1,638,486	1,774,400	1,643,900	1,960,720
402-413 Memberships / Subscriptions	795	-	-	-	-	-
Total Commodities	795	-	-	-	-	-
403-461 Consulting Services	30,307	32,161	36,817	38,920	38,920	39,220
403-462 Legal Services	10,075	1,485	9,897	8,800	10,000	10,000
403-465 Medical Examinations	-	4,360	1,745	750	9,215	9,500
403-466 Investment Expense	33,553	35,340	34,833	38,000	38,866	45,000
403-471 Schools / Conferences / Meetings	540	2,305	138	3,655	450	2,955
403-472 Transportation	-	-	-	300	-	300
403-499 Miscellaneous Expense	3,442	3,955	-	4,400	5,200	5,200
Total Contractual Services	77,917	79,606	83,429	94,825	102,651	112,175
Total Expenditures and Other Financing Uses	\$ 1,487,749	\$ 1,587,418	\$ 1,721,914	\$ 1,869,225	\$ 1,746,551	\$ 2,072,895
Net Position	\$ (1,097,381)	\$ 3,194,813	\$ 2,024,242	\$ 1,369,035	\$ 1,496,402	\$ 1,237,538
Beginning Net Position	19,558,313	18,460,932	21,655,745	23,679,987	23,679,987	25,176,389
Ending Net Position	\$ 18,460,932	\$ 21,655,745	\$ 23,679,987	\$ 25,049,022	\$ 25,176,389	\$ 26,413,927

CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) is a multiyear planning instrument used to identify needed capital projects for improvements to Village-owned and operated infrastructure and to coordinate the financing and timing of these improvements. The first long-range Capital Improvement Program for the Village of Hanover Park was developed in Fiscal Year 1984.



Village of Hanover Park Capital Improvement Program Fiscal Years 2022 through 2026

Introduction

The Capital Improvement Program (CIP) is a multiyear planning instrument used to identify necessary capital purchases and improvements and to coordinate the financing and timing of these improvements. The first long-range Capital Improvement Program was developed in Fiscal Year 1984. Each year, the Capital Improvement Program is updated to incorporate new capital projects, changing goals and priorities, and available funding sources. The document includes information regarding the Capital Improvement Program process, funding sources, program highlights, and the current and future impact of the Capital Improvement Program on the operating budget. The *Program Highlights* section provides narrative on significant capital improvements included in the program.

The tables after the narrative section itemize all approved Capital Improvement Program requests. **Table I** provides detailed information on each project included in the Fiscal Year 2022 budget by fund. **Tables II** and **III** display the Fiscal Year 2022 Capital Improvement Program by fund and category.

Fiscal Year 2022 capital improvements are incorporated into the annual budget. Capital budget appropriations lapse at the end of the fiscal year; however, they may be reallocated in a subsequent fiscal year until the completion of the project. The annual budget authorizes and provides the basis for control of expenditures, including operating and maintaining new capital facilities. Projects are programmed for Fiscal Years 2022 through 2026 based on information currently available, including Village Board goals and the need for the improvement. In future years, actual capital budgets enacted may vary from the amount included in the CIP. Financial constraints may make it impossible to budget for the entire amount programmed. Conversely, unexpected financial availability may make it possible to initiate projects earlier than scheduled.

All capital expenditures for \$10,000 and over are included in the CIP. Capital equipment purchases for multiple items with a total of over \$10,000 are also included. The following capital items are incorporated into the Capital Improvement Program:

1. Purchase, improvement, or development of land.
2. Construction of new facilities.
3. Remodeling or expansion of existing facilities.
4. Street construction, reconstruction, or resurfacing.
5. Water and sewer system improvements.
6. Purchase of equipment and machinery.

Capital Improvement Program Process

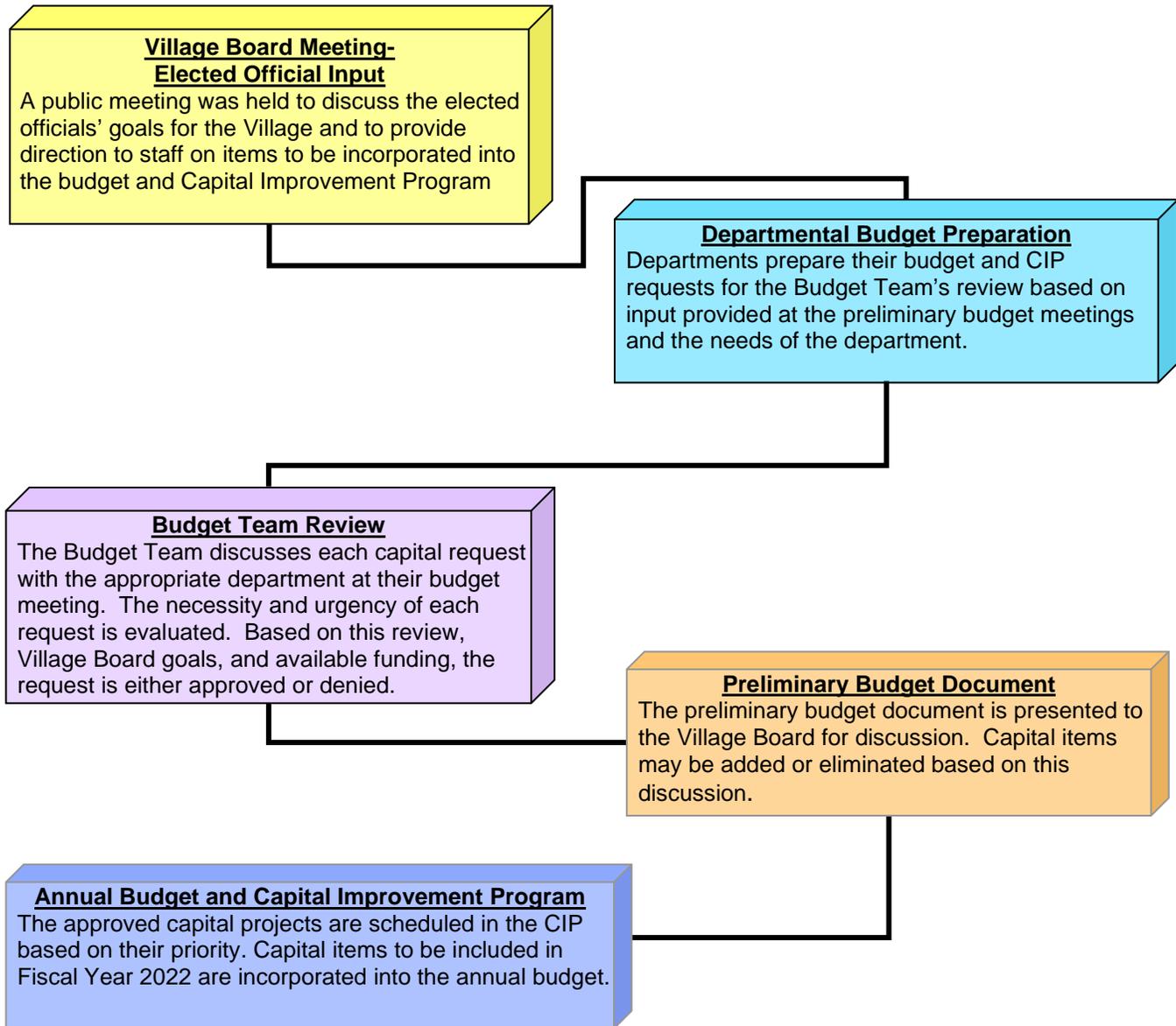


Exhibit 1

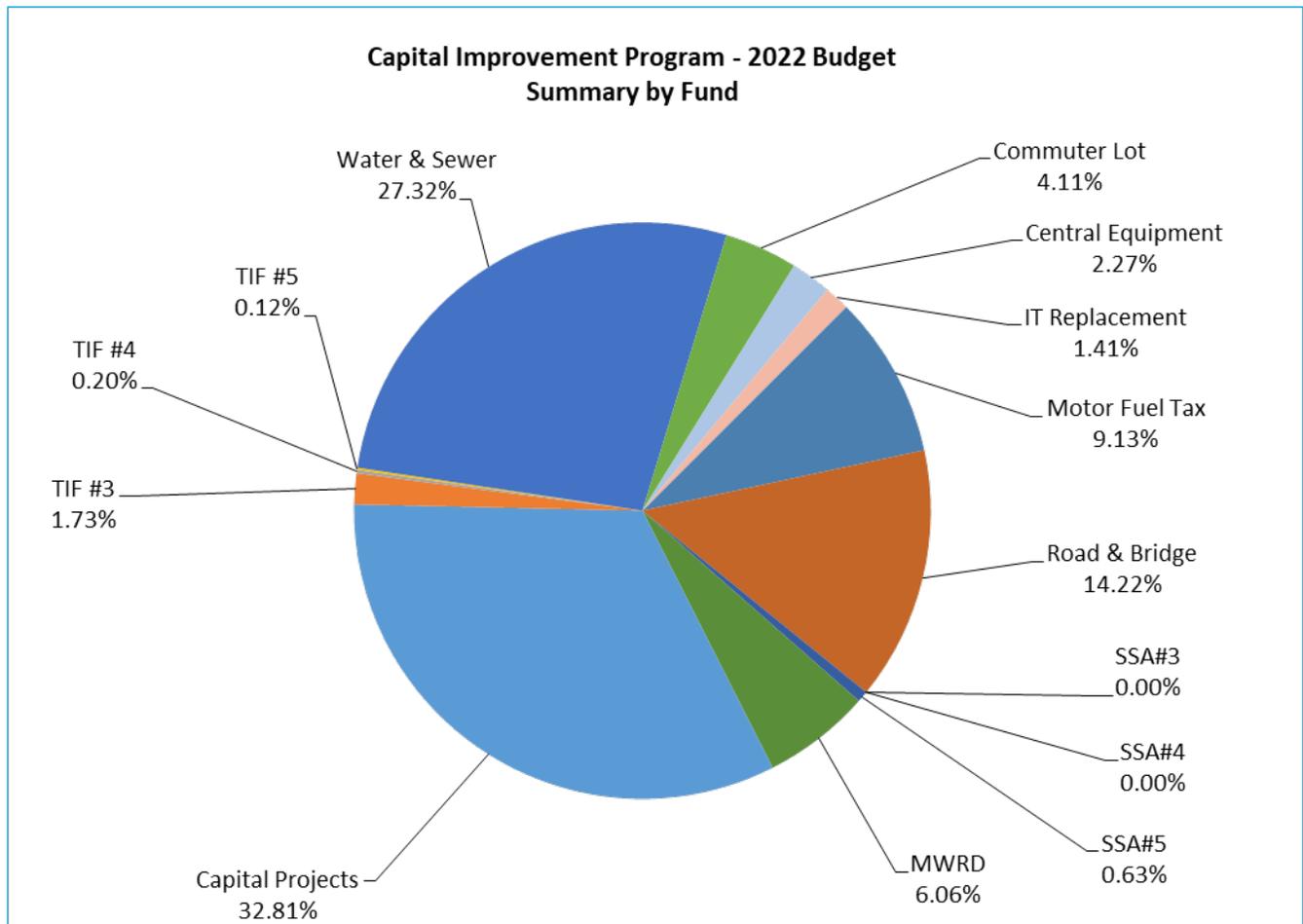
The development of the long-range Capital Improvement Program is a comprehensive process held in conjunction with the annual budgetary process. Village officials and management recognize the importance of planning and budgeting for future capital needs. Each department is required to submit their capital requests to the Budget Team on designated forms. A *Capital Request Form* is prepared for each capital item to be included in the current fiscal year's budget.

Representatives from each department met with the Budget Team during the months of August and September. At that time, the department's capital requests were evaluated by the Budget Team comprised of the Village Manager, Deputy Village Manager, Finance Director, Assistant Finance Director, and Executive Assistant. The Budget Team examined each request to ensure that all required elements have been included and that long-term operating budget impacts have been considered. The Budget Team considered overall affordability, in terms of capital and operating costs, community concerns, available alternatives, coordination with other projects (including projects being considered by other governmental entities), impacts on services, and the beneficiaries of the project. The satisfaction of

Village Board goals, timeframes, funding sources, and the implications of deferring the project are also considered. Each capital request is either approved or denied based on this evaluation. Each approved request is prioritized for inclusion in the Capital Improvement Program and the annual budget.

Additional budget meetings with the Village Board are held each year in September and October, at which time a draft budget is presented. All capital requests are reviewed and evaluated by the Village Board at this time. The Board provides feedback on which requests are to be included in the fiscal year’s final budget submittal and in the Capital Improvement Program. The Capital Improvement Program is included in the annual budget document and is approved by the Village Board each year.

Funding Sources



Capital Improvement Program
Summary by Fund

<u>Fund</u>	Projected <u>2021</u>	Budget <u>2022</u>
Road and Bridge Fund	\$ 346,000	\$ 3,635,000
Motor Fuel Tax Fund	2,334,000	2,334,000
Capital Projects Funds	1,436,000	8,385,150
TIF #3*	2,475,000	442,000
TIF #4*	-	50,000
TIF #5*	-	30,000
SSA #3*	27,000	-
SSA #4*	9,000	-
SSA #5*	-	160,000
MWRD Fields	-	1,548,025
Water and Sewer Fund	3,807,692	6,983,400
Commuter Parking Lot Fund	-	1,050,000
Central Equipment Fund	1,243,500	579,900
IT Replacement Fund	354,900	359,800
Total	\$ 12,033,092	\$ 25,557,275

*The Village does not project Capital Improvement beyond the Current Budget Year as the Capital Projects are dependent on revenue generated.

Each capital item is allocated to a Village fund or funds based on the nature of the project and the financial resources required for the project. A listing of the Village funds used to finance capital purchases, including a listing of the revenue sources for that fund, and the types of projects allocated to the fund are described below:

011 - Motor Fuel Tax Fund

Motor Fuel Tax revenues are provided by the Village's share of state motor fuel taxes. These funds are primarily used for the annual street resurfacing program and, in addition, street and storm sewer improvements and maintenance as authorized by the State of Illinois.

012 - Road and Bridge Fund

Road and Bridge Fund revenues are provided by township property tax revenues. The funds are used for road and bridge improvements and maintenance.

013, 014, 015 – Special Service Area Funds

Special Service Area Fund revenues are provided by the area property tax revenues. These funds are used for improvements and maintenance within the special service area.

017 – MWRD Fields Fund

The MWRD (Metropolitan Water Reclamation District) Fields Fund was authorized by Village Board action in November 2014 to account for the financial activities associated with the maintenance and improvements of the athletic fields that have been leased to the Village for 39 years.

031- Capital Projects Funds

Revenues are provided by transfers from the General, and Water and Sewer Funds. Revenues may also be provided by federal, state, and local grants.

