

Village of Hanover Park Annual Fiscal Year Budget

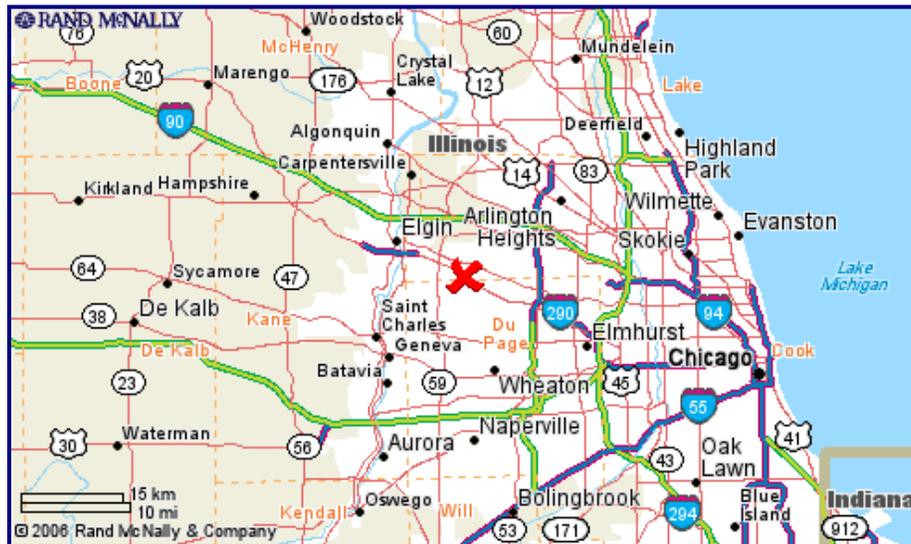


**January 1, 2016 -
December 31, 2016**

VILLAGE OF HANOVER PARK, ILLINOIS GENERAL INFORMATION

The Village of Hanover Park was incorporated in 1958 and operates under the council/manager form of government. It is a residential community located approximately 30 miles northwest of downtown Chicago.

A regional map is shown below:



The Village covers an area of approximately 7 miles including 2.75 miles in Cook County and 4.25 square miles in DuPage County. Population as certified in the 2010 Census is 37,973.

A seven member legislative body comprised of the Village President and six Trustees each elected to a staggered four-year term governs the Village of Hanover Park. The Village Board is responsible for enacting ordinances, adopting the budget, establishing policies and appointing the Village Manager. The Village Manager is the Chief Administrative Officer and is responsible for day-to-day Village operations and appoints Village Department Heads.

The Village provides a full range of services including police and fire protection, maintenance of streets and infrastructure, community development, code enforcement, municipal water and sewer utilities and general administrative services. The Village of Hanover Park currently budgets for 198 full-time employees. Separate school districts, park districts and library districts provide educational, recreational and reading services respectively.

While primarily a residential community, the Village has diversified its tax base. Numerous large employers are located in three municipal business parks which generate significant sales tax revenue.

The Village strives to provide excellent municipal services at an affordable cost. An Elected Board encourages public participation and a dedicated professional staff implements services. The Village of Hanover Park is a wonderful place to work and live.

Village of Hanover Park

Fiscal Year 2016 Annual Budget

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Village Board/Village Clerk/Committees/Commissions

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Readers' Guide

This book is divided into five major sections highlighted by white tabs. The blue tabs show fund types. A description of each section is described below.

Introductory Section

This section includes overview information and the *Budget Message*. The reader is encouraged to review the Budget Message as it presents the Village's mission and visions, as well as initiatives pertinent to Fiscal Year 2016. It communicates our financial condition and highlights departmental objectives, which support the Board's visions.

Exhibits

The Exhibits Section includes demographic information, financial policies which guide budget development, budgeting procedures and fund descriptions. Also, graphic trends and projections are presented for major revenues and expenditures.

Financial Section

The Financial Section tab includes historical revenue and expenditure data and financial summaries by fund. Budget summary information is presented after the financial section tab.

The blue tabs show fund types as follows:

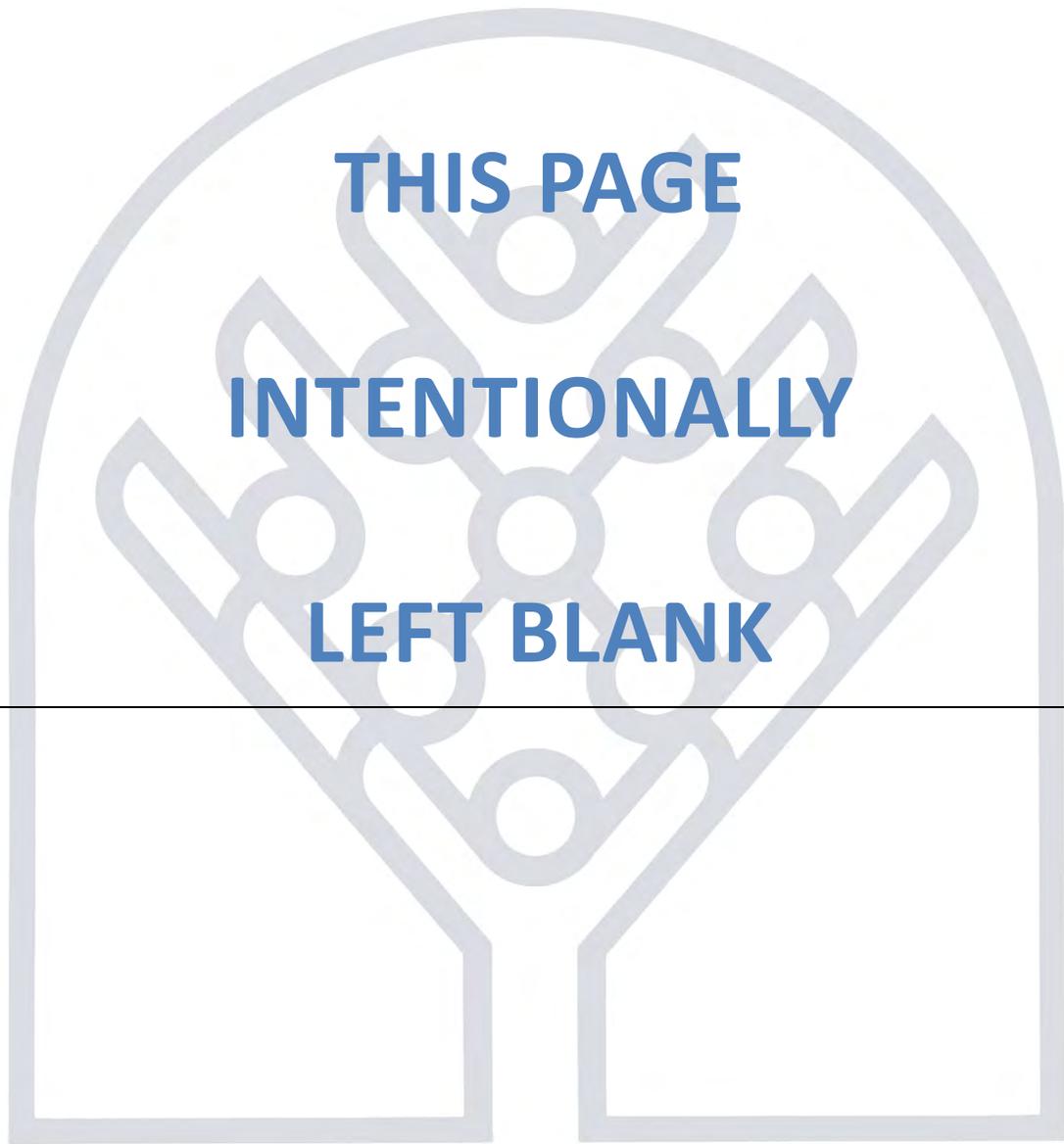
-  The General Fund is the primary operating fund. Within the General Fund, departments are designated with white tabs. Goals, objectives and performance measures are presented for each cost control center within each department in the fund.
-  The Special Revenue tab lists Road and Bridge Fund, Motor Fuel Tax Fund, MWRD Fields Fund, State Restricted Fund, Federal Restricted Fund, Special Service Area 3, 4 & 5 Funds and Tax Increment Financing Funds 3, 4 and 5.
-  The Debt Service Funds report general obligation and tax increment financing indebtedness. Individual bond schedules are also listed.
-  The Capital Projects tab presents the Special Service Area 6 and General Capital Funds.
-  The Enterprise Funds tab reports the Water and Sewer, Municipal Commuter Parking Lot, and Hanover Square Funds. Within the Water and Sewer Fund are seven cost control centers that account for water and sewer operations, depreciation and debt service.
-  The Internal Service Fund tab presents the Central Equipment Fund and the new IT Equipment Replacement Fund, which accounts for the purchase of all Village vehicles and technology.
-  The Trust and Agency Funds tab reports the Police Pension and Fire Pension Funds.

Capital Improvement Program

The Capital Improvement Program (CIP) tab presents current and five-year schedules of capital projects. Current year projects are listed in Tables I, II and III. Future Capital Projects through Fiscal Year 2020 are listed in Table IV within the Capital Improvement Program.

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At the end of the document is supplemental information including historical head count, property tax data, overlapping governmental entity information and a glossary of terms.



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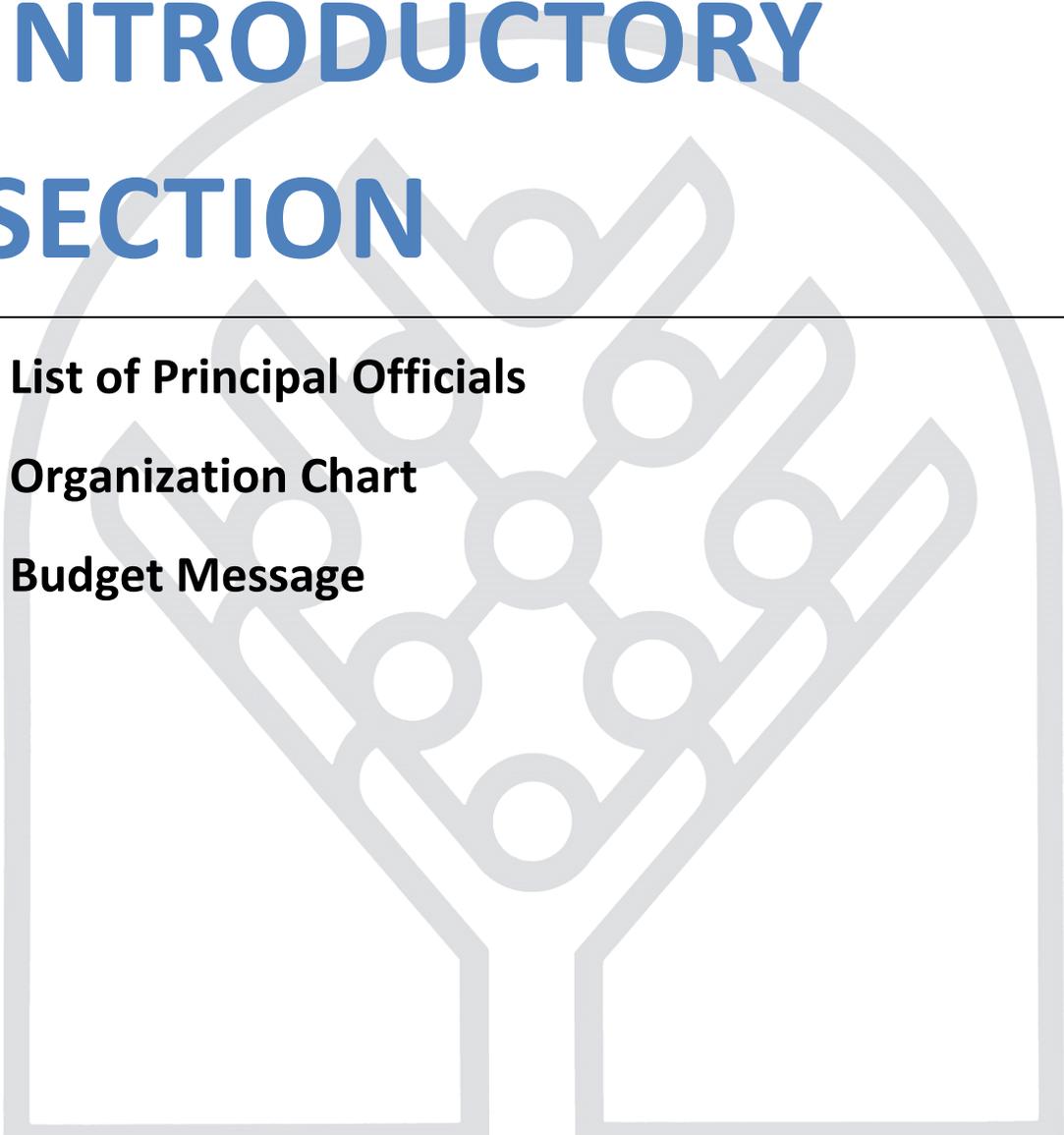
Hanover Park

INTRODUCTORY SECTION

List of Principal Officials

Organization Chart

Budget Message



Hanover Park

Village of Hanover Park

Principal Officials

Mailing Address

2121 Lake Street
Hanover Park, IL 60133

Phone (630) 823-5600

Fax (630) 823-5786

TDD (630) 823-5479

Web Site: www.HPIL.org or www.HanoverParkIllinois.org

Village President and Board of Trustees

Village President Village Clerk

Rodney S. Craig
Eira L. Corral

Trustees

William Cannon
James Kemper
Jon Kunkel
Herb Porter
Rick Roberts
Lisa Trousdale

Executive

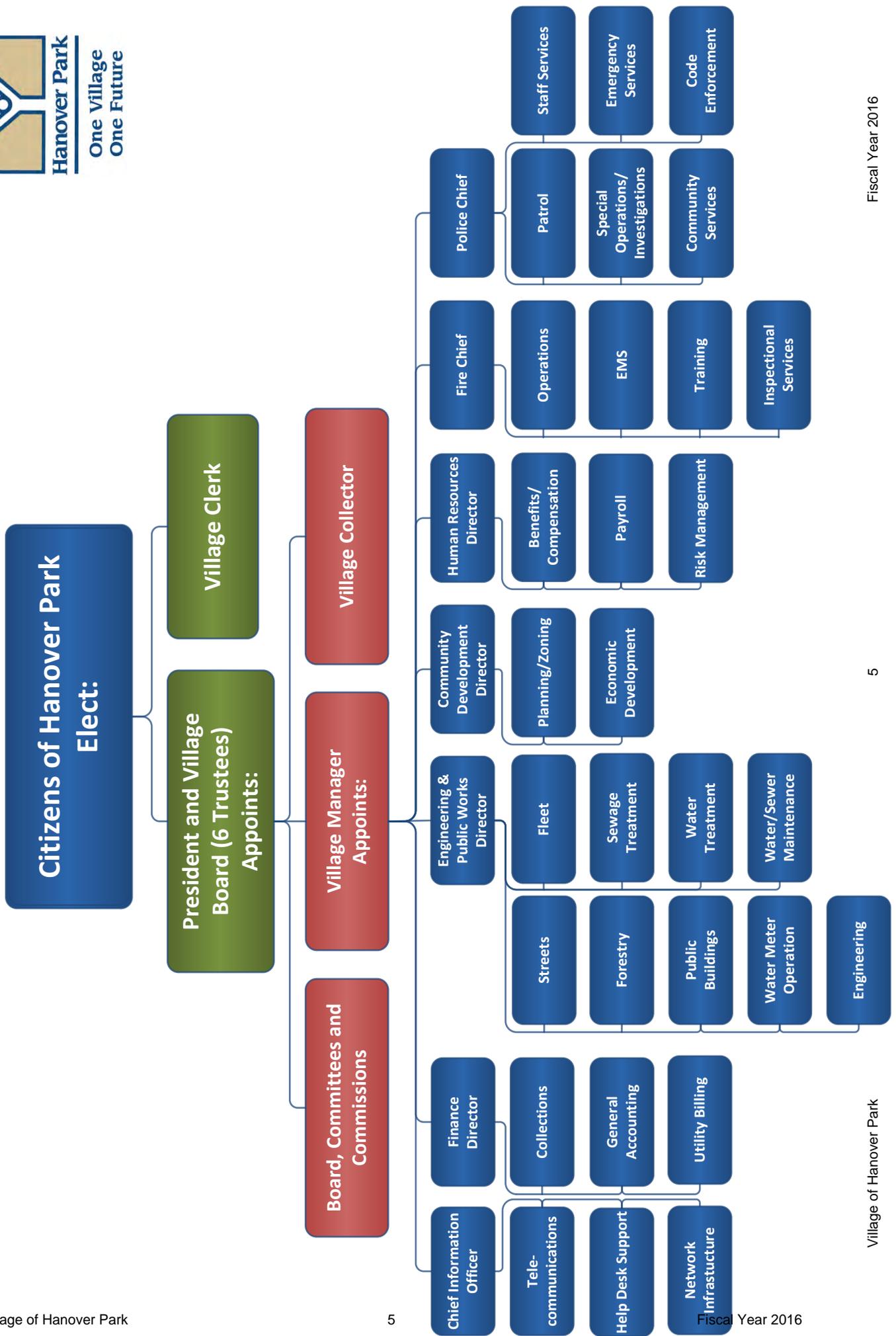
(630) 823-5608

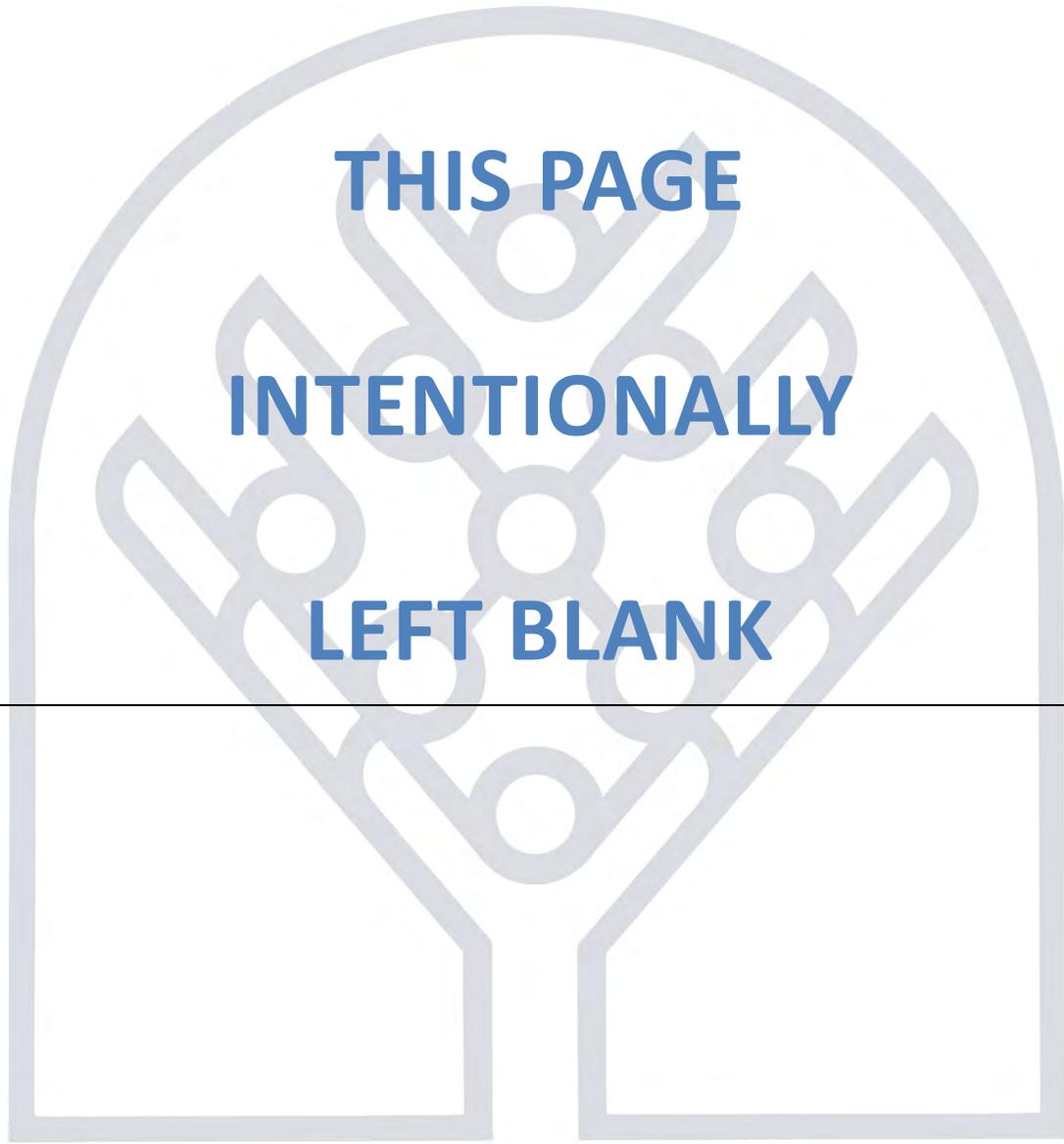
Juliana Maller, Village Manager (jmaller@hpil.org)

Village Departments - Administrative Offices

Jed Gerstein, Chief Information Officer	(630) 823-5670	jgerstein@hpil.org
Shubhra Govind, Community & Economic Development Director	(630) 823-5781	sgovind@hpil.org
Craig A. Haigh, Fire Chief	(630) 823-5801	chaigh@hpil.org
T. J. Moore, Public Works Director	(630) 823-5701	tjmoore@hpil.org
Remy Navarrete, Finance Director	(630) 823-5788	rnavarrete@hpil.org
David A. Webb, Police Chief	(630) 823-5501	dwebb@hpil.org

Village of Hanover Park – Table of Organization





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Hanover Park



Village of Hanover Park Fiscal Year 2016 Budget Message

The Honorable Village President, Board of Trustees and Citizens of Hanover Park, Illinois:

Introduction

I am pleased to present the Village of Hanover Park's Budget for the 2016 Fiscal Year. This budget document is a fiscal plan that is responsive to the needs of the citizens and business community of Hanover Park and reflects the goals of the Village Board. The budget provides revenues and expenditures for the January 1, 2016 through December 31, 2016 Calendar Year and is designed to provide a comprehensive overview of Village activities during the next twelve months.

The budget is presented in a format recognized by the Government Finance Officers Association (GFOA) for the Distinguished Budget Presentation Award. The Village has obtained the award for twenty-five (25) consecutive years. The budget is a policy document, financial plan, operations guide, and communication device.

Mission Statement

The mission of the Village is to provide responsive and efficient municipal services toward the goal of maintaining a good quality of life for residents and businesses within the community.

Strategic Goals

In May, 2011 the Village Board adopted the Village's Comprehensive Strategic Plan. As part of that plan, the Board established three primary visions 1) Provide convenience through technology, 2) Is a good place to live, work and do business and 3) Is fiscally transparent. To that end, all budget goals since adoption of the plan have been designed to correspond to and accomplish these visions. The Fiscal Year 2016 budget is reflective of the established Board visions and is designed to allow for the continued progression toward the accomplishment of the strategic goals. Additionally, the goals and objectives from the new Strategic Plan created in Fiscal Year 2014 have also been incorporated into the Fiscal Year 2016 budget. Over the course of implementation of the new Plan, updates and status reports will be given on our progress.

State of the Economy

During the compilation of the budget for the Village of Hanover Park, consideration was given regarding the current state of the economy on the National, State and Local levels. This exercise was done to aid in the development of assumptions related to the earning and receipt of revenues, and the cost of labor and commodities.

Village of Hanover Park - Budget Message

The prevailing economic climate has shown signs of improvement during the past year; however, the State remains an area of concern for the Village of Hanover Park. The State of Illinois has a fiscal year from July 1st to June 30th. At time of publication, from July 1st to present time, the State of Illinois continues to operate without a budget. The State's failure to address and implement a comprehensive State-wide budget has impacted local revenue sources, forcing the Village to delay projects and purchases.

State of the Village

The budget provides a fiscal plan to provide an appropriate level of services to our residents, recognizing the need to keep those services within manageable expenditures. The Village must also be prepared to make financial changes based on economic conditions locally, regionally and nationally.

In order to maintain a positive operating position, expenditures were analyzed on a line-item basis. Expenditure patterns were examined to determine where expenditures could be reduced.

The State continues to consider options for balancing their budget that could adversely affect The Village of Hanover Park. Initially, the Governor proposed a 50% decrease in the Local Government Distributive Fund (LGDF). \$3.7 million in funds, or 6.0% from LGDF, are distributed to the Village's General Fund. A 50% cut would cause a \$1.87 million shortfall. The State also discussed and considered a property tax freeze effective 2017. Currently, the State has withheld Use Tax, MFT and Gaming revenue. No actions had been taken regarding the adoption of the State Budget as of November 1, 2015. With so many unknown factors, and in light of any potential decreases, the staff has been diligently monitoring expenses and revenues to ensure that the Village remains fiscally stable. The baseline budget presented in this document includes 100% of property tax and 100% of LGDF amount. Any changes to these revenues would require spending cuts and/or revenue increases.

The 2016 Proposed Budget includes a \$132,542 or 1% increase in property taxes for the combined levies in the Corporate Fund and Debt Service Fund. This increase is the net increase to accommodate increased funding for Police Pension of \$74,696 and Fire Pension of \$56,135.

The impact of this increase on an individual homeowner is shown in the table below:

Impact of Village of Hanover Park 1% Property Tax Rate Increase – **Cook County** (Village Portion Only).

	(10% of Market Value)	Equalization Factor 2.7253	2015 Tax Rate 2.687	1% Increase Tax Rate 2.714	
Market Value of Home	Assessed Value of Home	Equalized Value of Home	2015 Village Tax	2016 Projected Tax	Difference
\$ 100,000	\$ 10,000	\$ 27,253	\$ 732.29	\$ 739.61	\$ 7.32
\$ 200,000	\$ 20,000	\$ 54,506	\$ 1,464.58	\$ 1,479.22	\$ 14.65
\$ 300,000	\$ 30,000	\$ 81,759	\$ 2,196.86	\$ 2,218.83	\$ 21.97
\$ 400,000	\$ 40,000	\$ 109,012	\$ 2,929.15	\$ 2,958.44	\$ 29.29
\$ 500,000	\$ 50,000	\$ 136,265	\$ 3,661.44	\$ 3,698.05	\$ 36.61

Village of Hanover Park - Budget Message

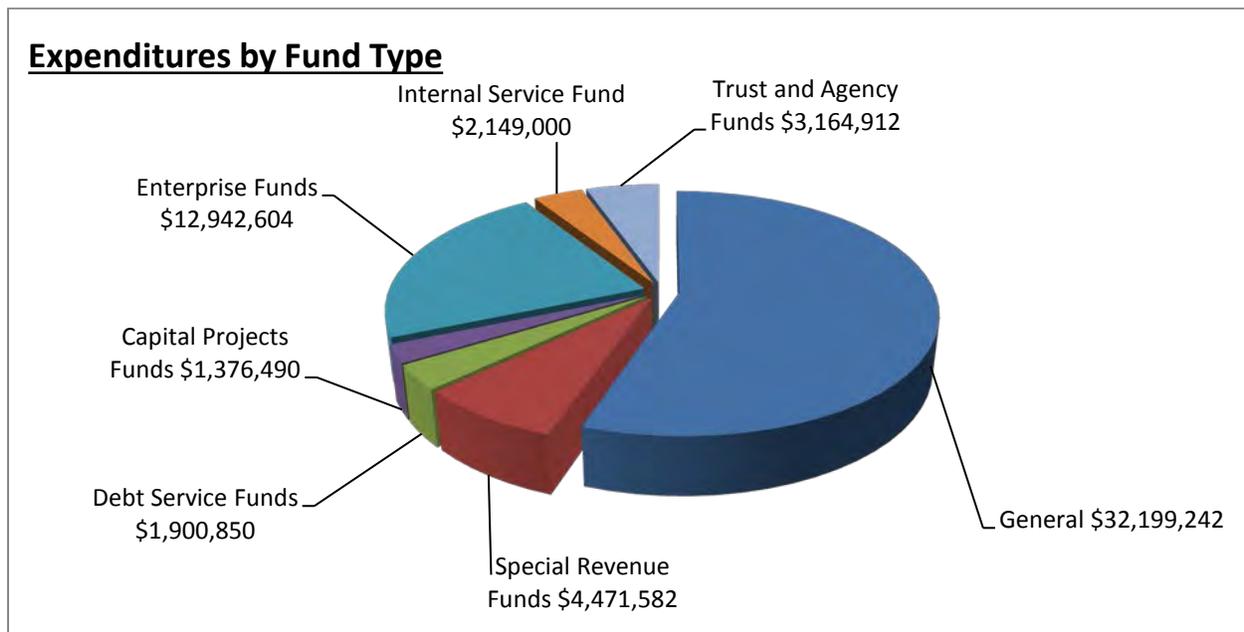
Impact of Village of Hanover Park 1% Property Tax Rate Increase – **DuPage County** (Village Portion Only).

	33.33% Assessment Level	Equalization Factor 1.000	2015 Tax Rate 2.586	1% Increase Tax Rate 2.612	
Market Value of Home	Assessed Value of Home	Equalized Value of Home	2015 Village Tax	2016 Projected Tax	Difference
\$ 100,000	\$ 33,330	\$ 33,330	\$ 861.91	\$ 870.53	\$ 8.62
\$ 200,000	\$ 66,660	\$ 66,660	\$ 1,723.83	\$ 1,741.07	\$ 17.24
\$ 300,000	\$ 99,990	\$ 99,990	\$ 2,585.74	\$ 2,611.60	\$ 25.86
\$ 400,000	\$ 133,320	\$ 133,320	\$ 3,447.66	\$ 3,482.13	\$ 34.48
\$ 500,000	\$ 166,650	\$ 166,650	\$ 4,309.57	\$ 4,352.66	\$ 43.10

Budget Summary

The Fiscal Year 2016 Budget reflects the operating and capital spending plans for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Enterprise Funds, Internal Service Funds, and Trust and Agency Funds. Presented below are summary pie charts, which include overall Fiscal Year 2016 expenditures by fund and category:

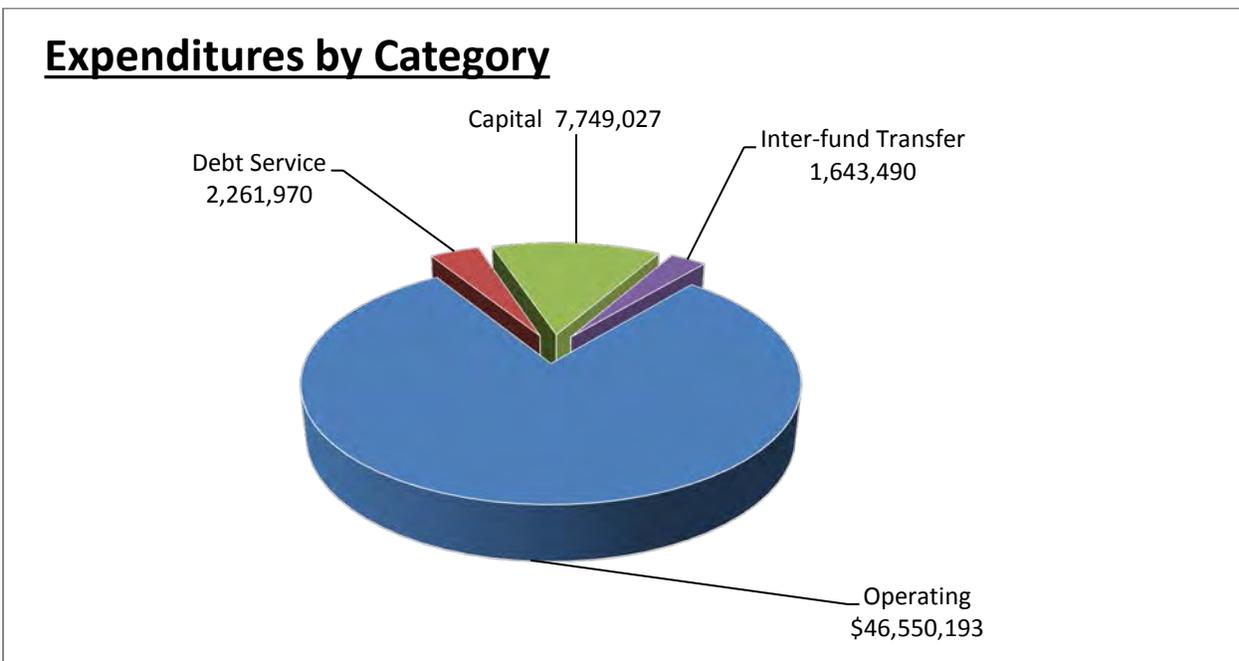
Expenditures – All Funds



Village of Hanover Park - Budget Message

The table below illustrates the changes in the Operating; Debt Service, Capital and Inter-fund Transfer appropriation for Fiscal Year 2016, which total \$58,204,680, a decrease of \$760,067 or 1.29% less than the prior Fiscal Year 2015.

Changes in Operating, Debt Service, Capital and Inter-fund Transfers				
Appropriations/All Funds	Budget FY 2015	Budget FY 2016	Increase/Decrease Amount	Increase/Decrease Percent
Operating	\$47,350,508	\$46,550,193	(\$800,315)	-1.69%
Debt Service	2,246,501	2,261,970	15,469	0.69%
Capital	7,614,594	7,749,027	134,433	1.77%
Inter-fund Transfer	1,753,144	1,643,490	(109,654)	-6.25%
Total	\$58,964,747	\$58,204,680	(760,067)	-1.29%



- Total Village operating budget (excluding debt service, capital outlay and transfer between funds) amounts to \$46,550,193 as compared to last year's \$47,350,508, a 1.69% decrease.
 - Personnel Services – an increase of \$299,647 or 1.04% from prior year 2015. The increases are: health insurance cost, pension contribution cost, employee's merit and union contract increase for FY 2016, and proposed hiring of two full-time (FTE) management level position for FY 2016,.
 - Commodities – a decrease of \$172,459 or 9.44% from prior year 2015. The decreases are related to low cost of Gasoline/Diesel purchases; miscellaneous tools and supplies replenished in FY 2015.
 - Contractual – a decrease of \$927,502 or 5.57% from prior year 2015. Even though water costs (JAWA), auditing services, equipment rental, redevelopment consulting, IRMA annual contribution, and incentives agreement increase in FY 2016; the contractual account (all funds) decrease is related to FY'15 projects completed. These include: engineering services

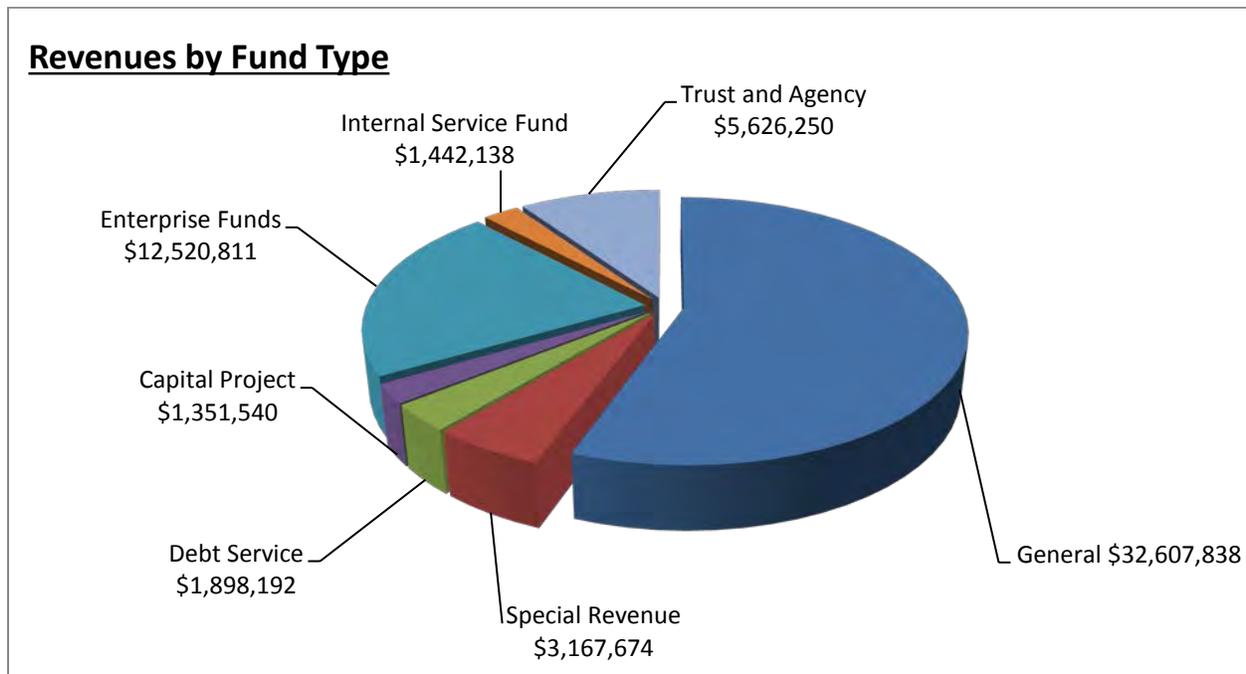
Village of Hanover Park - Budget Message

studies and consultants, and Hanover Square, which were budgeted in FY 2015 for \$857K and closed/transferred to an LLC on September 2015. Therefore, Hanover Square revenues/expenditures are not budgeted, projected or proposed in FY 2016.

- Total Village Debt Service amounts to \$2,261,970 as compared to last year's \$2,246,501, a 0.69% increase from prior fiscal year 2015. The Debt service payments are based on debt schedules determined at the time of debt issuance.
- The Capital Improvement Program totals \$7,749,027 as compared to last year's \$7,614,594, a 1.77% increase from prior fiscal year 2015. Capital outlay purchases are typically one-time needs that cause the expenditure total to fluctuate year to year. Village departments have replacement cycles for most of the capital outlay needs (i.e. vehicles).
- The Village Inter-fund transfer totals \$1,643,490 as compared to last year's \$1,753,144, a 6.25% decrease from prior fiscal year 2015. This transfer is to support the Capital Improvement Program and the Central Equipment Replacement Program.

Revenues – All Funds

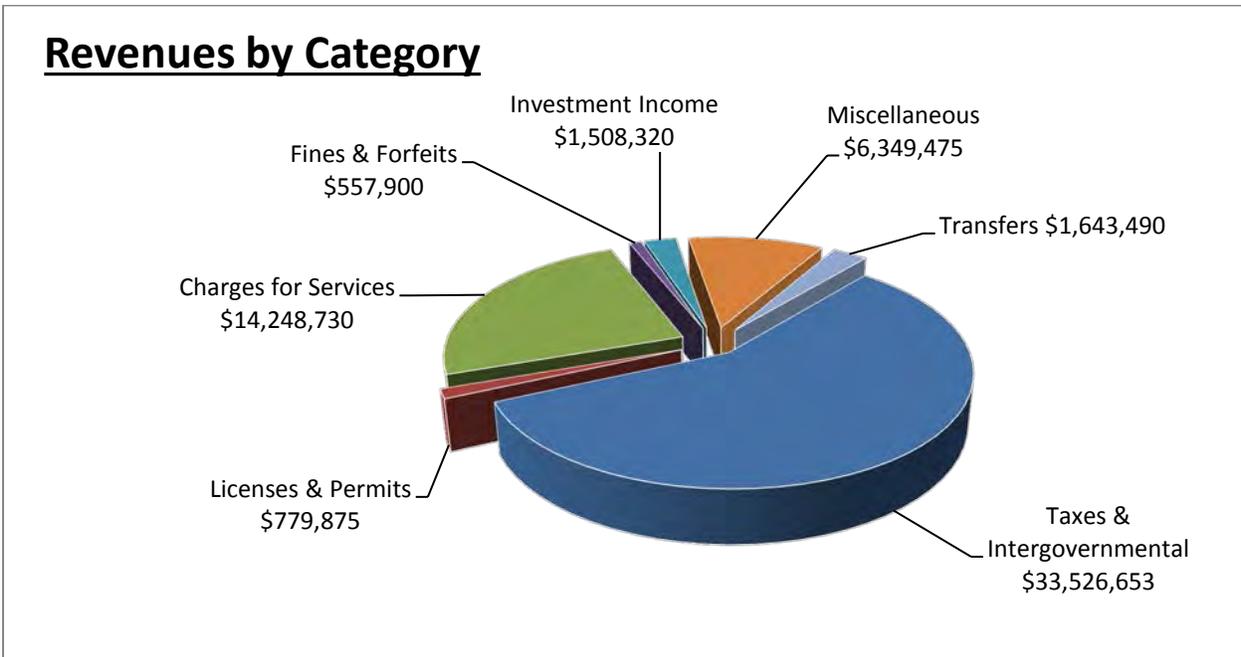
The Calendar Year 2016 Budget reflects revenues for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Enterprise Funds, Internal Service Funds, and Trust and Agency Funds. Presented below are summary pie charts, which include overall Calendar Year 2016 revenues by fund and category:



Village of Hanover Park - Budget Message

The table below illustrates the changes in the Revenue Classifications (All-Funds) for Fiscal Year 2016 totals \$58,614,443, an increase of \$128,164 or 0.22% over the prior Fiscal Year 2015:

Changes in Revenue Classifications				
Revenues /All Funds	Budget FY 2015	Budget FY 2016	Increase/ Decrease Amount	Increase/ Decrease Percent
Taxes & Intergovernmental	\$32,885,755	\$33,526,653	\$640,898	1.95%
Licenses & Permits	610,840	779,875	169,035	27.67%
Charges for Services	14,085,749	14,248,730	162,981	1.16%
Fines & Fees	599,350	557,900	(41,450)	-6.92%
Investment Income	2,347,860	1,508,320	(839,540)	-35.76%
Miscellaneous	6,139,369	6,199,908	60,539	0.99%
Inter-fund Transfers	1,817,356	1,793,057	(24,299)	-1.34%
Total	\$58,486,279	\$58,614,443	\$128,164	0.22%



- Taxes and Intergovernmental account for 57% of the Village’s budgeted amount of \$33,526,653 as compared to last year’s \$32,885,755 or 1.95% increase.
 - Property taxes - an increase of \$52,155 compared to last year’s levy. The Village’s tax levy includes Special Service Areas, Tax Increment Financing Districts, Corporate Levy and Debt Service Levy.
 - Other Taxes and Intergovernmental – increase of \$588,743 compared to last year’s budget. There are several sources which comprise the other taxes and Intergovernmental category such as: Utility Taxes (Telecommunication, Electric and Natural Gas), State Income Tax, Basic Sales Tax, Home Rule Sales Tax, Use Tax, Real Estate Transfer Tax, Hotel and Motel Tax, Auto Rental Tax and Food and Beverage Tax.

Village of Hanover Park - Budget Message

- Licenses and Permits increased \$169,035 compared to last year's budget. Revenue sources which comprises the licenses and permits category are; business, liquor, contractor, vendor, animal, multi-family and single family rental licenses, building permit and video gaming permit
- Charges for Services increased \$162,981 compared to last year's budget. This category consists of many revenue sources, the largest of which relates to Water and Sewer Sales, Ambulance Fees, Cable Franchise Fees, Vehicle Impound and commuter parking fees.
- Fines and Forfeitures decreased \$41,450 compared to last year's budget. This category consists of parking ticket violations and Village code ordinance violations.
- Investment Income decreased \$839,540 compared to last year's budget due to low interest rates and budget projections in FY 2015.
- The Miscellaneous category increased \$60,539 compared to last year's budget. This category consists of miscellaneous revenues that don't fit into other categories; police and fire employer and employees' contribution to pension.

Fiscal Policy and Debt Policy

The Village President and Board of Trustees recognize the importance of establishing fiscal and debt policies to guide the Village in its day-to-day operations and to achieve long-term goals. These policies have been established to sustain the continued financial health of the Village. All of the Village's reserves are equal to or greater than prescribed by the related policies.

The Village's debt policy includes provisions discouraging the use of debt financing to finance current operations and encourages maintaining communications with debt rating agencies.

The Fiscal policy includes budget, investment, capital asset, debt, revenue, reserve and fund balance, accounting, auditing and financial reporting requirements.

New Programs, Positions & Capital Outlay Highlights

- *Hanover Square Shopping Center:* On April 23, 2015, the Village Board approved a Redevelopment Agreement with Tobin Development Corp. for the rehabilitation of the Hanover Square Shopping Center. In September 2015, the Village transferred the ownership into an LLC as a part of this public-private partnership between the Village and Tobin Development. Over \$3 million in improvements will be made to the center, including installation of a new façade, improvements to the parking lot and landscaping, roof and other maintenance repairs, and buildout of vacant spaces for leasing. Additionally, over 25,000 square feet of space will be prepared for a tenant, Gymkhana Gymnastics Club. Staff will work with the developer, along with the leasing, management and property maintenance team, as well as contractors, to oversee all of the improvements that are required as part of the RDA. Work commencing in the Fall 2015 will be phased, and continue into 2016 for completion. Staff will attend regular meetings with the developer team to ensure and enable smooth processing of approvals and implementation.

- *Village Center Plan:* Continue to pursue strategic implementation steps of the Village Center Plan, focusing on the Elgin O’Hare boulevard extension, wetlands, promotion of development along the north side of Lake Street, and guidance of private property improvements to properties south of the Metra station. Coordinate with IDOT, DuPage County and the Tollway for developing feasibility study, assess alternative solutions and work with surrounding communities for the Elgin O’Hare boulevard extension.
- *Emerald Ash Borer:* In 2015, the Village removed over 1,000 ash trees, using both in-house and contractual crews to remove all of the remaining dead ash trees in the Village. The FY’16 budget includes \$180,000 to begin to renew the urban forest from the effects of the Emerald Ash Borer.
- *Disconnect from Fire Protection District:* The Village Board has identified as part of the 2014, 3-year comprehensive strategic plan, a goal to have coterminous Village corporate boundaries with Village Department services areas. Following the merger in 2002 of the Ontarioville Fire Protection District with the Village of Hanover Park, several service areas were either not within the corporate boundaries of the Village or serviced by another fire protection agency. The Village has worked diligently to disconnect these areas and to provide coterminous fire response boundaries with the boundaries of the Village. The only area remaining is a portion of the Village serviced by the Bloomingdale Fire Protection District. The Village desires to reach a negotiated settlement with the Bloomingdale Fire Protection District to disconnect these areas from the District.
- *Remodel of Village Hall:* Remodeling began in Fiscal Year 2013 in order to reconfigure the Village Hall for current use following the relocation of the Police Department to its new facility. Funds have been budgeted each year to continue the remodel. Room 212 was completed in 2015, and the Village Hall Board Room has been identified for improvements in 2016. Improvements will include IT upgrades for more integrated Board Meeting experience, as well as much needed replacement of existing carpet and installation of drywall.
- *Improvements to MWRD Fields:* In November of 2014, the Village Board authorized the creation of the MWRD Fields Fund that will account for the future financial activity of the maintenance and improvements to the fields. In 2015, fencing and garbage enclosures were installed. In 2016, we anticipate improvements to include more fencing, drainage improvements, a new sign and additional aesthetic improvements.

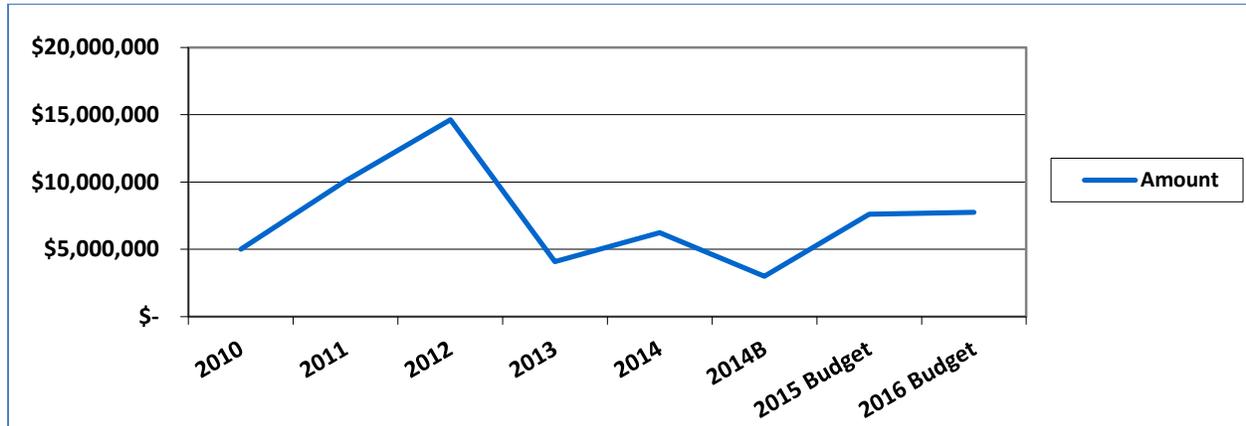
Capital Improvement Program (CIP)

The budget for the Village’s Capital Improvement Program for Fiscal Year 2016 from the General Fund amounts to \$1,298,396 million. Capital project expenditures, by category, are planned as follows:

Improvements other than Buildings	\$456,000
Office Equipment	\$240,000
Other Equipment	\$142,396
Buildings	\$460,000
Total	<u>\$1,298,396</u>

Village of Hanover Park - Budget Message

The chart below records the pattern of the Village’s Capital Improvement Program Budget (all funds) over the past seven years. As indicated, this program fluctuates from a high point in Fiscal year 2012, which included the construction of a new police station, to routine improvements depending upon needs identified for a given fiscal year. Additionally, funds are budgeted from the Village’s Enterprise funds to account for capital improvements to the water and sewer funds, commuter parking lot and the Hanover Square development.



Fiscal Year	2010	2011	2012	2013	2014	2014B	2015 Budget	2016 Budget
Amount	\$ 5,021,030	\$ 10,089,331	\$ 14,635,966	\$ 4,090,290	\$ 6,243,602	\$ 2,999,602	\$ 7,614,594	\$ 7,749,027

Projects in the Improvements other than Buildings capital projects fund include parkway tree replacement, street banners, and Lake Street planter boxes, as well as the Barrington streetscape wall, entrances signs, creek bank repairs and Village-wide drainage spot repairs.

Office Equipment projects in the capital budget include audio/video replacement at Village Hall, a disaster recovery system, a Smart Board for the Fire Department, and GPS Equipment. It also includes enterprise agreement licensing, printer replacements and a mass notification system for Village Hall, Public Works and the Butler Buildings.

Building improvements for Fiscal Year 2016 includes continued improvements to Village Hall, demolition of the 2152 Lake Street building, a fuel station metering system, tire changing machines and improvements to the Village Hall parking lots.

Water and Sewer funded capital improvements include a portable confined space entry and recovery system, as well as SCADA computer replacement and a system upgrade to wireless communications. It also includes water main replacement, large meter change out, emergency pump replacement and Plum Tree pump rebuild. An I & I Study (Highlands), manhole sealing, sanitary sewer relining and replacement, and backup prevention program are also included. The Commuter Parking Lot fund will be funding parking lot resurfacing.

The Central Equipment fund will be replacing eleven (11) vehicles, including a new aerial Fire truck. Total expense from this fund is budgeted at \$1,765,000.

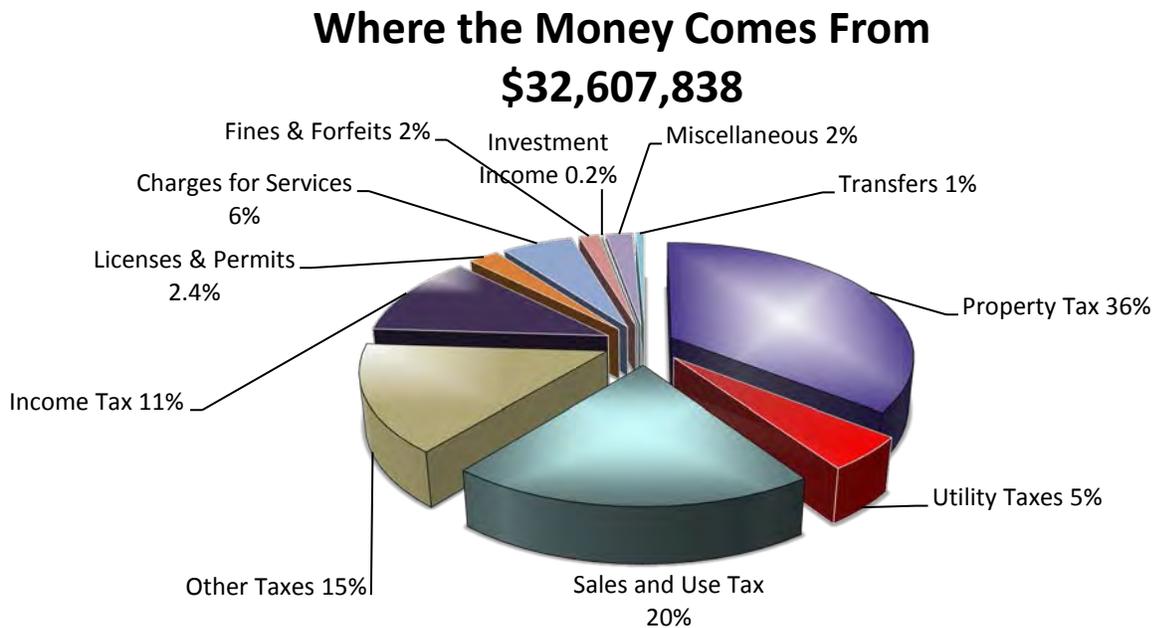
A summary and individual item detail of the Village’s CIP can be found in the Capital Improvement section of this budget.

General Fund

In the Governmental Funds category, the General Fund is the principal operating fund and includes allocations for Police, Fire, Public Works, Community Development, Engineering, Finance, Information Technology and Administrative Departments. It represents 55.32% of total expenditures and provides the majority of municipal services. Following the General Fund tab in this Budget Document are graphs showing historical revenues and expenditures. Presented below is a chart identifying total General Fund financial information:

Where does our revenue come from?

The following chart shows where the Village’s General Fund revenues come from:

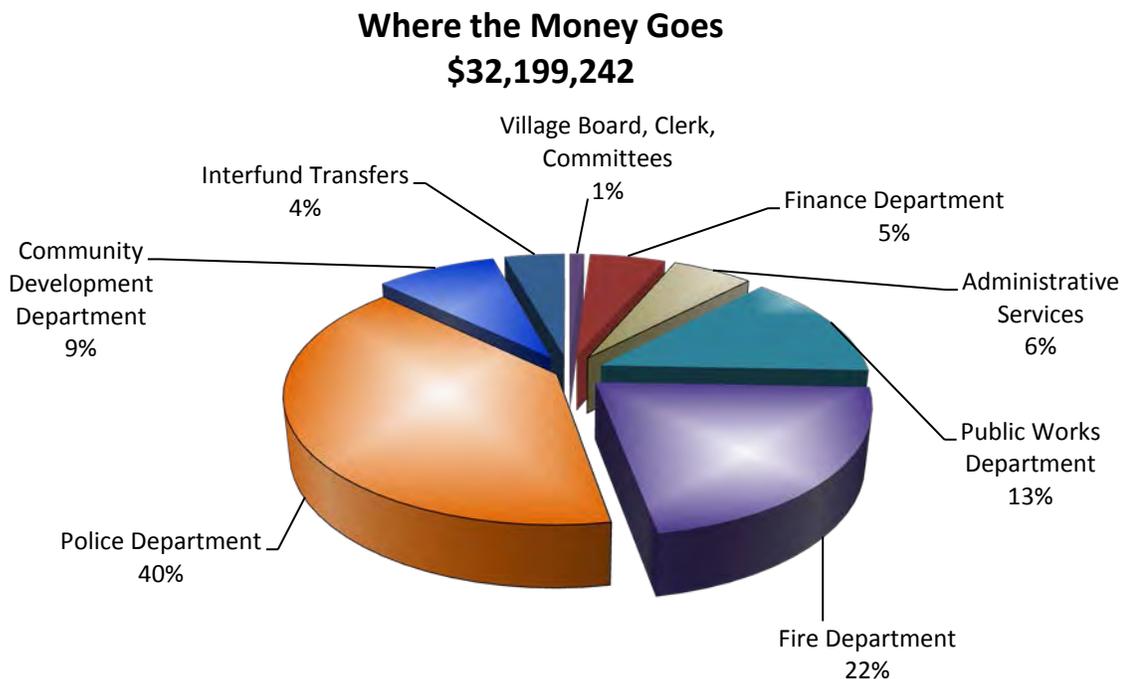


General Fund revenues are budgeted to be \$32,607,838, an increase of \$828,030 or 2.61% compared to last year’s budget. Taxes increase by 1.95% due to growth in basic sales tax receipts and State Income taxes coming into the Village of Hanover Park. Licenses and Permits increased by 27.95% due to increase in building permit revenues. Charges for Services decreased by 5.67% due to vehicle impound fees revenue trend data. Fine and Fees decreased by 12.30% due to red light camera fine revenue trend data (motorists are now cautious with the photo enforcement sign). Investment Income increased by 2.99%. Miscellaneous increased by 79.90% due to a transfer from insurance terminal reserve to cover 10% of health insurance costs.

General Fund - Revenues by Category				
Revenues /All Funds	Budget FY 2015	Budget FY 2016	Increase/Decrease Amount	Increase/Decrease Percent
Taxes	\$27,990,812	\$28,537,811	\$546,999	1.95%
Licenses & Permits	599,340	766,875	167,535	27.95%
Charges for Services	1,923,205	1,814,186	(109,019)	-5.67%
Fines & Fees	599,350	525,600	(73,750)	-12.30%
Investment Income	50,170	51,670	1,500	2.99%
Miscellaneous	384,669	692,035	307,366	79.90%
Inter-fund Transfers	232,262	219,661	(12,601)	-5.43%
Total	\$31,779,808	\$32,607,838	\$828,030	2.61%

Where does our money go?

The following chart shows where the Village’s General Fund money goes:



General Fund expenditures are budgeted to be \$32,199,242, an increase of 1.62% or \$511,809 compared to last year’s budget. Personnel Services increased by 2.81% due to a union contract that was negotiated and went into effect, as well as the hiring of two additional full-time management positions in FY 2016, and an increase in benefit costs. All areas of the General fund budget were reviewed and reduced where possible in order to improve the Village’s overall financial outlook.

General Fund - Expenditures by Category				
Appropriations/All Funds	Budget FY 2015	Budget FY 2016	Increase/Decrease Amount	Increase/Decrease Percent
Personal Services	\$22,160,956	\$22,783,705	\$622,749	2.81%
Commodities	1,229,750	1,126,831	(102,919)	-8.37%
Contractual Services	6,711,633	6,911,310	199,677	2.98%
Inter-fund Transfer	1,585,094	1,377,396	(207,698)	-13.10%
Total	\$31,687,433	\$32,199,242	511,809	1.62%

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessment, expendable trusts, or for major capital projects) that are legally restricted to expenditures for specific purposes. The chart below shows the Appropriation of all Funds under Special Revenue Funds.

Special Revenue Funds				
Appropriations/All Funds	Budget FY 2015	Budget FY 2016	Increase/Decrease Amount	Increase/Decrease Percent
Motor Fuel Tax	\$1,816,878	\$1,753,128	(\$63,750)	-3.51%
Road and Bridge	365,000	388,000	23,000	6.30%
Special Service Area #3	14,815	18,690	3,875	26.16%
Special Service Area #4	18,000	29,800	11,800	65.56%
Special Service Area #5	272,800	435,129	162,329	59.50%
MWRD	96,500	321,985	225,485	233.66%
State Restricted	16,850	33,600	16,750	99.41%
Federal Restricted	-	750	750	0.00%
Foreign Fire Insurance	-	20,500	20,500	0.00%
TIF #3	2,812,652	1,330,000	(1,482,652)	-52.71%
TIF #4	80,000	100,000	20,000	25.00%
TIF #5	45,000	40,000	(5,000)	-11.11%
Total	\$5,538,495	\$4,471,582	(1,066,913)	-19.26%

Motor Fuel Tax expenditures include street re-surfacing, street maintenance and traffic signal projects.

Road and Bridge expenditures include maintenance of bridges, street/bike path preparation, engineering for Barrington Road Phase 3, and street resurfacing material testing.

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Special Service Area #3, #4 and #5 expenditures include scavenger and snow removal services, and miscellaneous improvements.

MWRD expenditures include maintenance and improvement of ball fields leased for 39 years by the Village.

State and Federal Restricted expenditures used for law enforcement purposes only.

Foreign Fire Insurance expenditures are for the needs of the Fire Department approved by the Foreign Fire Insurance Board.

Tax Increment Financing District #3, #4, and #5 expenditures are for potential redevelopment of the TIF area.

Capital Projects Funds

The Capital Projects Fund were created to account for financial resources to be used for the acquisition or construction of major capital facilities and equipment, other than those financed by proprietary funds, special assessment funds, and trust funds.

Capital Project Funds				
Appropriations/All Funds	Budget FY 2015	Budget FY 2016	Increase/Decrease Amount	Increase/Decrease Percent
Special Service Area #6	\$47,800	\$78,094	\$30,294	63.38%
General Capital Project	1,285,094	1,298,396	13,302	1.04%
Total	\$1,332,894	\$1,376,490	43,596	3.27%

Special Service Area #6 expenditures pay the cost of reconstruction of private streets and parking lot, and installation of 12 dumpster enclosures in Hanover Square condominiums.

General Capital Project expenditures include roadway maintenance, sidewalks, bikeways, traffic signals and other projects.

