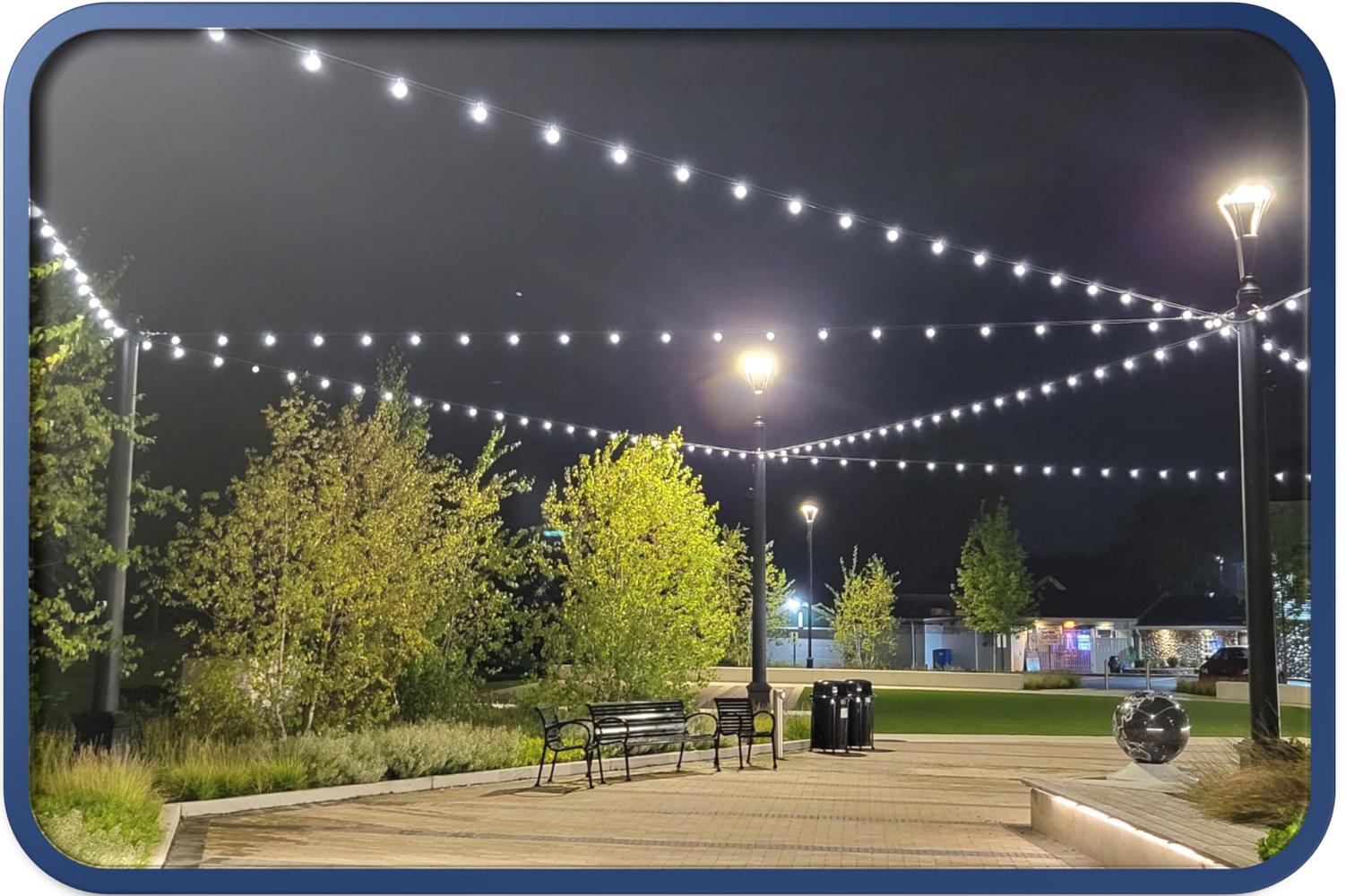




# Village of Hanover Park

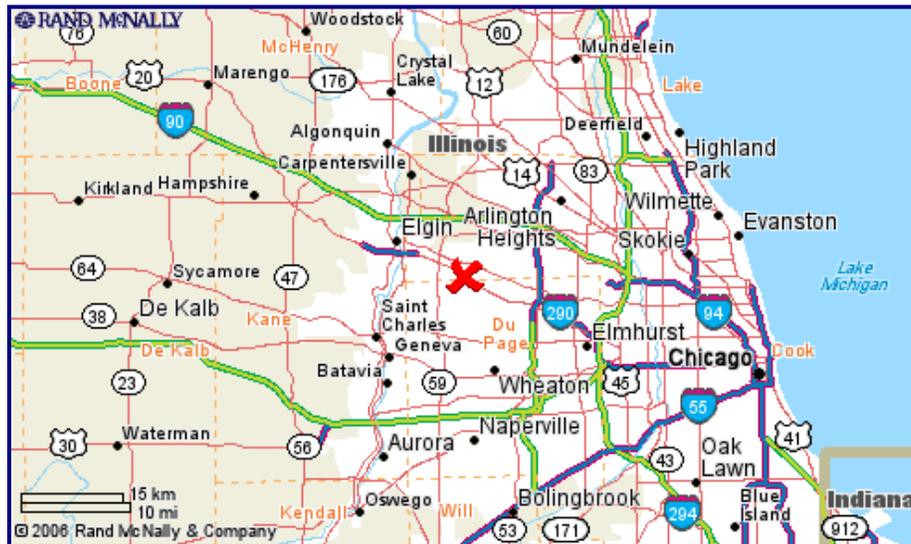


**Annual Fiscal Year Budget**  
**January 1 – December 31, 2023**

## VILLAGE OF HANOVER PARK, ILLINOIS GENERAL INFORMATION

The Village of Hanover Park was incorporated in 1958 and operates under the council/manager form of government. It is a residential community located approximately 30 miles northwest of downtown Chicago.

A regional map is shown below:



The Village covers an area of approximately 7 miles including 2.75 miles in Cook County and 4.25 square miles in DuPage County. Population as certified in the 2020 Census is 37,470.

A seven member legislative body comprised of the Village President and six Trustees each elected to a staggered four-year term governs the Village of Hanover Park. The Village Board is responsible for enacting ordinances, adopting the budget, establishing policies and appointing the Village Manager. The Village Manager is the Chief Administrative Officer and is responsible for day-to-day Village operations and appoints Village Department Heads.

The Village provides a full range of services including police and fire protection, maintenance of streets and infrastructure, community development, code enforcement, municipal water and sewer utilities and general administrative services. Separate school districts, park districts and library districts provide educational, recreational and reading services respectively.

While primarily a residential community, the Village has diversified its tax base. Numerous large employers are located in three municipal business parks which generate significant sales tax revenue.

The Village strives to provide excellent municipal services at an affordable cost. An Elected Board encourages public participation and a dedicated professional staff implements services. The Village of Hanover Park is a wonderful place to work, live and do business in.

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# Readers' Guide

This book is divided into five major sections highlighted by white tabs. The blue tabs show fund types. A description of each section is described below.

## Introductory Section

This section includes overview information and the *Budget Message*. The reader is encouraged to review the Budget Message as it presents the Village's mission and visions, as well as initiatives pertinent to Fiscal Year 2023. It communicates our financial condition and highlights departmental objectives, which support the Board's visions.

## Exhibits

The Exhibits Section includes demographic information, financial policies which guide budget development, budgeting procedures and fund descriptions. Also, graphic trends and projections are presented for major revenues and expenditures.

## Financial Section

The Financial Section tab includes historical revenue and expenditure data and financial summaries by fund. Budget summary information is presented after the financial section tab.

The blue tabs show fund types as follows:

-  The General Fund is the primary operating fund. Within the General Fund, departments are designated with white tabs. Goals, objectives and performance measures are presented for each cost control center within each department in the fund.
-  The Special Revenue tab lists Road and Bridge Fund, Motor Fuel Tax Fund, MWRD Fields Fund, State Restricted Fund, Federal Restricted Fund, Foreign Fire Insurance Fund, Special Service Area 3, 4 & 5 Funds and Tax Increment Financing Funds 3, 4 and 5.
-  The Debt Service Fund report general obligation indebtedness. Bond schedule is also listed.
-  The Capital Projects tab presents the Special Service Area 6 and General Capital Funds.
-  The Enterprise Funds tab reports the Water and Sewer, and Municipal Commuter Parking Lot Funds. Within the Water and Sewer Fund are seven cost control centers that account for water and sewer operations, depreciation and debt service.
-  The Internal Service Fund tab presents the Central Equipment Fund and the IT Equipment Replacement Fund, which accounts for the purchase of all Village vehicles and technology.
-  The Trust and Agency Funds tab reports the Police Pension and Fire Pension Funds.

## Capital Improvement Program

The Capital Improvement Program (CIP) tab presents current and five-year schedules of capital projects. Current year projects are listed in Tables I, II and III.

## Appendix

At the end of the document is supplemental information including historical head count, property tax data, overlapping governmental entity information and a glossary of terms.

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# INTRODUCTORY SECTION

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**List of Principal Officials**

**Organization Chart**

**GFOA Distinguished Budget Presentation Award**

**Budget Message**

# Village of Hanover Park

## Principal Officials

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### Mailing Address

2121 W. Lake Street  
Hanover Park, IL 60133

Phone (630) 823-5600

Fax (630) 823-5786

TDD (630) 823-5479

Web Site: [www.HPIL.org](http://www.HPIL.org)

## Village President and Board of Trustees

Rodney S. Craig, Village President  
Kristy Merrill, Village Clerk

### Trustees

James Kemper  
Yasmeen Bankole  
Herb Porter  
Lisa Gutierrez  
Syed Hussani  
Bob Prigge

## Executive Office

(630) 823-5608

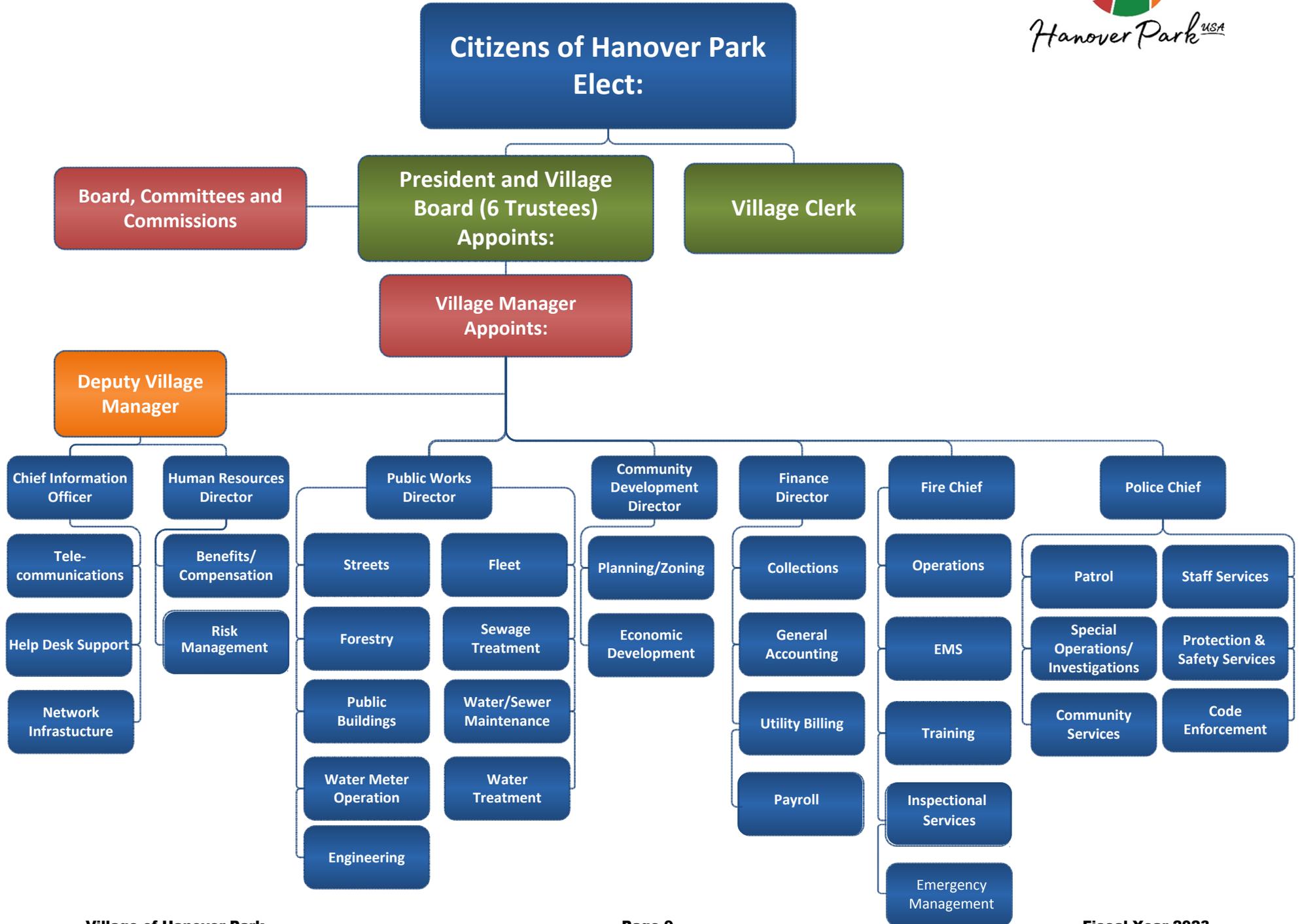
Juliana Maller, Village Manager ([jmaller@hpil.org](mailto:jmaller@hpil.org))

David Webb, Deputy Village Manager ([dwebb@hpil.org](mailto:dwebb@hpil.org))

## Village Departments

Eric Fors, Fire Chief	(630) 823-5801	<a href="mailto:efors@hpil.org">efors@hpil.org</a>
Jed Gerstein, Chief Information Officer	(630) 823-5670	<a href="mailto:jgerstein@hpil.org">jgerstein@hpil.org</a>
Shubhra Govind, Community & Economic Development Director	(630) 823-5781	<a href="mailto:sgovind@hpil.org">sgovind@hpil.org</a>
Barry Kurcz, Human Resources Director	(630) 823-5661	<a href="mailto:bkurcz@hpil.org">bkurcz@hpil.org</a>
Andy Johnson, Police Chief	(630) 823-5501	<a href="mailto:ajohnson@hpil.org">ajohnson@hpil.org</a>
T. J. Moore, Public Works Director	(630) 823-5701	<a href="mailto:tjmoore@hpil.org">tjmoore@hpil.org</a>
Remy Navarrete, Finance Director	(630) 823-5788	<a href="mailto:rnavarrete@hpil.org">rnavarrete@hpil.org</a>

# Village of Hanover Park – Table of Organization





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**Village of Hanover Park  
Illinois**

For the Fiscal Year Beginning

**January 01, 2022**

*Christopher P. Morill*

Executive Director



## ***Village of Hanover Park Fiscal Year 2023 Budget Message***

The Honorable Village President, Board of Trustees and Citizens of Hanover Park, Illinois:

I am pleased to present the Village of Hanover Park's 2023 Proposed Annual Budget. This budget document is a fiscal plan that is responsive to the needs of the citizens and business community of Hanover Park and reflects the goals of the Village Board. The budget provides upcoming revenues and expenditures for the January 1, 2023, through December 31, 2023, Fiscal Year. It is designed to provide a comprehensive overview of Village activities during the next twelve months. This balanced budget is \$105M and represents a 4.92% increase from last calendar year budget.

Even with the challenges from COVID-19 and its impact on our economy, the Village has maintained its strong financial position. This is due to Village Board's leadership and responsible budget planning and decisions, and the Village's practice of delivering effective and efficient services. Since the start of the pandemic in early 2020, the Village has continuously adapted – from both a financial and operational standpoint. The budget monitoring implemented over the past two years (including holding vacancies, streamlining operations, and deferring capital projects), allowed the Village to adapt and respond in a rapid changing and uncertain environment.

Despite these significant challenges, the Village has positioned itself to remain fiscally sound and responsible.

The 2023 budget maintains our conservative approach, while recommending funding for projects, operations and personnel that continue to advance the Village's mission and the Village Board's Strategic Plan Goals. These priorities (adopted on May 05, 2022) serve as the foundation for all annual budgets.

The major components of the **2023 Proposed Budget** include:

- **0%** increase in the property tax levy over the prior year's tax levy. This will be the 7<sup>th</sup> year with no increase.
- **\$24.6M** in capital improvements (streets, fire station #16 construction, water tower rehab, water main replacement, sewer force main improvement, Vehicle & IT replacements, etc.) with no bond issues planned for 2023.
- **\$37.3M** unassigned Operating Account. The Village has maintained a 40% Fund Balance goal for years, in alignment with the board's financial policies that aim to preserve the Village's financial strength.

The budget is presented in a format recognized by the Government Finance Officers Association (GFOA) for the Distinguished Budget Presentation Award. The Village has obtained the award for the last thirty-one (31) years. The budget is a policy document, financial plan, operations guide, and communication device.

## *Strategic Goals*

On May 05, 2022, the Village Board adopted the Village's Comprehensive Strategic Plan. During the strategic planning process, the Village Board and administrative leadership team reached consensus to retain the five key strategic goal areas developed during previous strategic planning efforts. The strategic goals areas are: 1) Financial Health, 2) Focused Economic Development & Redevelopment, 3) Maintain & Enhance Infrastructure, 4) Community Image & identity and 5) Effective Governance. The Calendar Year 2023 budget is designed to allow for the progression toward the accomplishment of these strategic goals. Over the course of implementation of the Plan, updates and status reports will be provided to show our progress.

## *Village Budget challenges*

The budget provides a fiscal plan to provide municipal services to our residents. To maintain a positive operating position, expenditures were analyzed on a line-item basis. Expenditure patterns were examined to determine where expenditures could be reduced. Several internal and external environmental factors that pose significant challenges were also considered. They include the following:

- **Pension Liabilities** – Municipalities across the state must continue to address the funding of pension liabilities. Recent changes in pension laws allow municipalities additional time, now until 2040 to fund 90% of their respective pension obligations. The Village continues to fund the pension obligation to be 100% funded by 2033.
  - Pension benefits are funded by a combination of employer contributions, employee contributions, and investment earning on those contributions. When there is a gap between the assets available to fund benefits, and the assets needed to fund benefits, the Village must make up the difference. The Village made changes to ensure the required funding levels for the public safety pensions is met by 2033.
  - In 2016, the Village changed the actuarial assumptions by lowering the investment rate of return from 7.25% to 7.00% for both the Police and Fire Pensions which is still currently being used.
  - For the 2023 Budget, 10.08% of the Village's General Fund goes towards paying for public safety pension benefits through levying the amount needed for funding on the Property Tax Levy.
  - The Village has continued to fund its annual obligation year after year, however, over the last eight years the levy requirement has increased by 81.42% (from \$2,078,956 to \$3,771,615) on the Police Pension side, 80.27% (from \$1,164,625 to \$2,099,433) on the Fire Pension side. This is an unsustainable model not only for Hanover Park, but for all Illinois municipalities.

- Local Economy** – The impacts of the COVID-19 pandemic have provided uncertainty for the Village of Hanover Park and local businesses within the Village. The Village will continue to be faced with budgetary challenges that will continue into future fiscal years. It is more important to continue to monitor revenue and expenditure levels on an ongoing basis. The Village budget will require priority setting, realignment of revenues and expenditures and finding more efficient ways to carry out operations.
- Funding of Significant Capital Improvements** – The Village is facing an ongoing challenge to prioritize and address all its funding needs especially capital improvements. The need for maintenance of our municipal infrastructure, including streets and water and sewer systems, remains constant to avoid costly failures in the future.

Capital Infrastructure Overview	
Infrastructure	Cost of investment
84 miles of streets	\$3.95M per mile to resurface, rehabilitate and reconstruct
122 miles of water mains	\$2.3M per mile to replace
134 miles of storm sewers	\$1.8M per mile to replace
93 miles of sanitary	\$1.3M per mile to replace
155 miles of sidewalk	\$170K per mile to replace
<b>Total</b>	<b>Total</b>

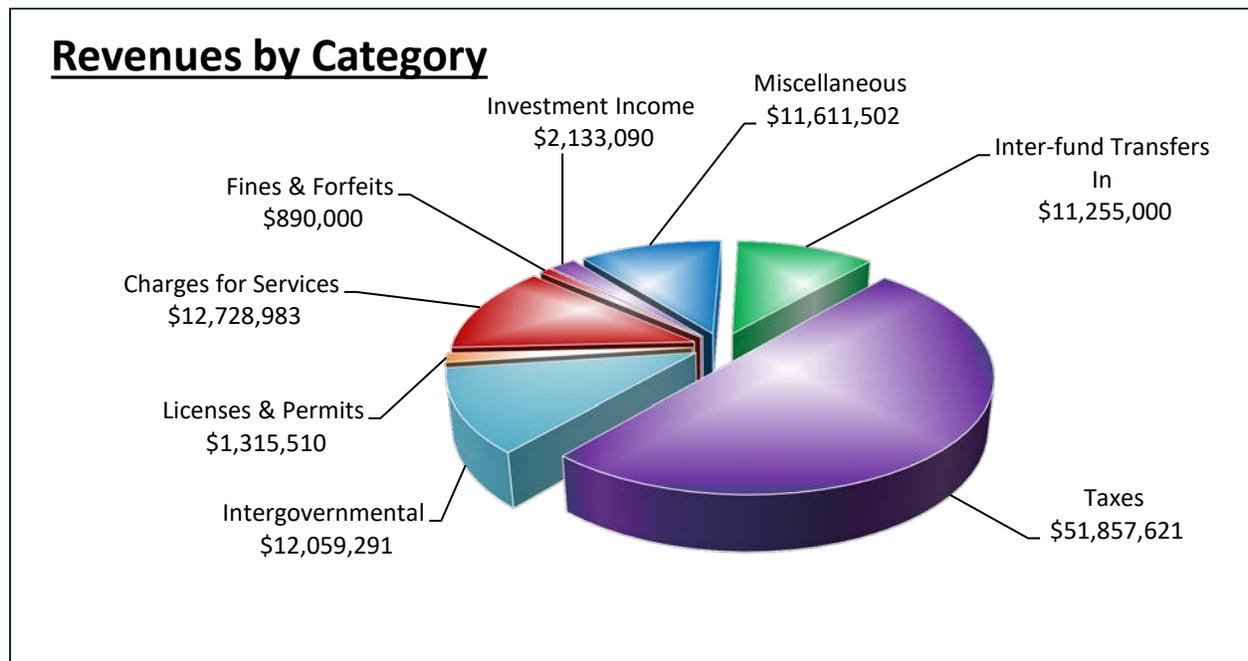
- Service Requirements of the Community** – The U.S. has been out of the Great Recession for more than a decade, but economists are predicting that the country will be back there again soon (end of 2022, early 2023). Economic downturns do not have a corresponding reduction in demand for Village services. If we have a wet summer, we sell less water. If we have a harsh winter, our cost for providing snow and ice control rises. Freeze-thaw cycles tend to cause water main breaks. Water lines freeze during the winter months and must be de-thawed. The need for police services and property maintenance complaints tend to increase as citizens grapple with increasingly difficult circumstances.

### Budget Recap

The Village has taken several steps to ensure its fiscal stability; including, but not limited to department restructuring and introduction of newer technologies to improve efficiencies; and necessary reduction or postponement of expenses. These steps better position the Village to meet the new economic realities of today and place the Village on a path to long-term fiscal strength. The FY2023 Budget continues to be a conservative financial plan intended to hold the line on expenditures, maintaining the Village’s fiscal stability, and providing for excellence in the delivery of Village services.

**Overview of Total Revenues** - Total revenues for all funds excluding transfers in the 2023 budget are \$92.5M, which is a \$9.2M or 11.06% increase from the 2022 budget figures.

Changes in Revenues by Category				
Revenues /All Funds	Budget FY 2022	Budget FY 2023	Increase/ Decrease Amount	Increase/ Decrease Percent
Taxes	\$39,329,692	\$51,857,621	\$12,527,929	31.85%
Intergovernmental	16,395,659	12,059,291	(4,336,368)	-26.45%
Licenses & Permits	1,246,350	1,315,510	69,160	5.55%
Charges for Services	12,301,778	12,728,983	427,205	3.47%
Fines & Forfeits	881,000	890,000	9,000	1.02%
Investment Income	2,019,590	2,133,090	113,500	5.62%
Miscellaneous	11,197,765	11,611,502	413,737	3.69%
Inter-fund Transfers In	9,513,200	11,255,000	1,741,800	18.31%
<b>Total</b>	<b>\$92,885,034</b>	<b>\$103,850,997</b>	<b>\$10,965,963</b>	<b>11.81%</b>
Less: Transfer In	(9,513,200)	(11,255,000)	(1,741,800)	18.31%
<b>Total Excluding Transfer In</b>	<b>\$83,371,834</b>	<b>\$92,595,997</b>	<b>\$9,224,163</b>	<b>11.06%</b>



The Village of Hanover Park appropriations are supported by several sources. The primary revenue categories are Taxes, Intergovernmental, Licenses and Permits, Charges for Services, Fines and Forfeits, Investment Income, Miscellaneous, and Transfers.

- **Taxes** – amount of \$51,857,621 for FY2023. This is a \$12,527,929 or 31.85% increase from FY2022. There are several sources which comprise the Taxes category such as: Property tax levy increased in the amount of \$500,929 due to Special Service Area levies, and TIF's. Telecommunication Tax decreased in the amount of \$50,000, due to consumers changing to data plans for cell services which are not taxable. Sales, Home Rule, and Auto Rental increased by the amount of \$11,805,500 due in part to an increase of the Home Rule Sales Tax by 0.25% (from 0.75% to 1.00%) effective July 01, 2021, and the "Leveling the playing Field for Illinois Retail Act" which changes how remote sellers must collect occupation tax (ROT) from Illinois buyers. This act requires both in-state and remote retailers to collect Illinois ROT based on the sales tax rate at the buyer's destination, took effect January 1, 2021. Real Estate Transfer Stamp increased by \$100,000. Food and Beverage Tax increased by \$100,000. Hotel/Motel Tax increased by \$500. Cannabis Use Tax a state excise tax on all adult-use cannabis sales, a portion of which is allocated to local governments based on population. It must be used to fund crime prevention programs, training, and interdiction efforts, including detection, enforcement, and prevention efforts, relating to the illegal cannabis market, and driving under the influence of cannabis increased by \$20,000. The Foreign Fire Insurance Tax increase by \$15,000. The Video Gaming Tax increased by \$36,000.
- **Intergovernmental** – amount of \$12,059,291 for FY2023. This is a \$4,336,368 or 26.45% decrease from FY2022. There are several sources which comprise this category; Personal Property Replacement increased by \$60,000. State Income increased by \$700,000. State Grants decreased by \$1,378,990. Majority of the Grants are from the Build Illinois Bond Fund to the Department of Commerce and Economic Opportunity (DCEO). Federal Grants decreased by \$2,689,924, the final payment from American Rescue Plan Act (ARPA) received in 2022 and the FEMA for COVID-19 eligible expenses reimbursement received at the end to 2021. Other Government Grant decreased by \$1,040,860 Grants are from the Build Illinois Bond Fund to the Department of Commerce and Economic Opportunity (DCEO) for the sport complex improvement, Intergovernmental Risk Management Agency (IRMA) for EMS binder lift Bariatric lifting equipment. Sex Offender increased by \$315, Illinois Law Enforcement Training and Standards Board (ILETSB) for \$7,471 new revenue for 2023. DuPage City Mowing increased by \$3,120 due to new contract increase and Expenditure fire increased by \$2,500.
- **Licenses and Permits** – amount of \$1,315,510 for FY2023. This is a \$69,160 or 5.55% increase from FY2022. There are several sources which comprise the licenses and permits category such as business licenses decreased by \$15,000, due to tobacco licenses separate account number budgeted for \$19,600, approval to increase the Tobacco license to \$500 from \$100 on March 17, 2022, liquor licenses decreased by \$1,240, contractor licenses increased by \$5,000, penalties on licenses increased \$18,500 (business licenses and rental licenses penalties), rental licenses (Single family) increased by \$5,000, building permit increased by \$50,000, video gaming terminals

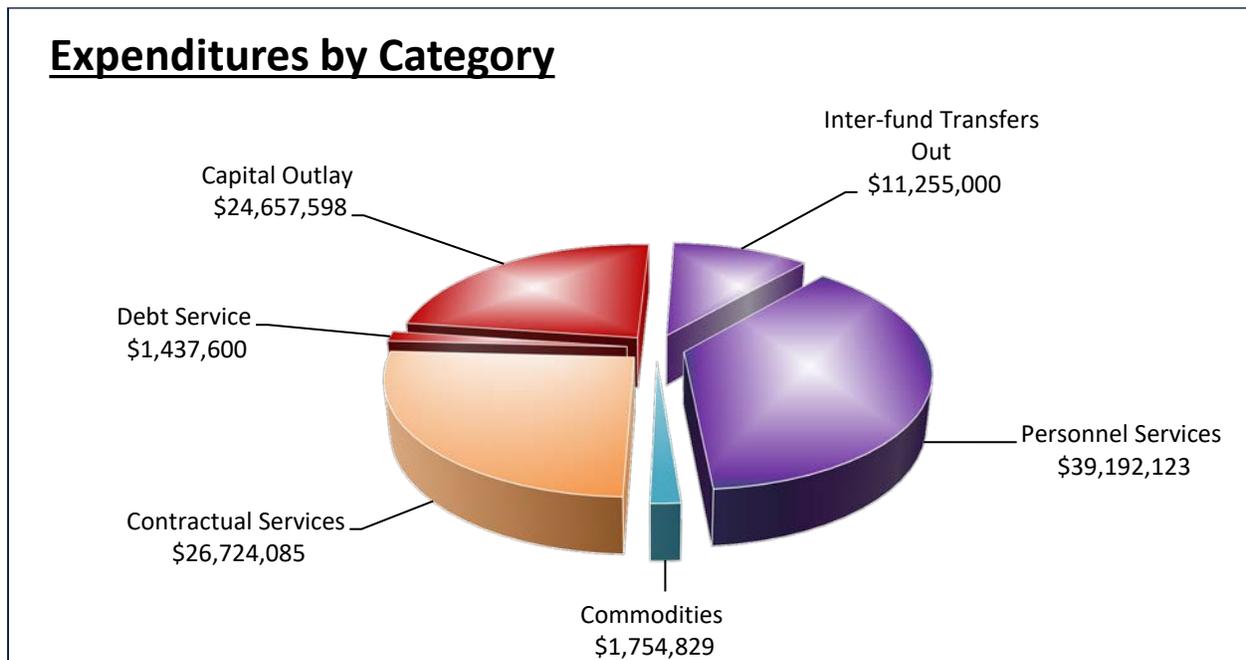
decreased by \$7,500, approval to increase terminal permit to \$1,500 each on April 7, 2022, cable franchise fee decreases by \$10,000, and solid waste franchise fees increased by \$5,000.

- **Charges for Services** – amount of \$12,728,983 for FY2023. This is a \$427,205 or 3.47% increase from FY2022. This category consists of many revenue sources, the largest of which relates to Water & Sewer Sales, increased by \$310,000 due to water and sewer rate structure changes, an increase of 4.50% for water and sewer rate effective May 1, 2023 with a yearly increase of 4.50% for the next four year starting January 1, 2024 through December 31, 2027, to fund the aging infrastructure of water and sewer lines, water penalties increased by \$24,000, tap on fees decreased by \$32,232, water meters decreased by \$2,342 leachate treatment fees increased by \$63,696, rental income increased by \$5,503. Ground Emergency Medical Transportation (GEMT) increased by \$200,000; plan review inspectional services increased by \$12,000, ambulance fees increased by \$100,000, vehicle impounds decreased by \$100,000 and parking lot permit fees decreased by \$165,920.
- **Fines and Forfeits** – amount of \$890,000 for FY2023. This is a \$9,000 or 1.02% increase from FY2022. This category consists of ordinance violations which increased by \$3,000, DUI fines increased by \$5,000, and fire false alarm fines increased by \$1,000 based on data trend.
- **Investment income** – amount of \$2,133,090 for FY2023. This is a \$113,500 or 5.62% increase from FY2022. Majority of the investments are related to Police and Fire Pension investment portfolio. Money Market rates are rising (2.928% as of September 30<sup>th</sup> of this year). CD's rates at 4.25% (18 mos.) to as low as 3.95% (6 mos.) compared to last year's (1.75% to as low as 0.02%). Treasury bills are also trending higher than expected 4.40% (24 mos.) to as low as 3.95% (6 mos.).
- **Miscellaneous** - amount of \$11,611,502 for FY2023. This is a \$413,737 or 3.69% increase from FY2022. This category consists of miscellaneous revenues that do not fit into other categories; police and fire employer contributions increased by \$39,710, employee contributions to police and fire pension decreased by \$107,115, Infrastructure service charge (Cook and DuPage) increased by \$444,900 due to re-structure of service charges a yearly increase of 8.00% effective May 1, 2023 with a yearly increase of 8.00% for the next four year starting January 1, 2024 through December 31, 2027 to fund the aging water main infrastructure which has exceeded its life expectancy, and funding for the Village replacement fund (Central and I.T. Equipment) increased by \$66,367. Renewable (Green) energy decreased by \$50,000, reimbursed miscellaneous expense increased by \$13,000 due to Keeneyville community grant for COPS Day picnic, road salt, and lawn cut fees.
- **Inter-fund Transfer In** – amount of 11,255,000 for FY2023. This is a \$1,741,800 or 18.31% increase from FY2022. A transfer from General Fund to Road and Bridge \$5M to fund the yearly street maintenance, transfer to Capital Project \$6M for the final funding of fire station #16 construction, and other improvements to the village, and transfer to MWRD \$200K to fund the yearly upkeep of the sports complex, transfer from Federal Restricted Fund to Capital Project \$10K share of the fitness equipment for Police Department, and from Water & Sewer Fund for

Document Management \$15K, and \$30K to I.T. Equipment Fund for SCADA Upgrade (5 PC's & integration).

**Overview of Total Expenditures** - Total expenditures for all funds excluding transfers in the 2023 budget are \$93.7M, which is a \$3.1M or 3.52% increase from the 2022 budget figures.

Changes in Expenditures by Category				
Appropriations/All Funds	Budget FY 2022	Budget FY 2023	Increase/Decrease Amount	Increase/Decrease Percent
Personnel Services	\$37,753,762	\$39,192,123	\$1,438,361	3.81%
Commodities	1,553,030	1,754,829	201,799	12.99%
Contractual Services	22,006,511	26,724,085	4,717,574	21.44%
Debt Service	1,438,000	1,437,600	(400)	-0.03%
Capital Outlay	27,829,406	24,657,598	(3,171,808)	-11.40%
Inter-fund Transfers Out	9,513,200	11,255,000	1,741,800	18.31%
<b>Total</b>	<b>\$100,093,909</b>	<b>\$105,021,235</b>	<b>\$4,927,326</b>	<b>4.92%</b>
<b>Less: Transfer Out</b>	<b>(9,513,200)</b>	<b>(11,255,000)</b>	<b>(1,741,800)</b>	<b>18.31%</b>
<b>Total Excluding Transfer Out</b>	<b>\$90,580,709</b>	<b>\$93,766,235</b>	<b>\$3,185,526</b>	<b>3.52%</b>



- **Personnel Services** – amount of \$39,192,123 for FY2023. This is a \$1,438,361 or 3.81% increase from FY2022. Items include projected compensation in the form of a general wage increase for non-union and union employees; for non-union employees wage increase (merit) will be effective January 1<sup>st</sup> instead of May 1<sup>st</sup> effective January 1, 2023; a decrease in overtime specifically in fire department due to the proposed 3 new employees, an increase in health insurance cost, taxes, and pensions; a decrease in non-union IMRF pension contribution by \$125,060 or 14.54% (FY2022 rate of 10.397% to 8.45% in FY2023); police and fire retirees increased by \$191,371 or 3.64% due to 3% compounded every year; and police and fire pension contributions decreased by \$107,115 or 1.82% per the actuarial suggested annual funding requirement.
  - **New Positions** - The proposed budget includes 7 (seven) new positions in the General Fund, including 3 (three) new Firefighter/Paramedics, 1 (one) Human Resources Generalist, 1 (one) Code Enforcement Officer (CEO), elimination of the Part-Time Appearance Officer, which is currently vacant, 1 (one) Community Service Officer (CSO), elimination of the Full-Time Record Clerk which is currently vacant, and 1 (one) Economic Development Coordinator. The total cost for these new positions is \$873,200 (salaries, taxes, pensions, and insurance) in the General Fund.
- **Commodities** – amount of \$1,754,829 for FY2023. This is a \$201,799 or 12.99% increase from FY2022. Items include Gasoline & Lube, class I hot mix, sign materials, fire hydrant replacement, special events to employees, and miscellaneous expenses.
- **Contractual** – amount of \$26,724,085 for FY2023. This is a \$4,717,574 or 21.44% increase from FY2022. The increases are sales tax incentive in the economic development budget, JAWA operating cost, consulting and legal services, vehicle maintenance & replacement, light and power, hydrant painting, evergreen tower rehab inspection, furniture replacement, STP1 sludge hauling fees, and DuComm emergency dispatch. Offset some increases by decreasing expenses in, Intergovernmental Risk Management Agency (IRMA) 2023 contribution, engineering services, and JAWA fixed cost.
- **Debt Service** – amount of \$1,437,600 for FY2023. This is a \$400 or 0.03% decrease from FY2022. On February 24, 2020, the Village refunded/refinanced the 2011, 2010 and 2010 GO Bonds saving the Village \$2M for the period of 10 years by issuing the 2020 GO Refunding Bond. The Debt service payments are based on debt schedules determined at the time of debt issuance.
- **Capital Outlay** – amount of \$24,657,598 for FY2023. This is a \$3,171,808 or 11.40% decrease from FY2022. The increases are heater replacement in Metra Station platform, trash enclosure at the MWRD sport complex, fire station #16 construction (expected completion date end of FY2023), village hall admin refresh, public works generator, hot water heater replacement and building remodeling evaluation, fire station #15 improvements, west branch stabilization Anne Fox (\$750K grant from Green Infrastructure Grant Opportunities (GIGO) – IEPA), Morton pond improvement, arterial fence replacement, construction of fire station #16 for \$8.5M, Offset some increases by decreasing expenses. Completed in FY2022 are Metra station pedestrian

safety program (\$1,050,000 funded by Build Illinois Bond Fund), the sport complex improvement (\$1,042,000 funded by Build Illinois Bond Fund), six (6) entryway signs, fixed Meter Change Out (\$4.9M funded by American Rescue Plan Act (ARPA), street resurfacing & reconstruction (\$2M funded by Build Illinois Bond Fund) and Water main replacement (\$2M funded by Build Illinois Bond Fund). The \$4M funding project come from the Build Illinois Bond Fund to the Department of Commerce and Economic Opportunity (DCEO). **Project completed in FY2022 are waiting from DCEO to send the reimbursement to the Village.** Capital outlay purchases are typically one-time needs that cause the expenditure total to fluctuate year to year. Village departments have replacement cycles for most of their capital outlay needs (i.e., vehicles and I.T. Equipment).

- **Inter-fund transfers Out** – amount of \$11,255,000 for FY2023. This is a \$1,741,800 or 18.31% increase from FY2022. A transfer to Road and Bridge to fund the yearly street maintenance \$5M, transfer to Capital Project to fund the construction of fire station #16 and other improvements to the village \$6M, and transfer to MWRD to fund the yearly upkeep of the sport complex \$200K.

### Budget Summary

Below chart provides a view summary of the 2023 Budget book. While it is not an easy task to summarize a \$93.7M budget (**excluding transfer Out**) in this document, the chart below at least provides a summary of the items and funds that have been included in the book itself.

FUND NAME	2022 Projected Ending Fund Balance (Deficit)	2023 Proposed Transfer IN	2023 Proposed Budget Revenues	2023 Proposed Budget Expenditures	2023 Proposed Transfer OUT	2023 Projected Ending Fund Balance (Deficit)	Fund Balance %
General Fund	37,302,868	-	57,191,411	45,967,991	11,200,000	37,326,288	65.29%
Motor Fuel Tax Fund	1,273,365	-	1,400,200	2,234,000	-	439,565	19.68%
Road & Bridge Fund	1,229,467	5,000,000	2,903,800	5,005,500	-	4,127,767	82.46%
Special Service Area #3	17,441	-	22,004	22,408	-	17,037	76.03%
Special Service Area #4	18,691	-	34,150	34,135	-	18,706	54.80%
Special Service Area #5	68,683	-	374,697	374,587	-	68,793	18.37%
Metropolitan Water Reclamation District	(3,088)	200,000	200	103,150	-	93,962	91.09%
State Restricted Fund	251,166	-	36,105	90,751	-	196,520	216.55%
Federal Restricted Fund	14,674	-	1,010	500	10,000	5,184	49.37%
Foreign Fire Insurance Tax Fund	194,566	-	40,050	40,000	-	194,616	486.54%
General Capital Project Fund	6,170,032	6,025,000	788,512	12,361,190	-	622,354	5.03%
Tax Increment Financing #3	7,887,737	-	1,774,000	1,161,000	-	8,500,737	732.19%
Tax Increment Financing #4	1,412,675	-	545,200	171,000	-	1,786,875	1044.96%
Tax Increment Financing #5	475,517	-	242,869	95,000	-	623,386	656.20%
2020 General Obligation Refunding Bond	496,331	-	1,437,900	1,438,600	-	495,631	34.45%
Water & Sewer Fund	7,922,417	-	15,105,796	14,834,784	45,000	8,148,429	54.76%
Municipal Commuter Lot Fund	620,837	-	96,110	562,204	-	154,743	27.52%
Central Equipment Fund	7,104,869	-	1,385,131	2,607,800	-	5,882,200	225.56%
IT Equipment Replacement Fund	1,178,549	30,000	512,209	707,800	-	1,012,958	143.11%
Police Pension Fund	47,199,231	-	5,378,521	3,812,340	-	48,765,412	1279.15%
Fire Pension Fund	28,927,916	-	3,326,122	2,141,495	-	30,112,543	1406.15%
<b>Total Funds</b>	<b>149,763,944</b>	<b>11,255,000</b>	<b>92,595,997</b>	<b>93,766,235</b>	<b>11,255,000</b>	<b>148,593,706</b>	

The total 2023 Budget is \$93.7M (*excluding transfers Out*) compared to \$90.5M in 2022. The increase in the 2023 Budget is related to personnel wages increases, tax incentive payment, and final funding for the fire station #16 construction. Total projected revenues for 2023 are \$92.5M compared to expenditures of \$93.7M. the difference of \$1.1M in which expenditures exceed revenues is being covered by fund balance or savings accumulated within various funds. Specifically, the overall budget deficit is based on a deficit of the following funds:

- **Motor Fuel Tax Fund** expenses are \$833,800 higher than revenues and fund balance will be used for the 2023 street program. The final Rebuild Illinois Bond Grant in the amount of \$834,190 was received in 2022.
- **Special Service Area #3** expenses are \$404 higher than revenues and fund balance will be utilized for the refuse and snow removal services.
- **State Restricted Fund** expenses are \$54,646 higher than revenues and fund balance will be utilized for armored vehicle maintenance and surveillance equipment expenses.
- **Federal Restricted Fund** expenses are \$9,490 higher than revenues and fund balance will be utilized for fitness equipment for the Police Department.
- **General Capital Project Fund** expenses are \$5,547,678 higher than revenues and fund balance will be utilized for the construction of fire station #16 (funded in FY2022 for \$6M, construction will start in FY2023).
- **2020 General Obligation Refunding Bond Fund** expenses are \$700 higher than revenues and fund balance will be utilized for the yearly agent fees expense.
- **Municipal Commuter Lot fund** expenses are \$466,094 higher than revenues and fund balance will be utilized for the 2023 operating and project expenses. This fund continues to struggle due to the lack of parking activity. The Board already approved a \$300K loan from General Fund in 2021, and another \$800K loan in 2022 to continue funding the day-to-day expenses.
- **Central Equipment Fund** expenses are \$1,222,669 higher than revenues and fund balance will be utilized for the equipment needed to be replaced in FY2023.
- **I.T. Equipment Replacement Fund** expenses are \$165,591 higher than revenues and fund balance will be utilized for the equipment needed to be replaced in FY2023 for day-to-day operations.

**Fund Overview**

At the start of the 2023 Budget process, departments were instructed to use their best judgement for their needs, and not to overly inflate their budget due to uncertainty, inflation and soaring high prices. Each of the Village’s budgetary funds is considered a separate fiscal entity with revenues and expenses that are segregated for the purpose or activity. Fund accounting demonstrates legal compliance and aids financial management by segregating transaction related to certain government functions or activities. The chart below summarizes the fund for the current budget year and provides a brief explanation of each fund.

FUND NAME	2022 Projected Ending Fund Balance (Deficit)	2023 Proposed Budget Revenues	2023 Proposed Budget Expenditures	2023 Projected Surplus (Deficit)	2023 Projected Ending Fund Balance	Fund Balance %
General Fund	37,302,868	57,191,411	57,167,991	23,420	37,326,288	65.29%
Motor Fuel Tax Fund	1,273,365	1,400,200	2,234,000	(833,800)	439,565	19.68%
Road & Bridge Fund	1,229,467	7,903,800	5,005,500	2,898,300	4,127,767	82.46%
Special Service Area #3	17,441	22,004	22,408	(404)	17,037	76.03%
Special Service Area #4	18,691	34,150	34,135	15	18,706	54.80%
Special Service Area #5	68,683	374,697	374,587	110	68,793	18.37%
Metropolitan Water Reclamation District	(3,088)	200,200	103,150	97,050	93,962	91.09%
State Restricted Fund	251,166	36,105	90,751	(54,646)	196,520	216.55%
Federal Restricted Fund	14,674	1,010	10,500	(9,490)	5,184	49.37%
Foreign Fire Insurance Tax Fund	194,566	40,050	40,000	50	194,616	486.54%
General Capital Project Fund	6,170,032	6,813,512	12,361,190	(5,547,678)	622,354	5.03%
Tax Increment Financing #3	7,887,737	1,774,000	1,161,000	613,000	8,500,737	732.19%
Tax Increment Financing #4	1,412,675	545,200	171,000	374,200	1,786,875	1044.96%
Tax Increment Financing #5	475,517	242,869	95,000	147,869	623,386	656.20%
2020 General Obligation Refunding Bond	496,331	1,437,900	1,438,600	(700)	495,631	34.45%
Water & Sewer Fund	7,922,417	15,105,796	14,879,784	226,012	8,148,429	54.76%
Municipal Commuter Lot Fund	620,837	96,110	562,204	(466,094)	154,743	27.52%
Central Equipment Fund	7,104,869	1,385,131	2,607,800	(1,222,669)	5,882,200	225.56%
IT Equipment Replacement Fund	1,178,549	542,209	707,800	(165,591)	1,012,958	143.11%
Police Pension Fund	47,199,231	5,378,521	3,812,340	1,566,181	48,765,412	1279.15%
Fire Pension Fund	28,927,916	3,326,122	2,141,495	1,184,627	30,112,543	1406.15%
<b>Total Funds</b>	<b>149,763,944</b>	<b>103,850,997</b>	<b>105,021,235</b>	<b>(1,170,238)</b>	<b>148,593,706</b>	

**General Fund** – project \$23,420 surplus for fiscal Year 2023. Revenues exceeded expenditures by \$11,232,420 (excluding transfer Out). The excess in revenues of \$11.2M was transferred to other funds for the street program and maintenance in Road and Bridge for \$5M, \$6M to fund the capital project such as final funding for the fire station #16 construction, village own building improvements, and various department office and other equipment, and \$200K to fund the MWRD sport complex upkeep and other improvements. The final unassigned fund balance is \$37.3M or 65.29% of 2023 expenditures. This is the amount that the Village will have available to address any emergency situations such as revenue shortfalls or additional unforeseen emergency expenses that may arise. The fund balance is also used to bridge any delay of grant funding that has not yet been received.

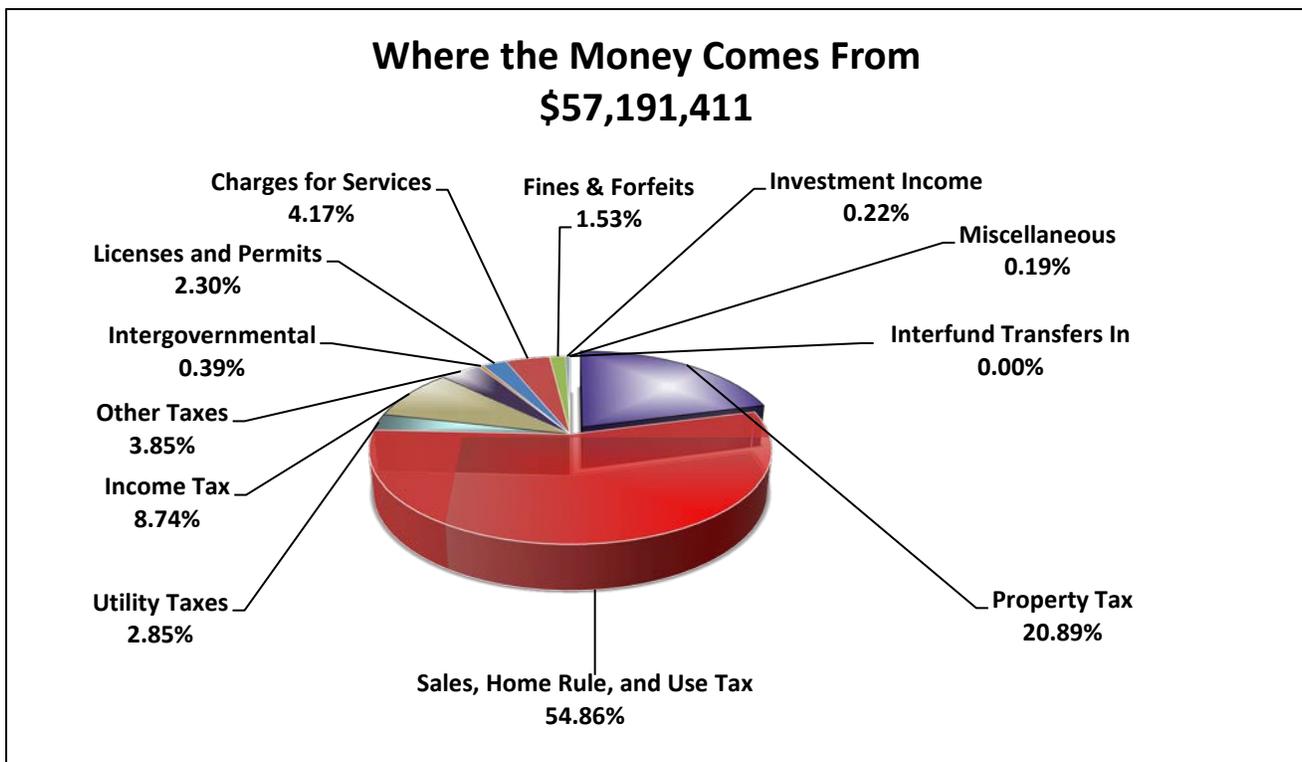
In the Governmental Fund category, the General Fund is the principal operating fund and includes allocations for Police, Fire, Public Works, Community Development, Engineering, Finance, Information Technology and Administrative Departments. It represents 54.43% of total expenditures and provides most of the municipal services.

The budgeted 2023 General Fund operating revenues total \$57.1M, which is \$12.9M or 29.36% more than the 2022 Budget. The increase is primarily attributed to municipal and home rule sales taxes.

Following the General Fund tab in this Budget Document are graphs showing historical revenues and expenditures. Presented below is a chart identifying total General Fund financial information:

### Where does our revenue come from?

The following chart shows where the Village's General Fund revenues come from:



General Fund revenue is budgeted at \$57,191,411 for FY2023. This is a \$12,980,100 or 29.36% increase compared to FY2022 budget.

General Fund - Revenues by Category				
Revenues /All Funds	Budget FY 2022	Budget FY 2023	Increase/ Decrease Amount	Increase/ Decrease Percent
Property Tax	\$11,945,696	\$11,946,096	\$400	0.00%
Sale, Home Rule, Use Taxes	19,575,000	31,375,000	11,800,000	60.28%
Utility Taxes	1,681,000	1,631,000	(50,000)	-2.97%
Other Taxes	1,939,500	2,201,500	262,000	13.51%
Income Tax	4,300,000	5,000,000	700,000	16.28%
Intergovernmental	295,580	223,811	(71,769)	-24.28%
Licenses & Permits	1,245,600	1,314,760	69,160	5.55%
Charges for Services	2,157,734	2,387,737	230,003	10.66%
Fines & Fees	871,000	875,000	4,000	0.46%
Investment Income	20,500	125,500	105,000	512.20%
Miscellaneous	149,701	111,007	(38,694)	-25.85%
Inter-fund Transfers In	30,000	0	(30,000)	-100.00%
<b>Total</b>	<b>\$44,211,311</b>	<b>\$57,191,411</b>	<b>\$12,980,100</b>	<b>29.36%</b>

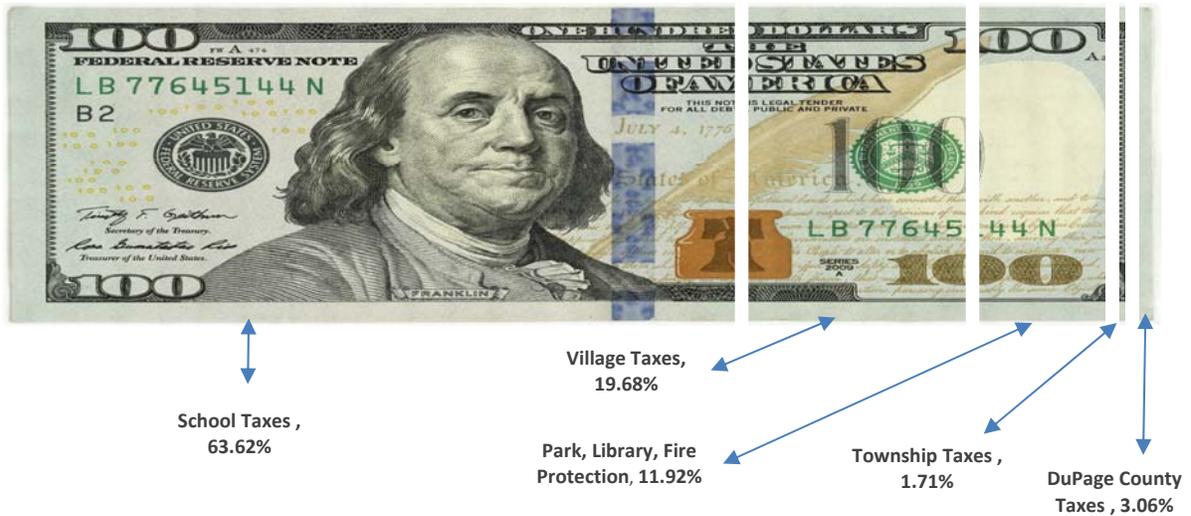
- Property Tax** – accounts for 20.89% of the FY2023 compared to 27.02% in FY2022 of General Fund revenues budgeted (Note: The Village Board goal is to maintain the reliance on property tax below 30%). The Village’s 2022 overall tax levy to be collected in FY2022 is \$13,383,696 which is the same amount compared to the prior year’s tax levy, or a 0% increase over the prior year (Corporate and Debt Service). \$1,437,600 is assigned to pay the 2020 GO Refunding Bond while \$11,946,096 is assigned to General Fund operating. The breakdown of the corporate levy is \$5,763,933 levied to pay for the Village’s portion of Police and Fire Pension contributions and the remaining \$6,182,163 will be applied to General Fund operating expenditures.

### Where do your Property Taxes Go?

The Village of Hanover Park is located within two counties; Cook and DuPage. Property taxes paid by Hanover Park residents go to multiple taxing bodies. A property owner’s tax bill includes taxes that are paid to numerous taxing jurisdictions that support various public functions. The **DuPage County** 2021 tax bill (paid in 2022) presented in detail below, which is representative of an average bill for a property owner in **Wayne Township**, includes taxes that support eleven different jurisdictions.

Property taxes paid by Hanover Park residents in **DuPage County** go to multiple taxing bodies. For every dollar of property tax paid by a resident of Hanover Park, **19.68%** goes to the Village. The Village of Hanover Park property tax levy as shown in this document represents the portion of total property taxes paid by residents.

# Village of Hanover Park - Budget Message

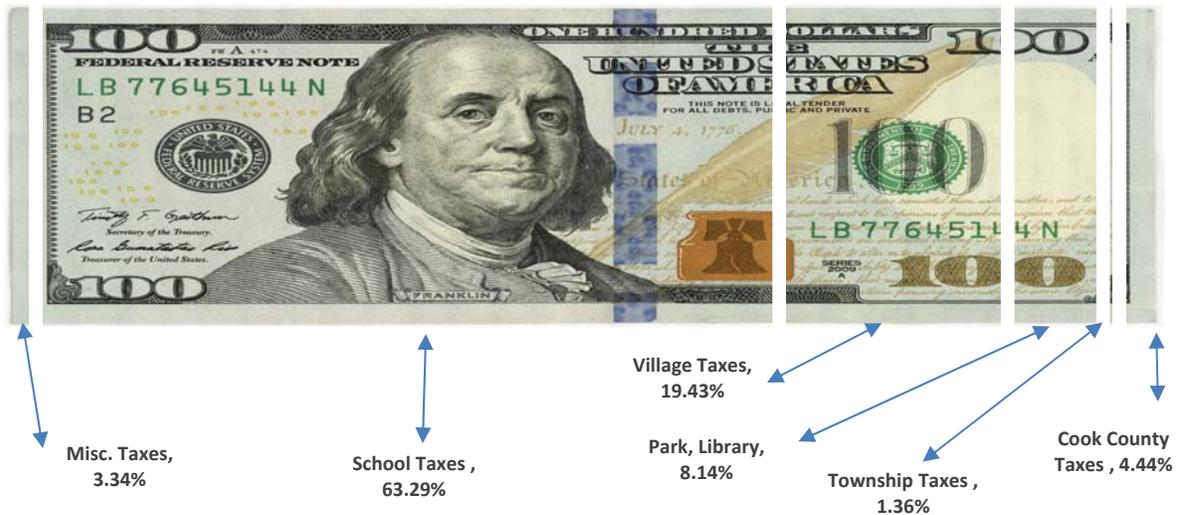


Wayne Township			
Taxing Jurisdiction	Tax Amount	Tax Rate	Percent of Tax Bill
County of DuPage	102.66	0.1162	1.22%
DuPage County Health Department	37.55	0.0425	0.45%
DuPage County Forest Preserve District	103.99	0.1177	1.24%
DuPage Airport	12.72	0.0144	0.15%
Wayne Township	79.43	0.0899	0.95%
Wayne Township Road	63.97	0.0724	0.76%
<b>Village of Hanover Park</b>	<b>1,649.94</b>	<b>1.8675</b>	<b>19.68%</b>
Bartlett Park District	524.89	0.5941	6.26%
Poplar Creek Public Library District	474.70	0.5373	5.66%
Community College District 509	401.90	0.4549	4.79%
School District 46	4,931.87	5.5822	58.83%
<b>TOTAL</b>	<b>8,383.62</b>	<b>9.4891</b>	<b>100.00%</b>

Bloomindale Township			
Taxing Jurisdiction	Tax Amount	Tax Rate	Percent of Tax Bill
County of DuPage	105.29	0.1162	1.27%
DuPage County Health Department	38.51	0.0425	0.46%
DuPage County Forest Preserve District	106.65	0.1177	1.28%
DuPage Airport	13.05	0.0144	0.16%
Bloomindale Township	54.09	0.0597	0.65%
Mental Health Facility	16.85	0.0186	0.20%
Bloomindale Township Road Department	74.48	0.0822	0.90%
<b>Village of Hanover Park</b>	<b>1,692.15</b>	<b>1.8675</b>	<b>20.38%</b>
Hanover Park Park District	440.27	0.4859	5.30%
Poplar Creek Public Library District	486.85	0.5373	5.86%
Grade School District 20	3,250.10	3.5869	39.15%
High School District 108	1,839.66	2.0303	22.16%
College of DuPage 502	184.57	0.2037	2.22%
<b>TOTAL</b>	<b>8,302.52</b>	<b>9.1629</b>	<b>100.00%</b>

The **Cook County** 2021 tax bill (paid in 2022) presented in detail below, which is representative of an average bill for a property owner in **Schaumburg Township**, includes taxes that support fourteen different jurisdictions.

Property taxes paid by Hanover Park residents in **Cook County** go to multiple taxing bodies. For every dollar of property tax paid by a resident of Hanover Park, **19.43%** goes to the Village. The Village of Hanover Park property tax levy as shown in this document represents the portion of total property taxes paid by residents.



Schaumburg Township				
Taxing Jurisdiction	Tax Amount	Tax Rate	Percent of Tax Bill	
NW Mosquito Abatement	6.50	0.011	0.09%	} 3.34%
Water Reclamation District	225.85	0.382	3.24%	
School District 54	2,350.69	3.976	33.76%	} 63.29%
Palatine Township High School 211	1,785.49	3.020	25.65%	
Harper Community College District 512	270.19	0.457	3.88%	
<b>Village of Hanover Park</b>	<b>1,352.71</b>	<b>2.288</b>	<b>19.43%</b>	←→ <b>19.43%</b>
Hanover Park Park District	357.10	0.604	5.13%	} 8.14%
Schaumburg Township Pulic Library District	209.88	0.355	3.01%	
Town Schaumburg	64.44	0.109	0.93%	} 1.36%
General Assistance Scahumburg	10.05	0.017	0.14%	
Road and Bridge Schaumburg	20.10	0.034	0.29%	
Cook County Forest Preserve District	34.29	0.058	0.49%	} 4.44%
Consolidated Elections	11.23	0.019	0.16%	
County of Cook	263.68	0.446	3.79%	
<b>TOTAL</b>	<b>6,962.21</b>	<b>11.776</b>	<b>100.00%</b>	

Hanover Township			
Taxing Jurisdiction	Tax Amount	Tax Rate	Percent of Tax Bill
NW Mosquito Abatement	4.08	0.011	0.09%
Water Reclamation District	141.77	0.382	3.02%
Elgin Community College District 509	204.86	0.552	4.37%
School District 46	2,670.95	7.197	56.94%
<b>Village of Hanover Park</b>	<b>849.12</b>	<b>2.288</b>	<b>18.10%</b>
Hanover Park Park District	224.16	0.604	4.78%
Poplar Creek Public Library District	231.21	0.623	4.93%
Town of Hanover	106.51	0.287	2.27%
General Assistance Hanover	8.16	0.022	0.17%
Road & Bridge Hanover	30.80	0.083	0.66%
Comm Mental Health District	24.87	0.067	0.53%
Cook County Forest Preserve District	21.52	0.058	0.46%
Consolidated Elections	7.05	0.019	0.15%
County of Cook	165.52	0.446	3.53%
<b>TOTAL</b>	<b>4,690.59</b>	<b>12.639</b>	<b>100.00%</b>

- General Sales Tax** – effective July 1, 2021, the sales tax rate for Cook County is 10.00%. This is a combination of rates for the State of Illinois (6.25%), the Cook County Home Rule (1.75%), the Regional Transportation Authority (1.00%) and the Hanover Park Home Rule (1.00%). Effective July 1, 2021, the sales tax rate for DuPage County is 8.00%. This is a combination of rates for the State of Illinois (6.25%), the Regional Transportation Authority (0.75%) and the Hanover Park Home Rule (1.00%). The State Rate is further divided, with 5.25% going to the State and the other 1.00% being distributed to the Village. It is this 1.00% that represents General Sales Tax. The amount of \$16M for FY2023 is a \$6M or 60.00% increase from FY2022, the increase attribute to the changes in state law the “Leveling the playing Field for Illinois Retail Act” which changes how remote sellers must collect occupation tax (ROT) from Illinois buyers. This act requires both in-state and remote retailers to collect Illinois ROT based on the sales tax rate at the buyer’s destination, took effect January 1, 2021, and the Village is fortunate that our basic sales tax remains stable during the COVID-19 pandemic.
- Home Rule Sales Tax** - the Village implemented a Home Rule Sales Tax in 1994 at a rate of 0.50%. In March 2013, the Village Board approved a 0.25% increase in the Home Rule Sales Tax rate bringing the new rate to 0.75% effective July 2013. In December 2020, the Village Board approved a 0.25% increase in the Home Rule Sales Tax rate bringing the new rate to 1.00% effective July 1, 2021. Home Rule Sales Tax does not apply to the sale of vehicles or qualifying food and drugs. The amount of \$14M for FY2023 is a \$5.8M or 70.73% increase from FY2022, the increase is attributable to the changes in state law the “Leveling the playing Field for Illinois Retail Act” which changes how remote sellers must collect occupation tax (ROT) from Illinois buyers. This act requires both in-state and remote retailers to collect Illinois ROT based on the sales tax rate at the buyer’s destination, took effect January 1, 2021. Once again, the Village is fortunate that our home rule sales tax remains stable during the COVID-19 pandemic.

- **Local Use Tax** - based on purchases made outside one's state of residence on taxable items that will be used, stored, or consumed in one's state of residence and on which no tax was collected in the state of purchase. The amount of \$1,375,000 for FY2023 is the same amount from FY2022. We do not expect this revenue to increase in the future and instead expect it to go down due to the changes in state law the "Leveling the playing Field for Illinois Retail Act" which changes how remote sellers must collect occupation tax (ROT) from Illinois buyers. This act requires both in-state and remote retailers to collect Illinois ROT based on the sales tax rate at the buyer's destination, took effect January 1, 2021. That means Local Use Tax will decrease but Basic Sales and Home Rule Sales will increase.
- **Utility Taxes - Telecommunications Tax** - through the Simplified Municipal Telecommunications Tax, Hanover Park imposes a 6.0% tax on telecommunication services. This tax is collected and distributed by the State and is imposed on voice lines, cellular phones, and any other telecommunication devices. The amount of \$250K for FY2023 is a \$50K or 16.67% decrease from FY2022. We are not expecting this revenue to increase in the future and instead expect it to continue to go down due to: 1) more customers cancelling their landlines; 2) only calls and texts are taxable as data packages are not subject to the tax; and 3) trends in cell phone packages being switched from a fee per call or text to include unlimited talk (including free long distance) and text packages.
- **Utility Taxes - Gas Use Tax** – the Village Board adopted the Gas Use Tax on April 25, 2002 and collections began on June 1, 2002. On November 16, 2017, the Village Board amended the code to increase the rate per therm from \$0.015 cents to \$0.03 cents per therm effective January 1, 2018. This resulted in an increase in revenue. The amount of \$416K for FY2023 is the same amount from FY2022. Revenues received from these taxes are generated based on actual usage and largely dependent on fluctuations in temperatures and population.
- **Utility Taxes - Electricity Tax** - the Village tax on electricity is based upon established rates per kilowatt-hours used or consumed in a month. The amount of \$965K for FY2023 is the same amount from FY2022. Revenues received from these taxes are generated based on actual usage and largely depend on fluctuations in temperature and population.
- **Other Taxes - Cannabis Use Tax** – this is a state excise tax on all adult-use cannabis sales, a portion of which is allocated to local governments based on population. These funds must be used to fund crime prevention programs, training, and interdiction efforts, including detection, enforcement, and prevention efforts, relating to the illegal cannabis market, and driving under the influence of cannabis. The amount of \$60K for FY2023 is a \$20K or 50.00% increase from FY2022. This is a new source of revenue effective January 1, 2020.
- **Other Taxes - Video Gaming Tax** – net terminal income (NTI) is defined as the money put into a video gaming terminal (VGT) minus the credits paid to the player. The state receives 30% of the NTI generated from each licensed VGT. Of the state's portion, five percent goes to the local municipality where the licensed VGT operates. Of the remaining 70 percent of the NTI, Scientific Games receives 0.8513% (0.7275% until 07/22/2018) as compensation for building and maintaining the central

communication system (CCS). The remaining income is divided equally (by law, an even 50/50 split) between the terminal operator (who owns/leases and places the VGTs in locations) and the licensed locations. In 2022 video gaming tax revenue was moved from MWRD to General Fund. The General Fund will transfer an amount needed for maintenance and to improve the MWRD sport complex on an annual basis. The amount of \$231K for FY2023 is a \$36K or 18.46% increase from FY2022, the increase is based on current trends.

- **Other Taxes** – such as Real Estate Transfer Tax, amount of \$500K for FY2023, is a \$100K or 25.00% increase from FY2022, due to comparable interest rates for mortgages; Hotel/Motel Tax budgeted amount of \$45K for FY2023 is a \$500 or 1.12% increase from FY2022, due to slowly returning to pre-pandemic level; Food and Beverage Tax budgeted amount of \$1,350,000 for FY2023 is a \$100K or 8.00% increase from FY2022; and Auto Rental Tax budgeted amount of \$15,500 for FY2023 is a \$5,500 or 55.00% increase from FY2022, all due to slowly returning to pre-pandemic levels.
- **Income Tax** - the Village receives a portion of the total State Income Tax receipts on a per-capita basis. In July 2017, the adopted budget for the State of Illinois included diversions of some local government revenues. The amount of \$5M for FY2023 is a \$700K or 16.28% increase from FY2022 budget based on trend data.
- **Intergovernmental** – The amount of \$223,811 for FY2023 is a \$71,769 or 24.28% decrease from FY2022. Personal Property Replacement Tax (PPRT), amount of \$150K for FY2023 is a \$60K or 66.67% increase from FY2022 due to data trend. Federal Grant decreased by \$146K from FY2022 due to no longer receiving COVID-19 FEMA eligible expense reimbursements. Other Governmental Grant for \$1,140 or 51.35% increase from FY2022 due to grant from Intergovernmental Risk Management Agency (IRMA) for EMS binder lift Bariatric lifting equipment and from a public education grant. A \$7,471 reimbursement for training from the Illinois Law Enforcement Training and Standard Board (ILETSB), \$3,120 increase from DuPage mowing due to contract increase. Expenditure Fire amount of \$2,500 or 16.67 % increase from FY2022.
- **Licenses and Permits** – The amount of \$1,314,760 for FY2023 is a \$69,160 or 5.55% increase from FY2022. Business licenses decreased by \$15,000 due to Tobacco license having own revenue account effective FY2023, Liquor licenses decreased by \$1,240, Tobacco license increased by \$19,600 (created a separate account effective FY2023), penalties on licenses increased \$18,500 (business licenses and rental licenses penalties), rental licenses (Single-family) increased by \$5,000, building permit increased by \$45,000 due to anticipated construction of Verandah Development to build remaining townhomes, sign permits decreased by \$200 based on current performance, video gaming terminal decreased by \$7,500 due to anticipated business budgeted in FY2022 that didn't open, cable franchise fee decreased by \$10,000 due to subscription decreases, and solid waste franchise fees increased by \$5,000.
- **Charges for Services** – The amount of \$2,387,737 for FY2023 is a \$230,003 or 10.66% increase from FY2022. Ambulance fees increase of \$100,000 based on data trend, Ground Emergency Medical Transportation (GEMT) - is a voluntary program that allows publicly owned or operated emergency

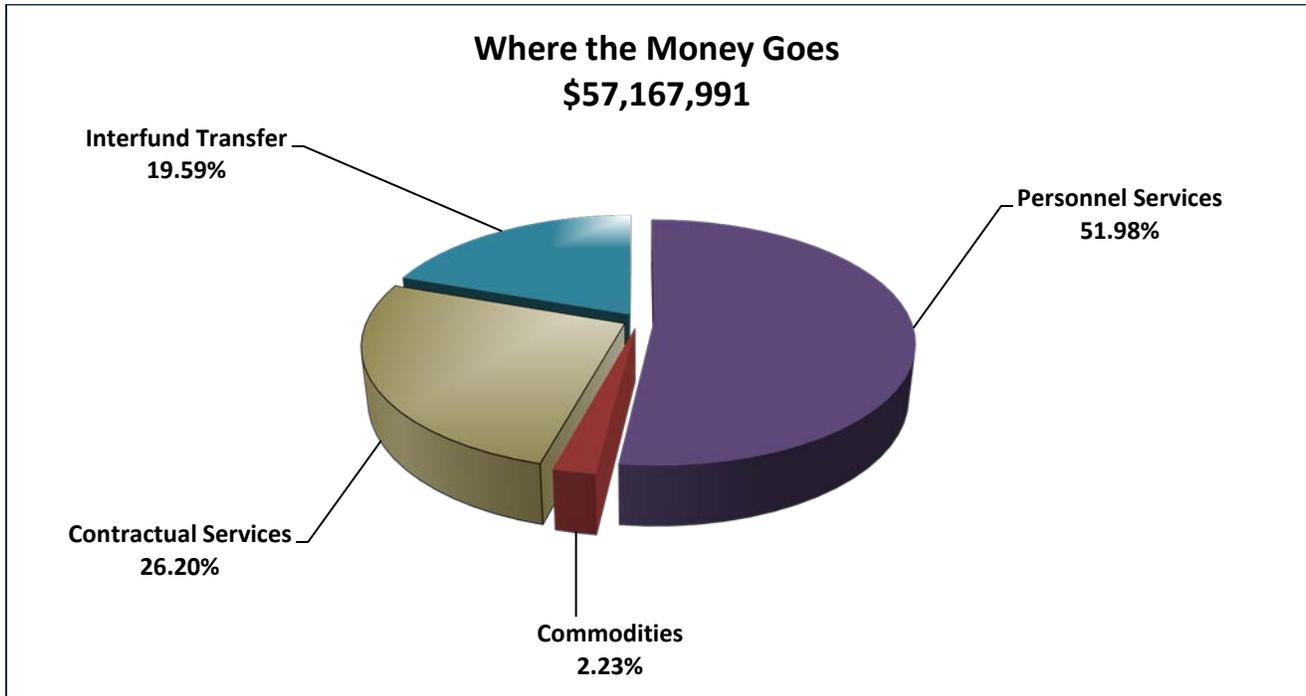
ground ambulance transportation providers to receive supplemental payments that cover the difference between a provider's actual costs per GEMT transport and the Medicaid base payment. Increase of \$200,000 is based on current data, plan review – engineering decrease of \$1,000 due to outsourcing review to 3<sup>rd</sup> party company, plan review inspectional services increase of \$12,000 due to anticipated construction of Verandah Development remaining townhomes, vehicle impoundment decrease of \$100,000, CPR fees decrease of \$1,000 due to fewer classes scheduled in the coming year, overweight vehicle fee increase of \$12,500 due to anticipated higher number of heavy trucks, foreclosure registration fees remain stable, printed material decrease due to data trend, and rental Income Fees increase of \$8,394 due to contract agreement increases.

- **Fines and Forfeits** – The amount of \$875,000 for FY2023 is a \$4,000 or 0.46% increase from FY2022. Traffic Fines Cook & DuPage, Police False Alarm, Red light camera and kennel fees remain stable. Ordinance violations increase by \$3,000 due to collection agency and Illinois Debt Recovery Offset Portal (IDROP) from Illinois State Comptroller, Fire False Alarm fines increase of \$1,000 based on current performance.
- **Investment Income** (money market, Treasury Bills, and CD's) – The amount of \$125,500 for FY2023 is a \$105,000 or 512.20% increase from FY2022. Money Market rates are rising (in the upper 2.928% as of September 30<sup>th</sup> of this year). CD's rates at 4.25% (18 mos.) to as low as 3.95% (6 mos.) compared to last year's which were in the upper 1.75% to as low as 0.02%. Treasury bills are also trending higher than expected 4.40% (24 mos.) to as low as 3.95% (6 mos.).
- **Miscellaneous** The amount of \$111,007 for FY2023 is a \$38,694 or 25.85% decrease from FY2022. Renewable (Green) Energy decrease of \$50,000 due to higher cost of buying renewable energy, expenditures miscellaneous increase of \$10,000 such as Intergovernmental Risk Management Agency (IRMA) claim reimbursement checks, lawn cut fees, reimbursement from other expenses charged to other taxing bodies; OJP Bullet Proof Vest Grant decrease of \$1,125 based on number of new Police Officers; miscellaneous income (late fees, NFS fees, lien payments, escrow confiscation, judgement payment, confiscated permit bonds) remain stable, corporate partnership program increase of \$1,000 anticipating more sponsors next year, and central equipment funding for vehicle maintenance increase of \$1,431 based on estimated repairs by Fleet Services in Public Works. – Revenues from this category fluctuate from year to year.
- **Transfers** – a decrease of \$30,000 from FY2022 is due to restricted funds for the police department vehicle maintenance and tires not needed in FY2023.

The budgeted 2023 General Fund operating expenditures total \$57.1M, which is \$7.3M or 14.85% more than the 2022 Budget. The increase is primarily attributed to personnel wages and benefits, tax incentive payments and fund transfers to capital improvements and other funds.

### Where does our money go?

The following chart shows where the Village’s General Fund money goes:



General Fund expenditures are budgeted for \$57,167,991 for FY2023. This is an increase of \$7,393,653 or 14.85% compared to FY2022 amended budget.

General Fund - Expenditures by Category				
Appropriations/All Funds	Budget FY 2022	Budget FY 2023	Increase/Decrease Amount	Increase/Decrease Percent
Personnel Services	\$28,586,284	\$29,713,281	\$1,126,997	3.94%
Commodities	1,092,675	1,277,118	184,443	16.88%
Contractual Services	10,658,859	14,977,592	4,318,733	40.52%
Inter-fund Transfer Out	9,436,520	11,200,000	1,763,480	18.69%
<b>Total</b>	<b>\$49,774,338</b>	<b>\$57,167,991</b>	<b>7,393,653</b>	<b>14.85%</b>

- **Personnel Services** – The amount of \$29,713,281 for FY2023 is a \$1,126,997 or 3.94% increase from FY2022. This is due to projected compensation in the form of a general wage increase (performance/merit increases) for non-union employees effective January 1<sup>st</sup> instead of May 1<sup>st</sup> in FY2023 and union employees wages increase per contract agreements; seven new full-time employees, three (3) Firefighter/Paramedic positions, One (1) Human Resources Generalist position, Two (2) for Police Department, one (1) Community Service Officer (CSO), elimination of one Full-Time Record Clerk position, One (1) Code Enforcement Officer (CEO), elimination of one Part-Time Appearance Officer position; a \$211,014 or 6.53% increase in health insurance cost due to new employee projected with the highest insurance cost; a decrease in non-union IMRF pension contribution of \$85,031 or 14.33% (FY2022 rate of 10.39% to 8.45% in FY2023); and police and fire pension contributions decrease of \$107,115 or 1.82% per the actuarial suggested annual funding requirement, special pension ICMA/RC for Management A&B increase by \$11,869 or 18.53% due to salary wages yearly increase, overtime cost decrease of \$77,797 or 6.38% due to anticipated 3 new employee in the Fire Department.
- **Commodities** – The amount of \$1,277,118 for FY2023 is a \$184,443 or 16.88% increase from FY2022. This is due to increases in gasoline & lube prices, memberships/subscription such as Cellebrite, DuPage County MERIT, LEADS online, and Next Level Northwest, materials and supplies price increases, ammunition, uniforms for new employee in PW and replacement of existing uniforms in other departments, miscellaneous expenses such as special events for employees, team building for Finance, employee recognition – milestone anniversaries and employee scholarship program, automotive parts, Hi-Lighter Newsletter printing, offset by the decrease in office supplies – new copier lease cost per usage decrease as well as the services, office chairs (one-time expense in FY2022), and cleaning supplies.
- **Contractual Services** – The amount of \$14,977,592 for FY2023 is a \$4,318,733 or 40.52% increase from FY2022. Increases such as telephone services, natural gas, tax incentive agreement, mowing, weeding, turf treatment and tree shrub services, and snow removal contract. AVL subscription (7 Trucks per year), mowing contract, irrigation maintenance, holiday decoration and banner installation cost, maintenance agreement – cybersecurity software, Wifi maintenance, PD LEFTA subscription, Laserfiche maintenance, and yearly increases on most maintenance renewals, parkway tree trimming cost, equipment rental – DuComm emergency dispatch, and airtime maintenance fee, vehicle and IT maintenance & replacement – yearly funding schedule amount, furniture equipment, consulting services such as payroll specialist in Finance, outside engineering firm, legal service new rate agreement signed in FY2022 for the Village Corporate Counsel, medical examinations – voluntary physical exams FD, testing services – bucket truck, forklift, sky jack and vehicle lift testing, schools/conferences/meetings – resume out of state meetings postponed due to COVID-19, special events – public education event (grant funded), Corks & Crafts and Memorial & Veteran’s Day events. These increases offset the decrease for postage usage, the Intergovernmental Risk Management Agency (IRMA) 2023 contribution, postage, M&R office equipment, and uniform rental total \$74,204.

- **Inter-Fund Transfer Out** – The amount of \$11,200,000 for FY2023 is a \$1,763,480 or 18.69% increase from FY2022. This is to support the Road and Bridge Fund for street maintenance, the MWRD for maintenance of the Sport Complex, the Capital Improvement Program of the Village for construction of the new fire station #16 and other village improvements such as village admin refresh, Starcom radios for PW, FD, and PD. In FY2022 due to not receiving the \$2M Grant from Legislative Infrastructure Money (HB0064 Public Act 101-0638) for the street resurfacing that was completed in FY2022, General Fund must transfer that amount to Road & Bridge to pay for the expenses, at the same time \$800,000 will be transfer (loan) to Municipal Parking Lot Fund to cover the day-to-day operation at the Metra Station area. All areas of the General Fund budget were reviewed and reduced where possible to improve the Village’s overall financial outlook.

**Motor Fuel Tax Fund** – projected \$833,800 deficit for fiscal year 2023. The fund balance is \$439K or 19.68% of 2023 expenditures. Used for street reconstruction, and street resurfacing projects. The funds are authorized by the Illinois Department of Transportation and are appropriated as part of the Village’s share of the gasoline tax. On June 2, 2019, the Illinois General Assembly passed legislation that would increase the State’s MFT by 19 cents per gallon on gasoline. Municipalities receive a portion of these new revenues. Revenues budgeted at \$1,400,200 in FY2023 consist of MFT allotment of \$1.4M, and interest income of \$200, a decrease of \$834,190 or 37.33% from FY2022 due to the final Rebuild Illinois Bond Grant received in 2022. The expenditures are budgeted at \$2,234,000 in FY2023 for the 2023 street resurfacing and preventative maintenance program, a decrease of \$369,708 or 14.20% from FY2022.

**Road & Bridge Fund** – projected \$2.898,300 surplus for fiscal year 2023. The fund balance is \$4.1M or 82.46% of 2023 expenditures (the fund balance is assigned to Road Resurfacing & Reconstruction projects). Used for street and bridge maintenance and reconstruction projects. Revenues budgeted at \$7,903,800 for FY2023 consist of: Road and Bridge tax levy of \$105,000, Gasoline tax of \$135,000, Personal Property Replacement of \$3,500, Grants \$2,660,00 (\$2M from Build Illinois Bond Fund to the Department of Commerce and Economic Opportunity (DCEO). The \$2M was for 2022 road resurfacing completed in 2022 but haven’t received the funding, Arlington Drive Bridge Phase 3 \$160K, Church & Walnut Improvement \$200K, Irving Park Rd. Lighting & Safety \$300K). A transfer from General Fund of \$5M to fund the 2023 projects, and interest income of \$300, an increase of \$3.7M or 88.16% from FY2022 due to anticipated grant for Church and Walnut improvement and transfer from General Fund. The expenditures are budgeted at \$5,005,500 in FY2023. The budgeted amount is for purchase of geo melt and salt, electric expense for streetlights, street repairs, milling, striping and preventive maintenance, traffic signal maintenance (Village share), Opticom repair and replacement, engineering services for Arlington Bridge Phase 3, bridge inspections, Center Ave. sidewalk (Maple to Laurel) Phase 1, Church and Walnut Phase 2 & 3, County Farm Trail Phase 2, Irving Park Road lighting and safety (Astor-Barrington), Lake Street multi-use path Phase 1, Schick Road resurfacing Phase 1, and street material testing. Improvement such as Arlington Bridge Reconstruction, bike path construction/reconstruction, Church and Walnut Improvement, Greenbrook School Crossing flashing beacons, Irving Park Road lighting and safety improvement (Astor- Barrington and Barrington – Wise), New Streetlights, and Road Resurfacing & reconstruction. Some projects offset by Grants such as Arlington Bridge for \$160K, Church & Walnut for \$200K, Irving Park Road for \$300K, a decrease of \$85,000 or 1.67% from FY2022.

**Special Service Area #3** – projected \$404 deficit for fiscal year 2023. The fund balance is \$17K or 76.03% of 2023 expenditures. Used for scavenger, public improvements and snow removal services for multifamily housing units located on Astor Avenue. Revenues budgeted at \$22,004 consist of \$19,884 tax levy (5% increase from last year levy), \$2,100 parking permit fee (21 parking spaces for \$100/year), and \$20 interest income, an increase of \$3,046 or 16.07% from FY2022 due to increase in levy and parking permit (new revenue source). Expenditures are budgeted at \$22,408 in FY2023 for refuse and snow removal services, an increase of \$815 or 3.77% from FY2022 due to refuse and snow removal rate increases on a yearly basis.

**Special Service Area #4** – projected \$15 surplus for fiscal year 2023. The fund balance is \$18K or 54.80% of 2023 expenditures. Used for scavenger, public improvements and snow removal services for multifamily housing units located on Mark Thomas and Leslie Lane. Revenues budgeted at \$34,150 consist of \$34,135 tax levy (52.83% increase from last year levy), and \$15 interest income, an increase of \$11,800 or 52.80% from FY2022 due to increase in levy request. Expenditures are budgeted at \$34,135 in FY2023 for postage, refuse and snow removal services, an increase of \$1,204 or 3.66% from FY2022 due to refuse and snow removal rate increases on a yearly basis.

**Special Service Area #5** – projected \$110 surplus for fiscal year 2023. The fund balance is \$68K or 18.37% of 2023 expenditures. Used for scavenger, and public improvements for multifamily housing units located on Greenbrook/Tanglewood. Revenues budgeted at \$374,697 consist of \$374,587 tax levy (39.14% increase from last year levy), and \$110 interest income, an increase of \$105,364 or 39.12% from FY2022 due to increase in levy request. Expenditures are budgeted at \$374,587 in FY2023 for refuse services and public improvement such as parking area, alleys and streets, a decrease of \$134,701 or 26.45% from FY2022 due to some major improvements completed in FY2022.

**Metropolitan Water Reclamation District (MWRD)** - projected \$97,050 surplus for fiscal year 2023. The fund balance is \$94K or 91.09% of 2023 expenditures. Used for maintenance and improvement of the MWRD Fields. Revenues budgeted at \$200,200 consist of \$200 interest income, and \$200K transfer from General Fund to pay for maintenance of the sport complex on a yearly basis, a decrease of \$892K or 81.67% from FY2022 due to completion of the sport complex improvement of \$1,042,000 came from the Build Illinois Bond Fund to the Department of Commerce and Economic Opportunity (DCEO), and transfer increase from General Fund of \$150K. Expenditures are budgeted at \$103,150 in FY2023 for miscellaneous repairs to facilities, mowing expenses for public spaces, plant materials, weed control, mural at sport complex building, trash enclosures, and miscellaneous improvements, a decrease of \$1,788,657 or 94.55% from FY2022 due to completion of the sport complex improvement for \$1.8M.

**State Restricted Fund** - projected \$54,646 deficit for fiscal year 2023. The fund balance is \$196K or 216.55% of 2023 expenditures. Used for law enforcement expenses related to assets seizures. It is the result of a sharing agreement with the State of Illinois. This fund can only be spent on approved items directly related to police enforcement activities such as DUI seizures, drug seizures, and sex offender fees. Revenues budgeted at \$36,105 which consist of \$15,000 DUI, \$20,000 drug forfeiture, \$980 sex offender, and \$125 interest income, an increase of \$5,315 or 17.26% from FY2022 due to DUI and sex offender projected increase. Expenditures are budgeted at \$90,751 in FY2023 for armored vehicle

maintenance, surveillance equipment repair, covert fund, ZetX mapping software (visualize & analyze call detail records and 3<sup>rd</sup> party device location information), Be On the Lookout (BOL) mouthpieces, training and certification, cannabis impairment test, DUI Detail supplies, DUI Kit and testing, phlebotomist device, and Radar, a decrease of \$16,550 or 15.42% in FY2022 due to vehicle tire maintenance of \$30K offset the ZetX mapping software and phlebotomist expenses.

**Federal Restricted Fund** - projected \$9,490 deficit for fiscal year 2023. The fund balance is \$5K or 49.37% of 2023 expenditures of \$10,500. Used for law enforcement expenses related to assets seizures. It is the result of the equitable sharing agreement with the Department of Justice (DOJ). This fund can only be spent on approved items directly related to police enforcement activities like drug seizures associated with department cooperating in enforcement activities with federal law enforcement agencies. Revenues budgeted at \$1,010 which consist of \$1,000 share from DOJ cases participation, and \$10 interest income same budgeted amount as FY2022. Expenditures are budgeted at \$10,500 in FY2023 a transfer to General Capital Project to pay for a portion of PD fitness equipment, and \$500 placeholder, an increase of \$10K or 2000% from FY2022 due to a one-time transfer to General Capital Project a share of the cost of fitness equipment for Police Department.

**Foreign Fire Insurance Tax Fund** - projected \$50 surplus for fiscal year 2023. The fund balance is \$194K or 486.54% of 2023 expenditures. the expenses are evaluated and determined by the Foreign Fire Insurance Board, which is comprised of the Fire Department members, per statue. Revenues budgeted at \$40,050 which consist of; \$40K fire insurance tax (once a year received in October), and \$50 interest income, an increase of \$15K or 59.88% from FY2022 due to fire insurance tax projected increase. Expenditures are budgeted at \$40,000 in FY2023 a placeholder amount restricted to fire department needs with the approval of the Foreign Fire Insurance Tax Board, an increase of \$10K or 33.33% from FY2022.

**General Capital Project Fund** - projected \$5.5M deficit for fiscal year 2023. The Fund Balance is \$622K or 5.03% of 2023 expenditures. Accounts for improvement of Village facilities, infrastructures, street, and maintenance. Revenues budgeted at \$6,813,512 which consist of \$750K Grant GIGO - IEPA (West Branch Stabilization Anne Fox), \$500 interest income, \$38,012 for SCBA funding, \$6M transfer from General Fund (final funding for the fire station #16 construction of \$2.1M, village own building improvements, and various department office and other equipment of \$3.9M), a \$10K transfer from Federal Restricted Fund share of the fitness equipment for Police Department, and \$15K transfer from Water & Sewer Fund share of the document management system, a decrease of \$1,606,300 or \$19.08% from FY2022 due to increase in GIGO funding for West Branch Stabilization Anne Fox, fire station #16 construction funding decrease (this is the final funding needed), and document management funding decrease from Water and Sewer Fund. Expenditures are budgeted at \$12,361,190 in FY2023 for furniture replacement in various departments, Anne Fox engineering services, fire station #15 renovation, fire station #16 construction, IRMA fall hazard remediation, LED exterior lighting, police department, and Village Hall (Admin) building improvements, public works generator & hot water heater replacement and public works building evaluation, arterial fence replacement, creek bank repairs, general drainage spot repairs, holiday snowflakes replacement, Morton pond improvements, (75) parkway trees replacement, Village Hall entryway repairs, Village Hall street lights, west branch stabilization Anne Fox to Village limits (\$750K grant funding from Green Infrastructure Grant Opportunities (GIGO) - IEPA),

document management system, 9000lbs inground vehicle lift replacement, miscellaneous police & fire equipment and safety gear such as; fire station #15 antenna, (1) Biphasic Cardiac Monitor/Defibrillator/Pace Maker, (12) Structural Firefighting Protective Gear, (8) Hybrid Protective Turnout gear, (3) fitness equipment (treadmills), (10) Automatic License Plate Recognition (ALPR) camera – Flock safety, (12) Protective Vest, PW radios and equipment, (1) severe weather alerting siren, Ducomm Second facility (end 2030), DuJis Police Records Management System, Starcom Multiband Radios for PD, Starcom portable and Mobile Radio for FD, an increase of \$3,906,040 or 46.20% from FY2022 due to construction of fire station #16, furniture replacement (various departments), Morton Pond improvement, west branch stabilization Anne Fox, and arterial fence replacement.

Furniture Replacement	\$ 20,254
Engineering	\$ 70,000
Buildings	\$ 9,468,000
Improvement other than Buildings	\$ 2,265,001
Office Equipment	\$ 50,000
Other Equipment	\$ 487,935
<b>Total</b>	<b><u><u>\$12,361,190</u></u></b>

**Tax Increment Financing #3** - projected \$613K surplus for fiscal year 2023. The fund balance is \$8.5M or 732.19% of 2023 expenditures. Used for improvements in the Village Center Redevelopment District located at Barrington Road and Lake Street. This TIF#3 was originally set to expire in 2024. On September 5, 2019, the Board approved the extension of TIF# 3 by twelve (12) years beyond its original termination date of 2024. Now, TIF #3 will expire on December 31, 2036. Revenues budgeted at \$1,774,000 which consists of \$1,770,000 TIF#3 tax increment, and \$4,000 interest income, a decrease of \$100K or 5.34 from FY2022 due to projected decrease of tax increment. Expenditures are budgeted at \$1,161,000 in FY2023 for planting soil and materials for the Village Center vegetation, postage, placeholder for consulting, legal fees, wetlands/detention engineering services, placeholder for future land purchases, building, and façade improvement grant program, holiday decorations for the new Village Center, miscellaneous improvements, a decrease of \$1,135,432 or 49.44% from FY2022 due to ComEd for utility relocation as part of the Ontarioville Town Center Project completed in FY2020 not paid until 2022, the Church Road engineering, special events at the Village Center.

**Tax Increment Financing #4** - projected \$374K surplus for fiscal year 2023. The fund balance is \$1.7M or 1044.96% of 2023 expenditures. Used for improvements in the TIF Redevelopment District located at Barrington Road and Irving Park Road. This TIF#4 will expire on December 31, 2028. Revenues budgeted at \$545,200 which consist of: \$545,000 tax increment, and \$200 interest income, an increase of \$335K or 159.37% from FY2022 due to increase on tax increment projection. Expenditures are budgeted at \$171,000 in FY2023 for consulting, legal, redevelopment agreement, and façade grant incentives. A placeholder for future redevelopment project, an increase of \$90K or 111.11% from FY2022 due to façade improvement incentive funding.

**Tax Increment Financing #5** - projected \$147K surplus for fiscal year 2023. The fund balance is \$623K or 656.20% of 2023 expenditures. Used for improvements in the TIF Redevelopment District around the intersection of Irving Park and Wise Road. This TIF#5 will expire on December 31, 2036. Revenues budgeted at \$242,869 which consist of \$242,819 tax increment, and \$50 interest income, an increase of \$147,819 or 155.52% from FY2022 due to increase on tax increment projection. Expenditures are budgeted at \$95,000 in FY2023 for consulting, legal, and façade grant incentives. A placeholder for future redevelopment project, an increase of \$45K or 90.00% from FY2022 due to façade improvement incentive funding.

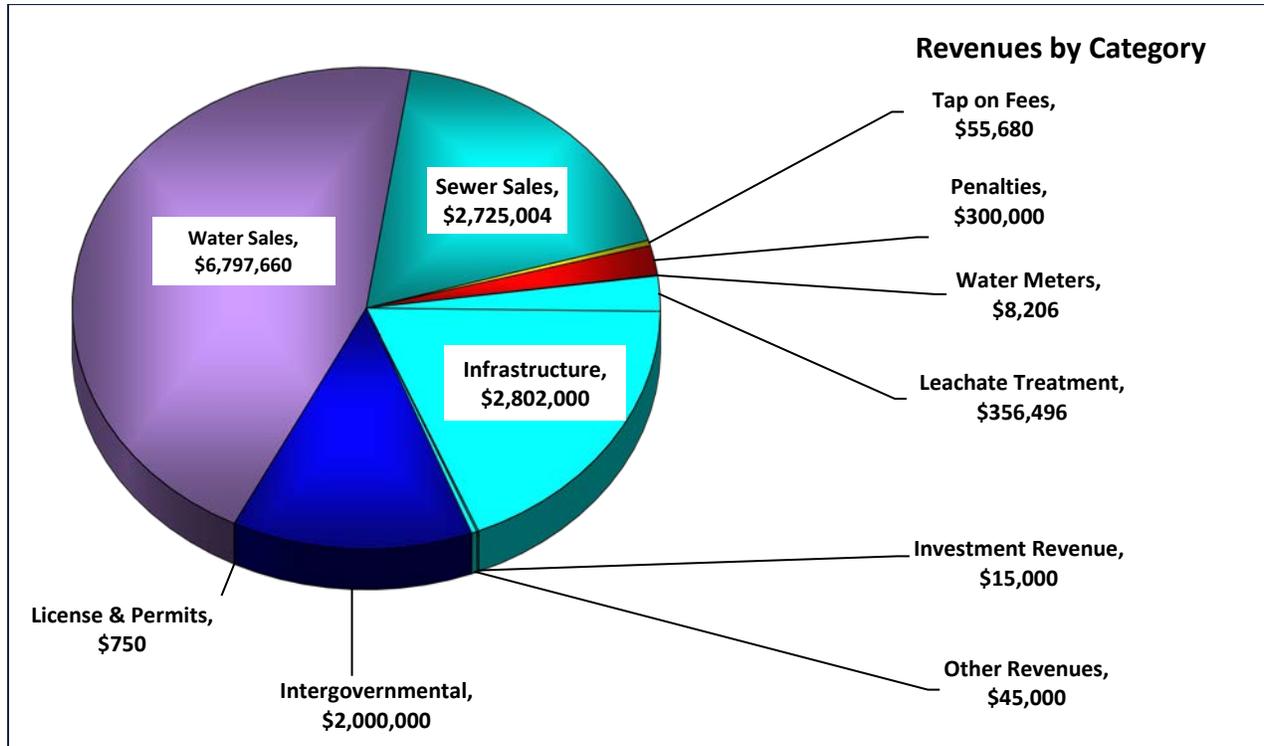
**2020 General Obligation Refunding Bond** - projected \$700 deficit for fiscal year 2023. Fund Balance will be utilized to offset the deficits. Expenses are for scheduled debt payment and paying agent fees. Revenues by levying the debt payment due in 2023. The fund balance is \$495K or 34.45% of 2023 expenditures.

**Water & Sewer Fund** - projected \$226,012 surplus for fiscal year 2023. The fund balance is \$8.1M or 54.76% of 2023 expenditures. A water & sewer rate increase and restructure of infrastructure service charges will take effect May 1, 2023 with a yearly increase of 4.50% (water and sewer rate) 8.00% (infrastructure service charge) for the next four years starting January 1, 2024 through December 31, 2027. The Village hired a consultant to do a Water & Sewer Rate Study to provide recommendations for upcoming tough financial challenges and to maintain aging infrastructure that we are now experiencing. Also hired a professional engineer to create the planning documents for a low-interest loan with the Illinois Environmental Protection Agency (IEPA) to replace Village water main which exceeds service life of 50 years. Expenses for 2023 are for day-to-day operations of the fund, improvements for the evergreen water tank, water main replacement, sewer force main, sewer rehab.

- The Water and Sewer Fund is a self-supporting enterprise fund where revenues generated through water and sewer rates cover the expenses related to operation of utilities. The water rate for Cook and DuPage is \$9.35 per thousand gallons and the sewer rate for Cook is \$2.07 and for DuPage it is \$5.57 until April 30, 2023. The new water rate for Cook and DuPage is \$9.77 per thousand gallons and the sewer rate for Cook is \$2.16 and for DuPage it is \$5.82 effective May 1, 2023 a 4.5% increase from last year's rate.
- The Village water customer base includes approximately 11,000 accounts billed monthly; the consumption of water is reported by actual meter reads on the property.

## Where does the revenue come from?

The following chart shows where the Water & Sewer Fund revenues come from:



Water & Sewer Fund - Revenues by Category				
Revenues /All Funds	Budget FY 2022	Budget FY 2023	Increase/ Decrease Amount	Increase/ Decrease Percent
Intergovernmental	\$4,543,924	\$2,000,000	(\$2,543,924)	-55.99%
Licenses and Permits	750	750	0	0.00%
Water Sales	6,612,660	6,797,660	185,000	2.80%
Sewer Sales	2,600,004	2,725,004	125,000	4.81%
Tap-On Fees	87,912	55,680	(32,232)	-36.66%
Penalties	276,000	300,000	24,000	8.70%
Water Meters	10,548	8,206	(2,342)	-22.20%
Leachate Treatment	292,800	356,496	63,696	21.75%
Infrastructure Fee	2,357,100	2,802,000	444,900	18.87%
Investment Income	15,000	15,000	0	0.00%
Other Revenues	42,000	45,000	3,000	7.14%
<b>Total</b>	<b>\$16,838,698</b>	<b>\$15,105,796</b>	<b>(\$1,732,902)</b>	<b>-10.29%</b>

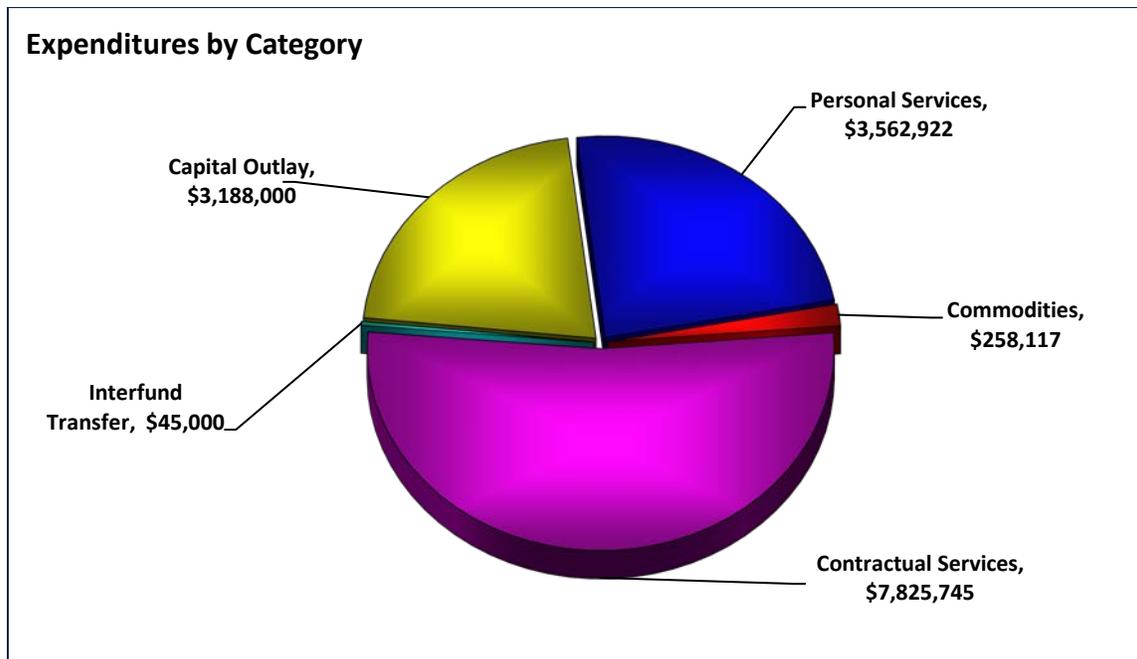
- **Intergovernmental** – the amount of \$2,000,000 for FY2023 is a \$2,543,924 or 55.99% decrease from FY2022 due to the American Recue Plan Act (ARPA) second installment collected in FY2022. The \$2M of \$4M Capital Grant awarded to the Village for public infrastructure grant has not yet been received, but the project has been completed.
- **Licenses and Permits** – the amount of \$750 for FY2023 is the same budgeted amount in FY2022.
- **Water Sales – Cook & DuPage** – the amount of \$6,797,660 for FY2023 is a \$185,000 or 2.80% increase from FY2022. Due to water rate increase of 4.50% from \$9.35 to \$9.77 effective May 1, 2023 to fund the water and sewer aging infrastructure. The water sales are entirely dependent on water consumed, with weather playing a key role, especially during the summertime. We anticipate the same amount of consumption for FY2023.
- **Sewer Sales – Cook & DuPage** – the amount of \$2,725,004 for FY2023 is a \$125,000 or 4.81% increase from FY2022. Due to sewer rate increase of 4.50% from 2.07 to \$2.16 (Cook rate) and \$5.57 to \$5.82 (DuPage rate) effective May 1, 2023 to fund the water and sewer aging infrastructure. The sewer sales are entirely dependent on water consumed, with weather playing a key role. We anticipate the same amount of consumption for FY2023.
- **Tap-On Fees Water & Sewer – Cook & DuPage** – the amount of \$55,680 for FY2023 is a \$32,232 or 36.66% decrease from FY2022. These are fees for any new or replacement taps being made on a water/sewer main. We project that the Verandah Retirement project will proceed to build the remaining townhomes this year.
- **Penalties** – the amount of 300,000 for FY2023 is a \$24,000 or 8.70% increase from FY2022. These are the late fee charges of 10% (after due date 21<sup>st</sup> of each month) and the termination fee of \$50.00.
- **Water Meters** – the amount of 8,206 for FY2023 is a \$2,342 or 22.20% decrease from FY2022. Fees for different sizes of water meters installed for new construction or replacement of old meters due to neglect. We project that the Verandah Retirement project will proceed to build the remaining townhomes this year.
- **Leachate Treatment**– the amount of 356,496 for FY2023 is a \$63,696 or 21.75% increase from FY2022. This is an Intergovernmental Agreement with the Forest Preserve District to transport leachate (landfill) to Hanover Park Sewage Treatment Plant.
- **Infrastructure Service Charges** – the amount of \$2,802,000 for FY2023 is a \$444,900 or 18.87% increase from FY2022. A restructure of infrastructure service charges, and an increase of 8.00% effective May 1, 2023. From all meter sizes flat rate of \$18.50 and \$6.25 discounted rate for seniors, disable and low-income residents to a fixed scaled meter rate based off meter size.

Infrastructure Service Charges	FY2023
Discounter 3/4-inch meter and less	\$6.75
3/4-inch meter and less	\$19.98
1-inch meter	\$35.56
1.5-inch meter	\$79.92
2-inch meter	\$142.06
3-inch meter	\$319.68
4-inch meter	\$568.23

- **Investment Income** – The amount of \$15,000 for FY2023 is same budget amount as in FY2022. Money Market, Treasury Bills, and CDs are the tools we’ve using to invest the funds.
- **Other Revenues** – The amount of \$45,000 for FY2023 is a \$3,000 or 7.14% increase from FY2022. These are the NSF fees charged, after -hour service fee (turn water-on), and the Streamwood chargeback from Westview Center.

### Where does our money go?

The following chart shows where the Water & Sewer Fund money goes:



Water & Sewer Fund - Expenditures by Category				
Appropriations/All Funds	Budget FY 2022	Budget FY 2023	Increase/ Decrease Amount	Increase/ Decrease Percent
Personnel Services	\$3,437,248	\$3,562,922	\$125,674	3.66%
Commodities	250,761	258,117	7,356	2.93%
Contractual Services	7,381,920	7,825,745	443,825	6.01%
Inter-fund Transfer Out	46,680	45,000	(1,680)	-3.60%
Capital Outlay	6,983,400	3,188,000	(3,795,400)	-54.35%
<b>Total</b>	<b>\$18,100,009</b>	<b>\$14,879,784</b>	<b>(3,220,225)</b>	<b>-17.79%</b>

- Personnel Services** – The amount of \$3,562,922 for FY2023 is a \$125,674 or 3.65% increase from FY2022. This is due to projected compensation in the form of a general wage increases (performance/merit increases) for non-union employee effective January 1<sup>st</sup> instead of May 1<sup>st</sup> in FY2023 and union employee wages increases per contract agreements; an increase in overtime cost by \$16,090 or 11.70% due to water main breaks on our aging infrastructures, a decrease in non-union IMRF pension contribution by \$37,032 or 14.70% (FY2022 rate of 10.39% to 8.45% in FY2023); increase in Social Security due to wage increases; and a decrease in Health Insurance due to higher projection cost of 10% in FY2022 versus actual of 5% increase of health insurance cost.
- Commodities** – The amount of \$258,117 for FY2023 is a \$7,356 or 2.93% increase from FY2022. This is due to membership dues increases such as AWWA, DuPage River/Salt Creek work group, bulk chemical such as 150lbs cylinder of chlorine gas, materials and supplies such as B-Box parts, fire hydrant replacement, fire hydrant meters, meters (different sizes), grass seed, sleeves for watermain breaks, offset by a decrease in subscriptions such as DuPage River/salt Creek Work group, and small tools total \$6,564.
- Contractual Services** – The amount of \$7,825,745 for FY2023 is a \$443,825 or 6.01% increase from FY2022. Increases such as telephone, postage, light and power (renewal in June anticipate a 30% increase), natural gas, landscaping (Northway, Jefferson, Turnburry Lift Station, STP1, Bayside), cost of roof repair (Well2 #3 - #5), hydrant painting, Evergreen Tower Rehab inspection, vehicle maintenance & replacement – yearly funding schedule amount, furniture equipment, engineering services such as IEPA required Source & Replacement Protection Plan (SWPP), Non—Revenue water reduction assessment, Lake Michigan Ordinance (LMO) assistance, local limit study and phosphorus feasibility study, JAWA fixed cost, offset the decrease from the Intergovernmental Risk Management Agency (IRMA) 2023 contribution, I.T. replacement due to yearly scheduling funding, JAWA operating cost total \$105,968.
- Inter-Fund Transfer Out** – The amount of \$45,000 for FY2023 is a \$1,680 or 3.60% decrease from FY2022. Represents a 30.00% contribution of Water & Sewer Fund for the Document Management System for \$50,000, SCADA upgrade (5 PC’s and integration).

- **Capital Outlay** – The amount of \$3,188,000 for FY2023 is a \$3,795,400 or 54.35% decrease from FY2022. Increase of \$777,000 including break water system, Evergreen water tower tank rehab, replace overflow splash pad (Hartman, Schick & Longmeadow), and Well #3 rehab, water main replacement, and Village-wide leak detection, offset by the fixed network water meter reading system started in FY2021 completed on the 2<sup>nd</sup> quarter of 2022, last year water main replacement extra \$2M (used \$2M of \$4M Capital Grant awarded to the Village for public infrastructure grant, the project has been completed but we haven't received the \$2M grant yet), and the completion of Barrington Road Sanitary Sewer Replacement in FY2022.

**Municipal Commuter Lot Fund** - projected \$466K deficit for fiscal year 2023. This fund continues to struggle due to lack of parking activity. The Board already approved a \$300K advance loan from General Fund in 2021 and another \$800K advance loan in 2022 to continue funding the day-to-day expenses. Expenses for 2023 are for day-to-day operations of the fund, heater replacement, landscaping refresh, and parking lot maintenance.

Used to account for the operations associated with the 1,399 commuter parking spaces at the Hanover Park train station. On November 1, 2017, the parking rate increased from \$1.50 to \$1.75 daily, monthly from \$30.00 to \$35.00 and yearly from \$330.00 to \$385.00 (discounted from October 1<sup>st</sup> through December 31<sup>st</sup>).

Operating revenues total \$96,110 for FY2023, a decrease of \$1,221,120 or 92.70% from FY2022. Parking lot permit and daily meters decreased by \$168,020 due to COVID-19 pandemic; the Village experienced a decrease in parking revenue from commuter spaces in FY2020 to FY2022. We anticipate that it will continue in FY2023. Pedestrian crossing safety improvements of \$1,050,000 grant in which funding for this project will come from the Build Illinois Bond Fund to the Department of Commerce and Economic Opportunity (DCEO) received in FY2022.

Operating expenditures total \$562,204 for FY2023 a decrease of \$812,046 or 59.09% from FY2022. Used for personnel costs due to projected compensation in the form of a general wage increase for non-union and union employees; an increase of \$3,325 for electric and natural gas costs, a \$14,690 decrease for maintenance agreement specifically a contract cleaning the Metra Station area, an increase of \$30,000 to replace the heater at the Metra station, \$150,000 for parking lot maintenance at the Metra Station. Pedestrian crossing safety improvements of \$1,050,000 in which funding for this project came from the Build Illinois Bond Fund to the Department of Commerce and Economic Opportunity (DCEO) completed in FY2022.

**Central Equipment Fund** - projected \$1.2M deficit for fiscal year 2023. The fund balance is \$5.8M or 225.56% of 2023 expenditures. Vehicle and equipment items necessary within the Police, Fire and Public Works divisions, such as police squad and accessories, ambulance, dump truck, street sweeper, etc.

Accounts for the funds annually set aside for the timely replacement of vehicles that meet the current business operation needs. FY2023 revenues totaling \$1,3085,131 which come from annual department Charges for Services, are calculated amounts based on the accumulated reserve needs per asset, proceeds from the Sale of Assets, transfer to General Fund and Interest Income. The accumulated

reserve needs are based on the determined life of an asset and replacement value. Charges for Services are budgeted by department. Charges for Services will be expensed in the department operating budget and recorded as revenue in the Central Equipment Fund. FY2023 expenditures are at \$2,607,800 and this is for the replacement of vehicles that have been fully funded through Charges for Services in previous years such as: (4) police Utility SUV's and accessories, replace (1) supervisor SUV in PD, (2) pick-up trucks, (1) fire utility pickup, (2) 1 ton dump trucks, (1) ambulance, (1) panel truck, (1) small loader, (1) street sweeper, (1) trailer, and depreciation expenses of \$1,220,000 (***depreciation does not result in the outflow of cash***).

**IT Equipment Replacement Fund** - projected \$165K deficit for fiscal year 2023. The fund balance is \$1M or 143.11% of 2023 expenditures. Expenses such as MDT, PC, Audio/video, and server storage replacements, phone upgrade, Video Evidence System including body cameras.

Accounts for the funds annually set aside for the timely replacement of equipment that meets the current business operation. FY2023 revenues totaling \$542,209 generated from annual department Charges for Services and are calculated based on the accumulated reserve needed per asset, proceeds from the Sale of Assets, GF & W&S transfers, and Interest Income. The accumulated reserve needs are based on the determined life of an asset and replacement value. Charges for Services are budgeted by the I.T. department. Charges for Services will be expensed in the department operating budget and recorded as revenue in I.T. Equipment Fund. FY2023 expenditures of \$707,800 include police Station conference /EOC (1) Audio/Video replacement, (1) PD UPS batteries & capacitor replacement, FD (4) In-squad Mobile Data Terminal (MDT), PD (8), scheduled personal computer (PC) replacements and the PD Video System Replacement Year 2 (in-car video system, interview room and body worn cameras), server storage replacement and phone system upgrade.

**Police Pension Fund** - projected \$1.5M surplus for fiscal year 2023. The net position is \$48.7M. Expenses are for retirees' pension payment with 3% compounded increase every year, investment fees, pension service administration (PSA), and other miscellaneous expenses.

The Village's sworn police employees participate in the Police Pension Employee's Retirement System (PPERS). PPERS functions for the benefit of these employees and is governed by a five-member pension board consisting of two members appointed by the Village President, one elected pension beneficiary and two elected police employees. The Village and PPERS participants are obligated to fund all PPERS costs based upon actuarial valuations. The State of Illinois is authorized to establish benefit levels and the Village is authorized to approve the actuarial assumptions used in the determination of contribution levels. Police Pension revenues budgeted at \$5,378,521 in FY2023 which consist of \$1,100,000 investment income, \$3,655,811 Village contribution (decreased by \$115,804 or 3.07% compared to FY2022), and \$622,710 employee contribution (9.9100% of salary). Police Pension Fund spending is budgeted at \$3,812,340 in FY2023 for retirees' pension and other contractual services (i.e. Lauterbach & Amen accounting firm, Legal service, and investment fees).

**Firefighters Pension Fund** - projected \$1.1M surplus for fiscal year 2023. The net position is \$30.1M. Expenses are for retirees' pension payment with 3% compounded increase every year, investment fees, pension service administration (PSA), and other miscellaneous expenses.

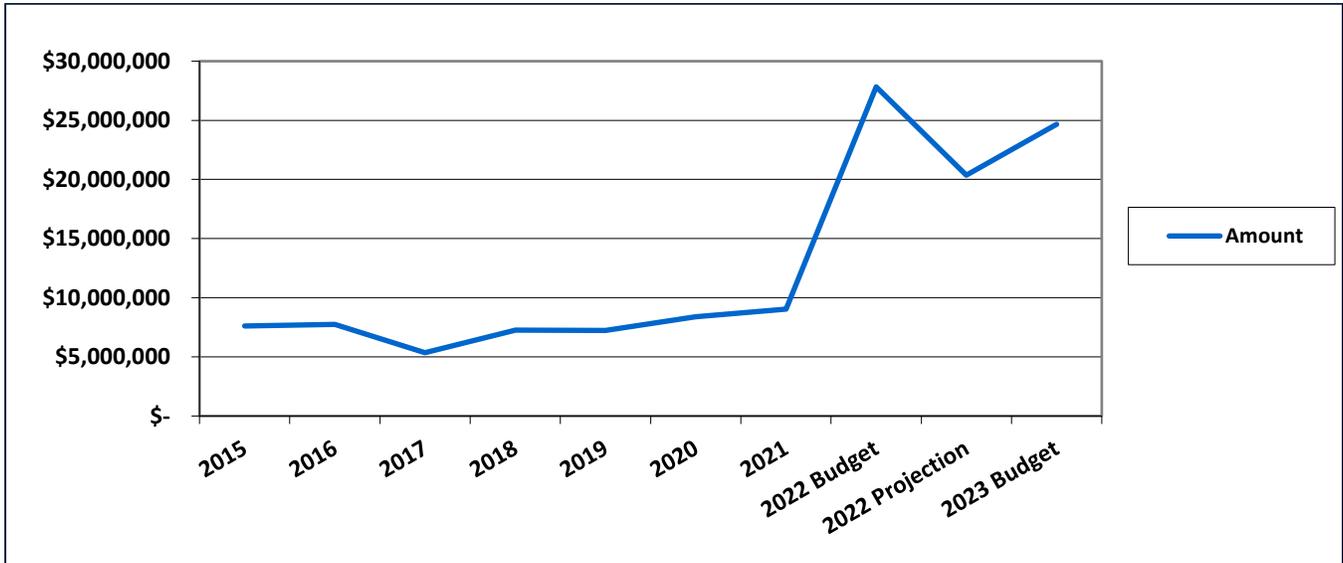
The Village's firefighters participate in the Firefighters' Pension. The pension provides retirement benefits to firefighters and is governed by a five-member pension board consisting of the two Village President appointees, two elected fire employees, and one elected pension beneficiary. The Village and the participants are obligated to fund all pension costs based upon actuarial valuations. The State of Illinois is authorized to establish benefit levels and the Village is authorized to approve the actuarial assumptions used in the determination of contribution levels. Fire Pension revenues budgeted at \$3,326,122 in FY2023 which consist of \$875,000 investment income, \$2,108,122 Village contribution (increase by \$8,689 or 0.41% compared to FY2022), and \$343,000 employee contribution (9.4550% of salary). Fire Pension Fund spending is budgeted at \$2,141,495 in FY2023 for retirees' pension and other contractual services (i.e. Lauterbach & Amen accounting firm, Legal service, and investment fees).

Both the Police and Fire Pension Fund appropriations increased in FY2023. This was due primarily to a retiree benefits percentage increase (3% compounded-per year basis), increase in the number of public safety officers retiring each year and the pension service administration (PSA) expenses. Current annual funding by the Village meets statutory requirements. It requires both funds to be 100% funded by 2033, which is verified by an annual actuarial analysis of each fund.

November 11, 2019. The Illinois Senate passed legislation that will consolidate 650 police and firefighter pensions, sending the bill to Governor JB Pritzker, who signed it into law on December 18, 2019. The bill, which the senate passed 42-12, amends the Cook County Article of the Illinois Pension Code to allow for the pensions to pool their funds into two statewide funds for investment purposes – one for police and one for firefighters. It will also allow contributions to be taken from any revenue source, including, but not limited to, other tax revenue, proceeds of borrowings, or state or federal funds. The move is intended to help improve the financial stability of the pension funds, while easing pressure on local governments to raise taxes to fund those pensions. The law, which is effective January 1, 2020 calls for the transfer of investment authority for the municipal pension funds' assets to the Police Officers' Pension Investment Fund and Firefighters' Pension Investment Fund no later than June 30, 2022.

### ***Capital Improvement Program (CIP)***

The chart below records the pattern of the Village's Capital Improvement Program Budget (all funds) over the past eight years. As indicated, this program fluctuates from year to year, depending upon the needs identified for a given fiscal year, routine improvements are also part of this program. Additionally, funds are budgeted from the Village's Enterprise funds to account for capital improvements to the water and sewer funds and the commuter parking lot.



Year	2015	2016	2017	2018	2019	2020	2021	2022 Budget	2022 Projection	2023 Budget
Amount	\$7,614,594	\$7,749,027	\$5,352,883	\$7,258,919	\$7,242,503	\$8,390,532	\$9,034,036	\$27,829,406	\$20,370,183	\$24,657,598

**Land-** projects in the capital budget include a placement holder for TIF#3 future redevelopment projects.

**Building improvements** - projects in the capital budget include a Mural at MWRD and Trash enclosures at the MWRD sport complex, fire department epoxy floor, fire station #15 renovation, fire station #16 construction, IRMA fall hazard remediation, LED exterior lighting, police department epoxy floor repairs, night building security, triple basin, UPS room HVAC unit, public works generator and hot water heater replacement, remodeling evaluation of public works building, Village Hall Admin refresh, heater replacement and miscellaneous TIF #3 (placeholder for future redevelopment project).

**Improvements other than Buildings** - projects in the capital budget include street resurfacing and reconstruction program and preventative maintenance, Church & Walnut improvement, Greenbrook School Crossing Flashing Beacons, Irving Park Road lighting and safety improvement, infrastructure (funded by the Illinois Bond Fund to the DCEO), New Streetlights, Arlington Bridge Reconstruction, Bike Path construction, drives, Alleys, Parking area maintenance, Arterial Fence replacement, Creek Bank repairs, General Drainage spot repairs, Holiday Snowflakes replacement, Morton Pond improvement, (75) Parkway Trees replacement, Village Hall, Entryway Wall repairs, Village Hall Street lights, West Branch Stabilization Anne Fox to Village Limits, Façade Improvement grant (TIF's), Holiday decoration for Ontarioville, L.A. Tan improvement, Ontarioville Downtown improvements, Landscaping refresh/replacement, Parking Lot maintenance, and miscellaneous improvements.

**Office Equipment** - projects in the capital budget include Document Scanning services, PD Conference/EOC Audio Video replacement, PD UPS Batteries & Capacitator replacement, Fire and Police Department Mobile Data Terminal (MDT) replacements, Police Department video evidence system including body cam, Phone System Upgrade, SCADA Upgrade (new PC's & Integration), the scheduled personal computer (PC) replacements, and server Storage replacement.

**Other Equipment** - projects in the capital budget include an 9000lbs vehicle lift replacement, antenna for fire station #15, biphasic cardiac monitor/defibrillator replacement, DuComm second facility police portion of the cost (paid in full in 2030), DuJIS record management system, firefighter protective gear (12) sets, fitness equipment, license plate reader cameras (LPR), protective vest/CRT vests/equipment, public works radios, Severe weather alerting sirens, Starcom radios & equipment, Starcom 21 radios for police, Tech Rescue Gear, fixed meter reading network, emergency pump and part replacement, generator at Jefferson lift station, pumps at Jefferson lift station, small loader, street sweeper, and trailer.

**Vehicles** - projects in the capital budget will be replacing (4) police Utility SUV's and accessories, replace (1) supervisor SUV in PD, (2) pick-up trucks, (1) fire utility pickup, (2) 1 ton dump trucks, (1) ambulance, and (1) panel truck.

**Water and Sewer** - projects in the capital budget include break water system, digester air piping, Oxidation ditch Bearing & Gear box, Oxidation ditch with optimization & Chem-P removal, I&I MWRD reporting, manhole sealing, Plumtree Lane force main, Sanitary Sewer backup prevention, sewer rehab, vanguard sanitary sewer, replace overflow splash pad (Hartman, Schick & Longmeadow), water storage tank Evergreen Tower rehab with new Village logo, Village wide leak detection, water main replacement, well #3 rehab.

A summary and individual item details of the Village's CIP can be found in the Capital Improvement section of this budget.

### **Reserves**

The Village's written policy is to maintain a minimum total unassigned fund balance of 25% of annual operating expenditures. In the 2014 Strategic Plan, the Villages set a fund balance goal of 40% to be maintained as a minimum. A reserve balance at this level gives the Village the ability to maintain current operations during down economic cycles and address unexpected emergencies. The main difference between the total fund balance and the total unassigned fund balance is that the total fund balance includes advances the General Fund has made to Commuter Parking Lot Fund (non-spendable portion). Once these funds begin to repay the General Fund, the total unassigned fund balance will be closer to total fund balance. At the end of FY2023, the unassigned fund balance is projected to be 65.29%. Even though the unassigned fund balance exceeds the goal of 40%, the deficit of the Commuter Parking Lot Fund restricts the availability of General Fund balances. The fund balance is a critical component that allows the Village to maintain its current bond rating, as well as address any unexpected changes in the economy or other unanticipated expenditures. The Village will continue to plan for maintaining the unassigned fund balance at or above these recommended levels.

GENERAL FUND	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget
Beginning Fund Balance	22,408,688	23,584,337	28,859,877	37,492,852	37,492,852	37,336,099
Operating Revenues	38,131,186	41,943,735	48,755,016	44,181,311	54,580,281	57,191,411
Transfer In	-	-	30,000	30,000	30,000	-
Total Revenues	38,131,186	41,943,735	48,785,016	44,211,311	54,610,281	57,191,411
Expenditures	33,786,195	35,419,051	37,748,671	40,337,818	42,530,514	45,967,991
Transfer Out	3,169,342	1,249,144	2,403,370	9,436,520	12,236,520	11,200,000
Total Expenditures	36,955,537	36,668,195	40,152,041	49,774,338	54,767,034	57,167,991
Net Surplus (Deficit)	1,175,649	5,275,540	8,632,975	(5,563,027)	(156,753)	23,420
<b>Total Ending Fund Balance</b>	<b>23,584,337</b>	<b>28,859,877</b>	<b>37,492,852</b>	<b>31,929,825</b>	<b>37,336,099</b>	<b>37,359,519</b>
Less: Fund Balance Commitments:						
Nonspendable:						
Inventory, Prepaid, Advances	\$ 192,354	29,449	33,231	33,231	33,231	33,231
<b>Total Unassigned Fund Balance</b>	<b>23,391,983</b>	<b>28,830,428</b>	<b>37,459,621</b>	<b>31,896,594</b>	<b>37,302,868</b>	<b>37,326,288</b>
<b>Unassigned Fund Balance</b> as a % of Total Expenditures	63.30%	78.63%	93.29%	64.08%	68.11%	65.29%
<b>Fund Balance</b> as a % of Total Expenditures	63.82%	78.71%	93.38%	64.15%	68.17%	65.35%

### *Fiscal Policy and Debt Policy*

The Village President and Board of Trustees recognize the importance of establishing fiscal and debt policies to guide the Village in its day-to-day operations and to achieve long-term goals. These policies have been established to sustain the continued financial health of the Village. All Village reserves meet or are greater than prescribed by policies.

The Village’s debt policy includes provisions discouraging the use of debt financing to fund current operations.

The Fiscal policy includes budget, investment, capital asset, debt, revenue, reserve and fund balance, accounting, auditing, and financial reporting requirements.

## ***New Programs & Budget Highlights***

- *TIF #3 Village Center/TOD RFQ for Development:* Following the TIF 3 amendment to extend the life of the TIF for an additional 12 years and adding the south commuter lot parcels, an RFQ is being released to enable the redevelopment of the South Commuter Lot. The Village's TIF consultant put together the RFQ and will assist in the recruitment and selection of a developer.
- *Village Center Zoning District:* The Village worked with a consultant to amend the Zoning Code to create a new Village Center Zoning District, with funding from a Regional Transportation Agency Technical Grant (RTA). After several workshops, an open house, a Public Hearing, and many rounds of interdepartmental review, the Village Board approved Ord. O-22-25 creating a new chapter in the Zoning Code for our Village Center. Ordinance O-22-28 was adopted rezoning various properties within the Village Center Area to new zoning districts. This was the Village's top priority in 2022 to implement the Village Center Transit Oriented Development Plan.
- *Façade Improvement Grant Program:* The Village approved Ordinance O-22-17 establishing a Façade Improvement Grant Program to encourage Business & Property Owners of commercial properties located within the Village's three TIF districts to improve and revitalize the exterior of their buildings and properties visible from the public right-of-way. Per the approved criteria, the grant would function as a reimbursement grant with up to 50% participation, with a maximum of \$25,000, following approval of an application.
- *Village Center Plan:* Village Center Streetscape is complete. The project has created new civic spaces including a public plaza as well as public parking lots in addition to pedestrian comfort and community engagement. A ribbon cutting was held for the Ontarioville Plaza, and other community events have been held, such as Tree Lighting, Corks and Crafts, and the Business After Hours, to promote our new downtown
- *Fire Station No 2 (Station 16) Construction:* The existing Fire Station No. 2 (Station 16) is inadequate to the task of supporting emergency medical services and fire response in its current design, condition, size, and location. It is undersized in both apparatus floor and living facilities for on-duty personnel. A long-term strategic plan goal has been to replace and relocate this facility. The site selected for this facility is at the corner near Schick Road and Audrey Lane on property already owned by the Village. Under this program a new fire station will be constructed. A builder and architect have been selected and design is underway. It is expected that the project will be bid in early 2023 for construction in 2023 and completion at the end of 2023 or early 2024.
- *DuPage Integrated Justice Information System (Records Management) 4<sup>th</sup> year costs:* The Police Department is participating in the DuPage County-wide records management and computer aided dispatch (CAD) system replacement. The system was switched over in June 2019 and allows for the integration and information sharing among participating agencies and DuPage County government. Each participating agency pays their share of the total project cost. \$88,000 represents the fifth year's costs of the system to the police department.

- *New DuComm Facility 5<sup>th</sup> Year Costs:* The Police and Fire Departments are participating with other DuComm member agencies to pay the construction costs of the DuPage Communications new facility. The \$35,000 cost represents the police department's portion for FY2023. The police department plans to pay its share each year in one annual payment. The estimated total amount for the PD portion of the second facility project is \$571,309. Fire Department share is paid quarterly, budgeted for \$3,489 in FY2023.
- *Infrastructure:* In 2023, the Village will be investing \$4,934,000 into the resurfacing and reconstruction of Village streets. Of that, \$834,000 is from state capital grants, \$200,000 is from a Cook County grant, and another \$1,400,000 is from Motor Fuel Taxes. \$480,000 has been budgeted as the Village's Share for the long-awaited replacement of the Arlington Drive Bridge. A \$300,000 grant funded lighting project on Irving Park Road is scheduled for 2023. \$1,200,000 will be invested in replacing watermain and \$575,000 will be invested in rehab and maintenance on the Evergreen Water Tower.
- *Automatic License Plate Recognition (ALPR) Cameras-* The Police Department is implementing the use of ten Automatic License Plate Recognition (ALPR) Cameras as part of a subscription through Flock Safety. ALPR cameras have the ability to continually take snapshots of vehicle registrations as motorists travel through a camera's field of view. The accompanying Flock database then allows officers to conduct customizable nationwide searches based on vehicle type, make, color, plate, state of registration, and other unique identifiers. The availability of ALPR cameras placed at ten strategic locations throughout the Village will allow the Police Department to experience increased case clearance while also acting as a potential deterrent for further criminal activity. Several neighboring agencies utilize Flock Safety, which will further expand the network of searchable ALPR cameras throughout Chicagoland. The Village will be investing \$32,500 in this initiative, which includes an annual subscription of \$2,500 per camera and an initial setup fee of up to \$750 per camera.
- *Police Department Overnight Records Closure-* The Police Department will begin tasks toward implementing the closure of the Records Desk nightly from 12AM-8AM. Research has shown this overnight period to result in minimal contact with the public by way of walk-ins and calls to the front desk. In addition, the department has experienced significant turnover in the Records Division over the past few years and difficulty in retaining Records employees. The Village will be investing approximately \$40,000 to complete the necessary building improvements to make this closure possible, to include fortification of the front lobby door, installation of an intercom in the front lobby vestibule, and installation of key card readers on the sallyports to allow officer self-access.

### ***Budget Program Updates***

- *Village Center Streetscape Project:* Village Center Streetscape is complete. The project has created new civic spaces including a public plaza as well as public parking lots in addition to pedestrian comfort and community engagement. Several community events have been held, such as Corks and Crafts, the Business After Hours, and the holiday Tree Lighting to promote our new downtown.
- *Business Seminars, Webinars and Events:* Held several events for our local businesses related to marketing, financial, branding, social media strategies, etc. to help our businesses grow. Coordinated one-on-one help/info sessions in partnership with regional agencies to assist businesses apply for grants.
- *Irving Park Corridor:* Staff continues working on implementing the recommendations outlined in the Irving Park Road Corridor study. Several new businesses opened on Irving Park Road. Connected restauranters to available spaces, such as in the Westview Shopping Center and others along Irving Park Road.
- *TIF #5:* Verandah Senior Housing is under construction; Nine of the 12 buildings (42 of the approved 55 townhome units) have been completed or are finalizing construction. On Wise Road, off Farmstead Rd., a new development for 20 townhomes is under construction. Long John Silver's restaurant closed after 50 years at their location and the property has been sold. New businesses moved into the Olde Salem shopping center. Staff is recruiting development for vacant land and buildings. Staff worked with the new owners of the Olde Salem Shopping Center and the Orchard shopping center to encourage them to apply for Façade grants.
- *Part 1 Crime:* The Police Department has maintained a 5-year average of the rate of Part I crime in the Village. Part I Crime is the benchmark used by the FBI as they determine crime rates throughout the United States. For historical perspective, in 2011 the Village recorded 588 Part I crimes compared to 237 for 2021. This represents a drop of more than 50%. It is important to note that of the 237 total Part I crimes in 2021 nearly 83% of those incidents were crimes against property, rather than violent crimes. This budget continues to provide funding necessary to help maintain these low Part I Crime Statistics.
- *Community Policing:* The Police Department continues to emphasize the role of community policing in its overall service delivery and crime control strategy. Participation in the Police and Citizens Connected community outreach program continues to grow, with the Police Department's main Facebook page having reached over 11,000 followers. Members of the Department interact with residents via social media channels which has led to positive public relations encounters as well as helping solve crimes. Tips from the public shared with the Department via social media have led to arrests and the recovery of properties in several instances. The Police Department continues to host quarterly area meetings for residents and maintains an anonymous forum where crime tips can be sent. Members of the Department participate in a variety of Village events and functions, including Kids at Hope, the COPS Day Picnic as well as many other events. Quarterly Area Response

Team (ART) Meetings were streamed live via Facebook, allowing access to police department information to a much greater number than are physically able to attend the meetings. The live-streamed videos are archived on the page and can be viewed by residents at their own convenience. During the year, at least one of the meetings is held at a location within the ART area to encourage more residents to attend. The Police Department remains committed to providing responsive, professional, and community-focused policing services to the Village.

### *Volunteer Programs*

#### *Citizens Emergency Response Team (CERT):*

The CERT Program is a Federal Emergency Management Agency program that educates citizens about hazards they face in their community and trains them in life saving skills. The citizens are trained to assist emergency services in disaster situations which would otherwise overwhelm community emergency resources. Training topics include disaster preparedness, fire suppression, basic disaster medical operations, light search and rescue, disaster psychology, team organization and terrorism.

#### *Fire Corps:*

Fire Corps is a volunteer organization operating as part of the Fire Department. Their primary role is to provide on-scene rehabilitation services to firefighters suffering the detrimental effects of heat stress. Team members who have graduated from the CERT training program receive extensive training on the physiologic impact of heat stress and overall mitigation and management techniques. The team is an active participant within MABAS (Mutual Aid Box Alarm System) and regularly responds to calls within the Village, as well as mutual aid to neighboring communities. In addition to rehab services, the team also assists in teaching public education programs.

#### *Fire Department Chaplain Program:*

Chaplains provide intentional and purposeful holistic care to department members, their families, and command staff, as well as on-scene support for community residents during and after an incident. Fire Chaplains are trained in Fire Department culture and operations, pastoral care, crisis intervention, comprehensive critical incident stress management (CISM), and grief support. They interact with social services provided by the Village and outside agencies such as the Red Cross and The Salvation Army. Chaplains regularly respond to emergency incidents within the Village and mutual aid as part of the MABAS system. Chaplains are part of the MABAS disaster response team and have been deployed both within the state and nationally.

#### *Environmental Committee:*

The Environmental Committee has been in existence since the Fall of 2008. For many years the Committee has hosted an annual Household Recycling Day to allow for the disposal of household products such as fluorescent bulbs and large lead batteries as well as the repurposing of items like books, school supplies, eyeglasses, and hearing aids. The event also provides document shredding. This event has been very popular. The Environmental Committee conducts an annual inlet labeling program, marking inlets with “dump no waste, drains to river” and annually participates in the DuPage River

Sweep. In 2011, they started a community apiary open house which is held each year, weather permitting. The Committee was instrumental in making electronic recycling part of the residential refuse program and continues to look for opportunities to advocate for a healthy respect for the environment in the community.

### Veterans Committee:

The Veteran's Committee was established in 2008. In 2012, the Village dedicated the new Veteran's Memorial in front of Village Hall on Veteran's Day. The Committee was instrumental in overseeing the completion of this project. The Committee maintains an honor roll list which contains the names of residents and employees of the Village who have served this country. They also continue to collect supplies for soldiers who are serving overseas and continue to host annual Memorial Day and Veterans Day events. In 2014, they launched a fundraising effort to purchase a military dog sculpture, which was installed on the plaza at the 2017 Memorial Day Event. The Committee continues to advocate for those in the Community that have served.

### Cultural Inclusion and Diversity Committee:

The Cultural Inclusion and Diversity Committee was created to foster and promote understanding, mutual respect, cooperation, and positive relations between and among all residents of the Village. It creates a sense of shared community among residents and affirms the value of each resident. The Committee acts as a catalyst in promoting social harmony in the Village and helps deter, through educational and action programs, prejudice, discrimination, and intolerance. The Committee assists the members of our community by identifying cultural and social service needs of the residents of the Village and working with existing entities to address these needs in the most meaningful way.

### Economic Development Committee (formerly CONECT):

The purpose of the Economic Development Committee is to work with Village Staff and existing and prospective businesses to strengthen the Village's business community and encourage economic development in the Village. Committee members serve as ambassadors to businesses and liaisons to the Village to support and provide feedback on the impact of economic development activities and regulations on businesses. The committee facilitates formal and informal networking opportunities at various Village events and meetings with representatives of the business community. The Committee regularly provides input for various activities and educational/informational events that would assist the Village in business retention, help businesses grow, and address general concerns of the business community. The Committee, to retain existing businesses, supports the Chambers of Commerce events and activities designed to assist village businesses. Members also maintain good communications with the business community.

### Special Event Committee:

The purpose of the Special Events Committee is to: (1) To promote Village cultural festivals, concerts, special events, or other activities in Hanover Park; (2) To sponsor cultural activities, concerts and/or special events in the name of the Village; (3) To recommend to the Board of Trustees cultural activities, concerts and/or special events and funding necessary to accomplish them; (4) To complete such projects as are assigned by the Village President and Board of Trustees.

### Sister Cities Committee:

Membership in the Hanover Park Sister Cities Committee is established through appointment by the Village President. The Village of Hanover Park has a Sister Cities relationship with two cities, the first of which was established in 1992 with Cape Coast, Ghana and the second was established in 2010 with Valparaiso, Zacatecas, Mexico. In 2016, the Village of Hanover Park's Sister Cities Committee was awarded the Sister Cities International's 2016 Best Overall Program Award. This award recognizes a sister city program that demonstrated outstanding accomplishments the previous year.

All three cities hold membership in Sister Cities International, which is a nonprofit citizen diplomacy network that creates and strengthens partnerships between U.S. and international communities. Its objective is to build global cooperation at the municipal level, promote cultural understanding and stimulate economic development. Sister Cities International is a leader for local community development and volunteer action, motivating and empowering private citizens, municipal officials and business leaders to develop and conduct long-term sister city programs.

### Development Commission:

The Development Commission conducts public hearings on petitions for zoning variations, special uses, planned unit developments, re-zonings (zoning map amendments), text amendments, and comprehensive plan amendments, and reviews proposed developments and subdivisions in a timely and professional manner, and provides recommendations to the Village Board. All petitions are considered in a fair and equitable manner in accordance with the established standards and ordinances. The Development Commission also provides long-term policy direction to the Village Board in conjunction with the Comprehensive Plan. They review and provide input on Comprehensive Plan updates, Zoning Ordinance updates and special community plans such as the Village Center Plan and Irving Park Corridor Plan. A major accomplishment for the Development Commission in 2022 was holding public hearings and finalizing the recommendations for the Village Center Zoning.

## ***Labor & Employee Relations***

The Village of Hanover Park has six labor unions which require collective bargaining. The labor contracts for MAP (Police Officers) expired April 30, 2021, and SEIU (Part-time Firefighters) expired April 30, 2022 and are currently being negotiated. Teamsters Local 700 (Public Works), and MAP (Civilians), contracts are currently in effect until April 30, 2023, while IAFF (Firefighters), and MAP (Sergeants) are currently in effect until April 30, 2024.

## ***Bond Rating***

The Village's outstanding bond rating is AA from Standard and Poor. This rating is considered to be highly creditable. Standard and Poor has initiated new rating criteria which have generally improved municipal ratings. The rating was most recently updated during the refinancing of the General Obligation Refunding Bonds Series 2020 during Fiscal Year 2020, the Village maintained the rating of AA.

### ***Acknowledgements***

I would like to express my appreciation to the Village Board for providing leadership and direction during the preparation of this budget document. I would also like to thank the dedicated Village Department Heads and their key staff members who worked countless hours to prepare this budget. Lastly, I wish to particularly acknowledge the hard work and dedication of Finance Director Remy Navarrete and Executive Assistant Sue Krauser. Their collective contributions were essential to the development of this financial plan and are truly appreciated.

I am confident that this budget will meet the needs of Hanover Park's citizens. I am proud of our accomplishments over this past year and am confident the Village will continue to maintain its sound financial condition.

Sincerely,

A handwritten signature in black ink, appearing to read 'Juliana A. Maller', written in a cursive style.

Juliana A. Maller  
Village Manager

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# EXHIBITS

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This supporting section includes the following:

[Exhibit](#)

- A General and Demographic Information**
- B Financial Policies**
- C Basis for Budgeting**
- D Budget Process and Budget Calendar**
- E Fund Structure and Description of Funds**
- F Trends and Projections**
- G Projected Tax Levies and Blended Property Tax Rates**
- H Assessed Valuations/Annual Tax Levies**

## VILLAGE OF HANOVER PARK GENERAL AND DEMOGRAPHIC INFORMATION

### Location

Hanover Park, Illinois is a suburban community located 30 miles northwest of Chicago. The Village has a population of 37,470 with a land area of over six square miles. The Village is located in both Cook and DuPage Counties.

Hanover Park is situated in the southwest portion of “The Golden Corridor,” so-named because of its phenomenal rate of growth. This corridor stretches northwest from O’Hare Airport along the Northwest Tollway (Interstate 90). As more and more major corporations choose to locate in the Golden Corridor, the halo effect from their presence attracts an increasing number of businesses, both large and small, wanting to locate in this thriving, modern center of commerce and industry. Nearby are some of the finest recreational areas in Chicagoland, where opportunities for hunting, fishing, water sports and leisure activities of all kinds abound. The outstanding cultural and entertainment opportunities in Chicago are an hour away.

### History

Hanover Park was incorporated as a Village in 1958 with a population of 305 and a land area of less than one square mile. All of the land within the original boundaries was in Cook County. Some 750 acres of farmland in DuPage County were annexed in 1969, and this area of the Village dominated Hanover Park’s population growth during the 1970’s. The Village’s population was 12,000 in 1970, 28,850 in 1980 and 32,895 in 1990. In 1994, the results of a special census showed a population of 35,579. The 2000 census was 38,278. The 2010 census was 37,973. The 2020 census shows a slight decline to 37,470.

The council/manager form of government was adopted in 1971. The Village is governed by a President/Mayor and six Trustees who are elected at-large. The Village Manager is hired by the President and Board of Trustees to oversee the day-to-day operations of the Village and its 206 full-time employees. Pursuant to the 1970 State of Illinois Constitution, Hanover Park is a Home Rule Community.