033, 034, 035 - Tax Increment Financing District Funds

Revenues are provided by property tax increments generated within the TIF boundaries. These funds are used only for TIF eligible expenses.

050 - Water and Sewer Enterprise Fund

Water and Sewer Fund revenues are provided by water and sewer sales revenues and penalties, tap-on fees, and water meter sales. Funds are used for improvements to, and capital equipment used in the operation of, the water and sewer system.

051 - Municipal Commuter Parking Lot Enterprise Fund

The Municipal Commuter Parking Lot Fund accounts for the provision of commuter parking services to the residents of the Village of Hanover Park and surrounding communities. Resources include permit and daily parking fees.

061 - Central Equipment Fund

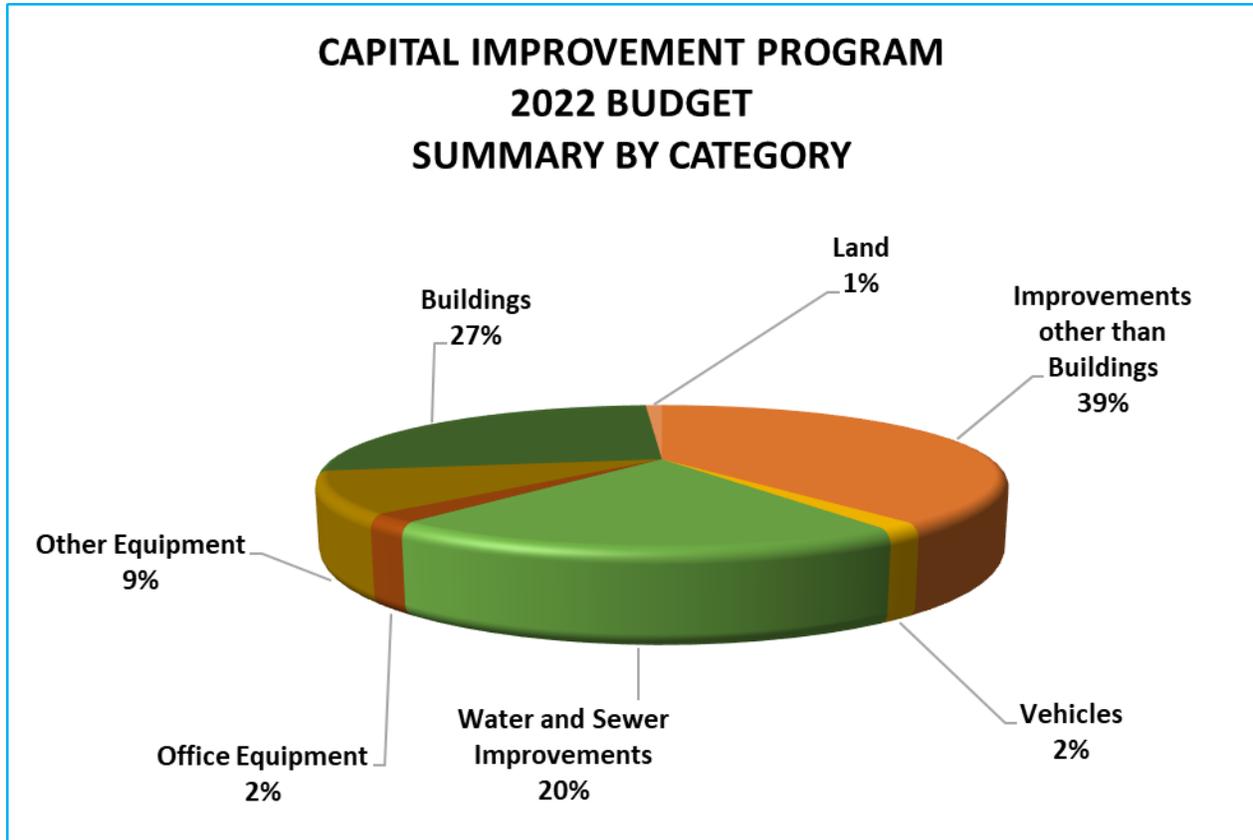
Each department that utilizes vehicles contributes annually for their replacement via transfers to the Central Equipment Fund. The General and Water and Sewer Funds each contribute based on the expected replacement cost and expected useful life of each vehicle. The fund is structured such that adequate funding for each vehicle will be accumulated by the scheduled replacement date.

062 – IT Replacement Fund

The IT Replacement Fund was created to replace essential network and computer equipment.

Program Highlights

The Fiscal Year 2022 Capital Improvement Program totals \$25,557,275 or 26.13% of the total annual budget of all funds of \$97,807,088. Following is a summary of capital items by category:



Capital Improvement Program
Summary by Category

<u>Category</u>	<u>2022 Budget</u>
Improvements other than Buildings	\$10,049,025
Vehicles	386,600
Water and Sewer Improvements	5,122,000
Office Equipment	515,400
Other Equipment	2,423,250
Buildings	6,811,000
Land	250,000
Total	\$25,557,275

Buildings

All improvements to buildings are expenditures under the buildings category. Several improvements are budgeted for Fiscal Year 2022. The construction for Fire Station #16 has been budgeted in the amount of \$6,000,000. In addition, other projects have been budgeted to include \$500,000 for Village Hall Rooftop HVAC Units, \$75,000 for boilers in Public Works, a \$160,000 for replacement of the carpet, painting and a kitchen refurbish at Fire Station #1, \$11,000 for bullet proof glass for PD, \$15,000 for a mural (artwork) at the sport complex building, and a placeholder for future redevelopment purchase of \$50,000 from TIF #3.

Improvements other than Buildings

This category includes expenditures associated with the construction of new roadways, the maintenance of existing roadways, curb and sidewalk replacement, streetlights, landscaping improvements, and commuter parking facility improvements.

Street Improvements

Most of the roadway construction and improvement projects are funded via the Motor Fuel Tax Fund or the Road and Bridge Fund. In Fiscal Year 2022, \$2,334,000 for the street resurfacing program (\$1.5M MFT allotment and \$834,000 from grant received in FY2021 will also be used), which includes preventative maintenance.

These street improvements address the Village Board goals to *Maintain and Enhance Village Infrastructure, Enhance the Village Appearance as a Quality Community, and Improve Public Safety.*

Other Improvements

Some other improvements include \$700,000 for west branch stabilization Anne Fox to Village limits, \$160,000 for new entryway signs, and \$100,000 for general drainage spot repairs, among other projects.

All of these improvements seek to address the Village Board goal to *Maintain and Enhance Village Infrastructure* and/or to *Enhance the Village Appearance as a Quality Community*. The annual impact on the operating budget for each of these projects is included in Table I.

Office Equipment

Office equipment category includes all computers, printer, servers and other equipment used within the offices of the Village. Fiscal Year 2022 Office Equipment Capital Expenditures include annual replacement of equipment including computers and public safety computer equipment. It also includes \$155,600 for a Document Management System. In addition, \$84,800 is budgeted for PD Video Evidence System, Inc. (Body Cams-Year 2). These equipment purchases will support the Village Board's goal of '*Offers convenience through technologies*'. The annual impact on the operating budget for these projects is also included in Table I.

Other Equipment

In the other equipment category, \$468,550 is budgeted for various equipment. This includes \$85,000 for the DuJIS Records Management System, as well as \$23,000 for Starcom radio and equipment for Public Works. Additional equipment budgeted is listed in Table III.

Vehicles

The Vehicles category, which is integrated into the Central Equipment Fund, includes Police Department squad cars and other automobiles, Fire Department trucks and ambulances, and other various department vehicles. In Fiscal Year 2022, \$115,000 has been budgeted for replacement of a backhoe. The vehicle replacement budget in Fiscal Year 2022 also includes the purchase of four police squads, a 1-ton dump truck, as well as other various Police and Fire vehicles and Public Works equipment.

These vehicle and equipment purchases will maintain and enhance Public Safety and Village Infrastructure. A detailed schedule of all Fiscal Year 2022 budgeted vehicle purchases is included in Table I. Summary listings of all Fiscal Year 2022 budgeted Vehicles by fund and category are included in Tables II and III.

Water and Sewer Improvements

This category includes expenses for improvements to the water and sewer utility system in the Village, including water and sewer main replacement, sewage treatment plant equipment and facility improvements, and water tower and well house improvements. These projects are funded via Water and Sewer Fund revenues. All of these improvements support the Village Board goal to *Maintain and Enhance Village Infrastructure*.

A total of \$6,983,400 is included in the Fiscal Year 2022 budget for water and sewer improvements. This allocation includes \$1,622,400 for the fixed network meter reading system (water meter replacement) project.

Impact of the Capital Improvement Program on Current and Future Operating Budgets

The impact of the Capital Improvement Program on current and future operating budgets is described and enumerated in Table I, Capital Improvement Program Detail by Fund. The nature and amount of the impact of each improvement are developed using the best information currently available and inflated for future years. These costs may include additional staffing or increased maintenance or other cost of operation. This impact is considered at the time the capital request is evaluated. These costs have been incorporated into the Fiscal Year 2022 operating budget.

The operating budget must also pay interest and principal payments on all bonded debt and notes used for capital acquisitions and improvements. In addition, departments must contribute annually to the Central Equipment Fund for future vehicle replacements. The amount of the annual required contribution increases when new vehicles are added to the fleet. These transfers are budgeted within each cost control center in Account 403-452, Vehicle Maintenance and Replacement.

The General and Water and Sewer Funds finance miscellaneous capital projects via the transfer of fund reserves to the General Capital Projects Fund. The amount of the transfer is calculated based on the expenditures budgeted in the fund, less any revenues earmarked to fund the expenditures; for example, grant revenues. These transfers are included in the operating budget of the appropriate funds.

Conclusion

The Capital Improvement Program is a multi-year planning instrument that identifies necessary capital improvements. The importance of long-range planning and replacement and modernization of infrastructure in the Village is recognized by Village Officials. Funding sources, such as grants, bonds, fund revenues, and reserves and the impact of the project on the operating budget are carefully evaluated prior to inclusion in the Capital Improvement Program. This program will be updated annually as part of the annual budget process.

Special thanks to Juliana Maller, Village Manager, David Webb, Deputy Village Manager, Finance Director Remy Navarrete, Assistant Finance Director Lynda Chambers, IT Director Jed Gerstein, Public Works Director T. J. Moore, and Executive Assistant Sue Krauser, for their assistance in the preparation of the Capital Improvement Program.

Table I
Village of Hanover Park
2022 Capital Improvement Program - Detail by Fund

Table 1 provides detailed information on each capital improvement included in the Fiscal Year 2022 Budget. The table displays the project description, the amount included in the 2022 Budget, Cost Control Center, if any, account, the justification for the project, and the annual anticipated dollar impact on the operating budget in the calendar year with a description of the nature of the impact. The funding source, cost control center and account to be charged are also indicated. Tables II and III provide summary information on the Fiscal Year 2022 Capital Improvement Program.

011, 012, 015, 017, 033, 034 and 035 SPECIAL REVENUE FUNDS
\$8,199,025



Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Annual Roadway Resurfacing Program		\$1,500,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
11-20-2600	413-422	Existing
Justification		Annual Impact and Description of Operating Budget Impact
This project includes the resurfacing of various streets. Streets are selected based on condition, location, history, and traffic to maximize the lifespan of the pavement and avoid costly reconstruction.		Reduced need for patching and maintenance in these areas.

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
State Grant REBUILD Non-MFT Street Maintenance		\$834,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
11-20-2600	413-422	Existing
Justification		Annual Impact and Description of Operating Budget Impact
The State is distributing \$417,000 twice a year for three years to the Village. While the funds are not actually MFT funds, they should be treated in a similar manner. They must be used for "bondable" infrastructure improvements. The intent is to use the funds for street maintenance.		Reduced need for patching and maintenance in these areas.

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Street Reconstruction		\$600,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
12-20-2600	413-422	Existing
Justification		Annual Impact and Description of Operating Budget Impact
This project includes the reconstruction of several Village streets. These streets have passed the point of being able to be resurfaced and need reconstruction of the base.		Reduced need for patching and maintenance in these areas.

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Irving Park Road Lighting and Safety Improvements (Astor – Barrington)		\$300,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
12-20-2600	413-422	New
Justification		Annual Impact and Description of Operating Budget Impact
In the 2019 Capital Bill, the Village was awarded a \$300,000 grant for lighting improvements to Irving Park Road from Astor to Barrington. This would be to add roadway lighting to the west end of Irving Park Road.		Unknown until design complete.

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
New Streetlights		\$35,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
12-20-2600	413-422	New
Justification		Annual Impact and Description of Operating Budget Impact
New streetlights to be placed where needed for safety and more uniform lighting.		Increased maintenance for additional lights and electricity costs.

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Arlington Drive Bridge Reconstruction		\$480,000 (Village's share)
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
12-20-2600	413-422	Existing
Justification		Annual Impact and Description of Operating Budget Impact
The Arlington Drive Bridge over the West Branch DuPage River has deteriorated and is currently rated at 5 tons. The Village has received an STP grant to replace this bridge, which pays for 80% of the design and construction costs.		None

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Bike Path Construction/Reconstruction		\$50,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
12-20-2600	413-422	Existing
Justification		Annual Impact and Description of Operating Budget Impact
This project provides for the repair and reconstruction of existing segments of bike paths. It also provides for potential filling of missing gaps in the existing bike path network.		Minimal

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Lake Street Pedestrian Access		\$20,000 (Village's Share)
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
12-20-2600	413-422	New
Justification		Annual Impact and Description of Operating Budget Impact
<p>In 2017, the Village was awarded CMAQ funding for a joint pedestrian access project with the Village of Streamwood. The project connects the sidewalk at Lake and Center with the sidewalk at Lake and Walnut, as well as provide some pedestrian crossing improvements at Lake and Walnut. The total estimated project cost is \$405,000, with the Village's share of construction being approximately \$20,000. Construction was completed in 2021 but timing of payment is TBD as it can take IDOT several years before we are billed for our share.</p>		<p>Future sidewalk maintenance on approximately 530 linear feet of new sidewalk.</p>

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Ontarioville/Devon Resurfacing (Village's Share)		\$150,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
12-20-2600	413-422	Existing
Justification		Annual Impact and Description of Operating Budget Impact
<p>In 2017, as part of the DuPage Mayors and Managers Conference Surface Transportation Program (STP), the Village was awarded a LAFO grant to help pay for the resurfacing of Ontarioville Road and Devon Avenue. The project limits are Lake Street to the east and the Village limits to the west. The section that was paved in 2020 as part of the Ontarioville Park project is excluded. This money is the Village's share of the resurfacing project.</p>		<p>Reduced need for patching and maintenance in these areas</p>

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Legislative "Infrastructure" Money (HB0064-Public Act 101-0638)		\$2,000,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
12-20-2600	413-422	Existing
Justification		Annual Impact and Description of Operating Budget Impact
<p>In the 2020 Capital Bill (HB0064 - Public Act 101-0638), a \$4,000,000 grant was awarded to the Village for public infrastructure. While the timing of this funding is not known, it is anticipated that \$2,000,000 of the grant will be used for resurfacing Village streets. Streets are selected based on condition, location, history, and traffic to maximize the lifespan of the pavement and avoid costly reconstruction.</p>		<p>Reduced need for patching and maintenance in this area.</p>

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Trees & Shrub Removal & Replacement		\$40,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
15-20-2100	413-422	New
Justification		Annual Impact and Description of Operating Budget Impact
Five-year Special Service Area #5 improvement and maintenance of common areas. 1 st year common grounds improvement; tree and shrub removal and replacement		Increases Unknown

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Concrete & Asphalt Repair & Replacement		\$100,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
15-20-2100	413-422	New
Justification		Annual Impact and Description of Operating Budget Impact
Five-year Special Service Area #5 improvement and maintenance of common areas. 1 st year concrete and asphalt repair & replacement; asphalt crack sealer		Increases Unknown

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Tree Trimming		\$20,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
15-20-2100	413-422	New
Justification		Annual Impact and Description of Operating Budget Impact
Three-year Special Service Area #5 improvement and maintenance of common areas. 1 st year tree trimming		Increases Unknown

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Sports Complex Improvements		\$1,523,025
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
17-20-6700	413-422	New
Justification		Annual Impact and Description of Operating Budget Impact
Final phase of ongoing sports complex improvements		Increases Unknown

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Sports Complex Miscellaneous Improvements		\$10,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
17-20-6700	413-422	New
Justification		Annual Impact and Description of Operating Budget Impact
Annual improvements to internal road, sign, and vegetative areas.		None

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Public Art Mural		\$15,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
17-20-6700	413-421	New
Justification		Annual Impact and Description of Operating Budget Impact
Annual art project to include a public art mural.		Maintenance and repair as needed.