Debt Service Funds

The Debt Service Fund was established to account for the accumulation of resources for, and the payment of general long term debt principal and interest.

Debt Service Funds				
Appropriations/All Funds	Budget FY 2015	Budget FY 2016	Increase/Decrease Amount	Increase/Decrease Percent
2011 G.O. Bonds	\$646,912	\$642,615	(\$4,297)	-0.66%
2010A G.O. Bonds	445,912	466,965	21,053	4.72%
2010 G.O. Bonds	790,748	791,271	523	0.07%
Total	\$1,883,572	\$1,900,851	17,279	0.92%

Currently, the Village has three outstanding General Obligation Debt Service Bonds. The 2010 and 2010A General Obligation Debt Service Bonds were issued to finance the construction of the new police station. The 2011 Bonds refinanced the 2004 Bonds used to finance the new fire station. These re-financings saved the Village significant interest expenditures over the remaining life of the bonds. A schedule of the Village’s outstanding debt is located in the Debt Service Funds section of this Budget Document.

Enterprise Funds

Enterprise Funds are used for those activities designated by the Board to operate on a self-funding basis, using accounting methods similar to business enterprises. The intent of an Enterprise Fund is to earn sufficient profit to ensure the fund’s continued existence without reliance on general tax revenues.

Enterprise Funds				
Appropriations/All Funds	Budget FY 2015	Budget FY 2016	Increase/Decrease Amount	Increase/Decrease Percent
Water and Sewer	\$12,709,768	\$12,419,590	(\$290,178)	-2.28%
Commuter Parking Lot	389,356	523,014	133,658	34.33%
Hanover square	870,167	-	(870,167)	-100.00%
Total	\$13,969,291	\$12,942,604	(1,026,687)	-7.35%

The Water and Sewer Fund expenses activities associated with the delivery and disposal of water from the customers. Expenditures are budgeted to be \$12,419,590, a decrease of \$290,178 or 2.28% compared to last year’s budget.

Commuter Parking Lot expenses activities associated with maintaining the parking lot at the train station for snow removal, landscaping, tree planting, parking machine maintenance, and street lighting

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maintenance. Expenditures are budgeted to be \$523,014, an increase of \$133,658 or 34.33% compared to last year's budget.

Hanover Square Fund – The Village acquired the Hanover Square Shopping Center in 2011. The Vision was to revitalize and make improvements to the appearance of the aging shopping center; improving the overall image of the Village and making it an attractive location for new businesses. In September, 2015 the Hanover Square Shopping Center was transferred into an LLC, therefore, there is no budget projection for FY 2016.

Internal Service Funds

Internal Service Funds are used to report any activity that provides goods or services to other funds, departments, or agencies of the primary government and its component units (if any), or to other governments, on a cost recovery basis.

Internal Service Funds				
Appropriations/All Funds	Budget FY 2015	Budget FY 2016	Increase/Decrease Amount	Increase/Decrease Percent
Central Equipment	\$1,612,000	\$2,014,000	\$402,000	24.94%
I.T. Equipment Replacement	-	135,000	135,000	0.00%
Total	\$1,612,000	\$2,149,000	537,000	33.31%

All Village fleet vehicles are purchased through the Central Equipment Fund. Expenditures vary from year-to-year based on fleet replacement requirements. Monies are transferred annually to this Fund in order to accumulate funding for the scheduled replacement year. The increase in FY 2016 expenditures is primarily due to the timing of when vehicles are purchased.

All Village technology equipment is purchased through the IT Equipment Replacement Fund. Expenditures vary from year-to-year based on technology upgrade requirements. Monies are transferred to this Fund annually in order to accumulate funding for the scheduled replacement year. The increase in FY 2016 expenditures is primarily due to this fund being created in FY 2015, and no expenditures were budgeted at that time.

Trust & Agency Funds

Trust and Agency Funds are used to report assets held in a trustee or agency capacity for others and which, therefore, cannot be used to support the government’s own programs.

Pension Trust Funds are used to report resources that are required to be held in trust for the members and beneficiaries of defined contribution plans.

Trust & Agency Funds				
Appropriations/All Funds	Budget FY 2015	Budget FY 2016	Increase/Decrease Amount	Increase/Decrease Percent
Police Pension	\$1,934,356	\$2,094,640	\$160,284	8.29%
Fire Pension	1,006,706	1,070,272	63,566	6.31%
Total	\$2,941,062	\$3,164,912	223,850	7.61%

Both the Police and Fire Pension Fund appropriations increased over Fiscal Year 2016. This was due primarily to a retiree benefits increase per year basis (3% compounded). Current annual funding by the Village meets statutory requirements. It requires the funds to be 90% funded by 2040, which is verified by an annual actuarial analysis of each fund.

Inter-fund Transfers

Inter-fund transfers represent amounts transferred from one fund to another fund, primarily for purchases or services provided.

Inter-Fund Transfers			
Transfer Out	Amount	Transfer In	Amount
General Fund	\$1,377,396	General Capital Project	\$1,273,396
Water and Sewer Fund	196,000	I.T. Equipment Replacement Fund	300,000
Special Service Area #6	70,094	General Fund	70,094
Total	\$1,643,490	Total	\$1,643,490

Reserves

The Village strives to maintain a minimum total unassigned fund balance of 25% of annual operating expenditures. A reserve balance at this level gives the Village the ability to maintain current operations during down economic cycles and address unexpected emergencies. The main difference between the total fund balance and the total unassigned fund balance is that the total fund balance includes advances the General Fund has made to the TIF's, SSA's and Debt Service Funds (Non-spendable portion). Once these funds begin to repay the General Fund, the total unassigned fund balance will be closer to total fund balance. At the end of FY'16, the unassigned fund balance is projected to be 42%, which is above the recommended policy requirement. Even though the unassigned fund balance exceeds the requirement of 25%, the continued deficits of the TIF#4, TIF#5, SSA #6 and the 2010A Debt Service Funds restrict the availability of General Fund balances. The fund balance is a critical component that allows the Village to maintain its current bond rating, as well as address any unexpected changes in the economy or other unanticipated expenditures. The Village will continue to plan for maintaining the unassigned fund balance at or above the recommended 25% level.

	FY 2013 Actual	FY 2014 Actual	FY 2014B Actual	FY 2015 Budget	FY 2015 Projection	FY 2016 Budget
Beginning Fund Balance	10,016,819	10,169,989	12,861,432	14,180,226	14,272,601	13,871,335
Operating Revenues	26,898,410	30,627,230	22,770,827	31,547,546	31,066,826	32,388,177
Transfer In	274,594	-	-	232,262	232,262	219,661
Total Revenues	27,173,004	30,627,230	22,770,827	31,779,808	31,299,088	32,607,838
Expenditures	26,353,864	26,913,281	19,730,910	30,102,339	30,115,260	30,821,846
Transfer Out	665,970	1,022,506	1,164,657	1,585,094	1,585,094	1,377,396
Total Expenditures	27,019,834	27,935,787	20,895,567	31,687,433	31,700,354	32,199,242
Net Surplus (Deficit)	153,170	2,691,443	1,875,260	92,375	(401,266)	408,596
Total Ending Fund Balance	10,169,989	12,861,432	14,736,692	14,272,601	13,871,335	14,279,931
Less: Fund Balance Commitments:						
Nonspendable:						
Inventory, Prepaid, Advances	1,561,197	1,114,638	556,466	-	507,181	641,484
Restricted:						
Public Safety	134,910	134,910	-	-	-	-
Total Unassigned Fund Balance	8,473,882	11,611,884	14,180,226	14,272,601	13,364,154	13,638,447
Unassigned Fund Balance as a % of Total Expenditures	31%	42%	68%	45%	42%	42%
Fund Balance as a % of Total Expenditures	38%	46%	71%	45%	44%	44%

The increase in Fund Balance (Unassigned/Assigned) on FY 2014B was due to the Village switch from a Fiscal Year budget (May 1st thru April 30th) to a Calendar Year budget (January 1st thru December 31st). The FY 2014B is only 8 months and was a short period year that started on May 1 and ended on December 31, 2014.

Budget Program Updates

The Village continues to aggressively pursue business recruitment, retention and redevelopment. Staff worked through various means to promote business growth and economic development in the Village, including holding numerous promotional meetings with existing property owners, local brokers, and developers, and attending the local and national ICSC (International Council of Shopping Centers) conferences. Community Development Staff worked with the CONECT Committee to re-evaluate their goals, held several business-development events and identified ways in which they could better support existing businesses and learn about their needs. In the coming year, Staff will continue to reach out to existing businesses, particularly key industrial firms, and explore new economic development tools. Specific programs and developments include:

- *Village Center Plan:* Work has begun on several key implementation steps, as outlined in this RTA grant funded comprehensive plan for the Village Center area. Staff and the Mayor met with the Tollway Authority, IDOT and DuPage County related to the completion of the Eglin-O'Hare Expressway Western Extension Project Feasibility Study for the boulevard concept. Staff has been actively providing feedback on the IDOT-initiated feasibility study to evaluate alternatives for road design and traffic as part of the Elgin O'Hare Expressway boulevard extension. Staff continues to meet with property owners in the Village Center area to discuss future development alternatives, and market the area to developers through conferences and meetings. There has been a renewed interest in this area, evidenced by several developers meeting with staff. Some properties have changed ownership along Devon Avenue, as well as Lake Street. A major change is a public-private partnership for the Hanover Square Shopping Center. Staff will continue to actively promote the Village Center area.
- *Hanover Square Shopping Center:* Following the approval of a sale of the shopping center into a joint ownership LLC, Staff will work closely with the developer team to ensure implementation of improvements approved in the Redevelopment Agreement, including façade upgrade, improvements to the parking lot, landscaping, management, maintenance and overall improvements to the shopping center. Staff will continue to direct information about potential new tenants for current vacancies. Redevelopment and leasing of this center will have a positive impact upon the development of the Village Center area, improving property values and appearance and improving the retail market.
- *Irving Park Corridor:* Staff has been working on implementing the recommendations outlined in the Irving Park Road Corridor study, which was performed by an Urban Land Institute (ULI) Technical Assistance Panel and funded by a Local Technical Assistance grant from the Chicago Metropolitan Agency for Planning (CMAP). The initial implementation, which included creation of TIF #5, is complete. Staff has been working with various property owners for development and redevelopment opportunities. The Harbor Freight Tools, Physicians Immediate Care, Discount Tires, Tony's Finer Foods and Car-X are relatively new businesses in this corridor. A new Mattress Firm store has also been approved.

- *TIF #5:* The Irving Park Road East Tax Increment Finance (TIF) district was established in 2013, around the intersection of Irving Park and Wise Roads. Staff is working with a developer to bring a senior housing development on the 11-acre site at 900 Irving Park, and also promoting the redevelopment of Village-owned property at 1311 Irving Park Rd. Additionally, potential users for the soon-to-be vacated Hanover Park Community Bank building are also being sought. Discussions are also underway with existing businesses for potential expansion.
- *Harbor Freight Tools:* Over \$2.6 million in site and building improvements were made, including fire and energy upgrades, new roofing and HVAC, a new façade, new parking lot and landscaping, and drainage improvements for this new tool and equipment retailer. The project was made possible by the help of a TIF #4 Redevelopment Agreement, which will reimburse the owner a portion of the incremental property tax generated by the property, as well as a portion of the Village's 1% municipal sales tax generated by the business. While the sales tax reimbursement can occur now, the property taxes need to increase above the base EAV level before any reimbursement is made for that portion.
- *Education & Work Center:* Education and Work Center in the Hanover Square Shopping Center has been hugely successful. Given the substantive waitlist for classes, there is probable need to expand beyond their current 10,900 square foot space. The EWC has not only generated traffic for the center, but is also enabling residents to be trained for better jobs. Discussions are underway with the colleges to explore expansion.
- *Zoning Code Update:* The zoning code update has been undertaken for the creation of the new Unified Development Ordinance, which will consolidate zoning, sign, and subdivision regulations. Several sections of the zoning code were finalized by the Development Commission, public hearings were held, and final recommendations were presented to the Village Board, and have been codified following approval. Signage regulations update will be a priority in 2016 to make them more business friendly, while balancing the Village's overall vision.
- *Historic Preservation Ordinance:* Research and investigation for the adoption of a Historic Preservation Ordinance shall commence in 2016, with the anticipation of setting up a Commission, and to provide guidance for the development of the historic Ontarioville portion of the Village Center area.
- *Homes for a Changing Region Housing Study:* Community Development staff is coordinating this study funded by CMAP, to help chart future demand and supply trends for housing, and develop long-term housing policy plans. The firm of Teska & Associates has been chosen to assist the 3 communities who are part of this grant. Staff will continue to assist consultants in gathering data and input from the community, via a Steering Committee as well as public forums.

Volunteer Programs

Citizen Corps Council:

Citizen Corps is FEMA's grassroots strategy to bring together government and community leaders to involve citizens in all-hazards emergency preparedness and resilience. Citizen Corps asks residents to embrace the personal responsibility to be prepared; to get training in first aid and emergency skills; and to volunteer to support local emergency responders, disaster relief, and community safety. The Citizen Corps Council is the governing body that oversees the Village's Citizen's Emergency Response Team (CERT) and Fire Corps. The board consists of elected officials, public safety personnel and board appointed volunteers.

Citizens Emergency Response Team: The CERT Program is a Federal Emergency Management Agency program that educates citizens about hazards they face in their community and trains them in life saving skills. The citizens are trained to assist emergency services in disaster situations which would otherwise overwhelm community emergency resources. Training topics include disaster preparedness, fire suppression, basic disaster medical operations, light search and rescue, disaster psychology, team organization and terrorism.

Fire Corps: Fire Corps is a volunteer organization operating as part of the Fire Department. Their primary role is to provide on-scene rehabilitation services to firefighters suffering the detrimental effects of heat stress. Team members who have graduated from the CERT training program receive extensive training on the physiologic impact of heat stress and overall mitigation and management techniques. The team is an active participant within MABAS (Mutual Aid Box Alarm System) and regularly responds to calls within the Village, as well as mutual aid to neighboring communities. In addition to rehab services, the team also assists in teaching public education programs and provides CPR and first aid training to the public.

Fire Department Chaplain Program:

Chaplains provide intentional and purposeful holistic care to department members, their families, and command staff, as well as on-scene support for community residents during and after an incident. Fire Chaplains are trained in Fire Department culture and operations, pastoral care, crisis intervention, comprehensive critical incident stress management (CISM), and grief support. They interact with social services provided by the Village and outside agencies such as the Red Cross and The Salvation Army. Chaplains regularly respond to emergency incidents within the Village and mutual aid as part of the MABAS system. Chaplains are part of the MABAS disaster response team and have been deployed both within the state and nationally.

Environmental Committee:

The Environmental Committee has been in existence since the fall of 2008, is comprised of 9 members, and meets the fourth Tuesday of each month. For the past seven years, they have hosted an annual Household Recycling Day to allow for the disposal of household products such as electronics, bicycles and eye glasses not fit for disposal through the weekly scavenger program, as well as hazardous products such as oil and antifreeze. The event also provides document collection and shredding. This event has been very popular. The Environmental Committee conducts an annual inlet stenciling program, marking inlets with "dump no waste, drains to river" and annually participates in the DuPage River Sweep. In 2011, they started a community apiary which continues to grow.

Veterans Committee:

The Veteran's Committee was established in 2008 and has 11 members. In 2012, the Village dedicated the new Veteran's Memorial in front of Village Hall on Veteran's Day. The Committee was instrumental in overseeing the completion of this project. The Committee maintains an honor roll list which contains the names of 138 residents and 20 employees of the Village who have served this country. They also continue to collect supplies for soldiers who are serving overseas and continue to host annual Memorial Day and Veterans Day events. In 2014, they launched a fundraising effort to purchase a military dog sculpture. Approximately one quarter of the funds needed to purchase the sculpture have been collected and the Committee is looking into future fundraising events.

Cultural Inclusion and Diversity Committee:

The Cultural Inclusion and Diversity Committee was created to foster and promote understanding, mutual respect, cooperation, and positive relations between and among all residents of the Village. It creates a sense of shared community among residents, and affirms the value of each resident. The Committee acts as a catalyst in promoting social harmony in the Village and helps deter, through educational and action programs, prejudice, discrimination, and intolerance. The Committee assists the members of our community in any way possible by identifying cultural and social service needs of the residents of the Village and working with existing entities to address these needs in the most meaningful way.

CONNECT:

The Hanover Park Business CONNECT (Committee on Networking, Education, and Community Teamwork) is a business-oriented economic development organization involved in the community. The goal of CONNECT is to strengthen the Village's business community by encouraging retention and expansion of existing businesses. Through their efforts they strengthen the Village's economic base, while facilitating networking opportunities for the business community and serving as business liaisons to the Village.

The Hanover Park Business CONNECT responsibilities include promoting Village business opportunities through promotional events and activities and providing feedback on business-related regulations and strategies. CONNECT facilitates formal and informal networking opportunities at various Village events and meetings with representatives of the business community. Specifically, they coordinate the following programs and activities on an ongoing basis:

- Coordinate and host annual activities promoting Hanover Park and encouraging networking among local businesses, including:
 - ✓ Host a Hanover Park Chamber of Commerce Business after Hours networking event.
 - ✓ Hold a Realtor and Business Reception to promote services provided in the community along with existing businesses, available resources and properties. The 2015 Event was held on November 18, and was attended by realtors, service providers, and businesses.
 - ✓ Coordinate Ribbon Cuttings for new businesses, the Shop-Local coupon program and the Dine in Hanover Park restaurant coupon program.
 - ✓ Manage the Mayor's Choice Business of the Year Award, including expanding the program to include small and large business categories.

- Encourage outreach and public relations with the residential and commercial real estate community which included:
 - ✓ Shop Hanover Park – CONECT continues to promote Shop Hanover Park program initiated by the Community and Economic Development Department. Along with promoting this opportunity through a press release, our cable channel, our website and in *Hi-Lighter* issues, a letter and information is sent to licensed businesses. Coupons were included in the May-June and November-December issues to encourage residents to shop locally and increase the sales for retail businesses, thus also generating additional sales tax.
 - ✓ Dine in Hanover Park – CONECT continues to promote this FREE service to area restaurants through the *Hi-Lighter* and our website.
- Welcome new businesses and assist them with networking and inclusion into the community:
 - ✓ CONECT members pay a 'Welcome Visit' to new businesses with a gift as well as a folder of information about the community and the various opportunities available throughout the year for networking and promotions.
 - ✓ Staff coordinates a 'Ribbon Cutting' with the Mayor's office and also coordinates with the Chamber of Commerce for 'grand opening' events.

Sister Cities Committee

Membership in the Hanover Park Sister Cities Committee is established through appointment by the Village President. There are presently eleven members on this Committee. The Village of Hanover Park has a Sister Cities relationship with two cities, the first of which was established in 1992 with Cape Coast, Ghana and the second, established in 2010 with Valparaiso, Zacatecas, Mexico. The twenty year anniversary of the Hanover Park-Cape Coast relationship was recognized by special activities throughout 2012.

All three cities hold membership in Sister Cities International, which is a nonprofit citizen diplomacy network that creates and strengthens partnerships between U.S. and international communities. Its objective is to build global cooperation at the municipal level, promote cultural understanding and stimulate economic development. Sister Cities International is a leader for local community development and volunteer action, motivating and empowering private citizens, municipal officials and business leaders to develop and conduct long-term sister city programs.

Development Commission:

The Development Commission creates and maintains the Comprehensive Plan for the Village by providing long-term policy direction, reviewing proposed developments and subdivisions in a timely and professional manner, providing thorough and concise recommendations to the Village Board, and conducting public hearings on petitions for zoning variations, special uses, planned unit developments, re-zonings (zoning map amendments), text amendments, and comprehensive plan amendments. They review and provide input on special community plans, most recently the Comprehensive Plan update, Zoning Ordinance update, Village Center Plan, and Irving Park Corridor Plan. All petitions are considered in a fair and equitable manner in accordance with the established standards and ordinances.

Specific projects that the Development Commission reviewed and provided recommendation to the Village Board on include:

- Continue assisting in implementation of the new Comprehensive Plan, taking the plan's goals and guidelines into consideration when reviewing development proposals and public hearing requests.
- Reviewed development proposals, including:
 - Development applications – including a PUD Amendment and variance for a new Mattress Firm building to be located in the outlot of Menards Shopping Center, a subdivision and variance for a lot split on Army Trail Road, and a PUD Amendment for Physicians Immediate Care on Barrington.
- Recommended Zoning Code text amendments to meet the goals of the Village and improve code consistency, including:
 - Accessory and Temporary Uses and Structures; Driveways and Fences
 - Landscaping Standards;
 - Site plan review and variance procedures

Finance Committee:

The Finance Committee has been in existence since 2009 and is comprised of 3 members, which includes two Trustees and a Hanover Park resident. The Village Manager, Finance Director, and Assistant Finance Director also actively participate. The Finance Committee is instrumental in the budgeting process. The budget is discussed in detail by the committee and their changes and direction aid in the budget approval process.

Labor & Employee Relations

The Village of Hanover Park has six labor unions which have ongoing collective bargaining. The labor contracts for both MAP Civilians and SEIU (Part-Time Firefighters) were settled and approved by the Village Board in FY15. Contracts for MAP Sergeants and Teamsters (Public Works) are currently in effect. MAP Police Officers have a wage reopener as of May 1, 2015 and negotiations will begin in November. IAFF Firefighter/Paramedics' contract expired 4/30/15 and negotiations are ongoing.

The Fiscal Year 2016 budget reflects a total of two new full-time employee positions.

Bond Rating

The Village's outstanding bond ratings are AA from Standard and Poor. This rating is considered to be highly creditable. Standard and Poor has initiated new rating criteria which have generally improved municipal ratings. The rating was most recently updated during the refinancing of the 2004 General Obligation Bonds during Fiscal Year 2012 and has been maintained at that level since then.

Acknowledgements

I would like to express my appreciation to the Village Board and Finance Committee for providing leadership and direction during the preparation of this budget document. I would also like to thank the dedicated Village Department Heads and their key staff members who worked countless hours to prepare this budget. Lastly, I wish to particularly acknowledge the hard work and dedication of Finance Director Remy Navarrete, Assistant Finance Director Marilyn Clarke, and Executive Assistant Sue Krauser. Their collective contributions were essential to development of this financial plan and are truly appreciated.

I am confident that this budget will meet the needs of Hanover Park's citizens. I am proud of our accomplishments over this past year and confident the Village will continue to maintain its sound financial condition.

Sincerely,

A handwritten signature in black ink, appearing to read 'Juliana Maller', written in a cursive style.

Juliana Maller
Village Manager

EXHIBITS

This supporting section includes the following:

[Exhibit](#)

- A General and Demographic Information**
- B Financial Policies**
- C Basis for Budgeting**
- D Budget Process and Budget Calendar**
- E Fund Structure and Description of Funds**
- F Trends and Projections**
- G Projected Tax Levies and Blended Property Tax Rates**
- H Assessed Valuations/Annual Tax Levies**

Hanover Park

VILLAGE OF HANOVER PARK GENERAL AND DEMOGRAPHIC INFORMATION

Location

Hanover Park, Illinois is a suburban community located 30 miles northwest of Chicago. The Village has a population of 37,973 with a land area of over six square miles. The Village is located in both Cook and DuPage Counties.

Hanover Park is situated in the southwest portion of “The Golden Corridor,” so-named because of its phenomenal rate of growth. This corridor stretches northwest from O’Hare Airport along the Northwest Tollway (Interstate 90). As more and more major corporations choose to locate in the Golden Corridor, the halo effect from their presence attracts an increasing number of businesses, both large and small, wanting to locate in this thriving, modern center of commerce and industry. Nearby are some of the finest recreational areas in Chicagoland, where opportunities for hunting, fishing, water sports and leisure activities of all kinds abound. The outstanding cultural and entertainment opportunities in Chicago are an hour away.

History

Hanover Park was incorporated as a Village in 1958 with a population of 305 and a land area of less than one square mile. All of the land within the original boundaries was in Cook County. Some 750 acres of farmland in DuPage County were annexed in 1969, and this area of the Village dominated Hanover Park’s population growth during the 1970’s. The Village’s population was 12,000 in 1970, 28,850 in 1980 and 32,895 in 1990. In 1994, the results of a special census showed a population of 35,579. The 2000 census was 38,278. The 2010 census showed a slight decline to 37,973.

The council/manager form of government was adopted in 1971. The Village is governed by a President/Mayor and six Trustees who are elected at-large. The Village Manager is hired by the President and Board of Trustees to oversee the day-to-day operations of the Village and its 198 full-time employees. Pursuant to the 1970 State of Illinois Constitution, Hanover Park is a Home Rule Community.

The \$1.4 million municipal building complex was built in 1975. A \$2.6 million public works building, located adjacent to the municipal complex, was completed in the fall of 1984. A \$462,000 addition to the Butler Building, for increased vehicle storage, was completed in the spring of 2000. A \$450,000 Salt Storage Dome was constructed next to the Public Works Facility in calendar year 2010. A \$7.24 million headquarter Fire Station was completed in July 2006. The new \$19 million Police Department headquarters was completed in February 2012. Most recently in December, 2011 the Village purchase a \$2.8 million shopping center located on the west side of Barrington Road north of Lake Street.

Village Services

Police Protection

The Village of Hanover Park is served by 61 sworn full-time police officers and 38 civilian personnel. The Village has a fleet of 19 squad cars and participates in DuPage Communication (DU-COMM), a regional DuPage County telecommunications and emergency dispatch system.

Fire Protection

There are two fire stations located in Hanover Park staffed by 35 sworn full-time firefighters and 12 part-time firefighters. Firefighters are supplemented by a volunteer Chaplain and 15 volunteer Fire Corps Members. Additionally the department manages the Village’s Inspectional Services Division staffed by a Chief of Inspections, three inspectors and two permit coordinators. The Inspectional Services Office (ISO) has granted an advisory fire protection classification of four.

Public Works

A total of 47 Public Works employees are dedicated to keeping the Village running smoothly and looking its best. Crews plant, trim Village trees; repair curbs, gutters and sidewalks; plow over 99 miles of Village streets and repair potholes; provide water service, sewage treatment, and maintain over 206 miles of storm and sanitary sewers; and maintain the Village’s fleet of 150 vehicles.

Statistics regarding the water utility include:

Population Served	37,973	
JAWA Lake Michigan Supplied	873,151	Kilo Gal.
Village Supplied	16,009	Kilo Gal.
Total Distribution Pumpage	889,160	Kilo Gal.
Daily Average Pumpage	2,436	Kilo Gal.
Miles of Water Mains	112.35	
Number of Metered Customers	10,402	

Park District and Library Services

The Hanover Park, Park District provides recreation services to the residents and maintains 22 parks and playgrounds. The Park District occupies a total park area of 171 acres throughout the Village.

The Village is served by two library districts, Poplar Creek and Schaumburg Township, which provide two branch libraries in Cook and DuPage Counties.

Building Statistics

<u>Calendar Year</u>	<u>Permits Issued</u>	<u>Construction Value (\$)</u>
2004	2,028	20,744,576
2005	1,633	31,996,153
2006	1,442	38,546,275
2007	1,794	19,191,323
2008	1,402	17,806,539
2009	1,233	29,395,864
2010	1,886	31,523,365
2011	1,050	10,569,184
2012	1,124	10,477,085
2013	1,102	15,637,308
2014	1,175	18,234,634
2015	1,372	16,636,099

Taxes and Water and Sewer Charges

<u>Description</u>	<u>Rate</u>	<u>Applied to</u>
Municipal Taxes		
Municipal Sales Tax	1.0%	Retail Sales including groceries and drugs
Home Rule Sales Tax Rate	0.75%	Retail Sales excluding groceries and drugs
Food and Beverage Tax Rate	3.0%	Prepared food and liquor sales
Hotel/Motel Tax Rate	3.0%	Hotel/Motel stays
Real Estate Transfer Tax	\$1.50	Per \$500.00 in Real Estate Sales
Simplified Telecommunications Tax	6.00%	Telephone Bills
Natural Gas Use Tax*	2.25%	Natural Gas Use
Electric Use Tax*	2.25%	Electric Use

*Actual rates are per therm or kilowatt hours used, but approximate these percentages. The natural gas tax rate is 1.5 cents per therm used for and the electric tax rate varies based on the kilowatt hours used.

Water and Sewer Charges (Effective 1/1/2015)

Water Rate	\$9.35	Per 1,000 gallons of water Used
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Service Fee of \$25 applied to every Bi-Monthly bill

Sewer Rate

Cook County	\$2.07	Per 1,000 gallons of water used
DuPage County	\$5.57	Per 1,000 gallons of water used

Demographics ⁽¹⁾

Socio-Economic Data (per 2010 census)

Age, Female and Male Distribution

	<u>Subject</u>	<u>Number</u>	<u>Percent</u>
Population: 37,973	Male	19,176	50.5
Per Capita Income: \$22,643	Female	18,797	49.5
Median Household Income: \$63,649			
Total Employment: 19,669	Under 5 years	3,000	7.9
Unemployment Rate: 8.9%	Under 18 years	11,164	29.4
Median Value of Owner-Occupied Homes: \$219,400	Ages 19 to 64 years	21,493	56.6
Total Housing Units: 11,483	Age 65 and Older	2,316	6.1
Total Households: 11,019			
Home Ownership Rate: 80.2%			
Housing Units in multi-unit structures: 18.2%			
Persons Per Household: 3.43			

<u>Year</u>	<u>Population</u>	<u>% increase over previous census</u>
1960	451	---
1970	11,735	2,502%
1980	28,850	146%
1990	32,895	14%
1994	35,579	8%
2000	38,278	7%
2010	37,973	-1%

Population Characteristics

	<u>1990</u>		<u>1994</u>		<u>2000</u>		<u>2010</u>	
	<u>Total</u>	<u>%</u>	<u>Total</u>	<u>%</u>	<u>Total</u>	<u>%</u>	<u>Total</u>	<u>%</u>
White:	28,113	85.5%	29,894	84.0%	26,077	68.1%	14,423	38.0%
Hispanic/Latino: (per 2010 Census)							14,532	38.2%
Asian/Pacific Islander:	2,435	7.4%	3,314	9.3%	4,580	12.0%	5,711	15.0%
African/American:	1,188	3.6%	1,689	4.7%	2,348	6.1%	2,509	6.6%
American Indian/Eskimo:	75	.2%	121	.3%	109	.3%	62	.2%
Other:	<u>1,084</u>	3.3%	<u>561</u>	1.6%	<u>5,164</u>	13.5%	<u>736</u>	2.0%
Total:	32,895		35,579		38,278		37,973	
Hispanic Origin (Includes all races):		11.0%		15.4%		26.7%		38.2%

¹ 2010 Census of Population

VILLAGE OF HANOVER PARK
FINANCIAL MANAGEMENT POLICIES

INTRODUCTION

The Village of Hanover Park's financial policies have been formulated to provide for the continued financial health of the Village. The objectives of these policies are to assist the Village Board and Village management in making budgetary decisions based upon sound financial principles and to maintain or improve the Village's bond rating.

BUDGET POLICIES

The Village Manager shall submit an annual budget to the Village Board which is within the Village's ability to pay. The annual budget should provide for the following:

- The balanced annual budget should finance current operating expenditures, excluding major capital expenditures, with current revenues.
- The annual budget should allow for the implementation of as many of the Village Board's goals and objectives as financially possible.
- The annual budget should provide for the adequate funding of all pension systems (IMRF, Police Pension Fund, and Firefighters Pension Fund). An independent actuary should be used to determine the Village contributions to the Police Pension Fund and the Firefighters Pension Fund and determine if these pension funds are adequately funded.
- The annual budget should provide funding for the adequate maintenance of municipal equipment, municipal facilities, and infrastructure.
- The annual budget should set aside adequate funding (depreciation funding) for the future replacement of vehicles and major equipment. Annual depreciation funding for these replacements will eliminate major expenditure jumps in the annual budget when these acquisitions are made.
- The format of the annual budget should provide meaningful and understandable information to the Village residents, Village Board, Village Staff, and other readers. To accomplish this goal of a communications document, the Village will prepare its annual budget in conformance with the Government Finance Officers Association's (GFOA) Distinguished Budget Presentation Award Program which the Village will apply for each fiscal year. Recommended improvements from this award program will be incorporated in the subsequent annual budgets.
- The annual budget will be monitored on a monthly basis. Revenue and expenditure budget reports will be prepared on a monthly basis. These reports will be distributed to Village management staff and will be available to the Village Board and the Finance Committee. A quarterly actual to budget summary report will be presented to the Village Board.

CAPITAL IMPROVEMENT POLICIES

The Village will prepare a multiple-year capital improvement program that is incorporated in the annual budget document. The multiyear capital improvement program will be used to identify and prioritize future capital needs and possible funding sources. This program will be reviewed during the Village's annual budget process.

The operating costs to maintain capital acquisitions and improvements will be included in the annual budget.

Depreciation financing, intergovernmental grant funding, and/or debt financing will be considered to finance capital improvement programs.

INVESTMENT POLICIES

The Village Board approves a separate Investment Policy whose goal is to provide guidelines for the prudent investment of the Village's temporary uninvested funds. This policy will be reviewed by Village staff on an annual basis and recommended changes, if any, will be submitted to the Village Board for approval.

CAPITAL ASSET POLICY

The Village Board approves a separate Capital Asset Policy whose goal is to safeguard Village assets and insure compliance with financial reporting standards as promulgated by the Governmental Accounting Standards Board (GASB).

DEBT POLICIES

As a home-rule unit of local government, the Village does not have a debt limit under the 1970 Illinois Constitution. Unlike home-rule units of government, non-home-rule units of government do have a debt limit of 8.625% of their most recent equalized assessed valuation (EAV).

Debt Guidelines

Although depreciation financing is the preferred method to finance capital projects, the Village will explore all options in financing its capital improvement program, including grants, developer contributions, and long-term debt paid by user charges (revenue bonds) or paid by Village wide taxes (general obligation bonds).

The Village will not use debt financing to finance current operating expenditures.

The term of the debt issued for capital improvement projects will not exceed the project's useful life and generally will not exceed 20 years.

Whenever possible, the Village will market its debt through the competitive bid process.

The Village will limit its outstanding general obligation debt to be paid by property taxes to 7.50% of its most recent EAV (using the 2014 EAV, the maximum outstanding general obligation debt to be paid by property taxes would be \$39.9 million).

The Village will comply with its Continuing Disclosure Requirements pursuant to the SEC Rule 15c-12(b)(5), including filing a Comprehensive Annual Financial Report (CAFR) with each of the nationally-recognized municipal information repositories (NRMIR's) within 210 days following the end of each fiscal year and disclosing certain material events on an occurrence basis.

The Village will maintain communications with the bond rating agencies concerning its financial condition and follow a policy of full disclosure on every bond prospectus.

Guidelines on the Refunding of Outstanding Debt by Issuing New Debt

Refunding of outstanding debt may be done to restructure existing debt to achieve annual debt service savings.

A financial advisor should be retained because of the complexities involved in a debt refunding.

The term of the bonds issued to refund outstanding debt should not be greater than the term of the outstanding debt being refunded.

A refunding should be considered if the net present value savings exceeds 3% of the refunded principal amount.

A refunding should not be considered if the total costs of the bond issue, including the underwriter's discount, exceeds the net present value savings of the proposed refunding.

REVENUE POLICIES

The Village will diversify its revenue sources in an attempt to avoid the adverse effects of shortfalls from any one revenue source and to reduce the reliance on the property tax.

User charges and fees should be set, at a minimum, to recover all direct and indirect costs, including interest and depreciation costs, related to these charges and fees. An analysis of these charges and fees should be conducted on a periodic basis to insure that, at a minimum, those direct and indirect costs are recovered.

RESERVE AND FUND BALANCE POLICIES

The General Fund unreserved fund balance should be maintained at a minimum of 25% of the General Fund total budgeted annual expenditures to provide financing for unanticipated expenditures and revenue shortfalls. The Village Board will be advised annually, during the budget process, of the General Fund unreserved fund balance.

If at any time the unreserved fund balance in the General Fund falls below the required minimum, subsequent years' budgets will be adopted to bring the unreserved fund balance to the required minimum within three years.

General Fund cash reserves should be maintained to address possible delays in the state distribution of shared revenues during economic downturns (state income tax, replacement taxes, local use tax) and other possible delays in revenues collected by the state and distributed to the Village (municipal sales tax, home-rule sales tax, simplified telecommunications and other utility taxes). The reserve level should be established to insure that General Fund obligations are paid on time and to address a potential six-month delay of these revenues.

Many other Funds have been created by the Village whose purposes were to accumulate funds on an ongoing basis for future capital purchases (Central Equipment Fund and IT Replacement Fund), meet temporary needs (Capital Project Funds and Debt Service Funds), account for specific programs (Special Service Area Funds), or meet legal requirements (Motor Fuel Tax Fund). The focus of each Fund is different; each Fund may have significantly different cash requirements, and each Fund may have very different revenue sources. The Village will insure that the reserves of these Funds are maintained at an adequate level to meet their unique needs.

ACCOUNTING, AUDITING, AND FINANCIAL REPORTING POLICIES

The Village will have an annual audit conducted on its financial records by a qualified, independent public accounting firm. The Village should request proposals from qualified independent accounting firms to conduct the annual audit of its financial statements every five to seven years by the use of a request for proposal (RFP) process.

The Village will contract with an independent actuary to determine the Village's annual contribution to the Police Pension Fund and Firefighters Pension Fund. The Village should obtain request proposals from qualified independent actuaries every five to seven years by the use of a request for proposal (RFP) process.

The Village will submit its Comprehensive Annual Financial Report (CAFR) to the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting Program.

The Village's financial statements will be prepared according to generally-accepted accounting principles (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB).

Adopted: March 9, 1981

Revised: March 20, 2003

BASIS FOR BUDGETING

Individual funds are accounted for as required by Generally Accepted Accounting Principles. The Village implemented Governmental Accounting Standards Board statement number 34 in Fiscal Year 2003. This statement requires two different financial statement presentations for governmental funds. For the governmental fund types, the accrual basis of accounting is used in the entity-wide financial statements, and the modified accrual basis is used in the fund financial statements. The Village's governmental funds are budgeted using the modified accrual basis of accounting, as reported in the Village's fund financial statements. Under the modified accrual system, revenues are recognized when measurable and available. Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recognized when the related fund liability is incurred.

The proprietary and pension trust funds are budgeted using the accrual basis of accounting with a few exceptions. With this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. The exceptions are as follows:

1. Capital expenditures are budgeted in the year the item is purchased or constructed.
2. Debt principal payments are budgeted as an expense, rather than the reduction of a liability.
3. Transfers to Internal Service funds are budgeted as expenses.
4. Depreciation expense is only budgeted in the Water and Sewer Fund in order to insure that adequate funds are set aside for future capital replacements.

BUDGET PROCESS

The budget process is developed to provide public input and foster decision-making. The Fiscal Year 2016 Budget calendar is included in this exhibit. On August 6, 2015, a public hearing was held to allow the residents to speak about any topic relevant to the Village budget. On August 6, 2015, a public hearing was also held to allow Elected Officials to discuss the public input, community needs, personnel, expenditures, fees and revenues, and policies and goals. A budget instruction manual was prepared and distributed to everyone participating in the budget process on June 16, 2015. The manual included the Village Board goals, a preliminary budget calendar, and instructions for completing budget forms and reports.

Departments prepare operating and capital project expenditure requests. The budget team, comprised of the Village Manager, Finance Director, Assistant Finance Director, and Finance Committee, review departmental submittals. The Finance Director projects major General and Water and Sewer Fund revenues. All departmental budgets were submitted to the Village Manager in August 14, 2015.

The Finance Committee is an integral component of the budget preparation process. The Finance Committee advised the Village Board on matters concerning Finance. At Finance Committee meeting held on September 21, 2015, staff presented the preliminary budget to the Finance Committee. They provided feedback and input to staff.

The preliminary budget is developed based on Board policies and the review of departmental submittals. New initiatives and resource enhancement requests are outlined in the preliminary operating and capital budget reports submitted to the Village Board. At the Village Board Workshop on October 1, 2015 and October 15, 2015 the proposed budget was presented to the Village Board and public to solicit comments and input. This session occurred prior to the formal budget document development. Following public input and Board direction, the final budget document was assembled. The Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award evaluation comments were reviewed and, if possible, improvements were incorporated into the final document.

The final budget was placed on file for public review on November 18, 2015, and a Budget Law Public Hearing was conducted on December 3, 2015. The document was presented to the President and Board of Trustees for adoption prior to the beginning of the fiscal year on December 3, 2015.

The budget may be amended after its adoption. The Village Manager is authorized to revise the budget within any separate fund as may be required. The Village Board, by a vote of two-thirds of the members then holding office, has the authority to amend the budget by transferring monies from one fund to another or adding to any fund. No revision of the annual budget shall be made increasing the budget in the event monies are not available to do so. (Village of Hanover Park Municipal Code section 24-6).

The document herein is the product of this budgetary process. The budget establishes revenues and expenditures for the period from January 1, 2016 through December 31, 2016.

FISCAL YEAR 2016 BUDGET CALENDAR

2015

JUNE

16 Distribute Budget Instruction Manual

AUGUST

3 All specific budget assigned areas, i.e. salaries, insurance, utility costs, etc. are to be available to Department Heads. Departments develop "final" budgets.

6 Fiscal Year 2016 Budget Elected Official & Public Input at 7:00 p.m.

14 All department, committee and commission budgets are to be submitted to the Village Manager's Office by 4:30 p.m.

17-25 Budget Team review with Department Heads

SEPTEMBER

15 Finance Committee Meeting

OCTOBER

1 Present preliminary FY '16 Budget to Village President and Board of Trustees at Board Workshop

NOVEMBER

5 Draft 2015 Property Tax Levy and draft FY'16 budget for Village Board review

18 Put FY'16 Budget on file for public review (10 days before Budget Law Hearing)

DECEMBER

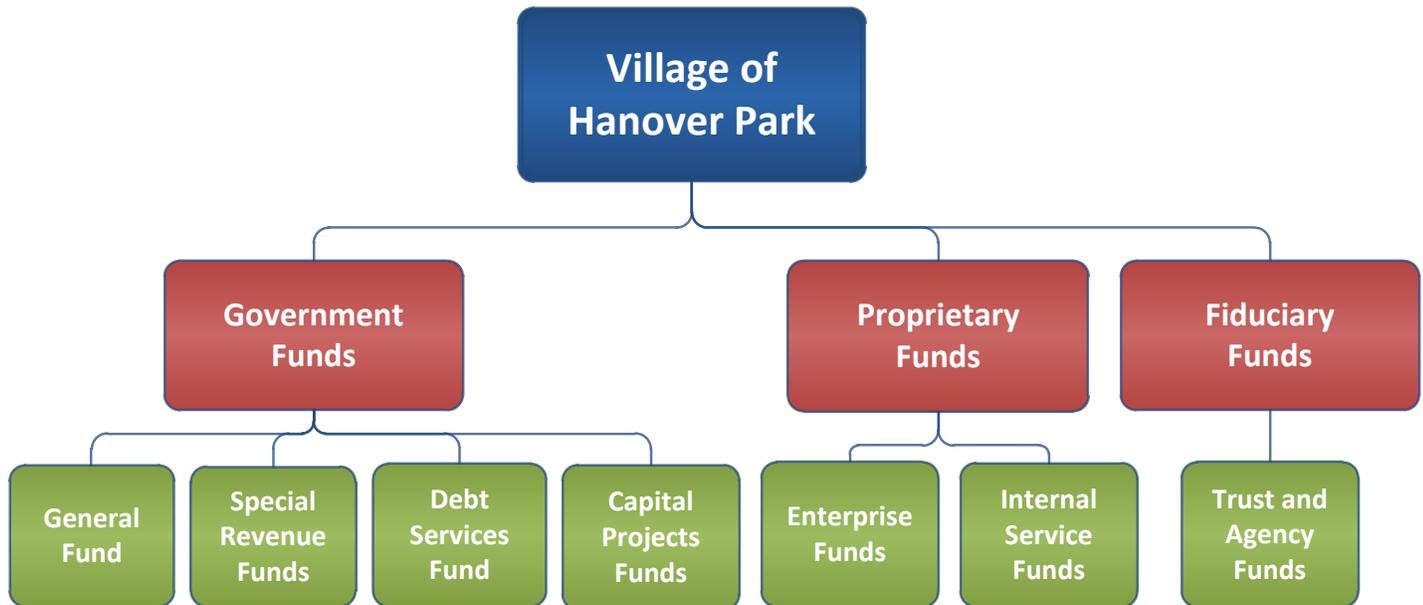
3 7:00 p.m. Budget Law Public Hearing on FY'16 Budget

3 7:00 p.m. Board Meeting - Pass Budget Ordinance adopting FY'16 Budget

JANUARY

1 Start of Fiscal Year 2016

FUND STRUCTURE AND DESCRIPTION OF FUNDS



Governmental Fund – focus is on determination of the financial position and changes in the financial position (sources, uses, and fund balances).

Proprietary Fund – focus is on business-type activities that recover the full cost of providing services through fees and charges.

The following major funds are budgeted:

Governmental Funds

General Fund, Motor Fuel Tax

Proprietary Fund

Waterworks and Sewerage Fund

All other budgeted funds are non-major funds. All budgeted funds are included in the Village's Comprehensive Annual Financial Report (CAFR). A description of all of the Village's funds follows:

GOVERNMENTAL FUNDS

General Fund

The General Fund is the main operating fund of the Village. It is used to account for all financial resources except those required to be accounted for in another fund. The Village's General Fund is divided into the following functional areas:

- Village Board/Clerk/Committees/Commissions
- Administrative Services
- Finance Department
- Public Works Department
- Fire Department
- Police Department
- Community Development Department

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

Motor Fuel Tax Fund

The Motor Fuel Tax Fund accounts for the revenues and expenditures for the operation and maintenance of street and storm sewer programs and capital projects authorized by the Illinois Department of Transportation. Financing is provided from the Village's share of State motor fuel taxes. State law requires that these taxes be used to maintain streets.

Road and Bridge Fund

The Road and Bridge Fund accounts for the revenues and expenditures for the operation and maintenance of Village roads and bridges. Financing is provided by Township annual property tax levy.

Special Service Area #3 Fund

The Special Service Area #3 Fund accounts for financing of public improvements, scavenger and snow removal services for multifamily housing units located on Astor Avenue. Initial funding was provided by an advance from the General Fund. Resources include special service area property taxes.

Special Service Area #4 Fund

The Special Service Area #4 Fund accounts for financing of public improvements, scavenger and snow removal services for multifamily housing units located on Mark Thomas and Leslie Lanes. Initial funding was provided by an advance from the General Fund. Resources include special service area property taxes.

Special Service Area #5 Fund

The Special Service Area #5 Fund accounts for the financing of public improvements, and scavenger and snow removal services, for the Tangle-wood multifamily housing units. Initial funding was provided by an advance from the General Fund. Resources include special service area property taxes.

(Metropolitan Water Reclamation District) MWRD Fields Fund

The MWRD Fields Fund accounts for the revenues and expenditures for the maintenance of the MWRD Fields that were acquired in a 39 year lease agreement with the district. Financing is provided from the Village's share of gaming tax revenue and the annual sale of gaming terminal licenses.

State Restricted Fund

The State Restricted Fund accounts for the revenues and expenditures associated with police activities that require the funds generated by those activities to be accounted for in a special revenue fund that can only be spent on approved items directly related to police enforcement activities. Examples of activities that require this type of segregation are Court Supervision fees; DUI seizure fees; Drug Seizure fees.

Federal Restricted Fund

The Federal Restricted Fund accounts for the revenues and expenditures associated with police activities that require the funds generated by those activities to be accounted for in a special revenue fund that can only be spent on approved items directly related to police enforcement activities. Examples of activities that require this type of segregation currently are Drug Seizure fees associated with the department cooperating in enforcement activities with federal law enforcement agencies.

Foreign Fire Insurance Tax Fund

The Foreign Fire Insurance Tax Fund accounts for the revenues and expenditures restricted for the fire department purposes. Financing provided by foreign fire insurance tax proceeds.

Tax Increment Finance Area #3 Fund

The Tax Increment Finance (TIF) District #3 Fund accounts for the financing of improvements in the Village Center Tax Increment Financing Redevelopment Project Area located at Barrington Road and Lake Street. TIF District #3 was created in 2001 and will expire in 2024. Initial financing has been provided by a transfer from the General Fund. Revenues include incremental property taxes from the TIF #3 District.

Tax Increment Finance District #4 Fund

The Tax Increment Finance (TIF) District #4 Fund accounts for the financing of improvements in the TIF redevelopment district located at Barrington and Irving Park Roads. TIF District #4 was created in 2005 and will expire in 2028. Initial funding was provided by a transfer from the General Fund. Revenues include incremental property taxes from the TIF #4 District.

Tax Increment Finance Area #5 Fund

The Tax Increment Finance (TIF) District #5 Fund accounts for the financing of improvements in the Irving Park Road west of Wise Road Tax Increment Financing Redevelopment Project Area. TIF District #5 was created in 2013 and will expire in 2036. Initial funding was provided by an advance from the General Fund. Revenues include incremental property taxes from the TIF #5 District.

Debt Service Funds

Debt Service Funds are used to account for the accumulation of resources, and the payment of, general long-term debt principal, interest, and related costs.

General Obligation Bonds Series of 2011

The General Obligation Bond Series of 2011 Debt Service Fund accounts for the accumulation of resources for the payment of bond principal and interest on the General Obligation Bond Series of 2004 and 2011. Financing is provided by property tax revenues. Proceeds of the 2004 debt were used for the construction of a new fire station and other capital improvements. Proceeds of the 2011 debt were used to refund the 2004 debt. Scheduled to be paid off 12/01/2024.

General Obligation Bonds Series of 2010

The General Obligation Bond Series of 2010 Debt Service Fund accounts for the accumulation of resources for the payment of bond principal and interest on the General Obligation Bond Series of 2010. Financing is provided by property tax revenues. Proceeds of the debt were used for the construction of a new police station. Scheduled to be paid off 12/01/2029.

General Obligation Bonds Series of 2010A

The General Obligation Bond Series of 2010A Debt Service Fund accounts for the accumulation of resources for the payment of bond principal and interest on the General Obligation Bond Series of 2010. Financing is provided by property tax revenues. Proceeds of the debt were used for the construction of a new police station. Scheduled to be paid off 12/02/2030.

Capital Projects Funds

Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities or projects (other than those financed by the Enterprise funds).

Special Service Area #6 Fund

The Special Service Area #6 Fund accounts for the financing of public improvements and eventually scavenger services, for the Hanover Square multifamily housing units. Initial funding was provided by an advance from the General Fund. Resources include special service area property taxes.

General Capital Projects Fund

The General Capital Projects Fund accounts for the purchase of land, machinery, office equipment and furniture and for various capital improvements. Financing is provided by transfers from other Village funds (General and Water/Sewer).

PROPRIETARY FUNDS

Enterprise Funds

Enterprise Funds are used to account for the financing of self-supporting activities of governmental units that render services on a user charge basis to the general public. The intent of an Enterprise Fund is to earn sufficient profit to ensure the fund's continued existence without reliance on general tax revenues.

Water and Sewer Fund

The Water and Sewer Fund accounts for the provision of water and sewer services to the residents of the Village of Hanover Park. All activities necessary to provide such services are accounted for in this fund including, but not limited to, administration, operations, maintenance, billing and collection. The fund includes the following divisions:

- Administration
- Water Treatment
- Water Maintenance
- Water Meter Operations
- Sewage Treatment
- Sewer Maintenance
- Depreciation and Debt Service

Municipal Commuter Parking Lot Fund

The Municipal Commuter Parking Lot Fund accounts for the provision of parking services at the commuter train station located in the Village of Hanover Park. All activities necessary to provide such services are accounted for in this fund including, but not limited to, operations, maintenance and collections.

Hanover Square Fund

The Hanover Square Fund accounts for the activities of a shopping center property purchased in Fiscal Year 2012 by the Village of Hanover Park. All activities necessary to provide such services are accounted for in this fund including, but not limited to, operations, maintenance and rent collections.

Internal Service Funds

Internal Service Funds are used to account for the financing of goods or services provided by one department to other departments on a cost reimbursement basis.

Central Equipment Fund

The Central Equipment Fund is responsible for the purchase of all Village vehicles for various other funds throughout the Village. Financing is provided through transfers from the General, Water and Sewer and Municipal Commuter Parking Lot Funds. This fund is reported in the Governmental Activities column in the Village's Government-Wide Financial Statements.

I.T. Equipment Replacement Fund

The I.T. Equipment Replacement Fund was a newly created fund in the 2015 budget and is responsible for the purchase of all Village information technology equipment for various other funds in the Village. Financing will be provided mainly through transfers from the General and Water and Sewer Funds. This fund will be reported in the Governmental Activities column in the Village's Government-Wide Financial Statements.

FIDUCIARY FUNDS

Trust and Agency Funds

Trust and Agency funds are used to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs. ***Pension Trust Funds*** – used to report resources that are required to be held in trust for the members and beneficiaries of defined contribution plans. ***Agency Funds*** – used to report resources held by the reporting government in a purely custodial capacity (assets equal liabilities). Agency funds typically involve only the receipt, temporary investment, and remittance of fiduciary resources to individual, private organization, or other governments.

Police Pension Fund

The Police Pension Fund accounts for the accumulation of resources to pay pension costs. Resources are contributed by sworn police members at a fixed rate of 9.91% as mandated by the state statute and by the Village as determined by an independent actuary.

Firefighters Pension Fund

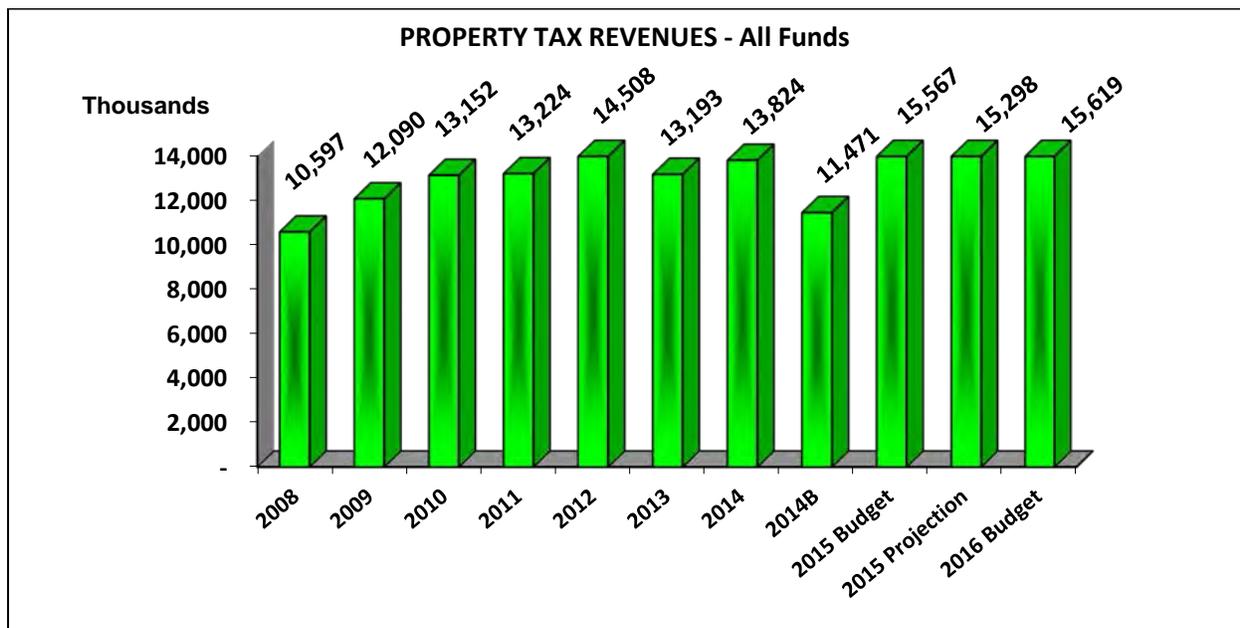
The Firefighters Pension Fund accounts for the accumulation of resources to pay pension costs. Resources are contributed by sworn firefighters' members at a fixed rate of 9.455% as mandated by the state statute and by the Village as determined by an independent actuary.

REVENUE TRENDS AND PROJECTIONS

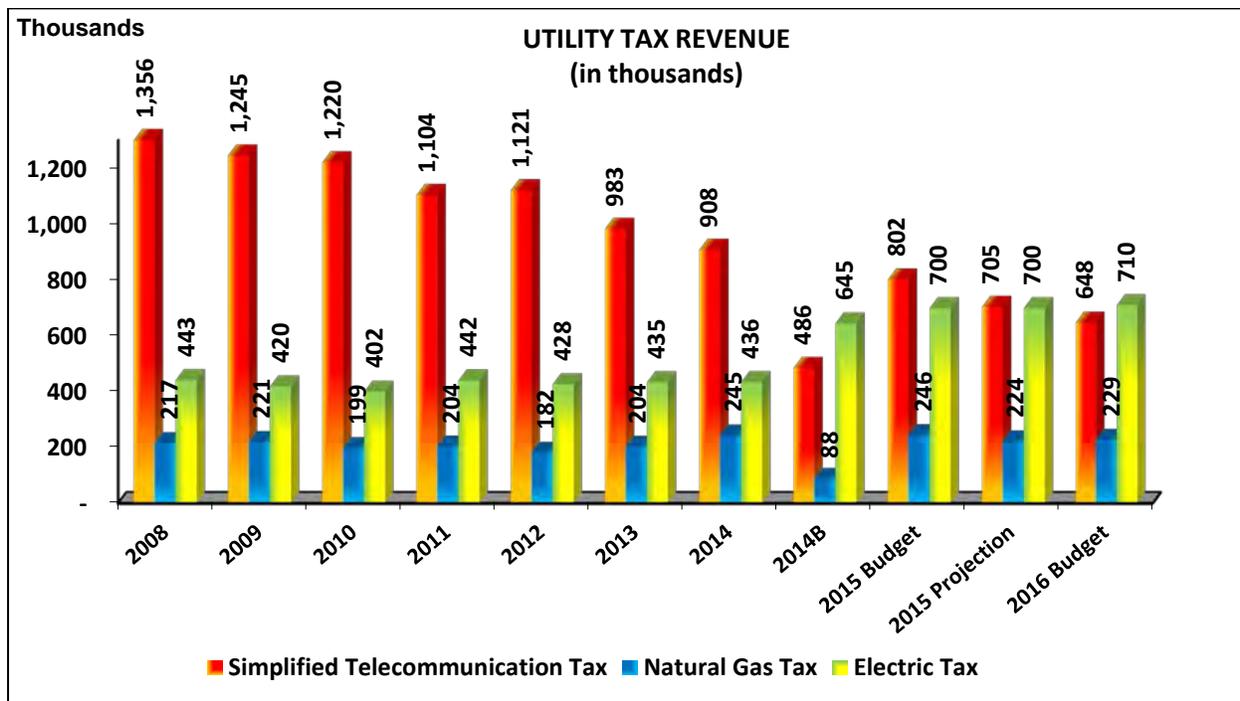
Property Taxes – This category includes Property taxes, Personal Property Replacement taxes, Road and Bridge taxes and all Special Service Area and Tax Increment Financing District taxes. Property taxes are the Village’s single largest source of revenue. Property taxes, including tax revenues for special service areas and tax increment districts, account for 26% of total revenues for the Village.

The Village Board has attempted to limit property tax increases with the emphasis on trying to reduce the impact on the average taxpayer. It is considered revenue of last resort and attempts are continually made to find other sources of revenue to fund Village operations before property taxes are raised. There is a 1.00% property tax increase budgeted in Fiscal Year 2016. Various user fees were increased in Fiscal Year 2005 and in Fiscal Year 2013 to reduce the Village’s reliance on the property tax. In Fiscal Year 2006, the Simplified Telecommunications Tax rate was increased from 3.25% to 6.0% to continue this trend and make the Village comparable to other surrounding communities. In addition, the Village increased the Home Rule Sales Tax from 0.50% to 0.75% starting in Fiscal Year 2014, making it more in line and comparable with surrounding communities.

The Village of Hanover Park is located within two counties; DuPage and Cook. The Village’s blended property tax rate represents an average of both counties. Property taxes are assessed on all the property contained in the Village at one-third the market value. Assessed valuations are determined by the townships and the counties and then an equalization factor is applied by the State Department of Revenue. The Village levies the dollars it requires from property taxes and the County Clerks determine the property tax rate necessary to produce the amount that the Village levies.



The Village has attempted to maintain the assessed value within the Village and to not increase the total levy by more than 5% over the prior year’s extended levy. The increase from 2011 to 2012 was due to the 2010 and 2010A General Obligation Bonds being issued and refinancing the 2004 General Obligation Bonds. These bonds are to be financed by property tax revenues. In FY 2016, property tax revenues increased .33% compared to the FY 2015 budget. The General Fund property tax 2015 estimated tax levy for FY 2016 has been decreased .30% over the FY 2015 budget for 2014 extended tax levy. Additional information and graphs regarding property taxes and assessed values are contained in Exhibits G and H later in this section.