The \$1.4 million municipal building complex was built in 1975 and has undergone renovations over the past few years. A \$2.6 million public works building, located adjacent to the municipal complex, was completed in the fall of 1984. A \$462,000 addition to the Butler Building, for increased vehicle storage, was completed in the spring of 2000. A \$450,000 Salt Storage Dome was constructed next to the Public Works Facility in calendar year 2010. A \$7.24 million headquarter Fire Station was completed in July 2006. The \$19 million Police Department headquarters was completed in February 2012. In December, 2011 the Village purchased a \$2.8 million shopping center located on the west side of Barrington Road north of Lake Street. In 2017, the Village began updating sections of Village Hall. This renovation was completed in 2018 with the \$1,778,678.25 project of a new lobby, Finance and Inspectional Services counter, seating and updated landscaping. The 2023 Budget includes funds to construct a replacement Fire Station #16 on Schick Road.

### Village Services

#### *Police Protection*

The Village of Hanover Park is served by 61 sworn full-time police officers and 36 civilian personnel. The Village has a fleet of 16 squad cars and participates in DuPage Communication (DU-COMM), a regional DuPage County telecommunications and emergency dispatch system.

#### *Fire Protection*

There are two fire stations located in Hanover Park staffed by 38 sworn full-time firefighters and up to 25 part-time firefighters. Firefighters are supplemented by one volunteer Chaplain and 14 volunteer Fire Corps Members. The department holds an ISO Class 2 fire protection rating. Additionally, the department manages the Village’s Inspectional Services Division staffed by a Chief of Inspections, a plan reviewer/project coordinator, two inspectors, a contract health sanitarian and contract plumbing inspector and a full and two part-time permit coordinators. The Inspectional Services Office (ISO) has an ISO Class 3 rating for residential and a Class 4 rating for commercial.

*Public Works*

A total of 49 full-time and 3 part-time Public Works employees are dedicated to keeping the Village running smoothly and looking its best. Crews plant and trim Village trees; repair curbs, gutters and sidewalks; plow over 99 miles of Village streets and repair potholes; provide water service, sewage treatment, and maintain over 220 miles of storm and sanitary sewers; and maintain the Village’s fleet of 162 vehicles.

Statistics regarding the water utility include:

Population Served	37,470	
JAWA Lake Michigan Supplied	893,382	Kilo Gal.
Village Supplied	0	Kilo Gal.
Total Distribution Pumpage	893,382	Kilo Gal.
Daily Average Pumpage	2,399	Kilo Gal.
Miles of Water Mains	121.13	
Number of Metered Customers	10,882	

**Building Statistics**

<u>Calendar Year</u>	<u>Permits Issued</u>	<u>Construction Value (\$)</u>
2004	2,028	20,744,576
2005	1,633	31,996,153
2006	1,442	38,546,275
2007	1,794	19,191,323
2008	1,402	17,806,539
2009	1,233	29,395,864
2010	1,886	31,523,365
2011	1,050	10,569,184
2012	1,124	10,477,085
2013	1,102	15,637,308
2014	1,175	18,234,634
2015	1,372	16,636,099
2016	1,950	16,450,000
2017	1,966	22,090,540
2018	2,045	23,000,000
2019	2,980	19,851,467
2020	1,902	16,935,711
2021	1,700	36,706,651
2022	1,951	55,715,657

**Non-Village Services**

*Park District and Library Services*

The Hanover Park Park District provides recreation services to the residents and maintains 22 parks and playgrounds. The Park District occupies a total park area of 171 acres throughout the Village.

The Village is served by two library districts, Poplar Creek and Schaumburg Township, which provide two branch libraries in Cook and DuPage Counties.

*Township Services*

Hanover Park is divided between four Townships. The Townships offer emergency food and housing assistance, provide services to senior citizens and the disabled, help counsel youth and mental health services. They also issue hunting and fishing licenses (Hanover and Schaumburg Townships) and offer notary services.

Water and Sewer Charges (Effective 5/1/2023)		
Water Rate	\$9.77	Per 1,000 gallons of water Used
Infrastructure Service Charge Monthly bill Under the Fixed Scaled Meter rate structure →		Discounted ¾-inch meter and less-----\$ 6.75 ¾-inch meter and less-----\$ 19.98 1-inch meter-----\$ 35.56 1.5-inch meter-----\$ 79.92 2-inch meter-----\$142.06 3-inch meter-----\$319.68 4-inch meter-----\$568.23
Sewer Rate		
Cook County	\$2.16	Per 1,000 gallons of water used
DuPage County	\$5.82	Per 1,000 gallons of water used

Demographics <sup>(1)</sup>

Socio-Economic Data (per 2020 census)

Age, Female and Male Distribution

	Subject	Number	Percent
Population: 37,470 (2020 Census)	Male	19,176	50.5
Per Capita Income: \$22,643	Female	18,797	49.5
Median Household Income: \$63,649			
Total Employment: 19,669	Under 5 years	3,000	7.9
Unemployment Rate: 8.9%	Under 18 years	11,164	29.4
Median Value of Owner-Occupied Homes: \$219,400	Ages 19 to 64 years	21,493	56.6
Total Housing Units: 11,483	Age 65 and Older	2,316	6.1
Total Households: 11,019			
Home Ownership Rate: 80.2%			
Housing Units in multi-unit structures: 18.2%			
Persons Per Household: 3.43			

Year	Population	% increase over previous census
1960	451	---
1970	11,735	2,502%
1980	28,850	146%
1990	32,895	14%
1994	35,579	8%
2000	38,278	7%
2010	37,973	-1%
2020	37,470	-1%

Population Characteristics	1994		2000		2010		2020	
	Total	%	Total	%	Total	%	Total	%
White:	29,894	84.0%	26,077	68.1%	14,423	38.0%	11,877	31.7%
Hispanic/Latino: (per 2020 Census)					14,532	38.2%	15,561	41.53%
Asian/Pacific Islander:	3,314	9.3%	4,580	12.0%	5,711	15.0%	6,399	17.02%
African/American:	1,689	4.7%	2,348	6.1%	2,509	6.6%	956	7.1%
American Indian/Eskimo:	121	.3%	109	.3%	62	.2%	22	1.64%
Other:	561	1.6%	5,164	13.5%	736	2.0%	*	*
Total:	35,579		38,278		37,973		37,470	
Hispanic Origin (Includes all races):		15.4%		26.7%		38.2%		

\*2020 Census Results not fully release

**VILLAGE OF HANOVER PARK  
FINANCIAL MANAGEMENT POLICIES****INTRODUCTION**

The Village of Hanover Park's financial policies have been formulated to provide for the continued financial health of the Village. The objectives of these policies are to assist the Village Board and Village management in making budgetary decisions based upon sound financial principles and to maintain or improve the Village's bond rating.

**BUDGET POLICIES**

The Village Manager shall submit an annual budget to the Village Board which is within the Village's ability to pay. The annual budget should provide for the following:

- The balanced annual budget should finance current operating expenditures, excluding major capital expenditures, with current revenues. The use of reserves to finance current operating expenditures should be avoided.
- The annual budget should allow for the implementation of as many of the Village Board's goals and objectives as financially possible.
- The annual budget should provide for the adequate funding of all pension systems (IMRF, Police Pension Fund, and Firefighters Pension Fund). An independent actuary should be used to determine the Village contributions to the Police Pension Fund and the Firefighters Pension Fund and determine if these pension funds are adequately funded.
- The annual budget should provide funding for the adequate maintenance of municipal equipment, municipal facilities, and infrastructure.
- The annual budget should set aside adequate funding (depreciation funding) for the future replacement of vehicles and major equipment. Annual funding for these replacements will eliminate major expenditure jumps in the annual budget when these acquisitions are made.
- The format of the annual budget should provide meaningful and understandable information to the Village residents, Village Board, Village Staff, and other readers. To accomplish this goal of a communications document, the Village will prepare its annual budget in conformance with the Government Finance Officers Association's (GFOA) Distinguished Budget Presentation Award Program which the Village will apply for each fiscal year. Recommended improvements from this award program will be incorporated in the subsequent annual budgets.
- The annual budget will be monitored on a monthly basis. Revenue and expenditure budget reports will be prepared on a monthly basis. These reports will be distributed to Village management staff and will be available to the Village Board and the Finance Committee. A quarterly actual to budget summary report will be presented to the Village Board.

**CAPITAL IMPROVEMENT POLICIES**

The Village will prepare a multiple-year capital improvement program that is incorporated in the annual budget document. The multiyear capital improvement program will be used to identify and prioritize future capital needs and possible funding sources. This program will be reviewed during the Village's annual budget process.

The operating costs to maintain capital acquisitions and improvements will be included in the annual budget.

Depreciation financing, intergovernmental grant funding, and/or debt financing will be considered to finance capital improvement programs.

## INVESTMENT POLICIES

The Village Board approves a separate Investment Policy which provides guidelines for the prudent investment of the Village's temporary uninvested funds. This policy will be reviewed by Village staff on an annual basis and recommended changes, if any, will be submitted to the Village Board for approval.

## CAPITAL ASSET POLICY

The Village Board approves a separate Capital Asset Policy to safeguard Village assets and insure compliance with financial reporting standards as promulgated by the Governmental Accounting Standards Board (GASB).

## DEBT POLICIES

As a home-rule unit of local government, the Village does not have a debt limit under the 1970 Illinois Constitution. Unlike home-rule units of government, non-home-rule units of government do have a debt limit of 8.625% of their most recent equalized assessed valuation (EAV).

### Debt Guidelines

Although depreciation financing is the preferred method to finance capital projects, the Village will explore all options in financing its capital improvement program, including grants, developer contributions, and long-term debt paid by user charges (revenue bonds) or paid by Village wide taxes (general obligation bonds).

The Village will not use debt financing to finance current operating expenditures.

The term of the debt issued for capital improvement projects will not exceed the project's useful life and generally will not exceed 20 years.

Whenever possible, the Village will market its debt through the competitive bid process.

The Village will limit its outstanding general obligation debt to be paid by property taxes to 7.50% of its most recent EAV (using the 2021 EAV, the maximum outstanding general obligation debt to be paid by property taxes would be \$53.5 million).

The Village will comply with its Continuing Disclosure Requirements pursuant to the SEC Rule 15c-12(b)(5), including filing a Comprehensive Annual Financial Report (CAFR) with each of the nationally-recognized municipal information repositories (NRMIR's) within 210 days following the end of each fiscal year and disclosing certain material events on an occurrence basis.

The Village will maintain communications with the bond rating agencies concerning its financial condition and follow a policy of full disclosure on every bond prospectus.

### Guidelines on the Refunding of Outstanding Debt by Issuing New Debt

Refunding of outstanding debt may be done to restructure existing debt to achieve annual debt service savings.

A financial advisor should be retained because of the complexities involved in debt refunding.

The term of the bonds issued to refund outstanding debt should not be greater than the term of the outstanding debt being refunded.

A refunding should be considered if the net present value savings exceeds 3% of the refunded principal amount.

A refunding should not be considered if the total costs of the bond issue, including the underwriter's discount, exceeds the net present value savings of the proposed refunding.

**REVENUE POLICIES**

The Village will diversify its revenue sources in an attempt to avoid the adverse effects of shortfalls from any one revenue source and to reduce the reliance on property tax.

User charges and fees should be set, at a minimum, to recover all direct and indirect costs, including interest and depreciation costs, related to these charges and fees. An analysis of these charges and fees should be conducted on a periodic basis to insure that, at a minimum, those direct and indirect costs are recovered.

**RESERVE AND FUND BALANCE POLICIES**

The General Fund unreserved fund balance should be maintained at a minimum of 25% of the General Fund total budgeted annual expenditures to provide financing for unanticipated expenditures and revenue shortfalls. The Village Board will be advised annually, during the budget process, of the General Fund unreserved fund balance.

If at any time the unreserved fund balance in the General Fund falls below the required minimum, subsequent years' budgets will be adopted to bring the unreserved fund balance to the required minimum within three years.

General Fund cash reserves should be maintained to address possible delays in the state distribution of shared revenues during economic downturns (state income tax, replacement taxes, local use tax) and other possible delays in revenues collected by the state and distributed to the Village (municipal sales tax, home-rule sales tax, simplified telecommunications and other utility taxes). The reserve level should be established to ensure that General Fund obligations are paid on time and to address a potential six-month delay of these revenues.

Many other Funds have been created by the Village to accumulate funds on an ongoing basis for future capital purchases (Central Equipment Fund and IT Replacement Fund), meet temporary needs (Capital Project Funds and Debt Service Funds), account for specific programs (Special Service Area Funds), or meet legal requirements (Motor Fuel Tax Fund). The focus of each Fund is different; each Fund may have significantly different cash requirements, and each Fund may have very different revenue sources. The Village will ensure that the reserves of these Funds are maintained at an adequate level to meet their unique needs.

**ACCOUNTING, AUDITING, AND FINANCIAL REPORTING POLICIES**

The Village will have an annual audit conducted on its financial records by a qualified, independent public accounting firm. The Village should request proposals from qualified independent accounting firms to conduct the annual audit of its financial statements every five to seven years by the use of a request for proposal (RFP) process.

The Village will contract with an independent actuary to determine the Village's annual contribution to the Police Pension Fund and Firefighters Pension Fund. The Village should obtain proposals from qualified independent actuaries every five to seven years by the use of a request for proposal (RFP) process.

The Village will submit its Comprehensive Annual Financial Report (CAFR) to the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting Program.

The Village's financial statements will be prepared according to generally accepted accounting principles (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB).

Adopted: March 9, 1981  
 Revised: February 20, 2003  
 Revised: May 03, 2012 – Reserve and Fund Balance Policies

**BASIS FOR BUDGETING**

Individual funds are accounted for as required by Generally Accepted Accounting Principles. The Village implemented Governmental Accounting Standards Board statement number 34 in Fiscal Year 2003. This statement requires two different financial statement presentations for governmental funds. For the governmental fund types, the accrual basis of accounting is used in the entity-wide financial statements, and the modified accrual basis is used in the fund financial statements. The Village's governmental funds are budgeted using the modified accrual basis of accounting, as reported in the Village's fund financial statements. Under the modified accrual system, revenues are recognized when measurable and available. Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recognized when the related fund liability is incurred.

The proprietary and pension trust funds are budgeted using the accrual basis of accounting with a few exceptions. With this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. The exceptions are as follows:

1. Capital expenditures are budgeted in the year the item is purchased or constructed.
2. Debt principal payments are budgeted as an expense, rather than the reduction of a liability.
3. Transfers to Internal Service funds are budgeted as expenses.
4. Depreciation expense is only budgeted in the Water and Sewer Fund in order to ensure that adequate funds are set aside for future capital replacements.

### BUDGET PROCESS

The budget process is developed to provide public input and foster decision-making. The Fiscal Year 2023 Budget calendar is included in this exhibit. A budget instruction manual was prepared and distributed to everyone participating in the budget process on June 21, 2022. Budget kick-Off meeting held on June 22, 2022.

Departments prepare operating and capital project expenditure requests. The budget team, comprised of the Village Manager, Deputy Village Manager, Finance Director, Assistant Finance Director, and Executive Assistant, review departmental submittals. The Finance Director projects General and Water and Sewer Fund revenues. All departmental budgets were submitted to the Village Manager on August 12, 2022.

The preliminary budget is developed based on Board policies and the review of departmental submittals. New initiatives and resource enhancement requests are outlined in the preliminary operating and capital budget reports submitted to the Village Board. At the Village Board Workshop on October 6<sup>th</sup> staff presented the Capital Budget. October 19<sup>th</sup>, October 20<sup>th</sup>, and November 3, 2022 (if needed), the proposed budget was presented to the Village Board and public to solicit comments and input. Following public input and Board direction, a final budget document is assembled. The Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award evaluation comments are reviewed and, if possible, improvements are incorporated into the final document.

The final budget was placed on file for public review on November 17, 2022, and a Budget Public Hearing was conducted on December 01, 2022. The document was presented to the President and Board of Trustees for adoption prior to the beginning of the fiscal year on December 01, 2022.

The budget may be amended after its adoption. The Village Manager is authorized to revise the budget within any separate fund as may be required. The Village Board, by a vote of two-thirds of the members then holding office, has the authority to amend the budget by transferring monies from one fund to another or adding to any fund. No revision of the annual budget shall be made increasing the budget in the event monies are not available to do so. (Village of Hanover Park Municipal Code section 94-6).

The document herein is the product of this budgetary process. The budget establishes revenues and expenditures for the period from January 1, 2023, through December 31, 2023.

# FISCAL YEAR 2023 BUDGET CALENDAR

2022

## June

- 21 Distribute Budget Instruction Manual.
- 22 Budget Kick-Off Meeting.

## July

- 18 All specific budget assigned areas, i.e. salaries, insurance, utility costs, etc. are to be available to Department Heads. Departments develop "final" budgets.

## AUGUST

- 12 All department, committee and commission budgets are to be submitted to the Village Manager's Office by 4:30 p.m.

## AUGUST- SEPTEMBER

- 15-01 Budget Team review with Department Heads.

## OCTOBER

- 06 Present preliminary FY2023 Capital Budget to Village President and Board of Trustees at Board Workshop I.
- 19 FY2023 Budget - Village President and Board of Trustees at Board Workshop I.
- 20 FY2023 Budget - Village President and Board of Trustees at Board Workshop II.

## NOVEMBER

- 03 FY2023 Budget - Village President and Board of Trustees at Board Workshop III.
- 03 Resolution estimating the 2022 Tax Levy in compliance with the Truth in Taxation Law.
- 03 Notice of Public Inspection and Public Hearing Notice for FY2023 Annual Budget.
- 17 Put FY2023 Budget on file for public review (10 days before Budget Hearing).

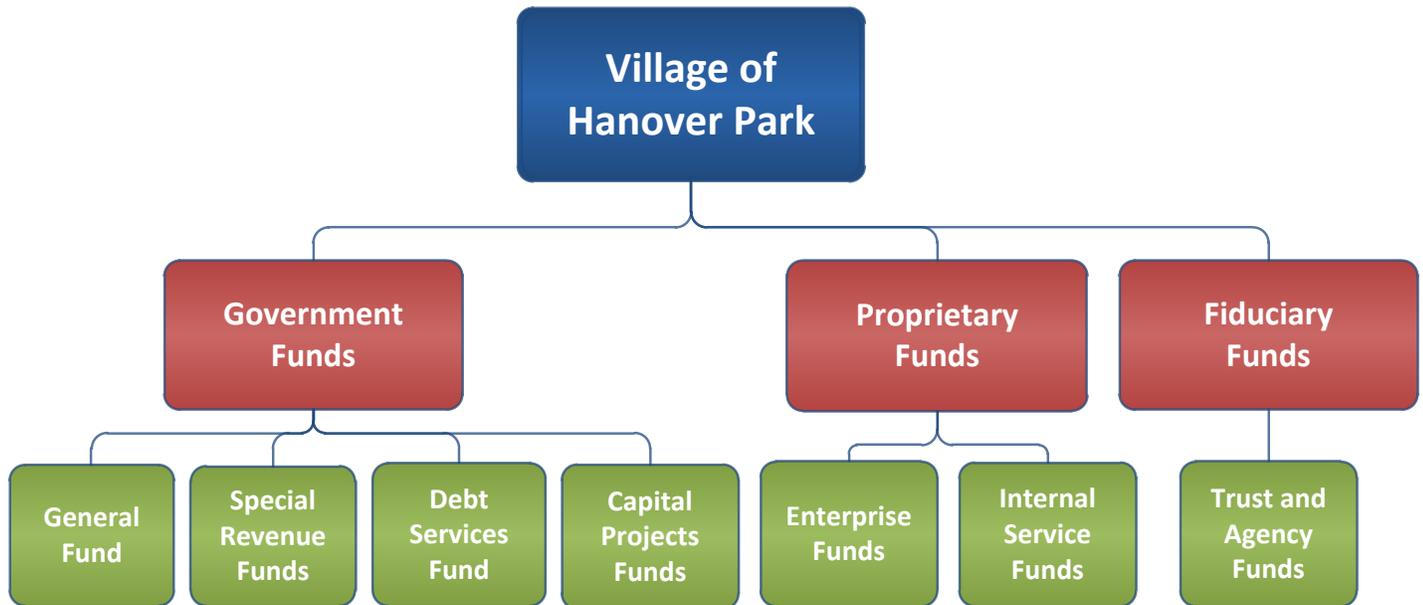
## DECEMBER

- 01 7:00 p.m. Budget Public Hearing on FY2023 Budget.
- 01 7:00 p.m. Board Meeting - Pass Budget Ordinance adopting FY2023 Budget and 2022 Tax Levy.

## JANUARY

- 01 Start of Fiscal Year 2023.

# FUND STRUCTURE AND DESCRIPTION OF FUNDS



**Governmental Fund** – focus is on determination of the financial position and changes in the financial position (sources, uses, and fund balances).

**Proprietary Fund** – focus is on business-type activities that recover the full cost of providing services through fees and charges.

The following major funds are budgeted:

Governmental Funds

General Fund, Motor Fuel Tax, Tax Increment Financing #3

Proprietary Fund

Waterworks and Sewerage Fund

All other budgeted funds are non-major funds. All budgeted funds are included in the Village’s Comprehensive Annual Financial Report (CAFR). A description of all of the Village’s funds are as follows:

## GOVERNMENTAL FUNDS

### General Fund

The General Fund is the main operating fund of the Village. It is used to account for all financial resources except those required to be accounted for in another fund. The Village's General Fund is divided into the following functional areas:

- Village Board/Clerk/Committees/Commissions
- Administrative Services
- Finance Department
- Public Works Department
- Fire Department
- Police Department
- Community Development Department

### Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

#### **Motor Fuel Tax Fund**

The Motor Fuel Tax Fund accounts for the revenues and expenditures for the operation and maintenance of street and storm sewer programs and capital projects authorized by the Illinois Department of Transportation. Financing is provided from the Village's share of State motor fuel taxes. State law requires that these taxes be used to maintain streets.

#### **Road and Bridge Fund**

The Road and Bridge Fund accounts for the revenues and expenditures for the operation and maintenance of Village roads and bridges. Financing is provided by Townships Personal Property Replacement Tax (PPRT), and annual Road & Bridge property tax levy.

#### **Special Service Area #3 Fund**

The Special Service Area #3 Fund accounts for financing of public improvements, scavenger and snow removal services for multifamily housing units located on Astor Avenue. Initial funding was provided by an advance from the General Fund. Resources include special service area property taxes.

#### **Special Service Area #4 Fund**

The Special Service Area #4 Fund accounts for financing of public improvements, scavenger and snow removal services for multifamily housing units located on Mark Thomas and Leslie Lanes. Initial funding was provided by an advance from the General Fund. Resources include special service area property taxes.

**Special Service Area #5 Fund**

The Special Service Area #5 Fund accounts for the financing of public improvements, and scavenger and snow removal services, for the Tanglewood multifamily housing units. Initial funding was provided by an advance from the General Fund. Resources include special service area property taxes.

**Special Service Area #6 Fund**

The Special Service Area #6 Fund accounts for the financing of public improvements and eventually scavenger services, for the Hanover Square multifamily housing units. Initial funding was provided by an advance from the General Fund. Resources include special service area property taxes. Paid in full April 30, 2020.

**(Metropolitan Water Reclamation District) MWRD Fields Special Revenue Fund**

The MWRD Fields Special Revenue Fund accounts for the revenues and expenditures for the maintenance of the MWRD Fields that were acquired in a 39-year lease agreement with the district. Financing is provided by transfers from General Fund for maintenance of the MWRD sport complex.

**State Restricted Fund**

The State Restricted Fund accounts for the revenues and expenditures associated with police activities that require the funds generated by those activities to be accounted for in a special revenue fund that can only be spent on approved items directly related to police enforcement activities. Examples of activities that require this type of segregation are DUI seizure fees; Drug Seizure fees; Sex Offender Fees.

**Federal Restricted Fund**

The Federal Restricted Fund accounts for the revenues and expenditures associated with police activities that require the funds generated by those activities to be accounted for in a special revenue fund that can only be spent on approved items directly related to police enforcement activities. Examples of activities that require this type of segregation currently are Drug Seizure fees associated with the department cooperating in enforcement activities with federal law enforcement agencies.

**Foreign Fire Insurance Tax Fund**

The Foreign Fire Insurance Tax Fund accounts for the revenues and expenditures restricted for fire department purposes. Financing provided by foreign fire insurance tax proceeds.

**Tax Increment Finance Area #3 Fund**

The Tax Increment Finance (TIF) District #3 Fund accounts for the financing of improvements in the Village Center Tax Increment Financing Redevelopment Project Area located at Barrington Road and Lake Street. TIF District #3 was created in 2001 and would have expired in 2024. On September 5, 2019 the board approved the extension of TIF# 3 by twelve years beyond its original termination date of 2024. Now, TIF #3 will expire in 2036. Revenues include incremental property taxes from the TIF #3 District.

**Tax Increment Finance District #4 Fund**

The Tax Increment Finance (TIF) District #4 Fund accounts for the financing of improvements in the TIF redevelopment district located at Barrington and Irving Park Roads. TIF District #4 was created in 2005 and will expire in 2028. Initial funding was provided by an advance from the General Fund. Revenues include incremental property taxes from the TIF #4 District.

**Tax Increment Finance Area #5 Fund**

The Tax Increment Finance (TIF) District #5 Fund accounts for the financing of improvements in the Irving Park Road west of Wise Road Tax Increment Financing Redevelopment Project Area. TIF District #5 was created in 2013 and will expire in 2036. Initial funding was provided by an advance from the General Fund. Revenues include incremental property taxes from the TIF #5 District.

**Debt Service Funds**

Debt Service Funds are used to account for the accumulation of resources, and the payment of general long-term debt principal, interest, and related costs.

**General Obligation Refunding Bonds Series of 2020**

The General Obligation Refunding Bond Series of 2020 Debt Service Fund accounts for the accumulation of resources for the payment of bond principal and interest on the General Obligation Bond Series of 2011, 2010 and 2010A. Financing is provided by property tax revenues. Proceeds of the 2011 debt were used to refund the 2004 debt, and the 2004 debt was used for the construction of a new fire station and other capital improvements. Proceeds of the 2010 and 2010A debt were used for the construction of a new police station. Scheduled to be paid off 12/01/2030.

**General Obligation Bonds Series of 2011**

The General Obligation Bond Series of 2011 Debt Service Fund accounts for the accumulation of resources for the payment of bond principal and interest on the General Obligation Bond Series of 2004 and 2011. Financing is provided by property tax revenues. Proceeds of the 2004 debt were used for the construction of a new fire station and other capital improvements. Proceeds of the 2011 debt were used to refund the 2004 debt. Refunded February 24, 2020, resulting in the issuance of General Obligation Refunding Bond Series 2020.

**General Obligation Bonds Series of 2010**

The General Obligation Bond Series of 2010 Debt Service Fund accounts for the accumulation of resources for the payment of bond principal and interest on the General Obligation Bond Series of 2010. Financing is provided by property tax revenues. Proceeds of the debt were used for the construction of a new police station. Refunded February 24, 2020, resulting in the issuance of General Obligation Refunding Bond Series 2020.

**General Obligation Bonds Series of 2010A**

The General Obligation Bond Series of 2010A Debt Service Fund accounts for the accumulation of resources for the payment of bond principal and interest on the General Obligation Bond Series of 2010. Financing is provided by property tax revenues. Proceeds of the debt were used for the construction of a new police station. Refunded February 24, 2020, resulting in the issuance of General Obligation Refunding Bond Series 2020.

Capital Projects Funds

Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities or projects (other than those financed by the Enterprise funds).

**General Capital Projects Fund**

The General Capital Projects Fund accounts for the improvement of the Village's infrastructure. Financing is provided by transfers from other Village funds (General and Water/Sewer).

**PROPRIETARY FUNDS**Enterprise Funds

Enterprise Funds are used to account for the financing of self-supporting activities of governmental units that render services on a user charge basis to the general public. The intent of an Enterprise Fund is to earn sufficient profit to ensure the fund's continued existence without reliance on general tax revenues.

**Water and Sewer Fund**

The Water and Sewer Fund accounts for the provision of water and sewer services to the residents of the Village of Hanover Park. All activities necessary to provide such services are accounted for in this fund including, but not limited to, administration, operations, maintenance, billing and collection. The fund includes the following divisions:

- Administration
- Water Treatment
- Water Maintenance
- Water Meter Operations
- Sewage Treatment
- Sewer Maintenance
- Depreciation and Debt Service

**Municipal Commuter Parking Lot Fund**

The Municipal Commuter Parking Lot Fund accounts for the provision of parking services at the commuter train station located in the Village of Hanover Park. All activities necessary to provide such services are accounted for in this fund including, but not limited to, operations, maintenance and collections.

### Internal Service Funds

Internal Service Funds are used to account for the financing of goods or services provided by one department to another department on a cost reimbursement basis.

#### **Central Equipment Fund**

The Central Equipment Fund used to account for the replacement of large, expensive and longer lasting equipment of the Village. This fund primarily accounts for replacement equipment and vehicles for police, fire, public works and other Village departments. Annualized funding helps alleviate the unpredictability of high-cost items affecting future year's budget. Financing is provided through transfers from the General and Water and Sewer Funds. This fund is reported in the Governmental Activities column in the Village's Government-Wide Financial Statements.

#### **I.T. Equipment Replacement Fund**

The I.T. Equipment Replacement Fund was a newly created fund in the 2015 budget and provides computer equipment throughout the Village. The fund is used to maintain and upgrade the Village's information networks. Financing will be provided through transfers from the General and Water and Sewer Funds. This fund will be reported in the Governmental Activities column in the Village's Government-Wide Financial Statements.

## FIDUCIARY FUNDS

### Trust and Agency Funds

Trust and Agency funds are used to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs. **Pension Trust Funds** – used to report resources that are required to be held in trust for the members and beneficiaries of defined contribution plans. **Agency Funds** – used to report resources held by the reporting government in a purely custodial capacity (assets equal liabilities). Agency funds typically involve only the receipt, temporary investment, and remittance of fiduciary resources to individual, private organization, or other governments.

#### **Police Pension Fund**

The Police Pension Fund accounts for the accumulation of resources to pay pension costs. Resources are contributed by sworn police members at a fixed rate of 9.91% as mandated by the state statute and by the Village as determined by an independent actuary.

#### **Firefighters Pension Fund**

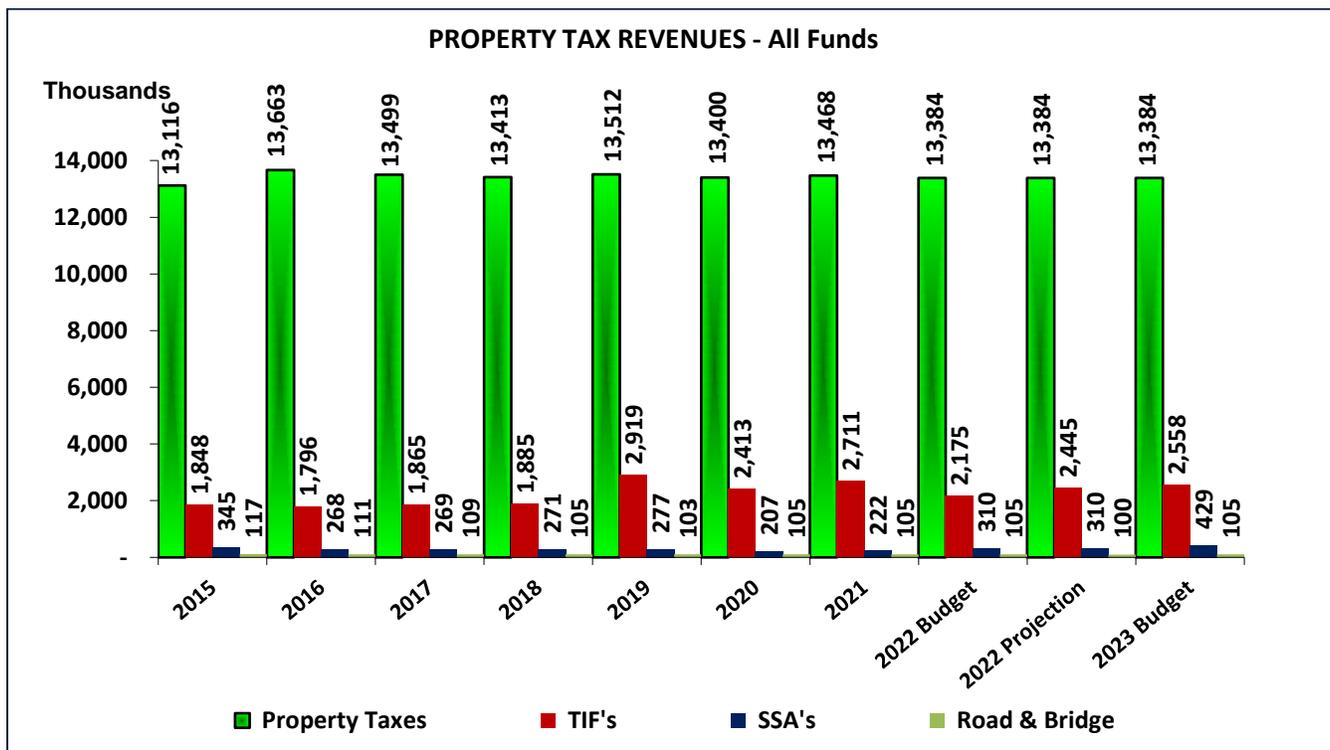
The Firefighters Pension Fund accounts for the accumulation of resources to pay pension costs. Resources are contributed by sworn firefighter members at a fixed rate of 9.455% as mandated by the state statute and by the Village as determined by an independent actuary.

## REVENUE TRENDS AND PROJECTIONS

### Property Taxes

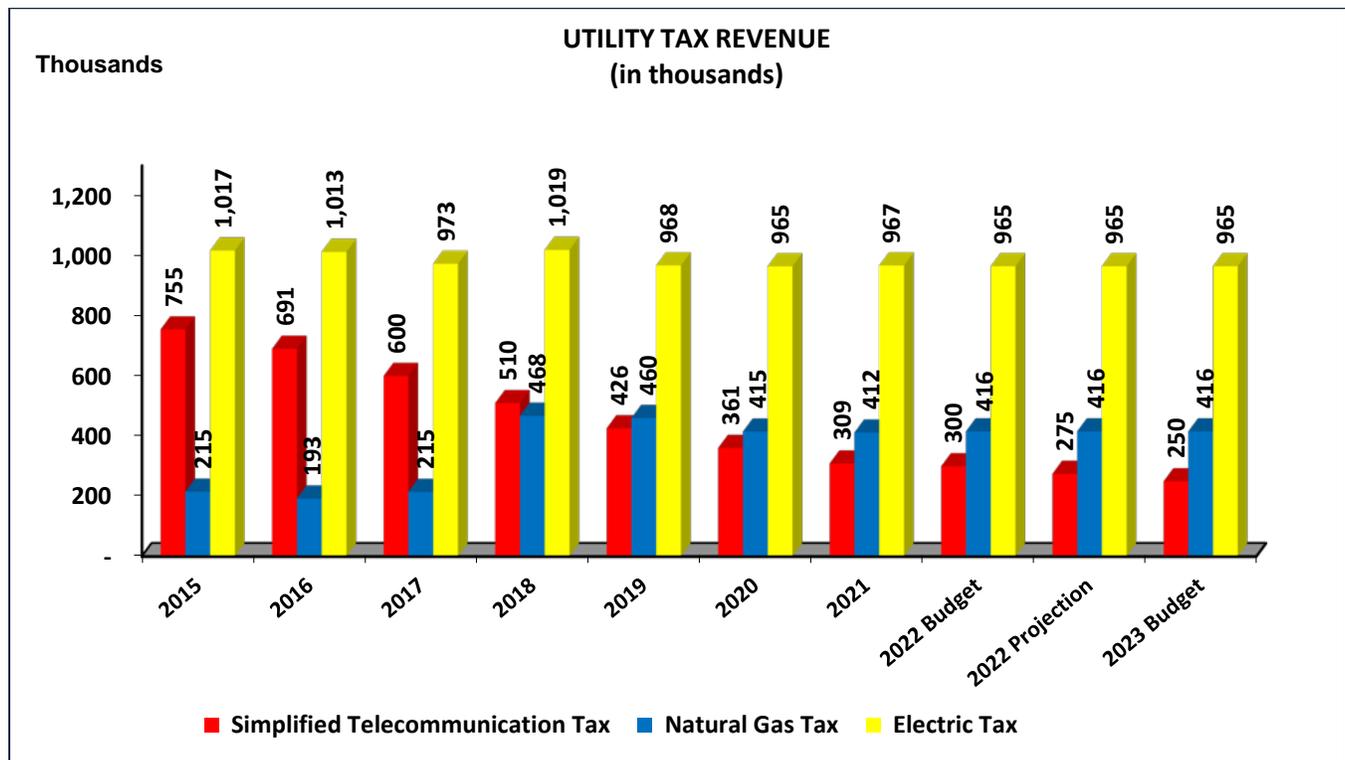
The Village of Hanover Park is located within two counties; DuPage and Cook. Property taxes are assessed on all properties within the Village at one-third the market value. Assessed valuations are determined by the townships and the counties and then an equalization factor is applied by the State Department of Revenue. The Village levies the dollars it requires from property taxes and the County Clerks determine the property tax rate necessary to produce the amount that the Village levies. Property taxes are one of the Village’s single largest sources of revenue. Property taxes including tax revenues for special service areas and tax increment districts account for 15.69% of total revenues for the Village. For General Fund, property taxes account for 20.89% of the total revenue. This exceeds the Village Board goal to reduce the reliance on property tax to 30.00%.

The Village Board has attempted to limit property tax increases with an emphasis on trying to reduce the impact on the average taxpayer. Attempts are continually made to find other sources of revenue to fund Village operations before property taxes are raised. The FY2023 proposed budget does not include a property tax increase (Corporate and Debt Service, this will be the seventh year of no property tax levy increase).



Fiscal Year	2015	2016	2017	2018	2019	2020	2021	2022 Budget	2022 Projection	2023 Budget
Property Tax	13,116,493	13,662,791	13,498,513	13,412,960	13,511,850	13,400,421	13,467,947	13,383,696	13,383,696	13,383,696
TIF's	1,848,280	1,795,691	1,864,633	1,884,626	2,919,296	2,413,338	2,710,547	2,175,000	2,445,256	2,557,819
SSA's	345,315	267,858	269,479	270,675	277,411	207,061	222,335	310,496	310,496	428,606
Road & Bridge	116,544	111,415	108,713	105,037	103,379	105,009	104,980	105,000	100,000	105,000
<b>TOTAL</b>	<b>15,426,632</b>	<b>15,837,755</b>	<b>15,741,338</b>	<b>15,673,297</b>	<b>16,811,936</b>	<b>16,125,830</b>	<b>16,505,809</b>	<b>15,974,192</b>	<b>16,239,448</b>	<b>16,475,121</b>

The FY2022 budget of \$15,974,192 is a increase of \$265,256 or 1.66% from the FY2022 projection due to TIF #4 and TIF #5 higher incremental tax actual receive. In FY2023, total property tax revenues are projected to increase by \$500,929 or 3.14% compared to FY 2022 budget due to Tax Increment Financing (TIF's) EAV increase in Cook County. The proposed FY2023 property tax (2022 tax levy) for Corporate and Debt Service is a zero percent (0.0%) increase. This is the seventh year that the Village has not increased property taxes. Compared to FY2022 budget, the Tax Increment Financing (TIF's) increased by \$382,819 or 17.60%. The Road and Bridge budget is the same budget amount as in FY2022, and the Special Services Area (SSA's) increased by \$118,110 or 38.04% due to garbage services, concrete and asphalt repair, common ground improvement, and snow removal contract increasing every year. Additional information and graphs regarding property taxes, equalized assessed values and actual tax rate are contained in Exhibit H.



Fiscal Year	2015	2016	2017	2018	2019	2020	2021	2022 Budget	2022 Projection	2023 Budget
<b>Telecomm</b>	754,969	690,765	600,186	509,962	426,228	360,981	309,300	300,000	275,000	250,000
<b>Natural Gas Tax</b>	215,496	192,588	214,965	467,930	460,441	415,263	412,239	416,000	416,000	416,000
<b>Electric Tax</b>	1,017,092	1,012,647	973,072	1,019,292	967,568	964,730	967,357	965,000	965,000	965,000
<b>TOTAL</b>	1,987,557	1,896,000	1,788,223	1,997,184	1,854,237	1,740,974	1,688,896	1,681,000	1,656,000	1,631,000

**Utility Taxes – Telecommunication Tax**

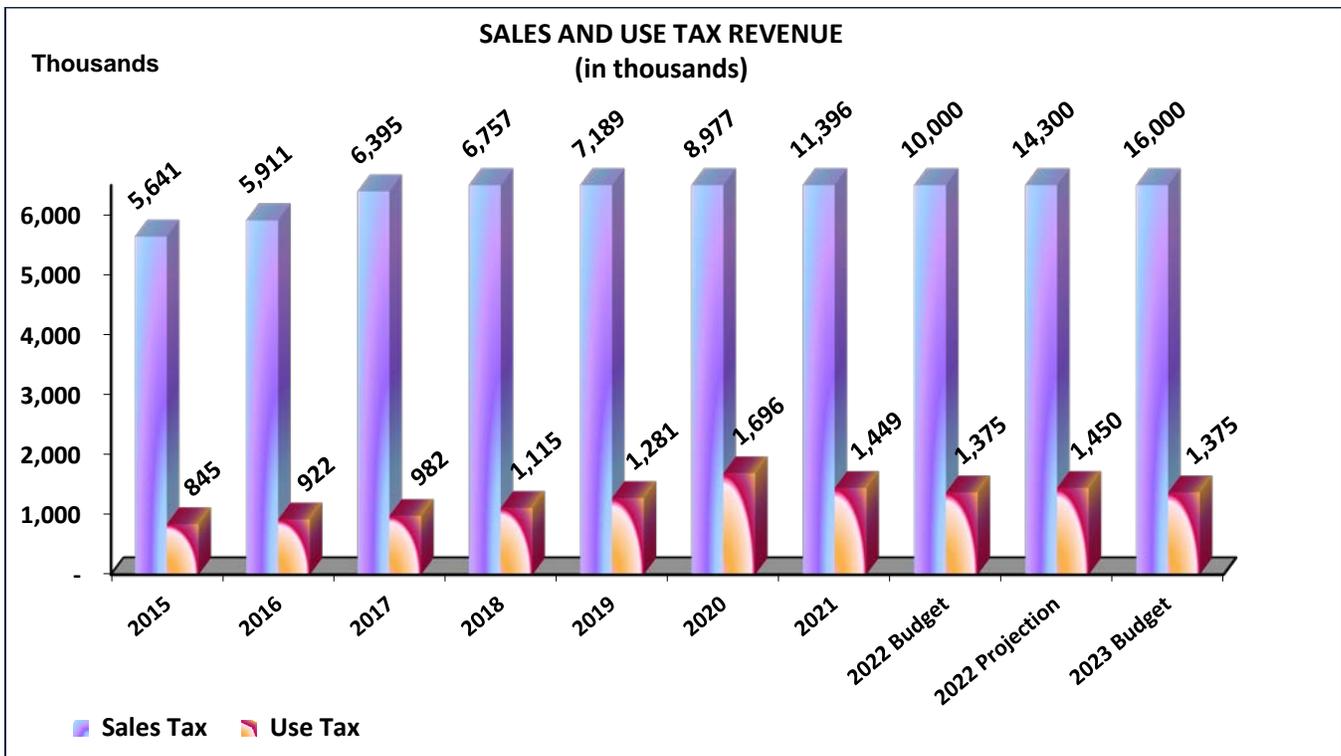
Through the Simplified Municipal Telecommunications Tax, Hanover Park imposed a 6.0% tax on telecommunication services. This tax is collected and distributed by the State and is imposed on voice lines, cellular phones and any other telecommunication devices. The FY2022 budget of \$300,000 is a decrease of \$25,000 or 8.33% from the FY2022 projection. In FY2023, revenue is projected to decrease by \$50,000 or 16.67% compared to FY2022 budget. We are not expecting this revenue to increase in the future but instead continue to decrease due to 1) customers cancelling their landlines; 2) only calls and texts are taxable as data packages are not subject to the tax; and 3) trends in cell phone packages switched from unlimited data and a fee per call or text to include unlimited talk (including free long distance) and text packages.

**Utility Taxes – Natural Gas Tax**

The Village Board adopted the Gas Use Tax on April 25, 2002 and collections began on June 1, 2002. On November 16, 2017, the Village Board amended the code to increase the rate per therm from \$0.015 cents to \$0.03 cents per therm that went into effect January 1, 2018. Natural Gas Tax is a fee charged to residents and businesses for the purchase of natural gas. It is calculated on the total amount of therms transported through the Nicor distribution system. Revenue received from this tax is generated based on actual usage and largely depends on fluctuations on high/low weather patterns. The FY2022 budget of \$416,000 is an increase of \$416,000 or 100% from the FY2022 projection. In FY2023, revenue is the same budget amount as FY2022.

**Utility Taxes – Electric Tax**

The Village tax on electricity is based upon established rates per kilowatt-hours used or consumed in a month. Revenue received from these taxes is generated based on actual usage and largely depends on fluctuations in temperature and population. The FY2022 budget of \$965,000 is an increase of \$965,000 or 100% from the FY2022 projection. In FY2023, revenue is the same budget amount as FY2022.



Fiscal Year	2015	2016	2017	2018	2019	2020	2021	2022 Budget	2022 Projection	2023 Budget
<b>Sales Tax</b>	5,641,105	5,911,386	6,395,188	6,757,407	7,189,023	8,976,874	11,395,783	10,000,000	14,300,000	16,000,000
<b>Use Tax</b>	844,592	922,304	982,230	1,115,475	1,281,271	1,695,618	1,448,845	1,375,000	1,450,000	1,375,000
<b>TOTAL</b>	6,485,697	6,833,690	7,377,418	7,872,882	8,470,294	10,672,492	12,844,628	11,375,000	15,750,000	17,375,000

**General Sales Tax**

Effective July 1, 2021, the current general merchandise sales tax rate in Hanover Park (**Cook County**) is 10.00%. This is a combination of rates for the State of Illinois (6.25%), the Cook County Home Rule (1.75%), the Regional Transportation Authority (1.00%) and the Hanover Park Home Rule (1.00%). Home Rule Sales Tax increased by 0.25% effective July 1, 2021, from 0.75% to 1.00%.

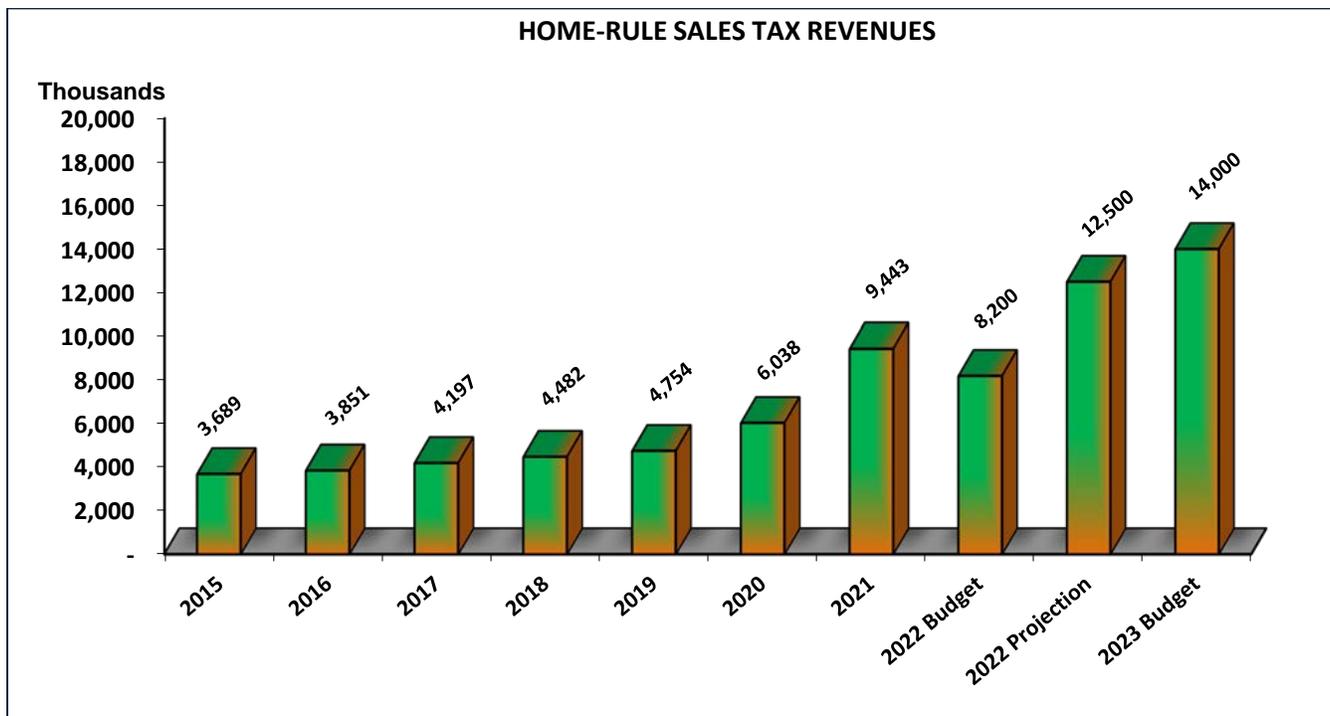
Effective July 1, 2021, the sales tax rate in Hanover Park (DuPage County) is 8.00%. This is a combination of rates for the State of Illinois (6.25%), the Regional Transportation Authority (0.75%) and Hanover Park Home Rule (1.00%). The State Rate is further divided with 5.25% going to the State and the other 1.00% being distributed to the Village. Home Rule Sales Tax increased by 0.25% effective July 1, 2021, from 0.75% to 1.00%.

Effective January 1, 2021, the “Leveling the Playing Field for Illinois Retail Act” changes how remote seller (i.e. seller with no physical presence in Illinois) must collect retailer’s Occupation Tax (ROT) from Illinois buyers. **How exactly is the playing field leveled?** Until January 2021, retailers with no physical presence in Illinois were only required to collect Illinois use tax, while retailers with physical presence in Illinois were required to collect retailer’s occupation tax (ROT), otherwise known as Illinois’ version of sales tax. In many cases, the retailer with Illinois physical presence ended up collecting more in sales taxes on a transaction than a retailer with no presence in Illinois. This act claims to level the playing field by requiring both in-state and remote retailers to collect Illinois ROT based on the sales tax rate at the buyer’s destination.

It is this 1.00% that represents General Sales Tax. The local and state economy drives this revenue. The FY2022 budget of \$10,000,000 is an increase of \$4,300,000 or 43.00% from the FY2022 projection. In FY2023, revenue is projected to increase by \$6,000,000 or 60.00% compared to FY 2022 budget. The increase of this revenue stream is impacted by steady growth of the economy as well as changes in state law regarding online purchases.

#### **State Use Tax**

Sales tax that you as the purchaser owe on the items that you buy for use in Illinois. If the seller does not collect at least 6.25 percent (6.25%) sales tax, you must pay the difference to the Illinois Department of Revenue. The most common purchases on which the seller does not collect Illinois Use Tax are those made via the internet from a mail order catalog or purchases made when traveling outside Illinois. The Village receives a portion of the total State Use Tax receipts on a per-capita basis. The FY2022 budget of \$1,375,000 is an increase of \$75,000 or 5.45% from the FY2022 projection. In FY2023, revenue is projected the same budgeted amount as the FY2022 budget. In the future this revenue source will go down due to changes of state law regarding online purchases known as “Leveling the Playing Field for Illinois Retail Act” took effect January 1, 2021. That means Use Tax will decrease while Basic Sales and Home Rule Sales Taxes increase.



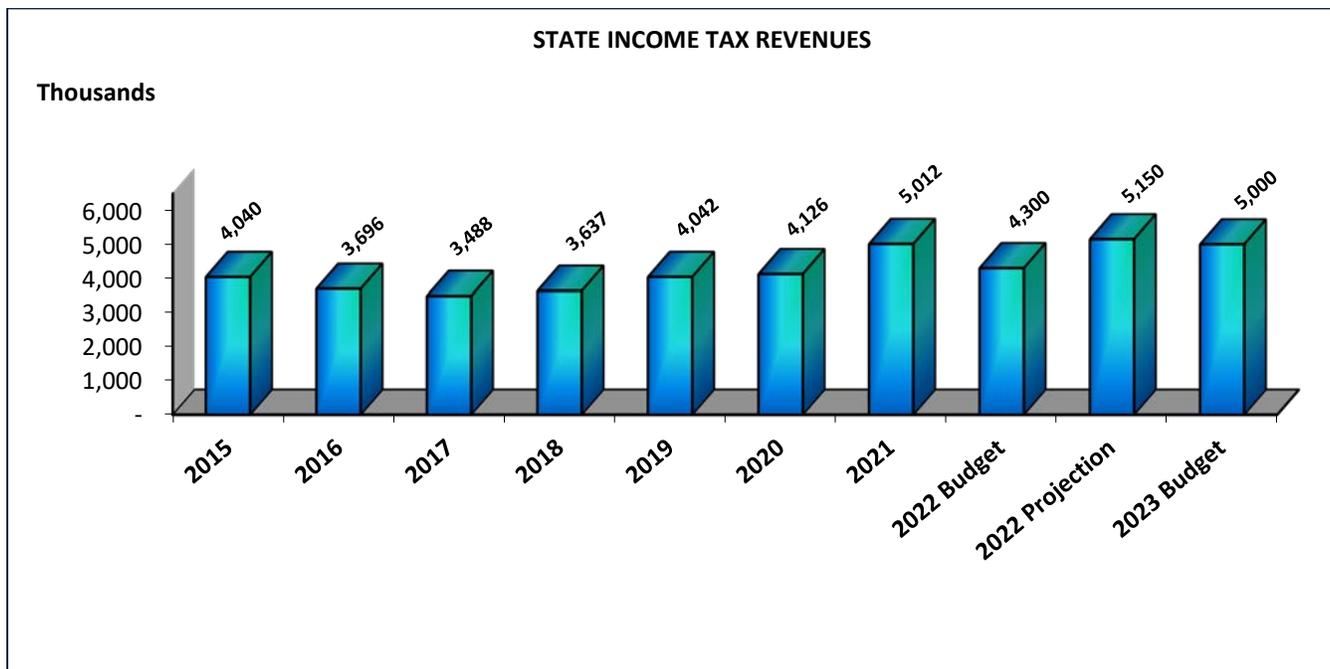
Fiscal Year	2015	2016	2017	2018	2019	2020	2021	2022 Budget	2022 Projection	2023 Budget
Home Rule	3,689,384	3,851,280	4,197,024	4,481,756	4,753,609	6,038,100	9,443,282	8,200,000	12,500,000	14,000,000
TOTAL	3,689,384	3,851,280	4,197,024	4,481,756	4,753,609	6,038,100	9,443,282	8,200,000	12,500,000	14,000,000

**Home-Rule Sales Tax Revenues**

The Village implemented a Home Rule Sales Tax in 1994 at a rate of 0.50%. In March 2013 the Village Board approved a 0.25% increase in the Home Rule Sales Tax rate, bringing the new rate to 0.75% effective July 2013. In December 2020 the Village Board approved a 0.25% increase in the Home Rule Sales Tax rate, bringing the new rate to 1.00% effective July 1, 2021.

Effective January 1, 2021, the “Leveling the Playing Field for Illinois Retail Act” changes how remote seller (i.e. seller with no physical presence in Illinois) must collect retailer’s Occupation Tax (ROT) from Illinois buyers. **How exactly is the playing field leveled?** Until January 2021, retailers with no physical presence in Illinois were only required to collect Illinois use tax, while retailers with physical presence in Illinois were required to collect retailer’s occupation tax (ROT), otherwise known as Illinois’ version of sales tax. In many cases, the retailer with Illinois physical presence ended up collecting more in sales taxes on a transaction than a retailer with no presence in Illinois. This act claims to level the playing field by requiring both in-state and remote retailers to collect Illinois ROT based on the sales tax rate at the buyer’s destination.

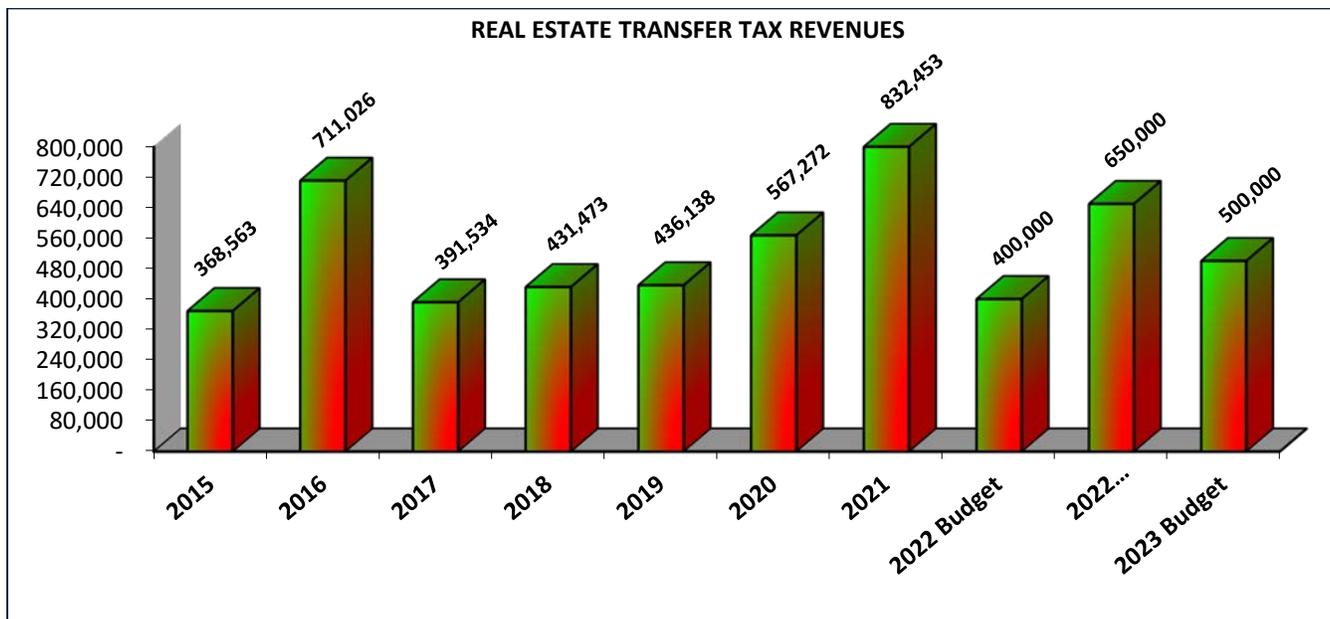
Home Rule Sales Tax does not apply to the sale of vehicles, qualifying food and drugs and registered/titled property purchases (i.e. vehicles). It is often less than the local share of the retailer’s occupation tax (i.e. General Sales Tax). The FY2022 budget of \$8,200,000 is an increase of \$4,300,000 or 52.44% from the FY2022 projection. In FY2023, revenue is projected to increase by \$5,800,000 or 70.73% compared to FY 2022 budget. The increase of this revenue stream is impacted by steady growth of the economy as well as changes in state law regarding online purchases.



Fiscal Year	2015	2016	2017	2018	2019	2020	2021	2022 Budget	2022 Projection	2023 Budget
Income Tax	4,040,449	3,696,445	3,487,788	3,636,525	4,041,810	4,126,485	5,012,020	4,300,000	5,150,000	5,000,000
<b>TOTAL</b>	4,040,449	3,696,445	3,487,788	3,636,525	4,041,810	4,126,485	5,012,020	4,300,000	5,150,000	5,000,000

**State Income Tax Revenues.**

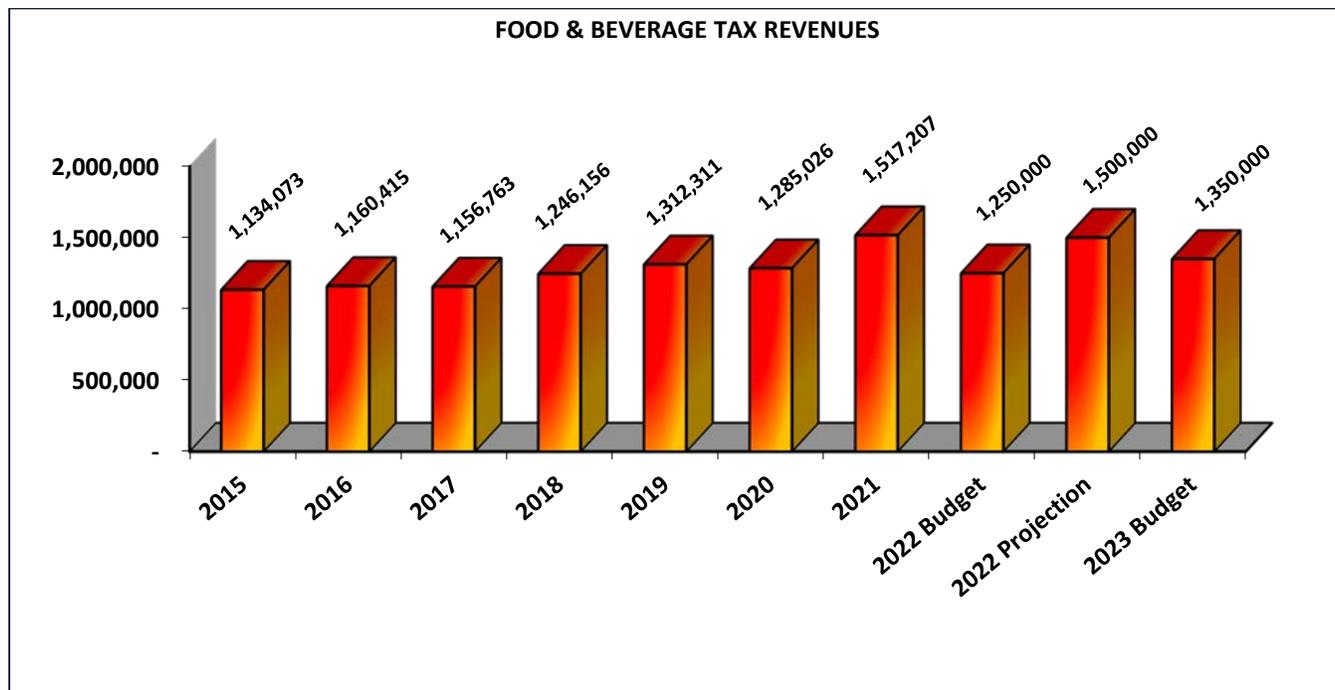
The Village receives a portion of the total State Income Tax receipts on a per-capita basis. In FY2016 actual revenues decreased by \$344,044 or 8.51% as many private businesses failed to adjust their tax rate for their employees when the State of Illinois income tax rate dropped from 5% to 3.75% on January 1, 2015. and in FY2017 there is a decrease of \$208,657 or 5.64%. FY2017 decline is due to the State of Illinois one-time 10% reduction in local income tax distributions that took effect on July 1, 2017. The FY2018 increase of \$148,737 or 4.26% from FY2017 is due to the State of Illinois once again reducing the Income Tax revenue by 5% that took effect July 1, 2018. The FY2019 increase of \$405,285 or 11.14% is due to exceptionally high final payment from 2018 individual and corporate income tax returns filed in spring 2019 (IML magazine September 2019 issue). The FY2020 increase of \$84,675 or 2.09% is due to COVID-19 federal enhance unemployment benefits which are taxable in Illinois. The FY2021 increase of \$885,535 or 21.46%, effective July 1, 2020, LGDF (Local Government Distributive Fund) was funded at 100% compared to 95% before July 2020. The FY2022 budget of \$4,300,000 is an increase of \$850,000 or 19.77% from the FY2022 projection is based on data trend. In FY2023, revenue is projected to increase by \$700,000 or 16.28% compared to FY 2022 budget.



Fiscal Year	2015	2016	2017	2018	2019	2020	2021	2022 Budget	2022 Projection	2023 Budget
Real Estate Tax	368,563	711,026	391,534	431,473	436,138	567,272	832,453	400,000	650,000	500,000
<b>TOTAL</b>	368,563	711,026	391,534	431,473	436,138	567,272	832,453	400,000	650,000	500,000

**Real Estate Transfer Tax**

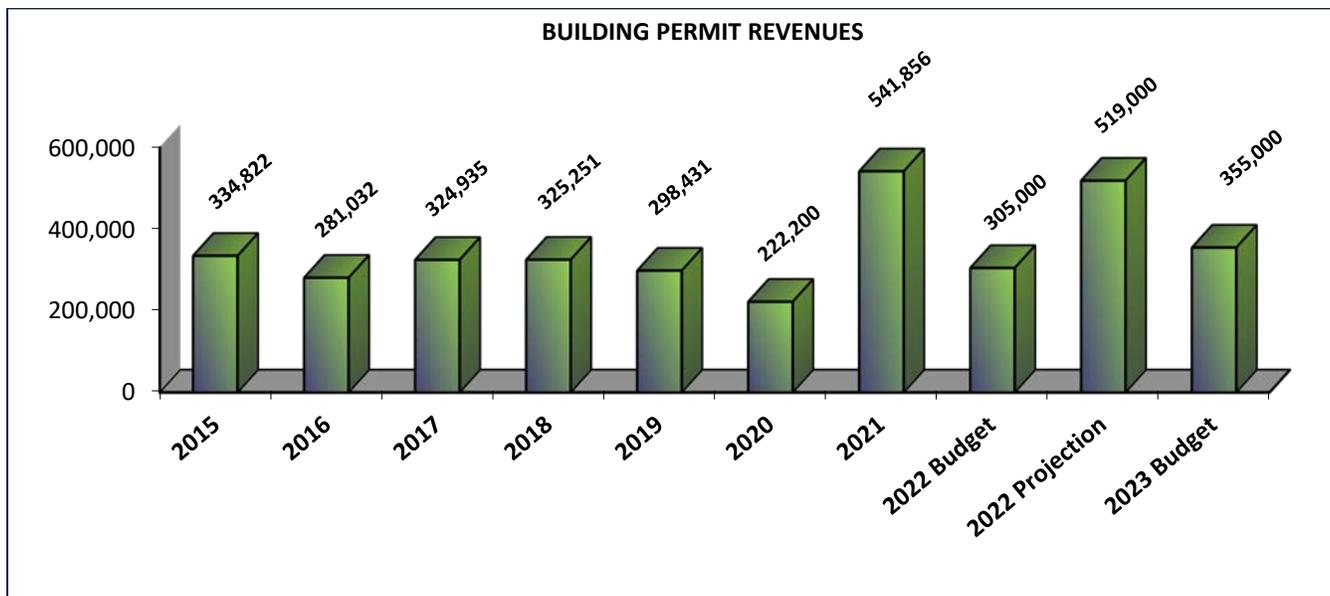
The Village’s real estate transfer tax is \$1.50 per \$500 of sales price. This tax was instituted in FY1997 to pay for approximately 50% of the annual debt service of the 1996 General Obligation Bond Issue. This bond issue was refunded by the 2002 General Obligation Refunding Bonds. The tax was intended to fund the majority of the 2002 debt payments through FY2012. Once the Bonds were paid off, all real estate transfer tax revenues began flowing to the General Fund. A benefit of this tax is that the Village can collect unpaid accounts receivable balances for water and sewer services and parking tickets prior to issuance of a transfer stamp. All outstanding amounts must be paid in full before the real estate transfer tax stamp can be issued. This revenue is linked directly to housing sales. A jump occurred in FY2016 of \$342,463 or 92.92% compared to FY2015 due to transfer of ownership of four (4) commercial buildings. FY2018 increase of \$39,939 or 10.20% compared to FY2017 was due to the sale of two (2) commercial buildings. The FY2019 increase of \$4,665 or 1.08% from the FY2018 was due to transfer of ownership of Westview shopping center at 7460-7660 Barrington Road. The FY2020 increase of \$131,133 or 30.07% from the FY2019 was due to transfer of ownership of Pebblewood Court Apartment LLC, Lake and Gary Subdivision vacant lot, 865 Muirfield Drive, and the 6325 Muirfield Drive. The FY2021 increase of \$265,181 or 46.75% from the FY2020 was due to transfer of ownership early in the year of 7630 Barrington Road, 1700 Ontarioville Road (County Road Hanover Park LLC), and 22 units at Hanover Terrace Apartments. The FY2022, budget of \$400,000 is an increase of \$250,000 or 62.50% from the FY2022 projection was due to transfer of ownership of 850 Central Avenue, 1600-1800 Ontarioville Road, 6200-6300 Church Road, 6654-6754 Pine Tree Street, 7650 N. Barrington Road, and 1055 Lake Street. In FY2023, revenue is projected to increase by \$100,000 or 25.00% compared to FY 2022 budget. Any major changes in the economy as well as mortgage interest rates can have a substantial impact on home sales and the real estate transfer taxes received by the Village.



Fiscal Year	2015	2016	2017	2018	2019	2020	2021	2022 Budget	2022 Projection	2023 Budget
F&B Tax	1,134,073	1,160,415	1,156,763	1,246,156	1,312,311	1,285,026	1,517,207	1,250,000	1,500,000	1,350,000
TOTAL	1,134,073	1,160,415	1,156,763	1,246,156	1,312,311	1,285,026	1,517,207	1,250,000	1,500,000	1,350,000

**Food and Beverage Tax Revenues**

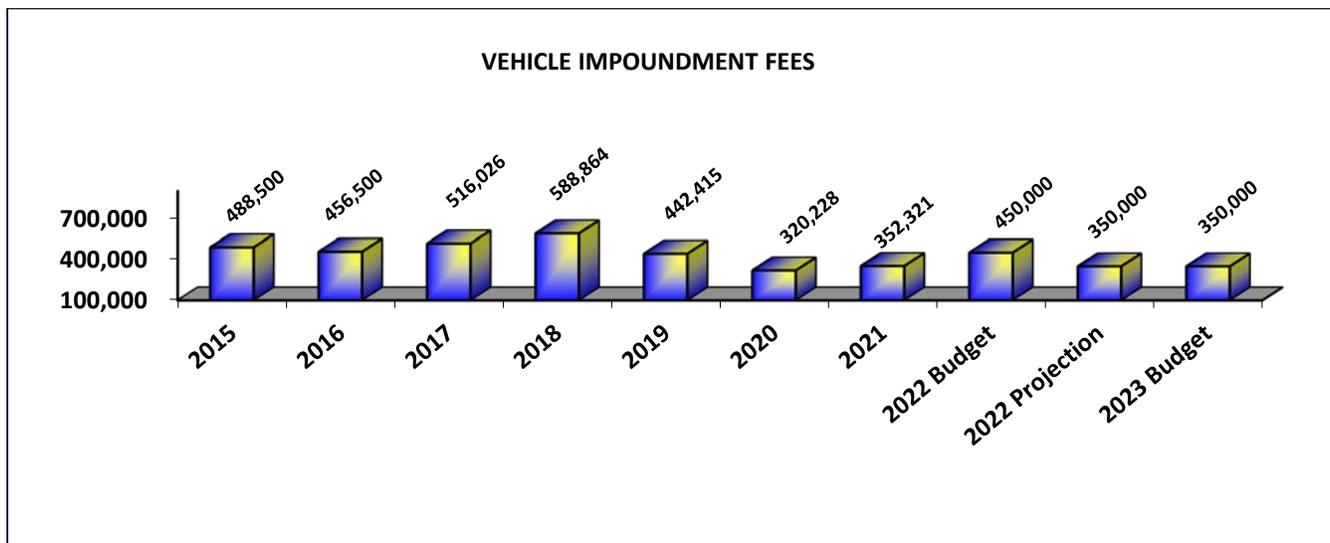
This is a 3% tax on the sale of retail food and alcoholic beverages prepared for immediate consumption. This tax is remitted to the Village on a monthly basis and directly deposited into the General Fund. The Village imposed a three percent (3.00%) tax on prepared food and beverages in 1986. With opening and closing of restaurants and stores, small fluctuations have since occurred. The FY2019 increase of \$66,155 or 5.31% compared to FY2018. The FY2020 decrease by \$27,284 or 2.08% compared to FY2019 is due to COVID-19 pandemic which started in March 2020. State declared shelter-from home emergency; only essential businesses remained open. The FY2021 increase of \$232,181 or 18.07% from the FY2020 due to economy bouncing back even though we are still affected by COVID-19 and increase in delivery orders helps the businesses to remain open. The FY2022 budget of \$1,250,000 is an increase of \$250,000 or 20.00% from the FY2022 projection. In FY2023, revenue is projected to increase by \$100,000 or 8.00% compared to FY 2022 budget. The Village is fortunate that even during the COVID-19 pandemic our food & beverage tax revenue remains stable.



Fiscal Year	2015	2016	2017	2018	2019	2020	2021	2022 Budget	2022 Projection	2023 Budget
Building Permit	334,822	281,032	324,935	325,251	298,431	222,200	541,856	305,000	519,000	355,000
TOTAL	334,822	281,032	324,935	325,251	298,431	222,200	541,856	305,000	519,000	355,000

**Building Permit Revenue**

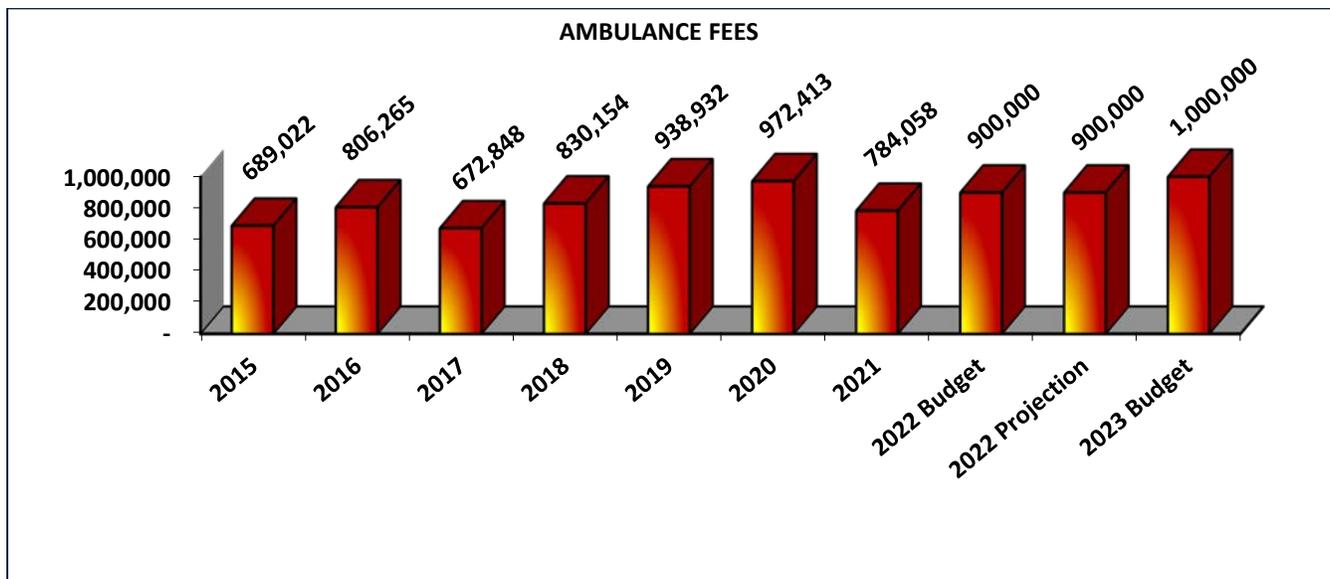
Building Permits must be purchased prior to construction. Permit fees vary depending upon the nature of the construction. Building permit revenues are directly tied to economic growth and development within the Village. In FY2015 revenue collected was \$334,822 due to the remodeling of a commercial building located at 1200 Central Avenue, an addition to a commercial building at 4525 Turnberry Drive and the construction of Barrington Bank and Trust at 6800 Barrington Road. The FY2016 actual is lower by \$53,790 or 16.07% compared to FY2015. In FY2017 revenue collected was \$324,935 an increase of \$43,903 or 15.62% from FY2016 due to roofing construction at 6525 Muirfield Court, 6325 Muirfield Court, remodeling of McDonald’s at 7455 Barrington Rd. and building addition at 1700 Drake Court. FY2018 revenue collected was \$325,251 an increase of \$316 or 0.10% from FY2017 due to commercial building remodeling at 6525 Muirfield Ct. and new construction permit at 2000 Maple Avenue. The FY2019 is a decrease of \$26,820 or 8.25% from the FY2018 due to the Verandah townhomes project slow in construction. The FY2020 is a decrease of \$76,231 or 25.54% from the FY2019 due to COVID-19 pandemic. The FY2021 is an increase of \$319,656 or 143.86% from the FY2020 due to commercial building remodeling at 1549, 1560, and 1575 Hunter Road and new construction at Lake and Gary, Verandah Retirement Community LLC, and 1919 Walnut Avenue. The FY2022 budget of \$305,000 is an increase of \$214,000 or 70.16% from the FY2022 projection due to new construction at Wise Road, residential remodeling at 5561 Court F, 1116-1117 Court G, 1200, 5570-5571 Court H, 1100, 1150, 1231 San Simon Drive, 5561, 5571 Santa Cruz Drive, 1305, 1308 Court O, 1301,1321, 1363, 5500-5501 Court P, new construction at 2040 & 2060 Elm Avenue, Commercial Roof replacement at 4175 Chandler Drive. In FY2023, revenue is projected to increase by \$50,000 or 16.39% compared to FY 2022 budget due to Verandah Townhomes anticipate building the remaining townhomes.



Fiscal Year	2015	2016	2017	2018	2019	2020	2021	2022 Budget	2022 Projection	2023 Budget
<b>Impound Fee</b>	488,500	456,500	516,026	588,864	442,415	320,228	352,321	450,000	350,000	350,000
<b>TOTAL</b>	488,500	456,500	516,026	588,864	442,415	320,228	352,321	450,000	350,000	350,000

**Vehicle Impoundment Fees**

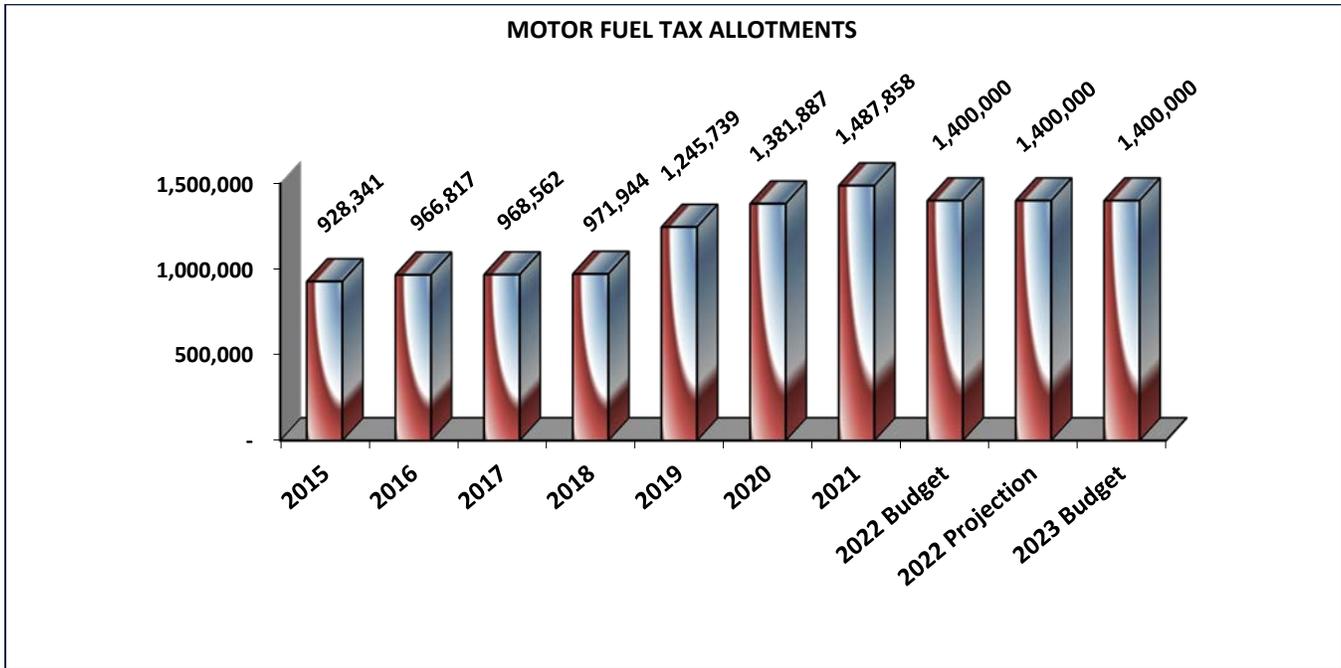
The Village instituted a \$500 vehicle impoundment fee during Fiscal Year 2004. This revenue is intended to partially offset the substantial cost of police officer time on vehicle impoundments associated with driving under the influence and suspended or revoked license enforcement. The fee was expanded during Fiscal Year 2005 to include the following additional violations: driving with no valid driver's license, drag racing, firearms offense and fleeing or attempting to elude. The fee applies when a person is arrested for any of the above violations and their vehicle is impounded. FY2016 actual is lower by \$32,000 or 6.55% compared to FY2015 due to fewer traffic violations and criminal offenses that year. FY2017 actual is higher by \$59,526 or 13.04% compared to FY2016 due to Impounds being included in the local adjudication hearing process. FY2018 actual is higher by \$72,838 or 14.12% compared to FY2017. The FY2019 actual decreased by \$146,449 or 24.87% compared to FY2018. The FY2020 decreased by \$122,187 or 27.62% from the FY2019 due to COVID-19 pandemic, Village issue an emergency declaration to suspend the ticketing and impound from March 20, 2020, through August 06, 2020. The FY2021 increase by \$32,093 or 10.02% compared to FY2020 due to Village emergency declaration expired August 06, 2020. The FY2022 budget of \$450,000 is a decrease of \$100,000 or 22.22% from the FY2022 projection due to fewer traffic violation and offenses. In FY2023, revenue is projected to decrease by \$100,000 or 22.22% from FY2022 budget due to data trend of this account.



Fiscal Year	2015	2016	2017	2018	2019	2020	2021	2022 Budget	2022 Projection	2023 Budget
Ambulance Fee	689,022	806,265	672,848	830,154	938,932	972,413	784,058	900,000	900,000	1,000,000
<b>TOTAL</b>	689,022	806,265	672,848	830,154	938,932	972,413	784,058	900,000	900,000	1,000,000

**Ambulance Fees**

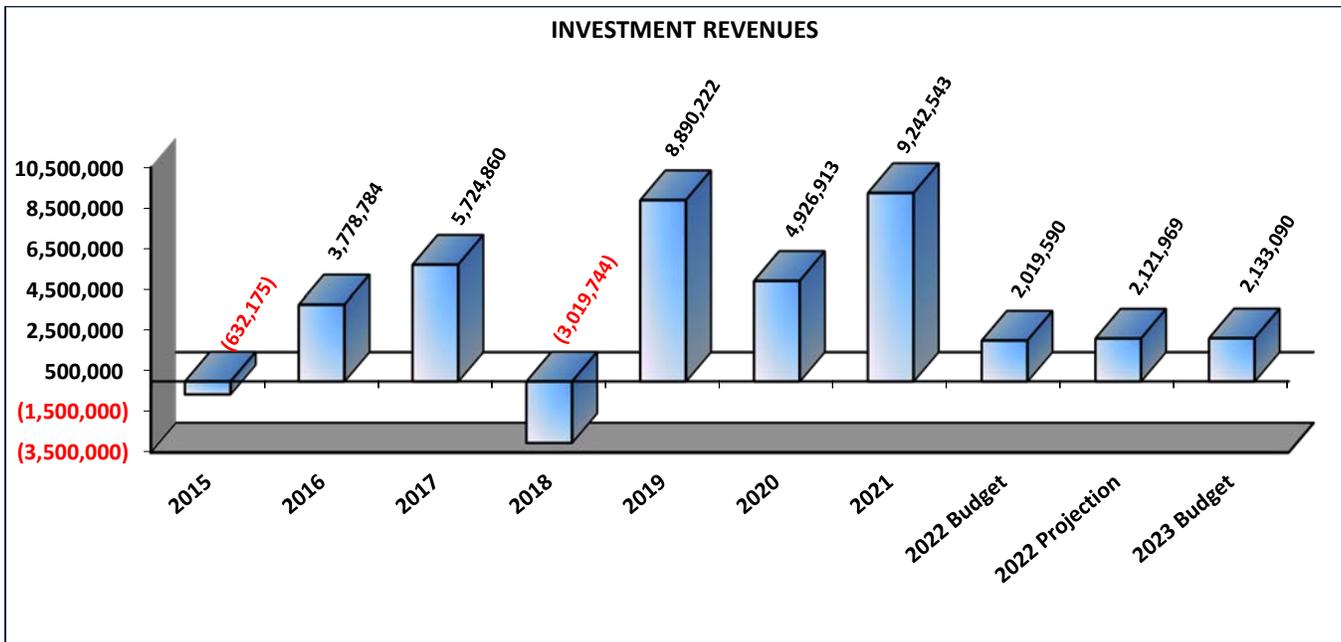
The Village charges a fee for ambulance transport to local hospitals in order to recoup a portion of the cost of providing this service. Ambulance fees are directly associated with Fire Department paramedic activities. From FY2013 through FY2014, revenues gradually increased due to an increase in volume of calls for service. Starting in Fiscal Year 2012, the Fire Department implemented non-emergency ambulance transfers through the Claremont rehabilitation center, as well as village wide. In FY2015 revenue started to increase and in FY2016 the Village passed an ordinance to increase fees for recovery for medical services effective January 1, 2016. It was increased so that it would be comparable with surrounding communities who provides the same services. On October 5, 2017, the Village board approved another rate increase based on a survey gathered by the Fire Department. The new rate is reflected in the FY2018 revenues collected in the amount of \$830,154. The FY2019 an increase of \$108,778 or 13.10% from the FY2018 due to new rate approved on April 18, 2019. On April 18, 2019, the Village Board approved another rate increase based on a survey gathered by the Fire Department. The FY2021 is a decrease of \$188,355 or 19.37% from the FY2020. The FY2022 budget of \$900,000 is the same amount as the FY2022 projection. In FY2023, revenue is projected to increase by \$100,000 or 11.11% from FY2022 budget due to experiencing higher calls. This revenue fluctuates from year to year depending on the call volume requesting ambulance services.



Fiscal Year	2015	2016	2017	2018	2019	2020	2021	2022 Budget	2022 Projection	2023 Budget
MFT	928,341	966,817	968,562	971,944	1,245,739	1,381,887	1,487,858	1,400,000	1,400,000	1,400,000
TOTAL	928,341	966,817	968,562	971,944	1,245,739	1,381,887	1,487,858	1,400,000	1,400,000	1,400,000

**Motor Fuel Tax**

The Illinois Motor Fuel Tax (MFT) is derived from a tax on the privilege of operating motor vehicles upon public highways and of operating recreational watercraft upon the waters in the State of Illinois. MFT is based on a consumption of motor fuel. MFT rates are 19.0 cents per gallon for regular unleaded and 7.5 cents for diesel fuel. The State of Illinois distributes 54.4% of the monies to local taxing districts based on a statutory formula. 49.10% to Municipality, 16.74% to Counties over 1M population, 18.27% to Counties under 1M population and 15.89% to Road districts/Townships. The money from this fund as directed by the State Law, and can be utilized for the construction and maintenance of roads and related items. Gradual increases have occurred starting in FY2016 through FY2018. The FY2019 increased by \$273,795 or 28.17% due the MFT law being amended to impose a tax rate increase from 19.0 cents to 38.0 cents per gallon beginning July 1, 2019. It is important to note that although the tax rate on MFT has doubled, municipality will NOT receive an amount equal the double the current allotment. Municipality will receive two allotments of different amounts effective September 2019. The FY2020 is an increase of \$136,149 or 10.93% from the FY2019 due to MFT law being amended to impose a tax rate increase effective July 1, 2019. The FY2021 is an increase of \$105,970 or 7.67% from the FY2020 due to gas rate increase after COVID-19 and people started to go back to work. The FY2022 budget of \$1,400,000 is the same amount as the FY2022 projection. In FY2023, revenue is projected the same budgeted amount as the FY2022 budget. The revenue fluctuates from year to year depending on the consumers’ fuel consumption.

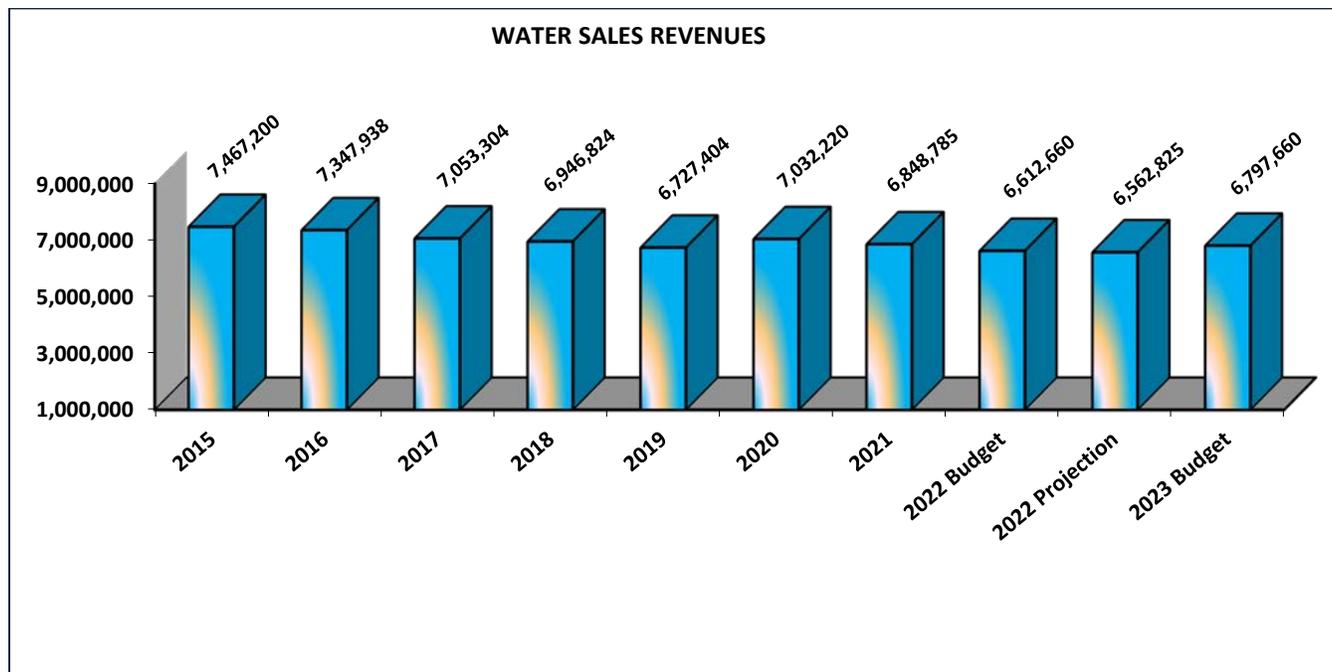


Fiscal Year	2015	2016	2017	2018	2019	2020	2021	2022 Budget	2022 Projection	2023 Budget
Investment Inc.	(632,175)	3,778,784	5,724,860	(3,019,744)	8,890,222	4,926,913	9,242,543	2,019,590	2,121,969	2,133,090
TOTAL	(632,175)	3,778,784	5,724,860	(3,019,744)	8,890,222	4,926,913	9,242,543	2,019,590	2,121,969	2,133,090

**Investment Revenues**

Investment revenues are an important source of funding for Village services. Investment revenues include interest and the Net Change in Fair Value of investments. This category of revenue is dependent upon invested balances, as well as current trends in interest rates nationally and the stock market. As interest rates, equity markets and the invested balances rise, revenues will rise; as they fall, the opposite will occur. Interest and investment results in the Village’s pension funds are the major contributor in this category. The State Legislature has enabled the Village’s two pension funds opportunities for investment in mutual funds and stocks.

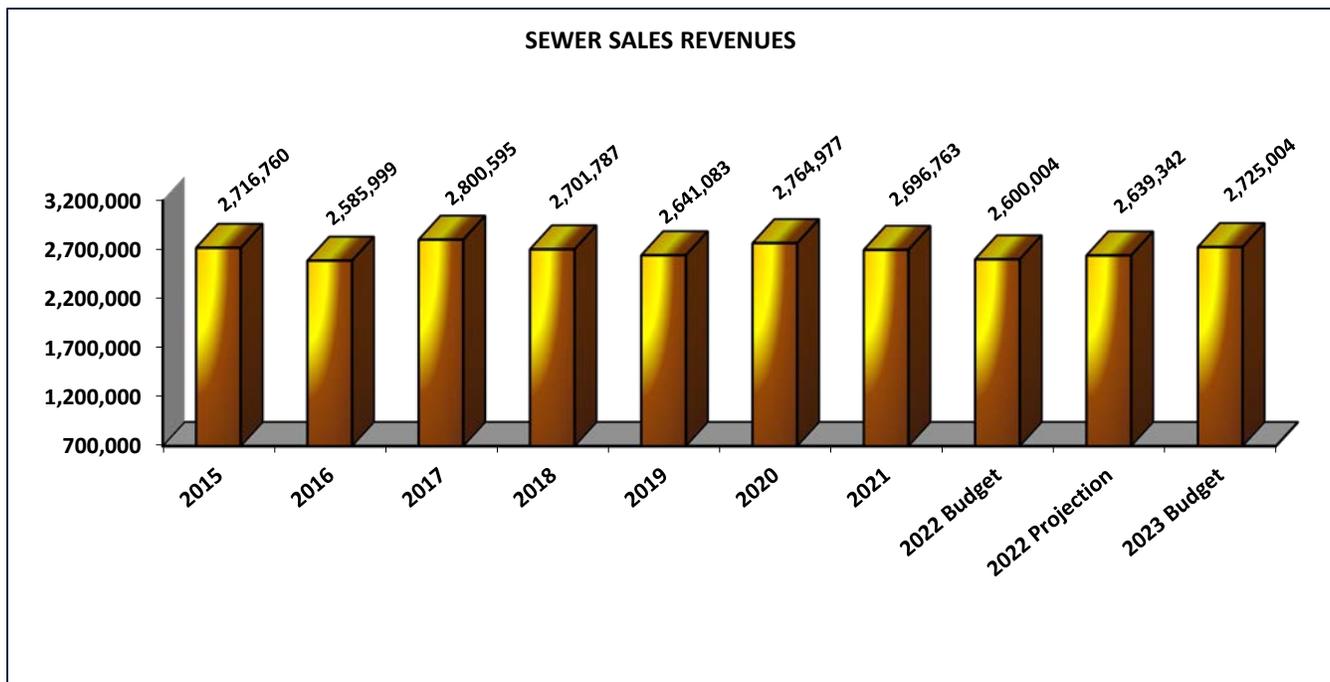
FY2015 there was a decrease due to a negative investment of \$632,175 because of market rate and stock prices that went down the last quarter of 2015. FY2016 and FY2017, the increase is primarily due to positive investment year for Police and Fire Pension and Village Investments on CD’s having an excellent rate of return for the Village Operating and Other Funds. FY2018 has a negative investment of \$3,019,744 due to market rate and stock prices that went down the last quarter of 2018 for Police and Firefighter Pensions. The FY2019 actual is an increase of \$5,870,478 or 194.40% compared to FY2018 actual due to a good investment return to police and fire pension, CD’s and Money Market rates are higher than 2.00%. The FY2020 actual is a decrease of \$3,963,309 or 44.58% compared to FY2019 due to unstable market driven by the rapid spread of coronavirus around the world. CDs with rates in the upper 2% in FY2019 compared to .05% in FY2020, Money market account from 1.75% to .02% in FY2020. The FY2021 actual is an increase of \$4,315,630 or 87.59% compared to FY2020 due to a good investment return to police and fire pension. The FY2022 budget of \$2,019,590 is an increase of \$102,379 or 5.07% from the FY2022 projection due to money market rate rising in the upper 2.928% compared to 0.070% in FY2021, CDs at 3.95% to 4.25% compared to FY2021 of 0.02% to 1.75%. In FY2023, revenue is projected to increase by \$113,500 or 5.62% compared to FY2022 budget. It is a conservative estimate based on return of investment data and economic conditions.



Fiscal Year	2015	2016	2017	2018	2019	2020	2021	2022 Budget	2022 Projection	2023 Budget
Water Sales	7,467,200	7,347,938	7,053,304	6,946,824	6,727,404	7,032,220	6,848,785	6,612,660	6,562,825	6,797,660
TOTAL	7,467,200	7,347,938	7,053,304	6,946,824	6,727,404	7,032,220	6,848,785	6,612,660	6,562,825	6,797,660

**Water Sales Revenues**

The Village’s water customer base includes approximately 11,000 customers, a combination of Cook County and DuPage County residents. Customers were billed bi-monthly up to August 2016. Effective September 1, 2016 customers were billed monthly. The Village is a member of the Northwest Suburban Municipal Joint Action Water Agency (JAWA) and receives its water from Lake Michigan through the City of Chicago. In the past, because the Village obtains its water from the City of Chicago, the Village was subject to any increase the City issued. In January 2011, the City of Chicago announced a series of rate increases over a 4-year period equal to 70%, starting in 2012 through 2015. As part of this rate adjustment, the minimum bill consumption amount was eliminated and replaced with a flat service fee (Infrastructure Fee) of \$12.50 per month. To forecast future costs of service and be able to provide the revenue to meet those costs, the Village must project and evaluate trends in water consumption and number of customers. The rate structure includes a flat service fee and a consumption rate. The flat service fee (Infrastructure Fee) billed monthly went into effect September 1, 2016. The consumption of water is reported by actual meter reads on a property. The FY2016 actual decreased by \$119,262 or 1.60% compared to FY2015 due to an accounting error. The FY2017 actual amount decreased by \$294,634 or 4.01% compared to FY2016 due to mild summer that year. FY2018 actual amount is \$106,480 or 1.51% lower than FY2017 actual amount. This is the first full year that the Village had been on a monthly billing cycle. FY2019 actual a decrease of \$219,420 or 3.16% from FY2018 due to temperature changes (wet summer). FY2020 increase of \$304,816 or 4.53% compared to FY2019 due to COVID-19 pandemic, shelter in place order by the governor, and work from home during the pandemic. FY2021 decrease of \$183,435 or 2.61% compared to FY2020 due to climate changes (wet summer). The FY2022 budget of \$6,612,660 is a decrease of \$49,835 or 0.75% from the FY2022 projection due to climate change that we are experiencing. In FY2023, revenue is projected to increase by \$185,000 due to water rate increase effective May 1, 2023 from \$9.35 to \$9.77 a 4.50% increase. This revenue is entirely dependent on water consumed with weather playing a major role, especially during the summer, and appliances that conserve water. A 5- year water, sewer and infrastructure service charge increase effective May 1, 2023 through December 31, 2027.



Fiscal Year	2015	2016	2017	2018	2019	2020	2021	2022 Budget	2022 Projection	2023 Budget
Sewer Sales	2,716,760	2,585,999	2,800,595	2,701,787	2,641,083	2,764,977	2,696,763	2,600,004	2,639,342	2,725,004
TOTAL	2,716,760	2,585,999	2,800,595	2,701,787	2,641,083	2,764,977	2,696,763	2,600,004	2,639,342	2,725,004

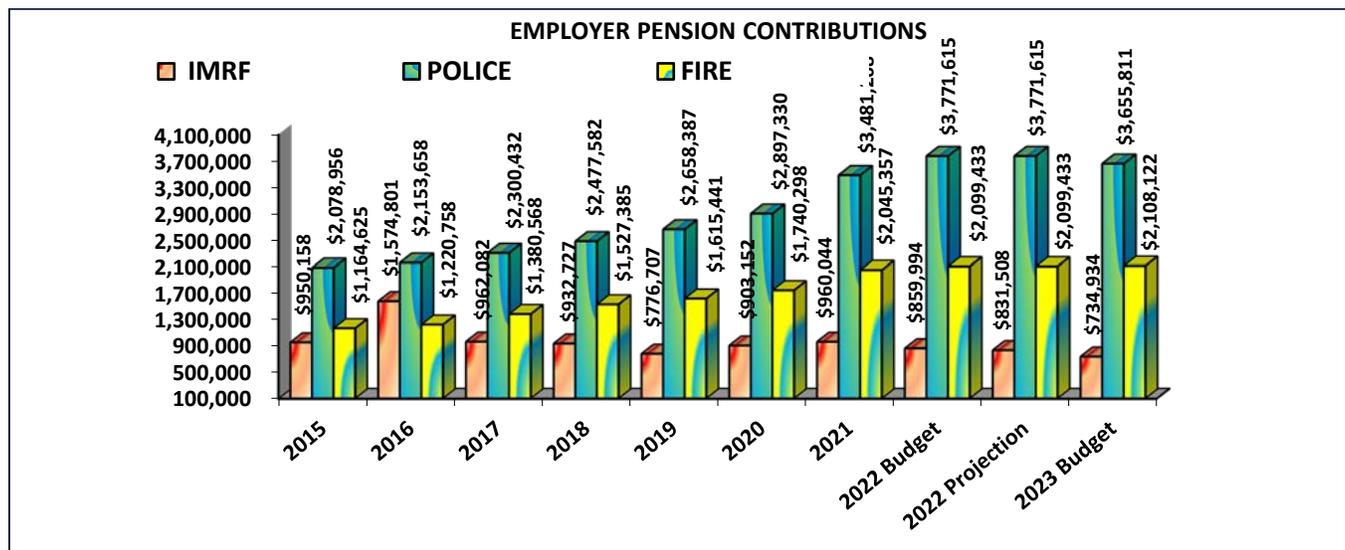
**Sewer Sales Revenues**

The sewer consumption is assumed to be the same as water consumption. Revenues are determined by the amount of water sold to individual homes and businesses. Sewer sales revenue has increased and decreased in a similar pattern to water sales. Residents in the Cook County portion of the Village pay reduced rates because their sewage is treated by the Metropolitan Water Reclamation District of Greater Chicago’s treatment facilities, which recovers revenues through a property tax levy. DuPage County residents have their sewage treated by the Village’s wastewater treatment plant. In FY2016 the water and sewer ordinance was amended to cancel a summer sewer credit effective March 1, 2016. FY2013 through FY2015 show slight increases due to a yearly rate increase of 3%. The FY2016 actual decreased by \$130,761 or 4.81% compared to FY2015 due to an accounting error. The FY2017 actual increased by \$214,595 or 8.30% compared to FY2016. FY2018 actual is \$98,808 or 3.53% lower than FY2017 actual amount. This is the first full year that the Village had been on a monthly billing cycle. FY2019 shows a decrease of \$60,704 or 2.25% from FY2018 due to temperature changes (wet summer). FY2020 increase of \$123,894 or 4.69% compared to FY2019 due to COVID-19 pandemic, shelter in place order by the governor, and work from home during the pandemic. FY2021 decrease of \$68,214 or 2.47% compared to FY2020 due to climate changes (wet summer). The FY2022 budget of \$2,560,020 is an increase of \$39,338 or 1.51% from the FY2022. In FY2023, revenue is projected to increase by \$125,000 due to sewer rate increase effective May 1, 2023 from \$2.07 to \$2.16 for Cook, and \$5.57 to \$5.82 for DuPage a 4.50% increase. This revenue is entirely dependent on water consumed with weather playing a major role, especially during the summer, and appliances that conserve water. *A 5-year water, sewer and infrastructure service charge increase effective May 1, 2023 through December 31, 2027.*

**EXPENDITURE TRENDS AND PROJECTIONS**

**Personnel Services** – Regular salaries and overtime compensation, together with various benefits provided to employees make up the single largest expenditure item in the Village’s budget. Total Personnel Service expenditures are budgeted at \$39,192,123, approximately 37.32% of total Village FY2023 expenditures. The Village currently has six unionized labor groups that have collective bargaining agreements. Teamsters Local No. 714 represents the Public Works employees. The Police Department has three unions. The Police Patrol Officers, Police Sergeants and Police Civilian employees, each belong to a union with the Metropolitan Alliance of Police (MAP). The Firefighters are represented by the International Association of Firefighters (IAFF). The part-time firefighters are represented by the Service Employees International Union (SEIU).

**Employer Pension Contributions** – The Village funds three pensions including the Police Pension, the Firefighters’ Pension and the Illinois Municipal Retirement Fund (IMRF). The IMRF plan covers all full-time non-sworn municipal employees. The Village is mandated by the State of Illinois to provide its employees with retirement pension benefits. The Village of Hanover Park tracks the IMRF, Police and Fire Pension Levy within the General Fund. The Police, Fire and IMRF Pensions are within the Corporate Levy. As of December 31, 2021, the Police Pension fund was funded at 64.13% and the Fire Pension fund was funded at 67.12%. The IMRF Pension actuarial funded ratio as of December 31, 2021, was 108.51%.



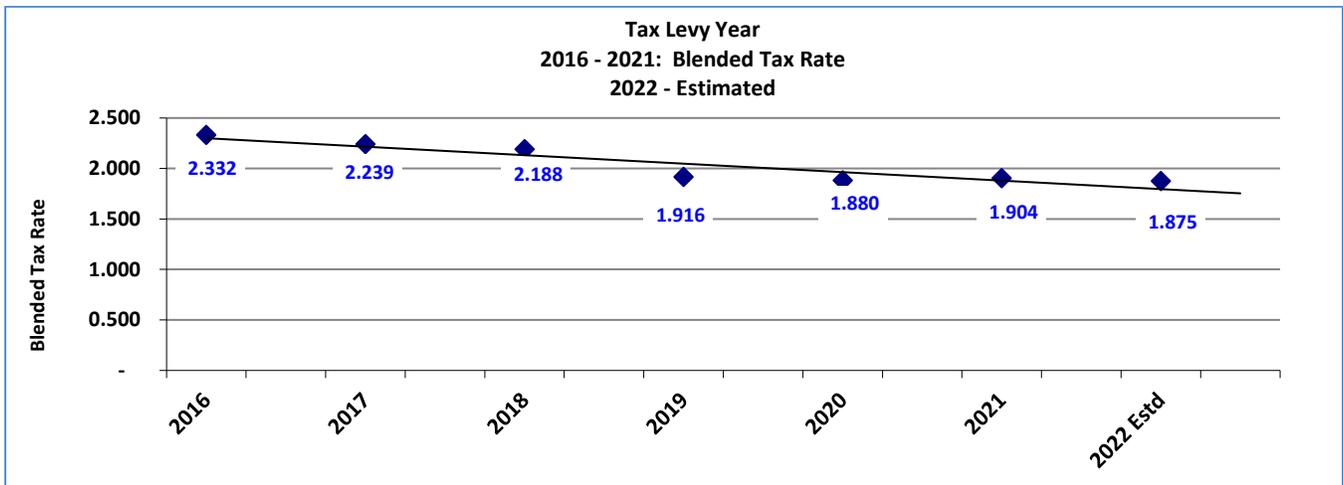
Employer Pension Contributions				
Year	IMRF	POLICE	FIRE	TOTA:
2015	950,158	2,078,956	1,164,625	4,193,739
2016	1,574,801	2,153,658	1,220,758	4,949,217
2017	962,082	2,300,432	1,380,568	4,643,082
2018	932,727	2,477,582	1,527,385	4,937,694
2019	776,707	2,658,387	1,615,441	5,050,535
2020	903,152	2,897,330	1,740,298	5,540,780
2021	960,044	3,481,268	2,045,357	6,486,669
2022 Budget	859,994	3,771,615	2,099,433	6,731,042
2022 Projection	831,508	3,771,615	2,099,433	6,702,556
2023 Budget	734,934	3,655,811	2,108,122	6,498,867

## EXHIBIT H

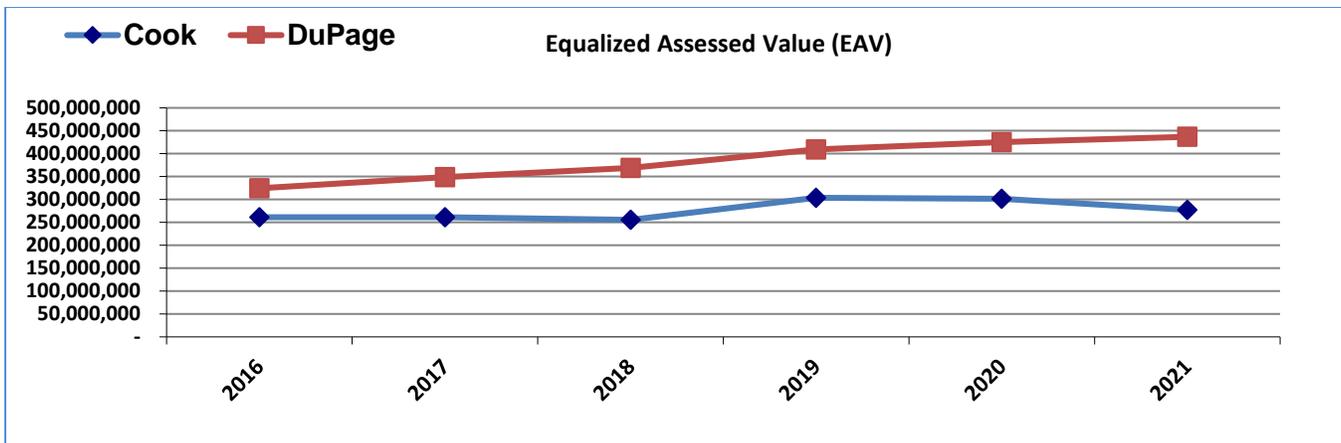
### VILLAGE OF HANOVER PARK, ILLINOIS

#### Property Tax Levies/Blended Tax Rates/Equalized Assessed Valuation (EAV)/Annual Tax Levies and Actual Tax Rate

Fiscal Year	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Tax Levy Year	2016 Extended	2017 Extended	2018 Extended	2019 Extended	2020 Extended	2021 Extended	2022 Tax Levy
Corporate	\$ 3,556,451	\$ 3,101,166	\$ 2,685,535	\$ 2,137,735	\$ 1,360,323	\$ 895,805	\$ 931,760
Corporate Police Pension	\$ 2,293,935	\$ 2,505,035	\$ 2,673,458	\$ 2,947,781	\$ 3,529,975	\$ 3,824,169	\$ 3,655,811
Corporate Fire Pension	\$ 1,378,355	\$ 1,546,626	\$ 1,625,370	\$ 1,769,858	\$ 2,072,985	\$ 2,128,516	\$ 2,108,122
Corporate - Fire	\$ 4,633,633	\$ 4,719,862	\$ 4,903,647	\$ 5,047,544	\$ 5,216,094	\$ 5,262,567	\$ 5,250,403
<b>Total Corporate</b>	<b>\$11,862,374</b>	<b>\$11,872,689</b>	<b>\$11,888,010</b>	<b>\$11,902,918</b>	<b>\$12,179,377</b>	<b>\$12,111,057</b>	<b>\$11,946,096</b>
Debt Service							
2010 GO Bond	\$ 670,081	\$ 662,136	\$ 658,690	\$ -	\$ -	\$ -	\$ -
2010A GO Bond	\$ 467,670	\$ 458,880	\$ 449,869	\$ -	\$ -	\$ -	\$ -
2011 GO Bond	\$ 665,543	\$ 670,065	\$ 668,338	\$ -	\$ -	\$ -	\$ -
2020 GO Bond	\$ -	\$ -	\$ -	\$ 1,758,856	\$ 1,478,740	\$ 1,478,904	\$ 1,437,600
<b>Net Debt Service Levy</b>	<b>\$ 1,803,294</b>	<b>\$ 1,791,081</b>	<b>\$ 1,776,897</b>	<b>\$ 1,758,856</b>	<b>\$ 1,478,740</b>	<b>\$ 1,478,904</b>	<b>\$ 1,437,600</b>
<b>Total Levy</b>	<b>\$13,665,668</b>	<b>\$13,663,770</b>	<b>\$13,664,907</b>	<b>\$13,661,774</b>	<b>\$13,658,117</b>	<b>\$13,589,961</b>	<b>\$13,383,696</b>
<b>Blended Tax Rate</b>	<b>2.332</b>	<b>2.239</b>	<b>2.188</b>	<b>1.916</b>	<b>1.880</b>	<b>1.904</b>	<b>1.875</b>

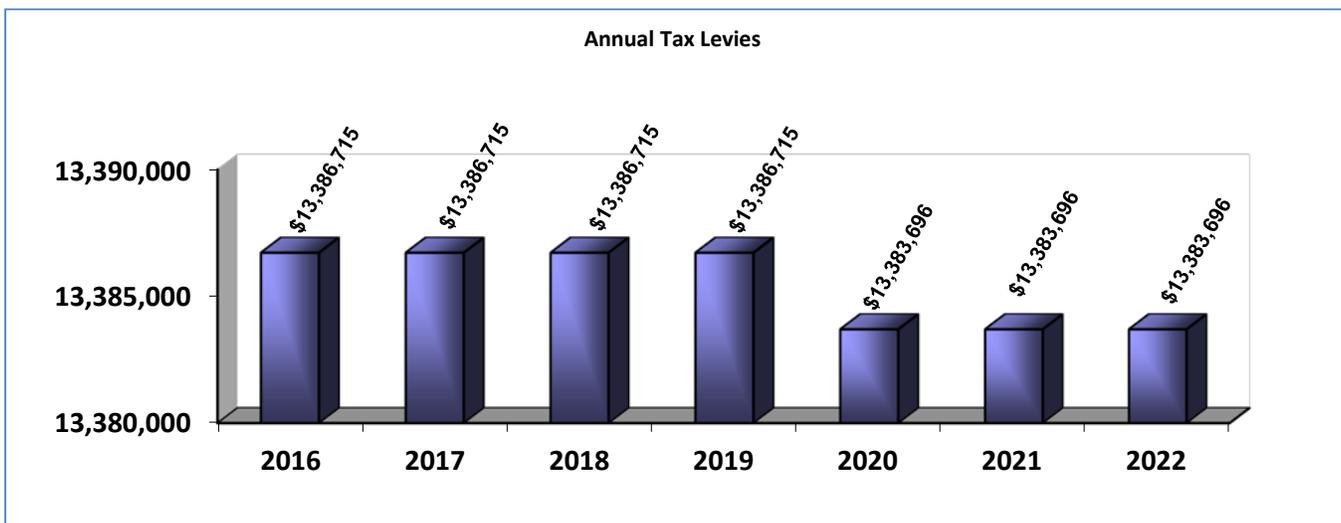


The Village of Hanover Park is located within two counties; DuPage and Cook. The blended tax rate represents an average of both counties. In 2016 through 2021 tax levy the Village approved a zero percent (0.00%) increase in overall levy (Corporate and Debt Service). Once again for 2022 tax levy a zero percent (0.00%) increase in overall levy (Corporate and Debt Service) is propose. As shown above, the blended tax rate starts decreasing from 2016 through 2020. A slight increase for 2021 due to decrease in EAV. When the EAV increases the tax rate decreases, and when the EAV decrease the tax rate increases.



Levy Year	2016	2017	2018	2019	2020	2021
Cook	261,408,130	261,519,237	255,513,167	303,750,491	301,360,312	277,058,644
DuPage	324,477,820	348,717,427	368,976,132	409,227,433	425,055,750	436,840,221
Total EAV	585,885,950	610,236,664	624,489,299	712,977,924	726,416,062	713,898,865

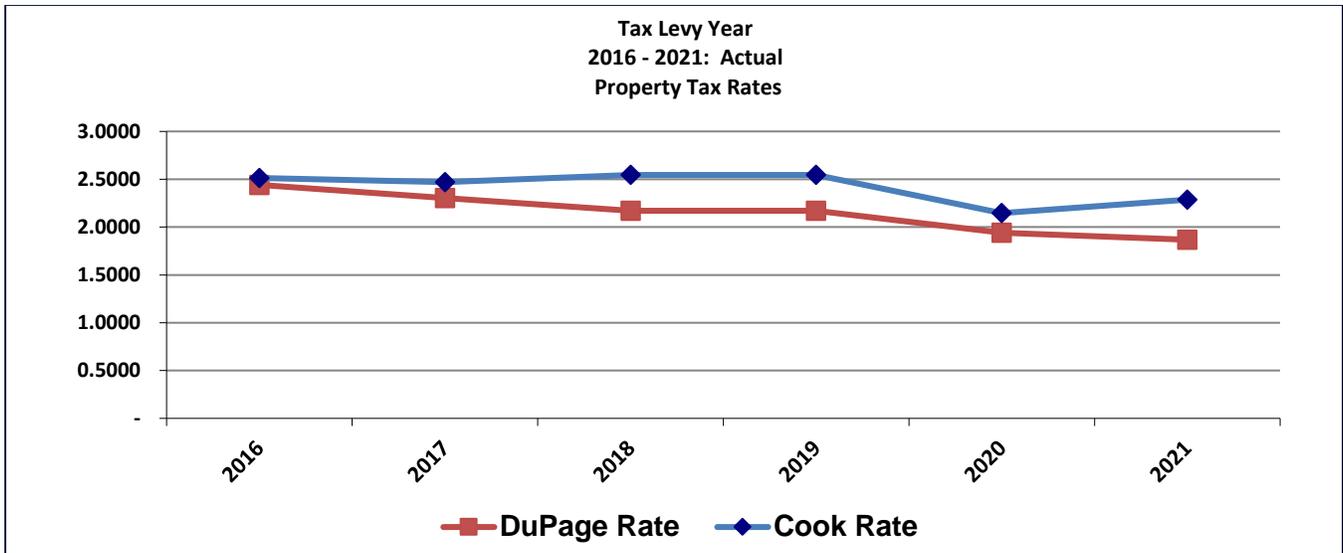
The 2016 tax levy, the Village’s total EAV increased by 60,031,632 or 11.42% compared to 2015 EAV; the 2017 tax levy, the Village’s total EAV increased by 24,350,714 or 4.16% compared to 2016 EAV; the 2018 tax levy, the Village’s total EAV increased by 14,252,635 or 2.34% compared to 2017 EAV; the 2019 tax levy, the Village’s total EAV increased by 88,488,625 or 14.17% compared to 2018 EAV; the 2020 tax levy, the Village’s total EAV increased by 13,438,138 or 1.88% compared to 2019 EAV.; the 2021 tax levy, the Village’s total EAV decreased by 12,517,197 or 1.72% compared to 2020 EAV due to change in the annual Cook County Equalizer by the State of Illinois. A decrease of 6.8%.



2016-2021: Actual Adopted Levy 2022 - Proposed Levy

The levy increases have been limited to no more than 5%. The Village’s FY2022 property tax levy to be collected in FY2023 is \$13,383,696. \$1,437,600 is assigned to pay specific debt obligations while \$5,763,933 is levied to pay for the Village portion of Police and Fire pension contributions. Staff is proposing a (zero) 0.00% increase in overall 2022 tax levy to be collected in FY2023. This will be the seventh year that the Village has not increased the property tax for overall levy (2016 through 2022 tax levy).

**EXHIBIT H**



**2016-2021: Actual Tax Rate – Cook and DuPage**

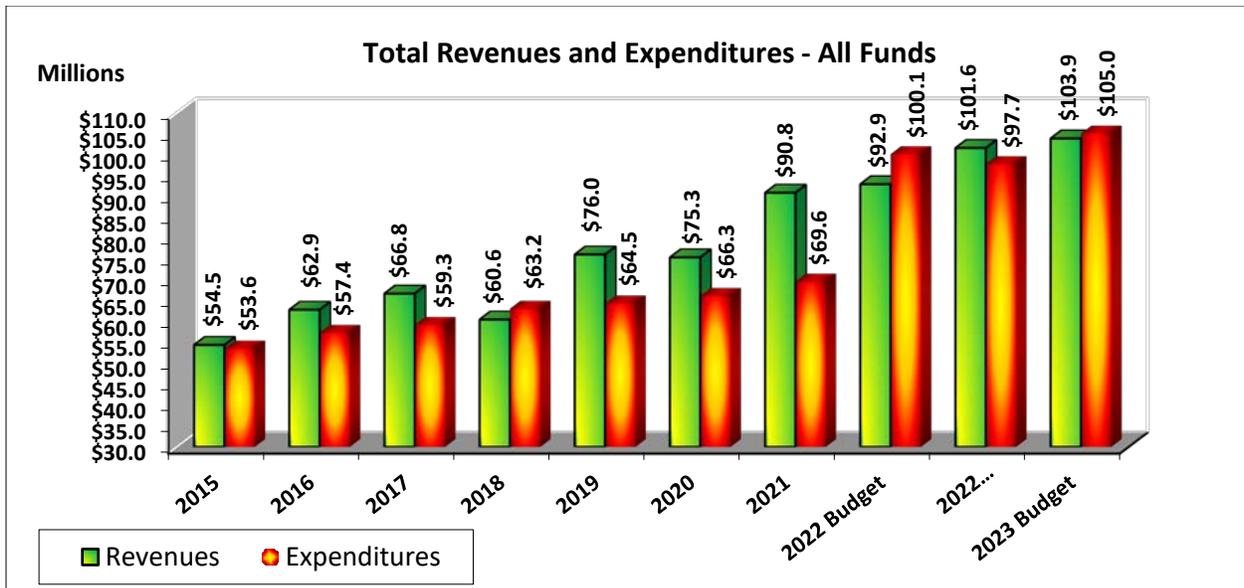
Tax Rate Year	2016	2017	2018	2019	2020	2021
Cook Rate	2.5129	2.4715	2.5448	2.5448	2.1459	2.2871
DuPage Rate	2.4411	2.3051	2.1702	2.1702	1.9419	1.8675

In 2016 tax levy year the Village started lowering the tax rate from 2.8626 (2015 tax levy – Cook) and 2.7346 (2015 tax levy – DuPage) to 2.5129 (Cook) and 2.4411 (DuPage). In 2016 through 2021 tax levy the Village approved a zero percent (0.00%) increase in overall levy (Corporate and Debt Service). Once again for 2022 tax levy (collected in FY2023) a zero percent (0.00%) increase in overall levy (Corporate and Debt Service) is proposed.

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# BUDGET SUMMARY

- Budget Summary – Total by Fund – Revenues and Other Financing Sources
- Budget Summary – Total by Fund – Expenditures and Other Financing Uses
- Budget Summary – Total by Category and Fund
- Budget Summary by Account – All Funds
- Statement of Revenues, Expenditures and Changes in Fund Balance / Unrestricted Net Assets



ALL FUNDS	2015	2016	2017	2018	2019	2020	2021	2022 Budget	2022 Projection	2023 Budget
Revenues	58,130,980	62,934,864	66,833,593	60,585,654	76,047,022	75,345,088	90,849,746	92,888,094	101,565,287	103,850,997
Expenditures	53,041,551	57,403,948	59,321,812	63,184,400	64,473,409	66,266,562	69,580,966	100,093,909	97,693,160	105,021,435
Difference	5,089,429	5,530,916	7,511,781	(2,598,746)	11,573,613	9,078,525	21,268,780	(7,205,815)	3,872,127	(1,170,438)

## 2015 – 2021: Actual Revenues and Expenditures – All Funds

FY2018 decrease due to stock market went down in the last quarter of 2018. FY2019 exceeded budgeted amount, for example sales tax, home rule sales tax, and investment revenue increased due to improving economy. Expenditures were slightly over budget due to depreciation expenses (*depreciation does not result in the outflow of cash*). FY2020 revenue exceeded the budgeted amount such as sales tax, home rule sales tax, even though we are dealing with COVID-19 pandemic, it also helps with the money received from CARES act (reimbursed with COVID-19 expenses not part of the budget). FY2021 showing a surplus due to increase in sales tax, home rule sales tax, majority of the investments related to Police and Fire Pension investment portfolio. FY2022 projection showing a surplus as well due to sales tax, home rule sales tax and others exceeded the budgeted amount and the expenditures under budget due to some equipment weren't purchase this year that need to re-budget for next year.

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Summary - Total by Fund  
 Calendar Year Ending December 31, 2023

Fund	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
General	\$ 38,131,186	\$ 41,943,735	\$ 48,785,016	\$ 44,211,311	\$ 54,610,281	\$ 57,191,411	\$ 12,980,100
<b>Special Revenue Funds</b>							
Motor Fuel Tax	1,259,281	2,221,664	2,447,929	2,234,390	2,239,190	1,400,200	(834,190)
Road and Bridge	2,416,807	803,846	1,872,539	4,200,500	3,692,400	7,903,800	3,703,300
MWRD Fields	260,846	174,449	276,869	1,092,200	1,092,280	200,200	(892,000)
State Restricted	67,866	35,261	30,121	30,790	64,155	36,105	5,315
Federal Restricted	228	72	6	1,010	1,034	1,010	-
Foreign Fire Insurance	31,967	42,728	39,341	25,050	40,360	40,050	15,000
SSA #3	17,505	17,880	18,607	18,958	21,063	22,004	3,046
SSA #4	21,041	19,551	21,928	22,350	22,385	34,150	11,800
SSA #5	169,547	171,119	181,947	269,333	269,573	374,697	105,364
TIF #3	3,070,514	2,004,178	1,921,554	1,874,000	1,678,500	1,774,000	(100,000)
TIF #4	26,350	438,051	545,644	210,200	544,800	545,200	335,000
TIF #5	10,503	111,141	247,953	95,050	231,656	242,869	147,819
	<u>7,352,455</u>	<u>6,039,941</u>	<u>7,604,438</u>	<u>10,073,831</u>	<u>9,897,396</u>	<u>12,574,285</u>	<u>2,500,454</u>
<b>Debt Service Funds</b>							
2020 GO Refunding Bonds	-	2,292,932	1,447,698	1,438,300	1,439,000	1,437,900	(400)
2011 General Obligation Bonds	659,835	1,079	-	-	-	-	-
2010 General Obligation Bonds	797,744	1,556	-	-	-	-	-
2010A General Obligation Bonds	530,773	819	-	-	-	-	-
	<u>1,988,352</u>	<u>2,296,386</u>	<u>1,447,698</u>	<u>1,438,300</u>	<u>1,439,000</u>	<u>1,437,900</u>	<u>(400)</u>
<b>Capital Projects Funds</b>							
SSA #6	74,262	78,250	414	-	150	-	-
General Capital Projects	908,803	667,105	709,114	8,419,812	8,029,642	6,813,512	(1,606,300)
	<u>983,065</u>	<u>745,355</u>	<u>709,528</u>	<u>8,419,812</u>	<u>8,029,792</u>	<u>6,813,512</u>	<u>(1,606,300)</u>
<b>Enterprise Funds</b>							
Water and Sewer	11,985,024	12,008,416	14,315,292	16,838,698	15,003,150	15,105,796	(1,732,902)
Commuter Parking Lot	409,823	185,732	356,473	1,317,230	1,939,855	96,110	(1,221,120)
	<u>12,394,847</u>	<u>12,194,148</u>	<u>14,671,766</u>	<u>18,155,928</u>	<u>16,943,005</u>	<u>15,201,906</u>	<u>(2,954,022)</u>
<b>Internal Service Fund</b>							
Central Equipment	1,814,416	1,443,032	1,374,198	1,302,701	1,358,962	1,385,131	82,430
I.T. Equipment Replacement	504,146	586,151	558,271	521,203	521,803	542,209	21,006
	<u>2,318,562</u>	<u>2,029,183</u>	<u>1,932,469</u>	<u>1,823,904</u>	<u>1,880,765</u>	<u>1,927,340</u>	<u>103,436</u>
<b>Trust and Agency Funds</b>							
Police Pension	8,096,324	6,350,185	9,782,559	5,454,615	5,454,615	5,378,521	(76,094)
Fire Pension	4,782,231	3,746,156	5,916,273	3,310,433	3,310,433	3,326,122	15,689
	<u>12,878,555</u>	<u>10,096,341</u>	<u>15,698,831</u>	<u>8,765,048</u>	<u>8,765,048</u>	<u>8,704,643</u>	<u>(60,405)</u>
<b>Total Revenues</b>	<u>\$ 76,047,023</u>	<u>\$ 75,345,089</u>	<u>\$ 90,849,746</u>	<u>\$ 92,888,134</u>	<u>\$ 101,565,287</u>	<u>\$ 103,850,997</u>	<u>\$ 10,962,863</u>

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Summary - Total by Fund  
 Calendar Year Ending December 31, 2023

Fund	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures and Other Financing Uses</b>							
General	\$ 36,955,537	\$ 36,668,195	\$ 40,152,041	\$ 49,774,338	\$ 54,767,034	\$ 57,167,991	\$ 7,393,653
<b>Special Revenue Funds</b>							
Motor Fuel Tax	1,183,602	1,428,568	2,190,455	2,603,708	2,603,176	2,234,000	(369,708)
Road and Bridge	2,195,037	1,093,261	975,731	5,090,500	3,859,655	5,005,500	(85,000)
MWRD Fields	26,019	33,472	18,281	1,891,807	1,896,475	103,150	(1,788,657)
State Restricted	34,309	39,389	76,054	107,301	51,301	90,751	(16,550)
Federal Restricted	-	-	-	500	-	10,500	10,000
Foreign Fire Insurance	22,519	4,300	690	30,000	21,565	40,000	10,000
SSA #3	16,867	17,647	42,167	21,593	20,531	22,408	815
SSA #4	25,740	26,790	31,947	32,931	30,000	34,135	1,204
SSA #5	117,747	124,743	127,287	509,288	507,157	374,587	(134,701)
TIF #3	1,931,813	3,441,432	775,310	2,296,432	1,769,437	1,161,000	(1,135,432)
TIF #4	13,218	17,581	10,750	81,000	70,000	171,000	90,000
TIF #5	14,599	6,539	2,781	50,000	35,000	95,000	45,000
	<u>5,581,470</u>	<u>6,233,721</u>	<u>4,251,452</u>	<u>12,715,060</u>	<u>10,864,297</u>	<u>9,342,031</u>	<u>(3,373,029)</u>
<b>Debt Service Funds</b>							
2020 GO Refunding Bonds	-	1,807,300	1,437,200	1,439,000	1,438,800	1,438,600	(400)
2011 General Obligation Bonds	650,078	137,753	-	-	-	-	-
2010 General Obligation Bonds	772,955	230,029	-	-	-	-	-
2010A General Obligation Bonds	468,090	112,702	-	-	-	-	-
	<u>1,891,123</u>	<u>2,287,784</u>	<u>1,437,200</u>	<u>1,439,000</u>	<u>1,438,800</u>	<u>1,438,600</u>	<u>(400)</u>
<b>Capital Projects Funds</b>							
SSA #6	70,094	70,377	-	-	-	-	-
General Capital Projects	663,442	450,468	752,487	8,455,150	2,593,323	12,361,190	3,906,040
	<u>733,536</u>	<u>520,845</u>	<u>752,487</u>	<u>8,455,150</u>	<u>2,593,323</u>	<u>12,361,190</u>	<u>3,906,040</u>
<b>Enterprise Funds</b>							
Water and Sewer	12,128,376	12,869,033	14,601,295	18,100,009	18,698,700	14,879,784	(3,220,225)
Commuter Parking Lot	520,114	340,496	339,368	1,374,250	1,447,907	562,204	(812,046)
	<u>12,648,490</u>	<u>13,209,529</u>	<u>14,940,662</u>	<u>19,474,259</u>	<u>20,146,607</u>	<u>15,441,988</u>	<u>(4,032,271)</u>
<b>Internal Service Fund</b>							
Central Equipment	1,813,809	2,010,803	2,203,654	1,892,825	1,505,855	2,607,800	714,975
I.T. Equipment Replacement	256,709	333,056	148,381	590,253	598,516	707,800	117,547
	<u>2,070,518</u>	<u>2,343,859</u>	<u>2,352,035</u>	<u>2,483,078</u>	<u>2,104,371</u>	<u>3,315,600</u>	<u>832,522</u>
<b>Trust and Agency Funds</b>							
Police Pension	3,005,317	3,280,714	3,804,911	3,680,129	3,690,129	3,812,340	132,211
Fire Pension	1,587,418	1,721,914	1,890,177	2,072,895	2,088,599	2,141,495	68,600
	<u>4,592,735</u>	<u>5,002,629</u>	<u>5,695,088</u>	<u>5,753,024</u>	<u>5,778,728</u>	<u>5,953,835</u>	<u>200,811</u>
<b>Total Expenditures</b>	<u>\$ 64,473,408</u>	<u>\$ 66,266,562</u>	<u>\$ 69,580,966</u>	<u>\$ 100,093,909</u>	<u>\$ 97,693,160</u>	<u>\$ 105,021,235</u>	<u>\$ 4,927,326</u>

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Summary - Total by Category - ALL Fund  
 Fiscal Year Ending December 31, 2023

	General Fund FY 2023	Motor Fuel Tax Fund FY 2023	Road and Bridge FY 2023	MWRD FY 2023	State Restricted FY 2023	Federal Restricted FY 2023	Foreign Fire Insurance Fund FY 2023	SSA #3 FY 2023	SSA #4 FY 2023	SSA #5 FY 2023	TIF #3 FY 2023
<b>Revenues and Other Financing Sources</b>											
Property Taxes	\$ 11,946,096	\$ -	\$ 105,000	\$ -	\$ -	\$ -	\$ -	\$ 19,884	\$ 34,135	\$ 374,587	\$ 1,770,000
Personal Property Rplcmnt	150,000	-	3,500	-	-	-	-	-	-	-	-
Utility Taxes	1,631,000	-	-	-	-	-	-	-	-	-	-
State Income Tax	5,000,000	-	-	-	-	-	-	-	-	-	-
Sales, HR and Use Tax	31,375,000	-	-	-	-	-	-	-	-	-	-
Other Taxes	2,201,500	-	135,000	-	-	-	40,000	-	-	-	-
<b>Total Taxes</b>	<b>52,303,596</b>	<b>-</b>	<b>243,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>40,000</b>	<b>19,884</b>	<b>34,135</b>	<b>374,587</b>	<b>1,770,000</b>
Intergovernmental	73,811	1,400,000	2,660,000	-	20,980	1,000	-	-	-	-	-
Licenses and Permits	1,314,760	-	-	-	-	-	-	-	-	-	-
Charges for Services	2,387,737	-	-	-	-	-	-	2,100	-	-	-
Fines and Forfeits	875,000	-	-	-	15,000	-	-	-	-	-	-
Investment Income	125,500	200	300	200	125	10	50	20	15	110	4,000
Miscellaneous	111,007	-	-	-	-	-	-	-	-	-	-
Interfund Transfers	-	-	5,000,000	200,000	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 57,191,411</b>	<b>\$ 1,400,200</b>	<b>\$ 7,903,800</b>	<b>\$ 200,200</b>	<b>\$ 36,105</b>	<b>\$ 1,010</b>	<b>\$ 40,050</b>	<b>\$ 22,004</b>	<b>\$ 34,150</b>	<b>\$ 374,697</b>	<b>\$ 1,774,000</b>

**Expenditures and Other Financing Uses**

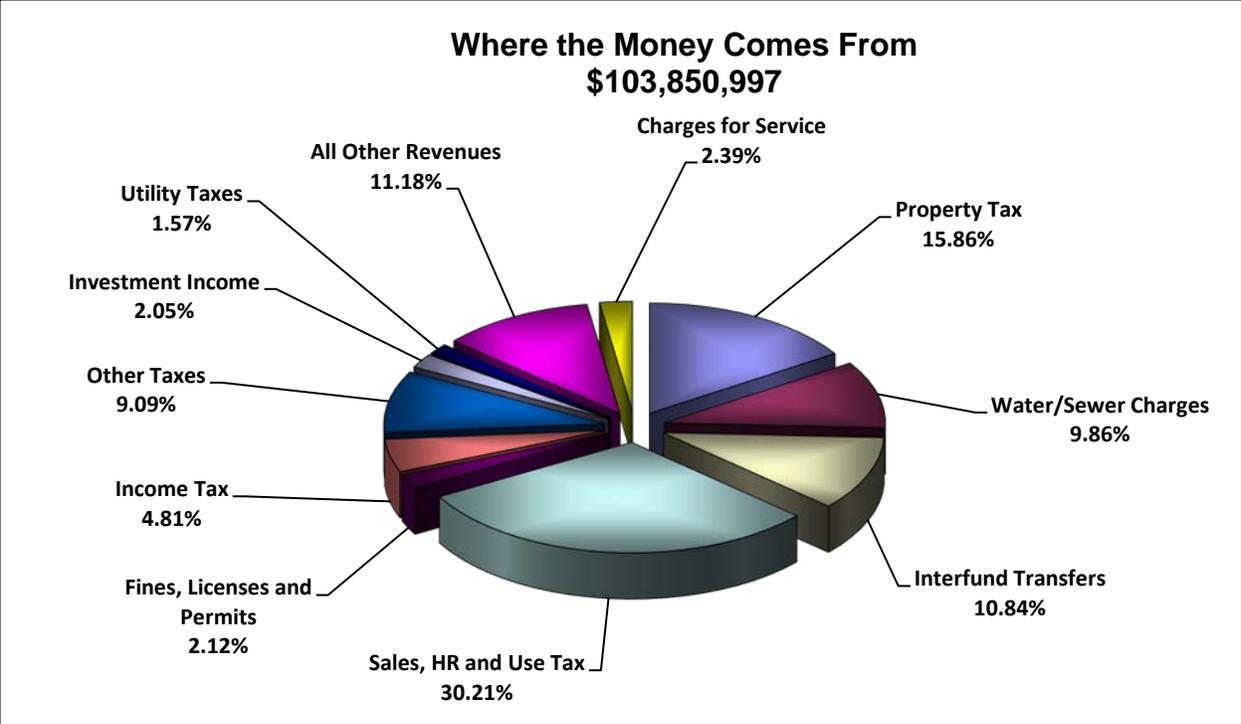
Personnel Services	\$ 29,713,281	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Commodities	1,277,118	-	165,000	-	-	-	40,000	-	-	-	8,000
Contractual Services	14,977,592	-	1,220,500	48,150	90,751	500	-	22,408	34,135	137,525	666,000
Debt Service	-	-	-	-	-	-	-	-	-	-	-
Interfund Transfers	11,200,000	-	-	-	-	10,000	-	-	-	-	-
Capital Outlay	-	2,234,000	3,620,000	55,000	-	-	-	-	-	237,062	487,000
<b>Total Expenditures</b>	<b>\$ 57,167,991</b>	<b>\$ 2,234,000</b>	<b>\$ 5,005,500</b>	<b>\$ 103,150</b>	<b>\$ 90,751</b>	<b>\$ 10,500</b>	<b>\$ 40,000</b>	<b>\$ 22,408</b>	<b>\$ 34,135</b>	<b>\$ 374,587</b>	<b>\$ 1,161,000</b>

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Summary - Total by Category - ALL Fund  
 Fiscal Year Ending December 31, 2023

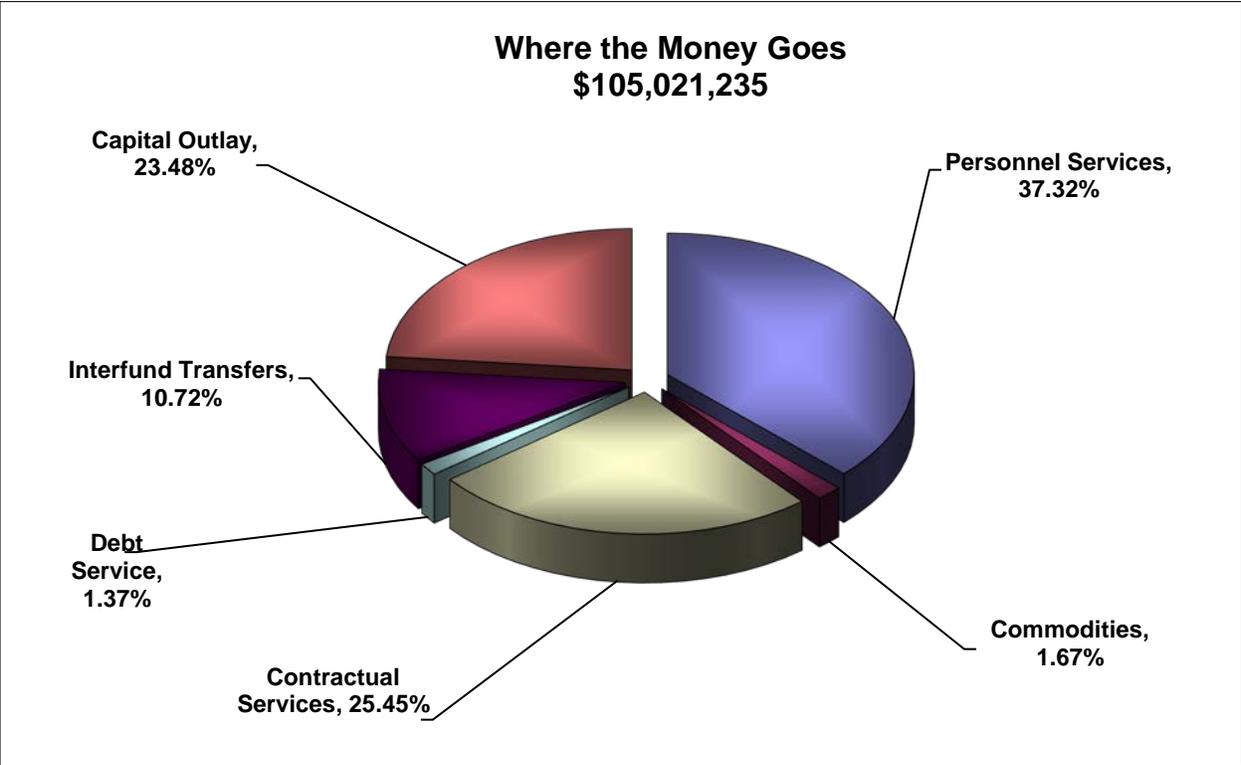
	TIF #4 FY 2023	TIF #5 FY 2023	2020 GO Bond Fund FY 2023	General Capital Project Fund FY 2023	Water & Sewer Fund FY 2023	Municipal Commuter Lot FY 2023	Central Equipment FY 2023	I.T. Equipment Fund FY 2023	Police Pension Fund FY 2023	Fire Pension Fund FY 2023	Total FY 2023
<b>Revenues and Other Financing Sources</b>											
Property Taxes	\$ 545,000	\$ 242,819	\$ 1,437,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,475,121
Personal Property Rplcmnt	-	-	-	-	-	-	-	-	-	-	153,500
Utility Taxes	-	-	-	-	-	-	-	-	-	-	1,631,000
State Income Tax	-	-	-	-	-	-	-	-	-	-	5,000,000
Sales, HR and Use Tax	-	-	-	-	-	-	-	-	-	-	31,375,000
Other Taxes	-	-	-	-	-	-	-	-	-	-	2,376,500
<b>Total Taxes</b>	<b>545,000</b>	<b>242,819</b>	<b>1,437,600</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>57,011,121</b>
Intergovernmental	-	-	-	750,000	2,000,000	-	-	-	-	-	6,905,791
Licenses and Permits	-	-	-	-	750	-	-	-	-	-	1,315,510
Charges for Services	-	-	-	-	10,243,046	96,100	-	-	-	-	12,728,983
Fines and Forfeits	-	-	-	-	-	-	-	-	-	-	890,000
Investment Income	200	50	300	500	15,000	10	11,000	500	1,100,000	875,000	2,133,090
Miscellaneous	-	-	-	38,012	2,847,000	-	1,374,131	511,709	4,278,521	2,451,122	11,611,502
Interfund Transfers	-	-	-	6,025,000	-	-	-	30,000	-	-	11,255,000
<b>Total Revenues</b>	<b>\$ 545,200</b>	<b>\$ 242,869</b>	<b>\$ 1,437,900</b>	<b>\$ 6,813,512</b>	<b>\$ 15,105,796</b>	<b>\$ 96,110</b>	<b>\$ 1,385,131</b>	<b>\$ 542,209</b>	<b>\$ 5,378,521</b>	<b>\$ 3,326,122</b>	<b>\$ 103,850,997</b>

**Expenditures and Other Financing Uses**

Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ 3,562,922	\$ 212,305	\$ -	\$ -	\$ 3,674,925	\$ 2,028,690	\$ 39,192,123
Commodities	-	-	-	-	258,117	5,794	-	-	800	-	1,754,829
Contractual Services	31,000	20,000	1,000	90,254	7,825,745	89,105	1,220,000	-	136,615	112,805	26,724,085
Debt Service	-	-	1,437,600	-	-	-	-	-	-	-	1,437,600
Interfund Transfers	-	-	-	-	45,000	-	-	-	-	-	11,255,000
Capital Outlay	140,000	75,000	-	12,270,936	3,188,000	255,000	1,387,800	707,800	-	-	24,657,598
<b>Total Expenditures</b>	<b>\$ 171,000</b>	<b>\$ 95,000</b>	<b>\$ 1,438,600</b>	<b>\$ 12,361,190</b>	<b>\$ 14,879,784</b>	<b>\$ 562,204</b>	<b>\$ 2,607,800</b>	<b>\$ 707,800</b>	<b>\$ 3,812,340</b>	<b>\$ 2,141,495</b>	<b>\$ 105,021,235</b>



The Village’s primary source of revenue is the Basic Sales and Home Rule Sales Taxes.