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Public Improvement – Banners		\$12,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
33-20-220	413-422	New
Justification		Annual Impact and Description of Operating Budget Impact
New Banners for the Ontarioville Plaza area		None

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Public Improvement – Holiday Decorations		\$30,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
33-20-220	413-422	New
Justification		Annual Impact and Description of Operating Budget Impact
New holiday decorations for the Ontarioville Plaza area		None

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Land Purchase - Devon/Ontarioville		\$250,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
33-20-2200	413-411	New
Justification		Annual Impact and Description of Operating Budget Impact
As Village Center Plan gets implemented, there may be properties that may become available for acquisition within TIF 3, especially along Devon Ave., Church Rd. or Ontarioville Rd., that may be in strategic locations for the Village. It is prudent to budget for acquisition of key properties important for future Village Center development, per the updated Village Center plan.		

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Miscellaneous – Village Center		\$50,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
33-20-2200	413-422	Existing
Justification		Annual Impact and Description of Operating Budget Impact
As the Village Center plan gets implemented, there may be miscellaneous capital expenses that come up. This will cover any of those expenses.		None

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Façade Improvement Grant – Village Center		\$100,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
33-20-220	413-422	Continued – approved FY'21
Justification		Annual Impact and Description of Operating Budget Impact
The Village's streetscape improvements have now been installed in the Village Center area. In order to encourage property owners in the Village Center area, south of the train tracks, to also improve their buildings and façade, and thereby improve the overall aesthetics of the area, set aside \$100,000 as a pool for Façade Improvement Grants. The grant would function as a reimbursement grant with up to 50% participation from the Village. Criteria would be developed for the administration of the grant.		Only from TIF #3, not General Fund

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Façade/Property Improvement Grant – TIF #4 (Irving Park Road)		\$50,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
34-20-220	413-422	Continuation (approved FY'21)
Justification		Annual Impact and Description of Operating Budget Impact
<p>IDOT's planned improvements have been installed at or near the intersection of Irving Park Road and Barrington Rd. Several properties including the newly occupied Italian Exp (Taco Express) and vacant Yummy Station, LA Tan, Chapala, etc. desperately need facade/streetscape improvements. Until now, the TIF did not have funds, but TIF#4 is now in the black in 2020 and 2021. In order to recruit & retain businesses, this would serve as an incentive to improve their buildings and façades, thereby improving the overall aesthetics of the area. Set aside \$50,000 as a Façade/Prop Improvement Grant. The grant would function as a reimbursement grant with up to 50% participation from the Village. Criteria would be developed for the administration of the grant.</p>		Only from TIF #4, not General Fund

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Façade/Property Improvement Grant – TIF #5 (Irving Park Road)		\$30,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
35-20-220	413-422	New
Justification		Annual Impact and Description of Operating Budget Impact
<p>Several properties including the Olde Salem Plaza, the vacant Long John Silvers and commercial properties on the south side of Irving Park Road desperately need facade/building improvements. Until now, the TIF did not have funds, but TIF#5 is now in the black since 2020. In order to retain and recruit businesses, this would serve as an incentive to improve their buildings and façades, thereby improving the overall aesthetics of the area. Set aside \$30,000 as a Façade/Property Improvement Grant. The grant would function as a reimbursement grant with up to 50% participation from the Village. Criteria would be developed for the administration of the grant.</p>		Only from TIF #5, no impact on Village's General Fund

031 CAPITAL PROJECTS

\$8,385,150



Project Description (Quantity, if applicable)		FY'2022 Budget Amount
New Fire Station #16 Construction		\$6,000,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
31-20-2300	413-421	New
Justification		Annual Impact and Description of Operating Budget Impact
Replacement of existing secondary fire station		Minor to start. Similar to current station over time.

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
General Drainage Spot Repairs		\$100,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
31-20-2300	413-422	Existing
Justification		Annual Impact and Description of Operating Budget Impact
General repairs to alleviate localized storm water issues throughout the village.		None

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Entryway Signs		\$160,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
31-20-2300	413-422	Replacement
Justification		Annual Impact and Description of Operating Budget Impact
This includes the replacement of six existing Village entryway signs per the prototype sign developed in 2019.		None

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Arterial Fence Maintenance		\$30,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
31-20-2300	413-422	Existing
Justification		Annual Impact and Description of Operating Budget Impact
Make required repairs to the Village's arterial fence.		None

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
New Parkway Trees		\$25,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
31-20-2300	413-422	New
Justification		Annual Impact and Description of Operating Budget Impact
Plant eighty new trees where dead trees have been removed.		No impact

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Village Hall Rooftop Units		\$500,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
31-20-2300	413-421	Replaced
Justification		Annual Impact and Description of Operating Budget Impact
Replacement of Village Hall rooftop units, which are 24 years-old and have surpassed their life expectancy.		None

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Public Works Boilers		\$75,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
31-20-2300	413-421	Replaced
Justification		Annual Impact and Description of Operating Budget Impact
Public Works' boilers have surpassed their life expectancy. They need to be replaced before they fail.		None

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Fire Station #15 Painting		\$45,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
31-20-2300	413-421	Replaced
Justification		Annual Impact and Description of Operating Budget Impact
Fire Station #1 needs the interior repainted.		None

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Fires Station #15 Carpet		\$35,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
31-20-2300	413-421	Replaced
Justification		Annual Impact and Description of Operating Budget Impact
Fire Station #15 needs the carpeting replaced.		None

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Fire Station #15 Kitchen Refresh		\$80,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
31-20-2300	413-421	Replaced
Justification		Annual Impact and Description of Operating Budget Impact
Fire Station #15 needs a kitchen refresh.		None

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Bullet Proof Glass Replacement		\$11,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
31-20-2300	413-421	Replaced
Justification		Annual Impact and Description of Operating Budget Impact
Police Department needs a piece of bullet proof glass replaced that is damaged.		None

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Alignment Machine		\$18,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
31-20-2300	413-443	Replacing outdated alignment machine.
Justification		Annual Impact and Description of Operating Budget Impact
Replacement of unreliable and outdated vehicle alignment machine.		None

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Document Management System		\$155,600
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
31-20-2300	413-431	New
Justification		Annual Impact and Description of Operating Budget Impact
<p>During the previous Strategic Plan process, an opportunity was identified to consolidate the various ways records are stored throughout all Village Departments. Currently, documents are stored in many forms including paper files, electronic files organized uniquely in each department, in database systems, and other software programs. A centralized document management system would organize all the records in a single platform. Having a centralized document management system offers many efficiency improvements when searching and retrieving records, and significantly reduces the amount of time required of staff. The cost estimate includes licensing of the software, implementation fees, and the scanning and indexing of existing records.</p>		\$15,000 annually for licensing/subscription

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
West Branch Streambank Stabilization		\$700,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
31-20-2300	413-422	Existing
Justification		Annual Impact and Description of Operating Budget Impact
<p>Project will include streambank stabilization and a new grate behind Anne Fox School. The project has received partial grant funding (GIGO – IEPA). Design will continue in 2022, with construction anticipated to start in late 2022.</p>		None

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Structural Firefighting Protective Gear – 12 Sets		\$56,150
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
31-20-2300	413-443	Replacement
Justification		Annual Impact and Description of Operating Budget Impact
<p>Structural Firefighting turnout gear is the primary life safety tool utilized by firefighters.</p> <p>Each year the department budgets to replace the protective ensemble for some staff including modifications/new gear purchases for replacement firefighters. Prior to the purchase and issuance of a new ensemble, each firefighter's gear is inspected.</p>		Decrease in operations expenditures for replacement gloves and hoods.

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Hybrid Protective Turnout Gear- 8 Ensembles		\$9,500
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
31-20-2300	413-443	New and Replacement
Justification		Annual Impact and Description of Operating Budget Impact
<p>Firefighter Protective Equipment is the primary life safety tool utilized by firefighters. The department along with many research partners identified firefighter heat stress to be a more significant health concern than what had originally been believed. This heat stress has scientifically been proven to have a significant impact on cardiovascular strain and other health concerns for firefighters. The need to place firefighters in a different type of protective equipment for non-structural fire/technical rescue responses that do not have the thermal protection requirements of structural gear is critical. Each year the department budgets to issue a replacement Tech Rescue protective ensemble to firefighters. Prior to the purchase and issuance of a new ensemble, each firefighter's gear is inspected.</p>		No Impact

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Biphasic Cardiac Monitor/Defibrillator/Pace Maker		\$36,100
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
31-20-2300	413-443	New
Justification		Annual Impact and Description of Operating Budget Impact
<p>The Physio Control LifePak 15 is equipped with the latest in prehospital cardiac monitoring technology. The proposed LifePak 15 Cardiac Monitor has a streamlined layout that provides a user-friendly interface for Paramedics while providing patient care. This enables our crews to collect and analyze data at a faster pace with increased accuracy, allowing them to send time sensitive cardiac rhythms to the receiving hospital prior to the arrival of the patient. This advanced notification will reduce the delay of lifesaving procedures the patient will receive. The LifePak 15 is also built to withstand most physical challenges we face in the field. This added attention to detail increases the life expectancy of the device, as well as decreases the annual cost of replacement items.</p> <p>With the acceptance of this proposed purchase this Cardiac Monitor will replace a LifePak 15 Cardiac Monitor that has exceeded its service life.</p>		None

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
LUCAS Mechanical CPR Device		\$17,700
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
31-20-2300	413-443	New
Justification		Annual Impact and Description of Operating Budget Impact
<p>The LUCAS device has proven to be a valuable tool when performing chest compressions during a cardiac arrest. On average, a LUCAS device will perform over 1,000 chest compressions during one cardiac arrest and is designed to provide uninterrupted compressions at the American Heart Association's recommended rate and depth. This device has been proven to outperform medical personnel in achieving these American Heart Association guidelines over the entire patient care episode. This includes the transfer of care between our staff and the emergency department caregivers. Safety is also affected by the use of the LUCAS device; recent studies have shown up to 62% of back injuries may be related to CPR delivery. In addition, the use of mechanical CPR decreases the risks associated with CPR delivery in the back of an ambulance during transport.</p>		None

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Severe Weather Outdoor Warning Sirens		\$39,900
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
31-20-2300	413-443	Replacement
Justification		Annual Impact and Description of Operating Budget Impact
<p>The Village operates and maintains a system of six outdoor warning devices used for emergency notification of our residents in the event of severe weather or any immediate threat. The outdoor warning sirens have an estimated lifespan of twenty (20) years, we are currently operating with two devices that are forty (40) years old. The Fire Department is proposing to begin a five-year program to replace all the aging equipment. Year one will include the replacement of the two oldest devices that were installed in the 1980's. Currently these two sirens also do not have any battery backup and rely solely on AC power from Com Ed. These sirens will be updated to include a battery backup, which is inspected and tested each month.</p>		No Impact

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
DuComm 2 nd Facility		\$35,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
31-20-2300	413-443	Existing
Justification		Annual Impact and Description of Operating Budget Impact
<p>This cost represents the police department's portion of the costs for Du-Comm's facility for FY 22. The police department pays its share each year in one annual payment. The estimated total amount for the PD portion of the facility project is \$571,309.</p>		No impact.

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
DuJIS Police Records Management System		\$85,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
31-20-2300	413-443	Existing
Justification		Annual Impact and Description of Operating Budget Impact
<p>The police and fire departments are participating in the DuPage Justice Information System's (DuJIS) Records Management System (RMS) which became effective in June of 2019. The system is countywide throughout DuPage and allows for integration and information sharing among agencies. Each participating agency pays their share of the total project costs. This total represents Hanover Park Police Department's estimated portion of the fourth year's costs for the system.</p>		No impact.

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
DuJIS Interfaces		\$65,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
31-20-2300	413-443	Existing
Justification		Annual Impact and Description of Operating Budget Impact
<p>The interface costs cover the connection of the DuJIS RMS and CAD systems to existing programs utilized by the PD, including the BEAST evidence management system, the electronic ticketing program (DACRA) and the LiveScan system. The Police Department is still in planning stages with setting up the interfaces with DuJIS.</p>		No impact.

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Building Distribution Antenna (BDA)		\$11,700
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
31-20-2300	413-443	Existing
Justification		Annual Impact and Description of Operating Budget Impact
<p>The police department requires replacement of the obsolete Starcom radio building distribution antenna (BDA) components to allow radio transmissions throughout the PD building. The BDA allows for PD radios to work in fortified areas of the PD including the jail facility and basement. The current components are obsolete and replacement parts are no longer available.</p>		No impact.