Utility Taxes – Telecommunication Tax

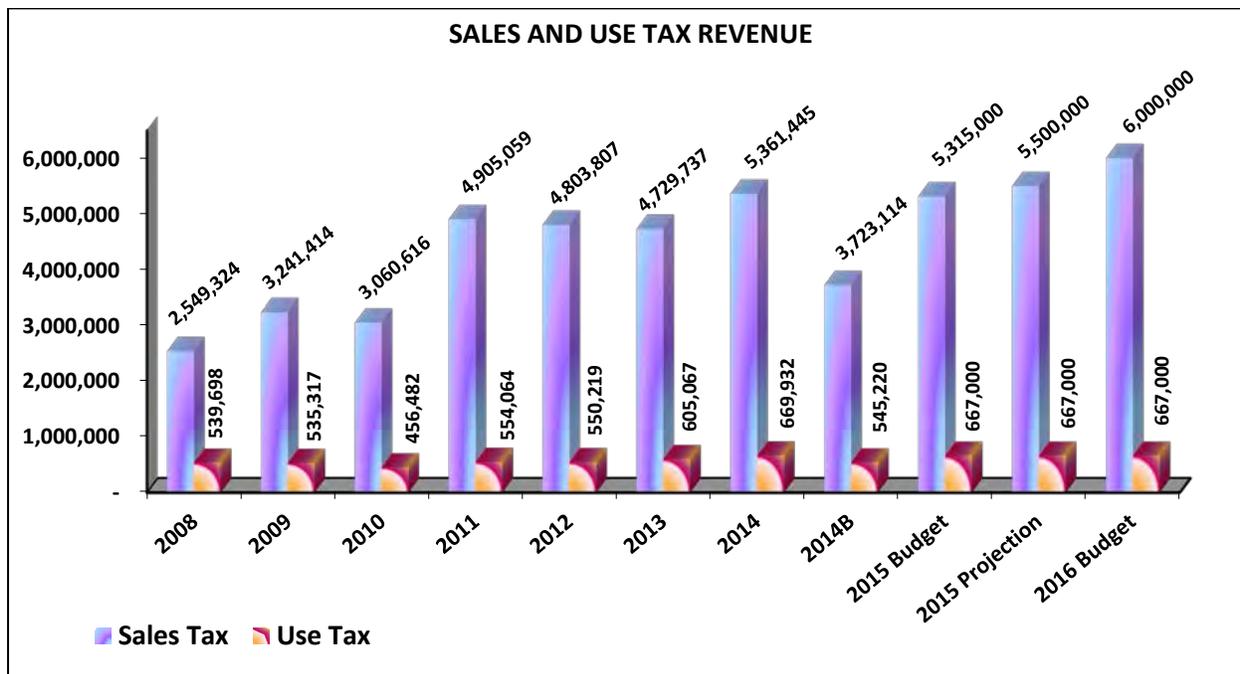
Through the Simplified Municipal Telecommunication Tax, Hanover Park imposes a 6.0% tax on telecommunication services. This tax is collected and distributed by the State and is imposed on voice lines, cellular phones, and any other telecommunication devices. The FY2016 budget of \$648,275 is lower than the FY2015 projection. This is due to a consistent decrease in this revenue source in Hanover Park and throughout the region. This downward trend in telecommunication tax receipts can be attributed to: 1) more customers are cancelling their landlines; 2) only calls and texts are taxable as data packages are not subject to the tax; and 3) trends in cell phone packages switched from unlimited data and a free per call or text to include unlimited talk (including free long distance) and text packages.

Utility Taxes – Natural Gas Tax

Hanover Park imposes a \$0.015 per therm. Natural Gas Tax is a fee charged to residents and businesses for the purchase of natural gas. It is calculated on the total amount of therms transported through the Nicor distribution system. The FY2016 budget of \$229,145 is lower than the FY2015 projection due to unpredictable weather (El Nino and LA Nina) we’ve had for the past 2 years.

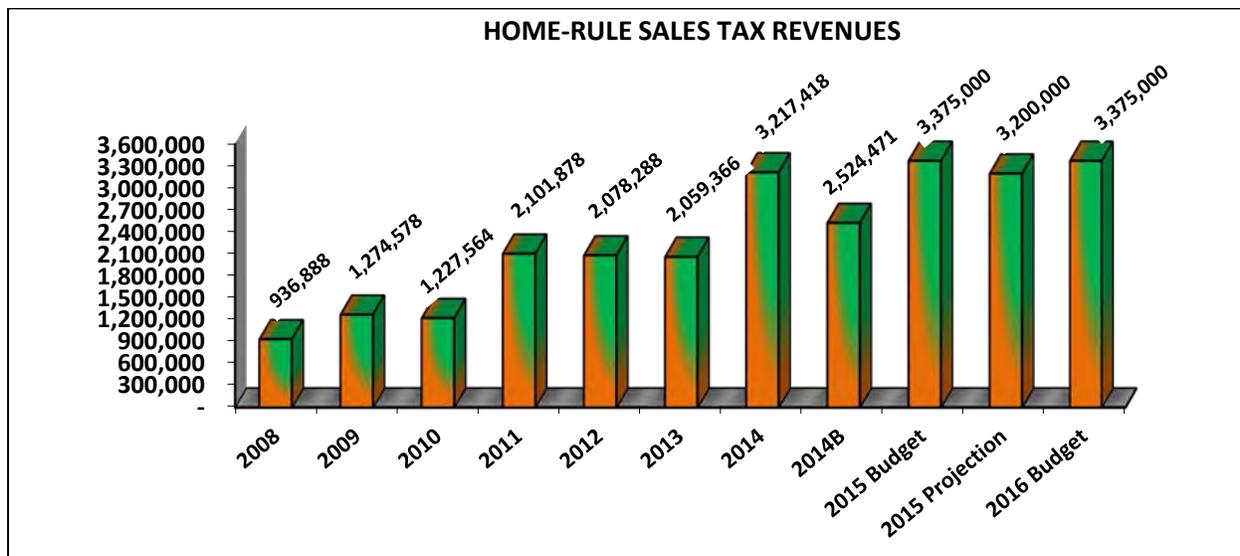
Utility Taxes – Electric Tax

The Village tax on electricity is based upon established rates per kilowatt-hours used or consumed in a month. Revenue received from these taxes is generated based on actual usage and largely depend on fluctuations in temperature and population. The FY2016 budget of \$710,000 includes a 1.0% increase over the FY2015 projection of \$700,000. The increase is due to the Village imposed an increase on electric tax in 2014.

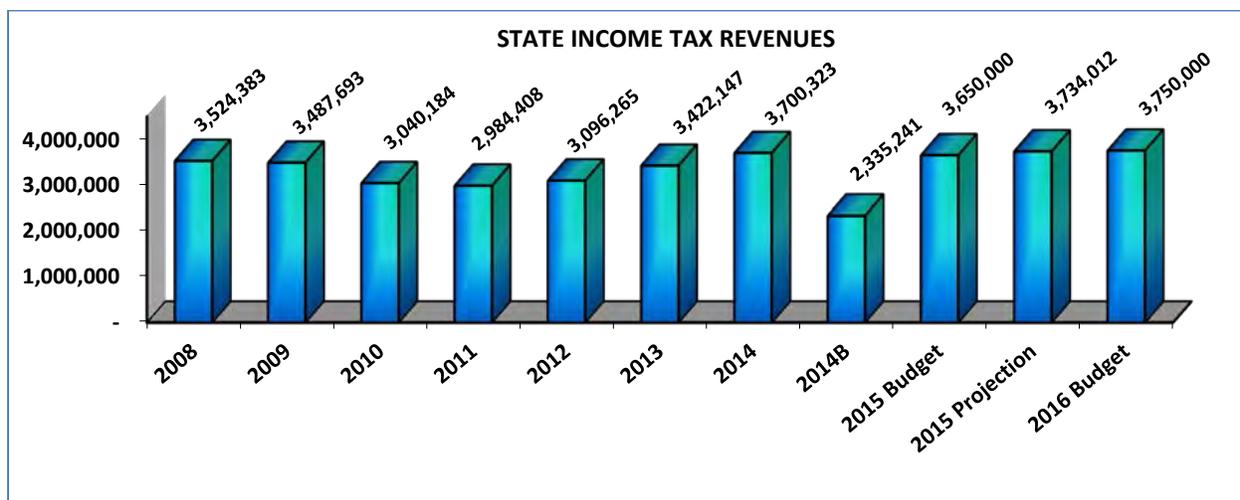


General Sales Tax – The current general merchandise sales tax rate in Hanover Park (**Cook County**) is 8.75%. This is a combination of rates for the State of Illinois (6.25%), the Cook County Home Rule (0.75%), the Regional Transportation Authority (1.00%) and the Hanover Park Home Rule (0.75%). Sales tax rate in Hanover Park (**DuPage County**) is 7.75%. This is a combination of rates for the State of Illinois (6.25%), the Regional Transportation Authority (0.75%) and the Hanover Park Home Rule (0.75%). The State Rate is further divided with 5.25% going to the State and the other 1.00% being distributed to the Village. It is this 1.00% that represents General Sales Tax. The FY2016 budget of \$6,000,000 includes a 9% increase over the FY2015 projection of \$5,500,000. This revenue will increase or decrease based on the dollar amount of purchased in tangible merchandise within the Village. The anticipated increase is based on the projections provided by the State of Illinois budget office and have been adjusted to account for increased sales. This projection is based on increases in retail grocery sales within Hanover Park. Also, in the future, sales tax revenues are expected to increase even more due to additional economic development in the new Hanover Square Village Shopping Center and an overall improvement in economic conditions.

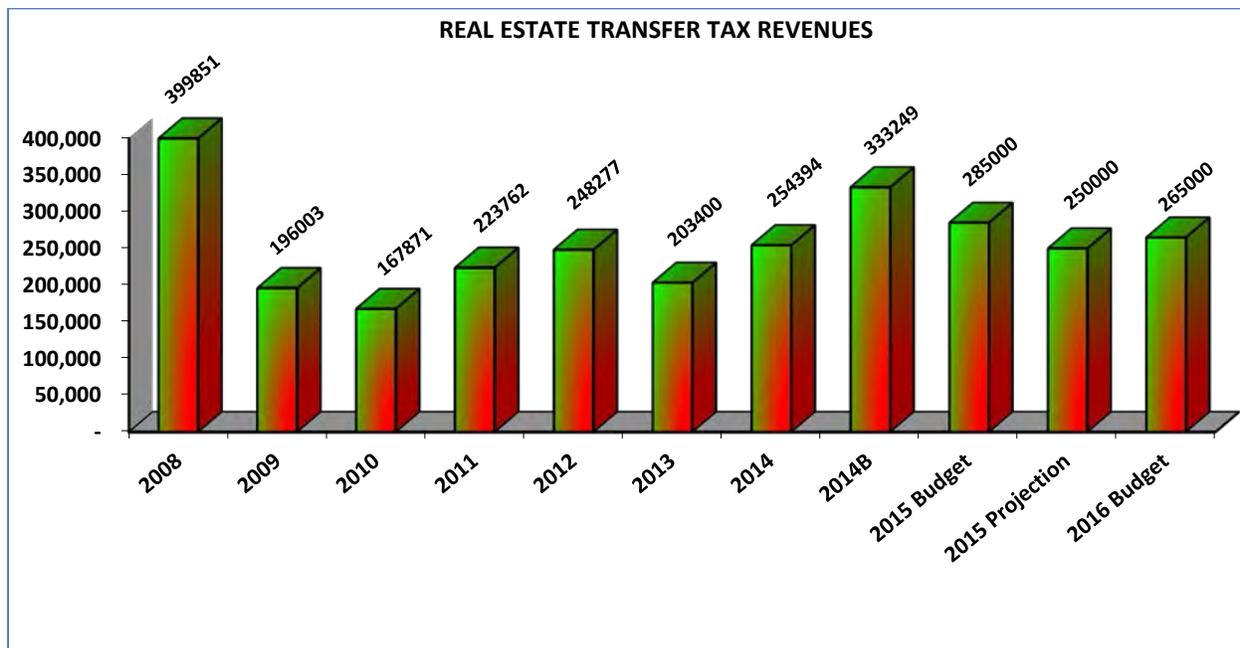
State Use Tax - based on purchases made outside one’s state of residence on taxable items that will be used, stored or consumed in one’s state of residence and on which no tax was collected in the state of purchase. The FY2016 budget of \$667,000.00 equals the FY2015 projection. **“Due to FY2016 Budget impasse in Illinois, the Village stopped receiving the Use Tax that began last September 2015. Per Illinois Department of Revenue, the distribution of Use Tax to local governments required specific appropriation authority. This appropriation authority is not taking any action due to the absence of a Fiscal Year 2016 state budget.”** This Calendar Year 2016 Budget reflects our belief that this revenue will eventually be provided to the Village once the State approves its budget.



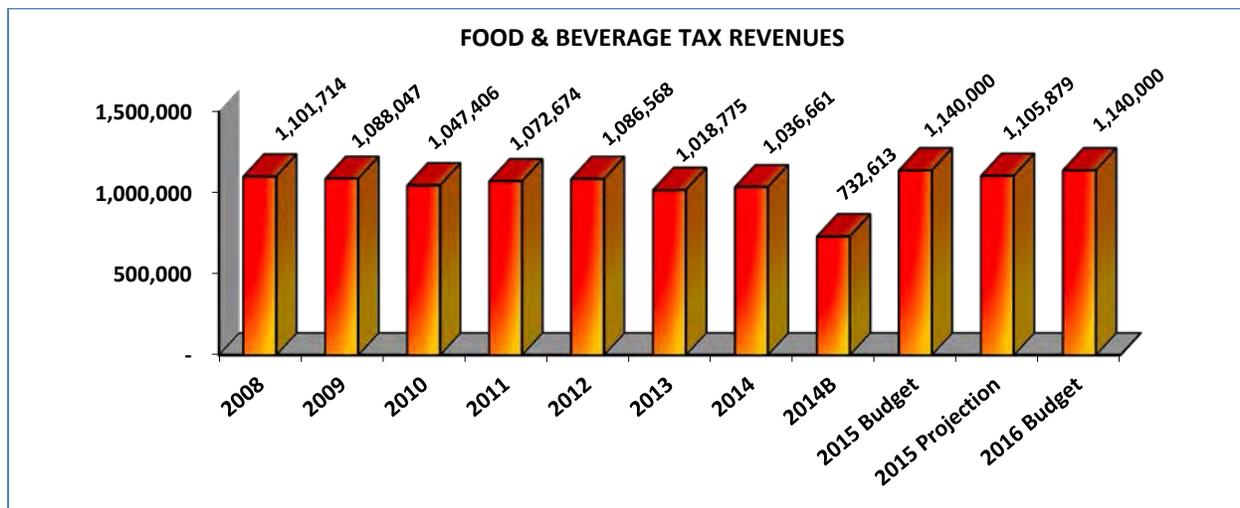
Home-Rule Sales Tax Revenues – The Village of Hanover Park is a home-rule municipality. State statutes allow home-rule municipalities the ability of imposing an additional sales tax on all retail sales items except food and drugs. The Village instituted a home-rule sales tax of one-half of one percent (1/2%) in FY1995 and increased the tax to three-fourth of one percent (3/4%) in Fiscal Year 2014. The Home Rule Tax does not apply to the sale of vehicles or qualifying food and drugs (General Sales Tax). The FY2016 budget remains flat based on data trend. This revenue has followed the pattern of general sales tax revenue in being impacted by economic development and the performance of the local economy.



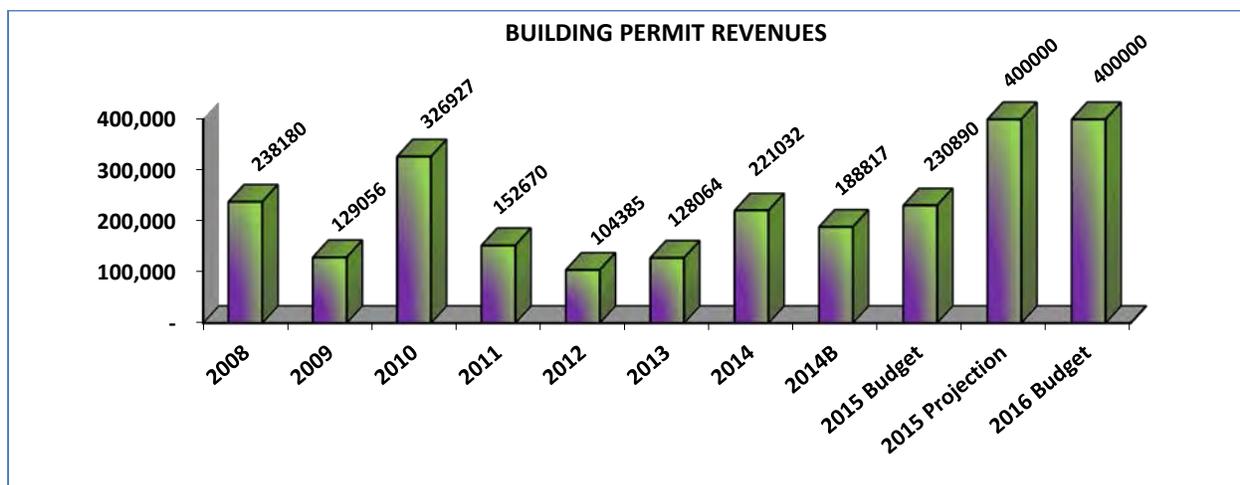
State Income Tax - The Village receives a portion of State Income Tax receipts on a per-capita basis. While both the individual and corporate rates were increased in 2011, the municipal share was adjusted so that 100% of the increase would remain with the State. The economic recession has had a dramatic impact on Hanover Park’s Income Tax receipts. FY2009 receipts of \$3,487,693 dropped to \$3,040,184 in FY2010 and continued to decrease to \$2,984,408 for FY2011. Signs of stabilizations began to show in both FY2012, FY2013 and the FY2014 Income Tax receipts came in at \$3,700,323, a total of \$212,630 above the FY2009 level. The FY2014B actual amount of \$2,335,241 is due to the Village switching from Fiscal Year to Calendar Year Effective May 1, 2014. The FY2016 budget of \$3,750,000 includes a 0.43% increase over the FY2015 projection of \$3,734,012. The Village continues to monitor the actions by the Illinois Legislature regarding the 50% LGDF decrease proposed by Illinois Governor Rauner.



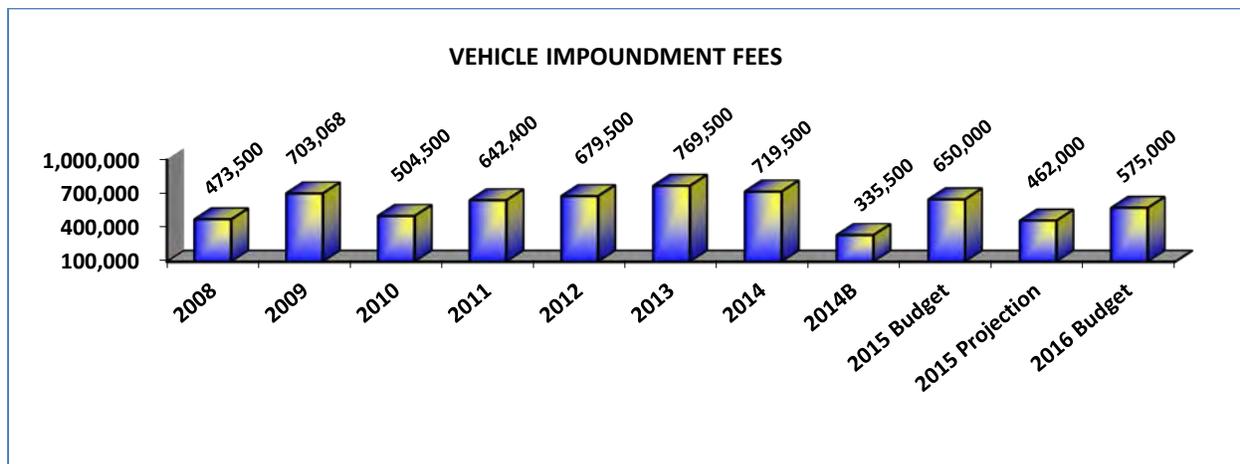
Real Estate Transfer Tax – The Village’s real estate transfer tax is \$1.50 per \$500 of sales price. This tax was instituted in FY1997 to pay for approximately 50% of the annual debt service of the 1996 General Obligation Bond Issue. This bond issue was refunded by the 2002 General Obligation Refunding Bonds. The tax was intended to fund the majority of the 2002 debt payments through FY2012. Once the Bonds were paid, all real estate transfer tax revenues began flowing through the General fund. In FY2014, the Village reviewed the tax and decided not to increase it. A benefit of this tax is that the Village is able to collect unpaid accounts receivable balances for water and sewer services and parking tickets. All outstanding amounts must be paid in full before the real estate transfer tax stamp can be issued. This revenue is linked directly to housing sales. Real Estate transfer tax revenue declined significantly over the period FY2009 to FY2010 with subprime mortgage defaults, foreclosures, reduction in sales and reduction in houses being sold. In FY2011 and FY2012, sales began to rise slowly. In FY2014B, there was a big jump in revenues in the amount of \$78,900 compared to FY2014. The increase was due to the issuance of transfer stamp for two (2) commercial properties located at 4175 Chandler Drive and 6325 Muirfield Drive. The FY2016 budget of \$265,000 includes a 6% increase over the FY2015 projection but 7% less than the FY2015 budget amount of \$285,000. Any major changes in the economy as well as the mortgage interest rates can have a substantial impact on home sales and the real estate transfer tax received by the Village.



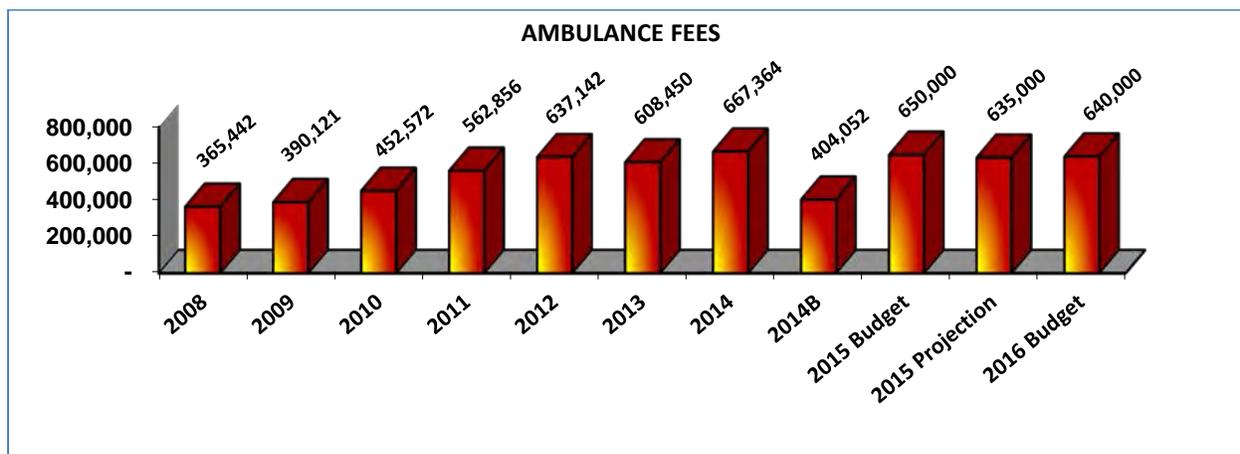
Food and Beverage Tax Revenues – This is a 3% tax on the sale of retail food and alcoholic beverages prepared for immediate consumption. This tax is remitted to the Village on a monthly basis and directly deposited into the General Fund. The Village imposed a three percent (3%) tax on prepared food and beverages in the 1980s. With openings and closing of restaurants and stores, small fluctuations have since occurred. For the most part, this revenue has been relatively constant from FY2008 through FY2014. The FY2014B actual amount of \$732,613 is lower compared to FY2014 because the Village switched from a Fiscal Year to Calendar Year budget Effective May 1, 2014. It reflects 8 months of revenue collected in FY2014B. For FY2016, the total budget amount of \$1,140,000 remains flat in comparison to FY2015.



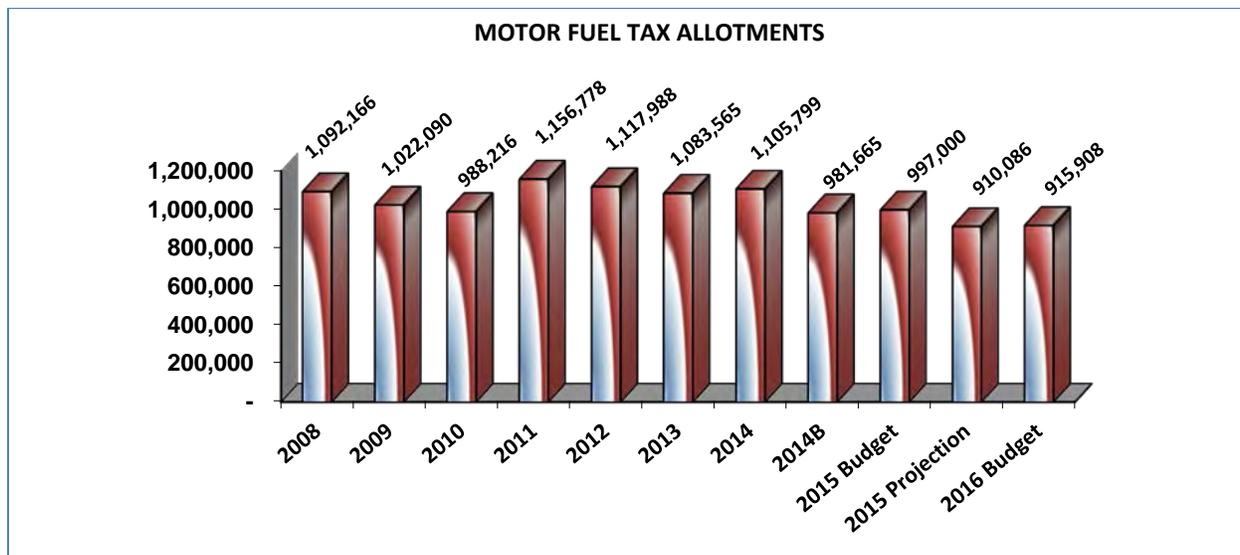
Building Permit Revenue – Building Permits must be purchased prior to construction. Permit fees vary depending upon the nature of the construction. Building permit revenues are directly tied to economic growth and development within the Village. In FY2010, there is a significant increase is due to development of M/I Homes. This is a transit-oriented development near the commuter station and combines residential and commercial units. Commercial development also occurred in FY2010 in the Village’s Tax Increment Financing Districts, including the construction of a Nursing Care facility and various large expansion projects in the Village’s industrial parks. Since FY2010, building permit revenues decreased and remained stagnant through FY2014B as the economic conditions for building or renovating facilities was slow to recover. The FY2016 budget of \$400,000 includes a 73% increase over the FY2015 budget amount of \$230,890. The increase relates to remodel of a commercial building located at 1200 Central Avenue, an addition of a commercial building at 4525 Turnberry Drive, the New Construction Building of Barrington Bank and Trust at 6800 Barrington Road, and the anticipation of the Old Menard’s redevelopment and other related sources.



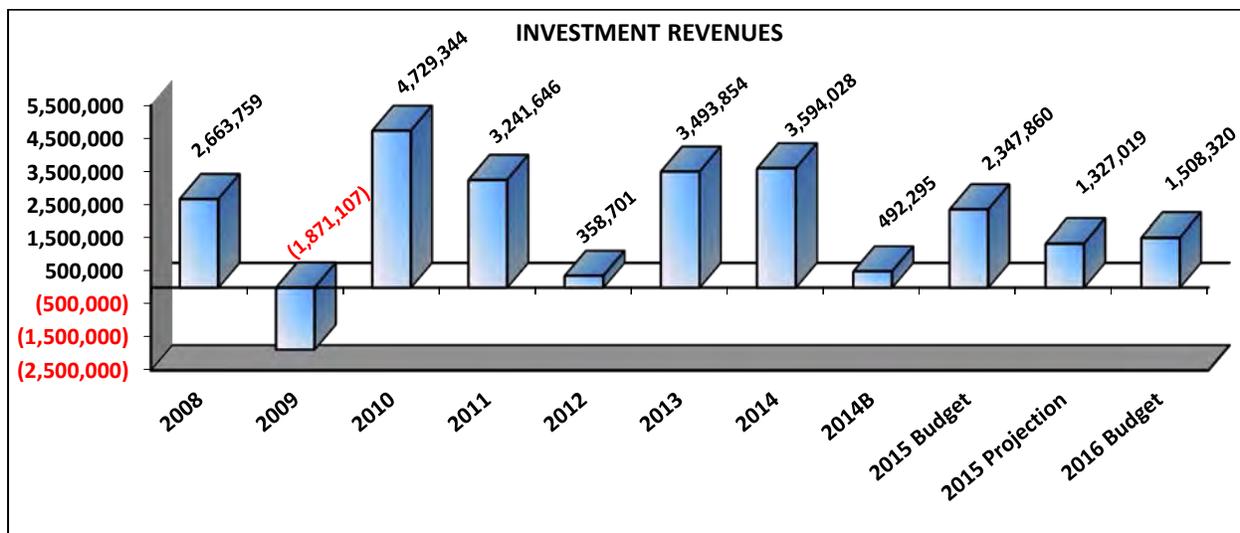
Vehicle Impoundment Fees – The Village instituted a \$500 vehicle impoundment fee during Fiscal Year 2004. This revenue is intended to partially offset the substantial cost of police officer time on vehicle impoundments associated with driving under the influence and suspended or revoked license enforcement. The fee was expanded during Fiscal Year 2005 to include the following additional violations: driving with no valid driver’s license, drag racing, firearms offense and fleeing or attempting to elude. The fee applies when a person is arrested for any of the above violations and their vehicle is impounded. FY2008 revenues decreased due to modifications to the ordinance during FY2007 in response to a court case. Gradual increases have occurred from FY2010 through FY2014. The FY2014B actual amount of \$335,500 is lower compared to FY2014 of \$719,500 because the Village switched from Fiscal Year to Calendar Year Effective May 1, 2014. It reflects 8 months of revenue collected in FY2014B. The FY2016 budget of \$575,000 is lower than the FY2015 budget amount. The FY2015 projection amount is under budget by \$188,000. The Village believes this trend will continue in FY2016 due to motorist being aware of the Village Code and following the road rules and regulations.



Ambulance Fees – The Village charges a fee for ambulance transport to local hospitals in order to recoup a portion of the cost of providing this service. Ambulance fees are directly associated with Fire Department paramedic activities. Since FY2008 through FY2014, revenues gradually increased due to an increase in volume of calls for service. Starting in Fiscal Year 2012, the Fire Department implemented non-emergency ambulance transfers through the Claremont rehabilitation center, as well as village-wide. The FY2014B actual amount of \$404,052 is lower compared to FY2014 of \$667,364, because the Village switched from a Fiscal Year to Calendar Year budget Effective May 1, 2014. It reflects 8 months of revenue collected in FY2014B. For FY2016, the total revenue budgeted is estimated to decline slightly from the FY2015 amount by \$10,000.

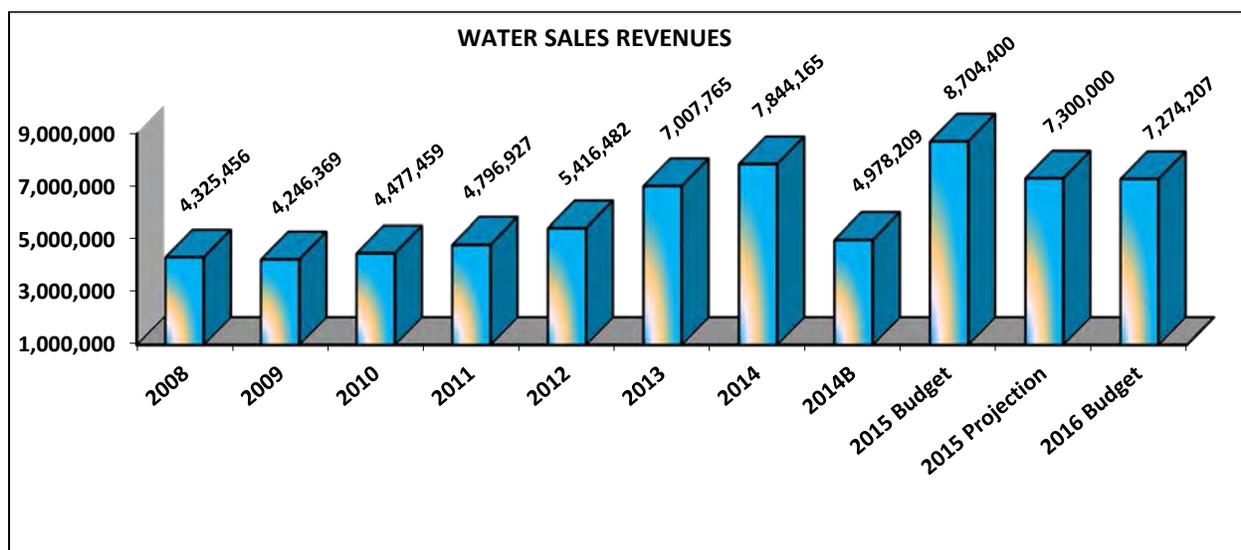


Motor Fuel Tax - The Village receives a portion of the State Motor Fuel Tax (MFT) on a per-capita basis. Funds are used for street maintenance, street resurfacing, and signal upgrade projects. The funds are authorized by the Illinois Department of Transportation and are appropriated as part of the Village’s share of the gasoline tax. The Village has not received any motor fuel tax distributions since July 2015, although the State has stated they are only withholding these funds pending State budget adoption and not cancelling the distribution. In anticipation that Hanover Park will not receive these funds by the end of the year, all street maintenance, resurfacing and street signal projects have been put on hold until we receive the MFT Allotment owed to the Village. The budget for FY2016 MFT revenue is \$915,908. Based on the information from the Illinois Municipal League and historical trend data, staff is holding off on any major MFT projects until the State of Illinois budget situation gets resolved.

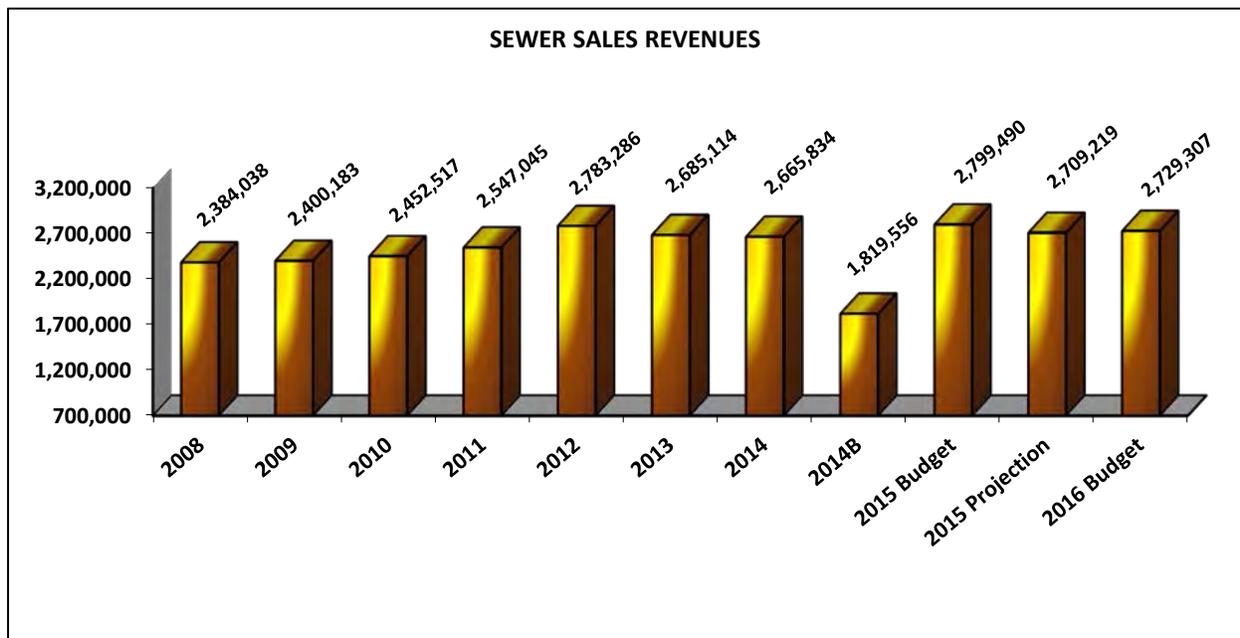


Investment Revenues – Investment revenues are an important source of funding for Village services. Investment revenues include interest and the Net Change in Fair Value of investments. This category of revenue is dependent upon invested balances, as well as current trends in interest rates nationally and the stock market. As interest rates, equity markets and the invested balances rise, revenues will rise; as they fall, the opposite will occur. Interest and investment results in the Village’s pension funds are included in this category. The State Legislature has enabled the Village’s two pension funds opportunities for investment in mutual funds and stocks.

In FY2009, the impact of the recession affected investment revenues due to lower interest rates and a decline in stock market performance by almost 50%. This resulted in negative earnings in both pension funds. Fiscal Year 2010 revenues increased due almost entirely to a rebound in the stock market and the recovery in value in the pension funds and interest on fixed income investments. A large decrease occurred in FY2012 due to the fair values of investments declining again, but they regained value in the following year. FY2013 increased primarily due to a positive investment year with both the Police and Firefighter Pensions. The FY2014B actual amount of \$492,295 is lower compared to FY2014 of \$3,594,028 because the Village switched from a Fiscal Year to a Calendar Year budget effective May 1, 2014. It reflects 8 months of revenue collected in FY2014B. The FY2015 projection was lower than the budgeted amount due to continuing market fluctuations in the equity marketplace and low investment yields in fixed income investments. The FY2016 budget amount is based on return of investment data trend.



Water Sales Revenues – The Village’s water customer base includes approximately 11,000 customers, a combination of Cook County and DuPage County resident. Customers are billed bi-monthly. The Village is a member of the Northwest Suburban Municipal Joint Action Water Agency (JAWA) and receives its water from Lake Michigan through the City of Chicago. Because the Village obtains its water from the City of Chicago, the Village is subject to any increase the City issues. In January, 2011, the City of Chicago announced a series of rate increases over a 4-year period equal to 70%, starting in 2012 through 2015. As part of this rate adjustment, the minimum bill consumption amount was eliminated and replaced with a flat service fee (Infrastructure Fee) of \$25.00. To forecast future costs of service and be able to provide the revenues to meet those costs, the Village must project and evaluate trends in water consumption and number of customers. The rate structure includes a flat service fee and a consumption rate. The flat service fee (Infrastructure Fee) is billed bi-monthly. The consumption of water is reported by actual meter reads on a property. The FY2014B actual amount of \$4,978,209 is lower compared to FY2014 of \$7,844,165 because the Village switched from a Fiscal Year to a Calendar Year budget effective May 1, 2014. It reflects 8 months of revenue collected in FY2014B. The FY2015 projection of \$7,300,000 was lower than budgeted because precipitation was high and overall temperatures were below normal. The FY2016 budget of \$7,274,207 is lower than the FY2015 projection. This revenue is entirely dependent on water consumption with weather playing a major role, especially during the summer.

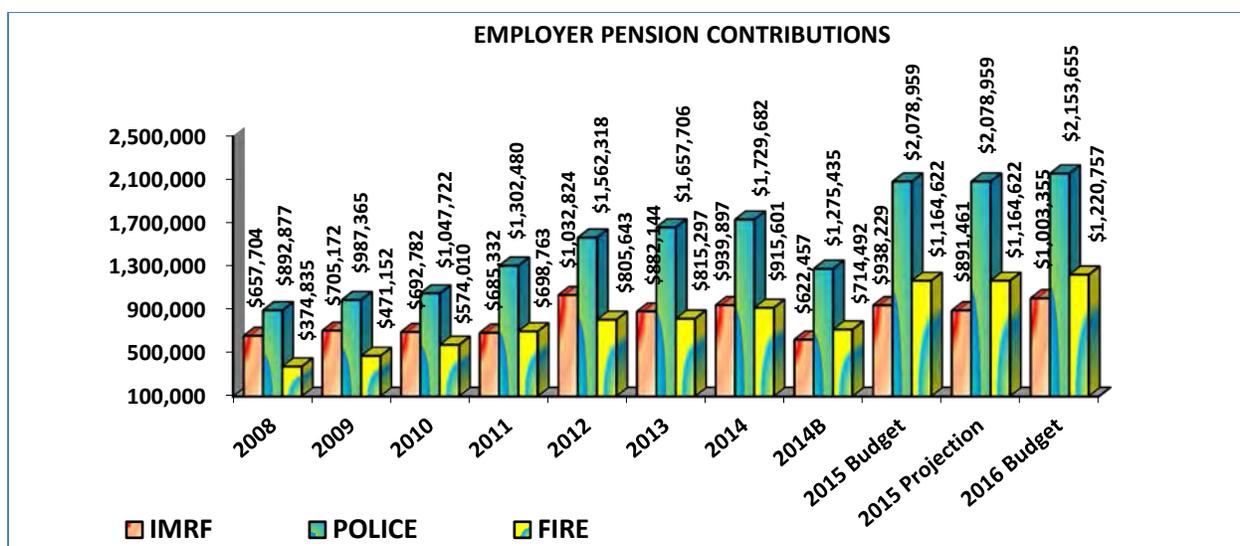


Sewer Sales Revenues – The sewer consumption is assumed to be the same as water consumption. Revenues are determined by the amount of water sold to individual homes and businesses. Sewer sales revenue has increased and decreased in a similar pattern to water sales. Residents in the Cook County portion of the Village pay reduced rates because their sewage is treated by the Metropolitan Water Reclamation District of Greater Chicago’s treatment facilities, which recover revenues through a property tax levy. DuPage County residents have their sewage treated by the Village’s wastewater treatment plant. Through 2005, a summer sewer credit based on winter water consumption was applied to two bills each year to reduce the bill for outside watering, which does not enter the sewer system. In FY2006, this credit was expanded to include three bills each year to encompass all the summer months. FY2012 through FY2015 have shown slight increases due to a yearly rate increase of 3% for administrative costs. The FY2014B actual amount of \$1,819,556 is lower compared to FY2014 of \$2,665,834 because the Village switched from a Fiscal Year to a Calendar Year budget effective May 1, 2014. It reflects 8 months of revenue collected in FY2014B. The FY2015 projection of \$2,709,219 was slightly lower than budgeted. As mentioned earlier, revenues are determined by the amount of water sold to customers. The FY2016 budget of \$2,729,307 is lower than the FY2015 projection. This revenue is entirely dependent on water consumption with weather playing a major role, especially during the summer.

EXPENDITURE TRENDS AND PROJECTIONS

Personnel Services – Regular salaries and overtime compensation, together with various benefits, provided to employees, make up the single largest expenditure item in the Village’s budget. Total Personnel Service expenditures are budgeted at \$29,164,473, approximately 50% of total Village expenditures. The Village currently has six unionized labor groups that have collective bargaining agreements. Teamster Local No. 714 represents the Public Works employees. The Police Department has three unions. The Police Patrol Officers, Police Sergeants and Police Civilian employees, each belong to a union with the Metropolitan Alliance of Police (MAP). The Firefighters are represented by the International Association of Firefighters (IAFF). The paid-on-call firefighters are represented by the Service Employees International Union (SEIU). The FY2016 budgeted salary amounts include provisions for these contracts.

Employer Pension Contributions – The Village funds three pensions including the Police Pension, the Firefighters’ Pension and the Illinois Municipal Retirement Fund (IMRF). The IMRF plan covers all full-time non-sworn municipal employees. The Village is mandated by the State of Illinois to provide its employees with retirement pension benefits. As shown below, the Village’s expense to comply with state mandates has increased by nearly thirty six percent (36%) in the last 8 years. The Village of Hanover Park tracks the IMRF, Police and Fire Pension Levy within the General Fund. The Police, Fire and IMRF Pensions are within the Corporate Levy. As of December 31, 2014, the Police Pension and the Fire Pension funds are funded at 54.72% and 58.88% respectively. The IMRF Pension actuarial funded ratio as of December 31, 2014 was 70.42%.



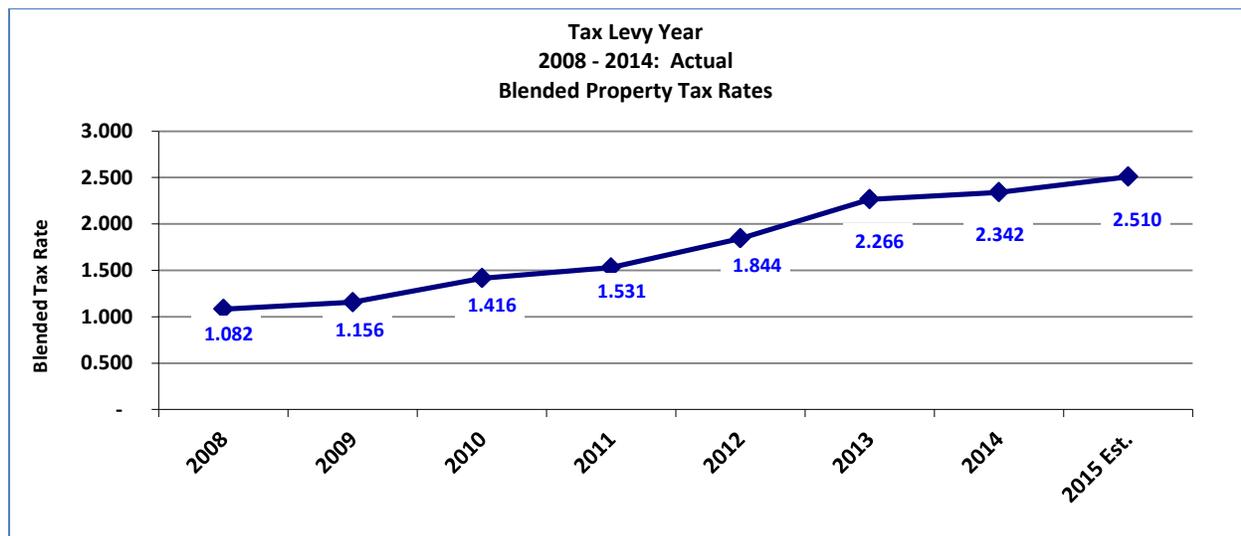
Employer Pension Contributions			
Year	IMRF	POLICE	FIRE
2008	657,704	892,877	374,835
2009	705,172	987,365	471,152
2010	692,782	1,047,722	574,010
2011	685,332	1,302,480	698,763
2012	*1,032,824	1,562,318	805,643
2013	882,144	1,657,706	815,297
2014	939,897	1,729,682	915,601
2014B	622,457	1,275,435	714,492
2015 Budget	938,229	2,078,959	1,164,622
2015 Projection	891,461	2,078,959	1,164,622
2016 Budget	1,003,355	2,153,655	1,220,757

*Increased contribution in 2012 due to shortage of contribution paid in 2010 and 2011

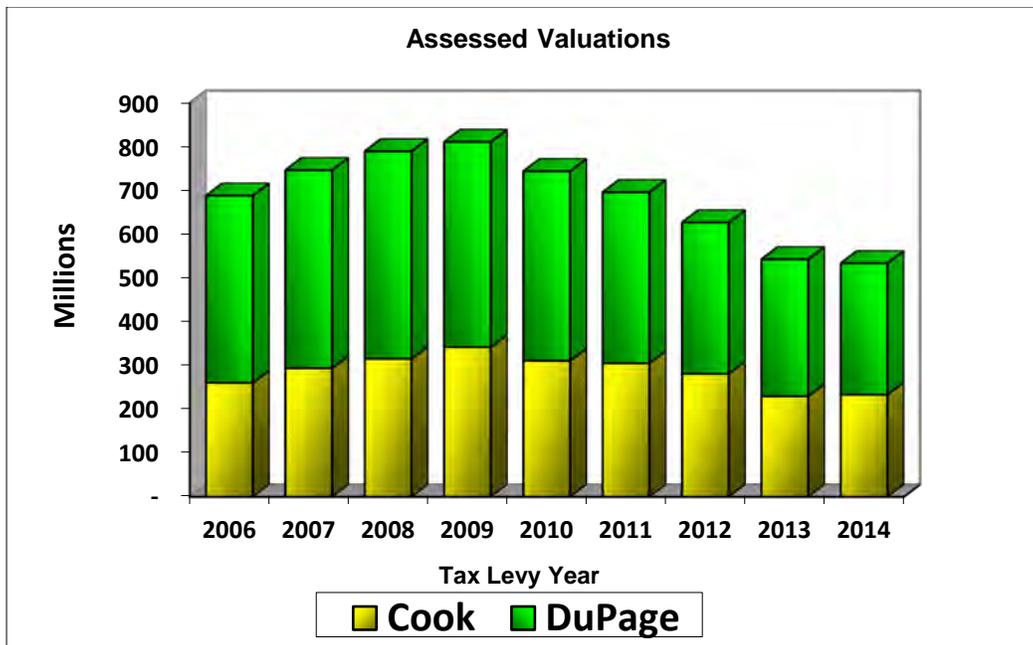
EXHIBIT G

VILLAGE OF HANOVER PARK, ILLINOIS Property Tax Levies and Blended Tax Rates

Fiscal Year	2013	2014	2014B	2015	2016
Tax Levy Year	2011 Extended	2012 Extended	2013 Extended	2014 Extended	2015 Estimated
Corporate	\$ 5,091,702	\$ 5,644,505	\$ 5,897,559	\$ 5,597,199	\$ 5,319,594
Corporate - Fire	\$ 4,639,450	\$ 4,965,746	\$ 5,381,165	\$ 6,041,616	\$ 6,284,297
Total Corporate	\$ 9,731,152	\$ 10,610,251	\$ 11,278,724	\$ 11,638,815	\$ 11,603,891
Debt Service					
2010 GO Bond	\$ 674,409	\$ 645,941	\$ 629,970	\$ 619,170	\$ 705,100
2010A GO Bond	\$ 92,628	\$ 256,057	\$ 299,778	\$ 343,951	\$ 435,912
2011 GO Bond	\$ 658,039	\$ 671,476	\$ 654,697	\$ 652,237	\$ 641,812
Net Debt Service Levy	\$ 1,425,076	\$ 1,573,474	\$ 1,584,445	\$ 1,615,358	\$ 1,782,824
Total Levy	\$ 11,156,228	\$ 12,183,725	\$ 12,863,169	\$ 13,254,173	\$ 13,386,715
Blended Tax Rate	\$ 1.531	\$ 1.844	\$ 2.266	\$ 2.342	\$ 2.510



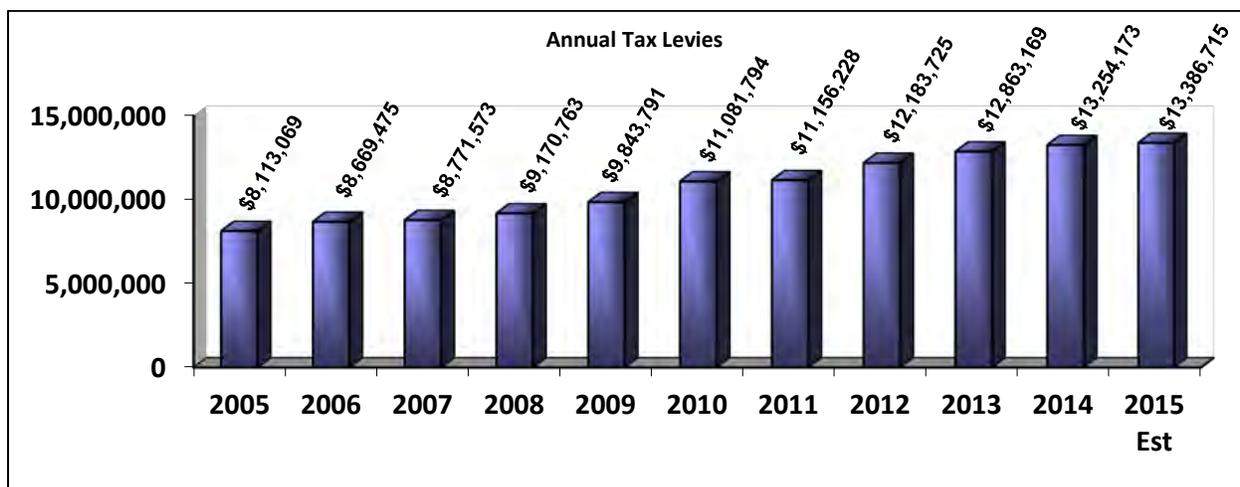
The Village of Hanover Park is located within two counties; DuPage and Cook. The blended tax rate represents an average of both counties. The rate increased in 2010 as a result of the 2010 and 2010A General Obligation Bonds issuance to fund for the new police building. The payment of principal and interest is effective 2011 (Tax Levy Year 2010). The 2012 Levy year saw the tax rate increase significantly due to additional principal payments on the outstanding G.O. Bonds and at the same time the EAV (Equalized Assessed Value) of properties within the Village decreased. Since 2010 in Cook County and 2008 in DuPage County, the Village's EAV has decreased. The result is that when the value decreases, the tax rate increases.



2006-2014: Actual

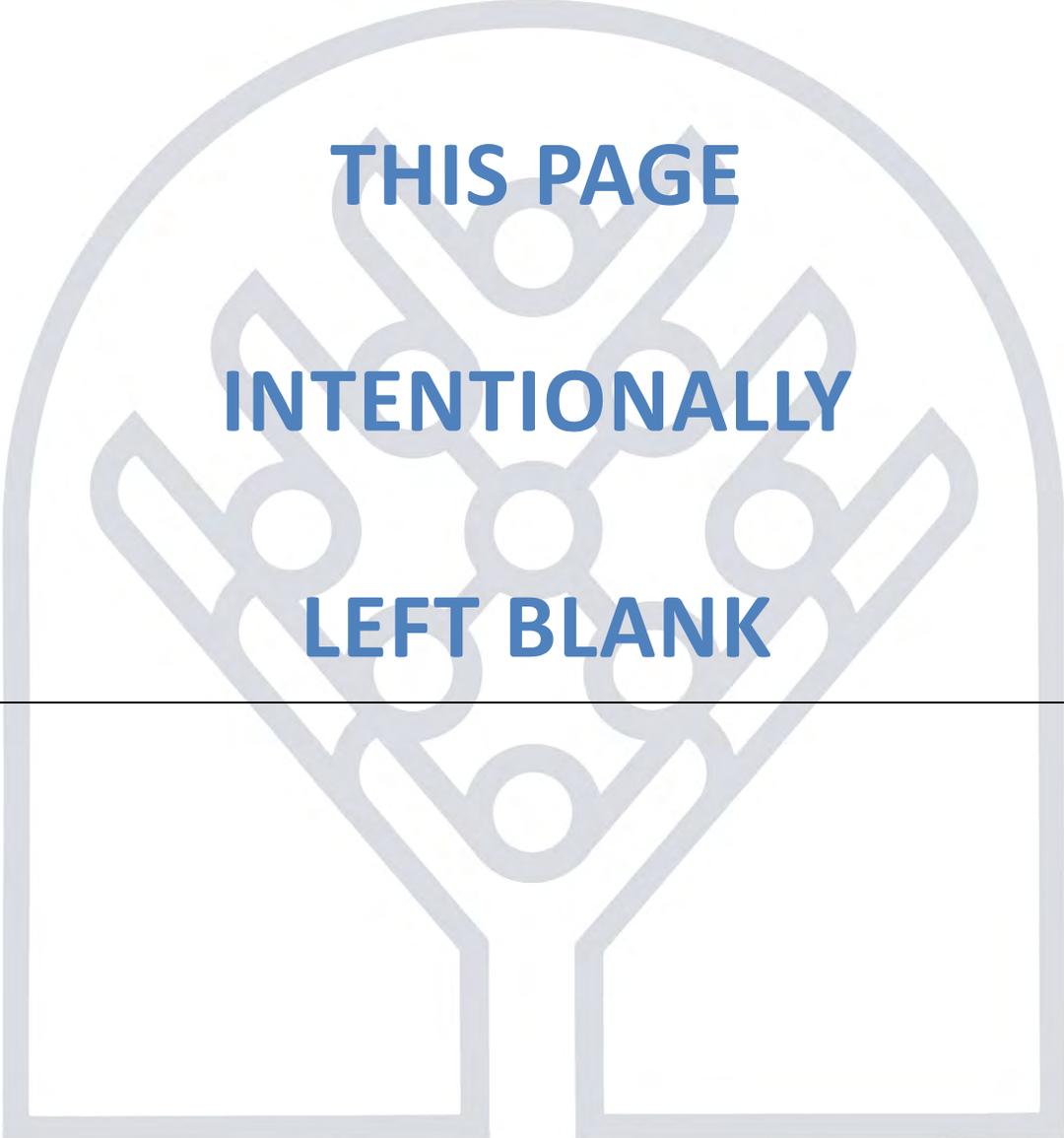
Levy Year	2006	2007	2008	2009	2010	2011	2012	2013	2014
Cook	260,006	293,670	315,127	341,514	310,642	304,659	280,598	229,461	233,116
DuPage	427,940	452,518	474,078	469,242	433,012	391,277	346,087	312,941	300,188
Total EAV	687,946	746,188	789,205	810,756	743,653	695,936	626,686	542,402	533,304

The Village’s total assessed value had increased steadily through 2009. Since 2010 and with the economic downturn, the EAV has decreased in Cook County and DuPage County. The decline in property values is the main cause of this decrease.



2005-2014: Actual Extended Levy 2015: Estimated Levy

The levy increases have been limited to no more than 5% except in 2004 and 2010. The total levy increases were higher in 2004 and 2010 as a result of issuing the 2004, 2010 and 2010A General Obligation Bonds. The 2015 Levy for FY 2016 Revenue is estimated and the Board approved 1.00% increase compared to the 2014 extended tax levy.