Public Safety, including the Police and Fire, accounts for 61.05% of Village personal services expenditures. Public Works provides for the construction and maintenance of Village equipment, buildings and infrastructure including streets, storm sewer and the municipal commuter parking lot.

VILLAGE OF HANOVER PARK, ILLINOIS  
Budget Summary by Account-All Funds  
Fiscal Year Ending December 31, 2023

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Revenues and Other Financing Sources</b>								
311-300	Property Tax - DuPage	\$ 257,642	\$ 263,513	\$ 266,132	\$ 260,000	\$ 270,000	\$ 270,000	\$ 10,000
311-301	Property Taxes	16,173,505	15,550,247	15,912,362	15,298,696	15,558,952	15,671,515	372,819
311-304	Township Tax Levy	103,379	105,009	104,980	105,000	100,000	105,000	-
311-390	S.S.A. #3, 4, 5 & 6 Property Tax	277,411	285,080	222,717	310,496	310,496	428,606	118,110
312-301	Simplified Telecommunications	426,228	360,981	309,300	300,000	275,000	250,000	(50,000)
312-302	Natural Gas Use Tax	460,441	415,263	412,239	416,000	416,000	416,000	-
312-303	Electric Use Tax	967,568	964,730	967,357	965,000	965,000	965,000	-
313-301	Sales Tax	7,189,023	8,976,874	11,395,783	10,000,000	14,300,000	16,000,000	6,000,000
313-302	Use Tax	1,281,271	1,695,618	1,448,845	1,375,000	1,450,000	1,375,000	-
313-303	Home Rule Sales Tax	4,753,609	6,038,100	9,443,282	8,200,000	12,500,000	14,000,000	5,800,000
313-304	Real Estate Transfer Tax	436,138	567,272	832,453	400,000	650,000	500,000	100,000
313-305	Hotel/Motel Tax	46,920	38,360	50,797	44,500	50,000	45,000	500
314-301	Food & Beverage Tax	1,312,311	1,285,026	1,517,207	1,250,000	1,500,000	1,350,000	100,000
314-302	Gasoline Tax	135,985	117,111	142,812	135,000	135,000	135,000	-
314-303	Cannabis Tax	-	29,616	55,533	40,000	60,000	60,000	20,000
314-304	Push Tax	-	-	-	-	150	-	-
314-305	Foreign Fire Ins. Tax	30,489	42,193	39,282	25,000	40,000	40,000	15,000
314-306	Video Gaming Tax	202,271	115,561	219,626	195,000	230,000	231,000	36,000
314-307	Auto Rental Tax	14,618	7,966	15,409	10,000	15,500	15,500	5,500
<b>Total Taxes</b>		<b>34,068,809</b>	<b>36,858,519</b>	<b>43,356,115</b>	<b>39,329,692</b>	<b>48,826,098</b>	<b>51,857,621</b>	<b>12,527,929</b>
331-301	Personal Prop. Replacement	101,684	93,807	164,916	93,500	248,500	153,500	60,000
331-302	State Income Tax	4,041,810	4,126,485	5,012,020	4,300,000	5,150,000	5,000,000	700,000
331-303	Motor Fuel Tax	1,245,739	1,381,887	1,487,858	1,400,000	1,400,000	1,400,000	-
332-301	State Grants	60,309	2,204,115	1,054,703	6,788,990	1,884,190	5,410,000	(1,378,990)
332-302	Federal Grants	-	18,846	2,746,779	2,689,924	2,543,924	-	(2,689,924)
332-303	Other Government Grants	-	-	-	1,044,220	1,044,433	3,360	(1,040,860)
367-300	Drug Forfeiture	27,718	13,950	12,177	21,000	49,000	21,000	-
367-301	Sex Offender Fees	490	420	455	665	665	980	315
380-303	ILETSB Boards	-	-	-	-	-	7,471	7,471
380-306	Police Programs	45,828	29,881	37,728	25,000	25,000	25,000	-
380-307	Expenditures Fire	17,478	23,211	25,734	15,000	15,000	17,500	2,500
380-317	DuPage City Mowing Reimb.	16,910	16,910	16,910	16,910	16,910	20,030	3,120
380-326	ILEAS Reimbursement	290	274	1,160	450	450	450	-
<b>Total Intergovernmental</b>		<b>5,793,017</b>	<b>7,909,786</b>	<b>10,560,440</b>	<b>16,395,659</b>	<b>12,378,072</b>	<b>12,059,291</b>	<b>(4,336,368)</b>
321-301	Business Licenses	73,571	69,210	66,705	82,000	67,000	67,000	(15,000)
321-302	Liquor Licenses	62,603	63,961	66,257	64,000	61,240	62,760	(1,240)
321-303	Contractor Licenses	46,790	40,375	42,235	40,000	49,000	45,000	5,000
321-304	Vendor/Solicitor Licenses	1,075	50	325	300	300	300	-
321-305	Tobacco Licenses	-	-	-	-	-	19,600	19,600
321-306	Animal Licenses	535	345	355	-	-	-	-
321-307	Penalties on Licenses	53,445	26,100	41,581	25,000	43,875	43,500	18,500
321-308	Multi-Family Licenses	92,550	98,175	102,750	98,100	98,100	98,100	-
321-309	Single Family Rental Licenses	84,750	73,900	77,200	85,000	85,000	90,000	5,000
322-301	Building Permits-Cook	298,431	222,200	541,856	305,000	519,000	355,000	50,000
322-303	Sign Permits	461	789	1,522	700	455	500	(200)
322-304	Video Gaming Terminal Permit	52,000	56,500	57,000	85,500	79,500	78,000	(7,500)
322-310	Wastewater Discharge	6,000	1,500	750	750	-	750	-
323-306	Land Use Development	8,450	13,700	5,250	-	5,325	-	-
323-307	Cable Franchise Fee	378,559	347,089	344,783	350,000	340,000	340,000	(10,000)
323-301	Solid Waste Franchise Fee	141,381	130,667	122,699	110,000	120,248	115,000	5,000
<b>Total Licenses and Permits</b>		<b>1,300,600</b>	<b>1,144,561</b>	<b>1,471,267</b>	<b>1,246,350</b>	<b>1,469,043</b>	<b>1,315,510</b>	<b>69,160</b>

VILLAGE OF HANOVER PARK, ILLINOIS  
Budget Summary by Account-All Funds  
Fiscal Year Ending December 31, 2023

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Revenues and Other Financing Sources (Continued)</b>								
323-302	Building Reinspection Fee	200	-	175	300	150	200	(100)
323-304	Plan Review-Engineering	35,983	23,977	38,009	1,000	12,500	-	(1,000)
323-305	Plan Review-Ins Svc. Fee	66,120	55,670	112,769	65,000	96,000	77,000	12,000
323-308	Ground Emergency Medical Transp.	-	-	461,502	300,000	400,000	500,000	200,000
323-309	Parking Lot Meter Fees	162,161	47,541	39,250	111,720	60,000	65,000	(46,720)
323-310	Parking Lot Permit Fees	236,310	135,000	17,220	150,000	28,295	30,800	(119,200)
323-311	Immobilization Fees	-	-	2,400	2,400	2,400	2,400	-
323-312	Ambulance Fees	938,932	972,413	784,058	900,000	900,000	1,000,000	100,000
323-313	CPR Fees	8,010	1,710	4,695	3,500	2,600	2,500	(1,000)
323-314	Vehicle Impoundment Fees	442,415	320,228	352,321	450,000	350,000	350,000	(100,000)
323-316	ADT Administrative Fee	6,701	6,934	7,324	6,900	6,900	6,900	-
323-318	Child Safety Seat Install	170	35	135	-	-	-	-
323-322	Overweight Vehicle Fee	6,310	8,190	23,469	7,500	25,000	20,000	12,500
323-323	Foreclosure Registration Fee	85,728	68,848	65,012	70,000	70,000	70,000	-
344-301	Water Sales-Cook County	3,472,697	3,612,730	3,501,269	3,387,660	3,342,863	3,482,660	95,000
344-302	Water Sales-DuPage County	3,253,207	3,418,866	3,347,601	3,225,000	3,216,712	3,315,000	90,000
344-303	Water Sales-Cook & DuPage County	1,500	625	(85)	-	3,250	-	-
345-301	Sewer Sales-Cook County	768,288	812,629	789,824	750,000	750,077	765,000	15,000
345-302	Sewer Sales-DuPage County	1,872,795	1,952,349	1,906,939	1,850,004	1,889,265	1,960,004	110,000
346-300	Water Penalties	291,215	177,445	304,159	276,000	307,994	300,000	24,000
347-301	Water Tap-On Fees-Cook	21,090	1,850	22,200	26,640	33,670	14,430	(12,210)
347-302	Water Tap-On Fees-DuPage	3,700	7,400	30,340	17,760	12,580	13,690	(4,070)
348-301	Sewer Tap-On Fees-Cook	27,686	3,125	23,360	26,112	30,101	14,144	(11,968)
348-302	Sewer Tap-On Fees-DuPage	3,626	7,252	27,913	17,400	12,328	13,416	(3,984)
349-301	Water Meters-Cook County	6,777	995	8,399	7,968	10,006	4,726	(3,242)
349-302	Water Meters-DuPage County	4,443	1,720	10,356	2,580	4,629	3,480	900
363-300	Printed Materials	7,371	5,216	5,918	7,000	6,000	6,000	(1,000)
364-300	Rental Income	385,405	235,638	340,322	349,634	347,734	355,137	5,503
389-309	Leachate Treatment	395,172	277,283	183,879	292,800	345,498	356,496	63,696
<b>Total Charges for Services</b>		<b>12,509,171</b>	<b>12,155,667</b>	<b>12,410,732</b>	<b>12,304,878</b>	<b>12,266,552</b>	<b>12,728,983</b>	<b>424,105</b>
351-301	Traffic Fines-Cook	45,638	25,144	50,236	15,000	15,000	15,000	-
351-302	Traffic Fines-DuPage	222,210	204,296	271,718	210,000	210,000	210,000	-
351-303	Ordinance Violations	671,787	663,914	503,669	502,000	502,000	505,000	3,000
351-305	Police False Alarm Fines	5,100	900	500	1,000	1,000	1,000	-
351-306	DUI Fines	18,545	16,946	16,371	10,000	15,000	15,000	5,000
351-307	Fire False Alarm Fines	4,850	6,300	3,325	2,000	4,100	3,000	1,000
351-308	Traffic Court Supervision	15,157	2,365	995	-	130	-	-
351-309	Fines-Red Light Cameras	148,691	126,836	139,459	140,000	140,000	140,000	-
351-310	Kennel Fees	630	805	730	1,000	1,000	1,000	-
351-311	Violent Offender Reg. Fees	-	10	-	-	-	-	-
<b>Total Fines and Forfeits</b>		<b>1,132,609</b>	<b>1,047,517</b>	<b>987,002</b>	<b>881,000</b>	<b>888,230</b>	<b>890,000</b>	<b>9,000</b>
361-300	Interest on Investments	2,357,839	1,627,218	(290,809)	219,090	321,469	332,590	113,500
362-300	Net Change in Fair Value	6,532,384	3,299,696	9,533,352	1,800,500	1,800,500	1,800,500	-
<b>Total Investment Income</b>		<b>8,890,222</b>	<b>4,926,913</b>	<b>9,242,543</b>	<b>2,019,590</b>	<b>2,121,969</b>	<b>2,133,090</b>	<b>113,500</b>

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Summary by Account-All Funds  
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Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Revenues and Other Financing Sources (Continued)</b>								
323-319	Elevator Inspection Fee	21	(50)	-	-	-	-	-
343-301	Infrastructure Charge Cook County	798,585	801,598	801,089	1,198,800	1,243,255	1,431,000	232,200
343-302	Infrastructure Charge DuPage County	776,103	772,816	773,172	1,158,300	1,179,998	1,371,000	212,700
365-350	Renewable (Green) Energy	-	-	20,835	50,000	25,002	-	(50,000)
365-360	Village Contributions Pension	4,273,828	4,637,628	5,526,625	5,871,048	5,871,048	5,763,933	(107,115)
365-370	Employee Contributions Police	625,248	556,410	582,321	583,000	583,000	622,710	39,710
365-371	Misc. Employee Contributions Fire	325,933	324,998	388,319	336,000	336,000	343,000	7,000
380-309	Reimbursed Exp. Miscellaneous	196,974	113,490	93,776	30,000	40,000	43,000	13,000
380-311	Reimbursed Exp.s MFT	-	-	125,000	-	-	-	-
380-327	Hazardous Materials	12,748	1,415	-	-	-	-	-
380-328	OJP Bullet Proof Vest Grant	-	4,561	2,133	4,500	4,500	3,375	(1,125)
389-301	Central Equipment Fund - General	1,001,569	1,034,138	1,017,285	1,029,714	1,029,714	1,096,243	66,529
389-303	Miscellaneous Income	95,191	121,405	85,215	87,000	92,000	87,000	-
389-307	Corporate Partnership Program	15,750	12,500	5,370	10,000	10,112	11,000	1,000
389-308	Loan Interest - SSA#6&DuPage M & M	3,566	289	-	-	-	-	-
389-312	Veteran's Memorial	260	80	230	-	230	-	-
389-313	Other Memorials	-	-	-	-	100	-	-
389-350	Central Equip Funding - W & S	419,829	430,407	328,535	280,688	280,688	289,520	8,832
389-352	IT Equip Funding - W & S	170,250	112,559	130,667	80,703	80,703	63,824	(16,879)
389-353	IT Equip Funding - General Fund	325,343	470,133	383,803	440,000	440,000	447,885	7,885
389-354	SCBA Funding - General Fund	38,012	38,012	38,012	38,012	38,012	38,012	-
<b>Total Miscellaneous</b>		<b>9,079,211</b>	<b>9,432,388</b>	<b>10,302,386</b>	<b>11,197,765</b>	<b>11,254,362</b>	<b>11,611,502</b>	<b>413,737</b>
391-301	Transfer from General Fund	3,169,342	1,249,144	2,403,370	9,436,520	12,236,520	11,200,000	1,763,480
391-318	Transfer from State Restricted Fund	-	-	70,000	30,000	30,000	-	(30,000)
391-319	Transfer from Federal Restricted Fund	-	-	-	-	-	10,000	10,000
391-350	Transfer from Water & Sewer	-	23,400	-	46,680	46,680	45,000	(1,680)
391-352	Transfer In	-	479,232	-	-	-	-	-
<b>Total Interfund Transfers</b>		<b>3,169,342</b>	<b>1,751,776</b>	<b>2,473,370</b>	<b>9,513,200</b>	<b>12,313,200</b>	<b>11,255,000</b>	<b>1,741,800</b>
392-301	Gain on Sale of Capital Assets	114,688	44,240	45,891	-	47,761	-	-
392-302	Loss on Sale of Capital Assets	(10,646)	(27,751)	-	-	-	-	-
393-395	GO Bonds Proceeds	-	12,980,000	-	-	-	-	-
393-396	Premium on Bonds	-	1,868,674	-	-	-	-	-
393-399	Payment to Escrow Agent	-	(14,747,201)	-	-	-	-	-
<b>Total Other</b>		<b>104,042</b>	<b>117,962</b>	<b>45,891</b>	<b>-</b>	<b>47,761</b>	<b>-</b>	<b>-</b>
<b>Total Revenues and Other Financing Sources</b>		<b>76,047,023</b>	<b>75,345,089</b>	<b>90,849,746</b>	<b>92,888,134</b>	<b>101,565,287</b>	<b>103,850,997</b>	<b>10,962,863</b>

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Summary by Account-All Funds  
 Fiscal Year Ending December 31, 2023

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures and Other Financing Uses</b>								
401-403	Refunds	121,020	157,073	561,257	250,000	270,404	250,000	-
401-411	Salaries-Regular	16,064,736	16,215,858	16,589,399	17,385,956	17,074,073	18,599,789	1,213,833
401-412	Salaries-Part Time	692,053	712,415	673,444	1,067,972	607,734	1,098,373	30,401
401-421	Overtime Compensation	1,619,600	1,322,061	1,903,114	1,359,329	1,950,806	1,301,635	(57,694)
401-422	Court Appearances	155,346	84,060	102,534	163,000	82,000	150,000	(13,000)
401-423	Holiday Pay	167,227	158,522	168,102	208,636	178,777	222,536	13,900
401-427	Language Proficiency	21,400	22,318	23,817	22,900	22,900	23,000	100
401-428	On-Call Premium Pay	30,709	30,247	29,417	28,878	30,076	31,689	2,811
401-429	Employee Incentive	17,027	11,080	12,558	12,500	12,500	12,500	-
401-441	State Retirement	776,707	903,152	960,044	859,994	831,508	734,934	(125,060)
401-442	Social Security	1,167,413	1,188,282	1,161,999	1,309,812	1,263,635	1,380,403	70,591
401-443	Police/Fire Pension	8,555,368	9,279,423	10,416,498	11,133,292	11,133,292	11,217,548	84,256
401-444	Employee Insurance	2,713,111	2,860,693	1,474,340	3,883,439	3,443,078	4,089,793	206,354
401-445	Special Pension	61,034	62,553	76,098	64,054	74,167	75,923	11,869
401-446	Unempl Compensation	3,297	-	697	4,000	7,000	4,000	-
401-450	OPEB	438,782	38,618	211,111	-	-	-	-
401-451	Comp. Abs & IMRF (GLTD)	(632,351)	(173,984)	(480,655)	-	-	-	-
<b>Total Personnel Services</b>		<b>31,972,478</b>	<b>32,872,372</b>	<b>33,883,775</b>	<b>37,753,762</b>	<b>36,981,950</b>	<b>39,192,123</b>	<b>1,438,361</b>
402-411	Office Supplies	74,168	64,032	64,224	82,376	83,000	74,966	(7,410)
402-413	Membership & Subscriptions	203,428	182,324	186,079	195,802	198,480	212,357	16,555
402-414	Books, Publications, Maps	20,857	16,686	18,692	19,986	27,719	25,752	5,766
402-421	Gasoline & Lube	249,134	142,605	261,512	210,200	333,138	333,138	122,938
402-422	Auto Parts & Accessories	95,929	87,462	87,880	96,000	96,000	99,000	3,000
402-423	Communication Parts	4,573	3,956	4,231	4,600	5,388	5,172	572
402-425	Ammunition	2,000	2,000	9,269	10,000	10,000	16,000	6,000
402-426	Bulk Chemicals	11,448	14,165	11,655	13,300	14,927	15,565	2,265
402-427	Materials & Supplies	521,824	606,092	585,174	596,241	607,856	615,263	19,022
402-428	Cleaning Supplies	27,995	51,270	28,220	28,485	30,485	28,340	(145)
402-429	Part & Access-Non Auto	59,753	53,161	58,140	58,049	56,982	59,180	1,131
402-431	Uniforms	95,312	91,017	85,279	108,890	116,425	115,431	6,541
402-433	Safety & Protective Equip	49,088	42,022	36,635	58,458	53,440	47,610	(10,848)
402-434	Small Tools	23,193	14,705	19,666	28,993	30,475	38,355	9,362
402-435	Evidence	4,308	6,435	6,142	5,700	5,700	5,700	-
402-436	Photo Supplies	1,745	2,541	3,851	1,000	4,000	1,000	-
402-490	Employee Recognition	25,251	24,098	24,692	27,950	27,950	29,950	2,000
402-499	Miscellaneous Expense	6,791	8,246	7,049	7,000	10,997	32,050	25,050
<b>Total Commodities</b>		<b>1,476,796</b>	<b>1,412,818</b>	<b>1,498,390</b>	<b>1,553,030</b>	<b>1,712,962</b>	<b>1,754,829</b>	<b>201,799</b>
403-411	Telephone	224,759	208,047	176,466	177,372	165,179	188,587	11,215
403-412	Postage	106,286	100,809	99,291	123,595	123,081	124,446	851
403-413	Light & Power	229,162	215,525	214,517	240,140	217,197	276,251	36,111
403-414	Natural Gas	47,356	37,725	46,955	50,994	57,195	59,550	8,556
403-415	Street Lighting	49,569	48,718	46,317	50,000	48,000	50,000	-
403-416	Property Taxes	-	1,493	183	-	-	-	-
403-417	Tax Incentive Payments	2,913,549	4,063,050	5,704,843	4,600,000	7,400,000	8,500,000	3,900,000
403-419	Business Assistance Program	-	34,131	-	-	-	-	-
403-421	Liability Insurance Program	904,740	815,138	808,873	1,357,474	1,182,044	1,235,942	(121,532)
403-431	M & R- Auto Equipment	71,677	57,099	102,531	72,500	72,500	72,500	-
403-432	M & R- Office Equipment	2,518	2,828	2,985	3,000	2,309	2,196	(804)
403-433	M & R- Comm Equipment	-	-	128	-	-	-	-
403-434	M & R- Buildings	100,070	208,808	149,166	123,895	135,091	163,875	39,980

VILLAGE OF HANOVER PARK, ILLINOIS  
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Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures and Other Financing Uses (Continued)</b>								
403-435	M & R- Streets & Bridges	702,262	634,818	746,717	875,300	869,988	903,771	28,471
403-436	Maintenance Agreements	772,539	772,464	829,419	997,196	999,698	1,067,394	70,198
403-437	M & R- Other Equipment	36,002	15,458	22,566	37,700	28,084	37,900	200
403-438	M & R-Forestry	98,797	13,022	59,278	101,000	96,000	111,000	10,000
403-439	M & R-Accident Claims	8,955	27,735	9,850	9,000	50,000	9,000	-
403-441	M & R- Sewage Treat Plant	59,494	51,462	59,922	60,000	59,990	60,000	-
403-442	M & R- Sewer Lines	24,235	21,079	25,491	26,000	26,000	29,000	3,000
403-443	M & R- Wells	-	2,311	5,357	8,000	2,000	8,000	-
403-444	M & R- Water Mains	36,101	-	21,345	28,500	20,000	48,500	20,000
403-445	M & R- Water Tanks	288,558	7,000	4,575	30,000	5,500	50,000	20,000
403-446	M & R- Water Meters	-	-	-	500	-	-	(500)
403-451	Equipment Rentals	1,112,389	980,658	1,202,124	1,282,251	1,275,870	1,305,639	23,388
403-452	Vehicle Maint & Replace	1,421,398	1,464,545	1,345,820	1,310,402	1,310,402	1,385,763	75,361
403-453	Furniture Replacement	4,404	849	1,097	1,000	1,000	25,454	24,454
403-456	IT Equipment Maint & Replace	495,593	582,692	514,470	520,703	520,703	511,709	(8,994)
403-457	SCBA Maintenance & Replacement	38,012	38,012	38,012	38,012	38,012	38,012	-
403-461	Consulting Services	513,834	482,962	446,841	1,007,180	936,399	1,125,715	118,535
403-462	Legal Services	428,809	471,084	447,860	566,940	591,500	717,965	151,025
403-463	Auditing Services	36,894	34,056	40,938	38,459	30,352	39,581	1,122
403-464	Engineering Services	416,718	681,572	236,330	913,500	415,107	845,100	(68,400)
403-465	Medical Examinations	45,637	44,743	72,760	65,548	66,018	71,656	6,108
403-466	Investment Expense	93,805	93,000	108,106	105,000	105,000	113,000	8,000
403-467	Legal Publications	10,316	8,162	12,851	10,000	8,784	10,000	-
403-468	Uniform Rentals	4,958	2,727	2,800	3,000	2,000	2,000	(1,000)
403-469	Testing Services	31,042	36,959	36,555	39,990	39,450	42,062	2,072
403-470	Binding & Printing	29,677	29,252	25,371	30,185	32,655	34,492	4,307
403-471	Schools, Conf, Meetings	175,069	94,836	135,916	202,909	198,576	228,371	25,462
403-472	Transportation	17,964	8,958	9,419	25,896	17,935	27,491	1,595
403-473	Elected Officials Initiative	12,119	1,574	8,155	13,000	12,000	13,000	-
403-474	Tuition Reimbursement	7,000	4,000	5,481	10,000	10,000	14,832	4,832
403-478	Fire Corp	3,882	1,111	1,330	1,500	1,500	1,500	-
403-479	TIF Redevelopment Agreements	12,853	16,185	-	11,000	-	11,000	-
403-480	Bad Debt	-	3,794	-	-	-	-	-
403-482	JAWA-Fixed Cost	994,646	924,999	1,019,904	1,077,808	1,009,328	1,041,860	(35,948)
403-485	Miscellaneous Programs	16,914	18,931	16,750	30,850	30,850	30,850	-
403-486	Court Supervision	-	-	-	55,000	15,000	55,000	-
403-489	IEPA Discharge Fee	17,500	17,500	17,500	20,000	20,000	20,000	-
403-491	Special Events	83,355	104,466	70,383	97,608	92,008	101,458	3,850
403-492	Drug Forfeiture	29,610	37,373	2,554	2,500	1,000	7,450	4,950
403-493	Depreciation	1,963,794	2,022,664	2,077,329	1,220,000	2,150,421	1,220,000	-
403-494	DUI Expense.	4,699	2,241	3,500	20,301	5,301	28,801	8,500
403-496	Collection Service	12,855	7,717	3,824	7,800	5,000	7,800	-
403-497	JAWA-Operating Costs	3,830,873	4,453,174	4,155,817	4,239,756	4,301,270	4,582,020	342,264
403-498	Contingency	-	5,659	-	15,000	15,000	15,000	-
403-499	Miscellaneous Expenses	66,310	36,765	50,770	51,247	51,314	51,592	345
403-500	Amortization Expenses	-	7,254	7,254	-	7,254	-	-
<b>Total Contractual Services</b>		<b>18,609,557</b>	<b>20,059,192</b>	<b>21,254,595</b>	<b>22,006,511</b>	<b>24,876,865</b>	<b>26,724,085</b>	<b>4,717,574</b>

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Summary by Account-All Funds  
 Fiscal Year Ending December 31, 2023

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures and Other Financing Uses (Continued)</b>								
411-400	Interest S.S.A.	3,566	289	-	-	-	-	-
411-403	Principal- G.O. Bonds	545,000	1,310,000	970,000	1,010,000	1,010,000	1,050,000	40,000
411-404	Interest- G.O. Bonds	104,275	399,496	466,800	428,000	428,000	387,600	(40,400)
<b>Total Debt Service</b>		<b>1,936,205</b>	<b>1,709,785</b>	<b>1,436,800</b>	<b>1,438,000</b>	<b>1,438,000</b>	<b>1,437,600</b>	<b>(400)</b>
412-352	Interfund Transfer Out	-	479,232	-	-	-	-	-
412-401	Interfund General	66,527	70,088	30,000	30,000	30,000	-	(30,000)
412-404	Interfund Road & Bridge	2,098,878	572,000	1,400,000	1,451,900	3,451,900	5,000,000	3,548,100
412-417	Transfer to MWRD	-	-	-	50,000	50,000	200,000	150,000
412-431	General Capital Outlay	849,764	622,544	670,370	7,981,300	7,981,300	6,025,000	(1,956,300)
412-431-2	General Capital Outlay IT Maintenance	-	-	40,000	-	-	30,000	30,000
412-451	Interfund Commuter Parking Lot	-	-	300,000	-	800,000	-	-
412-461	Interfund Central Equipment	220,700	78,000	33,000	-	-	-	-
<b>Total Interfund Transfers</b>		<b>3,235,869</b>	<b>1,821,864</b>	<b>2,473,370</b>	<b>9,513,200</b>	<b>12,313,200</b>	<b>11,255,000</b>	<b>1,741,800</b>
413-411	Land	-	-	-	250,000	100,000	300,000	50,000
413-421	Buildings	195,830	39,094	261,943	6,811,000	1,509,000	9,593,000	2,782,000
413-422	Impr Other Than Buildings	4,719,796	4,837,205	3,316,096	11,997,778	10,478,147	8,943,063	(3,054,715)
413-431	Office Equipment	256,709	329,130	136,961	745,853	742,695	757,800	11,947
413-432	Office Furniture & Fixtures	4,166	-	-	-	-	-	-
413-441	Automobiles	165,075	248,900	185,535	230,600	213,045	248,800	18,200
413-442	Trucks	524,361	479,400	993,522	248,925	67,692	800,000	551,075
413-443	Other Equipment	610,175	687,330	3,836,911	2,423,250	2,351,172	1,031,935	(1,391,315)
413-450	Water & Sewer	-	-	-	-	-	-	-
413-461	Sewage Treatment Plant	-	30,055	27,000	152,000	152,000	254,000	102,000
413-462	Sewer Lines	169,421	130,887	177,984	1,110,000	985,000	769,000	(341,000)
413-471	Water Storage Tanks	-	-	-	-	-	620,000	620,000
413-472	Water Mains	596,969	1,207,764	98,084	3,845,000	3,771,432	1,270,000	(2,575,000)
413-473	Water Wells	-	400,767	-	15,000	-	70,000	55,000
<b>Total Capital Outlay</b>		<b>7,242,503</b>	<b>8,390,532</b>	<b>9,034,036</b>	<b>27,829,406</b>	<b>20,370,183</b>	<b>24,657,598</b>	<b>(3,171,808)</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>64,473,408</b>	<b>66,266,562</b>	<b>69,580,966</b>	<b>100,093,909</b>	<b>97,693,160</b>	<b>105,021,235</b>	<b>4,927,326</b>

VILLAGE OF HANOVER PARK, ILLINOIS  
Statement of Revenues, Expenditures and  
Changes in Fund Balance/Unassigned Net Assets (Estimated)  
Fiscal Year Ending December 31, 2023

	General Fund FY 2023	Special Revenue Funds											
		Motor Fuel Tax Fund FY 2023	Road and Bridge FY 2023	MWRD FY 2023	State Restricted FY 2023	Federal Restricted FY 2023	Foreign Fire Insurance Fund FY 2023	SSA #3 FY 2023	SSA #4 FY 2023	SSA #5 FY 2023	TIF #3 FY 2023	TIF #4 FY 2023	TIF #5 FY 2023
Total Revenues	\$ 57,191,411	\$ 1,400,200	\$ 7,903,800	\$ 200,200	\$ 36,105	\$ 1,010	\$ 40,050	\$ 22,004	\$ 34,150	\$ 374,697	\$ 1,774,000	\$ 545,200	\$ 242,869
Total Expenditures	\$ 57,167,991	\$ 2,234,000	\$ 5,005,500	\$ 103,150	\$ 90,751	\$ 10,500	\$ 40,000	\$ 22,408	\$ 34,135	\$ 374,587	\$ 1,161,000	\$ 171,000	\$ 95,000
Surplus(Deficit) Revenue Over Expenditures	\$ 23,420	\$ (833,800)	\$ 2,898,300	\$ 97,050	\$ (54,646)	\$ (9,490)	\$ 50	\$ (404)	\$ 15	\$ 110	\$ 613,000	\$ 374,200	\$ 147,869
Beginning Fund Balance Unassigned Net Assets (Estimated) - January 1, 2023	37,302,868	1,273,365	1,229,467	(3,088)	251,166	14,674	194,566	17,441	18,691	68,683	7,887,737	1,412,675	475,517
Less: Restricted Ending Fund Balance/Unassigned Net Assets (Estimated) - December 31, 2023	\$ 37,326,288	\$ 439,565	\$ 4,127,767	\$ 93,962	\$ 196,520	\$ 5,184	\$ 194,616	\$ 17,037	\$ 18,706	\$ 68,793	\$ 8,500,737	\$ 1,786,875	\$ 623,386
Percentage of FY 2023 Expenditures	<u>65.29%</u>												

Fund Balance applies to General, Special Revenue Funds.

VILLAGE OF HANOVER PARK, ILLINOIS  
Statement of Revenues, Expenditures and  
Changes in Fund Balance/Unassigned Net Assets (Estimated)  
Fiscal Year Ending December 31, 2023

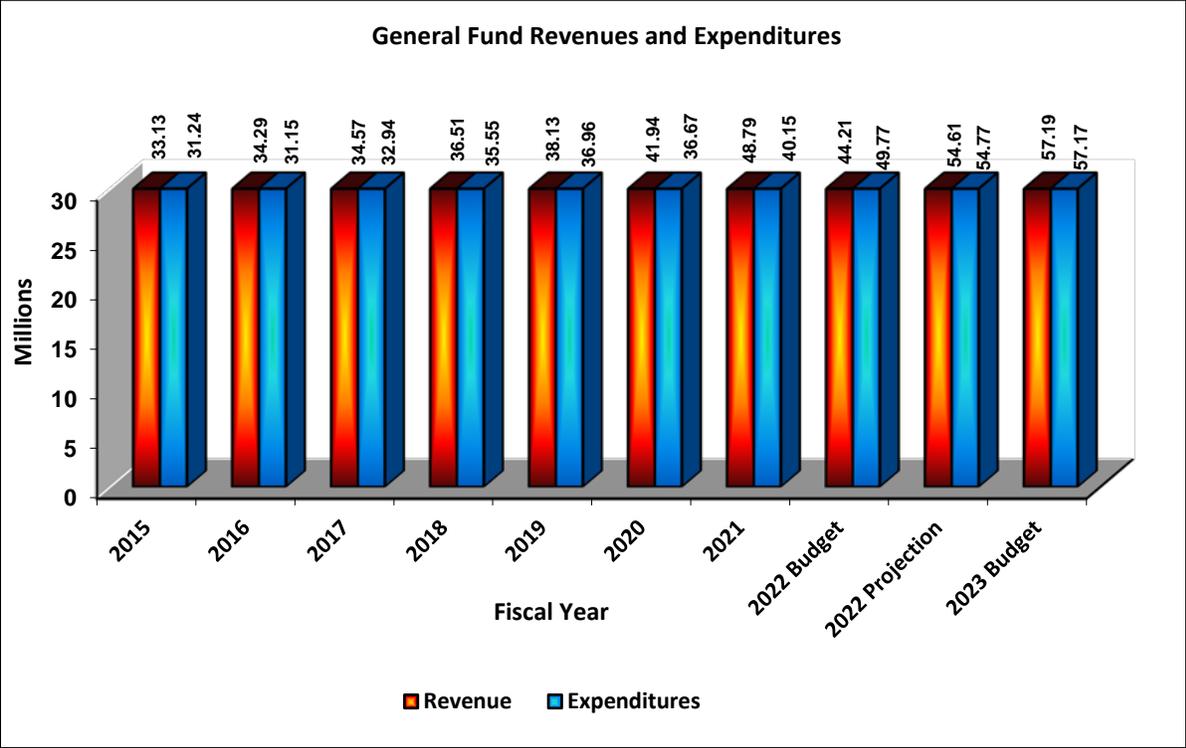
	Debt Service Fund		Capital Project Funds		Enterprise Funds		Internal Service Funds		Trust & Agency Funds	
	2020 GO Bond Fund FY 2023	SSA #6 FY 2023	General Capital Project Fund FY 2023	Water & Sewer Fund FY 2023	Municipal Commuter Lot FY 2023	Central Equipment FY 2023	I.T. Equipment Fund FY 2023	Police Pension Fund FY 2023	Fire Pension Fund FY 2023	
	Total Revenues	\$ 1,437,900	\$ -	\$ 6,813,512	\$ 15,105,796	\$ 96,110	\$ 1,385,131	\$ 542,209	\$ 5,378,521	\$ 3,326,122
Total Expenditures	\$ 1,438,600	\$ -	\$ 12,361,190	\$ 14,879,784	\$ 562,204	\$ 2,607,800	\$ 707,800	\$ 3,812,340	\$ 2,141,495	
Surplus(Deficit) Revenue Over Expenditures	\$ (700)	\$ -	\$ (5,547,678)	\$ 226,012	\$ (466,094)	\$ (1,222,669)	\$ (165,591)	\$ 1,566,181	\$ 1,184,627	
Beginning Fund Balance Unassigned Net Assets (Estimated) - January 1, 2023	496,331	90,470	6,190,286	7,922,417	620,837	7,104,869	1,178,549	47,199,231	28,927,916	
Less: Restricted Ending Fund Balance/Unassigned Net Assets (Estimated) - December 31, 2023	\$ 495,631	\$ 90,470	\$ 604,596	\$ 8,148,429	\$ 154,743	\$ 7,102,200	\$ 1,012,958	\$ 48,765,412	\$ 30,112,543	
Percentage of FY 2023 Expenditures										

Fund Balance applies to Debt Services & Capital Funds. Unrestricted Net Position applies to Enterprise, Internal Service and Trust and Agency Funds.

# GENERAL FUND

The General Fund accounts for resources traditionally associated with the Village operations, which are not required legally or by sound financial management to be accounted for in another fund. The Village’s General Fund is categorized into functional areas as follows:

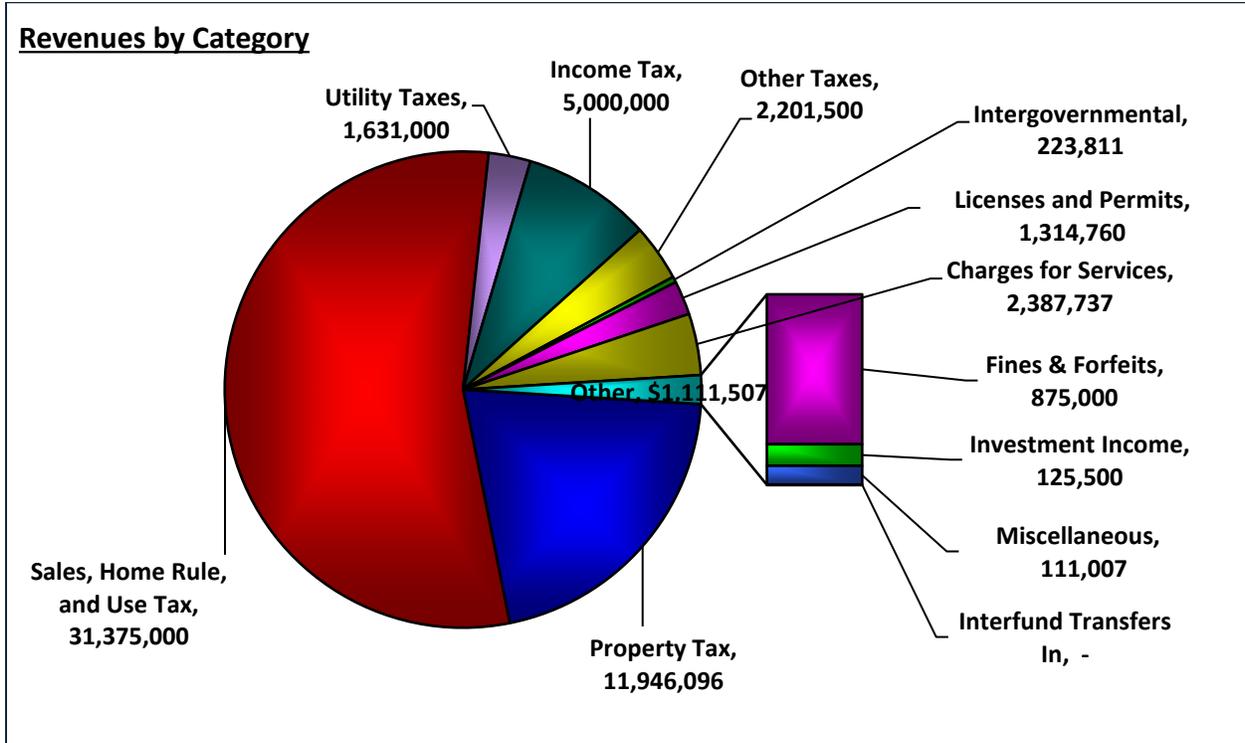
- Village Board, Village Clerk, Committees and Commissions
- Administrative Services
- Finance Department
- Public Works Department
- Fire Department
- Police Department
- Community Development Department



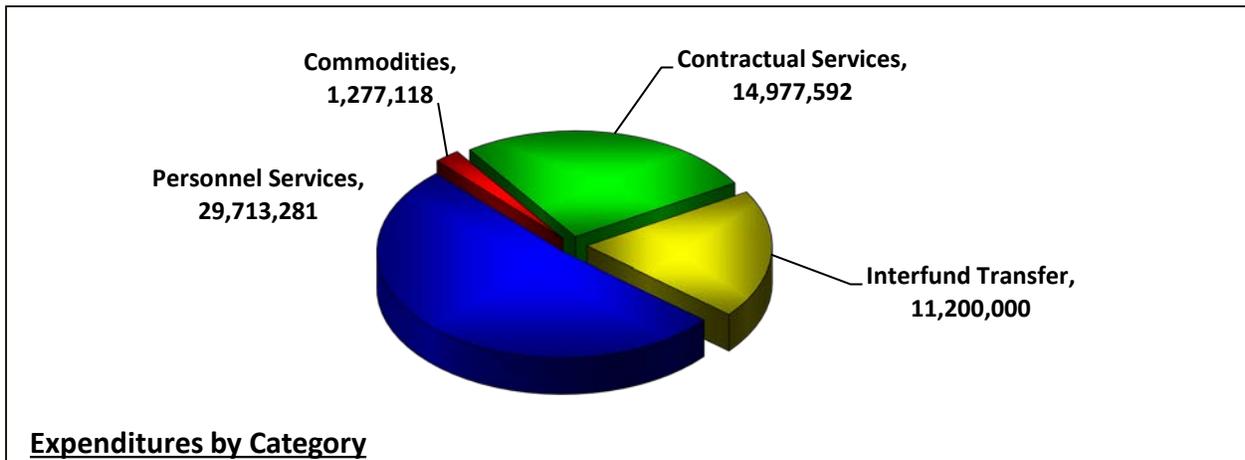
General Fund	2015	2016	2017	2018	2019	2020	2021	2022 Budget	2022 Projection	2023 Budget
Revenues	33,126,656	34,291,821	34,573,365	36,512,716	38,131,186	41,943,735	48,785,016	44,211,311	54,610,281	57,191,411
Expenditures	31,242,853	31,151,413	32,938,297	35,553,157	36,955,537	36,668,195	40,152,041	49,774,338	54,767,034	57,167,991
Difference	1,883,803	3,140,408	1,635,068	959,559	1,175,649	5,275,539	8,632,976	(5,563,027)	(156,753)	23,420

In the FY2023 budget, General Fund revenue total is \$57,191,411 and operating expenditures total is \$57,167,991. This balanced budget has an operating surplus of \$23,420. The ending fund balance for the General Fund remains within the Village fund balance goal of 40%.

## GENERAL FUND FY2023 Budget



Property tax revenue accounts for 20.89% and is one of the revenue sources in the General Fund. The largest are Sales Tax and Home Rule Sales Tax. The Corporate portion of property tax levy increased by \$400 or 0.01% for FY2023 compared to FY2022, but the overall property tax levy did not increase. The decrease in Debt Service schedule levy of \$400 is added to the corporate levy. Overall budgeted revenues increased by \$12,980,100 or 29.36% over the FY2022 Adopted/Amended Budget.



Personnel Services accounts for 51.98% of General Fund budget. For FY2023 General Fund budgeted expenditures increased by \$7,393,653 or 14.85% over the FY2022 Adopted/Amended Budget.

VILLAGE OF HANOVER PARK, ILLINOIS  
 General Fund Budget Summary  
 Calendar Year Ending December 31, 2023

Fund	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 Budget (\$.00 Change)
<b>Revenues and Other Financing Sources</b>							
Taxes	\$ 28,660,286	\$ 32,068,835	\$ 38,468,791	\$ 35,141,196	\$ 44,357,346	\$ 47,153,596	\$ 12,012,400
Intergovernmental Revenue	4,226,982	5,558,467	5,454,891	4,595,580	5,454,793	5,223,811	628,231
Licenses & Permits	1,242,600	1,086,561	1,413,517	1,245,600	1,469,043	1,314,760	69,160
Charges for Services	1,986,127	1,698,259	2,198,108	2,157,734	2,215,684	2,387,737	230,003
Fines & Forfeits	1,098,907	1,028,195	969,636	871,000	873,100	875,000	4,000
Investment Income	507,010	153,260	13,935	20,500	70,500	125,500	105,000
Miscellaneous	409,275	350,158	236,139	149,701	139,815	111,007	(38,694)
Interfund Transfers IN	-	-	30,000	30,000	30,000	-	(30,000)
<b>Totals</b>	<b>\$ 38,131,186</b>	<b>\$ 41,943,735</b>	<b>\$ 48,785,016</b>	<b>\$ 44,211,311</b>	<b>\$ 54,610,281</b>	<b>\$ 57,191,411</b>	<b>\$ 12,980,100</b>
<b>Expenditures and Other Financing Uses</b>							
Personnel Services	24,474,385	25,143,035	25,599,702	28,586,284	27,813,177	29,713,281	1,126,997
Commodities	1,104,325	1,003,801	1,077,131	1,092,675	1,249,548	1,277,118	184,443
Contractual Services	8,207,484	9,264,721	11,071,838	10,658,859	13,467,789	14,977,592	4,318,733
Capital Outlay	-	7,496	-	-	-	-	-
Interfund Transfer	3,169,342	1,249,144	2,403,370	9,436,520	12,236,520	11,200,000	1,763,480
<b>Totals</b>	<b>36,955,537</b>	<b>36,668,195</b>	<b>40,152,041</b>	<b>49,774,338</b>	<b>54,767,034</b>	<b>57,167,991</b>	<b>7,393,653</b>
<b>Net Change in Fund Balance</b>	<b>\$ 1,175,649</b>	<b>\$ 5,275,539</b>	<b>\$ 8,632,976</b>	<b>\$ (5,563,027)</b>	<b>\$ (156,753)</b>	<b>\$ 23,420</b>	<b>\$ 5,586,447</b>
Assigned	\$ 192,354	\$ 29,449	\$ 33,231	\$ 33,231	\$ 33,231	\$ 33,231	-
Unassigned	\$ 23,391,983	\$ 28,830,428	\$ 37,459,621	\$ 31,896,594	\$ 37,302,868	\$ 37,326,288	-
<b>Ending Fund Balance</b>	<b>\$ 23,584,337</b>	<b>\$ 28,859,877</b>	<b>\$ 37,492,852</b>	<b>\$ 31,929,825</b>	<b>\$ 37,336,099</b>	<b>\$ 37,359,519</b>	<b>\$ -</b>

**VILLAGE OF HANOVER PARK, ILLINOIS**  
**Revenue Summary by Account**  
**Fiscal Year Ending Decemer 31, 2023**

**Fund 010 - General Fund**

Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
311-301 Property Taxes Real Property	\$ 11,772,159	\$ 11,689,029	\$ 12,020,586	\$ 11,945,696	\$ 11,945,696	\$ 11,946,096	\$ 400
312-301 Telecommunications Tax	426,228	360,981	309,300	300,000	275,000	250,000	(50,000)
312-302 Natural Gas Tax	460,441	415,263	412,239	416,000	416,000	416,000	-
312-303 Electric Tax	967,568	964,730	967,357	965,000	965,000	965,000	-
313-301 Sales Tax	7,189,023	8,976,874	11,395,783	10,000,000	14,300,000	16,000,000	6,000,000
313-302 Use Tax	1,281,271	1,695,618	1,448,845	1,375,000	1,450,000	1,375,000	-
313-303 Home Rule Sales Tax	4,753,609	6,038,100	9,443,282	8,200,000	12,500,000	14,000,000	5,800,000
313-304 Real Estate Transfer Tax	436,138	567,272	832,453	400,000	650,000	500,000	100,000
313-305 Hotel / Motel Tax	46,920	38,360	50,797	44,500	50,000	45,000	500
314-301 Prepared Food Tax	1,312,311	1,285,026	1,517,207	1,250,000	1,500,000	1,350,000	100,000
314-303 Cannabis Use Tax	-	29,616	55,533	40,000	60,000	60,000	20,000
314-304 Push Tax	-	-	-	-	150	-	-
314-306 Video Gaming Tax	-	-	-	195,000	230,000	231,000	36,000
314-307 Auto Rental Tax	14,618	7,966	15,409	10,000	15,500	15,500	5,500
<b>Total Taxes</b>	<b>28,660,286</b>	<b>32,068,835</b>	<b>38,468,791</b>	<b>35,141,196</b>	<b>44,357,346</b>	<b>47,153,596</b>	<b>12,012,400</b>
331-301 Personal Property Replacement	101,066	90,327	158,570	90,000	245,000	150,000	60,000
331-302 State Income Tax	4,041,810	4,126,485	5,012,020	4,300,000	5,150,000	5,000,000	700,000
332-301 State Grants	3,600	76,824	2,543	-	-	-	-
332-302 Federal Grants	-	1,194,555	200,227	146,000	-	-	(146,000)
332-303 Other Government Grants	-	-	-	2,220	2,433	3,360	1,140
380-303 ILETSB Boards	-	-	-	-	-	7,471	7,471
380-317 DuPage City Mowing Reimb.	16,910	16,910	16,910	16,910	16,910	20,030	3,120
380-326 ILEAS Reimbursement	290	274	1,160	450	450	450	-
380-306 Police Programs	45,828	29,881	37,728	25,000	25,000	25,000	-
380-307 Expenditures Fire	17,478	23,211	25,734	15,000	15,000	17,500	2,500
<b>Total Intergovernmental Revenues</b>	<b>4,226,982</b>	<b>5,558,467</b>	<b>5,454,891</b>	<b>4,595,580</b>	<b>5,454,793</b>	<b>5,223,811</b>	<b>628,231</b>
321-301 Business Licenses	73,571	69,210	66,705	82,000	67,000	67,000	(15,000)
321-302 Liquor Licenses	62,603	63,961	66,257	64,000	61,240	62,760	(1,240)
321-303 Contractor's Licenses	46,790	40,375	42,235	40,000	49,000	45,000	5,000
321-304 Vendor / Solicitor Licenses	1,075	50	325	300	300	300	-
321-305 Tobacco Licenses	-	-	-	-	-	19,600	19,600
321-306 Animal Licenses	535	345	355	-	-	-	-
321-307 Penalties on Licenses	53,445	26,100	41,581	25,000	43,875	43,500	18,500
321-308 Multi - Family Licenses	92,550	98,175	102,750	98,100	98,100	98,100	-
321-309 Single Family Rental Licenses	84,750	73,900	77,200	85,000	85,000	90,000	5,000
322-301 Building Permits - Cook	298,431	222,200	541,856	305,000	519,000	355,000	50,000
322-303 Sign Permits	461	789	1,522	700	455	500	(200)
322-304 Video Gaming Terminal Permits	-	-	-	85,500	79,500	78,000	(7,500)
323-306 Land Use Development	8,450	13,700	5,250	-	5,325	-	-
323-307 Cable Franchise Fee	378,559	347,089	344,783	350,000	340,000	340,000	(10,000)
323-301 Solid Waste Franchise Fee	141,381	130,667	122,699	110,000	120,248	115,000	5,000
<b>Total Licenses and Permits</b>	<b>1,242,600</b>	<b>1,086,561</b>	<b>1,413,517</b>	<b>1,245,600</b>	<b>1,469,043</b>	<b>1,314,760</b>	<b>69,160</b>
323-312 Ambulance Fee	938,932	972,413	784,058	900,000	900,000	1,000,000	100,000
323-307 Immobilization Fee	-	-	2,400	2,400	2,400	2,400	-
323-308 Ground Emergency Medical Trans.	-	-	461,502	300,000	400,000	500,000	200,000
323-304 Plan Review - Engineer Fee	35,983	23,977	38,009	1,000	12,500	-	(1,000)
323-305 Plan Review - Insp Svc. Fee	66,120	55,670	112,769	65,000	96,000	77,000	12,000
323-302 Building Reinspection Fee	200	-	175	300	150	200	(100)
323-314 Vehicle Impoundment Fee	442,415	320,228	352,321	450,000	350,000	350,000	(100,000)

**VILLAGE OF HANOVER PARK, ILLINOIS**  
**Revenue Summary by Account**  
**Fiscal Year Ending Decemer 31, 2023**

**Fund 010 - General Fund**

Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Revenues and Other Financing Sources (Continued)</b>							
323-313 CPR Fee	8,010	1,710	4,695	3,500	2,600	2,500	(1,000)
323-316 ADT Administrative Fee	6,701	6,934	7,324	6,900	6,900	6,900	-
323-317 Public Safety Application Fee	3,880	-	-	-	-	-	-
323-318 Child Safety Seat Install Fee	170	35	135	-	-	-	-
323-322 Overweight Vehicle Fee	6,310	8,190	23,469	7,500	25,000	20,000	12,500
323-323 Foreclosure Registration Fee	85,728	68,848	65,012	70,000	70,000	70,000	-
363-300 Printed Materials	7,371	5,216	5,918	7,000	6,000	6,000	(1,000)
364-300 Rental Income	383,005	235,038	340,322	344,134	344,134	352,737	8,603
<b>Total Charges for Services</b>	<b>1,986,127</b>	<b>1,698,259</b>	<b>2,198,108</b>	<b>2,157,734</b>	<b>2,215,684</b>	<b>2,387,737</b>	<b>230,003</b>
351-301 Traffic Fines - Cook	45,638	25,144	50,236	15,000	15,000	15,000	-
351-302 Traffic Fines - DuPage	222,210	204,296	271,718	210,000	210,000	210,000	-
351-303 Ordinance Violations	671,787	663,914	503,669	502,000	502,000	505,000	3,000
351-305 Police False Alarm Fines	5,100	900	500	1,000	1,000	1,000	-
351-307 Fire False Alarm Fines	4,850	6,300	3,325	2,000	4,100	3,000	1,000
351-309 Red Light Camera	148,691	126,836	139,459	140,000	140,000	140,000	-
351-310 Kennel Fees	630	805	730	1,000	1,000	1,000	-
<b>Total Fines and Forfeits</b>	<b>1,098,907</b>	<b>1,028,195</b>	<b>969,636</b>	<b>871,000</b>	<b>873,100</b>	<b>875,000</b>	<b>4,000</b>
361-300 Interest On Investments	503,488	149,552	14,931	20,000	70,000	125,000	105,000
362-300 Net Change In Fair Value	3,521	3,708	(996)	500	500	500	-
<b>Total Investment Income</b>	<b>507,010</b>	<b>153,260</b>	<b>13,935</b>	<b>20,500</b>	<b>70,500</b>	<b>125,500</b>	<b>105,000</b>
323-319 Elevator Inspection Fee	-	(50)	-	-	-	-	-
365-350 Renewable (Green) Energy	-	-	20,835	50,000	25,002	-	(50,000)
380-309 Expenditures Miscellaneous	180,549	103,527	93,020	30,000	40,000	40,000	10,000
380-327 Hazardous Materials	12,748	1,415	-	-	-	-	-
380-328 OJP Bullet Proof Vest Grant	-	4,561	2,133	4,500	4,500	3,375	(1,125)
389-303 Miscellaneous Income	47,095	78,350	55,781	45,000	50,000	45,000	-
389-307 Corporate Partnership Program	15,750	12,500	5,370	10,000	10,112	11,000	1,000
389-308 Loan Interest - SSA#6&DuPage M&M	3,566	289	-	-	-	-	-
389-350 Central Equip Funding - W & S	149,567	149,567	59,000	10,201	10,201	11,632	1,431
<b>Total Miscellaneous</b>	<b>409,275</b>	<b>350,158</b>	<b>236,139</b>	<b>149,701</b>	<b>139,815</b>	<b>111,007</b>	<b>(38,694)</b>
391-318 State Restricted	-	-	30,000	30,000	30,000	-	(30,000)
<b>Total Interfund Transfers IN</b>	<b>-</b>	<b>-</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>-</b>	<b>(30,000)</b>
<b>Total Revenues and Other Financing Sources</b>	<b>\$ 38,131,186</b>	<b>\$ 41,943,735</b>	<b>\$ 48,785,016</b>	<b>\$ 44,211,311</b>	<b>\$ 54,610,281</b>	<b>\$ 57,191,411</b>	<b>\$ 12,980,100</b>

VILLAGE OF HANOVER PARK, ILLINOIS  
Expenditure Summary by Account  
Fiscal Year Ending December 31, 2023

Fund 010 - General Fund

Account	Description	FY 2019	FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	FY2022 vs.
		Actual	Actual	Actual	Budget	Projection	Budget	FY2023 (\$ Change)
<b>Expenditures and Other Financing Uses</b>								
401-411	Salaries - Regular	\$ 13,842,609	\$ 14,219,054	\$ 14,411,551	\$ 15,032,534	\$ 14,723,845	\$ 16,112,288	\$ 1,079,754
401-412	Salaries - Part - Time	676,041	712,415	659,789	1,047,972	602,734	1,077,373	29,401
401-421	Overtime Compensation	1,448,803	1,168,298	1,731,998	1,218,846	1,767,474	1,141,049	(77,797)
401-422	Court Appearances	155,346	84,060	102,534	163,000	82,000	150,000	(13,000)
401-423	Holiday Pay	167,227	158,522	168,102	208,636	178,777	222,536	13,900
401-427	Language Proficiency	21,400	22,318	23,817	22,900	22,900	23,000	100
401-428	On Call Premium Pay	6,442	6,160	6,652	6,550	6,550	6,550	-
401-429	Employee Incentive	17,027	11,080	12,558	12,500	12,500	12,500	-
401-441	State Retirement	530,711	643,440	657,498	593,218	565,230	508,187	(85,031)
401-442	Social Security	989,399	1,010,392	1,004,565	1,109,622	1,067,634	1,173,524	63,902
401-443	Police / Fire Pension	4,272,447	4,637,427	5,526,607	5,871,048	5,871,048	5,763,933	(107,115)
401-444	Employee Insurance	2,282,602	2,407,315	1,217,234	3,231,904	2,831,318	3,442,918	211,014
401-445	Special Pension	61,034	62,553	76,098	64,054	74,167	75,923	11,869
401-446	Unemployment Compensation	3,297	-	697	3,500	7,000	3,500	-
<b>Total Personnel Services</b>		<b>24,474,385</b>	<b>25,143,035</b>	<b>25,599,702</b>	<b>28,586,284</b>	<b>27,813,177</b>	<b>29,713,281</b>	<b>1,126,997</b>
402-411	Office Supplies	72,409	62,486	62,193	79,568	80,586	72,158	(7,410)
402-413	Memberships / Subscriptions	149,668	127,475	127,752	136,143	139,564	156,827	20,684
402-414	Books / Publications / Maps	20,857	16,686	18,692	19,986	27,719	25,752	5,766
402-421	Gasoline & Lube	248,768	142,322	261,224	209,700	332,638	332,638	122,938
402-422	Automotive Parts	95,929	87,462	87,880	96,000	96,000	99,000	3,000
402-423	Communications Parts	4,573	3,956	4,231	4,600	5,388	5,172	572
402-425	Ammunition	2,000	2,000	9,269	10,000	10,000	16,000	6,000
402-426	Bulk Chemicals	5,050	3,586	3,466	4,000	5,627	5,770	1,770
402-427	Materials & Supplies	250,869	283,245	263,381	280,121	280,025	288,080	7,959
402-428	Cleaning Supplies	27,566	49,750	26,889	27,085	29,085	26,940	(145)
402-429	Parts & Accessories - Non - Auto	56,270	52,478	52,187	47,449	47,449	48,580	1,131
402-431	Uniforms	89,214	84,710	79,899	103,290	110,070	109,831	6,541
402-433	Safety & Protective Equipment	21,718	35,387	20,932	17,470	22,200	19,260	1,790
402-434	Small Tools	22,266	13,938	17,402	18,613	20,115	22,410	3,797
402-435	Evidence	4,308	6,435	6,142	5,700	5,700	5,700	-
402-436	Photo Supplies	1,745	2,541	3,851	1,000	4,000	1,000	-
402-490	Employee Recognition	25,251	24,098	24,692	27,950	27,950	29,950	2,000
402-499	Miscellaneous Expense	5,862	5,246	7,049	4,000	5,432	12,050	8,050
<b>Total Commodities</b>		<b>1,104,325</b>	<b>1,003,801</b>	<b>1,077,131</b>	<b>1,092,675</b>	<b>1,249,548</b>	<b>1,277,118</b>	<b>184,443</b>
403-411	Telephone	172,360	164,581	136,751	134,000	127,625	144,606	10,606
403-412	Postage	49,354	39,508	42,651	55,795	53,276	51,786	(4,009)
403-413	Light & Power	1,637	1,724	1,837	1,800	2,188	2,160	360
403-414	Natural Gas	34,067	22,057	34,799	34,500	36,762	38,250	3,750
403-417	Tax Incentive Payments	2,913,549	4,063,050	5,704,843	4,600,000	7,400,000	8,500,000	3,900,000
403-419	Business Assistance Program	-	34,131	-	-	-	-	-
403-421	Liability Insurance Program	576,719	630,945	613,945	772,036	661,826	703,645	(68,391)
403-431	M & R - Auto Equipment	71,677	57,099	102,531	72,500	72,500	72,500	-
403-432	M & R - Office Equipment	2,518	2,828	2,985	3,000	2,309	2,196	(804)
403-434	M & R - Buildings	85,401	191,161	126,314	95,500	104,500	102,500	7,000
403-435	M & R - Streets & Bridges	313,413	273,932	296,684	329,900	329,900	358,371	28,471
403-436	Maintenance Agreements	609,592	621,192	663,002	741,955	747,948	821,997	80,042
403-437	M & R - Other Equipment	19,836	5,452	11,309	17,500	17,500	18,000	500
403-438	Maintenance - Forestry	98,797	13,022	59,278	96,000	96,000	106,000	10,000

VILLAGE OF HANOVER PARK, ILLINOIS  
Expenditure Summary by Account  
Fiscal Year Ending December 31, 2023

Fund 010 - General Fund

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures and Other Financing Uses (Continued)</b>								
403-439	M & R - Accident Claims	8,955	27,735	9,850	9,000	50,000	9,000	-
403-451	Equipment Rentals	792,702	616,331	828,211	876,011	875,409	891,997	15,986
403-452	Vehicle Maintenance & Replacement	1,001,569	1,034,138	1,017,285	1,029,714	1,029,714	1,096,243	66,529
403-453	Furniture Replacement	4,404	849	1,097	1,000	1,000	5,200	4,200
403-456	IT Equipment Maint. & Replacemnt	325,343	470,133	383,803	440,000	440,000	447,885	7,885
403-457	SCBA Maintenance & Replacement	38,012	38,012	38,012	38,012	38,012	38,012	-
403-461	Consulting Services	278,599	178,286	227,481	426,564	477,318	540,299	113,735
403-462	Legal Services	381,091	434,349	409,018	371,940	411,500	472,965	101,025
403-463	Auditing Services	25,208	22,136	27,870	25,936	20,044	26,977	1,041
403-465	Medical Examinations	41,277	42,998	48,625	55,298	60,268	61,406	6,108
403-467	Legal Publications	10,316	8,162	12,851	10,000	8,784	10,000	-
403-468	Uniform Rentals	4,958	2,727	2,800	3,000	2,000	2,000	(1,000)
403-469	Testing Services	1,815	2,795	6,022	5,450	5,450	5,900	450
403-470	Binding & Printing	11,817	9,572	7,545	9,185	11,655	10,700	1,515
403-471	Schools / Conferences / Meetings	163,398	91,696	125,560	188,520	185,452	210,632	22,112
403-472	Transportation	17,792	8,728	9,337	25,296	17,335	26,891	1,595
403-473	Elected Officials Initiative	12,119	1,574	8,155	13,000	12,000	13,000	-
403-474	Tuition Reimbursement	7,000	4,000	5,481	10,000	10,000	14,832	4,832
403-478	Fire Corp	3,882	1,111	1,330	1,500	1,500	1,500	-
403-485	Miscellaneous Programs	16,914	18,931	16,750	30,850	30,850	30,850	-
403-491	Special Events	83,355	104,466	68,042	96,608	92,008	101,458	4,850
403-494	DUI Expense	-	225	-	-	-	-	-
403-496	Collection Fee Service	12,855	7,717	3,824	7,800	5,000	7,800	-
403-498	Contingency	-	5,659	-	15,000	15,000	15,000	-
403-499	Miscellaneous Expense	15,185	11,710	15,960	14,689	15,156	15,034	345
<b>Total Contractual Services</b>		<b>8,207,484</b>	<b>9,264,721</b>	<b>11,071,838</b>	<b>10,658,859</b>	<b>13,467,789</b>	<b>14,977,592</b>	<b>4,318,733</b>
412-404	Road & Bridge	2,098,878	572,000	1,400,000	1,451,900	3,451,900	5,000,000	3,548,100
412-417	MWRD	-	-	-	50,000	50,000	200,000	150,000
412-431	General Capital Outlay	849,764	622,544	670,370	7,934,620	7,934,620	6,000,000	(1,934,620)
412-451	Commuter Parking Lot	-	-	300,000	-	800,000	-	-
412-461	Central Equipment	220,700	54,600	33,000	-	-	-	-
<b>Total Interfund Transfers</b>		<b>3,169,342</b>	<b>1,249,144</b>	<b>2,403,370</b>	<b>9,436,520</b>	<b>12,236,520</b>	<b>11,200,000</b>	<b>1,763,480</b>
413-431	Office Equipment	-	7,496	-	-	-	-	-
<b>Total Capital Outlay</b>		<b>-</b>	<b>7,496</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 36,955,537</b>	<b>\$ 36,668,196</b>	<b>\$ 40,152,041</b>	<b>\$ 49,774,338</b>	<b>\$ 54,767,034</b>	<b>\$ 57,167,991</b>	<b>\$ 7,393,653</b>

VILLAGE OF HANOVER PARK, ILLINOIS  
Expenditure Budget Summary by Department  
Fiscal Year Ending December 31, 2023

Fund 010 - General Fund

Cost Center	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
1100	President and Board of Trustees	\$ 122,305	\$ 89,689	\$ 126,136	\$ 152,816	\$ 152,258	\$ 157,818	\$ 5,002
1200	Village Clerk	127,077	188,945	123,180	135,832	138,219	140,435	4,603
1250	Village Collector	98,406	86,590	814	-	-	-	-
1350	Environmental & Utility Committee	260	57	1,255	1,025	1,025	1,100	75
1400	Special Events Committee	41,285	4,008	38,392	47,000	48,500	49,000	2,000
1450	Historical Commission	389	495	-	2,350	2,350	3,100	750
1600	CI & D Committee	2,094	2,510	1,761	3,750	1,830	3,750	-
1650	Sister Cities Committee	5,389	5,497	3,184	6,120	5,540	8,020	1,900
1750	Veterans Committee	2,355	544	660	9,500	9,500	2,500	(7,000)
1800	Development Commission	(129)	424	411	750	782	900	150
1950	Economic Development Committee	5,347	2,866	2,914	5,210	5,210	5,450	240
Total Village Board, Clerk, Committees and Commissions		405,616	381,625	298,706	364,353	365,214	372,073	7,720
4100	Village Manager	626,624	632,872	647,103	685,569	692,825	721,711	36,142
4400	Human Resources Department	501,710	453,941	481,483	570,026	481,261	606,665	36,639
4700	Information Technology	1,260,800	1,415,151	1,299,042	1,467,358	1,451,135	1,543,379	76,021
Total Administrative Services		2,389,134	2,501,964	2,427,628	2,722,953	2,625,221	2,871,755	148,802
3100	Administration	168,055	168,954	184,808	201,812	209,621	207,304	5,492
3200	Collections	178,172	174,063	141,924	184,863	177,837	202,716	17,853
3300	General Accounting	200,677	195,194	196,896	213,957	205,849	222,149	8,192
3500	General Administrative Services	1,126,560	1,211,626	1,190,710	1,328,204	1,451,263	1,484,951	156,747
3600	Hanover Park COVID-19	-	581,362	130,029	-	12,554	-	-
Total Finance Department		1,673,464	2,331,198	1,844,368	1,928,836	2,057,124	2,117,120	188,284
6100	Administration	180,222	165,021	163,270	171,101	182,719	180,882	9,781
6200	Streets	1,575,003	1,541,140	1,632,046	1,721,355	1,706,201	1,841,141	119,786
6300	Forestry	579,859	484,426	512,615	716,312	629,741	729,048	12,736
6400	Public Buildings	628,690	658,292	641,542	687,934	694,679	706,354	18,420
6500	Fleet Services	903,325	753,080	942,657	929,827	1,031,988	1,036,807	106,980
6600	Engineering	429,011	416,448	407,317	497,210	509,157	539,990	42,780
Total Public Works Department		4,296,110	4,018,407	4,299,447	4,723,739	4,754,485	5,034,222	310,483
7100	Fire Administration	664,858	685,672	716,099	717,067	722,488	676,426	(40,641)
7200	Fire Suppression	6,786,423	6,744,203	7,127,668	7,660,382	7,514,928	8,064,030	403,648
7300	Inspectional Services	681,789	735,105	575,345	759,581	678,314	842,424	82,843
7400	Non-Emergency 911	48,847	51,336	91,400	133,534	123,428	141,069	7,535
Total Fire Department		8,181,918	8,216,317	8,510,513	9,270,564	9,039,158	9,723,949	453,385
8100	Police Administration	912,131	936,270	1,015,387	1,046,992	1,104,563	1,071,917	24,925
8200	Patrol	8,429,938	8,787,787	9,006,872	9,819,957	9,801,234	10,075,773	255,816
8300	Investigations	1,837,701	1,643,533	1,973,521	2,407,582	2,375,195	2,475,065	67,483
8400	Community Services	99,392	101,611	102,290	108,515	108,775	122,938	14,423
8500	Staff Services	1,719,329	1,478,047	1,666,047	2,068,896	1,894,237	2,091,245	22,349
8600	Protection & Safety Services	8,646	5,395	-	-	-	-	-
8700	Code Enforcement	516,933	507,049	471,964	625,318	537,484	682,859	57,541
Total Police Department		13,524,071	13,459,693	14,236,082	16,077,260	15,821,488	16,519,797	442,537
9200	Economic Development	3,315,882	4,509,848	6,131,927	5,250,113	7,867,824	9,329,075	4,078,962
Total Community Development		3,315,882	4,509,848	6,131,927	5,250,113	7,867,824	9,329,075	4,078,962
9900	Interfund Transfers	3,169,342	1,249,144	2,403,370	9,436,520	12,236,520	11,200,000	1,763,480
Total General Fund		\$ 36,955,537	\$ 36,668,195	\$ 40,152,041	\$ 49,774,338	\$ 54,767,034	\$ 57,167,991	\$ 7,393,653

## INTER-FUND TRANSFERS

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### COST CONTROL CENTER

Inter-Fund Transfer	9900
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VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

Fund 010 - General Fund

Department 9900 - Interfund Transfers

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures</b>								
412-404	Road & Bridge	\$ 2,098,878	\$ 572,000	\$ 1,400,000	\$ 1,451,900	\$ 3,451,900	\$ 5,000,000	\$ 3,548,100
412-417	MWRD	-	-	-	50,000	50,000	200,000	150,000
412-431	General Capital Outlay	849,764	622,544	670,370	7,934,620	7,934,620	6,000,000	(1,934,620)
412-451	Commuter Parking Lot	-	-	300,000	-	800,000	-	-
412-461	Central Equipment	220,700	54,600	33,000	-	-	-	-
Total Interfund Transfer		<u>3,169,342</u>	<u>1,249,144</u>	<u>2,403,370</u>	<u>9,436,520</u>	<u>12,236,520</u>	<u>11,200,000</u>	<u>1,763,480</u>
Total Interfund Transfer		<u>\$ 3,169,342</u>	<u>\$ 1,249,144</u>	<u>\$ 2,403,370</u>	<u>\$ 9,436,520</u>	<u>\$ 12,236,520</u>	<u>\$ 11,200,000</u>	<u>\$ 1,763,480</u>

# VILLAGE BOARD

## VILLAGE CLERK

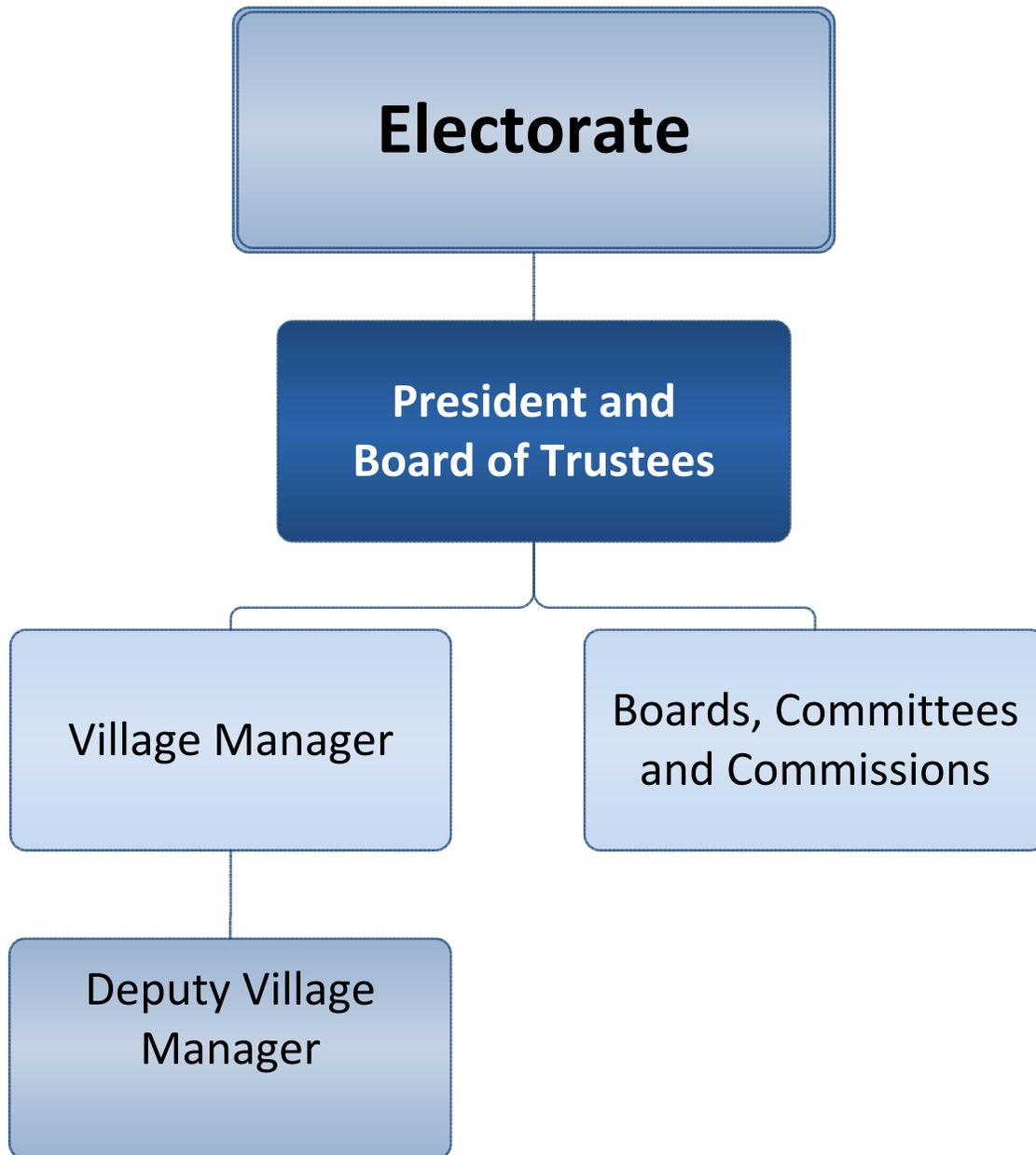
### COMMITTEES AND COMMISSIONS

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#### Cost Control Centers

Village President and Board of Trustees	1100
Village Clerk / Special Events	1200
Village Collector	1250
Environmental Committee	1350
Special Events Committee	1400
Historical Commission	1450
Cultural Inclusion & Diversity Committee	1600
Sister Cities Committee	1650
Citizens Corp Council	1700
Veterans Committee	1750
Development Commission	1800
Economic Development Committee	1950

# 1100 – Village Board



**PURPOSE STATEMENT**

The mission of the Village is to provide responsive and effective municipal services toward the goal of maintaining a good quality of life for residents and businesses within the community.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The Village President and Board of Trustees are the elected representatives and policy makers for the Village of Hanover Park. Their function is to formulate policies and ordinances necessary to guide the orderly development and administration of the Village. The Village Board also serves the residents through a system of public participation, public board meetings, and boards and commissions.

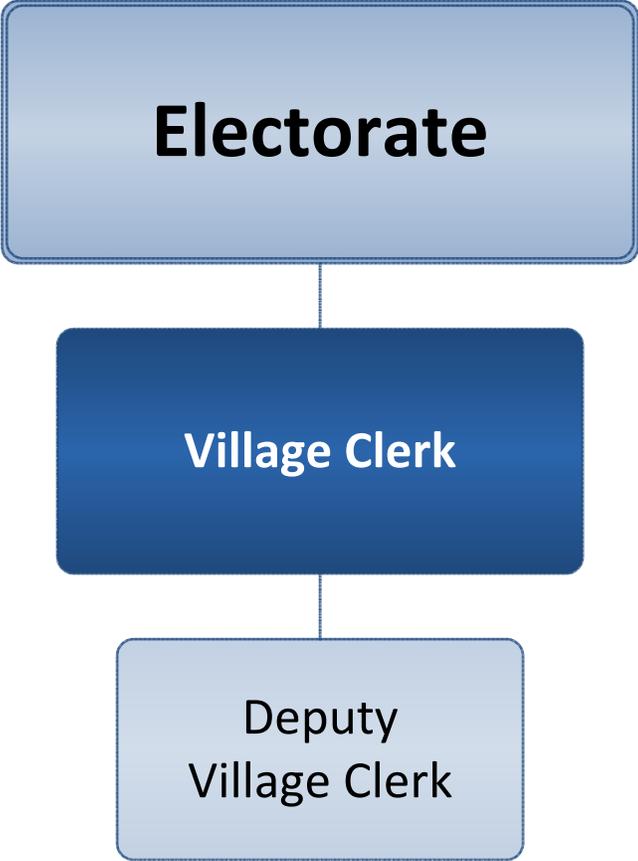
VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

Fund 010 - General Fund

Department 1100 - President & Board of Trustees

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures</b>								
401-412	Salaries-Part Time	\$ 34,066	\$ 35,950	\$ 57,200	\$ 69,156	\$ 69,156	\$ 71,233	\$ 2,077
401-442	Social Security	2,606	2,750	4,376	5,220	5,220	5,450	230
Total Personnel Services		<u>36,672</u>	<u>38,700</u>	<u>61,576</u>	<u>74,376</u>	<u>74,376</u>	<u>76,683</u>	<u>2,307</u>
402-411	Office Supplies	585	249	647	600	450	900	300
402-413	Memberships/ Subscriptions	55,755	41,632	48,378	50,320	50,132	50,135	(185)
402-499	Miscellaneous Expense	3,311	1,262	3,768	2,200	2,850	3,200	1,000
Total Commodities		<u>59,651</u>	<u>43,143</u>	<u>52,793</u>	<u>53,120</u>	<u>53,432</u>	<u>54,235</u>	<u>1,115</u>
403-412	Postage	99	35	56	100	100	100	-
403-461	Consulting Services	-	-	1,550	-	-	-	-
403-471	Schools/Conf/Meetings	8,986	5,073	1,746	9,870	10,400	11,450	1,580
403-472	Transportation	4,184	1,164	261	2,350	1,950	2,350	-
403-473	Elected Officials Initiative	12,119	1,574	8,155	13,000	12,000	13,000	-
Total Contractual Services		<u>25,981</u>	<u>7,846</u>	<u>11,768</u>	<u>25,320</u>	<u>24,450</u>	<u>26,900</u>	<u>1,580</u>
Total President & Board of Trustees		<u>\$ 122,305</u>	<u>\$ 89,689</u>	<u>\$ 126,136</u>	<u>\$ 152,816</u>	<u>\$ 152,258</u>	<u>\$ 157,818</u>	<u>\$ 5,002</u>

# 1200 – Village Clerk



**PURPOSE STATEMENT**

The Village Clerk's Office is to create and maintain accurate records and files of Village documents and index such records; to comply with the Public Information Act by providing information requested by the public and Village departments in a competent manner; to strive to improve job knowledge of staff members; to maintain good working relationships with the staff, the media, and legislative bodies. The Village Clerk's Office coordinates certain annual special events to promote the quality of life for residents and visitors.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The Village Clerk is, by statute, the keeper of the official records of the municipality and as such, is responsible for maintaining accurate records of the proceedings of the President and Board of Trustees. The Village Clerk maintains a file of ordinances, resolutions, bonds, contracts and agreements, which are part of the official records of the Village. Legal publications for the Village such as public hearings, notices of annexation, etc., are published by the Village Clerk; all documents are recorded in their respective counties as required. The Village Clerk is the local Election Official and is Deputy Registrar for voter registration in both Cook County and DuPage County. The Village Clerk is responsible for issuance of solicitor's permits, Business Licenses, Taxi Licenses, and Contractor Licenses and is required to maintain complete records of same. The Clerk also serves as secretary to the Liquor Commission, recording the proceedings of the Commission and maintaining a complete record of each license, issuing all licenses as directed by the Commission. In addition, the Village Clerk's Office provides research and copies of documents as required by other departments and/or the public. The Village Clerk's Office is also responsible for administering the Open Meetings Act and the Freedom of Information Act. The Village Clerk maintains an up-to-date municipal code. The Village Clerk's Office develops and coordinates certain annual seasonal events that engage residents, community partners and visitors from the region. Annual special events coordinated include: Market @ the Metra event, Arbor Day celebration, Touch A Truck, Car Show and Village Holiday Tree Lighting. In addition, the Clerk's office coordinates the the STAARS (STudent Artist and AuthoRS) Program.

**2022 ACCOMPLISHMENTS**

**Strategic Plan Goal #1: Financial Health**

- ✓ Best utilized the budget for scheduled special events to provide a fun family experience for all Hanover Park residents.

**Strategic Plan Goal #2: Focused Economic Development & Redevelopment**

- ✓ Highlighted Hanover Park's Business Community with the assistance of the Economic Development Committee, Bartlett Chamber of Commerce and Northwest Hispanic Chamber of Commerce.

**Strategic Plan Goal #4: Community Image & Identity**

- ✓ Hosted Arbor Day at a Hanover Park School in April. (*second quarter*)
- ✓ Hosted Car Show Event with new non-profit in Hanover Park in August. (*third quarter*)
- ✓ Hosted Market at the Metra in May. (*second quarter*)
- ✓ Hosted STAARS program monthly for Hanover Park Schools. (*first through fourth quarters*)
- ✓ Hosted Touch A Truck event and collaborate with Public Works in June. (*second quarter*)
- ✓ Hosted Tree Lighting Event in December. (*fourth quarter*)

## 2023 BUDGET GOALS

### Strategic Plan Goal #1: Financial Health

1. Maximize the budget for scheduled special events to provide a fun family experience for all Hanover Park residents.

### Strategic Plan Goal #2: Focused Economic Development & Redevelopment

1. Connect with Hanover Park's Business Community to have them join in our "Corporate Partnership Program" in the Village, with the help of the Mayor.
2. Connect with Hanover Park's new businesses and welcome them into the community.

### Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Update systems in the Clerk's office, including document management system, forms, & processes to streamline for easier access to our residents.

### Strategic Plan Goal #4: Community Image & Identity

1. Host Arbor Day at a Hanover Park School. (*second quarter*)
2. Host Car Show Event. (*third quarter*)
3. Host Market at the Metra (*third quarter*)
4. Host STAARS program monthly for Hanover Park Schools. (*first through fourth quarters*)
5. Host Touch a Truck event and collaborate with Public Works. (*second quarter*)
6. Host Tree Lighting Event. (*fourth quarter*)

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

Fund 010 - General Fund

Department 1200 - Village Clerk

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries-Regular	\$ 57,048	\$ 59,259	\$ 63,500	\$ 63,191	\$ 63,800	\$ 67,002	\$ 3,811
401-412	Salaries-Part Time	600	1,973	6,518	6,834	6,834	7,085	251
401-421	Overtime Compensation	6,185	4,619	5,623	3,500	3,500	3,500	-
401-441	State Retirement	6,627	8,246	8,840	7,064	7,000	6,068	(996)
401-442	Social Security	4,875	5,010	5,765	5,724	5,680	6,035	311
401-444	Employee Insurance	9,454	9,728	5,468	11,389	11,800	11,700	311
<b>Total Personnel Services</b>		<b>84,790</b>	<b>88,835</b>	<b>95,714</b>	<b>97,702</b>	<b>98,614</b>	<b>101,390</b>	<b>3,688</b>
402-411	Office Supplies	173	928	1,808	1,000	1,000	1,000	-
402-413	Memberships/Subscriptions	490	600	845	1,595	1,595	1,595	-
402-431	Uniforms	99	-	-	440	440	440	-
<b>Total Commodities</b>		<b>762</b>	<b>1,528</b>	<b>2,653</b>	<b>3,035</b>	<b>3,035</b>	<b>3,035</b>	<b>-</b>
403-412	Postage	1,378	535	723	1,400	800	800	(600)
403-436	Maintenance Agreements	2,446	2,955	2,235	2,920	2,920	2,920	-
403-462	Legal Services	1,732	599	2,243	1,940	1,500	1,940	-
403-467	Legal Publications	4,932	3,705	4,890	4,000	4,000	4,000	-
403-470	Binding & Printing	9,511	6,299	5,292	6,485	9,000	8,000	1,515
403-471	Schools/Conf/Meetings	3,667	3,080	241	2,300	2,300	2,300	-
403-472	Transportation	104	-	-	450	450	450	-
403-491	Special Events	17,756	81,408	9,188	15,600	15,600	15,600	-
<b>Total Contractual Services</b>		<b>41,525</b>	<b>98,581</b>	<b>24,813</b>	<b>35,095</b>	<b>36,570</b>	<b>36,010</b>	<b>915</b>
<b>Total Village Clerk</b>		<b>\$ 127,077</b>	<b>\$ 188,945</b>	<b>\$ 123,180</b>	<b>\$ 135,832</b>	<b>\$ 138,219</b>	<b>\$ 140,435</b>	<b>\$ 4,603</b>

# 1250 – Village Collector



VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

Fund 010 - General Fund

Department 1250 - Village Collector

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries-Regular	\$ 65,911	\$ 54,371	\$ 6,514	\$ -	\$ -	\$ -	-
401-441	State Retirement	6,757	6,677	818	-	-	-	-
401-442	Social Security	4,821	3,817	461	-	-	-	-
401-444	Employee Insurance	20,917	21,724	(7,618)	-	-	-	-
Total Personnel Services		<u>98,406</u>	<u>86,590</u>	<u>176</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
403-491	Services Special Events	-	-	639	-	-	-	-
Total: Contractual Services		<u>-</u>	<u>-</u>	<u>639</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Village Collector		<u>\$ 98,406</u>	<u>\$ 86,590</u>	<u>\$ 814</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>-</u>

# 1350 – Environmental Committee



### **PURPOSE STATEMENT**

The goal of the Environmental Committee is to review and provide direction on items relating to environmental issues affecting the Village, its residents, and businesses.

### **DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

To present information and programs concerning environmental issues that affect the Village, its residents, and businesses; to create new or coordinate existing environmental programs suitable for achieving the goals of this committee; to cooperate with local, state, and national public and private agencies and individuals who are working on environmental programs; to provide advice to the Village President and Board of Trustees on environmental issues and programs; to recommend to the Village President and Board of Trustees such programs and staffing as may be appropriate to achieve the goals of this committee; and to complete projects assigned by the Village President or designated Trustee on environmental issues or programs.

### **2022 ACCOMPLISHMENTS**

#### **Strategic Plan Goal #4: Community Image & Identity**

- ✓ Host a community recycling event.  
*Third quarter. The 2022 recycling was held in September.*
- ✓ Host an Apiary Open House.  
*Second quarter. The 2021 Apiary Open House was held in June.*
- ✓ Host additional events.  
*Second through fourth quarters. The committee held storm drain labeling in July and the river sweep event in October.*

### **2023 BUDGET GOALS**

#### **Strategic Plan Goal #4: Community Image & Identity**

1. Host a community recycling event.  
*Third quarter. To promote a healthy community image. Recycling is an important aspect of sustainability as it reduces the negative impact on the environment and helps preserve natural resources.*
2. Host an Apiary Open House.  
*Second quarter. This event will be held to educate the public on the importance of pollinators. Bees and other pollinators play a crucial role in flowering plants and crop production. Without pollinators, most plants cannot produce fruit or seed.*
3. Host additional events.  
*Second through fourth quarters. Host events that have been held in the past, such as the river sweep and storm drain labeling.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

Fund 010 - General Fund

Department 1350 - Environmental Committee

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures</b>								
402-411	Office Supplies	\$ 191	\$ 57	\$ 55	\$ 25	\$ 25	\$ 100	\$ 75
Total Commodities		<u>191</u>	<u>57</u>	<u>55</u>	<u>25</u>	<u>25</u>	<u>100</u>	<u>75</u>
403-491	Special Events	69	-	1,200	1,000	1,000	1,000	-
Total Contractual Services		<u>69</u>	<u>-</u>	<u>1,200</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>-</u>
Total Environmental Committee		<u>\$ 260</u>	<u>\$ 57</u>	<u>\$ 1,255</u>	<u>\$ 1,025</u>	<u>\$ 1,025</u>	<u>\$ 1,100</u>	<u>\$ 75</u>

# 1400 – Special Events Committee



**PURPOSE STATEMENT**

The goal of the Special Events Committee is to provide recommendations to the Board on activities, concerts and/or special events and funding necessary to accomplish them.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

To promote Village cultural festivals, concerts, special events, and other activities in Hanover Park; to sponsor cultural activities, concerts, and/or special events in the name of the Village; to recommend to the Board of Trustees cultural activities, concerts and/or special events and funding necessary to accomplish them; to complete such projects as are assigned by the Village President and Board of Trustees.

**2022 ACCOMPLISHMENTS**

**Strategic Plan Goal #4: Community Image & Identity**

- ✓ Organized Mayor’s Play Ball event  
*Completed. Event took place on July 12th.*
- ✓ Organized Wednesday Night Live! Concert Series  
*Completed. Three concerts were organized and took place.*
- ✓ Organized Movie in the Park Events  
*Completed. Three movies took place at various organizations.*
- ✓ Organized Corks & Crafts Event  
*Completed. Event took place on September 17<sup>th</sup>.*

**2023 BUDGET GOALS**

**Strategic Plan Goal #4: Community Image & Identity**

1. Schedule Events to take place throughout 2023 to include Wednesday Night Live, Movies in the Park, Mayor’s Play Ball event, Corks & Crafts, and the Doggie Eggstravaganza.  
*First through Fourth Quarters.*

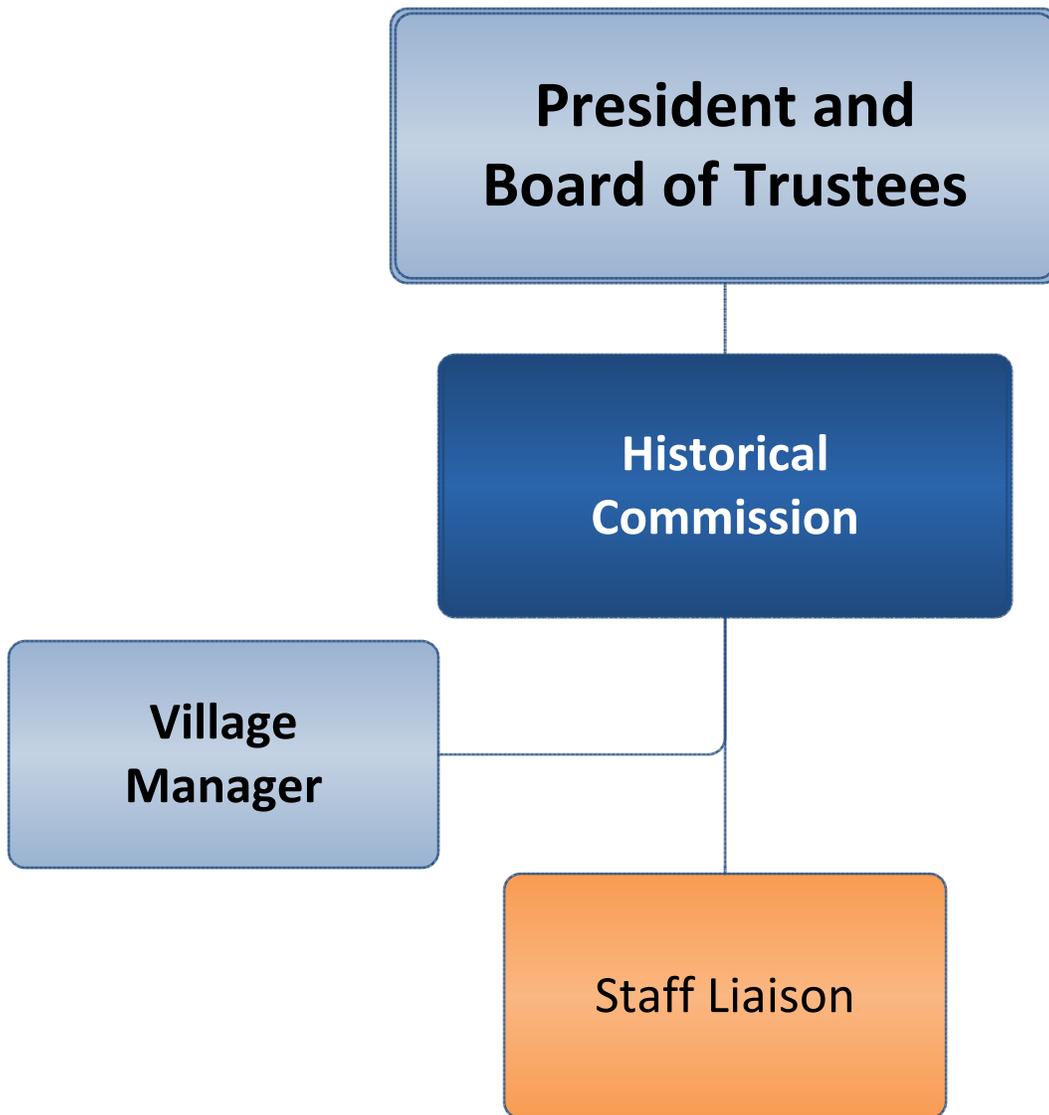
VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

Fund 010 - General Fund

Department 1400 - Special Events Committee

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures</b>								
403-491	Special Events	41,285	4,008	38,392	47,000	48,500	49,000	\$ 2,000
	Total Contractual Services	41,285	4,008	38,392	47,000	48,500	49,000	2,000
	Total Special Events Committee	\$ 41,285	\$ 4,008	\$ 38,392	\$ 47,000	\$ 48,500	\$ 49,000	\$ 2,000

# 1450 – Historical Commission



### **PURPOSE STATEMENT**

The purpose of the Historic Commission is to promote the educational, cultural, economic and general welfare of the community by ensuring the preservation of structures and properties that represent the cultural heritage of the Village of Hanover Park and of the community prior to the Village's incorporation. Other purposes associated with this commission include: presenting information and programs concerning historic preservation issues that affect the village, its residents and businesses; creating new or coordinating existing historic programs suitable for achieving the goals of this commission; working with other agencies and individuals who are working on historic preservation programs; encouraging the preservation, restoration and rehabilitation of structures, buildings and properties that advance the history of the village; identifying such property, structures or areas within the Village that are historically significant; and establishing criteria and recommend to the Village Board of Trustees designation of heritage plaques.

The Ordinance to establish a Historic Commission was passed by the Village Board in mid-2017. Since no commission members have been appointed yet, there have been no official meetings. An Ordinance was also passed later in 2017, creating a Historic Committee to support the mission of the Historic Commission. Committee members were appointed, and the Historic Committee meets regularly to forward the goals of the Village.

The Goals and Accomplishments below reflect the work of the Historic Committee

### **2022 ACCOMPLISHMENTS**

#### **Strategic Plan Goal #2: Community Image & Identity**

1. Award Heritage Property/Site Plaques/Individual & Organization Plaques. The Committee will finalize an application and selection process and identify one or two recipients.

*Completed and ongoing. The Committee has selected the Lutheran Church and Church Parsonage as part of the Heritage Marker Program for 2022.*

2. Inventory Sears Catalogue/Montgomery Ward and other historic homes built in Hanover Park. Discuss process and resources to help identify such structures.

*Ongoing. The Committee has begun to create a catalogue of Sears Catalogue/Montgomery Ward and other historic properties in Hanover Park that fall within the criteria for the Heritage Marker Program. This effort is ongoing.*

3. Digitize historic documents including slides, tapes and various other media.

*Ongoing. The Committee is actively working to organize and preserve historic documents including slides, tapes and various other media. Materials, including slides, film, VHS tapes, are being sent out for being digitized, converting into a usable format.*

*The Committee has partnered with the Poplar Creek Library District as a means to more efficiently digitize photographs and printed material and make the material available to the residents of Hanover Park, which can be found at <https://pclub.omeka.net/>.*

**Additional Accomplishments:**

1. The Committee has been actively maintaining the display case in the Village Board Room and routinely changing the theme, making a variety of historic documents, photographs and items available for the public to view.
2. The Committee has increased its visibility with regular articles published in the Village Highlighter Newsletter.
3. The Committee has also undertaken the momentous task of deconstructing numerous scrap books from the Stanly Sobel American Legion Post in order to better preserve the material from degrading any further.

**2023 BUDGET GOALS**

**Strategic Plan Goal #2: Community Image & Identity**

1. Continue the Heritage Marker Program. The Historic Committee will honor historic properties, structures, individuals, and organizations within the Village with a Heritage Plaque program. The Committee will identify two recipients for 2023.
2. Continue to catalogue historic properties in Hanover Park.
3. Digitize historic documents including slides, tapes and various other media.

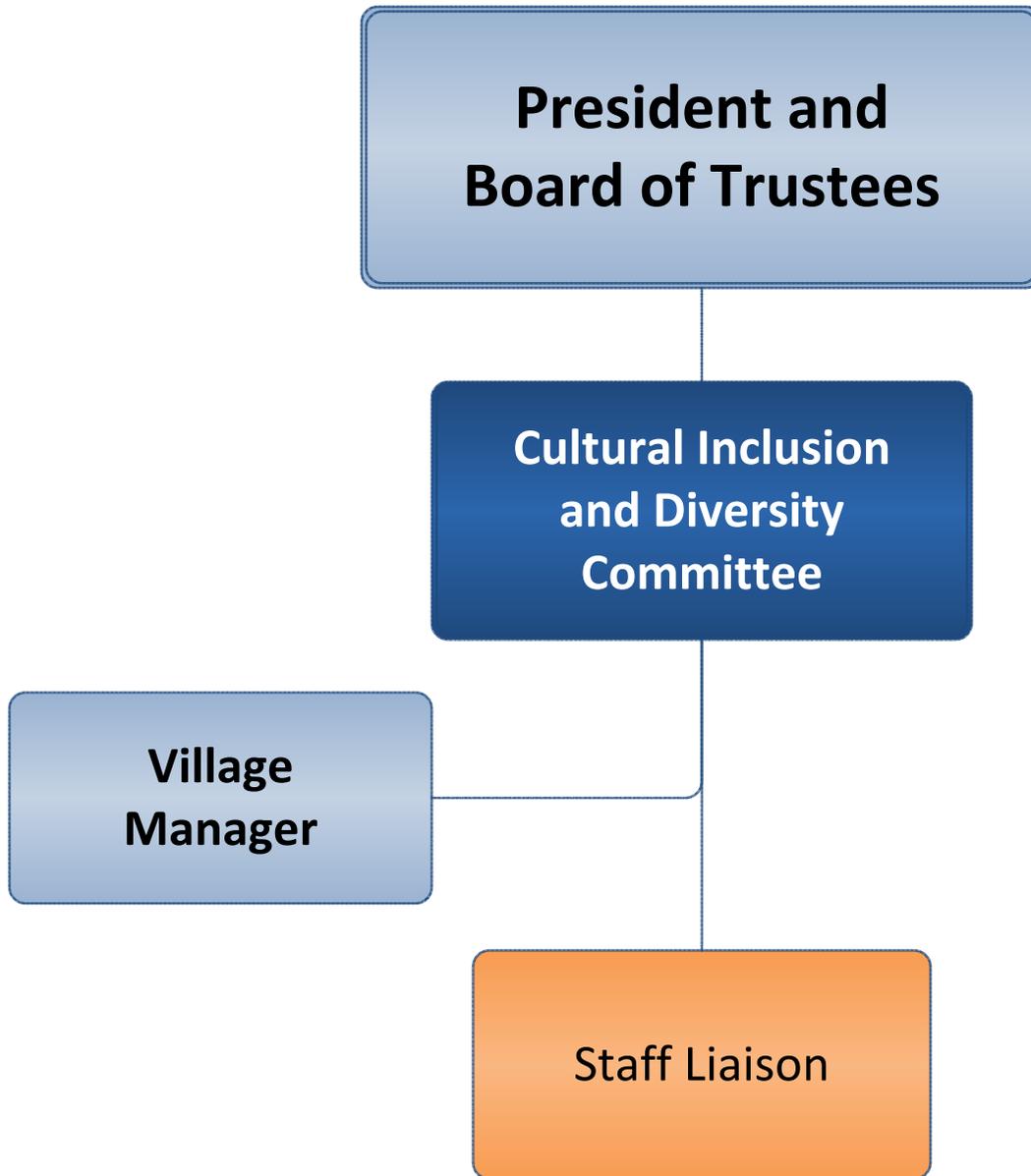
VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

Fund 010 - General Fund

Department 1450 - Historical Commission

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures</b>								
402-411	Office Supplies	\$ 389	\$ 495	\$ -	\$ 500	\$ 500	\$ 600	\$ 100
402-413	Memberships/Subscriptions	-	-	-	-	-	50	50
402-427	Materials & Supplies	-	-	-	1,200	1,200	1,800	600
<b>Total Commodities</b>		<b>389</b>	<b>495</b>	<b>-</b>	<b>1,700</b>	<b>1,700</b>	<b>2,450</b>	<b>750</b>
403-461	Consulting Services	-	-	-	500	500	500	-
403-491	Special Events	-	-	-	150	150	150	-
<b>Total Contractual Services</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>650</b>	<b>650</b>	<b>650</b>	<b>-</b>
<b>Total Historical Commission</b>		<b>\$ 389</b>	<b>\$ 495</b>	<b>\$ -</b>	<b>\$ 2,350</b>	<b>\$ 2,350</b>	<b>\$ 3,100</b>	<b>\$ 750</b>

# 1600 – Cultural Inclusion and Diversity Committee



### **PURPOSE STATEMENT**

The goal of the Cultural Inclusion and Diversity Committee is to foster and promote understanding, mutual respect, cooperation, and positive relations between and among all residents of the Village; to create a sense of shared community among residents; and to affirm the value of each resident. The committee will act as a catalyst in promoting social harmony in the Village and help deter, through educational and action programs, prejudice, discrimination, and intolerance.

### **DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The function of the Cultural inclusion and Diversity Committee is to foster and promote understanding, mutual respect, cooperation, and positive relations between and among all residents of the village and to create a sense of shared community among residents and to affirm the value of each resident. In addition to acting as an advisory body to the village president and board of trustees, the goals of the cultural inclusion and diversity committee shall be to: Promote social harmony in the village and to help deter through educational and action programs prejudice, discrimination, and intolerance; Promote community involvement, partnerships, and initiates by conducting educational or informational programs to address the cultural diversity within the village; and identify cultural and social service needs of the residents of the Village and to work with existing entities to address these needs in the most meaningful way.

### **2022 ACCOMPLISHMENTS**

#### **Strategic Plan Goal #4: Community Image & Identity**

- ✓ Supported local community events which fostered inclusion and cultural diversity through participation. The events included Martin Luther King Jr.'s Birthday Breakfast, Black History Month Celebration with the Sister Cities Committee.  
*Completed. Events were attended by CIDC Committee Members*
- ✓ Organized the MLK Legacy Day of Service by collaborating with a non-for-profit organization serving Hanover Park residents.  
*Completed. Second Quarter. CIDC collaborated with Habitat for Humanity to coordinate this year's MLK Legacy Day of Service.*
- ✓ Hosted the Annual Community Leaders Reception with a workshop, seminar, or speaker on relevant/pressing topics that focus on strengthening the community of Hanover Park.  
*Ongoing. Fourth quarter*
- ✓ Continue to host leadership training for committee members to strengthen the impact of the committee.  
*Ongoing. Fourth quarter.*
- ✓ Hosted Annual Community Stakeholders event.  
*Not completed due to lack of quorum*

## 2023 BUDGET GOALS

### Strategic Plan Goal #4: Community Image & Identity

1. Revisit the purpose, goals and activities of the Committee.
2. Increase membership and attendance to fulfill the goals and activities of the Committee.
3. Revisit how to honor different heritages and the monthly proclamation process.
4. Support local community events which foster inclusion and cultural diversity through participation.
5. Organize the MLK Legacy Day of Service by collaborating with a non-for-profit organization serving Hanover Park residents.
6. To host the Annual Community Leaders Reception with a workshop, seminar, or speaker on relevant/pressing topics that focus on strengthening the community of Hanover Park.
7. Continue to host leadership training for committee members to strengthen the impact of the committee.
8. Continue to host community stakeholders' meetings.

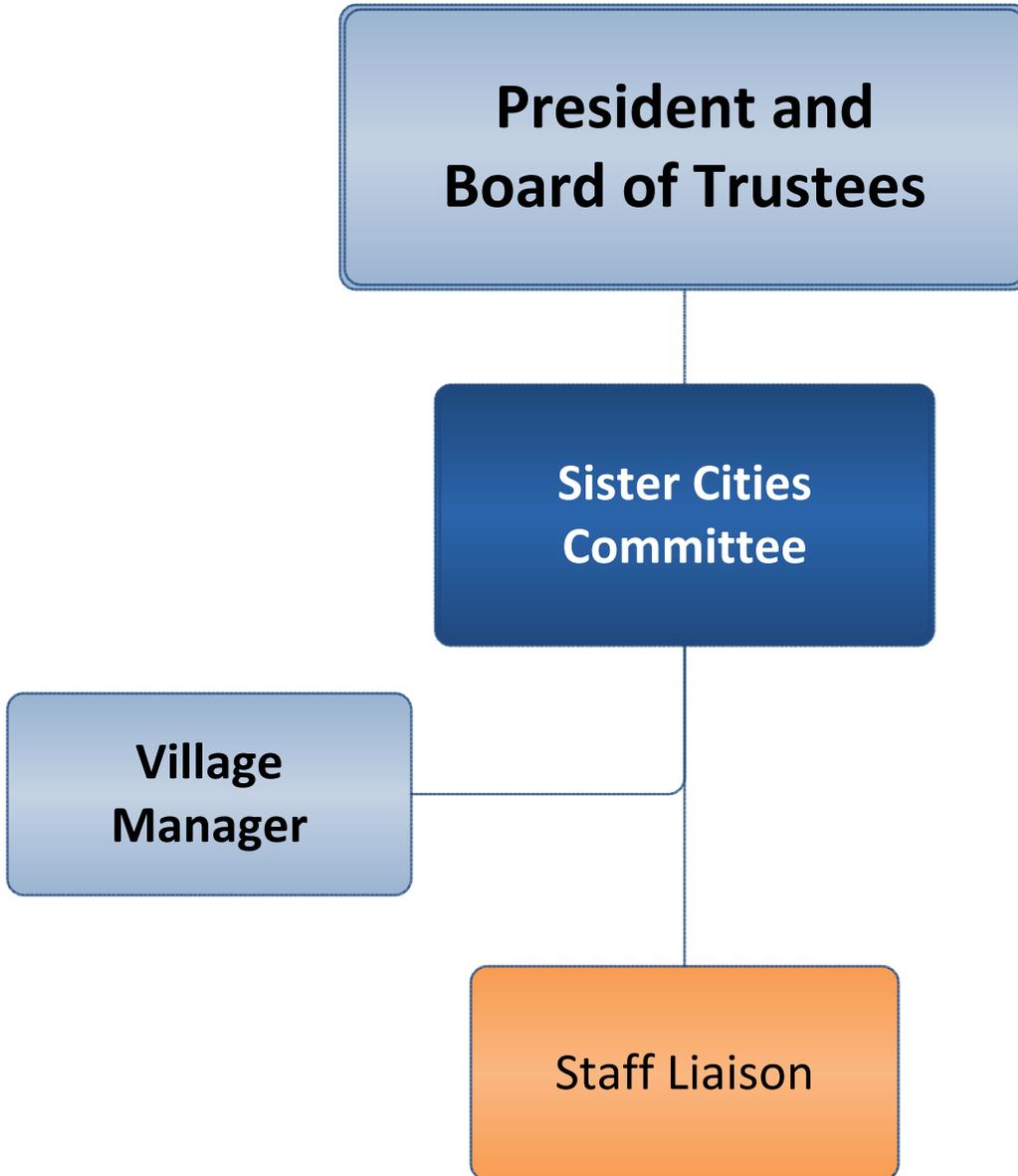
VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

Fund 010 - General Fund

Department 1600 - Cultural Inclusion and Diversity Committee

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures</b>								
402-411	Office Supplies	\$ -	\$ -	\$ -	\$ 200	\$ 100	\$ 200	\$ -
Total Commodities		-	-	-	200	100	200	-
403-491	Special Events	2,094	2,510	1,761	3,550	1,730	3,550	-
Total Contractual Services		2,094	2,510	1,761	3,550	1,730	3,550	-
Total Cultural Inclusion and Diversity Committee		\$ 2,094	\$ 2,510	\$ 1,761	\$ 3,750	\$ 1,830	\$ 3,750	\$ -

# 1650 – Sister Cities Committee



# DEPARTMENT OF VILLAGE BOARD, CLERK, COMMITTEES

## 1650 – SISTER CITIES COMMITTEE



### PURPOSE STATEMENT

The goal of the Sister Cities Committee is to foster knowledge and understanding between the people of the Village and the people of other nations' cities.

### DESCRIPTION OF DEPARTMENTAL FUNCTIONS

The functions of the committee are to promote, advance and publicize local, State, and national Sister Cities programs. The committee acts to support international municipal cooperation through aid and education.

### 2022 ACCOMPLISHMENTS

#### Strategic Plan Goal #4: Community Image & Identity

1. Engage local Sister City groups; and participate in other area cultural events.  
*First through fourth quarters. Completed- Committee members interacted with Dixon and Roselle Sister City Groups.*
2. Engage community service groups and Village committees/commissions in opportunities to interact internationally.  
*First through fourth quarters. Incomplete at this time due to COVID-19 and cancellation of events.*
3. Award scholarships to students in Valparaiso and Cape Coast.  
*Third quarter. Ongoing- Scholarships will be awarded to students at the Jesus Gonzales Ortega School in Valparaiso pending receipt of verified contact information for the designated recipient and confirmation that the school is open. Scholarship money from the FY2022 budget won't be sent to Hanover Park Primary School in Cape Coast because the school is closed temporarily.*
4. Assist with Cape Coast Primary School students' general needs.  
*Third quarter. Delayed- Money from the FY2022 budget won't be sent to Cape Coast for Hanover Park Primary School students' general needs because the school is temporarily closed.*
5. Attend annual state conference.  
*Second quarter. Completed- Nine committee members attended the Illinois Sister Cities Association Conference in April 2022.*
6. Pursue school-to-school relationships with Cape Coast, Valparaiso and Hanover Park.  
*First through fourth quarters. Ongoing- The committee would like to resume the pen pal letter exchange and create a relationship with the parent-teacher organization at Laurel Hill School. Committee member Frank Grant-Acquah is also exploring new relationships with schools in Cape Coast.*

7. Host Juneteenth event and resume with the Black History Month event.  
*Second quarter. Completed- The Sister Cities Committee organized and hosted a Juneteenth celebration at Ontarioville Plaza with a turnout of approximately 150 attendees.*
8. Participate in Mexican Independence celebration.  
*Third quarter. Pending- The Sister Cities Committee will host a table at the event.*

#### **Additional Accomplishments**

- ✓ The Sister Cities Committee celebrated the 30-year anniversary of the relationship with Cape Coast.

### **2023 BUDGET GOALS**

#### **Strategic Plan Goal #4: Community Image & Identity**

1. Engage local Sister City groups; and participate in other area cultural events.  
*First through fourth quarters. The Committee will meet with area Sister City Groups to share experiences and will participate in cultural events in the area.*
2. Engage community service groups and Village committees/commissions in opportunities to interact internationally.  
*First through fourth quarters.*
3. Award scholarships to students in Valparaiso and Cape Coast.  
*Third quarter.*
4. Assist with students' general needs at Hanover Park Primary School in Cape Coast.  
*Third quarter.*
5. Attend annual state conference.  
*Second quarter.*
6. Pursue school-to-school relationships with Cape Coast, Valparaiso and Hanover Park.  
*First through fourth quarters.*
7. Host Juneteenth event and resume with the Black History Month event.  
*First through fourth quarters.*
8. Participate in Mexican Independence celebration.  
*Third quarter.*

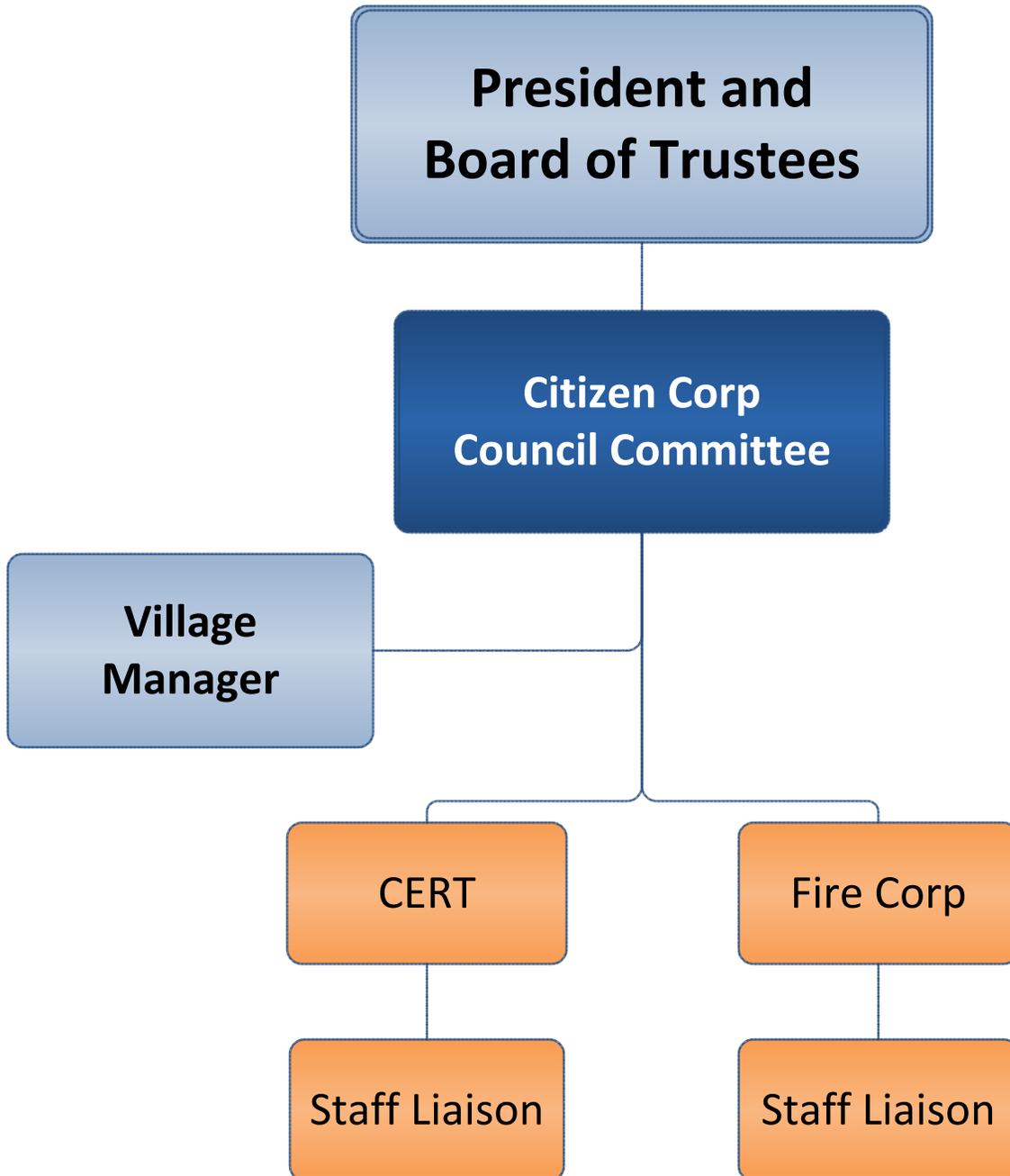
VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

Fund 010 - General Fund

Department 1650 - Sister Cities Committee

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures</b>								
402-411	Office Supplies	\$ 64	\$ 54	\$ -	\$ 100	\$ 100	\$ 100	\$ -
402-413	Memberships/Subscriptions	660	660	660	670	670	670	-
Total Commodities		<u>724</u>	<u>714</u>	<u>660</u>	<u>770</u>	<u>770</u>	<u>770</u>	<u>-</u>
403-412	Postage	45	90	1	150	150	150	-
403-471	Schools/Conf/Meetings	2,120	977	23	2,400	3,620	4,600	2,200
403-472	Transportation	-	-	-	-	-	-	-
403-491	Special Events	2,500	3,716	2,500	2,500	1,000	2,500	-
403-499	Miscellaneous Expense	-	-	-	300	-	-	(300)
Total Contractual Services		<u>4,665</u>	<u>4,783</u>	<u>2,524</u>	<u>5,350</u>	<u>4,770</u>	<u>7,250</u>	<u>1,900</u>
Total Sister Cities Committee		<u>\$ 5,389</u>	<u>\$ 5,497</u>	<u>\$ 3,184</u>	<u>\$ 6,120</u>	<u>\$ 5,540</u>	<u>\$ 8,020</u>	<u>\$ 1,900</u>

# 1700 – Citizen Corp Council Committee



VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

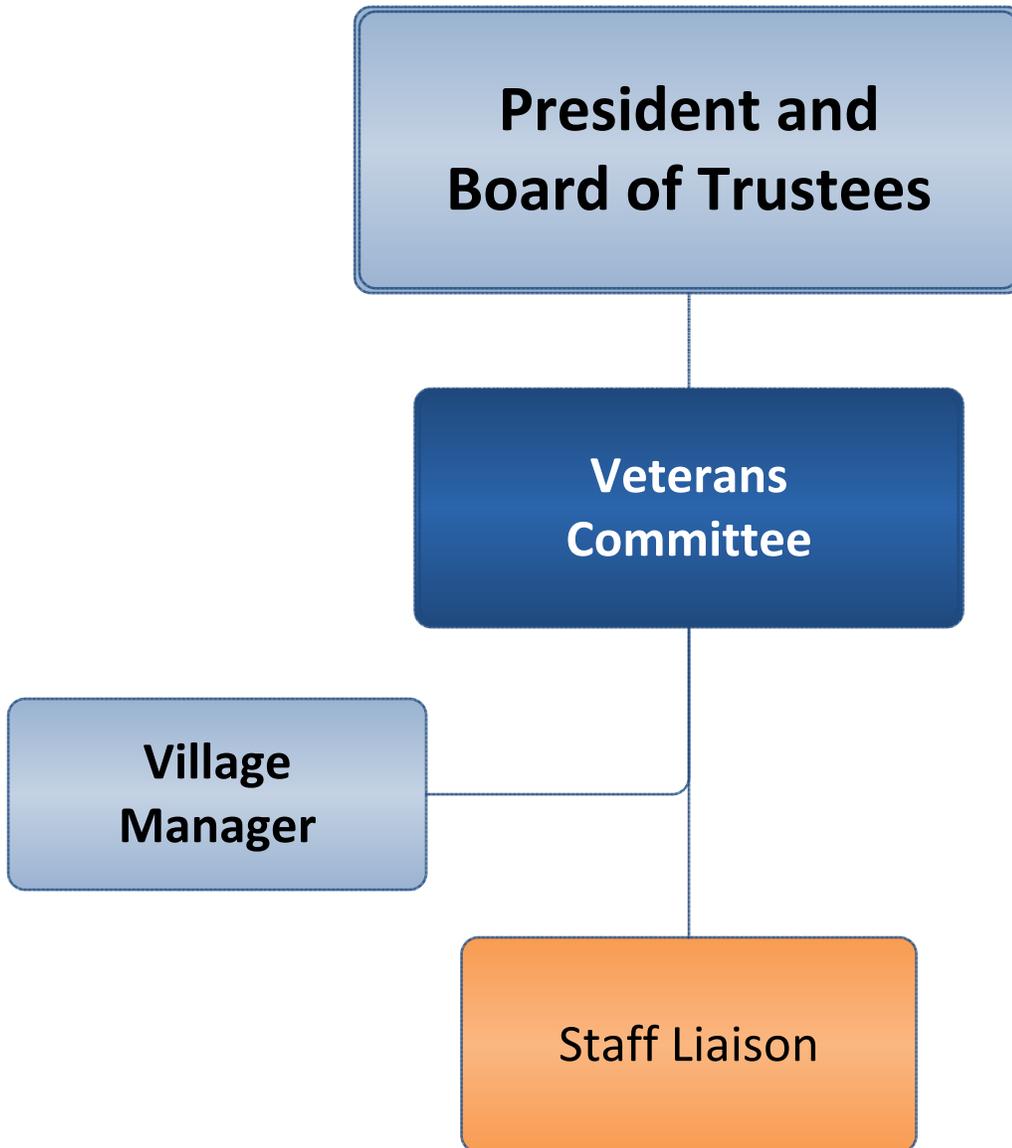
Fund 010 - General Fund

Department 1700 - Citizens Corp Council

**<--- moved to Fire Department Division "7400" in FY2021**

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures</b>								
402-411	Office Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
402-413	Memberships/ Subscriptions	-	-	-	-	-	-	-
402-414	Books/Publications/Maps	-	-	-	-	-	-	-
402-423	Communications Parts	100	-	-	-	-	-	-
402-427	Materials & Supplies	500	-	-	-	-	-	-
402-431	Uniforms	150	-	-	-	-	-	-
402-434	Small Tools	89	-	-	-	-	-	-
	<b>Total Commodities</b>	<b>839</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>Total Citizens Corp Council</b>	<b>\$ 839</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# 1750 – Veterans Committee



### **PURPOSE STATEMENT**

The goal of the Veterans Committee is to promote veterans' issues and bring forward topics relating to Hanover Park veterans.

### **DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

To promote veteran awareness within the community and the value of those who served their country in the military; to promote and coordinate activities that bring merit to residents who have served their country including adding names to memorial plaques to honor all veterans as well as prisoners of war and those missing in action; to cooperate with local Veteran's Organizations and other groups who represent the interests of the veterans; to recommend to the President and Board of Trustees programs and support for veteran causes as may be appropriate to attain the purposes of the committee; and to complete such projects as are assigned by the Village President and Board of Trustees.

### **2022 ACCOMPLISHMENTS**

#### **Strategic Plan Goal #1: Community Image & Identity**

1. Continue advocacy for Veterans in the community through civic engagement.  
*Ongoing (throughout the year).*
2. American Flags were purchased and installed to line the Village campus on Memorial Day, 4<sup>th</sup> of July, Veterans Day and on September 11<sup>th</sup>.  
*Completed*

#### **Additional Accomplishments**

- ✓ Distributed American Flags at events.
- ✓ Encouraged the hiring and recognition of Veterans

### **2023 BUDGET GOALS**

#### **Strategic Plan Goal # 1 – Community Image & Identity**

1. Continue advocacy for Veterans in the community through civic engagement.  
*Ongoing (throughout the year).*
3. Host Veterans Day Observance.  
*Ongoing annual event for the community to honor the veterans.*
4. Host Memorial Day Observance.  
*Ongoing annual event for the community to remember the veterans.*
5. Continue to seek funding for the Village's Memorial Plaza through brick sales.  
*Ongoing (throughout the year).*

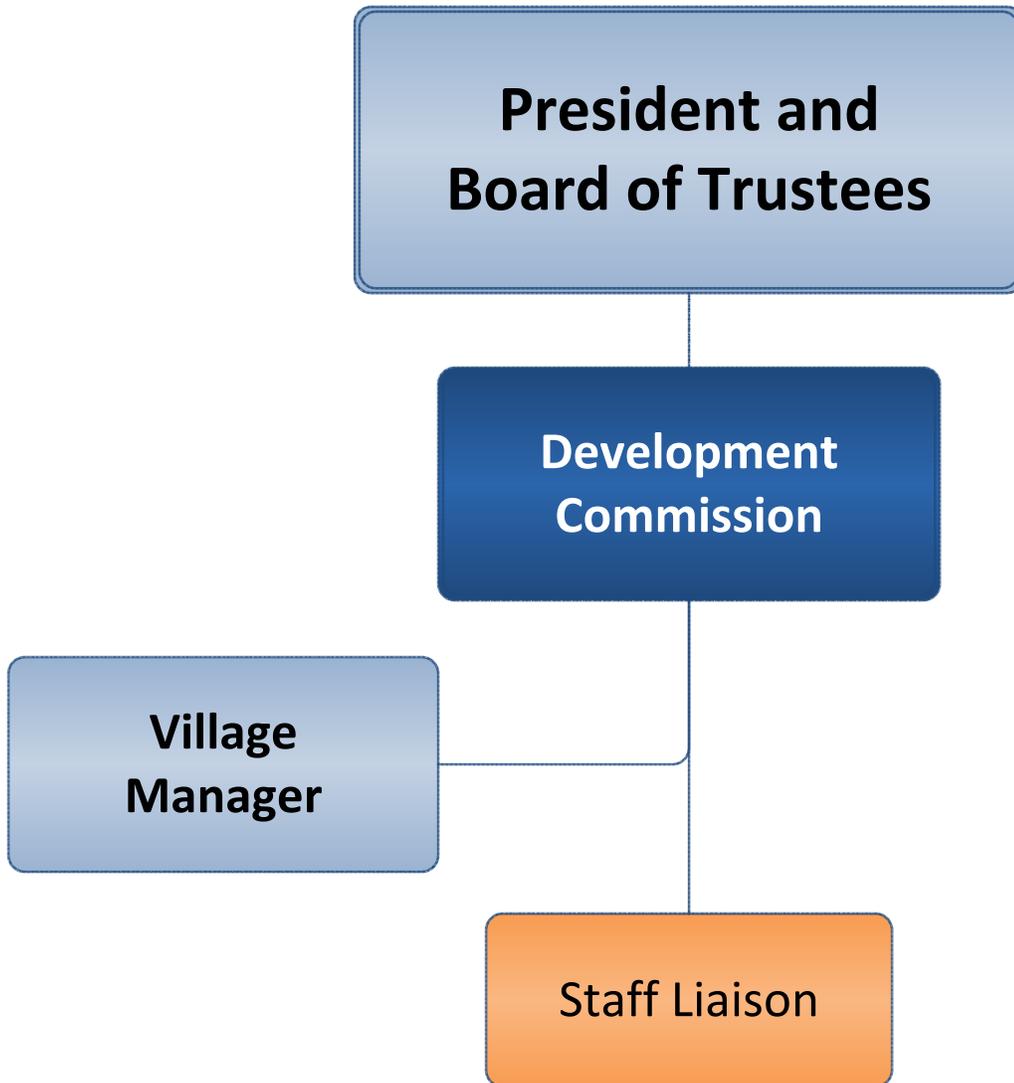
VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

Fund 010 - General Fund

Department 1750 - Veterans Committee

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures</b>								
402-427	Materials & Supplies	\$ 186	\$ 103	\$ 100	\$ 8,000	\$ 8,000	\$ 500	\$ (7,500)
Total Commodities		<u>186</u>	<u>103</u>	<u>100</u>	<u>8,000</u>	<u>8,000</u>	<u>500</u>	<u>(7,500)</u>
403-491	Special Events	2,169	441	560	1,500	1,500	2,000	500
Total Contractual Services		<u>2,169</u>	<u>441</u>	<u>560</u>	<u>1,500</u>	<u>1,500</u>	<u>2,000</u>	<u>500</u>
Total Veterans Committee		<u>\$ 2,355</u>	<u>\$ 544</u>	<u>\$ 660</u>	<u>\$ 9,500</u>	<u>\$ 9,500</u>	<u>\$ 2,500</u>	<u>\$ (7,000)</u>

# 1800 – Development Commission



### **PURPOSE STATEMENT**

The goals of the Development Commission are to help create and maintain the Comprehensive Plan and specific area plans for the Village to provide long-term policy direction, to review all proposed developments and subdivisions in a timely and professional manner and provide thorough and concise recommendations to the Village Board, to conduct public hearings on all petitions for zoning variations, special uses, planned unit developments, rezoning (zoning map amendments), text amendments, and comprehensive plan amendments. All petitions are considered in a fair and equitable manner, in accordance with the established standards and ordinances.

### **DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

Prepare and recommend to the Village Board a comprehensive plan for present and future development of the Village, review all subdivisions, zoning requests and proposed developments to ensure conformance with the comprehensive plan, zoning and subdivision regulations. Review and recommend revisions to the Comprehensive Zoning Ordinance and review decisions of the Zoning Administrator. Review and interpret the Zoning Ordinance and make recommendations on petitions for variations from the provisions of the Zoning Ordinance.

### **2022 ACCOMPLISHMENTS**

#### **Strategic Plan Goal #1: Financial Health**

1. Evaluate and provide recommendations to the Village Board regarding development in all TIF Districts. (First through fourth quarters)

*Accomplished and Ongoing. The Development Commission held public hearings and made recommendations to the Village Board on the following: Text and Map Amendments for the Village Center Zoning, Special Use for Drive Through in TIF 4, Text Amendment for Cannabis, applicable to all 3 TIF districts, and also provided feedback on various concept plans for proposed developments in the TIF districts.*

#### **Strategic Plan Goal #2: Focused Economic Development & Redevelopment**

1. Provide timely recommendations to the Village Board on development applications related to subdivisions, variances, planned unit developments, special uses, and zoning code amendments. (First through fourth quarters)

*Accomplished and Ongoing. Reviewed several development applications in a timely and professional manner, providing meaningful comments and clear recommendations to the Board. Provided thorough review and recommendations for: a Special Use for an Auto Service Station at 1525 Lake St. (Shell gas station), two Special Uses for a Drive-Through at 1640 Irving Park Rd (Chase Bank) and 1311 Irving Park Rd. (Arby's), Village Center Zoning Text and Map Amendments, a Variance for 1550 Hunter (self-storage), a Text Amendment for recreational cannabis. The Commission also provided feedback on concept plans for various proposed developments.*

2. Support implementation of Village and special area plans by considering plan goals, zoning and design recommendations when reviewing development proposals. (First through fourth quarters)

*Accomplished and Ongoing. Development applications were reviewed for consistency with the Village Center/TOD plan, Comprehensive Plan, the new Village Center Zoning code, and Irving Park Road Corridor study goals and recommendations, as applicable. Landscape and other aesthetic standards, as identified in these plans for image improvement, and as required in the zoning code, were applied for development projects as well as while making recommendations for Zoning Code text amendments. The Irving Park Road Corridor Study and the Comprehensive Plan were considered during the review and recommendation for the Chase Bank and Arby's developments. The Development Commission reviewed the Village Center TOD Plan while providing feedback and recommendations for the Village Center Zoning District.*

3. Receive public comments related to development regulations, perform research, and provide recommendations for amendment to regulations as needed. (First through fourth quarters)

*Accomplished and Ongoing. Public notification is sent for all public hearings in a timely manner. Comments and feedback is incorporated during review. Best Practices were researched from surrounding communities as well as regional agencies prior to providing recommendations. The Commission held discussions and public hearings and made recommendations regarding text amendments for topics such as tobacco and vape stores as well as re-evaluation of recreational cannabis regulations. Public Hearings were also held for development projects as required.*

#### **Strategic Plan Goal #4: Community Image & Identity**

1. Review and provide recommendations for ongoing Zoning Code update. (First through fourth quarters)

*Accomplished and Ongoing. The Development Commission reviewed the Village Center TOD Plan and provided feedback and recommendations for the Village Center Zoning District, in addition to recreational cannabis regulations.*

#### **Strategic Plan Goal #5: Effective Governance**

1. Research, review, and recommend changes if needed to existing Municipal Code requirements to further long-term goals identified in Village long-range planning documents, including the Strategic Plan, Village Center Plan, Tax Increment Finance Plans, and Comprehensive Plan.

*Accomplished and Ongoing. Development Commission provided recommendations regarding recreational cannabis and other minor amendments. The Commission also provided feedback related to the Village Center/TOD Zoning district text and map amendments.*

## 2023 BUDGET GOALS AND OBJECTIVES

### Strategic Plan Goal #1: Financial Health

1. Evaluate and provide recommendations to the Village Board regarding development in all TIF Districts. (First through fourth quarters)

### Strategic Plan Goal #2: Focused Economic Development & Redevelopment

1. Provide timely recommendations to the Village Board on development applications related to subdivisions, variances, planned unit developments, special uses, and zoning code text amendments. (First through fourth quarters)
2. Support implementation of Village and special area plans by considering plan goals, zoning, and design recommendations when reviewing development proposals. (First through fourth quarters)
3. Receive public comments related to development regulations, review research, and provide recommendations for amendment to regulations as needed. (First through fourth quarters)

### Strategic Plan Goal #4: Community Image & Identity

1. Review and provide recommendations for ongoing Zoning Code update. (First through fourth quarters)

### Strategic Plan Goal #5: Effective Governance

1. Research, review, and recommend changes if needed to existing Municipal Code requirements to further long-term goals identified in Village long-range planning documents, including the Strategic Plan and Village Center Plan
2. Provide feedback in updating the Village's long range Comprehensive Plan.

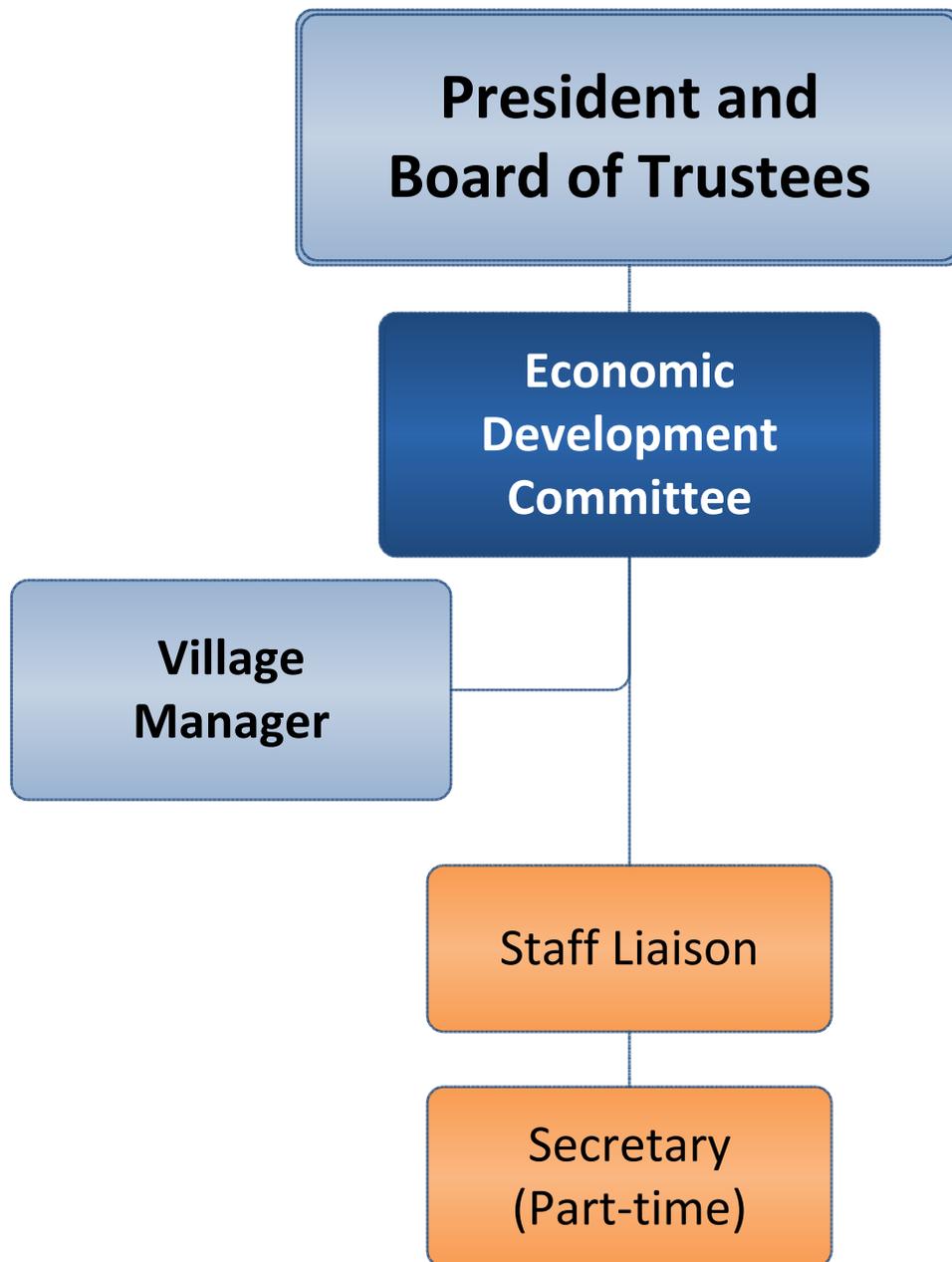
VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

Fund 010 - General Fund

Department 1800 - Development Commission

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures</b>								
402-413	Memberships/Subscriptions	\$ -	\$ -	\$ -	\$ 200	\$ -	\$ -	(200)
402-499	Miscellaneous Expen.	68	67	186	100	132	150	50
Total Commodities		68	67	186	300	132	150	(150)
403-412	Postage	3	-	-	-	-	-	-
403-471	Schools/Conf/Meetings	(200)	357	225	450	650	750	300
Total Contractual Services		(197)	357	225	450	650	750	300
Total Development Commission		\$ (129)	\$ 424	\$ 411	\$ 750	\$ 782	\$ 900	\$ 150

# 1950 – Hanover Park Economic Development Committee



### **PURPOSE STATEMENT**

The purpose of the Economic Development Committee is to create an environment to attract and retain quality commercial and industrial business to the Village in order to encourage economic development, increase local sales and real estate revenues, create new employment opportunities, diversify the local economy, enhance the community's image, all of which will benefit village residents. Committee members serve as ambassadors to businesses and liaisons to the Village to support and provide feedback to the Village Board on the impact of economic development activities and regulations on businesses.

### **DESCRIPTION OF FUNCTIONS**

The Economic Development Committee's responsibilities include promoting the Village's business opportunities through events, activities and communication. The Committee regularly provides input for various activities and educational/informational events that would assist the Village in business retention, help businesses grow, and address general concerns of the business community. EDC members ensure all businesses receive information from various service agencies and taxing bodies affiliated with the success of doing business in and with the Village. They also provide feedback on the impact of proposed activities and regulations on local businesses.

The Committee, to retain existing businesses, supports the Chambers of Commerce events and activities designed to assist village businesses. Members also maintain good communications with the business community.

### **2022 ACCOMPLISHMENTS**

#### **Strategic Plan Goal #1: Financial Health**

##### **1. Promote/support local and regional initiatives for business development.**

*Accomplished and ongoing.*

- *Business After Hours will be held on September 27th in the new Village Center.*
- *Participated in several Chamber events to promote local businesses as well as the Village.*
- *The Women's Business Development Corporation remains engaged in assisting area businesses, offering free appointments at Village Hall, and is represented on the EDC as a member.*
- *Committee is assisting in identifying potential candidates for Next Level NorthWest. Participants in 2022 include: Beautiful Mind Therapy and Bharti's Tailors*
- *Assisted CED staff in making phone calls and visits to local businesses for various events.*
- *Supported Façade Improvement Grant program, offered recommendations.*

##### **2. Promote new businesses.**

*Accomplished and ongoing. Every month, the Economic Development Committee members, in coordination with the Chamber, welcome every new business with a "Welcome" packet. Ribbon Cuttings are offered (hosted by the BACC) and coordinated with attendance from the mayor/elected officials. EDC recommends businesses for "Spotlight on Business" articles that are regularly published in the Hi-Lighter newsletter and online under the Economic Development page.*

*Businesses are also invited to attend and network in the annual Business After Hours event and promote themselves.*

3. Continue to support the Chambers of Commerce and the WBDC in education events.

*Ongoing. The EDC decided to discontinue the BEST (Business Education Seminars) due to lack of attendance by Hanover Park businesses and instead focus on promoting Chamber events to support businesses in other ways. Chamber events include webinars, seminars, and networking events.*

4. Provide recommendations to the Village Board for policies which expand business activity and increase tax revenue.

*Ongoing. EDC provided recommendations regarding the Village Center Zoning as well as zoning regulations pertaining to recreational cannabis establishments.*

## Strategic Plan Goal #2: Focused Economic Development & Redevelopment

1. Continue coordination with Bartlett Area Chamber of Commerce and the Northwest Hispanic Chamber of Commerce for various events and activities to promote our business community.

*Accomplished and ongoing. Members are invited to participated in several events throughout the year – for both: the Bartlett Area Chamber and the NW Hispanic Chamber of Commerce. Several members are also on the Board of the Bartlett Area Chamber of Commerce and thereby play dual roles in promoting Hanover Park. The Village continues to attend meetings of both chambers – BACC and NWHCC.*

2. Provide recommendations for “Spotlight on Business” program online, with committee nominating businesses to be highlighted on Village’s various online resources. (ongoing)

*Accomplished and Ongoing: “Spotlight on Business” articles are regularly published in the HiLighter newsletter and on the Village website.*

3. Encourage local businesses to participate in the Small Business Saturday event in November.

*Ongoing- staff will promote the program again in November, encouraging and informing small businesses to participate.*

## Strategic Plan Goal #4: Community Image & Identity

1. Conduct “Welcome” visits to new businesses. (Ongoing)

*Accomplished and ongoing. “Welcome visits” are conducted by the Committee and Chamber members where each new business is provided with a welcome-gift (business license frame) including a letter from the Mayor and a folder with pertinent information, such as free marketing opportunities to increase exposure of their business, current issue of the Hi-Lighter Newsletter, a Committee Brochure and Volunteer Application, and a Chamber Membership Application.*

2. Sponsor a “Business After Hours” event through the Chamber of Commerce.

*Business After Hours will be held in the Ontarioville Plaza on September 27<sup>th</sup> to showcase the Streetscape project in the Village Center. The event will be coordinated with both Chambers of Commerce and will feature food from a wide variety of restaurants within the Village. Businesses are invited to attend and network in this annual event and promote themselves.*

### Strategic Plan Goal #5: Effective Governance

1. Research, review, and recommend changes if needed to existing Municipal Code requirements to promote business retention and growth.

*Ongoing. EDC provides feedback and guidance to staff and makes recommendations for changes to various codes and regulations. In 2022, EDC provided guidance regarding regulations related to tobacco and vape shops, Village Center Zoning, and cannabis dispensaries.*

2. Assist in information dispersion to the business community for events, regulations and participation in community activities.

*Ongoing. EDC members reach out to businesses to inform them of various resources available through the banks, the SBA, and WBDC.*

EDC also hosted a Townhall meeting with the Cook County Assessor's office re property taxes.

### 2023 BUDGET GOALS

### Strategic Plan Goal #1: Financial Health

1. Promote/support local and regional initiatives for business development. Assist in recruitment of potential applicants for Next Level Northwest.
2. Promote new businesses through Ribbon Cuttings, newsletter spotlights, and social media.
3. Continue to support the Chambers of Commerce and the WBDC in education events.
4. Provide recommendations to be Village Board for policies which expand business activity and increase tax revenue.

### Strategic Plan Goal #2: Focused Economic Development & Redevelopment

1. Continue coordination with Bartlett Area Chamber of Commerce and the Northwest Hispanic Chamber of Commerce for various events and activities to promote our business community.
2. Provide recommendations for "Spotlight on Business" program on-line, with committee nominating businesses to be highlighted on Village's various on-line resources. (Ongoing)
3. Encourage local businesses to participate in the Small Business Saturday event in November.
4. Host events which spotlight development potential of the Village Center.

### Strategic Plan Goal #4: Community Image & Identity

1. Conduct "Welcome" visits to new businesses. (Ongoing)
2. Sponsor a "Business after Hours" event through the Chamber of Commerce.
3. Provide recommendations to the Village Board for policies to improve Village's image and identity.

### Strategic Plan Goal #5: Effective Governance

1. Provide feedback and recommend changes, if needed, to existing Municipal Code requirements to promote business retention and growth.
2. Assist in information dispersion to the business community for events, regulations, and participation in community activities.