Project Description (Quantity, if applicable)		FY'2022 Budget Amount									
Protective Vests		\$10,500									
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description									
31-20-2300	413-443	Existing									
Justification		Annual Impact and Description of Operating Budget Impact									
<p>This cost represents the following regarding the replacement and/or purchase of new protective vests for sworn officers:</p> <table border="1"> <tbody> <tr> <td>Sworn Officer replacement due to 5 year warranty guarantee</td> <td>7 X \$750</td> <td>\$5,250</td> </tr> <tr> <td>New vests due for new officers replacing anticipated retirements or resignations</td> <td>7 X \$750</td> <td>\$5,250</td> </tr> <tr> <td>Total</td> <td></td> <td>\$10,500</td> </tr> </tbody> </table>		Sworn Officer replacement due to 5 year warranty guarantee	7 X \$750	\$5,250	New vests due for new officers replacing anticipated retirements or resignations	7 X \$750	\$5,250	Total		\$10,500	No impact.
Sworn Officer replacement due to 5 year warranty guarantee	7 X \$750	\$5,250									
New vests due for new officers replacing anticipated retirements or resignations	7 X \$750	\$5,250									
Total		\$10,500									

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Starcomm Multiband Radios		\$23,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
31-20-2300	413-443	New
Justification		Annual Impact and Description of Operating Budget Impact
<p>Installation of 2-way radios back into Public Works vehicles. As a safer means of communication rather than cell phones.</p>		No impact.

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Use of Force Video Simulator		\$40,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
31-20-2300	413-443	New
Justification		Annual Impact and Description of Operating Budget Impact
<p>The Police Department is seeking to purchase a training simulator to allow officers to participate in virtual simulations that involve real-time shoot/don't shoot scenarios, use of de-escalation strategies, and development of other skills related to use of force decision making and tactics. The simulator is a live action video-based system and consists of a laptop containing hundreds of scenarios, an HD projector and screen, inert Taser device, and electronic handguns with realistic recoil capability. Onsite training for master instructors is also included in the pricing. When officers fire their weapons during a scenario, the actors in the video simulations respond and the system provides feedback on shot timing and placement and the appropriateness of the officers' actions. This system is in use in many police departments across the country.</p> <p>With the increasing scrutiny on law enforcement uses of force and potential for high liability in these cases, it is crucial for officers to develop these skills and reinforce the proper techniques for confronting these high-risk situations. Additionally, the Illinois Law Enforcement Training and Standards Board has mandated training in use of force decision-making, including at least 12 hours per officer annually which must be scenario-based. This system would allow us to meet that mandate and provide access to an excellent training tool on an everyday basis.</p>		No impact.

Project Description (Quantity, if applicable)		FY'2021 Budget Amount
Conducted Electrical Weapons (Tasers)		\$21,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
31-20-2300	413-443	Existing
Justification		Annual Impact and Description of Operating Budget Impact
<p>In order to reduce the potential for injuries to police officers as well as to reduce litigation by injured suspects, the police department uses TASER-style Conducted Electrical Weapons (CEWs). The police department requires the purchase of eleven (11) new CEWs. The CEW devices were originally purchased in 2014 with a 5-year warranty. During the warranty period, most devices required replacement at least one time and several CEWs were replaced more than once.</p> <p>Since the expiration of the warranty, the police department has purchased three (3) new CEWs.</p>		No impact.

050 WATER AND SEWER FUND

\$6,983,400



Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Morton Tower Isolation Piping Upgrade		\$100,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/Description
50-5020	413-422	New
Justification		Annual Impact and Description of Operating Budget Impact
This upgrade would improve operations when taking the tank out of service. The current piping requires using valves that isolate the north and south ends of the Village and taking a fire hydrant out of service. To repair these valves and some of the distribution piping in the area requires taking the tank out of service.		No impact

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Submersible Well Pump Assembly		\$15,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/Description
50-5020	413-473	Replaced
Justification		Annual Impact and Description of Operating Budget Impact
This well pump assembly was installed at Well #6 in 1998 and is still operating its capacity range. This pump assembly will need to be replaced if the pump capacity drops below its operating range.		No impact

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Watermain Replacement - Legislative "Infrastructure" Money (HB0064-Public Act 101-0638)		\$2,000,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
50-5030	413-472	Existing
Justification		Annual Impact and Description of Operating Budget Impact
In the 2020 Capital Bill (HB0064 - Public Act 101-0638), a \$4,000,000 grant was awarded to the Village for public infrastructure. While the timing of this funding is not known, it is anticipated that \$2,000,000 will be used for watermain replacement due to age severe deterioration, and numerous water main breaks.		Decrease due to reduction in watermain breaks

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Water Main Replacement		\$1,800,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
50-5030	413-472	Water Main Replacement
Justification		Annual Impact and Description of Operating Budget Impact
Replacement of water mains due to age, severe deterioration, and numerous water main breaks on these lines. The majority of the water mains selected for replacement were constructed in the 1960s and have reached the end of their useful life. Locations will be coordinated with street repaving so that future replacement does not disturb newly paved streets.		Decrease due to reduction in watermain breaks

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Water System Valve Replacement		\$45,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
50-5030	413-472	3 Each Valve Replacement
Justification		Annual Impact and Description of Operating Budget Impact
Replace 10 inch valve 10 Nos 174 "Tower Rd", 170 "Barrington Rd. & Tower Rd." and 100 "Barrington Rd. & Tower Rd.". All three of these valves are located in vaults which need to be dismantled to replace them. They are also located in heavy traffic areas. Valve 174 is about to fall apart if operated. The other two valves do not shut down. Replacement of Valve 174 is dependent on having Valve 100 working along with 2 other system valves. The valves are located in a retail area and the appurtenant water main is on land that has a parking deck on pylons. The ground underneath is a peat bag.		No impact

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Fixed Meter Reading System		\$1,622,400
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
50-5040	413-443	New
Justification		Annual Impact and Description of Operating Budget Impact
<p>To improve meter reading efficiency and improve customer service. This system will allow the Water Billing Department to pull up any account daily to capture a current read and will alert Water Billing if there is a leak at a residence so they can notify the homeowner before it becomes costly.</p> <p>This system is only the communication between new radios (meters) back to Water Billing in the Finance Department. The cost includes the purchase and all the set up to complete this project that was started in 2021.</p>		No impact

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Kingsbury Lift Station Spare Pumps		\$35,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
50-5050	413-461	New
Justification		Annual Impact and Description of Operating Budget Impact
The current pumps are from the 1970's and repair costs have exceeded purchase price.		Eliminates large sum emergency expenditures.

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Back-up Generator at Jefferson Lift Station		\$54,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
50-5050	413-461	New
Justification		Annual Impact and Description of Operating Budget Impact
The current portable generator used for back up power supply also powers Bayside, STP and Kingsbury. The apron of the entrance is too small to pull in and causes the operators to have to back in off County Farm Road. The receptacle for the generator is on the far end of the station not allowing for the gates to shut when the generator is in use.		None

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Emergency Pump Replacement		\$50,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
50-5050	413-461	New
Justification		Annual Impact and Description of Operating Budget Impact
The wastewater Department has approximately 35 pumps throughout the collection system and STP. These funds would be used to repair or replace critical pumps that go down.		No impact

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Oxidation Ditch Bearing and Gear Box Repair		\$20,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
50-5050	413-461	New
Justification		Annual Impact and Description of Operating Budget Impact
The Oxidation Ditch bearings and gear boxes need a rebuild or total replacement within the next five years. This will be the first fiscal year of the phased approach to replace components on two units per year over the next four fiscal years.		Eliminates large sum capital project expenditures and allows for a broad focus on multiple projects.

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Replacement of Obsolete Influent and Effluent Samplers		\$15,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
50-5050	413-461	New
Justification		Annual Impact and Description of Operating Budget Impact
The influent and effluent samplers for STP are obsolete and malfunctioning causing compliance concerns. Samplers are located inside the laboratory. All weather replacements will be located outside as they should be.		Current budget for replacement hoses will remain the same.

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Oxidation Ditch Optimization		\$20,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
50-5050	413-461	New
Justification		Annual Impact and Description of Operating Budget Impact
The Oxidation Ditch requires additional D.O. probes for monitoring inside ring D.O., an Ammonia probe to monitor influent ammonia loadings and nitrification within the ditch and a phosphorus meter to side-stream loadings. These key components were identified in a Phosphorus Feasibility Study.		Eliminates large sum capital project expenditures and allows for broad focus on multiple projects.

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
UV System Design Engineering		\$35,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
50-5050	413-461	New
Justification		Annual Impact and Description of Operating Budget Impact
The current UV system is obsolete and is operating at 33% capacity. Current spare parts on hand are second hand and capable of breaking at any time. Continual use of the system will lead to EPA violations on fecal coliform.		Operating budget for replacement parts would not become effective until FY'24.

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
STP Conditions Assessment Report		\$27,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
50-5050	413-461	New
Justification		Annual Impact and Description of Operating Budget Impact
STP has never had a facility condition assessment completed. This assessment will function as a guide for capital improvement projects for STP over the next ten years.		None

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
DuPage County Lift Station Conditions Assessment Report		\$35,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
50-5050	413-461	New
Justification		Annual Impact and Description of Operating Budget Impact
The Village of Hanover Park completed a Cook County Lift Station Conditions Assessment which has been used to guide capital cost forecasts and projects. This assessment will replicate the same purpose for the DuPage County Lift Stations.		None

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Sewer Rehabilitation		\$150,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
50-5060	413-462	New
Justification		Annual Impact and Description of Operating Budget Impact
Reline sanitary sewers that have multiple cracks, holes in pipe, separated joints, and heavy root infestation through joints. Locations will be determined from ongoing televising.		None

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Manhole Sealing		\$100,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
50-5060	413-462	New
Justification		Annual Impact and Description of Operating Budget Impact
Sanitary manholes were found during the I and I study to be leaking/infiltrating storm water into the sanitary sewer system causing excessive volume and an increased risk of residential backups.		None

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
I & I MWRD Reporting		\$100,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
50-5060	413-462	Replaced Item
Justification		Annual Impact and Description of Operating Budget Impact
To determine locations and severity of infiltration entering the sanitary system which causes increased treatment costs and a great number of service line backups. Also, to properly report to MWRD per our agreement.		None

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Sanitary Sewer Backup Prevention		\$25,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
50-5060	413-462	Existing
Justification		Annual Impact and Description of Operating Budget Impact
Share the cost on private property sanitary sewer flooding 75/25 program up to \$25,000. This is the Overhead Sewer Program.		None

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Plum Tree Lift Station Forcemain Engineering		\$35,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
50-5060	413-462	New
Justification		Annual Impact and Description of Operating Budget Impact
The forcemain is over 20 years old. Degradation of the internal surface of the pipe is reducing pump capacity of the lift station due to increase in friction. Deposition build-up has created a similar effect by limiting the effective capacity of the main.		None

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
16" Sanitary Forcemain Repair/Relocation		\$375,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
50-5060	413-462	Existing
Justification		Annual Impact and Description of Operating Budget Impact
Repairs of sanitary force main that connects the Bayside Lift Station to Sanitary Treatment Plant. The main is a critical piece of infrastructure and has deteriorated over time due to the accumulation of Hydrogen Sulfide in the line. Repairs will be made to four specific sections of corroded pipe and air relief valve.		None

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Barrington Road Sanitary Sewer Replacement		\$325,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
50-5060	413-462	Replace
Justification		Annual Impact and Description of Operating Budget Impact
This sanitary sewer main is critically deteriorated. The Village attempted to use trenchless techniques to replace it in 2020 but due to the condition of the pipe and site conditions it was not successful. This project is to replace it with new sanitary sewer.		None

051 COMMUTER LOT

\$1,050,000



Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Pedestrian Safety Improvements		\$1,050,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
51-20-2500	413-422	New
Justification		Annual Impact and Description of Operating Budget Impact
Safety improvements to the pedestrian crossings at the METRA station. Funded through capital bill (HB0062 & HB0064). Paperwork has been submitted to DCEO		Unknown at this time. Likely minor.

061 CENTRAL EQUIPMENT FUND**\$579,900**

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Replacement of 4 Squads #165, #171, #173, #182		\$177,600
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
61-20-2500	413-441	Replaced
Justification		Annual Impact and Description of Operating Budget Impact
Scheduled replacement of 4 Squad cars #165, #171, #173, #182 per vehicle Replacement spreadsheet.		No impact

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Replacement of Chief's Vehicle #160– Police Department		\$39,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
61-20-2500	413-441	Replaced
Justification		Annual Impact and Description of Operating Budget Impact
Scheduled replacement of police chief's SUV per vehicle replacement spreadsheet.		No impact

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Squad Accessories		\$14,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
61-20-2500	413-441	Replaced
Justification		Annual Impact and Description of Operating Budget Impact
Necessary equipment for the assembly of 4 squad cars.		No impact

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Cargo Van #91		\$31,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
61-20-2500	413-442	Replaced
Justification		Annual Impact and Description of Operating Budget Impact
Scheduled replacement of maintenance cargo van per vehicle replacement spreadsheet.		No impact

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Pickup Truck #103		\$40,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
61-20-2500	413-442	Replaced
Justification		Annual Impact and Description of Operating Budget Impact
Scheduled replacement of pickup truck per vehicle replacement spreadsheet.		No impact

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
1 Ton Dump #156		\$85,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
61-20-2500	413-442	Replaced
Justification		Annual Impact and Description of Operating Budget Impact
Scheduled replacement of 1 ton dump with plow per vehicle replacement spreadsheet.		No impact

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Brush Chipper- #676		\$61,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
61-20-2500	413-443	Replaced
Justification		Annual Impact and Description of Operating Budget Impact
Re-budgeted from 2021 due to increased cost of unit.		No impact

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Forklift #432		\$17,300
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
61-20-2500	413-443	Replaced
Justification		Annual Impact and Description of Operating Budget Impact
Scheduled replacement of 2009 forklift. Will purchase used unit as in the past.		No impact

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Backhoe #552		\$115,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
61-20-2500	413-443	Replaced
Justification		Annual Impact and Description of Operating Budget Impact
Unit was scheduled for replacement in 2021 per vehicle replacement spreadsheet.		No impact

062 IT EQUIPMENT REPLACEMENT FUND

\$359,800



Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Telephone Voice Router Replacement		\$50,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
62-20-2500	413-431	Replace
Justification		Annual Impact and Description of Operating Budget Impact
The Village phone system operates with a combination of 10 virtual servers and 4 voice gateway routers. The routers provide outside dial tone connectivity to make and receive phone calls with the public. The routers reach end of support in 2022 and need to be replaced.		No expected operating increase

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Fire Station 1 Audio/Video Replacement		\$70,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
62-20-2500	413-431	Replace
Justification		Annual Impact and Description of Operating Budget Impact
<p>The 15-year-old aging equipment has failed, multiple pieces of the A/V system have intermittently malfunctioned and/or become obsolete.</p> <p>While planning for equipment replacement, the Fire Department wishes to expand the usage of this room to integrate all training sessions with teleconferencing systems. The use of the proposed equipment allows for the employees at our south fire station to remain in quarters during training sessions, not having to relocate to station 15 allows for response times to be maintained during training hours thus improving our protection levels to the residents that live in our south districts. This equipment will also expand our registration numbers for paid training classes by opening the sessions to students that can connect using the teleconferencing system.</p>		No anticipated annual operating budget impact.