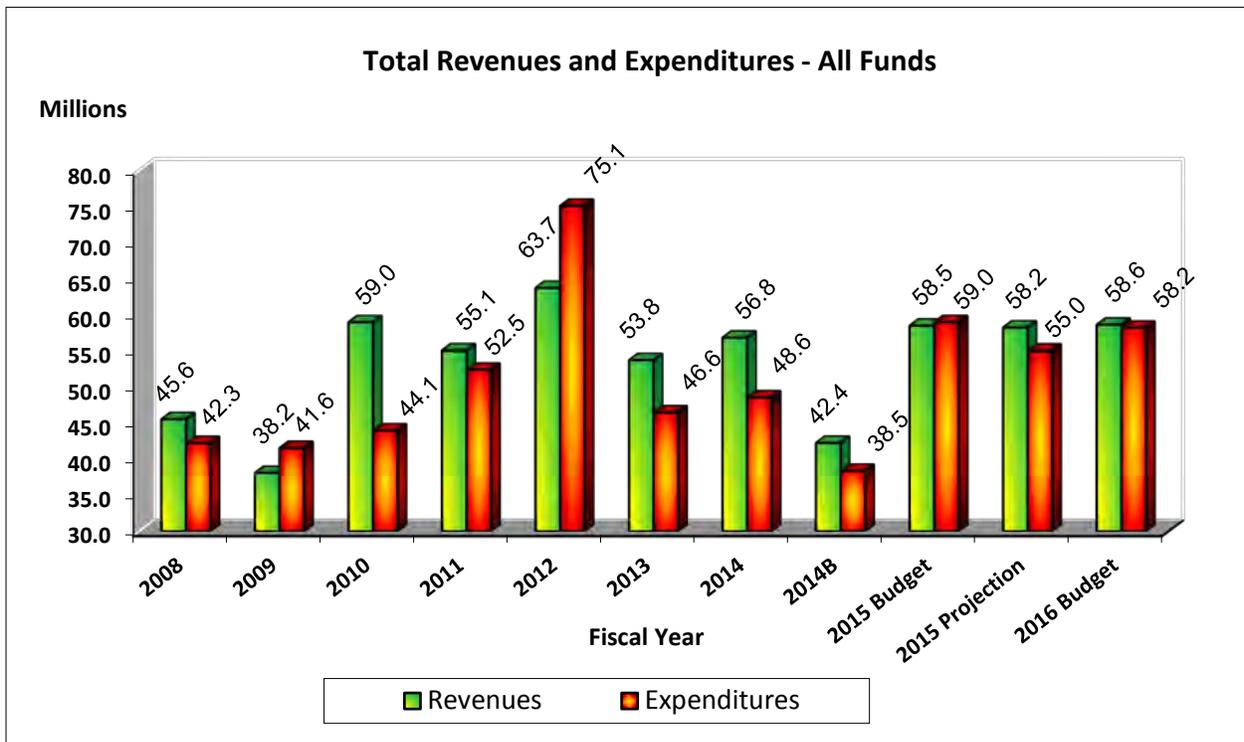


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Hanover Park

BUDGET SUMMARY

- Budget Summary – Total by Fund – Revenues and Other Financing Sources
- Budget Summary – Total by Fund – Expenditures and Other Financing Uses
- Budget Summary – Total by Category and Fund
- Budget Summary by Account – All Funds
- Statement of Revenues, Expenditures and Changes in Fund Balance / Unrestricted Net Assets



2008 – 2014B: Actual Revenues and Expenditures – All Funds

The increase in revenues and expenditures in FY2010, FY2011 and FY2012 is due to the issuance of bonds, used for the construction of the new police station and other related sources. The FY2014B revenues and expenditures actual amount is lower compared to FY2014 because the Village switched from a Fiscal Year to a Calendar Year budget effective May 1, 2014. It reflects 8 months of revenues collected and expenditures in FY2014B.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary - Total by Fund
 Calendar Year Ending December 31, 2016

Fund	2012-2013 Actual	2013-2014 Actual	2014 B Actual	2015 Budget	2015 Projection	2016 Budget
Revenues and Other Financing Sources						
General	\$ 27,173,004	\$ 30,627,230	\$ 22,770,829	\$ 31,779,808	\$ 31,299,088	\$ 32,607,838
Special Revenue Funds						
Motor Fuel Tax	1,121,567	1,110,273	985,733	1,003,200	913,986	919,258
Road and Bridge	158,925	215,282	96,896	124,450	122,150	124,150
MWRD Fields	-	-	71,210	61,950	616,128	121,985
State Restricted	-	-	239,280	-	38,050	35,650
Federal Restricted	-	-	1,479	-	-	-
Foreign Fire Insurance	-	-	27,241	-	24,500	27,500
SSA #3	19,812	18,176	9,639	14,915	14,865	15,337
SSA #4	38,479	30,385	13,873	18,100	18,100	18,125
SSA #5	313,505	276,928	255,543	272,900	272,900	235,129
TIF #3	1,731,523	882,966	1,112,084	1,438,048	1,681,000	1,663,940
TIF #4	104	69	12	-	-	-
TIF #5	-	-	4,455	4,420	6,569	6,600
	<u>3,383,915</u>	<u>2,534,079</u>	<u>2,817,446</u>	<u>2,937,983</u>	<u>3,708,248</u>	<u>3,167,674</u>
Debt Service Funds						
2011 General Obligation Bonds	630,447	703,716	552,122	646,925	646,864	641,912
2010 General Obligation Bonds	1,047,212	876,822	719,531	790,348	777,572	790,318
2010A General Obligation Bonds	194,805	240,139	343,184	445,512	438,535	465,962
	<u>1,872,464</u>	<u>1,820,677</u>	<u>1,614,837</u>	<u>1,882,785</u>	<u>1,862,971</u>	<u>1,898,192</u>
Capital Projects Funds						
SSA #6	75,511	75,692	39,244	75,775	75,825	78,144
General Capital Projects	733,476	1,516,442	1,102,623	1,285,094	1,412,454	1,273,396
Municipal Building Fund	1,269,636	-	-	-	-	-
	<u>2,078,623</u>	<u>1,592,134</u>	<u>1,141,867</u>	<u>1,360,869</u>	<u>1,488,279</u>	<u>1,351,540</u>
Enterprise Funds						
Water and Sewer	10,883,235	11,093,919	7,685,123	11,899,179	12,051,056	12,144,925
Commuter Parking Lot	317,668	371,372	266,009	342,535	361,426	375,886
Hanover Square	748,292	891,045	1,698,227	739,670	647,103	-
	<u>11,949,194</u>	<u>12,356,335</u>	<u>9,649,358</u>	<u>12,981,384</u>	<u>13,059,585</u>	<u>12,520,811</u>
Internal Service Fund						
Central Equipment	971,859	1,006,405	1,217,097	1,214,869	1,233,968	1,142,138
I.T. Equipment Replacement	-	-	-	300,000	300,000	300,000
	<u>971,859</u>	<u>1,006,405</u>	<u>1,217,097</u>	<u>1,514,869</u>	<u>1,533,968</u>	<u>1,442,138</u>
Trust and Agency Funds						
Police Pension	4,305,358	4,481,859	2,014,348	3,653,959	3,518,959	3,773,655
Fire Pension	2,281,055	2,408,684	1,135,938	2,374,622	1,756,622	1,852,595
	<u>6,586,413</u>	<u>6,890,543</u>	<u>3,150,286</u>	<u>6,028,581</u>	<u>5,275,581</u>	<u>5,626,250</u>
Total Revenues	<u>\$ 54,015,472</u>	<u>\$ 56,827,403</u>	<u>\$ 42,361,720</u>	<u>\$ 58,486,279</u>	<u>\$ 58,227,720</u>	<u>\$ 58,614,443</u>

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary - Total by Fund
 Calendar Year Ending December 31, 2016

Fund	2012-2013 Actual	2013-2014 Actual	2014 B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures and Other Financing Uses						
General	\$ 27,019,833	\$ 27,942,737	\$ 20,895,568	\$ 31,687,433	\$ 31,700,354	\$ 32,199,242
Special Revenue Funds						
Motor Fuel Tax	1,929,247	1,413,764	1,370,469	1,816,878	720,727	1,753,128
Road and Bridge	104,133	209,733	39,279	365,000	272,000	388,000
MWRD Fields	-	-	-	96,500	418,000	321,985
State Restricted	-	-	16,043	16,850	27,850	33,600
Federal Restricted	-	-	-	-	-	750
Foreign Fire Insurance	-	-	5,603	-	36,507	20,500
SSA #3	15,757	29,734	22,412	14,815	18,076	18,690
SSA #4	24,139	28,327	13,730	18,000	26,275	29,800
SSA #5	527,917	251,845	117,791	272,800	301,602	435,129
TIF #3	666,979	241,676	1,267,888	2,812,652	557,652	1,330,000
TIF #4	47,210	26,023	7,739	80,000	1,000	100,000
TIF #5	13,364	2,793	323	45,000	40,000	40,000
	<u>3,328,746</u>	<u>2,203,895</u>	<u>2,861,276</u>	<u>5,538,495</u>	<u>2,419,689</u>	<u>4,471,582</u>
Debt Service Funds						
2011 General Obligation Bonds	640,025	641,441	684,805	646,912	647,615	642,615
2010 General Obligation Bonds	795,788	795,888	870,695	790,748	791,301	791,271
2010A General Obligation Bonds	299,816	349,816	398,063	445,912	446,465	466,965
	<u>1,735,629</u>	<u>1,787,145</u>	<u>1,953,562</u>	<u>1,883,572</u>	<u>1,885,380</u>	<u>1,900,850</u>
Capital Projects Funds						
SSA #6	68,128	107,990	26,783	47,800	47,800	78,094
General Capital Projects	837,195	1,664,884	854,024	1,285,094	1,242,594	1,298,396
Municipal Building Fund	-	-	-	-	-	-
	<u>905,323</u>	<u>1,772,874</u>	<u>880,807</u>	<u>1,332,894</u>	<u>1,290,394</u>	<u>1,376,490</u>
Enterprise Funds						
Water and Sewer	9,291,595	10,418,379	7,390,637	12,709,768	11,806,364	12,419,590
Commuter Parking Lot	280,838	387,584	202,908	389,356	376,666	523,014
Hanover Square	694,737	694,530	524,860	870,167	600,319	-
	<u>10,267,170</u>	<u>11,500,493</u>	<u>8,118,405</u>	<u>13,969,291</u>	<u>12,783,349</u>	<u>12,942,604</u>
Internal Service Fund						
Central Equipment	1,123,474	545,467	1,899,605	1,612,000	1,920,276	2,014,000
I.T. Equipment Replacement	-	-	-	-	-	135,000
	<u>1,123,474</u>	<u>545,467</u>	<u>1,899,605</u>	<u>1,612,000</u>	<u>1,920,276</u>	<u>2,149,000</u>
Trust and Agency Funds						
Police Pension	1,612,349	1,972,094	1,215,354	1,934,356	2,039,000	2,094,640
Fire Pension	802,814	923,444	626,488	1,006,706	1,038,607	1,070,272
	<u>2,415,163</u>	<u>2,895,538</u>	<u>1,841,842</u>	<u>2,941,062</u>	<u>3,077,607</u>	<u>3,164,912</u>
Total Expenditures	<u>\$ 46,795,338</u>	<u>\$ 48,648,149</u>	<u>\$ 38,451,065</u>	<u>\$ 58,964,747</u>	<u>\$ 55,077,048</u>	<u>\$ 58,204,680</u>

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary - Total by Category - ALL Fund
 Fiscal Year Ending December 31, 2016

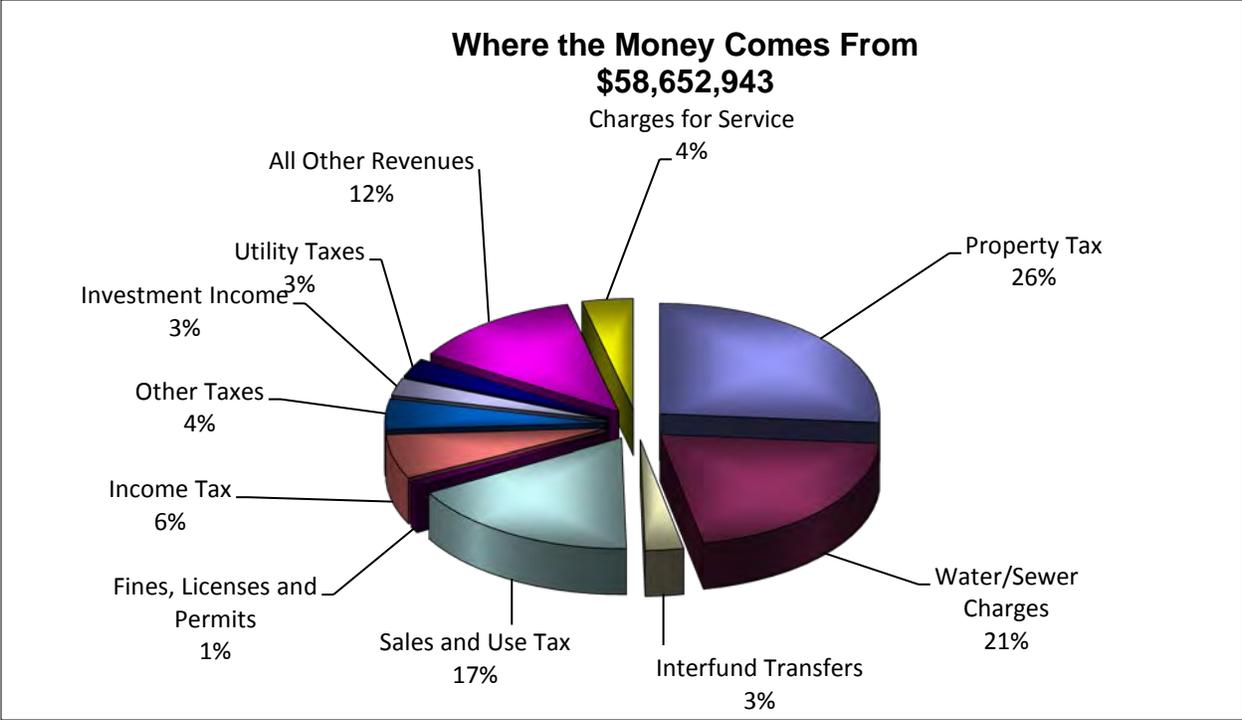
	General Fund FY 2016	Motor Fuel Tax Fund FY 2016	Road and Bridge FY 2016	MWRD FY 2016	State		Federal		Foreign Fire		SSA #5 FY 2016	TIF #3 FY 2016	TIF #4 FY 2016	TIF #5 FY 2016
					Restricted FY 2016	Restricted FY 2016	Restricted FY 2016	Insurance Fund FY 2016						
Revenues and Other Financing Sources														
Property Taxes	\$ 11,603,891	\$ -	\$ 122,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 235,029	\$ 1,662,940	\$ -	\$ 6,600
Personal Property Rplcmnt	92,500	-	2,000	-	-	-	-	-	-	-	-	-	-	-
Utility Taxes	1,587,420	-	-	-	-	-	-	-	-	-	-	-	-	-
State Income Tax	3,750,000	-	-	-	-	-	-	-	-	-	-	-	-	-
Sales and Use Tax	10,042,000	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Taxes	1,462,000	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Taxes	28,537,811	-	124,000	-	-	-	-	-	-	-	235,029	1,662,940	-	6,600
Intergovernmental	10,000	915,908	-	109,385	-	3,300	-	-	27,500	-	-	-	-	-
Licenses and Permits	766,875	-	-	12,500	-	-	-	-	-	-	-	-	-	-
Charges for Services	1,814,186	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines and Forfeits	525,600	-	-	-	-	32,300	-	-	-	-	-	-	-	-
Investment Income	51,670	2,650	150	100	-	50	-	75	-	125	100	1,000	-	-
Miscellaneous	831,602	700	-	-	-	-	-	-	-	-	-	-	-	-
Interfund Transfers	70,094	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenues	\$ 32,607,838	\$ 919,258	\$ 124,150	\$ 121,985	\$ 35,650	\$ -	\$ -	\$ 27,500	\$ 15,337	\$ 18,125	\$ 235,129	\$ 1,663,940	\$ -	\$ 6,600
Expenditures and Other Financing Uses														
Personal Services	\$ 22,783,705	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Commodities	1,126,831	232,500	-	-	-	-	-	20,500	-	-	-	-	-	-
Contractual Services	6,911,310	432,628	388,000	36,500	33,600	750	750	-	18,690	29,800	104,983	680,000	100,000	40,000
Debt Service	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers	1,377,396	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Outlay	-	1,088,000	-	285,485	-	-	-	-	-	-	330,146	650,000	-	-
Total Expenditures	\$ 32,199,242	\$ 1,753,128	\$ 388,000	\$ 321,985	\$ 33,600	\$ 750	\$ 750	\$ 20,500	\$ 18,690	\$ 29,800	\$ 435,129	\$ 1,330,000	\$ 100,000	\$ 40,000

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary - Total by Category - ALL Fund
 Fiscal Year Ending December 31, 2016

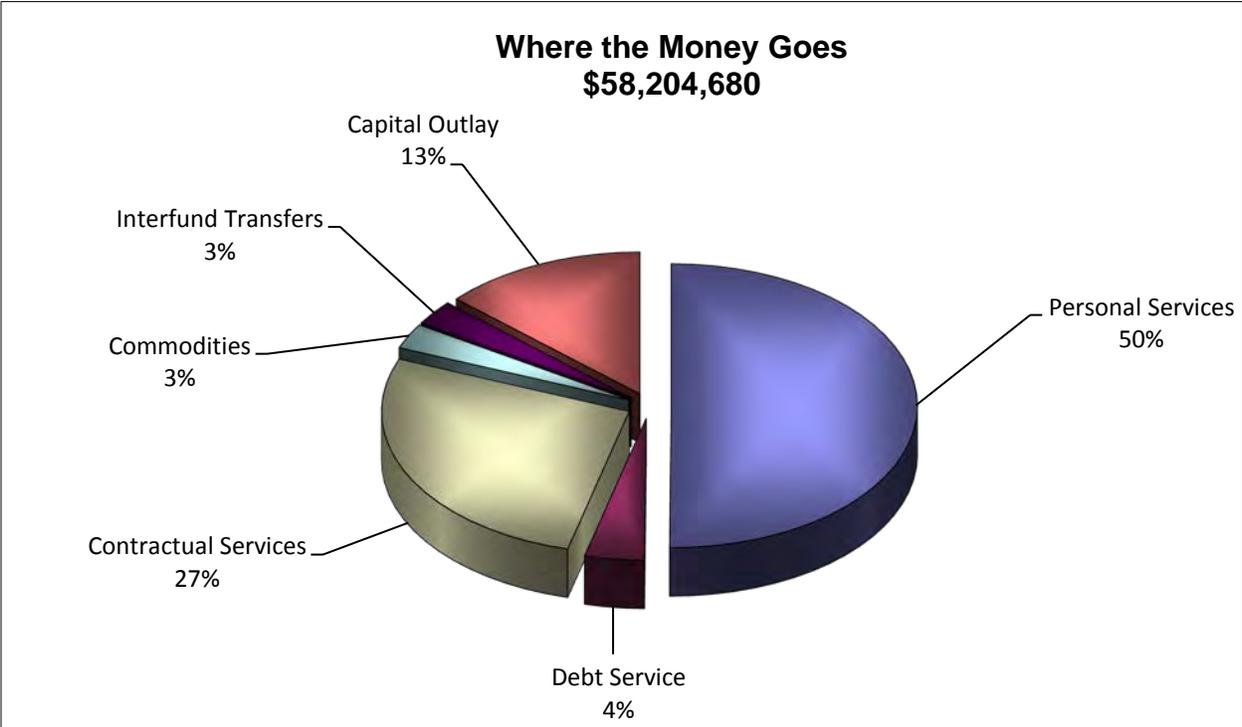
	2011 GO Bond Fund FY 2016	2010 GO Bond Fund FY 2016	2010A GO Bond Fund FY 2016	SSA #6 FY 2016	General Capital Project Fund FY 2016	Water & Sewer Fund FY 2016	Municipal Commuter Lot FY 2016	Hanover Square FY 2016	Central Equipment FY 2016	I.T. Equipment Fund FY 2016	Police Pension Fund FY 2016	Fire Pension Fund FY 2016	Total FY 2016
Revenues and Other Financing Sources													
Property Taxes	\$ 641,812	\$ 705,100	\$ 435,912	\$ 78,094	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,524,640
Personal Property Rplcmnt	-	-	-	-	-	-	-	-	-	-	-	-	94,500
Utility Taxes	-	-	-	-	-	-	-	-	-	-	-	-	1,587,420
State Income Tax	-	-	-	-	-	-	-	-	-	-	-	-	3,750,000
Sales and Use Tax	-	-	-	-	-	-	-	-	-	-	-	-	10,042,000
Other Taxes	-	-	-	-	-	-	-	-	-	-	-	-	1,462,000
Total Taxes	641,812	705,100	435,912	78,094	-	-	-	-	-	-	-	-	32,460,560
Intergovernmental	-	-	-	-	-	-	-	-	-	-	-	-	1,066,093
Licenses and Permits	-	-	-	-	500	-	-	-	-	-	-	-	779,875
Charges for Services	-	-	-	-	12,061,755	-	372,789	-	-	-	-	-	14,248,730
Fines and Forfeits	-	-	-	-	-	-	-	-	-	-	-	-	557,900
Investment Income	100	100	50	50	-	7,000	100	-	10,000	-	1,100,000	335,000	1,508,320
Miscellaneous	-	85,118	30,000	-	-	75,670	2,997	-	1,132,138	-	2,673,655	1,517,595	6,349,475
Interfund Transfers	-	-	-	-	1,273,396	-	-	-	-	300,000	-	-	1,643,490
Total Revenues	\$ 641,912	\$ 790,318	\$ 465,962	\$ 78,144	\$ 1,273,396	\$ 12,144,925	\$ 375,886	\$ -	\$ 1,142,138	\$ 300,000	\$ 3,773,655	\$ 1,852,595	\$ 58,614,443

65 Expenditures and Other Financing Uses

Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 153,595	\$ -	\$ -	\$ -	\$ 1,996,990	\$ 996,972	\$ 29,164,473
Commodities	-	-	-	-	-	262,011	9,944	-	-	-	1,000	2,500	1,655,286
Contractual Services	803	1,053	1,053	8,000	-	6,641,340	134,475	-	-	-	96,650	70,800	15,730,434
Debt Service	641,812	790,218	465,912	-	-	364,028	-	-	-	-	-	-	2,261,970
Transfers	-	-	-	70,094	-	196,000	-	-	-	-	-	-	1,643,490
Capital Outlay	-	-	-	-	1,298,396	1,723,000	225,000	-	2,014,000	135,000	-	-	7,749,027
Total Expenditures	\$ 642,615	\$ 791,271	\$ 466,965	\$ 78,094	\$ 1,298,396	\$ 12,419,590	\$ 523,014	\$ -	\$ 2,014,000	\$ 135,000	\$ 2,094,640	\$ 1,070,272	\$ 58,204,680



The Village’s primary source of revenue is the Property Tax.



Public Safety, including the Police and Fire, accounts for 28% of Village expenditures. Public Works provides for the construction and maintenance of Village equipment, buildings and infrastructure including streets, storm sewer and the municipal commuter parking lot.

VILLAGE OF HANOVER PARK, ILLINOIS
Budget Summary by Account-All Funds
Fiscal Year Ending December 31, 2016

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Revenues and Other Financing Sources							
311-300-301	Real Property Tax	\$ 12,542,161	\$ 13,206,606	\$ 11,022,801	\$ 14,971,095	\$ 14,702,613	\$ 15,056,255
331-301	Personal Prop.Replacement	82,764	94,867	51,945	94,850	94,000	94,500
311-303	Property Taxes TIF Rebates	-	-	238	-	-	-
311-304	Township Tax Levy	122,058	122,016	82,179	120,000	120,000	122,000
311-390	S.S.A. #3, 4, 5 & 6 Property Tax	445,957	400,809	318,094	381,390	381,390	346,385
312-301	Simplified Telecommunications	982,864	908,052	486,368	801,690	704,646	648,275
312-302	Natural Gas Use Tax	203,930	244,507	88,079	245,630	223,556	229,145
312-303	Electric Use Tax	435,060	435,611	645,153	700,000	700,000	710,000
313-301	Sales Tax	4,729,737	5,361,445	3,723,114	5,315,000	5,500,000	6,000,000
313-302	Use Tax	605,067	669,932	545,220	667,000	667,000	667,000
313-303	Home Rule Sales Tax	2,059,366	3,217,418	2,524,471	3,375,000	3,200,000	3,375,000
313-304	Real Estate Transfer Tax	203,400	254,394	333,249	285,000	250,000	265,000
313-305	Hotel/Motel Tax	36,686	43,687	35,800	47,000	43,900	45,000
331-303	Motor Fuel Tax	1,083,565	1,105,799	981,665	997,000	910,086	915,908
314-306	Video Gaming Tax	-	23,416	49,400	51,950	103,553	109,385
331-302	State Income Tax	3,422,147	3,700,323	2,335,241	3,650,000	3,734,012	3,750,000
314-301	Food & Beverage Tax	1,018,775	1,036,661	732,613	1,140,000	1,105,879	1,140,000
314-305	Foreign Fire Ins. Tax	21,665	24,211	27,241	24,500	24,500	27,500
314-307	Auto Rental Tax	-	-	12,486	-	12,000	12,000
Total Taxes		<u>27,995,201</u>	<u>30,849,754</u>	<u>23,995,359</u>	<u>32,867,105</u>	<u>32,477,135</u>	<u>33,513,353</u>
332-301	State Grants	-	157,518	12,500	-	6,075	-
332-302	Federal Grants	31,498	-	-	-	-	-
332-303	Other Government Grants	-	-	-	-	500,000	-
367-300	Drug Forfeiture	1,000	-	36,722	8,000	3,500	3,000
367-301	Sex Offender Fees	-	-	40	650	500	300
380-303	ILEOT Boards	2,855	8,952	-	8,000	6,000	8,000
380-326	ILEAS Reimbursement	855	3,198	19,245	2,000	2,000	2,000
Total Intergovernmental		<u>36,208</u>	<u>169,668</u>	<u>68,506</u>	<u>18,650</u>	<u>518,075</u>	<u>13,300</u>
321-301	Business Licenses	87,509	87,354	3,507	89,000	83,000	89,000
321-302	Liquor Licenses	50,688	63,099	51,755	63,175	52,801	63,175
321-303	Contractor Licenses	35,470	46,675	22,697	47,200	52,000	50,000
321-304	Vendor/Solicitor Licenses	370	610	2,300	2,500	2,250	2,000
321-306	Animal Licenses	980	985	540	550	715	550
321-307	Penalties on Licenses	11,075	21,404	3,105	7,500	1,650	2,500
321-308	Multi-Family Licenses	91,025	91,500	51,325	87,225	87,225	91,350
321-309	Single Family Rental Licenses	73,450	86,650	52,600	67,300	67,300	67,800
322-301	Building Permits-Cook	64,949	113,561	92,195	87,890	400,000	400,000
322-302	Building Permits-DuPage	63,115	107,471	96,622	143,000	-	-
322-303	Sign Permits	4,986	5,007	2,102	5,500	900	1,000
322-304	Video Gaming Terminal Permit	-	18,792	2,500	10,000	12,500	12,500
322-310	Wastewater Discharge	-	1,000	-	-	-	-
Total Licenses and Permits		<u>483,617</u>	<u>644,108</u>	<u>381,248</u>	<u>610,840</u>	<u>760,341</u>	<u>779,875</u>
323-301	Solid Waste Franchise Fee	117,142	118,969	66,615	108,000	119,638	120,236
323-302	Building Reinspect Fee	1,875	3,150	1,800	2,800	1,408	1,800
323-303	Inspection Fees - Misc	300	1,207	600	1,100	360	350
323-304	Plan Review-Engineering	-	-	750	-	-	-
323-305	Plan Review-Inso Svc. Fee	22,493	61,714	42,531	118,000	60,000	60,000
323-306	Land Use Development	-	-	-	-	3,975	-
323-307	Cable Franchise Fee	380,445	377,788	271,396	385,000	400,000	405,000

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary by Account-All Funds
 Fiscal Year Ending December 31, 2016

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Revenues and Other Financing Sources (Continued)							
323-309	Parking Lot Meter Fees	128,472	147,223	105,325	148,292	146,326	147,789
323-310	Parking Lot Permit Fees	188,973	223,962	160,570	194,123	215,000	225,000
323-312	Ambulance Fees	608,450	667,364	404,052	650,000	635,000	640,000
323-312-10	Non-911 Ambulance Transport	-	-	-	1,600	-	-
323-313	CPR Fees	2,755	2,340	1,795	1,500	2,500	2,500
323-314	Vehicle Impoundment Fees	769,500	719,500	335,500	650,000	462,000	575,000
323-315	Fees Impact Fee	-	-	-	-	-	-
323-316	ADT Administrative Fee	3,929	5,719	4,604	4,000	6,200	6,200
323-317	Pulic Safety Admin Fee	520	4,560	3,220	1,000	3,000	3,000
323-318	Child Safety Seat Install	205	105	210	205	105	100
323-319	Elevator Inspection Fee	500	-	(250)	-	(429)	-
323-320	Highlighter Advertising Fee	-	1,000	650	-	650	-
323-321	Fire Training Course Fees	-	-	1,520	-	4,205	-
343-301	Infrastructure Charge Cook County	-	-	326,648	-	770,000	780,000
343-302	Infrastructure Charge DuPage County	-	-	257,652	-	750,000	760,000
344-301	Water Sales-Cook Cty	3,599,634	4,032,040	2,078,396	4,423,950	3,600,000	3,588,530
344-302	Water Sales-DuPage Cty	3,408,131	3,812,125	2,899,813	4,280,450	3,700,000	3,685,677
345-301	Sewer Sales-Cook Cty	819,154	832,859	430,655	825,250	759,219	788,541
345-302	Sewer Sales-DuPage Cty	1,865,960	1,832,974	1,388,901	1,974,240	1,950,000	1,940,766
346-300	Water Penalties	191,280	233,925	88,195	195,539	193,681	199,040
347-301	Water Tap-On Fees-Cook	39,195	36,479	-	3,000	2,733	2,800
347-302	Water Tap-On Fees-DuPage	-	7,194	-	1,600	-	-
348-301	Sewer Tap-On Fees-Cook	40,262	37,281	-	1,500	1,188	2,551
348-302	Sewer Tap-On Fees-DuPage	-	8,161	-	8,100	-	25,500
349-301	Water Meters-Cook Cty	7,424	4,887	487	1,200	1,100	2,850
349-302	Water Meters-DuPage Cty	372	9,494	500	-	1,300	500
389-309	Leachate Treatment	175,595	212,134	178,056	105,300	283,000	285,000
Total Charges for Services		12,372,566	13,394,154	9,050,191	14,085,749	14,072,159	14,248,730
351-301	Traffic Fines-Cook	135,298	95,739	114,976	115,000	100,684	100,000
351-302	Traffic Fines-DuPage	40,788	44,863	28,311	38,000	34,000	32,000
351-303	Ordinance Violations	273,559	248,187	258,769	270,000	270,000	270,000
351-304	Warning Tickets	470	140	-	150	150	100
351-305	Police False Alarm Fines	4,575	7,350	(1,025)	4,500	4,650	4,500
351-306	DUI Fines	25,538	36,979	19,171	25,000	22,000	20,000
351-307	Fire False Alarm Fines	4,425	5,125	2,764	3,700	3,000	3,000
351-308	Traffic Court Supervision	28,682	19,241	14,759	-	12,000	12,300
351-309	Fines-Red Light Cameras	145,743	131,817	61,348	142,000	100,000	115,000
351-310	Kennel Fees	1,525	1,525	985	1,000	1,230	1,000
Total Fines and Forfeits		660,604	590,966	500,057	599,350	547,714	557,900
361-300	Interest on Investments	1,044,419	1,204,243	60,291	1,497,190	728,628	847,650
362-300	Net Change in Fair Value	2,453,082	2,472,465	432,004	850,670	598,391	660,670
Total Investment Income		3,497,501	3,676,708	492,295	2,347,860	1,327,019	1,508,320
363-300	Printed Materials	5,862	3,766	2,545	4,000	1,370	3,000
364-300	Rental Income	939,522	961,946	752,834	939,000	860,119	275,000
364-301	Common Area Maintenance	33,563	42,614	30,308	40,100	32,622	-
364-302	Late Fee Revenue	575	354	698	450	801	-
365-360	Village Contributions Pension	2,473,003	2,645,283	1,989,927	3,243,581	3,243,581	3,374,412
365-370	Employee Contributions Police	475,746	478,029	323,746	325,000	490,000	520,000
365-371	Misc. Employee Contributions Fire	278,071	269,842	184,034	185,000	282,000	296,838

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary by Account-All Funds
 Fiscal Year Ending December 31, 2016

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Revenues and Other Financing Sources (Continued)							
380-304	Property Damage	22,949	-	1,752	-	-	-
380-306	Police Programs	24,377	14,195	12,727	4,000	13,986	4,000
380-307	Reimbursed Exp. Fire	80,984	16,150	14,464	15,000	15,000	15,000
380-309	Reimbursed Exp. Miscellaneous	32,613	50,137	21,652	31,000	24,175	28,000
380-311	Reimbursed Exp.s MFT	31,201	-	1,575	2,300	1,250	700
380-317	Reimbursed DuPage City Mowing	14,959	-	10,360	14,959	10,360	11,000
380-327	Hazardous Materials	17,315	492	22,569	-	2,471	-
380-328	OJP Bullet Proof Vest Grant	1,818	3,345	-	5,260	5,260	6,404
380-339	Insurance Reserve Refund	-	-	-	-	-	312,298
380-380	BAB Federal Substity	284,987	260,752	260,211	-	260,937	115,118
389-301	Central Equipment Fund - General	618,423	663,572	908,508	932,355	932,355	903,146
389-303	Miscellaneous Income	129,831	133,831	168,758	117,650	109,114	105,000
389-307	Corporate Partnership Program	2,050	9,500	100	3,000	100	1,000
389-308	Loan Interest - DuPage M & M	32	-	(14)	-	-	-
389-312	Veteran's Memorial	12,560	-	420	-	50	-
389-313	Other Memorials	-	-	1,664	-	2,300	-
389-350	Central Equip Funding - W & S	274,593	278,525	472,028	276,714	276,714	378,559
Total Miscellaneous		5,755,034	5,832,333	5,180,866	6,139,369	6,564,565	6,349,475
391-301	Transfer from General Fund	665,970	1,078,760	1,283,275	1,460,094	1,585,094	1,377,396
391-316	Transfer from SSA #6	-	-	-	42,800	42,800	70,094
391-339	Transfer from Municipal Building	217,217	-	-	-	-	-
391-350	Transfer from Water & Sewer	315,418	365,541	125,250	314,462	314,462	196,000
391-361	Interfund Central Equipment	633,282	-	-	-	-	-
Total Interfund Transfers		1,831,887	1,444,301	1,408,525	1,817,356	1,942,356	1,643,490
392-301	Gain on Sale of Capital Assets	7,569	45,286	148,909	-	14,899	-
392-304	Capital Contributions	1,375,285	180,126	1,135,765	-	3,457	-
Total Other		1,382,854	225,412	1,284,674	-	18,356	-
Total Revenues and Other Financing Sources		54,015,472	56,827,403	42,361,720	58,486,279	58,227,720	58,614,443

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary by Account-All Funds
 Fiscal Year Ending December 31, 2016

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures and Other Financing Uses							
401-403	Refunds	27,240	197,128	51	60,000	66,757	60,000
401-411	Salaries-Regular	13,623,325	13,728,531	9,618,878	15,199,452	14,245,558	14,964,894
401-412	Salaries-Part Time	670,269	702,725	320,327	786,607	732,692	854,400
401-421	Overtime Compensation	951,579	1,084,751	846,919	1,081,897	1,197,271	1,097,790
401-422	Court Appearances	188,545	161,163	121,711	175,000	162,000	175,000
401-423	Holiday Pay	151,279	150,517	144,500	157,001	147,501	192,747
401-426	Compensation Adjustment	8,089	7,287	-	8,400	8,400	8,400
401-427	Language Proficiency	21,027	19,351	17,689	17,950	17,950	22,250
401-428	On-Call Premium Pay	31,021	30,571	20,535	34,132	33,402	35,132
401-429	Employee Incentive	17,587	25,659	8,607	26,950	26,000	26,950
401-441	State Retirement	920,340	939,805	622,457	938,229	891,461	1,003,355
401-442	Social Security	990,417	1,001,929	676,553	1,101,727	1,069,339	1,124,822
401-443	Police/Fire Pension	4,744,370	5,134,725	3,747,354	5,957,693	6,088,381	6,308,378
401-444	Employee Insurance	2,608,399	2,846,659	1,882,315	3,218,142	2,892,648	3,172,301
401-445	Special Pension	40,699	39,297	25,319	39,770	39,770	56,022
401-446	Unempl Compensation	83,199	43,011	5,618	36,876	36,832	37,032
401-450	OPEB	4,938	14,497	7,485	25,000	25,000	25,000
Total Personal Services		25,082,323	26,127,606	18,066,318	28,864,826	27,680,962	29,164,473
402-411	Office Supplies	128,448	114,728	68,595	92,604	92,380	95,599
402-413	Membership & Subscriptions	108,812	107,593	81,243	143,783	138,873	141,127
402-414	Books, Publications, Maps	13,139	4,574	4,733	14,030	13,405	13,715
402-421	Gasoline & Lube	438,846	401,870	293,828	412,295	250,750	318,395
402-422	Auto Parts & Accessories	110,861	113,820	73,956	120,000	110,000	114,300
402-423	Communication Parts	11,690	5,270	7,418	9,650	9,000	9,300
402-425	Ammunition	-	2,020	1,919	2,000	2,000	2,000
402-426	Bulk Chemicals	10,521	11,791	11,022	27,790	23,865	26,169
402-427	Materials & Supplies	349,827	379,974	239,693	709,731	604,048	584,876
402-428	Cleaning Supplies	25,726	26,648	18,423	30,599	30,579	30,279
402-429	Part & Access-Non Auto	42,079	32,957	32,131	56,550	50,500	64,050
402-431	Uniforms	76,892	67,421	40,527	84,125	84,525	84,275
402-433	Safety & Protective Equip	25,094	18,519	15,800	26,947	61,117	41,680
402-434	Small Tools	26,555	12,024	26,211	28,305	27,235	24,605
402-435	Evidence	5,149	4,371	3,312	5,000	5,000	5,000
402-436	Photo Supplies	6,661	520	931	1,670	1,650	2,200
402-437	Resale Merchandise	-	-	1,685	9,376	4,000	9,376
402-490	Employee Recognition	36,077	17,326	16,786	31,940	31,940	33,290
402-499	Miscellaneous Expense	19,450	3,842	12,801	20,550	22,082	55,050
Total Commodities		1,435,827	1,325,267	951,013	1,826,945	1,562,949	1,655,286
403-411	Telephone	217,631	227,524	198,082	250,180	271,274	274,533
403-412	Postage	84,128	78,891	50,924	108,190	103,457	108,242
403-413	Light & Power	215,697	229,543	173,829	237,144	246,091	221,692
403-414	Natural Gas	40,414	51,901	37,398	46,200	35,400	38,250
403-415	Street Lighting	54,110	51,740	33,354	95,000	51,000	51,000
403-416	Property Taxes	431,149	419,727	289,442	575,000	171,955	-
403-417	Tax Incentive Payments	1,862,942	1,869,874	1,335,487	2,072,547	2,672,547	2,347,670
403-421	Liability Insurance Program	454,242	860,679	472,240	845,800	875,800	955,400
403-431	M & R- Auto Equipment	63,609	60,496	37,701	51,500	60,000	51,500
403-432	M & R- Office Equipment	7,496	2,150	1,155	2,550	1,000	2,000
403-433	M & R- Comm Equipment	224	1,350	588	1,735	1,600	4,435
403-434	M & R- Buildings	145,246	170,578	103,914	170,765	130,321	125,695

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary by Account-All Funds
 Fiscal Year Ending December 31, 2016

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures and Other Financing Uses (Continued)							
403-435	M & R- Streets & Bridges	611,719	653,103	563,614	905,131	881,971	825,771
403-436	Maintenance Agreements	538,082	601,571	585,355	733,821	763,235	697,453
403-437	M & R- Other Equipment	52,759	69,282	11,177	40,010	29,400	32,810
403-438	M & R-Forestry	139,726	150,217	27,760	86,000	86,000	76,000
403-439	M & R-Accident Claims	4,928	4,750	14,552	5,000	13,332	5,000
403-441	M & R- Sewage Treat Plant	75,556	52,353	53,530	71,500	71,500	68,500
403-442	M & R- Sewer Lines	8,918	36,415	10,856	22,000	22,000	22,000
403-443	M & R- Wells	(3,778)	-	2,824	13,000	11,000	13,500
403-444	M & R- Water Mains	27,554	34,897	19,720	20,500	35,000	20,500
403-445	M & R- Water Tanks	5,159	120,816	3,190	478,500	378,000	7,000
403-446	M & R- Water Meters	-	-	-	22,000	22,000	22,000
403-451	Equipment Rentals	922,262	1,024,152	771,723	1,004,001	1,087,505	1,188,510
403-452	Vehicle Maint & Replace	1,152,988	1,240,069	1,380,536	1,401,762	1,401,762	1,309,343
403-453	Furniture Replacement	20,000	6,950	-	20,000	20,000	20,000
403-455	Real Property Rental	775	775	775	775	775	775
403-461	Consulting Services	354,427	289,759	372,612	451,029	592,484	476,149
403-462	Legal Services	315,567	351,164	277,633	347,070	439,415	396,570
403-463	Auditing Services	33,964	39,129	34,759	41,201	41,722	36,435
403-464	Engineering Services	164,031	296,698	77,502	772,500	480,640	600,000
403-465	Medical Examinations	17,297	26,805	11,942	26,750	26,750	29,414
403-466	Investment Expense	69,931	82,680	54,381	88,000	88,000	88,000
403-467	Legal Publications	7,358	6,405	7,889	9,000	10,500	9,000
403-468	Uniform Rentals	6,246	7,360	5,437	7,120	8,200	8,700
403-469	Testing Services	26,017	28,928	15,315	29,850	33,000	29,140
403-470	Binding & Printing	62,906	55,246	32,703	53,909	53,133	52,969
403-471	Schools, Conf, Meetings	179,723	149,025	106,074	257,704	227,372	247,978
403-472	Transportation	36,951	34,791	11,027	43,717	40,922	51,135
403-473	Elected Officials Initiative	13,238	11,355	10,088	14,000	13,000	14,000
403-478	Fire Corp	1,334	479	506	3,800	3,800	3,800
403-479	TIF Redevelopment Agreements	349,129	142,353	45,122	477,652	392,652	470,000
403-482	JAWA-Fixed Cost	1,192,442	963,339	675,160	767,080	767,080	975,000
403-483	Shelter Inc	3,000	-	-	3,000	3,000	2,000
403-485	Miscellaneous Programs	12,030	74,992	10,460	15,700	15,700	18,055
403-486	Court Supervision	50,000	-	7,843	-	-	-
403-487	PACE Bus Service	15,680	15,680	10,453	-	-	-
403-488	Pk Dist Youth Programs	4,000	2,250	825	3,000	3,000	3,000
403-489	IEPA Discharge Fee	18,500	18,500	18,500	18,500	18,500	18,500
403-491	Special Events	49,467	45,791	21,037	45,425	43,682	41,621
403-492	Drug Forfeiture	1,000	3,650	7,108	9,000	20,000	19,550
403-493	Depreciation	1,448,194	1,506,672	1,063,456	1,081,213	1,115,213	695,136
403-494	DUI Expen.	797	992	1,743	7,850	7,850	14,800
403-495	WAYS	2,000	2,000	2,000	2,000	2,000	2,000
403-496	Collection Service	37	-	5,294	8,000	1,000	7,200
403-497	JAWA-Operating Costs	2,254,956	3,039,155	2,220,921	2,762,931	2,762,931	2,845,819
403-498	Contingency	-	-	-	10,000	10,000	10,000
403-499	Miscellaneous Expenses	56,337	61,985	44,906	21,125	69,215	74,884
Total Contractual Services		13,880,095	15,276,984	11,332,423	16,658,737	16,734,686	15,730,434
Total Operating Expenditures		40,398,245	42,729,857	30,349,754	47,350,508	45,978,597	46,550,193

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary by Account-All Funds
 Fiscal Year Ending December 31, 2016

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures and Other Financing Uses (Continued)							
411-403	Principal- G.O. Bonds	450,000	475,000	485,000	500,000	500,000	505,000
411-404	Interest- G.O. Bonds	189,597	166,013	156,513	146,812	146,812	136,811
411-418	Principal - IEPA Loan	-	-	-	340,444	340,444	345,136
411-421	Interest - IEPA Loan	49,576	41,719	28,623	23,585	23,585	18,892
411-429	Principal - 2010A Go Bonds	280,000	335,000	390,000	445,000	445,000	480,000
411-430	Interest - 2010A Go Bonds	814,248	809,348	801,575	790,660	790,660	776,130
Total Debt Service		1,783,421	1,827,080	1,861,710	2,246,501	2,246,501	2,276,470
412-401	Interfund General	67,977	107,990	145,294	42,800	42,800	55,594
412-417	Transfer to MWRD	-	-	19,309	-	-	-
412-418	Transfer to State Restricted	-	-	168,589	-	-	-
412-419	Transfer to Federal Restricted	-	-	1,479	-	-	-
412-431	General Capital Outlay	961,388	1,149,439	1,100,530	1,710,344	1,710,094	1,573,396
Total Interfund Transfers		1,029,365	1,257,429	1,435,201	1,753,144	1,752,894	1,628,990
413-411	Land	62,888	2,317	1,325	-	-	-
413-421	Buildings	193,802	215,565	1,252,326	2,117,500	452,186	575,000
413-422	Impr Other Than Buildings	2,092,762	1,218,379	1,239,682	2,315,000	1,153,000	2,934,631
413-431	Office Equipment	193,867	1,278,682	411,087	334,500	317,000	375,000
413-432	Office Furniture & Fixtures	-	-	960	-	-	-
413-441	Automobiles	-	-	642,171	214,000	214,000	249,000
413-442	Trucks	-	-	824,341	1,133,000	1,410,000	1,765,000
413-443	Other Equipment	230,957	106,570	280,850	465,594	496,870	465,396
413-450	Water & Sewer	633,282	-	-	-	-	-
413-461	Sewage Treatment Plant	24,743	28,808	-	100,000	121,000	550,000
413-462	Sewer Lines	73,909	11,200	40,617	435,000	435,000	535,000
413-472	Water Mains	78,097	(34,688)	111,040	500,000	500,000	300,000
Total Capital Outlay		3,584,307	2,826,833	4,804,400	7,614,594	5,099,056	7,749,027
Total Other Expenditures		6,397,093	5,911,342	8,101,311	11,614,239	9,098,451	11,654,487
Total Expenditures and Other Financing Uses		46,795,338	48,641,199	38,451,065	58,964,747	55,077,048	58,204,680

VILLAGE OF HANOVER PARK, ILLINOIS
 Statement of Revenues, Expenditures and
 Changes in Fund Balance/Unassigned Net Assets (Estimated)
 Fiscal Year Ending December 31, 2016

	General Fund FY 2016	Special Revenue Funds											
		Motor Fuel Tax Fund FY 2016	Road and Bridge FY 2016	MWRD FY 2016	State Restricted FY 2016	Federal Restricted FY 2016	Foreign Fire Insurance Fund FY 2016	SSA #3 FY 2016	SSA #4 FY 2016	SSA #5 FY 2016	TIF #3 FY 2016	TIF #4 FY 2016	TIF #5 FY 2016
Total Revenues	\$ 32,607,838	\$ 919,258	\$ 124,150	\$ 121,985	\$ 35,650	\$ -	\$ 27,500	\$ 15,337	\$ 18,125	\$ 235,129	\$ 1,663,940	\$ -	\$ 6,600
Total Expenditures	\$ 32,199,242	\$ 1,753,128	\$ 388,000	\$ 321,985	\$ 33,600	\$ 750	\$ 20,500	\$ 18,690	\$ 29,800	\$ 435,129	\$ 1,330,000	\$ 100,000	\$ 40,000
Surplus(Deficit) Revenue Over Expenditures	\$ 408,596	\$ (833,870)	\$ (263,850)	\$ (200,000)	\$ 2,050	\$ (750)	\$ 7,000	\$ (3,353)	\$ (11,675)	\$ (200,000)	\$ 333,940	\$ (100,000)	\$ (33,400)
Beginning Fund Balance Unassigned Net Assets (Estimated) - December 31, 2015	13,871,335	1,141,480	784,764	269,338	233,437	1,479	9,631	40,968	65,909	257,120	3,149,950	(23,264)	(45,456)
Less: Restricted Ending Fund Balance/Unassigned Net Assets (Estimated) - December 31, 2016	\$ 13,638,447	\$ 307,610	\$ 520,914	\$ 69,338	\$ 235,487	\$ 729	\$ 16,631	\$ 37,615	\$ 54,234	\$ 57,120	\$ 3,483,890	\$ (123,264)	\$ (78,856)
Percentage of FY 2016 Expenditures	42%												

Fund Balance applies to General, Special Revenue Funds

VILLAGE OF HANOVER PARK, ILLINOIS
Statement of Revenues, Expenditures and
Changes in Fund Balance/Unassigned Net Assets (Estimated)
Fiscal Year Ending December 31, 2016

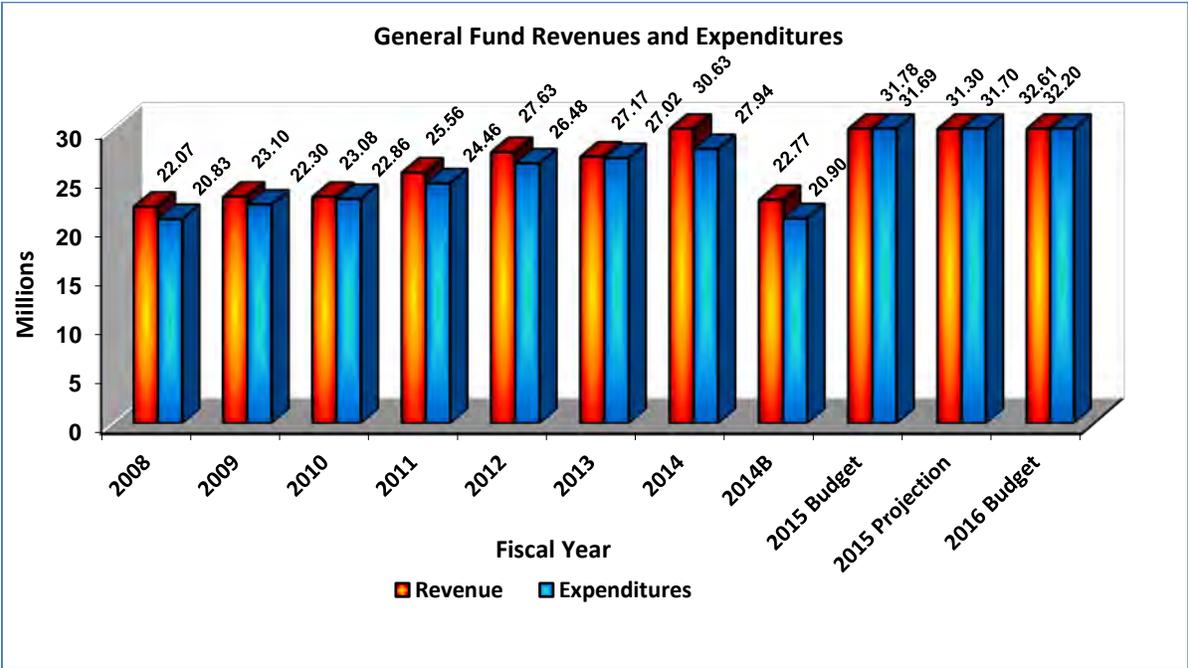
	Debt Service Funds		Capital Project Funds		Enterprise Funds			Internal Service Funds		Pension Trust Funds		
	2011 GO Bond Fund FY 2016	2010 GO Bond Fund FY 2016	2010A GO Bond Fund FY 2016	SSA #6 FY 2016	General Project Fund FY 2016	Water & Sewer Fund FY 2016	Municipal Commuter Lot Square Fund FY 2016	Hanover Square Fund FY 2016	Central Equipment FY 2016	I.T. Equipment Fund FY 2016	Police Pension Fund FY 2016	Fire Pension Fund FY 2016
Total Revenues	\$ 641,912	\$ 790,318	\$ 465,962	\$ 78,144	\$ 1,273,396	\$ 12,144,925	\$ 375,886	\$ -	\$ 1,142,138	\$ 300,000	\$ 3,773,655	\$ 1,852,595
Total Expenditures	\$ 642,615	\$ 791,271	\$ 466,965	\$ 78,094	\$ 1,298,396	\$ 12,419,590	\$ 523,014	\$ -	\$ 2,014,000	\$ 135,000	\$ 2,094,640	\$ 1,070,272
Surplus(Deficit) Revenue Over Expenditures	\$ (703)	\$ (953)	\$ (1,003)	\$ 50	\$ (25,000)	\$ (274,665)	\$ (147,128)	\$ -	\$ (871,862)	\$ 165,000	\$ 1,679,015	\$ 782,323
Beginning Fund Balance Unassigned												
Net Assets (Estimated) - December 31, 2015	113,048	77,331	(146,995)	(282,713)	543,062	9,027,292	267,442	(2,954)	3,480,622	300,000	28,501,157	16,043,022
Less: Restricted Ending Fund Balance/Unassigned Net Assets (Estimated) - December 31, 2016	\$ 112,345	\$ 76,378	\$ (147,998)	\$ (282,663)	\$ 518,062	\$ 8,752,627	\$ 120,314	\$ (2,954)	\$ 2,608,760	\$ 465,000	\$ 30,180,172	\$ 16,825,345
Percentage of FY 2016 Expenditures												

Fund Balance applies to Debt Services & Capital Funds. Unassigned Net Assets applies to Enterprise, Internal Service and Trust and Agency Funds.

GENERAL FUND

The General Fund accounts for resources traditionally associated with the Village operations, which are not required legally or by sound financial management to be accounted for in another fund. The Village’s General Fund is categorized into functional areas as follows:

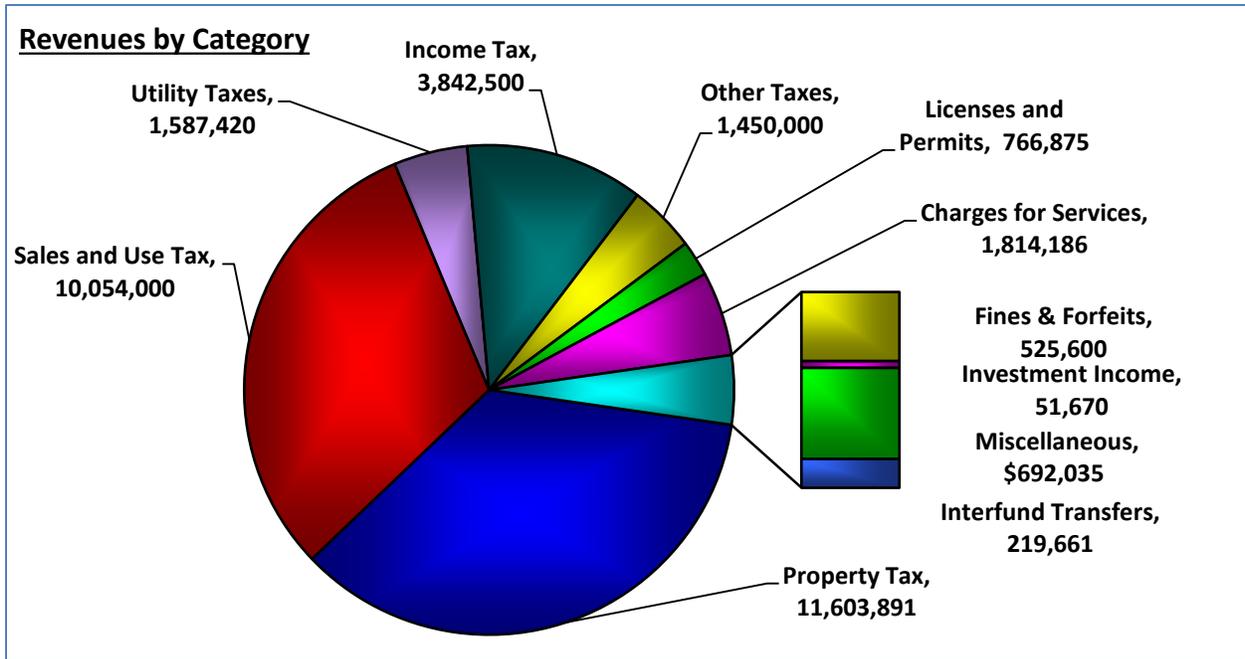
- Village Board, Village Clerk, Committees and Commissions
- Administrative Services
- Finance Department
- Public Works Department
- Fire Department
- Police Department
- Community Development Department



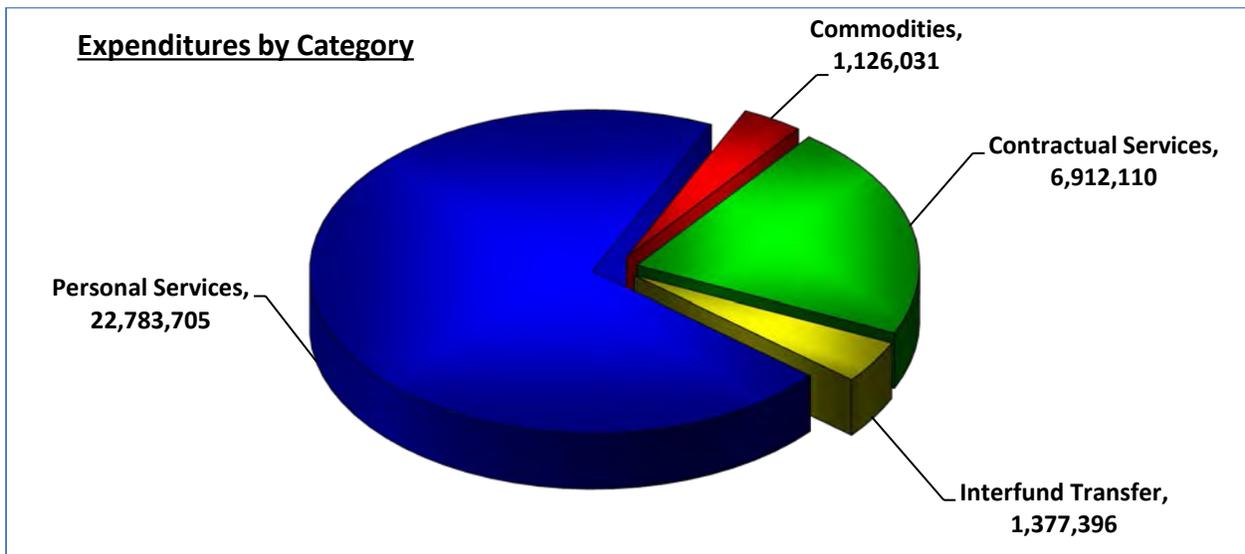
2008 – 2014B: Actual Revenues and Expenditures

Total General Fund revenues for FY2016 exceeds operating expenditures for FY2016 by \$408,596, due to moderate increases in some of the Village’s economic sensitive revenues such as sales and income taxes, and staff has been diligently monitoring expenses to ensure that the Village remains fiscally stable, while still providing core service in the most responsible ways possible.

GENERAL FUND Fiscal Year 2016 Budget



Property tax revenue accounts for 36% and is the largest revenue source in the General Fund. The property tax levy was decreased by 0.30% for Fiscal Year 2016. Overall budgeted revenues increased 2.61% over the 2015 Budget.



Personal Services account for 71% of the General Fund budget. Fiscal Year 2016 General Fund budgeted expenditures have increased by 1.62% over the Fiscal Year 2015.