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

Fund 010 - General Fund

Department 1950 - Economic Development Committee

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures</b>								
402-413	Memberships / Subscriptions	\$ 1,060	\$ 960	\$ 960	\$ 1,060	\$ 1,080	\$ 1,100	\$ 40
Total Commodities		<u>1,060</u>	<u>960</u>	<u>960</u>	<u>1,060</u>	<u>1,080</u>	<u>1,100</u>	<u>40</u>
403-412	Postage	41	-	-	300	50	150	(150)
403-491	Special Events	4,246	1,906	1,954	3,850	4,080	4,200	350
Total Contractual Services		<u>4,287</u>	<u>1,906</u>	<u>1,954</u>	<u>4,150</u>	<u>4,130</u>	<u>4,350</u>	<u>200</u>
Total Economic Development Committee		<u>\$ 5,347</u>	<u>\$ 2,866</u>	<u>\$ 2,914</u>	<u>\$ 5,210</u>	<u>\$ 5,210</u>	<u>\$ 5,450</u>	<u>\$ 240</u>

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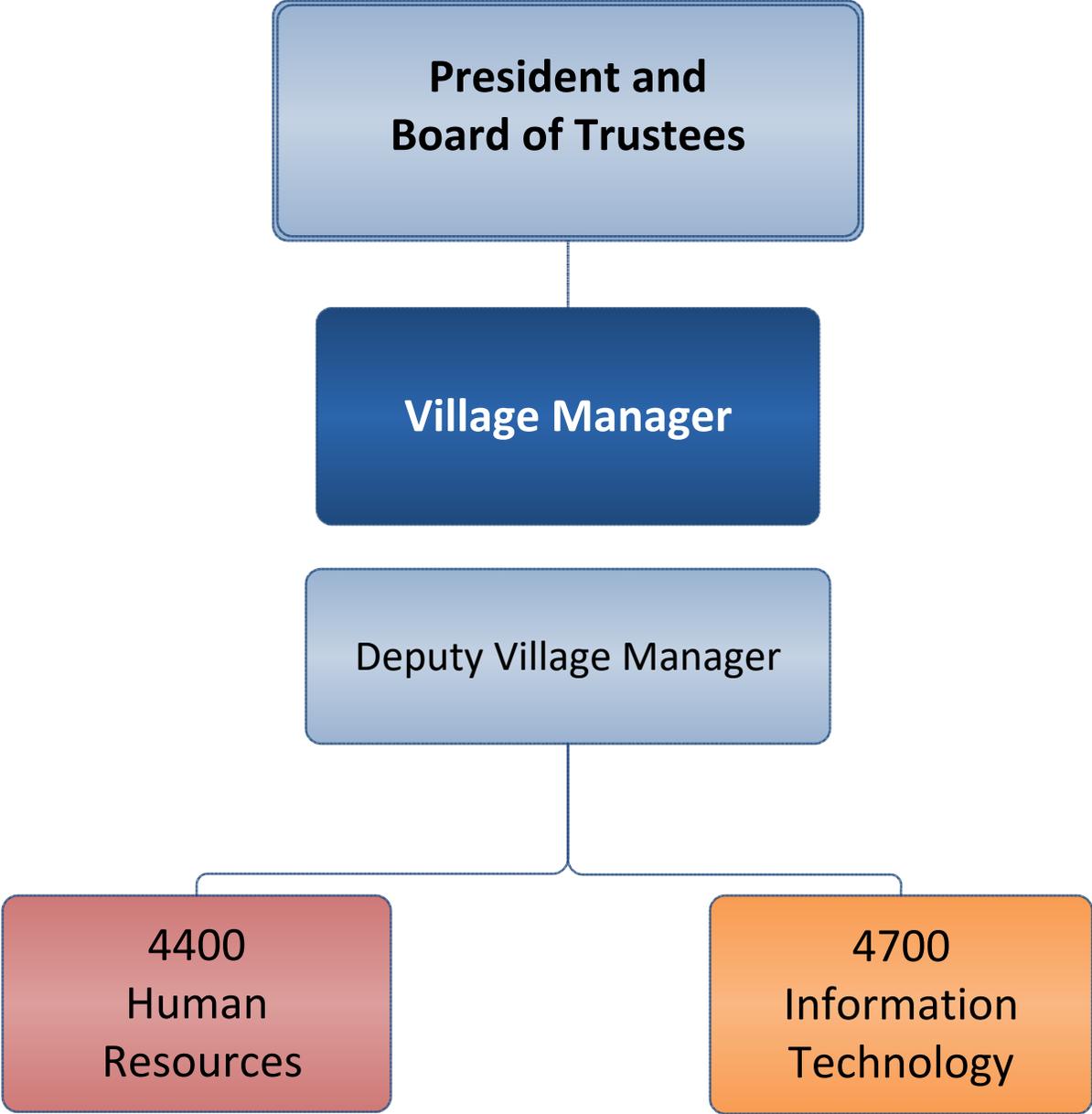
# ADMINISTRATIVE SERVICES

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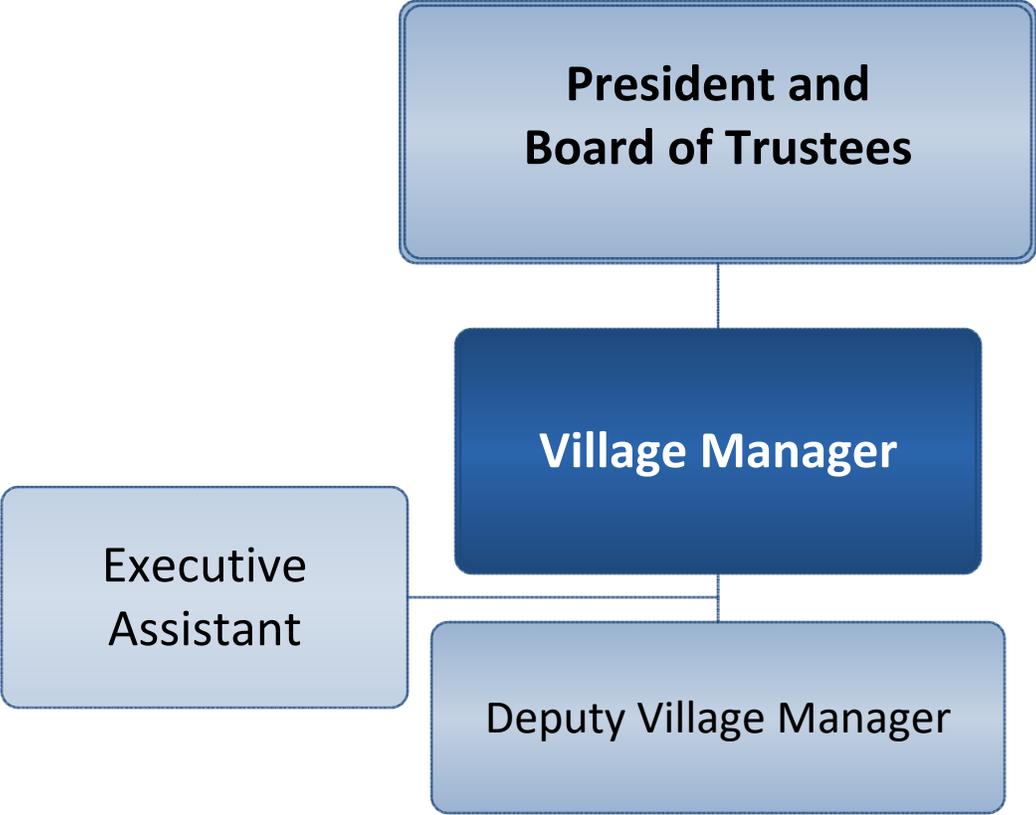
## Cost Control Centers

Village Manager	4100
Human Resources Department	4400
Information Technology	4700

# Organization of Administrative Services



# 4100 – Village Manager



**PURPOSE STATEMENT**

Provide professional management of the Village operations and continually strive to improve the efficiency and effectiveness of all municipal services through the careful selection and maintenance of a qualified workforce. This means greater productivity, effective policy implementation, improved financial conditions, policy alternatives, public relations, and increased communication between all levels of government.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The Village Manager provides the day-to-day administrative functions necessary for the professional management of the Village. The Manager provides recommendations, options, and analysis to the Village Board for their selection and direction. The Village Manager evaluates municipal services performed by each department and assures the effective and efficient delivery of municipal services in accordance with fiscal restraint and Board policies. The Manager responds to citizen inquiries and acts as a liaison between special interest groups and other governmental units and the elected officials of the Village.

**2022 ACCOMPLISHMENTS**

**Strategic Plan Goal #1: Financial Health**

- ✓ Recommended, compiled, and implemented a balanced budget for FY2023.  
*A Balanced Budget was recommended to the Village Board and approved.*
- ✓ Evaluated succession planning/retirement of staff  
*First through fourth quarters.*

**Strategic Plan Goal #3: Maintain and Enhance Infrastructure**

- ✓ Continued to work to stabilize Hanover Square and put back in private ownership.  
*Ongoing. First through fourth quarters. Staff continues to meet with potential businesses to lease vacant space. The Board approved an agreement with S.B. Friedman for disposition-related activities. Center financials were evaluated to estimate the market value; identified and selected a qualified real estate broker; purchasing offers were reviewed and purchase and sale agreement approved by Board. Due diligence underway.*
- ✓ RFP for South Commuter Lot redevelopment as next phase of Village Center Plan implementation. *Fourth quarter.*

**Strategic Plan Goal #4: Community Image & Identity**

- ✓ Worked with Information Technology to refresh the Village of Hanover Park’s website.  
*IT, the Communications Team, and the Village Manager’s Office worked with CivicPlus to develop design to refresh the appearance of the website.*
- ✓ Hanover Park was asked to join the Climate & Health Institute (CHI).  
*Ongoing-The Village Manager’s Office coordinated Hanover Park’s participation in the CHI to spotlight the Village’s Solar Permitting Program and teach UIC students to address the public health impacts from climate change.*

- ✓ Partnership with Move with the Mayor and the National Forum for Heart Disease & Stroke Prevention  
*Ongoing - The Village Manager's Office coordinated Mayor Craig's and the Village's efforts to encourage resident to protect and improve their health and to make their communities more active and accessible. Examples being social media promotion, flu & covid shot advocacy videos and fitness contests. Hanover Park is one of only eighteen Illinois communities in the program.*

#### **Strategic Plan Goal #5: Effective Governance**

- ✓ Strategic Planning  
*Finalized a new 3-year Strategic Plan.*
- ✓ Stop CPOK Railway Merger  
*Ongoing- The Village Manager's Office coordinated participation in the Stop CPOK Coalition and Hanover Park's mitigations response to the proposed CPOK railway merger.*
- ✓ Diversity, Equity & Inclusion Taskforce Member  
*Ongoing - The Village Manager's Office is a member of the Metropolitan Mayors Conference DEI Taskforce & Working Group. Hanover Park was a featured Community Profile by the Caucus.*

### **2023 BUDGET GOALS**

#### **Strategic Plan Goal #1: Financial Health**

1. Recommend and implement a balanced budget for FY2024.  
*Third and fourth Quarters. Staff will work towards accomplishing the goal of recommending a balanced budget for Village Board approval.*

#### **Strategic Plan Goal #3: Maintain and Enhance Infrastructure**

1. Continue to work to stabilize Hanover Square and put back in private ownership. The Goal is to complete the sale of the property.  
*First through third quarters.*
2. Prepare department documents for document management system entry.  
*First through third quarters.*

#### **Strategic Plan Goal #4: Community Image & Identity**

1. New Elected Official Orientation  
*Second quarter. On-board new Board members.*

#### **Strategic Plan Goal #5: Effective Governance**

1. Schedule initial Intergovernmental Senior Leadership meeting to discuss possible cooperation initiatives.  
*Second quarter.*

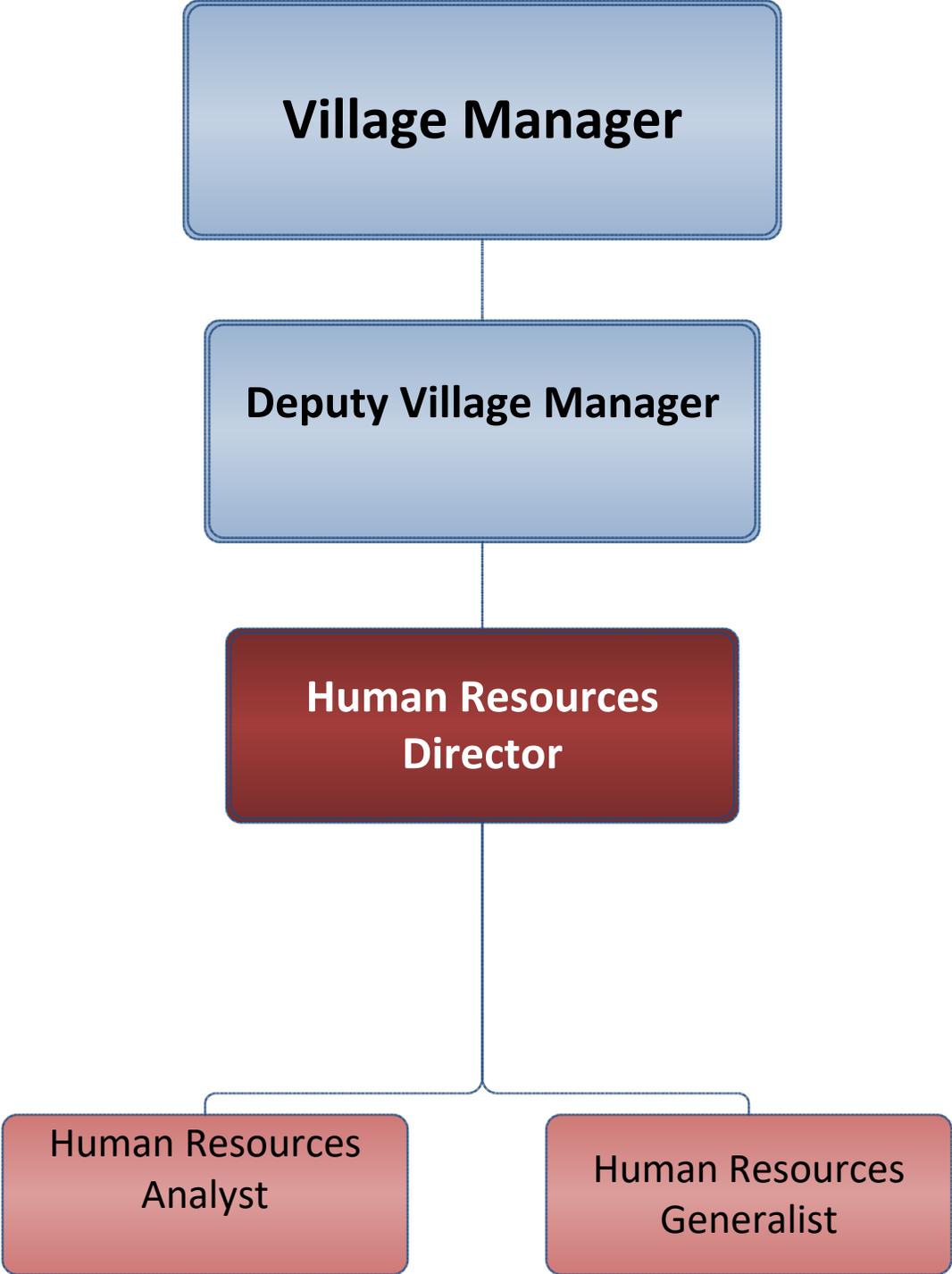
VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

Fund 010 - General Fund

Department 4100 - Village Manager

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 394,330	\$ 407,105	\$ 425,149	\$ 426,246	\$ 437,042	\$ 458,616	\$ 32,370
401-421	Overtime Compensation	31,324	29,594	30,491	27,000	23,000	25,000	(2,000)
401-441	State Retirement	40,165	49,600	51,406	47,687	45,936	40,866	(6,821)
401-442	Social Security	26,649	27,476	28,267	31,646	30,200	32,723	1,077
401-444	Employee Insurance	52,634	54,500	30,724	64,847	62,972	67,190	2,343
<b>Total Personnel Services</b>		<b>545,102</b>	<b>568,275</b>	<b>566,037</b>	<b>597,426</b>	<b>599,150</b>	<b>624,395</b>	<b>26,969</b>
402-411	Office Supplies	639	471	569	800	550	800	-
402-413	Memberships / Subscriptions	2,574	2,625	2,732	2,780	3,080	2,991	211
402-414	Books / Publications / Maps	14,442	14,442	14,832	14,658	21,000	21,000	6,342
402-499	Miscellaneous Expense	2,047	1,181	1,942	1,100	1,850	7,000	5,900
<b>Total Commodities</b>		<b>19,703</b>	<b>18,719</b>	<b>20,075</b>	<b>19,338</b>	<b>26,480</b>	<b>31,791</b>	<b>12,453</b>
403-412	Services Postage	11,583	11,878	6,233	12,425	12,600	13,625	1,200
403-461	Consulting Services	37,599	24,000	45,475	34,000	37,375	29,000	(5,000)
403-471	Schools / Conferences / Meetings	5,348	151	2,717	6,450	4,850	6,950	500
403-472	Transportation	1,069	88	830	1,430	880	1,450	20
403-491	Special Events	6,220	9,760	5,736	14,500	11,490	14,500	-
<b>Total Contractual Services</b>		<b>61,819</b>	<b>45,877</b>	<b>60,992</b>	<b>68,805</b>	<b>67,195</b>	<b>65,525</b>	<b>(3,280)</b>
<b>Total Village Manager</b>		<b>\$ 626,624</b>	<b>\$ 632,872</b>	<b>\$ 647,103</b>	<b>\$ 685,569</b>	<b>\$ 692,825</b>	<b>\$ 721,711</b>	<b>\$ 36,142</b>

# 4400 – Human Resources Department



### **PURPOSE STATEMENT**

The goal of the Human Resources Department is to participate in and guide the selection and maintenance of the Village workforce. A well-administered Human Resources function provides residents with cost-effective services by Village employees. Without proper selection and retention of qualified employees, effective services could not be maintained at competitive costs.

### **DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The function of a centralized Human Resources Department is to administer all aspects of personal services, including employee recruitment and selection; wage and benefit administration; position classification, training and development; risk management, labor and employee relations; and ensuring uniformity and consistency in applying rules and regulations throughout the Village.

The Human Resources Department maintains records and develops reporting procedures that inform management and employees of the related cost impact of personnel decisions and employee benefits.

Under the Village's Risk Management Program, the Human Resources Department provides adequate resources and coordination for the servicing and payment of claims for all Village risk management insurance programs which include workers' compensation, automobile, property, and liability insurance. This function is maintained through a public entity risk pool described below:

The Village became a member of the Intergovernmental Risk Management Agency (IRMA) on May 1, 1995. IRMA is a public entity risk pool whose members are Illinois municipalities. IRMA manages and funds first-party property losses, third party claims, workers' compensation claims and public officials' liability claims of its member municipalities. The annual contribution to IRMA is based on eligible revenue as defined in the bylaws of IRMA; assessment factors based on past member experience and the funding need for the membership year.

As strategic staffing partners with operating departments, the Human Resources Department works to ensure the best qualified people are recruited and promoted while recognizing and encouraging the value of diversity in the workplace and maintaining such quality through the use of effective performance evaluation systems.

The Human Resources Department assists operating departments in carrying out any labor negotiations that arise as a result of State-mandated collective bargaining measures. It is also responsible for establishing, administering, and effectively communicating sound employment policies, rules, and practices that treat employees with dignity, respect, and equality, while maintaining Village compliance with all employment and labor laws, management directives, and labor agreements.

Some of the specific ongoing operations in the Human Resource Department in support of these functions include the following:

- Ongoing collective bargaining and labor contract administration for six labor unions: Hanover Park Professional Firefighters Association, Local 3452, I.A.F.F. representing full-time Firefighters and Lieutenants; Metropolitan Alliance for Police (M.A.P.) representing Police Officers; Metropolitan Alliance for Police, Hanover Park Sergeants Chapter #103 representing Police Sergeants; Local Service Employees International Union (S.E.I.U.) representing part-time Paid-on-Call Firefighters; Metropolitan Alliance for Police (M.A.P.) Civilians representing full-time and part-time non-sworn Police Department employees and Teamsters Local 714 representing full-time Public Works Employees.

- Wage and salary administration to include job analysis and evaluation and the development and maintenance of job descriptions for all Village positions, as well as any proposed new positions or reclassifications. Also included under this function is payroll administration with Human Resources staff processing twenty-six payrolls a year. The Human Resources Department also is responsible for the design and administration of any incentive pay plans, such as the Language Competency Pay Program for non-represented employees, full-time firefighters/paramedics and police officers who demonstrate specific skills in foreign language.
- Ongoing recruitment responsibility for all departments, including management recruitment and promotional testing, as well as administering all facets of entry-level police and fire recruitment, to include working jointly with each department to determine testing and selection procedures.
- Working closely with all departments to identify training needs and coordinate efforts to provide employees with necessary training.
- Benefits design and/or administration to include insurance, deferred compensation, pension, unemployment, and flexible spending accounts, as well as the administration of the Village's vacation and other leave policies.
- Coordination of various annual employee events, such as the annual Employee Appreciation Picnic, Employee Holiday Luncheon, and Service Recognitions.
- Ongoing administration and coordination with all departments regarding worker's compensation related to occupational injuries and illnesses. The Human Resources Department works closely with all departments in identifying and addressing safety issues, developing safety policies, conducting safety training, and developing accident prevention programs. In addition, the Human Resources Department coordinates the Village's random drug testing program for all employees required to hold a commercial driver's license.

<b>PERFORMANCE ACTIVITIES AND MEASURES</b>					
<b>Description of Measurement</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Number of Full-Time Employees	3	3	3	3	3
Number of Part-Time Employees	1	1	1	1	1
Village-Wide Full-Time Employees	196	197	197	199	201
Village-Wide Part-Time Employees	40	42	41	44	42
Employee Terminations	36	40	48	27	56
Job applications received	1,542	1,335	1,746	1,915	1,392
Number of Candidates Interviewed	124	162	225	90	174
Number of New Hires	38	25	57	21	59
Collective Bargaining Agreements Negotiated	1	3	1	2	3
Total Worker Compensation Claims	17	25	22	12	20
Worker Compensation Losses	\$1,148,661	\$435,506	\$375,137	\$63,805	\$163,455
All Other Claims (Auto, GL, Property)	18	21	41	22	33
Non-Worker Compensation Losses	\$52,054	\$125,259	\$102,562	\$50,534	\$70,262

## 2022 ACCOMPLISHMENTS

### Strategic Plan Goal #5: Effective Governance

- ✓ Evaluated and modified recruitment activities to increase the diversity of applicants and new hires  
*Ongoing*
- ✓ Enhanced Employee Wellness Program  
*Second quarter Biometric Screening completed & Third quarter Flu Shots*
- ✓ Enhance Employee Training Programs  
*Ongoing. Third quarter Harassment training for employees*  
*Ongoing. Wellness training through employee messaging*  
*Ongoing. Fourth quarter. Diversity, Equity & Inclusion training for all employees*
- ✓ Conducted contract negotiations with MAP Sergeants  
*Completed. Third quarter.*
- ✓ Conducted contract negotiations with MAP Police Officers  
*Ongoing. Current CBA expired 4/30/21*
- ✓ Conduct contract negotiations with SEIU Part Time Firefighter  
*Awaiting date from union. Current CBA expired 4/30/22*

#### **Additional Accomplishments**

- ✓ Conduct Compensation Study for non represented employees and present recommendations  
*Ongoing. Fourth quarter implementation.*

## 2023 BUDGET GOALS

### Strategic Plan Goal #5: Effective Governance

1. Continue to evaluate and modify recruitment activities to increase the diversity of applicants and new hires  
*Ongoing*
2. Enhance Employee Wellness Program to Increase Participation  
*Second quarter Biometric Screening & Third quarter Flu Shots*
3. Enhance Employee Training Programs  
*Second quarter Harassment training for employees*  
*Ongoing Wellness training*  
*Fourth quarter Diversity, Equity & Inclusion Training*
4. Conduct contract negotiations with SEIU Part Time Firefighters  
*Fourth quarter CBA expired 4/30/22*
5. Conduct contract negotiations with Teamsters (Public Works)  
*Third quarter CBA expires 4/30/23*
6. Implement revised Compensation Program changes-move annual performance effective date to 1/1/2023  
*First quarter*

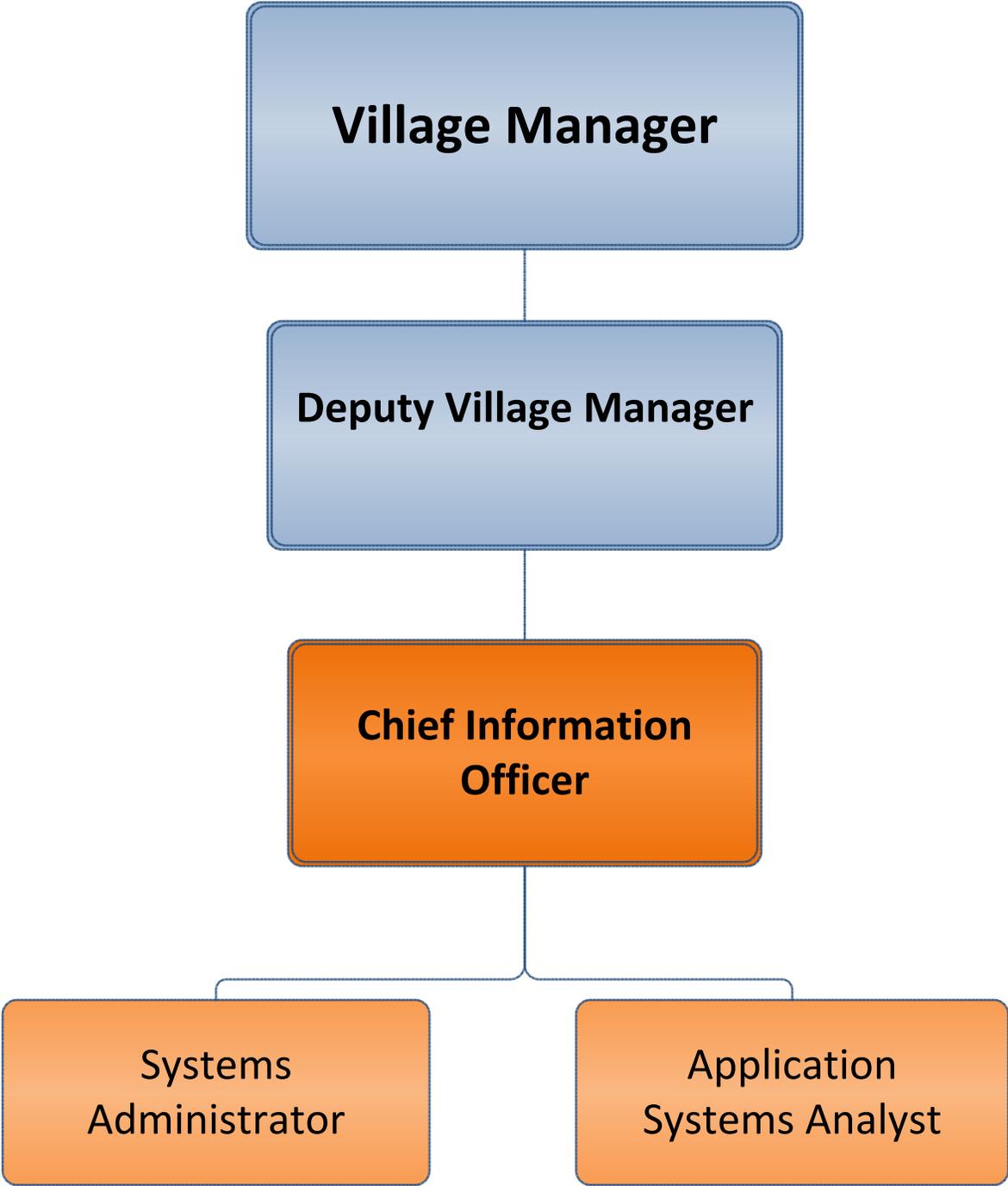
VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

Fund 010 - General Fund

Department 4400 - Human Resources

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 208,095	\$ 222,927	\$ 233,034	\$ 265,851	\$ 209,447	\$ 276,472	\$ 10,621
401-412	Salaries - Part - Time	21,176	20,367	21,395	-	-	-	-
401-421	Overtime Compensation	3,380	5,910	6,455	1,000	5,000	2,000	1,000
401-441	State Retirement	21,967	28,339	30,305	28,153	22,281	23,531	(4,622)
401-442	Social Security	17,580	19,064	20,424	20,346	16,405	21,303	957
401-444	Employee Insurance	39,560	41,865	22,852	70,847	50,664	96,509	25,662
<b>Total Personnel Services</b>		<b>311,758</b>	<b>338,473</b>	<b>334,465</b>	<b>386,197</b>	<b>303,797</b>	<b>419,815</b>	<b>33,618</b>
402-411	Office Supplies	1,637	1,578	1,182	2,000	2,154	2,000	-
402-413	Memberships / Subscriptions	4,970	2,924	2,723	2,404	2,146	2,176	(228)
402-414	Books / Publications / Maps	-	312	192	200	-	-	(200)
402-490	Employee Recognition	25,251	24,098	24,692	27,950	27,950	29,950	2,000
<b>Total Commodities</b>		<b>31,858</b>	<b>28,912</b>	<b>28,789</b>	<b>32,554</b>	<b>32,250</b>	<b>34,126</b>	<b>1,572</b>
403-412	Contractual Services Postage	927	1,028	788	1,000	1,000	1,000	-
403-436	Maintenance Agreements	3,982	1,219	1,344	2,577	2,220	2,196	(381)
403-461	Consulting Services	96,229	31,165	46,308	67,820	57,312	67,165	(655)
403-465	Medical Examinations	41,277	42,998	48,625	55,298	60,268	52,256	(3,042)
403-467	Legal Publications	5,384	4,458	7,961	6,000	4,784	6,000	-
403-471	Schools / Conferences / Meetings	2,637	1,598	6,814	7,080	7,880	7,275	195
403-472	Transportation	658	91	910	1,500	1,750	2,000	500
403-474	Tuition Reimbursement	7,000	4,000	5,481	10,000	10,000	14,832	4,832
<b>Total Contractual Services</b>		<b>158,094</b>	<b>86,556</b>	<b>118,230</b>	<b>151,275</b>	<b>145,214</b>	<b>152,724</b>	<b>1,449</b>
<b>Total Human Resources</b>		<b>\$ 501,710</b>	<b>\$ 453,941</b>	<b>\$ 481,483</b>	<b>\$ 570,026</b>	<b>\$ 481,261</b>	<b>\$ 606,665</b>	<b>\$ 36,639</b>

4700 – Information Technology



**PURPOSE STATEMENT**

The goal of the Information Technology (IT) department is to provide the highest quality technology-based services in the most cost-effective manner, to facilitate the Village’s mission as it applies to the management and delivery of services to the departments and community as established by the Village Board under the direction of the Village Manager.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

Under the direction of the Chief Information Officer (CIO), the IT department is responsible for the administration, network security, software licensing, and safe-keeping of all technology-based systems and data utilized by Village departments.

The IT department researches new technologies, analyzes existing processes and procedures, and works closely with staff to understand existing needs. Working in conjunction with staff, cost-effective plans for new technologies and processes that will address needs, improve communications, eliminate unnecessary redundancy between departments and lower operating costs are developed and implemented.

Finally, IT provides research and consultation on all technology-based questions that arise in the course of business. The IT department strives to educate staff, both through direct in-house training and through the coordinated use of outside services, on new technologies, as well as existing technologies, to ensure maximum return of technology investments.

Description of Measurement	2017	2018	2019	2020	2021
Number of Full Time Employees	3	3	3	3	3
Number of Full Time Employees Per 1000 Population	.08	.08	.08	.08	.08
Total Information Technology Department Expenditures	\$1,017,240	\$1,197,375	\$1,260,800	\$1,415,151	\$1,299,042
Cost of Services Per Capita	26.78	31.53	33.20	37.27	34.67

**2022 ACCOMPLISHMENTS**

**Strategic Plan Goal: Maintain and Enhance Infrastructure**

1. Continue the replacement plan for desktop and laptop computers.  
*Completed in 4<sup>th</sup> quarter*
2. Continue the replacement plan for Police and Fire Department mobile data computers.  
*Completed in 4<sup>th</sup> quarter*
3. Replacement of network access switches. Half of the switches will be replaced in 2021 and the remaining will be replaced in 2022.  
*Completed in 1<sup>st</sup> quarter of 2022. The entire project was delayed until 2022 due to supply chain issues.*
4. Replacement of telephone voice gateway routers.

*Will be completed in 4<sup>th</sup> quarter depending on availability of equipment.*

5. Replacement of network firewalls.

*Completed in 2<sup>nd</sup> quarter.*

6. Replacement of audio/video system in Fire Station 15 Training room.

*Project order completed in 3<sup>rd</sup> quarter. There are known supply chain issues with some of the equipment. Staff is hoping to complete by end of year.*

### **Additional Accomplishments**

- ✓ Purchased and implemented Laserfiche Document Management System. Conversion of existing records for New World will be completed. Document scanning will be outsourced and will start in 2022, continuing over several years.
- ✓ Completed refresh of Village website and mobile app. The current website design was four years old. Part of the original contract included a refresh of the design after four years.
- ✓ Assisted the Police Department with implementation of new scheduling software. This software eliminated an old manual schedule procedure that was time consuming and inefficient.
- ✓ Assisted the Police Department with implementation of the Axon video evidence system.
- ✓ Implemented new cyber security software. The new software comes with 24/7 monitoring of activity in the event of a malicious attack.

## **2023 BUDGET GOALS**

### **Strategic Plan Goal: Maintain and Enhance Infrastructure**

1. Continue the replacement plan for desktop and laptop computers.
2. Continue the replacement plan for Police and Fire Department mobile data computers.
3. Replacement of physical server infrastructure including public web server.
4. Upgrade or replace Village phone system.
5. Continue build out of Laserfiche Document Management System including scanning of existing paper records.
6. Replacement of PD Emergency Operations Center Audio/Video equipment.

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

Fund 010 - General Fund

Department 4700 - Information Technology

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 206,406	\$ 211,292	\$ 195,712	\$ 207,341	\$ 208,625	\$ 221,314	\$ 13,973
401-421	Overtime Compensation	3,781	1,262	1,796	5,500	5,000	5,500	-
401-441	State Retirement	21,428	26,124	25,379	22,237	22,196	19,174	(3,063)
401-442	Social Security	15,412	15,624	14,925	16,373	16,343	17,361	988
401-444	Employee Insurance	28,804	27,683	14,351	37,827	34,275	33,354	(4,473)
<b>Total Personnel Services</b>		<b>275,831</b>	<b>281,986</b>	<b>252,163</b>	<b>289,278</b>	<b>286,439</b>	<b>296,703</b>	<b>7,425</b>
402-411	Office Supplies	47,338	36,971	38,583	51,248	48,252	44,480	(6,768)
402-413	Memberships / Subscriptions	300	300	300	300	300	300	-
402-427	Materials & Supplies	10,981	12,554	9,935	13,000	11,886	13,000	-
<b>Total Commodities</b>		<b>58,619</b>	<b>49,825</b>	<b>48,818</b>	<b>64,548</b>	<b>60,438</b>	<b>57,780</b>	<b>(6,768)</b>
403-411	Telephone	172,360	161,125	134,953	134,000	126,305	144,606	10,606
403-436	Maintenance Agreements	350,293	375,568	401,315	450,538	453,400	504,876	54,338
403-456	IT Equipment Maint. & Replacement	325,343	470,133	383,803	440,000	440,000	447,885	7,885
403-461	Consulting Services	70,360	71,303	71,951	77,644	75,212	79,834	2,190
403-471	Schools / Conferences / Meetings	7,611	5,211	5,774	10,500	8,601	10,845	345
403-472	Transportation	383	-	265	850	740	850	-
<b>Total Contractual Services</b>		<b>926,350</b>	<b>1,083,339</b>	<b>998,060</b>	<b>1,113,532</b>	<b>1,104,258</b>	<b>1,188,896</b>	<b>75,364</b>
<b>Total Information Technology</b>		<b>\$ 1,260,800</b>	<b>\$ 1,415,151</b>	<b>\$ 1,299,042</b>	<b>\$ 1,467,358</b>	<b>\$ 1,451,135</b>	<b>\$ 1,543,379</b>	<b>\$ 76,021</b>

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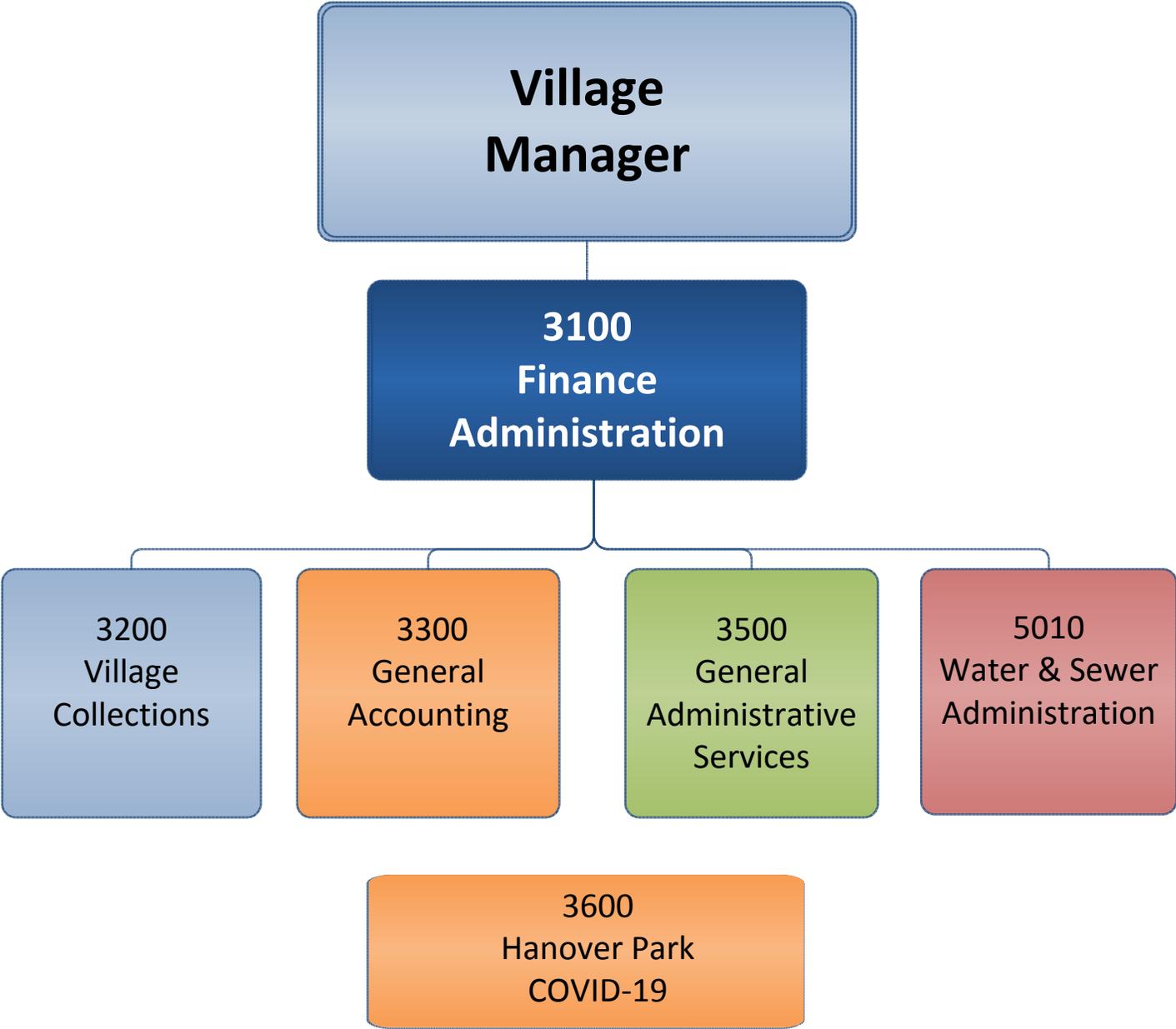
# FINANCE DEPARTMENT

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## Cost Control Centers

<b>Administration</b>	<b>3100</b>
<b>Collections</b>	<b>3200</b>
<b>General Accounting</b>	<b>3300</b>
<b>General Administrative Services</b>	<b>3500</b>
<b>Hanover Park COVID-19</b>	<b>3600</b>

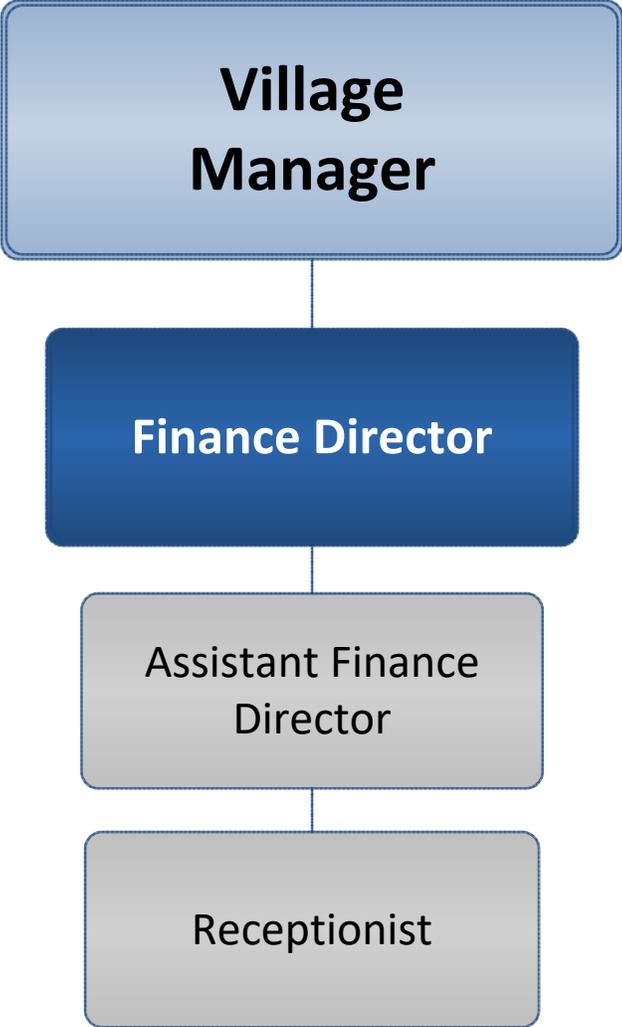
# Organization of the Finance Department



# Finance Department



# 3100 – Finance Administration



**PURPOSE STATEMENT**

Coordinate the financial activity in compliance with the financial policies established by the Village Board under the direction of the Village Manager.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The Director of Finance is responsible for the financial administration of the Village. The administrative duties of the Director involve the overall accounting and financial reporting, budgeting, collections, investment, and water billing functions. The duties involve, providing technical assistance and financial information to department personnel, administration and Village officials as well as executing and monitoring compliance with the broad financial policies of the Village.

<b>PERFORMANCE ACTIVITIES AND MEASURES</b>					
<b>Description of Measurement</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Number of Full Time Employees	11	11	11	11	11
Number of Full Time Employees per 1,000 Population	0.29	0.29	0.29	0.29	0.29
Total Finance Department Expenditures including transfers	3,272,639	3,648,100	4,842,806	3,580,342	3,947,739
Cost of Services Per Capita	86.18	96.07	127.53	94.29	105.36

**2022 ACCOMPLISHMENTS**

**Strategic Plan Goal #1: Financial Health**

- ✓ Continued to maintain a balanced budget.  
*Ongoing. The Finance Department worked together with other departments and programs to operate efficiently and within the resources of the Village.*
- ✓ Continued to develop a plan regarding the potential loss of state funding.  
*Ongoing. Reviewed revenue sources of neighboring communities to see if they have identified new ways of generating revenues. Continued to review the state reports to ensure all business within Hanover Park are registered, have business licenses, and are consistently paying taxes to both the village and the state.*
- ✓ Continued to find ways to lower the Village property tax rate.  
*Ongoing. To attract commercial business, the property tax rate must be in line with other neighboring villages.*
- ✓ Investigated strategies to offset lost revenues caused by the COVID Pandemic.  
*Ongoing. General Sale & Use Tax exceeded budgeted projections through COVID and is expected to continue performing at this level. Administration continues to look for grants that can be used to offset lost revenues in other areas of the budget.*

- ✓ Diversified Village investment portfolio.  
*Re-invested funds into a diversified portfolio to allow for optimal ROI.*

## 2023 BUDGET GOALS

### Strategic Plan Goal #1: Financial Health

1. Continue to maintain a balanced budget.  
*Ongoing. The Finance Department will work together with other departments and programs to operate efficiently and within the resources of the Village.*
2. Continue to develop a plan regarding the potential loss of state funding.  
*Ongoing. Staff will continue searching for new sources of revenue in preparation for potential loss of state funding*
3. Continue to find ways to lower the Village property tax rate.  
*Ongoing. The Village will continue working to keep property taxes at a comparable or lower rate than neighboring villages to attract commercial business.*
4. Look into options to diversify Village investment portfolio.  
*It is the responsibility of the Village to utilize and manage taxpayer money in a responsible and effective manner. Current rates are low and other investment options need to be considered.*
5. Explore incentive options to help motivate large sales tax generators to relocate to the Village.  
*Ongoing. Finance will work to explore policies and ordinances that will motivate large sales tax generators to relocate to Hanover Park.*

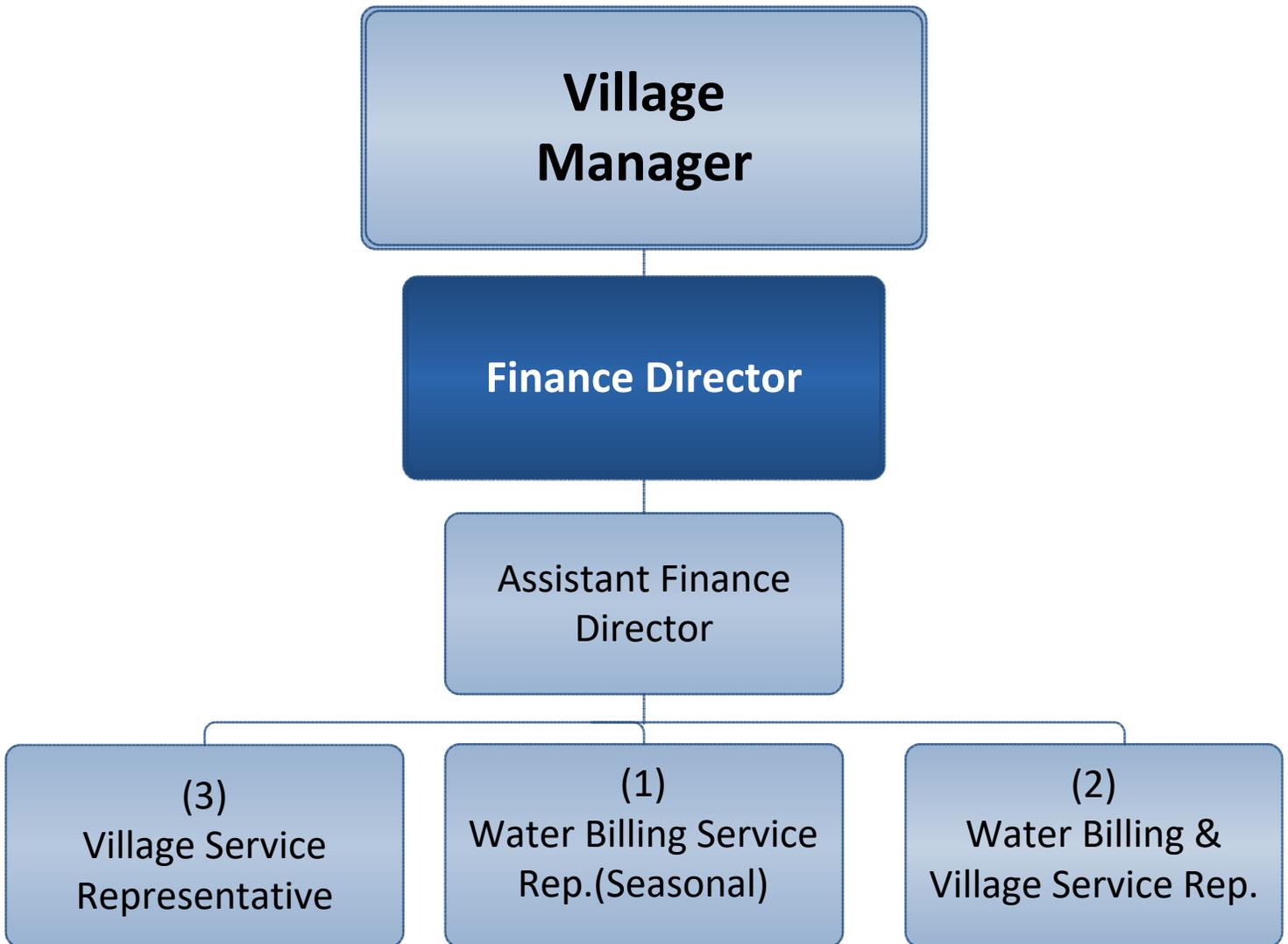
VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

Fund 010 - General Fund

Department 3100 - Finance Administration

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 119,070	\$ 120,726	\$ 137,034	\$ 138,475	\$ 143,233	\$ 147,738	\$ 9,263
401-421	Overtime Compensation	5	-	-	200	200	200	-
401-441	State Retirement	12,071	14,713	17,482	14,509	14,947	12,550	(1,959)
401-442	Social Security	8,472	8,341	9,799	10,678	10,595	11,363	685
401-444	Employee Insurance	20,655	21,266	13,470	26,642	25,912	23,893	(2,749)
<b>Total Personnel Services</b>		<b>160,273</b>	<b>165,045</b>	<b>177,785</b>	<b>190,504</b>	<b>194,887</b>	<b>195,744</b>	<b>5,240</b>
402-411	Office Supplies	345	-	225	500	5,060	500	-
402-413	Memberships / Subscriptions	935	450	650	800	800	800	-
402-414	Books / Publications / Maps	125	-	170	170	713	170	-
402-431	Uniforms	564	216	737	925	925	925	-
<b>Total Commodities</b>		<b>1,969</b>	<b>666</b>	<b>1,782</b>	<b>2,395</b>	<b>7,498</b>	<b>2,395</b>	<b>-</b>
403-436	Maintenance Agreements	4,182	3,244	3,450	4,385	3,500	4,385	-
403-471	Schools / Conferences / Meetings	1,308	-	1,771	3,488	2,981	3,740	252
403-472	Transportation	323	-	20	1,040	755	1,040	-
<b>Total Contractual Services</b>		<b>5,813</b>	<b>3,244</b>	<b>5,240</b>	<b>8,913</b>	<b>7,236</b>	<b>9,165</b>	<b>252</b>
<b>Total Finance Administration</b>		<b>\$ 168,055</b>	<b>\$ 168,954</b>	<b>\$ 184,808</b>	<b>\$ 201,812</b>	<b>\$ 209,621</b>	<b>\$ 207,304</b>	<b>\$ 5,492</b>

# 3200 – Village Collections



**PURPOSE STATEMENT**

The goals of the Division are to continue to provide prompt, efficient and friendly service to all people; to handle funds in an accurate and professional manner; to provide the Department of Finance with cash flow information; to provide quality service and to strive for self-improvement in all areas of responsibilities.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

This division is responsible for the collection of all cash funds that come into the Village. A majority of these collections are from water and sewer payments. Collections processes all local citations issued by the Police Department as well as setting court dates. It also handles booted vehicles invoices and processes unpaid tickets for the collection agency. In addition, the Division is responsible for the issuance of animal licenses, commuter parking lot permits and real estate transfer stamps, and also maintains all escrow agreements.

<b>PERFORMANCE ACTIVITIES AND MEASURES</b>					
<b>Description of Measurement</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Animal Licenses	111	125	83	59	71
Parking Ticket Paid	7,295	8,034	9,053	7,536	7,994
Monthly Commuter Parking Permits	7,505	7,511	6,752	3,857	492
Contractor and Business Licenses	2,389	2,595	2,409	1,923	2,006
Real Estate Transfer Tax Stamps	964	902	998	862	973
Water Bill Payments Collected	109,707	107,833	124,609	123,380	124,390
Yard Waste Stickers	4,249	3,924	3,863	2,024	2,782
Parking Tickets Entered	12,701	13,663	13,122	5,987	9,258
Tickets sent to Collections	11,937	4,620	3,418	2,105	2,249

**2022 ACCOMPLISHMENTS**

**Strategic Plan Goal #1: Financial Health**

- ✓ Collection Agency and Debt Recovery Program.  
*Ongoing. Aggressively pursued collection of debts (fines, ordinance, citation violations, administrative hearing findings, miscellaneous accounts receivable, red-light camera and EMS fees) through utilization of outside collection firm and the Illinois Debt Recovery Program (IDRP).*

**Strategic Plan Goal #5: Effective Governance**

- ✓ Continued training of front-line employees.  
*Ongoing. Department attended Customer Service Masters Class to learn how to better manage difficult customers in person, over the phone, and through email. Continued to learn and explore New World System capabilities to help staff fulfill their tasks.*

## 2023 BUDGET GOALS

### Strategic Plan Goal #1: Financial Health

1. Collection Agency and Debt Recovery Program.  
*Ongoing. Aggressively pursue collection of debts (fines, ordinance, citation violations, administrative hearing findings, miscellaneous accounts receivable, red-light camera and EMS fees) through utilization of outside collection firm and the Illinois Debt Recovery Program (IDRP).*

### Strategic Plan Goal #5: Effective Governance

1. Continue training of front-line employees.  
*Ongoing. Encourage staff to attend training sessions regarding collection practice and good customer service.*

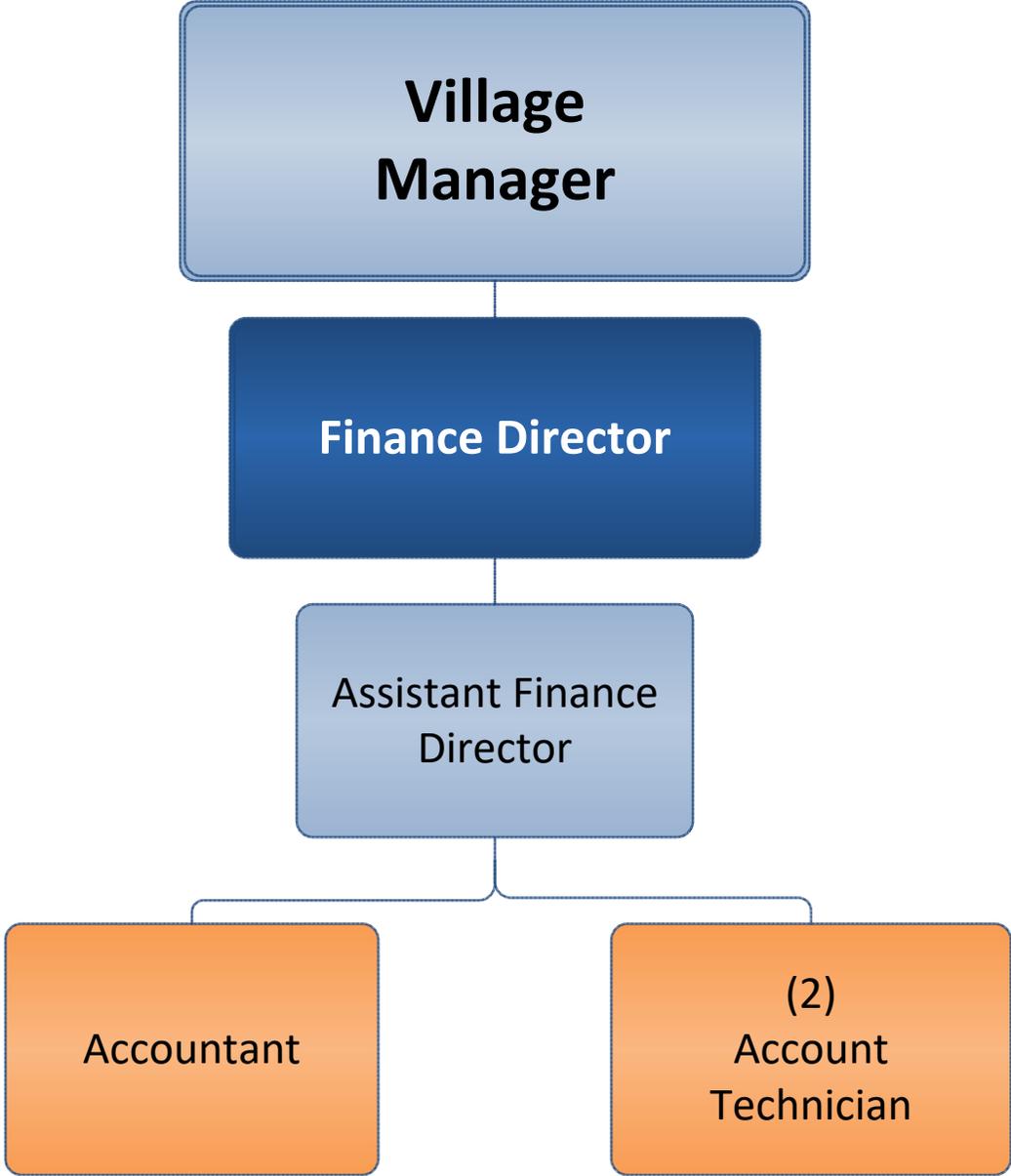
VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

Fund 010 - General Fund

Department 3200 - Collections

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries-Regular	\$ 116,869	\$ 119,658	\$ 104,435	\$ 117,220	\$ 115,264	\$ 132,781	\$ 15,561
401-421	Overtime Compensation	1,300	266	1,061	2,600	1,200	1,500	(1,100)
401-441	State Retirement	12,114	14,805	13,449	12,558	11,822	11,435	(1,123)
401-442	Social Security	9,034	9,167	7,774	9,255	7,957	10,353	1,098
401-444	Employee Insurance	29,142	29,560	5,290	32,305	30,995	36,231	3,926
<b>Total Personnel Services</b>		<b>168,460</b>	<b>173,458</b>	<b>132,009</b>	<b>173,938</b>	<b>167,238</b>	<b>192,300</b>	<b>18,362</b>
402-411	Office Supplies	9,603	467	9,438	10,150	10,150	9,450	(700)
<b>Total Commodities</b>		<b>9,603</b>	<b>467</b>	<b>9,438</b>	<b>10,150</b>	<b>10,150</b>	<b>9,450</b>	<b>(700)</b>
403-412	Postage	109	139	145	200	300	391	191
403-471	Schools / Conferences / Meetings	-	-	332	500	149	500	-
403-472	Transportation	-	-	-	75	-	75	-
<b>Total Contractual Services</b>		<b>109</b>	<b>139</b>	<b>478</b>	<b>775</b>	<b>449</b>	<b>966</b>	<b>191</b>
<b>Total Collections</b>		<b>\$ 178,172</b>	<b>\$ 174,063</b>	<b>\$ 141,924</b>	<b>\$ 184,863</b>	<b>\$ 177,837</b>	<b>\$ 202,716</b>	<b>\$ 17,853</b>

# 3300 – General Accounting



**PURPOSE STATEMENT**

To provide complete and accurate financial data in proper form on a timely basis to all responsible for the financial administration of the Village.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

This Division is responsible for all accounting functions including processing accounts payable, accounts receivable, purchase orders and general accounting for all departments in the Village. In addition, this Division maintains capital asset records, prepares financial reports and coordinates the annual audit.

<b>PERFORMANCE ACTIVITIES AND MEASURES</b>					
<b>Description of Measurement</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Number of invoices Processed	8,138	8,408	8,672	7,109	7,959
Number of Purchase Orders Processed	122	142	106	82	107
Number of Checks Issued	3,976	3,970	4,205	3,487	3,663
GFOA Distinguished Budget Award	Yes	Yes	Yes	Yes	Yes
GFOA Certificate of Achievement – ACFR	Yes	Yes	Yes	Yes	Yes

**2022 ACCOMPLISHMENTS**

**Strategic Plan Goal #1: Financial Health**

- ✓ Provided financial reporting and presented fiscal transparency.  
*Ongoing. Provided monthly treasurer’s reports to the Village Board. Provided quarterly financial reports to aid in the analysis by the Board and members of the public.*

**Strategic Plan Goal #4: Community Image & Identity**

- ✓ Continued to evaluate technology options to enhance efficiency and services.  
*Ongoing. Continued to update website and find ways to inform residents about the technology to do business with the Village (i.e. payment via Village website).*

**Strategic Plan Goal #5: Effective Governance**

- ✓ Utilized the New World asset tracking system.  
*Ongoing. Financial data of the Village’s capital assets has been entered into the system and will continue to be updated as needed.*
- ✓ Continued to expand knowledge by attending training and seminars.  
*Ongoing. Accounting employees attended training on advanced Excel skills, Annual Comprehensive Financial Reporting (ACFR), and Customer Service Master Class.*
- ✓ Announce Request for Proposal (RFP) for Banking Services.  
*Completed. New Banking Services contract was awarded.*

## 2023 BUDGET GOALS

### Strategic Plan Goal #1: Financial Health

1. Provide financial reporting and present more fiscal transparency.  
*Ongoing. Staff will continue to provide the monthly treasurers report to the Village Board. Continue to improve the quarterly financial reports to aid in the analysis by the Board and members of the public.*

### Strategic Plan Goal #4: Community Image & Identity

1. Continue to evaluate technology options to enhance efficiency and services.  
*Ongoing.*

### Strategic Plan Goal #5: Effective Governance

1. Utilize the New World asset and project tracking systems.  
*Ongoing. Financial data of the Village's capital assets has been entered into the system and will continue to be updated as needed. General Accounting will continue to encourage the use of project tracking for all major events, contracts, and projects.*
2. Continue to expand knowledge by attending training and seminars.  
*Ongoing. Staff will continue to learn and take advanced training appropriate to their position.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

Fund 010 - General Fund

Department 3300 - General Accounting

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 104,957	\$ 109,612	\$ 112,409	\$ 116,305	\$ 116,916	\$ 123,333	\$ 7,028
401-421	Overtime Compensation	129	102	177	1,374	250	300	(1,074)
401-441	State Retirement	11,063	13,940	14,711	12,619	12,744	10,767	(1,852)
401-442	Social Security	8,085	8,434	8,766	9,295	9,068	9,746	451
401-444	Employee Insurance	19,083	18,754	10,320	21,154	22,208	21,844	690
<b>Total Personnel Services</b>		<b>143,317</b>	<b>150,842</b>	<b>146,382</b>	<b>160,747</b>	<b>161,186</b>	<b>165,990</b>	<b>5,243</b>
402-411	Office Supplies	273	333	474	400	400	943	543
402-413	Memberships / Subscriptions	955	995	975	1,025	1,025	1,025	-
402-499	Miscellaneous Expense	435	544	356	600	600	1,700	1,100
<b>Total Commodities</b>		<b>1,663</b>	<b>1,871</b>	<b>1,805</b>	<b>2,025</b>	<b>2,025</b>	<b>3,668</b>	<b>1,643</b>
403-412	Postage	2,826	2,357	2,415	2,920	2,920	2,920	-
403-436	Maintenance Agreements	2,205	2,205	1,780	2,300	2,445	2,445	145
403-463	Auditing Services	25,208	22,136	27,870	25,936	20,044	26,977	1,041
403-470	Binding & Printing	174	178	158	200	200	200	-
403-471	Schools / Conferences / Meetings	125	85	521	500	500	500	-
403-472	Transportation	-	-	20	75	75	75	-
403-496	Collection Fee Service	12,855	7,717	3,824	7,800	5,000	7,800	-
403-499	Miscellaneous Expense	12,305	7,802	12,122	11,454	11,454	11,574	120
<b>Total Contractual Services</b>		<b>55,698</b>	<b>42,481</b>	<b>48,709</b>	<b>51,185</b>	<b>42,638</b>	<b>52,491</b>	<b>1,306</b>
<b>Total General Accounting</b>		<b>\$ 200,677</b>	<b>\$ 195,194</b>	<b>\$ 196,896</b>	<b>\$ 213,957</b>	<b>\$ 205,849</b>	<b>\$ 222,149</b>	<b>\$ 8,192</b>

# 3500 – General Administrative Services



VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

Fund 010 - General Fund

Department 3500 - Administrative Services

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures</b>								
401-427	Language Proficiency	\$ 21,400	\$ 22,318	\$ 23,817	\$ 22,900	\$ 22,900	\$ 23,000	\$ 100
401-441	State Retirement	6,701	8,056	9,492	6,989	7,706	8,360	1,371
401-442	Social Security	5,498	5,634	6,499	6,575	5,545	7,568	993
401-445	Special Pension	61,034	62,553	76,098	64,054	74,167	75,923	11,869
401-446	Unemployment Compensation	3,297	-	697	3,500	7,000	3,500	-
<b>Total Personnel Services</b>		<b>97,929</b>	<b>98,561</b>	<b>116,603</b>	<b>104,018</b>	<b>117,318</b>	<b>118,351</b>	<b>14,333</b>
403-413	Light & Power	1,637	1,724	1,837	1,800	2,188	2,160	360
403-414	Natural Gas	34,067	22,057	34,799	34,500	36,762	38,250	3,750
403-421	Liability Insurance Program	576,719	630,945	613,945	772,036	661,826	703,645	(68,391)
403-461	Consulting Services	19,934	-	-	-	177,319	105,670	105,670
403-462	Legal Services	379,360	433,749	406,776	370,000	410,000	471,025	101,025
403-485	Miscellaneous Programs	16,914	18,931	16,750	30,850	30,850	30,850	-
403-498	Contingency	-	5,659	-	15,000	15,000	15,000	-
<b>Total Contractual Services</b>		<b>1,028,631</b>	<b>1,113,064</b>	<b>1,074,107</b>	<b>1,224,186</b>	<b>1,333,945</b>	<b>1,366,600</b>	<b>142,414</b>
<b>Total Administrative Services</b>		<b>\$ 1,126,560</b>	<b>\$ 1,211,626</b>	<b>\$ 1,190,710</b>	<b>\$ 1,328,204</b>	<b>\$ 1,451,263</b>	<b>\$ 1,484,951</b>	<b>\$ 156,747</b>

3600 – Hanover Park COVID-19



VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

Fund 010 - General Fund

Department 3600 - Hanover Park COVID-19

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ -	269,901	\$ 63,479	\$ -	\$ -	\$ -	\$ -
401-412	Salaries - Part - Time	-	20,188	1,111	-	-	-	-
401-421	Overtime Compensation	-	40,615	23,224	-	5,160	-	-
401-441	State Retirement	-	28,101	5,658	-	-	-	-
401-442	Social Security	-	22,916	5,384	-	74	-	-
<b>Total Personnel Services</b>		<b>-</b>	<b>381,720</b>	<b>98,855</b>	<b>-</b>	<b>5,234</b>	<b>-</b>	<b>-</b>
402-411	Office Supplies	-	11,485	-	-	-	-	-
402-423	Communications Parts	-	-	2,439	-	-	-	-
402-426	Bulk Chemicals	-	235	336	-	-	-	-
402-427	Materials & Supplies	-	22,036	2,584	-	-	-	-
402-428	Cleaning Supplies	-	20,371	427	-	2,000	-	-
402-433	Safety & Protective Equipment	-	18,811	1,310	-	4,000	-	-
402-499	Miscellaneous Expense	-	2,192	797	-	-	-	-
<b>Total Commodities</b>		<b>-</b>	<b>75,130</b>	<b>7,893</b>	<b>-</b>	<b>6,000</b>	<b>-</b>	<b>-</b>
403-411	Telephone	-	3,456	1,798	-	1,320	-	-
403-419	Business Assistance Program	-	34,131	-	-	-	-	-
403-434	M & R - Buildings	-	76,239	20,520	-	-	-	-
403-436	Maintenance Agreements	-	585	-	-	-	-	-
403-470	Binding & Printing	-	2,357	-	-	-	-	-
403-471	Schools / Conferences / Meetings	-	248	963	-	-	-	-
<b>Total Contractual Services</b>		<b>-</b>	<b>117,016</b>	<b>23,282</b>	<b>-</b>	<b>1,320</b>	<b>-</b>	<b>-</b>
413-431	Office Equipment	-	7,496	-	-	-	-	-
<b>Total Capital Outlay</b>		<b>-</b>	<b>7,496</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Hanover Park COVID-19</b>		<b>\$ -</b>	<b>581,362</b>	<b>\$ 130,029</b>	<b>\$ -</b>	<b>12,554</b>	<b>\$ -</b>	<b>-</b>

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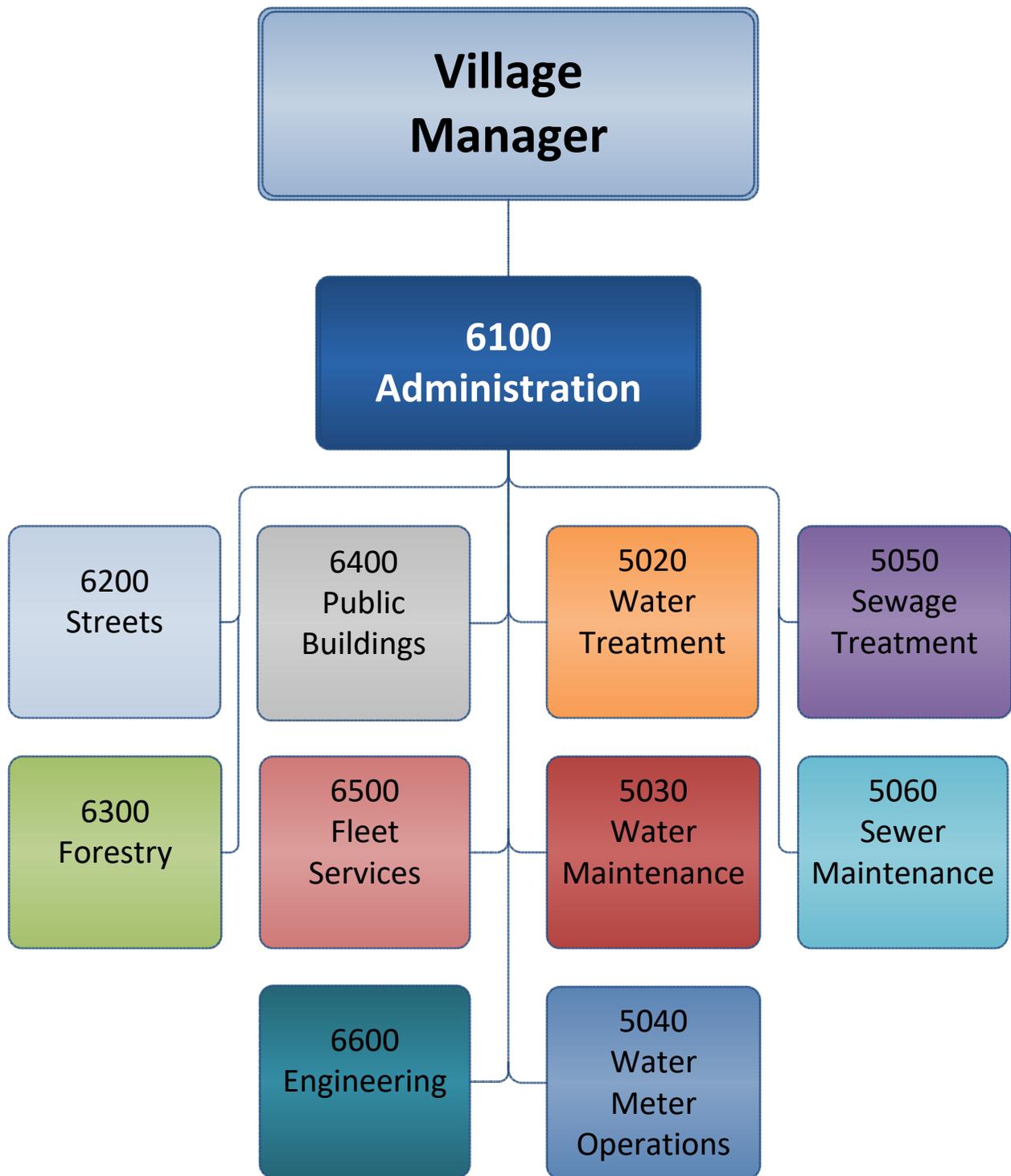
# PUBLIC WORKS DEPARTMENT

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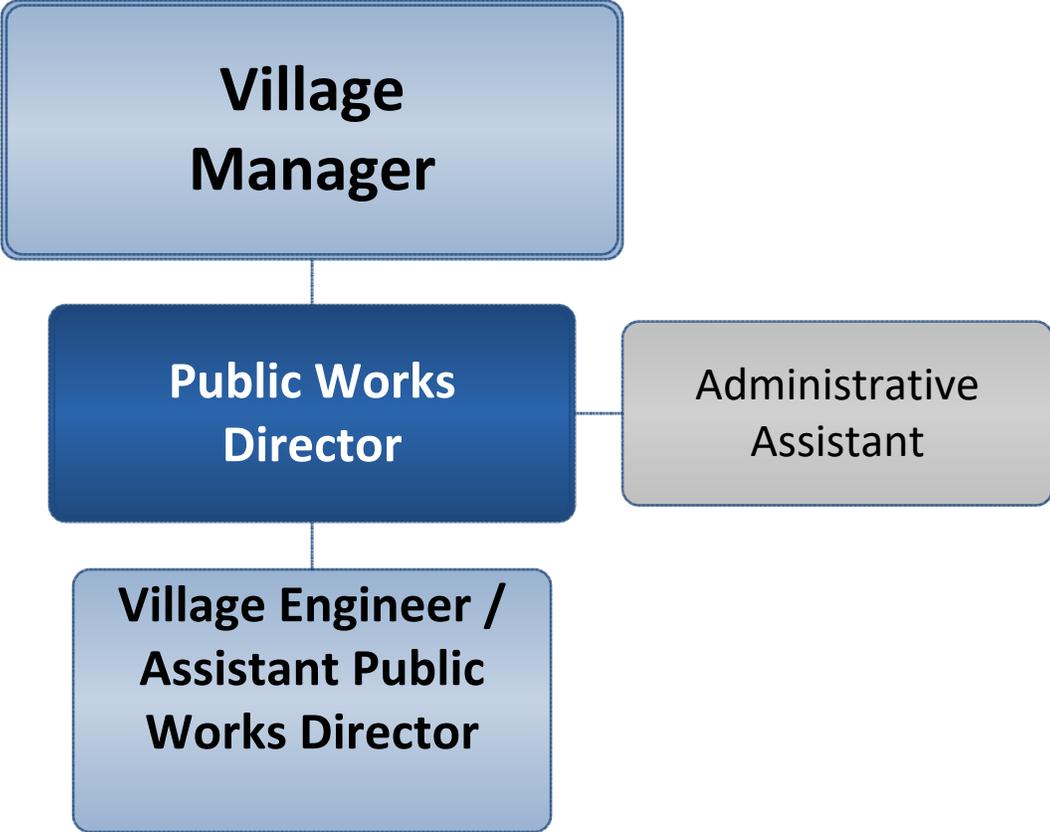
## Cost Control Centers

<b>Administration</b>	<b>6100</b>
<b>Streets</b>	<b>6200</b>
<b>Forestry</b>	<b>6300</b>
<b>Public Buildings</b>	<b>6400</b>
<b>Fleet Services</b>	<b>6500</b>
<b>Engineering</b>	<b>6600</b>

# Organization of the Public Works and Engineering Department



# 6100 - Administration



**PURPOSE STATEMENT**

Provide for safe, efficient, and effective delivery of public services through the optimum administration of those departments responsible for such delivery.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

To develop intermediate and long-range plans; to propose policy as it relates to department personnel and operations; to formulate budgets for operation and capital improvements; and to evaluate the operations and revise them accordingly.

<b>PERFORMANCE ACTIVITIES AND MEASURES</b>					
<b>Description of Measurement</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Number of Full Time Employees	47	48	48	48	50
Number of Part Time Employees	3	3	3	3	3
Number of Full Time Employees Per 1,000 Population	1.26	1.26	1.26	1.26	1.26
Public Works Department Insurance Claims:					
Total Worker Compensation Claims	3	6	6	4	5
Worker Compensation Losses	\$765,076	\$5,973	\$6,146.49	\$12,929.54	\$40,693.58
All Other Claims	14	8	30	11	21
Non-Worker Compensation Losses	\$21,692	\$39,486	\$65,237.23	\$4,337.92	\$24,401.76
Total Claims	17	14	36	15	26
Total Losses	\$786,768	\$45,460	\$71,383.72	\$17,267.46	\$65,094.74
Total Expenditures	\$3,981,239	\$4,237,892	\$4,296,110	\$4,018,407	\$4,299,447.14
Cost of Services Per Capita	\$104.84	\$111.58	\$113.14	\$105.83	\$114.74

**2022 ACCOMPLISHMENTS**

**Strategic Plan Goal #1: Focused Economic Development & Redevelopment**

- ✓ Continue to support civic engagement at the Ontarioville Plaza.  
*Ongoing. Worked with Clerk's office on inaugural Tree Lighting on Ontarioville Plaza. Assisted with Corks and Crafts event in the Ontarioville Park.*

**Strategic Plan Goal #2: Maintain and Enhance Infrastructure**

- ✓ Begin construction of the new satellite fire station.  
*First quarter. Construction Manager hired and design is underway.*

**Strategic Plan Goal #3: Community Image and Identity**

- ✓ Create and Install Bike Wayfinding signage.  
*Third quarter. Wayfinding Signage options brought forward included full-size mock-ups of potential signs. Will continue into FY'23.*

## 2023 BUDGET GOALS

### Strategic Plan Goal # 1 – Maintain and Enhance Infrastructure

1. Explore the concept of electric vehicle charging stations for the Village.  
*Second quarter.*
2. Construction of Fire Station #16.  
*Fourth quarter. Complete construction of the new satellite fire station.*

### Strategic Plan Goal # 2 – Focused Economic Development & Redevelopment

1. Civic Engagement at Ontarioville Plaza.  
*First through Fourth Quarters. Continue to support civic engagement at Ontarioville Plaza.*

### Strategic Plan Goal #3 – Community Image and Identity

1. Continually improve community appearance, with a focus on Village owned properties through plantings and maintenance.  
*First through Fourth Quarters. Continue to improve community appearance.*

### Strategic Plan Goal #4 – Effectiveness Governance

1. Continue to review and update public works safety policies and training.  
*First through Fourth Quarters.*

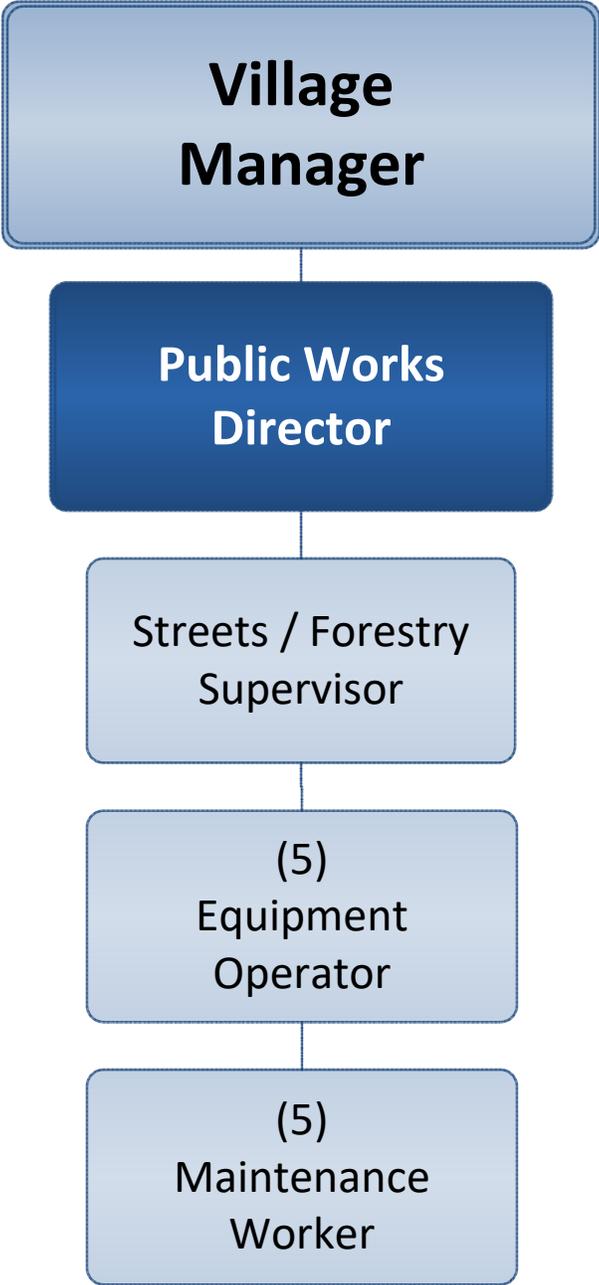
VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

Fund 010 - General Fund

Department 6100 - Public Works Administration

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 122,380	\$ 112,103	\$ 113,980	\$ 113,227	\$ 116,964	\$ 122,844	\$ 9,617
401-421	Overtime Compensation	1,347	246	573	1,000	1,200	1,000	-
401-441	State Retirement	12,573	13,715	14,726	12,024	18,385	10,564	(1,460)
401-442	Social Security	8,616	7,725	8,165	8,836	9,040	9,566	730
401-444	Employee Insurance	19,680	18,110	10,006	20,619	20,835	20,945	326
<b>Total Personnel Services</b>		<b>164,596</b>	<b>151,899</b>	<b>147,451</b>	<b>155,706</b>	<b>166,424</b>	<b>164,919</b>	<b>9,213</b>
402-411	Office Supplies	1,065	1,245	1,159	1,045	1,045	1,045	-
402-413	Memberships / Subscriptions	295	425	430	300	300	300	-
<b>Total Commodities</b>		<b>1,360</b>	<b>1,670</b>	<b>1,589</b>	<b>1,345</b>	<b>1,345</b>	<b>1,345</b>	<b>-</b>
403-412	Postage	1,236	1,161	1,466	1,100	2,000	1,100	-
403-436	Maintenance Agreements	9,839	10,036	10,183	9,400	9,400	9,218	(182)
403-471	Schools / Conferences / Meetings	2,626	255	2,032	3,000	3,000	3,300	300
403-472	Transportation	566	-	550	550	550	1,000	450
<b>Total Contractual Services</b>		<b>14,267</b>	<b>11,453</b>	<b>14,231</b>	<b>14,050</b>	<b>14,950</b>	<b>14,618</b>	<b>568</b>
<b>Total Public Works Administration</b>		<b>\$ 180,222</b>	<b>\$ 165,021</b>	<b>\$ 163,270</b>	<b>\$ 171,101</b>	<b>\$ 182,719</b>	<b>\$ 180,882</b>	<b>\$ 9,781</b>

# 6200 – Streets Department



**PURPOSE STATEMENT**

To provide for the maintenance and upgrading of Village Streets, providing a safe and efficient transportation system for residents of the Village and to provide and maintain a system for controlling storm water on public thoroughfares.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

Maintenance of Village streets, including the following operations: street sweeping; graffiti removal; snow plowing and salting; pothole patching; crack filling; preparation work in conjunction with resurfacing programs; construction of asphalt patches on minor residential streets.

Maintenance of the Village storm sewer system, including the following operations: cleaning and removal of debris from inlets and catch basins; high-pressure hydraulic cleaning of storm sewers and ditch culverts; channel maintenance on the West Branch of the DuPage River; patching and rebuilding of existing catch basins, manholes and inlets.

Construction of new storm sewer systems to alleviate drainage problems.

Construction, reconstruction, and maintenance of Village sidewalks, curbs and gutters.

Installation and maintenance of traffic regulatory signs and pavement markings necessary to ensure a safe and efficient transportation system.

Clean/vacuum 400 storm sewer basins and 35,000 linear feet of pipe for preventative storm sewer maintenance program.

Provide rapid removal of graffiti utilizing in-house forces.

Provide contract administration to remove and replace 20,000 square feet of public sidewalk and 2,500 linear feet of curb and gutter.

Provide contract administration for the installation of 16,000 pounds of crack seal material with emphasis on previous year's overlay program areas.

Provide contract administration for the installation of 18,000 linear feet of thermoplastic pavement markings, with emphasis on school crossings.

Upgrade and repaint all stop bars and crosswalks in the Village.

Rebuild any failing storm sewer basins in the Village.

Continue to upgrade and maintain the signage throughout the Village, including maintenance of signposts.

Asphalt patches – to remove and replace deteriorating asphalt to a minimum of 200 square yards.

## PERFORMANCE ACTIVITIES AND MEASURES

Description of Measurement	2017	2018	2019	2020	2021
Miles of Streets	99.36	99.36	99.36	99.36	99.36
Miles of Public Sidewalks	155.37	155.37	155.37	155.37	155.37
Miles of Storm Sewer	126.29	126.24	126.24	126.24	126.24
Number of Storm Sewer Structures	7,039	7,039	7,039	7,039	7,039
Number of Streetlight Poles	1,121	1,154	1,154	1,154	1,154
Cost of Annual Resurfacing Program	\$842,910	\$908,441	\$727,278	\$1,428,567.78	\$2,246,570.90
Street Division Graffiti Removal	8	26	27	16	11
Sidewalk Replaced (sq. ft.)	27,929	32,360	20,505	19,715	49,907
Curb and Gutter Replaced (lin. ft.)	2,953	2,942	1,904	1,904	12,457
Crack Sealing (lbs. installed)	18,000	19,050	15,900	N/A	17,000
Thermoplastic Pavement Markings (lin. ft. installed)	35,190	34,704	40,689	38,805	43,777
Number of Storm Sewer Basins Rebuilt	11	30	17	13	17
Number of Snow/Ice Responses	21	19	13	10	14

## 2022 ACCOMPLISHMENTS

### Strategic Plan Goal #1: Maintain and Enhance Infrastructure

- ✓ Sign machine training.  
*Completed. Second quarter. Trained more employees on the sign machine to get the most out of it.*

### Strategic Plan Goal #2: Community Image & Identity

- ✓ Concrete program.  
*Completed. Updated training for the in-house concrete program to complete projects faster and used fewer staff on project team.*
- ✓ Paving plan.  
*Completed. Worked with Engineering to identify areas most advantageous for the in-house patching program to maximize the effectiveness of the patches and limit overlap with near-term Engineering Division led resurfacing programs.*

## 2023 BUDGET GOALS

### Strategic Plan Goal # 1 : Maintain and Enhance Infrastructure

1. Sign truck training.  
*Third quarter. Continue to train additional employees in the Street Division on the installation and maintenance of MUTCD-compliant roadway signs.*
2. Paving training.  
*Third quarter. Continue to train new employees on the Village's in-house paving program to maximize the efficiency of the crews and allow for greater flexibility when assigning staff.*
3. Enhance street signs and roadway striping.  
*Fourth quarter. Develop an improved in-house striping program to allow for both anticipated changes in MUTCD mandates as well as to allow for greater motorist and pedestrian guidance while using Village streets.*

### Strategic Plan Goal # 2 : Effectiveness Governance

1. Additional training on safe operation of overhead bucket trucks and proper use of PPE.  
*Third quarter. Train new staff on the safe use of overhead equipment and the bucket truck, in particular to help ensure a safe work environment.*

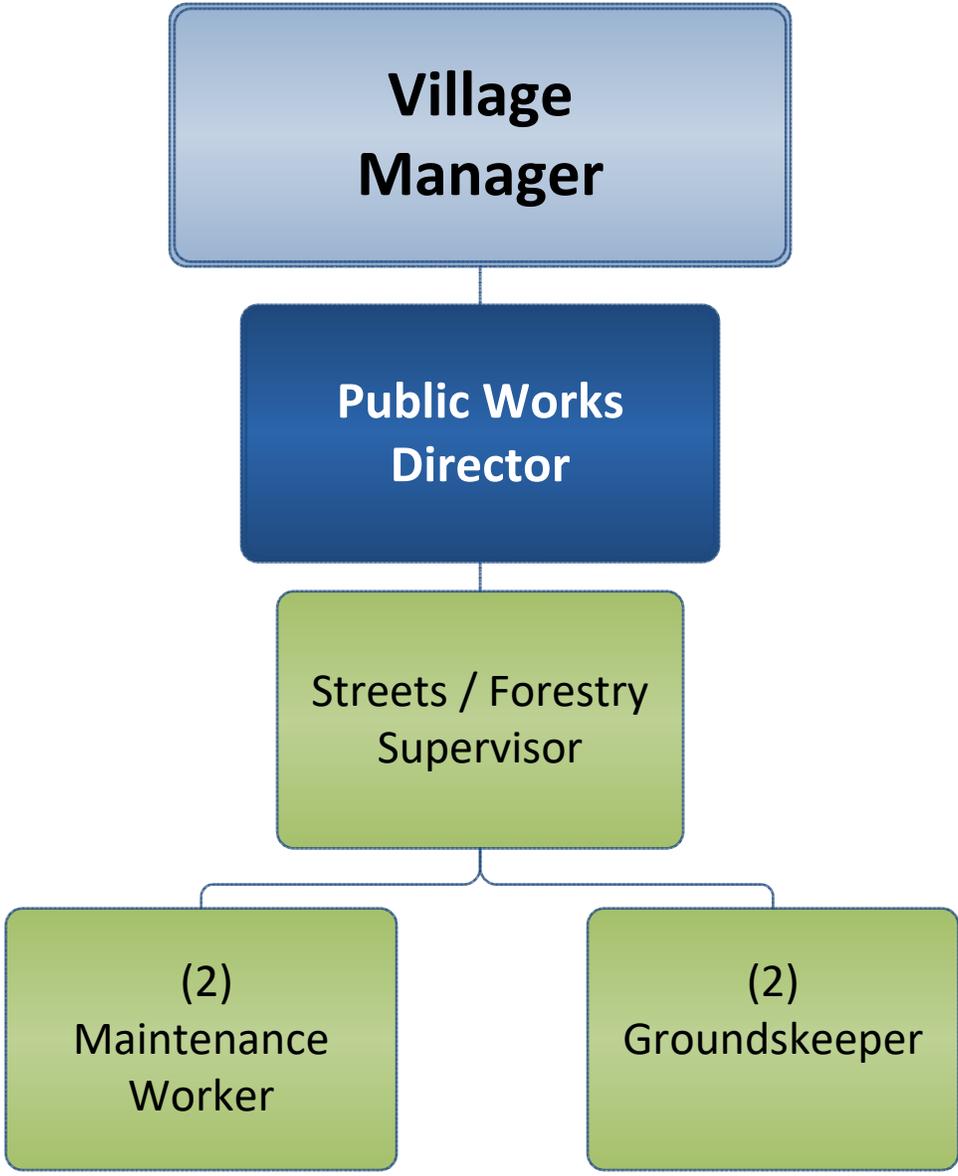
VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

Fund 010 - General Fund

Department 6200 - Streets

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 671,149	\$ 653,555	\$ 731,631	\$ 731,295	\$ 692,635	\$ 758,873	\$ 27,578
401-412	Salaries - Part - Time	11,322	-	13,157	15,000	5,000	15,000	-
401-421	Overtime Compensation	66,382	41,278	69,173	55,000	55,000	55,000	-
401-428	On Call Premium Pay	2,874	2,825	2,694	3,000	3,000	3,000	-
401-441	State Retirement	76,437	83,969	102,236	83,183	77,991	69,137	(14,046)
401-442	Social Security	55,509	51,883	59,129	62,394	57,807	63,740	1,346
401-444	Employee Insurance	170,238	180,434	99,304	211,131	210,538	240,657	29,526
<b>Total Personnel Services</b>		<b>1,053,911</b>	<b>1,013,944</b>	<b>1,077,324</b>	<b>1,161,003</b>	<b>1,101,971</b>	<b>1,205,407</b>	<b>44,404</b>
402-413	Memberships / Subscriptions	360	235	245	245	250	490	245
402-427	Materials & Supplies	112,268	141,245	135,501	137,000	140,000	150,000	13,000
402-431	Uniforms	3,996	3,968	2,646	4,000	4,000	4,000	-
402-433	Safety & Protective Equipment	2,869	2,597	3,470	3,000	2,000	3,000	-
402-434	Small Tools	2,841	1,737	1,990	2,000	2,000	2,000	-
<b>Total Commodities</b>		<b>122,354</b>	<b>149,782</b>	<b>143,853</b>	<b>146,245</b>	<b>148,250</b>	<b>159,490</b>	<b>13,245</b>
403-435	M & R - Streets & Bridges	134,233	79,697	120,898	119,900	119,900	127,800	7,900
403-439	M & R - Accident Claims	8,955	27,735	9,850	9,000	50,000	9,000	-
403-452	Vehicle Maintenance & Replacement	252,712	269,662	279,006	281,707	281,707	334,904	53,197
403-471	Schools / Conferences / Meetings	2,252	319	1,085	3,000	3,873	4,040	1,040
403-472	Transportation	586	-	30	500	500	500	-
<b>Total Contractual Services</b>		<b>398,738</b>	<b>377,414</b>	<b>410,869</b>	<b>414,107</b>	<b>455,980</b>	<b>476,244</b>	<b>62,137</b>
<b>Total Streets</b>		<b>\$ 1,575,003</b>	<b>\$ 1,541,140</b>	<b>\$ 1,632,046</b>	<b>\$ 1,721,355</b>	<b>\$ 1,706,201</b>	<b>\$ 1,841,141</b>	<b>\$ 119,786</b>

# 6300 – Forestry Department





**PURPOSE STATEMENT**

The Forestry Division goals are to continue to research and promote more effective forestry procedures to cut costs (i.e., manpower usage, equipment updating, equipment renewal, etc.). To set minimum standards for appearance of Village grounds and all public plantings. To maintain, treat and spray with proper chemicals all Village owned or maintained trees and properties. To continue the training and education of Forestry personnel. Also, to provide community service information on control of insects and rodents related to health and damage to forestry. Most importantly, to assist in the beautification of the Village.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

Maintenance of all trees, shrubs and planting features in Village right-of-ways and retention areas; treatment and maintenance of trees that are infested with various diseases; inspection, grooming, trimming and removal, as needed, of all forestry that is the responsibility of the Village; mowing and turf care of all large fields, retention areas, wells, Municipal Complex grounds, and right-of-ways under our jurisdiction; commuter parking complex turf, trees, shrub and planting feature maintenance; tree planting programs; removing snow and salting at Municipal Building and Commuter Lot walkways and parking lots; repair and maintenance of Forestry Department non-licensed equipment; rodent control, including baiting of fields, vacant lots, and problem breeding areas; resident assistance, answering questions and being helpful regarding trees, shrubs and turf; residential brush pickup and recycling program; municipal yard waste recycling program; resident assistance with recycling; creek bank mowing/maintenance; landscape planning, upgrades and reviews; assisting other departments with priority projects; Banner Program – banner installation and maintenance.

<b>PERFORMANCE ACTIVITIES AND MEASURES</b>					
<b>Description of Measurement</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Number of Parkway Trees Planted	500	544	587	0	80
Number of Parkway Trees Trimmed:					
Contractual	959	1,435	1,516	0	1208
In-House	437	462	476	390	411
Brush Pickup Program (Cubic Yards Collected)	905	1,140	1,105	685	715
Annual Cost	\$62,032	\$40,702	\$83,837	\$59,898	\$60,306
Cost per Cubic Yard Collected	\$68.54	\$35.70	\$75.87	\$52 ton	\$52 ton
Leaf Pickup Program (Cubic Yards Collected)	690	500	460	450	970

## 2022 ACCOMPLISHMENTS

### Strategic Plan Goal #1: Maintain and Enhance Infrastructure

- ✓ Enhanced the streetscapes in the Village.  
*Completed, third quarter. Further design improvements were made to the streetscapes to improve the appearance of the Village.*

### Strategic Plan Goal #2: Community Image & Identity

- ✓ Holiday decorations in the Village.  
*Completed, fourth quarter. Installed decorations for maintaining holiday spirit throughout the Village.*
- ✓ Replacement of 75 parkway trees.  
*Completed, fourth quarter. Planted trees on Village parkways as part of a reforestation Project.*

## 2023 BUDGET GOALS

### Strategic Plan Goal #1: Community Image & Identity

1. Village Hall Improvements.  
*Third quarter. Rebuild entryway wall for structural integrity and to improve the appearance of the Village.*
2. Parkway Trees.  
*Fourth quarter. Plant 75 new parkway trees where trees have been removed.*

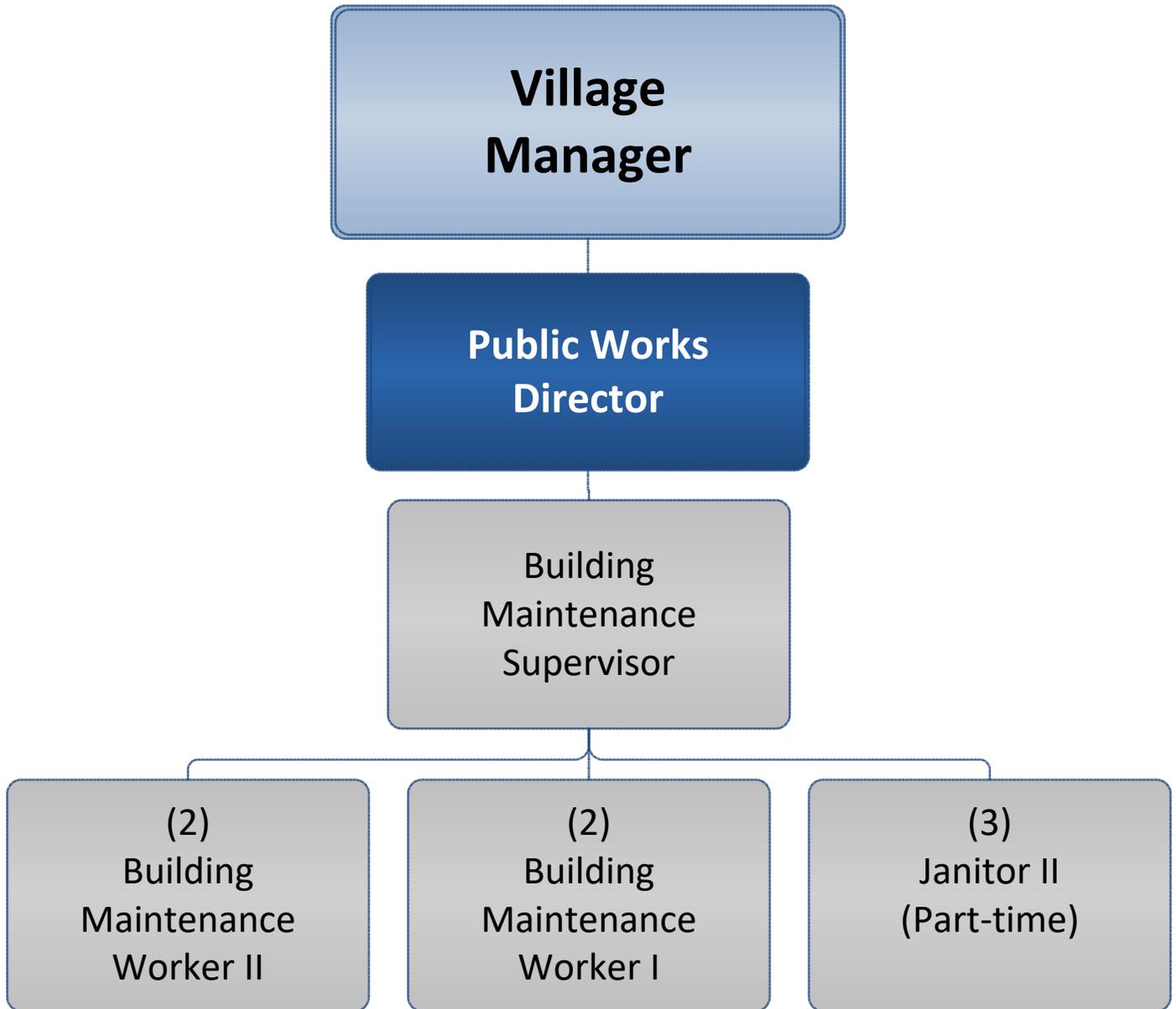
VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

Fund 010 - General Fund

Department 6300 - Forestry

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 138,963	\$ 135,175	\$ 137,404	\$ 205,931	\$ 164,710	\$ 199,886	\$ (6,045)
401-412	Salaries - Part - Time	12,601	-	6,454	10,000	5,000	10,000	-
401-421	Overtime Compensation	4,787	2,035	7,055	5,000	8,000	6,000	1,000
401-428	On Call Premium Pay	390	358	436	350	350	350	-
401-441	State Retirement	14,627	16,184	18,666	22,056	17,981	17,344	(4,712)
401-442	Social Security	11,905	11,436	10,130	17,387	13,622	16,467	(920)
401-444	Employee Insurance	31,787	34,733	16,373	67,210	31,000	48,378	(18,832)
<b>Total Personnel Services</b>		<b>215,060</b>	<b>199,921</b>	<b>196,517</b>	<b>327,934</b>	<b>240,663</b>	<b>298,425</b>	<b>(29,509)</b>
402-413	Memberships / Subscriptions	240	169	331	300	1,050	600	300
402-427	Materials & Supplies	22,608	16,154	11,658	11,000	11,000	11,000	-
402-429	Parts & Accessories - Non - Auto	504	222	481	500	500	500	-
402-431	Uniforms	1,644	1,688	1,200	2,550	2,550	2,550	-
402-433	Safety & Protective Equipment	1,098	799	683	800	800	800	-
402-434	Small Tools	1,001	917	1,498	1,000	1,000	3,500	2,500
<b>Total Commodities</b>		<b>27,096</b>	<b>19,949</b>	<b>15,852</b>	<b>16,150</b>	<b>16,900</b>	<b>18,950</b>	<b>2,800</b>
403-434	M & R - Buildings	22,789	19,854	22,859	24,000	24,000	31,000	7,000
403-435	M & R - Streets & Bridges	179,180	194,234	175,786	210,000	210,000	230,571	20,571
403-438	Maintenance - Forestry	98,797	13,022	59,278	96,000	96,000	106,000	10,000
403-452	Vehicle Maintenance & Replacement	35,333	36,433	41,398	41,078	41,078	42,652	1,574
403-471	Schools / Conferences / Meetings	1,605	1,012	926	1,150	1,100	1,450	300
<b>Total Contractual Services</b>		<b>337,703</b>	<b>264,555</b>	<b>300,246</b>	<b>372,228</b>	<b>372,178</b>	<b>411,673</b>	<b>39,445</b>
<b>Total Forestry</b>		<b>\$ 579,859</b>	<b>\$ 484,426</b>	<b>\$ 512,615</b>	<b>\$ 716,312</b>	<b>\$ 629,741</b>	<b>\$ 729,048</b>	<b>\$ 12,736</b>

# 6400 – Public Buildings



**PURPOSE STATEMENT**

The goals of the Department of Public Buildings are to maintain and enhance the appearance and function of the Village-owned buildings; to make available technical skills to do the jobs that may fall under departmental jurisdiction and to accomplish the work required in the most efficient and cost-effective manner.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The functions of the Department of Public Buildings are the complete maintenance of all buildings and properties owned by the Village, to perform necessary tasks needed to keep the mechanical systems working, and to maintain the aesthetic appearance of all Village properties. The Department assists in snow removal. Also, preventative maintenance is utilized to reduce system failures. Departmental personnel are available to provide technical assistance to other departments.

<b>PERFORMANCE ACTIVITIES AND MEASURES</b>		
<b>Description of Measurement</b>	<b>2020</b>	<b>2021</b>
Work requests completed (total)	594	778
Village Hall	274	377
Public Works	73	97
Fire Station #1	69	86
Fire Station #2	14	32
Police Department	161	181
Butler Building	2	1
Sewer Treatment	1	3
Metra Station	0	1

**2022 ACCOMPLISHMENTS**

**Strategic Plan Goal #1: Maintain and Enhance Infrastructure**

- ✓ Public Works’ boilers.  
*Third quarter. Boilers have surpassed their life expectancy and replacement has been completed.*
- ✓ Village Hall roof top units.  
*Third quarter. Units have surpassed their life expectancy and replacement has been completed.*
- ✓ Fire Station #1 Refresh.  
*Third through fourth quarters. Refresh kitchen, floors, and paint. Fire department to work with Dewberry to combine both station projects. Construction budgeted in FY’23.*
- ✓ Replacement of bullet proof glass at the police station.  
*Completed. Damaged glass at station replaced.*

## 2023 BUDGET GOALS

### Strategic Plan Goal # 1- Maintain and Enhance Infrastructure

1. Replace Police Department's triple basin.  
*First quarter. The triple basin in the Police Department garage is made of metal and rusting to the point of failure and collapse. It needs to be replaced with a PVC basin.*
2. Fire Station #15 renovations.  
*Third quarter.*
3. Village Manager Suite Renovation.  
*Second Quarter. Renovations to be made to the Administration Offices. Carpet to be replaced, as well as updates to the walls and restrooms.*
4. Public Works Facility Analysis.  
*First and Second Quarter. Professional analysis of the existing public works building to meet the needs of the Village and provide recommendations for improvement.*

### Strategic Plan Goal # 2- Maintain and Enhance Infrastructure

1. Replace public works generator.  
*Second quarter. The public works generator is original to the building and has long surpassed its life expectancy and needs to be replaced.*
2. Replace public works water heaters.  
*Second quarter. The public works water heaters have surpassed their life expectancy and should be replaced to maintain hot water in the building.*

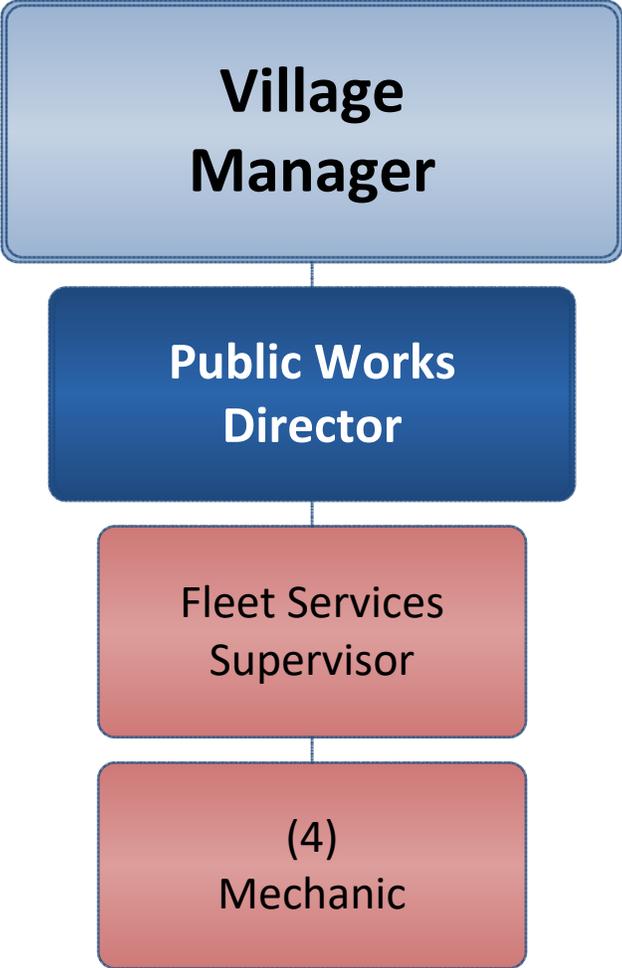
VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

Fund 010 - General Fund

Department 6400 - Public Buildings

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 178,269	\$ 175,924	\$ 180,394	\$ 181,615	\$ 182,000	\$ 193,686	\$ 12,071
401-412	Salaries - Part - Time	44,071	47,031	45,220	57,969	56,107	61,919	3,950
401-421	Overtime Compensation	12,009	6,524	8,252	8,000	8,000	8,000	-
401-428	On Call Premium Pay	3,178	2,977	3,522	3,200	3,200	3,200	-
401-441	State Retirement	19,553	22,280	24,504	20,034	20,034	17,313	(2,721)
401-442	Social Security	17,985	20,747	15,078	19,185	19,185	20,411	1,226
401-444	Employee Insurance	34,089	35,103	37,517	71,178	70,000	73,872	2,694
<b>Total Personnel Services</b>		<b>309,153</b>	<b>310,587</b>	<b>314,488</b>	<b>361,181</b>	<b>358,526</b>	<b>378,401</b>	<b>17,220</b>
402-411	Office Supplies	32	32	-	-	-	-	-
402-427	Materials & Supplies	53,290	53,590	47,544	50,000	50,000	50,000	-
402-428	Cleaning Supplies	19,884	22,055	19,207	19,000	19,000	19,000	-
402-429	Parts & Accessories - Non - Auto	18,461	17,639	16,378	15,000	15,000	15,000	-
402-431	Uniforms	3,656	3,878	3,381	3,875	3,875	3,875	-
402-433	Safety & Protective Equipment	2,612	1,637	2,004	1,800	1,800	1,800	-
402-434	Small Tools	1,587	1,414	1,487	1,500	1,500	1,500	-
<b>Total Commodities</b>		<b>99,521</b>	<b>100,245</b>	<b>90,003</b>	<b>91,175</b>	<b>91,175</b>	<b>91,175</b>	<b>-</b>
403-434	M & R - Buildings	59,807	91,957	78,982	71,000	80,000	71,000	-
403-436	Maintenance Agreements	145,014	141,953	147,996	153,050	153,050	153,050	-
403-452	Vehicle Maintenance & Replacement	12,751	12,751	9,728	9,728	9,728	9,728	-
403-471	Schools / Conferences / Meetings	2,444	800	345	1,800	2,200	3,000	1,200
<b>Total Contractual Services</b>		<b>220,016</b>	<b>247,461</b>	<b>237,050</b>	<b>235,578</b>	<b>244,978</b>	<b>236,778</b>	<b>1,200</b>
<b>Total Public Buildings</b>		<b>\$ 628,690</b>	<b>\$ 658,292</b>	<b>\$ 641,542</b>	<b>\$ 687,934</b>	<b>\$ 694,679</b>	<b>\$ 706,354</b>	<b>\$ 18,420</b>

# 6500 – Fleet Services



**PURPOSE STATEMENT**

To supply user Departments with the best possible vehicles and equipment at the lowest possible costs.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

This Department is responsible for the maintenance and repair of all Village vehicles and mobile equipment. This is accomplished through an aggressive preventative maintenance programs, in-house repairs, and outside vendor repairs when cost-effective. Computer data systems are used to supply information on inventory levels, equipment usage and unit costs. This information is used to determine cost-effective replacement recommendations and to develop specifications for new equipment that will achieve maximum utility and economy.

**PERFORMANCE ACTIVITIES AND MEASURES**

Description of Measurement	2017	2018	2019	2020	2021
Number of Vehicles Maintained	162	162	153	162	152
2019 Budget & Vehicle Purchase	\$1,361,000	\$1,473,900	\$1,605,426	\$1,831,380	\$1,467,700
Average Cost Per Vehicle	\$8,401	\$9,098	\$10,492	\$11,304.81	\$9,655.92
Miles Driven	910,418	809,576	780,790	851,586	798,912

**2022 ACCOMPLISHMENTS**

**Strategic Plan Goal #1: Financial Health**

- ✓ Continued to use cost analysis to provide best repairs and maintenance of Village equipment. *Ongoing. Staff researched parts supply cost and availability for individual vehicle and equipment repairs.*

**Strategic Plan Goal #2: Maintain and Enhance Infrastructure**

- ✓ Continued to improve maintenance and inspection of shop equipment. *Scheduled and completed June 23rd. Obtained annual inspections of hoists and lifts to insure employee safety.*

**Strategic Plan Goal #3: Community Image & Identity**

- ✓ Continued improving usage of equipment across Public Works Divisions. *Ongoing. Continued finding multiple uses of PW equipment to be utilized across all divisions.*

**Strategic Plan Goal #4: Effective Governance**

- ✓ Improved technician training to prepare for employee turnover due to retirement. *Completed. Second quarter. Continued cross training of technicians to share knowledge and experience of upcoming retiring coworkers.*

## 2023 BUDGET GOALS

### Strategic Plan Goal # 1 – Financial Health

1. Effectively use our vehicle replacement fund to productively identify and order vehicles and equipment.  
*First quarter. In a timely fashion to try to stay ahead of all the current industry challenges.*

### Strategic Plan Goal # 2 – Maintain and Enhance Infrastructure

1. Install and implement new Public Works communication and equipment.  
*Second quarter. Re-establish mobile radios into our fleet. This will reduce the use of cellular phones and increase the safety for our drivers.*

### Strategic Plan Goal # 3 – Community Image & Identity

1. Replace four police squads with new hybrid electric gas versions.  
*Fourth quarter. Although pricing and availability have not yet been released, our goal is to improve fuel economy and reduce emissions.*

### Strategic Plan Goal #4 - Effective Government

1. Expand our vehicle and equipment Automated Vehicle Locating System.  
*Second quarter. Install G.P.S. locating equipment to provide better reporting and documentation.*

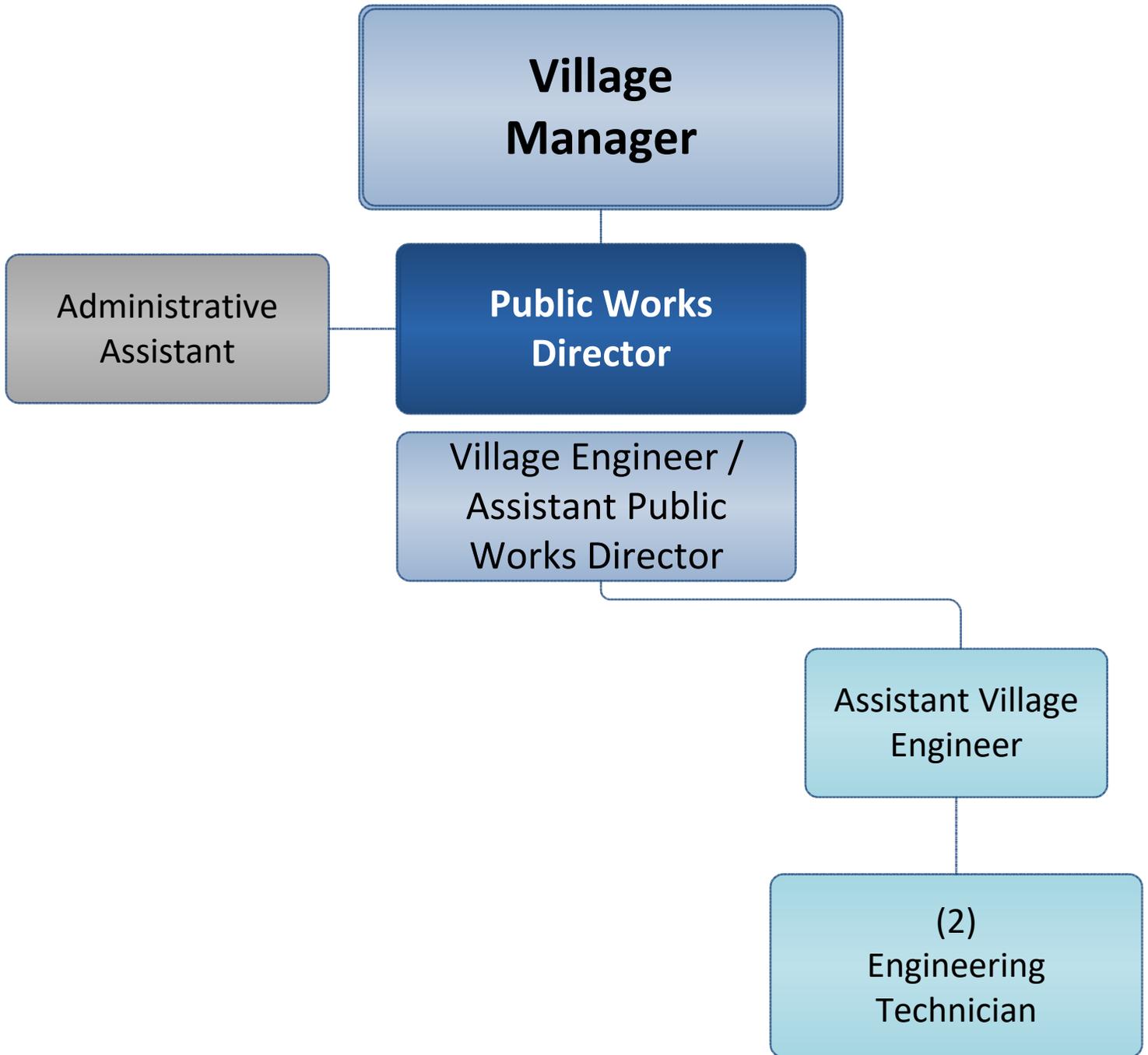
VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

Fund 010 - General Fund

Department 6500- Fleet Services

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 287,783	\$ 280,521	\$ 310,676	\$ 321,254	\$ 319,785	\$ 320,892	\$ (362)
401-421	Overtime Compensation	8,822	2,707	8,007	8,000	6,500	8,000	-
401-441	State Retirement	30,656	34,415	41,449	34,721	32,028	28,285	(6,436)
401-442	Social Security	22,257	23,900	21,439	28,757	22,644	25,608	(3,149)
401-444	Employee Insurance	46,772	51,480	23,389	61,812	57,325	53,003	(8,809)
<b>Total Personnel Services</b>		<b>396,289</b>	<b>393,023</b>	<b>404,959</b>	<b>454,544</b>	<b>438,282</b>	<b>435,788</b>	<b>(18,756)</b>
402-411	Office Supplies	57	122	100	200	200	200	-
402-413	Memberships / Subscriptions	9,764	9,716	12,370	12,620	12,605	12,968	348
402-421	Gasoline & Lube	248,768	142,322	261,224	209,700	332,638	332,638	122,938
402-422	Automotive Parts	95,929	87,462	87,880	96,000	96,000	99,000	3,000
402-423	Communications Parts	267	890	-	1,100	1,100	1,100	-
402-427	Materials & Supplies	12,973	11,438	10,218	15,500	12,000	15,500	-
402-429	Parts & Accessories - Non - Auto	23,653	24,127	26,135	24,000	24,000	24,000	-
402-431	Uniforms	1,206	1,245	689	1,300	1,300	1,300	-
402-433	Safety & Protective Equipment	419	595	636	1,000	1,000	1,000	-
402-434	Small Tools	4,415	2,435	4,558	4,500	6,000	4,500	-
<b>Total Commodities</b>		<b>397,450</b>	<b>280,352</b>	<b>403,810</b>	<b>365,920</b>	<b>486,843</b>	<b>492,206</b>	<b>126,286</b>
403-431	M & R - Auto Equipment	71,677	57,099	102,531	72,500	72,500	72,500	-
403-437	M & R - Other Equipment	16,414	5,452	7,849	13,000	13,000	13,000	-
403-451	Equipment Rentals	2,184	827	1,090	1,150	1,150	1,150	-
403-452	Vehicle Maintenance & Replacement	4,861	5,311	5,963	5,963	5,963	5,963	-
403-468	Uniform Rentals	4,958	2,727	2,800	3,000	2,000	2,000	(1,000)
403-469	Testing Services	1,815	2,795	6,022	5,450	5,450	5,900	450
403-471	Schools / Conferences / Meetings	3,982	1,990	3,564	4,900	3,500	4,900	-
403-472	Transportation	937	360	1,537	900	800	900	-
403-499	Miscellaneous Expense	2,758	3,145	2,531	2,500	2,500	2,500	-
<b>Total Contractual Services</b>		<b>109,586</b>	<b>79,705</b>	<b>133,888</b>	<b>109,363</b>	<b>106,863</b>	<b>108,813</b>	<b>(550)</b>
<b>Total Fleet Services</b>		<b>\$ 903,325</b>	<b>\$ 753,080</b>	<b>\$ 942,657</b>	<b>\$ 929,827</b>	<b>\$ 1,031,988</b>	<b>\$ 1,036,807</b>	<b>\$ 106,980</b>

# 6600 - Engineering



### **PURPOSE STATEMENT**

To be responsible for the administrative and operational tasks related to overall planning, engineering, construction, inspection, and acceptance of new improvements such as streets, sanitary, storm, and water facilities and other related improvements. To promote the optimum physical and aesthetic integrity of the above improvements and thus, enhance the value of land and buildings in the Village of Hanover Park while providing the best possible environment for habitation. To provide and maintain a centralized record keeping facility for all plans, plats, and specifications dealing with public and private land improvements for subdivisions and commercial developments within the Village.

### **DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

Enforcement of statutes, ordinances, and regulations pertaining to existing and newly-engineered Public Works and transportation facilities.

Procurement of funding and liaison for Motor Fuel Tax, Road and Bridge, Federal and State grants for Public Works, transportation, and environmental projects.

Monitoring of all Public Works projects and new land developments to ensure compliance with all Village ordinances and specifications.

Design and/or approval of plans and specifications for all projects, including the following annual projects:

- Street reconstruction & resurfacing
- Curb and gutter and sidewalk removal and replacement program
- Improvements to the sewer and water systems, including water main replacements and sanitary sewer point repairs and relining
- Street Lighting Replacement
- Village owned parking lots

Inspection of all projects and recommendation on all projects regarding payouts, security reductions, acceptance resolutions and approvals.

Consultation for the general public and other departments of the Village.

Maintenance of Village streetlight system.

Production and maintenance of all Village maps, including street maps, zoning maps, and utility atlases, as well as customized mapping for all Village departments. Lead the GIS program.

Act as administrator for the Village Storm Water Management program, including submittal of NPDES MS4 permit, NOI and annual reporting to IEPA.

## 2022 ACCOMPLISHMENTS

### Strategic Plan Goal #1: Financial Health

- ✓ Utilize Capital Grants received from State of Illinois to maximize improvements to Village infrastructure.  
*Ongoing. First through fourth quarters. The MWRD Ballfields project and the Metra Pedestrian Safety Improvements were constructed with Capital grants.*
- ✓ Strategically apply for grant opportunities to help fund projects with State and Federal dollars.  
*Ongoing. First through fourth quarters. Applied for and received several grants.*

### Strategic Plan Goal #3: Maintain and Enhance Infrastructure

- ✓ Coordinate completion of Phase 3 – Construction for Arlington Drive Bridge Replacement.  
*Ongoing. First through fourth quarters. Staff worked to secure easements necessary for the project.*
- ✓ Utilize the pavement evaluation program and information received as part of CMAP’s program to strategically plan a multi-year paving program.  
*Ongoing. First through fourth quarters. Program was developed and will continue to be updated as pavement conditions change.*
- ✓ Oversee an expansion of preventative maintenance treatments for pavement to extend the service life of Village streets.  
*Ongoing. First through fourth quarters. Program was developed and will continue to be updated as pavement conditions change.*

### Strategic Plan Goal #4: Community Image & Identity

- ✓ Work with fire department and public works to assist with design and construction of the new fire station on Schick Road.  
*Ongoing. First through fourth quarters. Staff helped with design and construction is anticipated to start in 2023.*

## 2023 BUDGET GOALS

### Strategic Plan Goal #1: Financial Health

1. Utilize Capital Grants received from State of Illinois to maximize improvements to Village’s infrastructure.  
*First through fourth quarters.*
2. Strategically apply for grant opportunities to help fund projects with State and Federal dollars.  
*First through fourth quarters.*

### Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Coordinate completion of Phase 3 – Construction for Arlington Drive Bridge Replacement.  
*First through fourth quarters.*
2. Utilize the pavement evaluation program and information received as part of CMAP’s program to strategically update the multi-year paving program.  
*First through fourth quarters.*

3. Work with the Water Division and Finance Department to develop a long-term watermain replacement plan.  
*First through fourth quarters.*

#### **Strategic Plan Goal #4: Community Image & Identity**

1. Work with Fire Department and Public Works to assist with design and construction of the new fire station on Schick Road.  
*First through fourth quarters.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

Fund 010 - General Fund

Department 6600 - Engineering

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 290,031	\$ 285,539	\$ 294,529	\$ 302,309	\$ 295,993	\$ 320,059	\$ 17,750
401-412	Salaries - Part - Time	3,878	-	3,942	8,000	5,000	8,000	-
401-421	Overtime Compensation	5,815	2,815	4,906	5,000	8,000	5,000	-
401-441	State Retirement	30,135	28,295	28,156	33,294	31,585	27,469	-
401-442	Social Security	22,143	21,196	22,338	24,581	23,638	25,480	899
401-444	Employee Insurance	56,449	62,955	35,147	77,534	73,955	96,941	19,407
<b>Total Personnel Services</b>		<b>408,452</b>	<b>400,800</b>	<b>389,018</b>	<b>450,718</b>	<b>438,171</b>	<b>482,949</b>	<b>38,056</b>
402-411	Office Supplies	991	999	745	1,000	1,000	1,000	-
402-413	Memberships / Subscriptions	398	750	1,058	991	985	1,290	299
402-427	Materials & Supplies	265	372	498	500	500	600	100
402-431	Uniforms	537	523	527	600	600	750	150
402-433	Safety & Protective Equipment	805	375	655	700	700	700	-
402-434	Small Tools	88	481	416	500	500	500	-
<b>Total Commodities</b>		<b>3,085</b>	<b>3,500</b>	<b>3,898</b>	<b>4,291</b>	<b>4,285</b>	<b>4,840</b>	<b>549</b>
403-412	Postage	343	696	248	800	800	800	-
403-436	Maintenance Agreements	1,225	1,225	1,225	2,125	2,125	2,125	-
403-452	Vehicle Maintenance & Replacement	9,678	9,678	8,576	8,576	8,576	8,576	-
403-461	Consulting Services	4,481	476	3,083	25,000	50,000	35,000	10,000
403-471	Schools / Conferences / Meetings	1,556	73	1,269	5,400	5,000	5,400	-
403-472	Transportation	191	-	-	300	200	300	-
<b>Total Contractual Services</b>		<b>17,474</b>	<b>12,148</b>	<b>14,401</b>	<b>42,201</b>	<b>66,701</b>	<b>52,201</b>	<b>10,000</b>
<b>Total Engineering</b>		<b>\$ 429,011</b>	<b>\$ 416,448</b>	<b>\$ 407,317</b>	<b>\$ 497,210</b>	<b>\$ 509,157</b>	<b>\$ 539,990</b>	<b>\$ 48,605</b>

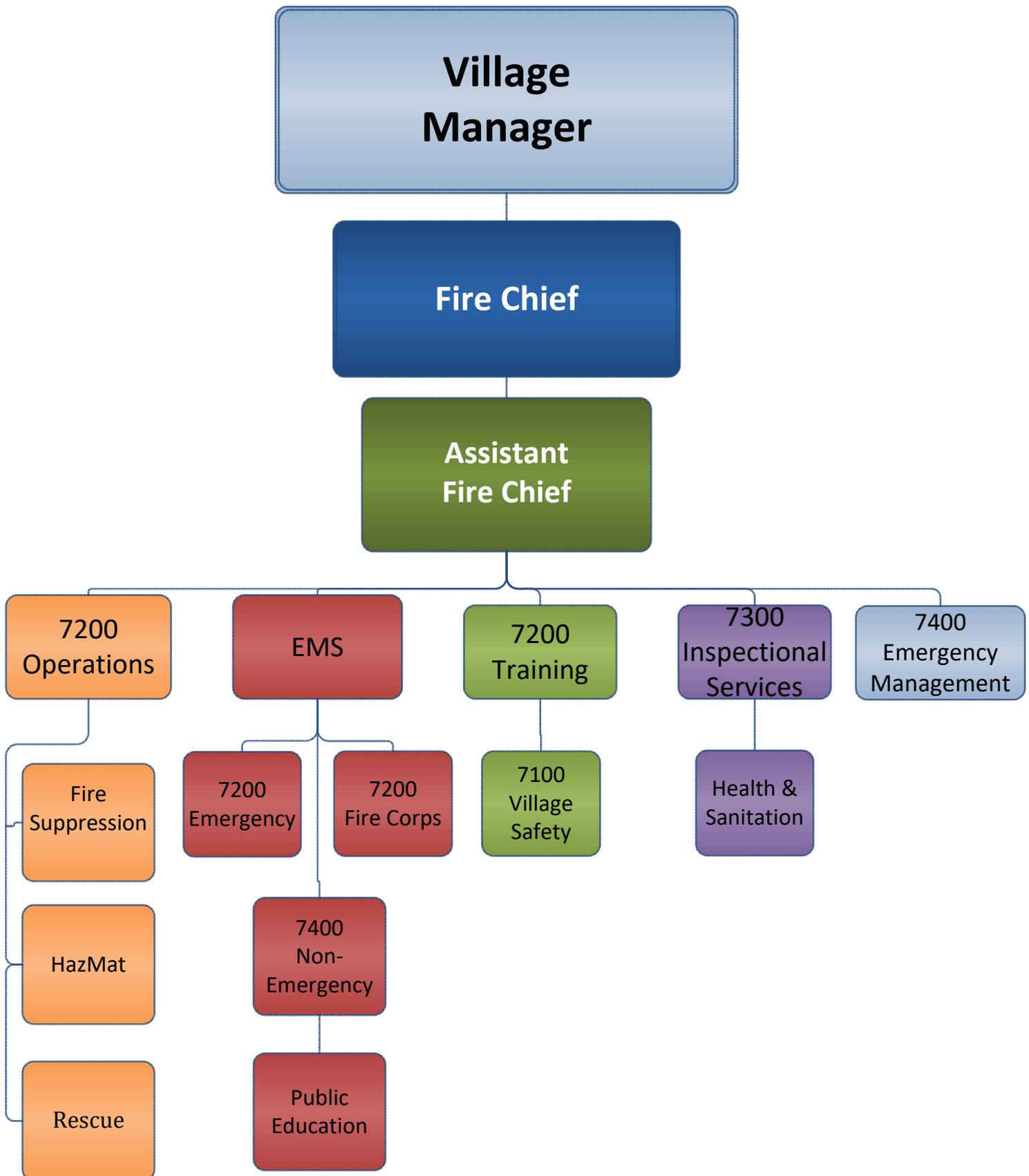
# FIRE DEPARTMENT

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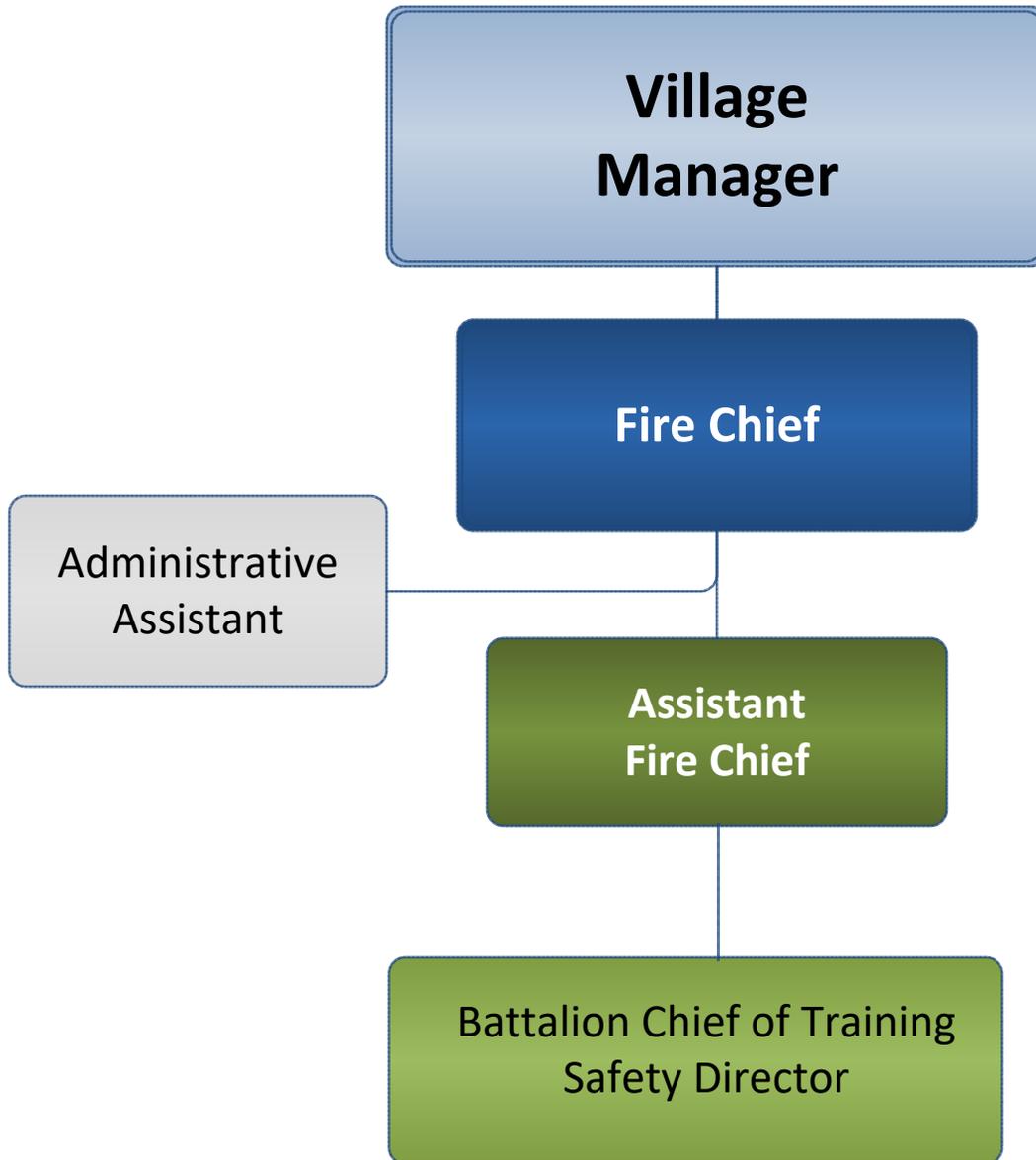
## Cost Control Centers

<b>Fire Administration</b>	<b>7100</b>
<b>Fire Emergency Operations</b>	<b>7200</b>
<b>Fire Inspectional Services</b>	<b>7300</b>
<b>Fire Non 911 Program</b>	<b>7400</b>

# Organization of the Fire Department



# 7100 – Fire Administration





**PURPOSE STATEMENT**

The goal of the Fire Department is to provide efficient and high-quality service in the areas of Inspections, Prevention, Fire Suppression, Emergency Medical Services (EMS) (including emergency and non-emergency ambulance transport), Hazardous Materials response and mitigation, as well as Vehicle and Technical Rescue Services and Emergency Management Planning and Preparedness. Administration provides leadership, oversight, and support for each departmental division.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

Fire Department Administration consists of the Fire Chief, Deputy Chief, an Administrative Assistant, and a part-time Emergency Management Coordinator.

Fire Administration is part of the executive staff of the Village of Hanover Park and reports to the Village Manager. Personnel assigned to this division regularly interact and support the initiatives of Village Elected Officials and are responsible to translate those initiatives into working directives to be accomplished by the department. The division interacts daily with other Village Departments and neighboring fire departments/districts. Personnel represent the department and its interests as part of the leadership within the Mutual Aid Box Alarm System (MABAS) Division and the Greater Elgin Mobile Intensive Care Program. Personnel also represent the department and Village at local, state, and national events, including assignment to taskforces or projects that have a national fire service impact. The division is responsible for the department’s financial management as well as short and long-term planning. Labor Management, including negotiations, is handled by the division for contracts with the International Association of Firefighters Local 3452 and the Service Employees International Local 73. Recruitment and pre-employment testing as well as all promotional testing are managed by the division.

<b>PERFORMANCE ACTIVITIES AND MEASURES</b>					
<b>Description of Measurement</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Fire Department Insurance Claims:					
Total Worker Compensation Claims	11	9	7	2	10
Worker Compensation Losses	\$369,948	\$193,498	\$189,322.29	\$24,706.95	\$23,412.05
All Other Claims	1	1	1	1	4
Non-Worker Compensation Losses	\$5,599	\$4,404	\$3,146.20	\$0	\$3,184.38
Total Claims	12	10	8	3	14
Total Losses	\$375,547	\$197,903	\$192,468.49	\$24,706.95	\$26,596.43
Total Expenditures	\$7,452,085	\$7,836,835	\$8,181,918	\$8,216,317.59	\$9,270,564.00
Cost of Services Per Capita	\$192.01	\$201.93	\$210.82	\$211.71	\$238.87

## 2022 ACCOMPLISHMENTS

### Strategic Plan Goal #3: Maintain and Enhance Infrastructure

- ✓ Complete upgrade and repairs as needed to the audiovisual training equipment in Fire Station 15 training room.  
*Equipment has been ordered but delivery is delayed. Project completion will be moved to 2023.*
- ✓ Continue project management of the new fire station 16.  
*Ongoing. Bi-weekly meetings have been held with the Design Build Team and Village Staff first through fourth quarters to develop and design new fire station 16. Project will be sent out to bid by the end of 2022.*

### Strategic Plan Goal #5: Effective Governance

- ✓ Conduct a part-time test and establish a new eligibility roster.  
*Completed.* Part-time testing was completed using our new continuous open recruitment model. Ninety (90) candidates applied for the positions, eighteen (18) candidates were offered positions, and ten (10) candidates were successfully hired.
- ✓ Phase II of Fire Records Software. Build and institute fire investigation, inventory, and automated reporting modules of ImageTrend® software.  
*Completed.*
- ✓ Institute dashboard reporting of our fire data and integrate these tools into our website. These graphs/tools are updated automatically from our fire reporting software and will support our community risk reduction goals.  
*Completed.*

### ***Additional Accomplishments***

- ✓ Three (3) members attended ImageTrend Conference in St. Paul, Minnesota.
- ✓ Design completed of Fire Station 15 kitchen remodel.
- ✓ Hired 4 new full-time employees to fill existing vacancies.
- ✓ Hired 10 part-time employees to fill existing vacancies.
- ✓ Continued to participate in numerous DuComm committees. Chief Fors served as the Chair of the Support Services Committee and was an invited member of the Fire Standardization Committee as well as the ETSB fire focus group.
- ✓ IRMA fall hazard assessment was completed at various locations throughout the Village campus.

## 2023 BUDGET GOALS

### Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Continue project management of the new Station 16 project.  
*First through Fourth Quarters*
2. Evaluate options for old Fire Station 16.  
*Second Quarter*

### Strategic Plan Goal #5: Effective Governance

1. Conduct a part-time test and establish a new eligibility roster.  
*First through Fourth Quarters*
2. Conduct a full-time test and establish a new eligibility roster.  
*First through Fourth Quarters*
3. Conduct a Battalion Chief exam and certify a new list.  
*Second Quarter*
4. Maintain and/or improve projects required for ISO Class 1.  
*First through Fourth Quarter*
5. Continue working towards accreditation by completing a Community Risk Assessment/Standard of Cover.  
*First through Fourth Quarters*

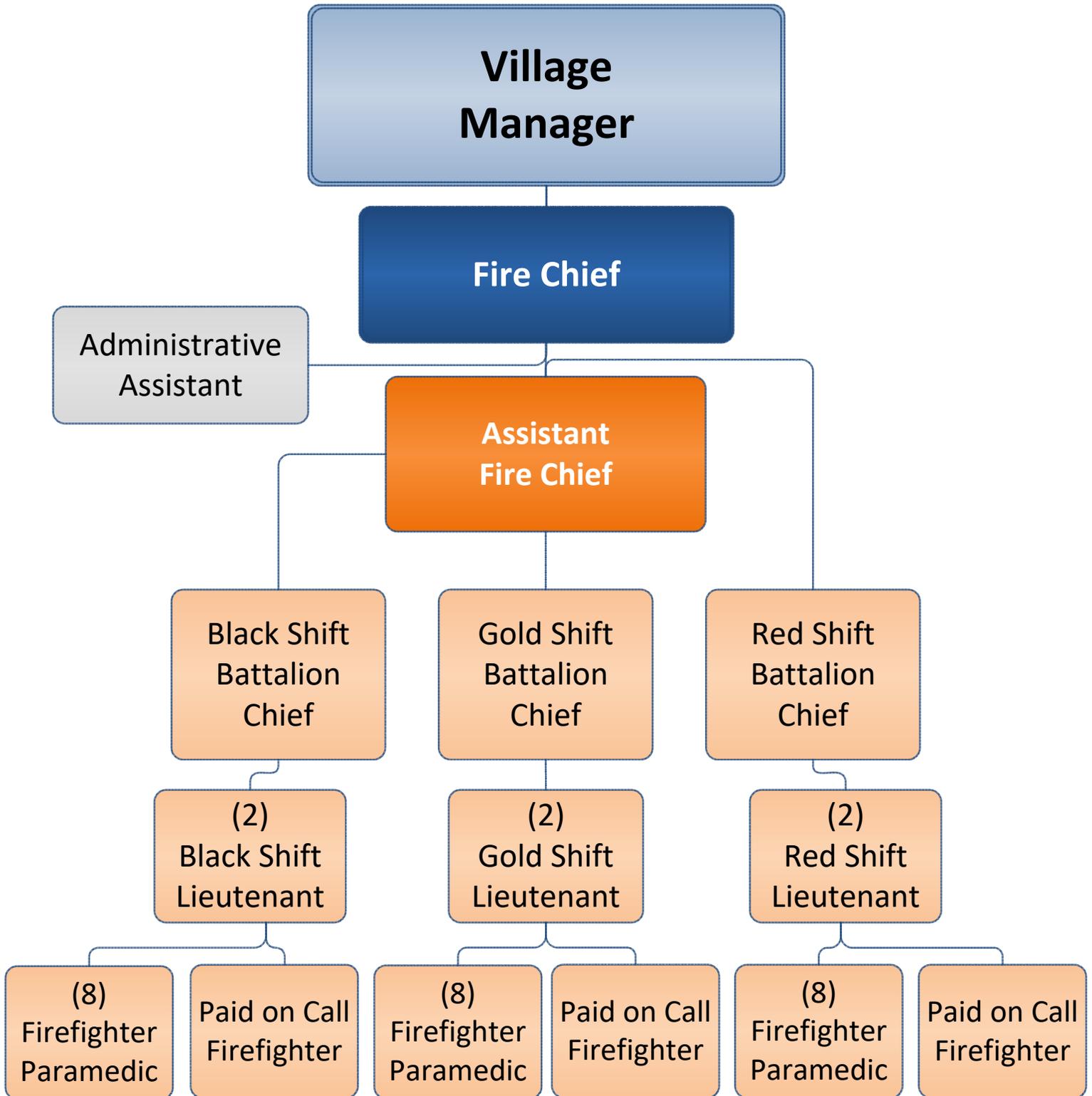
VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

Fund 010 - General Fund

Department 7100 - Fire Administration

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 405,947	\$ 418,605	\$ 427,269	\$ 400,608	\$ 407,755	\$ 393,870	\$ (6,738)
401-421	Overtime Compensation	3,030	1,447	2,805	3,000	3,000	3,000	-
401-441	State Retirement	8,017	9,670	9,942	8,235	8,274	6,988	(1,247)
401-442	Social Security	19,173	19,582	18,518	10,965	10,900	10,920	(45)
401-443	Police / Fire Pension	147,082	168,090	199,698	187,498	187,498	166,816	(20,682)
401-444	Employee Insurance	48,136	49,741	27,956	68,446	68,700	63,978	(4,468)
<b>Total Personnel Services</b>		<b>631,385</b>	<b>667,136</b>	<b>686,188</b>	<b>678,752</b>	<b>686,127</b>	<b>645,572</b>	<b>(33,180)</b>
402-411	Office Supplies	2,075	1,074	1,793	2,000	2,000	2,000	-
402-413	Memberships / Subscriptions	12,259	5,471	5,482	5,559	5,436	6,506	947
402-414	Books / Publications / Maps	481	-	492	-	-	500	500
402-427	Materials & Supplies	1,617	880	1,568	1,800	1,800	1,800	-
<b>Total Commodities</b>		<b>16,432</b>	<b>7,425</b>	<b>9,334</b>	<b>9,359</b>	<b>9,236</b>	<b>10,806</b>	<b>1,447</b>
403-412	Postage	316	163	255	200	200	200	-
403-432	M & R - Office Equipment	2,518	2,828	2,985	3,000	2,309	2,196	(804)
403-434	M & R - Buildings	-	-	564	-	-	-	-
403-452	Vehicle Maintenance & Replacement	-	-	14,460	14,460	14,460	8,482	(5,978)
403-461	Consulting Services	353	6,657	352	-	-	400	400
403-471	Schools / Conferences / Meetings	11,423	496	1,593	8,871	9,119	7,620	(1,251)
403-472	Transportation	2,431	968	368	2,425	1,037	1,150	(1,275)
<b>Total Contractual Services</b>		<b>17,041</b>	<b>11,111</b>	<b>20,577</b>	<b>28,956</b>	<b>27,125</b>	<b>20,048</b>	<b>(8,908)</b>
<b>Total Fire Administration</b>		<b>\$ 664,858</b>	<b>\$ 685,672</b>	<b>\$ 716,099</b>	<b>\$ 717,067</b>	<b>\$ 722,488</b>	<b>\$ 676,426</b>	<b>\$ (40,641)</b>

# 7200 - Operations





**PURPOSE STATEMENT**

The goal of the Fire Department is to provide efficient and high-quality service in the areas of Inspections, Prevention, Fire Suppression, Emergency Medical Services (EMS) (including emergency and non-emergency ambulance transport), Hazardous Materials response and mitigation, as well as Vehicle and Technical Rescue Services and Emergency Management Planning and Preparedness.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The department responds from two stations utilizing a complement of 35 full-time and 13 part-time firefighters and officers. These personnel are supplemented by a full-time Administrative Assistant, a volunteer Fire Chaplain and 15 Fire Corps volunteers. Responses surpass 3,600 emergency calls annually with approximately 70% of these being EMS in nature. Services are provided using a staffed paramedic equipped Rescue/Engine (Squad), a staffed Paramedic Equipped Engine Company, two Mobile Intensive Care Ambulances, one of which is a jump company to a Tower Ladder and a Battalion Commander, along with a myriad of other ancillary response equipment. The department also operates a peak time staffing system that incorporates a “Power Shift” (staffing either the tower ladder or an additional ambulance) to assist with call volume as well as Inspectional Services duties.