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Firewall Replacement		\$30,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
62-20-2500	413-431	Replace
Justification		Annual Impact and Description of Operating Budget Impact
<p>The Village internet firewalls will reach end of support in 2022. Staff maintains two firewalls that operate redundantly to prevent downtime. The firewalls provide protection for the internal network to and from the internet. Additional connections on the firewall protect the connectivity to Cook County and DuPage County networks for public safety departments. Firewall services are a critical piece of the network security for the Village network systems.</p>		None. We already budget for annual support for existing firewall.

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Annual FD MDT Replacements (25%)		\$20,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
62-20-2500	413-431	Replace
Justification		Annual Impact and Description of Operating Budget Impact
<p>The Village has established an annual Fire Department replacement program for the in-vehicle Mobile Data Terminal (MDT) to avoid dependence on outdated computer equipment. The Fire Department operates with 15 MDT's. A 25% replacement cycle beginning in 2021- and four-year life cycle. Devices will be purchased with a four-year parts and labor warranty.</p>		No anticipated annual operating budget impact.

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Annual PD MDT Replacement (25%)		\$40,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
62-20-2500	413-431	Replace
Justification		Annual Impact and Description of Operating Budget Impact
<p>The Village has established an annual Police Department replacement program for the in-squad MDT to avoid dependence on outdated computer equipment. The Police Department operates with 30 MDT's. A 25% replacement cycle beginning in 2021- and four-year life cycle. Devices will be purchased with a four-year parts and labor warranty.</p>		No anticipated annual operating budget impact.

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
Annual PC Replacements (25%)		\$65,000
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
62-20-2500	413-431	Replace
Justification		Annual Impact and Description of Operating Budget Impact
<p>The Village has established an annual PC replacement program to avoid dependence on outdated computer equipment. The Village operates with about 250 computers and laptops throughout all Village departments. The replacement plan designates that 25% of computers be replaced annually, giving a four-year life cycle for each Village computer. Computers are purchased with a four-year parts and labor warranty, leaving any repair expenses to occur after the fourth year of usage.</p>		No anticipated annual operating budget impact.

Project Description (Quantity, if applicable)		FY'2022 Budget Amount
PD Video Evidence System Replacement Year 2		\$84,800
Fund, Department, and Division*	Account Number*	New, Existing or Replaced Item/ Description
62-20-2500	413-431	Year 2
Justification		Annual Impact and Description of Operating Budget Impact
<p>The Police Department purchased a Video Evidence System in 2021 that included in-car camera systems, interview room systems, and body worn cameras for all sworn officers. That project spread the total cost of the system over 5 years. This is the second-year payment.</p>		No expected operating increase

Table II
Village of Hanover Park
2022 Capital Improvement Program by Fund

Fund	CCC	Account	Description	FY'21 Cost
011	2600	413-422	State Grant REBUILD Non-MFT	\$ 834,000
	2600	413-422	MFT Street Resurfacing	\$ 1,500,000
				\$ 2,334,000
				9%
012	2600	413-422	Street Reconstruction	\$ 600,000
	2600	413-422	Legislative "Infrastructure" Money (HB0064 - Public Act 101-0638)	\$ 2,000,000
	2600	413-422	Irving Park Road Lighting & Safety (Astor-Barrington)(\$300k DCEO Funding)	\$ 300,000
	2600	413-422	New Streetlights	\$ 35,000
	2600	413-422	Arlington Bridge Reconstruction (Village's Share)	\$ 480,000
	2600	413-422	Lake Street Pedestrian Access (Village's Share)	\$ 20,000
	2600	413-422	Bike Path Construction/Reconstruction	\$ 50,000
	2600	413-422	Ontarioville/Devon (Village Share - STP Grant Rcv'd.)	\$ 150,000
				\$ 3,635,000
				14%
015	2100	413-422	Tree & Shrub Removal & Replacement	\$ 40,000
	2100	413-422	Tree Trimming	\$ 20,000
	2100	413-422	Concrete & Asphalt Repair & Replacement	\$ 100,000
				\$ 160,000
				1%
017	6700	413-421	Mural at MWRD Building	\$ 15,000
	6700	413-422	Miscellaneous Improvements	\$ 10,000
	6700	413-422	Field Improvements - Phase 4	\$ 1,523,025
				\$ 1,548,025
				6%
031	2300	413-421	PD Bullet Proof Glass Replacement	\$ 11,000
	2300	413-421	Fire Station #2 Construction	\$ 6,000,000
	2300	413-421	Firehouse #1 Carpet	\$ 35,000
	2300	413-421	Firehouse 15 Kitchen Refurbish	\$ 80,000
	2300	413-421	Firehouse 15 Painting	\$ 45,000
	2300	413-421	Public Works Boilers	\$ 75,000
	2300	413-421	Village Hall Rooftop Units	\$ 500,000
	2300	413-422	Arterial Fence Maintenance	\$ 30,000
	2300	413-422	Entryway Signs	\$ 160,000
	2300	413-422	General Drainage Spot Repairs	\$ 100,000
	2300	413-422	Replacement of Parkway Trees	\$ 25,000
	2300	413-422	West Branch Stabilization Anne Fox to Village Limits	\$ 700,000
	2300	413-431	Document Management System	\$ 155,600
	2300	413-443	Alignment Machine	\$ 18,000
	2300	413-443	Autopulse CPR Units	\$ 17,700
	2300	413-443	Biphasic Cardiac Monitor/Defib/Pace Maker	\$ 36,100
	2300	413-443	DuComm Second Facility (ends 2030)	\$ 35,000
	2300	413-443	DuJIS Records Management System	\$ 85,000
	2300	413-443	DuJIS RMS System Interfaces	\$ 65,000
	2300	413-443	Firefighter Turnout Gear (12 Sets)	\$ 56,150
	2300	413-443	PD Building Distribution Antennae	\$ 11,700
	2300	413-443	Protective Vests / CRT Vests / Equipment	\$ 10,500
	2300	413-443	Starcom Radios (PW)	\$ 23,000
	2300	413-443	Severe Weather Alerting Sirens	\$ 39,900
	2300	413-443	Tasers	\$ 21,000
	2300	413-443	Tech Rescue Turnout Gear (8 sets)	\$ 9,500
2300	413-443	Use of Force Simulator	\$ 40,000	
				\$ 8,385,150
				33%

Table II
Village of Hanover Park
2022 Capital Improvement Program by Fund

Fund	CCC	Account	Description	FY'21 Cost
033	2200	413-411	Land Purchases (TIF #3)	\$ 250,000
	2200	413-421	Miscellaneous (TIF #3)	\$ 50,000
	2200	413-421	Façade grants (TIF #3)	\$ 100,000
	2200	413-422	Public Improvement - Banners (TIF #3)	\$ 12,000
	2200	413-422	Public Improvement - Holiday Decorations (TIF #3)	\$ 30,000
	2200	413-422	Façade grants, incentives, etc. (TIF #4)	\$ 50,000
	2200	413-422	Façade grants, incentives, etc. (TIF #5)	\$ 30,000
				\$ 522,000
			2%	
050	5020	413-422	Morton Tower Isolation Piping Upgrades	\$ 100,000.00
	5020	413-473	Well #6 Rehab	\$ 15,000.00
	5030	413-472	Legislative "Infrastructure" Money (HB0064-Public Act 101-0638)	\$ 2,000,000.00
	5030	413-472	Water Main Replacement - ARP Funding in 2022 & 2023	\$ 1,800,000.00
	5030	413-472	Water System Valve Repair/Replace	\$ 45,000.00
	5040	413-443	Fixed Meter Reading System	\$ 1,622,400.00
	5050	413-443	Backup Generator @ Jefferson Liftstation	\$ 54,000.00
	5050	413-443	Emergency Pump Replacement	\$ 50,000.00
	5050	413-443	Kingsbury Liftstation Spare Pumps	\$ 35,000.00
	5050	413-461	DuPage County Liftstation Conditions Assessment Report	\$ 35,000.00
	5050	413-461	Oxidation Ditch Bearing & Gear Box	\$ 20,000.00
	5050	413-461	Oxidation Ditch Optimization & Chem-P Removal	\$ 20,000.00
	5050	413-461	Replacement of Obsolete Influent & Effluent Samplers	\$ 15,000.00
	5050	413-461	STP Conditions Assessment Report	\$ 27,000.00
	5050	413-461	UV System Design Engineering	\$ 35,000.00
	5060	413-462	Barrington Road Sanitary Sewer Replacement	\$ 325,000.00
	5060	413-462	I & I / MWRD Reporting	\$ 100,000.00
	5060	413-462	Manhole Sealing	\$ 100,000.00
	5060	413-462	Plum Tree Force Main	\$ 35,000.00
	5060	413-462	Sanitary Sewer Force Main Repair	\$ 375,000.00
	5060	413-462	Sanitary Sewer Backup Prevention	\$ 25,000.00
	5060	413-462	Sewer Rehab	\$ 150,000
				\$ 6,983,400
			27%	
051	2500	413-422	Ped Safety Improvements	\$ 1,050,000
			\$ 1,050,000	
			4%	
061	2500	413-441	Police Squad Accessories	\$ 14,000.00
	2500	413-441	Police Squads (4 @ \$44,400)	\$ 177,600.00
	2500	413-441	SUV (PD)	\$ 39,000.00
	2500	413-442	1 Ton Dump	\$ 85,000.00
	2500	413-442	Cargo Van	\$ 31,000.00
	2500	413-442	Pickup Truck	\$ 40,000.00
	2500	413-442	Chipper	\$ 61,000.00
	2500	413-443	Backhoe	\$ 115,000.00
	2500	413-443	Forklift	\$ 17,300
				\$ 579,900
			2%	
062	2500	413-431	Cisco Voice Router	\$ 50,000.00
	2501	413-432	FD Training Room Audio Video Replacement System	\$ 70,000.00
	2502	413-433	Firewall Replacement	\$ 30,000.00
	2503	413-434	Replacement MDTs for Fire	\$ 20,000.00
	2504	413-435	Replacement MDTs for PD	\$ 40,000.00
	2505	413-436	Annual PC Replacements	\$ 65,000.00
	2506	413-437	PD Video Evidence System (in-car, body cam, interview)	\$ 84,800
				\$ 359,800
			1%	
Grand Total				\$ 25,557,275

**Table III
Village of Hanover Park
2021 Capital Improvement Program by Category**

Fund	CCC	Account	Description	FY'21 Cost
Land				
033	2200	413-411	Land Purchases (TIF #3)	\$ 250,000
				\$ 250,000
				1%
Buildings				
017	6700	413-421	Mural at MWRD Building	\$ 15,000
031	2300	413-421	PD Bullet Proof Glass Replacement	\$ 11,000
031	2300	413-421	Fire Station #2 Construction	\$ 6,000,000
031	2300	413-421	Firehouse #1 Carpet	\$ 35,000
031	2300	413-421	Firehouse 15 Kitchen Refurbish	\$ 80,000
031	2300	413-421	Firehouse 15 Painting	\$ 45,000
031	2300	413-421	Public Works Boilers	\$ 75,000
031	2300	413-421	Village Hall Rooftop Units	\$ 500,000
033	2200	413-421	Miscellaneous (TIF #3)	\$ 50,000
				\$ 6,811,000
				27%
Improvements Other Than Buildings				
011	2600	413-422	State Grant REBUILD Non-MFT	\$ 834,000
011	2600	413-422	MFT Street Resurfacing	\$ 1,500,000
012	2600	413-422	Street Reconstruction	\$ 600,000
012	2600	413-422	Legislative "Infrastructure" Money (HB0064 - Public Act 101-0638)	\$ 2,000,000
012	2600	413-422	Irving Park Road Lighting & Safety (Astor-Barrington)(\$300k DCEO Funding)	\$ 300,000
012	2600	413-422	New Streetlights	\$ 35,000
012	2600	413-422	Arlington Bridge Reconstruction (Village's Share)	\$ 480,000
012	2600	413-422	Lake Street Pedestrian Access (Village's Share)	\$ 20,000
012	2600	413-422	Bike Path Construction/Reconstruction	\$ 50,000
012	2600	413-422	Ontarioville/Devon (Village Share - STP Grant Rcv'd.)	\$ 150,000
015	2100	413-422	Tree & Shrub Removal & Replacement	\$ 40,000
015	2100	413-422	Tree Trimming	\$ 20,000
015	2100	413-422	Concrete & Asphalt Repair & Replacement	\$ 100,000
017	6700	413-422	Miscellaneous Improvements	\$ 10,000
017	6700	413-422	Field Improvements - Phase 4	\$ 1,523,025
031	2300	413-422	Arterial Fence Maintenance	\$ 30,000
031	2300	413-422	Entryway Signs	\$ 160,000
031	2300	413-422	General Drainage Spot Repairs	\$ 100,000
031	2300	413-422	Replacement of Parkway Trees	\$ 25,000
031	2300	413-422	West Branch Stabilization Anne Fox to Village Limits	\$ 700,000
033	2200	413-422	Public Improvement - Banners (TIF #3)	\$ 12,000
033	2200	413-422	Public Improvement - Holiday Decorations (TIF #3)	\$ 30,000
033	2200	413-422	Façade grants (TIF #3)	\$ 100,000
033	2200	413-422	Façade grants, incentives, etc. (TIF #4)	\$ 50,000
033	2200	413-422	Façade grants, incentives, etc. (TIF #5)	\$ 30,000
050	5020	413-422	Morton Tower Isolation Piping Upgrades	\$ 100,000.00
051	2500	413-422	Ped Safety Improvements	\$ 1,050,000
				\$ 10,049,025
				39%
Office Equipment				
031	2300	413-431	Document Management System	\$ 155,600
062	2500	413-431	Cisco Voice Router	\$ 50,000
062	2501	413-431	FD Training Room Audio Video Replacement System	\$ 70,000
062	2502	413-431	Firewall Replacement	\$ 30,000
062	2503	413-431	Replacement MDTs for Fire	\$ 20,000
062	2504	413-431	Replacement MDTs for PD	\$ 40,000
062	2505	413-431	Annual PC Replacements	\$ 65,000
062	2506	413-431	PD Video Evidence System (in-car, body cam, interview)	\$ 84,800
				\$ 515,400
				2%