VILLAGE OF HANOVER PARK, ILLINOIS
Revenue Summary by Account
Fiscal Year Ending Decemer 31, 2016

Fund 001 - General Fund

Description	FY 2013 Actual	FY 2014 Actual	FY 2014B Actual	FY 2015 Budget	FY 2015 Projection	FY 2016 Budget
Revenues and Other Financing Sources						
311-301 Property Taxes Real Property	\$ 9,442,081	\$ 10,766,348	\$ 8,672,223	\$ 11,647,142	\$ 11,414,199	\$ 11,603,891
312-301 Telecommunications Tax	982,864	908,052	486,368	801,690	704,646	648,275
312-302 Natural Gas Tax	203,930	244,507	88,079	245,630	223,556	229,145
312-303 Electric Tax	435,060	435,611	645,153	700,000	700,000	710,000
313-301 Sales Tax	4,729,737	5,361,445	3,723,114	5,315,000	5,500,000	6,000,000
313-302 Use Tax	605,067	669,932	545,220	667,000	667,000	667,000
313-303 Home Rule Sales Tax	2,059,366	3,217,418	2,524,471	3,375,000	3,200,000	3,375,000
313-304 Real Estate Transfer Tax	203,400	254,394	333,249	285,000	250,000	265,000
313-305 Hotel / Motel Tax	36,686	43,687	35,800	47,000	43,900	45,000
314-301 Prepared Food Tax	1,018,775	1,036,661	732,613	1,140,000	1,105,879	1,140,000
314-305 Foreign Fire Insurance Tax	21,665	24,211	-	24,500	-	-
314-306 Video Gaming Tax	-	23,416	-	-	-	-
314-307 Auto Rental Tax	-	-	12,486	-	12,000	12,000
Total Taxes	19,738,630	22,985,682	17,798,777	24,247,962	23,821,180	24,695,311
331-301 Personal Property Replacement	80,386	91,993	51,600	92,850	92,000	92,500
331-302 State Income Tax	3,422,147	3,700,323	2,335,241	3,650,000	3,734,012	3,750,000
332-301 State Grants	-	-	-	-	6,075	-
367-300 Drug Forfeiture	1,000	-	-	8,000	-	-
367-301 Sex Offender Fees	-	-	-	650	-	-
380-303 ILEOT Boards	2,855	8,952	-	8,000	6,000	8,000
380-326 ILEAS Reimbursement	855	3,198	19,245	2,000	2,000	2,000
Total Intergovernmental Revenues	3,507,243	3,804,466	2,406,087	3,761,500	3,840,087	3,852,500
321-301 Business Licenses	87,509	87,354	3,507	89,000	83,000	89,000
321-302 Liquor Licenses	50,688	63,099	51,755	63,175	52,801	63,175
321-303 Contractor's Licenses	35,470	46,675	22,697	47,200	52,000	50,000
321-304 Vendor / Solicitor Licenses	370	610	2,300	2,500	2,250	2,000
321-306 Animal Licenses	980	985	540	550	715	550
321-307 Penalties on Licenses	9,295	19,904	2,625	6,000	1,650	2,000
321-308 Multi - Family Licenses	91,025	91,500	51,325	87,225	87,225	91,350
321-309 Single Family Rental Licenses	73,450	86,650	52,600	67,300	67,300	67,800
322-301 Building Permits - Cook	64,949	113,561	92,195	87,890	400,000	400,000
322-302 Building Permits - DuPage	63,115	107,471	96,622	143,000	-	-
322-303 Sign Permits	4,986	5,007	2,102	5,500	900	1,000
322-304 Video Gaming Terminal Permits	-	18,792	-	-	-	-
Total Licenses and Permits	481,837	641,608	378,268	599,340	747,841	766,875
323-301 Solid Waste Franchise Fee	117,142	118,969	66,615	108,000	119,638	120,236
323-302 Building Reinspection Fee	1,875	3,150	1,800	2,800	1,408	1,800
323-303 Inspection Fee - Misc. / TCO	300	1,207	600	1,100	360	350
323-304 Plan Review - Engineer Fees	-	-	750	-	-	-
323-305 Plan Review - Insp Svc. Fee	22,493	61,714	42,531	118,000	60,000	60,000
323-306 Land Use Development	-	-	-	-	3,975	-
323-307 Cable Franchise Fee	380,445	377,788	271,396	385,000	400,000	405,000
323-312 Ambulance Fee	608,450	667,364	404,052	650,000	635,000	640,000
323-312-10 Non-911 Ambulance Transport	-	-	-	1,600	-	-
323-313 CPR Fee	2,755	2,340	1,795	1,500	2,500	2,500

VILLAGE OF HANOVER PARK, ILLINOIS

Revenue Summary by Account

Fiscal Year Ending Decemer 31, 2016

Fund 001 - General Fund

Description	FY 2013 Actual	FY 2014 Actual	FY 2014B Actual	FY 2015 Budget	FY 2015 Projection	FY 2016 Budget
Revenues and Other Financing Sources						
323-314 Vehicle Impoundment Fee	769,500	719,500	335,500	650,000	462,000	575,000
323-316 ADT Administrative Fee	3,929	5,719	4,604	4,000	6,200	6,200
323-317 Public Safety Application Fee	520	4,560	3,220	1,000	3,000	3,000
323-318 Child Safety Seat Install Fee	205	105	210	205	105	100
323-319 Elevator Inspection Fee	500	-	(250)	-	(429)	-
323-320 Highlighter Advertising Fee	-	1,000	650	-	650	-
323-321 Fees	-	-	1,520	-	4,205	-
Total Charges for Services	1,908,115	1,963,416	1,134,993	1,923,205	1,698,612	1,814,186
351-301 Traffic Fines - Cook	135,298	95,739	114,976	115,000	100,684	100,000
351-302 Traffic Fines - DuPage	40,788	44,863	28,311	38,000	34,000	32,000
351-303 Ordinance Violations	273,559	248,187	258,769	270,000	270,000	270,000
351-304 Warning Tickets	470	140	-	150	150	100
351-305 Police False Alarm Fines	4,575	7,350	(1,025)	4,500	4,650	4,500
351-306 DUI Fines	25,538	36,979	-	25,000	-	-
351-307 Fire False Alarm Fines	4,425	5,125	2,764	3,700	3,000	3,000
351-308 Traffic Court Supervision	28,682	19,241	-	-	-	-
351-309 Red Light Camera	145,743	131,817	61,348	142,000	100,000	115,000
351-310 Kennel Fees	1,525	1,525	985	1,000	1,230	1,000
Total Fines and Forfeits	660,604	590,966	466,128	599,350	513,714	525,600
361-300 Interest On Investments	91,658	143,361	51,509	49,500	47,000	51,000
362-300 Net Change In Fair Value	614	-	245	670	670	670
Total Investment Income	92,272	143,361	51,754	50,170	47,670	51,670
363-300 Printed Materials	5,862	3,766	2,545	4,000	1,370	3,000
364-300 Rental Income	303,991	294,211	237,041	240,000	250,000	275,000
380-306 Police Programs	24,377	14,195	12,727	4,000	13,986	4,000
380-307 Expenditures Fire	80,984	16,150	14,464	15,000	15,000	15,000
380-309 Expenditures Miscellaneous	-	39,682	21,652	28,000	24,175	25,000
380-317 DuPage City Mowing Reimb.	14,959	-	10,360	14,959	10,360	11,000
380-327 Hazardous Materials	17,315	492	22,569	-	2,471	-
380-328 OJP Bullet Proof Vest Grant	1,818	3,345	-	5,260	5,260	6,404
380-339 Insurance Reserve Refund	-	-	-	-	-	266,631
389-303 Miscellaneous Income	58,322	116,390	130,496	51,800	75,000	75,000
389-307 Corporate Partnership Program	2,050	9,500	100	3,000	100	1,000
389-308 Loan Interest - DuPage M & M	32	-	(14)	-	-	-
389-350 Central Equip Funding - W & S	-	-	-	-	-	149,567
Total Miscellaneous	509,710	497,731	451,940	366,019	397,722	831,602
391-316 SSA #6	-	-	-	42,800	42,800	70,094
391-350 Water & Sewer	274,594	-	-	189,462	189,462	-
Total Interfund Transfers	274,594	-	-	232,262	232,262	70,094
392-301 Sale of Capital Assets	-	-	82,883	-	-	-
Total Revenues and Other Financing Sources	\$ 27,173,004	\$ 30,627,230	\$ 22,770,829	\$ 31,779,808	\$ 31,299,088	\$ 32,607,838

VILLAGE OF HANOVER PARK, ILLINOIS
Expenditure Summary by Account
Fiscal Year Ending December 31, 2016

Fund 010 - General Fund

Account	Description	2013-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projected	2016 Budget
Expenditures and Other Financing Uses							
401 411 - Salaries-Regular		\$ 11,566,020	\$ 11,421,921	\$ 8,273,249	\$ 12,460,446	\$ 12,187,784	\$ 12,780,697
401 412 - Salaries-Part Time		630,120	698,890	305,916	751,807	697,892	819,600
401 421 - Overtime Compensation		802,837	926,472	748,151	977,913	1,054,701	984,779
401 422 - Court Appearances		188,545	159,300	121,711	175,000	162,000	175,000
401 423 - Holiday Pay		151,279	149,600	144,500	157,001	147,501	192,747
401 426 - Compensation Adjustment		8,089	7,200	-	8,400	8,400	8,400
401 427 - Language Proficiency		21,024	18,850	17,689	17,950	17,950	22,250
401 428 - On-Call Premium Pay		8,386	10,774	4,132	10,030	8,000	10,030
401 429 - Employee Incentive		17,587	26,950	8,607	26,950	26,000	26,950
401 430 - Sick Leave Buy Back		-	-	-	-	577,925	-
401 441 - State Retirement		595,876	701,185	405,528	624,693	886,380	671,216
401 442 - Social Security		820,937	880,360	560,041	918,768	3,243,581	936,405
401 443 - Police/Fire Pension		2,473,003	2,645,283	1,989,927	3,243,581	2,442,630	3,374,416
401 444 - Employee Insurance		2,187,627	2,347,003	1,600,548	2,722,359	31,026	2,702,539
401 445 - Special Pension		27,657	31,118	25,319	31,026	35,032	43,644
401 446 - Unemployment Compensation		79,039	80,215	4,775	35,032		35,032
Total Personal Services		19,578,026	20,105,121	14,210,094	22,160,956	21,526,802	22,783,705
402 411 - Office Supplies		124,028	101,654	66,034	88,085	88,228	90,980
402 413 - Membership & Subscriptions		96,350	94,723	74,913	105,558	103,698	103,152
402 414 - Books, Publications, Maps		12,723	12,020	4,305	13,385	12,810	13,070
402 421 - Gasoline & Lube		357,094	397,795	293,374	411,795	250,000	317,895
402 422 - Auto Parts & Accessories		110,861	110,821	73,956	120,000	110,000	114,300
402 423 - Communication Parts		11,690	9,350	7,418	9,650	9,000	9,300
402 425 - Ammunition		-	2,000	1,919	2,000	2,000	2,000
402 426 - Bulk Chemicals		3,789	4,722	3,252	5,400	5,400	5,900
402 427 - Materials & Supplies		197,421	203,215	125,389	231,112	231,572	228,519
402 428 - Cleaning Supplies		23,633	25,474	17,158	27,295	27,295	27,295
402 429 - Part & Access-Non Auto		42,010	42,500	21,304	49,250	43,000	47,750
402 431 - Uniforms		72,572	74,281	39,136	80,625	81,025	80,525
402 433 - Safety & Protective Equip		19,383	15,795	12,081	18,295	19,135	20,295
402 434 - Small Tools		24,324	17,470	24,175	25,660	24,670	21,960
402 435 - Evidence		5,149	5,000	3,312	5,000	5,000	5,000
402 436 - Photo Supplies		1,261	1,675	931	1,650	1,650	2,200
402 490 - Employee Recognition		36,077	22,824	16,786	31,940	31,940	33,290
402 499 - Miscellaneous Expense		19,356	4,050	1,184	3,050	2,582	3,400
Total Commodities		1,157,721	1,145,369	786,627	1,229,750	1,049,005	1,126,831
403 411 - Telephone		171,078	195,226	129,042	194,080	205,174	200,834
403 412 - Postage		48,113	44,611	26,182	51,500	46,827	51,502
403 413 - Light & Power		1,026	1,417	1,186	1,944	1,600	1,692
403 414 - Natural Gas		17,693	25,559	32,327	12,550	20,000	22,050
403 417 - Tax Incentive Payments		1,862,942	1,769,874	1,335,487	2,072,547	2,672,547	2,347,670
403 421 - Liability Insurance Program		346,818	439,607	351,510	535,000	565,000	488,920
403 431 - M & R- Auto Equipment		63,609	51,500	37,701	51,500	60,000	51,500
403 432 - M & R- Office Equipment		7,496	7,310	1,155	2,550	1,000	2,000
403 433 - M & R- Comm Equipment		224	3,575	588	1,675	1,600	4,375
403 434 - M & R- Buildings		53,998	66,200	27,338	73,200	74,130	67,200
403 435 - M & R- Streets & Bridges		254,380	287,471	183,326	444,771	452,971	345,771

VILLAGE OF HANOVER PARK, ILLINOIS
Expenditure Summary by Account
Fiscal Year Ending December 31, 2016

Fund 010 - General Fund

Account	Description	2013-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projected	2016 Budget
Expenditures and Other Financing Uses (Continued)							
403 436 - Maintenance Agreements		369,726	376,777	411,071	499,152	515,335	524,666
403 437 - M & R- Other Equipment		47,458	17,113	9,799	16,900	21,600	20,000
403 438 - M & R-Forestry		139,726	193,076	27,760	86,000	86,000	76,000
403 439 - M & R-Accident Claims		4,928	5,000	14,552	5,000	13,332	5,000
403 451 - Equipment Rentals		684,591	580,401	546,115	736,798	750,544	771,829
403 452 - Vehicle Maint & Replace		618,423	611,280	908,508	935,585	935,585	930,784
403 453 - Furniture Replacement		20,000	26,929	-	20,000	20,000	20,000
403 454 - iSeries Computer		-	-	-	-	-	-
403 461 - Consulting Services		145,865	160,436	184,355	170,636	323,581	172,924
403 462 - Legal Services		278,471	306,212	255,658	300,570	297,295	298,570
403 463 - Auditing Services		20,878	24,384	22,798	27,734	28,255	23,835
403 464 - Engineering Services		25,125	2,500	-	2,500	2,500	2,500
403 465 - Medical Examinations		17,729	27,644	11,942	25,000	25,000	27,664
403 467 - Legal Publications		7,358	11,000	7,889	9,000	10,500	9,000
403 468 - Uniform Rentals		3,366	3,120	2,961	3,120	4,200	4,700
403 469 - Testing Services		1,533	1,700	-	1,700	4,500	2,500
403 470 - Binding & Printing		40,027	35,028	15,605	27,925	26,300	28,785
403 471 - Schools, Conf, Meetings		177,410	187,385	103,527	244,689	216,722	235,263
403 472 - Transportation		35,753	38,274	11,004	42,757	40,012	49,525
403 473 - Elected Officials Initiative		13,238	14,000	12,370	14,000	13,000	14,000
403 478 - Fire Corp		1,334	750	506	3,800	3,800	3,800
403 483 - Shelter Inc		3,000	3,000	-	3,000	3,000	2,000
403 485 - Miscellaneous Programs		12,030	12,000	10,460	15,700	15,700	18,055
403 486 - Court Supervision		50,000	40,000	-	-	-	-
403 487 - PACE Bus Service		15,680	15,680	10,453	-	-	-
403 488 - Pk Dist Youth Programs		4,000	4,000	825	3,000	3,000	3,000
403 489 - IEPA Discharge Fee		1,000	1,000	1,000	1,000	1,000	1,000
403 491 - Special Events		50,596	45,178	21,037	45,425	43,682	41,621
403 492 - Drug Forfeiture		1,000	3,800	650	-	-	-
403 494 - DUI Expen.		797	2,850	-	-	-	-
403 495 - WAYS		2,000	2,000	2,000	2,000	2,000	2,000
403 496 - Collection Service		-	-	4,826	6,000	-	5,200
403 498 - Contingency		700	-	-	10,000	10,000	10,000
403 499 - Miscellaneous Expense		16,997	17,924	12,818	11,325	22,161	23,575
Total Contractual Services		5,638,116	5,662,791	4,736,331	6,711,633	7,539,453	6,911,310
Total Operating Expenditures		26,373,863	26,913,281	19,733,051	30,102,339	30,115,260	30,821,846
412 431 - General Capital Outlay		645,970	1,022,506	1,162,517	1,585,094	1,585,094	1,377,396
Total Interfund Transfers		645,970	1,022,506	1,162,517	1,585,094	1,585,094	1,377,396
Total Other Expenditures		645,970	1,022,506	1,162,517	1,585,094	1,585,094	1,377,396
Total Expenditures and Other Financing Uses		\$ 27,019,833	\$ 27,935,787	\$ 20,895,568	\$ 31,687,433	\$ 31,700,354	\$ 32,199,242

VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail by Department
Fiscal Year Ending December 31, 2016

Fund 10 - General Fund

Cost Center	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
1100	President and Board of Trustees	\$ 102,507	\$ 111,714	\$ 81,258	\$ 109,839	\$ 108,685	\$ 113,218
1200	Village Clerk	112,178	93,219	60,779	103,858	96,102	109,720
1250	Village Collector	69,931	76,885	56,663	75,304	83,147	78,883
1350	Environmental & Utility Committee	1,084	1,419	1,510	4,075	4,075	5,375
1600	CI & D Committee	2,775	2,836	500	3,950	4,032	3,948
1650	Sister Cities Committee	4,301	3,432	993	6,505	6,405	6,500
1700	Citizens Corp Council	3,313	2,463	-	2,300	2,300	2,300
1750	Veterans Committee	1,136	1,528	896	2,700	1,950	1,951
1800	Development Commission	1,578	108	300	1,500	1,305	1,500
1950	Hanover Park CONECT Committee	7,510	4,149	966	5,850	4,896	5,850
Total Village Board, Clerk, Committees and Commissions		<u>306,313</u>	<u>297,754</u>	<u>203,865</u>	<u>315,881</u>	<u>312,897</u>	<u>329,245</u>
4100	Village Manager	326,172	327,392	218,913	333,699	337,091	499,114
4400	Human Resources Department	382,704	375,136	263,285	451,992	423,919	465,284
4600	Special Events	20,507	19,917	10,782	12,525	12,525	12,525
4700	Information Technology	710,979	718,826	644,486	858,687	857,697	869,440
Total Administrative Services		<u>1,440,362</u>	<u>1,441,271</u>	<u>1,137,467</u>	<u>1,656,903</u>	<u>1,631,232</u>	<u>1,846,363</u>
3100	Administration	166,613	171,472	153,328	162,766	196,110	197,618
3200	Collections	145,877	148,005	110,264	153,572	125,410	147,442
3300	General Accounting	187,543	197,263	156,426	194,875	162,033	195,466
3500	General Administrative Services	3,343,184	2,996,386	722,170	1,058,808	940,833	1,196,576
Total Finance Department		<u>3,843,217</u>	<u>3,513,126</u>	<u>1,142,188</u>	<u>1,570,021</u>	<u>1,424,386</u>	<u>1,737,102</u>
6100	Administration	154,432	154,049	115,738	170,563	190,504	159,175
6200	Streets	1,248,595	1,291,269	864,644	1,397,492	1,481,297	1,510,092
6300	Forestry	467,944	490,734	341,337	702,048	693,310	610,582
6400	Public Buildings	547,172	590,492	374,527	633,756	610,277	631,299
6500	Fleet Services	1,167,799	994,860	772,979	1,117,893	958,545	1,026,938
6600	Engineering	290,113	260,383	161,405	279,951	298,336	396,242
6700	MWRD Fields	12,070	10,828	14,000	-	-	-
Total Public Works Department		<u>3,888,125</u>	<u>3,792,615</u>	<u>2,644,629</u>	<u>4,301,703</u>	<u>4,232,269</u>	<u>4,334,328</u>
7100	Fire Administration	521,078	543,217	377,290	583,993	589,857	603,656
7200	Fire Suppression	4,762,551	5,031,847	3,663,014	5,466,548	5,469,188	5,619,736
7300	Inspectional Services	554,835	630,039	413,096	659,771	567,223	679,994
7400	Non-Emergency 911	76,511	70,475	28,190	185,056	187,382	41,411
Total Fire Department		<u>5,914,975</u>	<u>6,275,579</u>	<u>4,481,590</u>	<u>6,895,368</u>	<u>6,813,650</u>	<u>6,944,797</u>
8100	Police Administration	807,285	766,133	634,925	821,455	915,892	843,875
8200	Patrol	6,480,030	7,211,041	5,203,899	7,994,828	7,757,009	7,982,399
8300	Investigations	1,664,890	1,567,409	1,219,830	1,792,439	1,776,505	1,625,186
8400	Community Services	478,658	99,751	61,348	93,985	101,105	101,403
8500	Staff Services	1,549,745	1,493,087	1,065,311	1,640,597	1,561,345	1,728,686
8600	Emergency Services	7,630	10,168	6,032	14,479	14,429	14,429
8700	Code Enforcement	485,185	413,992	354,762	538,188	521,990	576,685
Total Police Department		<u>11,473,423</u>	<u>11,561,580</u>	<u>8,546,107</u>	<u>12,895,971</u>	<u>12,648,275</u>	<u>12,872,663</u>
9200	Economic Development	153,418	333,167	1,575,065	2,466,492	3,052,551	2,757,348
Total Community Development		<u>153,418</u>	<u>333,167</u>	<u>1,575,065</u>	<u>2,466,492</u>	<u>3,052,551</u>	<u>2,757,348</u>
9900	Interfund Transfers	-	727,644	1,164,657	1,585,094	1,585,094	1,377,396
Total General Fund		<u>\$ 27,019,833</u>	<u>\$ 27,942,737</u>	<u>\$ 20,895,568</u>	<u>\$ 31,687,433</u>	<u>\$ 31,700,354</u>	<u>\$ 32,199,242</u>

INTER-FUND TRANSFERS

COST CONTROL CENTER

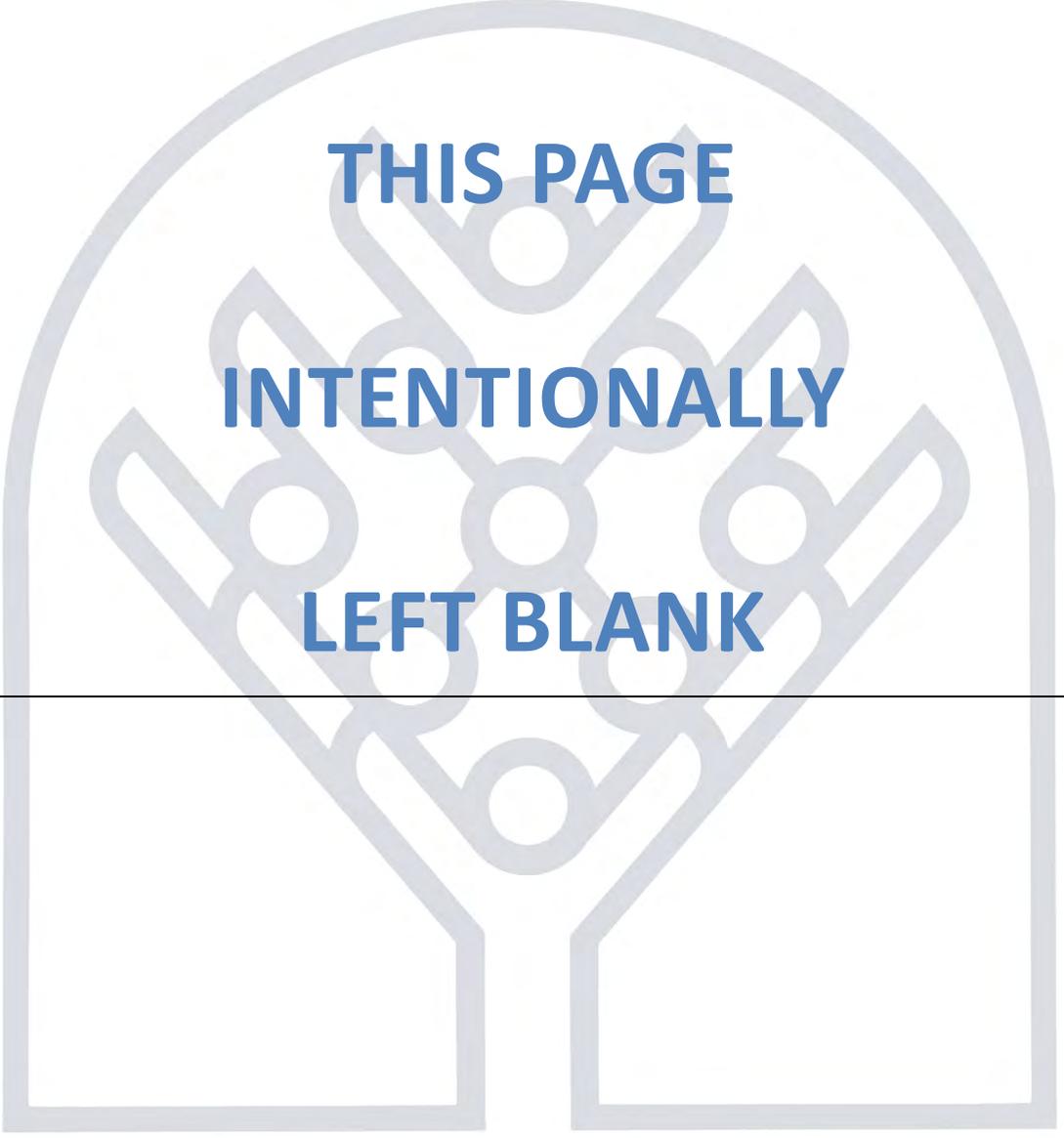
Inter-Fund Transfer	9900
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VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2016

Fund 001 - General Fund

Department 9900 - Interfund Transfers

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
412-417	MWRD	\$ -	\$ -	\$ 19,309	\$ -	\$ -	\$ -
412-418	State Restricted	-	-	168,589	-	-	-
412-419	Federal Restricted	-	-	1,479	-	-	-
412-431	General Capital Outlay	-	727,644	975,280	1,285,094	1,285,094	1,197,396
412-431	Gen. Cap. Outlay I.T. Replacement	-	-	-	300,000	300,000	180,000
Total Interfund Transfer		-	727,644	1,164,657	1,585,094	1,585,094	1,377,396
Total Non-Operating Expenditures		-	727,644	1,164,657	1,585,094	1,585,094	1,377,396
Total Interfund Transfer		\$ -	\$ 727,644	\$ 1,164,657	\$ 1,585,094	\$ 1,585,094	\$ 1,377,396



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Hanover Park

VILLAGE BOARD

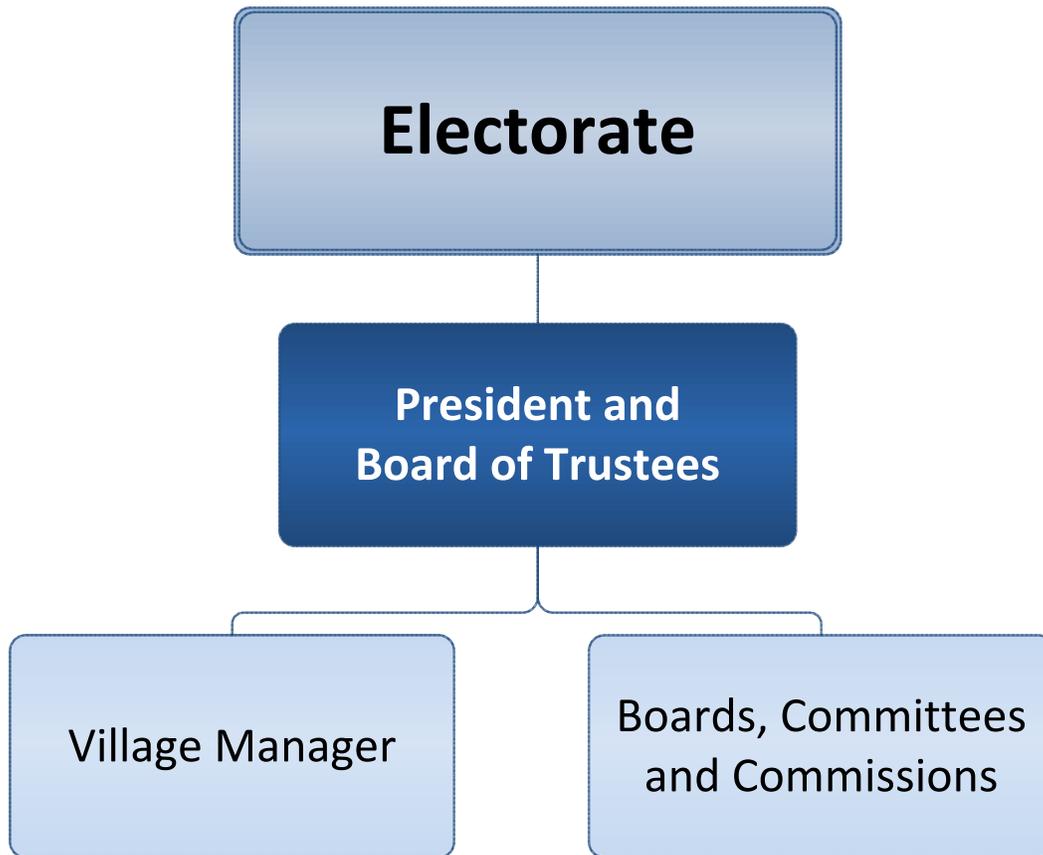
VILLAGE CLERK

COMMITTEES AND COMMISSIONS

Cost Control Centers

Village President and Board of Trustees	1100
Village Clerk	1200
Village Collector	1250
Environmental Committee	1350
Cultural Inclusion & Diversity Committee	1600
Sister Cities Committee	1650
Citizens Corp Council	1700
Veterans Committee	1750
Development Commission	1800
Hanover Park CONECT Committee	1950

1100 – Village Board



PRESIDENT AND BOARD OF TRUSTEES 1100 – ADMINISTRATION

MISSION STATEMENT

The mission of the Village is to provide responsive and effective municipal services toward the goal of maintaining a good quality of life for residents and businesses within the community.

DESCRIPTION OF FUNCTIONS

The Village President and Board of Trustees are the elected representatives and policy makers for the Village of Hanover Park. Their function is to formulate policies and ordinances necessary to guide the orderly development and administration of the Village. The Village Board also serves the residents through a system of public participation, public board meetings, and boards and commissions.

FY'15 VILLAGE BOARD VISION

To be recognized as a community that:

- I. Is a great place to live, work and do business**
- II. Offers convenience through technology**
- III. Is fiscally responsible and transparent**

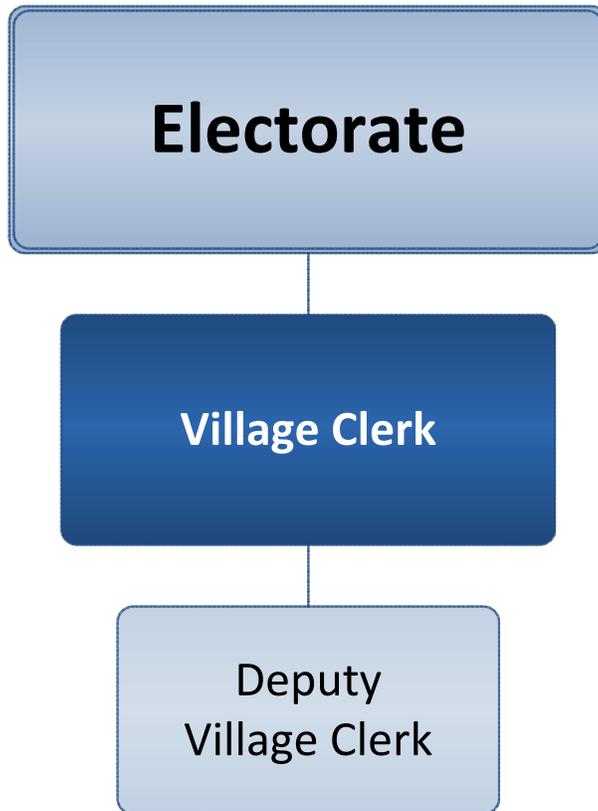
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2016

Fund 001 - General Fund

Department 1100 - President & Board of Trustees

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
401-412	Salaries-Part Time	\$ 21,371	\$ 35,112	\$ 19,821	\$ 25,200	\$ 30,248	\$ 36,000
401-441	State Retirement	-	-	380	-	-	-
401-442	Social Security	1,635	2,679	1,386	2,262	2,314	2,754
Total Personal Services		<u>23,006</u>	<u>37,791</u>	<u>21,587</u>	<u>27,462</u>	<u>32,562</u>	<u>38,754</u>
402-411	Office Supplies	1,107	1,098	144	1,200	1,000	550
402-413	Memberships/ Subscriptions	47,929	45,282	42,113	45,637	43,383	43,324
402-427	Materials & Supplies	1,023	69	60	500	500	-
402-499	Miscellaneous Expense	2,131	1,889	655	1,250	800	800
Total Commodities		<u>52,190</u>	<u>48,338</u>	<u>42,972</u>	<u>48,587</u>	<u>45,683</u>	<u>44,674</u>
403-412	Postage	309	274	42	300	200	100
403-471	Schools/Conf/Meetings	4,959	5,071	3,871	9,340	9,340	9,340
403-472	Transportation	5,847	5,889	2,788	7,250	5,000	5,350
403-473	Elected Officials Initiative	13,238	11,355	10,088	14,000	13,000	14,000
403-491	Special Events	2,958	2,996	(90)	2,900	2,900	1,000
Total Contractual Services		<u>27,311</u>	<u>25,585</u>	<u>16,698</u>	<u>33,790</u>	<u>30,440</u>	<u>29,790</u>
Total Operating Expenditures		<u>102,507</u>	<u>111,714</u>	<u>81,258</u>	<u>109,839</u>	<u>108,685</u>	<u>113,218</u>
Total President & Board of Trustees		<u>\$ 102,507</u>	<u>\$ 111,714</u>	<u>\$ 81,258</u>	<u>\$ 109,839</u>	<u>\$ 108,685</u>	<u>\$ 113,218</u>

1200 – Village Clerk



VILLAGE CLERK'S OFFICE

1200 – ADMINISTRATION

GOALS

The goals of the Village Clerk's Office are to continue to create and maintain accurate records and files of all Village documents; to index all of the records and maintain a comprehensive Records Management Program; to comply with the Public Information Act by providing information requested by the public and Village departments in a competent manner; to strive to improve job knowledge of staff members; to maintain good working relationships with the staff, the media, and legislative bodies.

DESCRIPTION OF FUNCTIONS

The Village Clerk is, by statute, the keeper of the official records of the municipality and as such, is responsible for maintaining accurate records of the proceedings of the President and Board of Trustees. The Village Clerk maintains a file of ordinances, resolutions, bonds, contracts and agreements, which are part of the official records of the Village. Legal publications for the Village such as public hearings, notices of annexation, etcetera, are published by the Village Clerk; all documents are recorded in their respective counties as required. The Village Clerk is the local Election Official and is Deputy Registrar for voter registration in both Cook County and DuPage County. The Village Clerk is responsible for issuance of solicitor's permits, Business Licenses, Taxi Licenses, and Contractor Licenses and is required to maintain complete records of same. The Clerk also serves as secretary to the Liquor Commission, recording the proceedings of the Commission and maintaining a complete record of each license, issuing all licenses as directed by the Commission. In addition, the Village Clerk's Office provides research and copies of documents as required by other departments and/or the public. The Village Clerk's Office is also responsible for administering the Open Meetings Act and the Freedom of Information Act. The Village Clerk maintains an up-to-date municipal code and prepares the weekly calendar of meetings.

2015 OBJECTIVES AND ACCOMPLISHMENTS

I. Is a great place to live, work and do business

1. Village Clerk to attend Clerk's Academy Program. (Third quarter)
2. Continue to Upgrade Records Maintenance System. (First through fourth quarters)

II. Offers convenience through technologies

1. Provide Updates to Municipal Website. (First through fourth quarters)
2. Review and Update Liquor License Process (First quarter)

2016 OBJECTIVES

I. Is a great place to live, work and do business

1. Village Clerk to attend Clerk's Academy Program. (Third quarter)
2. Continue to Upgrade Records Maintenance System. (First through fourth quarters)

II. Offers convenience through technologies

1. Provide Updates to Municipal Website. (First through fourth quarters)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2016

Fund 001 - General Fund

Department 1200 - Village Clerk

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
401-411	Salaries-Regular	\$ 47,116	\$ 51,196	\$ 30,930	\$ 49,967	\$ 47,910	\$ 51,708
401-412	Salaries-Part Time	-	-	-	5,700	-	5,700
401-421	Overtime Compensation	-	-	1,290	-	3,200	1,300
401-441	State Retirement	5,995	5,079	3,978	7,560	7,393	8,043
401-442	Social Security	3,162	2,565	1,955	4,259	4,259	4,392
401-444	Employee Insurance	17,778	16,699	3,894	8,172	9,100	9,912
Total Personal Services		74,051	75,539	42,047	75,658	71,862	81,055
402-411	Office Supplies	531	905	619	1,675	1,675	1,675
402-413	Memberships/Subscriptions	421	185	345	560	850	565
402-431	Uniforms	168	-	-	250	250	250
Total Commodities		1,120	1,090	964	2,485	2,775	2,490
403-412	Postage	1,626	1,655	712	1,500	1,500	1,500
403-436	Maintenance Agreements	6,307	610	1,337	1,000	1,000	1,000
403-461	Consulting Services	-	-	3,614	7,000	4,000	7,000
403-462	Legal Services	84	-	87	500	500	500
403-467	Legal Publications	5,346	4,733	3,426	4,000	4,000	4,000
403-470	Binding & Printing	11,171	4,321	5,977	6,000	6,000	6,460
403-471	Schools/Conf/Meetings	11,190	4,044	2,175	4,350	3,100	4,350
403-472	Transportation	1,283	1,228	440	1,365	1,365	1,365
Total Contractual Services		37,007	16,590	17,768	25,715	21,465	26,175
Total Operating Expenditures		112,178	93,219	60,779	103,858	96,102	109,720
Total Village Clerk		\$ 112,178	\$ 93,219	\$ 60,779	\$ 103,858	\$ 96,102	\$ 109,720

1250 – Village Collector



VILLAGE COLLECTOR 1250 – ADMINISTRATION

GOALS

The goals of the Village Collector's Office are to provide information and assistance to Village citizens and the general public in matters concerning various services.

DESCRIPTION OF FUNCTIONS

Annually reviews the types of fees allowed for collection. Maintains satisfactory level of, and exercises control over, notification of business, liquor, taxi and contractor licenses as well as alarm applications. Answers public inquires about diverse areas of the Village such as giving directions, quoting various license and permit fees. Authorizes the intake of monies for business, liquor, taxi, contractor, raffle and special event licenses as well as solicitor permits and alarm applications. Ensures appropriate collector staffing for all hours of Village operation. Conducts a monthly and annual review of food and beverage taxes. If necessary, submits delinquent business accounts to Village Attorney for hearing proceedings. Reviews and signs liens. Serves as the Freedom of Information Act (FOIA) and Open Meetings Act Officer for the Village.

2015 OBJECTIVES AND ACCOMPLISHMENTS

I. Is a great place to live, work and do business

1. Continue to update the License and Registration Process in collaboration with other departments. (Second through Third Quarter)

Completed

II. Offers convenience through technologies

2. Provide updates to municipal website. (First through Fourth Quarters)

Completed

2016 OBJECTIVES

II. Offers convenience through technologies

1. Provide updates to municipal website. (First through Fourth Quarters)

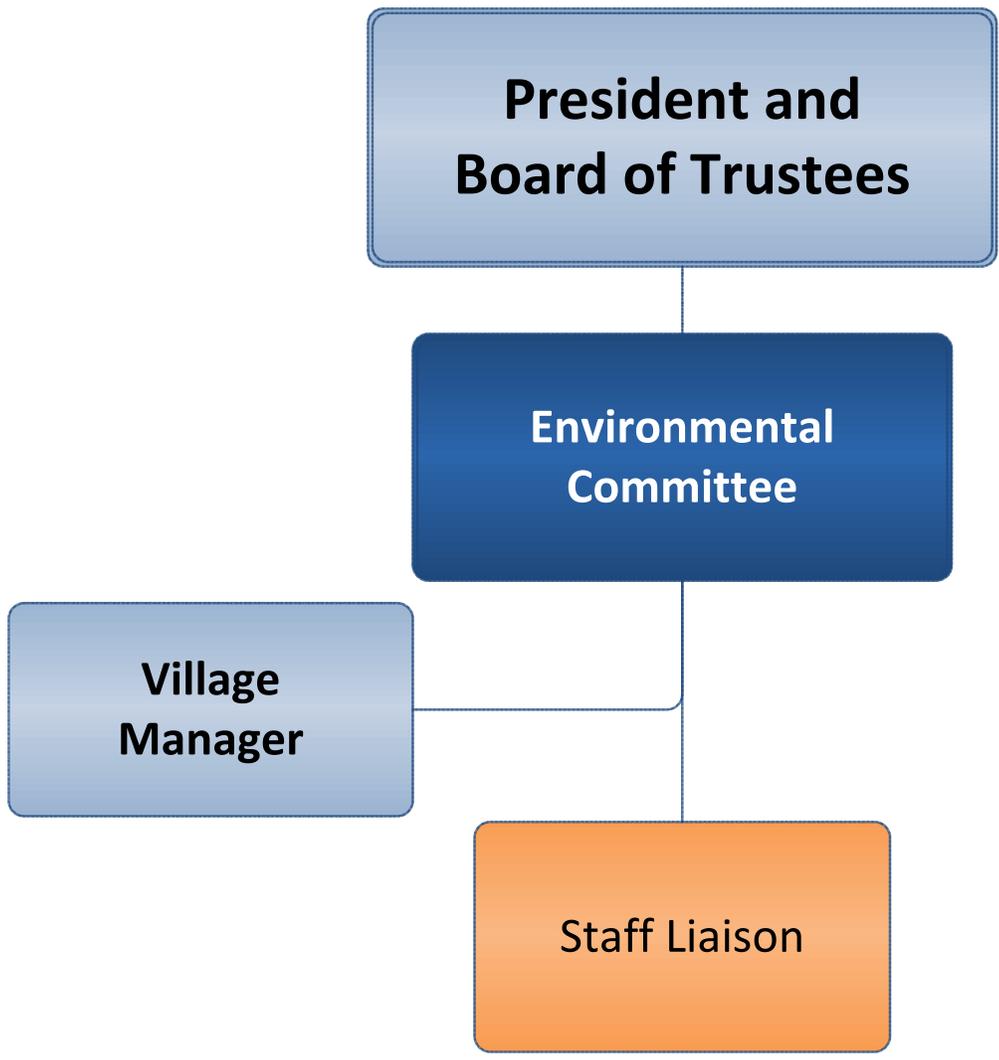
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2016

Fund 001 - General Fund

Department 1250 - Village Collector

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
401-411	Salaries-Regular	\$ 49,227	\$ 51,008	\$ 38,977	\$ 50,688	\$ 57,910	\$ 54,035
401-441	State Retirement	8,284	8,632	5,706	6,883	7,609	7,570
401-442	Social Security	4,092	4,384	2,841	3,878	4,278	4,134
401-444	Employee Insurance	8,272	12,810	9,139	13,855	13,350	13,144
Total Personal Services		69,875	76,835	56,663	75,304	83,147	78,883
402-411	Office Supplies	56	50	-	-	-	-
Total: Commodities		56	50	-	-	-	-
Total Operating Expenditures		69,931	76,885	56,663	75,304	83,147	78,883
Total Village Collector		\$ 69,931	\$ 76,885	\$ 56,663	\$ 75,304	\$ 83,147	\$ 78,883

1350 – Environmental Committee



PRESIDENT AND BOARD OF TRUSTEES

1350 – ENVIRONMENTAL COMMITTEE

GOALS

The goal of the Environmental Committee is to review and provide direction on items relating to environmental issues affecting the Village, its residents, and businesses.

DESCRIPTION OF FUNCTIONS

To present information and programs concerning environmental issues that affect the Village, its residents, and businesses; to create new or coordinate existing environmental programs suitable for achieving the goals of this committee; to cooperate with local, state, and national public and private agencies and individuals who are working on environmental programs; to provide advice to the Village President and Board of Trustees on environmental issues and programs; to recommend to the Village President and Board of Trustees such programs and staffing as may be appropriate to achieve the goals of this committee; and to complete projects assigned by the Village President or designated Trustee on environmental issues or programs.

2015 OBJECTIVES AND ACCOMPLISHMENTS

1. Is a great place to live, work and do business.

1. Continue to expand recycling opportunities for residents and villages. (Second quarter)

Have been investigating ways to resume the electronics recycling program to accommodate recycling needs of residents, but have not found anything to date.

2. Continue to improve area around apiary. (Third quarter)

Maintained grounds more frequently.

2016 OBJECTIVES

1. Is a great place to live, work and do business.

1. Distribute educational materials more broadly throughout the community. (Third quarter)
2. Improve public awareness and response to the River Sweep event. (Second quarter)

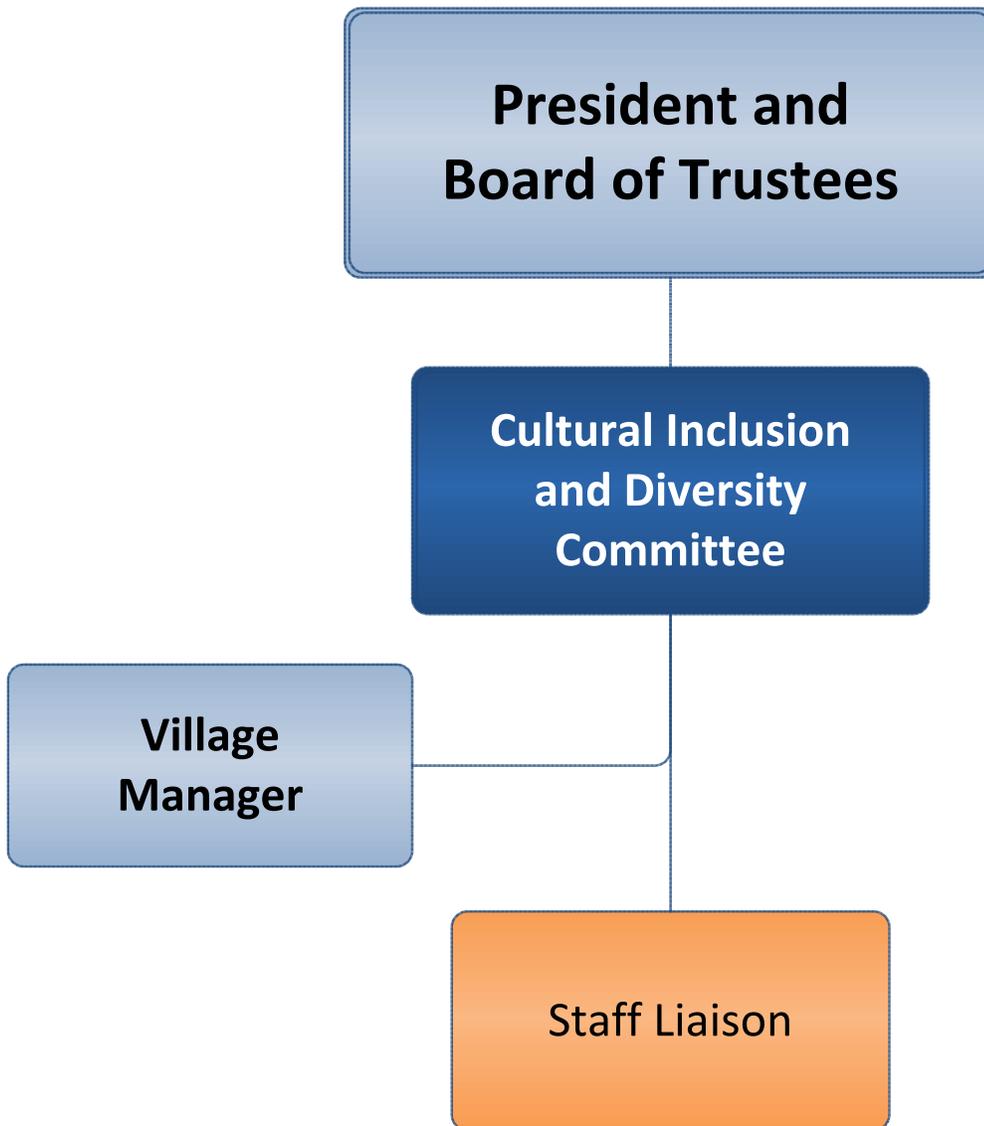
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2016

Fund 001 - General Fund

Department 1350 - Environmental Committee

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
402-411	Office Supplies	\$ 175	\$ -	\$ 314	\$ 100	\$ 100	\$ 1,400
402-413	Memberships/Subscriptions	37	-	-	525	525	525
Total Commodities		<u>212</u>	<u>-</u>	<u>314</u>	<u>625</u>	<u>625</u>	<u>1,925</u>
403-471	Schools / Conferences / Meetings	-	-	-	450	450	450
403-491	Special Events	872	1,419	1,197	3,000	3,000	3,000
Total Contractual Services		<u>872</u>	<u>1,419</u>	<u>1,197</u>	<u>3,450</u>	<u>3,450</u>	<u>3,450</u>
Total Operating Expenditures		<u>1,084</u>	<u>1,419</u>	<u>1,510</u>	<u>4,075</u>	<u>4,075</u>	<u>5,375</u>
Total Environmental Committee		<u>\$ 1,084</u>	<u>\$ 1,419</u>	<u>\$ 1,510</u>	<u>\$ 4,075</u>	<u>\$ 4,075</u>	<u>\$ 5,375</u>

1600 – Cultural Inclusion and Diversity Committee



PRESIDENT AND BOARD OF TRUSTEES

1600 – CULTURAL INCLUSION AND DIVERSITY COMMITTEE

GOALS

The goals of the Cultural Inclusion and Diversity Committee are to foster and promote understanding, mutual respect, cooperation, and positive relations between and among all residents of the Village; to create a sense of shared community among residents; and to affirm the value of each resident. The committee will act as a catalyst in promoting social harmony in the Village and help deter, through educational and action programs, prejudice, discrimination, and intolerance.

DESCRIPTION OF FUNCTIONS

The functions of the Cultural Inclusion and Diversity Committee are to assist the members of our community in any way possible by identifying cultural and social service needs of the residents of the Village and working with existing entities to address these needs in the most meaningful way. The Cultural Inclusion and Diversity Committee will work closely with all community groups, local businesses and other public agencies in promoting a better understanding and tolerance for inclusion and diversity within the community by establishing and promoting programs that serve to educate and bring the community together.

2015 OBJECTIVES AND ACCOMPLISHMENTS

1. Is a great place to live, work and do business

1. Support local community events which foster inclusion and cultural diversity through participation and financial donations. The events included Martin Luther King Jr.'s Birthday Breakfast, Black History Month Celebration with the Sister Cities Committee, American Association of Retired Asians Heritage Luncheon, School Supplies Drive for the Centro de Información Mental Health Fair, Native American Heritage Month at The Trickster Gallery and Museum. (All year)

Completed. All events were attended by CIDC Committee Members.

2. To host two (2) workshops/seminars on relevant/pressing topics that focus on strengthening the community of Hanover Park. (All year)

Completed. CIDC collaborated with Habitat for Humanity to coordinate this year's MLK Legacy Day of Service. CIDC hosted the Community Leaders Reception with guest speaker Professor Duboi McCarty from Harper College. The topic of focus was "Cultivating Cultural Awareness Among Our Youth".

3. Continue to host leadership training for committee members to strengthen the impact of the committee.

Ongoing

2016 OBJECTIVES

1. Is a great place to live, work and do business

1. Support local community events which foster inclusion and cultural diversity through participation and financial donations. The events include Martin Luther King Jr.'s Birthday Breakfast, Black History Month Celebration with the Sister Cities Committee, American Association of Retired Asians

Heritage Luncheon, School Supplies Drive for the Centro de Información Mental Health Fair, Native American Heritage Month at The Trickster Gallery and Museum. (All Year)

2. Organize the MLK Legacy Day of Service by collaborating with a non-for-profit organization serving Hanover Park residents. (Second Quarter)
3. To host the Annual Community Leaders Reception with a workshop, seminar, or speaker on relevant/pressing topics that focus on strengthening the community of Hanover Park. (Third Quarter)
4. Continue to host leadership training for committee members to strengthen the impact of the committee. (*Ongoing*)

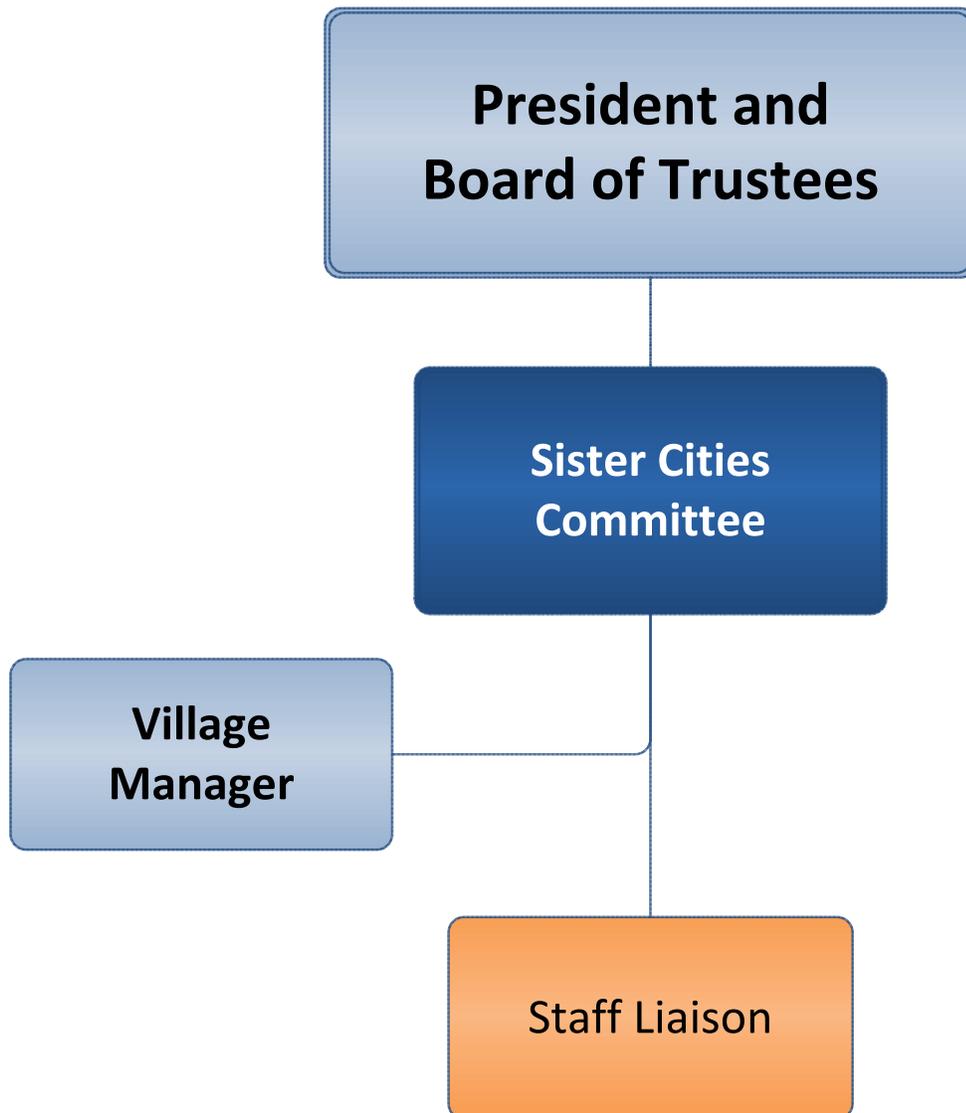
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2016

Fund 001 - General Fund

Department 1600 - Cultural Inclusion and Diversity Committee

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
402-411	Office Supplies	\$ 13	\$ 48	\$ -	\$ 200	\$ 200	\$ 200
402-499	Miscellaneous Expen.	94	-	-	500	582	500
Total Commodities		<u>107</u>	<u>48</u>	<u>-</u>	<u>700</u>	<u>782</u>	<u>700</u>
403-412	Postage	-	-	-	150	150	150
403-471	Schools/Conf/Meetings	1,125	56	-	250	250	250
403-472	Transportation	-	-	-	100	100	100
403-491	Special Events	1,543	2,733	500	2,750	2,750	2,748
Total Contractual Services		<u>2,668</u>	<u>2,789</u>	<u>500</u>	<u>3,250</u>	<u>3,250</u>	<u>3,248</u>
Total Operating Expenditures		<u>2,775</u>	<u>2,836</u>	<u>500</u>	<u>3,950</u>	<u>4,032</u>	<u>3,948</u>
Total Cultural Inclusion and Diversity Committee		<u>\$ 2,775</u>	<u>\$ 2,836</u>	<u>\$ 500</u>	<u>\$ 3,950</u>	<u>\$ 4,032</u>	<u>\$ 3,948</u>

1650 – Sister Cities Committee



PRESIDENT AND BOARD OF TRUSTEES

1650 - SISTER CITIES COMMITTEE

GOALS

The goal of the Sister Cities Committee is to foster knowledge and understanding between the people of the Village and the people of other nations' cities.

DESCRIPTION OF FUNCTIONS

The functions of the committee are to promote, advance and publicize local, state, and national Sister Cities programs. The committee acts to support international municipal cooperation through aid and education.

2015 OBJECTIVES AND ACCOMPLISHMENTS

1. Is a great place to live, work and do business

1. Recruit new members, especially those with expertise in education, grant-writing and publicity/brochure/and/or web page creation. (First through Fourth Quarters).

Recruitment is ongoing. One new member joined the Sister Cities Committee.

2. Engage local Sister Cities Groups (e.g., Hoffman Estates, Palatine, Bartlett, Elk Grove Village) to meet together and share experiences on a quarterly basis; and participate in area cultural events, to include such activities as Mexican Independence Day Celebrations and Ghanafest. (First through Fourth Quarters).

Members of the Hanover Park Sister Cities Committee met with Sister Cities group from Elk Grove Village.

3. Encourage more participation by elected officials in Hanover Park, Valparaiso, and Cape Coast, as well as Police and Fire Department Officials. (First through Fourth Quarters).

Trustee Porter attended the Sister Cities International Conference held in Minneapolis during July 2015.

4. Engage community service groups (e.g., Lions Club, Boy Scouts, and Girl Scouts) and Village Committees in opportunities to interact internationally. (First through Fourth Quarters).

In recognition of Black History Month in February, the Sister Cities Committee donated two books each to the Poplar Creek and Hanover Park Branch Libraries. In April, members of the Hanover Park Sister Cities Committee participated at cultural display with the Girl Scouts in Palatine. The Girl Scouts donated books to be used in libraries in Cape Coast and Valparaiso. Also in April, members of the Sister Cities Committee had a display at the Art Around the World sponsored by the Streamwood Human Relations Committee. In May, Committee members hosted a table at the Kids at Hope Resource Fair held at the Park District. A member of the Sister Cities Committee spoke with the local Lions Club while visiting Valparaiso.

5. Award scholarships to students in Cape Coast and Valparaiso. (Third Quarter).

Scholarships were awarded to students in both Sister Cities.

6. Assist with Cape Coast Primary School students' general needs. (First through Fourth Quarters).

Funds were issued for ongoing maintenance at Hanover Park Primary in Cape Coast.

7. Attend local, state and international Sister City Conferences. (First, Second, and Third Quarters).

Five members attended the State Conference held in Naperville in April; and two members attended the International Conference held in Minneapolis during the month of July. A presentation on Hanover Park Primary School was made at the State Conference.

8. Pursue school-to-school relationships with Cape Coast and Valparaiso and Hanover Park with areas of focus being Pen Pal program, as well as competition in academics, art, writing and athletics and community service projects. (First through Fourth Quarters).

A member of the Sister Cities Committee is following up with the Ontarioville School Principal regarding a penpal program among the students at schools in Hanover Park, Cape Coast and Valparaiso.

9. Look for opportunities in the goals as stated above to include communication and activities with Negeshwari, Bangladesh. (First through Fourth Quarters).

This objective was suspended due to the prevailing civil unrest in the area.

II. Is fiscally responsible and transparent

10. Explore grant and alternative funding that supports Sister Cities' activities. (First through Fourth Quarters).

Grant-writing research is ongoing. Trustee Porter attended a grant-writing workshop while at the International Conference.

ADDITIONAL ACCOMPLISHMENTS

1. Members organized and hosted the Black History Month Celebration which was held at an area African restaurant in February.
2. Table gifts that were made in Valparaiso were supplied for the annual Village Award Ceremony in January.
3. Members attended the annual GhanaFest held in Chicago in July.
4. Members attended the annual Zacatecas Festival in Maywood in July.
5. Members are helping with the organization of St. Ansgar's annual Mexican Independence Day Parade and related activities that will take place in September.

6. The Fifth Anniversary of the Hanover Park-Valparaiso Sister Cities relationship will be recognized in September 2015.

2016 OBJECTIVES

I. Is a great place to live, work and do business

1. Recruit new members. (First through Fourth Quarters)
2. Engage local Sister Cities groups to meet together and share experiences; and participate in area cultural events. (First through Fourth Quarters)
3. Encourage more participation by elected officials in Hanover Park, Valparaiso and Cape Coast as well as Police and Fire Departments. (First through Fourth Quarters)
4. Engage community service groups (e.g., Lions, Scouts) and Village committees in opportunities to interact internationally; and develop strategies for greater visibility and exposure of Sister Cities. (First through Fourth Quarters)
5. Award scholarships to students in Cape Coast and Valparaiso. (Third Quarter)
6. Assist with Cape Coast Primary School students' general needs. (Third Quarter)
7. Attend local, state and international Sister City conferences. (First and Third Quarters)
8. Pursue school-to-school relationships with Cape Coast, Valparaiso and Hanover Park (penpal, competitions in academics, art, writing and athletics) and community service. (First through Fourth Quarters)
9. Explore Sister City relationships with China and India to better reflect the diversity of Hanover Park and to increase its attractiveness to the community, to result in more participation as per objective number one. (First through Fourth Quarters)
10. Develop a Sister Cities brochure. (First Quarter)
11. Host 2016 Black History Month event. (First Quarter)
12. Sponsor a booth at the Mexican Independence Celebration. (Third Quarter)

III. Is fiscally responsible and transparent

13. Explore grant and alternative funding that supports Sister Cities' activities. (First through Fourth Quarters)

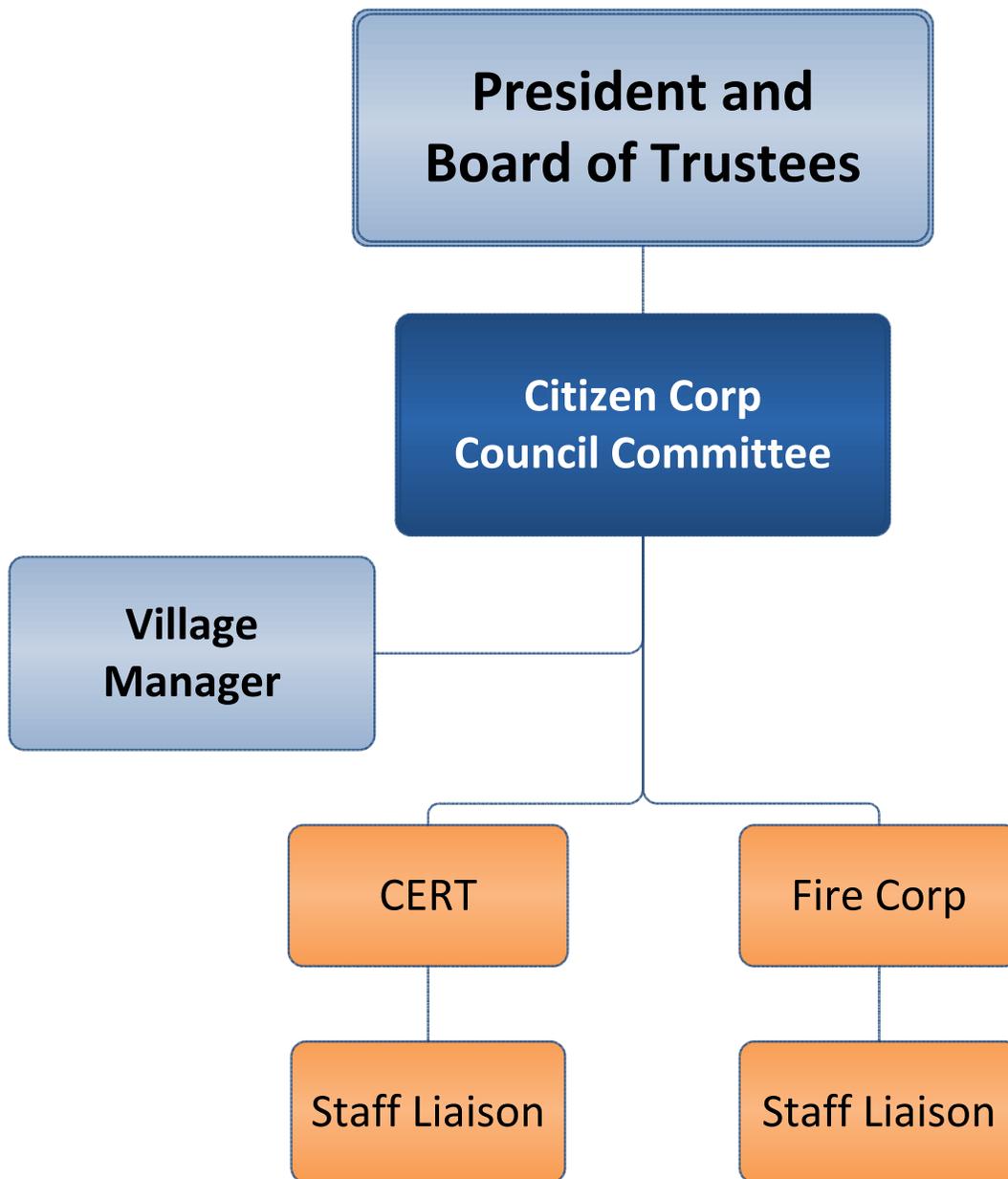
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2016

Fund 001 - General Fund

Department 1650 - Sister Cities Committee

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
402-411	Office Supplies	\$ 35	\$ -	\$ -	\$ 100	\$ 100	\$ 120
402-413	Memberships/Subscriptions	695	820	539	705	705	780
Total Commodities		<u>730</u>	<u>820</u>	<u>539</u>	<u>805</u>	<u>805</u>	<u>900</u>
403-412	Postage	33	-	4	200	100	100
403-471	Schools/Conf/Meetings	1,138	375	450	2,700	2,700	2,700
403-472	Transportation	-	-	-	-	-	-
403-491	Special Events	2,400	2,237	-	2,800	2,800	2,800
Total Contractual Services		<u>3,571</u>	<u>2,612</u>	<u>454</u>	<u>5,700</u>	<u>5,600</u>	<u>5,600</u>
Total Operating Expenditures		<u>4,301</u>	<u>3,432</u>	<u>993</u>	<u>6,505</u>	<u>6,405</u>	<u>6,500</u>
Total Sister Cities Committee		<u>\$ 4,301</u>	<u>\$ 3,432</u>	<u>\$ 993</u>	<u>\$ 6,505</u>	<u>\$ 6,405</u>	<u>\$ 6,500</u>

1700 – Citizen Corp Council Committee



PRESIDENT AND BOARD OF TRUSTEES

1700 - CITIZEN CORPS COUNCIL COMMITTEE

GOALS

The goals of the Citizen Corps Council are to match the needs of first responders with the skills and abilities of volunteers, educate the public on safety in an effort to help citizens take an active role in protecting themselves from harm, spearhead efforts to offer citizens new and existing volunteer opportunities, promote Citizen Corps programs and activities throughout the Village, and identify innovative practices that can be replicated in other communities.