All personnel are trained at a minimum to the level of Basic Operations Firefighter, as recognized by the Illinois State Fire Marshal's Office and the International Fire Accreditation Council, as well as Illinois EMT-Basic. All full-time personnel are required to possess an Illinois Paramedic license. The department actively participates and responds as part of MABAS Division XII and staffs Haz Mat Squad 15 with technicians to serve as the rapid response squad to all departments throughout the division. The squad/trailer combination provides “Level A” Haz Mat equipment as well as specialized monitors and decontamination systems.

The EMS Division has responsibility for management of the department’s Fire Corps program. Fire Corps is a component of the Village’s Citizen Corps Council and functions as an operational team within the Fire Department. Fire Corps members are volunteers tasked with the responsibility of providing on-scene emergency rehab for firefighters. The team serves Hanover Park Fire Department and is an active part of the MABAS response system. Additionally, Fire Corps assists with public fire and life safety education, community events, fire ground/emergency incident support and emergency management activities.

**PERFORMANCE ACTIVITIES AND MEASURES**

Description of Measurement	2017	2018	2019	2020	2021
Number of Fire Stations	2	2	2	2	2
Number of Full Time Firefighters	35	35	35	35	35
Number of Paid On Call Firefighters	21	13	14	9	9
Total Full Time Employees	36	36	36	36	36
Number of Full Time Personnel Per 1,000 Population	.94	.94	.94	.94	.94
ISO Rating	2	2	2	2	2

Description of Measurement	2017	2018	2019	2020	2021
Fire Calls	1,265	1,101	1,010	986	991
EMS Calls	2,293	2,456	2,482	2,412	2,699
Total Number of Calls	3,558	3,557	3,492	3,398	3,690
Total Number of Patients Contacted	2,432	2,504	2,526	2,468	2,585
Number of Advanced Life Support Calls (ALS)	1,101	1,256	1,292	1,292	1,204
Number of Basic Life Support Calls (BLS)	1,192	1,248	1,190	1,176	1,495
Actual Property Loss Due To Fire	\$1,018,003	\$556,782	\$454,871	\$816,630	\$695,420
Number Auto/Mutual Aid Received	176	168	272	265	198
Number Auto/Mutual Aid Given	499	458	392	325	396
Number of Overlapping Incidents	686	622	627	580	654
Property Value of Fire Damaged Property	\$4,253,384	\$5,658,126	\$5,236,452	\$5,710,737	\$6,055,029
Number of Significant Building Fires (In Town)	17	17	9	13	14
Number of Building Fires (Includes Out of Town and Minor)	50	49	45	48	46
Number of Non-Structural Fire Calls	33	41	35	38	38
Total Number of Fires	100	107	85	99	84
Number of Malicious False Alarm Calls	2	0	4	0	3
Number of Non-Malicious False Alarm Calls	234	222	266	224	240
Total False Alarm Calls	236	222	250	224	243
Average Emergency Response Time (Fire Calls Only)	0:04:37	0:05:03	0:04:32	0:04:21	0:04:00
<b>Fire Corps</b>					
Incident Rehab Activity	35	31	10	9	17
Non-Incident Rehab Activities	8	15	18	4	4

## 2022 ACCOMPLISHMENTS

### Strategic Plan Goal #3: Maintain and Enhance Infrastructure

- ✓ Take delivery of and place into service New Fire Engine 16.  
*Completed. Third Quarter.*
- ✓ Replace/Upgrade Structural Firefighting Protective Gear for the Department's firefighting staff (approximately 12 sets).  
*Completed. Third Quarter.*
- ✓ Replace/Upgrade Non-Structural/Hybrid Protective Gear (approximately 8 sets).  
*Completed. Third Quarter.*
- ✓ Continue to replace hand tools and equipment for Stations 15 & 16.  
*Completed. Fourth Quarter.*

- ✓ Purchase a new PhysioControl LifePak 15 cardiac monitor/defibrillators to continue the planned rotation and replacement of units reaching their end of service life.  
*Third – Fourth Quarter. Due to current supply delays, Stryker is estimating a deliver date of (third quarter) August – September.*
- ✓ Purchase a new LUCAS Mechanical CPR device. This purchase will complete the goal of supplying all front-line equipment with a LUCAS Mechanical CPR device.  
*Completed. First Quarter.*

## Strategic Plan Goal #5: Effective Governance

- ✓ Maintain and/or improve projects required for ISO Class 1.  
*Moved to 2023 in 7100. First through Fourth Quarters.*
- ✓ Continue to analyze the accreditation process and develop a Standard of Cover study (systematic review and documentation of response units, personnel, and policies. One of the first steps of documentation needed for accreditation).  
*Moved to 2023 in 7100. First through Fourth Quarters.*
- ✓ Establish Rescue Taskforce training with our own Police Department and mutual-aid agencies.  
*Moved to 2023.*
- ✓ Establish annual department training focusing on proper body mechanics and proper use of equipment when lifting and moving patients. This training will be developed from the information we receive at the IRMA-Binder Lift Injury Prevention training.  
*Completed. Two sets of Binder Lift patient moving equipment were purchased and placed into service. All employees received training on the proper mechanics and use of the equipment. IRMA grant was applied for, and they will provide additional training in 2023.*

### ***Additional Accomplishments***

- ✓ Operations Division
  - Replaced multiple hazardous materials monitoring sensors.
  - Repaired serviceable turnout gear.
  - Replaced 3 carbon monoxide monitors.
  - Replaced/upgraded tools and equipment.
  - Completed annual hose testing.
  - Completed annual Hurst tool maintenance and testing.
  - Completed annual ground ladder testing. Replaced failed extension ladder fly section.
  - Completed annual fire extinguisher testing.
  - Replaced small kitchen appliances at Fire Stations 15 & 16.
- ✓ Emergency Medical Services Division
  - All employees received the Exposure Control Plan and Bloodborne Pathogen training.

- Created continuous quality improvement measures in ImageTrend for reviewing patient care reports.
- Hosted Annual Open House (Fire Prevention Week).
- ✓ Fire Corps
  - Fire Corps members recertified in Bleeding Control (B-Con) and CPR.
  - Participated in two Village Smoke detector installations.
- ✓ Health and Safety
  - Completion of department annual physicals.
  - Completed department quarterly group physical fitness workouts.
- ✓ Training Division
  - Conducted Rookie School for Full-time and Part-time Candidates.
  - Participated in live fire training evolutions with mutual-aid companies.
  - Hosted a joint live fire training with Streamwood and Bartlett Fire Departments.
  - Hosted an IFSI Cornerstone Engine Company class.

## 2023 BUDGET GOALS

### Strategic Plan Goal #3: *Maintain and Enhance Infrastructure*

1. Replace/Upgrade Structural Firefighting Protective Gear for the Department's firefighting staff (12 sets).  
*Third Quarter*
2. Replace/Upgrade Non-Structural/Hybrid Protective Gear (8 sets).  
*Third Quarter*
3. Continue to replace hand tools and equipment for Fire Stations 15 & 16.  
*First through Fourth Quarter*
4. Purchase a new PhysioControl LifePak 15 cardiac monitor/defibrillators to continue the planned rotation and replacement of units reaching their end of service life.  
*First Quarter*

### Strategic Plan Goal #5: *Effective Governance*

1. Establish Rescue Taskforce Program (RTF) with our own Police Department and mutual-aid agencies. Program will include establishing Operating guidelines and building the training curriculum. This goal has been built out with three operational areas in the Strategic Plan. Fire Department and Police Department command staff attended Active Shooter Incident Management in 2022.  
*First through Fourth Quarters*

2. Complete IRMA Binder Lift Train-the-Trainer Program.  
*First through Fourth Quarters*
3. Certify one personnel to Fire Inspector I for the public education certification.  
*Second Quarter*
4. Certify three personnel to the OSFM Advanced Technician Firefighter level.  
*Third Quarter*

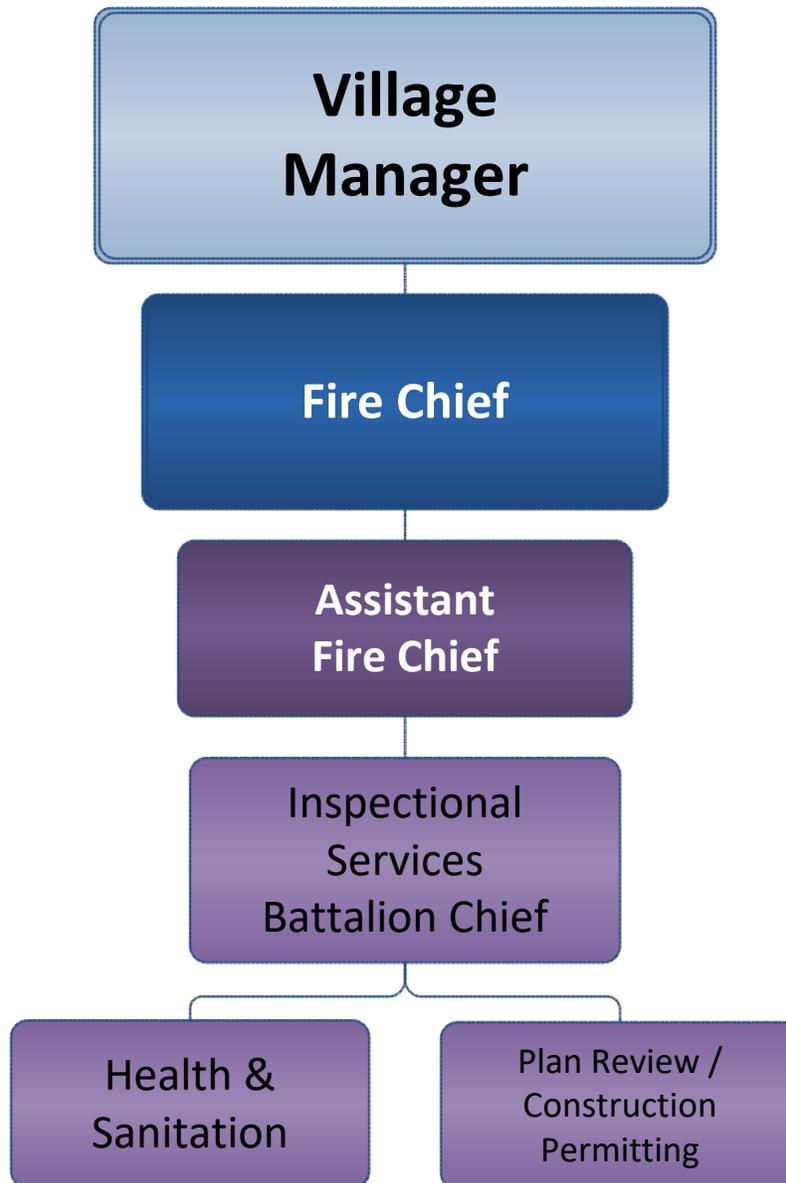
VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

Fund 010 - General Fund

Department 7200 - Fire Suppression

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 2,981,335	\$ 3,107,508	\$ 3,130,664	\$ 3,276,855	\$ 3,055,745	\$ 3,622,029	\$ 345,174
401-412	Salaries - Part - Time	343,895	369,192	282,482	492,902	224,637	510,013	17,111
401-421	Overtime Compensation	658,106	375,606	829,767	510,667	920,459	364,044	(146,623)
401-442	Social Security	88,205	85,844	72,589	97,171	87,240	102,155	4,984
401-443	Police / Fire Pension	1,454,515	1,557,555	1,828,785	1,894,260	1,894,260	1,923,150	28,890
401-444	Employee Insurance	485,421	512,477	285,442	650,100	592,285	783,850	133,750
<b>Total Personnel Services</b>		<b>6,011,477</b>	<b>6,008,182</b>	<b>6,429,728</b>	<b>6,921,955</b>	<b>6,774,626</b>	<b>7,305,241</b>	<b>383,286</b>
402-413	Memberships / Subscriptions	449	200	-	550	475	550	-
402-414	Books / Publications / Maps	2,873	1,021	53	800	919	90	(710)
402-423	Communications Parts	1,745	1,074	1,792	1,500	2,288	2,072	572
402-426	Bulk Chemicals	5,050	3,350	3,130	4,000	5,627	5,770	1,770
402-427	Materials & Supplies	12,981	5,373	9,047	8,175	9,693	9,215	1,040
402-428	Cleaning Supplies	7,682	7,324	7,255	8,085	8,085	7,940	(145)
402-429	Parts & Accessories - Non - Auto	13,653	10,490	9,193	7,949	7,949	9,080	1,131
402-431	Uniforms	29,054	23,324	21,809	33,450	33,450	40,391	6,941
402-433	Safety & Protective Equipment	6,483	8,773	7,451	5,170	6,900	6,960	1,790
402-434	Small Tools	9,326	4,946	5,091	5,893	5,893	5,390	(503)
<b>Total Commodities</b>		<b>89,296</b>	<b>65,876</b>	<b>64,821</b>	<b>75,572</b>	<b>81,279</b>	<b>87,458</b>	<b>11,886</b>
403-412	Postage	2	11	-	-	-	-	-
403-434	M & R - Buildings	2,806	3,111	3,390	500	500	500	-
403-436	Maintenance Agreements	39,797	57,366	39,731	54,095	51,013	54,503	408
403-451	Equipment Rentals	67,132	53,418	75,053	80,592	80,000	84,495	3,903
403-452	Vehicle Maintenance & Replacement	489,388	499,807	447,421	447,421	447,421	446,451	(970)
403-453	Furniture Replacement	4,404	849	1,097	1,000	1,000	5,200	4,200
403-457	SCBA Maintenance & Replacement	38,012	38,012	38,012	38,012	38,012	38,012	-
403-471	Schools / Conferences / Meetings	33,478	15,038	26,808	39,375	39,375	40,310	935
403-472	Transportation	223	454	25	250	100	250	-
403-478	Fire Corp	3,882	1,111	1,330	1,500	1,500	1,500	-
403-491	Special Events	6,424	717	-	-	-	-	-
403-499	Miscellaneous Expense	102	250	252	110	102	110	-
<b>Total Contractual Services</b>		<b>685,649</b>	<b>670,145</b>	<b>633,119</b>	<b>662,855</b>	<b>659,023</b>	<b>671,331</b>	<b>8,476</b>
<b>Total Fire Suppression</b>		<b>\$ 6,786,423</b>	<b>\$ 6,744,203</b>	<b>\$ 7,127,668</b>	<b>\$ 7,660,382</b>	<b>\$ 7,514,928</b>	<b>\$ 8,064,030</b>	<b>\$ 403,648</b>

# 7300 – Inspectional Services



**PURPOSE STATEMENT**

The goal of the Fire Department is to provide efficient and high-quality service in the areas of Inspections, Prevention, Fire Suppression, Emergency Medical Services (EMS) (including emergency and non-emergency ambulance transport), Hazardous Materials response and mitigation, as well as Vehicle and Technical Rescue Services and Emergency Management Planning and Preparedness.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The Fire Department is responsible for the Village’s building permit and building licensing process providing customer assistance and facilitation from project conception through issuance of a final certificate of occupancy. Structural, mechanical, and electrical plan reviews and inspections which are performed by in-house staff. The Department also manages all business premise, fire protection systems, health, and property maintenance inspections. Business Premise inspections are conducted by on-duty fire companies, Inspectional Service inspectors, and some off-duty personnel working extra hours. Highly technical plan reviews and inspections for fire alarm, sprinkler systems, and wet/dry chemical systems are contracted to a third-party vendor as well as plumbing inspections and health and sanitation inspections required by State law to be performed by an Illinois licensed inspector. In the area that lies within the corporate boundaries of the Village of Hanover Park and within the Bloomingdale Fire Protection District, the District conducts fire inspections and works with Inspectional Services to manage plan reviews for new construction as well as changes to existing properties. The Division works closely with staff from other Departments for code enforcement, zoning compliance, fence and sign inspections, permit plan reviews, and Freedom of Information Act requests.

The Division includes a Battalion Chief assigned as the Chief of Inspectional Services, a plan reviewer/project coordinator, two building inspectors, a full-time permit coordinator, and two part-time permit coordinators.

The Chief of Inspectional Services also attends Development Review Commission meetings for any technical assistance as needed along with having an active role in development of Village managed properties.

<b>PERFORMANCE ACTIVITIES AND MEASURES</b>					
<b>Description of Measurement</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Business License Inspections	845	743	564	683	706
School Inspections	3	3	0	0	0
Fire Protection System Inspections	406	368	62	19	78
Health Inspections	72	76	67	101	52
Food Service Inspections	384	428	430	255	149
Property Maintenance Inspections	873	676	738	728	252
Life Safety Inspections	11	9	12	5	6
Other	139	410	3,638	3,013	3,612

## 2022 ACCOMPLISHMENTS

### Strategic Plan Goal #1: Financial Health

- ✓ Increase staff efficiency by promoting use of online permitting and licensing modules.  
*Complete. Staff are fully trained to assist customers with all aspects of services available online. All applications have been converted into forms available through the village website as well.*
- ✓ Encourage participation in the budget process by the Divisions “Second-in-Command” to establish ongoing responsible financial management.  
*Complete. The Inspectional Services Lieutenant is meeting regularly with the Battalion Chief of Inspectional Services to learn each aspect of the budget process. After training, the knowledge is applied immediately to complete each step of the budget process. Work is reviewed by the Battalion Chief of Inspectional Services and feedback is provided where appropriate.*

### Strategic Plan Goal #2: Focused Economic Development & Redevelopment

- ✓ Fully utilize the programs developed by the Process Improvement Team from 2021 to improve project communications and workflow.  
*Ongoing, possible to complete by end of year. The Process Improvement Team has greatly improved communications and understanding of the overall relationship between Inspectional Services, Community Development, and Public Works/Engineering. The team has prepared several changes to Municipal Code that require review by the Village Attorney before new procedures are put in place.*

### Strategic Plan Goal #3: Maintain and Enhance Infrastructure

- ✓ Make enhancements to the Inspectional Services website to include the full scope of all services offered.  
*Completed. Several website enhancements have been added to increase the efficiency of applying for permits and licenses as well as to have a more clearly laid out scope of services available.*

### Strategic Plan Goal #4: Community Image & Identity

- ✓ Establish a transparent property maintenance program to allow commercial property owners advanced opportunity for compliance without enforcement.  
*Completed. A communication group has been created for property managers, which is used to send reminders for snow events, seasonal reminders, and to share the checklist inspectors use for property maintenance inspections so that property managers can work on repairs ahead of time.*

### Strategic Plan Goal #5: Effective Governance

- ✓ Enhance staff knowledge and credibility by obtaining code certifications in relevant specialty areas.  
*Ongoing. Total of all certifications held by Inspectional Services staff is twenty-two (22). All staff are currently working on additional certifications.*

- ✓ Improved tracking of staff training records and continuing education for use with ISO accreditation.  
*Completed. Target Solutions has been fully integrated as a tool for tracking training progress on an annual basis. Staff is working toward training goals that are built around satisfying ISO requirements.*

### **Additional Accomplishments**

- ✓ Inspectional Services recruited, hired, and trained a new Plan Reviewer, two Building Inspectors, and two new Part-Time Permit Coordinators in 2022.
- ✓ A new system of tracking inspections performed by SAFEbuilt was developed and put in place to monitor required annual food service inspections. This system resulted in better review of potential issues and better overall compliance.
- ✓ Inspectional Services took over for many licensing responsibilities. These areas were modified to meet our model of digital application and issuance, which has resulted in better tracking and compliance.

### **2023 BUDGET GOALS**

#### **Strategic Plan Goal #1: Financial Health**

1. Continue to streamline the online renewal process by performing reviews of all online forms and portals to provide an intuitive and simple process to the public.  
*First Quarter*
2. Continue to educate the public about the permit process through the Inspectional Services website enhancements and by updating informational handouts.  
*First Quarter*
3. Encourage digital submittal of all permits and licenses. Move toward digital processing with third party vendors.  
*First Quarter*

#### **Strategic Plan Goal #2: Focused Economic Development & Redevelopment**

1. Adopt codes and policies to encourage development and property improvement.  
*First Quarter*
2. Continue process enhancements through participation in Process Improvement Team meetings.  
*First through Fourth Quarters*

#### **Strategic Plan Goal #3: Maintain and Enhance Infrastructure**

1. Monitor grant funding to initiate projects that upgrade Village infrastructure and incentivize energy savings for individual homeowners and overall community  
*First through Fourth Quarters*

#### **Strategic Plan Goal #4: Community Image & Identity**

1. Maintain professional and friendly service while interacting with customers during inspections, on the telephone, and by emails.  
*First through Fourth Quarters*
2. Encourage inspectors to approach those working without permits and educate rather than utilizing punitive measures.  
*First through Fourth Quarters*

#### **Strategic Plan Goal #5: Effective Governance**

1. Updating division's informational handouts to reflect the latest code requirements and permit procedures.  
*First Quarter*
2. Encourage staff to continue pursuit of additional education and certification.  
*First through Fourth Quarters*
3. Streamline record saving and search process to provide quick and accurate FOIA responses by having all permit coordinators trained to do request searches.  
*First Quarter*
4. Develop a template and procedure for issuing Capacity Cards.  
*First Quarter*

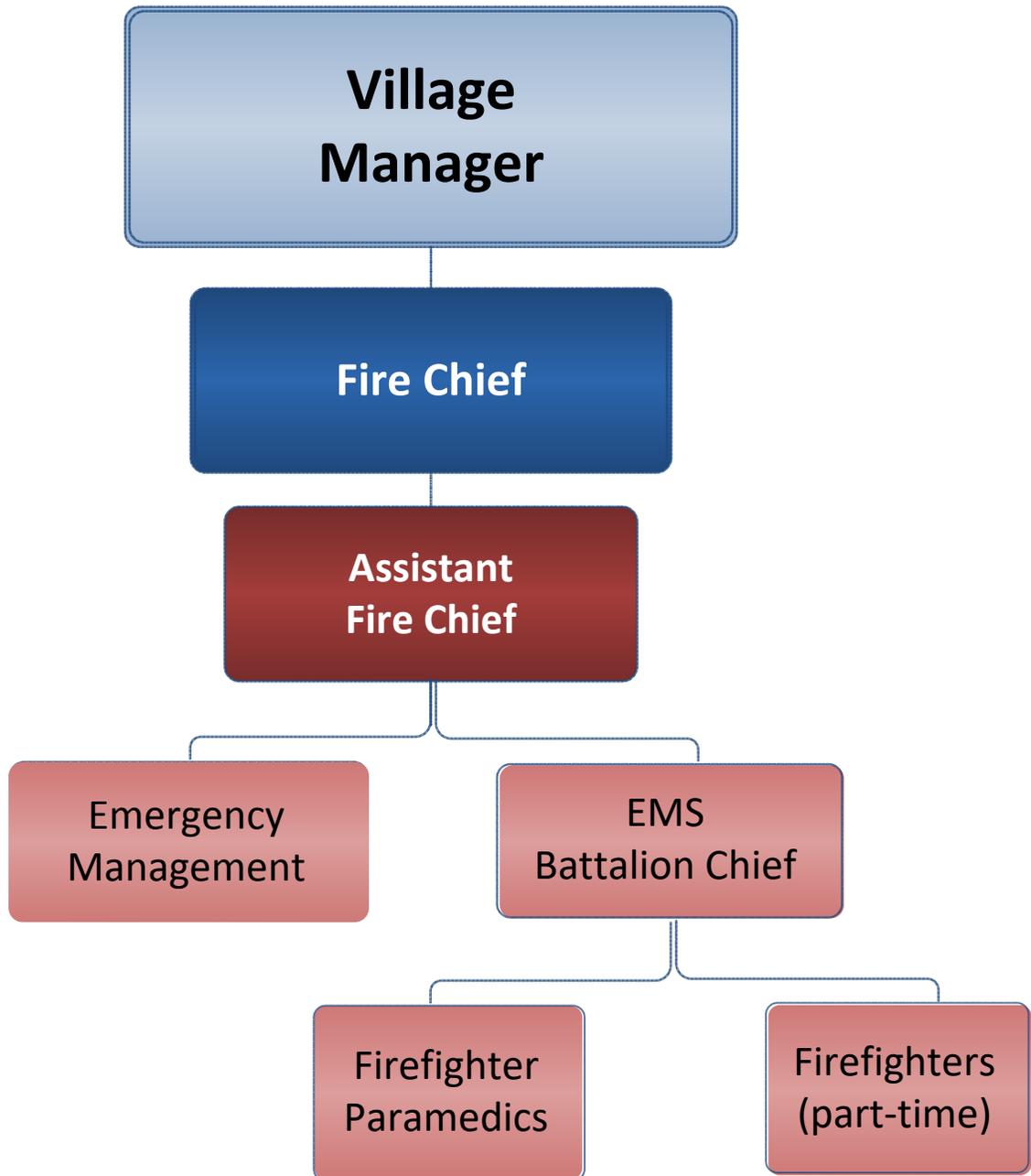
VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

Fund 010 - General Fund

Department 7300 - Inspectional Services

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 397,529	\$ 427,482	\$ 315,822	\$ 360,824	\$ 349,691	\$ 391,564	\$ 30,740
401-412	Salaries - Part - Time	48,365	63,001	64,166	132,623	55,000	139,562	6,939
401-421	Overtime Compensation	9,432	14,717	19,147	8,000	12,000	10,000	2,000
401-441	State Retirement	41,793	54,333	42,138	38,622	37,580	33,849	(4,773)
401-442	Social Security	34,236	38,006	30,171	38,660	31,877	41,398	2,738
401-444	Employee Insurance	98,103	94,500	30,916	108,914	106,000	155,418	46,504
<b>Total Personnel Services</b>		<b>629,457</b>	<b>692,040</b>	<b>502,360</b>	<b>687,643</b>	<b>592,148</b>	<b>771,791</b>	<b>84,148</b>
402-411	Office Supplies	799	410	955	800	800	600	(200)
402-413	Memberships / Subscriptions	485	1,073	1,005	1,000	1,035	1,050	50
402-414	Books / Publications / Maps	2,379	337	499	1,532	1,617	1,366	(166)
402-427	Materials & Supplies	1,037	37	187	-	-	-	-
402-431	Uniforms	3,519	1,225	4,680	3,500	3,780	3,500	-
402-434	Small Tools	399	-	250	250	247	250	-
<b>Total Commodities</b>		<b>8,618</b>	<b>3,081</b>	<b>7,576</b>	<b>7,082</b>	<b>7,479</b>	<b>6,766</b>	<b>(316)</b>
403-412	Postage	762	352	157	400	346	400	-
403-436	Maintenance Agreements	-	-	-	-	4,010	-	-
403-452	Vehicle Maintenance & Replacement	-	-	9,651	9,651	9,651	8,112	(1,539)
403-461	Consulting Services	35,831	38,150	50,898	50,000	60,000	50,550	550
403-470	Binding & Printing	463	-	494	500	481	500	-
403-471	Schools / Conferences / Meetings	6,617	1,302	4,179	4,205	4,173	4,205	-
403-472	Transportation	42	181	30	100	26	100	-
<b>Total Contractual Services</b>		<b>43,714</b>	<b>39,984</b>	<b>65,409</b>	<b>64,856</b>	<b>78,687</b>	<b>63,867</b>	<b>(989)</b>
<b>Total Inspectional Services</b>		<b>\$ 681,789</b>	<b>\$ 735,105</b>	<b>\$ 575,345</b>	<b>\$ 759,581</b>	<b>\$ 678,314</b>	<b>\$ 842,424</b>	<b>\$ 82,843</b>

# 7400 – Non-Emergency 911



**DEPARTMENT OF FIRE**  
**7400 – EMS DIVISION: NON-911/PUBLIC EDUCATION/**  
**EMERGENCY MANAGEMENT**

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**PURPOSE STATEMENT**

The goal of the Fire Department is to provide efficient and high-quality service in the areas of Inspections, Prevention, Fire Suppression, Emergency Medical Services (EMS) (including emergency and non-emergency ambulance transport), Hazardous Materials response and mitigation, as well as Vehicle and Technical Rescue Services and Emergency Management Planning and Preparedness.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The Non-911 Ambulance Transport Program is designed to enhance revenue and bring an increased level of financial sustainability to the provision of fire department services. It also is a significant enhancement to the services already offered by the Department. Under this program the Department's ambulances provide both emergency and non-emergency ambulance transport services as well as Mobile Integrated Health Care Services.

Patients who are in a convalescent state frequently require stretcher transports as part of their overall care plan. These transports include the movement of patients between care facilities or their home for the purpose of diagnostic testing, specialized medical treatment procedures and rehabilitation services. Medicare and medical insurance regulations recognize that non-emergency ambulance transports are an integral part of a comprehensive patient care plan and reimburse for ambulance transport services that are deemed medically necessary and ordered by the patient's attending physician.

The department's goal is to be the preferred non-emergency ambulance provider within the Village of Hanover Park by offering exceptional service and competitive pricing. The department offers both local and long-distance transport service.

The Department is responsible for the Village's Emergency Management Agency (EMA). This responsibility was transferred from the Police Department to the Fire Department in 2020 with a mission to coordinate the emergency readiness and disaster preparedness planning of the Village of Hanover Park. This mission will prepare the Village to respond promptly to save lives, protect property, and install mitigation measures when threatened or hit by an extraordinary emergency that is beyond the normal fire and police capacities. The Emergency Manager (Fire Department Chief) and his designee (the Deputy Chief), assisted by the part-time Emergency Management Coordinator, are responsible for the goals, objectives, and functions of this division.

The department also provides for educational opportunities for our residents. This Division organizes public CPR classes, fire and life safety education, the Fire Department Open House and other Village special events. These types of activities allow for the Department to support the message of safety with residents of all ages.

## 2022 ACCOMPLISHMENTS

### Strategic Plan Goal #4: Community Image & Identity

- ✓ Complete a plan with Parkwood Elementary School to train all staff in Bleeding Control (B-Con).  
*Moved to 2023.*

### Strategic Plan Goal #5: Effective Governance

- ✓ Develop and implement a Community Risk Reduction Plan with an ongoing evaluation of the plan.  
*Moved to 2023. Transferred to 7100 - Administration.*
- ✓ Develop a Public Education Plan.  
*Completed. Fourth Quarter.*
- ✓ Annual Severe Weather Drill will be conducted on Village Campus.  
*Completed. Third Quarter due to VEANS system issues. Multiple real world severe weather drills completed.*
- ✓ Annual Lockdown Drill will be conducted on Village Campus.  
*Completed. Fourth Quarter.*
- ✓ Obtain Storm Ready recertification for the Village through the National Weather Service.  
*Moved to Third Quarter 2023 by the National Weather Service due to changes in certification rules.*
- ✓ Update and develop new content for the Village's Emergency Operations Plan (EOP) and upload onto Comprehensive Emergency Management Plan (CEMP) for county approval.  
*Ongoing. First through Fourth Quarters.*
- ✓ Develop the Threat & Hazard Identification Risk Assessment (THIRA) for the Village.  
*Completed. Fourth Quarter.*
- ✓ Conduct one Full Scale Exercise, Functional Exercise or Tabletop Exercise annually based on the THIRA.  
*Completed. Third Quarter.*
- ✓ Integration of Homeland Security Exercise Evaluation Program (HSEEP) into all exercise development as a standardized process for drills.  
*Completed. Second Quarter. Program ongoing.*
- ✓ Develop a Communication Program for a public alert system with a multi-faceted approach.  
*Completed. Second Quarter.*
- ✓ Improve the Outdoor Warning Siren systems throughout the Village by following the Siren Replacement Plan over the next five years.  
*Completed. Fourth Quarter. Completed year one of the five-year program by replacing two sirens.*
- ✓ Update Continuity of Government (COG) and Continuity of Operations (COOP) plans.

Moved to 2023.

### **Additional Accomplishments**

#### ✓ Public Education

- Certified all Village Employees in Stop the Bleed.
- Equipped all Village AED cabinets, Public Works, and Inspectional Service vehicles with Stop the Bleed Kits.
- Trained all Village Employees in CPR.
- Certified 40 Employees from U-46 in Stop the Bleed, American Heart Association CPR, and First-Aid.
- Certified 28 Hanover Park Park District employees in American Heart Association CPR, and First-Aid.
- Received \$1,750 from Wheaton Elks Lodge No 2258 to purchase residential smoke detectors.
- Parkwood Elementary Public Education visit April 18 – 21.

#### ✓ Emergency Management

- *Integrated the use of an Event Action Plan for all Village sponsored special events that promotes Situational Awareness among all public safety and external partners.*
- *Implemented Situational Awareness and communications among Command Staff for severe weather events that impact Hanover Park by use of NWS information, radar program, Storm Spotter certifications, NWS public information on social media and additional communications among Command Staff.*
- *Implemented the development of After-Action Reports after every VEANS and Tornado-warned weather event.*
- *Assisted with the update and content development for the Fire Department webpage.*
- *Contributed Emergency Preparedness content for Village distributed newsletter, website, and social media usage.*
- *Implemented Crisis Management Team (CMT) principles into emergency management procedures.*
- *Built debris reporting tool for storm reporting and analysis.*

### **2023 BUDGET GOALS**

#### **Strategic Plan Goal #4: Community Image & Identity**

1. Continue to expand the Stop the Bleed Certification and training with local school district Staff.  
*First through Fourth Quarters*

## **Strategic Plan Goal #5: Effective Governance**

1. Certify one member of the Fire Department as a Public Fire Life & Safety Educator.  
*First through Fourth Quarters*
2. Annual Severe Weather Drill will be conducted on Village Campus.  
*Second Quarter*
3. Annual Lockdown Drill will be conducted on Village Campus.  
*Fourth Quarter*
4. Conduct one Full Scale Exercise, Functional Exercise or Tabletop Exercise annually based on the THIRA.  
*Third Quarter*
5. Integration of Homeland Security Exercise Evaluation Program (HSEEP) into all exercise development as a standardized process for drills.  
*First through Fourth Quarters*
6. Update Continuity of Government (COG) and Continuity of Operations (COOP) plans.  
*Fourth Quarter*
7. Update and develop new content for the Village's Emergency Operations Plan (EOP) and upload onto Comprehensive Emergency Management Plan (CEMP) for county approval.  
*First through Fourth Quarters*
8. Obtain Storm Ready recertification for the Village through the National Weather Service.  
*Third Quarter*
9. Update the Threat & Hazard Identification Risk Assessment (THIRA) for the Village annually.  
*Third and Fourth Quarters*
10. Improve the Outdoor Warning Siren systems throughout the Village by following the Siren Replacement Plan. This is year two of a five-year plan.  
*Fourth Quarter*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

Fund 010 - General Fund

Department 7400 - Non-Emergency 911

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 28,561	\$ 30,045	\$ 32,416	\$ 30,575	\$ 33,630	\$ 34,194	\$ 3,619
401-412	Salaries - Part - Time	-	-	22,173	35,664	25,000	37,455	1,791
401-421	Overtime Compensation	-	-	1,520	21,005	21,005	21,005	-
401-442	Social Security	414	430	2,250	4,029	2,500	4,219	190
401-443	Police / Fire Pension	13,331	14,576	16,867	17,675	17,675	18,156	481
401-444	Employee Insurance	6,067	6,285	3,523	7,528	7,350	7,812	284
<b>Total Personnel Services</b>		<b>48,372</b>	<b>51,336</b>	<b>78,749</b>	<b>116,476</b>	<b>107,160</b>	<b>122,841</b>	<b>6,365</b>
402-411	Office Supplies	475	-	267	500	500	400	(100)
402-413	Memberships / Subscriptions	-	-	-	65	135	135	70
402-414	Books / Publications / Maps	-	-	1,891	1,700	1,700	1,700	-
402-427	Materials & Supplies	-	-	-	1,000	1,000	750	(250)
402-431	Uniforms	-	-	427	1,050	1,050	500	(550)
402-434	Small Tools	-	-	394	400	405	400	-
<b>Total Commodities</b>		<b>475</b>	<b>-</b>	<b>2,979</b>	<b>4,715</b>	<b>4,790</b>	<b>3,885</b>	<b>(830)</b>
403-437	M & R - Other Equipment	-	-	3,091	4,000	4,000	4,000	-
403-451	Equipment Rentals	-	-	470	490	480	490	-
403-471	Schools / Conferences / Meetings	-	-	-	1,045	290	1,045	-
403-472	Transportation	-	-	-	100	-	100	-
403-491	Special Events	-	-	6,112	6,708	6,708	8,708	2,000
<b>Total Contractual Services</b>		<b>-</b>	<b>-</b>	<b>9,673</b>	<b>12,343</b>	<b>11,478</b>	<b>14,343</b>	<b>2,000</b>
<b>Total Non-Emergency 911</b>		<b>\$ 48,847</b>	<b>\$ 51,336</b>	<b>\$ 91,400</b>	<b>\$ 133,534</b>	<b>\$ 123,428</b>	<b>\$ 141,069</b>	<b>\$ 7,535</b>

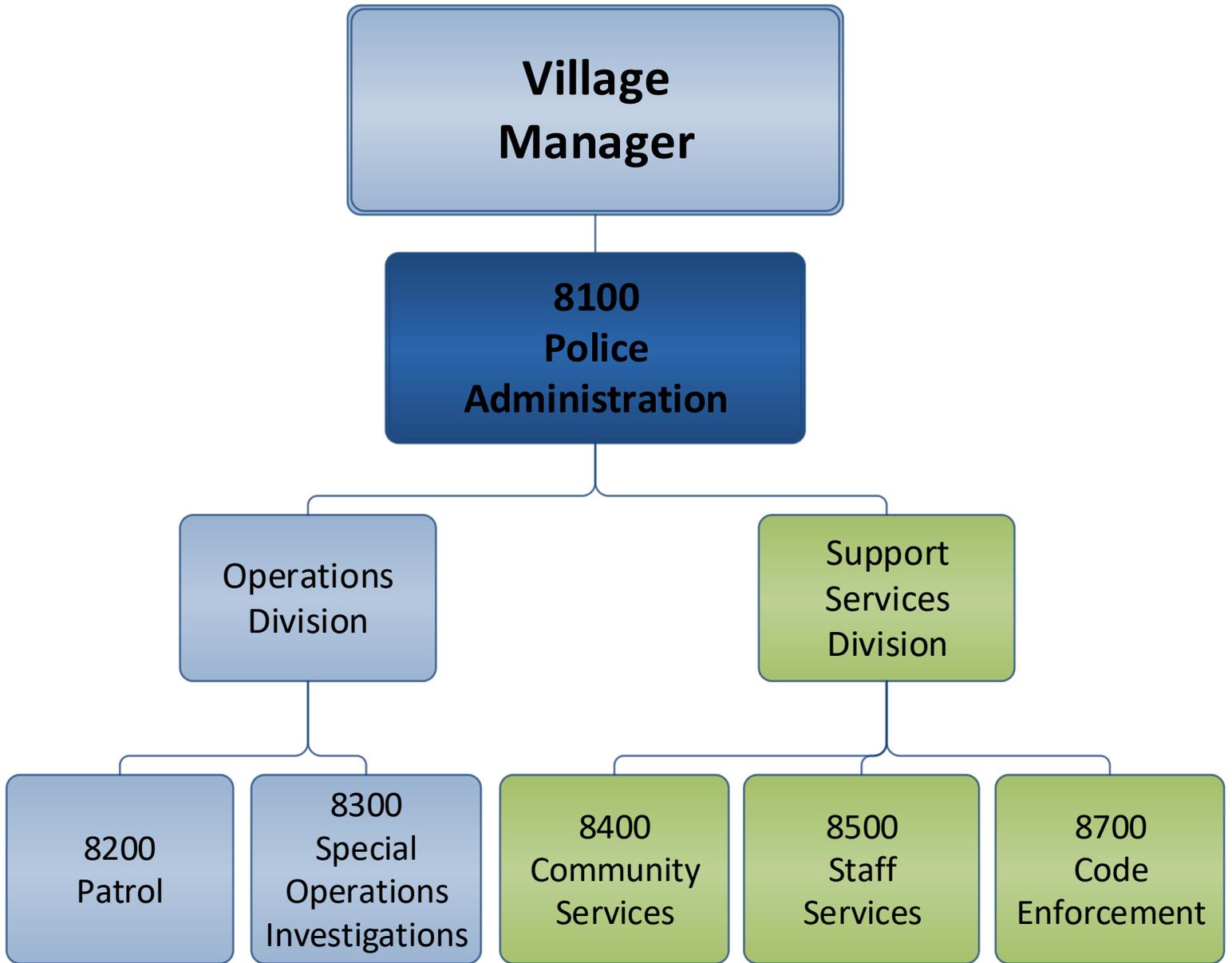
# POLICE DEPARTMENT

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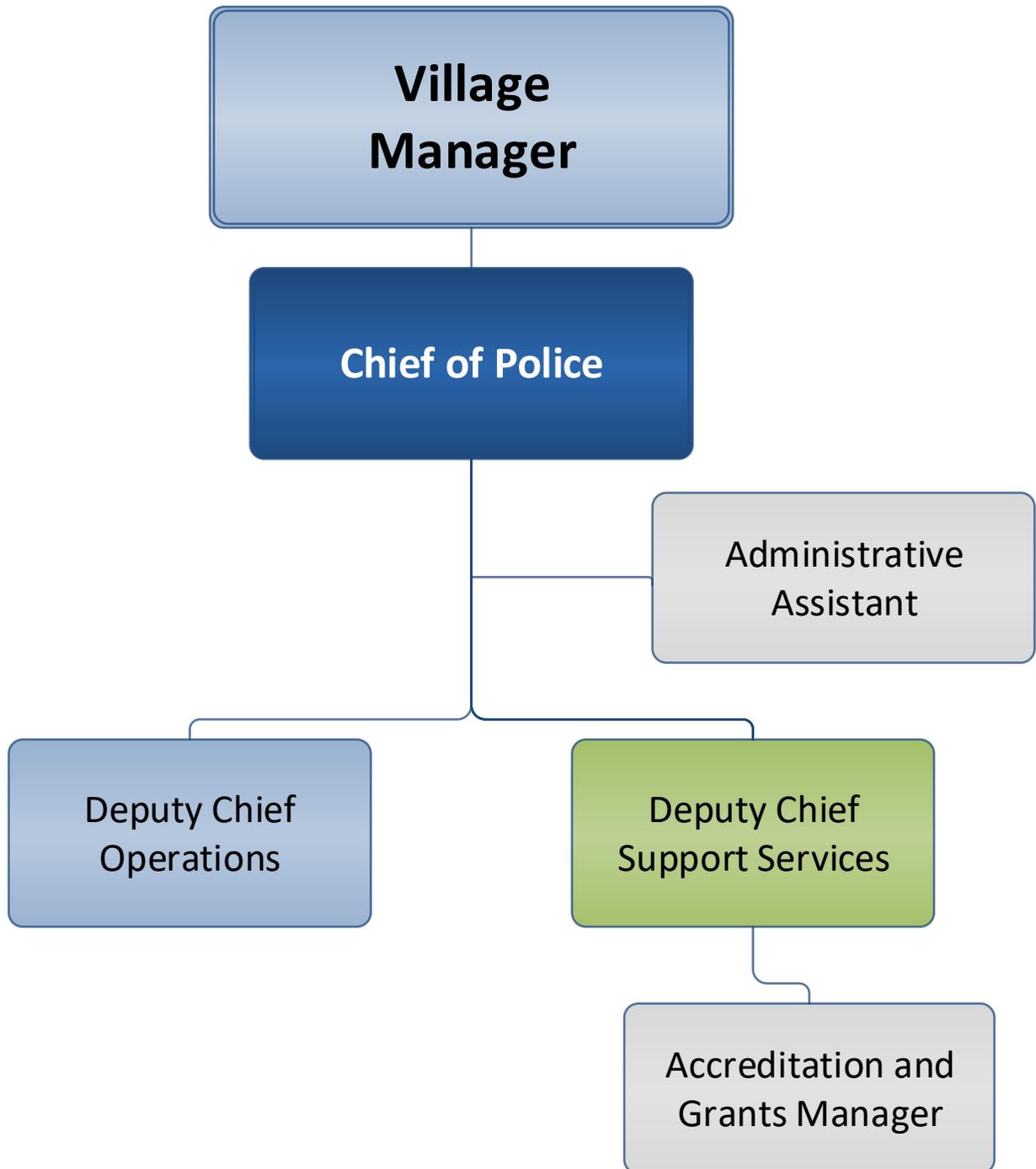
## Cost Control Centers

<b>Police Administration</b>	<b>8100</b>
<b>Patrol</b>	<b>8200</b>
<b>Investigations</b>	<b>8300</b>
<b>Community Services</b>	<b>8400</b>
<b>Staff Services</b>	<b>8500</b>
<b>Emergency Services</b>	<b>8600</b>
<b>Code Enforcement</b>	<b>8700</b>

# Organization of the Police Department



# 8100 – Police Administration



## **PURPOSE STATEMENT**

The Administration Division has four basic goals which are made up of several functions that present a total community-oriented philosophy. When considered with the detail of the budget plan, they reveal Administration's plans to provide responsive, cost-effective service to the community. The Chief of Police is responsible for the goals, objectives, and functions of this division.

The four goals are identified from which all objectives and strategies are developed. Two goals address the department's mission directly. Two goals address the institutional factors that must be in place to achieve the mission.

### ***Community Livability Goals***

The first two goals address the Police Department's approach to reducing the impact of crime on community livability.

1. **Reduce Crime and Fear of Crime.** Identify and implement approaches for addressing crime and fear of crime that can more effectively reduce both reported and non-reported crime of all types. Giving priority to addressing those crimes and conditions that most directly impact community livability.
2. **Involve and Empower the Community.** Create a more involved, responsible community by building stronger community partnerships, improving customer service, providing more open and responsive communication, and by delivering programs that promote involvement in problem solving and crime prevention.

### ***Department Institutional Goals***

The third and fourth goals address the internal changes we will make to ensure that we have the personnel, training, planning, and management practices in place to support the first two goals.

1. **Develop and Empower Personnel.** Implement training, management, and organizational approaches that are consistent with the mission and values of community policing. Strengthen staff skill level and morale. Make sure recruiting, hiring, training, and promotional practices are consistent with community characteristics and needs. Ensure work environments are supportive of customer service, innovation, personal accountability, and team contribution.
2. **Strengthen Planning, Evaluation, and Fiscal Support.** Strengthen planning, evaluation, analysis, and fiscal mechanisms to ensure responsive feedback, practical long-range planning, and effective budgeting and fiscal management.

By working toward the above-described goals, the Police Department can monitor its performance on all levels. It can modify programs as needs arise in a proactive manner.

## **DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The Administration of the Police Department directs the activities of the Operations and Support Services Divisions and coordinates their efforts toward achievement of department goals and objectives.

The planning and research function of the Department is provided by this division. Planning and research identify needs and priorities for police service and management of the tools to monitor the efficiency and cost effectiveness of the Police Department. Manpower allocation, reports review and budget maintenance are the primary tasks.

Administration inspects the Police Department to guarantee maintenance of standards and goals. To this end, personnel evaluations are compiled, department inspections are held, reports are reviewed and evaluated for content, internal investigations are conducted, and recognition of superlative performance is awarded.

This division coordinates the training efforts of the Department, evaluating overall training needs and providing necessary resources. To accomplish this, the division is constantly reviewing court decisions, new technology, administrative regulations, and available training classes to provide up-to-date training for the lowest possible cost. Shared training programs with other Departments and in-service training in our facility are given special attention.

The maintenance, revision and enforcement of policy, procedures, rules and regulations of the Police Department and the Village Personnel Rules and Regulations is a function of the Administrative Division. Ensuring compliance with requirements of collective bargaining agreements between department personnel and the Village is another function. The processes and principles established in these documents are explained and enforced by this division.

This division conducts and attends staff meetings at all levels of the Village government to ensure that each division is aware of its responsibilities to the goals of the Police Department and the Village of Hanover Park. It also maintains liaison with other law enforcement agencies, the judicial systems of Cook and DuPage Counties, and other governmental bodies that provide support services to the Police Department.

The Administrative Division will coordinate with the Fire Department for emergency management through a combination of volunteers, police department staff and other Village personnel as needed.

<b>PERFORMANCE ACTIVITIES AND MEASURES</b>					
<b>Description of Measurement</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Number of Sworn Officers	61	61	61	61	61
Number of Sworn Officers per 1,000 Pop.	1.61	1.61	1.61	1.61	1.61
Part I Crime	279	250	288	297	234
Part II Crime	3,637	3,797	3,428	2,111	2,164
Activity (Calls for Service)	48,763	47,656	46,267	39,056	40,992
911 CFS	12,078	10,885	11,439	13,402	13,501
Officer Initiated CFS	36,685	36,771	31,967	25,654	27,491
Impounded Vehicles	1,161	1,308	981	676	738
Graffiti Incidents	28	16	24	21	15
“Y” (State) Tickets Issued	7,319	6,577	6,929	5,111	5,136
“C” Compliance Tickets Issued	2,264	2,403	2,393	674	1125
“P” Parking Tickets Issued	9,052	9,428	9,206	4,423	6,936
Traffic Fine Revenue – Cook County	\$116,097	\$119,312	\$45,638	\$25,144	\$50,236
Traffic Fine Revenue – DuPage County	\$53,959	\$76,523	\$222,210	\$204,296	\$271,718
Ordinance Violation Revenue	\$525,618	\$655,642	\$671,787	\$663,914	\$503,669
False Alarm Fines	\$7,150	\$6,225	\$5,100	\$900	\$500
Police Department Insurance Claims					
Total Worker Compensation Claims	3	9	9	6	4
Worker Compensation Losses	\$13,637	\$225,133	\$179,668.04	\$26,169.12	\$99218.19
All Other Claims	3	12	10	10	8
Non-Worker Compensation Losses	\$24,763	81,368.44	\$34,178.57	\$46,196.32	\$42,676

Total Claims	6	21	19	16	12
Total Losses	\$38,400	\$306,501	\$213,846.61	\$72,365.44	\$141,894.97
Total Expenditures	\$13,331,501	\$13,681,813	13,564,608	\$13,504,579	\$14,236,086
Cost of Services Per Capita	\$351.07	\$360.22	\$357.11	\$355.53	\$379.94

## 2022 ACCOMPLISHMENTS

### Strategic Plan Goal #1: Financial Health

1. Secure a Bureau of Justice Grant for Bullet Proof Vest Partnership.  
*Third quarter- Pending, application submitted in June 2022 with request of \$3375.*

### Strategic Plan Goal #4: Community Image & Identity

1. Conduct annual evaluation of local prosecution of DUI and other selected offenses. *Staff will evaluate the efficiency and effectiveness of local prosecution.*  
*Fourth quarter- Pending.*
2. Expand and enhance employee participation in social media.  
*Third quarter- Ongoing, the department has continued to display an increased presence on social media.*

### Strategic Plan Goal #5: Effective Governance

1. Implement body worn cameras for sworn personnel.  
*First quarter- Delayed to fourth quarter.*
2. Accreditation & Grants Manager will ensure directives are compliant with legal changes effective January 1, 2022.  
*Completed.*
3. Continue to provide periodic driver training programs.  
*Fourth quarter- Ongoing.*
4. Conduct quarterly Safety Committee Meetings.  
*Fourth quarter- Ongoing, two completed.*
5. Review and update 2021 NIMS Compliance for the Department.  
*Fourth quarter- Ongoing.*
6. A lockdown drill with Village employees will be conducted on the Village campus  
*Third Quarter- Pending.*
7. Conduct an annual test of the Village Emergency Notification System.  
*First Quarter- Moved to third quarter, pending.*

### **Additional Accomplishments**

- ✓ Police Department finished 2<sup>nd</sup> in the Illinois Traffic Safety Challenge.

- ✓ “Food for Fines” program was administered.
- ✓ Chief Johnson served as chair of Illinois Association of Chiefs of Police Public Relations Committee.
- ✓ Conducted a Shop with a Cop event with area agencies.
- ✓ A new Police Chief was promoted from within the department.
- ✓ Trained two new Deputy Chiefs.

## **2023 BUDGET GOALS**

### **Strategic Plan Goal #1: Financial Health**

1. Secure a Bureau of Justice Grant for Bullet Proof Vest Partnership.  
*Third quarter. Staff will apply for 50% reimbursement for new vests.*

### **Strategic Plan Goal #4: Community Image & Identity**

1. Provide implicit bias training to all police officers.  
*Third quarter.*
2. Enhance personnel training in impaired driving countermeasures.  
*Fourth quarter.*
3. Conduct annual evaluation of local prosecution of DUI and other selected offenses.  
*Fourth quarter.*

### **Strategic Plan Goal #5: Effective Governance**

1. Implement the recommendations of the updated Police Department Recruitment Plan.  
*Second quarter.*
2. Implement software programs to increase operational efficiency.  
*First quarter.*
3. Establish a Rescue Task Force system in coordination with the Hanover Park Fire Department.  
*Third quarter.*
4. Accreditation & Grants Manager will ensure directives are compliant with any legal changes effective January 1, 2023.  
*First quarter.*
5. Continue to provide periodic driver training programs.  
*Fourth quarter.*
6. Conduct quarterly Safety Committee Meetings.  
*Fourth quarter.*
7. Review and update 2022 NIMS compliance for the department.  
*Fourth quarter.*
8. Conduct annual test of the Village Emergency Notification System.  
*Third quarter.*

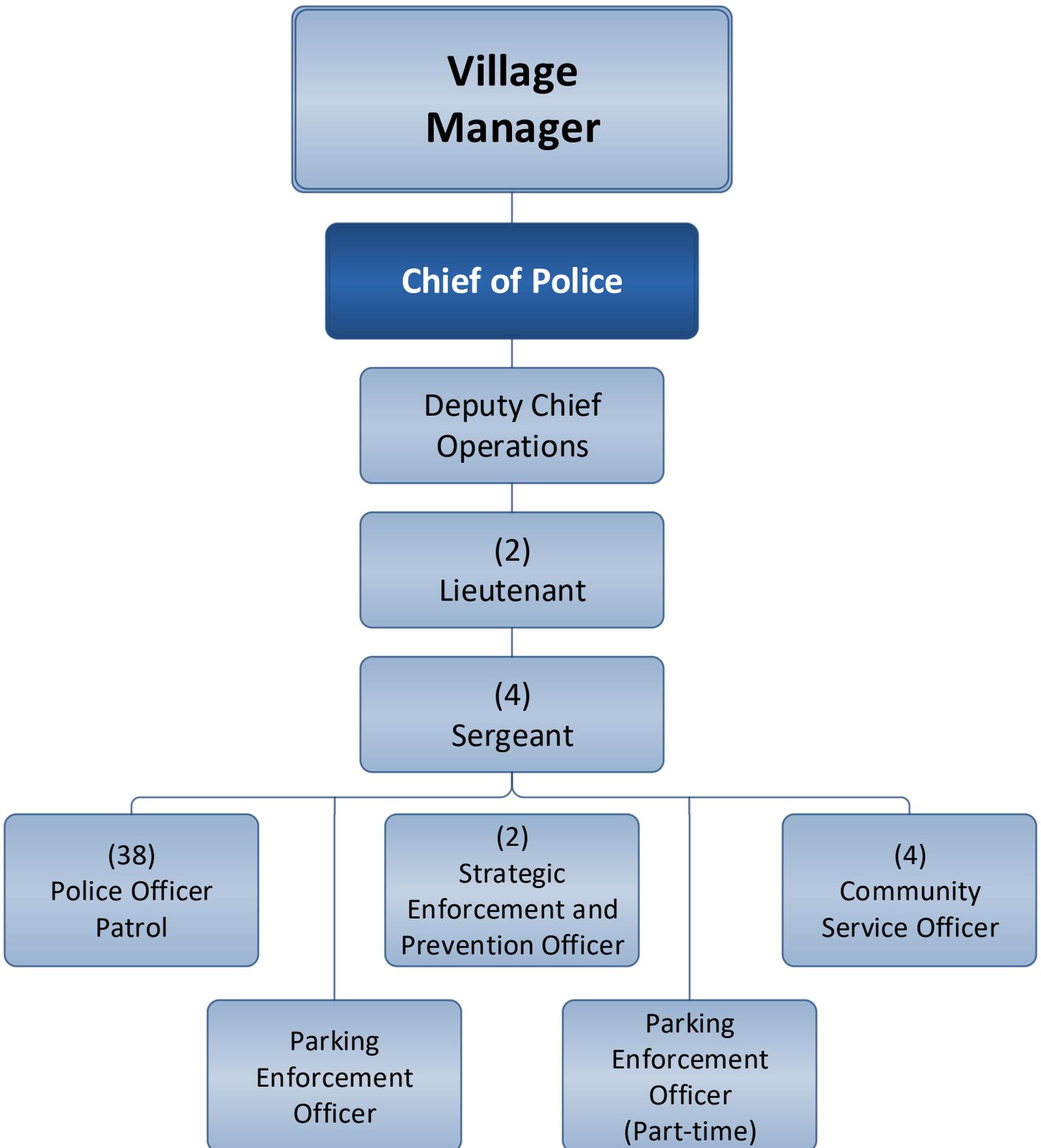
VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

Fund 010 - General Fund

Department 8100 - Police Administration

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 564,002	\$ 592,309	\$ 644,478	\$ 598,276	\$ 650,690	\$ 619,713	\$ 21,437
401-421	Overtime Compensation	5,016	1,851	904	3,500	4,500	4,500	1,000
401-441	State Retirement	13,317	15,937	15,183	14,273	14,315	12,376	(1,897)
401-442	Social Security	40,520	42,566	46,292	44,466	50,122	46,627	2,161
401-443	Police / Fire Pension	196,075	201,611	252,174	288,468	288,468	270,804	(17,664)
401-444	Employee Insurance	65,774	66,790	30,673	64,000	68,800	88,503	24,503
<b>Total Personnel Services</b>		<b>884,705</b>	<b>921,064</b>	<b>989,703</b>	<b>1,012,983</b>	<b>1,076,895</b>	<b>1,042,523</b>	<b>29,540</b>
402-413	Memberships / Subscriptions	6,305	6,840	6,625	7,085	7,085	7,110	25
402-427	Materials & Supplies	1,927	1,525	1,428	1,907	1,907	2,000	93
402-431	Uniforms	1,759	174	1,093	2,000	2,000	2,000	-
<b>Total Commodities</b>		<b>9,991</b>	<b>8,539</b>	<b>9,146</b>	<b>10,992</b>	<b>10,992</b>	<b>11,110</b>	<b>118</b>
403-452	Vehicle Maintenance & Replacement	4,875	4,875	11,176	11,176	11,176	6,352	(4,824)
403-461	Consulting Services	1,198	4	-	-	-	-	-
403-471	Schools / Conferences / Meetings	10,700	1,543	5,362	10,190	5,000	9,881	(309)
403-472	Transportation	663	21	-	1,651	500	2,051	400
403-499	Miscellaneous Expense	-	225	-	-	-	-	-
<b>Total Contractual Services</b>		<b>17,436</b>	<b>6,667</b>	<b>16,538</b>	<b>23,017</b>	<b>16,676</b>	<b>18,284</b>	<b>(4,733)</b>
<b>Total Police Administration</b>		<b>\$ 912,131</b>	<b>\$ 936,270</b>	<b>\$ 1,015,387</b>	<b>\$ 1,046,992</b>	<b>\$ 1,104,563</b>	<b>\$ 1,071,917</b>	<b>\$ 24,925</b>

# 8200 - Patrol



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**PURPOSE STATEMENT**

The goals of the Patrol Division are to provide the proper deployment of patrol units to respond efficiently and effectively to calls for police service, prevent crime, and provide a visible presence to the public that instills confidence and security. The Deputy Chief of Operations is responsible for the goals, objectives, and functions of this division.

Each patrol officer will be alert to the task of providing service to the community by preventing offenses against persons and property. Each Community Service Officer will be alert to the tasks of proactive enforcement of Village Codes.

The Patrol Division provides the primary police service, consisting of two main functions:

It initiates activity in the areas of criminal law enforcement, ordinance enforcement, crime prevention, and traffic law enforcement, while handling calls for service.

Its Police Patrol Officers and Community Service Officers provide input to support units of the Department to assist in planning, research, and development of departmental goals, objectives, and directives.

Traffic and crime prevention services are provided to the community by this division through the Strategic Enforcement and Prevention Division.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

In addition to providing visible patrol to deter crime and antisocial behavior, personnel assigned to the division are responsible for the initial investigation of reported criminal and quasi-criminal offenses and violations of the Village Code. They are expected to investigate each reported incident in an effort to conclude the case if possible, or to refer it to the proper authority for follow-up.

Patrol includes the necessary resources to provide the "first response" effort as well as immediate investigative effort such as evidence technicians, traffic accident investigators, and tactical units.

During routine patrol, the Police Patrol Officers are responsible for traffic enforcement, both random and selective. Each officer, while not assigned a specific job, is required to use his or her knowledge of problem areas to aggressively enforce the law.

The Community Service Officer, during routine patrol, is responsible for enforcing certain quasi-criminal, petty and local ordinance offenses, utilizing their knowledge of the Village Code. They also respond to animal control calls, provide traffic direction and control, process crime scenes, enforce parking regulations and provide services to other divisions within the department.

The Parking Enforcement Officer proactively enforces parking regulations throughout the Village as well as at specific locations for which the Village is directly responsible, such as the commuter parking lot. This Officer also provides services to the Finance Department, responds to directed patrol assignments relative to parking problems, supplements the Community Service Officers in code enforcement, and fills in for the crossing guards in their absence.

The Patrol Division is responsible for maintaining a professional relationship with other divisions of the Department, other departments of the Village, and other agencies of the criminal justice system. This relationship should result in the proper exchange of information and assistance in areas of mutual concern.

The Strategic Enforcement and Prevention Division under general supervision performs traffic control and enforcement, conducts traffic surveys, traffic accident investigation/reconstruction, parking enforcement, organizes community events, maintains nuisance abatement program, maintains trespass program, reviews red light camera violations, serves as facilitator for administrative hearings, conducts taxi inspections, presents school assembly presentations, conducts Beverage Alcohol Sales and Service Education Training (BASSET) checks, prepares security surveys, monitors local pawn shops, tow yard inspections, fingerprints individuals for alcohol business licensing, solicitors and employees of the local school districts, and conducts liquor and tobacco stings.

## 2022 ACCOMPLISHMENTS

### Strategic Plan Goal #4: Community Image & Identity

1. Maintained 5-year average of Part 1 Crime Rate.  
*Fourth quarter. Pending. Department is on pace to achieve this as of August 2022.*
2. Hosted Cops Day Picnic at Heritage Park.  
*Plans were completed but the event was ultimately cancelled due to inclement weather; a smaller scale event was later held in August.*

### Strategic Plan Goal #5: Effective Governance

1. Four Area Response Team meetings will be held in compliance with the ART Program.  
*Fourth quarter- Ongoing, three completed.*
2. Increase the number of Spanish language Area Response Team meetings to four (quarterly) and livestream them on social media.  
*Fourth quarter- Ongoing, three completed.*
3. At least 2 directed patrols will be conducted at each intersection identified as having a high volume of accidents.  
*Fourth quarter- Pending.*
4. The SEP Unit will conduct 3 tobacco compliance checks at businesses in 2022.  
*Fourth quarter- Ongoing, two completed.*
5. The SEP Unit will conduct 2 alcohol compliance checks at businesses in 2022.  
*Fourth quarter- Ongoing, one completed.*
6. The SEP Unit will conduct at least 6 truck enforcement details in 2022 with a focus on the area of Devon Ave/Ontarioville Rd.  
*Fourth quarter- Ongoing, two completed.*
7. The SEP Unit will conduct monthly traffic enforcement details at schools.  
*Fourth quarter- Ongoing.*
8. Two gambling device compliance checks will be conducted.  
*Fourth quarter- Ongoing, one completed.*

9. Participate in active shooter and school lockdown drills.  
*Fourth quarter- Ongoing, with majority to be completed when 2022-23 school year begins.*
10. One set of ART Meetings will be conducted at an off-site location.  
*Third quarter- Completed.*
11. Recruit and conduct a Citizens Emergency Response Team (CERT) training for new members.  
*Fourth quarter- To be completed in October.*
12. Conduct annual fit test of department-issued gas masks.  
*Fourth quarter- Ongoing.*
13. Train all new officers as weather-spotters.  
*Fourth quarter- Ongoing as new personnel are hired.*

**Additional Accomplishments**

- ✓ *Hired and trained six new officers.*
- ✓ *Hired and trained one new community service officer.*
- ✓ *Promoted and trained two new sergeants.*
- ✓ *Promoted and trained one new lieutenant.*
- ✓ *Trained one new Assistant Team Leader.*
- ✓ *Three members of the command staff attended and graduated from Northwestern School of Police Staff & Command.*
- ✓ *Implemented BASSET training for the public.*
- ✓ *Selected and trained one officer for the MERIT Crash Reconstruction Team.*
- ✓ *Obtained a use of force simulator for increased officer training.*
- ✓ *SEP Unit created and disseminated the annual school opening plan.*

**2023 BUDGET GOALS**

**Strategic Plan Goal #3: Maintain and Enhance Infrastructure**

1. Evaluate parking for the Olde Salem and Tanglewood subdivisions to address common parking complaints from residents.  
*Fourth quarter.*

**Strategic Plan Goal #4: Community Image & Identity**

1. Maintain 5-year average of Part 1 Crime Rate.  
*Fourth quarter.*
2. Host Cops Day Picnic.  
*Third quarter.*
3. Explore partnership with HP Park District children’s programs.  
*Second quarter.*

**Strategic Plan Goal #5: Effective Governance**

1. Four Area Response Team meetings will be held in compliance with the ART Program, to include a quarterly Spanish language meeting.  
*Fourth quarter.*
2. An analysis will be conducted to assess the effectiveness of the ART Program.  
*Fourth quarter.*
3. Implement the use of a trained phlebotomist as an alternative to hospital transports.  
*Second quarter.*
4. The SEP Unit will conduct 3 tobacco compliance checks at businesses in 2023.  
*Fourth quarter.*
5. The SEP Unit will conduct 2 alcohol compliance checks at businesses in 2023.  
*Fourth quarter.*
6. The SEP Unit will conduct at least 6 truck enforcement details in 2023.  
*Fourth quarter.*
7. The SEP Unit will conduct 2 gambling device compliance checks in 2023.  
*Fourth quarter.*
8. Participate in active shooter and school lockdown drills.  
*Fourth quarter.*
9. One set of ART Meetings will be conducted at an off-site location.  
*Third quarter.*
10. Recruit and conduct a Citizens Emergency Response Team (CERT) training for new members.  
*Fourth quarter.*
11. Conduct annual fit test of department-issued gas masks.  
*Fourth quarter.*
12. Train all new officers as weather-spotters.  
*Fourth quarter.*

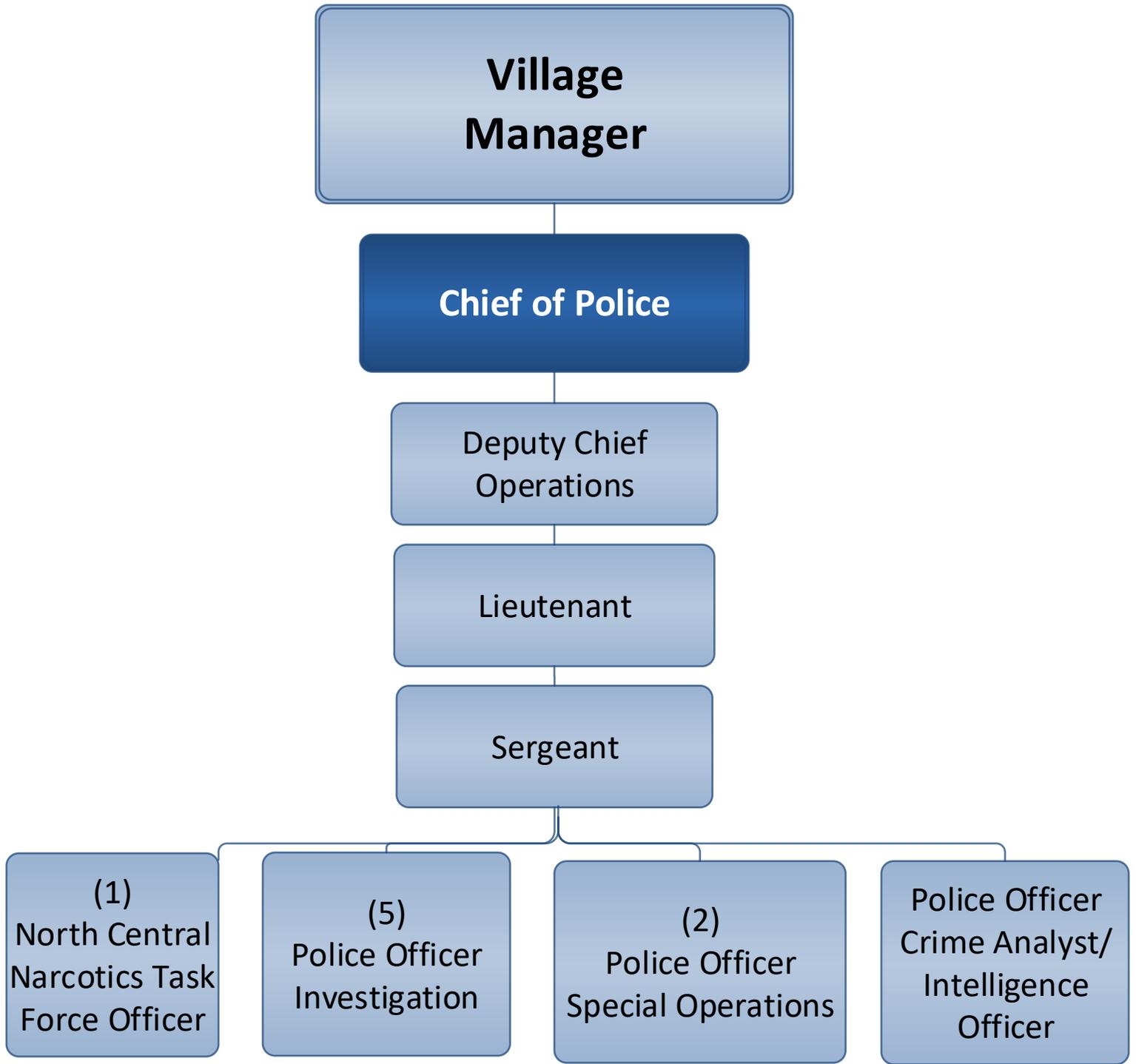
VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

Fund 010 - General Fund

Department 8200 - Patrol

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 4,372,505	\$ 4,428,762	\$ 4,416,537	\$ 4,595,452	\$ 4,715,523	\$ 4,881,672	\$ 286,220
401-412	Salaries - Part - Time	36,911	31,119	36,622	44,702	26,000	49,266	4,564
401-421	Overtime Compensation	459,680	496,143	518,418	390,000	500,000	450,000	60,000
401-422	Court Appearances	128,378	78,625	90,380	135,000	70,000	135,000	-
401-423	Holiday Pay	133,850	133,392	128,213	149,962	137,000	160,745	10,783
401-429	Employee Incentive	17,027	11,080	12,558	12,500	12,500	12,500	-
401-441	State Retirement	25,200	28,211	37,294	30,900	30,000	22,011	(8,889)
401-442	Social Security	378,164	385,979	385,369	407,823	417,769	434,863	27,040
401-443	Police / Fire Pension	1,920,935	2,166,749	2,695,451	2,701,852	2,701,852	2,616,240	(85,612)
401-444	Employee Insurance	683,844	758,102	367,753	1,016,232	851,467	908,454	(107,778)
<b>Total Personnel Services</b>		<b>8,156,494</b>	<b>8,518,161</b>	<b>8,688,594</b>	<b>9,484,423</b>	<b>9,462,111</b>	<b>9,670,751</b>	<b>186,328</b>
402-413	Memberships / Subscriptions	7,395	6,350	6,895	6,955	7,205	8,145	1,190
402-414	Books / Publications / Maps	300	300	289	300	300	300	-
402-425	Ammunition	2,000	2,000	9,269	10,000	10,000	16,000	6,000
402-427	Materials & Supplies	11,120	7,416	25,553	22,145	22,145	23,021	876
402-431	Uniforms	28,445	42,720	29,090	37,400	37,400	37,400	-
402-433	Safety & Protective Equipment	7,432	1,799	4,723	5,000	5,000	5,000	-
402-434	Small Tools	1,231	1,028	731	1,270	1,270	3,070	1,800
<b>Total Commodities</b>		<b>57,923</b>	<b>61,613</b>	<b>76,550</b>	<b>83,070</b>	<b>83,320</b>	<b>92,936</b>	<b>9,866</b>
403-436	Maintenance Agreements	40,093	14,448	43,153	46,900	49,700	72,614	25,714
403-452	Vehicle Maintenance & Replacement	148,471	152,121	159,555	169,603	169,603	194,672	25,069
403-471	Schools / Conferences / Meetings	25,806	40,771	37,615	31,161	35,000	40,000	8,839
403-472	Transportation	1,150	673	1,405	4,800	1,500	4,800	-
<b>Total Contractual Services</b>		<b>215,521</b>	<b>208,013</b>	<b>241,729</b>	<b>252,464</b>	<b>255,803</b>	<b>312,086</b>	<b>59,622</b>
<b>Total Patrol</b>		<b>\$ 8,429,938</b>	<b>\$ 8,787,787</b>	<b>\$ 9,006,872</b>	<b>\$ 9,819,957</b>	<b>\$ 9,801,234</b>	<b>\$ 10,075,773</b>	<b>\$ 255,816</b>

# 8300 – Special Operations / Investigations



### **PURPOSE STATEMENT**

The primary goal of the Investigation Division is to assist Patrol in the follow-up of cases that require investigative effort beyond the scope of the uniformed officer. The Investigation Division coordinates the resources of the Department to focus on the apprehension of criminals and the recovery of property. The Deputy Chief of Operations is responsible for the goals, objectives, and functions of this division.

In conducting formal investigations, the goal of this Division is to aggressively follow up the cases generated by the preliminary investigations of the Patrol Division. A key responsibility of the Investigator is to inform Patrol, Administration, and complainant/victims of their progress in each case. This will assure continuity in all criminal matters handled by the Police Department.

The investigation, resolution, and station adjustment of juvenile offenders with redirection of behavior is another goal of the division.

Investigations will develop and maintain informational files to aid the Patrol Division in directing their efforts.

### **DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The Investigation Division is responsible for follow-up investigation of crimes referred by constituted authority; gathering, coordinating, and disseminating criminal intelligence to other sections of the Police Department; investigating unusual incidents requiring the specialized skills and knowledge of trained detectives; conducting internal investigations when directed; maintaining a liaison with other investigative agencies/organizations; and effecting investigations of illegal alcohol, drugs and substances.

The coordination of enforcement activities related to the Illinois Juvenile Court Act is the responsibility of the Investigation Division. The Youth Officer assigned in this Division is responsible for administering the various programs aimed at the redirection of the behavior or adjudication of the criminal actions of the youthful offender. These include counseling, referral to social service agencies, station adjustment, and when necessary, petitioning into the juvenile court system.

Analyzing data related to crime and calls for service within the Village. The department Crime Analyst will provide bulletins and reports to various divisions of the department relative to crime trends, officer safety threats, and predictions of future activity.

The recovery of property, preparation of cases, and coordination of prosecution with all facets of the criminal justice system are responsibilities of this Division.

The priority of follow-up investigations is established with regard to community concerns, case solvability, severity of the crime, timeliness of the report, and available resources. To this end, the division is always alert to detecting unreported criminal activity, such as vice, narcotics and gambling, that might go unnoticed without such effort.

### **2022 ACCOMPLISHMENTS**

#### **Strategic Plan Goal #5: Effective Governance**

1. Maintain a monthly rotation of one sworn officer into the SOG Unit.  
*Fourth quarter- On hold due to staffing issues.*

2. Conduct two sex offender checks.  
*Fourth quarter- One completed.*
3. Host a regional training at Police Headquarters on a topic relevant to social media or criminal investigations.  
*Fourth quarter- Pending.*
4. Implement a two-week rotation for SOG officers to the North Central Narcotics Task Force.  
*Fourth quarter- Pending.*
5. Explore and implement options to address internet crime.  
*Second quarter- Ongoing.*

### ***Additional Accomplishments***

- ✓ Promoted and trained a new lieutenant.
- ✓ Trained a new detective.
- ✓ Identified and trained a new MCAT Surveillance Team member.
- ✓ Obtained access to a license plate reader (LPR) database for investigators.

## **2023 BUDGET GOALS**

### **Strategic Plan Goal #4: Community Image & Identity**

1. A residential surveillance sharing program will be researched and implemented.  
*Fourth quarter.*
2. Develop a theft reduction strategy for businesses.  
*Third quarter.*
3. Develop a public relations campaign for residents designed to increase awareness of thefts and promote target hardening.  
*Third quarter.*
4. Explore and implement options to address internet crime by enhancing public awareness and staff training.  
*Third quarter.*

### **Strategic Plan Goal #5: Effective Governance**

1. Explore the installation and use of license plate reader (LPR) cameras.  
*Fourth quarter.*
2. Explore a monthly rotation of one sworn officer into the Investigations Division.  
*Fourth quarter.*

3. Conduct two sex offender checks.

*Fourth quarter.*

4. Host a regional training at Police Headquarters on a topic relevant to social media or criminal investigations.

*Fourth quarter.*

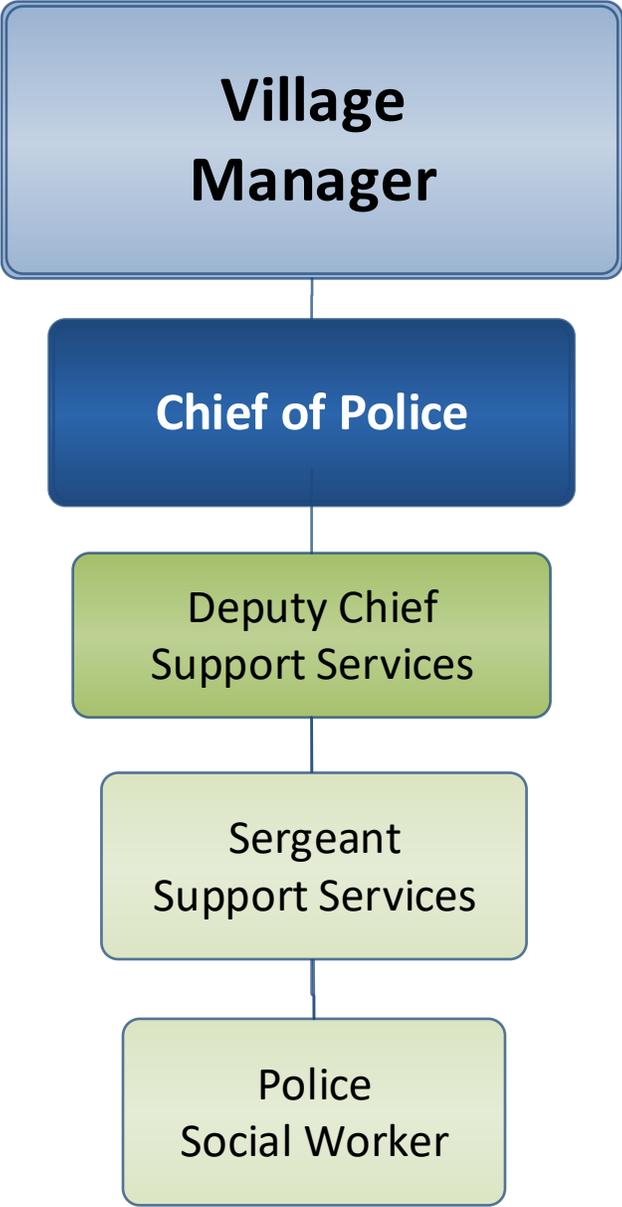
VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

Fund 010 - General Fund

Department 8300 - Investigations

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 888,090	\$ 783,601	\$ 1,095,891	\$ 1,144,070	\$ 1,135,360	\$ 1,231,935	\$ 87,865
401-421	Overtime Compensation	121,652	103,496	134,858	125,000	125,000	125,000	-
401-422	Court Appearances	26,968	5,435	12,155	28,000	12,000	15,000	(13,000)
401-423	Holiday Pay	27,459	19,951	34,558	34,777	34,777	37,621	2,844
401-442	Social Security	79,961	67,964	95,491	101,886	99,996	108,826	6,940
401-443	Police / Fire Pension	487,983	476,783	467,536	709,664	709,664	694,517	(15,147)
401-444	Employee Insurance	119,712	104,363	50,162	181,688	170,000	168,943	(12,745)
<b>Total Personnel Services</b>		<b>1,751,826</b>	<b>1,561,592</b>	<b>1,890,651</b>	<b>2,325,085</b>	<b>2,286,797</b>	<b>2,381,842</b>	<b>56,757</b>
402-413	Memberships / Subscriptions	26,829	27,636	33,147	35,874	39,000	43,140	7,266
402-414	Books / Publications / Maps	175	175	175	175	175	175	-
402-431	Uniforms	5,551	2,940	5,351	5,700	5,700	5,700	-
402-434	Small Tools	1,000	981	881	1,000	1,000	1,000	-
<b>Total Commodities</b>		<b>33,555</b>	<b>31,732</b>	<b>39,554</b>	<b>42,749</b>	<b>45,875</b>	<b>50,015</b>	<b>7,266</b>
403-452	Vehicle Maintenance & Replacement	40,100	40,100	27,023	27,023	27,023	27,023	-
403-471	Schools / Conferences / Meetings	10,885	5,871	12,151	10,000	12,000	12,435	2,435
403-472	Transportation	1,315	3,825	3,087	2,500	2,500	3,000	500
403-499	Miscellaneous Expense	20	413	1,055	225	1,000	750	525
<b>Total Contractual Services</b>		<b>52,320</b>	<b>50,209</b>	<b>43,316</b>	<b>39,748</b>	<b>42,523</b>	<b>43,208</b>	<b>3,460</b>
<b>Total Investigations</b>		<b>\$ 1,837,701</b>	<b>\$ 1,643,533</b>	<b>\$ 1,973,521</b>	<b>\$ 2,407,582</b>	<b>\$ 2,375,195</b>	<b>\$ 2,475,065</b>	<b>\$ 67,483</b>

# 8400 – Community Services



**PURPOSE STATEMENT**

The primary goal of the Community Services Division is to provide support services to the other divisions of the Police Department. The Deputy Chief of Support Services is responsible for the goals, objectives and functions of this division. Personnel assigned to Community Services support the Patrol Division by relieving certain patrol and administrative duties. Ancillary services are provided to the Administrative Division in support of its goals and objectives. Social services are provided to the community by this division through the Police Social Worker.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The Police Social Worker provides evaluation, short-term counseling, and social services referrals to residents of the community both in crisis and non-crisis situations. It also provides marital and family counseling to adults and youths. The Police Social Worker gives support to the patrol division by responding to scenes of crises and major incidents, as well as support to the Hanover Park EMA team as the shelter and welfare liaison. The Police Social Worker assists victims and witnesses of violent crime, elderly victims of crime, victims of domestic and sexual abuse and child victims of crime by locating community-based services, providing guidance with the criminal justice process, facilitating transportation and offering other appropriate services and/or referrals. The Police Social Worker provides information and referrals to callers and walk-in clients on issues including, but not limited to, homelessness, basic needs (food, clothing and shelter), financial assistance, housing, legal matters and mental illness. The Police Social Worker acts as an Outreach liaison with community organizations, neighborhood groups and educational institutions regarding topical issues such as substance abuse and child abuse. The Police Social Worker provides in-service training to law enforcement personnel on issues relevant to officers from a social service point of view.

**2022 ACCOMPLISHMENTS**

**Strategic Plan Goal #4: Community Image and Identity**

1. The Police Social Worker will prepare a topic for presentation at each quarterly ART meeting.  
*Fourth quarter- Ongoing, three completed.*
2. The Police Social Worker will participate in the annual Kids at Hope event.  
*Completed in April 2022.*

**Strategic Plan Goal #5: Effective Governance**

1. The Police Social Worker will conduct mental health training for new personnel.  
*Fourth quarter- Ongoing.*
2. The Police Social Worker will create a comprehensive officer wellness program within the police department.  
*Second quarter- Pending, extensive research has been conducted and implementation has been moved to 2023.*
3. The Police Social Worker will manage the Department’s Opioid Overdose Intervention Program.  
*Fourth quarter- Ongoing.*
4. The Police Social Worker will develop a case-tracking system to increase communication and

follow-up information from social services to the investigations, patrol and code enforcement personnel.

*Fourth quarter- In progress.*

### **Additional Accomplishments**

- ✓ Served on the Special Events Committee.
- ✓ Served on the Prevention Leadership Team for DuPage County.
- ✓ Attended a DuPage Narcan Program recap meeting at the DuPage County Health Department.
- ✓ Attended Kenneth Young Center's Coalition for Positive Youth Development Subcommittee meetings.
- ✓ Assisted in plannings of Movie-in-the-Park events and COPS Day Picnic.
- ✓ Wrote an article about COVID-19 and mental health for the *Hi-Lighter*.
- ✓ Conducted trainings for personnel for the new 988 suicide hotline.

## **2023 BUDGET GOALS**

### **Strategic Plan Goal #4: Community Image and Identity**

1. The Police Social Worker will prepare a topic for presentation at each quarterly ART meeting.  
*Fourth quarter.*
2. The Police Social Worker will participate in the annual Kids at Hope event.  
*Second quarter.*
3. Establish an ongoing partnership with the Hanover Park Alive Center.  
*Third quarter.*

### **Strategic Plan Goal #5: Effective Governance**

1. The Police Social Worker will conduct mental health training for new personnel.  
*Fourth quarter.*
2. The Police Social Worker will implement an employee wellness program, to include mental, physical, and financial components.  
*Fourth quarter.*
3. The Police Social Worker will manage the Department's Opioid Overdose Intervention Program.  
*Fourth quarter.*

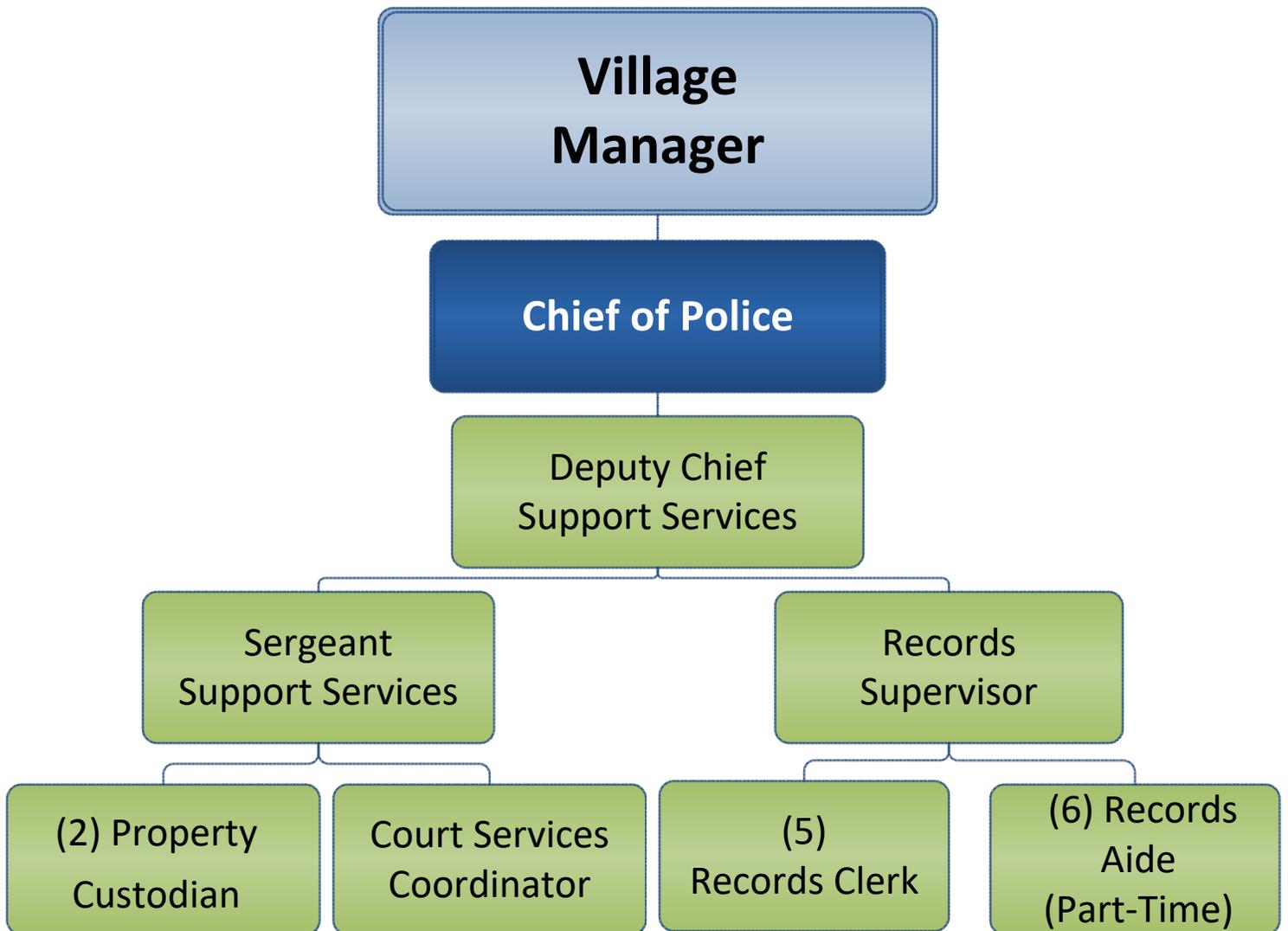
VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

Fund 010 - General Fund

Department 8400 - Community Services

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 74,534	\$ 75,585	\$ 78,781	\$ 79,764	\$ 79,470	\$ 84,409	\$ 4,645
401-421	Overtime Compensation	695	64	(64)	1,000	2,000	1,500	500
401-441	State Retirement	7,715	9,108	10,008	8,390	8,465	7,218	(1,172)
401-442	Social Security	5,652	5,678	5,908	6,179	6,233	6,534	355
401-444	Employee Insurance	7,827	8,105	4,566	9,637	9,462	9,976	339
<b>Total Personnel Services</b>		<b>96,424</b>	<b>98,541</b>	<b>99,198</b>	<b>104,970</b>	<b>105,630</b>	<b>109,637</b>	<b>4,667</b>
402-413	Memberships / Subscriptions	121	60	60	345	345	371	26
<b>Total Commodities</b>		<b>121</b>	<b>60</b>	<b>60</b>	<b>345</b>	<b>345</b>	<b>371</b>	<b>26</b>
403-461	Consulting Services	2,135	2,710	2,875	2,200	2,200	2,780	580
403-465	Medical Examinations	-	-	-	-	-	9,150	9,150
403-471	Schools / Conferences / Meetings	711	161	157	900	500	900	-
403-472	Transportation	-	39	-	-	-	-	-
403-499	Miscellaneous Expense	-	100	-	100	100	100	-
<b>Total Contractual Services</b>		<b>2,846</b>	<b>3,011</b>	<b>3,032</b>	<b>3,200</b>	<b>2,800</b>	<b>12,930</b>	<b>9,730</b>
<b>Total Community Services</b>		<b>\$ 99,392</b>	<b>\$ 101,611</b>	<b>\$ 102,290</b>	<b>\$ 108,515</b>	<b>\$ 108,775</b>	<b>\$ 122,938</b>	<b>\$ 14,423</b>

# 8500 – Staff Services



**PURPOSE STATEMENT**

The maintenance of a records system that collects crime data and records of operational activities allowing crime conditions and the effects of patrol operations to be systematically retrieved and evaluated. The Deputy Chief of Support Services is responsible for the goals, objectives, and functions of this division.

The maintenance of an incident file that contains documentation of all crimes, traffic accidents and non-criminal incidents investigated by the Department and the offenders, victims, witnesses, and complainants associated with them.

To coordinate court services, facilitate citizen entry into the judicial process, liaison to the Cook and DuPage County Court systems, and maintain court case files and records of dispositions.

To operate and control the inventory of all property and evidence that the police department has taken custody of and ensure this property is available for court.

To maintain and improve access and contribution of data to the statewide Law Enforcement Agencies Data System (LEADS).

To ensure that the Department facilities and equipment are maintained and readily available for use.

To assist the other divisions of the Department in their efforts to accomplish the goals of the Department.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

Receiving, indexing, filing, and retrieving all police records and case files; maintaining certain administrative records and rosters such as key-holder lists, business roster and the like.

Act as the initial answering point for all incoming calls and visitors to the police department. Handle those capable of and responsible for and refer all others to the appropriate person or office within the Department.

Perform security checks on prisoners at frequent intervals.

Supervision of all part-time clerical staff and receptionists.

Staff Services is responsible for establishing and implementing a program that provides for regular inspection, maintenance, and upgrading of Department facilities and equipment.

The Court Services Coordinator prepares court schedules, attends regular court calls to assist the Village prosecutor, is liaison to both county court systems, monitors and reports on court attendance and case dispositions and assists citizens with filing criminal complaints.

The responsibility for the control and operation of the Property Room, maintaining inventory of all property and evidence, which comes into the possession of the Police Department and maintaining records of the property flow is a function of this division. This property includes evidence, recovered property and department-owned property.

## 2022 ACCOMPLISHMENTS

### Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Implementation of new in-car camera system.  
*First quarter- Moved to third quarter due to product shipping delays.*
2. Implement digital evidence sharing through the new portals to State's Attorney's offices.  
*Second quarter- In progress.*

### Strategic Plan Goal #5: Effective Governance

1. Department-wide records destruction will be completed.  
*Third quarter- Pending.*
2. A full division meeting will be conducted for all Records personnel.  
*Fourth quarter- Pending.*
3. The Records Supervisor will continue to manage the juvenile expungements to meet state-mandated deadlines.  
*Fourth quarter- Ongoing.*
4. The Records Supervisor will continue to manage cannabis expungements to meet state-mandated deadlines.  
*Fourth quarter- Ongoing.*
5. Implementation of transition of NIBRS Data to the State and Federal UCR Program.  
*Completed.*
6. Maintain compliance with Criminal Justice Information Services (CJIS) mandates.  
*Fourth quarter- Ongoing.*
7. Maintain compliance with new SAFE-T Act legislation effective July 1, 2022.  
*First quarter- Ongoing.*
8. Train Records Supervisor as co-administrator of DACRA system.  
*Fourth quarter- Ongoing.*
9. Transfer management of adjudication hearings to court services coordinator.  
*Completed.*

### Additional Accomplishments

- ✓ Hired and trained a new Property Custodian.
- ✓ A part-time records aide was promoted to a full-time Records Clerk.
- ✓ The Records Supervisor participated in quarterly DuJIS meetings and committees.
- ✓ The Records Supervisor and property custodian assisted with the administration of the RxBox medication disposal program.
- ✓ All department employees were trained in SAFE-T Act updates.
- ✓ Implemented and trained all personnel in new scheduling software.
- ✓ Trained all personnel in new crash reporting system.
- ✓ Support Services Sergeant participated in regular DuPage RMS/ETSB Meetings.
- ✓ Created a DuPage County Axon Working Group.

## 2023 BUDGET GOALS

### Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Train and transition personnel to the new APX Next radios.  
*First quarter.*

### Strategic Plan Goal #5: Effective Governance

1. Department-wide records destruction will be completed.  
*Third quarter.*
2. A full division meeting will be conducted for all Records personnel.  
*Fourth quarter.*
3. The Records Supervisor will continue to manage cannabis and juvenile expungements to meet state-mandated deadlines.  
*Fourth quarter.*
4. Maintain compliance with Criminal Justice Information Services (CJIS) mandates.  
*Fourth quarter.*
5. Maintain compliance with new SAFE-T Act legislation effective January 1, 2023.  
*First quarter.*
6. Create and implement the position of Training & Recruitment Coordinator.  
*First quarter.*
7. A training manual will be created to outline best practices for evidence processing.  
*Third quarter.*
8. An annual evidence destruction process will be completed.  
*Fourth quarter.*
9. Refresh and reinstitute the department's internship program.  
*Third quarter.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

Fund 010 - General Fund

Department 8500 - Staff Services

Account	Description	FY2022 vs.						
		FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2023 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 579,508	\$ 514,553	\$ 527,391	\$ 660,563	\$ 595,000	\$ 667,149	\$ 6,586
401-412	Salaries - Part - Time	70,005	78,283	61,119	103,049	75,000	108,181	5,132
401-421	Overtime Compensation	28,546	25,657	41,781	18,500	35,000	25,000	6,500
401-423	Holiday Pay	5,918	5,282	5,332	23,897	7,000	24,170	273
401-441	State Retirement	49,053	49,592	52,897	59,984	55,795	49,347	(10,637)
401-442	Social Security	51,691	47,455	48,050	61,859	54,468	63,671	1,812
401-443	Police / Fire Pension	52,527	52,062	66,096	71,631	71,631	74,250	2,619
401-444	Employee Insurance	93,901	90,165	42,848	200,000	126,800	198,115	(1,885)
<b>Total Personnel Services</b>		<b>931,149</b>	<b>863,048</b>	<b>845,513</b>	<b>1,199,483</b>	<b>1,020,694</b>	<b>1,209,883</b>	<b>10,400</b>
402-411	Office Supplies	4,320	4,140	2,804	5,000	5,000	5,000	-
402-413	Memberships / Subscriptions	491	768	607	960	790	790	(170)
402-423	Communications Parts	2,461	1,993	-	2,000	2,000	2,000	-
402-427	Materials & Supplies	5,067	7,034	7,560	8,894	8,894	8,894	-
402-431	Uniforms	5,108	1,062	6,132	4,000	7,500	4,000	-
402-435	Evidence	4,308	6,435	6,142	5,700	5,700	5,700	-
402-436	Photo Supplies	1,745	2,541	3,851	1,000	4,000	1,000	-
<b>Total Commodities</b>		<b>23,501</b>	<b>23,972</b>	<b>27,096</b>	<b>27,554</b>	<b>33,884</b>	<b>27,384</b>	<b>(170)</b>
403-412	Postage	29,566	20,674	29,870	34,000	32,000	30,000	(4,000)
403-436	Maintenance Agreements	4,461	5,770	5,154	6,000	6,000	6,000	-
403-437	M & R - Other Equipment	-	-	369	500	500	1,000	500
403-451	Equipment Rentals	722,934	560,277	751,597	793,779	793,779	805,862	12,083
403-461	Consulting Services	4,416	1,358	2,737	3,000	3,000	3,000	-
403-470	Binding & Printing	306	25	-	250	200	200	(50)
403-471	Schools / Conferences / Meetings	2,927	2,863	3,711	4,080	4,080	6,666	2,586
403-472	Transportation	70	59	-	250	100	1,250	1,000
<b>Total Contractual Services</b>		<b>764,679</b>	<b>591,027</b>	<b>793,438</b>	<b>841,859</b>	<b>839,659</b>	<b>853,978</b>	<b>12,119</b>
<b>Total Staff Services</b>		<b>\$ 1,719,329</b>	<b>\$ 1,478,047</b>	<b>\$ 1,666,047</b>	<b>\$ 2,068,896</b>	<b>\$ 1,894,237</b>	<b>\$ 2,091,245</b>	<b>\$ 22,349</b>

# 8600 – Protection & Safety Services

**Village  
President**

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

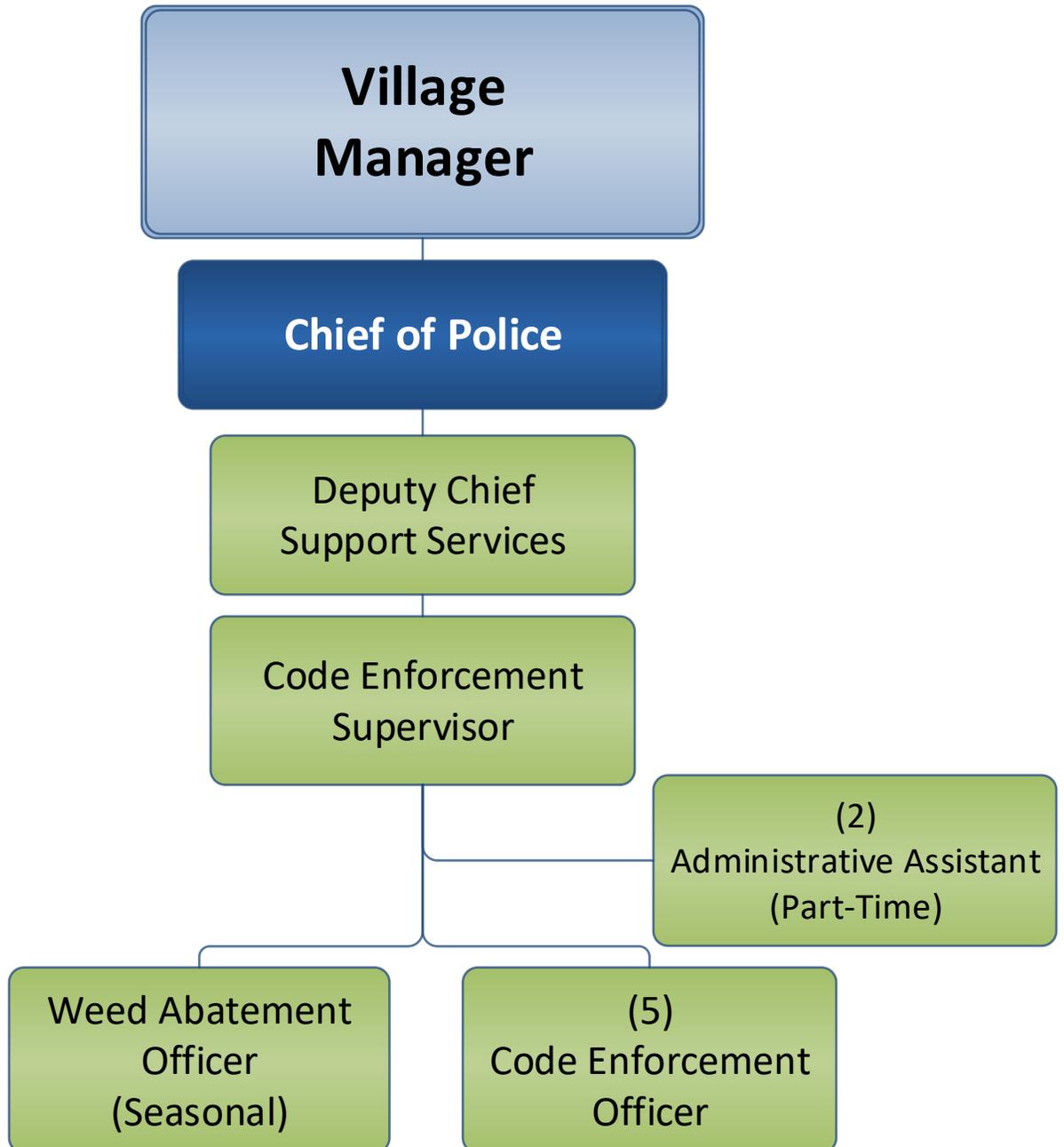
Fund 010 - General Fund

Department 8600 - Protection & Safety Services

**<-- moved to Fire Department Division "7400" in FY2021**

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures</b>								
402-427	Materials & Supplies	\$ 4,049	\$ 3,487	\$ -	\$ -	\$ -	\$ -	\$ -
Total Commodities		4,049	3,487	-	-	-	-	-
403-437	M & R - Other Equipment	3,422	-	-	-	-	-	-
403-451	Equipment Rentals	452	1,808	-	-	-	-	-
403-461	Consulting Services	-	-	-	-	-	-	-
403-471	Schools / Conferences / Meetings	646	100	-	-	-	-	-
403-472	Transportation	77	-	-	-	-	-	-
Total Contractual Services		4,597	1,908	-	-	-	-	-
Total Protection & Safety Services		\$ 8,646	\$ 5,395	\$ -	\$ -	\$ -	\$ -	\$ -

# 8700 – Community Policing / Code Enforcement



### **PURPOSE STATEMENT**

The goal of the Code Enforcement Division of the Police Department is to protect public health, safety and welfare. This goal is accomplished by performing health and property maintenance inspections throughout the Village. The purpose of the inspection program is to insure a safe and sanitary environment for rental residential property by enforcing the property maintenance codes adopted by the Village. This division also acts as an enforcement liaison with other Village departments such as the Community Development Department in coordinating efforts and enforcing zoning and property standard regulations.

### **DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The functions of the Code Enforcement Division include the following: inspection for compliance with the Village's rental residential housing code; inspection and investigation of complaints regarding all residential buildings for compliance with property maintenance, health, and sanitation codes; advise and provide educational programs in cooperation with other Village departments regarding code requirements to residents, residential property owners and associations.

### **2022 ACCOMPLISHMENTS**

#### **Strategic Plan Goal #4: Community Image and Identity**

1. CEOs will attend each ART meeting and speak on common code enforcement issues.  
*Fourth quarter- Ongoing, three completed.*
2. The Code Enforcement Unit will manage the vacant foreclosed property database system.  
*Fourth quarter- Ongoing.*
3. The Code Enforcement Unit will conduct postings on the Department Facebook page and write articles in the *Hi-lighter* on code enforcement issues.  
*Fourth quarter- Ongoing.*

#### **Strategic Plan Goal #5: Effective Governance**

1. The Crime Free Multi-Housing Coordinator will conduct monthly crime free multi-housing training sessions.  
*Third quarter- Ongoing.*
2. A back-up Crime Free Multi-Housing coordinator will be identified and trained.  
*Completed.*
3. The Code Enforcement Unit will assess the current SURRI Inspection program.  
*Third quarter- Pending.*
4. The Code Enforcement Unit will prepare and conduct roll-call training for officers regarding the unit's responsibilities and programs.  
*Fourth quarter- Pending.*

### **Additional Accomplishments**

- ✓ Hired and trained three new Code Enforcement Officers.
- ✓ Hired and trained one new Administrative Assistant.
- ✓ Promoted Appearance Officer to Code Enforcement Officer.
- ✓ The Code Enforcement Division was awarded the Illinois Association of Code Enforcement (IACE) Agency of the Year award.
- ✓ A Code Enforcement Officer was awarded the IACE Code Enforcement Officer of the Year award.
- ✓ The Code Enforcement Supervisor attended Northwest Cook County Hoarding Taskforce meetings as scheduled.
- ✓ Surveyed utility boxes Village-wide and inspected them for damage.

## **2023 BUDGET GOALS**

### **Strategic Plan Goal #4: Community Image and Identity**

1. CEOs will attend each ART meeting and speak on common code enforcement issues.  
*Fourth quarter.*
2. CEOs will attend each Spanish ART meeting and speak on common code enforcement issues.  
*Fourth quarter.*
3. The Code Enforcement Unit will manage the vacant foreclosed property database system.  
*Fourth quarter.*
4. The Code Enforcement Unit will conduct postings on the Department Facebook page and write articles in the *Hi-lighter* on code enforcement issues.  
*Fourth quarter.*
5. The Code Enforcement Unit will explore ways to educate the public on tenant rights.  
*Third quarter.*

### **Strategic Plan Goal #5: Effective Governance**

1. The Crime Free Multi-Housing Coordinator will conduct monthly crime free multi-housing training sessions.  
*Third quarter.*
2. The Code Enforcement Unit will prepare and conduct roll-call training for officers regarding the unit's responsibilities and programs.  
*Fourth quarter.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

Fund 010 - General Fund

Department 8700 - Code Enforcement

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 306,754	\$ 305,365	\$ 310,878	\$ 363,223	\$ 322,500	\$ 400,218	\$ 36,995
401-412	Salaries - Part - Time	49,152	45,312	38,231	64,073	50,000	49,659	(14,414)
401-421	Overtime Compensation	13,884	8,263	11,233	11,000	10,000	11,000	-
401-423	Holiday Pay	-	(102)	-	-	-	-	-
401-441	State Retirement	33,665	38,940	41,282	40,098	34,550	35,297	(4,801)
401-442	Social Security	28,073	27,244	27,204	34,128	29,265	35,755	1,627
401-444	Employee Insurance	66,072	72,048	31,524	96,795	71,000	134,879	38,084
<b>Total Personnel Services</b>		<b>497,601</b>	<b>497,070</b>	<b>460,353</b>	<b>609,317</b>	<b>517,315</b>	<b>666,808</b>	<b>57,491</b>
402-411	Office Supplies	545	426	817	700	500	700	-
402-413	Memberships / Subscriptions	240	240	240	240	240	240	-
402-414	Books / Publications / Maps	82	100	100	451	1,295	451	-
402-431	Uniforms	3,926	1,747	2,136	2,500	5,500	2,500	-
402-434	Small Tools	290	-	106	300	300	300	-
<b>Total Commodities</b>		<b>5,083</b>	<b>2,513</b>	<b>3,398</b>	<b>4,191</b>	<b>7,835</b>	<b>4,191</b>	<b>-</b>
403-436	Maintenance Agreements	4,570	3,395	4,180	6,000	6,500	6,000	-
403-461	Consulting Services	4,400	2,464	1,782	400	400	400	-
403-470	Binding & Printing	500	712	603	750	774	800	50
403-471	Schools / Conferences / Meetings	4,749	895	1,649	4,660	4,660	4,660	-
<b>Total Contractual Services</b>		<b>14,249</b>	<b>7,466</b>	<b>8,213</b>	<b>11,810</b>	<b>12,334</b>	<b>11,860</b>	<b>50</b>
<b>Total Code Enforcement</b>		<b>\$ 516,933</b>	<b>\$ 507,049</b>	<b>\$ 471,964</b>	<b>\$ 625,318</b>	<b>\$ 537,484</b>	<b>\$ 682,859</b>	<b>\$ 57,541</b>

# COMMUNITY DEVELOPMENT DEPARTMENT

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## Cost Control Centers

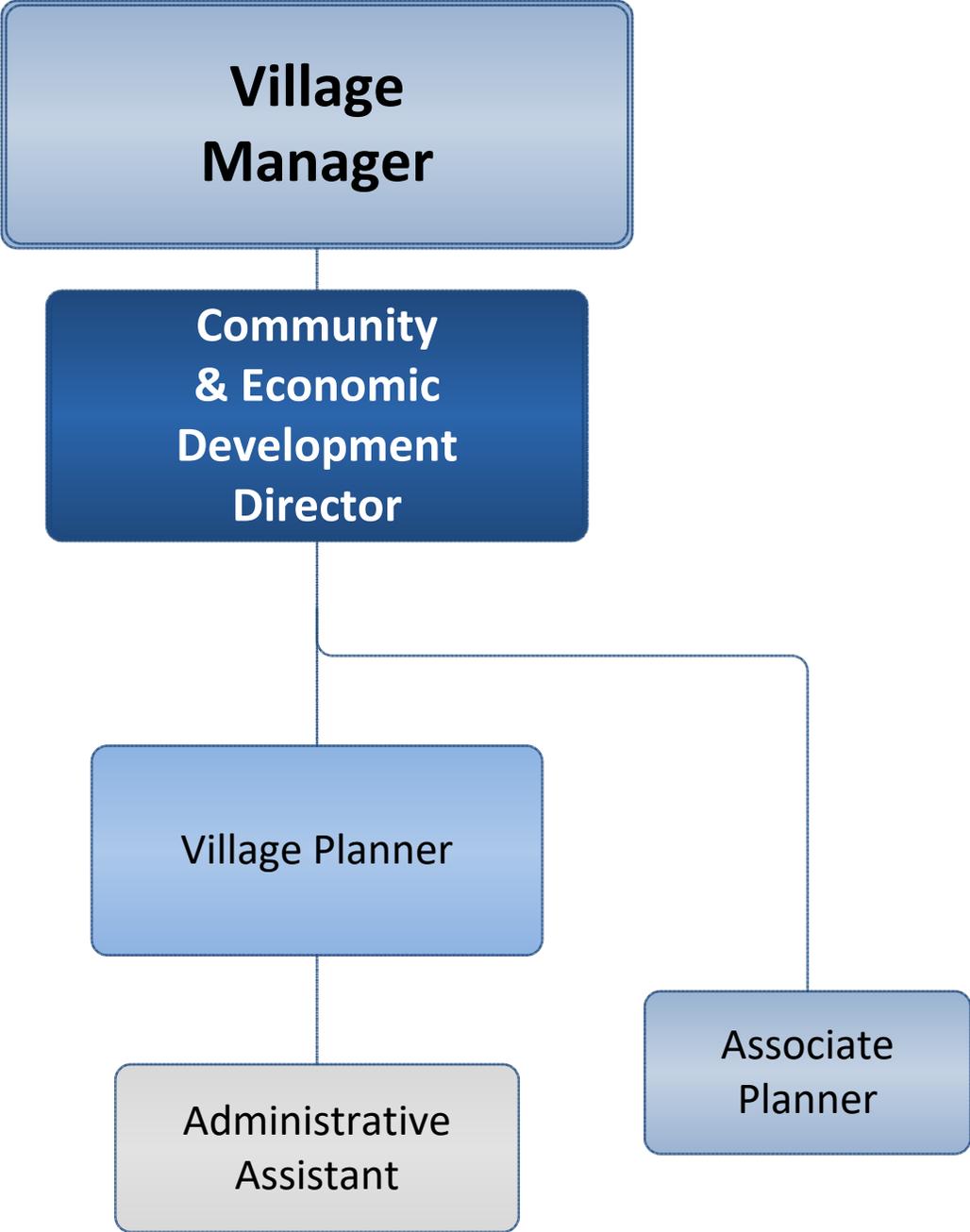
Economic Development

9200

# Organization of the Community Development Department



# 9200 – Economic Development





**PURPOSE STATEMENT**

The Department of Community & Economic Development aims to promote the use and development of land in a manner consistent with the goals and policies of the Hanover Park Comprehensive Plan. The Department is primarily responsible for coordinating short-term and long-range planning activities such as rezonings, variances, Planned Unit Developments, sub-area plans, as well as comprehensive plans. Staff also conducts zoning review of building permit applications. Vital steps to achieving this goal include a thorough careful evaluation of new projects in light of Village’s vision per the adopted Strategic Plan and other long-range plans. The Department works to encourage development that is safe, sustainable, and serves the needs and desires of residents. The Department promotes economic growth by encouraging the retention and expansion of existing businesses as well as attracting new businesses and development. These economic development efforts work to establish a solid, diversified tax base, increased property values, and an enhanced community image.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The Department of Community & Economic Development’s primary functions are economic development, planning and zoning, and serving as a liaison to the Development Commission, the Economic Development Committee, and the Historic Commission/Committee.

**Economic Development**

- Business and development recruitment, and marketing the village
- Business retention (business development seminars, networking events, retention visits)
- Communication with the business community
- Information dispersion (available properties, top 15 employer list, vacancy rates, etc.)
- TIF administration and annual reporting, facilitating the Annual Joint Review Board Meetings
- Collaboration with and representation at regional bodies, including at the two chambers, WBDC, NLNW, Access O’Hare West, CMAP, Choose DuPage, etc.
- Development, promotion, and administration of economic assistance programs
- Staff liaison to the Economic Development Committee

**Planning & Zoning**

- Long range & short-range planning (i.e. TOD plan, Comprehensive & Land Use Plan update)
- Zoning, Subdivision, and Sign Code administration, including requests for rezoning, variations, subdivisions, planned unit developments, special uses, text amendments, and annexations
- Review new developments and coordinate with other departments
- Inter-departmental process Improvements (Concept Plan review, pre-app mtgs., etc.)
- Information Dispersion (demographics, zoning, land use, bike/ped plans)
- Gathering public input
- Staff liaison to the Development Commission & Historic Commission
- Landscape plan review and inspections

**PERFORMANCE ACTIVITIES AND MEASURES**

Description of Measurement	2018	2019	2020	2021
Number of Full Time Employees	3	4	4	4
Number of Part Time Employees	1	0	0	0
Number of Full Time Employees Per 1,000 Population	0.077	0.105	0.105	0.105
Development Applications	7	7	6	4
Zoning Text Amendments	2	1	2	2
Redevelopment Agreements (Amendments)		1		
Zoning Review of Permits	300	183	352	679
Total Expenditures	\$395,748	\$402,333	\$446,797	\$426,230
Cost of Services Per Capita	\$10.47	\$10.64	\$12.34	\$11.28

**2022 ACCOMPLISHMENTS**

## Strategic Plan Goal #1: Financial Health

1. Recruit businesses to vacant buildings to reduce vacancy and enhance revenue.

*Ongoing. Attended the 2022 ICSC conference and promoted several vacant properties, especially those in the Village Center area. Continued update of the new economic development landing page on the Village website to market the Village. The Village remains an attractive business location and almost 40 new businesses opened and/or relocated to the Village in 2022, including:*

2. Develop and evaluate business assistance programs, including Façade Improvement Grants.

*Completed and ongoing. The Village Board approved O-22-17 establishing a TIF Façade Improvement Grant program, with a stipulation that funding would be allocated on an annual basis via the budget process. Staff has publicized this grant opportunity and has received several applications.*

3. Facilitate the sale of Hanover Square to a private sector owner.

*Ongoing. Coordinated with broker (Marcus & Millichap) to provide information needed to move forward with the sale of the Hanover Square Shopping Center. The Village Board also approved an extension of the due diligence period requested by the buyer.*

## Strategic Plan Goal #2: Focused Economic Development & Redevelopment

1. Market major sites including the SW corner of Lake & Gary and Village Center sites.

*Ongoing. Coordinated with several developers for the potential development of several sites including the NWC of Church and Lake, SWC of Stearns and Redford, NWC of Lake and Barrington, and some vacant sites within the Village Center area. Construction continued at the NWC of Lake & Gary, NEC of Lake & Bartels, and for the 20-unit townhome development at Wise and Farmstead. Concept plans were reviewed by the Development Commission and applications are being reviewed by staff for some of these projects.*

2. Actively promote opportunities in all TIF Areas, the Village Center, and Irving Park Corridor planning areas with direct recruitment to regional brokers and developers.

*Accomplished and Ongoing.*

- *TIF #3: Staff promotes the Village Center Plan, IL-390 (Elgin O'Hare) Boulevard Extension, Hanover Square Shopping Center, and Village Center/ Ontarioville Streetscape project. Interest is high for multi-family housing and staff met with almost a dozen regional developers interested in Village Center properties and several development concepts are under review. The Village worked with our TIF consultant to proactively analyze sites and consider viable development scenarios.*
- *TIF #4: H2O Auto Spa expanded into the adjacent lot, demolishing a vacant building. Arby's has proposed constructing a new restaurant at 1311 Irving Park Rd. Good Deal gift shop has reoccupied the former Midwest Title Loan building and the site is being improved.*
- *TIF #5: Construction of the Senior Housing development continues at 900 Irving Park. Nine of the 12 buildings (42 of the approved townhome 55 units) in the townhome development have been completed or are under construction. Two buildings of the 20-unit townhome development are under construction at Wise & Farmstead.*

- *The Village posts a comprehensive database of available units and land on the Business section of the website. This list is regularly promoted to potential businesses and developers.*
3. Implement adoption of new Village Center Zoning regulations.  
*Complete. Staff is now reviewing proposals in accordance with these new regulations.*
  4. Coordinate with TIF Consultant for the release of a Request for Proposal for development in the Village Center/TOD area. (Second through third quarters)  
*Ongoing. The RFP has been drafted and will be released following adoption of the Village Center Zoning.*
  5. Attend and/or host real estate, business developer, and tenant events showcasing the Village.  
*Ongoing. Staff attended the national ICSC as well as the regional conference and held several meetings. Also continued meeting with developers to promote development of vacant sites.*
  6. Continue to update on-line database of all available sites and upload on Village website.  
*Ongoing. In 2022, the database was fully migrated to the Location One Information System (LOIS), a service provided at no cost by the State Department of Commerce. LOIS is a national database which uses a geographic information system (GIS) based program that allows spatial search of Hanover Park properties and provides demographic and economic data for each site.*
  7. Continue to update the on-line database of Employers on a regular basis.  
*Ongoing. Community Development staff continuously updates the Business Directory and uses this resource as a tool for economic development. The database was invaluable during efforts to educate business owners on COVID 19 assistance. This year website data was added for each business (where available).*
  8. Evaluate and create a webpage with information connecting job seekers with local employers.  
*Complete. [www.hpil.org/jobs](http://www.hpil.org/jobs) is live and businesses have been posting jobs. Hanover Park businesses can submit a simple form and Staff, after review, will upload any job opportunities located within the Village. Staff continues to promote this service.*
  9. Evaluate and create a social media presence for economic development to showcase local businesses.  
*Complete. Staff created a Hanover Park Community and Economic Development Facebook page which is focused on posting business-oriented articles, events, seminars and general information as well as various business assistance resources. Some regular posts include sharing Hanover Park Village e-News, Foodie Fridays, events hosted by the Chambers of Commerce and WBDC that provide networking or business assistance, ribbon cuttings, and community events. On average, we post once a day.*
  10. Continue providing timely information to businesses through the Business Matters Newsletters, online resources, seminars, and social media.  
*Ongoing. The newsletter is sent monthly, with special editions for targeted outreach (for example: restaurants only, or DuPage/Cook only businesses). Community and Economic Development staff regularly update the website and post business seminars. Similar resources are also posted to the new Facebook page.*

11. *Redesign Economic Development web pages and expand content in the Shop Local portion.*

*Complete. Hanover Park now has a new economic development web page, [www.hpil.org/development](http://www.hpil.org/development). This is a “one stop shop” for anything related to business and development. Businesses and developers can find resources for starting a business, posting local jobs, development forms and guidelines, and Village plans and studies, among many other useful resources.*

**Strategic Plan Goal #3: Maintain and Enhance Infrastructure**

1. Implement infrastructure, land use, and development recommendations from the Village Center and Transit Oriented Development (TOD) Plan and Irving Park Rd Corridor Study, where practical.

*Accomplished and on-going. Village Center Streetscape is complete. A ribbon cutting was held for the Ontarioville Plaza. Staff continues to collaborate with IDOT and Tollway for the IL-390 extension. New Hanover Park signs were installed on the tollway and new ‘fence affixments’ were installed on Lake Street. Village Center Zoning district amendments are a significant implementation of the Village Center/TOD plans and recommendations.*

2. Implement infrastructure recommendations in proposed developments, per Village plans, including the Comprehensive plan, Bike Plan, etc.

*Accomplished and on-going. Construction has begun for the new 1 Wise Townhome project at Wise and Farmstead which will fill a major gap in sidewalks along Irving Park Rd and Farmstead Rd. IDOT has begun construction on the Barrington Road and Irving Park Road Intersection. Community Development collaborates with Public Works on proposed bike paths and on a connection between Church Rd. and County Farm Rd. New developments are required to plan for and install pedestrian and bike path improvements for connectivity.*

**Strategic Plan Goal #4: Community Image & Identity**

1. Continue Zoning and Sign Code updates, as needed.

*Accomplished and Ongoing. After workshops, an open house, a Public Hearing, and many rounds of interdepartmental review, the Village Board approved a new chapter in the Zoning Code for our Village Center. This was the Village’s top priority in 2022 to implement the Village Center Transit Oriented Development Plan. Additionally, the Board approved changes to the Village’s regulations for Cannabis uses, including location criteria.*

2. Promote the Hanover Park brand and Village businesses.

*Accomplished and Ongoing. A new Economic Development page has been created on the website to promote local businesses, and connect job seekers to local employers. The Village brand was also promoted at Chamber events, intergovernmental working groups, the national ICSC conference, and on social media.*

3. Implement current zoning and sign codes through timely review of building and sign applications and processing of development applications.

*Accomplished and ongoing. Plans for various development projects were reviewed. Staff also reviews building permits for compliance with Zoning and Sign Codes. To date, 396 permits have been reviewed (through 8/11/22) which is significantly more than the 352 permits that were reviewed in all of 2020 and 183 in 2019.*

**Strategic Plan Goal #5: Effective Governance**

1. Facilitate update of the Village Comprehensive Plan.

*Deferred to 2023.*

2. Finish and implement Village Center TOD zoning.

*Complete.*

3. Provide up-to-date information regarding demographics, regulations, and development potential on the Village website.

*Complete and Ongoing. All development applications are on-line, and conversion is underway to enable filling forms online as well. Recently created webpages for Resources for Businesses and Resources for Residents are populated with current information and links to several government and other resources. The available sites information has been migrated into the Location One Information Services database, allowing live interactive demographic reports for each available site. This is helpful for developers and site-selectors, and was handy during the ICSC conference.*

4. Training and continuing education for planning staff to maintain current professional capacities and certifications and further zoning and economic development knowledge and skills.

*Ongoing. Staff attends seminars and webinars to stay current in planning and development trends and best practices. Staff attended webinars regarding available funding and assistance programs. Director attended the National Planning Conference and Planner attended the State APA Planning Conference.*

5. Implement process efficiencies which save staff time within and between departments.

*Community Development, Inspectional Services, and Engineering teams partnered as an ad hoc Process Improvement committee to review the Village development process, identify needed text amendments and potential use of technology to improve efficiency in the approval process. Staff is working with the Village Attorney for text amendments and implementation.*

#### **Additional Accomplishments in 2022:**

- ✓ *Assisted commercial property owners in Cook County by supporting their 6B Property Tax incentive applications (1700 Tower Rd).*
- ✓ *Coordinated development and redevelopment – for Arby’s at the Village-owned property at 1311 Irving Park Road, Ontarioville Shell gas station, H2O Auto Spa, Chase Bank on Irving Park Rd., and proposed developments at Church & Lake, Lake & Barrington and Stearns & Redford.*
- ✓ *The Business Matters newsletter is sent out monthly and includes timely information to help keep businesses up to date on current events, financial assistance, educational webinars/seminars, town hall meetings and other business related items.*
- ✓ *Director Govind serves on the Bartlett Area Chamber Board and the DuPage County Community Development Commission.*
- ✓ *Promoted new businesses through Ribbon Cuttings, “Spotlight on Business” articles in the HiLighter newsletter and the “Business Matters” e-Newsletter and social media.*
- ✓ *Held/promoted events in partnership with the Economic Development Committee, Bartlett Area Chamber, Northwest Hispanic Chamber, and the Women’s Business Development Center.*
- ✓ *GIS Expansion – Staff has been improving data quality within the Village’s GIS system with a goal of creating a publicly visible map viewer.*
- ✓ *The Village is participating in the Lake Street Corridor Study, undertaken by DuPage County, as they consider strategies to use zoning as a tool to address concerns (such as property maintenance) and improve the quality of development. Public meetings followed by preliminary recommendations occurred in Spring, with a draft Ordinance expected by the end of the year. Lake Street from Turnberry Drive to Gary Avenue is included in the study; the project continues east to Bloomingdale Road.*

- ✓ *With a changing housing market, interest in multifamily housing remains high. Staff has met with several developers interested in these large sites:*
  - 8-acre Neumann property at NWC Lake and Barrington*
  - 7.4-acres at the NWC of Church and Lake*
  - 19.5-acre Sipal property in the Village Center*
  - 6-acres at SWC Stearns & Redford*
- ✓ *As of 8/11/22 the Department had updated ownership records for the sale of 565 individual parcels.*
- ✓ *Assisted with approval and installation of several improvements in the Hanover Park Blu apartments, following new ownership.*

## **2023 BUDGET GOALS**

### **Strategic Plan Goal #1: Financial Health**

1. Recruit businesses to vacant buildings to reduce vacancy to enhance revenue.
2. Develop and evaluate business assistance programs, including Façade Improvement Grants.
3. Facilitate the sale of Hanover Square to a private sector owner.

### **Strategic Plan Goal #2: Focused Economic Development & Redevelopment**

1. Market major sites with a focus on Village Center sites.
2. Actively promote development opportunities in all TIF Areas including the Village Center and Irving Park Corridor.
3. Implement new Village Center Zoning regulations.
4. Coordinate with TIF Consultant for the release of a Request for Proposal for development in the Village Center/TOD area. (First through second quarters)

### **Strategic Plan Goal #5: Effective Governance**

1. Facilitate update of the Village's Comprehensive Plan.
2. Implement Village Center TOD zoning.
3. Make recommendations for Text Amendments to improve Village processes, including Land Cash and Plat review.

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

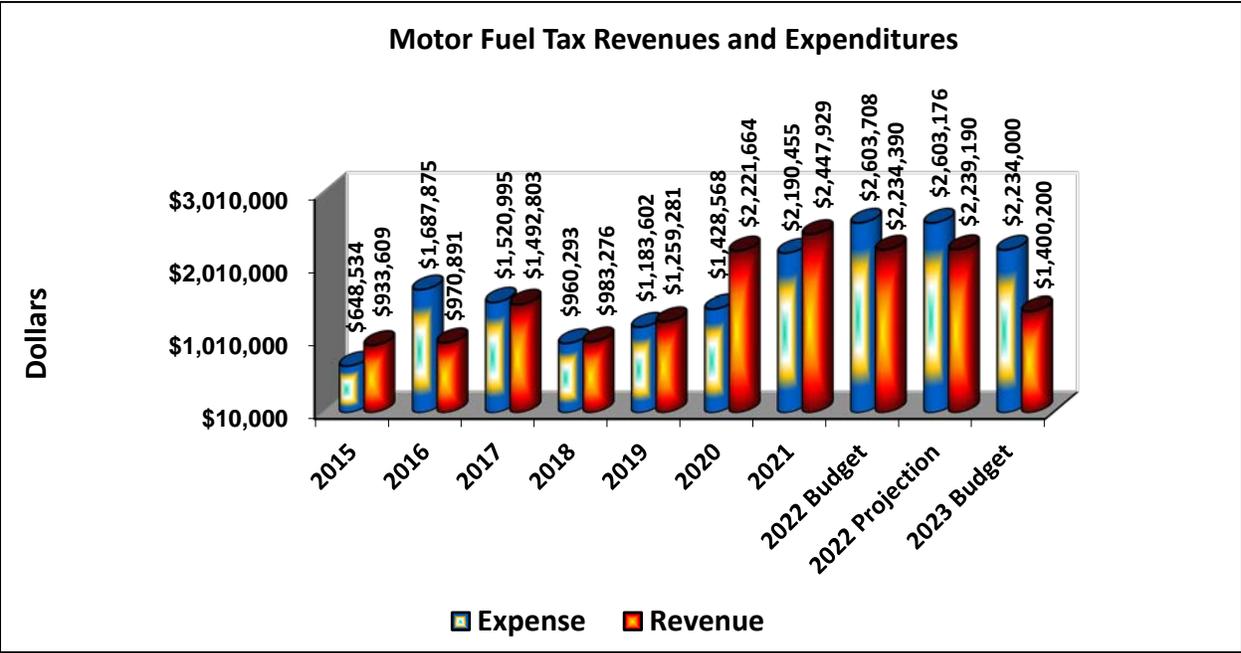
Fund 010 - General Fund

Department 9200 - Economic Development

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 282,581	\$ 317,571	\$ 321,546	\$ 332,064	\$ 312,067	\$ 442,039	\$ 109,975
401-412	Salaries - Part - Time	-	-	-	8,000	-	10,000	2,000
401-421	Overtime Compensation	3,494	3,081	4,840	4,000	4,500	5,000	1,000
401-441	State Retirement	29,077	40,189	41,475	35,588	33,615	38,238	2,650
401-442	Social Security	21,863	24,522	24,003	26,204	24,241	35,382	9,178
401-444	Employee Insurance	28,482	36,843	25,279	54,069	56,975	98,473	44,404
<b>Total Personnel Services</b>		<b>365,496</b>	<b>422,206</b>	<b>417,143</b>	<b>459,925</b>	<b>431,398</b>	<b>629,132</b>	<b>169,207</b>
402-411	Office Supplies	793	950	572	800	800	140	(660)
402-413	Memberships / Subscriptions	16,338	16,397	1,035	1,900	1,800	12,300	10,400
<b>Total Commodities</b>		<b>17,131</b>	<b>17,347</b>	<b>1,607</b>	<b>2,700</b>	<b>2,600</b>	<b>12,440</b>	<b>9,740</b>
403-412	Postage	119	389	294	800	10	150	(650)
403-417	Tax Incentive Payments	2,913,549	4,063,050	5,704,843	4,600,000	7,400,000	8,500,000	3,900,000
403-436	Maintenance Agreements	1,484	1,224	1,257	1,665	1,665	1,665	-
403-452	Vehicle Maintenance & Replacement	3,400	3,400	3,328	3,328	3,328	3,328	-
403-461	Consulting Services	1,663	-	471	166,000	14,000	166,000	-
403-470	Binding & Printing	863	-	998	1,000	1,000	1,000	-
403-471	Schools / Conferences / Meetings	9,388	1,427	1,985	11,245	10,651	11,910	665
403-472	Transportation	2,789	804	-	3,200	2,922	3,200	-
403-491	Special Events	-	-	-	250	250	250	-
<b>Total Contractual Services</b>		<b>2,933,254</b>	<b>4,070,294</b>	<b>5,713,176</b>	<b>4,787,488</b>	<b>7,433,826</b>	<b>8,687,503</b>	<b>3,900,015</b>
<b>Total Economic Development</b>		<b>\$ 3,315,882</b>	<b>\$ 4,509,848</b>	<b>\$ 6,131,927</b>	<b>\$ 5,250,113</b>	<b>\$ 7,867,824</b>	<b>\$ 9,329,075</b>	<b>\$ 4,078,962</b>

# MOTOR FUEL TAX FUND

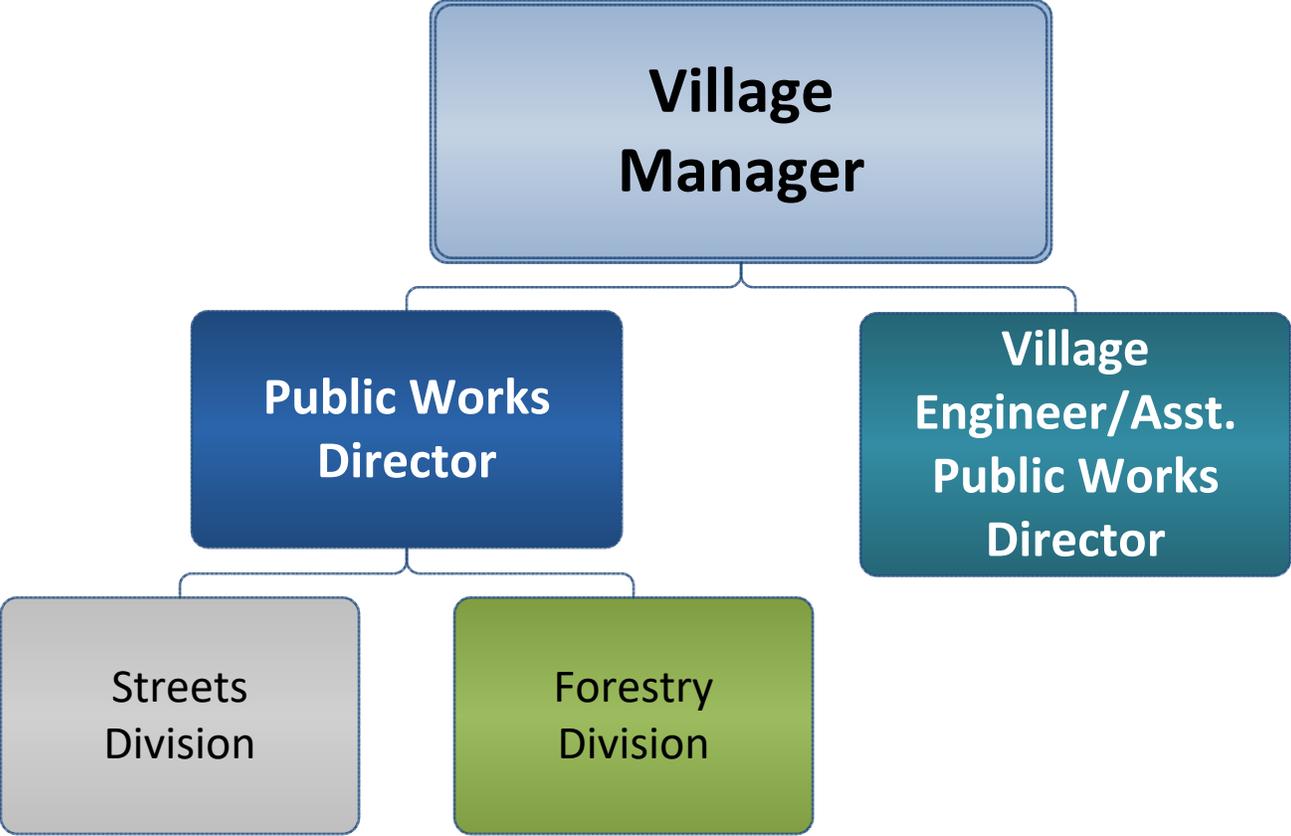
The Motor Fuel Tax Fund – The Illinois Motor Fuel Tax (MFT) is derived from a tax on the privilege of operating motor vehicles upon public highways and of operating recreational watercraft upon the waters of the State of Illinois. MFT is based on a consumption of motor fuel. MFT rates are 19.0 cents per gallon for regular unleaded and 7.5 cents for diesel fuel. The State of Illinois distributes 54.4% of the monies to local taxing districts based on a statutory formula: 49.10% to Municipality, 16.74% to Counties over 1M population, 18.27% to Counties under 1M population and 15.89% to Road districts/Townships on a per capita basis (population). The money from this fund as directed by the State Law, can be utilized for the construction and maintenance of roads and related items. MFT law amended to impose a tax rate increase from 19.0 cents to 38.0 cents per gallon beginning July 1, 2019. It is important to note that although the tax rate on MFT has doubled, municipality will NOT receive an amount equal the double of the current allotment. Municipality will receive two allotments of different amounts effective September 2019 (liability for July 2019). The motor fuel tax is also tied to inflation and will rise in the future without lawmaker approval. The State of Illinois distributes 32.00% of the monies to local taxing districts based on a statutory formula: 49.10% to Municipality, 16.74% to Counties over 1M population, 18.27% to Counties under 1M population and 15.89% to Road districts/Townships.



MFT	2015	2016	2017	2018	2019	2020	2021	2022 Budget	2022 Projection	2023 Budget
Revenues	933,609	970,891	1,492,803	983,276	1,259,281	2,221,664	2,234,390	2,234,390	2,239,190	1,400,200
Expenditures	648,534	1,687,875	1,520,995	960,293	1,183,602	1,428,568	2,603,708	2,603,708	2,603,176	2,234,000
Difference	285,075	(716,984)	(28,192)	22,983	75,679	793,096	(369,318)	(369,318)	(363,986)	(833,800)

The Motor Fuel Tax Fund is used for street resurfacing program of the Village. The funds are authorized by the Illinois Department of Transportation and are appropriated as part of the Village's share of the gasoline tax. FY2023 revenue is budgeted at \$1,400,200 while total expenditures are \$2,234,000. The Fund balance will be utilized to offset the \$833,800 deficit which leaves a restricted fund balance of \$439,565 at the end of FY2023. NOTE: Revenue of \$834,190 received in FY2022 from the final Rebuild Illinois Grant will be used in FY2023 to pay for part of the resurfacing program of \$2,234,000.

# 011 – Motor Fuel Tax Fund





**PURPOSE STATEMENT**

To assure the Village of Hanover Park receives its proportionate share of the Illinois State Fuel Tax. The funds provide for the construction, operation, and maintenance of the Village's transportation and drainage network.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

<b>PERFORMANCE ACTIVITIES AND MEASURES</b>					
<b>Description of Measurement</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Street Resurfacing – Miles	0.83	1.17	2.219	0	7.52
Street Reconstruction – Miles	0.37	0.37	0.35	1.06	0

Through this funding the Village provides reconstruction and rehabilitation of existing Village streets utilizing State of Illinois Motor Fuel Tax (MFT) funds.