**Table III
Village of Hanover Park
2021 Capital Improvement Program by Category**

Fund	CCC	Account	Description	FY'21 Cost
Other Equipment				
031	2300	413-443	Alignment Machine	\$ 18,000
031	2300	413-443	Autopulse CPR Units	\$ 17,700
031	2300	413-443	Biphasic Cardiac Monitor/Defib/Pace Maker	\$ 36,100
031	2300	413-443	DuComm Second Facility (ends 2030)	\$ 35,000
031	2300	413-443	DuJIS Records Management System	\$ 85,000
031	2300	413-443	DuJIS RMS System Interfaces	\$ 65,000
031	2300	413-443	Firefighter Turnout Gear (12 Sets)	\$ 56,150
031	2300	413-443	PD Building Distribution Antennae	\$ 11,700
031	2300	413-443	Protective Vests / CRT Vests / Equipment	\$ 10,500
031	2300	413-443	Starcom Radios (PW)	\$ 23,000
031	2300	413-443	Severe Weather Alerting Sirens	\$ 39,900
031	2300	413-443	Tasers	\$ 21,000
031	2300	413-443	Tech Rescue Turnout Gear (8 sets)	\$ 9,500
031	2300	413-443	Use of Force Simulator	\$ 40,000
050	5040	413-443	Fixed Meter Reading System	\$ 1,622,400
050	5050	413-443	Backup Generator @ Jefferson Liftstation	\$ 54,000
050	5050	413-443	Emergency Pump Replacement	\$ 50,000
050	5050	413-443	Kingsbury Liftstation Spare Pumps	\$ 35,000
061	2500	413-443	Backhoe	\$ 115,000
061	2500	413-442	Chipper	\$ 61,000
061	2500	413-443	Forklift	\$ 17,300
				\$ 2,423,250
				9%
Vehicles				
061	2500	413-441	Police Squad Accessories	\$ 14,000
061	2500	413-441	Police Squads (4 @ \$44,400)	\$ 177,600
061	2500	413-441	SUV (PD)	\$ 39,000
061	2500	413-442	1 Ton Dump	\$ 85,000
061	2500	413-442	Cargo Van	\$ 31,000
061	2500	413-442	Pickup Truck	\$ 40,000
				\$ 386,600
				2%
Water and Sewer Improvements				
050	5050	413-461	DuPage County Liftstation Conditions Assessment Report	\$ 35,000.00
050	5050	413-461	Oxidation Ditch Bearing & Gear Box	\$ 20,000.00
050	5050	413-461	Oxidation Ditch Optimization & Chem-P Removal	\$ 20,000.00
050	5050	413-461	Replacement of Obsolete Influent & Effluent Samplers	\$ 15,000.00
050	5050	413-461	STP Conditions Assessment Report	\$ 27,000.00
050	5050	413-461	UV System Design Engineering	\$ 35,000.00
050	5060	413-462	Barrington Road Sanitary Sewer Replacement	\$ 325,000.00
050	5060	413-462	I & I / MWRD Reporting	\$ 100,000.00
050	5060	413-462	Manhole Sealing	\$ 100,000.00
050	5060	413-462	Plum Tree Force Main	\$ 35,000.00
050	5060	413-462	Sanitary Sewer Force Main Repair	\$ 375,000.00
050	5060	413-462	Sanitary Sewer Backup Prevention	\$ 25,000.00
050	5060	413-462	Sewer Rehab	\$ 150,000
050	5030	413-472	Legislative "Infrastructure" Money (HB0064-Public Act 101-0638)	\$ 2,000,000.00
050	5030	413-472	Water Main Replacement - ARP Funding in 2022 & 2023	\$ 1,800,000.00
050	5030	413-472	Water System Valve Repair/Replace	\$ 45,000.00
050	5020	413-473	Well #6 Rehab	\$ 15,000
				\$ 5,122,000
				20%
Grand Total				\$ 25,557,275

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APPENDIX

This supporting section includes the following:

Appendix

- A Employee History**
- B Three Year Comparison of Budgeted Positions**
- C Schedule of Direct and Overlapping Bonded Debt**
- D Assessed Value and Actual Value of Taxable Property**
- E Direct and Overlapping Property Tax Rates – Cook County**
- F Direct and Overlapping Property Tax Rates – DuPage County**
- G Property Tax Levies and Collections**
- H Principle Property Taxpayers**
- I Ratios of Outstanding Debt by Type**
- J Ratios of General Bonded Debt Outstanding**
- K Principal Employers**
- L Glossary of Key Terms**

Village of Hanover Park Employee History

	<u>FY2013</u>	<u>FY2014</u>	<u>FY2015</u>	<u>FY2016</u>	<u>FY2017</u>	<u>FY2018</u>	<u>FY2019</u>	<u>FY2020</u>	<u>FY2021</u>	<u>FY2022</u>
Police	85.00	85.00	85.00	85.00	85.00	85.00	85.00	85.00	85.00	86.00
Fire	41.00	41.00	41.00	41.00	41.00	41.00	41.00	41.00	41.00	41.00
Public Works	37.20	37.2	37.2	37.2	32.00	32.00	32.00	32.00	32.00	33.00
Community Development	2.00	3.00	3.00	3.00	3.00	3.00	4.00	4.00	4.00	4.00
Finance	4.40	4.40	4.40	4.40	9.00	9.00	9.00	9.00	9.00	9.00
Information Technology	1.95	1.95	1.95	1.95	3.00	3.00	3.00	3.00	3.00	3.00
Water & Sewer	11.00	11.00	11.00	12.04	11.00	11.00	11.00	11.00	11.00	11.00
Commuter Lot	2.20	2.20	2.20	2.20	2.00	2.00	2.00	2.00	2.00	2.00
Other (Administration, Engineering, etc.)	8.56	8.56	8.56	9.56	12.00	12.00	13.00	13.00	12.00	13.00
TOTAL FULL-TIME:	193.00	194.00	194.00	196.00	198.00	198.00	200.00	200.00	199.00	202.00

Added (Full-time Positions):	2	1	0	2	0	0	2	1	1	3
Deleted (Full-time Positions):	2	0	0	0	0	0	0	1	2	0

<u>FY2012</u>	<u>FY2013</u>	<u>FY2014</u>	<u>FY2015</u>	<u>FY2016</u>	<u>FY2017</u>
+Planner -Water Billing/Village Service Rep. -Water Billing Service Representative	+Chief of Inspectional Services +Building Maintenance Worker II -Community Development Director -Chief Building Official	+Comm. & Econ. Dev. Dir		+Deputy Village Manager +Village Eng./Asst. PW Dir.	
<u>FY2018</u>	<u>FY2019</u>	<u>FY2020</u>	<u>FY2021</u>	<u>FY 2022</u>	
	+Asst. Village Engineer +Associate Planner	+Equipment Operator -Water Dist. Supervisor	-Village Coll. +Bldg. Insp. -Hlth. Ins./Comm. Code Off.	+ Maint. Wrkr. + Property Custodian + Human Resources Analyst	

Hanover Park Employees
3-Year Comparison of Budgeted Positions

DEPARTMENT	FY'20	FY'21	FY'22
<u>VILLAGE CLERK</u>			
Deputy Village Clerk	1	1	1
Total full-time employees	1	1	1
<u>VILLAGE COLLECTOR</u>			
Village Collector	1	0	0
Total full-time employees	1	0	0
<u>VILLAGE ADMINISTRATION</u>			
Village Manager	1	1	1
Deputy Village Manager	1	1	1
Administrative Assistant	1	1	1
Total full-time employees	3	3	3
<u>HUMAN RESOURCES DEPARTMENT</u>			
Human Resources Director	1	1	1
Payroll & Benefits Specialist	1	1	1
Human Resources Generalist	1	1	1
Human Resources Analyst	0	0	1
Human Resources Administrative Clerk (P.T.)	P.T. 1	P.T. 1	0
Total full-time employees	3	3	4
<u>INFORMATION TECHNOLOGY DEPARTMENT</u>			
Chief Information Officer	1	1	1
Application Systems Analyst	1	1	1
Network Systems Administrator	1	1	1
Total full-time employees	3	3	3
<u>FINANCE DEPARTMENT</u>			
Finance Director	1	1	1
Assistant Finance Director	1	1	1
Accountant	1	1	1
Account Technician	2	2	2
Water Billing Representative	2	2	2
Village Services Representative	3	3	3
Receptionist	1	1	1
Water Billing Representative (Seasonal)	P.T. 1	P.T. 1	P.T. 1
Total full-time employees	11	11	11

DEPARTMENT	FY'20	FY'21	FY'22
<u>PUBLIC WORKS DEPARTMENT</u>			
Engineering & Public Works Director	1	1	1
Village Engineer/Asst. Dir. PW	1	1	1
Fleet Services Manager	1	1	1
Wastewater Treatment Plant Supervisor	1	1	1
Water Supply Supervisor	1	1	1
Building Maintenance Supervisor	1	1	1
Streets & Forestry Supervisor	1	1	1
Asst. Village Engineer	1	1	1
Engineering Technician	2	2	2
Mechanic	4	4	4
Wastewater Treatment Plant Operator	4	4	4
Water Supply Operator	2	2	2
Building Maintenance Worker II	2	2	2
Equipment Operator	9	9	9
Maintenance Worker	12	11	12
Building Maintenance Worker I	2	2	2
Groundskeeper	1	2	2
Sr. Administrative Assistant	2	2	2
Custodian II (P.T.)	P.T. 1	P.T. 1	P.T. 1
Custodian I (P.T.)	P. T.2	P. T.2	P.T. 2
Seasonal Laborers	P.T. 8	P.T. 9	P.T. 8
Total full-time employees	48	48	49
<u>FIRE DEPARTMENT</u>			
Fire Chief	1	1	1
Assistant Fire Chief	1	1	1
Battalion Chief	3	3	3
Fire Lieutenant	6	6	6
Firefighter/Paramedic	24	24	24
Administrative Assistant	1	1	1
P.T. Firefighter (+/-25)	P.T. 25	P.T. 25	P. T. 25
Chief of Inspectional Services	1	1	1
Plan Reviewer/Project Coordinator	1	1	1
Health Officer/Commercial Code Official	1	0	0
Building Inspector	1	2	2
Permit Coordinator	1	1	1
Permit Coordinator (PT)	1	2	2
Emergency Management Coordinator (PT)	0	1	1
Total full-time employees	41	41	41

DEPARTMENT	FY'20	FY'21	FY'22
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POLICE DEPARTMENT

Police Chief	1	1	1
Deputy Chief	2	2	2
Lieutenant	3	3	3
Sergeant	6	6	6
Police Officer	49	49	49
Police Social Worker	1	1	1
Court Services Coordinator	1	1	1
Community Service Officer (CSO)	4	4	4
Property Custodian	1	1	2
Code Enforcement Officer	5	5	5
Code Enforcement Supervisor	1	1	1
Administrative Assistant	1	1	1
Police Accreditation & Grants Manager	1	1	1
Police Records Supervisor	1	1	1
Police Records Clerk	7	7	7
Parking Enforcement Officer	1	1	1
Parking Enforcement Officer (P.T.)	P.T. 1	P.T. 1	P.T. 1
Police Records Aide (P.T.)	P.T. 9	P.T. 8	P.T. 6
Seasonal Appearance Officer (P.T.)	P.T. 1	P.T. 1	P.T. 1
Administrative Assistant – Code Enforcement (P.T.)	P.T. 2	P.T. 2	P.T. 2

Total full-time employees	85	85	86
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COMMUNITY DEVELOPMENT DEPARTMENT

Community Development Director	1	1	1
Village Planner	1	1	1
Administrative Assistant	1	1	1
Associate Planner (FT)	1	1	1

Total full-time employees	4	4	4
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<u>VILLAGE-WIDE TOTALS</u>			
NO. OF FULL-TIME EMPLOYEES:	200	199	202
NO. OF PART-TIME EMPLOYEES; (Excluding seasonal)	41	44	41
GRAND TOTAL ALL EMPLOYEES	241	243	243

VILLAGE OF HANOVER PARK, ILLINOIS

Schedule of Direct and Overlapping Bonded Debt
December 31, 2020

Governmental Unit	Gross Debt	Percentage to Debt Applicable to Village (1)	Village's Share of Debt
Village of Hanover Park	\$ <u>13,368,795</u>	100.00%	\$ <u>13,368,795</u>
School District # 20	13,474,538	24.76%	3,336,513
School District #93	8,120,000	9.98%	810,063
High School District #87	55,530,000	2.07%	1,151,545
High School District #108	20,899,252	6.38%	1,334,296
High School District #211	-	0.00%	-
Community School District #46	218,313,638	5.05%	11,021,697
Community College District #502	150,463,604	0.69%	1,035,377
Community College District #509	162,125,146	1.89%	3,069,595
Community College District #512	<u>118,626,697</u>	1.08%	<u>1,275,652</u>
Total School Districts	<u>747,552,875</u>		<u>23,034,738</u>
Cook County	2,803,851,750	0.15%	4,332,527
DuPage County	27,410,000	4.88%	1,337,017
Cook County Forest Preserve District	140,990,000	0.15%	209,069
DuPage County Forest Preserve District	93,615,000	1.01%	948,513
Metropolitan Water Reclamation District	2,274,859,669	0.15%	3,510,522
Bartlett Park District	20,260,000	3.61%	730,827
Hanover Park Park District	1,684,630	108.09%	1,820,863
Schaumburg Park District	18,213,305	0.24%	43,663
Bloomington Fire Protection District	<u>2,065,000.00</u>	6.56%	<u>135,548.00</u>
Total Others	<u>5,382,949,354</u>		<u>13,068,549</u>
Total Overlapping Debt	<u>6,130,502,229</u>		<u>36,103,287</u>
Total Direct and Overlapping Debt	<u>6,143,871,024</u>		<u>49,472,082</u>

Data Source: Cook and DuPage County Clerk's

Note: Overlapping governments are those that coincide, at least in part, with the geographic boundaries of the Village. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses of the Village. Every resident is not responsible for paying the debt of each overlapping government.