DESCRIPTION OF FUNCTIONS

The Citizen Corps Council responsibilities include:

1. Promoting the Village's programs available to Hanover Park citizens who wish to volunteer their time and services
2. Providing recommendations and guidance regarding volunteer programs related to emergency management and Homeland Security.

2015 OBJECTIVES AND ACCOMPLISHMENTS

1. Is a great place to live, work and do business

1. Maintain a database of all trained CERT members. (Second Quarter)

Completed. The Deputy Chief of Support Services maintains the database.

2. Quarterly Citizen Corps Councils held in 2015.

Completed. Meetings were held in May, August, and November.

ADDITIONAL ACCOMPLISHMENTS

1. CERT members volunteered to work in 9 events sponsored by the Village.
2. 12 CERT members were trained in search and rescue via tabletop exercise.
3. 13 CERT members participated in shelter training provided by the American Red Cross.
4. CERT Members received CPR training in June of 2015.

2016 OBJECTIVES

1. Is a great place to live, work and do business

1. Maintain a database of all trained CERT members. (Fourth Quarter)
2. Quarterly Citizen Corps Councils will be conducted in 2015. (Fourth Quarter)

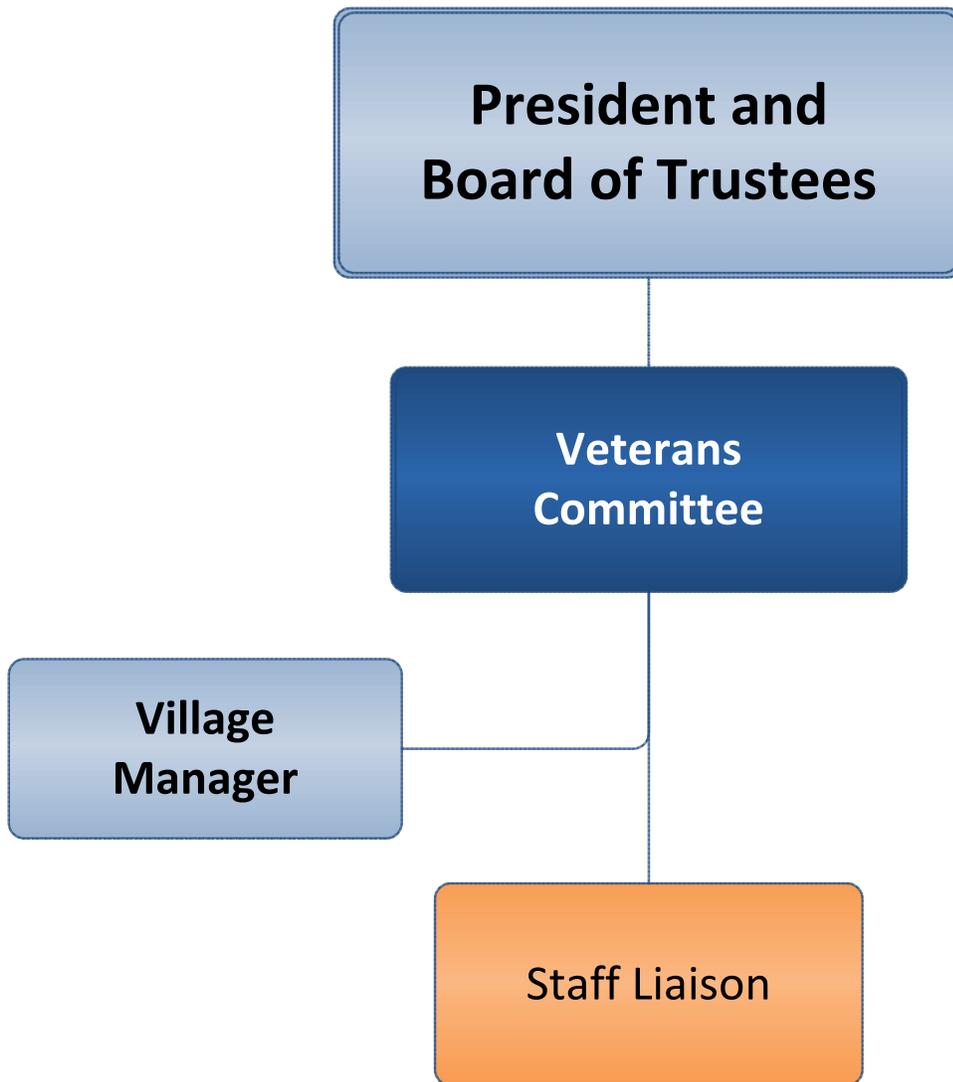
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2016

Fund 001 - General Fund

Department 1700 - Citizens Corp Council

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
402-411	Office Supplies	\$ -	\$ -	\$ -	\$ 500	\$ 500	\$ 500
402-413	Memberships/ Subscriptions	-	-	-	200	200	200
402-414	Books/Publications/Maps	-	-	-	50	50	50
402-423	Communications Parts	114	-	-	100	100	100
402-427	Materials & Supplies	-	1,000	-	500	500	500
402-431	Uniforms	-	263	-	150	150	150
402-434	Small Tools	-	200	-	100	100	100
Total Commodities		114	1,463	-	1,600	1,600	1,600
403-412	Postage	-	-	-	200	200	200
403-471	Schools/Conf/Meetings	3,199	1,000	-	500	500	500
Total Contractual Services		3,199	1,000	-	700	700	700
Total Operating Expenditures		3,313	2,463	-	2,300	2,300	2,300
Total Citizen Corp Council		\$ 3,313	\$ 2,463	\$ -	\$ 2,300	\$ 2,300	\$ 2,300

1750 – Veterans Committee



PRESIDENT AND BOARD OF TRUSTEES

1750 – VETERANS COMMITTEE

GOALS

The goal of the Veterans Committee is to promote veterans issues and bring forward topics relating to Hanover Park veterans.

DESCRIPTION OF FUNCTIONS

To promote veteran awareness within the community and the value of those who served their country in the military; to promote and coordinate activities that bring merit to residents who have served their country including adding names to memorial plaques to honor all veterans as well as prisoners of war and those missing in action; to cooperate with local Veteran's Organizations and other groups who represent the interests of the veterans; to recommend to the President and Board of Trustees programs and support for veteran causes as may be appropriate to attain the purposes of the committee; and to complete such projects as are assigned by the Village President and Board of Trustees.

2015 OBJECTIVES AND ACCOMPLISHMENTS

I. Is a great place to live, work and do business

1. Reach out to as many Veterans who reside or work in Hanover Park to make sure they are recognized by the Village and are made aware of the Veterans Committee activities. (First through Fourth quarters)

Committee has reached out by attending multiple Village events, and use of the Village website.

III. Is fiscally responsible and transparent

2. Continue to seek funding for the Memorial through brick sales. (First through Fourth quarters)

Brick forms have been on line, in the Hi-Lighter and at various Village functions.

3. Continue fundraising for Military Dog sculpture that would be added to the Veterans Memorial site. (First through Fourth quarters)

War Dog forms have been on line, in the Hi-Lighter and at various Village functions. Have been soliciting funds by placing jars at various locations throughout the Village.

ADDITIONAL ACCOMPLISHMENTS

1. Participated in Touch a Truck, Memorial Day and Veteran's Day events.

2016 OBJECTIVES

I. Is a great place to live, work and do business

1. Reach out to as many Veterans who reside or work in Hanover Park to make sure they are recognized by the Village and are made aware of the Veterans Committee activities. (First through Fourth quarters)

III. Is fiscally responsible and transparent

2. Continue to seek funding for the Memorial through brick sales. (First through Fourth quarters)

3. Continue fundraising for Military Dog sculpture that would be added to the Veterans Memorial site. (First through Fourth quarters)

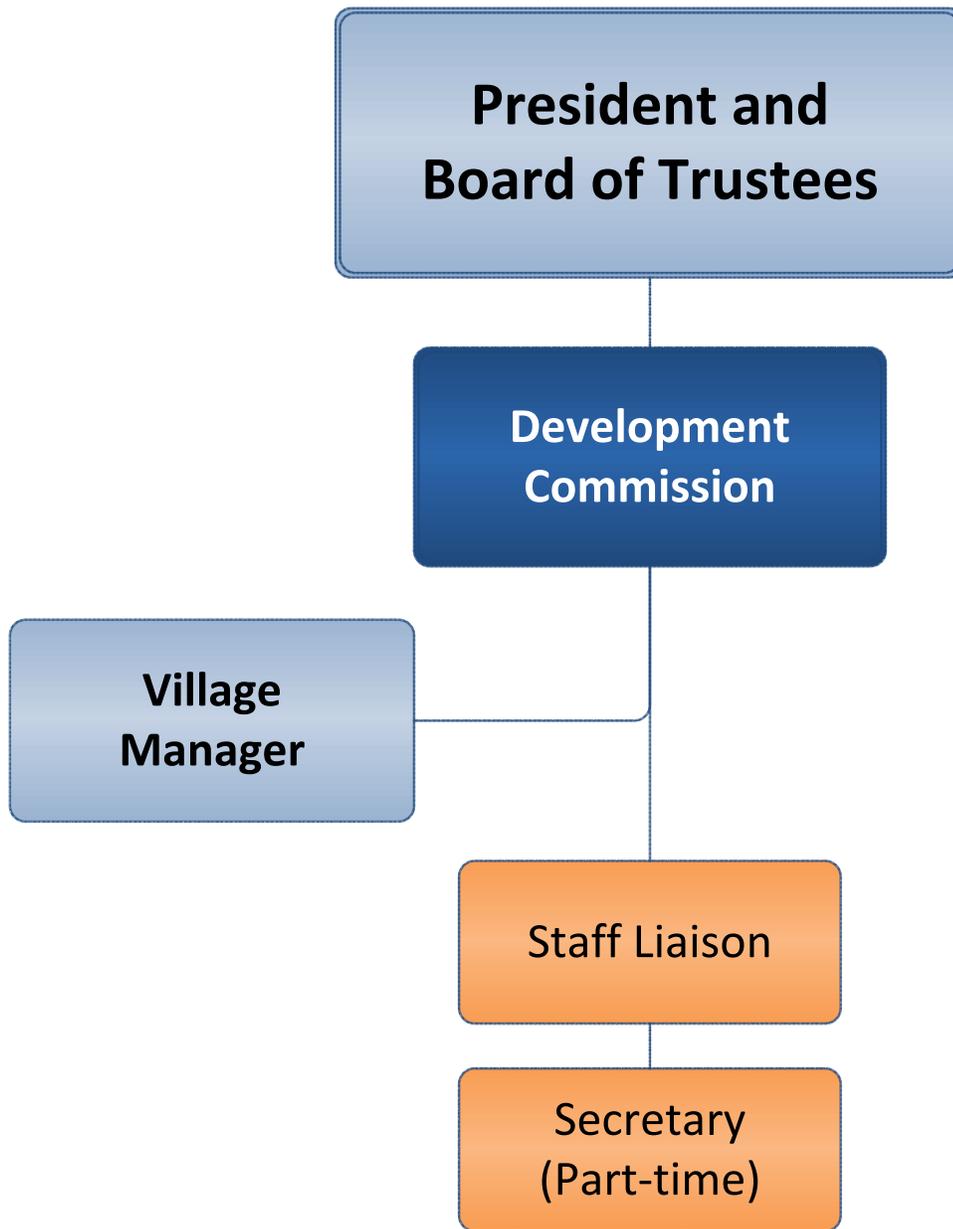
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2016

Fund 001 - General Fund

Department 1750 - Veterans Committee

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
402-411	Office Supplies	\$ 262	\$ 67	\$ 29	\$ 150	\$ 150	\$ 150
402-427	Materials & Supplies	-	173	120	250	250	250
Total Commodities		262	240	149	400	400	400
403-412	Postage	46	39	107	50	50	50
403-491	Special Events	828	1,249	640	2,250	1,500	1,501
Total Contractual Services		874	1,288	747	2,300	1,550	1,551
Total Operating Expenditures		1,136	1,528	896	2,700	1,950	1,951
Total Veterans Committee		\$ 1,136	\$ 1,528	\$ 896	\$ 2,700	\$ 1,950	\$ 1,951

1800 – Development Commission



PRESIDENT AND BOARD OF TRUSTEES

1800 – DEVELOPMENT COMMISSION

GOALS

The goals of the Development Commission are to create and maintain the Comprehensive Plan and specific area plans for the Village to provide long-term policy direction, to review all proposed developments and subdivisions in a timely and professional manner and provide thorough and concise recommendations to the Village Board, to conduct public hearings on all petitions for zoning variations, special uses, planned unit developments, rezonings (zoning map amendments), text amendments, and comprehensive plan amendments. All petitions are considered in a fair and equitable manner, in accordance with the established standards and ordinances.

DESCRIPTION OF FUNCTIONS

Prepare and recommend to the Village Board a comprehensive plan for present and future development of the Village, review all subdivisions, zoning requests and proposed developments to ensure conformance with the comprehensive plan, zoning and subdivision regulations. Review and recommend revisions to the Comprehensive Zoning Ordinance and review decisions of the Zoning Administrator. Review and interpret the Zoning Ordinance and make recommendations on petitions for variations from the provisions of the Zoning Ordinance.

2014B OBJECTIVES AND ACCOMPLISHMENTS:

1. Maintain and focus on Economic Development and Redevelopment.

1. Provide timely recommendations to the Village Board on development applications related to subdivisions, variances, special uses, and zoning code amendments. (First through fourth quarters)

Ongoing. Reviewed a number of development applications in a timely and professional manner, providing meaningful comments and clear recommendations to the Board. Held public hearings for projects including a new bank building, new commercial outlot building, and two telecommunication related projects. Researched, analyzed and made recommendations for changes to several sections of the Zoning Code as part of the creation of the Unified Development Ordinance (UDO). Held public hearings recommending amendments to the Zoning Code, which were provided to the Village Board.

2. Support implementation of Village and special area plans, including the Comprehensive Plan, Village Center Plan, and Irving Park Corridor Study, by considering plan goals and zoning and design recommendations when reviewing development proposals. (First through fourth quarters)

Ongoing. Development applications are reviewed in light of Village Center plan, Comprehensive Plan and Irving Park Road Corridor study goals and recommendations, as applicable. Landscape standards, as identified in these plans for image improvement, as well as proposed in the zoning code update, are being applied for new development and redevelopment. Recommended updates to the Zoning Code take into account the recommendations of these studies.

3. Receive public comments related to development and business regulations, perform research, and provide recommendations for changes and improvements to regulations as needed. (First through fourth quarters)

Ongoing. Public notification sent for all public hearings; and comments are received and feedback incorporated during review. Best Practices are researched from surrounding communities as well as regional agencies prior to providing recommendations. Extensive research is being performed for the Zoning Code Text Amendments related to UDO update and

new zoning regulations pertaining to predatory lending businesses such as Payday loans, Title Loans, Cash for Gold, etc.

II. Overall and long-term Financial Health of the Village.

1. Evaluate and provide recommendations to the Village Board regarding development in all TIF Districts. (First through fourth quarters)

Ongoing. Reviewed one development application in TIF 3 related to a special use for the Education and Work Center in the Hanover Square Shopping Center and provided feedback based on goals of the district. Provided input to ensure updated Zoning Code regulations meet TIF goals.

III. Continue to improve the overall image and identity of the Village and in order to make the community a desirable place to live and raise a family.

1. Review and provide recommendations to complete Zoning Code update. (First and second quarters)

Ongoing. Researched, analyzed and made recommendations for changes to several sections of the Zoning Code. Proposed changes following research on comparable/surrounding municipalities and industry best practices. Held several meetings to craft updated regulations for lighting regulations driveways, fences, accessory structures and uses, site plan review, variations, sign and design guidelines. Following presentation of these sections, the Development Commission has held Public Hearings to gather input and feedback as well as formalize their recommendations. Final recommendations for changes were then forwarded to the Board for final action.

2. Recommend potential development strategies based upon applicable Village and special area plans. (First through fourth quarters)

Ongoing. Provided staff feedback on ongoing development activities, including any special area plans. Provided feedback on the DuPage County Lake Street Corridor Plan based upon overall Village goals.

IV. Provide Effective Governance.

1. Provide up-to-date information regarding Development Commission meetings and activities on the Village website. (First through fourth quarters)

Ongoing. Full meeting agendas, packets, and minutes provided on the Village website prior to every meeting. Village plans, including Comprehensive Plan, Village Center Plan, Irving Park Corridor Study, and DuPage County Lake Street Corridor study are available on the website. Timely and pertinent information is also disbursed via the Village Hi Lighter newsletter

2016 GOALS/PRIORITIES:

I. Maintain and focus on Economic Development and Redevelopment.

1. Provide timely recommendations to the Village Board on development applications related to subdivisions, variances, special uses, and zoning code amendments. (First through fourth quarters)
2. Support implementation of Village and special area plans, including the Comprehensive Plan, Village Center Plan, and Irving Park Corridor Study, by considering plan goals and

zoning and design recommendations when reviewing development proposals. (First through fourth quarters)

3. Receive public comments related to development and business regulations, perform research, and provide recommendations for changes and improvements to regulations as needed. (First through fourth quarters)

II. *Overall and long-term Financial Health of the Village.*

1. Evaluate and provide recommendations to the Village Board regarding development in all TIF Districts. (First through fourth quarters)

III. *Continue to improve the overall image and identity of the Village and in order to make the community a desirable place to live and raise a family.*

1. Review and provide recommendations to complete Zoning Code update. (First and second quarters)
2. Recommend potential development strategies based upon applicable Village and special area plans. (First through fourth quarters)

IV. *Provide Effective Governance.*

1. Provide up-to-date information regarding Development Commission meetings and activities on the Village website. (First through fourth quarters)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2016

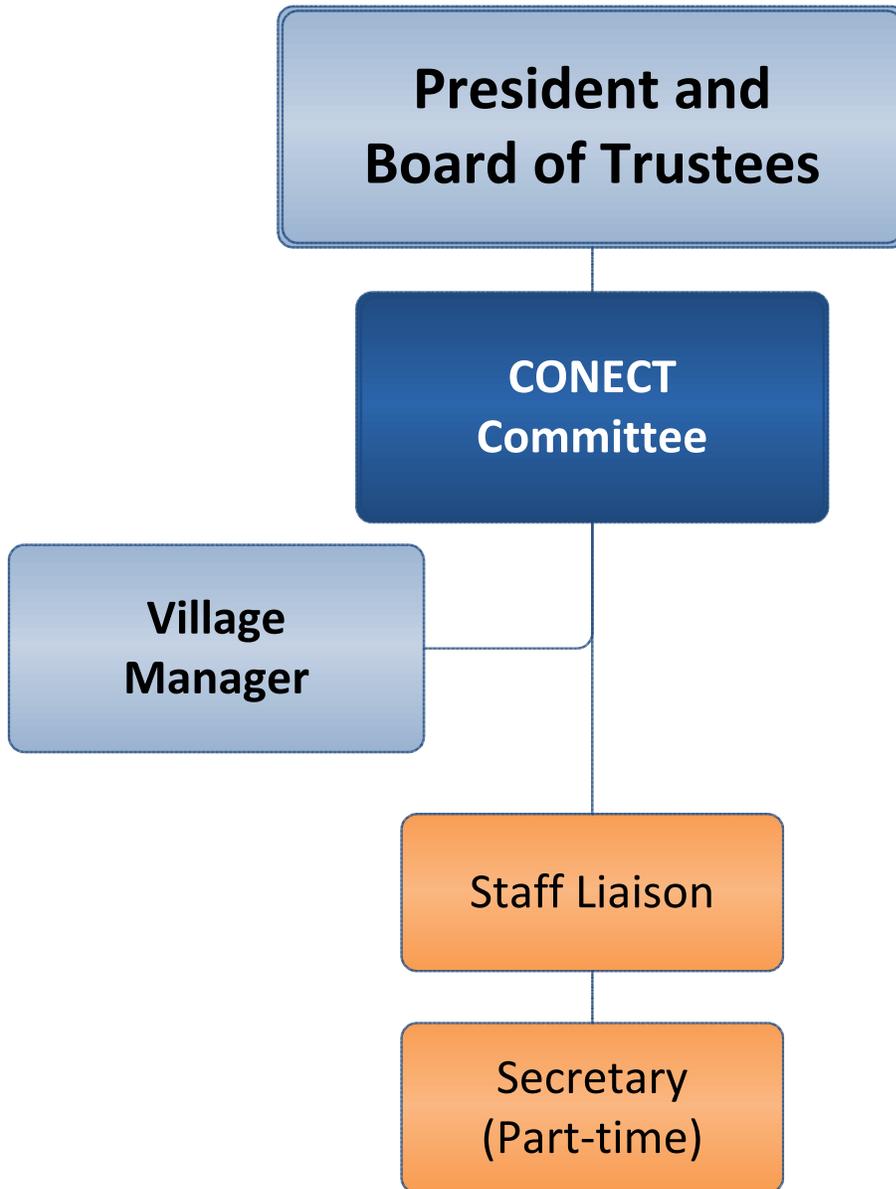
Fund 001 - General Fund

Department 1800 - Development Commission

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
401-412	Salaries - Part - Time	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
401-421	Overtime Compensation	422	-	-	-	-	-
401-441	State Retirement	59	-	-	-	-	-
401-442	Social Security	32	-	-	-	-	-
401-444	Employee Insurance	-	-	-	-	-	-
Total Personal Services		513	-	-	-	-	-
402-413	Memberships/Subscriptions	-	-	-	250	250	250
402-414	Books/Publications/Maps	-	-	50	250	100	100
402-499	Miscellaneous Expen.	25	28	-	200	-	200
Total Commodities		25	28	50	700	350	550
403-412	Postage	-	-	-	200	200	200
403-471	Schools/Conf/Meetings	1,040	80	250	600	755	750
Total Contractual Services		1,040	80	250	800	955	950
Total Operating Expenditures		1,578	108	300	1,500	1,305	1,500
Total Development Commission		\$ 1,578	\$ 108	\$ 300	\$ 1,500	\$ 1,305	\$ 1,500

1950 – Hanover Park CONECT Committee

(Committee on Networking Education and Community Teamwork)



PRESIDENT AND BOARD OF TRUSTEES 1950 - CONECT COMMITTEE

GOALS

The goals of the Committee on Networking, Education and Community Teamwork (CONNECT) are: Strengthen the Village's business community by encouraging the retention of existing businesses and attraction of new business; Serve as a business liaison, provide feedback on the impact of activities and regulations on businesses; and, support and provide feedback on Village economic development activities related to business development, promotion and marketing, land use and transportation planning, workforce development, etc.

DESCRIPTION OF FUNCTIONS

The CONECT Committee's responsibilities include promoting the Village's business opportunities through events, activities and correspondence. CONECT consistently reviews and updates materials relating to the Committee's brochure, the Village's HiLighter newsletter, promotional flyers on numerous events, opportunities and meetings relating to specific Village happenings and projects. They ensure those attending Committee-hosted events receive information from various service agencies and taxing bodies affiliated with the success of doing business in and with the Village. They also provide feedback on the impact of proposed activities and regulations on local businesses.

CONNECT facilitates formal and informal networking opportunities. Specifically, CONECT coordinates and hosts the following programs and activities on an ongoing basis:

- Conducts "Welcome" visits to new businesses with a 'welcome-gift' and provides them with pertinent Village information including a letter from the Mayor offering free marketing opportunities to increase exposure of their business, a current issue of the Village *HiLighter* Newsletter, a CONECT Brochure and Volunteer Application, and a Chamber Membership Application.
- Coordinates and hosts annual activities promoting Hanover Park and encouraging networking among local businesses including Ribbon Cuttings, Realtor & Business Reception, Chamber "Business after Hours" and Mayor's Choice Business Award Program.
- Continues outreach and public relations with businesses, developers, and residents by providing correspondence relevant to current projects and challenges being addressed by the Village, continuing the enhancement of the Village's image. Provides feedback on Business Retention and other surveys and outreach.
- Encourages Village-licensed restaurants to participate in "Dine in Hanover Park" and "Shop Local" coupon programs. By participating in this program, businesses receive additional exposure through marketing in our Village *HiLighter* newsletter, and area residents receive savings on their purchases. This marketing is at low cost to the business. It's a "Win-Win."
- Provides recommendations, guidance and opportunities regarding business retention and attraction activities. Staff continues to work with CONECT regarding development updates and potential business retention, expansion, and attraction proposals.

2015 GOALS/ACCOMPLISHMENTS:

I. Maintain and focus on Economic Development and Redevelopment.

1. Sponsor a “Business after-Hours” event through the Chamber of Commerce. (First quarter)

Accomplished. This Mardi Gras-themed event was held on February 17, 2015, and was well-attended by local businesses. Attendees took advantage of the networking opportunities.

2. Continue the “Shop Local” Program as well as the “Dine in Hanover Park” promotion whereby coupons for Village restaurants and businesses are distributed to residents through the Village HiLighter Newsletter and posted on our website. (First through fourth quarters)

Accomplished. Coupons for several local businesses were included in the May/June issue, generating revenue (\$50/coupon) which helped towards reducing the printing cost of the newsletter. Additional “Shop Local” coupons will be included in the November/December issue of the HiLighter to encourage local holiday shopping.

3. Increase efforts to collect business emails addresses through business license forms and events. Contact businesses via email rather than through U.S. Postal mailings. Work towards an up-to-date, complete database for better communication. (First through fourth quarters)

Ongoing. A majority of emails have been collected through the Business Retention Survey. Contact information is also collected at CONECT events and via direct calls. Additional ones are added as information becomes available via the Business License renewals/applications. This information has been used for communicating with businesses regarding upcoming Village events. The database completion is in process – several businesses either do not use or provide email information.

II. Overall and long-term Financial Health of the Village.

1. Conduct a “Business Retention” survey and incorporate follow up visits with business owners. Share results with Committee and work to address issues and concerns of businesses. (First through fourth quarters)

Accomplished. The survey was distributed and a number of completed surveys have been received. Results are being analyzed to formulate a report. The feedback obtained through the survey will be used to address issues identified and provide assistance. Additional Business Retention visits are ongoing.

III. Continue to improve the overall image and identity of the Village and in order to make the community a desirable place to live and raise a family.

1. Host a Realtor and Business Reception showcasing opportunities in Hanover Park. (Third quarter)

Accomplished. Event held on November 18, and attended by several realtors and businesses. Many local businesses participate along with service agencies, to showcase Hanover Park and what the community has to offer, as a desirable place not only to do business in, but also to live and raise a family in.

2. Upon the completion of the Annual Realtor & Business Reception and Chamber “Business after Hours” events, conduct a survey of attendees. Results will measure success of the event and focus on areas that need improvement. (Third through fourth quarters)

Accomplished. Feedback has been collected following events and discussed at CONECT meetings. Based upon discussion, changes are made to future events. One example includes moving the venue for the Mardi-Gras themed Business After Hours event from the Park District location back to the Village Hall. The format of the event was modified as well, to improve networking and information dispersion. Outreach to local businesses is also occurring in partnership with the Hispanic Chamber as well as the Hanover Park Chamber of Commerce.

3. Provide feedback on the impact of proposed activities and regulations on local businesses and hear local business concerns. (First through Fourth quarters)

Ongoing. Staff continued to obtain feedback from the CONECT committee regarding various regulations as well as economic development activities. Staff is also working with other entities to provide outreach to the Hispanic Business community. Staff will also involve CONECT in a signage workshop to discuss updating regulations.

2016 GOALS/PRIORITIES:

I. Maintain and focus on Economic Development and Redevelopment.

1. Continue coordination with Hanover Park Chamber of Commerce for various events and activities to promote our business community.
2. Coordinate with newly formed Northwest Hispanic Chamber of Commerce regarding outreach to Hispanic businesses.

3. Sponsor a “Business after-Hours” event through the Chamber of Commerce. (First quarter)
4. Continue the “Shop Local” Program as well as the “Dine in Hanover Park” promotion whereby coupons for Village restaurants and businesses are distributed to residents through the Village HiLighter Newsletter and posted on our website. (First through fourth quarters)
5. Explore holding “Business Corridor” meetings (such as Irving Park Rd., Lake Street and Barrington Rd. Corridors) to have more targeted discussions and feedback. (One corridor, every 6 months is anticipated. This goal can commence only after full staffing is available within the department, with assistance from CONECT members.)
6. Explore a new “Spotlight on Business” program on-line, with CONECT nominating a business to be highlighted on Village’s various on-line resources.

II. Overall and long-term Financial Health of the Village.

1. Host a Realtor and Business Reception showcasing opportunities in Hanover Park. (Third quarter)

III. Continue to improve the overall image and identity of the Village and in order to make the community a desirable place to live and raise a family.

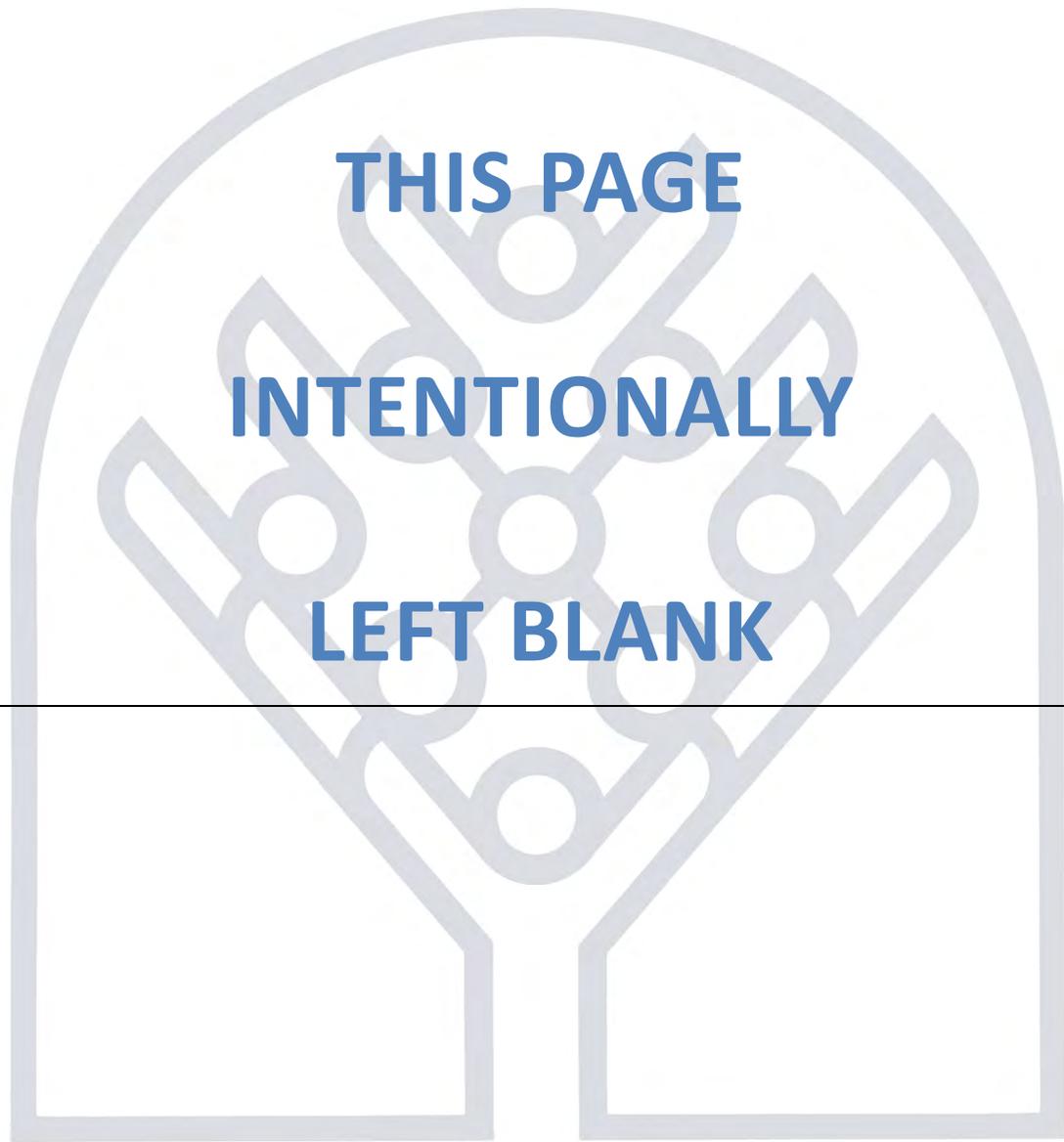
1. Convey feedback from Business Retention Survey to other departments and determine action steps that need to be taken to address any issues identified.
2. Explore hosting a “Taste of Hanover Park” to promote local restaurants and bring visitors to the community.
3. Provide feedback on the impact of proposed activities and regulations on local businesses and hear local business concerns. (First through Fourth quarters)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2016

Fund 001 - General Fund

Department 1950 - Hanover Park CONECT Committee

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
402-411	Office Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
402-413	Memberships / Subscriptions	525	-	-	750	525	750
402-499	Miscellaneous Expense	-	-	33	-	-	-
Total Commodities		525	-	33	750	525	750
403-412	Postage	807	841	-	750	750	750
403-471	Schools/Conf/Meetings	-	43	-	-	-	-
403-491	Special Events	6,178	3,265	933	4,350	3,621	4,350
Total Contractual Services		6,985	4,149	933	5,100	4,371	5,100
Total Operating Expenditures		7,510	4,149	966	5,850	4,896	5,850
Total Hanover Park CONECT Committee		\$ 7,510	\$ 4,149	\$ 966	\$ 5,850	\$ 4,896	\$ 5,850



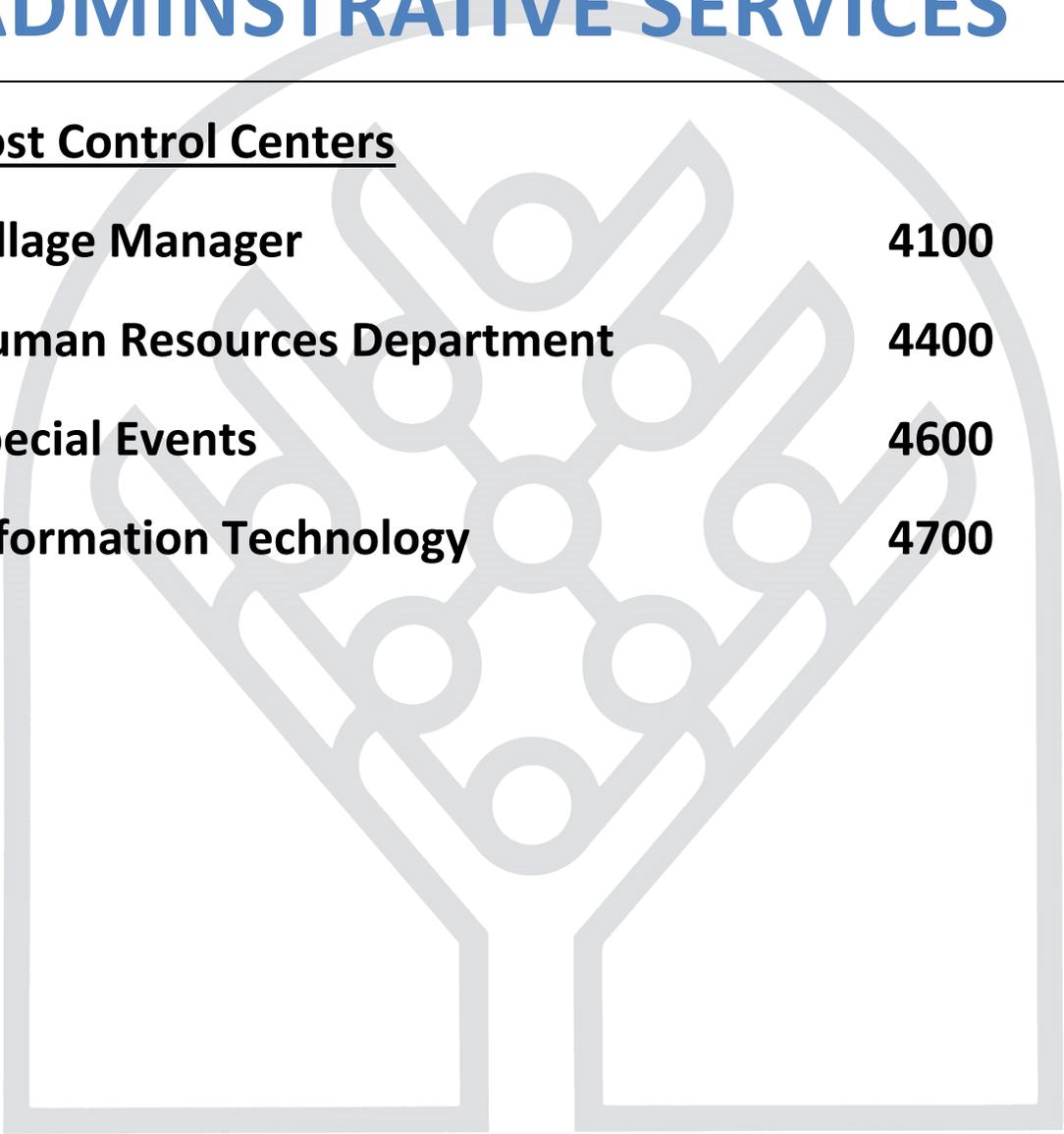
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Hanover Park

ADMINISTRATIVE SERVICES

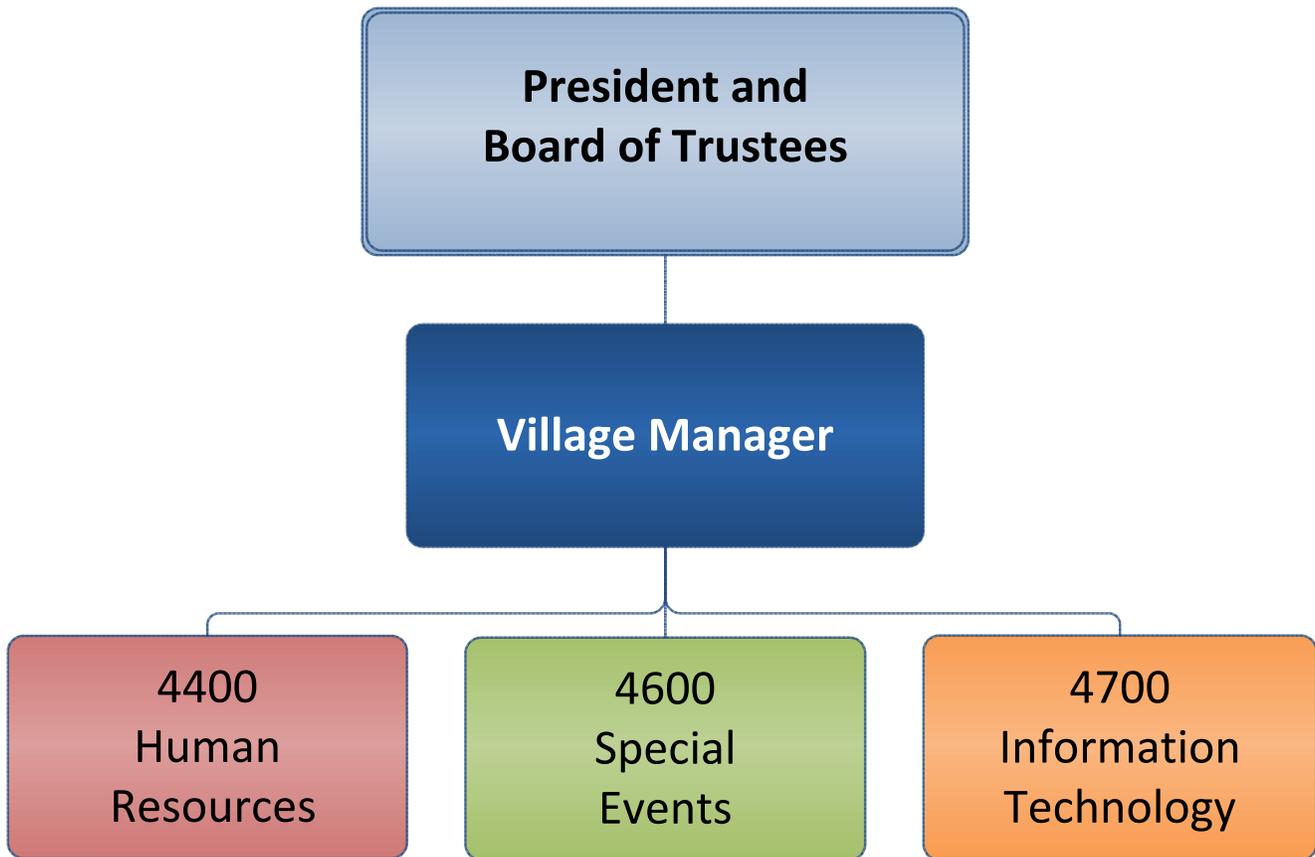
Cost Control Centers

Village Manager	4100
Human Resources Department	4400
Special Events	4600
Information Technology	4700

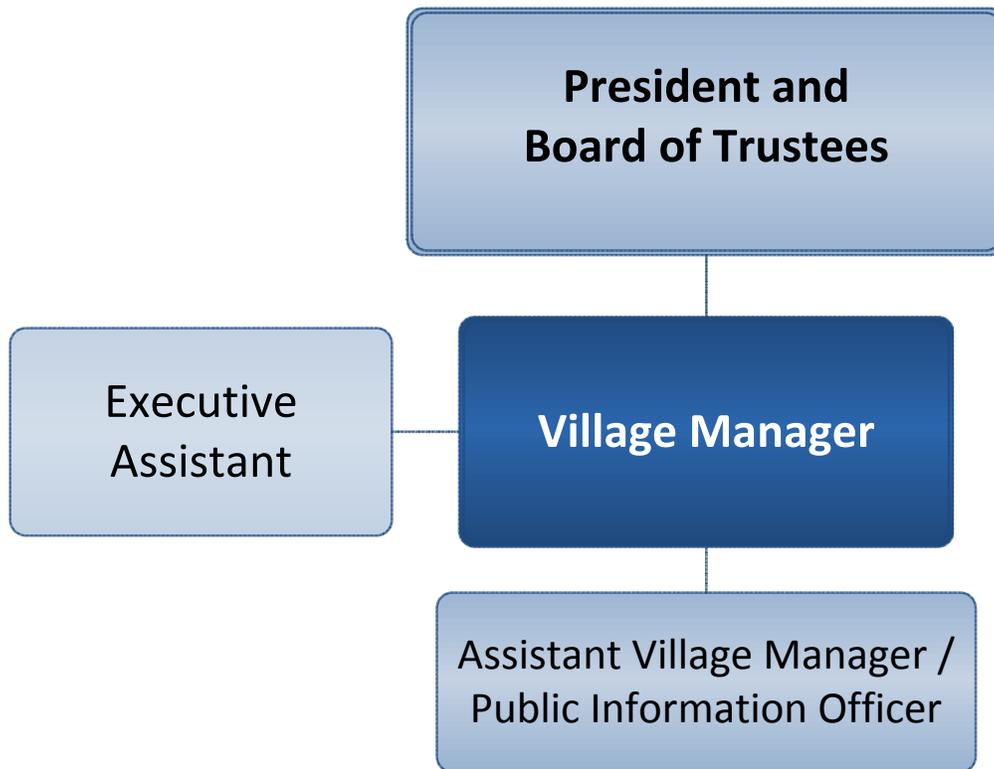


Hanover Park

Organization of Administrative Services



4100 – Village Manager



VILLAGE MANAGER

4100 - ADMINISTRATION

GOALS

The goal of the Village Manager's Office is to provide professional management of the Village operations and continually strive to improve the efficiency and effectiveness of all municipal services through the careful selection and maintenance of a qualified workforce. This means greater productivity, effective policy implementation, improved financial conditions, policy alternatives, public relations and increased communication between all levels of government.

DESCRIPTION OF FUNCTIONS

The Village Manager provides the day-to-day administrative functions necessary for the professional management of the Village. The Manager provides recommendations, options, and evaluations to the Village Board for their selection and direction. The Village Manager evaluates municipal services performed by each department and assures the effective and efficient delivery of municipal services in accordance with fiscal restraint and Board policies. The Manager responds to citizen inquiries and acts as a liaison between special interest groups and other governmental units and the elected officials of the Village.

2015 OBJECTIVES AND ACCOMPLISHMENTS

I. Is a great place to live, work and do business

1. Continued with next steps of stabilizing Hanover Square and work to acquire new tenants and retain existing tenants.

Ongoing. The Village entered into a public/private partnership with Tobin Development through a Redevelopment Agreement to form a LLC with the goal to upgrade the center. A lease was signed with Gymkhana to occupy 25,000 square feet for a gymnastics facility. Build-out for Gymkhana and construction of a new façade, parking lot, and roof began in October, 2015 and is expected to be completed by year-end.

2. Developed a draft Internal Communications Plan for the Village (Second Quarter)

Ongoing. A draft Communications Plan has been developed and will be expanded upon to be presented to the Board by the end of the year.

3. Continued review and update of administrative policies (First through Fourth Quarters)

Ongoing. Staff continues to review and update administrative policies as needed.

II. Offers Convenience Through Technologies

1. Implemented the new ERP System (First through Fourth Quarters)

Completed. Finance and Human Resources went live with new ERP software in May, 2014. The Police Department also went live with both the self-service night parking and electronic parking ticket module. Utility billing and community development modules went live in October 2014. The Code Enforcement module is schedule to go live by year-end.

III. Is fiscally responsible and transparent

1. Implemented the transition from a Fiscal Year to a Calendar Year budget.

The first calendar year budget, from January 1-December 31, 2015, was in place and is expected to end the year under budget with a 42% fund balance in the General Fund.

2. Maintain a Strategic Plan.

Completed. The Village Board passed a Resolution approving the Village's 2014 Strategic Plan at their Board meeting of June 5, 2014. Updates were provided to the Village Board on March 19, 2015 and October 15, 2015.

3. Continued to work toward diversification of revenues.

Ongoing. FY'15 Budget included more diversification of revenue sources.

4. Provided regular financial reports and updates

Ongoing. A monthly Treasurer's Report has been developed and is provided to the Board at the second meeting of each month. Additionally, staff provides the Board with Quarterly Financial Reports.

IV. Offers Convenience through technology

1. Evaluate and upgrade Village Website

Ongoing. Staff will work with the new IT Director to review the website and determine if money should be budgeted to upgrade the website.

2. Plan for improvements to Board room for presentations

Ongoing. Staff has begun the process of remodeling room 212, and will work towards remodeling room 214 in FY'16.

Additional Accomplishments

1. Hired new IT Director and Finance Director
2. Provided orientation to three new Trustees (2 in May, 1 in November)

2016 OBJECTIVES

II. Is fiscally responsible and transparent

1. Investigate and implement an investment plan for funds maintained within the Sinking Fund Reserves (IT Replacement Fund, Central Equipment Fund, Capital Projects Fund and General Operating Fund). (Second Quarter).
2. Continue to work toward diversification of revenues.
3. Provide regular financial reports and updates

IV. Offers Convenience through technology

1. Plan for improvements to Board room for presentations

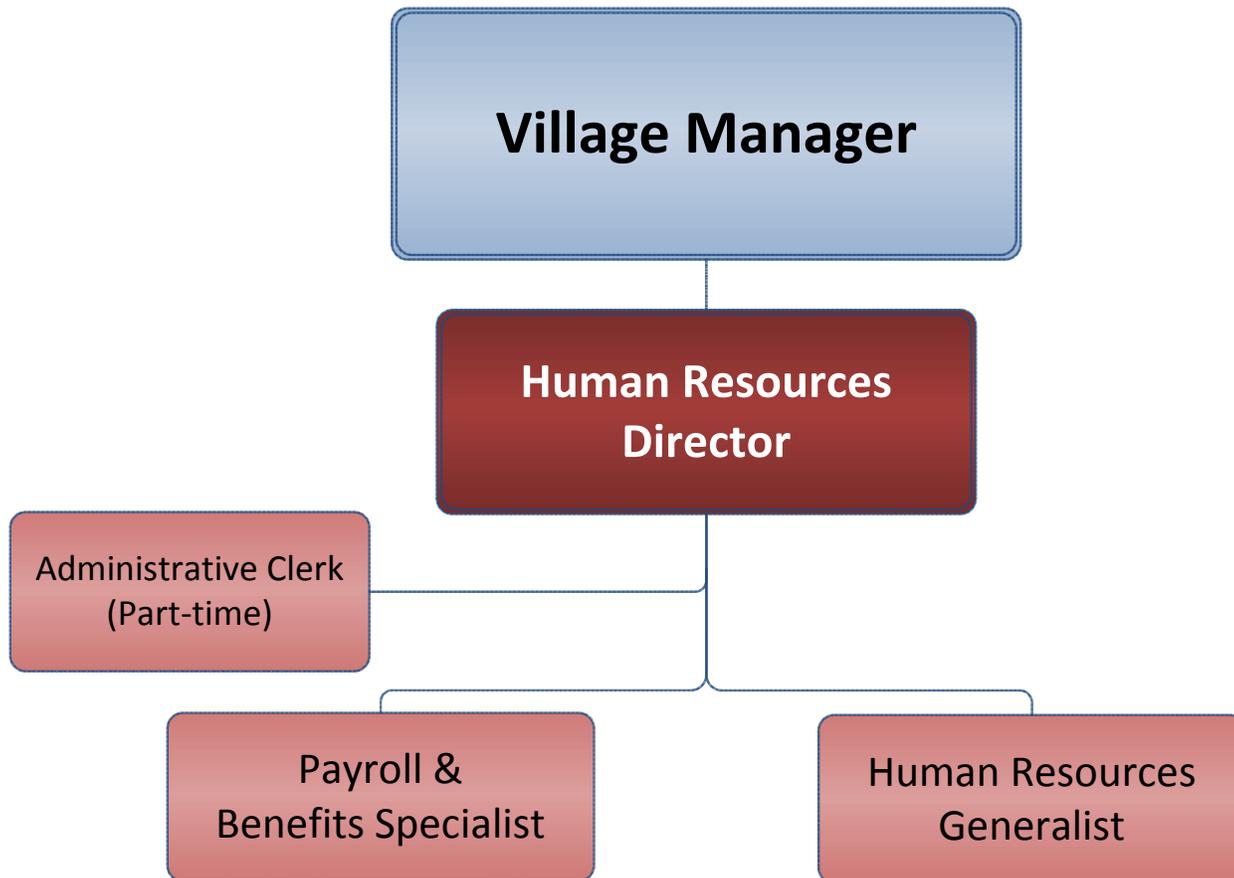
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2016

Fund 001 - General Fund

Department 4100 - Village Manager

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
401-411	Salaries - Regular	\$ 168,093	\$ 199,626	\$ 137,934	\$ 201,165	\$ 204,545	\$ 316,848
401-421	Overtime Compensation	26,049	16,254	13,749	20,000	20,000	20,000
401-441	State Retirement	39,815	32,871	21,911	30,118	29,980	47,611
401-442	Social Security	17,516	13,940	8,291	15,245	16,500	24,224
401-444	Employee Insurance	20,018	25,967	17,272	27,828	27,205	50,236
Total Personal Services		271,491	288,658	199,156	294,356	298,230	458,919
402-411	Office Supplies	699	403	317	600	600	600
402-413	Memberships / Subscriptions	2,118	2,093	1,886	2,288	2,075	2,025
402-427	Materials & Supplies	15	-	-	-	-	-
402-499	Miscellaneous Expense	303	373	394	400	450	500
Total Commodities		3,135	2,869	2,596	3,288	3,125	3,125
403-412	Services Postage	254	159	57	225	150	225
403-461	Consulting Services	42,000	25,500	14,000	24,000	24,000	24,000
403-471	Schools / Conferences / Meetings	2,068	3,621	2,358	5,130	4,500	5,545
403-472	Transportation	137	644	629	700	700	800
403-491	Special Events	7,058	5,942	117	6,000	6,386	6,500
403-499	Miscellaneous Expense	29	-	-	-	-	-
Total Contractual Services		51,546	35,866	17,161	36,055	35,736	37,070
Total Operating Expenditures		326,172	327,392	218,913	333,699	337,091	499,114
Total Village Manager		\$ 326,172	\$ 327,392	\$ 218,913	\$ 333,699	\$ 337,091	\$ 499,114

4400 – Human Resources Department



4400 - HUMAN RESOURCES DEPARTMENT

GOALS

The goal of the Human Resources Department is to participate in and guide the selection and maintenance of the Village workforce. A well-administered Human Resources function provides residents with cost-effective services by Village employees. Without proper selection and retention of qualified employees, effective services could not be maintained at competitive costs.

DESCRIPTION OF FUNCTIONS

The function of a centralized Human Resources Department is to administer all aspects of personal services, including employee recruitment and selection; wage and benefit administration; position classification, training and development; risk management, labor and employee relations; and ensuring uniformity and consistency in applying rules and regulations throughout the Village.

The Human Resources Department maintains records and develops reporting procedures that inform management and employees of the related cost impact of personnel decisions and employee benefits.

Under the Village's Risk Management Program, the Human Resources Department provides adequate resources and coordination for the servicing and payment of claims for all Village risk management insurance programs which include workers' compensation, automobile, property and liability insurance. This function is maintained through a public entity risk pool described below:

The Village became a member of the Intergovernmental Risk Management Agency (IRMA) on May 1, 1995. IRMA is a public entity risk pool whose members are Illinois municipalities. IRMA manages and funds first-party property losses, third party claims, workers' compensation claims and public officials' liability claims of its member municipalities. The annual contribution to IRMA is based on eligible revenue as defined in the bylaws of IRMA; assessment factors based on past member experience and the funding need for the membership year.

As strategic staffing partners with operating departments, the Human Resources Department works to ensure the best qualified people are recruited and promoted while recognizing and encouraging the value of diversity in the workplace and maintaining such quality through the use of effective performance evaluation systems.

The Human Resources Department assists operating departments in carrying out any labor negotiations that arise as a result of State-mandated collective bargaining measures. It is also responsible for establishing, administering, and effectively communicating sound employment policies, rules, and practices that treat employees with dignity, respect, and equality, while maintaining Village compliance with all employment and labor laws, management directives, and labor agreements.

Some of the specific ongoing operations in the Human Resource Department in support of these functions include the following:

- Ongoing collective bargaining and labor contract administration for six labor unions: Hanover Park Professional Firefighters Association, Local 3452, I.A.F.F. representing full-time Firefighters and Lieutenants; Metropolitan Alliance for Police (M.A.P.) representing Police Officers; Metropolitan Alliance for Police, Hanover Park Sergeants Chapter #103 representing Police Sergeants; Local Service Employees International Union (S.E.I.U.) representing part-time Paid-on-Call Firefighters; Metropolitan Alliance for Police (M.A.P.) Civilians representing full-time and part-time non-sworn Police Department employees and Teamsters Local 714 representing full-time Public Works Employees.

- Wage and salary administration to include job analysis and evaluation and the development and maintenance of job descriptions for all Village positions, as well as any proposed new positions or reclassifications. Also included under this function is payroll administration with Human Resources staff processing twenty six payrolls a year. The Human Resources Department also is responsible for the design and administration of any incentive pay plans, such as the Language Competency Pay Program for non-represented employees, full-time firefighters/paramedics and police officers who demonstrate specific skills in foreign language.
- Ongoing recruitment responsibility for all departments, including management recruitment and promotional testing, as well as administering all facets of entry-level police and fire recruitment, to include working jointly with each department to determine testing and selection procedures.
- Working closely with all departments to identify training needs and coordinate efforts to provide employees with necessary training. The Human Resources Department also schedules employees for various computer skills courses with external training providers.
- Benefits design and/or administration to include insurance, deferred compensation, pension, unemployment, and flexible spending accounts, as well as the administration of the Village's vacation and other leave policies.
- Coordination of various annual employee events, such as the annual Employee Appreciation Picnic, Employee Holiday Luncheon, and Service Recognitions, etc.
- Ongoing administration and coordination with all departments regarding worker's compensation related to occupational injuries and illnesses. The Human Resources Department works closely with all departments in identifying and addressing safety issues, developing safety policies, conducting safety training and developing accident prevention programs. In addition, the Human Resources Department coordinates the Village's random drug testing program for all employees required to hold a commercial driver's license.