**2022 ACCOMPLISHMENTS**

**Strategic Plan Goal #1: Financial Health**

- ✓ Strategically used MFT funding to resurface Village streets.  
*First through fourth quarters. Staff oversaw resurfacing of over 12 miles of Village streets.*

<b>STREET</b>	<b>FROM</b>	<b>TO</b>	<b>COUNTY</b>
<b>WINDSOR LN</b>	Parkview Dr	Kensington Ln	Cook
<b>PARKVIEW DR</b>	Windsor Ln	Cumberland Dr	Cook
<b>CUMBERLAND DR</b>	Parkview Dr	Bristol Ln	Cook
<b>CHURCHILL DR</b>	Old Mill Ln	Parkview Dr	Cook
<b>BROOKSIDE DR</b>	Old Mill Ln	Parkview Dr	Cook
<b>OLD MILL LN</b>	Cumberland Dr	Stanford Ln	Cook
<b>STRATFORD LN</b>	Cumberland Dr	Old Mill Ln	Cook
<b>WEST AVE</b>	Poplar Ave	Walnut Ave	Cook
<b>OAK AVE</b>	Center Ave	Dead End	Cook
<b>PINE TREE ST</b>	Park Ave	Maple Ave	Cook
<b>APPLE TREE ST</b>	Forest Glen Ave	Maple Ave	Cook
<b>PEACH TREE ST</b>	Forest Glen Ave	Maple Ave	Cook
<b>CAMDEN LN</b>	Morton Rd	Morton Rd	DuPage
<b>RUSSELWOOD CT</b>	Camden Ln	Dead End	DuPage
<b>ROB ROY CT</b>	Camden Ln	Dead End	DuPage
<b>ABERDEEN CT</b>	Camden Ln	Dead End	DuPage

<b>STIRLING CT</b>	Camden Ln	Dead End	DuPage
<b>GLASGOW CT</b>	Camden Ln	Dead End	DuPage
<b>EDINBURG LN</b>	Camden Ln	Schick Rd	DuPage
<b>THISTLE CT</b>	Green Bridge Ln	Dead End	DuPage
<b>LEEWARD LN</b>	Bayside Dr	Woodlake Dr	DuPage
<b>GREENBAY DR</b>	Leeward Ln	Woodlake Dr	DuPage
<b>NAUTILUS LN</b>	County Farm Rd	Windjammer Ln	DuPage
<b>ISLAND CIRC</b>	Nautilus Ln	Nautilus Ln	DuPage
<b>SPINNAKER LN</b>	Clipper Dr	Windjammer Ln	DuPage
<b>CLIPPER DR</b>	Army Trail Rd	Merrimac Ln N	DuPage
<b>MERRIMAC LN S/N</b>	Dory Cir W	Village Limits	DuPage
<b>DORY CIR W</b>	Merrimac Ln N	Merrimac Ln N	DuPage
<b>MONITOR DR</b>	Merrimac Ln S	Village Limits	DuPage
<b>*SCHICK ROAD</b>	County Farm Rd	Village Limits	DuPage
<b>**LAKE STREET</b>	Scott Ln	Greenbrook Blvd	Cook/DuPage

**NOTE:** \* Partial Depth Patching  
 \*\* Multi-Use Path Resurfacing/Reconstruction

### 2023 BUDGET GOALS

#### Strategic Plan Goal #

1. Strategically use MFT and RBI funding to resurface Village streets. *Approximately seven miles of streets are anticipated to be resurfaced in 2023. The streets will be designed in the winter of 2022/2023 and presented to the Board with a bid to approve in the Spring of 2023.*

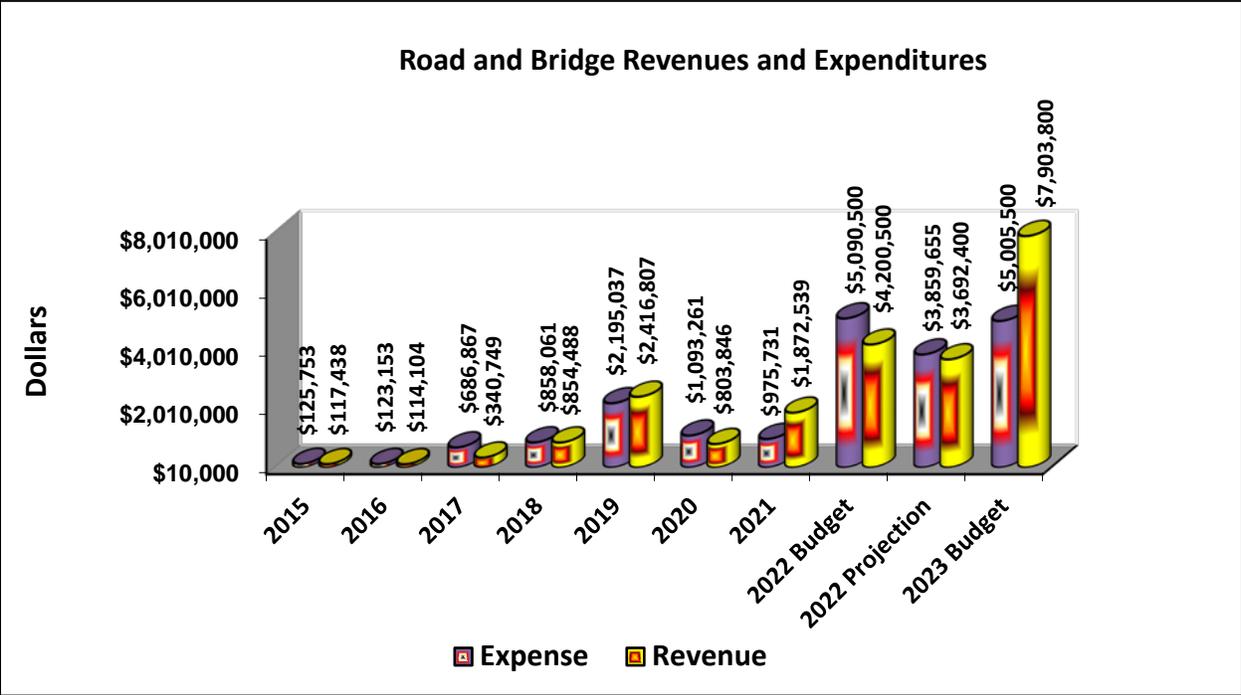
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2023

**Fund 11 - Motor Fuel Tax Fund**

Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
331-303 Motor Fuel Tax	\$ 1,245,739	\$ 1,381,887	\$ 1,487,858	\$ 1,400,000	\$ 1,400,000	\$ 1,400,000	\$ -
332-301 State Grants	-	834,190	834,190	834,190	834,190	-	(834,190)
<b>Total Intergovernmental Revenue</b>	<b>1,245,739</b>	<b>2,216,077</b>	<b>2,322,048</b>	<b>2,234,190</b>	<b>2,234,190</b>	<b>1,400,000</b>	<b>(834,190)</b>
361-300 Interest on Investments	13,542	5,587	881	200	5,000	200	-
<b>Total Investment Income</b>	<b>13,542</b>	<b>5,587</b>	<b>881</b>	<b>200</b>	<b>5,000</b>	<b>200</b>	<b>-</b>
380-311 Reimb Exp-MFT	-	-	125,000	-	-	-	-
<b>Total Miscellaneous Revenue</b>	<b>-</b>	<b>-</b>	<b>125,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Revenues and Other Financing Sources</b>	<b>\$ 1,259,281</b>	<b>\$ 2,221,664</b>	<b>\$ 2,447,929</b>	<b>\$ 2,234,390</b>	<b>\$ 2,239,190</b>	<b>\$ 1,400,200</b>	<b>\$ (834,190)</b>
<b>Expenditures and Other Financing Uses</b>							
413-422 Improvement Other Than Buildings	1,187,112	\$ 1,428,568	\$ 2,190,455	\$ 2,603,708	\$ 2,603,176	\$ 2,234,000	\$ (369,708)
<b>Total Capital Outlay</b>	<b>1,187,112</b>	<b>1,428,568</b>	<b>2,190,455</b>	<b>2,603,708</b>	<b>2,603,176</b>	<b>2,234,000</b>	<b>(369,708)</b>
<b>Total Expenditures and Other Financing Uses</b>	<b>\$ 1,183,602</b>	<b>\$ 1,428,568</b>	<b>\$ 2,190,455</b>	<b>\$ 2,603,708</b>	<b>\$ 2,603,176</b>	<b>\$ 2,234,000</b>	<b>\$ (369,708)</b>
<b>Net Change in Fund Balance</b>	<b>\$ 75,678</b>	<b>\$ 793,096</b>	<b>\$ 257,475</b>	<b>\$ (369,318)</b>	<b>\$ (363,986)</b>	<b>\$ (833,800)</b>	<b>\$ -</b>
<b>Beginning Fund Balance</b>	<b>511,102</b>	<b>586,780</b>	<b>1,379,877</b>	<b>1,637,351</b>	<b>1,637,351</b>	<b>1,273,365</b>	<b>-</b>
<b>Ending Fund Balance</b>	<b>\$ 586,780</b>	<b>\$ 1,379,877</b>	<b>\$ 1,637,351</b>	<b>\$ 1,268,033</b>	<b>\$ 1,273,365</b>	<b>\$ 439,565</b>	<b>\$ -</b>

# ROAD AND BRIDGE FUND

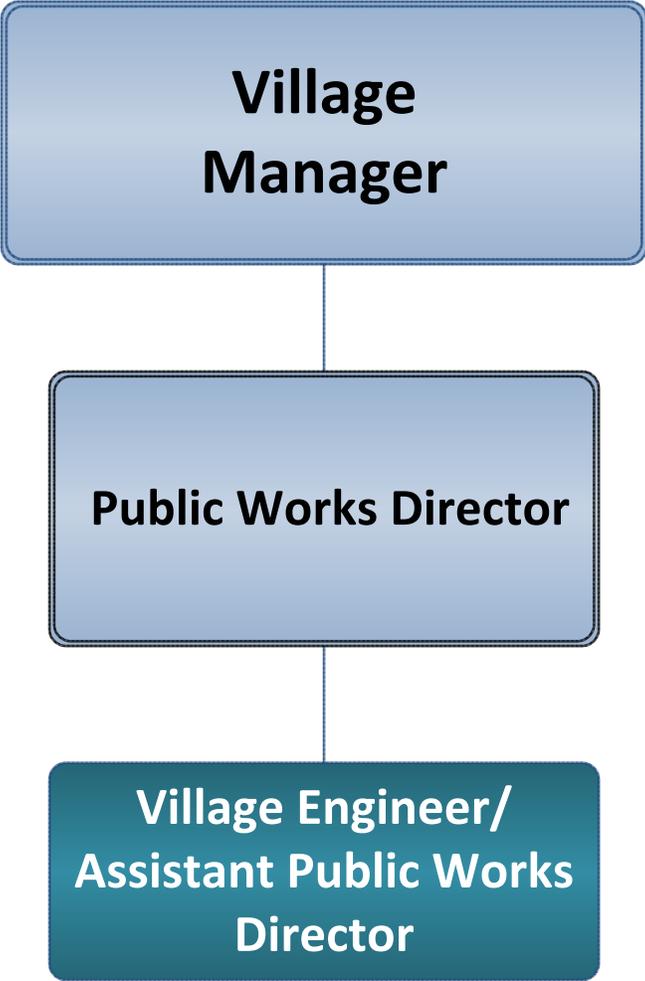
The Road and Bridge Fund – used to account for the revenues and expenditures for the operation and maintenance of Village roads and bridges. Financing provided by the Township’s Personal Property Replacement Tax, and the annual Road & Bridge property tax levy, gasoline taxes and Interfund transfer from General Fund.



Road & Bridge	2015	2016	2017	2018	2019	2020	2021	2022 Budget	2022 Projection	2023 Budget
Revenues	117,438	114,104	340,749	854,488	2,416,807	803,846	1,872,539	4,200,500	3,692,400	7,903,800
Expenditures	125,753	123,153	686,867	858,061	2,195,037	1,093,261	975,731	5,090,500	3,859,655	5,005,500
Difference	(8,315)	(9,049)	(346,118)	(3,573)	221,770	(289,415)	896,808	(890,000)	(167,255)	2,898,300

The Road and Bridge Fund is used for road and bridge improvements, traffic signal maintenance, and associated infrastructures, such as sidewalks. During the FY2018 budget process, the Village Board approved a Motor Fuel Gasoline Tax of \$0.02 per US Gallons (including fraction gallons) effective January 1, 2018. FY2023 revenue is budgeted at \$7,903,800 (\$2 M grants revenue from Rebuild Illinois Bond Fund spend in FY2022 program but haven’t receive the funding) and a transfer from General Fund of \$5M to fund the street maintenance and the 2023 street resurfacing/reconstruction program. while total expenditures are \$5,005,500. A surplus of \$2,898,300 will be added to the Fund balance leaving a restricted d fund balance of \$4,127,767 at the end of FY2023. In FY2023, the funding for the project for Irving Park Road lighting and safety improvement is \$300,000, Legislative Infrastructure of \$2M for road resurfacing program completed in FY2022 but funding not receive, Church and Walnut improvement is \$200,000, and the Arlington Bridge Phase 3 is \$160,000.

# 012 – Road and Bridge Fund



### **PURPOSE STATEMENT**

To provide for a capital expansion program, as well as a reconstruction program, for the Village's transportation system, including streets, bridges, and accompanying drainage system.

### **DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The Road and Bridge Fund provides funds needed to accomplish the following functions necessary to implement a transportation system improvement:

- Corridor studies and specifications; right-of-way and easement acquisitions; construction costs; construction engineering; contract administration.
- Provide local matching funds for federal grant programs under which arterial and collector streets in the Village are constructed or reconstructed.
- Snow removal and ice control. This activity includes plowing of snow after two inches or more and the salting of all intersections.
- Traffic signals - this activity includes an annual maintenance contract.
- Maintenance of the Village's roadway lighting systems.
- Capital improvements to the transportation system within the Village, including new sidewalk additions, arterial fencing, drainage improvements, etc.

### **2022 ACCOMPLISHMENTS**

#### **Strategic Plan Goal #1: Financial Health**

- ✓ Utilized Capital Grants to maximize improvements to Village's infrastructure.
  - *Ongoing – First through fourth quarters – Staff continues to coordinate with the State of Illinois to utilize Capital Grants and associated agreements for infrastructure improvements throughout the Village.*
- ✓ Explore and strategically apply for grant opportunities to help fund projects.
  - *Ongoing – First through fourth quarters – Staff continues to apply for various grant opportunities to help fund projects*

#### **Strategic Plan Goal #3: Maintain and Enhance Infrastructure**

- ✓ Coordinated with IDOT for project letting in the beginning of the year and completed construction for Arlington Drive Bridge Replacement Project (partial grant funded).
  - *Ongoing – First through fourth quarters – Goal partially completed due to delays with easement acquisition coordination.*
- ✓ Resurface Ontarioville Road & Devon Avenue (partial grant funded).
  - *Completed – First through fourth quarters*
- ✓ Oversee repairs to sidewalks to reduce trip hazards and create a safer pedestrian environment.
  - *Completed – -First through fourth quarters*

#### Strategic Plan Goal #4: Community Image & Identity

- ✓ Coordinate engineering design of bike paths to encourage multi-modal transportation throughout the Village.
  - *Ongoing – First through the fourth quarter – Staff continues to coordinate the engineering design of the bike path along County Farm Road.*

### 2023 BUDGET GOALS

#### Strategic Plan Goal #1: Financial Health

1. Utilize Capital Grants received from the State of Illinois to maximize improvements to the Village's Infrastructure.  
*First through fourth quarters*
2. Utilize Cook County's Invest in Cook grant to improve multi-modal infrastructure on Church Street and Walnut Avenue.  
*First through fourth quarters*
3. Apply for Safe Route To School Grant to allocate funds to connect sidewalk gaps along Center Avenue between Maple Avenue to Laurel Avenue.  
*Second and third quarters*
4. Explore and strategically apply for grant opportunities to help fund Village projects with State and Federal Funds.  
*First through fourth quarters*

#### Strategic Plan Goal # 2: Maintain and Enhance Infrastructure

1. Coordinate with IDOT for construction of Arlington Drive Bridge Replacement Project, which is partially grant funded.  
*First through fourth quarters.*
2. Complete Phase 2 Engineering for County Farm Road Multi-use Path and coordinate with IDOT for Letting and Construction.  
*First through fourth quarters.*

#### Strategic Plan Goal # 3: Community Image & Identity

1. Coordinate roadway improvements (e.g., resurfacing, reconstruction, preventative maintenance) through a data-driven approach using a pavement condition rating system to improve and maintain roadway infrastructure.  
*First through fourth quarters*
2. Coordinate lighting design with IDOT for lighting improvements along Irving Park Road to increase pedestrian and driver safety, which is grant funded through the State of Illinois.  
*First through fourth quarters*
3. Coordinate engineering design of bike paths to encourage multi-modal transportation throughout the Village.  
*First through fourth quarters*

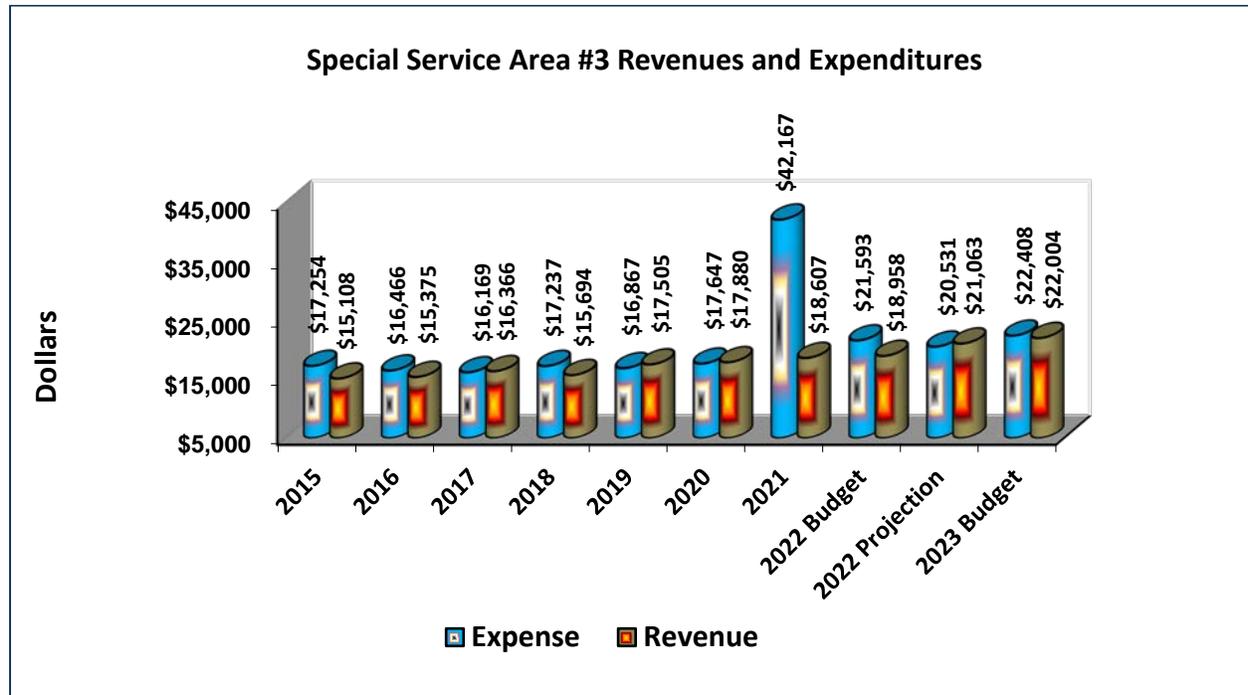
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2023

**Fund 12 - Road and Bridge Fund**

Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
311-304 Township Tax Levy - Current	\$ 103,379	\$ 105,009	\$ 104,980	\$ 105,000	\$ 100,000	\$ 105,000	\$ -
314-302 Gasoline Tax	135,985	117,111	142,812	135,000	135,000	135,000	-
<b>Total Taxes</b>	<b>239,364</b>	<b>222,120</b>	<b>247,792</b>	<b>240,000</b>	<b>235,000</b>	<b>240,000</b>	<b>-</b>
331-301 Personal Property Replacement	618	3,480	6,346	3,500	3,500	3,500	-
332-301 State Grants	56,709	-	217,971	2,504,800	-	2,660,000	155,200
<b>Total Intergovernmental Revenue</b>	<b>57,327</b>	<b>3,480</b>	<b>224,317</b>	<b>2,508,300</b>	<b>3,500</b>	<b>2,663,500</b>	<b>155,200</b>
361-300 Interest On Investments	21,238	4,882	430	300	2,000	300	-
<b>Total Investment Income</b>	<b>21,238</b>	<b>4,882</b>	<b>430</b>	<b>300</b>	<b>2,000</b>	<b>300</b>	<b>-</b>
380-302 Reimbursed Expenditures	-	1,364	-	-	-	-	-
<b>Total Miscellaneous</b>	<b>-</b>	<b>1,364</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
391-301 Interfund General Fund	2,098,878	572,000	1,400,000	1,451,900	3,451,900	5,000,000	3,548,100
<b>Total Interfund Transfer</b>	<b>2,098,878</b>	<b>572,000</b>	<b>1,400,000</b>	<b>1,451,900</b>	<b>3,451,900</b>	<b>5,000,000</b>	<b>3,548,100</b>
<b>Total Revenues and Other Financing Sources</b>	<b>\$ 2,416,807</b>	<b>\$ 803,846</b>	<b>\$ 1,872,539</b>	<b>\$ 4,200,500</b>	<b>\$ 3,692,400</b>	<b>\$ 7,903,800</b>	<b>\$ 3,703,300</b>
<b>Expenditures and Other Financing Uses</b>							
402-427 Materials & Supplies	\$ 94,897	\$ 164,309	\$ 156,752	\$ 165,000	\$ 159,000	\$ 165,000	\$ -
<b>Total Commodities</b>	<b>94,897</b>	<b>164,309</b>	<b>156,752</b>	<b>165,000</b>	<b>159,000</b>	<b>165,000</b>	<b>-</b>
403-415 Street Lighting	49,569	48,718	46,317	50,000	48,000	50,000	-
403-435 M & R - Streets & Bridges	332,735	310,560	404,701	485,000	479,688	485,000	-
403-436 Maintenance Agreements	21,978	23,686	23,686	28,500	28,500	28,500	-
403-437 M & R - Other Equipment	6,754	10,006	9,244	11,000	6,184	11,000	-
403-464 Engineering Services	233,538	353,244	96,158	681,000	385,454	646,000	(35,000)
<b>Total Contractual Services</b>	<b>644,574</b>	<b>746,214</b>	<b>580,106</b>	<b>1,255,500</b>	<b>947,826</b>	<b>1,220,500</b>	<b>(35,000)</b>
413-422 Improvement Other Than Buildings	1,455,566	182,739	238,873	3,670,000	2,752,829	3,620,000	(50,000)
<b>Total Capital Outlay</b>	<b>1,455,566</b>	<b>182,739</b>	<b>238,873</b>	<b>3,670,000</b>	<b>2,752,829</b>	<b>3,620,000</b>	<b>(50,000)</b>
<b>Total Expenditures and Other Financing Uses</b>	<b>\$ 2,195,037</b>	<b>\$ 1,093,261</b>	<b>\$ 975,731</b>	<b>\$ 5,090,500</b>	<b>\$ 3,859,655</b>	<b>\$ 5,005,500</b>	<b>\$ (85,000)</b>
<b>Net Change in Fund Balance</b>	<b>\$ 221,770</b>	<b>\$ (289,415)</b>	<b>\$ 896,808</b>	<b>\$ (890,000)</b>	<b>\$ (167,255)</b>	<b>\$ 2,898,300</b>	<b>\$ -</b>
<b>Beginning Fund Balance</b>	<b>567,558</b>	<b>789,328</b>	<b>499,913</b>	<b>1,396,722</b>	<b>1,396,722</b>	<b>1,229,467</b>	<b>-</b>
<b>Ending Fund Balance</b>	<b>\$ 789,328</b>	<b>\$ 499,913</b>	<b>\$ 1,396,722</b>	<b>\$ 506,722</b>	<b>\$ 1,229,467</b>	<b>\$ 4,127,767</b>	<b>\$ -</b>

# SPECIAL SERVICE AREA #3 FUND

The Special Service Area #3 Fund – accounts for financing of public improvements, scavenger and snow removal services for multifamily housing units located on Astor Avenue. Funding source, an annual tax levy as corporate authorities determine to be appropriate and a direct annual tax not to exceed an annual rate of five percent (5.0%) of the assessed value, as equalized, of the property.

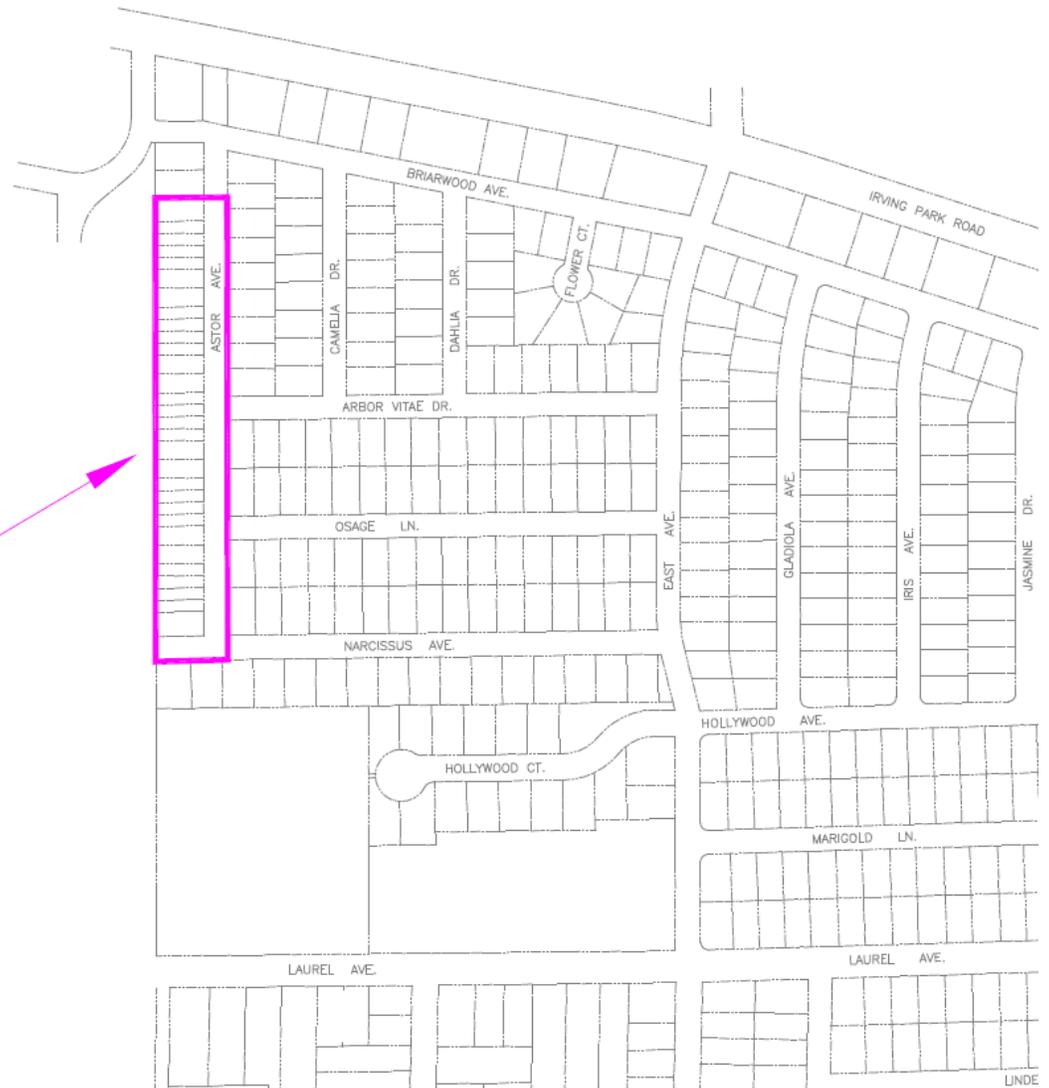
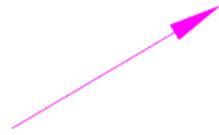


SSA #3	2015	2016	2017	2018	2019	2020	2021	2022 Budget	2022 Projection	2023 Budget
Revenues	15,108	15,375	16,366	15,694	17,505	17,880	18,607	18,958	21,063	22,004
Expenditures	17,254	16,466	16,169	17,237	16,867	17,647	42,167	21,593	20,531	22,408
Difference	(2,146)	(1,091)	197	(1,543)	638	233	(23,560)	(2,635)	532	(404)

The Special Service Area #3 (**Astor Avenue**) will benefit specifically from the municipal services to be provided including garbage and refuse disposal, snow removal services and other miscellaneous maintenance and improvements in Special Service Area #3. FY2023 revenues are budgeted at \$22,004 including a new source of revenue a permit fees for the 21 spaces located at the Astor Avenue area for \$2,100, while total expenditures are \$222,408, which accounts for garbage and snow removal services. The fund balance will be utilized to offset the \$404 deficit, which brings the restricted fund balance to \$17,037 at the end of FY2023.

# SPECIAL SERVICE AREA #3 MAP (Astor Avenue)

SSA 3



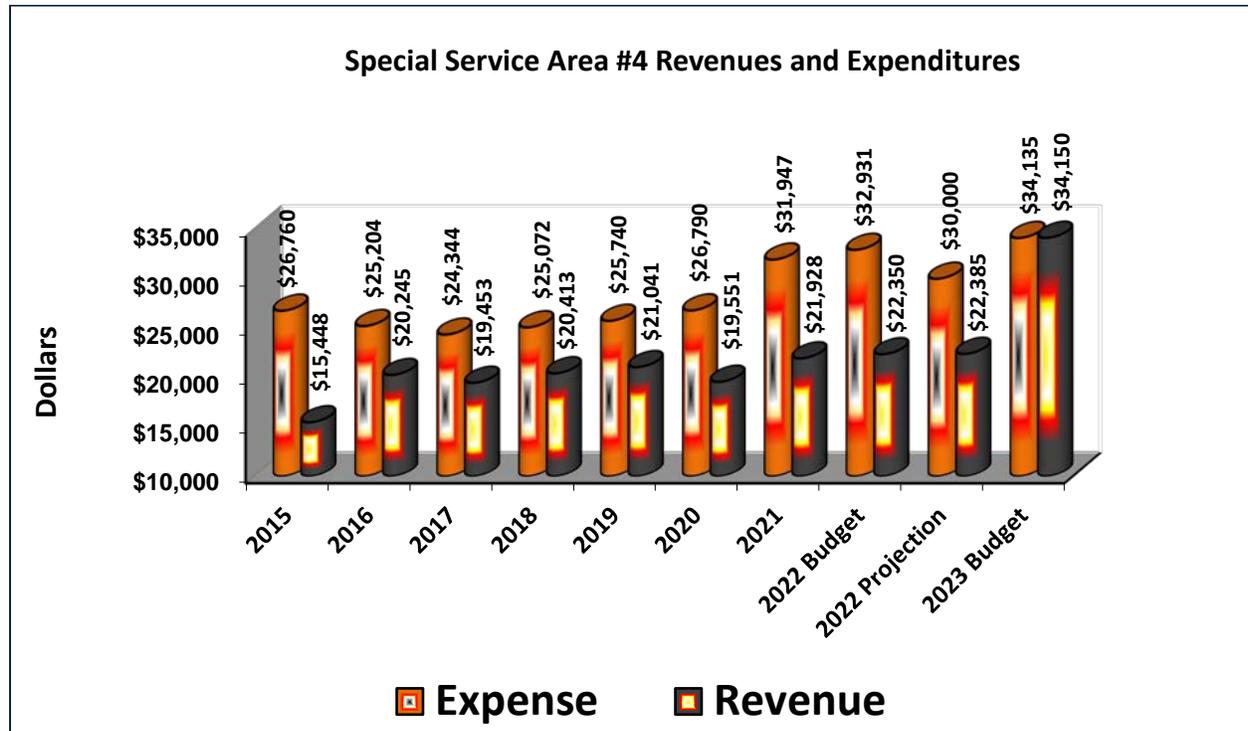
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2023

**Fund 13 - Special Service Area #3 Fund**

Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
311-390 Taxes Special Service Areas # 3	\$ 16,905	\$ 17,679	\$ 18,591	\$ 18,938	\$ 18,938	\$ 19,884	\$ 946
Total Taxes	16,905	17,679	18,591	18,938	18,938	19,884	946
323-310 Parking Lot Permit Fee	-	-	-	-	2,100	2,100	2,100
Total Fees	-	-	-	-	2,100	2,100	2,100
361-300 Interest On Investments	600	201	17	20	25	20	-
Total Investment Income	600	201	17	20	25	20	-
Total Revenues and Other Financing Sources	<u>\$ 17,505</u>	<u>\$ 17,880</u>	<u>\$ 18,607</u>	<u>\$ 18,958</u>	<u>\$ 21,063</u>	<u>\$ 22,004</u>	<u>\$ 3,046</u>
<b>Expenditures and Other Financing Uses</b>							
402-427 Materials & Supplies	-	-	-	-	531	-	-
Total Commodities	-	-	-	-	531	-	-
403-451 Equipment Rentals	\$ 16,867	17,647	19,850	21,593	20,000	22,408	815
403-462 Legal Services	-	-	-	-	-	-	-
Total Contractual Services	16,867	17,647	19,850	21,593	20,000	22,408	815
413-422 Improvement Other Than Buildings	-	-	22,317	-	-	-	-
Total Capital Outlay	-	-	22,317	-	-	-	-
Total Expenditures and Other Financing Uses	<u>\$ 16,867</u>	<u>\$ 17,647</u>	<u>\$ 42,167</u>	<u>\$ 21,593</u>	<u>\$ 20,531</u>	<u>\$ 22,408</u>	<u>\$ 815</u>
Net Change in Fund Balance	<u>\$ 638</u>	<u>\$ 233</u>	<u>\$ (23,560)</u>	<u>\$ (2,635)</u>	<u>\$ 532</u>	<u>\$ (404)</u>	<u>-</u>
Beginning Fund Balance	39,597	40,235	40,468	16,909	16,909	17,441	-
Ending Fund Balance	<u>\$ 40,235</u>	<u>\$ 40,468</u>	<u>\$ 16,909</u>	<u>\$ 14,274</u>	<u>\$ 17,441</u>	<u>\$ 17,037</u>	<u>-</u>

# SPECIAL SERVICE AREA #4 FUND

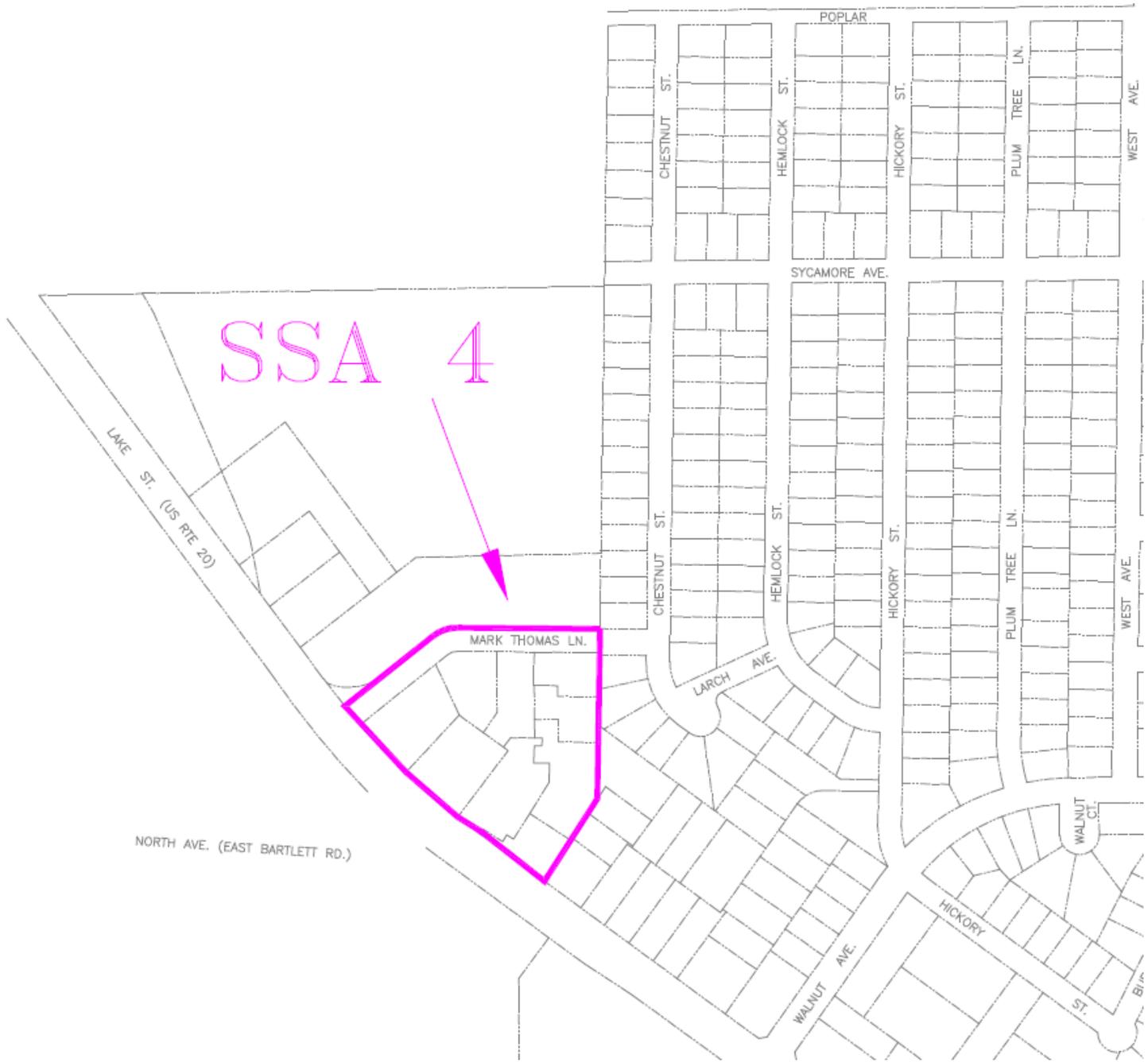
The Special Service Area #4 Fund – accounts for financing of public improvements, scavenger and snow removal services for multifamily housing units located on Mark Thomas and Leslie Lanes. Funding source, an annual tax levy as corporate authorities determine to be appropriate and a direct annual tax not to exceed an annual rate of four percent (4.0%) of the assessed value, as equalized, of the property.



SSA #4	2015	2016	2017	2018	2019	2020	2021	2022 Budget	2022 Projection	2023 Budget
Revenues	15,448	20,245	19,453	20,413	21,041	19,551	21,928	22,350	22,385	34,150
Expenditures	26,760	25,204	24,344	25,072	25,740	26,790	31,947	32,931	30,000	34,135
Difference	(11,312)	(4,959)	(4,891)	(4,659)	(4,699)	(7,239)	(10,019)	(10,581)	(7,615)	15

The Special Service Area #4 (**Mark Thomas and Leslie Lane**) will benefit specifically from the municipal services to be provided including garbage and refuse disposal, snow removal services and miscellaneous maintenance and improvements in the Special Service Area #4. FY2023 revenues budgeted at \$34,150, while total expenditures are \$34,135, which accounts for garbage and snow removal services. The surplus of \$15 will be added to the fund balance which brings the restricted fund balance to \$18,706 at the end of FY2023. The staff will levy the actual expenses of \$34,135, that is more than 5% of the approved prior year extended tax levy, which triggers a public hearing scheduled on December 1, 2022. The Fund Balance was used to offset the deficit since FY2015. This Fund can no longer afford to do that.

# SPECIAL SERVICE AREA #4 MAP (Mark Thomas and Leslie Lane)



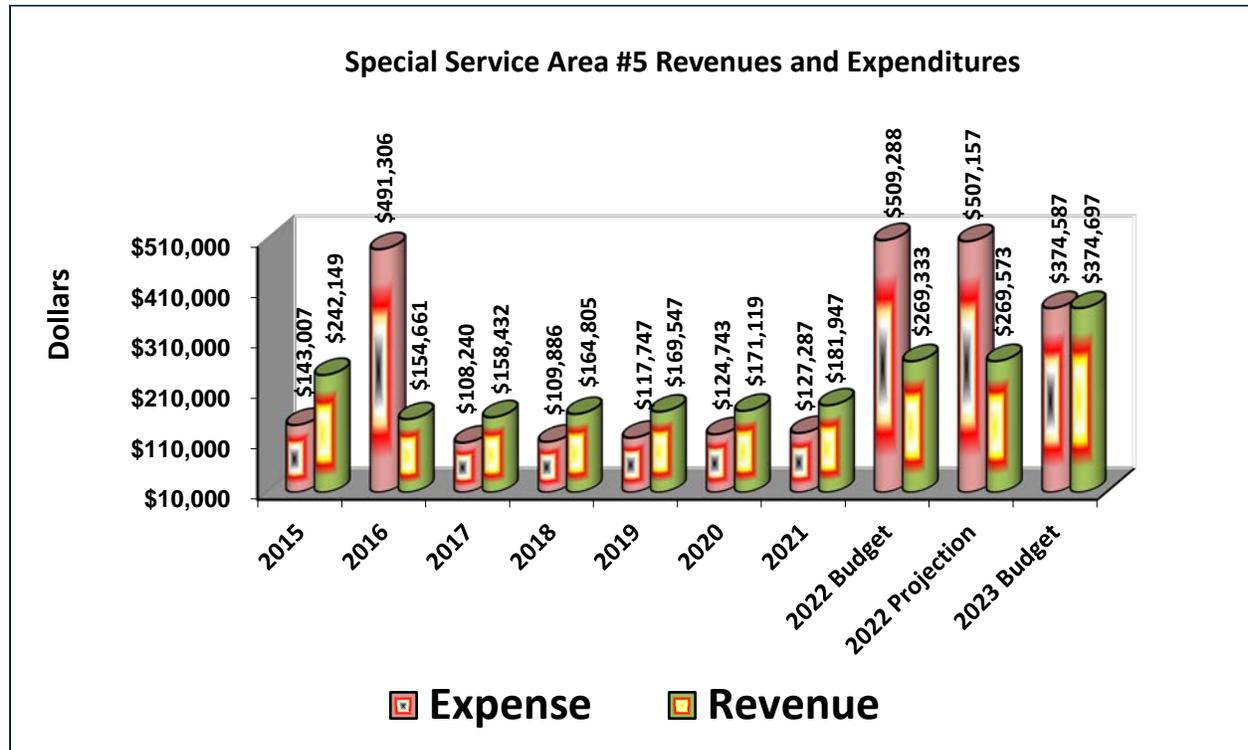
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2023

**Fund 14 - Special Service Area #4 Fund**

Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
311-390 Taxes Special Service Areas # 4	\$ 20,260	\$ 19,327	\$ 21,914	\$ 22,335	\$ 22,335	\$ 34,135	\$ 11,800
Total Taxes	20,260	19,327	21,914	22,335	22,335	34,135	11,800
361-300 Interest On Investments	781	223	14	15	50	15	-
Total Investment Income	781	223	14	15	50	15	-
Total Revenues and Other Financing Sources	<u>\$ 21,041</u>	<u>\$ 19,551</u>	<u>\$ 21,928</u>	<u>\$ 22,350</u>	<u>\$ 22,385</u>	<u>\$ 34,150</u>	<u>\$ 11,800</u>
<b>Expenditures and Other Financing Uses</b>							
403-412 Postage	\$ -	\$ -	\$ -	\$ 150	\$ -	\$ 150	\$ -
403-451 Equipment Rentals	25,740	26,790	27,233	32,781	30,000	33,985	1,204
Total Contractual Services	25,740	26,790	27,233	32,931	30,000	34,135	1,204
413-422 Improvement Other Than Buildings	-	-	4,714	-	-	-	-
Total Capital Outlay	-	-	4,714	-	-	-	-
Total Expenditures and Other Financing Uses	<u>\$ 25,740</u>	<u>\$ 26,790</u>	<u>\$ 31,947</u>	<u>\$ 32,931</u>	<u>\$ 30,000</u>	<u>\$ 34,135</u>	<u>\$ 1,204</u>
Net Change in Fund Balance	<u>\$ (4,699)</u>	<u>\$ (7,240)</u>	<u>\$ (10,019)</u>	<u>\$ (10,581)</u>	<u>\$ (7,615)</u>	<u>\$ 15</u>	<u>\$ -</u>
Beginning Fund Balance	48,264	43,564	36,325	26,306	26,306	18,691	-
Ending Fund Balance	<u>\$ 43,564</u>	<u>\$ 36,325</u>	<u>\$ 26,306</u>	<u>\$ 15,725</u>	<u>\$ 18,691</u>	<u>\$ 18,706</u>	<u>\$ -</u>

# SPECIAL SERVICE AREA #5 FUND

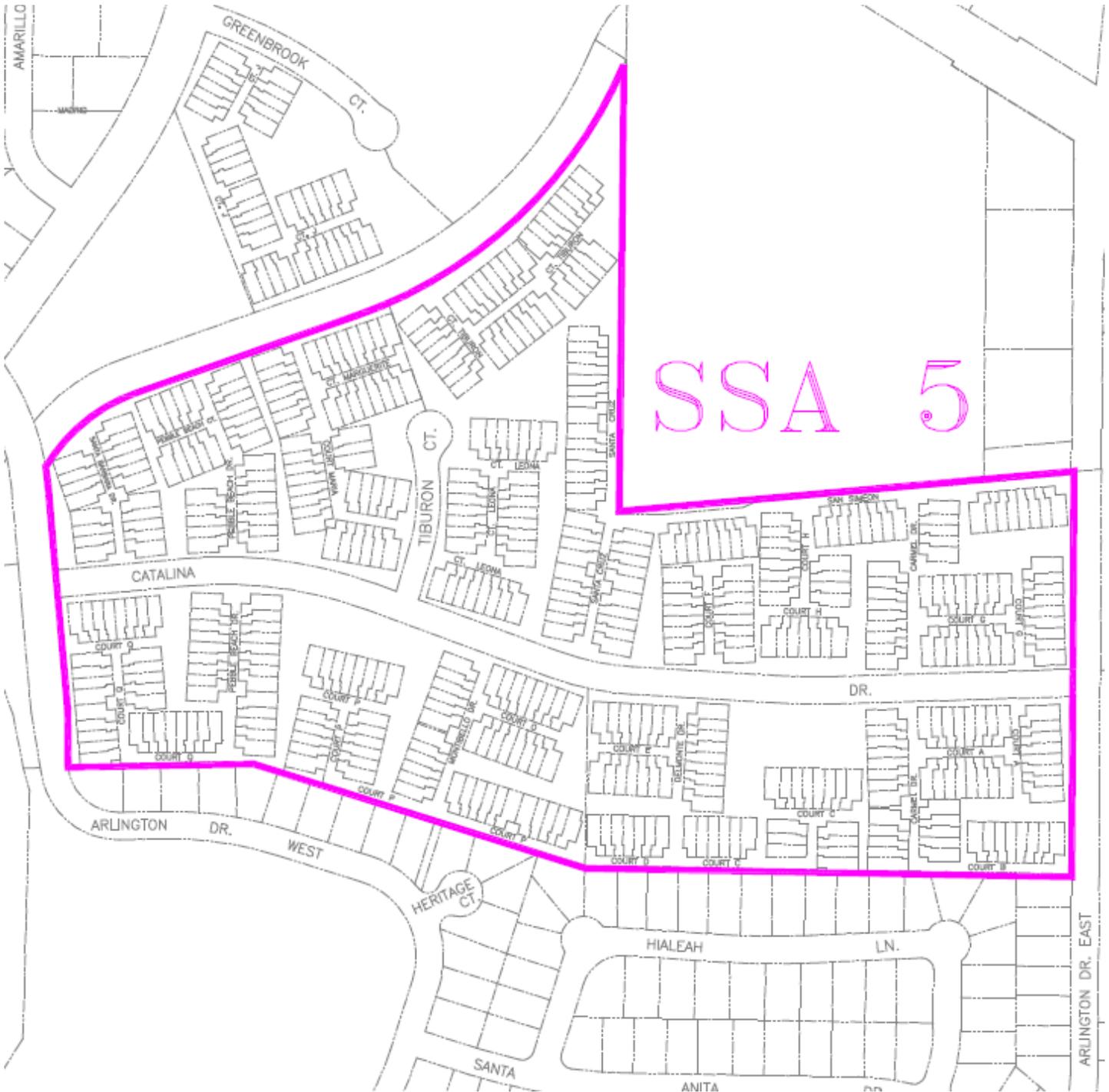
The Special Service Area #5 Fund – accounts for financing of public improvements, scavenger services for the Greenbrook / Tanglewood multifamily housing units. Funding source, an annual tax levy as corporate authorities determine to be appropriate and a direct annual tax not to exceed an annual rate of 1.70% of the assessed value, as equalized, of the property.



SSA #5	2015	2016	2017	2018	2019	2020	2021	2022 Budget	2022 Projection	2023 Budget
Revenues	242,149	154,661	158,432	164,805	169,547	171,119	181,947	269,333	269,573	374,697
Expenditures	143,007	491,306	108,240	109,886	117,747	124,743	127,287	509,288	507,157	374,587
Difference	99,142	(336,645)	50,192	54,919	51,800	46,376	54,660	(239,955)	(237,584)	110

The Special Service Area #5 (**Greenbrook/Tanglewood**) will benefit specifically from the municipal services to be provided including scavenger service providing garbage, refuse and recyclable material collection and disposal, construction and maintenance of private streets and courts owned, and on the common area property of the Greenbrook Tanglewood Homeowners Association, including but not limited to sidewalk and lighting construction, maintenance and replacement. FY2023 revenues are budgeted at \$374,697 while total expenditures are \$374,587, which accounts for yearly refuse collection services, and other miscellaneous repairs and improvements. The surplus of \$110 will be added to the fund balance which brings the restricted fund balance to \$68,793 at the end of FY2023. The Greenbrook/Tanglewood Association request to levy the maximum rate of 1.70% for 2022 tax levy collected in FY2023, which triggers a public hearing scheduled on December 1, 2022 at the Village Hall of Hanover Park.

# SPECIAL SERVICE AREA #5 MAP (Greenbrook/Tanglewood)



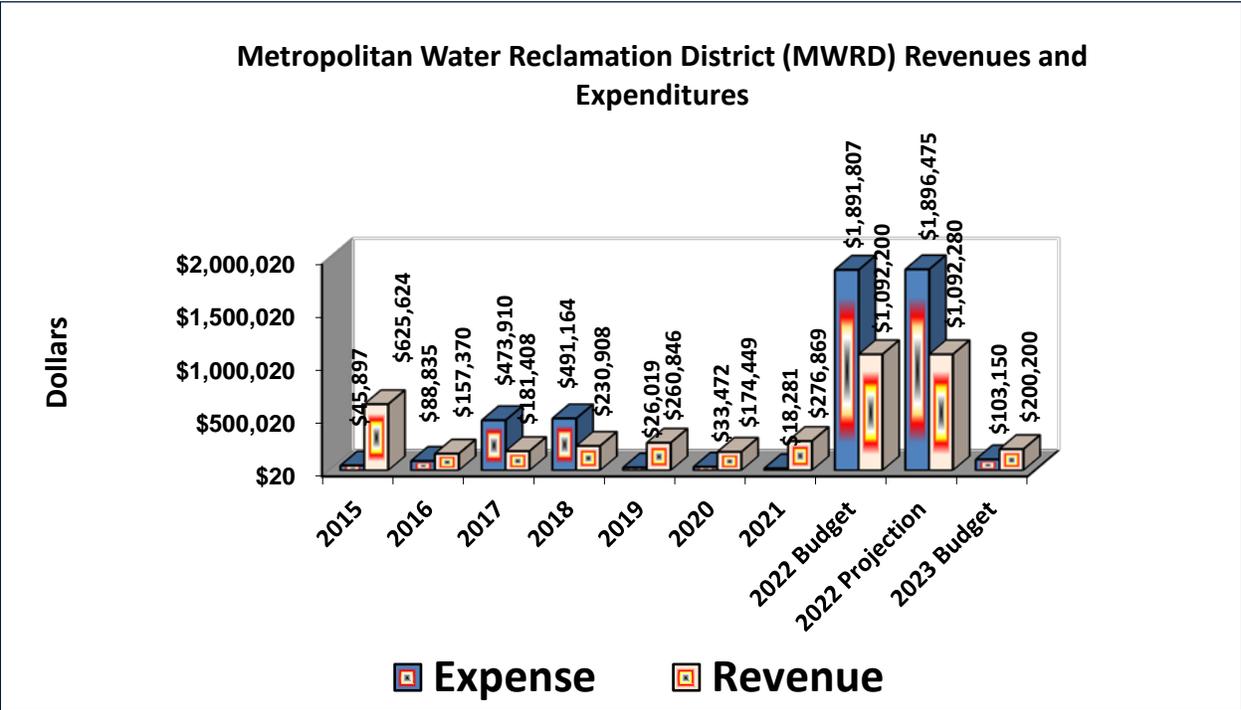
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2023

**Fund 15 - Special Service Area #5**

Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
311-390 Taxes Special Service Areas # 5	\$ 166,618	\$ 170,054	\$ 181,831	\$ 269,223	\$ 269,223	\$ 374,587	\$ 105,364
Total Taxes	<u>166,618</u>	<u>170,054</u>	<u>181,831</u>	<u>269,223</u>	<u>269,223</u>	<u>374,587</u>	<u>105,364</u>
361-300 Interest On Investments	2,929	1,065	116	110	350	110	-
Total Investment Income	<u>2,929</u>	<u>1,065</u>	<u>116</u>	<u>110</u>	<u>350</u>	<u>110</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 169,547</u>	<u>\$ 171,119</u>	<u>\$ 181,947</u>	<u>\$ 269,333</u>	<u>\$ 269,573</u>	<u>\$ 374,697</u>	<u>\$ 105,364</u>
<b>Expenditures and Other Financing Uses</b>							
403-416 Property Taxes	\$ -	\$ -	\$ 183	\$ -	\$ -	\$ -	\$ -
403-451 Equipment Rentals	117,747	123,883	127,104	132,157	132,157	137,525	5,368
403-462 Legal Services	-	860	-	-	-	-	-
Total Contractual Services	<u>117,747</u>	<u>124,743</u>	<u>127,287</u>	<u>132,157</u>	<u>132,157</u>	<u>137,525</u>	<u>5,368</u>
413-422 Improvement Other Than Buildings	-	-	-	377,131	375,000	237,062	(140,069)
Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>377,131</u>	<u>375,000</u>	<u>237,062</u>	<u>(140,069)</u>
Total Expenditures and Other Financing Uses	<u>\$ 117,747</u>	<u>\$ 124,743</u>	<u>\$ 127,287</u>	<u>\$ 509,288</u>	<u>\$ 507,157</u>	<u>\$ 374,587</u>	<u>\$ (134,701)</u>
Net Change in Fund Balance	<u>\$ 51,800</u>	<u>\$ 46,377</u>	<u>\$ 54,660</u>	<u>\$ (239,955)</u>	<u>\$ (237,584)</u>	<u>\$ 110</u>	<u>\$ -</u>
Beginning Fund Balance	<u>153,430</u>	<u>205,231</u>	<u>251,607</u>	<u>306,267</u>	<u>306,267</u>	<u>68,683</u>	<u>-</u>
Ending Fund Balance	<u>\$ 205,231</u>	<u>\$ 251,607</u>	<u>\$ 306,267</u>	<u>\$ 66,312</u>	<u>\$ 68,683</u>	<u>\$ 68,793</u>	<u>\$ -</u>

# MWRD FIELDS SPECIAL REVENUE FUND

The Metropolitan Water Reclamation District (MWRD) Fields Fund. On December 20, 2012, effective January 1, 2013, the Village of Hanover Park entered into a 39-year lease ending on December 31, 2052, with the Metropolitan Water Reclamation District of Greater Chicago (MWRD) for the Village of Hanover Park to control and maintain the property for public and recreation use. Funding source, transfer from General Fund to fund the yearly maintenance cost of the sport complex, and interest income. Effective January 1, 2022, Video Gaming Terminals and shared revenue from the State of Illinois generated using video gaming within the corporate limits of the Village of Hanover Park reverted to the General Fund.



MWRD	2015	2016	2017	2018	2019	2020	2021	2022 Budget	2022 Projection	2023 Budget
Revenues	625,624	157,370	181,408	230,908	260,846	174,449	276,869	1,092,200	1,092,280	200,200
Expenditures	45,897	88,835	473,910	491,164	26,019	33,472	18,281	1,891,807	1,896,475	103,150
Difference	579,727	68,535	(292,502)	(260,256)	234,827	140,977	258,588	(799,607)	(804,195)	97,050

The Metropolitan Water Reclamation District (MWRD) Fields Fund is used for maintenance and improvement of the MWRD Fields. FY2023 revenues are budgeted at \$200,200 of which \$200,000 is a transfer from General Fund for maintenance of the MWRD sport complex, while total expenditures are \$103,150 for maintenance of the MWRD sport complex and improvements such as mural for the building, and trash enclosures. The surplus of \$97,050 will be added to the fund balance which brings the restricted fund balance to \$93,962 at the end of FY2023. In FY2022, the Phase 4 of sport complex improvements for \$1,042,000 is completed and the funding came from the Build Illinois Bond Fund to the Department of Commerce and Economic Opportunity (DCEO).

**PURPOSE STATEMENT**

The goal of the Metropolitan Water Reclamation District Fund is to provide a clean and safe recreational facility on the MWRD property.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

To provide adequate roadways and parking areas, aesthetically pleasing landscaping, and safe recreational facilities.

**2022 ACCOMPLISHMENTS**

**Strategic Plan Goal #1: Community Image & Identity**

- ✓ Completed final phase of field improvements using DCEO grant funding. This included the construction of three new fields and the installation of ADA accessible access to the concession area from the football field. A new center walkway and viewing area was completed as well.

**2023 BUDGET GOALS**

**Strategic Plan Goal #1: Community Image & Identity**

1. Integrate Park District in field uses.  
*First quarter. Hold meeting with Park District to discuss potential uses and users of the fields to ensure adequate usage. Additionally, discuss the methods of field and recreation area maintenance.*
2. Install mural at MWRD.  
*Third quarter. Install a mural at one of the public buildings in the Sports Complex.*
3. Install new trash enclosures.  
*Second quarter. Design and install new trash enclosures for both larger trash roll offs and a corral for toters on-site.*

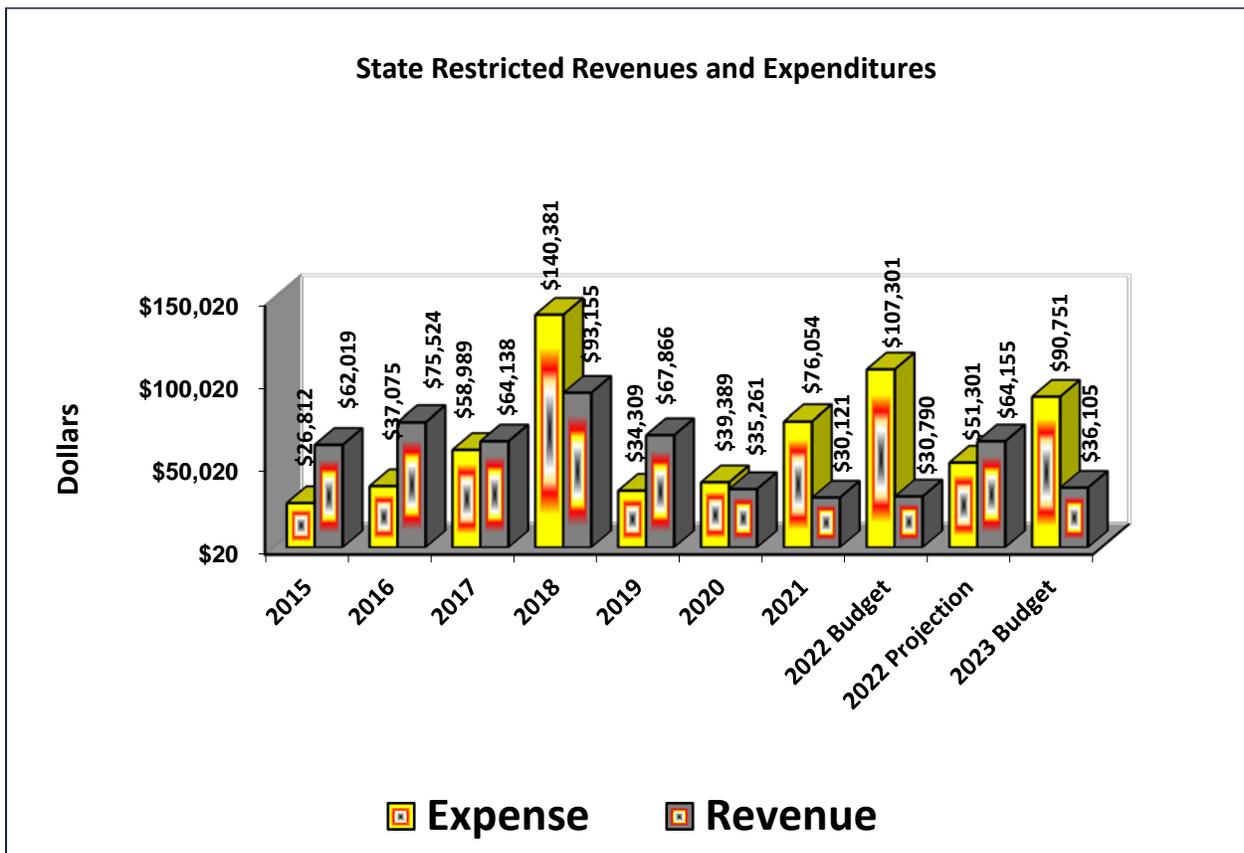
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2023

**Fund 17 - Metropolitan Water Reclamation District Fields Fund**

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Revenues and Other Financing Sources</b>								
314-306	Video Gaming Tax	\$ 202,271	\$ 115,561	\$ 219,626	\$ -	\$ -	\$ -	\$ -
	Total Taxes	<u>202,271</u>	<u>115,561</u>	<u>219,626</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
322-304	Video Gaming Terminal Permits	52,000	56,500	57,000	-	-	-	-
	Total Permits & Fees	<u>52,000</u>	<u>56,500</u>	<u>57,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
332-303	Other Government Grants	-	-	-	1,042,000	1,042,000	-	(1,042,000)
	Total: Intergovernmental Revenue	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,042,000</u>	<u>1,042,000</u>	<u>-</u>	<u>(1,042,000)</u>
361-300	Interest On Investments	6,576	2,389	243	200	280	200	-
	Total Investment Income	<u>6,576</u>	<u>2,389</u>	<u>243</u>	<u>200</u>	<u>280</u>	<u>200</u>	<u>-</u>
391-301	Interfund General Fund	-	-	-	50,000	50,000	200,000	150,000
	Total Interfund Transfer	<u>-</u>	<u>-</u>	<u>-</u>	<u>50,000</u>	<u>50,000</u>	<u>200,000</u>	<u>150,000</u>
	<b>Total Revenues and Other Financing Sources</b>	<u>\$ 260,846</u>	<u>\$ 174,449</u>	<u>\$ 276,869</u>	<u>\$ 1,092,200</u>	<u>\$ 1,092,280</u>	<u>\$ 200,200</u>	<u>\$ (892,000)</u>
<b>Expenditures and Other Financing Uses</b>								
403-436	Maintenance Agreements	\$ 25,128	\$ 14,472	\$ 16,653	\$ 41,300	\$ 41,300	\$ 43,150	\$ 1,850
403-438	Maintenance - Forestry	-	-	-	5,000	-	5,000	-
	Total Contractual Services	<u>25,128</u>	<u>14,472</u>	<u>16,653</u>	<u>46,300</u>	<u>41,300</u>	<u>48,150</u>	<u>1,850</u>
413-421	Buildings	-	-	-	15,000	-	45,000	30,000
413-422	Improvement Other Than Buildings	890	19,000	1,628	1,830,507	1,855,175	10,000	(1,820,507)
	Total Capital Outlay	<u>890</u>	<u>19,000</u>	<u>1,628</u>	<u>1,845,507</u>	<u>1,855,175</u>	<u>55,000</u>	<u>(1,790,507)</u>
	<b>Total Expenditures and Other Financing Uses</b>	<u>\$ 26,019</u>	<u>\$ 33,472</u>	<u>\$ 18,281</u>	<u>\$ 1,891,807</u>	<u>\$ 1,896,475</u>	<u>\$ 103,150</u>	<u>\$ (1,788,657)</u>
	<b>Net Change in Fund Balance</b>	<u>\$ 234,828</u>	<u>\$ 140,977</u>	<u>\$ 258,588</u>	<u>\$ (799,607)</u>	<u>\$ (804,195)</u>	<u>\$ 97,050</u>	<u>\$ -</u>
	Beginning Fund Balance	<u>166,714</u>	<u>401,541</u>	<u>542,519</u>	<u>801,107</u>	<u>801,107</u>	<u>(3,088)</u>	<u>-</u>
	Ending Fund Balance	<u>\$ 401,541</u>	<u>\$ 542,519</u>	<u>\$ 801,107</u>	<u>\$ 1,500</u>	<u>\$ (3,088)</u>	<u>\$ 93,962</u>	<u>\$ -</u>

# STATE RESTRICTED FUND

The State Restricted Fund - accounts for the revenues and expenditures of proceeds from asset seizures. It is the result of a sharing agreement the police department has with the State of Illinois. These funds are generated through joint investigations with the state that result in the seizure of currency or property utilized in criminal enterprises. Money seized under this agreement can only be used for law enforcement purposes and cannot be utilized to replace or supplant budgeted items.



State Restricted	2015	2016	2017	2018	2019	2020	2021	2022 Budget	2022 Projection	2023 Budget
Revenues	62,019	75,524	64,138	93,155	67,866	35,261	30,121	30,790	64,155	36,105
Expenditures	26,812	37,075	58,989	140,381	34,309	39,389	76,054	107,301	51,301	90,751
Difference	35,207	38,449	5,149	(47,226)	33,557	(4,128)	(45,933)	(76,511)	12,854	(54,646)

FY20232 revenues budgeted are \$36,105, while total expenditures are \$90,751 for armored vehicle maintenance & equipment, surveillance van equipment maintenance, covert fund, ZetX mapping software, Be On the Lookout (BOL) mouthpieces, training, and certification, DUI Kit and testing, Radars, DUI Detail supplies, cannabis impairment test device, in car video expenses, and Phlebotomist. The Fund balance will be utilized to offset the \$54,646 deficit which brings the restricted fund balance to \$196,520 at the end of FY2023.

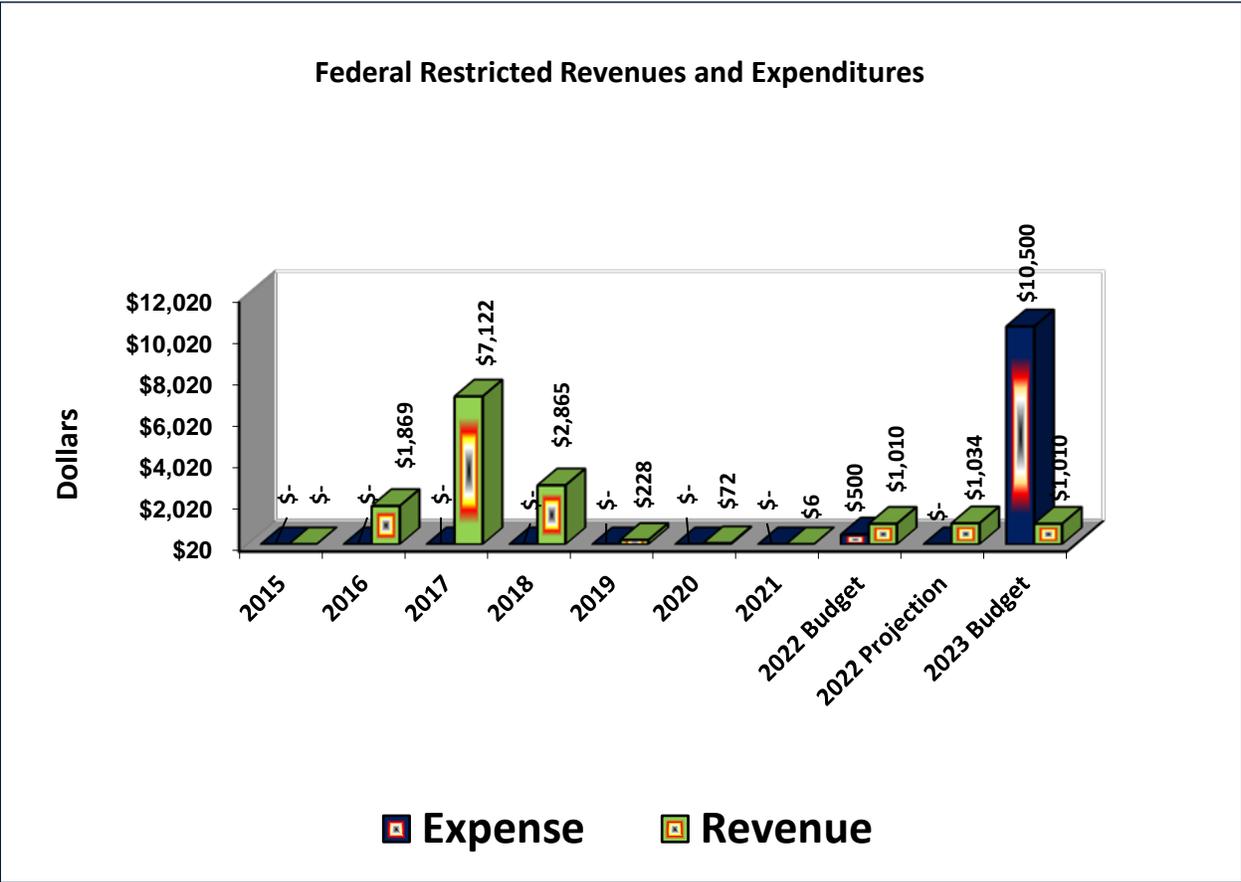
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2023

**Fund 18 - State Restricted Fund**

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Revenues and Other Financing Sources</b>								
351-306	DUI Fines	\$ 18,545	\$ 16,946	\$ 16,371	\$ 10,000	\$ 15,000	\$ 15,000	\$ 5,000
351-308	Traffic Court Supervision	15,157	2,365	995	-	130	-	-
351-311	Violent Offender Reg. Fees	-	10	-	-	-	-	-
<b>Total Fines &amp; Fees</b>		<b>33,702</b>	<b>19,322</b>	<b>17,366</b>	<b>10,000</b>	<b>15,130</b>	<b>15,000</b>	<b>5,000</b>
361-300	Interest On Investments	5,956	1,569	123	125	360	125	-
<b>Total Investment Income</b>		<b>5,956</b>	<b>1,569</b>	<b>123</b>	<b>125</b>	<b>360</b>	<b>125</b>	<b>-</b>
367-300	Drug Forfeiture	27,718	13,950	12,177	20,000	48,000	20,000	-
367-301	Sex Offender Fees	490	420	455	665	665	980	315
<b>Total Intergovernmental Revenue</b>		<b>28,208</b>	<b>14,370</b>	<b>12,632</b>	<b>20,665</b>	<b>48,665</b>	<b>20,980</b>	<b>315</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 67,866</b>	<b>\$ 35,261</b>	<b>\$ 30,121</b>	<b>\$ 30,790</b>	<b>\$ 64,155</b>	<b>\$ 36,105</b>	<b>\$ 5,315</b>
<b>Expenditures and Other Financing Uses</b>								
403-486	Court Supervision Expense	\$ -	\$ -	\$ -	\$ 55,000	\$ 15,000	\$ 55,000	\$ -
403-492	Drug Forfeiture Expense	29,610	37,373	2,554	2,000	1,000	6,950	4,950
403-494	DUI Expense	4,699	2,016	3,500	20,301	5,301	28,801	8,500
<b>Total Contractual Services</b>		<b>34,309</b>	<b>39,389</b>	<b>6,054</b>	<b>77,301</b>	<b>21,301</b>	<b>90,751</b>	<b>13,450</b>
412-401	Interfund General Fund	-	-	30,000	30,000	30,000	-	(30,000)
412-413-20	IT maintenance & Replacement	-	-	40,000	-	-	-	-
<b>Total Interfund Transfer</b>		<b>-</b>	<b>-</b>	<b>70,000</b>	<b>30,000</b>	<b>30,000</b>	<b>-</b>	<b>(30,000)</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 34,309</b>	<b>\$ 39,389</b>	<b>\$ 76,054</b>	<b>\$ 107,301</b>	<b>\$ 51,301</b>	<b>\$ 90,751</b>	<b>\$ (16,550)</b>
<b>Net Change in Fund Balance</b>		<b>\$ 33,557</b>	<b>\$ (4,127)</b>	<b>\$ (45,933)</b>	<b>\$ (76,511)</b>	<b>\$ 12,854</b>	<b>\$ (54,646)</b>	<b>\$ -</b>
<b>Beginning Fund Balance</b>		<b>254,815</b>	<b>288,372</b>	<b>284,245</b>	<b>238,312</b>	<b>238,312</b>	<b>251,166</b>	<b>-</b>
<b>Ending Fund Balance</b>		<b>\$ 288,372</b>	<b>\$ 284,245</b>	<b>\$ 238,312</b>	<b>\$ 161,801</b>	<b>\$ 251,166</b>	<b>\$ 196,520</b>	<b>\$ -</b>

# FEDERAL RESTRICTED FUND

The Federal Restricted Fund - accounts for the revenues and expenditures of proceeds from asset seizures. It is the result of the equitable sharing agreement the police department has with the Department of Justice. These funds are generated through joint investigations with the federal government that result in the seizure of currency or property utilized in criminal enterprises. Money seized under this agreement can only be used for law enforcement purposes and cannot be utilized to replace or supplant budgeted items.



Federal Restricted	2015	2016	2017	2018	2019	2020	2021	2022 Budget	2022 Projection	2023 Budget
Revenues	-	1,869	7,122	2,865	228	72	6	1,010	1,034	1,010
Expenditures	-	-	-	-	-	-	-	500	-	10,500
Difference	-	1,869	7,122	2,865	228	72	6	510	1,034	(9,490)

FY2023 revenues budgeted are \$1,010 while total expenditures are \$10,500 for law enforcement necessities such as physical fitness equipment. The fund balance will be utilized to offset the deficit of \$9,490, which brings the restricted fund balance ending total of \$5,184 at the end of FY2023.

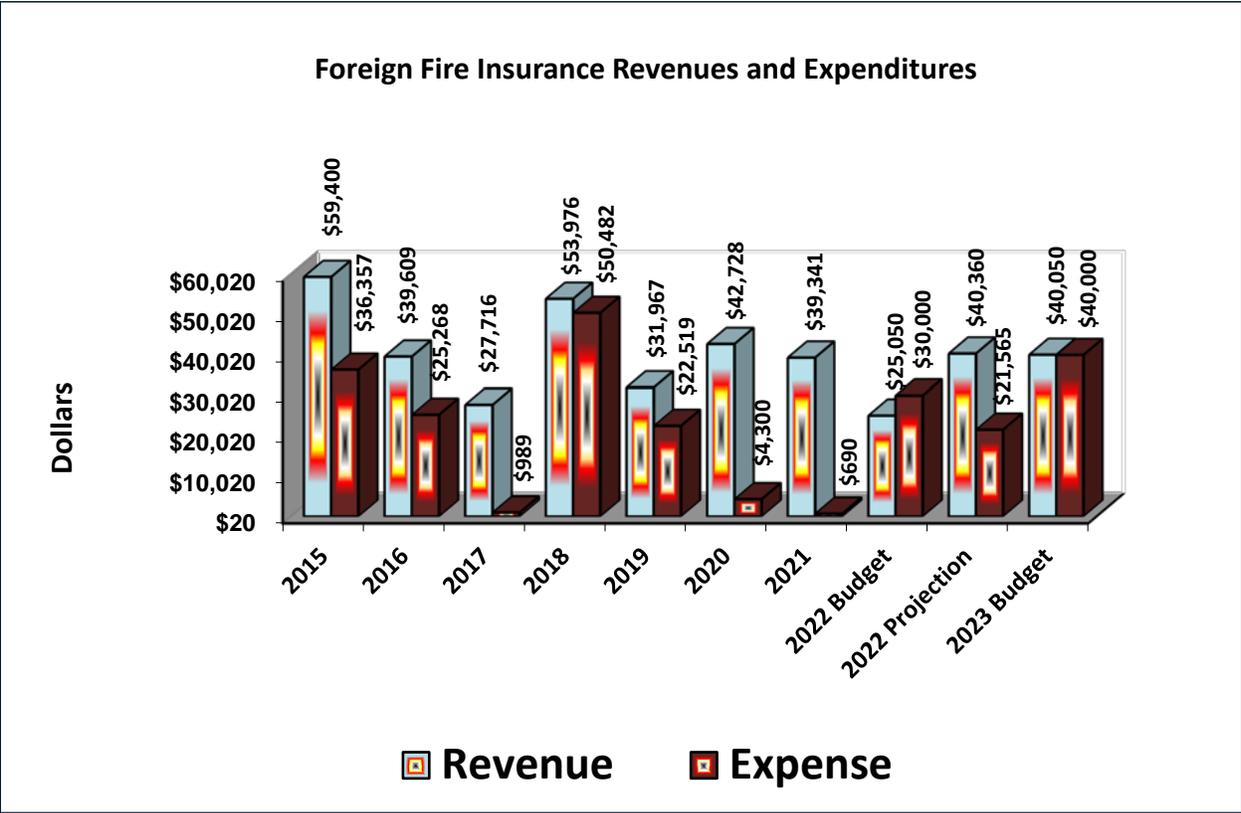
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2023

**Fund 19 - Federal Restricted Fund**

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Revenues and Other Financing Sources</b>								
361-300	Interest On Investments	\$ 228	\$ 72	\$ 6	\$ 10	\$ 34	\$ 10	\$ -
	Total Investment Income	228	72	6	10	34	10	-
367-300	Drug Forfeiture - Federal	-	-	-	1,000	1,000	1,000	-
	Total Intergovernmental Revenue	-	-	-	1,000	1,000	1,000	-
	<b>Total Revenues and Other Financing Sources</b>	<b>\$ 228</b>	<b>\$ 72</b>	<b>\$ 6</b>	<b>\$ 1,010</b>	<b>\$ 1,034</b>	<b>\$ 1,010</b>	<b>\$ -</b>
<b>Expenditures and Other Financing Uses</b>								
403-492	Drug Forfeiture Expense	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ 500	\$ -
	Total Contractual Services	-	-	-	500	-	500	-
412-431	General Capital Outlay	-	-	-	-	-	10,000	10,000
	Total Interfund Transfers	-	-	-	-	-	10,000	10,000
	<b>Total Expenditures and Other Financing Uses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500</b>	<b>\$ -</b>	<b>\$ 10,500</b>	<b>\$ 10,000</b>
	<b>Net Change in Fund Balance</b>	<b>\$ 228</b>	<b>\$ 72</b>	<b>\$ 6</b>	<b>\$ 510</b>	<b>\$ 1,034</b>	<b>\$ (9,490)</b>	<b>\$ -</b>
	Beginning Fund Balance	13,335	13,562	13,635	13,640	13,640	14,674	-
	Ending Fund Balance	\$ 13,562	\$ 13,635	\$ 13,640	\$ 14,150	\$ 14,674	\$ 5,184	\$ -

# FOREIGN FIRE INSURANCE FUND

The Foreign Fire Insurance Fund – this fund was created to account for the funds provided by the State of Illinois for Foreign Fire Insurance. The expenditures for this program are evaluated and determined by the Foreign Fire Insurance Board, which is comprised of Fire Department members, per state statute. Pursuant to state law, the Foreign Fire Insurance Fund receives its monies from a state tax imposed on fire insurance policies written by insurance companies located outside of the state of Illinois. These funds are intended to provide for the needs of the department as the department sees fit to compensate for what is not provided for by the municipality.



Foreign Fire Insurance	2015	2016	2017	2018	2019	2020	2021	2022 Budget	2022 Projection	2023 Budget
Revenues	59,400	39,609	27,716	53,976	31,967	42,728	39,341	25,050	40,360	40,050
Expenditures	36,357	25,268	989	50,482	22,519	4,300	690	30,000	21,565	40,000
Difference	23,043	14,341	26,727	3,494	9,448	38,428	38,651	(4,950)	18,795	50

FY2022 revenues are budgeted at \$40,050 while total expenditures are \$40,000 for fire department needs. The \$40,000 appropriation is just a placeholder in case emergency purchases are needed by the Foreign Fire Board for the fire department needs. The surplus of \$50.00 will be added to the fund balance which brings the restricted fund balance to \$194,616 at the end of FY2023.

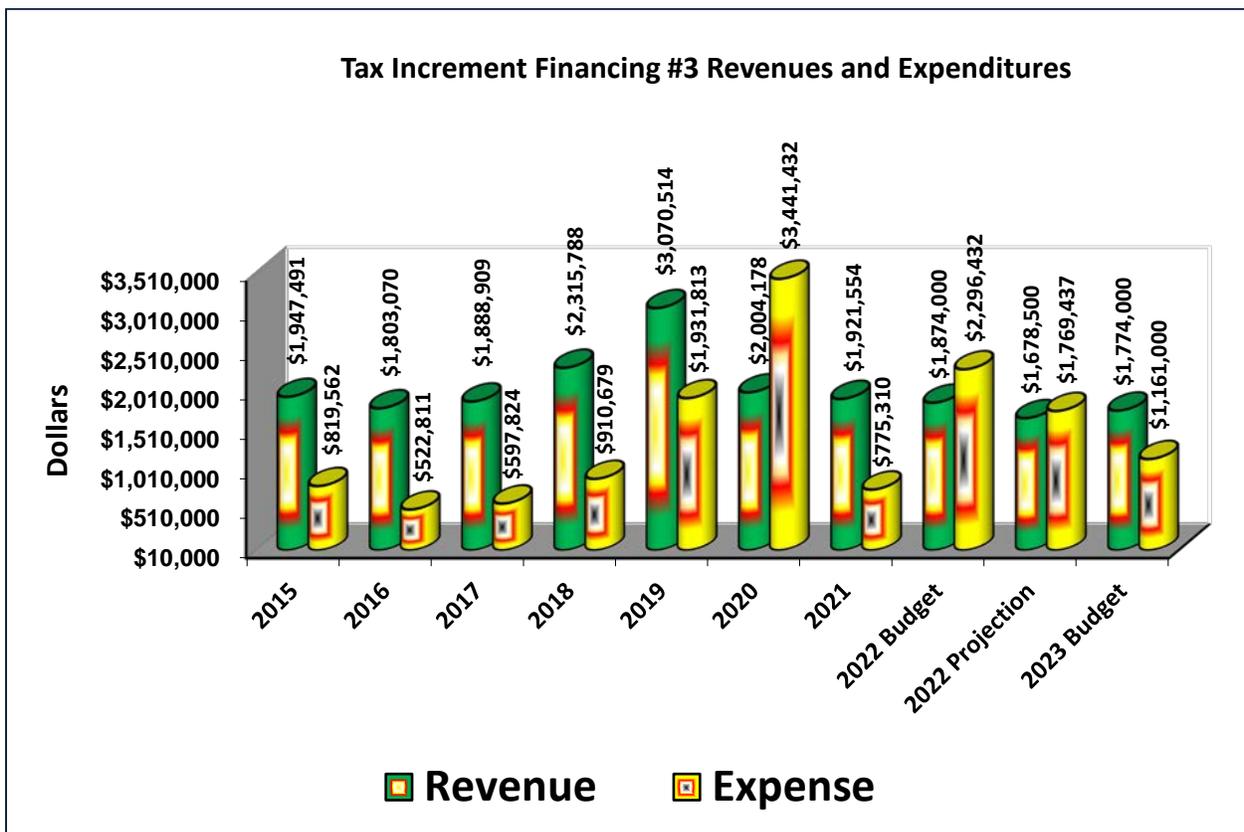
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2023

**Fund 20 - Foreign Fire Insurance Tax Fund**

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Revenues and Other Financing Sources</b>								
314-305	Foreign Fire Insurance Tax	\$ 30,489	\$ 42,193	\$ 39,282	\$ 25,000	\$ 40,000	\$ 40,000	\$ 15,000
Total Other Taxes		<u>30,489</u>	<u>42,193</u>	<u>39,282</u>	<u>25,000</u>	<u>40,000</u>	<u>40,000</u>	<u>15,000</u>
361-300	Interest On Investments	1,478	535	59	50	360	50	-
Total Investment Income		<u>1,478</u>	<u>535</u>	<u>59</u>	<u>50</u>	<u>360</u>	<u>50</u>	<u>-</u>
Total Revenues and Other Financing Sources		<u>\$ 31,967</u>	<u>\$ 42,728</u>	<u>\$ 39,341</u>	<u>\$ 25,050</u>	<u>\$ 40,360</u>	<u>\$ 40,050</u>	<u>\$ 15,000</u>
<b>Expenditures and Other Financing Uses</b>								
402-427	Materials & Supplies	\$ -	\$ 1,300	\$ 690	\$ 2,000	\$ -	\$ -	\$ (2,000)
402-433	Safety & Protective Equipment	21,590	-	-	23,000	14,000	10,000	(13,000)
402-434	Small Tools	-	-	-	2,000	2,000	10,000	8,000
402-499	Miscellaneous Expense	929	3,000	-	3,000	5,565	20,000	17,000
Total Commodities		<u>22,519</u>	<u>4,300</u>	<u>690</u>	<u>30,000</u>	<u>21,565</u>	<u>40,000</u>	<u>10,000</u>
Total Expenditures and Other Financing Uses		<u>\$ 22,519</u>	<u>\$ 4,300</u>	<u>\$ 690</u>	<u>\$ 30,000</u>	<u>\$ 21,565</u>	<u>\$ 40,000</u>	<u>\$ 10,000</u>
Net Change in Fund Balance		<u>\$ 9,448</u>	<u>\$ 38,428</u>	<u>\$ 38,651</u>	<u>\$ (4,950)</u>	<u>\$ 18,795</u>	<u>\$ 50</u>	<u>\$ -</u>
Beginning Fund Balance		<u>89,243</u>	<u>98,691</u>	<u>137,120</u>	<u>175,771</u>	<u>175,771</u>	<u>194,566</u>	<u>-</u>
Ending Fund Balance		<u>\$ 98,691</u>	<u>\$ 137,120</u>	<u>\$ 175,771</u>	<u>\$ 170,821</u>	<u>\$ 194,566</u>	<u>\$ 194,616</u>	<u>\$ -</u>

# TAX INCREMENT FINANCE #3 FUND

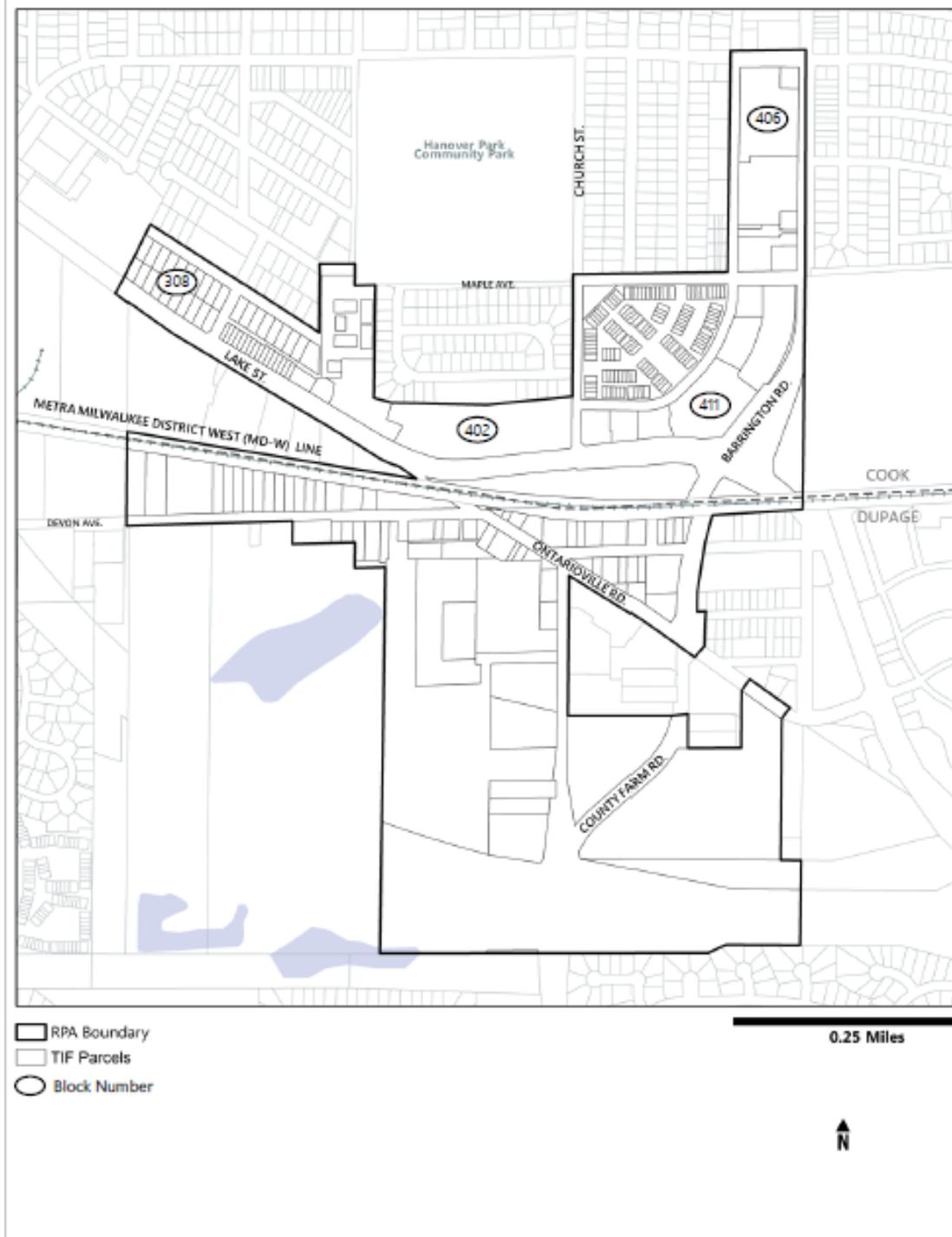
Tax Increment Finance Area #3 Fund – adopted on May 03, 2001 (O-01-18) for the improvements in the Village Center Redevelopment District located at Barrington Road and Lake Street. This Tax Increment Finance Area #3 originally was set to expire in 2024. On September 5, 2019, the Village Board approved the extension of TIF# 3 by twelve (12) years beyond its original termination date of 2024. Now, TIF #3 will expire on December 31, 2036. Initial financing has been provided by a transfer from the General Fund. Revenues are generated from incremental property taxes resulting from the growth of the assessed valuation within the Tax Increment Financing District #3.



TIF #3	2015	2016	2017	2018	2019	2020	2021	2022 Budget	2022 Projection	2023 Budget
Revenues	1,947,491	1,803,070	1,888,909	2,315,788	3,070,514	2,004,178	1,921,554	1,874,000	1,678,500	1,774,000
Expenditures	819,562	522,811	597,824	910,679	1,931,813	3,441,432	775,310	2,296,432	1,769,437	1,161,000
Difference	1,127,929	1,280,259	1,291,085	1,405,109	1,138,701	(1,437,254)	1,146,244	(422,432)	(90,937)	613,000

FY2022 revenues are budgeted at \$1,774,000 while total expenditures are \$1,161,000 a placeholder for future redevelopment and a façade improvement grant for the TIF #3 area businesses. A surplus of \$613,000 will be added to the restricted fund balance ending total of \$8,500,737 at the end of FY2023.

# TAX INCREMENT FINANCING #3 MAP



Source: Cook County, DuPage County, Esri, SB Friedman

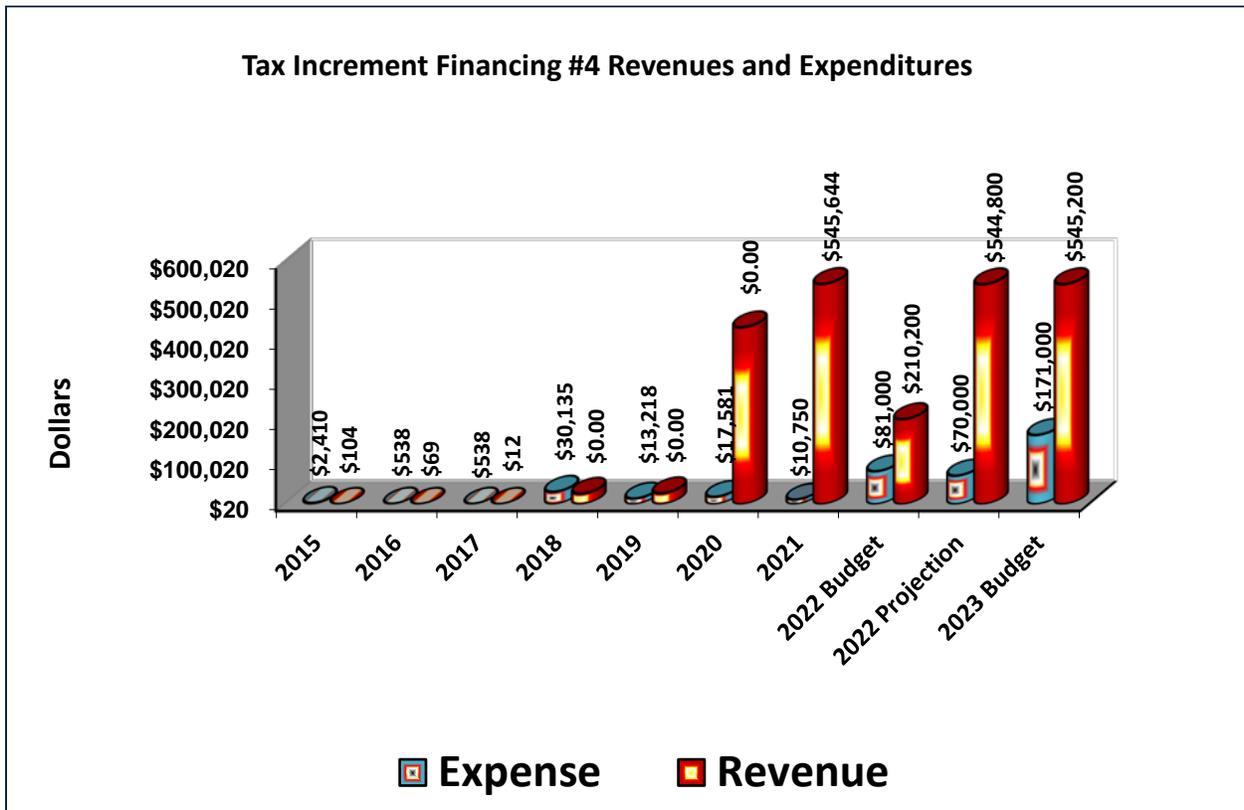
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2023

**Fund 33 - Tax Increment Finance District # 3 Fund**

Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
311-300 Taxes TIF # 3 DuPage	\$ 257,642	\$ 263,513	\$ 266,132	\$ 260,000	\$ 270,000	\$ 270,000	\$ 10,000
311-301 Taxes TIF # 3 Cook	2,625,590	1,609,681	1,651,135	1,610,000	1,400,000	1,500,000	(110,000)
<b>Total Taxes</b>	<b>2,883,232</b>	<b>1,873,194</b>	<b>1,917,267</b>	<b>1,870,000</b>	<b>1,670,000</b>	<b>1,770,000</b>	<b>(100,000)</b>
332-301 State Grants	-	79,891	-	-	-	-	-
<b>Total Intergovernmental Revenue</b>	<b>-</b>	<b>79,891</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
361-300 Interest On Investments	167,420	51,092	4,287	4,000	8,500	4,000	-
<b>Total Investment Income</b>	<b>167,420</b>	<b>51,092</b>	<b>4,287</b>	<b>4,000</b>	<b>8,500</b>	<b>4,000</b>	<b>-</b>
<b>Total Revenues and Other Financing Sources</b>	<b>\$ 3,070,514</b>	<b>\$ 2,004,178</b>	<b>\$ 1,921,554</b>	<b>\$ 1,874,000</b>	<b>\$ 1,678,500</b>	<b>\$ 1,774,000</b>	<b>\$ (100,000)</b>
<b>Expenditures and Other Financing Uses</b>							
402-427 Materials & Supplies	-	-	-	8,000	8,000	8,000	-
<b>Total Commodities</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>8,000</b>	<b>8,000</b>	<b>8,000</b>	<b>-</b>
403-412 Postage	1,639	202	-	1,000	3,505	1,000	-
403-416 Property Taxes	-	1,493	-	-	-	-	-
403-461 Consulting Services	112,552	82,811	88,651	415,000	256,500	415,000	-
403-462 Legal Services	25,318	2,473	645	150,000	130,000	200,000	50,000
403-464 Engineering Services	119,136	252,245	77,971	150,000	-	50,000	(100,000)
403-491 Special Events	-	-	2,341	1,000	-	-	(1,000)
<b>Total Contractual Services</b>	<b>258,644</b>	<b>339,223</b>	<b>169,609</b>	<b>717,000</b>	<b>390,005</b>	<b>666,000</b>	<b>(51,000)</b>
413-411 Land	-	-	-	250,000	100,000	300,000	50,000
413-421 Buildings	79,891	-	-	50,000	-	50,000	-
413-422 Improvement Other Than Buildings	1,593,277	3,102,209	605,702	1,271,432	1,271,432	137,000	(1,134,432)
<b>Total Capital Outlay</b>	<b>1,673,169</b>	<b>3,102,209</b>	<b>605,702</b>	<b>1,571,432</b>	<b>1,371,432</b>	<b>487,000</b>	<b>(1,084,432)</b>
<b>Total Expenditures and Other Financing Uses</b>	<b>\$ 1,931,813</b>	<b>\$ 3,441,432</b>	<b>\$ 775,310</b>	<b>\$ 2,296,432</b>	<b>\$ 1,769,437</b>	<b>\$ 1,161,000</b>	<b>\$ (1,135,432)</b>
<b>Net Change in Fund Balance</b>	<b>\$ 1,138,701</b>	<b>\$ (1,437,255)</b>	<b>\$ 1,146,244</b>	<b>\$ (422,432)</b>	<b>\$ (90,937)</b>	<b>\$ 613,000</b>	<b>\$ -</b>
<b>Beginning Fund Balance</b>	<b>7,130,985</b>	<b>8,269,685</b>	<b>6,832,430</b>	<b>7,978,674</b>	<b>7,978,674</b>	<b>7,887,737</b>	<b>-</b>
<b>Ending Fund Balance</b>	<b>\$ 8,269,685</b>	<b>\$ 6,832,430</b>	<b>\$ 7,978,674</b>	<b>\$ 7,556,242</b>	<b>\$ 7,887,737</b>	<b>\$ 8,500,737</b>	<b>\$ -</b>

# TAX INCREMENT FINANCE #4 FUND

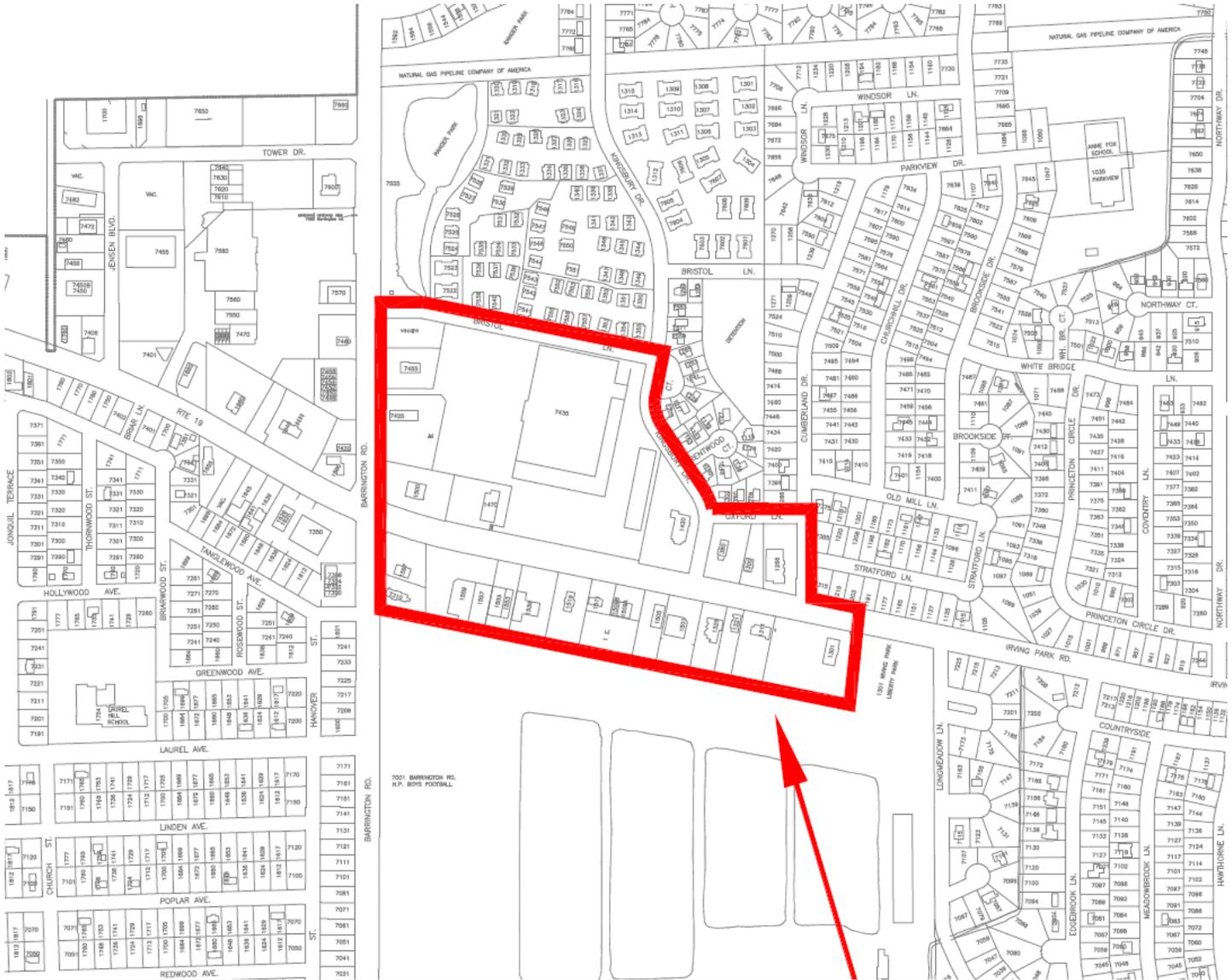
Tax Increment Finance Area #4 Fund – adopted on September 01, 2005 (O-05-46) for improvements in the TIF Redevelopment District #4 located at Barrington and Irving Park Road. This Tax Increment Finance Area #4 will expire on December 31, 2028. Initial financing has been provided by a transfer from the General Fund. Revenues are generated from incremental property taxes resulting from the growth of the assessed valuation within the Tax Increment Financing District #4.



TIF #4	2015	2016	2017	2018	2019	2020	2021	2022 Budget	2022 Projection	2023 Budget
Revenues	-	-	-	25,264	26,350	438,051	545,644	210,200	544,800	545,200
Expenditures	2,410	538	538	30,135	13,218	17,581	10,750	81,000	70,000	171,000
Difference	(2,410)	(538)	(538)	(4,871)	13,132	420,470	534,894	129,200	474,800	374,200

On December 31, 2020, TIF #4 paid back the General Fund for the advances of \$113,255.39. The General Fund will provide financing in case future expenses occur if the TIF#4 fund balance becomes negative again. FY2023 revenues are budgeted at \$545,200 while total expenditures are \$171,000, a placeholder for future redevelopment project, and façade grant program in the TIF #4 area. A surplus of \$374,200 will be added to the restricted fund balance with an ending total of \$1,786,875 at the end of FY2023.

# TAX INCREMENT FINANCING #4 MAP



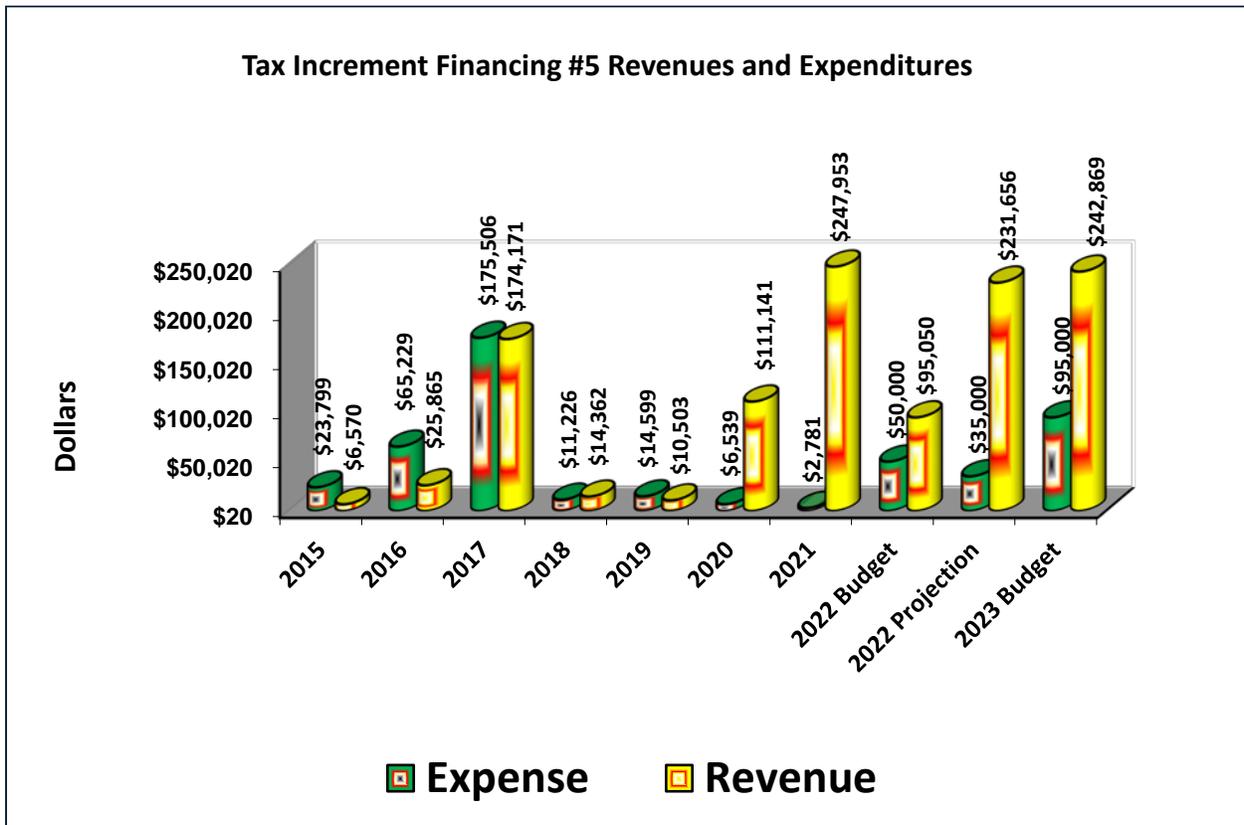
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2023

**Fund 34 - Tax Increment Finance District # 4 Fund**

Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
311-301 Taxes TIF# 4	\$ 25,705	\$ 437,687	\$ 545,398	\$ 210,000	\$ 544,000	\$ 545,000	\$ 335,000
Total Taxes	<u>25,705</u>	<u>437,687</u>	<u>545,398</u>	<u>210,000</u>	<u>544,000</u>	<u>545,000</u>	<u>335,000</u>
361-300 Interest On Investments	645	364	246	200	800	200	-
Total Investment Income	<u>645</u>	<u>364</u>	<u>246</u>	<u>200</u>	<u>800</u>	<u>200</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 26,350</u>	<u>\$ 438,051</u>	<u>\$ 545,644</u>	<u>\$ 210,200</u>	<u>\$ 544,800</u>	<u>\$ 545,200</u>	<u>\$ 335,000</u>
<b>Expenditures and Other Financing Uses</b>							
403-461 Consulting Services	\$ -	\$ 536	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ -
403-462 Legal Services	366	860	10,750	10,000	10,000	10,000	-
403-479 Redevelopment Agreements	12,853	16,185	-	11,000	-	11,000	-
Total Contractual Services	<u>13,218</u>	<u>17,581</u>	<u>10,750</u>	<u>31,000</u>	<u>20,000</u>	<u>31,000</u>	<u>-</u>
413-422 Improvement Other Than Buildings	-	-	-	50,000	50,000	140,000	90,000
Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>50,000</u>	<u>50,000</u>	<u>140,000</u>	<u>90,000</u>
Total Expenditures and Other Financing Uses	<u>\$ 13,218</u>	<u>\$ 17,581</u>	<u>\$ 10,750</u>	<u>\$ 81,000</u>	<u>\$ 70,000</u>	<u>\$ 171,000</u>	<u>\$ 90,000</u>
Net Change in Fund Balance	<u>\$ 13,132</u>	<u>\$ 420,471</u>	<u>\$ 534,894</u>	<u>\$ 129,200</u>	<u>\$ 474,800</u>	<u>\$ 374,200</u>	<u>\$ -</u>
Beginning Fund Balance	<u>(30,622)</u>	<u>(17,490)</u>	<u>402,981</u>	<u>937,875</u>	<u>937,875</u>	<u>1,412,675</u>	<u>-</u>
Ending Fund Balance	<u>\$ (17,490)</u>	<u>\$ 402,981</u>	<u>\$ 937,875</u>	<u>\$ 1,067,075</u>	<u>\$ 1,412,675</u>	<u>\$ 1,786,875</u>	<u>\$ -</u>

# TAX INCREMENT FINANCE #5 FUND

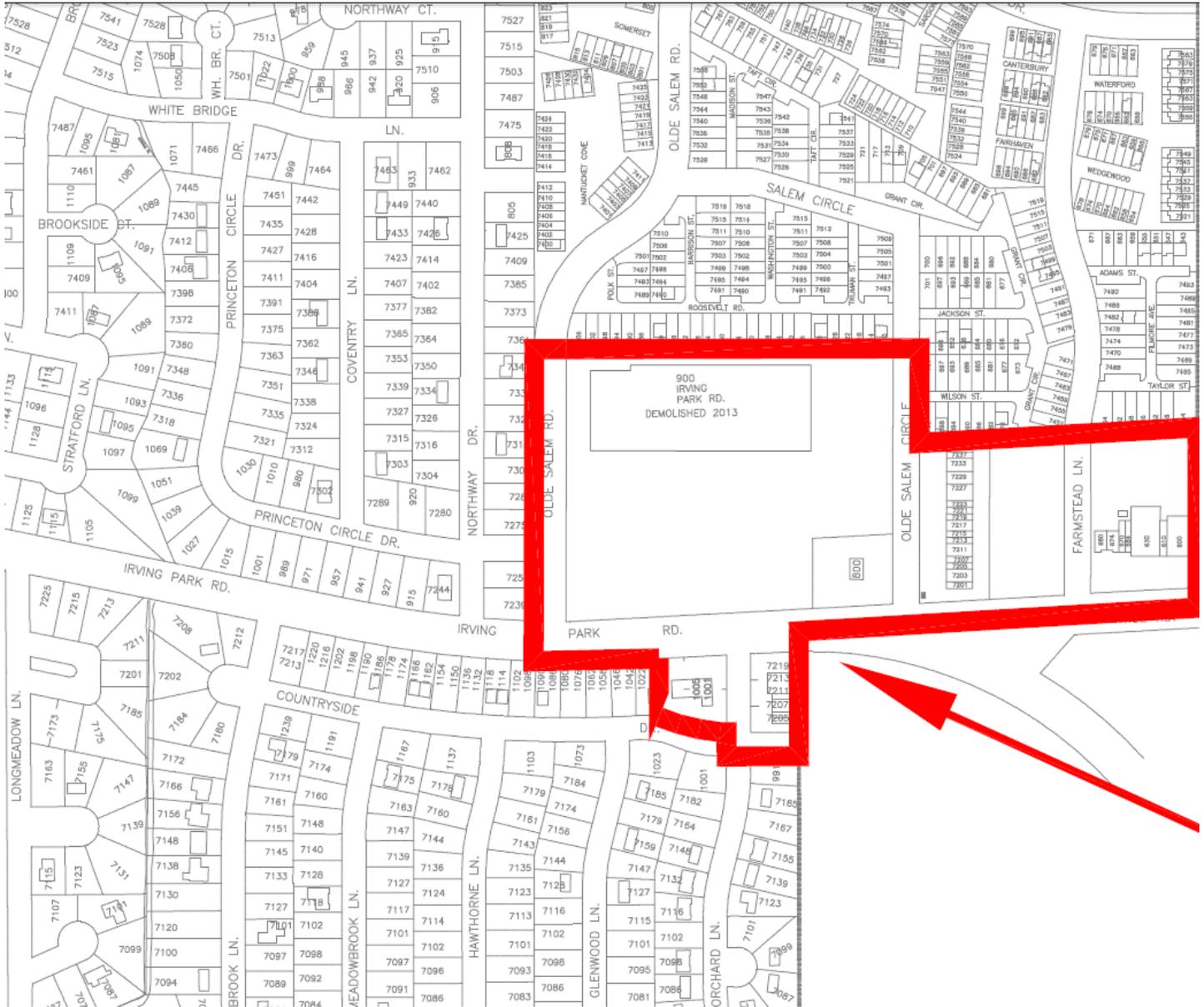
Tax Increment Finance Area #5 Fund – adopted on January 10, 2013 (O-13-05) for improvements in the TIF Redevelopment District #5 around the intersection of Irving Park and Wise Roads. This Tax Increment Finance Area #5 will expire in December 31, 2036. Initial financing has been provided by a transfer from the General Fund. Revenues are generated from incremental property taxes resulting from the growth of the assessed valuation within the Tax Increment Financing District #5.



TIF #5	2015	2016	2017	2018	2019	2020	2021	2022 Budget	2022 Projection	2023 Budget
Revenues	6,570	25,865	174,171	14,362	10,503	111,141	247,953	95,050	231,656	242,869
Expenditures	23,799	65,229	175,506	11,226	14,599	6,539	2,781	50,000	35,000	95,000
Difference	(17,229)	(39,364)	(1,335)	3,136	(4,096)	104,602	245,172	45,050	196,656	147,869

On December 31, 2020, TIF #5 paid back the General Fund for the advances of \$32,115.61. The General Fund will provide financing in case future expenses occur if the TIF#5 fund balance becomes negative again. FY2023 revenues are budgeted at \$242,869, while total expenditures are \$95,000, a placeholder for future redevelopment project, and a facade grant in the TIF #5 area. A surplus of \$147,869 will be added to the restricted fund balance with an ending total of \$623,386 at the end of FY2023.

# TAX INCREMENT FINANCING #5 MAP



VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2023

Fund 35 - Tax Increment Finance District # 5 Fund

Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
311-301 Taxes TIF # 5	\$ 10,358	\$ 102,457	\$ 247,882	\$ 95,000	\$ 231,256	\$ 242,819	\$ 147,819
Total Taxes	<u>10,358</u>	<u>102,457</u>	<u>247,882</u>	<u>95,000</u>	<u>231,256</u>	<u>242,819</u>	<u>147,819</u>
361-300 Interest On Investments	145	85	72	50	400	50	-
Total Investment Income	<u>145</u>	<u>85</u>	<u>72</u>	<u>50</u>	<u>400</u>	<u>50</u>	<u>-</u>
380-309 Reimbursed Expenditures Miscellaneous	-	8,599	-	-	-	-	-
Total Miscellaneous	<u>-</u>	<u>8,599</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 10,503</u>	<u>\$ 111,141</u>	<u>\$ 247,953</u>	<u>\$ 95,050</u>	<u>\$ 231,656</u>	<u>\$ 242,869</u>	<u>\$ 147,819</u>
<b>Expenditures and Other Financing Uses</b>							
403-461 Consulting Services	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ -
403-462 Legal Services	14,599	6,539	2,781	10,000	5,000	10,000	-
403-464 Engineering Services	-	-	-	-	-	-	-
Total Contractual Services	<u>14,599</u>	<u>6,539</u>	<u>2,781</u>	<u>20,000</u>	<u>5,000</u>	<u>20,000</u>	<u>-</u>
413-422 Improvement Other Than Buildings	-	-	-	30,000	30,000	75,000	45,000
Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>30,000</u>	<u>30,000</u>	<u>75,000</u>	<u>45,000</u>
Total Expenditures and Other Financing Uses	<u>\$ 14,599</u>	<u>\$ 6,539</u>	<u>\$ 2,781</u>	<u>\$ 50,000</u>	<u>\$ 35,000</u>	<u>\$ 95,000</u>	<u>\$ 45,000</u>
Net Change in Fund Balance	<u>\$ (4,096)</u>	<u>\$ 104,602</u>	<u>\$ 245,172</u>	<u>\$ 45,050</u>	<u>\$ 196,656</u>	<u>\$ 147,869</u>	<u>\$ -</u>
Beginning Fund Balance	<u>(66,817)</u>	<u>(70,913)</u>	<u>33,689</u>	<u>278,861</u>	<u>278,861</u>	<u>475,517</u>	<u>-</u>
Ending Fund Balance	<u>\$ (70,913)</u>	<u>\$ 33,689</u>	<u>\$ 278,861</u>	<u>\$ 323,911</u>	<u>\$ 475,517</u>	<u>\$ 623,386</u>	<u>\$ -</u>

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**VILLAGE OF HANOVER PARK, ILLINOIS**  
**Schedule of Legal Debt Margin**  
**December 31, 2023**

The Village of Hanover Park is a home rule municipality.

Article VII, Section 6(k) of the Illinois Constitution governs computation of legal debt margin.

The General Assembly may limit by law the amount and require referendum approval of debt to be incurred by home rule municipalities, payable from ad valorem property tax receipts, only in excess of the following percentages of the assessed value of its taxable property ... (2) if its population is more than 25,000 and less than 500,000 an aggregate of one percent: indebtedness which is outstanding on the effective date (July 1, 1971) of this constitution or which is thereafter approved by referendum ... shall not be included in the foregoing percentage amounts.

To date the General Assembly has set no limits for home rule municipalities.

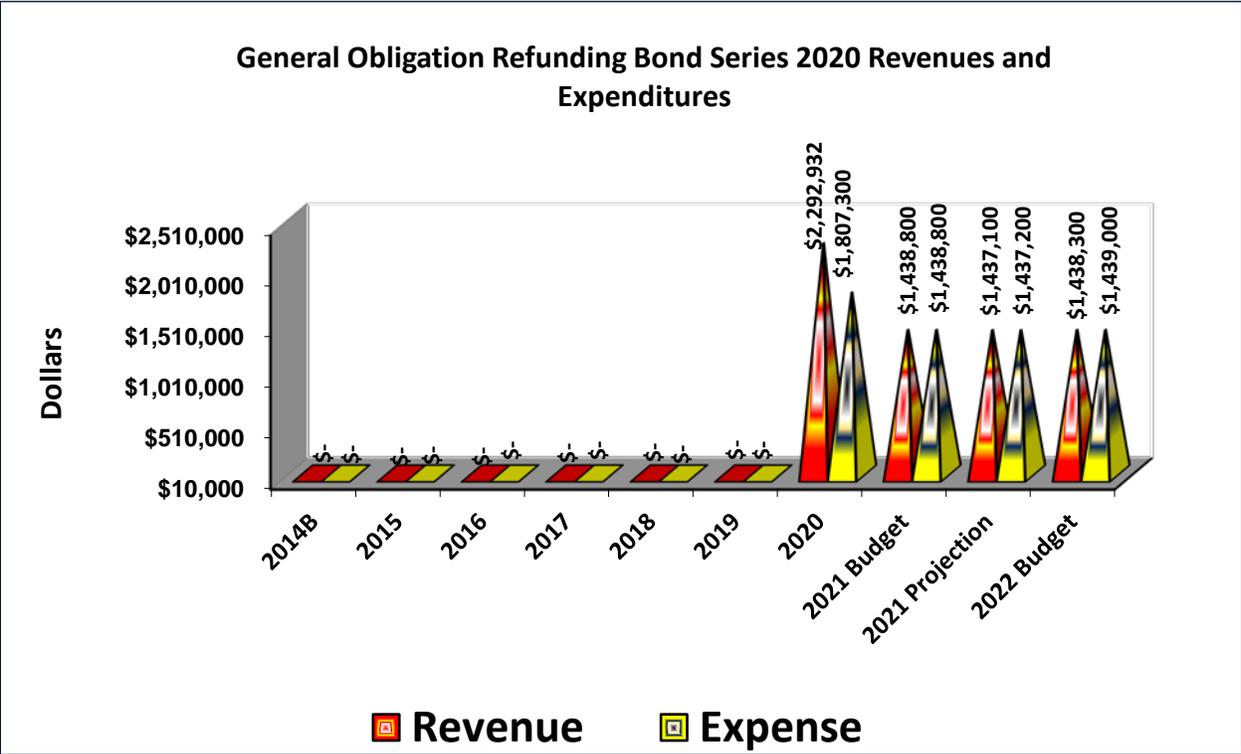
**VILLAGE OF HANOVER PARK, ILLINOIS**  
**Long Term Debt Requirements**  
**General Obligation Bond Summary**  
**December 31, 2023**

Tax Levy Year	General Obligation Bond Series 2010	General Obligation Bond Series 2010A	General Obligation Bond Series 2011	General Obligation Bond Series 2020	Total
2022	-	-	-	1,437,600	1,437,600
2023	-	-	-	1,440,600	1,440,600
2024	-	-	-	1,436,800	1,436,800
2025	-	-	-	1,441,400	1,441,400
2026	-	-	-	1,439,000	1,439,000
2027	-	-	-	1,439,800	1,439,800
2028	-	-	-	1,438,600	1,438,600
2029	-	-	-	1,440,400	1,440,400
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 11,514,200</u>	<u>\$ 11,514,200</u>

Detailed debt schedules are included in the Debt Service Funds section of this document.

# GO REFUNDING BOND SERIES 2020 FUND

General Obligation Refunding Bond Series 2020 Fund – Ordinance (O-20-06) approved on February 06, 2020 for the issuance of \$12,980,000 General Obligation Refunding Bond, Series 2020 of the Village of Hanover Park Cook and DuPage Counties, providing for the levy and collection of a direct annual tax for the payment of the principal and interest on said bonds. The Bond proceeds will be used to refund the Village’s outstanding 2011 General Obligation Refunding Bond – refunding the 2004 General Obligation Bond for \$7M primarily to finance the construction of the new fire station facility No. 1, and the Taxable General Obligation Series 2010 and 2010A for \$15M primarily to finance the construction of the Police Department Building. These bonds are scheduled to be paid off December 1, 2030. The Sale resulted in a savings worth \$1.9M on a net present value basis of refunded principal. With a true interest rate of 1.4819%



GO 2020	2015	2016	2017	2018	2019	2020	2021	2022 Budget	2022 Projection	2023 Budget
Revenues	-	-	-	-	-	2,292,932	1,447,698	1,438,300	1,439,000	1,437,900
Expenditures	-	-	-	-	-	1,807,300	1,437,200	1,439,000	1,438,800	1,438,600
Difference	-	-	-	-	-	485,632	10,498	(700)	200	(700)

The remaining Fund Balance of \$479,232 for General Obligation Bond Series 2011, Taxable General Obligation Bond Series 2010 and 2010A were transfer to General Obligation Refunding Bond Series 2020 on December 31, 2020. FY2023 revenues are budgeted at \$1,437,900 while total expenditures are \$1,438,600. The Fund balance will be utilized to offset the \$700 deficit leaving the restricted fund balance of \$4,895,631 at the end of FY2023.

VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2023

**Fund 45 - General Obligation Refunding Bond Series of 2020 Fund**

Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
311-301 Property Taxes Real Property	\$ -	\$ 1,711,393	\$ 1,447,361	\$ 1,438,000	\$ 1,438,000	\$ 1,437,600	\$ (400)
Total Taxes	-	1,711,393	1,447,361	1,438,000	1,438,000	1,437,600	(400)
361-300 Interest On Investments	-	835	337	300	1,000	300	-
Total Investment Income	-	835	337	300	1,000	300	-
391-352 Transfer In	-	479,232	-	-	-	-	-
Total Interfund Transfers	-	479,232	-	-	-	-	-
393-395 Go Bonds Proceeds	-	12,980,000	-	-	-	-	-
393-396 Premium On Bonds	-	1,868,674	-	-	-	-	-
393-399 Payment to Escrow Agent	-	(14,747,201)	-	-	-	-	-
Total Other	-	101,473.05	-	-	-	-	-
Total Revenues and Other Financing Sources	\$ -	\$ 2,292,932	\$ 1,447,698	\$ 1,438,300	\$ 1,439,000	\$ 1,437,900	\$ (400)
<b>Expenditures and Other Financing Uses</b>							
403-461 Consulting Services	\$ -	\$ 96,504	\$ -	\$ -	\$ -	\$ -	\$ -
403-499 Miscellaneous Expense	-	1,300	400	1,000	800	1,000	-
Total Contractual Services	-	97,804	400	1,000	800	1,000	-
411-403 Principal - 2011 Go Bonds	-	1,310,000	970,000	1,010,000	1,010,000	1,050,000	40,000
411-404 Interest - 2011 Go Bonds	-	399,496	466,800	428,000	428,000	387,600	(40,400)
Total Debt Service	-	1,709,496	1,436,800	1,438,000	1,438,000	1,437,600	(400)
Total Expenditures and Other Financing Uses	\$ -	\$ 1,807,300	\$ 1,437,200	\$ 1,439,000	\$ 1,438,800	\$ 1,438,600	\$ (400)
Net Change in Fund Balance	\$ -	\$ 485,633	\$ 10,498	\$ (700)	\$ 200	\$ (700)	\$ -
Beginning Fund Balance	-	-	485,633	485,633	496,131	496,331	-
Ending Fund Balance	\$ -	\$ 485,633	\$ 496,131	\$ 484,933	\$ 496,331	\$ 495,631	\$ -

**VILLAGE OF HANOVER PARK, ILLINOIS**  
**Long Term Debt Requirements**  
**General Obligation Refunding Bonds, Series 2020**  
**December 31, 2023**

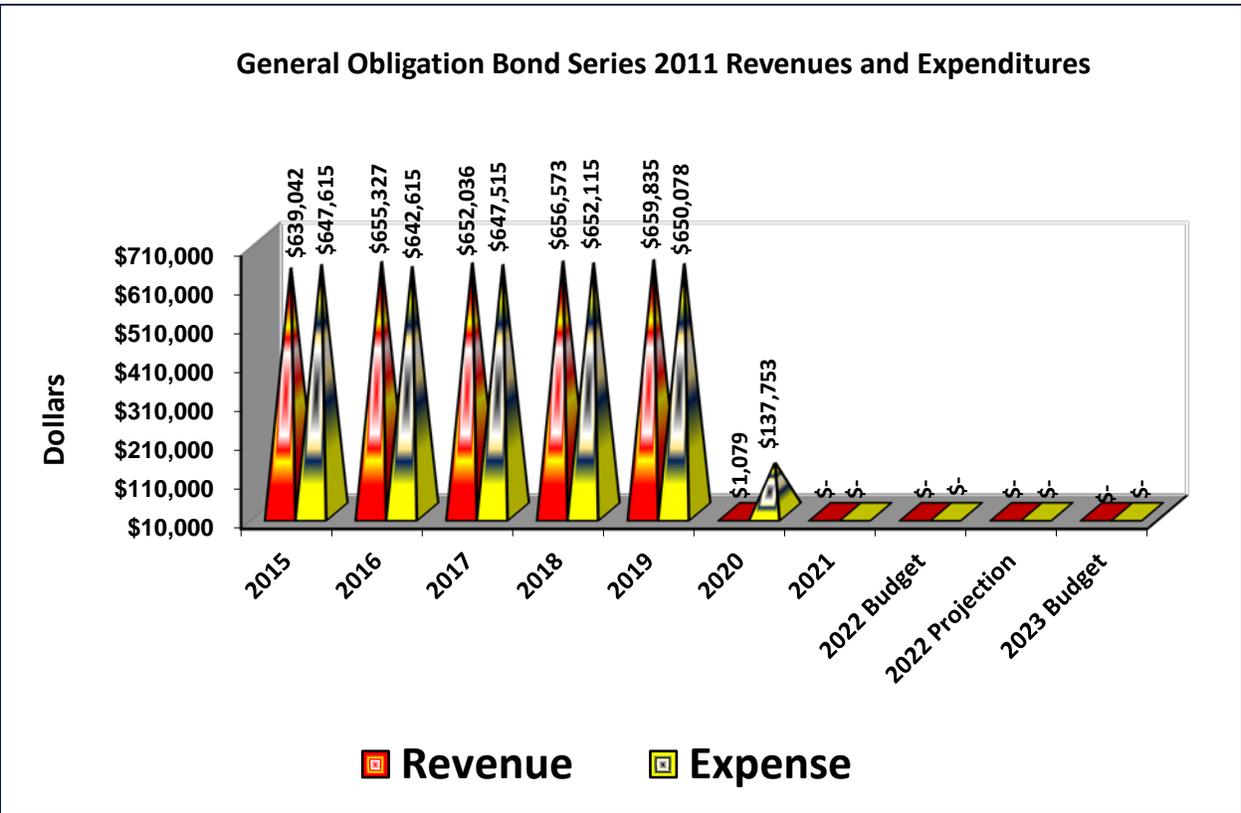
Date of Issue February 24, 2020  
Date of Maturity December 1, 2030  
Authorized Issue \$12,980,000  
Denomination of Bonds \$5,000  
Interest Rates 1.4818933%  
Interest Dates December 1 and June 1  
Principal Maturity Date December 1  
Payable at BNY Mellon Trust Company, Chicago, IL

**CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS**

Tax Levy Year	Tax Levy			Interest Due On			
	Principal	Interest	Totals	Jun 1	Amount	Dec 1	Amount
2022	1,050,000	387,600	1,437,600	2023	193,800	2023	193,800
2023	1,095,000	345,600	1,440,600	2024	172,800	2024	172,800
2024	1,135,000	301,800	1,436,800	2025	150,900	2025	150,900
2025	1,185,000	256,400	1,441,400	2026	128,200	2026	128,200
2026	1,230,000	209,000	1,439,000	2027	104,500	2027	104,500
2027	1,280,000	159,800	1,439,800	2028	79,900	2028	79,900
2028	1,330,000	108,600	1,438,600	2029	54,300	2029	54,300
2029	1,385,000	55,400	1,440,400	2030	27,700	2030	27,700
	<u>\$ 9,690,000</u>	<u>\$ 1,824,200</u>	<u>\$ 11,514,200</u>		<u>\$ 912,100</u>		<u>\$ 912,100</u>

# GO BOND SERIES 2011 FUND

General Obligation Bond Series 2011 Fund – Ordinance (O- 11-26) approved on October 20, 2011 for the issuance of \$7,030,000 General Obligation Refunding Bond, Series 2011 of the Village of Hanover Park Cook and DuPage Counties, providing for the levy and collection of a direct annual tax for the payment of the principal and interest on said bonds, and further providing for the execution of an escrow agreement in connection with the refunding of 2004 General Obligation Bond for \$7M primarily to finance the construction of the new fire station facility No. 1. These bonds were scheduled to be paid off December 1, 2024 but were refinanced by the Village on February 24, 2020. The remaining Fund Balance for General Obligation Bond Series 2011 were transfer to General Obligation Refunding Bond Series 2020 on December 31, 2020.



GO 2011	2015	2016	2017	2018	2019	2020	2021	2022 Budget	2022 Projection	2023 Budget
Revenues	639,042	655,327	652,036	656,573	659,835	1,079	-	-	-	-
Expenditures	647,615	642,615	647,515	652,115	650,078	137,753	-	-	-	-
Difference	(8,573)	12,712	4,521	4,458	9,757	(136,674)	-	-	-	-

Refinanced by the Village on February 24, 2020. The remaining Fund Balance of \$137,753 for General Obligation Bond Series 2011 were transferred to General Obligation Refunding Bond Series 2020 on December 31, 2020. Fund closed as of January 1, 2021.

VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2023

**Fund 46 - General Obligation Bond Series of 2011 Fund**

Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
311-301 Property Taxes Real Property	\$ 654,344	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Taxes	<u>654,344</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
361-300 Interest On Investments	5,491	1,079	-	-	-	-	-
Total Investment Income	<u>5,491</u>	<u>1,079</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 659,835</u>	<u>\$ 1,079</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Expenditures and Other Financing Uses</b>							
403-499 Miscellaneous Expense	\$ 803	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Contractual Services	<u>803</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
411-403 Principal - 2011 Go Bonds	545,000	-	-	-	-	-	-
411-404 Interest - 2011 Go Bonds	104,275	-	-	-	-	-	-
Total Debt Service	<u>649,275</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
412-352 Interfund Transfer Out	-	137,753	-	-	-	-	-
Total Interfund Transfers	<u>-</u>	<u>137,753</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Other Financing Uses	<u>\$ 650,078</u>	<u>\$ 137,753</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Net Change in Fund Balance	<u>\$ 9,758</u>	<u>\$ (136,674)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Beginning Fund Balance	<u>126,917</u>	<u>136,675</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Ending Fund Balance	<u>\$ 136,675</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

**VILLAGE OF HANOVER PARK, ILLINOIS**  
**Long Term Debt Requirements**  
**General Obligation Bonds, Series 2011**  
**December 31, 2023**

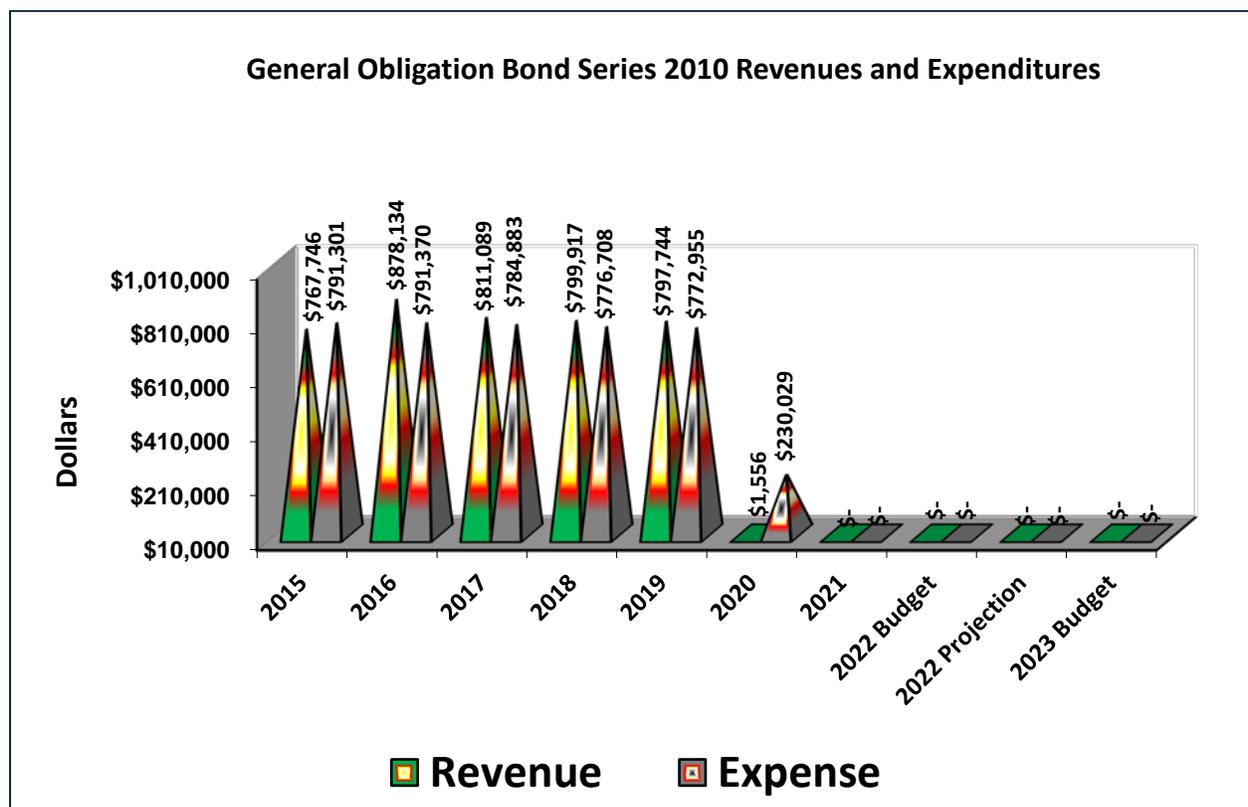
Date of Issue                    November 1, 2011  
Date of Maturity                December 1, 2024  
Authorized Issue                \$7,030,000  
Denomination of Bonds        \$5,000  
Interest Rates                    2.00% - 3.25%  
Interest Dates                    December 1 and June 1  
Principal Maturity Date        December 1  
Payable at                        BNY Mellon Trust Company, Chicago, IL

**REFUND ON FEBRUARY 24, 2020**  
**CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS**

Tax Levy Year	Tax Levy		Totals	Interest Due On			
	Principal	Interest		Jun 1	Amount	Dec 1	Amount
2022	-	-	-	2023	-	2023	-
2023	-	-	-	2024	-	2024	-
	\$ -	\$ -	\$ -		\$ -		\$ -

# GO BOND SERIES 2010 FUND

General Obligation Bond Series 2010 Fund – Ordinance (O-10-09) approved on April 29, 2010, for the issuance of \$10M Taxable General Obligation Bonds, Series 2010 (Build America Bond) of the Village of Hanover Park Cook and DuPage Counties, providing for the levy and collection of a direct annual tax for the payment of the principal and interest on said bonds. Proceeds from these bonds used for the construction of a new police station facility. These bonds were scheduled to be paid off December 1, 2029 but were refinanced by the Village on February 24, 2020. The remaining Fund Balance for Taxable General Obligation Series 2010 were transfer to General Obligation Refunding Bond Series 2020 on December 31, 2020.



GO 2010	2015	2016	2017	2018	2019	2020	2021	2022 Budget	2022 Projection	2023 Budget
<b>Revenues</b>	767,746	878,134	811,089	799,917	797,744	1,556	-	-	-	-
<b>Expenditures</b>	791,301	791,370	784,883	776,708	772,955	230,029	-	-	-	-
<b>Difference</b>	(23,555)	86,764	26,206	23,209	24,789	(228,473)	-	-	-	-

Refinanced by the Village on February 24, 2020. The remaining Fund Balance of \$229,929 for Taxable General Obligation Series 2010 were transferred to General Obligation Refunding Bond Series 2020 on December 31, 2020. Fund closed as of January 1, 2021.

VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2023

**Fund 47 - General Obligation Bond Series of 2010 Fund**

Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
311-301 Property Taxes Real Property	\$ 644,898	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Taxes	<u>644,898</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
361-300 Interest On Investments	5,893	1,556	-	-	-	-	-
Total Investment Income	<u>5,893</u>	<u>1,556</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
380-380 BAB Federal Subsidy	146,953	-	-	-	-	-	-
Total Miscellaneous	<u>146,953</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 797,744</u>	<u>\$ 1,556</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Expenditures and Other Financing Uses</b>							
403-499 Miscellaneous Expense	\$ 1,053	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ -
Total Contractual Services	<u>1,053</u>	<u>100</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
411-429 Principal - 2010A Go Bonds	325,000	-	-	-	-	-	-
411-430 Interest - 2010A Go Bonds	446,903	-	-	-	-	-	-
Total Debt Service	<u>771,903</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
412-352 Interfund Transfer Out	-	229,929	-	-	-	-	-
Total Interfund Transfers	<u>-</u>	<u>229,929</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Other Financing Uses	<u>\$ 772,955</u>	<u>\$ 230,029</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Net Change in Fund Balance	<u>\$ 24,789</u>	<u>\$ (228,474)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Beginning Fund Balance	<u>203,685</u>	<u>228,473</u>	<u>(0)</u>	<u>(0)</u>	<u>(0)</u>	<u>(0)</u>	<u>(0)</u>
Ending Fund Balance	<u>\$ 228,473</u>	<u>\$ (0)</u>	<u>\$ (0)</u>	<u>\$ (0)</u>	<u>\$ (0)</u>	<u>\$ (0)</u>	<u>\$ (0)</u>

**VILLAGE OF HANOVER PARK, ILLINOIS**  
**Long Term Debt Requirements**  
**General Obligation Bonds, Series 2010**  
**December 31, 2023**

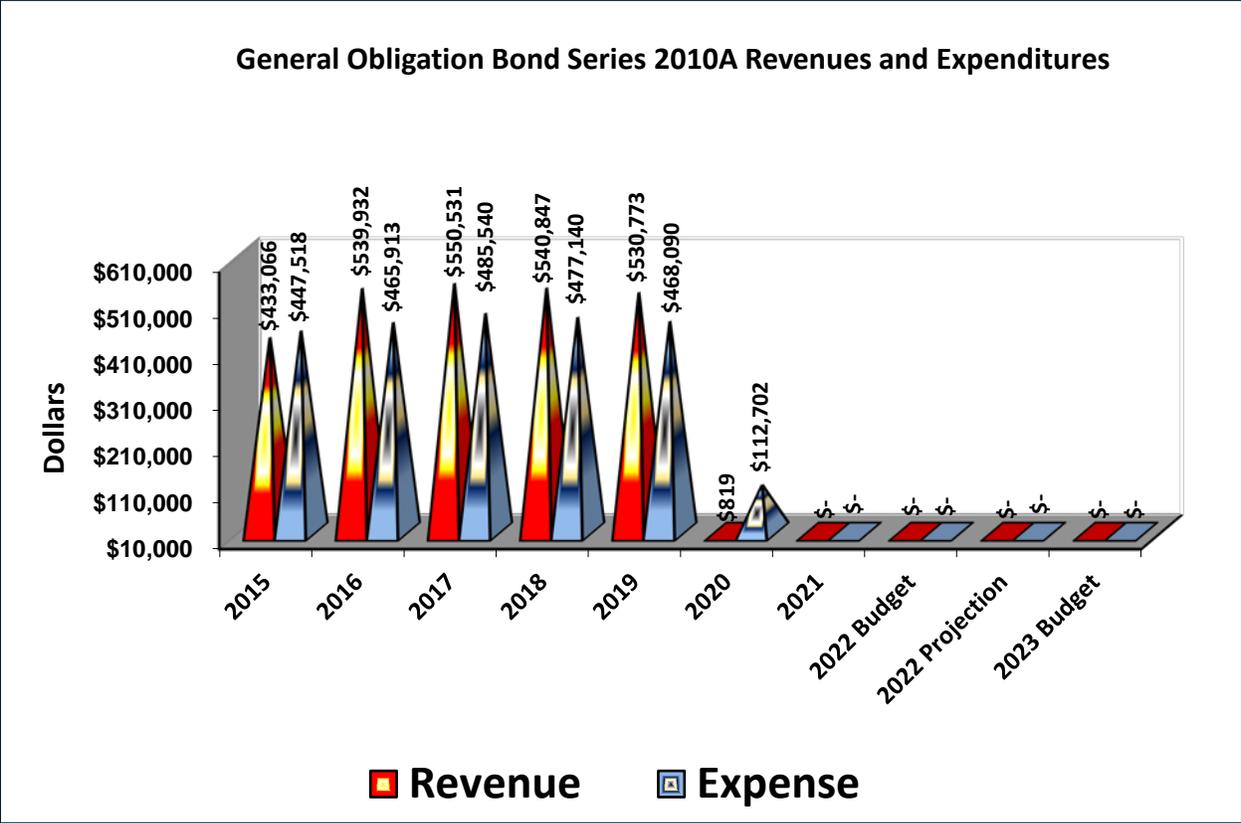
Date of Issue April 29, 2010  
Date of Maturity December 1, 2029  
Authorized Issue \$10,000,000  
Denomination of Bonds \$5,000  
Interest Rates Unknown  
Interest Dates December 1 and June 1  
Principal Maturity Date December 1  
Payable at BNY Mellon Trust Company, Chicago, IL

**REFUND ON FEBRUARY 24, 2020**  
**CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS**

Tax Levy Year	Tax Levy			Interest Due On			
	Principal	Interest	Totals	Jun 1	Amount	Dec 1	Amount
2022	-	-	-	2023	-	2023	-
2023	-	-	-	2024	-	2024	-
2024	-	-	-	2025	-	2025	-
2025	-	-	-	2026	-	2026	-
2026	-	-	-	2027	-	2027	-
2027	-	-	-	2028	-	2028	-
2028	-	-	-	2029	-	2029	-
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>		<u>\$ -</u>

# GO BOND SERIES 2010A FUND

General Obligation Bond Series 2010A Fund – Ordinance (O-10-29) approved on November 18, 2010, for the issuance of \$5M Taxable General Obligation Bonds, Series 2010A (Build America Bond) of the Village of Hanover Park Cook and DuPage Counties, providing for the levy and collection of a direct annual tax for the payment of the principal and interest on said bonds. Proceeds from these bonds used for the construction of new police station facility additional expenses. Refinanced by the Village on February 24, 2020. The remaining Fund Balance for Taxable General Obligation Series 2010A were transfer to General Obligation Refunding Bond Series 2020 on December 31, 2020.



GO 2010A	2015	2016	2017	2018	2019	2020	2021	2022 Budget	2022 Projection	2023 Budget
Revenues	433,066	539,932	550,531	540,847	530,773	819	-	-	-	-
Expenditures	447,518	465,913	485,540	477,140	468,090	112,702	-	-	-	-
Difference	(14,452)	74,019	64,991	63,707	62,683	(111,883)	-	-	-	-

Refinanced by the Village on February 24, 2020. The remaining Fund Balance of \$111,549 for Taxable General Obligation Series 2010A were transferred to General Obligation Refunding Bond Series 2020 on December 31, 2020. Fund closed as of January 1, 2021.

VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2023

**Fund 48 - General Obligation Bond Series of 2010A Fund**

Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
311-301 Property Taxes Real Property	\$ 440,449	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Taxes	<u>440,449</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
361-300 Interest On Investments	2,515	819	-	-	-	-	-
Total Investment Income	<u>2,515</u>	<u>819</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
380-380 BAB Federal Subsidy	87,809	-	-	-	-	-	-
Total Miscellaneous	<u>87,809</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 530,773</u>	<u>\$ 819</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Expenditures and Other Financing Uses</b>							
403-499 Miscellaneous Expense	\$ 1,053	\$ 1,153	\$ -	\$ -	\$ -	\$ -	\$ -
Total Contractual Services	<u>1,053</u>	<u>1,153</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
411-429 Principal - 2010A Go Bonds	200,000	-	-	-	-	-	-
411-430 Interest - 2010A Go Bonds	267,038	-	-	-	-	-	-
Total Debt Service	<u>467,038</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
412-352 Interfund Transfer Out	-	111,549	-	-	-	-	-
Total Interfund Transfers	<u>-</u>	<u>111,549</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Other Financing Uses	<u>\$ 468,090</u>	<u>\$ 112,702</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Net Change in Fund Balance	<u>\$ 62,683</u>	<u>\$ (111,883)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Beginning Fund Balance	<u>49,200</u>	<u>111,883</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Ending Fund Balance	<u>\$ 111,883</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

**VILLAGE OF HANOVER PARK, ILLINOIS**  
**Long Term Debt Requirements**  
**General Obligation Bonds, Series 2010A**  
**December 31, 2023**

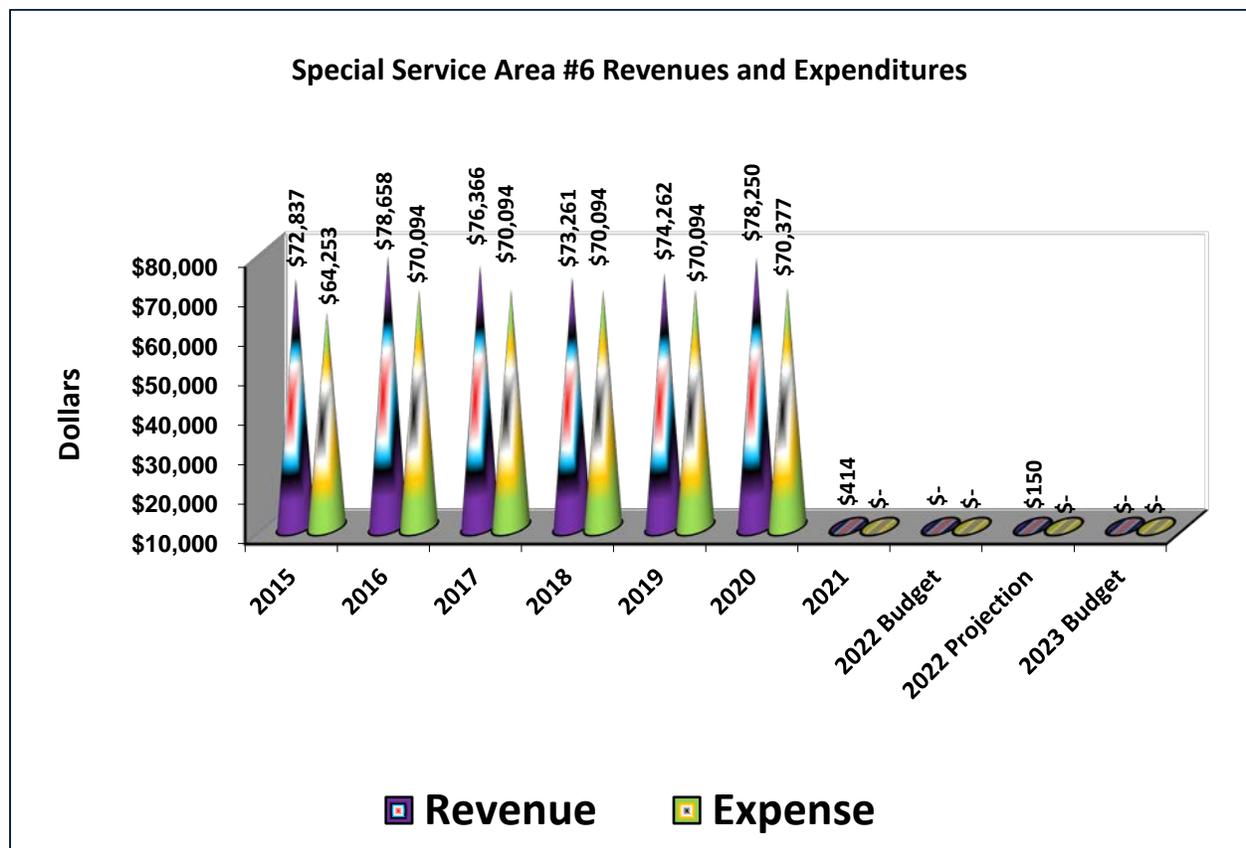
Date of Issue                    December 2, 2010  
Date of Maturity                December 2, 2030  
Authorized Issue                \$5,000,000  
Interest Rates                    Varied  
Interest Dates                    December 1 and June 1  
Principal Maturity Date        December 1, 2030  
Payable at                        BNY Mellon Trust Company, Chicago, IL

**REFUND ON FEBRUARY 24, 2020**  
**CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS**

Tax Levy Year	Tax Levy			Interest Due On			
	Principal	Interest	Totals	Jun 1	Amount	Dec 1	Amount
2022	-	-	-	2023	-	2023	-
2023	-	-	-	2024	-	2024	-
2024	-	-	-	2025	-	2025	-
2025	-	-	-	2026	-	2026	-
2026	-	-	-	2027	-	2027	-
2027	-	-	-	2028	-	2028	-
2028	-	-	-	2029	-	2029	-
2029	-	-	-	2030	-	2030	-
	\$ -	\$ -	\$ -		\$ -		\$ -

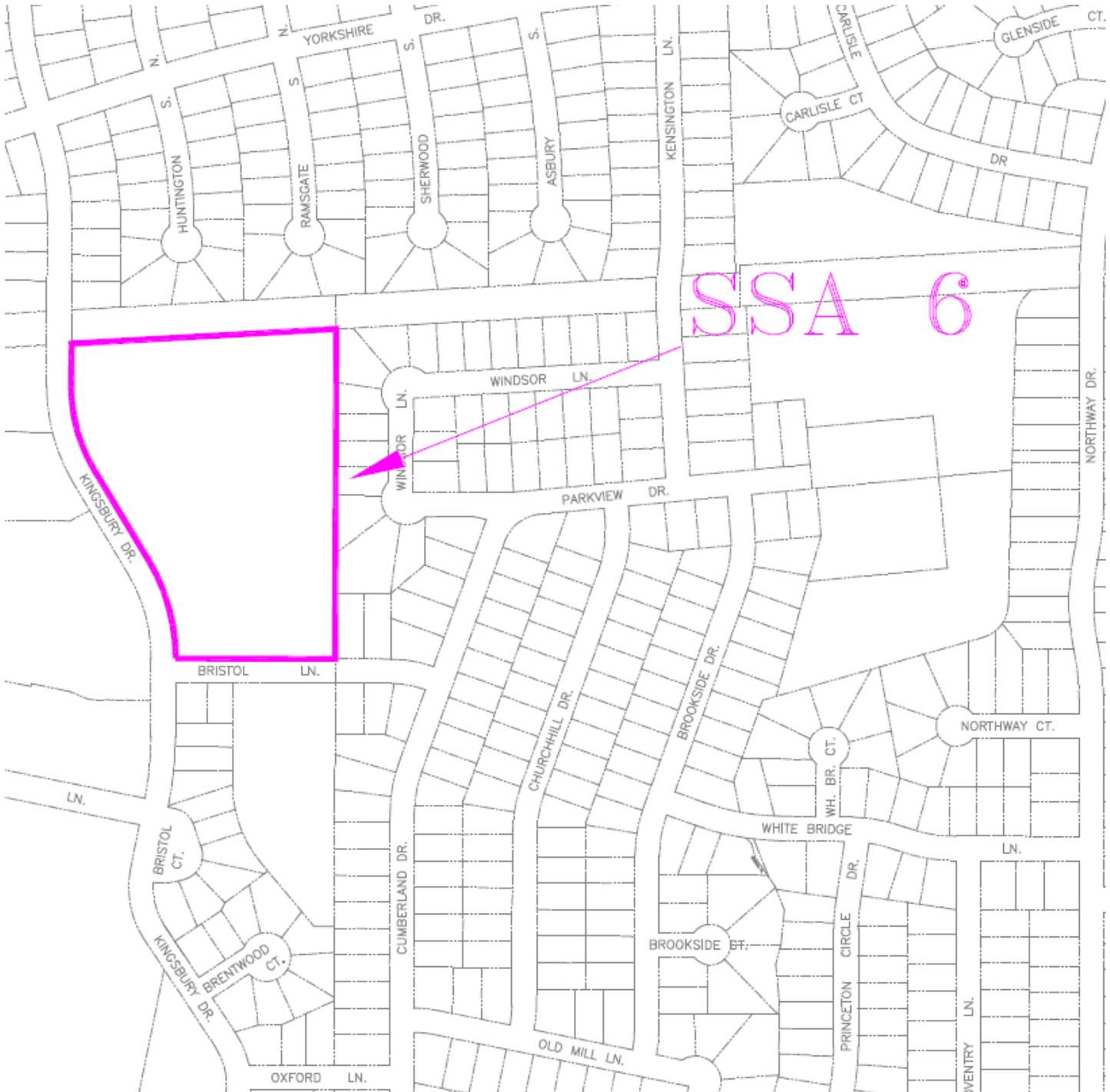
# SPECIAL SERVICE AREA #6 FUND

Special Service Area #6 Fund - the Board passed an Ordinance for the Establishment of a Special Service Area #6 on December 17, 2009 (O-09-44) in the Village of Hanover Park for the purpose of paying the cost of improvement provided by the Village in the Special Service Area Number 6, which includes the Hanover Square condominium. The Debt incurred totals \$425,000 with fifteen (15) years as a maximum period over which the debt will be retired and at an annual interest rate not to exceed six percent (6%). Funding source, an annual tax levy as corporate authorities determine to be appropriate, a direct annual tax not to exceed an annual rate of 5.85 percent (5.85%) of the assessed value, as equalized, of the property. The Debt was paid in full on April 30, 2020.



SSA #6	2015	2016	2017	2018	2019	2020	2021	2022 Budget	2022 Projection	2023 Budget
Revenues	72,837	78,658	76,366	73,261	74,262	78,250	414	-	150	-
Expenditures	64,253	70,094	70,094	70,094	70,094	70,377	-	-	-	-
Difference	8,584	8,564	6,272	3,167	4,168	7,873	414	-	150	-

# SPECIAL SERVICE AREA #6 MAP (Hanover Square Condominium)



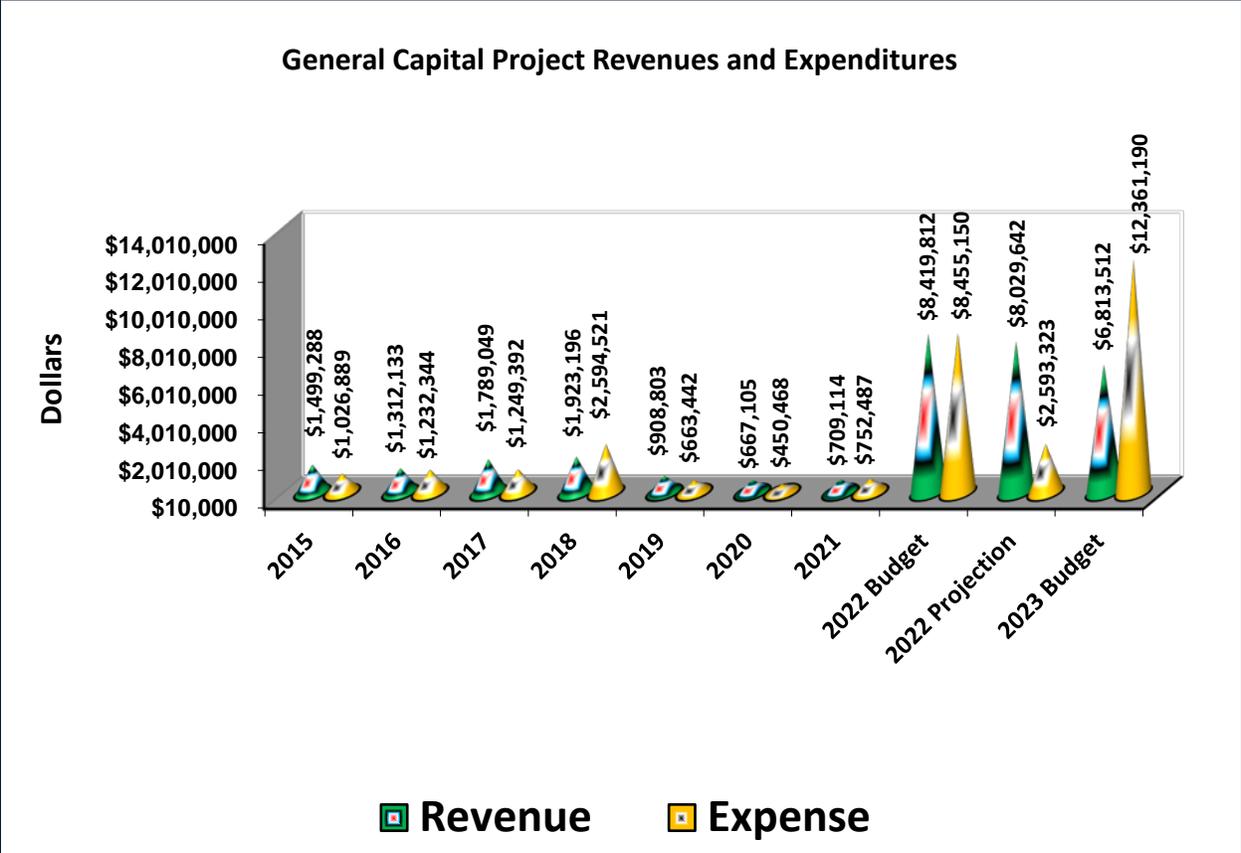
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2023

**Fund 16 - Special Service Area #6 Fund**

Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
311-390 Taxes Special Service Areas # 6	\$ 73,628	\$ 78,019	\$ 382	\$ -	\$ -	\$ -	\$ -
Total Taxes	<u>73,628</u>	<u>78,019</u>	<u>382</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
361-300 Interest On Investments	635	231	33	-	150	-	-
Total Investment Income	<u>635</u>	<u>231</u>	<u>33</u>	<u>-</u>	<u>150</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 74,262</u>	<u>\$ 78,250</u>	<u>\$ 414</u>	<u>\$ -</u>	<u>\$ 150</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Expenditures and Other Financing Uses</b>							
403-451 Equipment Rentals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Contractual Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
411-400 Interest S.S.A.	3,566	289	-	-	-	-	-
Total Debt Service	<u>3,566</u>	<u>289</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
412-401 Interfund General Fund	66,527	70,088	-	-	-	-	-
Total Interfund Transfers	<u>66,527</u>	<u>70,088</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Other Financing Uses	<u>\$ 70,094</u>	<u>\$ 70,377</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Net Change in Fund Balance	<u>\$ 4,168</u>	<u>\$ 7,873</u>	<u>\$ 414</u>	<u>\$ -</u>	<u>\$ 150</u>	<u>\$ -</u>	<u>\$ -</u>
Beginning Fund Balance	<u>(58,752)</u>	<u>11,944</u>	<u>89,905</u>	<u>90,320</u>	<u>90,320</u>	<u>90,470</u>	<u>-</u>
Ending Fund Balance	<u>\$ 11,944</u>	<u>\$ 89,905</u>	<u>\$ 90,320</u>	<u>\$ 90,320</u>	<u>\$ 90,470</u>	<u>\$ 90,470</u>	<u>\$ -</u>

# GENERAL CAPITAL PROJECT FUND

General Capital Fund - accounts for general construction and capital improvement activity of several capital-related programs including roadway maintenance, sidewalks, bikeways, traffic signals, and other projects. A separate Capital Improvement Program (CIP) document within this budget document provides more detailed information regarding capital projects proposed this year.



Capital Project	2015	2016	2017	2018	2019	2020	2021	2022 Budget	2022 Projection	2023 Budget
Revenues	1,499,288	1,312,133	1,789,049	1,923,196	908,803	667,105	709,114	8,419,812	8,029,642	6,813,512
Expenditures	1,026,889	1,232,344	1,249,392	2,594,521	663,442	450,468	752,487	8,455,150	2,593,323	12,361,190
Difference	472,399	79,789	539,657	(671,325)	245,361	216,637	(43,373)	(35,338)	5,436,319	(5,547,678)

The General Capital Project Fund is used for construction, improvement of Village facilities, street maintenance and infrastructure. FY2023 revenues are budgeted at \$6,813,512 while total expenditures are \$12,361,190. A deficit of \$5,547,678 will be deducted from the assigned fund balance ending total of \$604,596 at the end of FY2023. A planned use of fund balance to fund the Fire Station #16 construction of \$6M which was funded by General Fund Reserves through revenue transfer in FY2022. In FY2023, a grant for the West Branch Streambank Stabilization for \$750,000. **Keep in mind the project will only move forward when the funds from GIGO -IEPA for west branch stabilization is received by the Village.**

VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2023

**Fund 31- General Capital Projects Fund**

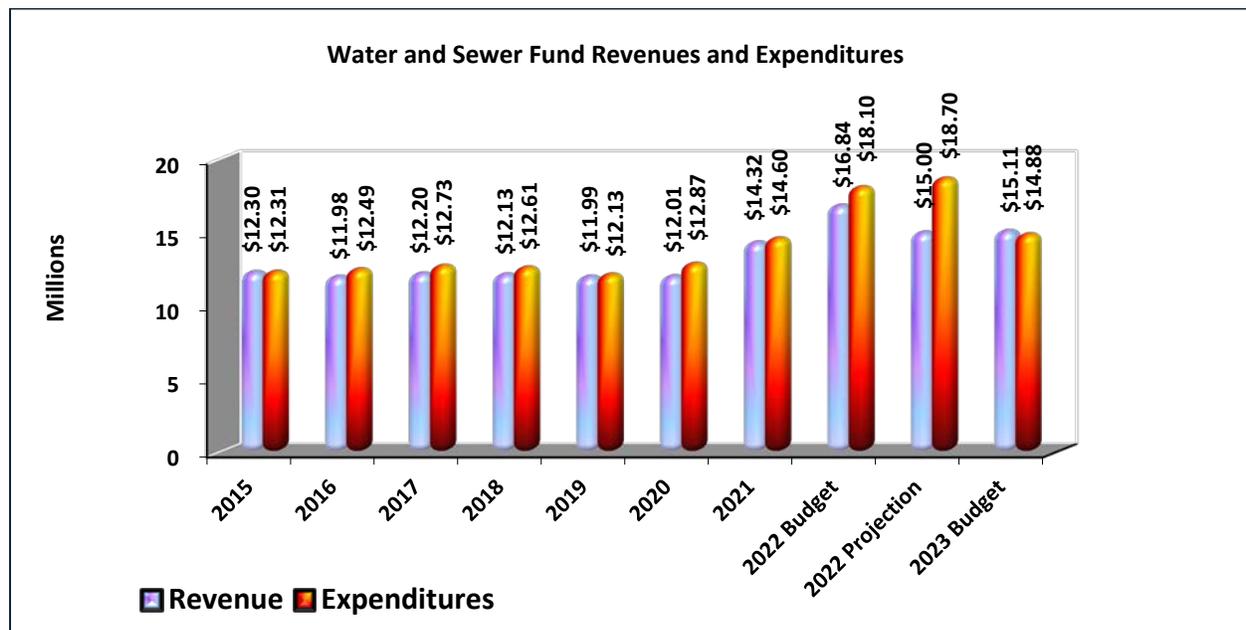
Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
332-301 State Grants	\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ 750,000	\$ 350,000
Total Intergovernmental Revenue	-	-	-	400,000	-	750,000	350,000
361-300 Interest On Investments	\$ 20,767	\$ 6,469	\$ 502	\$ 500	\$ 10,000	\$ 500	\$ -
Total Investment Income	20,767	6,469	502	500	10,000	500	-
389-312 Veteran's Memorial	260	80	230	-	230	-	-
389-313 Other Memorials	-	-	-	-	100	-	-
389-354 SCBA Funding	38,012	38,012	38,012	38,012	38,012	38,012	-
Total Miscellaneous Revenue	38,272	38,092	38,242	38,012	38,342	38,012	-
391-301 Interfund General	849,764	622,544	670,370	7,934,620	7,934,620	6,000,000	(1,934,620)
391-319 Federal Restricted	-	-	-	-	-	10,000	10,000
391-350 Interfund Water & Sewer	-	-	-	46,680	46,680	15,000	(31,680)
Total Interfund Transfers	849,764	622,544	670,370	7,981,300	7,981,300	6,025,000	(1,956,300)
Total Revenues and Other Financing Sources	\$ 908,803	\$ 667,105	\$ 709,114	\$ 8,419,812	\$ 8,029,642	\$ 6,813,512	\$ (1,606,300)
<b>Expenditures and Other Financing Uses</b>							
403-453 Furniture Replacement	-	\$ -	\$ -	\$ -	\$ -	\$ 20,254	\$ 20,254
403-464 Engineering Services	\$ -	-	-	70,000	7,638	70,000	-
Total Contractual Services	-	-	-	70,000	7,638	90,254	20,254
413-411 Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
413-421 Buildings	\$ 98,943	\$ 39,094	\$ 261,943	\$ 6,746,000	\$ 1,509,000	\$ 9,468,000	\$ 2,722,000
413-422 Improvement Other Than Buildings	350,744	104,689	228,881	1,015,000	452,535	2,265,001	1,250,001
413-431 Office Equipment	-	-	-	155,600	155,600	50,000	(105,600)
413-443 Other Equipment	209,589	306,685	261,663	468,550	468,550	487,935	19,385
Total Capital Outlay	663,442	450,468	752,487	8,385,150	2,585,685	12,270,936	3,885,786
Total Expenditures and Other Financing Uses	\$ 663,442	\$ 450,468	\$ 752,487	\$ 8,455,150	\$ 2,593,323	\$ 12,361,190	\$ 3,906,040
Net Change in Fund Balance	\$ 245,361	\$ 216,637	\$ (43,373)	\$ (35,338)	\$ 5,436,319	\$ (5,547,678)	\$ (5,512,340)
Assigned Fund Balance	364,598	402,610	440,622	478,634	478,634	496,392	-
Unassigned Fund Balance	674,485	853,110	771,725	698,375	6,170,032	604,596	-
Ending Fund Balance	\$ 1,039,083	\$ 1,255,720	\$ 1,212,347	\$ 1,177,009	\$ 6,648,666	\$ 1,100,988	\$ -

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# WATER AND SEWER FUND

Water and Sewer Fund - enterprise funds which are revenues, expenses, transfers and financial results which are accounted for through full accrual accounting. These funds are used to account for the revenue and expense activities associated with the delivery to and disposal of water from customers. The Water and Sewer Fund includes operational activities performed by the Public Works, and Administrative Services Departments. The Public Works Department performs general maintenance on the systems such as water main break repair, hydrant flushing, meter replacement, water quality testing, and sewer line repair. The Administrative Services Department performs support activities to assist with service operations. These activities include responding to water and sewer customer inquiries, water and sewer billing, accounts payable, payroll, financial support and information technology support.

Cost Control Center			
Department/Division	Division Number	Department/Division	Division Number
Administration	5010	Sewer Treatment	5050
Water Treatment	5020	Sewer Maintenance	5060
Water Maintenance	5030	Depreciation and Debt Service	5070
Water Meter Operations	5040		



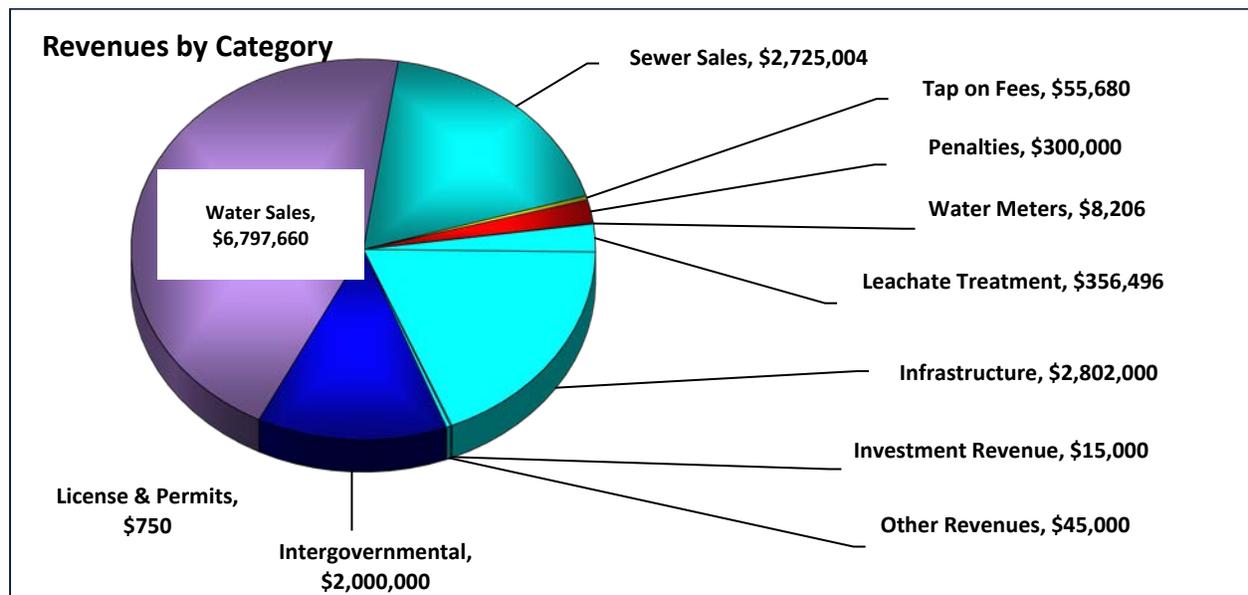
Water & Sewer	2015	2016	2017	2018	2019	2020	2021	2022 Budget	2022 Projection	2023 Budget
Revenues	12,296,062	11,977,660	12,197,582	12,128,917	11,985,024	12,008,416	14,315,292	16,838,698	15,003,150	15,105,796
Expenditures	12,314,218	12,486,311	12,725,552	12,610,070	12,128,376	12,869,033	14,601,295	18,100,009	18,698,700	14,879,784
Difference	(18,156)	(508,651)	(527,970)	(481,153)	(143,352)	(860,617)	(286,003)	(1,261,311)	(3,695,550)	226,012

VILLAGE OF HANOVER PARK, ILLINOIS  
 Water & Sewer Fund Budget Summary  
 Calendar Year Ending December 31, 2023

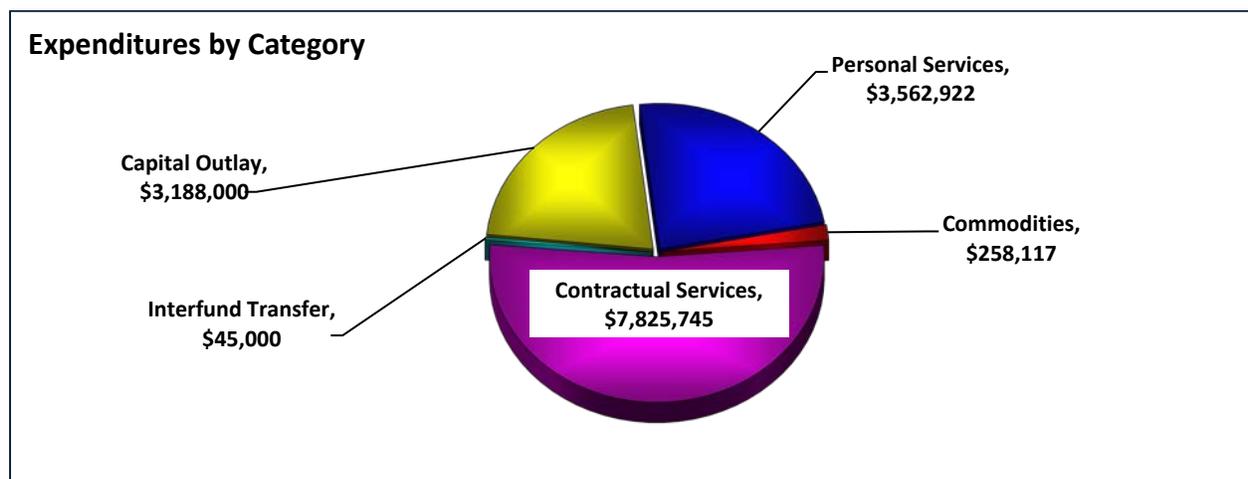
Fund	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
Charges for Services	\$ 10,122,194	\$ 10,274,267	\$ 10,156,154	\$ 9,879,924	\$ 9,958,973	\$ 10,243,046	\$ 363,122
Intergovernmental Revenue	-	37,500	2,546,552	4,543,924	2,543,924	2,000,000	(2,543,924)
Licenses & Permits	6,000	1,500	750	750	-	750	-
Investment Income	248,127	77,680	7,385	15,000	35,000	15,000	-
Miscellaneous	1,619,349	1,617,469	1,604,451	2,399,100	2,465,253	2,847,000	447,900
<b>Totals</b>	<b>\$ 11,985,024</b>	<b>\$ 12,008,416</b>	<b>\$ 14,315,292</b>	<b>\$ 16,838,698</b>	<b>\$ 15,003,150</b>	<b>\$ 15,105,796</b>	<b>\$ (1,732,902)</b>
<b>Expenditures and Other Financing Uses</b>							
Personnel Services	2,908,446	2,761,281	2,677,344	3,437,248	3,425,486	3,562,922	125,674
Commodities	251,479	234,453	258,307	250,761	268,118	258,117	7,356
Contractual Services	7,990,867	8,050,866	7,829,117	7,381,920	8,344,480	7,825,745	443,825
Capital Outlay	933,160	1,799,033	3,836,526	6,983,400	6,613,936	3,188,000	(3,795,400)
Interfund Transfer	-	23,400	-	46,680	46,680	45,000	(1,680)
<b>Total Expenditures &amp; Other Financing Uses</b>	<b>\$ 12,128,376</b>	<b>\$ 12,869,033</b>	<b>\$ 14,601,295</b>	<b>\$ 18,100,009</b>	<b>\$ 18,698,700</b>	<b>\$ 14,879,784</b>	<b>\$ (3,220,225)</b>
<b>Net Position</b>	<b>\$ (143,352)</b>	<b>\$ (860,618)</b>	<b>\$ (286,003)</b>	<b>\$ (1,261,311)</b>	<b>\$ (3,695,550)</b>	<b>\$ 226,012</b>	<b>\$ 1,487,323</b>
Net Investment in Capital Assets	21,029,106	21,744,310	21,073,618	21,073,618	21,073,618	21,073,618	-
Unrestricted	9,709,539	9,849,455	10,567,967	9,306,656	7,922,417	8,148,429	-
<b>Ending Net Position</b>	<b>\$ 30,738,645</b>	<b>\$ 31,593,765</b>	<b>\$ 31,641,585</b>	<b>\$ 30,380,274</b>	<b>\$ 27,946,035</b>	<b>\$ 28,172,047</b>	<b>\$ -</b>

# WATER AND SEWER FUND

In the FY2023 budget, Water and Sewer revenues total \$15,105,796 and operating expenditures total \$14,879,784. This balanced budget has an operating surplus of \$226,012 which brings the unassigned fund balance to \$8,148,429 at the end of FY2023.



Water and Sewer sales account for 63.04% of the revenues in the Water and Sewer Fund.



Contractual Services, and Capital Outlay are the largest expenditure categories, and include payments to the Joint Action Water Agency (JAWA) for water operations, fixed costs, water main replacement, Evergreen water tower tank rehab, replace overflow splash pad (Hartman, Schick & Longmeadow), Village wide leak detection, break water system, Inflow and Infiltration (I&I) MWRD reporting, sewer rehab etc.

**VILLAGE OF HANOVER PARK, ILLINOIS**  
**Revenue Summary by Account**  
 Calendar Year Ending December 31, 2023

**Fund 050 - Water and Sewer Fund**

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Revenues and Other Financing Sources</b>								
332-301	State Grants	\$ -	\$ 37,500	\$ -	\$ 2,000,000	\$ -	\$ 2,000,000	\$ -
332-302	Federal Grants	-	-	2,546,552	2,543,924	2,543,924	-	(2,543,924)
<b>Total: Intergovernmental Revenue</b>		<b>-</b>	<b>37,500</b>	<b>2,546,552</b>	<b>4,543,924</b>	<b>2,543,924</b>	<b>2,000,000</b>	<b>(2,543,924)</b>
322-310	Wastewater Discharge	\$ 6,000	1,500	750	750	-	750	-
<b>Total Licenses and Permits</b>		<b>6,000</b>	<b>1,500</b>	<b>750</b>	<b>750</b>	<b>-</b>	<b>750</b>	<b>-</b>
344-301	Water Sales - Cook County	3,472,697	3,612,730	3,501,269	3,387,660	3,342,863	3,482,660	95,000
344-302	Water Sales - DuPage County	3,253,207	3,418,866	3,347,601	3,225,000	3,216,712	3,315,000	90,000
344-303	Water Sales - Cook & DuPage County	1,500	625	(85)	-	3,250	-	-
345-301	Sewer Sales - Cook County	768,288	812,629	789,824	750,000	750,077	765,000	15,000
345-302	Sewer Sales - DuPage County	1,872,795	1,952,349	1,906,939	1,850,004	1,889,265	1,960,004	110,000
346-300	Water Penalties	291,215	177,445	304,159	276,000	307,994	300,000	24,000
347-301	Water Tap-On Fees - Cook	21,090	1,850	22,200	26,640	33,670	14,430	(12,210)
347-302	Water Tap-On Fees - DuPage	3,700	7,400	30,340	17,760	12,580	13,690	(4,070)
348-301	Sewer Tap-On Fees - Cook	27,686	3,125	23,360	26,112	30,101	14,144	(11,968)
348-302	Sewer Tap-On Fees - DuPage	3,626	7,252	27,913	17,400	12,328	13,416	(3,984)
349-301	Water Meters - Cook	6,777	995	8,399	7,968	10,006	4,726	(3,242)
349-302	Water Meters - DuPage	4,443	1,720	10,356	2,580	4,629	3,480	900
389-309	Leachate Treatment	395,172	277,283	183,879	292,800	345,498	356,496	63,696
<b>Total Charges for Services</b>		<b>10,122,194</b>	<b>10,274,267</b>	<b>10,156,154</b>	<b>9,879,924</b>	<b>9,958,973</b>	<b>10,243,046</b>	<b>363,122</b>
361-300	Interest On Investments	248,127	77,680	7,385	15,000	35,000	15,000	-
<b>Total Investment Income</b>		<b>248,127</b>	<b>77,680</b>	<b>7,385</b>	<b>15,000</b>	<b>35,000</b>	<b>15,000</b>	<b>-</b>
343-301	Infrastructure - Cook County	798,585	801,598	801,089	1,198,800	1,243,255	1,431,000	232,200
343-302	Infrastructure - DuPage County	776,103	772,816	773,172	1,158,300	1,179,998	1,371,000	212,700
380-309	Expenditures Miscellaneous	-	-	755	-	-	3,000	3,000
389-303	Miscellaneous Income	44,660	43,055	29,435	42,000	42,000	42,000	-
<b>Total Miscellaneous</b>		<b>1,619,349</b>	<b>1,617,469</b>	<b>1,604,451</b>	<b>2,399,100</b>	<b>2,465,253</b>	<b>2,847,000</b>	<b>447,900</b>
<b>Total Operating Revenues</b>		<b>\$ 11,985,024</b>	<b>\$ 12,008,416</b>	<b>\$ 14,315,292</b>	<b>\$ 16,838,698</b>	<b>\$ 15,003,150</b>	<b>\$ 15,105,796</b>	<b>\$ (1,732,902)</b>

VILLAGE OF HANOVER PARK, ILLINOIS  
Expenditure Summary by Account  
Fiscal Year Ending December 31, 2023

Fund 050 - Water and Sewer Fund

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures and Other Financing Uses</b>								
401-411	Salaries - Regular	\$ 2,109,373	\$ 1,885,248	\$ 2,063,510	\$ 2,213,565	\$ 2,216,728	\$ 2,355,274	\$ 141,709
401-412	Salaries - Part - Time	16,012	-	13,655	20,000	5,000	21,000	1,000
401-421	Overtime Compensation	164,173	149,780	165,339	137,483	177,832	153,573	16,090
401-428	On Call Premium Pay	22,639	22,474	21,160	21,202	22,202	23,452	2,250
401-441	State Retirement	233,821	245,715	286,451	251,868	251,698	214,836	(37,032)
401-442	Social Security	169,235	166,475	151,609	189,261	185,266	196,102	6,841
401-444	Employee Insurance	397,329	418,945	238,148	603,369	566,760	598,185	(5,184)
401-446	Unemployment Compensation	-	-	-	500	-	500	-
401-450	OPEB	423,215	36,811	201,648	-	-	-	-
401-451	Comp. Abs & IMRF (GLTD)	(627,350)	(164,167)	(464,175)	-	-	-	-
Total Personnel Services		2,908,446	2,761,281	2,677,344	3,437,248	3,425,486	3,562,922	125,674
402-411	Office Supplies	690	757	1,204	1,414	1,414	1,414	-
402-413	Memberships / Subscriptions	52,965	54,054	57,532	58,859	58,116	54,730	(4,129)
402-421	Gasoline & Lube	365	283	288	500	500	500	-
402-426	Bulk Chemicals	5,902	8,599	6,192	7,300	7,300	7,795	495
402-427	Materials & Supplies	174,842	155,763	163,357	139,620	158,800	152,683	13,063
402-428	Cleaning Supplies	429	604	434	500	500	500	-
402-429	Parts & Accessories - Non - Auto	3,482	683	5,953	10,600	9,533	10,600	-
402-431	Uniforms	6,097	6,307	5,380	5,600	6,355	5,600	-
402-433	Safety & Protective Equipment	5,779	6,636	15,703	17,988	17,240	18,350	362
402-434	Small Tools	926	768	2,264	8,380	8,360	5,945	(2,435)
Total Commodities		251,479	234,453	258,307	250,761	268,118	258,117	7,356
403-411	Telephone	52,399	43,466	39,715	43,372	37,554	43,981	609
403-412	Postage	54,816	60,943	56,581	66,350	66,100	71,210	4,860
403-413	Light & Power	215,715	202,467	202,561	226,840	204,535	260,866	34,026
403-414	Natural Gas	10,376	13,239	9,031	13,294	15,329	16,500	3,206
403-421	Liability Insurance Program	328,021	184,194	194,928	585,438	520,218	532,297	(53,141)
403-433	M & R - Communication Equipment	-	-	128	-	-	-	-
403-434	M & R - Buildings	14,135	15,727	19,068	26,395	26,971	59,375	32,980
403-435	M & R - Streets & Bridges	-	-	7,732	13,000	13,000	13,000	-
403-436	Maintenance Agreements	103,729	99,772	111,968	156,871	153,380	159,867	2,996
403-437	M & R - Other Equipment	9,412	-	2,013	9,200	4,400	8,900	(300)
403-441	M & R - STP	59,494	51,462	59,922	60,000	59,990	60,000	-
403-442	M & R - Sewer Lines	24,235	21,079	25,491	26,000	26,000	29,000	3,000
403-443	M & R - Wells	-	2,311	5,357	8,000	2,000	8,000	-
403-444	M & R - Water Mains	36,101	-	21,345	28,500	20,000	48,500	20,000
403-445	M & R - Water Storage Tanks	288,558	7,000	4,575	30,000	5,500	50,000	20,000
403-446	M & R - Water Meters	-	-	-	500	-	-	(500)
403-451	Equipment Rentals	159,334	196,007	199,726	219,709	218,304	219,724	15
403-452	Vehicle Maintenance & Replacement	419,829	430,407	328,535	280,688	280,688	289,520	8,832

VILLAGE OF HANOVER PARK, ILLINOIS  
Expenditure Summary by Account  
Fiscal Year Ending December 31, 2023

Fund 050 - Water and Sewer Fund

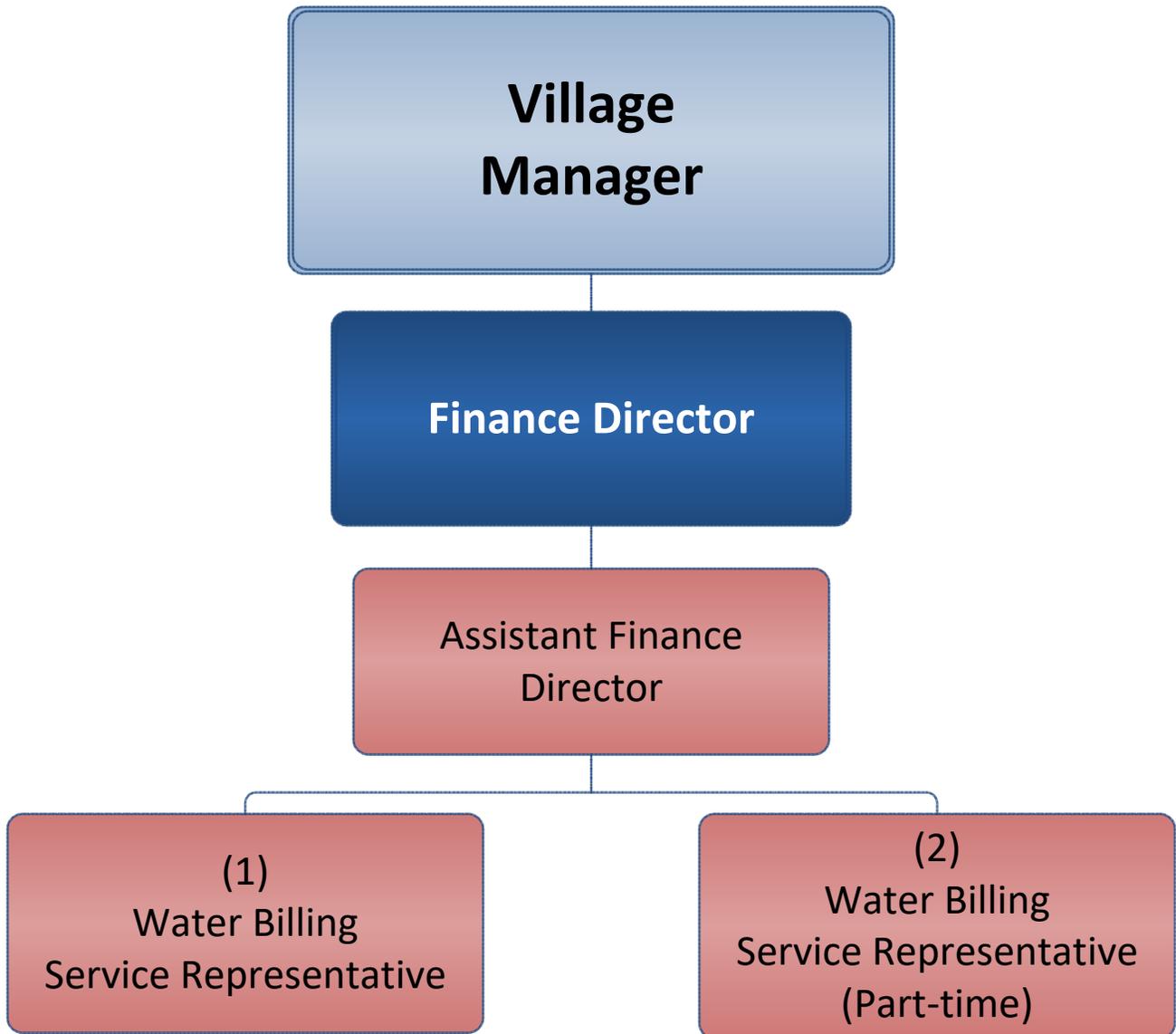
Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures and Other Financing Uses (Continued)</b>								
403-456	IT Equipment Maint. & Replacemnt	170,250	112,559	130,667	80,703	80,703	63,824	(16,879)
403-461	Consulting Services	47,570	45,029	51,287	58,596	105,561	61,056	2,460
403-463	Auditing Services	11,686	11,920	13,068	12,523	10,308	12,604	81
403-464	Engineering Services	64,045	76,084	62,201	12,500	22,015	79,100	66,600
403-469	Testing Services	29,227	34,164	30,533	34,540	34,000	36,162	1,622
403-470	Binding & Printing	17,860	19,680	17,826	21,000	21,000	23,792	2,792
403-471	Schools / Conferences / Meetings	8,513	1,102	7,910	8,379	7,114	12,629	4,250
403-472	Transportation	-	47	45	-	-	-	-
403-480	Bad Debt	-	3,794	-	-	-	-	-
403-482	JAWA Operating Costs	994,646	924,999	1,019,904	1,077,808	1,009,328	1,041,860	(35,948)
403-489	IEPA Discharge Fee	17,500	17,500	17,500	20,000	20,000	20,000	-
403-493	Depreciation Expense	998,508	1,000,533	1,004,515	-	1,050,000	-	-
403-497	JAWA Fixed Costs	3,830,873	4,453,174	4,155,817	4,239,756	4,301,270	4,582,020	342,264
403-499	Miscellaneous Expense	24,035	14,952	21,915	21,958	21,958	21,958	-
403-500	Amortization Expense	-	7,254	7,254	-	7,254	-	-
<b>Total Contractual Services</b>		<b>7,990,867</b>	<b>8,050,866</b>	<b>7,829,116</b>	<b>7,381,920</b>	<b>8,344,480</b>	<b>7,825,745</b>	<b>443,825</b>
411-418	Interest Principal - IEPA Loan	36,691	-	-	-	-	-	-
411-421	Interest Interest - IEPA Loan	7,733	-	-	-	-	-	-
<b>Total Debt Services</b>		<b>44,424</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
412-401	General	-	-	-	-	-	-	-
412-431	General Capital Outlay	-	-	-	46,680	46,680	15,000	(31,680)
412-461	Central Equipment	-	23,400	-	-	-	30,000	30,000
<b>Total Interfund Transfers</b>		<b>-</b>	<b>23,400</b>	<b>-</b>	<b>46,680</b>	<b>46,680</b>	<b>45,000</b>	<b>(1,680)</b>
413-422	Improvement Other Than Buildings	-	-	-	100,000	38,000	-	(100,000)
413-443	Other Equipment	166,770	29,560	3,533,459	1,761,400	1,667,504	205,000	(1,556,400)
413-461	Sewer Treatment Plant	-	30,055	27,000	152,000	152,000	254,000	102,000
413-462	Sewer Lines	169,421	130,887	177,984	1,110,000	985,000	769,000	(341,000)
413-471	Water Storage Tanks	-	-	-	-	-	620,000	620,000
413-472	Water Mains	596,969	1,207,764	98,084	3,845,000	3,771,432	1,270,000	(2,575,000)
413-473	Water Wells	-	400,767	-	15,000	-	70,000	55,000
<b>Total Capital Outlay</b>		<b>933,160</b>	<b>1,799,033</b>	<b>3,836,526</b>	<b>6,983,400</b>	<b>6,613,936</b>	<b>3,188,000</b>	<b>(3,795,400)</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 12,128,376</b>	<b>\$ 12,869,033</b>	<b>\$ 14,601,294</b>	<b>\$ 18,100,009</b>	<b>\$ 18,698,700</b>	<b>\$ 14,879,784</b>	<b>\$ (3,220,225)</b>

VILLAGE OF HANOVER PARK, ILLINOIS  
 Expenditure Budget Summary by Department  
 Fiscal Year Ending December 31, 2023

Fund 050 - Water and Sewer Fund

Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
5010 Administration	\$ 1,973,649	\$ 1,770,854	\$ 1,820,448	\$ 2,400,435	\$ 2,358,508	\$ 2,416,757	\$ 16,322
5020 Water Treatment	4,656,957	5,400,063	4,733,991	4,967,773	4,922,987	5,963,621	995,848
5030 Water Maintenance	1,222,291	1,693,038	588,234	4,488,553	4,408,765	1,953,062	(2,535,491)
5040 Water Meter Operations	259,771	182,510	3,616,301	1,810,470	1,772,211	217,173	(1,593,297)
5050 Sewage Treatment	1,255,137	1,240,437	1,212,954	1,655,009	1,594,174	1,914,242	259,233
5060 Sewer Maintenance	722,992	625,945	597,693	1,653,281	1,528,793	1,328,069	(325,212)
5070 Depreciation/Debt Service	2,037,578	1,956,186	2,031,673	1,124,488	2,113,262	1,086,860	(37,628)
<b>Total Water and Sewer Fund</b>	<b>\$ 12,128,376</b>	<b>\$ 12,869,033</b>	<b>\$ 14,601,295</b>	<b>\$ 18,100,009</b>	<b>\$ 18,698,700</b>	<b>\$ 14,879,784</b>	<b>\$ (3,220,225)</b>

# 5010 – Water and Sewer Administration



**PURPOSE STATEMENT**

Coordinate the financial activity of the Water and Sewer Fund under the direction of the Village Manager.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The Director of Finance is responsible for the financial administration of the Water and Sewer Fund. The duties of this department include billing residents for water and sewer services on a bimonthly basis, collections, and maintenance of customer account records. The department also handles customer inquiries regarding water and sewer accounts.

<b>PERFORMANCE ACTIVITIES AND MEASURES</b>					
<b>Description of Measurement</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Number of Water Bills:					
Original Bills	128,766	129,042	130,057	129,434	129,516
Termination Notice	24,366	21,791	21,148	12,013	23,249
Turn Offs	1,139	1,080	2,787	1,439	992
Final Bills	1,119	802	610	813	724
Work Order Requested	1,977	1,365	1,795	1,259	8,091

**2022 ACCOMPLISHMENTS**

**Strategic Plan Goal #1: Financial Health**

- ✓ Continued to audit customers water and sewer accounts.  
*Ongoing. Staff continued to audit customer accounts for zero consumption, theft of water, stuck meters, and inactive accounts.*
- ✓ Increased monthly water infrastructure fee  
*On January 1<sup>st</sup>, 2022, water infrastructure fee was increased from \$12.50 to \$18.50 to help cover costs associated with water main replacement.*

**Strategic Plan Goal #4: Community Image & Identity**

- ✓ Continued to evaluate technology options to enhance efficiency and services.  
*Ongoing. Water Billing Department began using Neptune 360, an advanced meter reading software that is used in conjunction with smart meters and is now tracking all Village water consumption on an hourly basis. This has allowed the Village to inform residents of leaks within 3 days of them occurring, helping reduce wasted water and lower the cost of leaks for residents. This has also eliminated the need for a technician to retrieve final reads for move-out bills.*

## Strategic Plan Goal #5: Effective Governance

- ✓ Continued to expand knowledge by attending training and seminars.  
*Ongoing. Water Billing Department attended training sessions on Neptune 360 and NewWorld to learn how to properly use new technology installed for water meters. Department also attended Customer Service Masters Class to learn how to better manage difficult customers in person, over the phone, and through email.*

## 2023 BUDGET GOALS

### Strategic Plan Goal #1: Financial Health

1. Continue to audit customers water and sewer accounts.  
*Ongoing. Staff will continue to audit customer accounts for zero consumption, theft of water, stuck meters, and inactive accounts. Staff will run a report and review all property meter sizes and make sure customers are accurately billed.*
2. Evaluate water and sewer rate increase based upon water rate study.  
*Completed in FY 2022.*

### Strategic Plan Goal #5: Effective Governance

1. Continue to expand knowledge by attending training and seminars.  
*Ongoing. Staff to continue training on providing good customer service. Continue to learn the New World System, Neptune 360, and WaterSmart software and improve knowledge and skills in providing optimum quality services.*
2. IEPA Loan Administration.  
*Ongoing. In 2023 Staff will be working with the IEPA and the Village's consultant on the process for the first of a five-year water main replacement project. The project is expected to begin construction in 2024.*

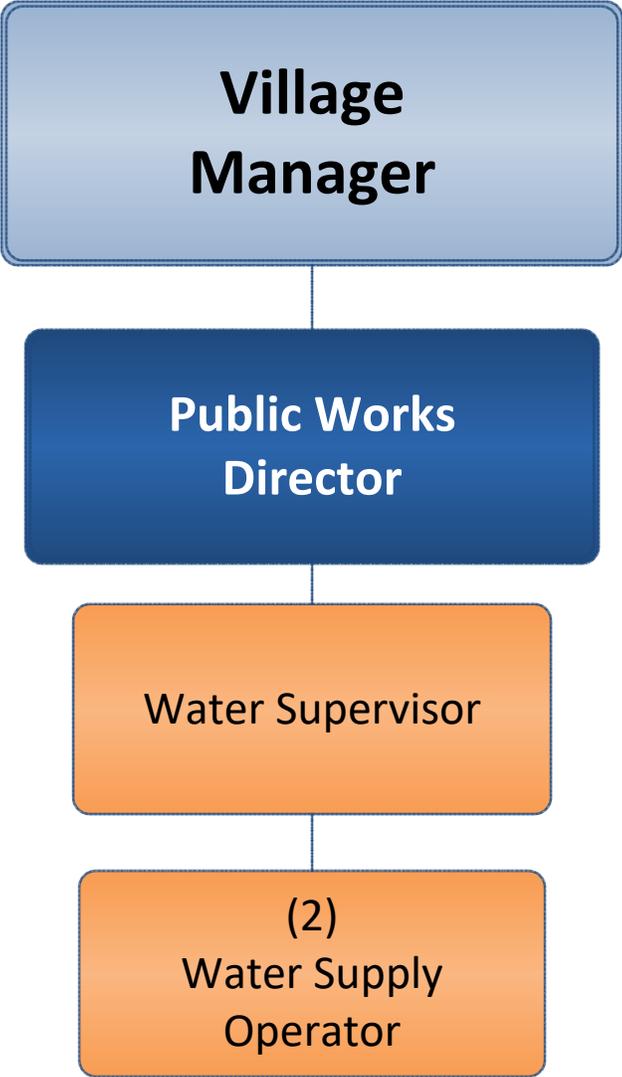
VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

Fund 050 - Water and Sewer Fund

Department 5010 - Water & Sewer Administration

Account	Description	FY 2019	FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	FY2022 vs.
		Actual	Actual	Actual	Budget	Projection	Budget	FY2023 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 984,873	\$ 961,547	\$ 982,894	\$ 1,034,308	\$ 1,038,391	\$ 1,107,503	\$ 73,195
401-412	Salaries - Part - Time	2,940	-	4,140	5,000	5,000	6,000	1,000
401-421	Overtime Compensation	23,548	11,588	14,820	22,332	22,332	18,472	(3,860)
401-428	On Call Premium Pay	-	-	-	-	-	2,250	2,250
401-441	State Retirement	102,702	116,554	125,468	111,052	110,730	95,968	(15,084)
401-442	Social Security	72,806	76,225	67,916	87,329	81,528	87,341	12
401-444	Employee Insurance	164,692	167,239	97,631	230,938	219,000	234,143	3,205
401-446	Unemployment Compensation	-	-	-	500	-	500	-
401-450	OPEB	423,215	36,811	201,648	-	-	-	-
401-451	Comp. Abs & IMRF (GLTD)	(419,379)	(64,520)	(171,045)	-	-	-	-
<b>Total Personnel Services</b>		<b>1,355,397</b>	<b>1,305,445</b>	<b>1,323,472</b>	<b>1,491,459</b>	<b>1,476,981</b>	<b>1,552,177</b>	<b>60,718</b>
402-411	Office Supplies	72	134	615	550	550	550	-
402-413	Memberships / Subscriptions	4,084	4,329	4,203	4,204	4,204	4,204	-
<b>Total Commodities</b>		<b>4,156</b>	<b>4,463</b>	<b>4,818</b>	<b>4,754</b>	<b>4,754</b>	<b>4,754</b>	<b>-</b>
403-411	Telephone	27,203	23,799	21,405	25,742	22,654	26,978	1,236
403-412	Postage	54,302	60,787	56,581	66,000	66,000	70,860	4,860
403-421	Liability Insurance Program	328,021	184,194	194,928	585,438	520,218	532,297	(53,141)
403-436	Maintenance Agreements	70,761	72,305	84,735	91,306	89,817	96,122	4,816
403-451	Equipment Rentals	6,957	5,769	6,720	7,389	5,984	3,084	(4,305)
403-456	IT Equipment Maint. & Replacement	29,687	23,101	27,590	18,284	18,284	16,089	(2,195)
403-461	Consulting Services	43,094	40,644	47,168	54,096	100,300	55,556	1,460
403-463	Auditing Services	11,686	11,920	13,068	12,523	10,308	12,604	81
403-470	Binding & Printing	17,860	19,680	17,826	21,000	21,000	23,792	2,792
403-471	Schools / Conferences / Meetings	490	-	222	486	250	486	-
403-480	Bad Debt	-	3,794	-	-	-	-	-
403-499	Miscellaneous Expense	24,035	14,952	21,915	21,958	21,958	21,958	-
<b>Total Contractual Services</b>		<b>614,096</b>	<b>460,946</b>	<b>492,157</b>	<b>904,222</b>	<b>876,773</b>	<b>859,826</b>	<b>(44,396)</b>
<b>Total Water &amp; Sewer Administration</b>		<b>\$ 1,973,649</b>	<b>\$ 1,770,854</b>	<b>\$ 1,820,448</b>	<b>\$ 2,400,435</b>	<b>\$ 2,358,508</b>	<b>\$ 2,416,757</b>	<b>\$ 16,322</b>

# 5020 – Water Treatment



**PURPOSE STATEMENT**

The goal of Water Treatment is to provide water of satisfactory quantity and quality that is free of health hazards and acceptable for household, commercial and industrial use at a reasonable cost.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

To meet all applicable water quality and testing standards. To monitor all plant operations and perform routine and preventative maintenance on pumping equipment. To schedule major repairs for water treatment facilities.

To monitor source of supply for future requirements of the community.

To contact outside contractor or consulting engineer services for major repairs, upgrading and maintenance of the treatment system.

To research possible system improvements and advise management of alternatives for improved service.

To keep informed of changing standards and new processes in water treatment techniques and equipment.

To complete annual Consumer Confidence Report.

To oversee the Village's Backflow Preventer Certification program.

To stay in compliance with Environmental Protection Agency Safe Drinking Water Act rules and regulations.

To provide all drinking water reports to the Illinois Environmental Protection Agency.

**2022 ACCOMPLISHMENTS**

**Strategic Plan Goal #1: Maintain and Enhance Infrastructure**

- ✓ Rehab Evergreen Water Tower.  
*Ongoing.* This is part of an ongoing program to maintain the Villages water supply & infrastructure. (This project was moved to CY 2023. Bid specs are being prepared).

**Strategic Plan Goal #2: Community Image & Identity**

- ✓ Continue to improve appearance at Well sites.  
*Ongoing.* Maintaining the Villages grounds at water supply facilities is ongoing.  
*Completed in third quarter-*landscaping improvements.

**2023 BUDGET GOALS**

**Strategic Plan Goal # 1: Maintain and Enhance Infrastructure**

1. Rehab Evergreen Water Tower.  
*Ongoing.* This is part of an ongoing program to maintain the Village's water supply & Infrastructure.

## Strategic Plan Goal # 2: Community Image & Identity

1. Continue to improve appearance at well sites.  
Ongoing. Maintaining the Village's grounds at water supply facilities.

## Strategic Plan Goal # 3: Effectiveness Governance

1. Work with the Engineering Division to complete the Source Water Protection Plan.  
*Second quarter.*

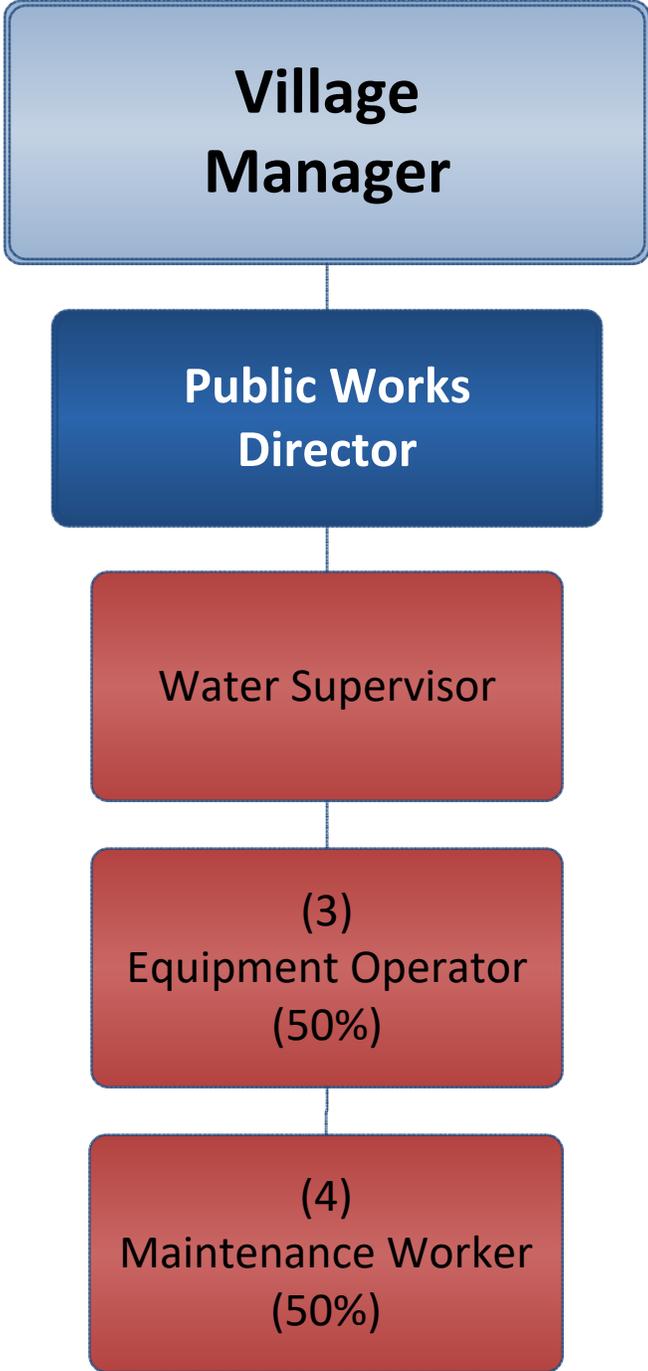
VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

Fund 050 - Water and Sewer Fund

Department 5020 - Water Treatment

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
Expenditures								
401-411	Salaries - Regular	\$ 254,596	\$ 242,654	\$ 271,888	\$ 268,973	\$ 267,900	\$ 275,022	\$ 6,049
401-421	Overtime Compensation	30,522	40,476	47,166	24,050	34,500	35,000	10,950
401-428	On Call Premium Pay	5,986	6,402	5,923	6,462	6,462	6,462	-
401-441	State Retirement	29,722	35,395	40,716	31,116	32,091	26,742	(4,374)
401-442	Social Security	21,980	21,972	24,669	22,911	23,628	24,211	1,300
401-444	Employee Insurance	30,503	28,757	16,682	34,916	33,595	36,350	1,434
401-451	Comp. Abs & IMRF (GLTD)	(40,642)	(19,856)	(35,430)	-	-	-	-
Total Personnel Services		<u>332,668</u>	<u>355,798</u>	<u>371,613</u>	<u>388,428</u>	<u>398,176</u>	<u>403,787</u>	<u>15,359</u>
402-411	Office Supplies	350	268	149	264	264	264	-
402-413	Memberships / Subscriptions	100	170	-	230	200	201	(29)
402-426	Bulk Chemicals	372	663	310	800	800	1,295	495
402-427	Materials & Supplies	8,896	11,137	8,921	10,698	8,500	9,433	(1,265)
402-431	Uniforms	1,031	1,075	779	700	1,000	700	-
402-433	Safety & Protective Equipment	1,971	3,102	2,052	2,712	2,000	4,769	2,057
Total Commodities		<u>12,720</u>	<u>16,414</u>	<u>12,211</u>	<u>15,404</u>	<u>12,764</u>	<u>16,662</u>	<u>1,258</u>
403-411	Telephone	6,770	5,324	4,520	4,200	3,700	4,200	-
403-412	Postage	372	112	-	200	100	200	-
403-413	Light & Power	74,078	62,687	64,352	75,000	66,250	86,250	11,250
403-414	Natural Gas	7,010	10,237	6,077	8,545	10,467	11,000	2,455
403-433	Contractual Services	-	-	128	-	-	-	-
403-434	M & R - Buildings	5,159	6,444	8,645	15,600	13,500	17,580	1,980
403-436	Maintenance Agreements	18,652	14,984	15,513	21,786	21,474	17,527	(4,259)
403-437	M & R - Other Equipment	9,412	-	1,760	8,500	4,000	8,500	-
403-443	M & R - Wells	-	2,311	5,357	8,000	2,000	8,000	-
403-445	M & R - Water Storage Tanks	288,558	7,000	4,575	30,000	5,500	50,000	20,000
403-452	Vehicle Maintenance & Replacement	12,166	11,944	11,045	7,555	7,555	7,912	357
403-456	IT Equipment Maint. & Replacement	28,438	18,178	20,900	12,716	12,716	9,778	(2,938)
403-464	Engineering Services	19,585	20,576	37,463	-	9,515	31,500	31,500
403-469	Testing Services	8,824	13,957	12,217	12,540	12,000	14,162	1,622
403-471	Schools / Conferences / Meetings	1,673	156	1,800	2,043	1,500	2,043	-
403-489	IEPA Discharge Fee	-	-	-	2,500	2,500	2,500	-
403-497	JAWA Fixed Costs	3,830,873	4,453,174	4,155,817	4,239,756	4,301,270	4,582,020	342,264
Total Contractual Services		<u>4,311,569</u>	<u>4,627,084</u>	<u>4,350,168</u>	<u>4,448,941</u>	<u>4,474,047</u>	<u>4,853,172</u>	<u>404,231</u>
413-422	Improvement Other Than Buildings	-	-	-	100,000	38,000	-	(100,000)
413-471	Water Storage Tanks	-	-	-	-	-	620,000	620,000
413-473	Water Wells	-	400,767	-	15,000	-	70,000	55,000
Total Capital Outlay		<u>-</u>	<u>400,767</u>	<u>-</u>	<u>115,000</u>	<u>38,000</u>	<u>690,000</u>	<u>575,000</u>
Total Water Treatment		<u>\$ 4,656,957</u>	<u>\$ 5,400,063</u>	<u>\$ 4,733,991</u>	<u>\$ 4,967,773</u>	<u>\$ 4,922,987</u>	<u>\$ 5,963,621</u>	<u>\$ 995,848</u>

# 5030 – Water Maintenance



**PURPOSE STATEMENT**

To provide an adequate measure of potable water for consumption by our residents, as well as continuing supply for the Fire Department’s use in the protection of life and property.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

Provide maintenance on the Village’s water distribution system, including the following operations:

- Repair water main breaks and repair fire hydrants.
- Emergency repair of b-boxes for breakage, leaking, etc.
- Emergency repair of water distribution valves.
- Evaluate the water system for installation of new distribution valves to reduce the number of homes that must be shut off during main breaks.
- Annual fire hydrant flushing of 1,484 hydrants.
- Yard restoration after a dig-up, water main break, sewer repair, b-box, valves, etc.
- Locate and exercise water distribution valves.
- JULIE location of Village underground utilities.
- Assist other Public Works Departments as needed - snow plowing, brush pickup, etc.

**PERFORMANCE ACTIVITIES AND MEASURES**

Description of Measurement	2017	2018	2019	2020	2021
Miles of Water Mains	119.14	119.14	118.93	121.13	121.13
Number of Fire Hydrants	1,484	1,484	1,482	1,489	1,489
Number of System Valves	1,540	1,540	1,548	1,556	1,559
B-Box (clean, locate, repair)	197	346	468	348	676
Gate/Auxiliary Valves (clean, locate, repair)	28	114	71	127	72
Water Main Breaks	63	80	56	36	48
JULIE Locates	3,891	4,048	3,267	3,278	4,070
B-Box – Installation	15	8	1	5	1
Hydrants Flushed	1,546	1,558	1,428	1,484	1,329
Hydrants Painted	35	3	0	0	0
Hydrants Repaired	92	42	19	29	290
Yard Preparation – hours	545	696	621	200	157
Yard Repairs - Square Yards	15,335	4,253	19,728	4,935	11,588

## 2022 ACCOMPLISHMENTS

### Strategic Plan Goal #1: Maintain and Enhance Infrastructure

- ✓ Water Main Replacement.  
*Ongoing.* The Village has an ongoing program to replace water mains based on age and Condition. 10,500 feet of water main and 1.99 miles have been replaced.
- ✓ Train New Water Maintenance Staff.  
*Ongoing.* Water maintenance has two new employees that we are training to be proficient in the many duties required to maintain the water system. This will be ongoing to maintain proficiency for the crew in all water maintenance operations.

## 2023 BUDGET GOALS

### Strategic Plan Goal # 1: Maintain and Enhance Infrastructure

1. Water Main Replacement.  
*Ongoing.* The Village has an ongoing program to replace water mains based on age and condition.
2. Village Wide Leak Detection of Village's Water Distribution System.  
*Fourth quarter.*
3. Provide field support to Village engineers and contractors to complete the installation of the replacement water main.  
*Fourth quarter.*

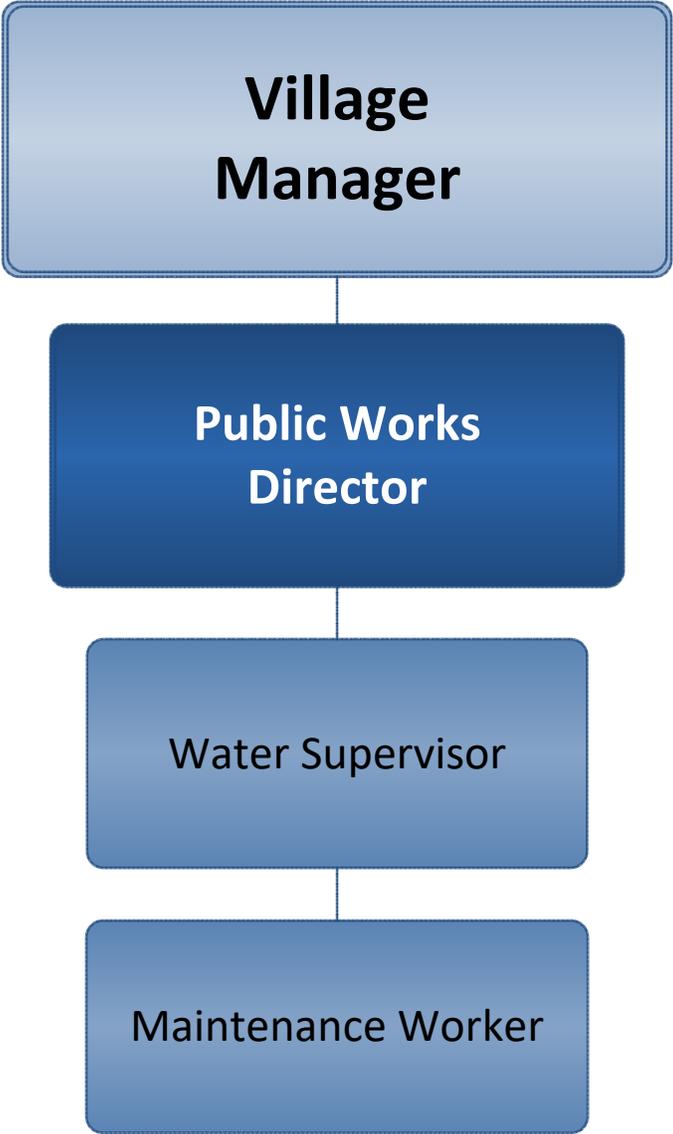
VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

Fund 050 - Water and Sewer Fund

Department 5030 - Water Maintenance

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 204,243	\$ 145,654	\$ 172,055	\$ 201,836	\$ 201,751	\$ 217,126	\$ 15,290
401-412	Salaries - Part - Time	10,560	-	4,364	5,000	-	5,000	-
401-421	Overtime Compensation	34,343	27,124	29,621	30,000	35,000	30,000	-
401-428	On Call Premium Pay	3,640	4,333	3,289	3,000	3,500	3,000	-
401-441	State Retirement	24,359	20,470	27,155	28,405	25,000	21,248	(7,157)
401-442	Social Security	18,585	18,041	10,650	18,398	18,380	19,618	1,220
401-444	Employee Insurance	40,108	42,213	20,889	86,487	76,200	78,748	(7,739)
401-451	Comp. Abs & IMRF (GLTD)	(32,557)	(17,367)	(71,585)	-	-	-	-
<b>Total Personnel Services</b>		<b>303,282</b>	<b>240,469</b>	<b>196,438</b>	<b>373,126</b>	<b>359,831</b>	<b>374,740</b>	<b>1,614</b>
402-413	Memberships / Subscriptions	310	65	350	180	60	180	-
402-427	Materials & Supplies	65,808	61,865	81,336	69,310	85,000	81,830	12,520
402-431	Uniforms	1,862	2,267	2,056	2,100	2,455	2,100	-
402-433	Safety & Protective Equipment	989	1,424	10,215	2,591	2,600	3,196	605
402-434	Small Tools	733	589	1,977	8,020	8,000	5,585	(2,435)
<b>Total Commodities</b>		<b>69,701</b>	<b>66,209</b>	<b>95,933</b>	<b>82,201</b>	<b>98,115</b>	<b>92,891</b>	<b>10,690</b>
403-435	M & R - Streets & Bridges	-	-	-	5,000	5,000	5,000	-
403-437	M & R - Other Equipment	-	-	-	300	-	-	(300)
403-444	M & R - Water Mains	36,101	-	21,345	28,500	20,000	48,500	20,000
403-451	Equipment Rentals	720	-	412	640	640	640	-
403-452	Vehicle Maintenance & Replacement	151,576	151,576	145,093	127,072	127,072	136,513	9,441
403-456	IT Equipment Maint. & Replacement	28,031	17,771	20,496	12,414	12,414	9,478	(2,936)
403-461	Consulting Services	4,476	4,385	4,119	4,500	5,261	5,500	1,000
403-469	Testing Services	5,881	4,864	5,150	6,000	6,000	6,000	-
403-471	Schools / Conferences / Meetings	4,738	-	1,164	3,800	3,000	3,800	-
<b>Total Contractual Services</b>		<b>252,340</b>	<b>178,596</b>	<b>197,778</b>	<b>188,226</b>	<b>179,387</b>	<b>215,431</b>	<b>27,205</b>
413-472	Water Mains	596,969	1,207,764	98,084	3,845,000	3,771,432	1,270,000	(2,575,000)
<b>Total Capital Outlay</b>		<b>596,969</b>	<b>1,207,764</b>	<b>98,084</b>	<b>3,845,000</b>	<b>3,771,432</b>	<b>1,270,000</b>	<b>(2,575,000)</b>
<b>Total Water Maintenance</b>		<b>\$ 1,222,291</b>	<b>\$ 1,693,038</b>	<b>\$ 588,234</b>	<b>\$ 4,488,553</b>	<b>\$ 4,408,765</b>	<b>\$ 1,953,062</b>	<b>\$ (2,535,491)</b>

# 5040 – Water Meter Operations



**PURPOSE STATEMENT**

Operate the Water Meter Operations Division effectively; attain complete meter registration accuracy on all accounts; improve the relationship between the consumer and the Village and to improve upon the interrelationship with the Finance Department.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

Billing Department:

- A. Final read - move outs, hang deposit tag
- B. Turn water on/off
- C. Meter checks - high water bill
- D. Meter leaking
- E. No water - frozen service/low pressure
- F. Hang red tags for delinquent promissory note or NSF check

Monthly meter reading.

Water turn off for nonpayment of bill.

Water off/on at resident's request for repair of plumbing, etc.

Final inspections - seal new meters, install R900 system, inspect meter and b-box for new construction as needed.

Meter reading system repairs - repairs to meters that do not read during billing cycle, cable chewed by dogs, new siding, meter stopped working, etc.

Test water meters for high bills.

Replace frozen/broken water meters.

To assist in repair of water main breaks, sanitary sewer backups and other work related to the Water and Sewer Department.

Disassemble, clean, assemble and test reconditioned meters.

Assist other Public Works Divisions as needed - snow plowing, brush pickup, etc.

<b>PERFORMANCE ACTIVITIES AND MEASURES</b>					
<b>Description of Measurement</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Water Meters Read	143,013	157,217	155,479	161,561	118,600
Water Meters Replaced (3/4 x 3/4)	136	39	42	67	7558
Water Meter Service Requests	3,097	5,829	3,522	766	1,667
Water Turn On/Off	2,334	3,073	2,787	966	1,254
Install R900 Radios	245	540	585	234	160
Meter Repair/Cable/Register/Reseal Meter	119	207	180	17	67
Meter Checks - High Water Bill	3	1	4	383	13

Description of Measurement	2017	2018	2019	2020	2021
Meter Leaking	12	0	22	15	2
Meters Tested	34	1	27	10	0
Meters Tested/High Billing	0	0	0	3	1
No Water - Frozen Service/Low Pressure	5	6	1	1	4
Replace Meters - Frozen/Broken Bottom	27	1	15	2	0
Replace Meters - Test/High Bill	0	0	0	0	0
Seal New Meters/Install RF900-New Construction	0	6	18	0	3
Service Status	241	376	359	2567	225
Tags – Red	123	67	42	928	1,178
Tags - Service/Deposit	381	264	351	51	638
Tags - Theft of Service	198	69	63	130	17

## 2022 ACCOMPLISHMENTS

### Strategic Plan Goal #1: Maintain and Enhance Infrastructure

- ✓ Installed meters and radios in new construction.  
*Ongoing.* New construction and renovations are always taking place.
- ✓ Village wide replacement of water meters and install a fixed network meter reading system.  
*Completed in second quarter.* Replacement of water meters for all Hanover Park residents and installation of a fixed network reading system with a customer portal. NOTE: the customer portal was not approved and was not completed as part of this goal.
- ✓ Improve the efficiency of the customer service request process.  
*First through fourth quarters.* Continually trying to improve service to residents.

## 2023 BUDGET GOALS

### Strategic Plan Goal # 1: Maintain and Enhance Infrastructure

1. Improve and update residential water shut-off locations (B-boxes).  
*Ongoing.* Accurate records will assure that B-boxes can be located if they become covered.
2. Improve the efficiency of the customer service request process.  
*Ongoing.* Continually trying to improve service to residents.
3. Train Staff to use the features and tasks available in the new Neptune 360 meter reading Program.  
*Second quarter.*

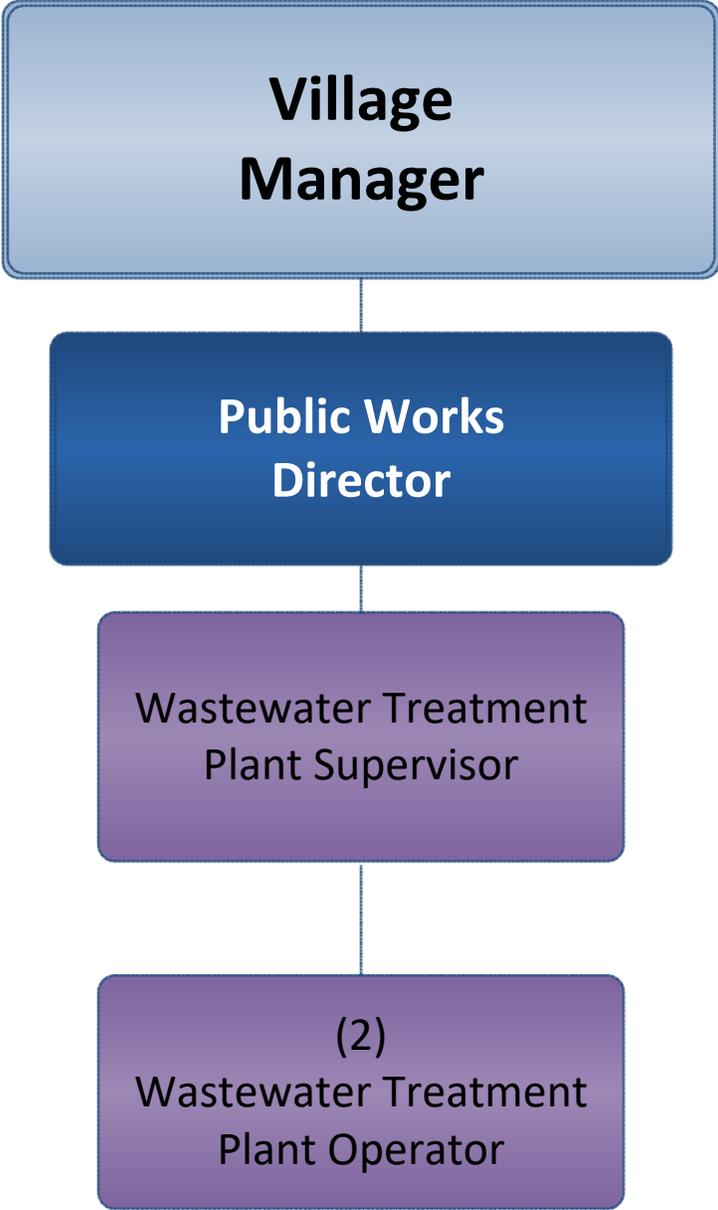
VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

Fund 050 - Water and Sewer Fund

Department 5040 - Water Meter Operations

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
Expenditures								
401-411	Salaries - Regular	\$ 101,627	\$ 53,760	\$ 55,484	\$ 62,206	\$ 62,245	\$ 66,614	\$ 4,408
401-421	Overtime Compensation	14,832	8,629	8,598	10,000	9,000	10,000	-
401-428	On Call Premium Pay	4,171	1,370	2,728	2,500	2,500	2,500	-
401-441	State Retirement	12,342	7,364	8,814	7,813	7,662	6,685	(1,128)
401-442	Social Security	8,963	4,658	4,871	5,753	5,641	6,052	299
401-444	Employee Insurance	23,943	20,930	11,381	23,370	22,765	23,568	198
401-451	Comp. Abs & IMRF (GLTD)	(22,407)	(11,709)	(40,514)	-	-	-	-
Total Personnel Services		<u>143,472</u>	<u>85,002</u>	<u>51,363</u>	<u>111,642</u>	<u>109,813</u>	<u>115,419</u>	<u>3,777</u>
402-411	Office Supplies	63	126	152	200	200	200	-
402-413	Memberships / Subscriptions	170	65	-	270	150	270	-
402-427	Materials & Supplies	63,265	46,198	24,568	19,812	25,500	21,620	1,808
402-431	Uniforms	653	924	536	600	700	600	-
402-433	Safety & Protective Equipment	143	125	125	912	900	912	-
Total Commodities		<u>64,294</u>	<u>47,439</u>	<u>25,381</u>	<u>21,794</u>	<u>27,450</u>	<u>23,602</u>	<u>1,808</u>
403-436	Maintenance Agreements	3,150	1,975	758	33,279	31,589	35,300	2,021
403-446	M & R - Water Meters	-	-	-	500	-	-	(500)
403-452	Vehicle Maintenance & Replacement	20,580	20,580	13,490	8,290	8,290	8,224	(66)
403-456	IT Equipment Maint. & Replacement	28,275	18,015	20,738	12,415	12,415	9,478	(2,937)
403-471	Schools / Conferences / Meetings	-	-	-	150	150	150	-
Total Contractual Services		<u>52,005</u>	<u>40,570</u>	<u>34,986</u>	<u>54,634</u>	<u>52,444</u>	<u>53,152</u>	<u>(1,482)</u>
413-443	Other Equipment	-	9,500	3,504,572	1,622,400	1,582,504	25,000	(1,597,400)
Total Capital Outlay		<u>-</u>	<u>9,500</u>	<u>3,504,572</u>	<u>1,622,400</u>	<u>1,582,504</u>	<u>25,000</u>	<u>(1,597,400)</u>
Total Water Meter Operations		<u>\$ 259,771</u>	<u>\$ 182,510</u>	<u>\$ 3,616,301</u>	<u>\$ 1,810,470</u>	<u>\$ 1,772,211</u>	<u>\$ 217,173</u>	<u>\$ (1,593,297)</u>

# 5050 – Sewage Treatment



### **PURPOSE STATEMENT**

The primary goal is to protect the receiving stream water quality by continuous and efficient plant performance and produce a quality effluent that meets the parameters set forth by the Federal and State Environmental Protection Agencies. Also, to continue the practice of high safety work methods.

To keep operational problems to a minimum, to operate at maximum efficiency, and to maintain a safe, neat, and clean plant appearance.

In the field of public relations, to explain the purpose and operations of the treatment plant to visitors, civic organizations, and school classes.

### **DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The Sewage Treatment Plant treats all wastewater from the Hanover Park community for properties lying in DuPage County. We must maintain and keep lift stations running, filters, blowers, pumps, and motors in good operating condition. We inspect, observe, and record conditions and make calculations to determine the plant is working effectively.

To provide the necessary maintenance needs to assure continuous effective operations of the plant through a preventative maintenance program. To perform all necessary laboratory testing, analyze results, and make all necessary adjustments to keep the treatment plant in compliance.

To operate an efficient and cost-effective biosolids management program and comply with all Federal and State biosolids regulations.

### **2022 ACCOMPLISHMENTS**

#### **Strategic Plan Goal #1: Maintain and Enhance Infrastructure**

- ✓ Complete Bayside force main repair.  
*First through second quarter.* The previous point repair is reaching its end of expected life and construction is required to prevent another break and violation notice from the IEPA. This will begin first quarter and run through the second quarter. 690' of Force main was replaced.
- ✓ Upgrade the U.V. System at STP.  
*First quarter through third quarter.* The U.V. system is currently obsolete and only 1 of 3 banks are functional. STP currently does not have an emergency backup system for disinfection. Design will begin in the first quarter and construction will start in the fourth quarter of 2023.
- ✓ Rebuilt two drives on Oxidation Ditch.  
*Second quarter.* The three-ring orbital ditch required a rebuild of drives and motors. Drive #3 and #11 have been rebuilt.
- ✓ Jefferson Lift Station Standby Generator.  
*Second through Forth Quarter.* The emergency standby generator for Jefferson Lift Station was ordered and is currently in production.
- ✓ DuPage County Lift Station Assessment.  
*Second through Third Quarter.* Comprehensive Lift Station Inspection was completed on all DuPage County Lift Stations.

- ✓ New Influent and Effluence Samplers.  
*First Quarter.* New influent and effluent samplers were purchased and installed, enhancing operational capabilities for the Wastewater Treatment Staff.
- ✓ Kingsbury Lift Station Pump Replacement.  
*Second through Third Quarter.* Replacement pumps for Kingsbury Liftstation have been purchased and are in production.
- ✓ STP Facility Conditions Assessment.  
*Second Quarter.* A comprehensive conditions assessment was completed for Wastewater Treatment Plant. This will assist staff in prioritizing and projecting current dollar amount to needed capital improvement projects for the Treatment Plant.

#### Strategic Plan Goal #2: Effective Governance

- ✓ Utilized Cartegraph.  
*Ongoing.* Utilize Cartegraph to optimize our planning, organization, and record keeping. This will be a continuous goal in each quarter.

### 2023 BUDGET GOALS

#### Strategic Plan Goal #1 Maintain and Enhance Infrastructure

- ✓ Complete Plumtree force main repair.  
*Third quarter.* 700 feet of force main that was installed in 1974 is currently exceeding service life and has incurred numerous failures. Inspection of the force main has confirmed the need to replace 700'.

#### Strategic Plan Goal # 2 Effective Governance

- ✓ Utilize Cartegraph.  
*Ongoing.* Utilize Cartegraph to optimize our planning, organization, and record keeping. This will be a continuous goal in each quarter.

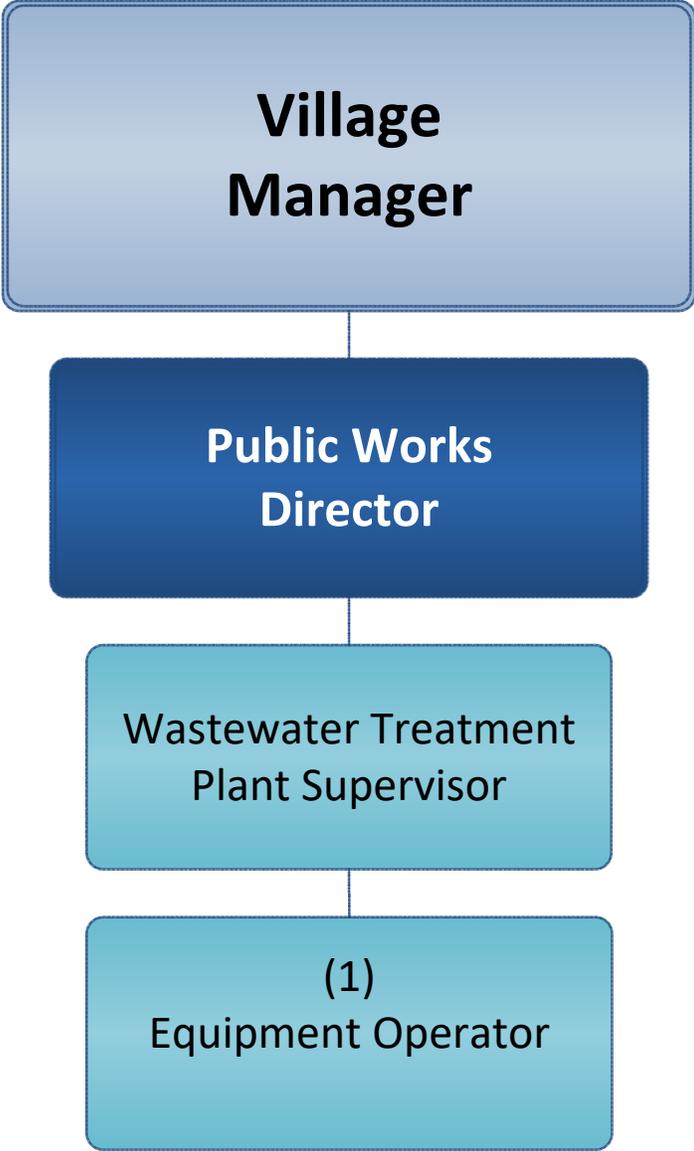
VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

Fund 050 - Water and Sewer Fund

Department 5050 - Sewage Treatment

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 360,655	\$ 335,979	\$ 407,021	\$ 444,406	\$ 444,690	\$ 471,883	\$ 27,477
401-412	Salaries - Part - Time	-	-	5,150	5,000	-	5,000	-
401-421	Overtime Compensation	30,344	35,465	37,568	30,101	42,000	30,101	-
401-428	On Call Premium Pay	6,308	6,036	5,930	6,240	6,240	6,240	-
401-441	State Retirement	40,833	45,375	57,187	49,949	51,215	42,945	(7,004)
401-442	Social Security	29,363	27,431	33,277	37,160	37,709	39,262	2,102
401-444	Employee Insurance	98,564	117,594	56,838	141,171	139,000	146,628	5,457
401-451	Comp. Abs & IMRF (GLTD)	(84,701)	(33,347)	(74,015)	-	-	-	-
<b>Total Personnel Services</b>		<b>481,366</b>	<b>534,533</b>	<b>528,956</b>	<b>714,027</b>	<b>720,854</b>	<b>742,059</b>	<b>28,032</b>
402-411	Office Supplies	205	229	288	400	400	400	-
402-413	Memberships / Subscriptions	48,301	49,425	52,979	53,975	53,502	49,875	(4,100)
402-421	Gasoline & Lube	365	283	288	500	500	500	-
402-426	Bulk Chemicals	5,530	7,936	5,882	6,500	6,500	6,500	-
402-427	Materials & Supplies	21,363	24,795	22,975	24,000	24,000	24,000	-
402-428	Cleaning Supplies	429	604	434	500	500	500	-
402-431	Uniforms	1,174	912	757	800	800	800	-
402-433	Safety & Protective Equipment	1,118	1,485	1,158	9,633	9,600	7,333	(2,300)
402-434	Small Tools	140	179	192	200	200	200	-
<b>Total Commodities</b>		<b>78,625</b>	<b>85,847</b>	<b>84,953</b>	<b>96,508</b>	<b>96,002</b>	<b>90,108</b>	<b>(6,400)</b>
403-411	Telephone	18,427	14,343	13,790	13,430	11,200	12,803	(627)
403-412	Postage	142	44	-	150	-	150	-
403-413	Light & Power	141,636	139,780	138,209	151,840	138,285	174,616	22,776
403-414	Natural Gas	3,367	3,002	2,954	4,749	4,862	5,500	751
403-434	M & R - Buildings	8,977	9,283	10,423	10,795	13,471	41,795	31,000
403-436	Maintenance Agreements	11,166	10,508	10,962	10,500	10,500	10,918	418
403-441	M & R - Sewer Treatment Plant	59,494	51,462	59,922	60,000	59,990	60,000	-
403-442	M & R - Sewer Lines	11,431	7,350	11,553	12,000	12,000	15,000	3,000
403-451	Equipment Rentals	151,656	190,238	192,594	211,680	211,680	216,000	4,320
403-452	Vehicle Maintenance & Replacement	37,365	37,365	23,154	18,570	18,570	18,020	(550)
403-456	IT Equipment Maint. & Replacement	27,788	17,723	20,447	12,460	12,460	9,523	(2,937)
403-464	Engineering Services	23,643	55,508	24,738	12,500	12,500	47,600	35,100
403-469	Testing Services	14,523	15,343	13,166	16,000	16,000	16,000	-
403-471	Schools / Conferences / Meetings	1,262	446	3,700	1,300	1,300	2,650	1,350
403-472	Transportation	-	47	45	-	-	-	-
403-489	IEPA Discharge Fee	17,500	17,500	17,500	17,500	17,500	17,500	-
<b>Total Contractual Services</b>		<b>528,376</b>	<b>569,942</b>	<b>543,158</b>	<b>553,474</b>	<b>540,318</b>	<b>648,075</b>	<b>94,601</b>
413-443	Other Equipment	166,770	20,060	28,887	139,000	85,000	180,000	41,000
413-461	Sewage Treatment Plant	-	30,055	27,000	152,000	152,000	254,000	102,000
<b>Total Capital Outlay</b>		<b>166,770</b>	<b>50,115</b>	<b>55,887</b>	<b>291,000</b>	<b>237,000</b>	<b>434,000</b>	<b>143,000</b>
<b>Total Sewage Treatment</b>		<b>\$ 1,255,137</b>	<b>\$ 1,240,437</b>	<b>\$ 1,212,954</b>	<b>\$ 1,655,009</b>	<b>\$ 1,594,174</b>	<b>\$ 1,914,242</b>	<b>\$ 259,233</b>

# 5060 - Sewer Maintenance



**PURPOSE STATEMENT**

To ensure a healthy environment for the residents of Hanover Park by maintaining the Village's sanitary sewer system in a clean, free-flowing condition for conveyance to the treatment facility.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

Provide maintenance of the Village's sanitary sewer collection system, including the following operations:

- Respond to residents' complaints about sewer backups.
- Annual preventative maintenance of sanitary sewers (jetting/root cutting) in Cook County, consisting of 165,074 feet or 31.2 miles. Additionally, bi-annual preventative maintenance of sanitary sewers in DuPage County consisting of 275,300 feet or 52.14 miles including inspection of manhole conditions.
- Emergency dig up due to complete blockage of roots or collapsed section of sewer main.
- Repair or reconstruct sanitary sewer manhole due to deteriorating condition, as needed.
- Visual inspection of sewer lines using portable television camera and monitor, as needed, when problems occur during preventative maintenance; and to assist residents to determine responsibility of sewer problem.
- Assist other Public Works Divisions as needed – snow plowing, brush pickup, etc.

**PERFORMANCE ACTIVITIES AND MEASURES**

Description of Measurement	2017	2018	2019	2020	2021
Miles of Sanitary Sewers	93.79	93.79	93.79	93.79	93.79
Number of Manholes	2,353	2,353	2,353	2,353	2,353
Sanitary Sewer Backups	7	7	3	4	5
Sanitary Sewer Backup – Possible	51	42	30	31	30
Sanitary Sewer Inspections	1,636	1,148	0	0	1,000
Sanitary Sewer PM Root Cut/Jet (in. ft.)	320,778	173,524	291,354	166,000	231,895
Sanitary Sewer Televising (ft.)	27,692	1,082	90,819	14,361	43,768
Sanitary Sewer Repair – Each	2	82	1	3	4

**2022 ACCOMPLISHMENTS**

**Strategic Plan Goal #1: Maintain and Enhance Infrastructure**

- ✓ Televis 43,768 feet and vector 231,895 feet per year.  
*First through third quarter.* This will assist in long term sewer lining panning over entire FY.
- ✓ Inspect 20% of manholes within DuPage and Cook respectively.  
*First and Second Quarter.* This will assist in the long-term collection system planning over entire FY.

- ✓ Reline sanitary sewers in Cook County.  
*Third and fourth quarter.* Third quarter bid and fourth quarter construction. Relining is a process in which a plastic material is inserted into the pipe to fill any severe cracks or separations.

**Additional Accomplishments**

Sanitary Sewer Improvement Program

<b>Televising of Sanitary Sewer Lines Completed by Calendar Year (feet)</b>		<b>Relining of Sanitary Sewer Lines Completed by Calendar Year (feet)</b>	
2017	27,692	2017	1,921
2018	1,082	2018	2,726
2019	90,819	2019	2,481
2020	14,361	2020	0**
2021	43,768	2021	1,981
Total:	177,722	Total:	6,628

\*No televising due to loss of vehicle.

\*\*Postponed due to sanitary sewer force main collapse. Funding held back due to unknown cost of force main evaluation.

**2023 BUDGET GOALS**

**Strategic Plan Goal # 1 Maintain and Enhance Infrastructure**

1. Televis 30,000 feet and vector 200,000 feet per year.  
*This will assist in long term sewer lining planning over entire FY.*
2. Inspect 20% of manholes within DuPage and Cook.  
*This will assist in long-term collection system planning over entire FY.*
3. Reline sanitary sewers in Cook County.  
*Third quarter bid and fourth quarter construction. Relining is a process in which a plastic material is inserted into the pipe to fill any severe cracks or separations.*

**Strategic Plan Goal # 2 Effectiveness Governance**

1. Utilize Cartegraph.  
*Ongoing. Utilize Cartegraph to optimize our planning, organization, and record keeping. This will be a continuous goal in each quarter.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

Fund 050 - Water and Sewer Fund

Department 5060 - Sewer Maintenance

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
Expenditures								
401-411	Salaries - Regular	\$ 203,378	\$ 145,654	\$ 174,168	\$ 201,836	\$ 201,751	\$ 217,126	\$ 15,290
401-412	Salaries - Part - Time	2,512	-	-	5,000	-	5,000	-
401-421	Overtime Compensation	30,584	26,498	27,566	21,000	35,000	30,000	9,000
401-428	On Call Premium Pay	2,533	4,333	3,289	3,000	3,500	3,000	-
401-441	State Retirement	23,862	20,557	27,111	23,533	25,000	21,248	(2,285)
401-442	Social Security	17,537	18,148	10,226	17,710	18,380	19,618	1,908
401-444	Employee Insurance	39,520	42,212	34,727	86,487	76,200	78,748	(7,739)
401-451	Comp. Abs & IMRF (GLTD)	(27,665)	(17,367)	(71,585)	-	-	-	-
Total Personnel Services		<u>292,261</u>	<u>240,035</u>	<u>205,502</u>	<u>358,566</u>	<u>359,831</u>	<u>374,740</u>	<u>16,174</u>
402-427	Materials & Supplies	15,510	11,768	25,557	15,800	15,800	15,800	-
402-429	Parts & Accessories - Non - Auto	3,482	683	5,953	10,600	9,533	10,600	-
402-431	Uniforms	1,378	1,130	1,252	1,400	1,400	1,400	-
402-433	Safety & Protective Equipment	1,559	500	2,154	2,140	2,140	2,140	-
402-434	Small Tools	54	-	95	160	160	160	-
Total Commodities		<u>21,983</u>	<u>14,081</u>	<u>35,011</u>	<u>30,100</u>	<u>29,033</u>	<u>30,100</u>	<u>-</u>
403-435	M & R - Streets & Bridges	-	-	7,732	8,000	8,000	8,000	-
403-437	M & R - Other Equipment	-	-	253	400	400	400	-
403-442	M & R - Sewer Lines	12,804	13,729	13,938	14,000	14,000	14,000	-
403-452	Vehicle Maintenance & Replacement	198,142	208,942	135,753	119,201	119,201	118,851	(350)
403-456	IT Equipment Maint. & Replacement	28,031	17,771	20,496	12,414	12,414	9,478	(2,936)
403-471	Schools / Conferences / Meetings	350	500	1,025	600	914	3,500	2,900
Total Contractual Services		<u>239,327</u>	<u>240,942</u>	<u>179,196</u>	<u>154,615</u>	<u>154,929</u>	<u>154,229</u>	<u>(386)</u>
413-462	Sewer Lines	169,421	130,887	177,984	1,110,000	985,000	769,000	(341,000)
Total Capital Outlay		<u>169,421</u>	<u>130,887</u>	<u>177,984</u>	<u>1,110,000</u>	<u>985,000</u>	<u>769,000</u>	<u>(341,000)</u>
Total Sewer Maintenance		<u>\$ 722,992</u>	<u>\$ 625,945</u>	<u>\$ 597,693</u>	<u>\$ 1,653,281</u>	<u>\$ 1,528,793</u>	<u>\$ 1,328,069</u>	<u>\$ (325,212)</u>

# 5070 – Debt Service and Depreciation



VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2023

Fund 050 - Water and Sewer Fund

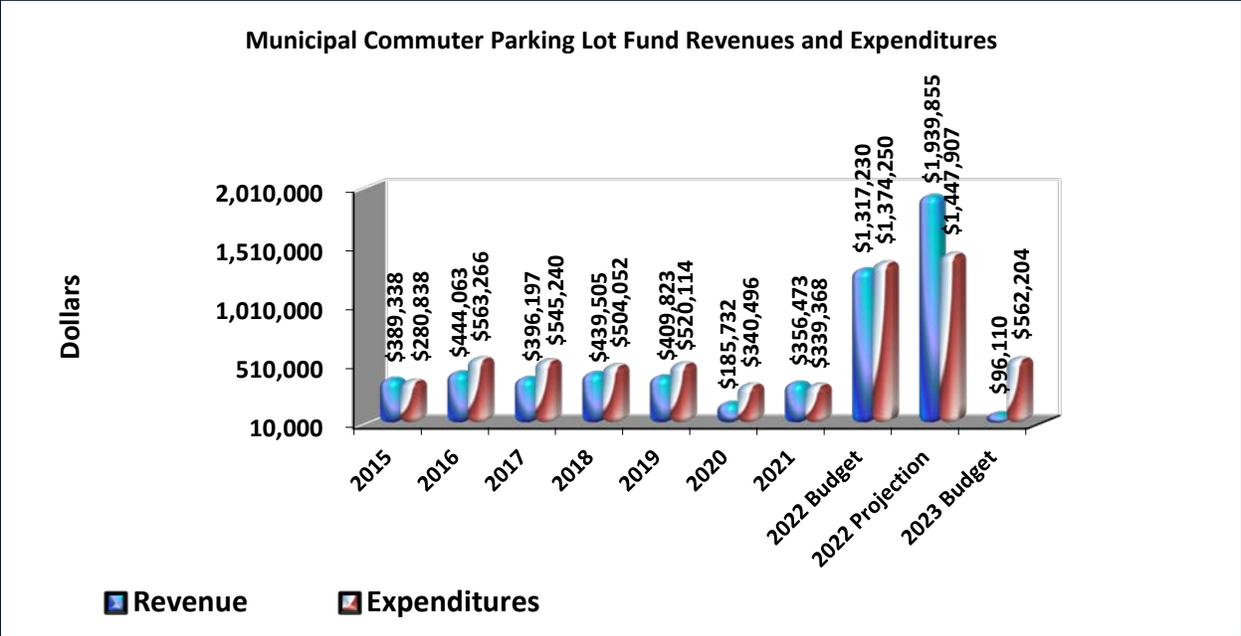
Department 5070 - Depreciation & Debt Service

Account	Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
Expenditures								
403-482	JAWA Operating Costs	\$ 994,646	\$ 924,999	\$ 1,019,904	\$ 1,077,808	\$ 1,009,328	\$ 1,041,860	\$ (35,948)
403-493	Depreciation Expense	998,508	1,000,533	1,004,515	-	1,050,000	-	-
403-500	Amortization Expense	-	7,254	7,254	-	7,254	-	-
Total Contractual Services		<u>1,993,154</u>	<u>1,932,786</u>	<u>2,031,673</u>	<u>1,077,808</u>	<u>2,066,582</u>	<u>1,041,860</u>	<u>(35,948)</u>
412-431	General Capital Outlay	-	-	-	46,680	46,680	15,000	(31,680)
412-431-20	Gen. Cap. Outlay I.T. Replacement	-	-	-	-	-	30,000	30,000
412-461	Central Equipment	-	23,400	-	-	-	-	-
Total Interfund Transfers		<u>-</u>	<u>23,400</u>	<u>-</u>	<u>46,680</u>	<u>46,680</u>	<u>45,000</u>	<u>(1,680)</u>
Total Depreciation & Debt Service		<u>\$ 2,037,578</u>	<u>\$ 1,956,186</u>	<u>\$ 2,031,673</u>	<u>\$ 1,124,488</u>	<u>\$ 2,113,262</u>	<u>\$ 1,086,860</u>	<u>\$ (37,628)</u>

# MUNICIPAL COMMUTER PARKING LOT FUND

The Municipal Commuter Parking Lot Fund – used to account for the operations associated with the 1,399 commuter parking spaces in the Hanover Park Commuter Lot. The Public Works Department is responsible for maintaining the parking lots at the train station. Public Works Department manages snow removal, landscaping, tree planting, parking machine maintenance, asphalt and street lighting repairs. The Village charges a daily parking fee of \$1.75 per day, Annual passes for \$385.00 (discounted until December 31<sup>st</sup>), and Monthly pass for \$35.00.

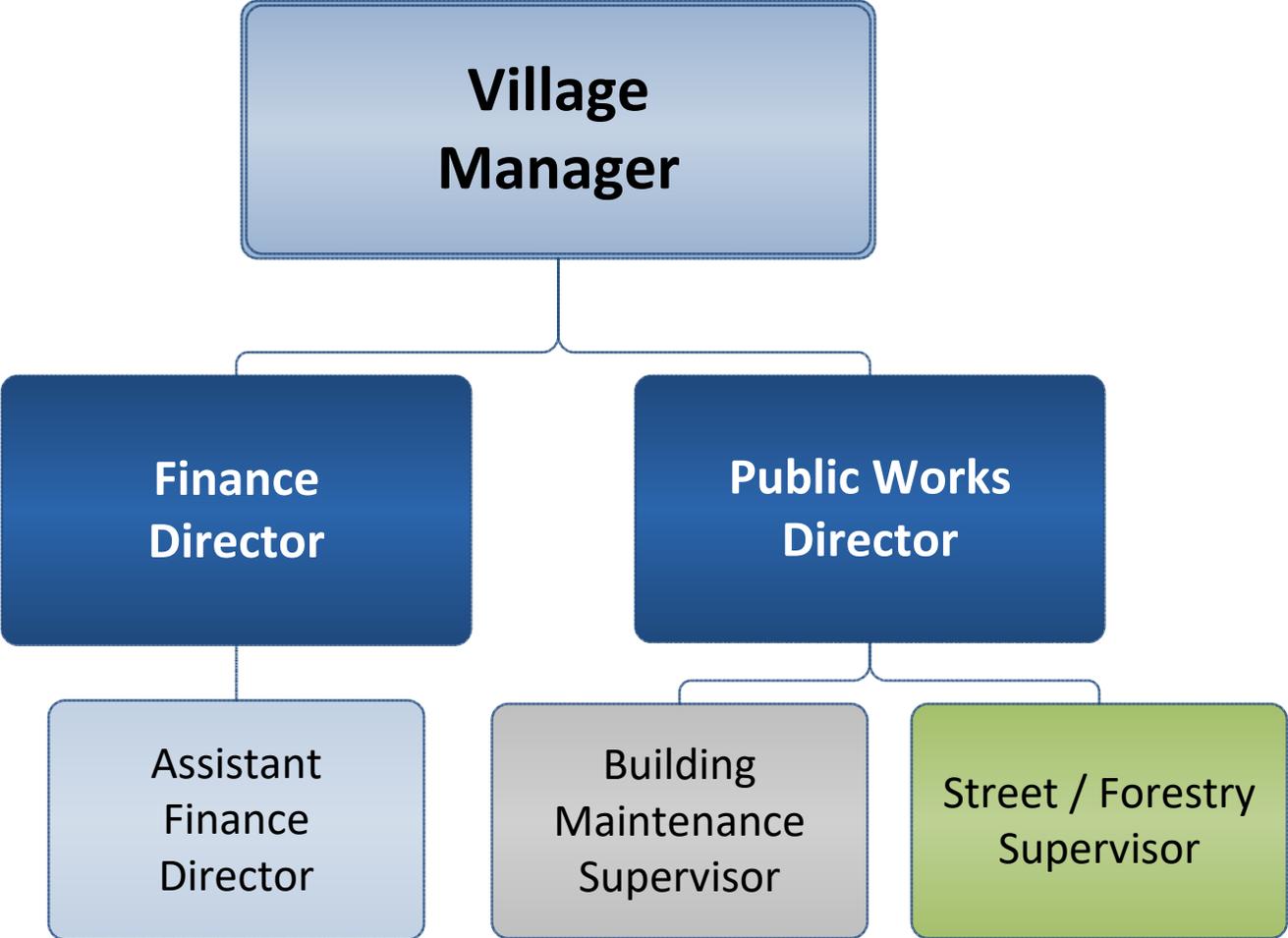
Municipal Parking lot fees increased in Fiscal Year 2011 from \$1.00 to \$1.25, again in Fiscal Year 2013 to \$1.50, and in November 2017 from \$1.50 to \$1.75.



Municipal Commuter Lot	2015	2016	2017	2018	2019	2020	2021	2022 Budget	2022 Projection	2023 Budget
Revenues	389,338	444,063	396,197	439,505	409,823	185,732	356,473	1,317,230	1,939,855	96,110
Expenditures	373,476	563,266	545,240	504,052	520,114	340,496	339,368	1,374,250	1,447,907	562,204
Difference	15,862	(119,203)	(149,043)	(64,547)	(110,291)	(154,764)	17,106	(57,020)	491,948	(466,094)

This Fund continues to struggle because of the lack of parking activity in the Metra Station. The Board already advanced \$300,000 in FY2021 and \$800,000 in FY2022, this will cover the day-to-day operation of the Metra Station and improvements like parking lot maintenance and heater replacement of the Station and help the fund recover from continued revenue loss. FY2023 revenues budgeted at \$96,110, while total expenditures are \$562,204. This balanced budget has an operating deficit of \$466,094, which brings the unassigned fund balance to \$154,743 at the end of FY2023. The pedestrian crossing safety improvements for \$1,050,000 completed in FY2022, funding came from the Build Illinois Bond Fund to the Department of Commerce and Economic Opportunity (DCEO).

# 051 – Municipal Commuter Parking Lot



### PURPOSE STATEMENT

The goal of the Municipal Commuter Parking Lot is to maintain a clean and safe facility.

### DESCRIPTION OF DEPARTMENTAL FUNCTIONS

To provide adequate parking places; assure safe and clean drives, walks, ramps and stairs; and to maintain, on a daily basis, the Commuter Station.

### 2022 ACCOMPLISHMENTS

#### Strategic Plan Goal #1: Financial Health

- ✓ Continued working with Metra and the State of Illinois on using grants to fund improvements. *Ongoing. First through fourth quarters. Grant for safety improvements were approved and under construction. Staff is still waiting on documentation from the DCEO for the solar improvement grant.*

#### Strategic Plan Goal #3: Maintain and Enhance Infrastructure

- ✓ Worked with Metra to install pedestrian safety improvements, pending a grant from the State of Illinois. *Completed. First through fourth quarters. Staff has been working with METRA and DCEO for the platform safety improvements at the METRA Commuter Station. Improvements are underway and are expected to be completed in early winter of 2022.*

#### Strategic Plan Goal #5: Effective Governance

- ✓ Continued high level of customer service delivery. *Ongoing. First through fourth quarters. The Village works closely with METRA and users of the station when there are complaints or concerns about the station. This may include the cleanliness of bathrooms or snow/ice control in the parking lots. Staff works diligently to provide the best possible experience for users of the METRA station.*

### 2023 BUDGET GOALS

#### Strategic Plan Goal #1: Maintain and Enhance Infrastructure

1. Provide pavement maintenance and restriping of parking lots. *Second through fourth quarters. This will include parking lot crack filling and area patching where needed for a large part of the south METRA lot.*
2. Design and install aesthetic improvements to landscaping. *Ongoing. The current landscape design has far outlived its life expectancy. The current design looks antiquated and needs a refresh. Staff is planning on taking design cues from the newly developed Ontarioville Plaza to develop and begin implementation.*

## Strategic Plan Goal #2: Effective Governance

1. Continue high level of customer service delivery.  
*First through fourth quarters. The Village works closely with METRA and users of the station when there are complaints or concerns about the station. This may include the cleanliness of bathrooms or snow/ice control in the parking lots. Staff works diligently to provide the best possible experience for users of the METRA station. In 2023, this will include working with METRA staff and coffee vendor on the replacement of the furnace units in the station.*

VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2023

**Fund 51 - Municipal Commuter Lot Fund**

Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
323-309 Parking Lot Meter Fee	\$ 162,161	\$ 47,541	\$ 39,250	\$ 111,720	\$ 60,000	\$ 65,000	\$ (46,720)
323-310 Parking Lot Permit Fee	236,310	135,000	17,220	150,000	26,195	28,700	(121,300)
364-300 Rental Income	2,400	600	-	5,500	3,600	2,400	(3,100)
<b>Total Charges for Services</b>	<b>400,871</b>	<b>183,141</b>	<b>56,470</b>	<b>267,220</b>	<b>89,795</b>	<b>96,100</b>	<b>(171,120)</b>
332-301 State Grants	-	-	-	1,050,000	1,050,000	-	(1,050,000)
<b>Total Intergovernmental Revenue</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,050,000</b>	<b>1,050,000</b>	<b>-</b>	<b>(1,050,000)</b>
361-300 Interest On Investments	8,952	2,591	3	10	60	10	-
<b>Total Investment Income</b>	<b>8,952</b>	<b>2,591</b>	<b>3</b>	<b>10</b>	<b>60</b>	<b>10</b>	<b>-</b>
391-301 General Fund	-	-	300,000	-	800,000	-	-
<b>Total Interfund Transfers</b>	<b>-</b>	<b>-</b>	<b>300,000</b>	<b>-</b>	<b>800,000</b>	<b>-</b>	<b>-</b>
<b>Total Revenues and Other Financing Sources</b>	<b>\$ 409,823</b>	<b>\$ 185,732</b>	<b>\$ 356,473</b>	<b>\$ 1,317,230</b>	<b>\$ 1,939,855</b>	<b>\$ 96,110</b>	<b>\$ (1,221,120)</b>
<b>Expenditures and Other Financing Uses</b>							
401-411 Salaries - Regular	\$ 112,754	\$ 111,556	\$ 114,338	\$ 139,857	\$ 133,500	\$ 132,227	\$ (7,630)
401-421 Overtime Compensation	6,624	3,983	5,776	3,000	5,500	7,013	4,013
401-428 On Call Premium Pay	1,628	1,613	1,605	1,126	1,324	1,687	561
401-441 State Retirement	12,175	13,997	16,095	14,908	14,580	11,911	(2,997)
401-442 Social Security	8,779	11,915	5,825	10,929	10,735	10,777	(152)
401-444 Employee Insurance	33,180	34,433	18,958	48,166	45,000	48,690	524
401-450 OPEB	15,567	1,807	9,463	-	-	-	-
401-451 Comp. Abs & IMRF (GLTD)	(5,001)	(9,817)	(16,480)	-	-	-	-
<b>Total Personnel Services</b>	<b>185,707</b>	<b>169,487</b>	<b>155,581</b>	<b>217,986</b>	<b>210,639</b>	<b>212,305</b>	<b>(5,681)</b>
402-411 Office Supplies	1,069	789	827	1,394	1,000	1,394	-
402-426 Bulk Chemicals	495	1,980	1,998	2,000	2,000	2,000	-
402-427 Materials & Supplies	1,216	1,476	995	1,500	1,500	1,500	-
402-428 Cleaning Supplies	-	917	896	900	900	900	-
<b>Total Commodities</b>	<b>2,780</b>	<b>5,161</b>	<b>4,716</b>	<b>5,794</b>	<b>5,400</b>	<b>5,794</b>	<b>-</b>
403-412 Postage	477	156	59	300	200	300	-
403-413 Light & Power	11,810	11,334	10,119	11,500	10,474	13,225	1,725
403-414 Natural Gas	2,912	2,429	3,125	3,200	5,104	4,800	1,600
403-434 M & R - Buildings	533	1,920	3,784	2,000	3,620	2,000	-
403-435 M & R - Streets & Bridges	56,114	50,326	37,600	47,400	47,400	47,400	-
403-436 Maintenance Agreements	15,622	13,927	14,110	28,570	28,570	13,880	(14,690)
403-493 Depreciation Expense	74,730	78,207	78,586	-	79,000	-	-
403-499 Miscellaneous Expense	20,227	7,550	8,161	7,500	7,500	7,500	-
<b>Total Contractual Services</b>	<b>182,426</b>	<b>165,847</b>	<b>155,545</b>	<b>100,470</b>	<b>181,868</b>	<b>89,105</b>	<b>(11,365)</b>

VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2023

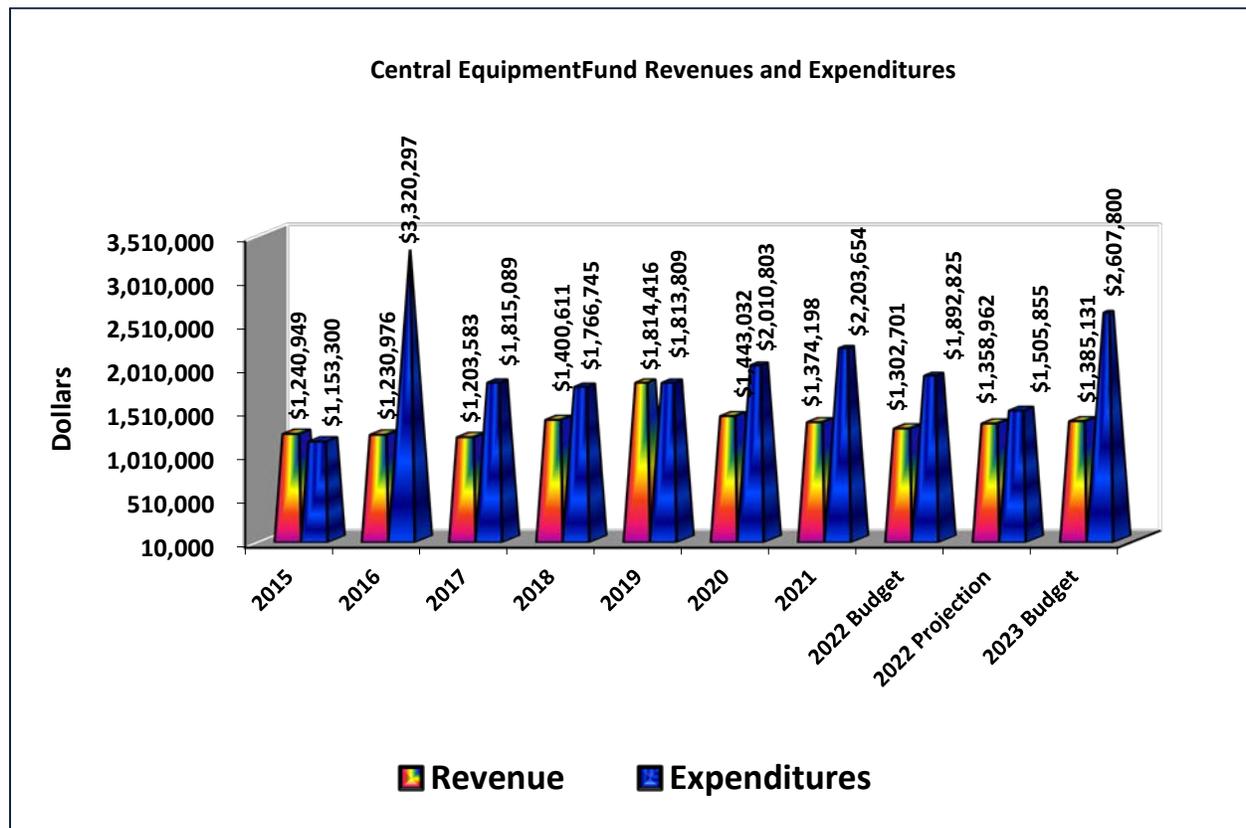
**Fund 51 - Municipal Commuter Lot Fund**

Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Expenditures and Other Financing Uses (Continued)</b>							
413-421 Buildings	16,995	-	-	-	-	30,000	30,000
413-422 Improvement Other Than Buildings	132,206	-	23,527	1,050,000	1,050,000	225,000	(825,000)
Total Capital Outlay	<u>149,201</u>	<u>-</u>	<u>23,527</u>	<u>1,050,000</u>	<u>1,050,000</u>	<u>255,000</u>	<u>(795,000)</u>
Total Expenditures and Other Financing Uses	<u>\$ 520,114</u>	<u>\$ 340,496</u>	<u>\$ 339,368</u>	<u>\$ 1,374,250</u>	<u>\$ 1,447,907</u>	<u>\$ 562,204</u>	<u>\$ (812,046)</u>
Net Position	<u>\$ (110,291)</u>	<u>\$ (154,764)</u>	<u>\$ 17,106</u>	<u>\$ (57,020)</u>	<u>\$ 491,948</u>	<u>\$ (466,094)</u>	<u>\$ -</u>
Net Investment in Capital Assets	2,595,183	2,516,976	2,438,390	3,488,390	3,409,390	3,664,390	-
Unrestricted	<u>87,774</u>	<u>11,217</u>	<u>106,909</u>	<u>49,889</u>	<u>620,837</u>	<u>154,743</u>	<u>-</u>
Ending Net Position	<u>\$ 2,682,957</u>	<u>\$ 2,528,193</u>	<u>\$ 2,545,299</u>	<u>\$ 3,538,279</u>	<u>\$ 4,030,227</u>	<u>\$ 3,819,133</u>	<u>\$ -</u>

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# CENTRAL EQUIPMENT FUND

Central Equipment Fund - also known as a Sinking Fund was established to provide for the replacement of large, expensive and longer-lasting equipment of the Village. This equipment includes items such as fire apparatus, squad cars, and dump trucks, etc. Equipment needs are evaluated each year and the schedule modified for changes in the condition of the equipment. Some items may need replacement sooner than expected due to high maintenance costs and other items may be extended thus delaying their replacement. Financing is provided by transfers from the various Village funds.



Central Equipment	2015	2016	2017	2018	2019	2020	2021	2022 Budget	2022 Projection	2023 Budget
<b>Revenues</b>	1,240,949	1,230,976	1,203,583	1,400,611	1,814,416	1,443,032	1,374,198	1,302,701	1,358,962	1,385,131
<b>Expenditures</b>	1,153,300	3,320,297	1,815,089	1,766,745	1,813,809	2,010,803	2,203,654	1,892,825	1,505,855	2,607,800
<b>Difference</b>	87,649	(2,089,321)	(611,506)	(366,134)	607	(567,771)	(829,456)	(590,124)	(146,893)	(1,222,669)

FY2023 revenues are budgeted at \$1,385,131 while total expenditures are \$2,607,800, includes a depreciation expense of \$1,220,000 (**depreciation does not result in the outflow of cash**). With that, there is a deficit of \$1,222,669. The fund balance will be utilized to offset the deficit, which leaves an unassigned fund balance of \$7,102,200 at the end of FY2023.

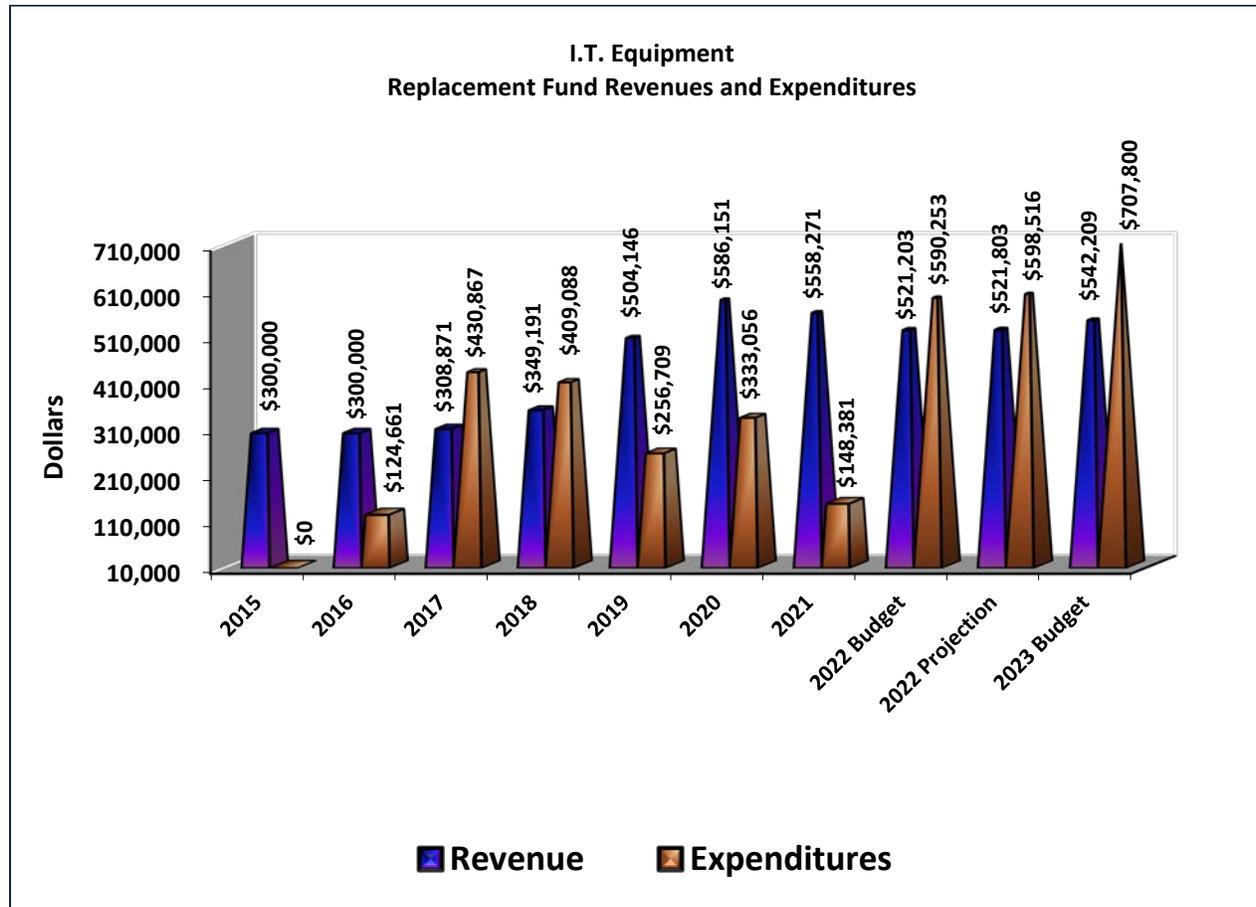
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2023

Fund 61 - Central Equipment Fund

Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
361-300 Interest On Investments	\$ 207,198	\$ 33,565	\$ 11,881	\$ 2,500	\$ 11,000	\$ 11,000	\$ 8,500
Total Investment Income	207,198	33,565	11,881	2,500	11,000	11,000	8,500
389-301 General Fund	1,001,569	1,034,138	1,017,285	1,029,714	1,029,714	1,096,243	66,529
389-350 Water & Sewer Fund	270,262	280,840	269,535	270,487	270,487	277,888	7,401
Total Miscellaneous	1,271,831	1,314,978	1,286,820	1,300,201	1,300,201	1,374,131	73,930
391-301 General Fund	220,700	54,600	33,000	-	-	-	-
391-350 Water & Sewer Fund	-	23,400	-	-	-	-	-
Total Interfund Transfers	220,700	78,000	33,000	-	-	-	-
392-301 Gain - Sale of Capital Assets	114,688	44,240	42,497	-	47,761	-	-
392-302 Loss - Sale of Capital Assets	-	(27,751)	-	-	-	-	-
Total Other	114,688	16,489	42,497	-	47,761	-	-
<b>Total Revenues and Other Financing Sources</b>	<b>\$ 1,814,416</b>	<b>\$ 1,443,032</b>	<b>\$ 1,374,198</b>	<b>\$ 1,302,701</b>	<b>\$ 1,358,962</b>	<b>\$ 1,385,131</b>	<b>\$ 82,430</b>
<b>Expenditures and Other Financing Uses</b>							
403-493 Depreciation Expense	\$ 890,556	\$ 932,503	\$ 982,807	\$ 1,220,000	\$ 1,010,000	\$ 1,220,000	\$ -
Total Contractual Services	890,556	932,503	982,807	1,220,000	1,010,000	1,220,000	-
413-441 Automobiles	165,075	248,900	185,535	230,600	213,045	248,800	18,200
413-442 Trucks	524,361	479,400	993,522	248,925	67,692	800,000	551,075
413-443 Other Equipment	233,816	350,000	41,789	193,300	215,118	339,000	145,700
Total Capital Outlay	923,253	1,078,300	1,220,847	672,825	495,855	1,387,800	714,975
<b>Total Expenditures and Other Financing Uses</b>	<b>\$ 1,813,809</b>	<b>\$ 2,010,803</b>	<b>\$ 2,203,654</b>	<b>\$ 1,892,825</b>	<b>\$ 1,505,855</b>	<b>\$ 2,607,800</b>	<b>\$ 714,975</b>
<b>Net Position</b>	<b>\$ 607</b>	<b>\$ (567,771)</b>	<b>\$ (829,456)</b>	<b>\$ (590,124)</b>	<b>\$ (146,893)</b>	<b>\$ (1,222,669)</b>	<b>\$ -</b>
Invested in Capital Assets	5,544,606	5,490,812	5,692,872	5,145,697	5,178,727	5,346,527	-
Unrestricted	5,531,283	6,088,412	6,241,762	6,871,638	7,104,869	7,102,200	-
<b>Ending Net Position</b>	<b>\$ 11,075,890</b>	<b>\$ 11,579,224</b>	<b>\$ 11,934,634</b>	<b>\$ 12,017,335</b>	<b>\$ 12,283,596</b>	<b>\$ 12,448,727</b>	<b>\$ -</b>

# I.T. EQUIPMENT REPLACEMENT FUND

I.T. Equipment Replacement Fund – accounts for the funds annually set aside for timely replacement of equipment that meets the current business operation needs. Equipment includes computers, printers, copiers, data storage devices, scanners, and telecommunications equipment. The Village Board established the Fund in 2015. Financing is provided through transfers from the various Village funds.



I.T. Equipment	2015	2016	2017	2018	2019	2020	2021	2022 Budget	2022 Projection	2023 Budget
Revenues	300,000	300,000	308,871	349,191	504,146	586,151	558,271	521,203	521,803	542,209
Expenditures	-	124,661	430,867	409,088	256,709	333,056	148,381	590,253	598,516	707,800
Difference	300,000	175,339	(121,996)	(59,897)	247,437	253,095	409,889	(69,050)	(76,713)	(165,591)

FY2023 revenues are budgeted at \$542,209 while total expenditures are \$707,800. The fund balance will be utilized to offset the deficit of \$165,591 which leaves an unassigned fund balance of \$1,012,958 at the end of FY2023.

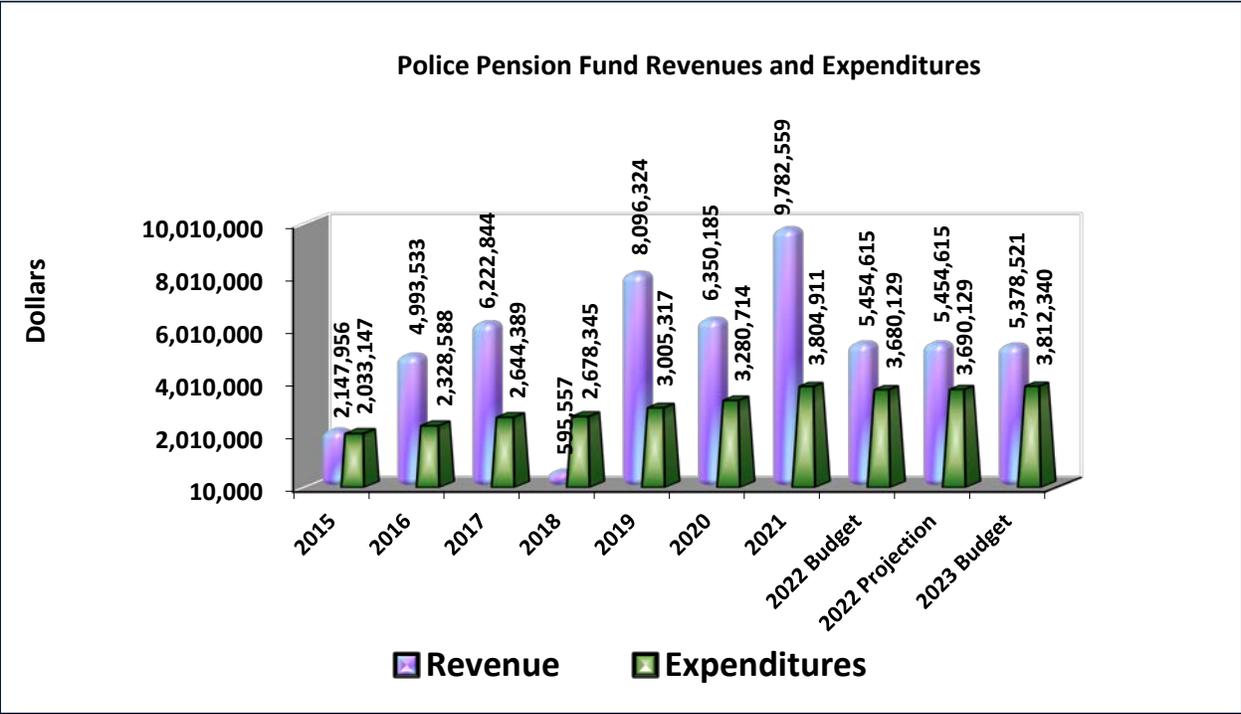
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2023

Fund 62 - I.T. Equipment Replacement Fund

Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
361-300 Interest On Investments	\$ 8,553	\$ 3,459	\$ 407	\$ 500	\$ 1,100	\$ 500	\$ -
Total Investment Income	8,553	3,459	407	500	1,100	500	-
389-352 IT Equip Funding - W & S	170,250	112,559	130,667	80,703	80,703	63,824	(16,879)
389-353 IT Equip Funding - General	325,343	470,133	383,803	440,000	440,000	447,885	7,885
Total Miscellaneous	495,593	582,692	514,470	520,703	520,703	511,709	(8,994)
391-318 State Restricted Fund	-	-	40,000	-	-	-	-
391-350 Water & Sewer Fund	-	-	-	-	-	30,000	30,000
Total Interfund Transfers	-	-	40,000	-	-	30,000	30,000
392-301 Gain - Sale of Capital Assets	-	-	3,394	-	-	-	-
Total Other	-	-	3,394	-	-	-	-
<b>Total Revenues and Other Financing Sources</b>	<b>\$ 504,146</b>	<b>\$ 586,151</b>	<b>\$ 558,271</b>	<b>\$ 521,203</b>	<b>\$ 521,803</b>	<b>\$ 542,209</b>	<b>\$ 21,006</b>
<b>Expenditures and Other Financing Uses</b>							
403-493 Depreciation Expense	\$ -	\$ 11,421	\$ 11,421	\$ -	\$ 11,421	\$ -	\$ -
Total Contractual Services	-	11,421	11,421	-	11,421	-	-
413-431 I.T. Equipment - Servers	\$ 162,273	192,273	-	80,000	80,000	296,000	216,000
413-431 I.T. Equipment - PC/Laptops	66,342	86,342	53,152	65,000	65,000	95,000	30,000
413-431 I.T. Equipment - MDT	28,094	43,020	47,398	60,000	58,635	60,000	-
413-431 I.T. Equipment - Miscellaneous	-	-	36,411	385,253	383,460	256,800	(128,453)
Total Capital Outlay	256,709	321,635	136,961	590,253	587,095	707,800	117,547
<b>Total Expenditures and Other Financing Uses</b>	<b>\$ 256,709</b>	<b>\$ 333,056</b>	<b>\$ 148,381</b>	<b>\$ 590,253</b>	<b>\$ 598,516</b>	<b>\$ 707,800</b>	<b>\$ 117,547</b>
<b>Net Position</b>	<b>\$ 247,437</b>	<b>\$ 253,095</b>	<b>\$ 409,889</b>	<b>\$ (69,050)</b>	<b>\$ (76,713)</b>	<b>\$ (165,591)</b>	<b>\$ -</b>
Invested in Capital Assets	154,183	142,762	131,341	131,341	119,920	119,920	-
Unrestricted	558,014	822,530	1,243,841	1,174,791	1,178,549	1,012,958	-
<b>Ending Net Position</b>	<b>\$ 712,197</b>	<b>\$ 965,292</b>	<b>\$ 1,375,181</b>	<b>\$ 1,306,131</b>	<b>\$ 1,298,468</b>	<b>\$ 1,132,877</b>	<b>\$ -</b>

# POLICE PENSION FUND

Police Pension Fund – the Village’s sworn police employees participate in the Police Pension Plan. The Pension Plan functions for the benefit of these employees and is governed by a five-member pension board consisting of two members appointed by the Village President, one elected pension beneficiary and two elected police employees. The Village and Police Pension Plan participants are obligated to fund all Pension costs based upon actuarial valuations. The State of Illinois is authorized to establish benefit levels and the Village is authorized to approve the actuarial assumptions used in the determination of contribution levels. Although it possesses many of the characteristics of a legally separate government, the Police Pension Fund is reported as if it were part of the Village for budgetary purposes because of the Village’s fiduciary responsibility to the Pension.



Police Pension	2015	2016	2017	2018	2019	2020	2021	2022 Budget	2022 Projection	2023 Budget
<b>Revenues</b>	2,147,956	4,993,533	6,222,844	595,557	8,096,324	6,350,185	9,782,559	5,454,615	5,454,615	5,378,521
<b>Expenditures</b>	2,033,147	2,328,588	2,644,389	2,678,345	3,005,317	3,280,714	3,804,911	3,680,129	3,690,129	3,812,340
<b>Difference</b>	114,809	2,664,945	3,578,455	(2,082,788)	5,091,007	3,069,471	5,977,648	1,774,486	1,764,486	1,566,181

FY2023 revenues are budgeted at \$5,378,521 while total expenditures are \$3,812,340. A surplus of \$1,566,181 will increase the net position restricted to \$48,765,412 at the end of FY2023. Appropriations increased due to retiree benefits percentage increase (3% compounded-per year basis), increase in the number of public safety officers retiring each year and the pension service administration (PSA) expenses. Current annual funding by the Village meets statutory requirements. It requires the funds to be 100% funded by 2033, which is verified by an annual actuarial analysis. As of December 31, 2021, the Police Pension Fund was funded at 64.13%.

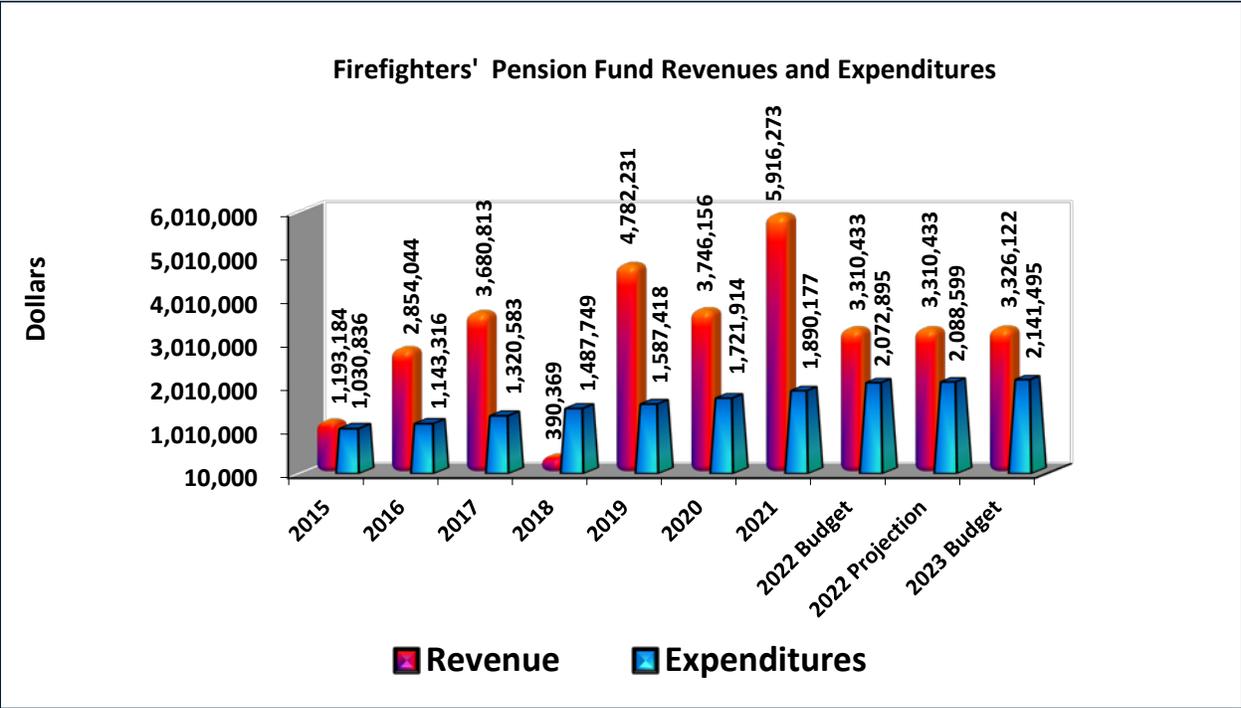
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2023

Fund 70 - Police Pension Fund

Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
361-300 Interest On Investments	\$ 690,731	\$ 810,242	\$ (224,139)	\$ 100,000	\$ 100,000	\$ 100,000	\$ -
362-300 Net Change In Fair Value	4,121,958	2,086,203	5,943,109	1,000,000	1,000,000	1,000,000	-
Total Investment Income	<u>4,812,689</u>	<u>2,896,445</u>	<u>5,718,970</u>	<u>1,100,000</u>	<u>1,100,000</u>	<u>1,100,000</u>	<u>-</u>
365-360 Village Contributions	2,658,387	2,897,330	3,481,268	3,771,615	3,771,615	3,655,811	(115,804)
365-370 Employee Contributions	625,248	556,410	582,321	583,000	583,000	622,710	39,710
Total Miscellaneous	<u>3,283,635</u>	<u>3,453,740</u>	<u>4,063,589</u>	<u>4,354,615</u>	<u>4,354,615</u>	<u>4,278,521</u>	<u>(76,094)</u>
Total Revenues and Other Financing Sources	<u>\$ 8,096,324</u>	<u>\$ 6,350,185</u>	<u>\$ 9,782,559</u>	<u>\$ 5,454,615</u>	<u>\$ 5,454,615</u>	<u>\$ 5,378,521</u>	<u>\$ (76,094)</u>
<b>Expenditures and Other Financing Uses</b>							
401-403 Refunds	\$ 121,020	\$ 152,711	\$ 561,257	\$ 150,000	\$ 150,000	\$ 150,000	\$ -
401-443 Police / Fire Pension	2,775,109	3,007,872	3,113,450	3,401,524	3,401,524	3,524,925	123,401
Total Personnel Services	<u>2,896,129</u>	<u>3,160,583</u>	<u>3,674,708</u>	<u>3,551,524</u>	<u>3,551,524</u>	<u>3,674,925</u>	<u>123,401</u>
402-413 Memberships / Subscriptions	795	795	795	800	800	800	-
Total Commodities	<u>795</u>	<u>795</u>	<u>795</u>	<u>800</u>	<u>800</u>	<u>800</u>	<u>-</u>
403-461 Consulting Services	42,952	42,979	45,522	47,800	47,800	49,510	1,710
403-462 Legal Services	5,950	16,107	14,690	15,000	25,000	15,000	-
403-465 Medical Examinations	-	-	-	750	750	750	-
403-466 Investment Expense	58,465	58,168	67,514	60,000	60,000	68,000	8,000
403-471 Schools / Conferences / Meetings	853	1,900	1,645	3,055	3,055	2,155	(900)
403-472 Transportation	172	183	37	300	300	300	-
403-499 Miscellaneous Expense	-	-	-	900	900	900	-
Total Contractual Services	<u>108,393</u>	<u>119,336</u>	<u>129,408</u>	<u>127,805</u>	<u>137,805</u>	<u>136,615</u>	<u>8,810</u>
Total Expenditures and Other Financing Uses	<u>\$ 3,005,317</u>	<u>\$ 3,280,714</u>	<u>\$ 3,804,911</u>	<u>\$ 3,680,129</u>	<u>\$ 3,690,129</u>	<u>\$ 3,812,340</u>	<u>\$ 132,211</u>
Net Position	<u>\$ 5,091,008</u>	<u>\$ 3,069,471</u>	<u>\$ 5,977,648</u>	<u>\$ 1,774,486</u>	<u>\$ 1,764,486</u>	<u>\$ 1,566,181</u>	<u>\$ -</u>
Beginning Net Position	<u>31,296,619</u>	<u>36,387,626</u>	<u>39,457,097</u>	<u>45,434,745</u>	<u>45,434,745</u>	<u>47,199,231</u>	<u>-</u>
Ending Net Position	<u>\$ 36,387,626</u>	<u>\$ 39,457,097</u>	<u>\$ 45,434,745</u>	<u>\$ 47,209,231</u>	<u>\$ 47,199,231</u>	<u>\$ 48,765,412</u>	<u>\$ -</u>

# FIREFIGHTERS’ PENSION FUND

Firefighters’ Pension Fund – the Village’s firefighters participate in the Firefighters’ Pension Plan. The Pension provides retirement benefits to firefighters and is governed by a five-member pension board consisting of two members appointed by the Village President, one elected pension beneficiary and two elected fire employees. The Village and the participants are obligated to fund all pension costs based upon actuarial valuations. The State of Illinois is authorized to establish benefit levels and the Village is authorized to approve the actuarial assumptions used in the determination of contribution levels. Although it possesses many of the characteristics of a legally separate government, the Firefighters’ Pension Fund is reported as if it were part of the Village for budgetary purposes because of the Village’s fiduciary responsibility to the Pension.



Fire Pension	2015	2016	2017	2018	2019	2020	2021	2022 Budget	2022 Projection	2023 Budget
Revenues	1,193,184	2,854,044	3,680,813	390,369	4,782,231	3,746,156	5,916,273	3,310,433	3,310,433	3,326,122
Expenditures	1,030,836	1,143,316	1,320,583	1,487,749	1,587,418	1,721,914	1,890,177	2,072,895	2,088,599	2,141,495
Difference	162,348	1,710,728	2,360,230	(1,097,380)	3,194,813	2,024,242	4,026,095	1,237,538	1,221,834	1,184,627

FY2023 revenues are budgeted at \$3,326,122 while total expenditures are \$2,141,495. A surplus of \$1,184,627 will increase the net position restricted to \$30,112,543 at the end of FY2023. Appropriations increased due to retiree benefits percentage increase (3% compounded-per year basis), increase in the number of public safety officers retiring each year and the pension service administration (PSA) expenses. Current annual funding by the Village meets statutory requirements. It requires the funds to be 100% funded by 2033, which is verified by an annual actuarial analysis. As of December 31, 2021, the Firefighters’ Pension Fund was funded at 67.12%.

VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2022

Fund 71 - Fire Pension Fund

Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY2022 vs. FY2023 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
361-300 Interest On Investments	\$ 433,953	\$ 471,076	\$ (108,643)	\$ 75,000	\$ 75,000	\$ 75,000	\$ -
362-300 Net Change In Fair Value	2,406,904	1,209,784	3,591,240	800,000	800,000	800,000	-
<b>Total Investment Income</b>	<b>2,840,857</b>	<b>1,680,860</b>	<b>3,482,597</b>	<b>875,000</b>	<b>875,000</b>	<b>875,000</b>	<b>-</b>
365-360 Village Contributions	1,615,441	1,740,298	2,045,357	2,099,433	2,099,433	2,108,122	8,689
365-371 Employee Contributions	325,933	324,998	388,319	336,000	336,000	343,000	7,000
<b>Total Miscellaneous</b>	<b>1,941,374</b>	<b>2,065,296</b>	<b>2,433,676</b>	<b>2,435,433</b>	<b>2,435,433</b>	<b>2,451,122</b>	<b>15,689</b>
<b>Total Revenues and Other Financing Sources</b>	<b>\$ 4,782,231</b>	<b>\$ 3,746,156</b>	<b>\$ 5,916,273</b>	<b>\$ 3,310,433</b>	<b>\$ 3,310,433</b>	<b>\$ 3,326,122</b>	<b>\$ 15,689</b>
<b>Expenditures and Other Financing Uses</b>							
401-403 Refunds	\$ -	\$ 4,362	\$ -	\$ 100,000	\$ 120,404	\$ 100,000	\$ -
401-443 Police / Fire Pension	1,507,812	1,634,124	1,776,440	1,860,720	1,860,720	1,928,690	67,970
<b>Total Personnel Services</b>	<b>1,507,812</b>	<b>1,638,486</b>	<b>1,776,440</b>	<b>1,960,720</b>	<b>1,981,124</b>	<b>2,028,690</b>	<b>67,970</b>
403-461 Consulting Services	32,161	36,817	33,901	39,220	39,220	39,850	630
403-462 Legal Services	1,485	9,897	9,976	10,000	10,000	10,000	-
403-465 Medical Examinations	4,360	1,745	24,135	9,500	5,000	9,500	-
403-466 Investment Expense	35,340	34,833	40,592	45,000	45,000	45,000	-
403-471 Schools / Conferences / Meetings	2,305	138	800	2,955	2,955	2,955	-
403-472 Transportation	-	-	-	300	300	300	-
403-499 Miscellaneous Expense	3,955	-	4,334	5,200	5,000	5,200	-
<b>Total Contractual Services</b>	<b>79,606</b>	<b>83,429</b>	<b>113,737</b>	<b>112,175</b>	<b>107,475</b>	<b>112,805</b>	<b>630</b>
<b>Total Expenditures and Other Financing Uses</b>	<b>\$ 1,587,418</b>	<b>\$ 1,721,914</b>	<b>\$ 1,890,177</b>	<b>\$ 2,072,895</b>	<b>\$ 2,088,599</b>	<b>\$ 2,141,495</b>	<b>\$ 68,600</b>
<b>Net Position</b>	<b>\$ 3,194,813</b>	<b>\$ 2,024,242</b>	<b>\$ 4,026,095</b>	<b>\$ 1,237,538</b>	<b>\$ 1,221,834</b>	<b>\$ 1,184,627</b>	<b>\$ -</b>
<b>Beginning Net Position</b>	<b>18,460,932</b>	<b>21,655,745</b>	<b>23,679,987</b>	<b>27,706,082</b>	<b>27,706,082</b>	<b>28,927,916</b>	<b>-</b>
<b>Ending Net Position</b>	<b>\$ 21,655,745</b>	<b>\$ 23,679,987</b>	<b>\$ 27,706,082</b>	<b>\$ 28,943,620</b>	<b>\$ 28,927,916</b>	<b>\$ 30,112,543</b>	<b>\$ -</b>

# CAPITAL IMPROVEMENT PROGRAM

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The Capital Improvement Program (CIP) is a multiyear planning instrument used to identify needed capital projects for improvements to Village-owned and operated infrastructure and to coordinate the financing and timing of these improvements. The first long-range Capital Improvement Program for the Village of Hanover Park was developed in Fiscal Year 1984.



# Village of Hanover Park Capital Improvement Program Fiscal Years 2023 through 2027

## *Introduction*

The Capital Improvement Program (CIP) is a multiyear planning instrument used to identify necessary capital purchases and improvements and to coordinate the financing and timing of these improvements. The first long-range Capital Improvement Program was developed in Fiscal Year 1984. Each year, the Capital Improvement Program is updated to incorporate new capital projects, changing goals and priorities, and available funding sources. The document includes information regarding the Capital Improvement Program process, funding sources, program highlights, and the current and future impact of the Capital Improvement Program on the operating budget. The *Program Highlights* section provides narrative on significant capital improvements included in the program.

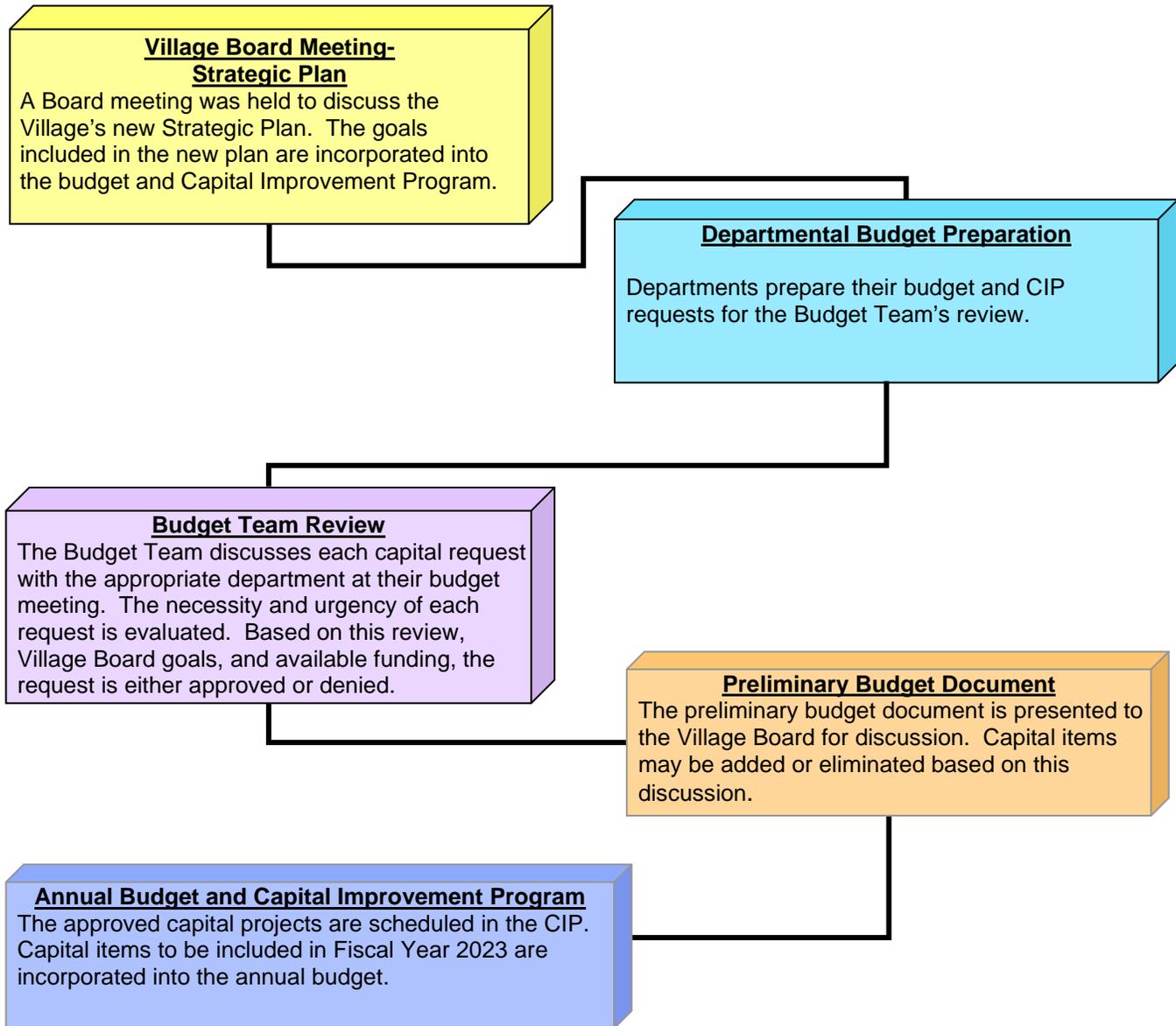
The tables after the narrative section itemize all approved Capital Improvement Program requests. **Table I** provides detailed information on each project included in the Fiscal Year 2023 budget by fund. **Tables II** and **III** display the Fiscal Year 2023 Capital Improvement Program by fund and category. **Table IV** provides the five-year Capital Improvement Plan by Fund.

Fiscal Year 2023 capital improvements are incorporated into the annual budget. Capital budget appropriations lapse at the end of the fiscal year; however, they may be reallocated in a subsequent fiscal year until the completion of the project. The annual budget authorizes and provides the basis for control of expenditures, including operating and maintaining new capital facilities. Projects are programmed for Fiscal Years 2023 through 2027 based on information currently available, including Village Board goals and the need for the improvement. In future years, actual capital budgets enacted may vary from the amount included in the CIP. Financial constraints may make it impossible to budget for the entire amount programmed. Conversely, unexpected financial availability may make it possible to initiate projects earlier than scheduled.

All capital expenditures for \$10,000 and over are included in the CIP. Capital equipment purchases for multiple items with a total of over \$10,000 are also included. The following capital items are incorporated into the Capital Improvement Program:

1. Purchase, improvement, or development of land.
2. Construction of new facilities.
3. Remodeling or expansion of existing facilities.
4. Street construction, reconstruction, or resurfacing.
5. Water and sewer system improvements.
6. Purchase of equipment and machinery.

## Capital Improvement Program Process



### Exhibit 1

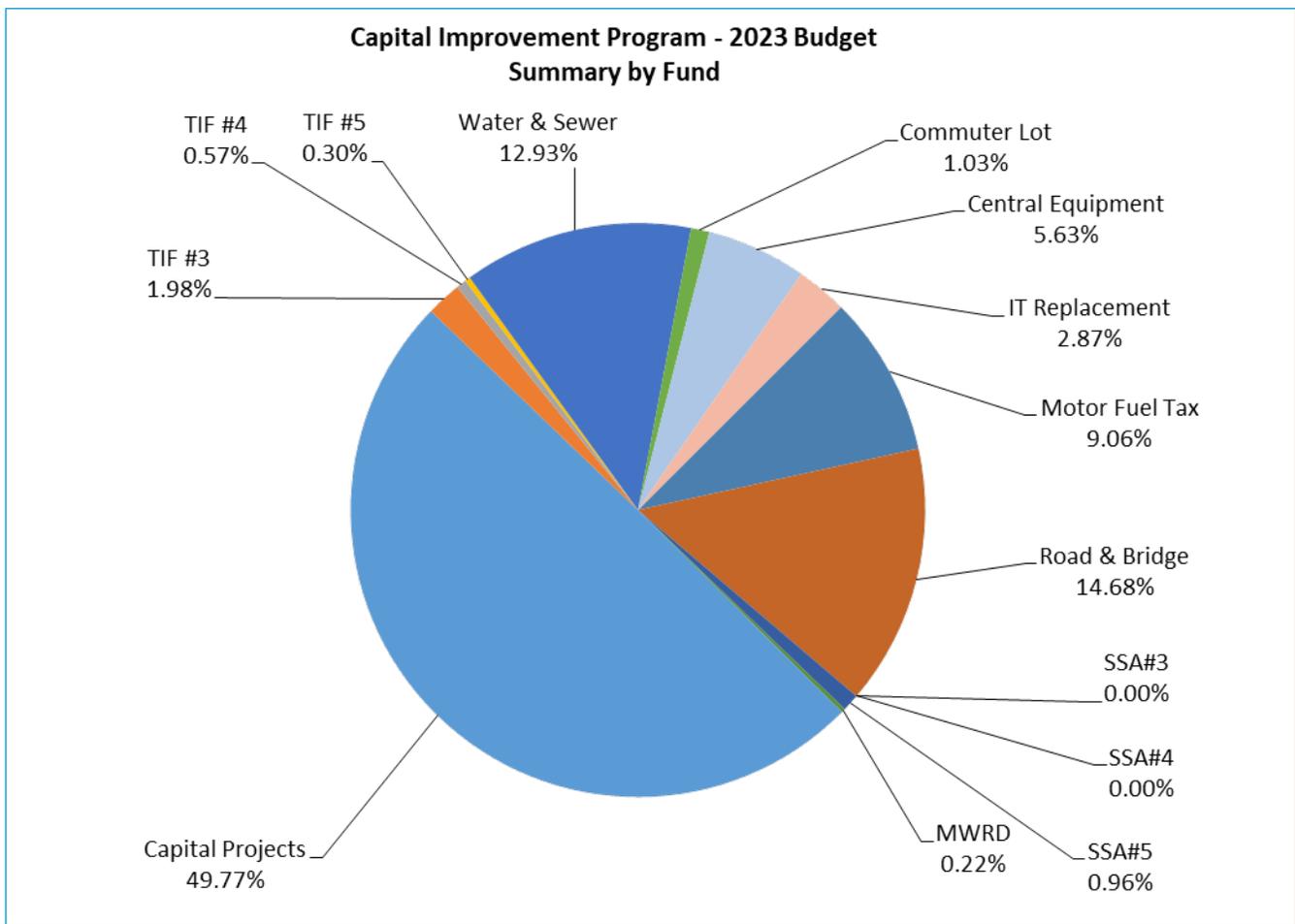
The development of the long-range Capital Improvement Program is a comprehensive process held in conjunction with the annual budgetary process. Village officials and management recognize the importance of planning and budgeting for future capital needs. Each department is required to submit their capital requests to the Budget Team on designated forms. A *Capital Request Form* is prepared for each capital item to be included in the current fiscal year's budget. A *Five-Year Summary of Capital Requests* is also prepared, which itemizes each anticipated capital request for the current budget year plus four years into the future.

Representatives from each department met with the Budget Team during the months of August and September. At that time, the department's capital requests were evaluated by the Budget Team comprised of the Village Manager, Deputy Village Manager, Finance Director, Assistant Finance Director, and Executive Assistant. The Budget Team examined each request to ensure that all required elements have been included and that long-term operating budget impacts have been considered. The Budget Team considered overall affordability, in terms of capital and operating costs, community concerns,

available alternatives, coordination with other projects (including projects being considered by other governmental entities), impacts on services, and the beneficiaries of the project. The satisfaction of Village Board goals, timeframes, funding sources, and the implications of deferring the project are also considered. Each capital request is either approved or denied based on this evaluation. Each approved request is prioritized for inclusion in the Capital Improvement Program and the annual budget.

Budget meetings with the Village Board are held each year in October, at which time a draft budget is presented. All capital requests are reviewed and evaluated by the Village Board at that time. The Board provides feedback on which requests are to be included in the fiscal year’s final budget submittal and in the Capital Improvement Program. The Capital Improvement Program is included in the annual budget document and is approved by the Village Board each year.

### ***Funding Sources***



**Capital Improvement Program  
Summary by Fund**

<b>Fund</b>	<b>Projected</b>	<b>Budget</b>	<b>Planned</b>			
	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>
Motor Fuel Tax Fund	\$ 2,603,176	\$ 2,234,000	\$ 1,400,000	\$ 1,400,000	\$ 1,400,000	\$ 1,400,000
Road and Bridge Fund	2,752,829	3,620,000	4,343,790	2,603,693	1,885,000	3,960,000
SSA #5*	375,000	237,062	-	-	-	-
MWRD Fields	1,855,175	55,000	10,000	10,000	10,000	10,000
Capital Projects Funds	2,585,685	12,270,936	3,410,710	3,275,931	1,221,068	1,950,212
TIF #3*	1,371,432	487,000	-	-	-	-
TIF #4*	50,000	140,000	-	-	-	-
TIF #5*	30,000	75,000	-	-	-	-
Water and Sewer Fund	6,613,936	3,188,000	7,903,511	8,580,500	7,295,500	10,066,038
Commuter Parking Lot Fund	1,050,000	255,000	325,000	300,000	-	-
Central Equipment Fund	495,855	1,387,800	1,716,800	1,472,100	1,209,400	513,700
IT Replacement Fund	587,095	707,800	709,800	384,800	252,000	235,000
<b>Total</b>	<b>\$20,370,183</b>	<b>\$24,657,598</b>	<b>\$19,819,611</b>	<b>\$18,027,024</b>	<b>\$13,272,968</b>	<b>\$18,134,950</b>

*\*The Village does not project Capital Improvement beyond the Current Budget Year as the Capital Projects are dependent on revenue generated.*

Each capital item is allocated to a Village fund or funds based on the nature of the project and the financial resources required for the project. A listing of the Village funds used to finance capital purchases, including a listing of the revenue sources for that fund, and the types of projects allocated to the fund are described below:

**011 - Motor Fuel Tax Fund**

Motor Fuel Tax revenues are provided by the Village’s share of state motor fuel taxes. These funds are primarily used for the annual street resurfacing program as authorized by the State of Illinois.

**012 - Road and Bridge Fund**

Road and Bridge Fund revenues are provided by township property tax revenues, impose gas tax, and by transfer from the General Fund. The funds are used for road resurfacing/reconstruction, bridge improvements, and street maintenance.

**013, 014, 015 – Special Service Area Funds**

Special Service Area Fund revenues are provided by the special service area property tax revenues. These funds are used for improvements and maintenance within the special service area.

**017 – MWRD Fields Fund**

The MWRD (Metropolitan Water Reclamation District) Fields Fund was authorized by Village Board action in November 2014 for land leased to the Village for 39 years. Revenues are provided by transfer from General Fund for the maintenance and improvements of the athletic fields. Revenues may also be provided by state, and local grants

**031- Capital Projects Funds**

Revenues are provided by transfers from the General, and Water and Sewer Funds. Revenues may also be provided by federal, state, and local grants.

### **033, 034, 035 - Tax Increment Financing District Funds**

Revenues are provided by property tax increments generated within the TIF boundaries. These funds are used only for TIF eligible expenses.

### **050 - Water and Sewer Enterprise Fund**

Water and Sewer Fund revenues are provided by water and sewer sales revenues and penalties, tap-on fees, and water meter sales. Funds are used for improvements to, and capital equipment used in the operation of, the water and sewer system. An application to the Illinois Environmental Protection Agency (IEPA) for a loan to fund the water main replacement project for the 2024 through 2028 for infrastructure that has surpassed its life expectancy.

### **051 - Municipal Commuter Parking Lot Enterprise Fund**

The Municipal Commuter Parking Lot Fund accounts for the provision of commuter parking services to the residents of the Village of Hanover Park and surrounding communities. Resources include permit and daily parking fees. Funds are used for maintenance of the Metra Lot Station.

### **061 - Central Equipment Fund**

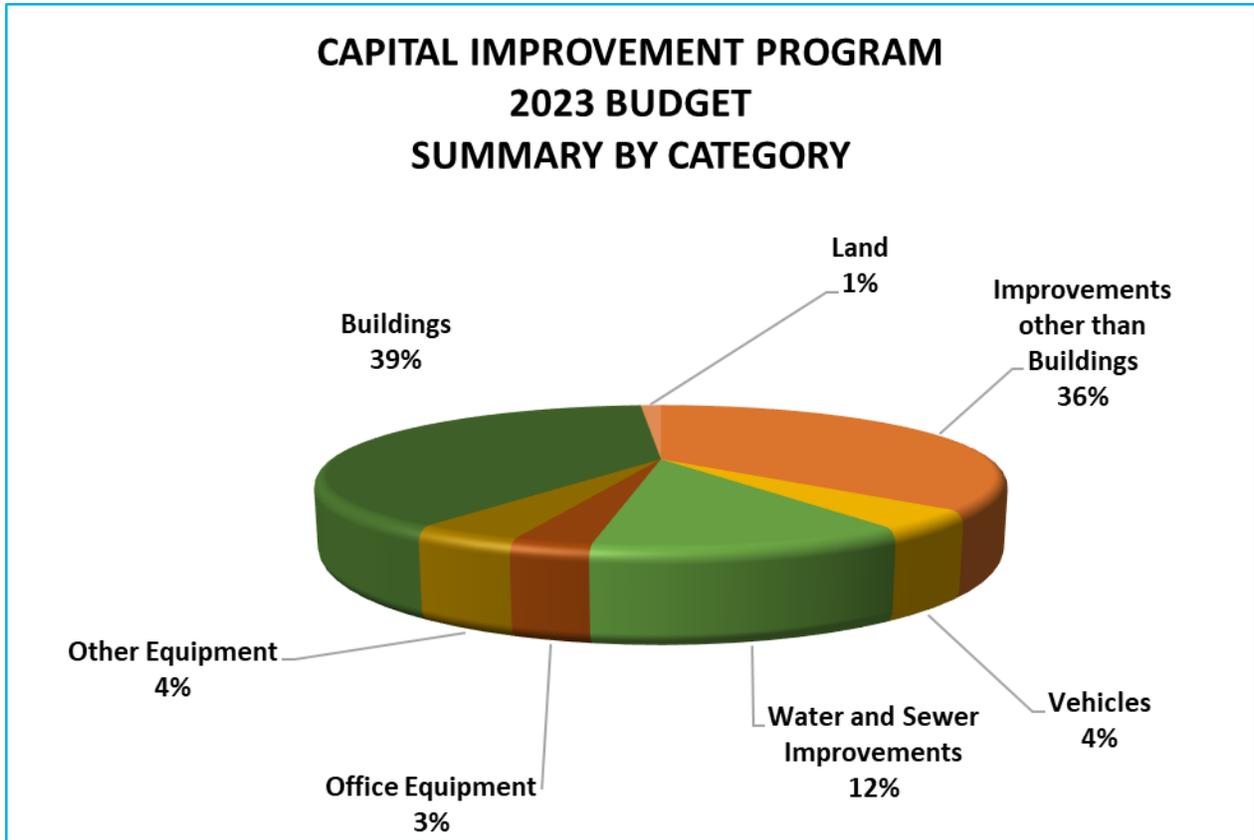
Each department that utilizes vehicles contributes annually for their replacement via transfers to the Central Equipment Fund. The General and Water and Sewer Funds each contribute based on the expected replacement cost and expected useful life of each vehicle. The fund is structured such that adequate funding for each vehicle will be accumulated by the scheduled replacement date.

### **062 – IT Replacement Fund**

The IT Replacement Fund was created to replace essential network and computer equipment. The fund is structured such that adequate funding for each I.T. equipment will be accumulated by the scheduled replacement date.

## *Program Highlights*

The Fiscal Year 2023 Capital Improvement Program totals \$24,657,598 or 23.48% of the total annual budget of all funds of \$105,021,235. Following is a summary of capital items by category:



Capital Improvement Program  
Summary by Category

<u>Category</u>	<u>2023 Budget</u>
Improvements other than Buildings	\$ 8,943,063
Vehicles	1,048,800
Water and Sewer Improvements	2,983,000
Office Equipment	757,800
Other Equipment	1,031,935
Buildings	9,593,000
Land	300,000
<b>Total</b>	<b>\$24,657,598</b>

## **Buildings**

All improvements to buildings are expenditures under the buildings category. Several improvements are budgeted for Fiscal Year 2023. The construction for Fire Station #16 has been budgeted in the amount of \$8,500,000. In addition, other projects that have been budgeted include \$268,000 for Village Hall Administration Refresh, \$150,000 a Public Works Generator Replacement, \$160,000 for Fire Station #15 renovations and \$70,000 for the Police Department triple basin, among other projects.

## **Improvements other than Buildings**

This category includes expenditures associated with the construction of new roadways, the maintenance of existing roadways, curb and sidewalk replacement, streetlights, landscaping improvements, and commuter parking facility improvements.

### ***Street Improvements***

Most of the roadway construction and improvement projects are funded via the Motor Fuel Tax Fund or the Road and Bridge Fund. In Fiscal Year 2023, \$2,000,000 is budgeted for the road resurfacing and reconstruction program (in addition to MFT).

These street improvements address the Village Board goals to *Maintain and Enhance Village Infrastructure, Enhance the Village Appearance as a Quality Community, and Improve Public Safety.*

## ***Other Improvements***

Some other improvements include \$1,650,000 for west branch stabilization Anne Fox to Village limits, \$200,000 for Moton Pond Improvements, and \$100,000 for general drainage spot repairs, among other projects.

All of these improvements seek to address the Village Board goal to *Maintain and Enhance Village Infrastructure* and/or to *Enhance the Village Appearance as a Quality Community*. The annual impact on the operating budget for each of these projects is included in Table I.

## **Office Equipment**

Office equipment category includes all computers, printer, servers and other equipment used within the offices of the Village. Fiscal Year 2023 Office Equipment Capital Expenditures include annual replacement of equipment including computers and public safety computer equipment. It also includes \$50,000 for Document Scanning Services. In addition, \$100,000 is budgeted for PD Conference/EOC Audio Video Replacement, and \$84,800 for the PD Video Evidence System, Inc. (Body Cams-Year 2). These equipment purchases will support the Village Board's goal of '*Offers convenience through technologies*'. The annual impact on the operating budget for these projects is also included in Table I.

## **Other Equipment**

In the other equipment category, \$487,935 is budgeted for various equipment. This includes \$88,000 for the DuJIS Records Management System, as well as \$34,480 for Starcom radios and equipment. Additional equipment budgeted is listed in Table III.

## **Vehicles**

The Vehicles category, which is integrated into the Central Equipment Fund, includes Police Department squad cars and other automobiles, Fire Department trucks and ambulances, and other various department vehicles. In Fiscal Year 2023, \$313,000 has been budgeted for an Ambulance. The vehicle replacement budget in Fiscal Year 2023 also includes the purchase of four police squads, a panel truck, as well as other various Police and Fire vehicles and Public Works equipment.

These vehicle and equipment purchases will maintain and enhance Public Safety and Village Infrastructure. A detailed schedule of all Fiscal Year 2023 budgeted vehicle purchases is included in Table I. Summary listings of all Fiscal Year 2023 budgeted Vehicles by fund and category are included in Tables II and III.

## **Water and Sewer Improvements**

This category includes expenses for improvements to the water and sewer utility system in the Village, including water and sewer main replacement, sewage treatment plant equipment and facility improvements, and water tower and well house improvements. These projects are funded via Water and Sewer Fund revenues. All of these improvements support the Village Board goal to *Maintain and Enhance Village Infrastructure*.

A total of \$3,188,000 is included in the Fiscal Year 2023 budget for water and sewer improvements. This allocation includes \$1,200,000 for water main replacement.

### ***Impact of the Capital Improvement Program on Current and Future Operating Budgets***

The impact of the Capital Improvement Program on current and future operating budgets is described and enumerated in Table I, Capital Improvement Program Detail by Fund. The nature and amount of the impact of each improvement are developed using the best information currently available and inflated for future years. These costs may include additional staffing or increased maintenance or other cost of operation. This impact is considered at the time the capital request is evaluated. These costs have been incorporated into the Fiscal Year 2023 operating budget.

The operating budget must also pay interest and principal payments on all bonded debt and notes used for capital acquisitions and improvements. In addition, departments must contribute annually to the Central Equipment Fund for future vehicle replacements. The amount of the annual required contribution increases when new vehicles are added to the fleet. These transfers are budgeted within each cost control center in Account 403-452, Vehicle Maintenance and Replacement.

The General and Water and Sewer Funds finance miscellaneous capital projects via the transfer of fund reserves to the General Capital Projects Fund. The amount of the transfer is calculated based on the expenditures budgeted in the fund, less any revenues earmarked to fund the expenditures; for example, grant revenues. These transfers are included in the operating budget of the appropriate funds.

### ***Conclusion***

The Capital Improvement Program is a multi-year planning instrument that identifies necessary capital improvements. The importance of long-range planning and replacement and modernization of infrastructure in the Village is recognized by Village Officials. Funding sources, such as grants, bonds, fund revenues, and reserves and the impact of the project on the operating budget are carefully evaluated prior to inclusion in the Capital Improvement Program. This program will be updated annually as part of the annual budget process.

Special thanks to Juliana Maller, Village Manager, David Webb, Deputy Village Manager, Finance Director Remy Navarrete, Assistant Finance Director Lynda Chambers, IT Director Jed Gerstein, Public Works Director T. J. Moore, and Executive Assistant Sue Krauser, for their assistance in the preparation of the Capital Improvement Program.

**Table I**  
**Village of Hanover Park**  
**2023 Capital Improvement Program - Detail by Fund**

Table 1 provides detailed information on each capital improvement included in the Fiscal Year 2023 Budget. The table displays the project description, the amount included in the 2023 Budget, Cost Control Center, if any, account, the justification for the project, and the annual anticipated dollar impact on the operating budget in the calendar year with a description of the nature of the impact. The funding source, cost control center and account to be charged are also indicated. Tables II and III provide summary information on the Fiscal Year 2023 Capital Improvement Program.

**011, 012, 015, 017, 033, 034 and 035 SPECIAL REVENUE FUNDS**  
**\$6,848,062**



Project Description (Quantity, if applicable)		FY'2023 Budget Amount
State Grant REBUILD Non-MFT		\$834,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
11-20-2600	413-422	Existing
Justification		Annual Impact and Description of Operating Budget Impact
The State is distributing \$417,000 twice a year for three years to the Village. While the funds are not actually MFT funds, they should be treated in a similar manner. They must be used for "bondable" infrastructure improvements. The intent is to use the funds for street maintenance.		Reduced need for patching and maintenance in these areas.

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Annual Roadway Resurfacing Program</b>		<b>\$1,400,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
11-20-2600	413-422	Existing
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
This project includes the resurfacing of various streets. Streets are selected based on condition, location, history, and traffic to maximize the lifespan of the pavement and avoid costly reconstruction.		Reduced need for patching and maintenance in these areas.

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Arlington Drive Bridge Reconstruction (Village's Share)</b>		<b>\$480,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
12-20-2600	413-422	Existing
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
The Arlington Drive Bridge over the West Branch DuPage River has deteriorated and is currently rated at 5 tons. The Village has received an STP grant to replace this bridge, which pays for 80% of the design and construction costs.		No Impact Anticipated

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Bike Path Construction/Reconstruction</b>		<b>\$70,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
12-20-2600	413-422	Existing
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
This project provides for the repair and reconstruction of existing segments of bike paths. It also provides for the potential filling of missing gaps in the existing bike path network. Area we will target for FY'23 includes along Greenbrook between Lake and County Farm.		Minimal Impact

Project Description (Quantity, if applicable)		FY'2023 Budget Amount
Church & Walnut Improvements (Invest in Cook Grant - \$200,000)		\$700,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
12-20-2600	413-422	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
This project includes new multi-modal improvements, including bike path extension, along Church Street between Maple Avenue to Walnut Avenue and along Walnut Avenue between Center Avenue and Barrington Road. The project will provide significant safety improvements to the area residents, mass transit riders, and the Hanover Park Park District Community Center. A portion of this project is funded by Invest in Cook Grant (\$200,000).		Increased maintenance of the bike path

Project Description (Quantity, if applicable)		FY'2023 Budget Amount
Greenbrook School Crossing Flashing Beacons		\$35,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
12-20-2600	413-422	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
This project includes replacing westbound and eastbound flashing beacons along Greenbrook Blvd for Horizon Elementary School crossing. The communication units have failed and are currently manually operated. These flashing beacons are Village owned and maintained along DuPage County right-of-way.		Lower maintenance cost due to new equipment

Project Description (Quantity, if applicable)		FY'2023 Budget Amount
Irving Park Road Lighting & Safety (Astor-Barrington) (\$300k DCEO Funding)		\$300,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
12-20-2600	413-422	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
In the 2019 State Capital Bill, the Village was awarded a \$300,000 grant for lighting improvements to Irving Park Road from Astor to Barrington. The project includes installing roadway lighting on the west end of Irving Park Road to increase pedestrian safety.		Unknown until the design is completed.

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>New Streetlights</b>		<b>\$35,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
12-20-2600	413-422	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
This project includes installing new streetlights at various locations in the Village to increase safety and provide uniform lighting.		Increased maintenance for additional streetlights and associated electricity costs.

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Road Resurfacing &amp; Reconstruction (in addition to MFT)</b>		<b>\$2,000,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
12-20-2600	413-422	Replaced Street Resurfacing & Street Reconstruction
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
The project includes resurfacing and reconstruction of various streets in the Village. Streets for resurfacing are selected based on condition, location, history, and traffic to maximize the lifespan of the pavement and avoid costly reconstruction. Streets for reconstruction are selected based on the condition of the overall pavement, including its subbase. This funding is in addition to the MFT funding allocated for roadway improvements.		Reduced costs associated with maintenance, including patching.

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Drives, Alleys, Parking Area Maintenance</b>		<b>\$237,062</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
15-20-2100	413-422	Existing
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
The private drives, alleys, and parking areas need pavement maintenance due to their deteriorated condition. This project will include patching, crack sealing, seal coating, and similar work necessary to maintain the pavement.		

Project Description (Quantity, if applicable)		FY'2023 Budget Amount
Mural at MWRD Building		\$15,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
17-20-6700	413-421	New
Justification		Annual Impact and Description of Operating Budget Impact
Wall mural at MWRD Building to enhance the pavilion entertainment venue.		None

Project Description (Quantity, if applicable)		FY'2023 Budget Amount
Trash Enclosures & Miscellaneous Accoutrements		\$30,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
17-20-6700	413-421	Replace
Justification		Annual Impact and Description of Operating Budget Impact
Construct new trash enclosures and purchase accessory items for sports complex.		None

Project Description (Quantity, if applicable)		FY'2023 Budget Amount
Misc. Improvements		\$10,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
17-20-6700	413-422	New
Justification		Annual Impact and Description of Operating Budget Impact
Miscellaneous improvements/repairs to the Sports Complex that present themselves during the course of the year.		None

Project Description (Quantity, if applicable)		FY'2023 Budget Amount
TIF #3 Land Purchases		\$300,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
413-411		New
Justification		Annual Impact and Description of Operating Budget Impact
As Village Center Plan gets implemented, there may be properties that may become available for acquisition within TIF 3, especially along Devon Ave., Church Rd. or Ontarioville Rd., that may be in strategic locations for the Village. It is prudent to budget for acquisition of key properties important for future Village Center development, per the updated Village Center plan.		None

Project Description (Quantity, if applicable)		FY'2023 Budget Amount
TIF #3 Miscellaneous		\$50,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
33-20-2200	413-421	New
Justification		Annual Impact and Description of Operating Budget Impact
As the Village Center Plan gets implemented, there may be properties that may require Village's involvement for potential demo/redevelopment project in the TIF, per the updated Village Center plan.		None

Project Description (Quantity, if applicable)		FY'2023 Budget Amount
Façade Improvement Grant - Continuation		\$100,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
33-20-220	413-422	Continued – approved FY'21
Justification		Annual Impact and Description of Operating Budget Impact
Village Board approved O-22-17 establishing a TIF Façade Improvement Grant program, with a stipulation that funding would be allocated on an annual basis via the budget process. In order to encourage property owners in the Village Center area, south of the train tracks, to improve their buildings and façade, and thereby improve the overall aesthetics of the area, set aside \$100,000 for the TIF 3 Façade Improvement Grant. Per the approved criteria, the grant would function as a reimbursement grant with up to 50% participation, with a max. of \$25,000, following approval of an application.		Only from TIF #3, not General Fund

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>New Holiday Decorations for Ontarioville TIF #3</b>		<b>\$25,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
33-20-2300	413-422	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Add more holiday decorations and lights.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Ontarioville Downtown Improvements TIF #3</b>		<b>\$12,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
20-2300	413-422	Replaced
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Repairs to downtown area.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>TIF #4 Behind LA Tan Site Improvements</b>		<b>\$40,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
34-20-2200	413-422	Existing
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
The Village owned property adjacent to the former LA Tan site will be cleared and leveled to make it accepting of the placement of grass and regular mowing. It will become part of the Village's regular mowing cycle.		Increase – Additional cost for regular mowing.

Project Description (Quantity, if applicable)		FY'2023 Budget Amount
TIF #4 Façade/Property Improvement Grant - Continuation		\$100,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
34-20-220	413-422	Continuation of grant program (approved FY'22)
Justification		Annual Impact and Description of Operating Budget Impact
<p>Village Board approved O-22-17 establishing a TIF Façade Improvement Grant program, with a stipulation that funding would be allocated on an annual basis via the budget process. Several properties including the newly occupied Italian Exp (Taco Express) and vacant Yummy Station, LA Tan, Chapala, etc. desperately need facade/streetscape improvements. Until recently, the TIF did not have funds, but TIF#4 is now 'in the black'. In order to recruit &amp; retain businesses, this would serve as an incentive to improve their buildings and façades, thereby improving the overall aesthetics of the area. Set aside \$100,000 for 2023 for the Façade/Prop Improvement Grant for TIF 4. Per the approved criteria, the grant would function as a reimbursement grant with up to 50% participation, with a max. of \$25,000, following approval of an application.</p>		Only from TIF #4, not General Fund

Project Description (Quantity, if applicable)		FY'2023 Budget Amount
TIF #5 Façade/Property Improvement Grant		\$75,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
35-20-220	413-422	Continuation of grant program (approved in 2022)
Justification		Annual Impact and Description of Operating Budget Impact
<p>Village Board approved O-22-17 establishing a TIF Façade Improvement Grant program, with a stipulation that funding would be allocated on an annual basis via the budget process. Several properties including the Olde Salem Plaza shopping center, the vacant Long John Silvers and commercial properties on the south side of IPR desperately need facade/building improvements. Until now, the TIF did not have funds, but TIF#5 is now 'in the black' since 2020. In order to retain and recruit businesses, this would serve as an incentive to improve their buildings and façades, thereby improving the overall aesthetics of the area. Set aside \$75,000 annually as a Façade/Prop Improvement Grant for TIF 5. Per the approved criteria, the grant would function as a reimbursement grant with up to 50% participation, with a max. of \$25,000, following approval of an application.</p>		Only from TIF #5, no impact on Village's General Fund

**031 CAPITAL PROJECTS**

**\$12,270,936**



Project Description (Quantity, if applicable)		FY'2023 Budget Amount
<b>Fire Department #1 Epoxy Floor</b>		<b>\$60,000</b>
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
31-20-2300	413-421	Replace
Justification		Annual Impact and Description of Operating Budget Impact
Epoxy floor in fire department needs to be replaced.		None

Project Description (Quantity, if applicable)		FY'2023 Budget Amount
<b>Fire Station #15 Renovation Project</b>		<b>\$160,000</b>
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
31-20-2300	413-421	Replace
Justification		Annual Impact and Description of Operating Budget Impact
A renovation project for the kitchen at Fire Station #15.		None

Project Description (Quantity, if applicable)		FY'2023 Budget Amount
<b>New Fire Station #16 Construction</b>		<b>\$8,500,000</b>
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
31-20-2300	413-421	New
Justification		Annual Impact and Description of Operating Budget Impact
Replacement of existing secondary fire station.		Minor to start. Similar to current station over time.

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>IRMA Fall Assessment Remediation Year One</b>		<b>\$40,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
31-20-2300	413-421	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
List of fall assessment items that need to be corrected.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>LED Exterior Lighting</b>		<b>\$20,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
31-20-2300	413-421	Replace
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Lighting around the buildings needs updating.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Police Department Epoxy Repairs</b>		<b>\$20,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
31-20-2300	413-421	Replace
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Epoxy floor in cell area needs repair.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>PD Night Building Security</b>		<b>\$40,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
31-20-2300	413-421	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Physical modification to made to lobby to security the building at night.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Police Department Triple Basin</b>		<b>\$70,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
31-20-2300	413-421	Replace
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Existing basin is metal and rusted through. Needs to be replaced.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Police Department U.P. S. Room HVAC</b>		<b>\$20,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
31-20-2300	413-421	Replace
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Replace U.P.S. room HVAC unit to make it more reliable – I.T.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Public Works Generator</b>		<b>\$150,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
31-20-2300	413-421	Replace
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Generator is original & has surpassed its life expectancy.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Public Works Water Heaters</b>		<b>\$50,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
31-20-2300	413-421	Replace
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Hot water heaters have surpassed their life expectancy.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Remodeling of PW Building - Evaluation</b>		<b>\$70,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
31-20-2300	413-421	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Study to review workplace conditions and spacing demands for modern workplace.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Village Hall Administration Refresh</b>		<b>\$268,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
31-20-2300	413-421	Replace
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Update Village Hall administration area.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Arterial Fence Replacement</b>		<b>\$125,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
31-20-2300	413-422	Replace Existing
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Replace existing arterial fence that is failing in various areas and in need of repairs.		Reduce fence repairs.

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Creek Bank Repairs</b>		<b>\$25,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
31-20-2300	413-422	Existing
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Make necessary repairs to the banks of the West Branch of the DuPage River to eliminate erosion.		None

Project Description (Quantity, if applicable)		FY'2023 Budget Amount
<b>General Drainage Spot Repairs</b>		<b>\$100,000</b>
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
31-20-2300	413-422	
Justification		Annual Impact and Description of Operating Budget Impact
Modifications and repairs to the stormwater system to improve drainage around the Village. Projects are determined during the course of the year as drainage issues comes up.		None

Project Description (Quantity, if applicable)		FY'2023 Budget Amount
<b>Holiday Snowflakes Replacement (50)</b>		<b>\$50,000</b>
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
31-20-2300	413-422	Replaced
Justification		Annual Impact and Description of Operating Budget Impact
Snowflakes are starting to burn out.		None

Project Description (Quantity, if applicable)		FY'2023 Budget Amount
<b>Morton Pond Improvements</b>		<b>\$200,000</b>
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
31-20-2300	413-422	Existing
Justification		Annual Impact and Description of Operating Budget Impact
Pond is filled with debris and silt and needs to be dredged to restore proper stormwater function.		None

Project Description (Quantity, if applicable)		FY'2023 Budget Amount
<b>Replacement of 75 Parkway Trees</b>		<b>\$25,000</b>
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
20-2300	413-422	Replaced
Justification		Annual Impact and Description of Operating Budget Impact
Annual replacement of parkway trees.		None

Project Description (Quantity, if applicable)		FY'2023 Budget Amount
Village Hall Entryway Wall Repairs		\$50,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
20-2300	413-422	Replaced
Justification		Annual Impact and Description of Operating Budget Impact
Reset existing walls to straighten and make repairs.		None

Project Description (Quantity, if applicable)		FY'2023 Budget Amount
Village Hall Street Lights		\$40,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
31-20-2300	413-422	New
Justification		Annual Impact and Description of Operating Budget Impact
Replace and modernize the parking lot lights at the Village Hall.		None

Project Description (Quantity, if applicable)		FY'2023 Budget Amount
West Branch Streambank Stabilization		\$1,650,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
31-20-2300	413-422	Existing
Justification		Annual Impact and Description of Operating Budget Impact
<p>Project will include streambank stabilization and a new grate behind Anne Fox School. The project will reduce the likelihood of flooding in the area. The project has received partial grant funding (GIGO – IEPA) and is in collaboration with the Village of Schaumburg. The total project cost is estimated to be \$3,900,00 with \$1,650,000 for the Hanover Park portion. The Grant is for \$1,662,640 and will cover about \$750,000 of the Hanover Park costs. Design will continue in 2023, with construction anticipated to also start in 2023.</p>		Reduction of overtime for flood response.

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Document Scanning Services</b>		<b>\$50,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
31-20-2300	413-431	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
With the implementation of the Laserfiche Document Management system occurring in 2022, there is a need to scan existing documents to be imported into the system. The project is a multi-year project, the first year had the purchase and implementation of the software along with scanning of some existing records. The second and subsequent years will have requests for funding to scan existing paper records. Having the historical records in the systems creates a robust document storage process that enables efficiency for maintaining records into the future.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Replace 9000 lb. Inground Vehicle Hoist</b>		<b>\$33,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
31-20-2300	413-443	Replacing Existing Hoist
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Replacing 30-year-old failing hoist assembly.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Starcom Radio Building Distribution Antennae</b>		<b>\$26,020</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
31-20-2300	413-433	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
The Fire Department is requesting the installation of a Building Distribution Antennae (BDA) in Fire Station 15. The coverage is poor and intermittent for our Starcom radios and digital emergency alerting pagers. The coverage is specifically poor in the basement, this area is critical if needed to be used as a backup Emergency Operations Center and during daily FD operations. This request is for a new installation.		No impact

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Biphasic Cardiac Monitor/Defibrillator/Pacemaker</b>		<b>\$38,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
31-20-2300	413-443	Replaced LifePak 15 that has reached the end of its service life
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
With the latest technology in cardiac monitoring the proposed purchase of two Life Pak 15 Cardiac Monitors is consistent with other upgraded cardiac monitors. This cardiac monitor will send time sensitive cardiac rhythms to the receiving hospital prior to the arrival of the patient, thus reducing the delay of time the patient will receive lifesaving procedure.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>DuComm 2<sup>nd</sup> Facility</b>		<b>\$35,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
31-20-2300	413-431	Existing
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
This cost represents the police department's portion of the costs for Du-Comm's facility for FY 23. The police department pays its share each year in one annual payment. The estimated total amount for the PD portion of the facility project is \$571,309.		No impact

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>DuJIS Records Management System</b>		<b>\$88,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
31-20-2300	413-431	Existing
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
The police and fire departments are participating in the DuPage Justice Information System's (DuJIS) Records Management System (RMS) which became effective in June of 2019. The system is countywide throughout DuPage and allows for integration and information sharing among agencies. Each participating agency pays their share of the total project costs. This total represents Hanover Park Police Department's estimated portion of the fourth year's costs for the system.		No impact

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Structural Firefighting Protective Gear- 12 Sets</b>		<b>\$58,960</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
31-20-2300	413-443	Replacement
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
<p>Structural Firefighting turnout gear is the primary life safety tool utilized by firefighters.</p> <p>Each year the department budgets to replace the protective ensemble for some staff including modifications/new gear purchases for replacement firefighters. Prior to the purchase and issuance of a new ensemble, each firefighter's gear is inspected.</p>		No Impact

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Fitness Equipment</b>		<b>\$20,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
31-20-2300	413-443	Replacement
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
<p>The Police Department's fitness equipment is currently ten years old. While the cardio equipment items are commercial grade, they are now past expected useful life. Specifically, the fitness room's three treadmills experience heavy use from department personnel and have been down for repairs numerous times over the past few years. With the department's initiative to implement a multi-faceted employee wellness program in 2023, it is imperative that reliable equipment remains available for department personnel. The requested budget amount includes the replacement of three treadmills (\$4750 each), the replacement of a stationary bike with a spin bike (\$1925) and associated shipping, delivery, and installation/removal costs.</p>		No impact

Project Description (Quantity, if applicable)		FY'2023 Budget Amount
Automatic License Plate Recognition (ALPR) Cameras- Flock Safety		\$32,500
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
31-20-2300	413-443	New
Justification		Annual Impact and Description of Operating Budget Impact
<p>The Police Department is requesting to purchase a total of ten Automatic License Plate Recognition (ALPR) Cameras as part of a subscription through Flock Safety. ALPR cameras have the ability to continually take snapshots of vehicle registrations as motorists travel through a camera's field of view. The accompanying Flock database then allows officers to conduct customizable nationwide searches based on vehicle type, make, color, plate, state of registration, and other unique identifiers. The availability of ALPR cameras placed at ten strategic locations throughout the Village will allow the Police Department to experience increased case clearance while also acting as a potential deterrent for further criminal activity. Several neighboring agencies either already utilize Flock Safety or are in the process to secure a subscription, which will further expand the network of searchable ALPR cameras throughout Chicagoland. The budgeted cost includes an annual subscription of \$2,500 per camera and an initial setup fee of up to \$750 per camera if they are installed on State of Illinois property. Cameras not being placed on state property come at a reduced installation fee of \$250 each.</p>		No impact

Project Description (Quantity, if applicable)		FY'2023 Budget Amount												
Protective Vests & Shields		\$12,750												
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description												
31-20-2300	413-443	Replacement												
Justification		Annual Impact and Description of Operating Budget Impact												
<p>This cost represents the following related to the replacement and/or purchase of new protective vests for sworn officers and ballistic shields for the Crisis Resolution Team (CRT). The shield purchases will replace expired units.</p> <table border="1" data-bbox="110 1522 982 1722"> <tbody> <tr> <td>Sworn officer vest replacement due to 5 year warranty guarantee</td> <td>6 X \$675</td> <td>\$4,050</td> </tr> <tr> <td>New vests due for new officers replacing anticipated retirements or resignations</td> <td>4 X \$675</td> <td>\$2,700</td> </tr> <tr> <td>Ballistic shields for CRT</td> <td>2 X \$3000</td> <td>\$6,000</td> </tr> <tr> <td><b>Total</b></td> <td></td> <td><b>\$12,750</b></td> </tr> </tbody> </table>		Sworn officer vest replacement due to 5 year warranty guarantee	6 X \$675	\$4,050	New vests due for new officers replacing anticipated retirements or resignations	4 X \$675	\$2,700	Ballistic shields for CRT	2 X \$3000	\$6,000	<b>Total</b>		<b>\$12,750</b>	No impact
Sworn officer vest replacement due to 5 year warranty guarantee	6 X \$675	\$4,050												
New vests due for new officers replacing anticipated retirements or resignations	4 X \$675	\$2,700												
Ballistic shields for CRT	2 X \$3000	\$6,000												
<b>Total</b>		<b>\$12,750</b>												

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Public Works Radios</b>		<b>\$25,300</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
31-20-2300	413-443	Replacement
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Second year of 2-year Radio Install Program. Includes 10% for projected increases.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Severe Weather Alerting Sirens</b>		<b>\$19,950</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
31-20-2300	413-443	Replacement
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
The Village operates and maintains a system of six outdoor warning sirens used for emergency notification to our residents of impending severe weather or an immediate threat. The outdoor warning sirens have an estimated lifespan of twenty (20) years. This siren to be replaced in 2023 will be "HP02" located at County Farm Road and Ontarioville Road in the Train Station Commuter Lot which is approximately 20 years old with a previous install date in the early 2000s. This siren will include a battery backup, scheduled maintenance, and monthly inspection.		No Impact

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Starcomm Multiband Radios</b>		<b>\$54,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
31-20-2300	413-431	Replacement
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
In 2012, the Police Department partnered with DuPage County Emergency Telephone Services Board (ETSB) to purchase digital Starcom21 multiband radios which upgraded our radios from analog UHF and allowed for statewide communication with other public safety agencies. As of 2023, the current Starcom radios will no longer be supported by Motorola and must be replaced. The Police Department will again partner with DuPage County ETSB to obtain replacement radios. The estimated cost for the Police Department portion of replacement Starcom 21 radios is \$54,000.		No impact

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Starcom Portable and Mobile Radio Project</b>		<b>\$34,480</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
31-20-2300	413-433	Replacement
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
<p>In 2012 the Police and Fire Departments received Starcom portable and mobile radios with accessories to communicate with our emergency dispatch center, DuComm. These radios will reach their end of life in 2023 and are planned to be replaced. The ETSB is budgeting to purchase radios for each agency, but this purchase does not meet all our operational needs. The Fire Department is requesting the purchase of additional radios, batteries, chargers, and accessories.</p>		No Impact

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Hybrid Protective Turnout Gear-8 Ensembles</b>		<b>\$9,975</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
31-20-2300	413-443	New and Replacement
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
<p>Firefighter Protective Equipment is the primary life safety tool utilized by firefighters.</p> <p>The department along with many research partners identified firefighter heat stress to be a more significant health concern than what had originally been believed. This heat stress has scientifically been proven to have a significant impact on cardiovascular strain and other health concerns for firefighters. The need to place firefighters in a different type of protective equipment for non-structural fire/technical rescue responses that do not have the thermal protection requirements of structural gear is critical. Each year the department budgets to issue a replacement Tech Rescue protective ensemble to firefighters. Prior to the purchase and issuance of a new ensemble, each firefighter's gear is inspected.</p>		No Impact

**050 WATER AND SEWER FUND**

**\$3,188,000**



Project Description (Quantity, if applicable)		FY'2023 Budget Amount
Replace Overflow Splash Pads		\$45,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
50-5020	413-471	Existing
Justification		Annual Impact and Description of Operating Budget Impact
The current splash pads at Hartmann Tower, the 1 MG ground storage tank at 2401 Schick Rd. and the 1 MG ground reservoir at 6800 Longmeadow Ln. are back pitched and hold water instead of draining. This needs to be corrected.		No impact

Project Description (Quantity, if applicable)		FY'2023 Budget Amount
Evergreen Tower Rehab Including New Village Logo		\$575,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
50-5020	413-471	Existing
Justification		Annual Impact and Description of Operating Budget Impact
The construction of this tank was completed in 2003. The tank has been in service for 19 years. The maintenance inspection completed in November of 2018 recommended that rehab work to the interior and exterior be completed within two years of this inspection.		No impact

Project Description (Quantity, if applicable)		FY'2023 Budget Amount
<b>Well #3 Rehab</b>		<b>\$70,000</b>
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
50-5020	413-473	Existing
Justification		Annual Impact and Description of Operating Budget Impact
A new submersible well pump assembly was installed in 2011. This well failed to start in December 2021. It has been determined that there is a fault in the power cable to the motor. This well pump assembly needs to be removed and reinstalled to make repairs to the power cable. This pump is set at 912 feet below the surface.		No impact

Project Description (Quantity, if applicable)		FY'2023 Budget Amount
<b>Village Wide Leak Detection</b>		<b>\$70,000</b>
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
50-5030	413-472	Existing
Justification		Annual Impact and Description of Operating Budget Impact
Surveying the Village's water main infrastructure to determine if there are leaks causing water loss and loss of revenue. Finding leaks that are not apparent and fixing them will reduce loss of revenues.		No impact.

Project Description (Quantity, if applicable)		FY'2023 Budget Amount
<b>Water Main Replacement</b>		<b>\$1,200,000</b>
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
50-5030	413-472	Replace
Justification		Annual Impact and Description of Operating Budget Impact
Replacement of approximately ½ mile of water mains due to age, severe deterioration, and numerous water main breaks on these lines. The water mains selected for replacement are decided based on the conditions found during repairs and the number of breaks in the area selected. Locations will be coordinated with street repaving so that future replacement does not disturb newly paved streets.		No impact

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Fixed Meter Reading Network Additional Collector</b>		<b>\$25,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
50-5040	413-443	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
To improve water meter reading with the new fixed network. The additional collector will improve overall coverage of the new fixed network system. We currently have two collectors. There are at least two areas that the meters are not being read through the new network system. This additional collector will eliminate this problem. Note: There is not a guarantee that we will achieve 100% coverage. Meters that cannot be read through the fixed network will continue to be read using the drive-by method.		Impact

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Emergency Pump Replacement</b>		<b>\$50,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
50-5050	413-461	Existing
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
The Wastewater Department has approximately 35 pumps throughout the collection system and STP. These funds would be used to repair or replace critical pumps that go down.		No impact

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Back-up Generator at Jefferson Lift Station</b>		<b>\$55,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
50-5050	413-461	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
The current portable generator used for back-up power supply also powers Bayside, STP and Kingsbury. The apron of the entrance is too small to pull in and causes the operators to have to back in off County Farm Road. The receptacle for the generator is on the far end of the station not allowing for the gates to shut when the generator is in use.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Jefferson Lift Station Pump Replacement</b>		<b>\$75,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
50-5050	413-443	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Current Pumps at Jefferson Lift Station are operating at 65% of design capacity. When pump capacity falls below 80% of design, replacement is needed. The pumps are from the 1970's and are obsolete. Replacement parts are limited, and only minor components are now able to still be fixed.		Reduces emergency repair costs.

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Protected Breakwater Tank for STP</b>		<b>\$102,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
50-5050	413-461	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
The protected breakwater tank for STP no longer holds consistent pressure. Float system for the tank does not completely operate. The treatment plant experienced water bills totaling over 150k monthly at times due to system not operating properly. Current system is obsolete.		Reduces water bill.

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Digester and Post Aeration Tank air piping</b>		<b>\$112,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
50-5050	413-461	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
The air piping that provides air for the digester and Post Aeration tank is failing in numerous spots. Point repairs are too costly, and the entire pipe length must be repaired. Failure to fix loss of air delivery will result in higher sludge dewatering costs and quality of sludge will degrade beyond acceptable IEPA standards.		Eliminates large sum emergency expenditures.

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Oxidation Ditch Bearing and Gear Box Repair</b>		<b>\$20,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
50-5050	413-461	Existing
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
The Oxidation Ditch bearings and gear boxes need a rebuild or total replacement within the next five years. This will be the second fiscal year of the phased approach to replace components on two units per year over the next four fiscal years.		Eliminates large sum capital project expenditures and allows for a broad focus on multiple projects.

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Oxidation Ditch Optimization</b>		<b>\$20,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
50-5050	413-461	Existing
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
The Oxidation Ditch requires additional D.O. probes for monitoring inside ring D.O., an Ammonia probe to monitor influent ammonia loadings and nitrification within the ditch and a phosphorus meter to side-stream loadings. These key components were identified in a Phosphorus Feasibility Study.		Eliminates large sum capital project expenditures and allows for broad focus on multiple projects.

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>I &amp; I MWRD Reporting</b>		<b>\$100,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
50-5060	413-462	Replaced Item
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
To determine locations and severity of infiltration entering the sanitary system which causes increased treatment costs and a great number of service line backups. Also, to properly report to MWRD per our agreement.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Manhole Sealing</b>		<b>\$100,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
50-5060	413-462	Existing
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Sanitary manholes were found during the I and I study to be leaking/infiltrating storm water into the sanitary sewer system causing excessive volume and an increased risk of residential backups.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Plum Tree Lift Station Forcemain Replacement</b>		<b>\$400,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
50-5060	413-462	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
The forcemain is over 20 years old. Degradation of the internal surface of the pipe is reducing pump capacity of the lift station due to increase in friction. Deposition build-up has created a similar effect by limiting the effective capacity of the main.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Sanitary Sewer Backup Prevention</b>		<b>\$5,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
50-5060	413-462	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Share the cost on private property sanitary sewer flooding 75/25 program up to \$25,000. This is the Overhead Sewer Program.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Sewer Rehabilitation</b>		<b>\$150,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
50-5060	413-462	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Reline sanitary sewers that have multiple cracks, holes in pipe, separated joints, and heavy root infestation through joints. Locations will be determined from ongoing televising.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Manhole Sealing</b>		<b>\$14,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
50-5060	413-462	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Vanguard Sanitation system disinfects the hose reel on retrieval from sewer lines, limiting sanitary waste exposure and contact with Staff during field operations.		Standard O & M costs to be figured for FY 2024 budget.

**051 COMMUTER LOT**

**\$255,000**



Project Description (Quantity, if applicable)		FY'2023 Budget Amount
<b>Metra Station Heater Replacement</b>		<b>\$30,000</b>
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/Description
51-20-2500	413-421	Replaced
Justification		Annual Impact and Description of Operating Budget Impact
The heaters at the Metra Station are failing and need replacement.		Reduction of maintenance cost

Project Description (Quantity, if applicable)		FY'2023 Budget Amount
<b>Metra Station Landscaping Refresh/Replacement</b>		<b>\$75,000</b>
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/Description
51-20-2500	413-422	Replaced
Justification		Annual Impact and Description of Operating Budget Impact
The Metra Station landscaping needs to be refreshed and replaced.		None

Project Description (Quantity, if applicable)		FY'2023 Budget Amount
<b>Parking Lot Maintenance</b>		<b>\$150,000</b>
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/Description
51-20-2500	413-421	Existing
Justification		Annual Impact and Description of Operating Budget Impact
The parking lots need general preventative maintenance including crack sealing, seal coating, and pavement markings.		Extends pavement life

**061 CENTRAL EQUIPMENT FUND**

**\$1,387,800**

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Necessary Equipment to Assemble Four Squad cars</b>		<b>\$14,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
61-20-2500	413-441	Replacing existing usable equipment.
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Replacing equipment to fit the updated squad cars.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Four Squad Cars</b>		<b>\$184,800</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
61-20-2500	413-441	Replacing four existing squad cars.
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Replacing #161, #162, #167, and #168 per Vehicle Replacement Fund.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Replace Police Departments Supervisor's Squad Vehicle</b>		<b>\$50,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
61-20-2500	413-441	Replacing existing.
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Scheduled replacement of Unit #163 (Tahoe).		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Replace 1 Ton Dump Truck #156</b>		<b>\$102,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
61-20-2500	413-442	Replace existing.
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Scheduled replacement of Dump Truck #156.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Replace 1 Ton Dump Truck #8</b>		<b>\$65,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
61-20-2500	413-442	Replace existing.
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Scheduled replacement of wood chip truck #8.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Replace Ambulance #381</b>		<b>\$313,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
61-20-2500	413-442	Replace existing.
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Scheduled replacement of Medic #381.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Replace Main Break Panel Truck #110</b>		<b>\$200,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
61-20-2500	413-442	Replace existing.
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Replacing main break truck. This was due in FY' 2021.		None

Project Description (Quantity, if applicable)		FY'2023 Budget Amount
Replace Pickup Truck #127		\$31,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
61-20-2500	413-442	Replace existing.
Justification		Annual Impact and Description of Operating Budget Impact
Scheduled replacement of finance pickup #127. This truck is used for work related to customer service, water meters, and finance department work.		None

Project Description (Quantity, if applicable)		FY'2023 Budget Amount
Replace Fire Utility Pickup #351		\$44,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
61-20-2500	413-442	Replace existing.
Justification		Annual Impact and Description of Operating Budget Impact
Re-ordering pickup truck #351 due in FY'21. Truck was unavailable from Ford in 2022.		None

Project Description (Quantity, if applicable)		FY'2023 Budget Amount
Replace Pickup Truck #103		\$45,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
61-20-2500	413-442	Replace existing.
Justification		Annual Impact and Description of Operating Budget Impact
Scheduled replacement was due in FY'22. Truck was unavailable from Ford.		None

Project Description (Quantity, if applicable)		FY'2023 Budget Amount
Purchase Small Loader Unit		\$58,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
61-20-2500	413-443	New
Justification		Annual Impact and Description of Operating Budget Impact
Addition of small loader to clear sidewalks of snow and lift brush and logs.		\$200 / year maintenance

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Replace Street Sweeper #428</b>		<b>\$275,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
61-20-2500	413-443	Replace existing.
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Scheduled replacement of street sweeper #428.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Replace Trailer #636</b>		<b>\$6,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
61-20-2500	413-443	Replace existing.
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Scheduled replacement of concrete saw cut trailer #636.		None

**062 IT EQUIPMENT REPLACEMENT FUND**

**\$707,800**



<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Annual FD MDT Replacements (25%)</b>		<b>\$20,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
62-20-2500	413-431	Replace
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
<p>The Village has established an annual Fire Department replacement program for the in-vehicle Mobile Data Terminal (MDT) to avoid dependence on outdated computer equipment. The Fire Department operates with 15 MDT's. The replacement plan designates that 25% of MDT's be replaced annually, giving a four-year life cycle for each Fire Department MDT. Devices will be purchased with a four-year parts and labor warranty.</p>		No anticipated annual operating budget impact.

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Annual PD MDT Replacement (25%)</b>		<b>\$40,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
62-20-2500	413-431	Replace
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
<p>The Village has established an annual Police Department replacement program for the in-squad MDT to avoid dependence on outdated computer equipment. The Police Department operates with 30 MDT's. The replacement plan designates that 25% of MDT's be replaced annually, giving a four-year life cycle for each Police Department MDT. Devices will be purchased with a four-year parts and labor warranty.</p>		No anticipated annual operating budget impact.

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Annual PC Replacements (25%)</b>		<b>\$65,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
62-20-2500	413-431	Replace
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
The Village has established an annual PC replacement program to avoid dependence on outdated computer equipment. The Village operates with about 300 computers and laptops throughout all Village departments. The replacement plan designates that 25% of computers be replaced annually, giving a four-year life cycle for each Village computer. Computers are purchased with a four-year parts and labor warranty, leaving any repair expenses to occur after the fourth year of usage.		No anticipated annual operating budget impact.

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>PD EOC Audio Video System Replacement</b>		<b>\$100,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
62-20-2500	413-431	Replace
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
The Emergency Operations Center (EOC) of the Police Department currently contains equipment which is 11 years old and considered end of life. Personnel have experienced reliability issues with the equipment frequently. The existing equipment is partially analog and is no longer representative of current technology. In addition, one of the AV conduits between the AV rack and podium was damaged due to foundation shifting. The budget request includes updating the projection technology, increasing versatility of the room, which will allow for increased reliability, additional devices to connect to the room, and allow for greater flexibility for the connected devices.		No anticipated annual operating budget impact.

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>PD UPS Battery &amp; Capacitor Replacement</b>		<b>\$22,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
62-20-2500	413-431	Replace
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
The Uninterrupted Power Supply (UPS) system at the Police Department needs replacement batteries and capacitors. The life span of these parts is five years. The batteries and capacitors were last replaced in 2016.		No anticipated annual operating budget impact.

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>PD Video Evidence System Replacement Year 3</b>		<b>\$84,800</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
62-20-2500	413-431	Year 3
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
The Police Department purchased a Video Evidence System in 2021 that included in-car camera systems, interview room systems, and body worn cameras for all sworn officers. That project spread the total cost of the system over 5 years. This is the third-year payment.		No expected operating increase

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Phone System Upgrade</b>		<b>\$50,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
62-20-2500	413-431	Replace
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
The Village phone system was last updated in 2019. The 2022 Strategic Plan identified the phone system to be replaced in 2023. Research in 2022 for possible replacement phone systems revealed a significant annual cost increase to move to a new phone system. The best course of action is to instead upgrade the phone system virtual server components, and to begin replacing desktop phones that are now more than 10 years old.		No anticipated annual operating budget impact.

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>SCADA Upgrade (New PC's &amp; Integration)</b>		<b>\$30,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
62-20-2500	413-431	Replace
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
New PC's and software for the computers that control the Village's water system.		No anticipated annual operating budget impact.

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2023 Budget Amount</b>
<b>Server Infrastructure Replacement</b>		<b>\$296,000</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
62-20-2500	413-431	Replace
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
<p>The Village server infrastructure was purchased in 2017 and will reach end of life from the manufacturer in February 2024. The replacement fund has been allocating funds for the replacement each year and it is fully funded for replacement in 2023. The server infrastructure is a hyperconverged system that includes storage, network, and computing resources. The system runs over 120 virtual servers that host systems including ERP, ticketing and adjudication, file and print services, cyber security, document management, phone system, and many more. The public facing web server purchased in 2016 will also be replaced.</p>		No anticipated annual operating budget impact.

**Table II**  
**Village of Hanover Park**  
**2023 Capital Improvement Program by Fund**

<b>Fund</b>	<b>CCC</b>	<b>Account</b>	<b>Description</b>	<b>FY'21 Cost</b>
<b>011</b>	2600	413-422	State Grant REBUILD Non-MFT	\$ 834,000
	2600	413-422	Street Program, including Preventative Maintenance	\$ 1,400,000
				<b>\$ 2,234,000</b> 9%
<b>012</b>	2600	413-422	Church & Walnut Improvements - Const. (Invest in Cook Grant)	\$ 700,000
	2600	413-422	Greenbrook School Crossing Flashing Beacons	\$ 35,000
	2600	413-422	Irving Park Road Lighting & Safety (Astor-Barrington)	\$ 300,000
	2600	413-422	New Streetlights	\$ 35,000
	2600	413-422	Arlington Bridge Reconstruction (Village's Share)	\$ 480,000
	2600	413-422	Road Resurfacing & Reconstruction (in addition to MFT)	\$ 2,000,000
	2600	413-422	Bike Path Construction/Reconstruction	\$ 70,000
			<b>\$ 3,620,000</b> 15%	
<b>015</b>	2100	413-422	Drives, Alleys, Parking Area Maintenance	\$ 237,062
				<b>\$ 237,062</b> 1%
<b>017</b>	6700	413-421	Mural at MWRD Building	\$ 15,000
	6700	413-421	Trash Enclosures & Miscellaneous Accoutrements	\$ 30,000
	6700	413-422	Miscellaneous Improvements	\$ 10,000
			<b>\$ 55,000</b> 0%	
<b>031</b>	2300	413-421	Fire Department Epoxy Floor	\$ 60,000
	2300	413-421	Fire Station #15 Renovations	\$ 160,000
	2300	413-421	Fire Station #16 Construction	\$ 8,500,000
	2300	413-421	IRMA Fall Hazard Remediation	\$ 40,000
	2300	413-421	L.E.D. Exterior Lighting	\$ 20,000
	2300	413-421	Police Department Epoxy Floor Repairs	\$ 20,000
	2300	413-421	Police Department Night Building Security	\$ 40,000
	2300	413-421	Police Department Triple Basin	\$ 70,000
	2300	413-421	Police Department UPS Room HVAC Unit	\$ 20,000
	2300	413-421	Public Works Generator Replacement	\$ 150,000
	2300	413-421	Public Works Hot Water Heaters	\$ 50,000
	2300	413-421	Remodeling of PW Building - Evaluation	\$ 70,000
	2300	413-421	Village Hall Admin Refresh	\$ 268,000
	2300	413-422	Arterial Fence Replacement	\$ 125,001
	2300	413-422	Creek Bank Repairs	\$ 25,000
	2300	413-422	General Drainage Spot Repairs	\$ 100,000
	2300	413-422	Holiday Snowflake Replacement	\$ 50,000
	2300	413-422	Morton Pond Improvements	\$ 200,000
	2300	413-422	Replacement of Parkway Trees (75)	\$ 25,000
	2300	413-422	Village Hall Entryway Wall Repairs	\$ 50,000
	2300	413-422	Village Hall Street Lights	\$ 40,000
	2300	413-422	West Branch Stabilization Anne Fox to Village Limits	\$ 1,650,000
	2300	413-431	Document Scanning Services	\$ 50,000
	2300	413-443	9k Vehicle Lift Replacement	\$ 33,000
	2300	413-443	Antenna for Fire Station #15	\$ 26,020
	2300	413-443	Biphasic Cardiac Monitor/Defibrillator/Pace maker	\$ 38,000
	2300	413-443	DuComm Second Facility (ends in 2030)	\$ 35,000
	2300	413-443	DuJIS Records Management System	\$ 88,000
	2300	413-443	Firefighter Protective Gears (12) sets	\$ 58,960
	2300	413-443	Fitness Equipment - Police	\$ 20,000
	2300	413-443	License Plate Reader Cameras (LPR)	\$ 32,500
	2300	413-443	Protective Vest/CRT Vests/Equipment	\$ 12,750
	2300	413-443	PW Radios (new)	\$ 25,300
2300	413-443	Severe Weather Alerting Sirens	\$ 19,950	
2300	413-443	Starcom 21 700-800 MHZ Radios-Police	\$ 54,000	

**Table II**  
**Village of Hanover Park**  
**2023 Capital Improvement Program by Fund**

<b>Fund</b>	<b>CCC</b>	<b>Account</b>	<b>Description</b>	<b>FY'21 Cost</b>
	2300	413-443	Starcom Radios and Equipment	\$ 34,480
	2300	413-443	Tech Rescue Turnout Gear	\$ 9,975
				<b>\$ 12,270,936</b>
				<b>50%</b>
<b>033</b>	2200	413-411	Land Purchases (TIF #3)	\$ 300,000
	2200	413-421	Miscellaneous (TIF #3)	\$ 50,000
	2200	413-422	Façade Improvement Grant (TIF #3)	\$ 100,000
	2200	413-422	Holiday Decorations for Ontarioville TIF #3	\$ 25,000
	2200	413-422	Ontarioville Downtown Improvements TIF #3	\$ 12,000
	2200	413-422	Behind LA Tan Site Improvement	\$ 40,000
	2200	413-422	Façade/Property Improvement Grant (TIF #4)	\$ 100,000
	2200	413-422	Façade/Property Improvement Grant (TIF #5)	\$ 75,000
				<b>\$ 702,000</b>
				<b>3%</b>
<b>050</b>	5020	413-471	Replace Overflow Splash Pad (Hartman, Schick & Longmeadow)	\$ 45,000.00
	5020	413-471	Water Storage Tanks-Evergreen Tower Rehab w/ new Village Logo	\$ 575,000.00
	5020	413-473	Well #3 Rehab	\$ 70,000.00
	5030	413-472	Village Wide Leak Detection	\$ 70,000.00
	5030	413-472	Water Main Replacement	\$ 1,200,000.00
	5040	413-443	Fixed Meter Reading Network Additional Collector	\$ 25,000.00
	5050	413-443	Emergency Pump and Part Replacement	\$ 50,000.00
	5050	413-443	Jefferson Lift Station Generator	\$ 55,000.00
	5050	413-443	Jefferson Lift Station Pumps	\$ 75,000.00
	5050	413-461	Break Water System	\$ 102,000.00
	5050	413-461	Digester Air Piping	\$ 112,000.00
	5050	413-461	Oxidation Ditch Bearing & Gear Box Repair	\$ 20,000.00
	5050	413-461	Oxidation Ditch Optimization & Chem-P Removal	\$ 20,000.00
	5060	413-462	I&I/MWRD Reporting	\$ 100,000.00
	5060	413-462	Manhole Sealing	\$ 100,000.00
	5060	413-462	Plum Tree Force Main	\$ 400,000.00
	5060	413-462	Sanitary Sewer Backup Prevention	\$ 5,000.00
	5060	413-462	Sewer Rehab	\$ 150,000.00
	5060	413-462	Vanguard Sanitary Sewer	\$ 14,000.00
				<b>\$ 3,188,000</b>
				<b>13%</b>
<b>051</b>	2500	413-421	Heater Replacement	\$ 30,000
	2500	413-422	Landscaping Refresh/Replacement	\$ 75,000
	2500	413-422	Parking Lot Maintenance	\$ 150,000
				<b>\$ 255,000</b>
				<b>1%</b>
<b>061</b>	2500	413-441	Police Squad Equipment	\$ 14,000.00
	2500	413-441	Police Squad Replacing (#161, 162, 167 & 168)	\$ 184,800.00
	2500	413-441	SUV (Replacing #163)	\$ 50,000.00
	2500	413-442	1 Ton Dump (Replacing #156)	\$ 102,000.00
	2500	413-442	1 Ton Dump Truck (Replacing #8)	\$ 65,000.00
	2500	413-442	Ambulance (#381)	\$ 313,000.00
	2500	413-442	Panel Truck (#110)	\$ 200,000.00
	2500	413-442	Pickup Truck (#127)	\$ 31,000.00
	2500	413-442	Pickup Truck (#351)	\$ 44,000.00
	2500	413-442	Pickup Truck (Replacing #103)	\$ 45,000.00
	2500	413-443	Small Loader	\$ 58,000.00
	2500	413-443	Street Sweeper (#428)	\$ 275,000.00
	2500	413-443	Trailer (#636)	\$ 6,000

**Table II**  
**Village of Hanover Park**  
**2023 Capital Improvement Program by Fund**

<b>Fund</b>	<b>CCC</b>	<b>Account</b>	<b>Description</b>		<b>FY'21 Cost</b>
				<b>\$</b>	<b>1,387,800</b>
					<b>6%</b>
<b>062</b>	2500	413-431	MDT Replacements FD	\$	20,000.00
	2500	413-431	MDT Replacements PD	\$	40,000.00
	2500	413-431	PC Replacements	\$	65,000.00
	2500	413-431	PD Conference/EOC Audio Video Replacement	\$	100,000.00
	2500	413-431	PD UPS Batteries & Capacitor Replacement	\$	22,000.00
	2500	413-431	PD Video Evidence System inc. Body Cam Year 2	\$	84,800.00
	2500	413-431	Phone System Upgrade	\$	50,000.00
	2500	413-431	SCADA Upgrade (new PCs & Integration)	\$	30,000.00
	2500	413-431	Server Storage Replacement	\$	296,000
				<b>\$</b>	<b>707,800</b>
					<b>3%</b>
			<b>Grand Total</b>	<b>\$</b>	<b>24,657,598</b>

**Table III  
Village of Hanover Park  
2023 Capital Improvement Program by Category**

<b>Fund</b>	<b>CCC</b>	<b>Account</b>	<b>Description</b>	<b>FY'23 Cost</b>
<b>Land</b>				
033	2200	413-411	Land Purchases (TIF #3)	\$ 300,000
				<b>\$ 300,000</b>
				1%
<b>Buildings</b>				
017	6700	413-421	Mural at MWRD Building	\$ 15,000
017	6700	413-421	Trash Enclosures & Miscellaneous Accoutrements	\$ 30,000
031	2300	413-421	Fire Department Epoxy Floor	\$ 60,000
031	2300	413-421	Fire Station #15 Renovations	\$ 160,000
031	2300	413-421	Fire Station #16 Construction	\$ 8,500,000
031	2300	413-421	IRMA Fall Hazard Remediation	\$ 40,000
031	2300	413-421	L.E.D. Exterior Lighting	\$ 20,000
031	2300	413-421	Police Department Epoxy Floor Repairs	\$ 20,000
031	2300	413-421	Police Department Night Building Security	\$ 40,000
031	2300	413-421	Police Department Triple Basin	\$ 70,000
031	2300	413-421	Police Department UPS Room HVAC Unit	\$ 20,000
031	2300	413-421	Public Works Generator Replacement	\$ 150,000
031	2300	413-421	Public Works Hot Water Heaters	\$ 50,000
031	2300	413-421	Remodeling of PW Building - Evaluation	\$ 70,000
031	2300	413-421	Village Hall Admin Refresh	\$ 268,000
033	2200	413-421	Miscellaneous (TIF #3)	\$ 50,000
051	2500	413-421	Heater Replacement	\$ 30,000
				<b>\$ 9,593,000</b>
				39%
<b>Improvements Other Than Buildings</b>				
011	2600	413-422	State Grant REBUILD Non-MFT	\$ 834,000
011	2600	413-422	Street Program, including Preventative Maintenance	\$ 1,400,000
012	2600	413-422	Church & Walnut Improvements - Const. (Invest in Cook Grant)	\$ 700,000
012	2600	413-422	Greenbrook School Crossing Flashing Beacons	\$ 35,000
012	2600	413-422	Irving Park Road Lighting & Safety (Astor-Barrington)	\$ 300,000
012	2600	413-422	New Streetlights	\$ 35,000
012	2600	413-422	Arlington Bridge Reconstruction (Village's Share)	\$ 480,000
012	2600	413-422	Road Resurfacing & Reconstruction (in addition to MFT)	\$ 2,000,000
012	2600	413-422	Bike Path Construction/Reconstruction	\$ 70,000
015	2100	413-422	Drives, Alleys, Parking Area Maintenance	\$ 237,062
017	6700	413-422	Miscellaneous Improvements	\$ 10,000
031	2300	413-422	Arterial Fence Replacement	\$ 125,001
031	2300	413-422	Creek Bank Repairs	\$ 25,000
031	2300	413-422	General Drainage Spot Repairs	\$ 100,000
031	2300	413-422	Holiday Snowflake Replacement	\$ 50,000
031	2300	413-422	Morton Pond Improvements	\$ 200,000
031	2300	413-422	Replacement of Parkway Trees (75)	\$ 25,000
031	2300	413-422	Village Hall Entryway Wall Repairs	\$ 50,000
031	2300	413-422	Village Hall Street Lights	\$ 40,000
031	2300	413-422	West Branch Stabilization Anne Fox to Village Limits	\$ 1,650,000
033	2200	413-422	Façade Improvement Grant (TIF #3)	\$ 100,000
033	2200	413-422	Holiday Decorations for Ontarioville TIF #3	\$ 25,000
033	2200	413-422	Ontarioville Downtown Improvements TIF #3	\$ 12,000
033	2200	413-422	Behind LA Tan Site Improvement	\$ 40,000
033	2200	413-422	Façade/Property Improvement Grant (TIF #4)	\$ 100,000
033	2200	413-422	Façade/Property Improvement Grant (TIF #5)	\$ 75,000
051	2500	413-422	Landscaping Refresh/Replacement	\$ 75,000
051	2500	413-422	Parking Lot Maintenance	\$ 150,000
				<b>\$ 8,943,063</b>
				36%
<b>Office Equipment</b>				
031	2300	413-431	Document Scanning Services	\$ 50,000
062	2500	413-431	MDT Replacements FD	\$ 20,000
062	2500	413-431	MDT Replacements PD	\$ 40,000
062	2500	413-431	PC Replacements	\$ 65,000
062	2500	413-431	PD Conference/EOC Audio Video Replacement	\$ 100,000
062	2500	413-431	PD UPS Batteries & Capacitor Replacement	\$ 22,000
062	2500	413-431	PD Video Evidence System inc. Body Cam Year 2	\$ 84,800
062	2500	413-431	Phone System Upgrade	\$ 50,000

**Table III  
Village of Hanover Park  
2023 Capital Improvement Program by Category**

<b>Fund</b>	<b>CCC</b>	<b>Account</b>	<b>Description</b>	<b>FY'23 Cost</b>
062	2500	413-431	SCADA Upgrade (new PCs & Integration)	\$ 30,000
062	2500	413-431	Server Storage Replacement	\$ 296,000
				<b>\$ 757,800</b>
				<b>3%</b>
<b>Other Equipment</b>				
031	2300	413-443	9k Vehicle Lift Replacement	\$ 33,000
031	2300	413-443	Antenna for Fire Station #15	\$ 26,020
031	2300	413-443	Biphasic Cardiac Monitor/Defibrillator/Pace maker	\$ 38,000
031	2300	413-443	DuComm Second Facility (ends in 2030)	\$ 35,000
031	2300	413-443	DuJIS Records Management System	\$ 88,000
031	2300	413-443	Firefighter Protective Gears (12) sets	\$ 58,960
031	2300	413-443	Fitness Equipment - Police	\$ 20,000
031	2300	413-443	License Plate Reader Cameras (LPR)	\$ 32,500
031	2300	413-443	Protective Vest/CRT Vests/Equipment	\$ 12,750
031	2300	413-443	PW Radios (new)	\$ 25,300
031	2300	413-443	Severe Weather Alerting Sirens	\$ 19,950
031	2300	413-443	Starcom 21 700-800 MHZ Radios-Police	\$ 54,000
031	2300	413-443	Starcom Radios and Equipment	\$ 34,480
031	2300	413-443	Tech Rescue Turnout Gear	\$ 9,975
050	5040	413-443	Fixed Meter Reading Network Additional Collector	\$ 25,000
050	5050	413-443	Emergency Pump and Part Replacement	\$ 50,000
050	5050	413-443	Jefferson Lift Station Generator	\$ 55,000
050	5050	413-443	Jefferson Lift Station Pumps	\$ 75,000
061	2500	413-443	Small Loader	\$ 58,000
061	2500	413-443	Street Sweeper (#428)	\$ 275,000
061	2500	413-443	Trailer (#636)	\$ 6,000
				<b>\$ 1,031,935</b>
				<b>4%</b>
<b>Vehicles</b>				
061	2500	413-441	Police Squad Equipment	\$ 14,000
061	2500	413-441	Police Squad Replacing (#161, 162, 167 & 168)	\$ 184,800
061	2500	413-441	SUV (Replacing #163)	\$ 50,000
061	2500	413-442	1 Ton Dump (Replacing #156)	\$ 102,000
061	2500	413-442	1 Ton Dump Truck (Replacing #8)	\$ 65,000
061	2500	413-442	Ambulance (#381)	\$ 313,000
061	2500	413-442	Panel Truck (#110)	\$ 200,000
061	2500	413-442	Pickup Truck (#127)	\$ 31,000
061	2500	413-442	Pickup Truck (#351)	\$ 44,000
061	2500	413-442	Pickup Truck (Replacing #103)	\$ 45,000
				<b>\$ 1,048,800</b>
				<b>4%</b>
<b>Water and Sewer Improvements</b>				
050	5050	413-461	Break Water System	\$ 102,000.00
050	5050	413-461	Digester Air Piping	\$ 112,000.00
050	5050	413-461	Oxidation Ditch Bearing & Gear Box Repair	\$ 20,000.00
050	5050	413-461	Oxidation Ditch Optimization & Chem-P Removal	\$ 20,000.00
050	5060	413-462	I&I/MWRD Reporting	\$ 100,000.00
050	5060	413-462	Manhole Sealing	\$ 100,000.00
050	5060	413-462	Plum Tree Force Main	\$ 400,000.00
050	5060	413-462	Sanitary Sewer Backup Prevention	\$ 5,000.00
050	5060	413-462	Sewer Rehab	\$ 150,000.00
050	5060	413-462	Vanguard Sanitary Sewer	\$ 14,000.00
050	5020	413-471	Replace Overflow Splash Pad (Hartman, Schick & Longmeadow)	\$ 45,000.00
050	5020	413-471	Water Storage Tanks-Evergreen Tower Rehab w/ new Village Logo	\$ 575,000.00
050	5030	413-472	Village Wide Leak Detection	\$ 70,000.00
050	5030	413-472	Water Main Replacement	\$ 1,200,000.00
050	5020	413-473	Well #3 Rehab	\$ 70,000.00
				<b>\$ 2,983,000</b>
				<b>12%</b>
<b>Grand Total</b>				<b>\$ 24,657,598</b>

**Table IV**  
**Village of Hanover Park**  
**Fiscal Year 2024 - 2027 Capital Improvement Plan**

Fund	CCC	Description	FY2024	FY2025	FY2026	FY2027
<b>General Fund Capital Improvements</b>						
31	4700	Document Scanning Services	\$ 50,000	\$ 50,000	\$ 50,000	
31	6100	Village Hall Bathroom remodeling	\$ 750,000			
31	6100	All Facility Assessment	\$ 118,000			
31	6200	Salt dome Repair Conveyor	\$ 50,000			
31	6200	Entryway Signs (new installations)	\$ 45,000		\$ 50,000	
31	6200	Arterial Fence Maintenance	\$ 45,000		\$ 45,000	
31	6200	Creek Bank Repairs	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
31	6200	Lighted Street Name Signs	\$ 40,000			\$ 40,000
31	6200	Public Works Parking Lot Resurfacing	\$ 250,000			
31	6200	Lake Street - Street Light Replacement		\$ 2,000,000		
31	6200	Village Hall Street Lights	\$ 800,000			
31	6200	Arterial Fence Replacement	\$ 125,000	\$ 100,000	\$ 100,000	\$ 100,000
31	6200	Salt Dome Roof Replacement			\$ 40,000	
31	6300	Holiday Snowflakes Replacement	\$ 50,000	\$ 50,000		
31	6300	Replacement of 75 Parkway Trees	\$ 15,000	\$ 25,000	\$ 15,000	\$ 25,000
31	6300	Raised Planter Boxes on Lake Street	\$ 20,000		\$ 20,000	
31	6300	Spring Banners Replacement		\$ 10,000		
31	6300	Fall Banners Replacement		\$ 10,000		
31	6300	Summer Banners Replacement			\$ 10,000	
31	6300	Winter Banners Replacement			\$ 10,000	
31	6300	Barrington Street scape Improvements		\$ 75,000		
31	6400	IRMA Fall Hazard Remediation	\$ 40,000	\$ 40,000	\$ 40,000	
31	6400	Village Hall Boilers	\$ 250,000			
31	6400	Public Works HVAC Units	\$ 250,000			
31	6400	Village Hall Roof		\$ 400,000		
31	6400	Public Works Roof			\$ 400,000	
31	6400	Fire Station #15 Chiller			\$ 90,000	
31	6400	New Butler Building				\$ 1,500,000
31	6500	Fuel Island Canopy Replacement	\$ 45,000			
31	6500	Air Conditioning Machine	\$ 15,000			
31	6500	Welding Machine		\$ 20,000		
31	7200	Firefighter Turnout Gear (12 Sets)	\$ 60,729	\$ 62,551	\$ 64,427	\$ 66,360
31	7200	Tech Rescue Turnout Gear (8 Sets)	\$ 10,274	\$ 10,582	\$ 10,900	\$ 11,227
31	7200	Rescue/Stabilization Tools	\$ 54,050			
31	7200	Lifting Equipment		\$ 23,500		
31	7200	Biphasic Cardiac Monitor/Defib/Pace Maker	\$ 39,330	\$ 40,707	\$ 42,131	\$ 43,606
31	7200	Autopulse CPR Units	\$ 18,777	\$ 19,341	\$ 19,921	\$ 20,519
31	7200	Automatic Cardiac Defibrillators			\$ 79,939	
31	7200	Replacement Fire Attack Hose	\$ 11,000			
31	7200	Moblie Ventilation Trailer		\$ 79,800		
31	7200	Severe Weather Alerting Sirens	\$ 19,950	\$ 19,950	\$ 19,950	
31	8100	Protective Vests / CRT Vests	\$ 27,600		\$ 10,800	\$ 10,500
31	8100	Tasers				\$ 48,000
31	8100	Glock Handguns		\$ 10,500		
31	8100	DuComm Second Facility (end in 2030)	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000
31	8100	DuJIS Records Management System	\$ 91,000	\$ 94,000		
31	8100	License Plate Reader Cameras (LPR)	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
31	8100	Gas Masks		\$ 20,000		
31	8100	Police Canine	\$ 20,000			
31	8100	Automatic External Defibrillators		\$ 30,000	\$ 18,000	
31	8100	Fitness Equipment	\$ 15,000			
<b>Total General Fund Capital Improvements</b>			<b>\$ 3,410,710</b>	<b>\$ 3,275,931</b>	<b>\$ 1,221,068</b>	<b>\$ 1,950,212</b>
			<b>17.21%</b>	<b>18.17%</b>	<b>9.20%</b>	<b>10.75%</b>
<b>Motor Fuel Tax Fund Capital Improvements</b>						
11		Street Resurfacing	\$ 1,400,000	\$ 1,400,000	\$ 1,400,000	\$ 1,400,000
<b>Total Motor Fuel Tax Fund Capital Improvements</b>			<b>\$ 1,400,000</b>	<b>\$ 1,400,000</b>	<b>\$ 1,400,000</b>	<b>\$ 1,400,000</b>
			<b>7.06%</b>	<b>7.77%</b>	<b>10.55%</b>	<b>7.72%</b>
<b>Road &amp; Bridge</b>						
12	2600	Road Resurfacing & Reconstruction	\$ 1,600,000	\$ 1,800,000	\$ 1,800,000	\$ 1,800,000
12	2600	Legislative "Resurfacing" Money	\$ 500,000			
12	2600	Irving Park Road Lighting & Safety (Barrington-wise)	\$ 500,000			
12	2600	Irving Park Road Lighting & Safety (Barrington-Wise) - Engineering	\$ 75,000			
12	2600	New Streetlights	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000
12	2600	Lake Street Signal Modifications	\$ 108,610			
12	2600	Traffic Signal Upgrades	\$ 5,180			
12	2600	Lake and Gary Intersection Improvements	\$ 15,000			

**Table IV  
Village of Hanover Park  
Fiscal Year 2024 - 2027 Capital Improvement Plan**

<b>Fund</b>	<b>CCC</b>	<b>Description</b>	<b>FY2024</b>	<b>FY2025</b>	<b>FY2026</b>	<b>FY2027</b>
12	2600	Lake Street Pedestrian Access	\$ 20,000			
12	2600	Lake Street Pedestrian Access- Phase 3 Engineering	\$ 11,000			
12	2600	Bike Path Construction/Reconstruction/Signage	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
12	2600	County Farm Road Trail	\$ 500,000			
12	2600	County Farm Road Trail - Phase 3 Engineering	\$ 100,000			
12	2600	IL 19 & Barrington Rd Intersection Improvements	\$ 310,000			
12	2600	Ontarioville/Devon	\$ 150,000			
12	2600	Lake Street Multi-Use Path - Barrington to Gary				\$ 2,000,000
12	2600	Lake Street Multi-Use Path - Barrington to Gary - Phase 2 Engineering	\$ 200,000			
12	2600	Lake Street Multi-Use Path - Barrington to Gary - Phase 3 Engineering				\$ 75,000
12	2600	Schick Road Resurfacing		\$ 244,693		
12	2600	Schick Road Resurfacing - Phase 2 Engineering	\$ 117,000			
12	2600	Schick Road Resurfacing - Phase 3 Engineering		\$ 117,000		
12	2600	Center Ave Sidewalk - Maple to Laurel - Construction		\$ 310,000		
12	2600	Center Ave Sidewalk - Maple to Laurel - Phase 2 Engineering	\$ 47,000			
12	2600	Center Ave Sidewalk - Maple to Laurel - Phase 3 Engineering		\$ 47,000		
<b>Total Road &amp; Bridge Capital Improvements</b>			<b>\$ 4,343,790</b>	<b>\$ 2,603,693</b>	<b>\$ 1,885,000</b>	<b>\$ 3,960,000</b>
			<b>21.92%</b>	<b>14.44%</b>	<b>14.20%</b>	<b>21.84%</b>
<b>MWRD</b>						
17	6700	Miscellaneous Improvements	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
<b>Total MWRD Capital Improvements</b>			<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
			<b>0.05%</b>	<b>0.06%</b>	<b>0.08%</b>	<b>0.06%</b>
<b>Commuter Park Lot Fund Capital Improvements</b>						
51		Metra Station Renovation		\$ 300,000		
51		Parking lot resurfacing	\$ 75,000			
51		Solar Carport	\$ 250,000			
<b>Total Commuter Park Lot Fund Capital Improvements</b>			<b>\$ 325,000</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ -</b>
			<b>1.64%</b>	<b>1.66%</b>	<b>0.00%</b>	<b>0.00%</b>
<b>Water &amp; Sewer Fund Capital Improvements</b>						
50	5020	New Interconnect with Bartlett	\$ 700,000			
50	5020	Electrical Upgrade at Schick Road Pump Station	\$ 280,000			
50	5020	Hartmann Water Tower Rehab	\$ 430,000			
50	5020	Well #6 Rehab	\$ 15,000			
50	5020	Well House #4 Improvements				\$ 200,000
50	5020	Well #4 kw Generator		\$ 500,000		
50	5020	Well #2 Well Rehab		\$ 230,000		
50	5020	Longmeadow Lane 1 MG Reservoir Rehab		\$ 250,000		
50	5020	Generator for Schick Road Pump Station			\$ 50,000	
50	5020	Well #4 Rehab			\$ 250,000	
50	5020	Rosalle Interconnect Improvements				\$ 126,038
50	5020	Rehab Well #4 South 1MG Reservoir				\$ 255,000
50	5030	Annual Water Main Replacement	\$ 4,750,000	\$ 4,750,000	\$ 4,750,000	\$ 4,750,000
50	5030	Village-wide Leak Detection				\$ 70,000
50	5030	Water Main Relocation-Creek Bank near Greenbrook	\$ 230,000			
50	5030	Walnut Ave./Industrial Park Improvement Project		\$ 160,000	\$ 1,520,000	\$ 750,000
50	5030	Bayside Drive Commercial Area Improvement Project				\$ 55,000
50	5040	Neptune MRX Receiver		\$ 17,000		
50	5050	Emergency Pump & Part Replacement	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
50	5050	Oxidation Ditch Gearbox and Bearing Repair	\$ 20,000	\$ 20,000		
50	5050	Oxidation Ditch Optimization & Chem-P Removal	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
50	5050	UV Disinfection System Construction (Grant \$600K)	\$ 733,511			
50	5050	STP Process Pumps Replacement	\$ 50,000		\$ 50,000	
50	5050	Liftstation Rehabilitation Design	\$ 55,000		\$ 55,000	
50	5050	Bayside Fence Replacement	\$ 80,000			
50	5050	Clarifier Rehabilitation Design	\$ 30,000			
50	5050	STP #1 Fence Replacement		\$ 200,000		
50	5050	Liftstation Rehabilitation Construction		\$ 900,000		\$ 900,000
50	5050	Clarifier Rehabilitation Construction		\$ 100,000		
50	5050	Sludge Handling Design Engineering		\$ 55,000		
50	5050	Muffin Monster Replacement		\$ 28,000		
50	5050	Sludge Handling Construction Engineering		\$ 195,500	\$ 195,500	\$ 2,465,000
50	5060	Sewer Rehabilitation	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
50	5060	Manhole Sealing	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
50	5060	I & I MWRD Reporting	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
50	5060	Sanitary Sewer Backup Prevention	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
50	5060	Westview Forcemain Inspection	\$ 35,000			\$ 35,000

**Table IV**  
**Village of Hanover Park**  
**Fiscal Year 2024 - 2027 Capital Improvement Plan**

Fund	CCC	Description	FY2024	FY2025	FY2026	FY2027
50	5060	Kingsbury Forcemain Inspection	\$ 35,000			\$ 35,000
50	5060	Northway Forcemain Inspection	\$ 35,000			
50	5060	Westview Forcemain Repair		\$ 250,000		
50	5060	Kingsbury Forcemain Repair		\$ 250,000		
50	5060	Northway Forcemain Repair		\$ 250,000		
<b>Total Water &amp; Sewer Fund Capital Improvements</b>			<b>\$ 7,903,511</b>	<b>\$ 8,580,500</b>	<b>\$ 7,295,500</b>	<b>\$ 10,066,038</b>
			<b>39.88%</b>	<b>47.60%</b>	<b>54.97%</b>	<b>55.51%</b>

**Central Equipment Fund Improvements**

61	6200	Explorer (Vehicle #4)		\$ 41,000		
61	6200	Pick Up (Vehicle #5)	\$ 40,000			
61	6200	Dump (Equip. #11)		\$ 114,000		
61	6200	2 1/2 Ton Dump (Equip. #18)			\$ 207,000	
61	6200	2 1/2 Ton Dump (Equip. #19)	\$ 193,000			
61	6200	Aerial Bucket Truck (Equip. #25)	\$ 144,000			
61	6200	Pick Up (Vehicle #53)			\$ 36,000	
61	6200	Dump (Equip. #64)		\$ 96,000		
61	6600	Pick Up (Vehicle #52)				\$ 27,000
61	6600	Pick Up (Vehicle #53)			\$ 36,000	
61	6600	Compact SUV (Vehicle #57)				\$ 29,000
61	2500	Compact SUV (Vehicle #107)				\$ 24,000
61	2500	2 1/2 Ton Dump (Equip. #112)		\$ 218,000		
61	2500	Utility Truck (Vehicle #114)				\$ 66,000
61	2500	Pick Up (Vehicle #118)				\$ 52,000
61	2500	Pick Up (Vehicle #135)			\$ 50,500	
61	2500	Pick Up (Vehicle #136)	\$ 40,000			
61	2500	Vactor (Equip. #157)		\$ 490,000		
61	2500	SUV (Vehicle #164)	\$ 48,950			\$ 56,675
61	2500	SUV (Vehicle #165)		\$ 51,400		
61	2500	SUV (Vehicle #166)			\$ 53,975	
61	2500	SUV (Vehicle #169)		\$ 51,500	\$ 53,975	
61	2500	SUV (Vehicle #170)	\$ 48,950			\$ 56,675
61	2500	SUV (Vehicle #171)		\$ 51,400		
61	2500	SUV (Vehicle #172)	\$ 48,950			\$ 56,675
61	2500	SUV (Vehicle #173)		\$ 51,400		
61	2500	SUV (Vehicle #174)			\$ 53,975	
61	2500	SUV (Vehicle #175)			\$ 53,975	
61	2500	SUV (Vehicle #176)	\$ 48,950			\$ 56,675
61	2500	SUV (Vehicle #182)		\$ 51,400		
61	2500	PD Car (Vehicle #183)	\$ 38,000			
61	2500	Compact Van (Vehicle #185)	\$ 31,000			
61	2500	SUV (Vehicle #186)			\$ 41,000	
61	2500	4 Squad Accessories	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
61	2500	SUV (Vehicle #192)		\$ 39,000		
61	2500	Utility Truck (Vehicle #301)	\$ 68,000			
61	2500	Utility Truck (Vehicle #306)	\$ 52,000			
61	2500	Compact SUV (Vehicle #352)			\$ 30,000	
61	2500	Compact SUV (Vehicle #353)				\$ 30,000
61	2500	Compact Pick Up (Vehicle #354)			\$ 24,000	
61	2500	Engine Pumper (Vehicle #361)	\$ 850,000			
61	2500	Ambulance (Vehicle #382)			\$ 384,000	
61	2500	Roller (Equip. #435)	\$ 31,000			
61	2500	Utility Cart (Equip. #460)		\$ 16,000		
61	2500	Polar Trac (Equip. #470)		\$ 67,000		
61	2500	Utility Cart (Equip. #532)		\$ 16,000		
61	2500	Combo (Equip. #515)			\$ 153,000	
61	2500	Hot Patcher (Equip. #653)	\$ 19,000			
61	2500	Attenuator (Equip. #640)		\$ 20,000		
61	2500	Messageboard (Equip. #642)			\$ 17,000	
61	2500	Stump Grinder (Equip. #672)				\$ 44,000
61	2500	Chipper (Equip. #674)		\$ 83,000		
<b>Total Central Equipment Fund Capital Improvements</b>			<b>\$ 1,716,800</b>	<b>\$ 1,472,100</b>	<b>\$ 1,209,400</b>	<b>\$ 513,700</b>
			<b>8.66%</b>	<b>8.17%</b>	<b>9.11%</b>	<b>2.83%</b>

**IT Replacement Fund Capital Improvements**

62	2500	Voice Router (4)				\$ 55,000
62	2500	Village Wide Wireless Access			\$ 40,000	
62	2500	Board Room Streaming Video		\$ 25,000		
62	2500	HPTV Equipment			\$ 25,000	
62	2500	Cyber Security	\$ 40,000			

**Table IV**  
**Village of Hanover Park**  
**Fiscal Year 2024 - 2027 Capital Improvement Plan**

<b>Fund</b>	<b>CCC</b>	<b>Description</b>	<b>FY2024</b>	<b>FY2025</b>	<b>FY2026</b>	<b>FY2027</b>
62	2500	Door Access System	\$ 120,000			
62	2500	Village Video Security Camera System		\$ 130,000		
62	2500	Computer	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
62	2500	PD Disaster Recovery Infrastructure	\$ 250,000			
62	2500	Firewall				\$ 35,000
62	2500	In Car Ticket Printers		\$ 10,000	\$ 10,000	\$ 10,000
62	2500	Conference/EOC Audio Videp Replacement	\$ 80,000			
62	2500	Interview Room Recording System			\$ 42,000	
62	2500	PD Video Evidence (in-car, body cam, Interview)	\$ 84,800	\$ 84,800		
62	2500	PD MDC	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
62	2500	FD MDC	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
<b>Total IT Replacement Fund Capital Improvements</b>			<b>\$ 709,800</b>	<b>\$ 384,800</b>	<b>\$ 252,000</b>	<b>\$ 235,000</b>
			<b>3.58%</b>	<b>2.13%</b>	<b>1.90%</b>	<b>1.30%</b>
<b>TOTAL Fiscal Year 2024- 2027 Capital Improvement Plan</b>			<b>\$19,819,611</b>	<b>\$18,027,024</b>	<b>\$13,272,968</b>	<b>\$18,134,950</b>

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# APPENDIX

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**This supporting section includes the following:**

## **Appendix**

- A Employee History**
- B Three Year Comparison of Budgeted Positions**
- C Schedule of Direct and Overlapping Bonded Debt**
- D Assessed Value and Actual Value of Taxable Property**
- E Direct and Overlapping Property Tax Rates – Cook County**
- F Direct and Overlapping Property Tax Rates – DuPage County**
- G Property Tax Levies and Collections**
- H Principle Property Taxpayers**
- I Ratios of Outstanding Debt by Type**
- J Ratios of General Bonded Debt Outstanding**
- K Principal Employers**
- L Glossary of Key Terms**

### Village of Hanover Park Employee History

	<u>FY2014</u>	<u>FY2015</u>	<u>FY2016</u>	<u>FY2017</u>	<u>FY2018</u>	<u>FY2019</u>	<u>FY2020</u>	<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>
<b>Police</b>	85.00	85.00	85.00	85.00	85.00	85.00	85.00	85.00	85.00	86.00
<b>Fire</b>	40.00	40.00	40.00	40.00	40.00	40.00	40.00	40.00	41.00	44.00
<b>Public Works</b>	46.00	46.00	47.00	47.00	47.00	48.00	48.00	48.00	49.00	49.00
<b>Community Development</b>	3.00	3.00	3.00	3.00	3.00	4.00	4.00	4.00	4.00	5.00
<b>Finance</b>	11.00	11.00	11.00	11.00	11.00	11.00	11.00	11.00	11.00	11.00
<b>Other (Administration, Clerk, etc.)</b>	10.00	10.00	11.00	11.00	11.00	11.00	11.00	10.00	10.00	11.00
<b>TOTAL FULL-TIME:</b>	<b>195.00</b>	<b>195.00</b>	<b>197.00</b>	<b>197.00</b>	<b>197.00</b>	<b>199.00</b>	<b>199.00</b>	<b>198.00</b>	<b>200.00</b>	<b>206.00</b>
<b>Added (Full-time Positions):</b>	0	0	2	0	0	2	1	1	3	7
<b>Deleted (Full-time Positions):</b>	0	0	0	0	0	0	1	2	2	1

<u>FY2014</u>	<u>FY2015</u>	<u>FY2016</u>	<u>FY2017</u>	<u>FY2018</u>	<u>FY2019</u>
		+Deputy Village Manager +Village Eng./Asst. PW Dir.			+Asst. Village Engineer +Associate Planner
<u>FY2020</u>	<u>FY2021</u>	<u>FY 2022</u>	<u>FY 2023</u>		
+Equipment Operator -Water Dist. Supervisor	-Village Coll. +Bldg. Insp. -Hlth. Ins./Comm. Code Off.	+ Maint. Wrkr. + Property Custodian + HR Analyst -Payroll/Ben - Record Clerk	+ 3 Firefighters/ Paramedics + HR Generalist + Code Enf Off +CSO +Economic Dev Coordinator -PT Appearance Officer -Records Clerk		

## Hanover Park Employees

## 3-Year Comparison of Budgeted Positions

DEPARTMENT	FY'21	FY'22	FY'23
<b><u>VILLAGE CLERK</u></b>			
Deputy Village Clerk	1	1	1
<b>Total full-time employees</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b><u>VILLAGE ADMINISTRATION</u></b>			
Village Manager	1	1	1
Deputy Village Manager	1	1	1
Administrative Assistant	1	1	1
<b>Total full-time employees</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b><u>HUMAN RESOURCES DEPARTMENT</u></b>			
Human Resources Director	1	1	1
Payroll & Benefits Specialist	1	0	0
Human Resources Generalist	1	1	2
Human Resources Administrative Clerk (P.T.)	P.T. 1	P.T. 0	P.T. 0
Human Resources Analyst	0	1	1
<b>Total full-time employees</b>	<b>3</b>	<b>3</b>	<b>4</b>
<b><u>INFORMATION TECHNOLOGY DEPARTMENT</u></b>			
Chief Information Officer	1	1	1
Application Systems Analyst	1	1	1
Network Systems Administrator	1	1	1
<b>Total full-time employees</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b><u>FINANCE DEPARTMENT</u></b>			
Finance Director	1	1	1
Assistant Finance Director	1	1	1
Accountant	1	1	1
Account Technician	2	2	2
Water Billing Representative	2	2	2
Village Services Representative	3	3	3
Receptionist	1	1	1
Water Billing Representative (Seasonal)	P.T. 1	P.T. 1	P.T. 1
<b>Total full-time employees</b>	<b>11</b>	<b>11</b>	<b>11</b>

DEPARTMENT	FY'21	FY'22	FY'23
<b><u>PUBLIC WORKS DEPARTMENT</u></b>			
Engineering & Public Works Director	1	1	1
Village Engineer/Asst. Dir. PW	1	1	1
Fleet Services Manager	1	1	1
Wastewater Treatment Plant Supervisor	1	1	1
Water Supply Supervisor	1	1	1
Building Maintenance Supervisor	1	1	1
Streets & Forestry Supervisor	1	1	1
Asst. Village Engineer	1	1	1
Engineering Technician	2	2	2
Mechanic	4	4	4
Wastewater Treatment Plant Operator	4	4	4
Water Supply Operator	2	2	2
Building Maintenance Worker II	2	2	2
Equipment Operator	9	9	9
Maintenance Worker	11	12	12
Building Maintenance Worker I	2	2	2
Groundskeeper	2	2	2
Sr. Administrative Assistant	2	2	2
Custodian II (P.T.)	P.T. 1	P.T. 1	P.T. 1
Custodian I (P.T.)	P. T.2	P.T. 2	P.T. 2
Seasonal Laborers	P.T. 9	P.T. 8	P.T. 8
<b>Total full-time employees</b>	<b>48</b>	<b>49</b>	<b>49</b>

**FIRE DEPARTMENT**

Fire Chief	1	1	1
Assistant Fire Chief	1	1	1
Battalion Chief	3	3	3
Fire Lieutenant	6	6	6
Firefighter/Paramedic	24	24	27
Administrative Assistant	1	1	1
P.T. Firefighter (+/-25)	P.T. 25	P. T. 25	P. T. 25
Chief of Inspectional Services	1	1	1
Plan Reviewer/Project Coordinator	1	1	1
Health Officer/Commercial Code Official	0	0	0
Building Inspector	1	2	2
Permit Coordinator	1	1	1
Permit Coordinator (PT)	P. T.2	P. T.2	P. T.2
Emergency Management Coordinator (PT)	P.T. 1	P.T. 1	P.T. 1
<b>Total full-time employees</b>	<b>40</b>	<b>41</b>	<b>44</b>

DEPARTMENT	FY'21	FY'22	FY'23
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**POLICE DEPARTMENT**

Police Chief	1	1	1
Deputy Chief	2	2	2
Lieutenant	3	3	3
Sergeant	6	6	6
Police Officer	49	49	49
Police Social Worker	1	1	1
Court Services Coordinator	1	1	1
Community Service Officer (CSO)	4	4	5
Property Custodian	1	2	2
Code Enforcement Officer	5	5	6
Code Enforcement Supervisor	1	1	1
Administrative Assistant	1	1	1
Police Accreditation & Grants Manager	1	1	1
Police Records Supervisor	1	1	1
Police Records Clerk	7	6	5
Parking Enforcement Officer	1	1	1
Parking Enforcement Officer (P.T.)	P.T. 1	P.T. 1	P.T. 1
Police Records Aide (P.T.)	P.T. 8	P.T. 6	P.T. 6
Seasonal Appearance Officer (P.T.)	P.T. 1	P.T. 1	P.T. 0
Administrative Assistant – Code Enforcement (P.T.)	P.T. 2	P.T. 2	P.T. 2

<b>Total full-time employees</b>	<b>85</b>	<b>85</b>	<b>86</b>
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**COMMUNITY DEVELOPMENT DEPARTMENT**

Community Development Director	1	1	1
Village Planner	1	1	1
Administrative Assistant	1	1	1
Associate Planner (FT)	1	1	1
Economic Development Coordinator	0	0	1

<b>Total full-time employees</b>	<b>4</b>	<b>4</b>	<b>5</b>
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<b><u>VILLAGE-WIDE TOTALS</u></b>			
<b>NO. OF FULL-TIME EMPLOYEES:</b>	<b>198</b>	<b>200</b>	<b>206</b>
<b>NO. OF PART-TIME EMPLOYEES; (Excluding seasonal)</b>	<b>44</b>	<b>41</b>	<b>40</b>
<b>GRAND TOTAL ALL EMPLOYEES</b>	<b>242</b>	<b>241</b>	<b>246</b>

## VILLAGE OF HANOVER PARK, ILLINOIS

Schedule of Direct and Overlapping Bonded Debt  
December 31, 2021

Governmental Unit	Gross Debt	Percentage to Debt Applicable to Village (1)	Village's Share of Debt
Village of Hanover Park	\$ <u>12,228,915</u>	100.00%	\$ <u>12,228,915</u>
School District # 20	15,177,641	39.15%	5,942,046
School District #93	4,400,000	8.51%	374,440
High School District #87	56,385,000	1.91%	1,076,954
High School District #108	15,527,126	22.16%	3,440,811
Community School District #46	218,313,638	4.64%	10,129,753
Community College District #502	144,715,000	2.22%	3,212,673
Community College District #509	160,968,576	4.79%	7,710,395
Community College District #512	<u>134,849,515</u>	3.88%	<u>5,232,161</u>
Total School Districts	<u>750,336,496</u>		<u>37,119,233</u>
Cook County	3,240,401,750	3.53%	114,386,182
DuPage County	137,893,149	1.27%	1,751,243
Cook County Forest Preserve District	140,011,723	0.46%	644,054
DuPage County Forest Preserve District	87,546,659	1.28%	1,120,597
Metropolitan Water Reclamation District	2,694,934	3.24%	87,316
Bartlett Park District	18,995,000	3.41%	647,730
Hanover Park Park District	6,231,220	5.13%	319,662
Schaumburg Park District	12,447,675	1.27%	158,085
Bloomington Fire Protection District	<u>1,668,107.00</u>	0.90%	<u>15,013</u>
Total Others	<u>3,647,890,217</u>		<u>119,129,881</u>
Total Overlapping Debt	<u>4,398,226,713</u>		<u>156,249,114</u>
Total Direct and Overlapping Debt	<u>4,410,455,628</u>		<u>168,478,029</u>

Data Source: Cook and DuPage County Clerk's

Note: Overlapping governments are those that coincide, at least in part, with the geographic boundaries of the Village. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses of the Village. Every resident is not responsible for paying the debt of each overlapping government.

VILLAGE OF HANOVER PARK, ILLINOIS

Equalized Assessed Value of Taxable Property - Last Ten Fiscal Years  
December 31, 2021

Tax Levy Year	Residential Property	Farm	Commerical Property	Industrial Property	Total	Railroad	Total Equalized Assessed Value
2012	480,379,181	30,168	74,230,983	72,016,294	626,656,626	29,291	626,685,917
2013	406,835,524	33,020	67,553,125	67,949,060	542,370,729	31,070	542,401,799
2014	402,877,399	37,449	71,681,951	58,665,170	533,261,969	42,030	533,303,999
2015	393,686,769	40,143	68,982,503	63,099,260	525,808,675	45,643	525,854,318
2016	446,629,325	43,554	71,492,610	67,664,580	585,830,069	55,881	585,885,950
2017	464,697,331	71,204	75,750,754	69,672,030	610,191,319	45,345	610,236,664
2018	478,133,363	76,027	74,929,309	71,309,510	624,448,209	41,090	624,489,299
2018	557,871,260	81,322	80,523,406	74,462,770	712,938,758	39,166	712,977,924
2020	566,142,610	78,408	83,612,728	76,539,630	726,373,376	42,686	726,416,062
2021	334,752,665	81,158	22,468,100	79,491,430	436,793,353	46,868	436,840,221

**NOTE: Cook County EAV is not available at this time.**

Data Source: Cook and DuPage County Clerk's and Treasurer's Offices

VILLAGE OF HANOVER PARK, ILLINOIS

Direct and Overlapping Property Tax Rates-Cook County  
December 31, 2021

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Village of Hanover Park										
General Corporate rate	1.6860	2.3090	2.3560	2.4750	1.5041	1.4128	1.4115	1.1272	1.0306	1.0359
Police Pension	-	-	-	-	0.4212	0.4525	0.4973	0.4624	0.5531	0.6432
Fire Pension	-	-	-	-	0.2531	0.2794	0.3023	0.2776	0.3248	0.3580
Debt Service Rate	0.2530	0.3280	0.3310	0.3880	0.3345	0.3268	0.3337	0.2787	0.2340	0.2500
Total Direct Tax Rate	1.9390	2.6370	2.6870	2.8630	2.5129	2.4715	2.5448	2.1459	2.1425	2.2871
Overlapping Rates (1)										
School District #46	6.5400	7.5800	7.6680	7.9470	6.8370	6.9320	7.1200	6.4390	6.5750	7.1970
School District #509	0.5460	0.6380	0.6380	0.6540	0.5700	0.5620	0.6120	0.5440	0.5270	0.5520
Hanover Park Park District	0.5110	0.6290	0.6240	0.6650	0.5970	0.5970	0.6280	0.5420	0.5600	0.6040
County including Forest Preserve										
District and TB Sanitarium	0.5940	0.6290	0.6370	0.6210	0.5960	0.5580	0.5490	0.5130	0.5110	0.5040
Hanover Township	0.3240	0.3910	0.2980	0.3180	0.2750	0.2810	0.2970	0.2660	0.2760	0.2870
Metropolitan Water Reclamation District	0.3700	0.4170	0.4300	0.4260	0.4060	0.4020	0.3960	0.3890	0.3780	0.3820
Northwest Mosquito Abatement District	0.0110	0.0130	0.0130	0.0110	0.0100	0.0100	0.0110	0.0100	0.0100	0.0110
Poplar Creek Library	0.5150	0.6310	0.6320	0.6630	0.5800	0.5900	0.6210	0.5460	0.5640	0.6230
Community Mental Health	0.0500	0.0610	0.0610	0.0580	0.0570	0.0590	0.0630	0.0570	0.0590	0.0670
Consolidated Elections	-	0.0310	-	0.0340	-	0.0310	-	0.0300	-	0.0190
Total Direct and Overlapping Tax Rate	11.4000	13.6570	13.6880	14.2600	12.4409	12.4935	12.8418	11.4819	11.6025	12.5331

Data Source: Cook County Clerk

Note: Overlapping rates are those of local and county governments that apply to property owners within the Village. Not all overlapping rates apply to all Village property owners.

VILLAGE OF HANOVER PARK, ILLINOIS

Direct and Overlapping Property Tax Rates-DuPage County  
December 31, 2021

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Village of Hanover Park:										
General Corporate rate	0.9039	0.9991	0.9836	0.9664	0.5699	0.4692	0.3819	0.2735	0.1689	0.1127
Fire Protection	0.9790	1.1292	1.3204	1.4449	0.9381	0.8951	0.8694	0.7910	0.7948	0.7884
Police Pension	-	-	-	-	0.3676	0.379	0.3802	0.3771	0.4383	0.4675
Fire Pension	-	-	-	-	0.2791	0.293	0.2882	0.2774	0.3159	0.3189
Debt Service Rate	0.2498	0.2658	0.2816	0.3233	0.2863	0.2685	0.2505	0.2229	0.1820	0.1800
<b>Total Direct Tax Rate</b>	<b>2.1327</b>	<b>2.3941</b>	<b>2.5856</b>	<b>2.7346</b>	<b>2.4410</b>	<b>2.3051</b>	<b>2.1702</b>	<b>1.9419</b>	<b>1.8999</b>	<b>1.8675</b>
Overlapping Rates										
School District #93	4.6112	5.0165	5.1272	5.0951	4.8165	4.6931	4.5643	4.5364	4.5597	4.4370
School District #108	2.2868	2.4877	2.5824	2.5173	2.4030	2.3402	2.2834	2.2296	2.2455	2.0303
Community College #502	0.2681	0.2956	0.2975	0.2786	0.2626	0.2431	0.2317	0.2112	0.2114	0.2037
Hanover Park Park District	0.5614	0.5673	0.5834	0.6099	0.5606	0.5415	0.5194	0.4796	0.4762	0.4859
County including Forest Preserve										
District and Airport	0.3639	0.3875	0.3944	0.3781	0.3538	0.3221	0.3097	0.3038	0.2962	0.2908
Wayne Township	0.1626	0.1796	0.1880	0.1847	0.1759	0.1724	0.1704	0.0911	0.0904	0.1623
Poplar Creek Library	0.5977	0.6249	0.6272	0.6601	0.5893	0.5725	0.5552	0.5023	0.4995	0.5373
<b>Total Direct and Overlapping Tax Rate</b>	<b>10.9844</b>	<b>11.9532</b>	<b>12.3857</b>	<b>12.4584</b>	<b>11.6027</b>	<b>11.1900</b>	<b>10.8043</b>	<b>10.2959</b>	<b>10.2788</b>	<b>10.0148</b>

Data Source: DuPage County Clerk

Note: Overlapping rates are those of local and county governments that apply to property owners within the Village. Not all overlapping rates apply to all Village property owners.

VILLAGE OF HANOVER PARK, ILLINOIS

Property Tax Levies and Collections  
December 31, 2021

Tax Levy Year	Fiscal Year Ended	Taxes Levied for the Fiscal Year	Collected within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
			Amount	Percentage of Levy		Amount	Percentage of Levy
2011	2012	11,294,245	2,548,018	22.56%	8,275,778	10,823,796	95.83%
2012	2013	11,718,824	2,478,683	21.15%	9,266,108	11,744,791	100.22%
2013	2014	12,692,238	4,013,571	31.62%	7,372,791	11,386,362	89.71%
2014	2015	13,249,064	13,110,424	98.95%	78,554	13,188,978	99.55%
2015	2016	13,386,715	13,577,532	101.43%	16,177	13,593,709	101.55%
2016	2017	13,386,715	13,475,667	100.66%	90,720	13,566,387	101.34%
2017	2018	13,386,715	13,322,460	99.52%	102,246	13,424,706	100.28%
2018	2019	13,386,715	13,403,723	100.13%	35,531	13,439,254	100.39%
2019	2020	13,383,696	13,363,395	99.85%	48,989	13,412,384	100.21%
2020	2021	13,383,696	13,416,943	100.25%	-	13,416,943	100.25%

Note: Levies for all Special Service Areas have been excluded from this table.

Data Source: Village Records

## VILLAGE OF HANOVER PARK, ILLINOIS

Principal Property Tax Payers - Current Year and Nine Years Ago  
December 31, 2021

Taxpayer	2021			2012		
	Taxable Assessed Value	Rank	Percentage of Total Village Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage of Total Village Taxable Assessed Value
AMB Prop RE Tax Co.	\$ 14,390,830	1	1.98%	14,440,370	1	2.07%
Cabot Properties	-			6,955,720	2	1.00%
Menards	10,886,594	2	1.50%	2,949,740	8	0.42%
Fisher Scientific Company	4,671,580	6	0.64%	4,763,130	3	0.68%
Realty Associates Fund IX	-			3,359,050	5	0.48%
Greenbrook Shopping Center	-			2,540,320	10	0.37%
Buckhead Industrial Properties	-			2,953,170	7	0.42%
GPT Hunter Road Owner LLC	3,084,800	8	0.42%	-		
Cardinal Capital Partners - GE Trans	3,952,110	7	0.54%	3,166,670	6	0.46%
Harvest A Fuji LLC	5,474,010	5	0.75%	-		
MS Claremont LP - Symphony	6,256,619	4	0.86%	-		
WestView LLC	8,559,201	3	1.18%	4,272,648	4	0.61%
National Shopping Plaza	2,898,771	9	0.40%	-		
Iron Mountain Info Mgmt	2,742,770	10	0.38%	2,586,670	9	0.37%
	<u>\$ 62,917,285</u>		<u>8.66%</u>	<u>47,987,488</u>		<u>6.90%</u>

Data Source: Office of the Cook and DuPage County Clerk's

VILLAGE OF HANOVER PARK, ILLINOIS

Ratios of Outstanding Debt By Type - Last Ten Fiscal Years  
December 31, 2021

Fiscal Year Ended	Governmental Activities			Business-Type Activities		Total Primary Government	Total Equalized Assessed Value (EAV)	Percentage of EAV	Per Capita
	General Obligation Bonds	Notes Payable	Tax Increment Revenue Bonds	IEPA Loan					
2013	21,289,045	-	-	1,606,283		22,895,328	626,685,917	3.65%	602.94
2014	20,477,418	-	-	1,283,975		21,761,393	542,401,799	4.01%	573.08
2014B	19,615,000	-	-	1,067,648		20,682,648	542,401,799	3.81%	544.67
2015	18,654,164	-	-	730,463		19,384,627	533,303,999	3.63%	510.48
2016	17,667,537	-	-	383,924		18,051,461	525,854,318	3.43%	475.38
2017	16,635,910	-	-	151,013		16,786,923	585,885,950	2.87%	442.08
2018	15,584,283	-	-	36,694		15,620,977	610,236,664	2.56%	411.37
2019	14,512,658	-	-	-		14,512,658	624,489,299	2.32%	382.18
2020	13,698,795	-	-	-		13,698,795	712,977,924	1.92%	360.75
2021	12,228,915	-	-	-		12,228,915	726,416,062	1.68%	326.37

Data Source: Village's Records

**VILLAGE OF HANOVER PARK, ILLINOIS**

**Ratios of General Bonded Debt Outstanding - Last Ten Fiscal Years  
December 31, 2021**

Fiscal Year Ended	Gross General Obligation Bonds	Less: Amounts Available in Debt Service Funds	Total	Percentage of Equalized Assessed Value	Per Capita
2013	21,289,045	370,984	20,918,061	3.34%	550.87
2014	20,477,418	553,653	19,923,765	3.67%	524.68
2014B	19,615,000	214,928	19,400,072	3.58%	510.89
2015	18,654,164	172,733	18,481,431	3.47%	486.70
2016	17,667,537	192,710	17,474,827	3.31%	460.19
2017	16,635,910	288,429	16,347,481	2.79%	430.50
2018	15,584,283	379,804	15,204,479	2.49%	400.40
2019	14,512,658	477,033	14,035,625	2.30%	369.62
2020	13,368,795	485,633	12,883,162	1.81%	339.27
2021	12,228,915	496,131	11,732,784	1.62%	313.12

Data Source: Village Records

VILLAGE OF HANOVER PARK, ILLINOIS

Principal Employers - Current Fiscal Year and Nine Fiscal Years Ago  
December 31, 2021

Employer	2021			2012		
	Employees	Rank	Percentage of Total Employment	Employees	Rank	Percentage of Total Employment
Maines Paper & Food Service				400	1	19.60%
Fischer Scientific	225	5	9.16%	300	2	14.70%
Insight Enterprises, Inc.	510	1	20.76%	250	3	12.25%
Camcraft, Inc.	282	3	11.48%	225	4	11.02%
Fuji Film	190	8	7.73%	150	7	7.35%
Everpure, LLC (Pentair)	200	6	8.14%	200	5	9.80%
Village of Hanover Park	226	4	9.20%	193	6	9.46%
Jabil Packaging Solutions	340	2	13.84%	108	9	5.29%
Menards	200	7	8.14%			
Wilson Pet Supply				120	8	5.88%
CMA/Flodyne/Hyradine Inc	150	9	6.11%			
Round Ground Metals Inc	134	10	5.45%	95	10	4.65%
	<u>2,457</u>		<u>100.00%</u>	<u>2,041</u>		<u>100.00%</u>

Data Sources: Village Community Development Department Records and U.S. Census Bureau.

## VILLAGE OF HANOVER PARK

### GLOSSARY OF KEY TERMS

**ABATEMENT** - A deduction from the full amount of a tax. Usually related to reduction of tax levies for payment of principal and interest on general obligation bonds

**ACCOUNTING SYSTEM** - The total set of records and procedures which are used to record, classify and report information on the financial status and operations of an entity or fund

**ACCRUAL** – Being a method of accounting that recognizes income when earned and expenses when incurred regardless of when cash is received or disbursed

**ACLS** - Advance Cardiac Life Support

**ACTIVITY** - An organization classification composed of related work programs aimed at accomplishing a major service or regulatory program for which a government is responsible. Activity expenditure functions relate to the principal purpose/service for which expenditures are made

**ADA** - Americans with Disability Act. A law requiring public facilities to be accessible to all

**AIPC** – American Institute of Certified Planners

**APIARY** – A place where beehives of honey bees are kept

**APPROPRIATION** - A legal authorization granted by the Village Board to make expenditures and to incur obligations for specific purposes. An appropriation usually is limited in amount and time it may be expended

**ARB** - Automatic Reading and Billing. A device located on the exterior of buildings to allow remote reading of water meters

**ARPA** – American Rescue Plan Act response to COVID-19 emergency to bring back jobs

**ASSESSED VALUATION** - A value that is established for real or personal property for use as a basis for levying property taxes. (Note: Property values are established by the County Assessor.)

**ASSETS** - Property owned by a government

**ATM** – Advanced Tactical Mapping

**AUDIT** - A systematic collection of sufficient, competent evidential matter needed to attest to the fairness of the presentation of the Village's financial statements. The audit tests the Village's account system to determine whether the internal accounting controls are both available and being used

**AVL** – Auto Vehicle Locators

**AWWA** – American Water Works Association

**B-BOX** – Water service shut off

**BALANCE SHEET** - The portion of the Village's financial statement that discloses the assets, liabilities, reserves and balances of a specific governmental fund as of a specific date

**BALANCED BUDGET** - Operating revenues shall equal or exceed operating expenditures; capital equipment purchases (or transfers and associated capital grants) are not part of the operating budget

**BASIS OF ACCOUNTING** - A term used when revenues, expenditures, expenses, transfers, assets and liabilities are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on the cash, modified accrual or the accrual method

**BASSET** - Beverage Alcohol Sales and Service Education Training. A training program for liquor sellers and servers

**BOND** - A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for the financing of capital improvements

**BTLS** - Basic Trauma Life Support

**BUDGET** - A plan of Village financial operations which includes an estimate of proposed expenditures and a proposed means of financing them. The term used without any modifier usually indicates a financial plan for a single operating year. The budget is the primary means by which the expenditure and service levels of the Village are controlled

**BUDGET MESSAGE** - The opening section of the budget which provides the Village Board and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years and the views and recommendations of the Village Manager.

**CAAS** - Commission on Accredited Ambulance Services

**CAD** - Computer Aided Dispatch or Computer Aided Drawing

**CALEA** - Commission on Accreditation for Law Enforcement Agencies

**CAPITAL IMPROVEMENT PROGRAM (CIP)** - A multiyear planning instrument used to identify needed capital acquisition and to coordinate the financing and timing of purchases/improvements

**CAPITAL OUTLAY** - Capital items are defined as tangible items such as vehicles, machinery, desks and tools costing more than \$10,000 each and having a useful life of more than one year

**CASH MANAGEMENT** - The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the balance of the highest interest and return, liquidity and minimal risk with these temporary cash balances

**CDBG** - Community Development Block Grant

**CEO** - Code Enforcement Officer

**CEMP** – Comprehensive Emergency Management Plan

**CERT** – Community Emergency Response Team

**CHARGES FOR SERVICE** - User charges for services provided by the Village to those specifically benefiting from those services.

**CIP** – Capital Improvement Program

**CJIS** - Criminal Justice Information System

**CMAP** – Chicago Metropolitan Agency for Planning

**CMAQ** - Congestion Mitigation and Air Quality

**COMMODITIES** - Items of expenditure in the Operating Budget which, after use, are consumed or show a material change in their physical condition, and which are generally of limited value and are characterized by rapid depreciation. Office supplies and small fixed assets are examples of commodities

**CONNECT** – Committee on Networking, Education and Community Teamwork

**CONTINGENCY** - Those funds included in the Budget for the purpose of providing a means to cover minor unexpected costs during the budget year

**CONTRACTUAL SERVICES** - Items of expenditure from services the Village received primarily from an outside company. Utilities, rent, travel and advertising are examples of contractual services

**COST CONTROL CENTER** - The primary organizational breakdown within many Village funds. Each cost control center serves a specific function or functions within the given fund entity

**CPAP** - Continuous Positive Airway Pressure

**CPR** – Cardiopulmonary Resuscitation

**CRT** – Critical Response Team

**DARE** - Drug Awareness and Resistance Education. An educational program presented by local law enforcement agencies in elementary schools

**DEBT** - A financial obligation resulting from the borrowing of money. Debts of government include bonds, notes and land contracts

**DEBT SERVICE** - Payments of principal and interest to lenders or creditors on outstanding debt

**DEFICIT** - The excess of expenditures or expenses over revenues or income during a single accounting period

**DEPARTMENT** - Departments are subdivided into cost control centers. While a department may refer to a single activity, it usually indicates a grouping of related activities. Cost control centers within a department are listed on the index tabs for each department

**DEPRECIATION** - The allocation of the cost of a fixed asset over the asset's useful life. Through this process the entire cost of the asset less any salvage value is ultimately charged off as an expense. This method of cost allocation is used in proprietary funds

**DMS** - Document Management System

**DU-COMM** - DuPage Communications. An intergovernmental agency providing emergency dispatch services to member communities and fire districts

**DUI** - Driving Under Influence

**DUJIS** – DuPage Justice Information System

**DUMEG** - DuPage Metropolitan Enforcement Group. A drug enforcement agency consisting of police officers from member communities

**EFO** – Executive Fire Officer

**EMPLOYEE BENEFITS** - Contributions made by the Village to designated funds to meet commitments or obligations for employee fringe benefits. Included are the Village's share of costs for social security and the various pensions, medical and life insurance plans.

**EMA** - Emergency Medical Agency

**EMT** - Emergency Medical Technician

**EMT A** - Emergency Medical Technician - Ambulance

**EMT B/D** - Emergency Medical Technician – Defibrillator

**EMT P** - Emergency Medical Technician - Paramedic

**ENTERPRISE FUND** - A fund established to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of the revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes

**EQUALIZED ASSESSED VALUE (EAV)** – The assessed valuation of each property multiplied by the equalization factor

**EQUALIZATION FACTOR**– A factor established by the Illinois Department of Revenue, used to bring the aggregate value of assessments within each County to 33.3% of estimated fair market value of all real property within the County

**EOC** - Emergency Operations Center

**EPA** - Environmental Protection Agency

**EPO** – Exclusive Provider Organization

**ERP** - Enterprise Resource Planning

**ESDA** - Emergency Services and Disaster Agency

**EXPENDITURES** - Decreases in net financial resources. Expenditures include current operating expenses requiring the present of future use of net current assets, debt service and capital outlays, and intergovernmental transfers

**EXPENSES** - Charges incurred, whether paid or unpaid, resulting from the delivery of Village services

**FAE** - Fire Apparatus Engineer

**FIDUCIARY FUND** – Funds used to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs. The fiduciary fund category includes pension trust funds, investment trust funds, private-purpose trust funds, and agency funds

**FISCAL POLICY** - The Village's policies with respect to revenues, spending and debt management as these relate to government services, programs and capital investment. Fiscal policy provides an agreed upon set of principles for the planning and programming of government budgets and their funding

**FISCAL YEAR (FY)** - The accounting period for which an organization budgets is termed the fiscal year. In Hanover Park, the fiscal year begins January 1 and ends December 31 of that year

**FIXED ASSETS** - Assets of a long-term character which are intended to continue to be held or used. Examples of fixed assets include items such as land, buildings, machinery, furniture and other equipment

**FOIA** – Freedom of Information Act

**FTO** – Field Training Officer

**FUND** - A set of interrelated accounts to record revenues and expenditures associated with a specific purpose. A brief description of the purpose of a fund appears on the white index page preceding each fund

**FUND BALANCE** - The fund equity of governmental funds. Changes in fund balances are the result of the difference of revenues to expenditures. Fund balances increase when revenue exceeds expenditures and decrease when expenditures exceed revenues

**GASB** - Governmental Accounting Standards Board

**GASB STATEMENT NO. 34 – BASIC FINANCIAL STATEMENTS AND MANAGEMENT'S DISCUSSION AND ANALYSIS.** This new financial reporting model includes many aspects of conventional financial reporting, and in addition, several new features including: government-wide financial statements and management's discussion and analysis. This statement was developed to make financial reports easier to understand and more useful for oversight bodies, investors, and citizens

**GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)** - Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board (GASB)

**GEMT** – Ground Emergency Medical Transportation is a voluntary program that allows publicly owed or operated emergency ground ambulance transportation providers to receive supplemental payments that cover the difference between a provider's actual costs per GEMT transport and the Medicaid base payment

**GENERAL FUND** - Accounts for all revenues and expenditures which are not accounted for in specific purpose funds. It finances the regular day-to-day operations of the Village. The General Fund is often referred to as the General Corporate Fund

**GENERAL OBLIGATION BONDS** - Bonds that finance a variety of public projects such as streets, buildings and improvements; the repayment of these bonds is usually made from the Debt Service Fund, and these bonds are backed by the full faith and credit of the issuing government

**GFOA** - Government Finance Officers Association

## APPENDIX L

**GIGO** – Green Infrastructure Grant Opportunities reduce water quality impairments by decreasing stormwater runoff.

**GIS** - Geographic Information System

**GOAL** - A purpose or outcome toward which activities are directed

**GOVERNMENTAL FUNDS** – Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects and permanent funds

**GPS** - Global Positioning System

**GRANT** - An amount provided by a governmental unit or other type organization in aid or support of a particular governmental function or program

**HI-LIGHTER** - The Village of Hanover Park Newsletter

**HMO** – Health Maintenance Organization

**HPCRC** – Hanover Park Community Resource Center

**HR SALES TAX** - A 1.00% Home Rule Sales Tax (effective July 1, 2021) on sales other than groceries and prescriptions

**HTE** - The provider of all Village centralized computer applications

**HVAC** - Heating, Ventilation and Air Conditioning system

**IAFF** - International Association of Firefighters

**IACP** - International Association of Chiefs of Police

**ICSC** - International Council of Shopping Centers

**IDDE** - Illicit Discharge Detection and Elimination

**IDOC** - Illinois Department of Conservation

**IDOT** - Illinois Department of Transportation

**IDNR** - Illinois Department of Natural Resources

**IEPA** - Illinois Environmental Protection Agency

**IFSAP** - Illinois Fire Service Administrative Professionals

**ILEOT** - Illinois Law Enforcement Officers Training Board. An organization promoting training to local enforcement agencies

**IPSI** – Illinois Public Service Institute

**INCOME** - A term used in proprietary fund-type accounting to represent (1) revenues, or (2) the excess of revenues over expenses.

**INTERFUND TRANSFERS** - Amounts transferred from one fund to another fund, primarily for work or services provided

**INTERGOVERNMENTAL REVENUES** - Funds received from federal, state and other local government sources in the form of grants, shared revenues and payments in lieu of taxes

**IPAC** – Illinois Police Accreditation Coalition

**IPBC** - Intergovernmental Personnel Benefits Cooperative. An intergovernmental pool providing employee health and life insurance coverage for Village employees

**IPSI** – Illinois Public Service Institute

**IRMA** - Intergovernmental Risk Management Agency. An intergovernmental pool providing liability, worker's compensation, automobile and property coverage for the Village

**ISO** - Insurance Standards Office

**ISP** - Illinois State Police

**ISTEA** - Intermodal Surface Transportation Efficiency Act

**ITEP** – Illinois Transportation Enhancement Program

**JAWA** - Northwest Suburban Joint Action Water Agency. A joint venture of seven northwest suburban municipalities to secure Lake Michigan water through a purchase agreement with the City of Chicago

**JPR** – Job Performance Ratings

**JSA** – Job Safety Analysis

**JULIE** - Joint Utility Location Information for Excavators

**LAN/WAN** - Local Area Network/Wide Area Network

**LEADS** - Law Enforcement Agencies Data System

**LESO** - Law Enforcement Support Office

**LEVY** - (Verb) to impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments or service charges imposed by the Village

**LGDF** – Local Government Distributive Fund

**LIABILITY** - Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date

**MABAS** - Mutual Aid Box Alarm System

**MAJOR FUND** - Governmental fund or enterprise fund reported as a separate column in the basic fund financial statements and subject to a separate opinion in the independent auditor's report. The general fund is always a major fund. Funds meeting criteria specified in GASB Statement No. 34 must also be reported as a major fund. Any other governmental or proprietary fund may be reported if the Village Officials believe that fund is particularly important to financial statement users

**MAP** - Metropolitan Alliance for Police

**MCAT** – Major Crimes Assistance Team

**METRA** - A commuter rail system serving the six county northeast Illinois region

**MDT** – Mobile Data Terminal

**MDC** – Mobile Data Computer

**MFT** - Motor Fuel Tax

**MWRD** - Metropolitan Water Reclamation District

**MODIFIED ACCRUAL BASIS** - The accrual basis of accounting adapted to the governmental fund-type measurement focus. Under it, revenues and other financial resource increments (e.g., bond issue proceeds) are recognized when they become susceptible to accrual that is when they become both "measurable" and "available" to finance expenditures of the current period. "Available" means collectible in the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized when the fund liability is incurred except for (1) inventories of materials and supplies that may be considered expenditures either when purchased or when used, and (2) prepaid insurance and similar items that may be considered expenditures either when paid for or when consumed. All governmental funds, expendable trust funds and agency funds are accounted for using the modified accrual basis of accounting

**MUNICIPAL ELECTRIC AGGREGATION** - Section 1-92 of the Illinois Power Agency Act allows for the aggregation of electric load by municipalities and counties (i.e., government aggregation). This means a municipality or county can negotiate for the purchase of the combined electric supply of its residents and eligible small businesses.

**MUTCD** – Manual on Uniform Traffic Control Devices

**NET ASSETS** – The difference between assets and liabilities as reported in the Government wide Financial Statement of the CAFR

**NET INCOME** - Proprietary fund excess of operating revenues, non-operating revenues and operating transfers in over-operating expenses, non-operating expenses and operating transfers-out

**NEXTEL** - A telecommunications company and system which provides two-way radio, cellular, paging and online messaging capabilities in a single cellular telephone unit

**NFPA** - National Fire Protection Agency

**NIPAS** – Northern Illinois Police Alarm System

**NIMS** – National Incident Management System

**NIMEC** – Northern Illinois Municipal Electricity Cooperative. NIMEC is the Village's broker going out for supplier bids on various Village electric accounts and for the Municipal Aggregation.

**NPDES** – National Pollution Discharge Effluent System

**NSA** - Neighborhood Strategy Area

**NWSMTD** - Northwest Suburban Mass Transit District

**OBJECTIVE** - An individual aim or course of action which activities are directed

**OSFM** - Office of the State Fire Marshal

**OSHA** - Occupational Safety and Health Administration

**PACC** – Police and Citizens Connected

**PASS** - Police Area Service Specialist

**PERSONAL SERVICES** - All costs related to compensating employees, including employee benefit costs such as the Village's contribution for retirement, social security and health and life insurance

**PHCS** - Private Health Care System

**POC** - Paid on Call Firefighter

**PPO** – Preferred Provider Organization

**PROPERTY TAX** - Property taxes are levied on real property according to the property's valuation and the tax rate

**PROPRIETARY FUND** – Funds that focus on the determination of operating income, changes in net assets, financial position and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds

**PVC** – Poly Vinyl Chloride

**R&B** - Road and Bridge Fund

**REAPPROPRIATION** - Utilization of existing reserves to fund future budgeted expenditures

**RETAINED EARNINGS** - An equity account reflecting the accumulated earnings of the Village's Proprietary Funds

**REVENUE** - Funds that the government receives as income. It includes such items as tax receipts, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income

**RFP** - Request for Proposals

**RFQ** - Request for Qualifications

**RMS** – Records Management System

**ROW** - Right of Way

**RTA** - Regional Transportation Authority

**SAN** – Storage Area Network

**SCADA** - Supervisory Control and Data Acquisition System

**SCBA** – Self Contained Breathing Apparatus

**SEIU** - Service Employees International Union

**SEP** – Strategic Enforcement and Prevention

**SOG** – Standard Operating Guidelines

**SOG** – Special Operations Group

**SPEAR** – Sexual Predator Enforcement Apprehension and Registration

**SRB** – Safety Review Board

**SSA** - Special Service Area

**STAARS Program** - Student Artists and Authors Program

**STP** - Sewage Treatment Plant. Sewage Treatment Plant #1 is located at 5600 Greenbrook Boulevard in Hanover Park

**STEP** - Selective Traffic Enforcement Program

## APPENDIX L

**STT** – Simplified Telecommunication Tax

**SURRI** – Single Unit Rental Residential Inspections

**SWAP** – Sheriffs Work Alternative Program

**TAC** - Tactical Unit. A contingent of police officers performing special directed enforcement activities.

**TAX EXTENSION** - The total amount of taxes applied to properties within a taxing district as a result of a tax levy. Extensions in Illinois are increased by a loss factor to ensure that each taxing body receives the full amount of its levy after recognition that a small amount of taxes will not be paid

**TAX INCREMENT FINANCE DISTRICT** - A legal entity created by local resolution to promote improvements, jobs, etc. The taxes generated from the assessed value "increment" above the base year is used to finance the costs of the improvements which generate the increased assessed valuation

**TAX LEVY** - An ordinance that directs the County Clerk to assess a tax proportionately against all properties located with a taxing district for the purpose of raising a specific amount of tax for the taxing district

**TAX RATE** - The amount of tax levied for each \$100 of assessed valuation

**TEA-21** - Transportation Efficiency Act of the 21<sup>st</sup> Century

**TIC** – Thermal Imaging Camera

**TIF DISTRICT** - Tax Increment Finance District

**TOD** – Transit Oriented Development. The exciting trend in creating vibrant, livable communities which are compact and walkable, and centered around high-quality train systems.

**TRUST FUNDS** - Funds used to account for assets held by a government in a trustee capacity for individuals, private organizations, other governments and/or other funds

**TQM** - Total Quality Management. A strategy to improve the quality of the organization by encouraging communication, participation and empowerment of employees throughout the Village

**UNRESTRICTED NET ASSETS** – Net assets not invested in capital assets, net of related debt, that are accessible for the general use of the fund

**UPS** – Uninterrupted Power Supply

**UV** – Ultraviolet

**UCMR2** - Unregulated Contaminant Monitoring Regulation

**VSK** – Vehicle Stabilization Kit