VILLAGE OF HANOVER PARK, ILLINOIS

Equalized Assessed Value of Taxable Property - Last Ten Fiscal Years
December 31, 2020

Tax Levy Year	Residential Property	Farm	Commerical Property	Industrial Property	Total	Railroad	Total Equalized Assessed Value
2011	534,597,946	27,576	77,215,814	84,071,033	695,912,369	23,933	695,936,302
2012	480,379,181	30,168	74,230,983	72,016,294	626,656,626	29,291	626,685,917
2013	406,835,524	33,020	67,553,125	67,949,060	542,370,729	31,070	542,401,799
2014	402,877,399	37,449	71,681,951	58,665,170	533,261,969	42,030	533,303,999
2015	393,686,769	40,143	68,982,503	63,099,260	525,808,675	45,643	525,854,318
2016	446,629,325	43,554	71,492,610	67,664,580	585,830,069	55,881	585,885,950
2017	464,697,331	71,204	75,750,754	69,672,030	610,191,319	45,345	610,236,664
2018	478,133,363	76,027	74,929,309	71,309,510	624,448,209	41,090	624,489,299
2018	557,871,260	81,322	80,523,406	74,462,770	712,938,758	39,166	712,977,924
2020	566,142,610	78,408	83,612,728	76,539,630	726,373,376	42,686	726,416,062

Data Source: Cook and DuPage County Clerk's and Treasurer's Offices

VILLAGE OF HANOVER PARK, ILLINOIS

Direct and Overlapping Property Tax Rates-Cook County
December 31, 2020

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Village of Hanover Park										
General Corporate rate	1.3853	1.6860	2.3090	2.3560	2.4750	1.5041	1.4128	1.4115	1.1272	1.0306
Police Pension	-	-	-	-	-	0.4212	0.4525	0.4973	0.4624	0.5531
Fire Pension	-	-	-	-	-	0.2531	0.2794	0.3023	0.2776	0.3248
Debt Service Rate	0.2048	0.2530	0.3280	0.3310	0.3880	0.3345	0.3268	0.3337	0.2787	0.2340
Total Direct Tax Rate	1.5901	1.9390	2.6370	2.6870	2.8630	2.5129	2.4715	2.5448	2.1459	2.1425
Overlapping Rates (1)										
School District #46	5.5070	6.5400	7.5800	7.6680	7.9470	6.8370	6.9320	7.1200	6.4390	6.5750
School District #509	0.4750	0.5460	0.6380	0.6380	0.6540	0.5700	0.5620	0.6120	0.5440	0.5270
Hanover Park Park District	0.4420	0.5110	0.6290	0.6240	0.6650	0.5970	0.5970	0.6280	0.5420	0.5600
County including Forest Preserve										
District and TB Sanitarium	0.5450	0.5940	0.6290	0.6370	0.6210	0.5960	0.5580	0.5490	0.5130	0.5110
Hanover Township	0.2870	0.3240	0.3910	0.2980	0.3180	0.2750	0.2810	0.2970	0.2660	0.2760
Metropolitan Water Reclamation District	0.3200	0.3700	0.4170	0.4300	0.4260	0.4060	0.4020	0.3960	0.3890	0.3780
Northwest Mosquito Abatement District	0.0100	0.0110	0.0130	0.0130	0.0110	0.0100	0.0100	0.0110	0.0100	0.0100
Poplar Creek Library	0.4490	0.5150	0.6310	0.6320	0.6630	0.5800	0.5900	0.6210	0.5460	0.5640
Community Mental Health	0.0440	0.0500	0.0610	0.0610	0.0580	0.0570	0.0590	0.0630	0.0570	0.0590
Consolidated Elections		-	0.0310	-	0.0340	-	0.0310	-	0.0300	-
Total Direct and Overlapping Tax Rate	9.6691	11.4000	13.6570	13.6880	14.2600	12.4409	12.4935	12.8418	11.4819	11.6025

Data Source: Cook County Clerk

Note: Overlapping rates are those of local and county governments that apply to property owners within the Village. Not all overlapping rates apply to all Village property owners.

VILLAGE OF HANOVER PARK, ILLINOIS

Direct and Overlapping Property Tax Rates-DuPage County
December 31, 2020

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Village of Hanover Park:										
General Corporate rate	0.7209	0.9039	0.9991	0.9836	0.9664	0.5699	0.4692	0.3819	0.2735	0.1689
Fire Protection	0.8068	0.9790	1.1292	1.3204	1.4449	0.9381	0.8951	0.8694	0.7910	0.7948
Police Pension	-	-	-	-	-	0.3676	0.379	0.3802	0.3771	0.4383
Fire Pension	-	-	-	-	-	0.2791	0.293	0.2882	0.2774	0.3159
Debt Service Rate	0.1989	0.2498	0.2658	0.2816	0.3233	0.2863	0.2685	0.2505	0.2229	0.1820
Total Direct Tax Rate	1.7266	2.1327	2.3941	2.5856	2.7346	2.4410	2.3051	2.1702	1.9419	1.8999
Overlapping Rates										
School District #93	4.1112	4.6112	5.0165	5.1272	5.0951	4.8165	4.6931	4.5643	4.5364	4.5597
School District #87	2.0199	2.2868	2.4877	2.5824	2.5173	2.4030	2.3402	2.2834	2.2296	2.2255
Community College #502	0.2495	0.2681	0.2956	0.2975	0.2786	0.2626	0.2431	0.2317	0.2112	0.2114
Hanover Park Park District	0.4554	0.5614	0.5673	0.5834	0.6099	0.5606	0.5415	0.5194	0.4796	0.4762
County including Forest Preserve										
District and Airport	0.3356	0.3639	0.3875	0.3944	0.3781	0.3538	0.3221	0.3097	0.3038	0.2962
Wayne Township	0.1479	0.1626	0.1796	0.1880	0.1847	0.1759	0.1724	0.1704	0.0911	0.0904
Poplar Creek Library	0.4553	0.5977	0.6249	0.6272	0.6601	0.5893	0.5725	0.5552	0.5023	0.4995
Total Direct and Overlapping Tax Rate	9.5014	10.9844	11.9532	12.3857	12.4584	11.6027	11.1900	10.8043	10.2959	10.2588

Data Source: DuPage County Clerk

Note: Overlapping rates are those of local and county governments that apply to property owners within the Village. Not all overlapping rates apply to all Village property owners.

VILLAGE OF HANOVER PARK, ILLINOIS

Property Tax Levies and Collections
December 31, 2020

Tax Levy Year	Fiscal Year Ended	Taxes Levied for the Fiscal Year	Collected within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
			Amount	Percentage of Levy		Amount	Percentage of Levy
2010	2011	11,081,993	1,677,810	15.14%	8,982,838	10,660,648	96.20%
2011	2012	11,294,245	2,548,018	22.56%	8,275,778	10,823,796	95.83%
2012	2013	11,718,824	2,478,683	21.15%	9,266,108	11,744,791	100.22%
2013	2014	12,692,238	4,013,571	31.62%	7,372,791	11,386,362	89.71%
2014	2015	13,249,064	13,110,424	98.95%	78,554	13,188,978	99.55%
2015	2016	13,386,715	13,577,532	101.43%	16,177	13,593,709	101.55%
2016	2017	13,386,715	13,475,667	100.66%	90,187	13,565,854	101.34%
2017	2018	13,386,715	13,322,460	99.52%	101,691	13,424,151	100.28%
2018	2019	13,386,715	13,403,723	100.13%	34,917	13,438,640	100.39%
2019	2020	13,383,696	13,363,395	99.85%	-	13,363,395	99.85%

Note: Levies for all Special Service Areas have been excluded from this table.

Data Source: Village Records

VILLAGE OF HANOVER PARK, ILLINOIS

Principal Property Tax Payers - Current Year and Nine Years Ago
December 31, 2020

Taxpayer	2020			2011		
	Taxable Assessed Value	Rank	Percentage of Total Village Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage of Total Village Taxable Assessed Value
AMB Prop RE Tax Co.	\$ 14,035,190	1	1.93%	14,440,370	1	2.07%
Cabot Properties	-			6,955,720	2	1.00%
Menards	3,723,274	5	0.51%	2,949,740	8	0.42%
Fisher Scientific Company	4,666,670	3	0.64%	4,763,130	3	0.68%
Realty Associates Fund IX	-			3,359,050	5	0.48%
Greenbrook Shopping Center	-			2,540,320	10	0.37%
Buckhead Industrial Properties	-			2,953,170	7	0.42%
GPT Hunter Road Owner LLC	2,974,730	6	0.41%	-		
Cardinal Capital Partners - GE Trans	3,797,910	4	0.52%	3,166,670	6	0.46%
Harvest A Fuji LLC	5,340,500	2	0.74%	-		
MS Claremont LP - Symphony	2,233,360	9	0.31%	-		
WestView LLC	2,964,257	7	0.41%	4,272,648	4	0.61%
National Shopping Plaza	1,117,269	10	0.15%	-		
Iron Mountain Info Mgmt	2,644,910	8	0.36%	2,586,670	9	0.37%
	<u>\$ 43,498,070</u>		<u>5.99%</u>	<u>47,987,488</u>		<u>6.90%</u>

Data Source: Office of the Cook and DuPage County Clerk's

VILLAGE OF HANOVER PARK, ILLINOIS

Ratios of Outstanding Debt By Type - Last Ten Fiscal Years
December 31, 2020

Fiscal Year Ended	Governmental Activities			Business-Type Activities		Total Primary Government	Total Equalized Assessed Value (EAV)	Percentage of EAV	Per Capita
	General Obligation Bonds	Notes Payable	Tax Increment Revenue Bonds	IEPA Loan					
2012	22,030,000	-	-	1,919,889		23,949,889	695,936,302	3.44%	630.71
2013	21,289,045	-	-	1,606,283		22,895,328	626,685,917	3.65%	602.94
2014	20,477,418	-	-	1,283,975		21,761,393	542,401,799	4.01%	573.08
2014B	19,615,000	-	-	1,067,648		20,682,648	542,401,799	3.81%	544.67
2015	18,654,164	-	-	730,463		19,384,627	533,303,999	3.63%	510.48
2016	17,667,537	-	-	383,924		18,051,461	525,854,318	3.43%	475.38
2017	16,635,910	-	-	151,013		16,786,923	585,885,950	2.87%	442.08
2018	15,584,283	-	-	36,694		15,620,977	610,236,664	2.56%	411.37
2019	14,512,658	-	-	-		14,512,658	624,489,299	2.32%	382.18
2020	13,698,795	-	-	-		13,698,795	726,416,062	1.89%	360.75

Data Source: Village's Records

VILLAGE OF HANOVER PARK, ILLINOIS

Ratios of General Bonded Debt Outstanding - Last Ten Fiscal Years
December 31, 2020

Fiscal Year Ended	Gross General Obligation Bonds	Less: Amounts Available in Debt Service Funds	Total	Percentage of Equalized Assessed Value	Per Capita
2012	22,030,000	234,149	21,795,851	3.13%	573.98
2013	21,289,045	370,984	20,918,061	3.34%	550.87
2014	20,477,418	553,653	19,923,765	3.67%	524.68
2014B	19,615,000	214,928	19,400,072	3.58%	510.89
2015	18,654,164	172,733	18,481,431	3.47%	486.70
2016	17,667,537	192,710	17,474,827	3.31%	460.19
2017	16,635,910	288,429	16,347,481	2.79%	430.50
2018	15,584,283	379,804	15,204,479	2.49%	400.40
2019	14,512,658	477,033	14,035,625	2.30%	369.62
2020	13,368,795	485,633	12,883,162	1.77%	339.27

Data Source: Village Records

VILLAGE OF HANOVER PARK, ILLINOIS

Principal Employers - Current Fiscal Year and Nine Fiscal Years Ago
December 31, 2020

Employer	2020 (1)			2011 (2)		
	Employees	Rank	Percentage of Total Employment	Employees	Rank	Percentage of Total Employment
Maines Paper & Food Service	0		0.00%	400	1	19.60%
Fischer Scientific	275	1	16.33%	300	2	14.70%
Insight Enterprises, Inc.	254	2	15.08%	250	3	12.25%
Camcraft, Inc.	225	3	13.36%	225	4	11.02%
Fuji Film	140	6	8.31%	150	7	7.35%
Everpure, LLC (Pentair)	160	5	9.50%	200	5	9.80%
Village of Hanover Park	0		0.00%	193	6	9.46%
Jabil Packaging Solutions	210	4	12.47%	108	9	5.29%
Menards	120	7	7.13%			
Wilson Pet Supply				120	8	5.88%
JFC Internationals	90	10	5.34%			
CMA/Flodyne/Hyradine Inc	110	8	6.53%			
Round Ground Metals Inc	100	9	5.94%	95	10	4.65%
	<u>1,684</u>		<u>100.00%</u>	<u>2,041</u>		<u>100.00%</u>

Data Sources: Village Community Development Department Records and U.S. Census Bureau.

VILLAGE OF HANOVER PARK

GLOSSARY OF KEY TERMS

ABATEMENT - A deduction from the full amount of a tax. Usually related to reduction of tax levies for payment of principal and interest on general obligation bonds

ACCOUNTING SYSTEM - The total set of records and procedures which are used to record, classify and report information on the financial status and operations of an entity or fund

ACCRUAL – Being a method of accounting that recognizes income when earned and expenses when incurred regardless of when cash is received or disbursed

ACLS - Advance Cardiac Life Support

ACTIVITY - An organization classification composed of related work programs aimed at accomplishing a major service or regulatory program for which a government is responsible. Activity expenditure functions relate to the principal purpose/service for which expenditures are made

ADA - Americans with Disability Act. A law requiring public facilities to be accessible to all

AIPC – American Institute of Certified Planners

APIARY – A place where beehives of honey bees are kept

APPROPRIATION - A legal authorization granted by the Village Board to make expenditures and to incur obligations for specific purposes. An appropriation usually is limited in amount and time it may be expended

ARB - Automatic Reading and Billing. A device located on the exterior of buildings to allow remote reading of water meters

ARPA – American Rescue Plan Act respond to COVID-19 emergency to bring back jobs

ASSESSED VALUATION - A value that is established for real or personal property for use as a basis for levying property taxes. (Note: Property values are established by the County Assessor.)

ASSETS - Property owned by a government

ATM – Advanced Tactical Mapping

AUDIT - A systematic collection of sufficient, competent evidential matter needed to attest to the fairness of the presentation of the Village's financial statements. The audit tests the Village's account system to determine whether the internal accounting controls are both available and being used

AVL – Auto Vehicle Locators

AWWA – American Water Works Association

B-BOX – Water service shut off

BALANCE SHEET - The portion of the Village's financial statement that discloses the assets, liabilities, reserves and balances of a specific governmental fund as of a specific date

BALANCED BUDGET - Operating revenues shall equal or exceed operating expenditures; capital equipment purchases (or transfers and associated capital grants) are not part of the operating budget

BASIS OF ACCOUNTING - A term used when revenues, expenditures, expenses, transfers, assets and liabilities are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on the cash, modified accrual or the accrual method

BASSET - Beverage Alcohol Sales and Service Education Training. A training program for liquor sellers and servers

BOND - A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for the financing of capital improvements

BTLS - Basic Trauma Life Support

BUDGET - A plan of Village financial operations which includes an estimate of proposed expenditures and a proposed means of financing them. The term used without any modifier usually indicates a financial plan for a single operating year. The budget is the primary means by which the expenditure and service levels of the Village are controlled

BUDGET MESSAGE - The opening section of the budget which provides the Village Board and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years and the views and recommendations of the Village Manager.

CAAS - Commission on Accredited Ambulance Services

CAD - Computer Aided Dispatch or Computer Aided Drawing

CALEA - Commission on Accreditation for Law Enforcement Agencies

CAPITAL IMPROVEMENT PROGRAM (CIP) - A multiyear planning instrument used to identify needed capital acquisition and to coordinate the financing and timing of purchases/improvements

CAPITAL OUTLAY - Capital items are defined as tangible items such as vehicles, machinery, desks and tools costing more than \$10,000 each and having a useful life of more than one year

CASH MANAGEMENT - The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the balance of the highest interest and return, liquidity and minimal risk with these temporary cash balances

CDBG - Community Development Block Grant

CEO - Code Enforcement Officer

CEMP – Comprehensive Emergency Management Plan

CERT – Community Emergency Response Team

CHARGES FOR SERVICE - User charges for services provided by the Village to those specifically benefiting from those services.