PERFORMANCE ACTIVITIES AND MEASURES						
Description of Measurement	2009	2010	2011	2012	2013	2014
Number of Full Time Employees	3	3	3	3	3	3
Number of Part Time Employees	0	0	1	1	1	1
Number of Full Time Employees Per 1,000 Population	.07	.08	.09	.09	.09	.09
Village-Wide Full Time Employees	193	193	195	195	195	195
Village-Wide Part Time Employees	49	49	49	44	44	44
Number of Full Time Employees Per 1,000 Population	5.04	5.08	5.14	5.14	5.14	5.14
Employee Terminations	28	30	47	28	33	48
Applications Handed Out or Downloaded	472	534	10,344	11,892	12,060	
Job Applications Received	391	456	1,098	1,193	1,160	1,573
Number of Candidates Interviewed	115	148	165	176	276	237
Number of New Hires	33	31	43	29	34	40
Number of In-House Training Sessions Conducted	9	7	11	14	21	
Employee Recognition Events	5	5	14	5	5	11
Number of Employees	398	411	670	432	463	545

Description of Measurement	2009	2010	2011	2012	2013	2014
Wellness Events	4	3	2	4	1	4
Number of Employees	56	33	44	89	72	77
Benefit Events	14	16	19	2	2	2
Number of Employees	35	32	189	47	53	58
Collective Bargaining Agreements Negotiated	1	3	5	4	5	2
Representation Elections/Card Check	0	0	0	1	0	0
Risk Management:						
Administration Departments/Divisions Insurance Claims:						
Total Worker Compensation Claims	1	0	1	0	1	0
Worker Compensation Losses	\$15,599	\$0	\$188	\$0	\$264	\$0
All Other Claims	1	0	0	0	0	0
Non-Worker Compensation Losses	\$43,418	\$0	\$0	\$0	\$0	\$0
Total Claims	2	0	1	0	1	0
Village-Wide Insurance Claims:						
Total Worker Compensation Claims	18	21	24	19	28	16
Worker Compensation Losses	\$694,718	\$85,795	\$930,665	\$152,716	\$479,181	\$265,311
All Other Claims (Auto, GL, Property)	24	21	9	17	19	13
Non-Worker Compensation Losses	\$123,727	\$320,117	\$117,186	\$146,708	\$72,913	\$87,288
Total Claims	42	42	33	36	47	29
Total Losses	\$818,445	\$405,913	\$1,047,851	\$299,424	\$552,094	\$352,599
Total Expenditures	\$404,892	\$436,989	\$327,621	\$395,108	\$382,704	
Cost of Services Per Capita	\$10.58	\$11.51	\$8.63	\$10.41	\$10.08	

2015 OBJECTIVES AND ACCOMPLISHMENTS

1. Is a great place to live, work and do business

1. Conduct Police Officer recruitment process (First quarter).
Completed with Eligibility List in February 2015. Second recruitment process started August 2015.
2. Conduct Part-Time Firefighter/Paramedic recruitment process (Second quarter).
Final Eligibility list has been posted.
3. Continue negotiations of collective bargaining agreement with IAFF FT Firefighters/Paramedics and MAP Police Officers. Started Wage Reopener with MAP Police Officers on November 13, 2015. IAFF negotiations ongoing. MAP Civilians approved in May 2015. SEIU approved in August 2015
4. Initiate Wellness Program following the IPBC approved model which includes wellness committee, health screenings and measurement goals (First through Fourth quarters)
Not Yet Started
5. Conduct employee training:
 - a. Workplace Violence (Third quarter)

Deferred due to staff shortage

6. Implement E-Suite (employee portal) through New World Systems. *Ongoing.*
7. Implement Kronos Timekeeping module for Fire and Police Departments. (First/Second quarter)
Ongoing
8. Implemented online personnel action forms through New World Systems. *Ongoing*

CALENDAR YEAR 2016 OBJECTIVES

1. Is a great place to live, work and do business

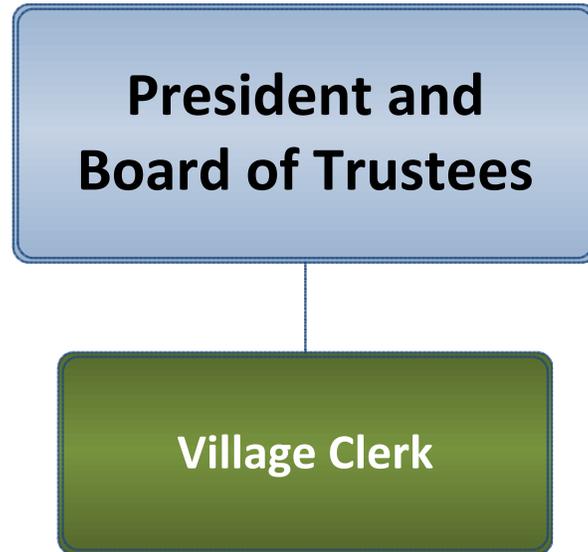
1. Conduct MAP Sergeant Contract Negotiations (First Quarter).
2. Complete implementation of WorkTerra online insurance enrollment through IPBC (First Quarter).
3. Continue Wage Reopener with MAP Police Officer Union (First Quarter)
4. Initiate Wellness Program following the IPBC approved model which includes wellness committee, health screenings and measurement goals (First through Fourth quarters)
5. Conduct employee trainings. (First through Fourth quarters)
6. Complete Kronos Timekeeping module for Fire and Police Departments. (First/Second quarter)
7. Complete Biddle integration (OPAC Skills testing software to link up with NEOGOV). (Second quarter)

Fund 001 - General Fund

Department 4400 - Human Resources

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
401-411	Salaries - Regular	\$ 190,595	\$ 167,697	\$ 137,720	\$ 202,717	\$ 185,000	\$ 206,011
401-412	Salaries - Part - Time	15,346	12,606	7,366	20,299	16,000	25,436
401-421	Overtime Compensation	284	4,477	1,370	2,500	5,391	2,500
401-441	State Retirement	27,810	25,746	19,637	28,399	25,000	29,749
401-442	Social Security	15,746	13,975	10,669	17,904	16,061	18,197
401-444	Employee Insurance	23,986	21,126	21,367	40,418	37,900	43,019
Total Personal Services		273,767	245,627	198,129	312,237	285,352	324,912
402-411	Office Supplies	2,548	1,286	1,387	1,750	1,300	1,750
402-413	Memberships / Subscriptions	1,583	1,189	1,374	1,889	1,889	1,724
402-414	Books / Publications / Maps	36	17	-	600	600	600
402-427	Materials & Supplies	332	44	29	400	400	400
402-490	Employee Recognition	36,077	17,326	16,786	31,940	31,940	33,290
Total Commodities		40,576	19,862	19,577	36,579	36,129	37,764
403-412	Contractual Services Postage	936	986	502	1,100	1,100	1,100
403-432	M & R - Office Equipment	-	-	-	450	-	-
403-436	Maintenance Agreements	3,976	3,662	3,063	3,655	1,875	2,175
403-451	Equipment Rentals	2,756	1,656	1,049	2,006	2,006	1,280
403-461	Consulting Services	36,013	75,441	21,653	35,008	45,000	28,708
403-462	Legal Services	204	-	-	-	-	-
403-465	Medical Examinations	15,467	19,615	11,942	25,000	25,000	27,664
403-467	Legal Publications	2,012	1,672	4,463	5,000	6,500	5,000
403-471	Schools / Conferences / Meetings	5,635	6,212	2,583	29,957	19,957	35,681
403-472	Transportation	1,362	403	324	1,000	1,000	1,000
Total Contractual Services		68,361	109,647	45,579	103,176	102,438	102,608
Total Operating Expenditures		382,704	375,136	263,285	451,992	423,919	465,284
Total Human Resources		\$ 382,704	\$ 375,136	\$ 263,285	\$ 451,992	\$ 423,919	\$ 465,284

4600 – Special Events



4600 - SPECIAL EVENTS

GOALS

The goal of the Clerk's Office is to coordinate annual special events sponsored by the Village of Hanover Park.

DESCRIPTION OF FUNCTIONS

The functions of Clerk's Office in coordinating Special Events are to determine annual events to be included in the special events program, and to oversee, administer or assist in the coordination of each event in cooperation with other Village Departments and Committees under the direction of the Editorial Review Board.

Annual special events coordinated include: May and September - Maxwell Street event, December - Village Holiday Tree Lighting, April - Arbor Day celebration, May/June - Touch A Truck, and August- Car Show. In addition, the Clerk's office coordinates the Community Appearance Awards and Deck the Homes Contests, and the STAARS (STudent Artist and AuthoRS) Program.

Staff also assists other departments in promotion and, if needed, planning/coordination of the special events.

2015 OBJECTIVES AND ACCOMPLISHMENTS

1. Is a great place to live, work and do business

1. Host a "Touch a Truck" with an addition of a Food Truck Fest. (Second Quarter)

Completed

2. Coordinate the Village's semi-annual Maxwell Street event. (Second and Third Quarters)

Completed

3. Coordinate Village participation in local parades, including the St. Ansgar Church Parade. (Second and Third Quarter)

Completed

4. Host the Car Show Event and successfully integrate an electronic voting system. (Second Quarter)

Completed

5. Host a Tree Lighting Ceremony. (Fourth Quarter)

Pending

6. Host an Arbor Day celebration at a Hanover Park School. (Second Quarter)

Completed

7. Coordinate the STAARS Program, including the Ontarioville Fine Art Exhibit. (First through Fourth Quarters)

Completed

II. Is fiscally responsible and transparent

8. Reevaluate budgeting for individual events and allocate funds to better plan events. (First Quarter)

Completed

2015 OBJECTIVES

I. Is a great place to live, work and do business

1. Host a “Touch a Truck” event with an addition of a Food Truck Fest.(Second Quarter)
2. Coordinate the Village’s semi-annual Maxwell Street event. (Second and Third Quarters)
3. Coordinate Village participation in local parades, including the St. Ansgar Church Parade. (Second and Third Quarters)
4. Host the Car Show Event and successfully integrate an electronic voting system. (Third Quarter)
5. Host a Tree Lighting Ceremony. (Fourth Quarter)
6. Host an Arbor Day celebration at a Hanover Park School. (Second Quarter)
7. Coordinate the STAARS Program, including the Ontarioville Fine Art Exhibit. (First through Fourth Quarters)

II. Is fiscally responsible and transparent

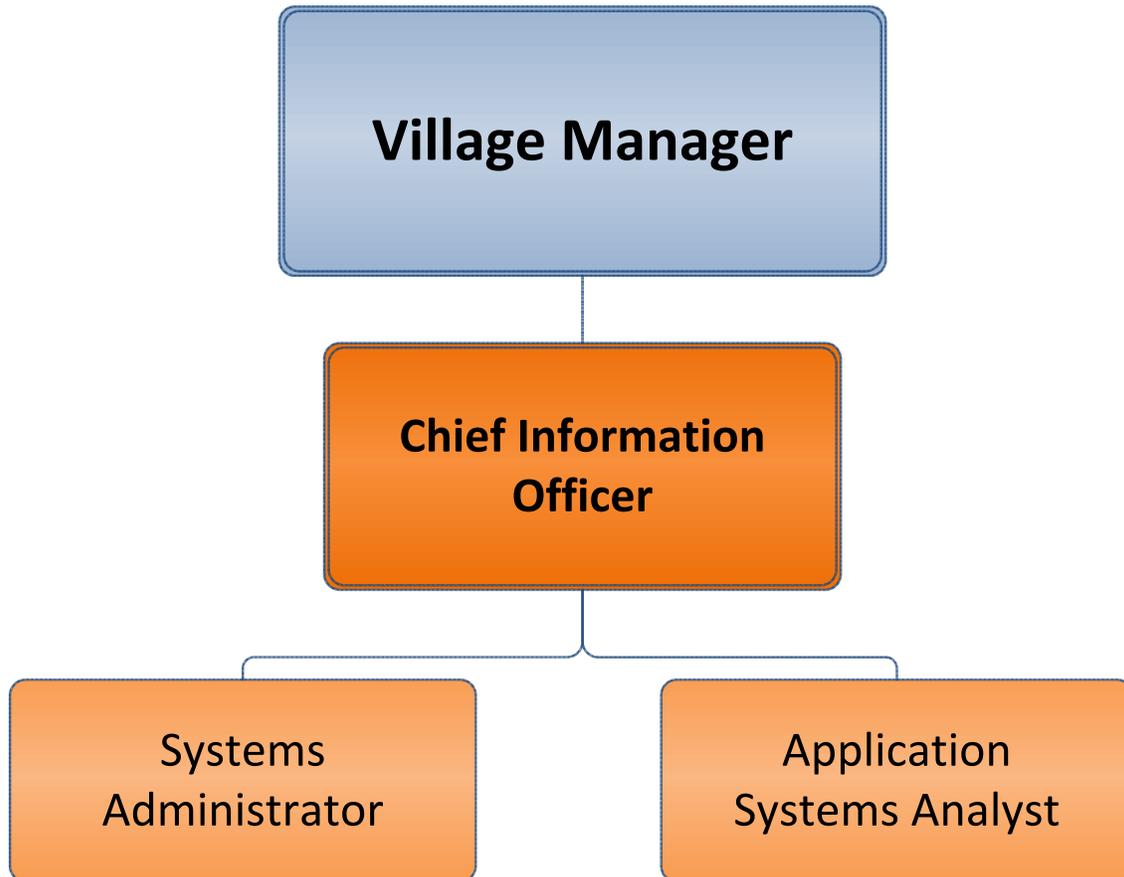
8. Reevaluate budgeting for individual events and allocate funds to better plan events. (First Quarter)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2016

Fund 001 - General Fund

Department 4600 - Special Events

Account	Description	2012-2013 Actual	2012-2013 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
402-413	Memberships / Subscriptions	\$ -	\$ -	\$ 50	\$ -	\$ -	\$ -
Total Commodities		-	-	50	-	-	-
403-412	Postage	325	267	-	400	400	400
403-470	Binding & Printing	-	569	-	400	400	400
403-491	Special Events	20,182	19,081	10,732	11,725	11,725	11,725
Total Contractual Services		20,507	19,917	10,732	12,525	12,525	12,525
Total Operating Expenditures		20,507	19,917	10,782	12,525	12,525	12,525
Total Special Events		\$ 20,507	\$ 19,917	\$ 10,782	\$ 12,525	\$ 12,525	\$ 12,525



4700 - INFORMATION TECHNOLOGY

GOALS

The goal of the Information Technology (IT) department is to provide the highest quality technology-based services in the most cost-effective manner, to facilitate the Village’s mission as it applies to the management and delivery of services to the departments and community as established by the Village Board under the direction of the Village Manager.

DESCRIPTION OF FUNCTIONS

Under the direction of the Chief Information Officer (CIO), the IT department is responsible for the administration, software licensing, and safe-keeping of all technology-based systems and data utilized by Village departments.

The IT department researches new technologies, analyzes existing processes and procedures, and works closely with staff to understand existing needs. Working in conjunction with staff, cost-effective plans for new technologies and processes that will address needs, improve communications, eliminate unnecessary redundancy between departments and lower operating costs are developed and implemented.

Finally, IT provides research and consultation on all technology-based questions that arise in the course of business. The IT department strives to educate staff, both through direct in-house training and through the coordinated use of outside services, on new technologies, as well as existing technologies, to ensure maximum return of technology investments.

PERFORMANCE ACTIVITIES AND MEASURES				
Description of Measurement	2011	2012	2013	2014
Number of Full Time Employees	3	3	3	3
Number of Full Time Employees Per 1,000 Population	.08	.08	.08	.08
Total Information Technology Department Expenditures	\$515,678	\$727,848	\$727,766	\$878,687
Cost of Services Per Capita	\$13.58	19.17	19.16	23.14

2015 OBJECTIVES

II. Offer Convenience through Technologies

1. Conduct remaining training sessions for the Enterprise Resource Planning System for the entire Village.

This objective is ongoing. The recent transition in the Finance and IT Departments created delays for final training sessions with the Community Development – Code Enforcement module. The training was and go-live completed in the 4th quarter.

2. Replace 50 aging Desktop PCs to continue the 4 year replacement program. (First Quarter)

Completed. The majority of new desktops were deployed to Police personnel.

3. Replace 15 Police and Fire MDC to continue the 3 year replacement program. (Second Quarter)

Completed. 15 new MDC's were deployed to Fire and Police. MDC's with the highest usage were replaced first, and then the oldest equipment was removed from service.

4. Replace Police Department in car camera server. (Second Quarter)

Completed. The in car camera server was replaced in the third quarter. The new server has enough storage to handle current camera recordings and will accommodate new camera formatting in the future.

5. Implement two-form authentication for Police CJIS Mandate. (Fourth Quarter)

Completed. Two-form authentication is now mandatory for any personnel who have access to the Criminal Justice Information System. The implementation of two-form authentication allows for increased security by eliminating a single form of access to database resources.

ADDITIONAL ACCOMPLISHMENTS

1. Implemented new fiber optic connection to Fire Station 2. Fire Station 2 was previously connected to the Village network via a wireless microwave system that had become unstable and extremely slow due to tree growth. The trees were blocking the clear line of site. In 2014, staff installed a slower connection with Comcast through coaxial cable. In 2015, this connection was upgraded to fiber. The fiber connection upgrade increased the bandwidth to Fire Station 2 from 10MB to 50MB, enabling network services to perform more efficiently.

2016 OBJECTIVES

II. Offer Convenience through Technologies

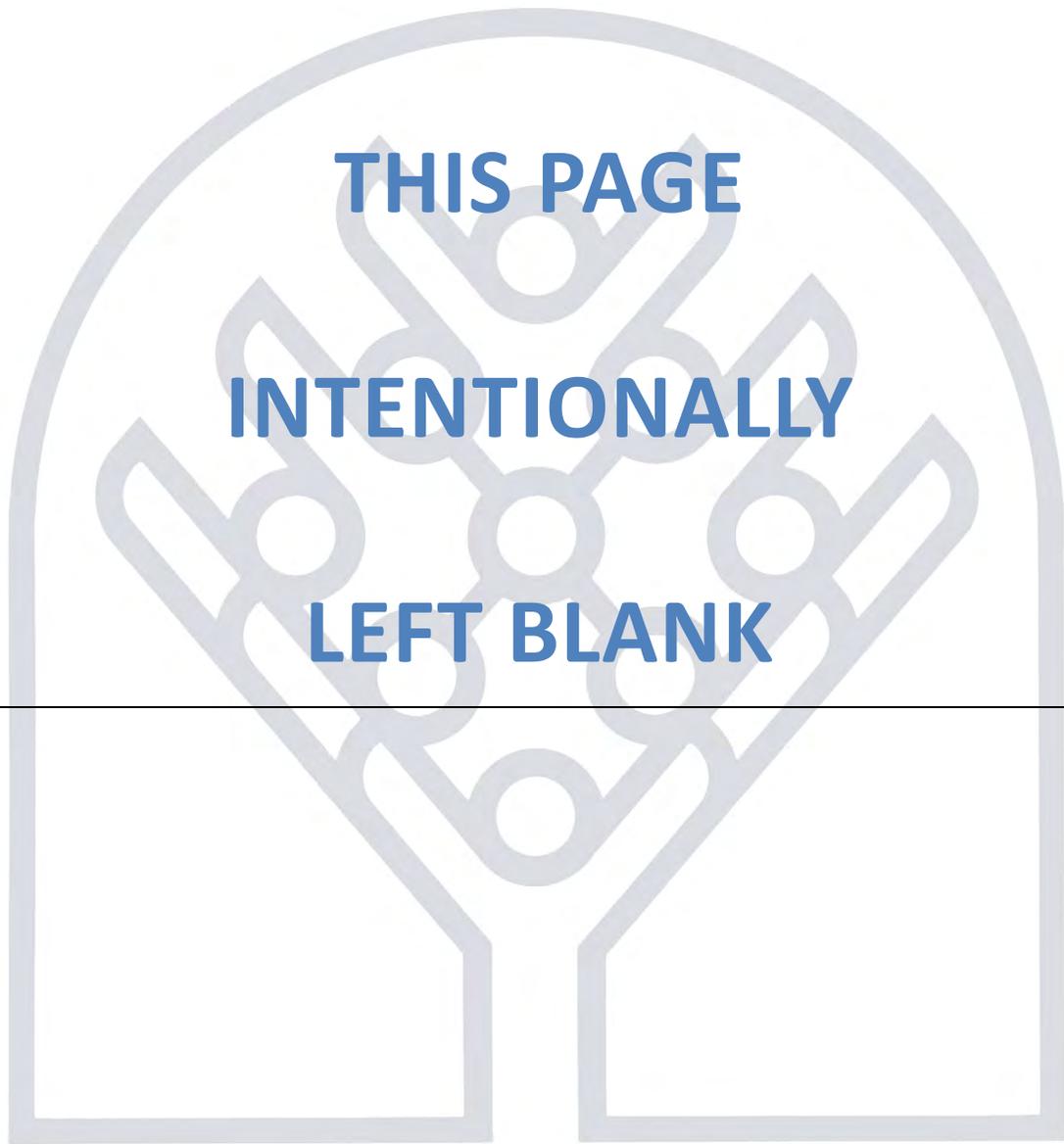
1. Replace 50 Desktop PCs to continue the 4 year replacement program. (Fourth quarter)
2. Implement Disaster Recovery Plan. (Second Quarter)
3. Replace 15 mobile data computers for Public Safety. (Fourth Quarter)
4. Village Hall audio video improvements (First Quarter)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2016

Fund 001 - General Fund

Department 4700 - Information Technology

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
401-411	Salaries - Regular	\$ 174,977	\$ 179,182	\$ 123,499	\$ 183,914	\$ 169,824	\$ 190,889
401-421	Overtime Compensation	11,745	17,077	11,686	10,000	15,000	10,000
401-441	State Retirement	27,119	29,990	19,883	26,489	24,900	28,101
401-442	Social Security	14,307	15,213	9,912	14,909	14,000	15,368
401-444	Employee Insurance	26,783	28,639	19,957	30,485	29,395	35,093
Total Personal Services		254,931	270,100	184,937	265,797	253,119	279,451
402-411	Office Supplies	86,322	81,192	52,428	60,000	60,000	60,000
402-413	Memberships / Subscriptions	295	-	199	540	540	345
402-414	Books / Publications / Maps	80	-	-	200	200	-
402-427	Materials & Supplies	23,880	24,516	5,345	14,500	14,500	14,500
402-434	Small Tools	183	230	-	1,500	1,500	-
Total Commodities		110,760	105,938	57,973	76,740	76,740	74,845
403-411	Telephone	170,181	158,833	128,351	193,000	204,044	199,684
403-412	Postage	29	120	87	500	100	-
403-432	M & R - Office Equipment	3,306	-	-	-	-	-
403-436	Maintenance Agreements	157,361	170,471	268,055	273,150	285,744	281,260
403-461	Consulting Services	3,279	10,000	1,727	10,000	10,000	10,000
403-471	Schools / Conferences / Meetings	9,718	2,684	3,057	38,050	27,000	23,050
403-472	Transportation	1,003	236	-	1,000	800	1,000
403-499	Miscellaneous Expense	411	444	300	450	150	150
Total Contractual Services		345,288	342,788	401,577	516,150	527,838	515,144
Total Operating Expenditures		710,979	718,826	644,486	858,687	857,697	869,440
Total Information Technology		\$ 710,979	\$ 718,826	\$ 644,486	\$ 858,687	\$ 857,697	\$ 869,440



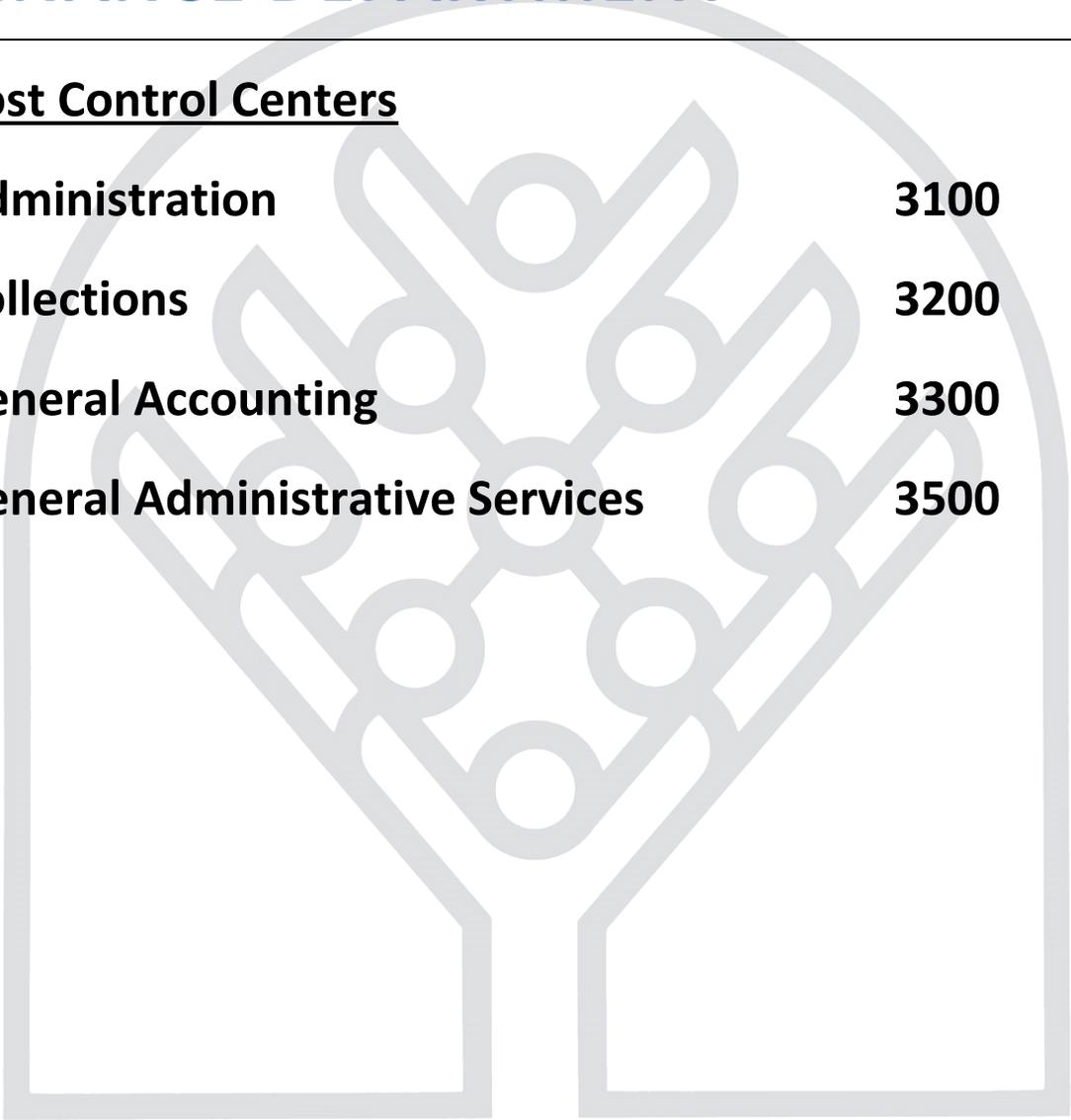
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Hanover Park

FINANCE DEPARTMENT

Cost Control Centers

Administration	3100
Collections	3200
General Accounting	3300
General Administrative Services	3500

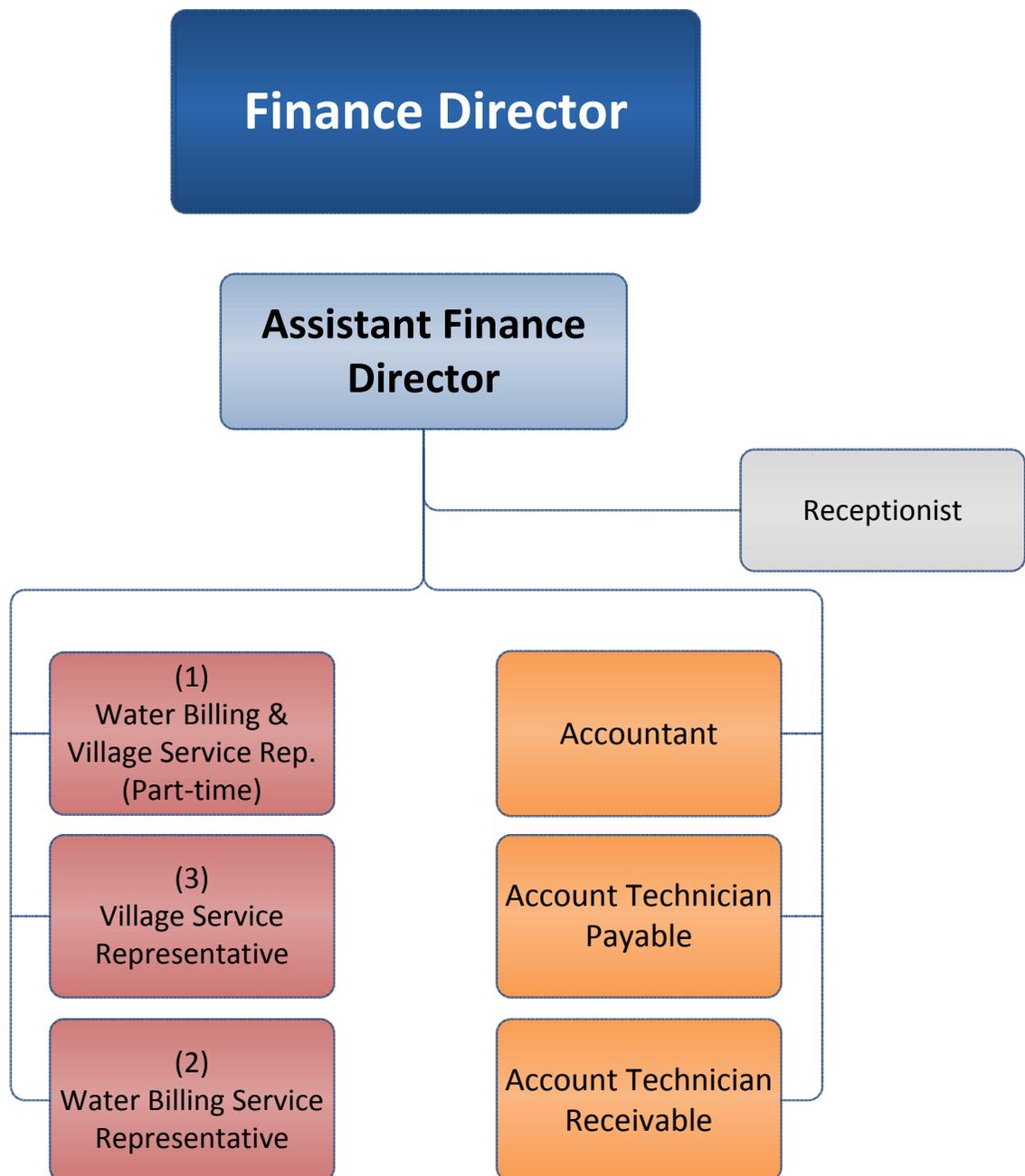


Hanover Park

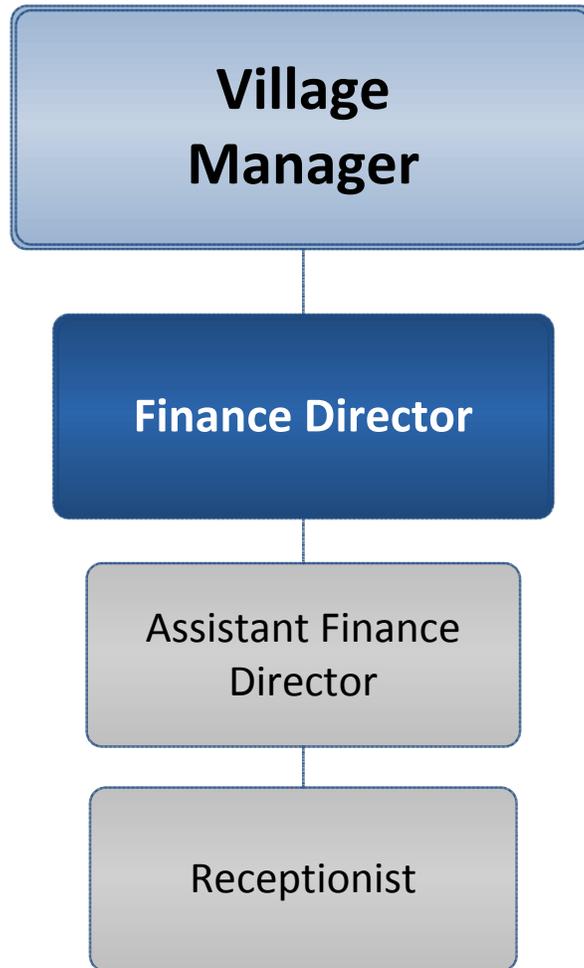
Organization of the Finance Department



Finance Department



3100 – Finance Administration



DEPARTMENT OF FINANCE 3100 – ADMINISTRATION

GOALS

Coordinate the financial activity in compliance with the financial policies established by the Village Board under the direction of the Village Manager.

DESCRIPTION OF FUNCTIONS

The Director of Finance is responsible for the financial administration of the Village. The administrative duties of the Director involve the overall accounting and financial reporting, budgeting, collections, investment and water billing functions. The duties involve providing technical assistance and financial information to department personnel, administration and Village officials as well as executing and monitoring compliance with the broad financial policies of the Village.

Description of Measurement	2011	2012	2013	2014
Number of Full Time Employees	10	10	10	10
Number of Part Time Employees	0	3	3	0
Number of Full Time Employees Per 1,000 Population	.26	.26	.26	.26
Total Finance Department Expenditures	\$3,381,713	\$3,497,173	\$3,192,684	\$3,506,176
Cost of Services Per Capita	\$89.06	\$91.36	\$84.08	\$92.33

2015 OBJECTIVES

III. Is fiscally responsible and transparent

1. Work in conjunction with the information technology department to create and implement an Information Technology Fund, similar to the Central Equipment Fund. (First Quarter)

Completed.

2. Successfully complete the transition from a Fiscal Year to a Calendar Year Fiscal Year.

Completed.

3. Working with the IT Department, successfully complete the conversion of the Village's new ERP Software System.

Completed.

4. Have all staff participate and complete training on Microsoft Systems including Excel & Access.

Ongoing.

5. Participate in the New World Systems User Group for the new ERP software system to enhance knowledge and improve communications with other municipalities using the same software.

Ongoing.

6. Begin steps for higher education for both the Finance Director and the Assistant Finance Director.

Ongoing. The Assistant Finance Director continued to attend seminars/conferences to fulfill her credit requirement and obtain her CPA license.

ADDITIONAL ACCOMPLISHMENTS

1. The Village received the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting award for Fiscal Year 2014.
2. The Village received the Government Finance Officers Association Distinguished Budget Award for Fiscal Year 2014.
3. Illinois Division of Insurance reports for the Police and Fire Pension were completed and submitted to the State for the Fiscal Year Ending December 31, 2014.
4. Municipal Compliance Report was completed for the Fire Pension for Fiscal Year Ended December 31, 2014.
5. Through the Municipal Administrative Adjudication Process, the Finance Department has been processing tickets with the new ticketing system.

2016 OBJECTIVES

III. Is fiscally responsible and transparent

1. Review and update the Central Equipment Fund and I.T. Equipment Replacement Fund and continue the development and refinement of Capital Assets Module.
2. Have all staff participate and complete training on Microsoft Systems including Excel & Access.
3. Continue to look at options to improve public communications regarding financial reporting through the New World Systems (ERP software system).
4. Continue the steps for higher education for both the Finance Director and the Assistant Finance Director.
5. Review and update the Village Investment Policy.
6. Prepare a Request for Proposal (RFP) for Banking Services.
7. Transition the Water Billing from Bi-monthly to Monthly Billing.
8. Complete a Water Billing Audit for meters showing zero usage or zero consumption.

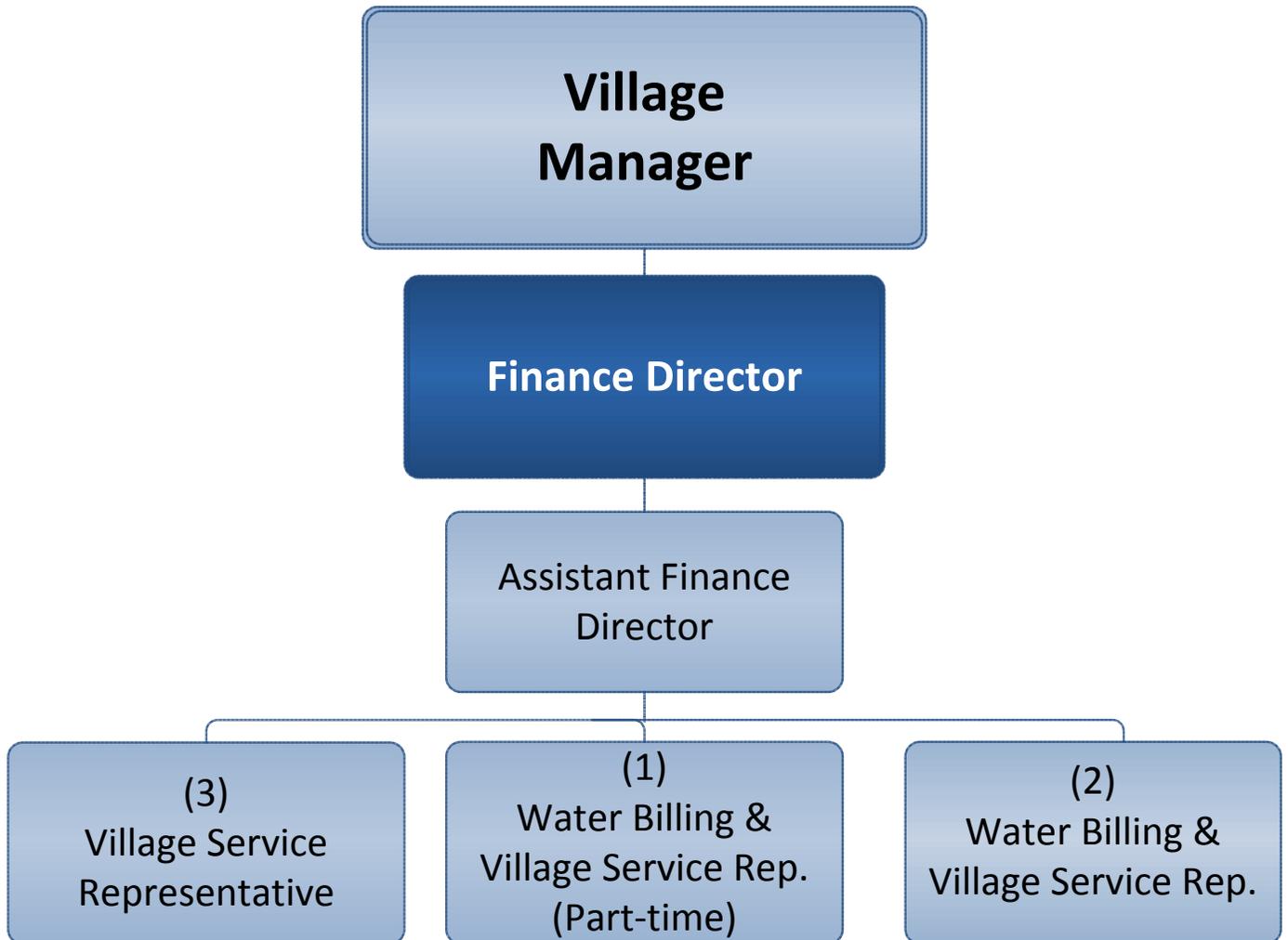
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2016

Fund 001 - General Fund

Department 3100 - Finance Administration

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
401-411	Salaries - Regular	\$ 104,006	\$ 102,600	\$ 61,794	\$ 109,347	\$ 93,200	\$ 116,990
401-421	Overtime Compensation	-	-	13	-	400	500
401-441	State Retirement	15,240	15,510	8,883	14,953	13,000	16,554
401-442	Social Security	8,019	7,872	4,394	8,415	7,500	9,040
401-444	Employee Insurance	17,858	16,633	13,456	19,084	19,000	29,480
Total Personal Services		145,123	142,616	88,540	151,799	133,100	172,564
402-411	Office Supplies	541	6,431	413	700	700	700
402-413	Memberships / Subscriptions	878	600	114	1,085	770	770
402-414	Books / Publications / Maps	159	-	-	160	160	95
402-431	Uniforms	677	-	57	150	150	150
402-499	Miscellaneous Expense	30	632	30	-	-	-
Total Commodities		2,285	7,664	615	2,095	1,780	1,715
403-412	Postage	7	77	3	-	-	-
403-436	Maintenance Agreements	-	1,423	2,269	2,978	3,330	3,430
403-451	Equipment Rentals	14,841	14,473	-	-	-	-
403-461	Consulting Services	-	-	61,258	-	55,000	15,000
403-471	Schools / Conferences / Meetings	3,611	3,552	622	4,679	2,100	3,884
403-472	Transportation	622	1,473	23	1,215	800	1,025
403-499	Miscellaneous Expense	124	195	-	-	-	-
Total Contractual Services		19,205	21,192	64,173	8,872	61,230	23,339
Total Operating Expenditures		166,613	171,472	153,328	162,766	196,110	197,618
Total Finance Administration		\$ 166,613	\$ 171,472	\$ 153,328	\$ 162,766	\$ 196,110	\$ 197,618

3200 – Village Collections



DEPARTMENT OF FINANCE 3200 - COLLECTIONS

GOALS

The goals of the Division are to continue to provide prompt, efficient and friendly service to all people who come in contact with the office; to handle funds in an accurate and professional manner; to provide the Department of Finance with cash flow information in a timely and accurate manner; to provide quality service and to strive for self-improvement in all areas of responsibility.

DESCRIPTION OF FUNCTIONS

This division is responsible for the collection of all cash funds that come into the Village, the majority of which are water and sewer payments. Collections processes all local citations issued by the Police Department, as well as setting court dates, handling booted vehicles and processing tickets for the collection agency. In addition, the Division is responsible for the issuance of animal licenses, commuter parking lot permits and real estate transfer stamps, the maintenance of all escrow agreements and the maintenance of the contractor's license database.

Description of Measurement	2011	2012	2013	2014
Animal Licenses	303	301	265	197
Parking Tickets Paid	6,982	7,710	7,001	6,795
Monthly Commuter Parking Permits	9,790	9,872	8,468	8,119
Contractor and Business Licenses	1,387	1,161	1,289	1,428
Real Estate Transfer Tax Stamps	706	985	1,178	1,111
Water Bill Payments Collected	59,032	58,662	58,808	59,029
Yard Waste Stickers	6,849	6,728	7,333	7,512
Parking Tickets Entered	11,699	13,786	11,983	12,080
Mediation Requests Processed	2,709	2,292	1,375	0*
Tickets sent to Collections	3,662	1,858	4,376	1,637
Vehicles Placed on Boot List	99	124	272	1

*Mediation Requests are processed by Police Department

2015 OBJECTIVES

I. Is a great place to live, work and do business

1. Complete selection process for new collection agency services.

Ongoing.

II. Offers convenience through technologies

2. Convert the past five years of manually tracked Real Estate Transfer Tax Stamp sales to an electronic format.

Ongoing.

3. Working with the IT Department, successfully complete the conversion of the Village's new ERP Software System. First stages of live conversion begin May, 2014 and continue through October, 2014.

Completed.

4. Fully implement the Administrative Adjudication hearings within Village Hall. Transition will begin in Fiscal Year 2014 in phases to be completed in Fiscal Year 2014B.

Completed.

5. Have all staff participate and complete training on Microsoft Systems including Word and Excel.

Ongoing.

2016 OBJECTIVES

II. Offers convenience through technologies

1. Convert the past five years of manually tracked Real Estate Transfer Tax Stamp sales to an electronic format.
2. Have all staff participate and complete training on Microsoft Systems including Word and Excel.

III. Is fiscally responsible and transparent

1. Complete selection process for new collection agency services.

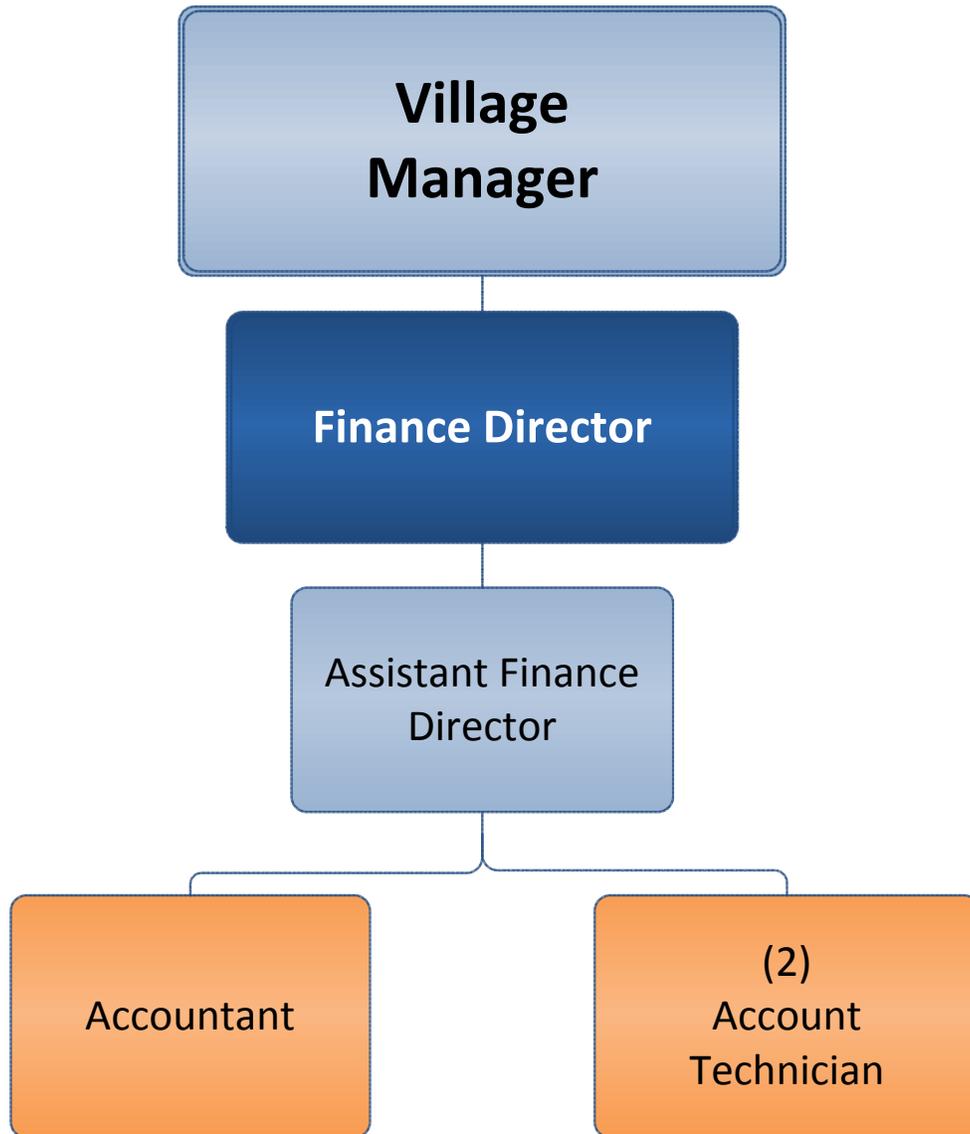
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2016

Fund 001 - General Fund

Department 3200 - Collections

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
401-411	Salaries-Regular	\$ 78,746	\$ 80,831	\$ 69,849	\$ 83,789	\$ 78,000	\$ 78,213
401-412	Salaries-Part Time	17,477	17,771	1,751	14,817	-	14,817
401-421	Overtime Compensation	10	1	1,460	-	3,000	1,500
401-441	State Retirement	11,216	11,937	9,785	11,545	10,000	11,104
401-442	Social Security	7,256	7,495	5,279	7,623	6,800	7,197
401-444	Employee Insurance	17,304	18,336	15,574	20,538	16,162	17,626
Total Personal Services		132,009	136,372	103,698	138,312	113,962	130,457
402-411	Office Supplies	10,455	8,621	3,433	5,675	7,138	7,400
402-431	Uniforms	124	-	-	-	-	-
Total Commodities		10,579	8,621	3,433	5,675	7,138	7,400
403-412	Postage	2,999	3,002	3,133	9,000	4,000	9,000
403-471	Schools / Conferences / Meetings	279	-	-	525	250	525
403-472	Transportation	11	10	-	60	60	60
Total Contractual Services		3,289	3,012	3,133	9,585	4,310	9,585
Total Operating Expenditures		145,877	148,005	110,264	153,572	125,410	147,442
Total Collections		\$ 145,877	\$ 148,005	\$ 110,264	\$ 153,572	\$ 125,410	\$ 147,442

3300 – General Accounting



DEPARTMENT OF FINANCE 3300 - GENERAL ACCOUNTING

GOALS

To provide complete and accurate financial data in proper form on a timely basis to all responsible for the financial administration of the Village.

DESCRIPTION OF FUNCTIONS

This Division is responsible for all accounting functions including processing accounts payable, accounts receivable and purchase orders and general accounting for all departments in the Village. In addition, this Division maintains capital asset records, prepares financial reports and coordinates the annual audit.

Description of Measurement	2011	2012	2013	2014
Number of Invoices Processed	9,399	9,574	8,725	7,787
Number of Purchase Orders Processed	186	150	158	1,852
Number of Checks Issued	4,018	3,857	3,665	3,217

2015 OBJECTIVES

II. Offers convenience through technologies

1. Successfully complete the implementation of the new financial reporting software system (ERP).

Ongoing - Finance still working on Capital Asset Management Module and GASB Reporting Module.

2. Have all staff participate and complete additional training on Microsoft Systems including Excel, Word and Access.

Ongoing – Finance creating a plan to have an in-house training on Microsoft Systems for Excel, lead by the Assistant Finance Director.

III. Is fiscally responsible and transparent

3. Successfully complete the financial audit of Fiscal Year Ended December 31, 2014 with assistance from the audit firm Sikich, LLP.

Completed.

4. Prepare a comprehensive Request for Proposal for Auditing Services for Fiscal Years ending December 31st 2015; 2016 and 2017. (2nd Quarter)

Completed.

5. Successfully complete the Village's Annual Financial Audit, Annual Financial Budget, and Annual Property Tax Levy concurrently.

Completed.

ADDITIONAL ACCOMPLISHMENTS

1. The Village received the Government Finance Officers Association Certificate for Achievement for Excellence in Financial Reporting for our Comprehensive Annual Report for the Fiscal Year 2014.

2016 OBJECTIVES

II. Offers convenience through technologies

1. Have all staff participate and complete additional training on Microsoft Systems including Excel, Word and Access.
2. Continue to work on the implementation of the new financial reporting software system (ERP).

III. Is fiscally responsible and transparent

3. Provide accurate and timely financial information to Village Board, Village Manager, Department Directors and other internal customers as well as to the external customers (other governmental agencies, residents, etc.).
4. Successfully complete the Village's Annual Financial Budget and Annual Property Tax Levy concurrently.
5. Submit Annual Comprehensive Annual Financial Report for Government Finance Officers Association Awards Program.
6. Apply for and receive the GFOA award for Distinguished Budget Presentation for 2016.
7. Implement new GASB statements and/or technical correction in Comprehensive Annual Financial Report.

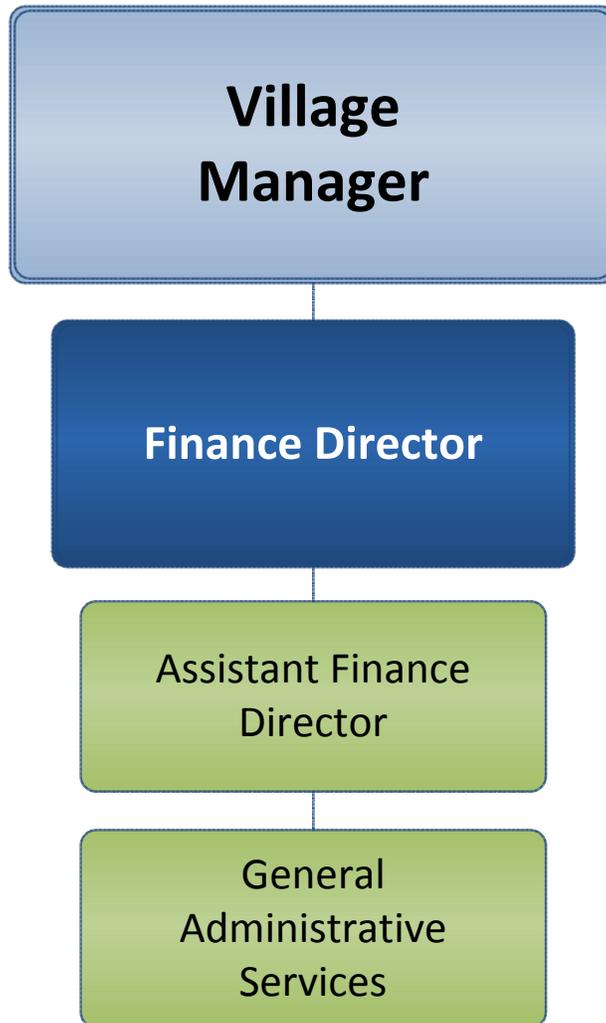
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2016

Fund 001 - General Fund

Department 3300 - General Accounting

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
401-411	Salaries - Regular	\$ 108,286	\$ 108,236	\$ 80,695	\$ 104,012	\$ 78,000	\$ 94,291
401-421	Overtime Compensation	154	55	1,641	1,500	1,500	1,500
401-441	State Retirement	15,643	16,574	12,546	14,559	11,000	13,866
401-442	Social Security	8,262	8,436	6,375	8,243	6,000	7,649
401-444	Employee Insurance	10,816	15,142	7,589	15,022	11,200	19,231
Total Personal Services		143,161	148,443	108,846	143,336	107,700	136,537
402-411	Office Supplies	179	453	193	175	350	175
402-413	Memberships / Subscriptions	100	-	505	765	765	765
402-499	Miscellaneous Expense	-	-	-	-	-	800
Total Commodities		279	453	698	940	1,115	1,740
403-412	Postage	2,565	5,661	1,545	2,600	2,550	2,622
403-436	Maintenance Agreements	1,510	776	1,218	4,025	2,152	2,207
403-451	Equipment Rentals	728	-	1,960	-	-	-
403-461	Consulting Services	-	-	3,605	-	-	-
403-463	Auditing Services	20,878	24,143	22,798	27,734	28,255	23,835
403-470	Binding & Printing	4,470	2,799	398	2,025	900	2,425
403-471	Schools / Conferences / Meetings	-	-	-	375	250	375
403-472	Transportation	-	-	-	90	75	75
403-496	Collection Fee Service	-	-	4,826	6,000	-	5,200
403-499	Miscellaneous Expense	13,952	14,989	10,532	7,750	19,036	20,450
Total Contractual Services		44,103	48,367	46,882	50,599	53,218	57,189
Total Operating Expenditures		187,543	197,263	156,426	194,875	162,033	195,466
Total General Accounting		\$ 187,543	\$ 197,263	\$ 156,426	\$ 194,875	\$ 162,033	\$ 195,466

3500 – General Administrative Services

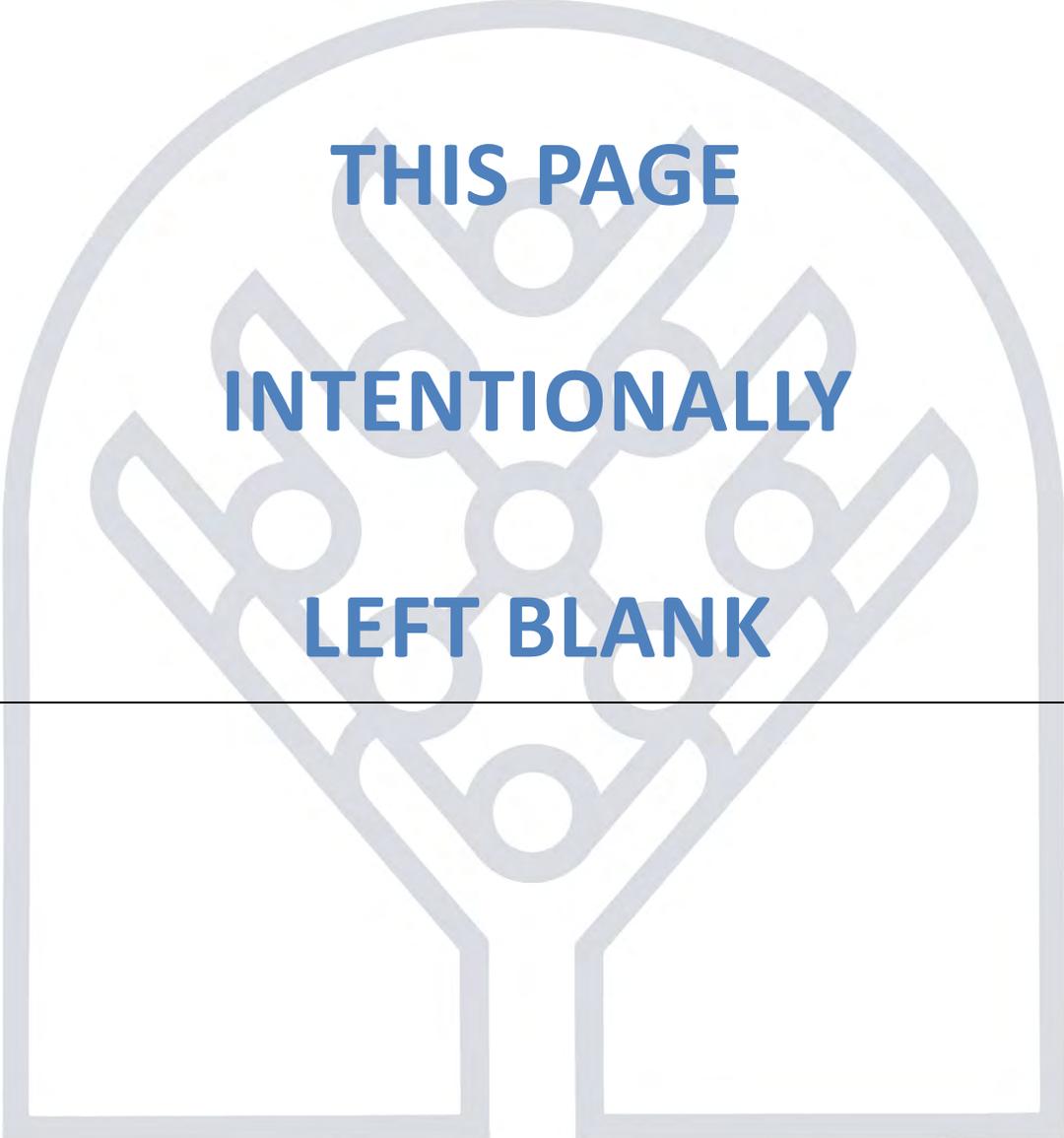


VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2016

Fund 001 - General Fund

Department 3500 - Administrative Services

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
401-411	Salaries - Regular	\$ -	\$ -	\$ -	\$ 160,289	\$ -	\$ 213,375
401-427	Language Proficiency	21,024	19,270	17,689	17,950	17,950	22,250
401-441	State Retirement	11	150	3,652	6,071	4,200	2,858
401-442	Social Security	-	87	2,891	10,696	3,000	13,133
401-444	Employee Insurance	-	-	204	-	-	-
401-445	Special Pension	32,220	30,946	25,319	31,026	31,026	43,644
401-446	Unemployment Compensation	79,039	40,860	4,775	35,032	35,032	35,032
Total Personal Services		132,294	91,312	54,530	261,064	91,208	330,292
403-411	Telephone	897	1,018	691	1,080	1,130	1,150
403-413	Light & Power	1,026	1,293	1,186	1,944	1,600	1,692
403-414	Natural Gas	17,693	37,525	32,327	12,550	20,000	22,050
403-417	Tax Incentive Payments	1,862,942	1,869,874	-	-	-	-
403-421	Liability Insurance Program	346,818	569,608	351,510	428,400	458,400	488,920
403-451	Equipment Rentals	(49)	-	-	-	-	-
403-453	Furniture Replacement	20,000	-	-	20,000	20,000	20,000
403-461	Consulting Services	-	-	2,638	-	18,000	-
403-462	Legal Services	278,183	316,936	255,550	300,070	296,795	298,070
403-483	Shelter Inc.	3,000	-	-	3,000	3,000	2,000
403-485	Miscellaneous Programs	12,030	74,992	10,460	15,700	15,700	17,402
403-487	PACE Bus Service	15,680	15,680	10,453	-	-	-
403-488	Park District - Youth Programs	4,000	2,250	825	3,000	3,000	3,000
403-495	W.A.Y.S.	2,000	2,000	2,000	2,000	2,000	2,000
403-498	Contingency	700	-	-	10,000	10,000	10,000
Total Contractual Services		2,564,920	2,891,174	667,640	797,744	849,625	866,284
Total Operating Expenditures		2,697,214	2,989,436	722,170	1,058,808	940,833	1,196,576
412-431	General Capital Outlay	645,970	-	-	-	-	-
413-431-20	General Cap. Outlay - Fence Escrow	-	6,950	-	-	-	-
Total Interfund Transfers		645,970	6,950	-	-	-	-
Total Other Expenditures		645,970	6,950	-	-	-	-
Total Administrative Services		\$ 3,343,184	\$ 2,996,386	\$ 722,170	\$ 1,058,808	\$ 940,833	\$ 1,196,576

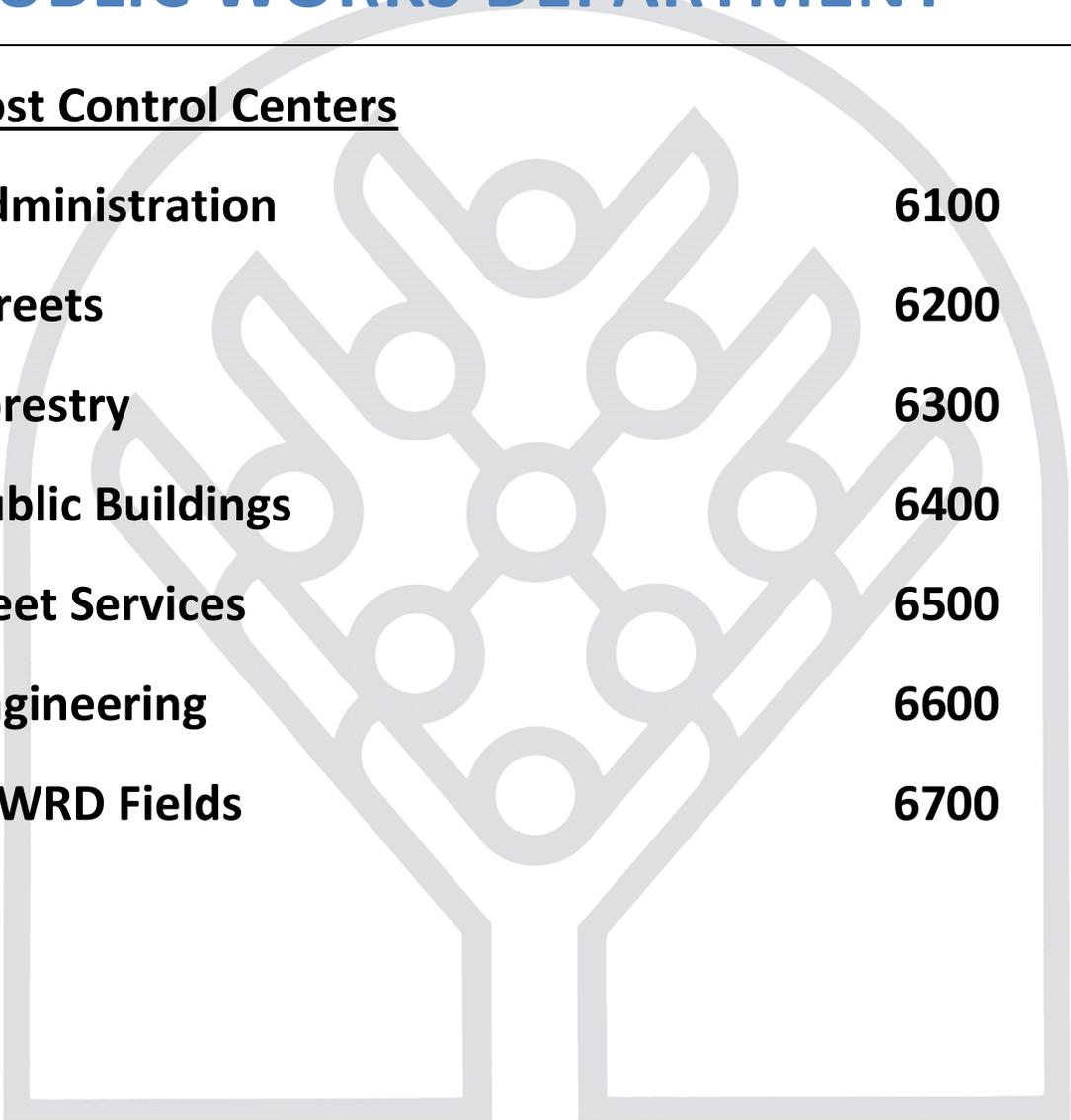


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Hanover Park

PUBLIC WORKS DEPARTMENT

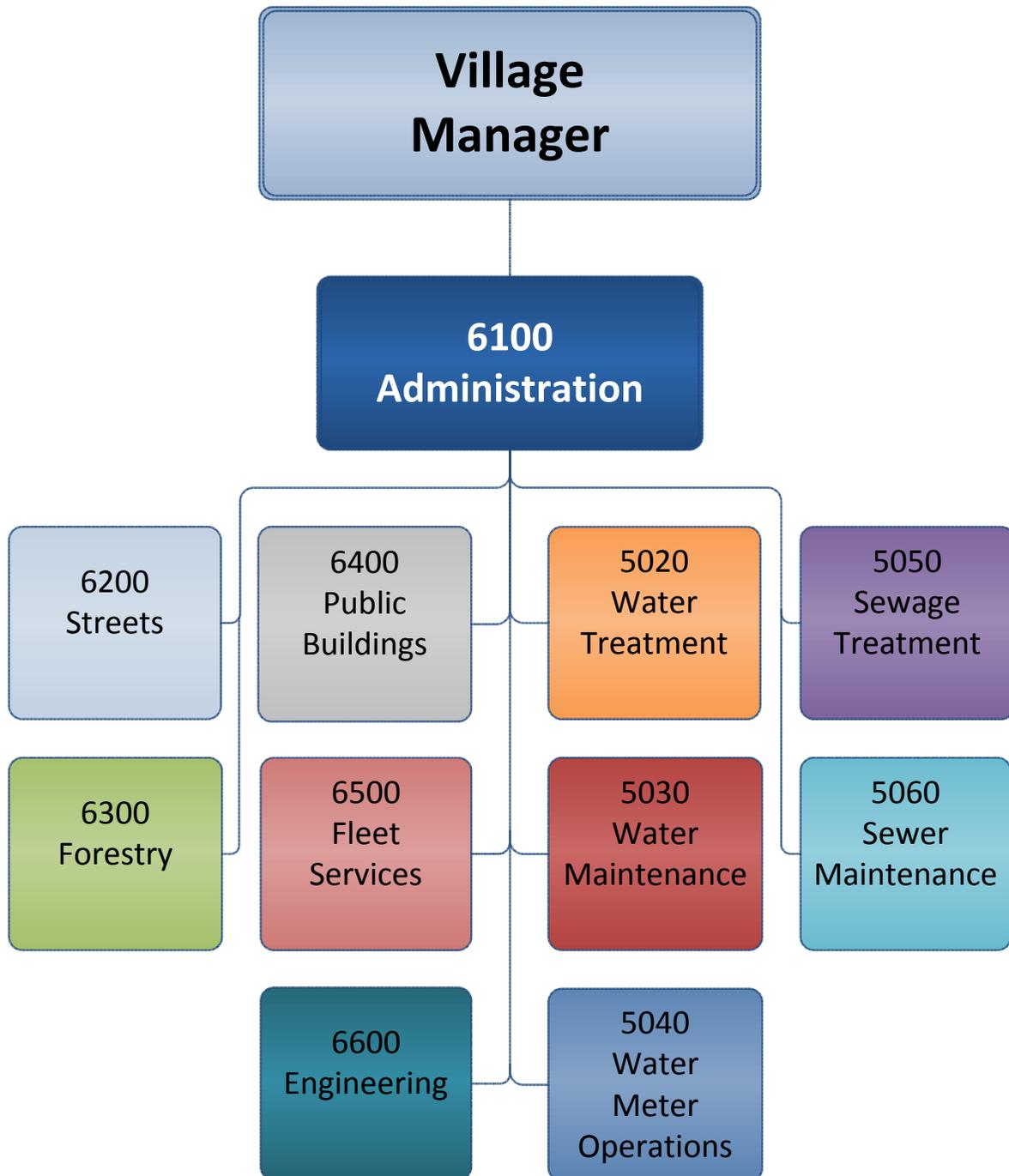
Cost Control Centers



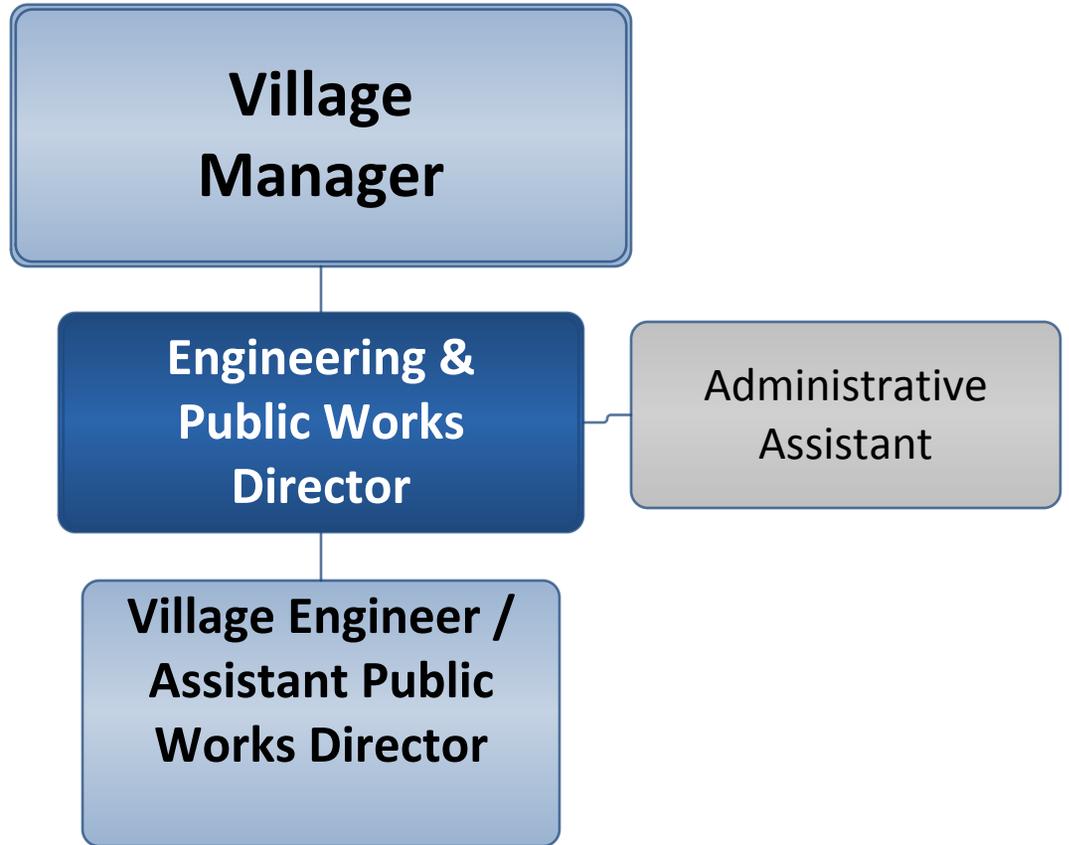
Administration	6100
Streets	6200
Forestry	6300
Public Buildings	6400
Fleet Services	6500
Engineering	6600
MWRD Fields	6700

Hanover Park

Organization of the Public Works and Engineering Department



6100 - Administration



DEPARTMENT OF PUBLIC WORKS 6100 - ADMINISTRATION

GOALS

Provide for safe, efficient and effective delivery of public services through the optimum administration of those departments responsible for such delivery.