CIP – Capital Improvement Program

CJIS - Criminal Justice Information System

CMAP – Chicago Metropolitan Agency for Planning

CMAQ - Congestion Mitigation and Air Quality

COMMODITIES - Items of expenditure in the Operating Budget which, after use, are consumed or show a material change in their physical condition, and which are generally of limited value and are characterized by rapid depreciation. Office supplies and small fixed assets are examples of commodities

CONNECT – Committee on Networking, Education and Community Teamwork

CONTINGENCY - Those funds included in the Budget for the purpose of providing a means to cover minor unexpected costs during the budget year

CONTRACTUAL SERVICES - Items of expenditure from services the Village received primarily from an outside company. Utilities, rent, travel and advertising are examples of contractual services

COST CONTROL CENTER - The primary organizational breakdown within many Village funds. Each cost control center serves a specific function or functions within the given fund entity

CPAP - Continuous Positive Airway Pressure

CPR – Cardiopulmonary Resuscitation

CRT – Critical Response Team

DARE - Drug Awareness and Resistance Education. An educational program presented by local law enforcement agencies in elementary schools

DEBT - A financial obligation resulting from the borrowing of money. Debts of government include bonds, notes and land contracts

DEBT SERVICE - Payments of principal and interest to lenders or creditors on outstanding debt

DEFICIT - The excess of expenditures or expenses over revenues or income during a single accounting period

DEPARTMENT - Departments are subdivided into cost control centers. While a department may refer to a single activity, it usually indicates a grouping of related activities. Cost control centers within a department are listed on the index tabs for each department

DEPRECIATION - The allocation of the cost of a fixed asset over the asset's useful life. Through this process the entire cost of the asset less any salvage value is ultimately charged off as an expense. This method of cost allocation is used in proprietary funds

DMS - Document Management System

DU-COMM - DuPage Communications. An intergovernmental agency providing emergency dispatch services to member communities and fire districts

DUI - Driving Under Influence

DUJIS – DuPage Justice Information System

DUMEG - DuPage Metropolitan Enforcement Group. A drug enforcement agency consisting of police officers from member communities

EFO – Executive Fire Officer

EMPLOYEE BENEFITS - Contributions made by the Village to designated funds to meet commitments or obligations for employee fringe benefits. Included are the Village's share of costs for social security and the various pensions, medical and life insurance plans.

EMA - Emergency Medical Agency

EMT - Emergency Medical Technician

EMT A - Emergency Medical Technician - Ambulance

EMT B/D - Emergency Medical Technician – Defibrillator

EMT P - Emergency Medical Technician - Paramedic

ENTERPRISE FUND - A fund established to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of the revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes

EQUALIZED ASSESSED VALUE (EAV) – The assessed valuation of each property multiplied by the equalization factor

EQUALIZATION FACTOR– A factor established by the Illinois Department of Revenue, used to bring the aggregate value of assessments within each County to 33.3% of estimated fair market value of all real property within the County

EOC - Emergency Operations Center

EPA - Environmental Protection Agency

EPO – Exclusive Provider Organization

ERP - Enterprise Resource Planning

ESDA - Emergency Services and Disaster Agency

EXPENDITURES - Decreases in net financial resources. Expenditures include current operating expenses requiring the present of future use of net current assets, debt service and capital outlays, and intergovernmental transfers

EXPENSES - Charges incurred, whether paid or unpaid, resulting from the delivery of Village services

FAE - Fire Apparatus Engineer

FIDUCIARY FUND – Funds used to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs. The fiduciary fund category includes pension trust funds, investment trust funds, private-purpose trust funds, and agency funds

FISCAL POLICY - The Village's policies with respect to revenues, spending and debt management as these relate to government services, programs and capital investment. Fiscal policy provides an agreed upon set of principles for the planning and programming of government budgets and their funding

FISCAL YEAR (FY) - The accounting period for which an organization budgets is termed the fiscal year. In Hanover Park, the fiscal year begins May 1 and ends April 30 of the following year

FIXED ASSETS - Assets of a long-term character which are intended to continue to be held or used. Examples of fixed assets include items such as land, buildings, machinery, furniture and other equipment

FOIA – Freedom of Information Act

FTO – Field Training Officer

FUND - A set of interrelated accounts to record revenues and expenditures associated with a specific purpose. A brief description of the purpose of a fund appears on the white index page preceding each fund

FUND BALANCE - The fund equity of governmental funds. Changes in fund balances are the result of the difference of revenues to expenditures. Fund balances increase when revenue exceeds expenditures and decrease when expenditures exceed revenues

GASB - Governmental Accounting Standards Board

GASB STATEMENT NO. 34 – BASIC FINANCIAL STATEMENTS AND MANAGEMENT'S DISCUSSION AND ANALYSIS. This new financial reporting model includes many aspects of conventional financial reporting, and in addition, several new features including: government-wide financial statements and management's discussion and analysis. This statement was developed to make financial reports easier to understand and more useful for oversight bodies, investors, and citizens

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP) - Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board (GASB)

GEMT – Ground Emergency Medical Transportation is a voluntary program that allows publicly owed or operated emergency ground ambulance transportation providers to receive supplemental payments that cover the difference between a provider's actual costs per GEMT transport and the Medicaid base payment

GENERAL FUND - Accounts for all revenues and expenditures which are not accounted for in specific purpose funds. It finances the regular day-to-day operations of the Village. The General Fund is often referred to as the General Corporate Fund

GENERAL OBLIGATION BONDS - Bonds that finance a variety of public projects such as streets, buildings and improvements; the repayment of these bonds is usually made from the Debt Service Fund, and these bonds are backed by the full faith and credit of the issuing government

GFOA - Government Finance Officers Association

APPENDIX L

GIGO – Green Infrastructure Grant Opportunities reduce water quality impairments by decreasing stormwater runoff.

GIS - Geographic Information System

GOAL - A purpose or outcome toward which activities are directed

GOVERNMENTAL FUNDS – Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects and permanent funds

GPS - Global Positioning System

GRANT - An amount provided by a governmental unit or other type organization in aid or support of a particular governmental function or program

HI-LIGHTER - The Village of Hanover Park Newsletter

HMO – Health Maintenance Organization

HPCRC – Hanover Park Community Resource Center

HR SALES TAX - A 1.00% Home Rule Sales Tax (effective July 1, 2021) on sales other than groceries and prescriptions

HTE - The provider of all Village centralized computer applications

HVAC - Heating, Ventilation and Air Conditioning system

IAFF - International Association of Firefighters

IACP - International Association of Chiefs of Police

ICSC - International Council of Shopping Centers

IDDE - Illicit Discharge Detection and Elimination

IDOC - Illinois Department of Conservation

IDOT - Illinois Department of Transportation

IDNR - Illinois Department of Natural Resources

IEPA - Illinois Environmental Protection Agency

IFSAP - Illinois Fire Service Administrative Professionals

ILEOT - Illinois Law Enforcement Officers Training Board. An organization promoting training to local enforcement agencies

IPSI – Illinois Public Service Institute

INCOME - A term used in proprietary fund-type accounting to represent (1) revenues, or (2) the excess of revenues over expenses.

INTERFUND TRANSFERS - Amounts transferred from one fund to another fund, primarily for work or services provided

INTERGOVERNMENTAL REVENUES - Funds received from federal, state and other local government sources in the form of grants, shared revenues and payments in lieu of taxes

IPAC – Illinois Police Accreditation Coalition

IPBC - Intergovernmental Personnel Benefits Cooperative. An intergovernmental pool providing employee health and life insurance coverage for Village employees

IPSI – Illinois Public Service Institute

IRMA - Intergovernmental Risk Management Agency. An intergovernmental pool providing liability, worker’s compensation, automobile and property coverage for the Village

ISO - Insurance Standards Office

ISP - Illinois State Police

ISTEA - Intermodal Surface Transportation Efficiency Act

ITEP – Illinois Transportation Enhancement Program

JAWA - Northwest Suburban Joint Action Water Agency. A joint venture of seven northwest suburban municipalities to secure Lake Michigan water through a purchase agreement with the City of Chicago

JPR – Job Performance Ratings

JSA – Job Safety Analysis

JULIE - Joint Utility Location Information for Excavators

LAN/WAN - Local Area Network/Wide Area Network

LEADS - Law Enforcement Agencies Data System

LESO - Law Enforcement Support Office

LEVY - (Verb) to impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments or service charges imposed by the Village

LGDF – Local Government Distributive Fund

LIABILITY - Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date

MABAS - Mutual Aid Box Alarm System

MAJOR FUND - Governmental fund or enterprise fund reported as a separate column in the basic fund financial statements and subject to a separate opinion in the independent auditor's report. The general fund is always a major fund. Funds meeting criteria specified in GASB Statement No. 34 must also be reported as a major fund. Any other governmental or proprietary fund may be reported if the Village Officials believe that fund is particularly important to financial statement users

MAP - Metropolitan Alliance for Police

MCAT – Major Crimes Assistance Team

METRA - A commuter rail system serving the six county northeast Illinois region

MDT – Mobile Data Terminal

MDC – Mobile Data Computer

MFT - Motor Fuel Tax

MWRD - Metropolitan Water Reclamation District

MODIFIED ACCRUAL BASIS - The accrual basis of accounting adapted to the governmental fund-type measurement focus. Under it, revenues and other financial resource increments (e.g., bond issue proceeds) are recognized when they become susceptible to accrual that is when they become both "measurable" and "available" to finance expenditures of the current period. "Available" means collectible in the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized when the fund liability is incurred except for (1) inventories of materials and supplies that may be considered expenditures either when purchased or when used, and (2) prepaid insurance and similar items that may be considered expenditures either when paid for or when consumed. All governmental funds, expendable trust funds and agency funds are accounted for using the modified accrual basis of accounting

MUNICIPAL ELECTRIC AGGREGATION - Section 1-92 of the Illinois Power Agency Act allows for the aggregation of electric load by municipalities and counties (i.e., government aggregation). This means a municipality or county can negotiate for the purchase of the combined electric supply of its residents and eligible small businesses.

MUTCD – Manual on Uniform Traffic Control Devices

NET ASSETS – The difference between assets and liabilities as reported in the Government wide Financial Statement of the CAFR

NET INCOME - Proprietary fund excess of operating revenues, non-operating revenues and operating transfers in over-operating expenses, non-operating expenses and operating transfers-out

NEXTEL - A telecommunications company and system which provides two-way radio, cellular, paging and online messaging capabilities in a single cellular telephone unit

NFPA - National Fire Protection Agency

NIPAS – Northern Illinois Police Alarm System

NIMS – National Incident Management System

NIMEC – Northern Illinois Municipal Electricity Cooperative. NIMEC is the Village’s broker going out for supplier bids on various Village electric accounts and for the Municipal Aggregation.

NPDES – National Pollution Discharge Effluent System

NSA - Neighborhood Strategy Area

NWSMTD - Northwest Suburban Mass Transit District

OBJECTIVE - An individual aim or course of action which activities are directed

OSFM - Office of the State Fire Marshal

OSHA - Occupational Safety and Health Administration

PACC – Police and Citizens Connected

PASS - Police Area Service Specialist

PERSONAL SERVICES - All costs related to compensating employees, including employee benefit costs such as the Village's contribution for retirement, social security and health and life insurance

PHCS - Private Health Care System

POC - Paid on Call Firefighter

PPO – Preferred Provider Organization

PROPERTY TAX - Property taxes are levied on real property according to the property's valuation and the tax rate

PROPRIETARY FUND – Funds that focus on the determination of operating income, changes in net assets, financial position and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds

PVC – Poly Vinyl Chloride

R&B - Road and Bridge Fund

REAPPROPRIATION - Utilization of existing reserves to fund future budgeted expenditures

RETAINED EARNINGS - An equity account reflecting the accumulated earnings of the Village's Proprietary Funds

REVENUE - Funds that the government receives as income. It includes such items as tax receipts, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income

RFP - Request for Proposals

RFQ - Request for Qualifications

RMS – Records Management System

ROW - Right of Way

RTA - Regional Transportation Authority

SAN – Storage Area Network

SCADA - Supervisory Control and Data Acquisition System

SCBA – Self Contained Breathing Apparatus

SEIU - Service Employees International Union

SEP – Strategic Enforcement and Prevention

SOG – Standard Operating Guidelines

SOG – Special Operations Group

SPEAR – Sexual Predator Enforcement Apprehension and Registration

SRB – Safety Review Board

SSA - Special Service Area

STAARS Program - Student Artists and Authors Program

STP - Sewage Treatment Plant. Sewage Treatment Plant #1 is located at 5600 Greenbrook Boulevard in Hanover Park

STEP - Selective Traffic Enforcement Program

STT – Simplified Telecommunication Tax

SURRI – Single Unit Rental Residential Inspections

SWAP – Sheriffs Work Alternative Program

TAC - Tactical Unit. A contingent of police officers performing special directed enforcement activities.

TAX EXTENSION - The total amount of taxes applied to properties within a taxing district as a result of a tax levy. Extensions in Illinois are increased by a loss factor to ensure that each taxing body receives the full amount of its levy after recognition that a small amount of taxes will not be paid

TAX INCREMENT FINANCE DISTRICT - A legal entity created by local resolution to promote improvements, jobs, etc. The taxes generated from the assessed value "increment" above the base year is used to finance the costs of the improvements which generate the increased assessed valuation

TAX LEVY - An ordinance that directs the County Clerk to assess a tax proportionately against all properties located with a taxing district for the purpose of raising a specific amount of tax for the taxing district

TAX RATE - The amount of tax levied for each \$100 of assessed valuation

TEA-21 - Transportation Efficiency Act of the 21st Century

TIC – Thermal Imaging Camera

TIF DISTRICT - Tax Increment Finance District

TOD – Transit Oriented Development. The exciting trend in creating vibrant, livable communities which are compact and walkable, and centered around high-quality train systems.

TRUST FUNDS - Funds used to account for assets held by a government in a trustee capacity for individuals, private organizations, other governments and/or other funds

TQM - Total Quality Management. A strategy to improve the quality of the organization by encouraging communication, participation and empowerment of employees throughout the Village

UNRESTRICTED NET ASSETS – Net assets not invested in capital assets, net of related debt, that are accessible for the general use of the fund

UPS – Uninterrupted Power Supply

UV – Ultraviolet

UCMR2 - Unregulated Contaminant Monitoring Regulation

VSK – Vehicle Stabilization Kit



Hanover Park USA