DESCRIPTION OF FUNCTIONS

To develop intermediate and long-range plans; to propose policy as it relates to department personnel and operations; to formulate budgets for operation and capital improvements; and to evaluate the operations and revise them accordingly.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2011	2012*	2013	2014	2014B
Number of Full Time Employees	43	46	46	46	46
Number of Part Time Employees	4	4	4	3	3
Number of Full Time Employees Per 1,000 Population	1.15	1.26	1.26	1.26	1.26
Public Works Department Insurance Claims:					
Total Worker Compensation Claims	4	9	7	3	5
Worker Compensation Losses	\$411,469	\$19,433	\$29,179	\$57,723	\$79,355
All Other Claims	6	8	12	7	2
Non Worker Compensation Losses	\$25,822	\$44,748	\$50,921	\$69,985	\$15,269
Total Claims	10	17	12	10	7
Total Losses	\$437,291	\$64,181	\$80,100	\$127,708	\$94,624
Total Expenditures	\$2,901,960	\$4,064,738	\$3,888,125	\$3,792,615	\$2,644,629
Cost of Services Per Capita	\$76.42	\$105.13	\$102.39	\$99.88	\$69.65

*Now includes Engineering Department

2015 OBJECTIVES AND ACCOMPLISHMENTS

1. Is a great place to live, work and do business

1. Succession Planning – Ongoing Leadership Program. (Third quarter)

New Director of Public Works was hired.

2. Negotiate a new refuse contract. (First quarter)

Completed second quarter.

3. Continue to review and update Public Works safety policies and training. Finish implementation of four policies from FY13 and review next four including noise impacts. (First through Fourth quarter)

Ongoing.

2016 OBJECTIVES

I. Is a great place to live, work and do business

1. Reevaluate emergency preparedness planning. (First quarter)
2. Reevaluate safety program. (Fourth quarter)
3. Have office space reviewed for ergonomic compliance. (Second quarter)
4. Hire Assistant Engineering and Public Works Director/Village Engineer. (First quarter)

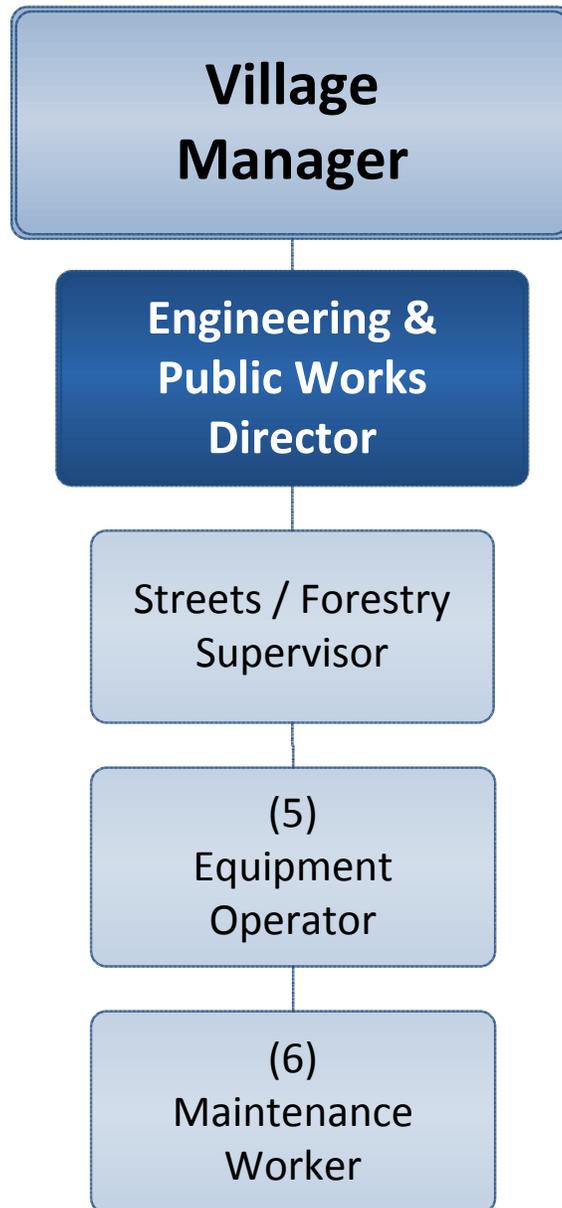
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2016

Fund 001 - General Fund

Department 6100 - Public Works Administration

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
401-411	Salaries - Regular	\$ 105,169	\$ 106,561	\$ 62,989	\$ 116,417	\$ 86,000	\$ 106,316
401-421	Overtime Compensation	837	536	496	300	1,800	1,800
401-441	State Retirement	15,425	16,220	9,204	16,057	13,000	14,895
401-442	Social Security	7,140	7,193	4,085	9,026	7,000	8,133
401-444	Employee Insurance	15,329	14,943	9,740	16,463	16,463	15,181
Total Personal Services		<u>143,900</u>	<u>145,454</u>	<u>86,514</u>	<u>158,263</u>	<u>124,263</u>	<u>146,325</u>
402-411	Office Supplies	1,517	1,504	420	1,045	1,045	1,045
402-413	Memberships / Subscriptions	1,847	648	150	2,085	2,085	2,085
402-436	Photo Supplies	-	-	-	-	-	550
Total Commodities		<u>3,364</u>	<u>2,151</u>	<u>570</u>	<u>3,130</u>	<u>3,130</u>	<u>3,680</u>
403-412	Postage	1,172	952	527	600	650	600
403-436	Maintenance Agreements	710	385	253	1,180	1,180	1,180
403-451	Equipment Rentals	1,928	1,687	964	1,550	1,550	1,550
403-452	Vehicle Maintenance & Replacement	-	1,870	1,870	1,870	1,870	1,870
403-461	Consulting Services	-	-	23,805	-	53,891	-
403-471	Schools / Conferences / Meetings	2,053	298	235	2,420	2,420	2,420
403-472	Transportation	305	253	-	550	550	550
403-489	IEPA Discharge Fee	1,000	1,000	1,000	1,000	1,000	1,000
Total Contractual Services		<u>7,168</u>	<u>6,444</u>	<u>28,654</u>	<u>9,170</u>	<u>63,111</u>	<u>9,170</u>
Total Operating Expenditures		<u>154,432</u>	<u>154,049</u>	<u>115,738</u>	<u>170,563</u>	<u>190,504</u>	<u>159,175</u>
Total Public Works Administration		<u>\$ 154,432</u>	<u>\$ 154,049</u>	<u>\$ 115,738</u>	<u>\$ 170,563</u>	<u>\$ 190,504</u>	<u>\$ 159,175</u>

6200 – Streets Department



DEPARTMENT OF PUBLIC WORKS

6200 - STREETS

GOALS

To provide for the maintenance and upgrading of Village Streets, providing a safe and efficient transportation system for residents of the Village and to provide and maintain a system for controlling storm water on public thoroughfares.

DESCRIPTION OF FUNCTIONS

Maintenance of Village streets, including the following operations: street sweeping; graffiti removal; snow plowing and salting; pothole patching; crack filling; preparation work in conjunction with resurfacing programs; construction of asphalt patches on minor residential streets.

Maintenance of the Village storm sewer system, including the following operations: cleaning and removal of debris from inlets and catch basins; high-pressure hydraulic cleaning of storm sewers and ditch culverts; channel maintenance on the West Branch of the DuPage River; patching and rebuilding of existing catch basins, manholes and inlets.

Construction of new storm sewer system to alleviate drainage problems.

Construction, reconstruction, and maintenance of Village sidewalks, curbs and gutters.

Installation and maintenance of traffic regulatory signs and pavement markings necessary to ensure a safe and efficient transportation system.

Clean/vacuum 400 storm sewer basins and 35,000 linear feet of pipe for preventative storm sewer maintenance program. Cleaned 562 basins and 86,805 linear feet of pipe to date.

Provide rapid removal of graffiti utilizing in-house forces.

Provide contract administration to remove and replace 24,000 square feet of public sidewalk and 2,500 linear feet of curb and gutter.

Provide contract administration for the installation of 20,000 pounds of crack seal material with emphasis on previous year's overlay program areas.

Provide contract administration for the installation of 15,000 linear feet of thermoplastic pavement markings, with emphasis on school crossings.

Upgrade and repaint all stop bars and crosswalks in the Village.

Rebuild any failing storm sewer basins in the Village.

Continue to upgrade and maintain the signage throughout the Village, including maintenance of sign posts.

Asphalt patches – to remove and replace deteriorating asphalt to a minimum of 200 square yards.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2011	2012	2013	2014	2014B
Miles of Streets	99.36	99.36	99.36	99.36	99.36
Miles of Public Sidewalks	155.15	155.15	155.15	155.15	155.15
Miles of Storm Sewer	112.81	112.9	112.9	112.9	112.9
Number of Storm Sewer Structures	6,421	6,422	6,429	6,429	6,429
Number of Streetlight Poles	1,138	1,138	1,073	1,078	1,083
Cost of Annual Resurfacing Program	\$550,713	\$917,493	\$799,039	\$883,673	
Street Division Graffiti Removal	104	66	49	46	22
Sidewalk Replaced (sq. ft.)	26,361	30,159	23,600	22,740	23,690
Curb and Gutter Replaced (lin. ft.)	4,000	3,709	2,188	2,188	4,098
Crack Sealing (lbs. installed)	22,700	21,777	22,680	18,780	15,600
Thermoplastic Pavement Markings (lin. ft. installed)	18,000	16,277	30,926	31,675	36,400
Number of Storm Sewer Basins Rebuilt	19	16	14	1	5
Number of Snow/Ice Responses	22	13	20	41	4

2015 OBJECTIVES AND ACCOMPLISHMENTS

I. Is a great place to live, work and do business

1. Continue to work with the Salt Creek Work Group to reduce chloride levels in the west branch of the DuPage River, and research possible reductions to help off-set additional chloride load from the Elgin O’Hare expansion. (Third quarter)

Ongoing. Attend quarterly meetings with the Salt Creek Work Group to establish limits in agreement with the Illinois EPA.

2. Research and implement procedures to improve the quality of all new ADA detection ramps. (Fourth quarter)

Completed. Department settled on a detectable warning tile, and now all repairs or new installs will use a uniform product.

ADDITIONAL ACCOMPLISHMENTS

1. Poured a new concrete pad at the ball fields to increase seating area and reduce a trip hazard.
2. Received the Excellence in Salt Storage and Sensible Snow Fighting Award three years running.

2016 OBJECTIVES

I. Is a great place to live, work and do business

1. Establish a sidewalk snow removal program to include Barrington Road, Lake Street and the Natural Gas Pipeline bike path. (First quarter)

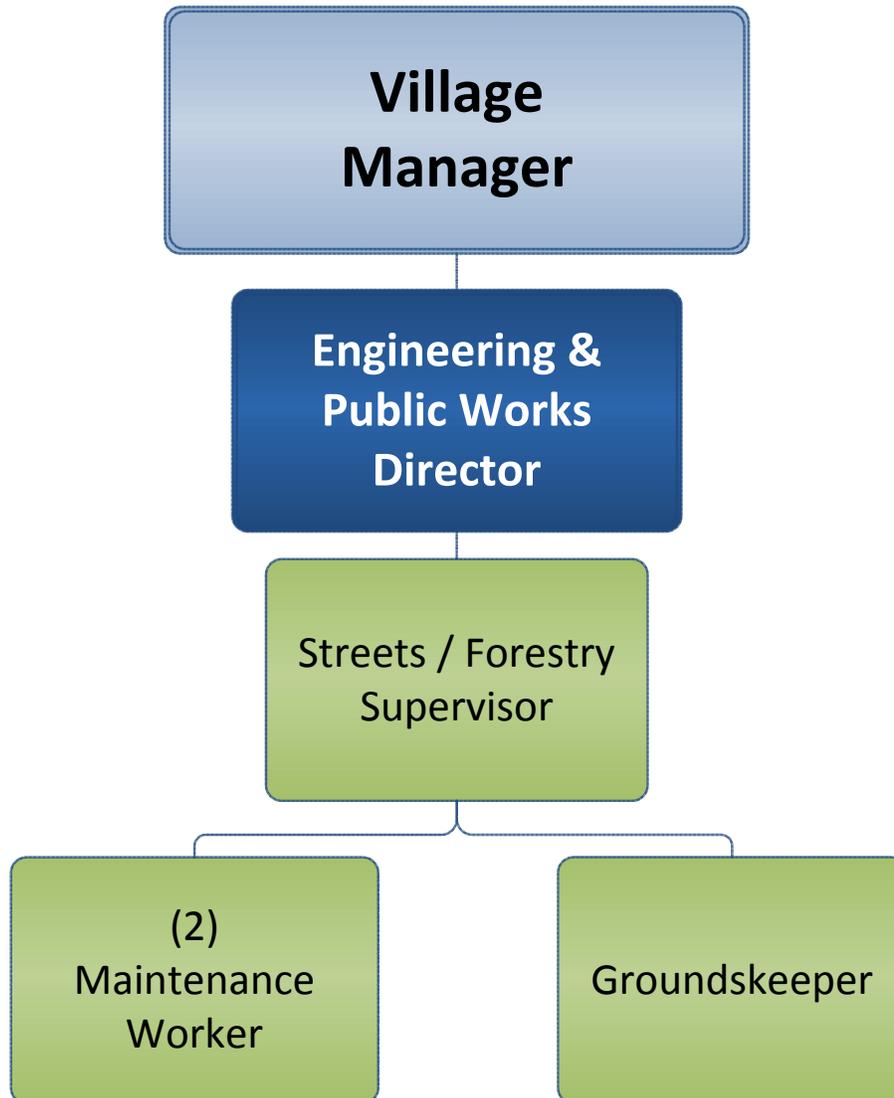
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2016

Fund 001 - General Fund

Department 6200 - Streets

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
401-411	Salaries - Regular	\$ 517,516	\$ 491,882	\$ 347,951	\$ 544,310	\$ 624,000	\$ 641,611
401-412	Salaries - Part - Time	5,035	4,712	4,507	21,600	21,600	21,600
401-421	Overtime Compensation	46,586	104,535	19,695	55,000	55,000	55,000
401-428	On Call Premium Pay	1,941	1,829	1,926	3,000	3,000	3,000
401-441	State Retirement	80,701	88,383	53,564	92,544	92,544	98,889
401-442	Social Security	42,694	45,384	26,594	53,668	53,668	55,650
401-444	Employee Insurance	124,549	133,916	92,714	166,010	162,000	145,294
Total Personal Services		819,022	870,639	546,952	936,132	1,011,812	1,021,044
402-411	Office Supplies	79	87	88	100	100	100
402-413	Memberships / Subscriptions	409	411	150	245	245	245
402-414	Books / Publications / Maps	133	-	-	50	50	50
402-427	Materials & Supplies	76,817	65,231	45,972	99,000	99,000	99,000
402-431	Uniforms	2,266	1,865	1,416	5,000	5,000	4,000
402-433	Safety & Protective Equipment	3,856	2,527	2,442	5,000	5,000	5,000
402-434	Small Tools	1,540	393	4,252	2,000	2,400	2,000
402-499	Miscellaneous Expense	53	260	-	100	100	100
Total Commodities		85,153	70,774	54,319	111,495	111,895	110,495
403-433	M & R - Communication Equipment	-	-	503	75	-	75
403-435	M & R - Streets & Bridges	156,883	141,177	7,964	111,800	120,000	111,800
403-437	M & R - Other Equipment	-	800	-	300	-	300
403-439	M & R - Accident Claims	4,928	4,750	9,320	5,000	5,000	5,000
403-451	Equipment Rentals	-	-	-	100	-	100
403-452	Vehicle Maintenance & Replacement	178,592	201,680	244,070	227,090	227,090	252,778
403-471	Schools / Conferences / Meetings	4,017	1,448	1,516	5,000	5,000	8,000
403-472	Transportation	-	-	-	500	500	500
Total Contractual Services		344,420	349,855	263,373	349,865	357,590	378,553
Total Operating Expenditures		1,248,595	1,291,269	864,644	1,397,492	1,481,297	1,510,092
Total Streets		\$ 1,248,595	\$ 1,291,269	\$ 864,644	\$ 1,397,492	\$ 1,481,297	\$ 1,510,092

6300 – Forestry Department



DEPARTMENT OF PUBLIC WORKS 6300 - FORESTRY

GOALS

The Forestry Division goals are to continue to research and promote more effective forestry procedures to cut costs (i.e., manpower usage, equipment updating, equipment renewal, etc.). To set minimum standards for appearance of Village grounds and all public plantings. To maintain, treat and spray with proper chemicals all Village owned or maintained trees and properties. To continue the training and education of Forestry personnel. Also, to provide community service information on control of insects and rodents related to health and damage to forestry. Most importantly, to assist in the beautification of the Village.

DESCRIPTION OF FUNCTIONS

Maintenance of all trees, shrubs and planting features in Village right-of-ways and retention areas; treatment and maintenance of trees that are infested with various diseases; inspection, grooming, trimming and removal, as needed, of all forestry that is the responsibility of the Village; mowing and turf care of all large fields, retention areas, wells, Municipal Complex grounds, and right-of-ways under our jurisdiction; commuter parking complex turf, trees, shrub and planting feature maintenance; tree planting programs; removing snow and salting at Municipal Building and Commuter Lot walkways and parking lots; repair and maintenance of Forestry Department non-licensed equipment; rodent control, including baiting of fields, vacant lots, and problem breeding areas; resident assistance, answering questions and being helpful regarding trees, shrubs and turf; residential brush pickup and recycling program; municipal yardwaste recycling program; resident assistance with recycling; creek bank mowing/maintenance; landscape planning, upgrades and reviews; assisting other departments with priority projects; Banner Program – banners and maintenance.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2011	2012	2013	2014	2014B
Number of Parkway Trees Planted	0	0	140	54	196
Number of Parkway Trees Trimmed:					
Contractual	1,668	1,640	1,652	1,607	1,550
In-House	643	483	218	384	513
Brush Pickup Program (Cubic Yards Collected)	1,465	1,640	1,400	1,400	965
Annual Cost	\$64,271	\$72,842	\$67,161	\$67,161	\$56,901
Cost per Cubic Yard Collected	\$43.80	\$47.46	\$47.97	\$47.97	\$58.96
Leaf Pickup Program (Cubic Yards Collected)	1,060	540	600	600	500

2015 OBJECTIVES AND ACCOMPLISHMENTS

1. Is a great place to live, work and do business

1. Continue to remove dead Ash trees. Complete removal program by CY18. (Second quarter)

The remaining dead or damaged trees due to the Emerald Ash Borer epidemic have been removed.

2. Continue to renew the urban forest from the effects of the Emerald Ash Borer. (Second quarter)

Began tree replacement with 159 new parkway trees. Another 600+ trees will be planted in 2016.

3. Redesign and replant the remaining five entranceway signs to improve the appearance of the Village. (Third quarter)

Additional plantings were added this year. Will look to enhance further in FY2016.

ADDITIONAL ACCOMPLISHMENTS

1. Completed three brush pickup cycles.
2. Contract administration for all mowing.

2016 OBJECTIVES

1. Is a great place to live, work and do business

1. Continue to renew the urban forest from the effects of the Emerald Ash Borer. Goal is to plant approximately 600 trees. (Fourth quarter)
2. Contractual design and planting of the raised planter boxes along Lake Street to improve appearance. (Third quarter)
3. Contractual repair of the block wall at the Barrington Road Street Scape Project. (Third quarter)
4. Further design improvements to the Village entrance signs to improve the appearance of the Village. (Second quarter)

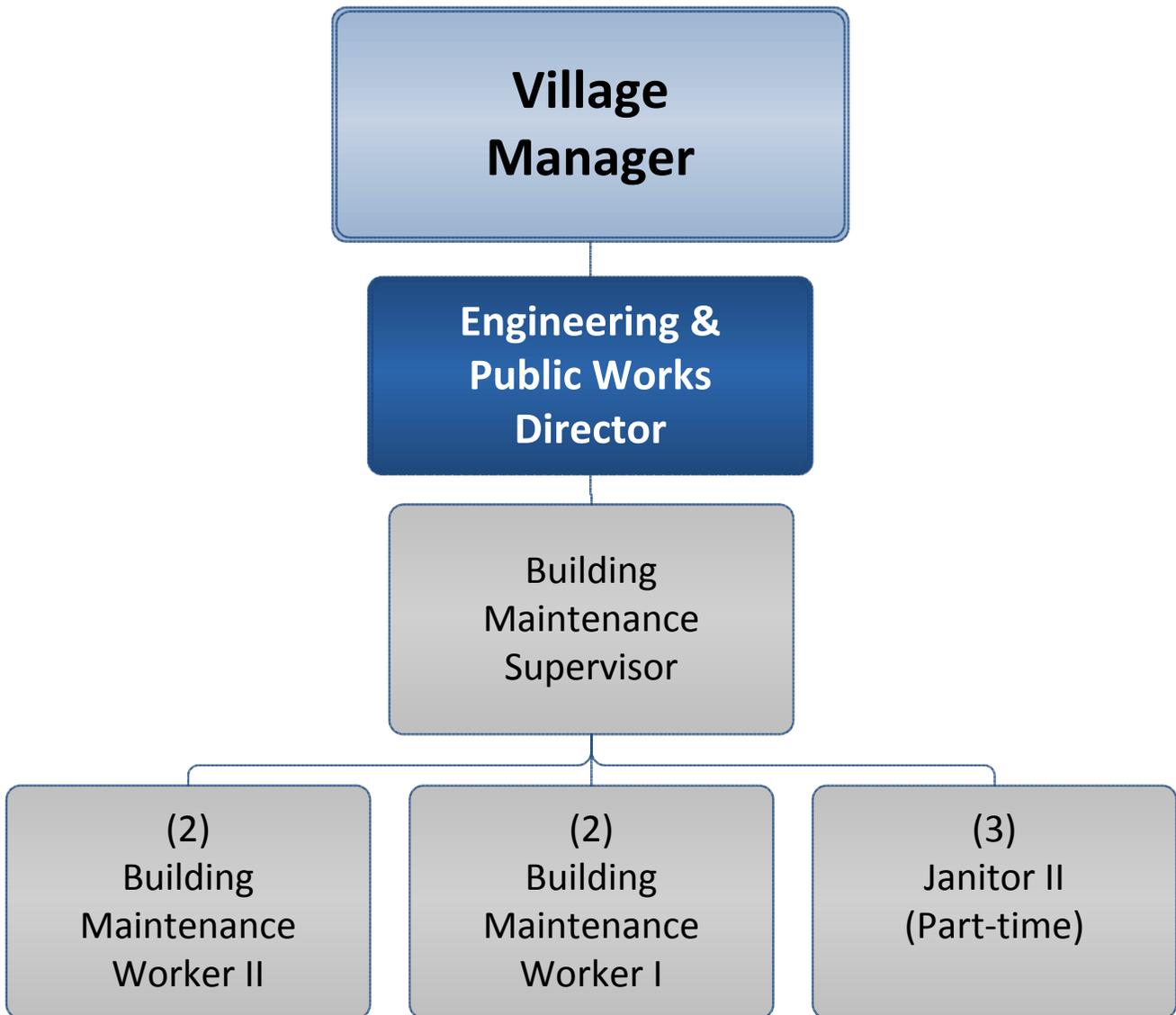
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2016

Fund 001 - General Fund

Department 6300 - Forestry

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
401-411	Salaries - Regular	\$ 120,126	\$ 116,350	\$ 77,075	\$ 142,707	\$ 125,500	\$ 132,658
401-412	Salaries - Part - Time	12,973	16,347	6,640	28,800	28,800	28,800
401-421	Overtime Compensation	8,089	10,637	1,552	15,000	10,000	15,000
401-428	On Call Premium Pay	165	438	-	350	1,000	350
401-441	State Retirement	18,513	19,179	10,756	21,572	19,000	20,686
401-442	Social Security	10,781	10,993	6,069	14,342	13,810	13,499
401-444	Personal Services Employee Insurance	15,348	14,961	6,385	17,914	25,075	33,022
Total Personal Services		185,995	188,905	108,477	240,685	223,185	244,015
402-413	Memberships / Subscriptions	190	35	375	300	150	300
402-427	Materials & Supplies	5,592	5,490	9,611	4,020	5,200	7,000
402-429	Parts & Accessories - Non - Auto	2,397	2,146	131	3,500	3,000	2,000
402-431	Uniforms	1,234	200	848	1,400	1,400	1,400
402-433	Safety & Protective Equipment	2,077	956	382	2,000	2,000	2,000
402-434	Small Tools	1,879	1,500	1,392	1,500	1,600	1,500
Total Commodities		13,369	10,327	12,738	12,720	13,350	14,200
403-433	M & R - Communication Equipment	-	-	85	-	-	-
403-434	M & R - Buildings	502	2,042	267	3,100	3,100	3,100
403-435	M & R - Streets & Bridges	97,497	113,633	161,362	332,971	332,971	233,971
403-437	M & R - Other Equipment	1,800	-	-	100	-	100
403-438	Maintenance - Forestry	139,726	150,217	27,760	86,000	86,000	76,000
403-439	M & R - Accident Claims	-	-	235	-	8,332	-
403-451	Equipment Rentals	-	-	-	100	-	100
403-452	Vehicle Maintenance & Replacement	25,695	24,836	29,896	24,667	24,667	37,391
403-471	Schools / Conferences / Meetings	3,360	774	517	1,705	1,705	1,705
Total Contractual Services		268,580	291,502	220,121	448,643	456,775	352,367
Total Operating Expenditures		467,944	490,734	341,337	702,048	693,310	610,582
Total Forestry		\$ 467,944	\$ 490,734	\$ 341,337	\$ 702,048	\$ 693,310	\$ 610,582

6400 – Public Buildings



DEPARTMENT OF PUBLIC WORKS

6400 - PUBLIC BUILDINGS

GOALS

The goals of the Department of Public Buildings are to maintain and enhance the appearance and function of the Village-owned buildings; to make available technical skills to do the jobs that may fall under departmental jurisdiction and to accomplish the work required in the most efficient and cost-effective manner.

DESCRIPTION OF FUNCTIONS

The functions of the Department of Public Buildings are the complete maintenance of all buildings and properties owned by the Village, to perform necessary tasks needed to keep the mechanical systems working, and to maintain the aesthetic appearance of all Village properties. The Department assists in snow removal. Also, preventative maintenance is utilized to reduce system failures. Departmental personnel are available to provide technical assistance to other departments.

2015 OBJECTIVES AND ACCOMPLISHMENTS

1. Is a great place to live, work and do business

1. Replace outdated Building Automation System for Public Works and Village Hall. (First through fourth quarters)

Ongoing through fourth quarter.

2. Replace several outdated fire panels in multiple buildings. (First through fourth quarters)

Ongoing through fourth quarter.

3. Install sprinkler system in Fire Station #2. (First through fourth quarters)

Completed second quarter.

4. Replace Village Hall humidifiers. (First through fourth quarters)

Completed second quarter.

5. Tuck pointing maintenance at Village Hall. (First through fourth quarters)

Completed second quarter.

6. Replace Village Hall sump pump system. (First through fourth quarters)

Ongoing through fourth quarter.

ADDITIONAL ACCOMPLISHMENTS

1. Completed room 212 renovations.

2016 OBJECTIVES

1. Is a great place to live, work and do business

1. Complete demolition of the 2152 Lake Street building. (Third quarter)

2. Replace roof over Village Hall administration area. (Third quarter)
3. Complete Village Hall renovations. (Fourth quarter)
4. Remodel Village Hall board room. (Third quarter)

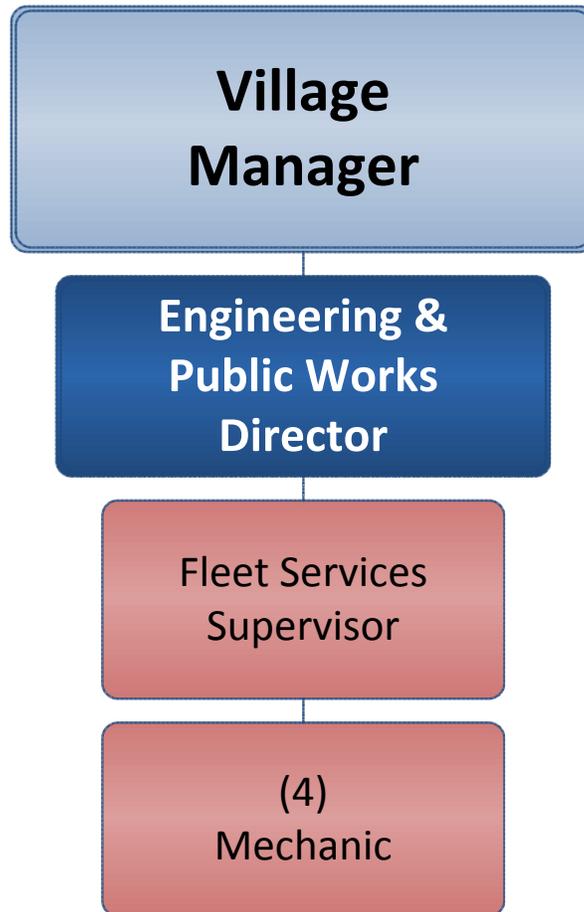
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2016

Fund 001 - General Fund

Department 6400 - Public Buildings

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
401-411	Salaries - Regular	\$ 143,404	\$ 154,913	\$ 111,192	\$ 155,426	\$ 159,800	\$ 159,042
401-412	Salaries - Part - Time	30,724	29,183	17,895	44,988	38,000	46,295
401-421	Overtime Compensation	14,407	13,479	7,510	12,000	12,000	12,000
401-428	On Call Premium Pay	6,280	6,316	2,206	6,680	4,000	6,680
401-441	State Retirement	23,232	25,792	16,409	24,184	23,000	25,555
401-442	Social Security	14,651	15,467	10,057	16,841	16,000	17,589
401-444	Personal Services	30,131	38,258	26,391	40,865	33,200	29,891
Total Personal Services		262,829	283,409	191,660	300,984	286,000	297,052
402-411	Office Supplies	276	260	93	265	120	265
402-413	Memberships / Subscriptions	242	286	166	-	-	-
402-414	Books / Publications / Maps	-	-	-	-	-	50
402-427	Materials & Supplies	45,894	53,393	32,466	59,000	59,000	57,000
402-428	Cleaning Supplies	17,744	19,394	13,260	20,500	20,500	20,500
402-429	Parts & Accessories - Non - Auto	15,819	17,988	11,464	19,000	14,000	19,000
402-431	Uniforms	3,314	3,163	2,289	3,875	3,875	3,875
402-433	Safety & Protective Equipment	2,191	1,874	1,129	2,910	2,910	3,410
402-434	Small Tools	3,571	3,607	1,100	3,800	2,000	3,800
Total Commodities		89,051	99,965	61,966	109,350	102,405	107,900
403-434	M & R - Buildings	53,183	56,064	27,071	70,100	70,100	64,100
403-436	Maintenance Agreements	126,165	138,407	74,246	136,150	136,150	142,150
403-437	M & R - Other Equipment	-	706	147	600	600	600
403-439	M & R - Accident Claims	-	-	4,997	-	-	-
403-451	Equipment Rentals	-	-	-	50	-	50
403-452	Vehicle Maintenance & Replacement	11,110	8,820	13,887	13,022	13,022	16,447
403-471	Schools / Conferences / Meetings	4,834	3,122	553	3,500	2,000	3,000
Total Contractual Services		195,292	207,119	120,901	223,422	221,872	226,347
Total Operating Expenditures		547,172	590,492	374,527	633,756	610,277	631,299
Total Public Buildings		\$ 547,172	\$ 590,492	\$ 374,527	\$ 633,756	\$ 610,277	\$ 631,299

6500 – Fleet Services



DEPARTMENT OF PUBLIC WORKS 6500 - FLEET SERVICES

GOALS

To supply user Departments with the best possible vehicles and equipment at the lowest possible costs.

DESCRIPTION OF FUNCTIONS

This Department is responsible for the maintenance and repair of all Village vehicles and mobile equipment. This is accomplished through our aggressive preventative maintenance programs, in-house repairs, and outside vendor repairs when cost-effective. Computer data systems are used to supply information on inventory levels, equipment usage and unit costs. This information is used to determine cost-effective replacement recommendations and to develop specifications for new equipment that will achieve maximum utility and economy.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2011	2012	2013	2014	2014B
Number of Vehicles Maintained	153	152	154	154	154
Fleet Maintenance & Replacement Cost	\$843,134	\$1,205,179	\$1,100,773	\$1,220,027	\$748,625
Average Cost Per Vehicle	\$5,510	\$7,929	\$7,148	\$7,922	\$4,861
Miles Driven	903,814	894,727	922,518	964,817	643,211
Total Fleet Miles	5,842,316	5,984,621	6,087,347	6,114,517	6,111,487

2015 OBJECTIVES AND ACCOMPLISHMENTS

1. Is a great place to live, work and do business

1. Complete implementation of new CFA Fleet software to allow better tracking of Fleet costs. (Second quarter)

Software program is 70 percent operational with completion in the third quarter. Mechanic training on system is scheduled for the third or fourth quarter.

2. Develop specifications for new Fire aerial truck with the Fire Department. This purchase scheduled for CY16 will exceed \$1,000,000. (Third quarter)

The CY16 budget request includes 1.3 million dollars for this purchase. Preliminary discussions have begun with the Fire Department and plan to have a specification by the fourth quarter of CY15.

3. Calibrate all our snow and ice equipment to achieve optimum levels of brine, beet deicer, and granular salt dispensed. This will provide maximum deicing of the roadways at lowest possible cost. (First quarter)

Successfully calibrated all of the equipment this year. We were able to decrease our usage of deicers while maintaining quality results on the streets.

ADDITIONAL ACCOMPLISHMENTS

1. Worked with Fire Department on the development of specifications for the purchase of a new fire pumper and ambulance.
2. Researched and purchased new equipment for sidewalk snow and ice maintenance.

2016 OBJECTIVES

I. Is a great place to live, work and do business

1. Upgrade our fueling system to meet new IEPA regulations and improve the ease of use for our customers. (Second quarter)
2. Improve level of operator training on heavy equipment through in-house training and training seminars. (Fourth quarter)
3. Develop design for new Street Department sign maintenance truck to improve safety of operation. (Third quarter)
4. Determine method of purchase for a \$1,300,000 aerial fire truck and order unit. (First quarter)

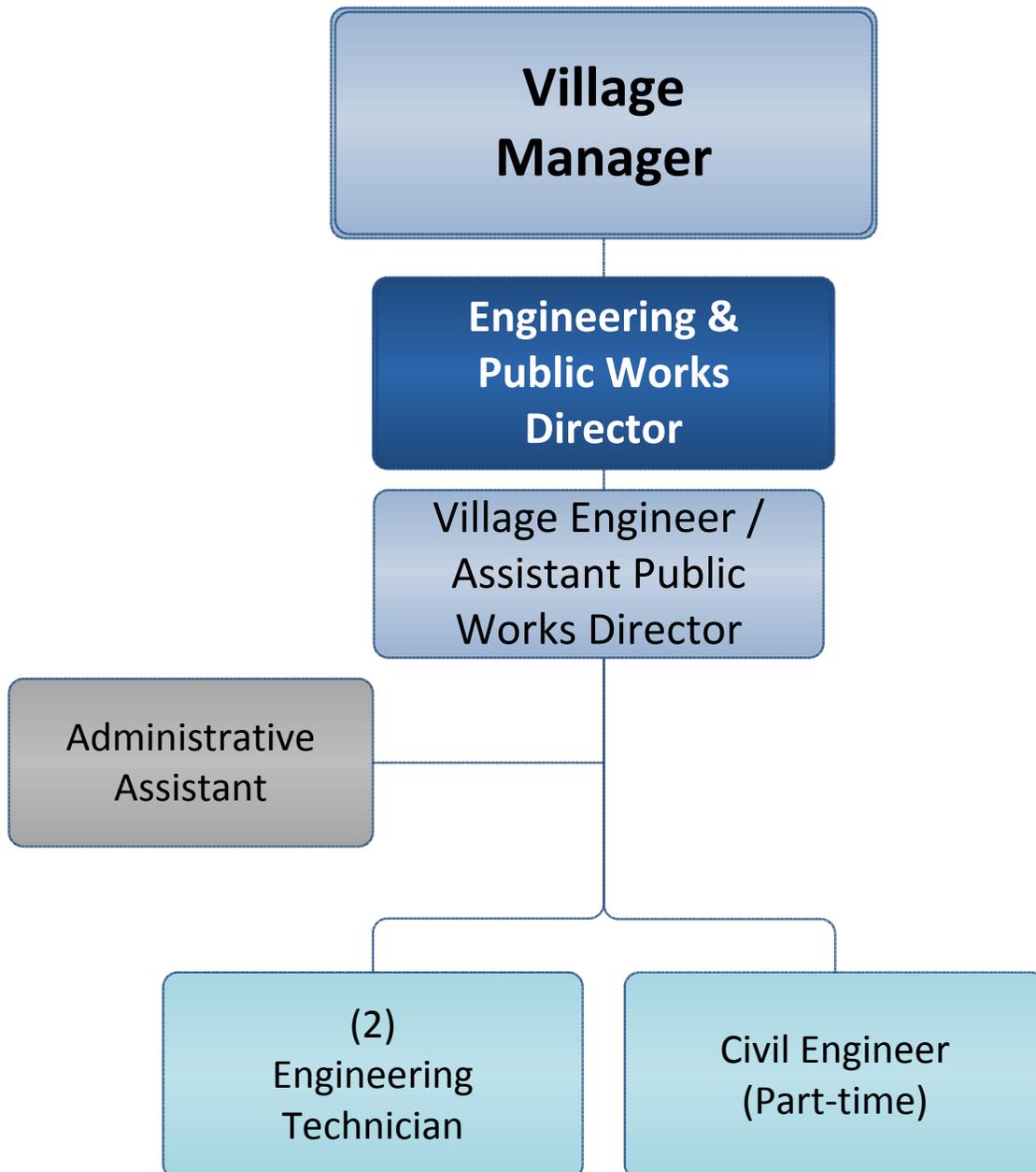
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2016

Fund 001 - General Fund

Department 6500- Fleet Services

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
401-411	Salaries - Regular	\$ 392,500	\$ 285,469	\$ 215,339	\$ 297,704	\$ 307,000	\$ 302,286
401-421	Overtime Compensation	6,391	10,444	5,319	8,696	9,000	8,696
401-441	State Retirement	57,248	44,324	32,253	42,110	42,300	44,251
401-442	Social Security	30,229	22,424	16,087	25,241	24,600	25,589
401-444	Employee Insurance	67,292	51,009	33,009	67,627	52,700	61,571
Total Personal Services		553,660	413,671	302,007	441,378	435,600	442,393
402-411	Office Supplies	417	143	398	500	500	500
402-413	Memberships / Subscriptions	1,417	532	600	1,800	3,200	3,200
402-414	Books / Publications / Maps	2,992	1,950	-	2,700	2,700	3,400
402-421	Gasoline & Lube	357,094	332,538	293,374	411,795	250,000	317,895
402-422	Automotive Parts	110,861	113,820	73,956	120,000	110,000	114,300
402-423	Communications Parts	6,496	4,856	3,843	6,150	5,500	5,800
402-427	Materials & Supplies	14,887	13,219	9,999	15,000	15,000	15,000
402-429	Parts & Accessories - Non - Auto	15,546	11,273	8,303	23,000	23,000	23,000
402-431	Uniforms	899	945	466	900	900	900
402-433	Safety & Protective Equipment	2,659	891	1,080	1,400	1,400	1,400
402-434	Small Tools	5,568	3,012	4,020	6,000	6,000	6,000
402-436	Photo Supplies	-	-	-	-	-	-
Total Commodities		518,836	483,179	396,039	589,245	418,200	491,395
403-412	Postage	27	24	-	50	50	50
403-431	M & R - Auto Equipment	63,609	60,496	37,701	51,500	60,000	51,500
403-433	M & R - Communication Equipment	-	-	-	850	850	850
403-437	M & R - Other Equipment	15,062	18,062	6,765	11,900	17,000	15,000
403-451	Equipment Rentals	1,475	924	381	2,500	2,500	2,500
403-452	Vehicle Maintenance & Replacement	3,119	4,238	6,195	6,195	6,195	6,195
403-461	Consulting Services	-	-	15,970	-	-	-
403-468	Uniform Rentals	3,366	4,316	2,961	3,120	4,200	4,700
403-469	Testing Services	1,533	3,047	-	1,700	4,500	2,500
403-471	Schools / Conferences / Meetings	3,996	4,245	2,881	6,405	6,400	6,405
403-472	Transportation	807	459	377	850	850	1,250
403-499	Miscellaneous Expense	2,309	2,200	1,701	2,200	2,200	2,200
Total Contractual Services		95,303	98,010	74,933	87,270	104,745	93,150
Total Operating Expenditures		1,167,799	994,860	772,979	1,117,893	958,545	1,026,938
Total Fleet Services		\$ 1,167,799	\$ 994,860	\$ 772,979	\$ 1,117,893	\$ 958,545	\$ 1,026,938

6600 - Engineering



DEPARTMENT OF PUBLIC WORKS

6600 - ENGINEERING

GOALS

To be responsible for the administrative and operational tasks related to overall planning, engineering, construction, inspection and acceptance of new improvements such as streets, sanitary, storm and water facilities and other related improvements. To promote the optimum physical and aesthetic integrity of the above improvements and thus, enhance the value of land and buildings in the Village of Hanover Park while providing the best possible environment for habitation. To provide and maintain a centralized record keeping facility for all plans, plats and specifications dealing with public and private land improvements for subdivisions and commercial developments within the Village.

DESCRIPTION OF FUNCTIONS

Enforcement of statutes, ordinances, and regulations pertaining to existing and newly-engineered Public Works and transportation facilities.

Procurement of funding and liaison for Motor Fuel Tax, Road and Bridge, Federal and State grants for Public Works projects and transportation projects.

Monitoring of all Public Works projects and new land developments to ensure compliance with all Village ordinances and specifications.

Design and/or approval of plans and specifications for all projects, including the following annual projects:

- Street resurfacing.
- Curb and gutter and sidewalk removal and replacement program.
- Improvements to the sewer and water systems, including water main replacements and sanitary sewer point repairs and relining.

Inspection of all projects and recommendation on all projects regarding payouts, security reductions, acceptance resolutions and approvals.

Consultation for the general public and other departments of the Village.

Maintenance of Village streetlight system.

Production and maintenance of all Village maps, including street maps, zoning maps, and utility atlases, as well as customized mapping for all Village departments.

Act as administrator for the Village Stormwater Management program.

Provide locating services for public streetlight cables as required through the Joint Utility Location Information for Excavators (JULIE) system.

2015 OBJECTIVES

I. Is a great place to live, work and do business

1. Provide in-house engineering for annual street resurfacing program. (First Quarter)

Program was paused due to lack of funding from the State of Illinois. It is expected that the Celebrity Circle resurfacing will occur in FY2016, if funding is available from MFT.

2. Coordinate Phase I and Phase II engineering services relating to Barrington Road traffic signal and street light STP project. (First or Second Quarter)

Phase I has been completed. The Phase II agreement is being reviewed by IDOT for approval. Design work should be completed in FY2016.

3. Coordinate Phase I engineering for Arlington Road Bridge replacement project. (First Quarter)

The project information sheet with IDOT has been approved and the design will take place in FY2016. Target letting is FY2017.

4. Evaluate options for street construction and prioritize streets. (First Quarter)

IMS has completed their evaluation of all roadways within the Village. A presentation was made to the Village Board in December.

2016 OBJECTIVES

I. Is a great place to live, work and do business

1. Coordinate Phase 2 engineering for Arlington Road Bridge replacement project. (First Quarter)
2. Coordinate rollout of condition analysis with water main replacement program. (First or Second Quarter)
3. Coordinate Phase 3 engineering and construction of Barrington Road. (First Quarter)
4. Evaluate options for street construction and prioritize streets. (First Quarter)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2016

Fund 001 - General Fund

Department 6600 - Engineering

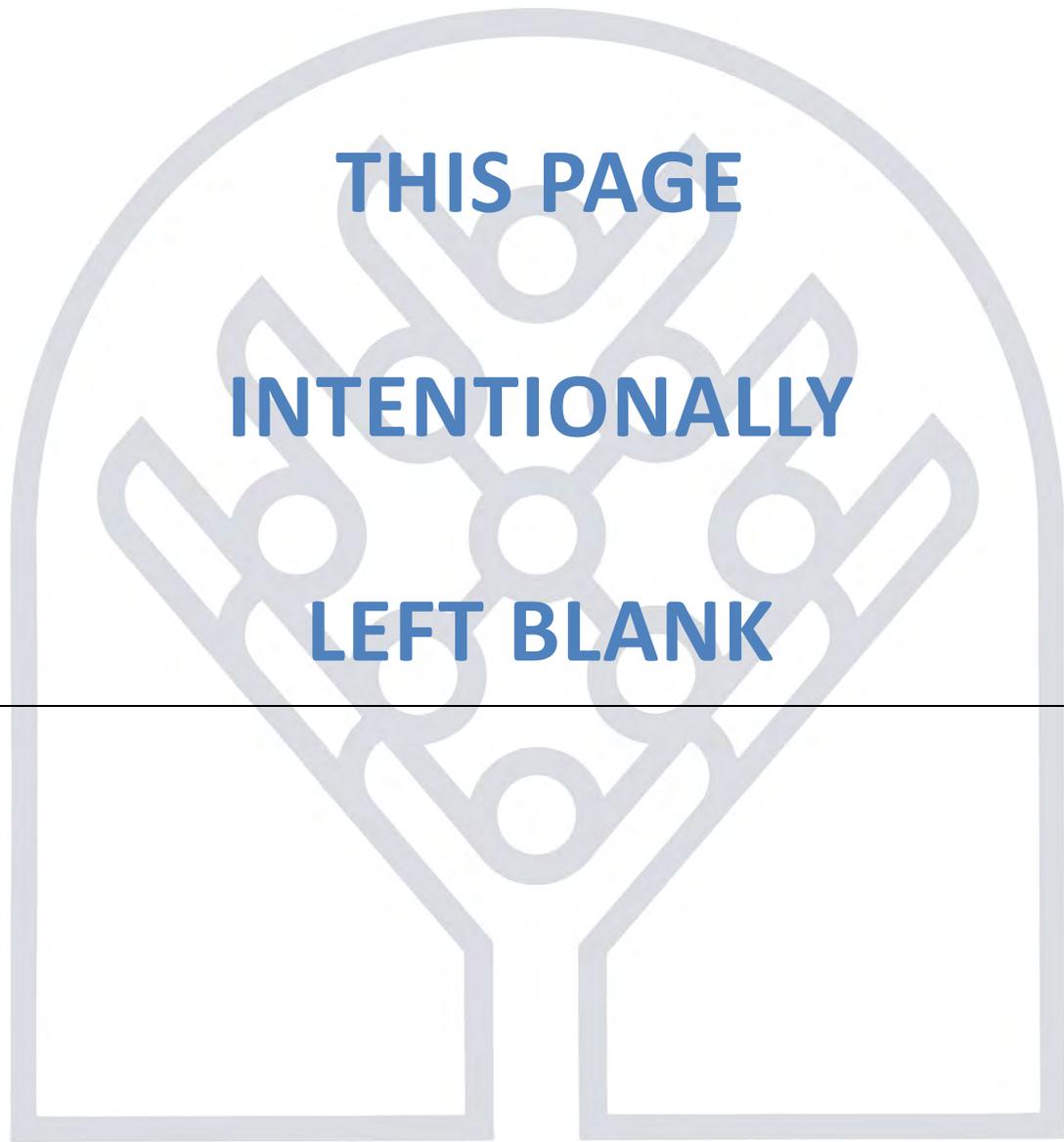
Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
401-411	Salaries - Regular	\$ 155,710	\$ 164,211	\$ 94,763	\$ 141,716	\$ 141,600	\$ 225,942
401-421	Overtime Compensation	8,886	10,685	8,523	10,252	13,000	10,000
401-441	State Retirement	20,186	21,676	14,891	20,386	20,800	33,135
401-442	Social Security	12,311	13,174	7,452	13,874	12,000	20,514
401-444	Employee Insurance	37,085	35,682	25,884	40,859	37,650	54,781
Total Personal Services		234,178	245,429	151,512	227,087	225,050	344,372
402-411	Office Supplies	6,597	678	1,076	1,100	1,100	1,100
402-413	Memberships / Subscriptions	255	-	-	165	165	165
402-414	Books / Publications / Maps	692	-	-	200	200	200
402-427	Materials & Supplies	333	302	89	400	400	400
402-431	Uniforms	382	291	-	400	400	400
402-433	Safety & Protective Equipment	345	230	250	525	525	525
402-434	Small Tools	269	80	57	200	200	200
Total Commodities		8,873	1,582	1,472	2,990	2,990	2,990
403-412	Postage	391	191	70	475	475	475
403-432	M & R - Office Equipment	799	-	-	100	-	-
403-436	Maintenance Agreements	1,260	1,260	1,176	1,800	1,800	1,800
403-452	Vehicle Maintenance & Replacement	5,546	5,583	7,174	4,571	4,571	8,379
403-461	Consulting Services	12,883	6,175	-	39,228	60,000	34,776
403-464	Engineering Services	25,125	-	-	2,500	2,500	2,500
403-471	Schools / Conferences / Meetings	1,058	-	-	950	950	950
403-472	Transportation	-	163	-	250	-	-
Total Contractual Services		47,062	13,372	8,420	49,874	70,296	48,880
Total Operating Expenditures		290,113	260,383	161,405	279,951	298,336	396,242
Total Engineering		\$ 290,113	\$ 260,383	\$ 161,405	\$ 279,951	\$ 298,336	\$ 396,242

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2016

Fund 001 - General Fund

Department 6700 - Metropolitan Water Reclamation District Property

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
403-435	M & R - Streets & Bridges	\$ -	\$ 7,882	\$ 14,000	\$ -	\$ -	\$ -
403-461	Consulting Services	12,070	2,946	-	-	-	-
Total Contractual Services		12,070	10,828	14,000	-	-	-
Total Operating Expenditures		12,070	10,828	14,000	-	-	-
Total MWRD Fields		\$ 12,070	\$ 10,828	\$ 14,000	\$ -	\$ -	\$ -



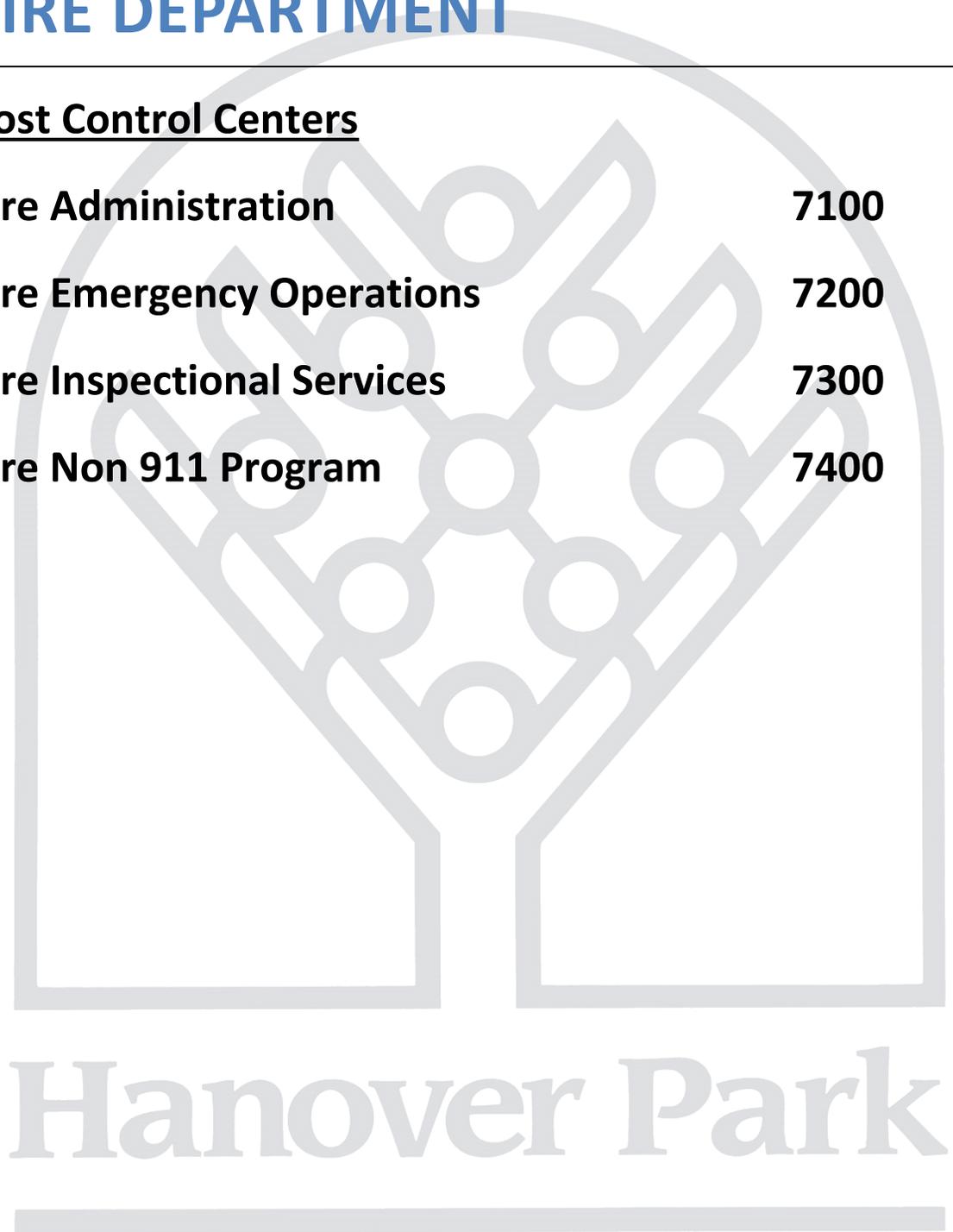
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Hanover Park

FIRE DEPARTMENT

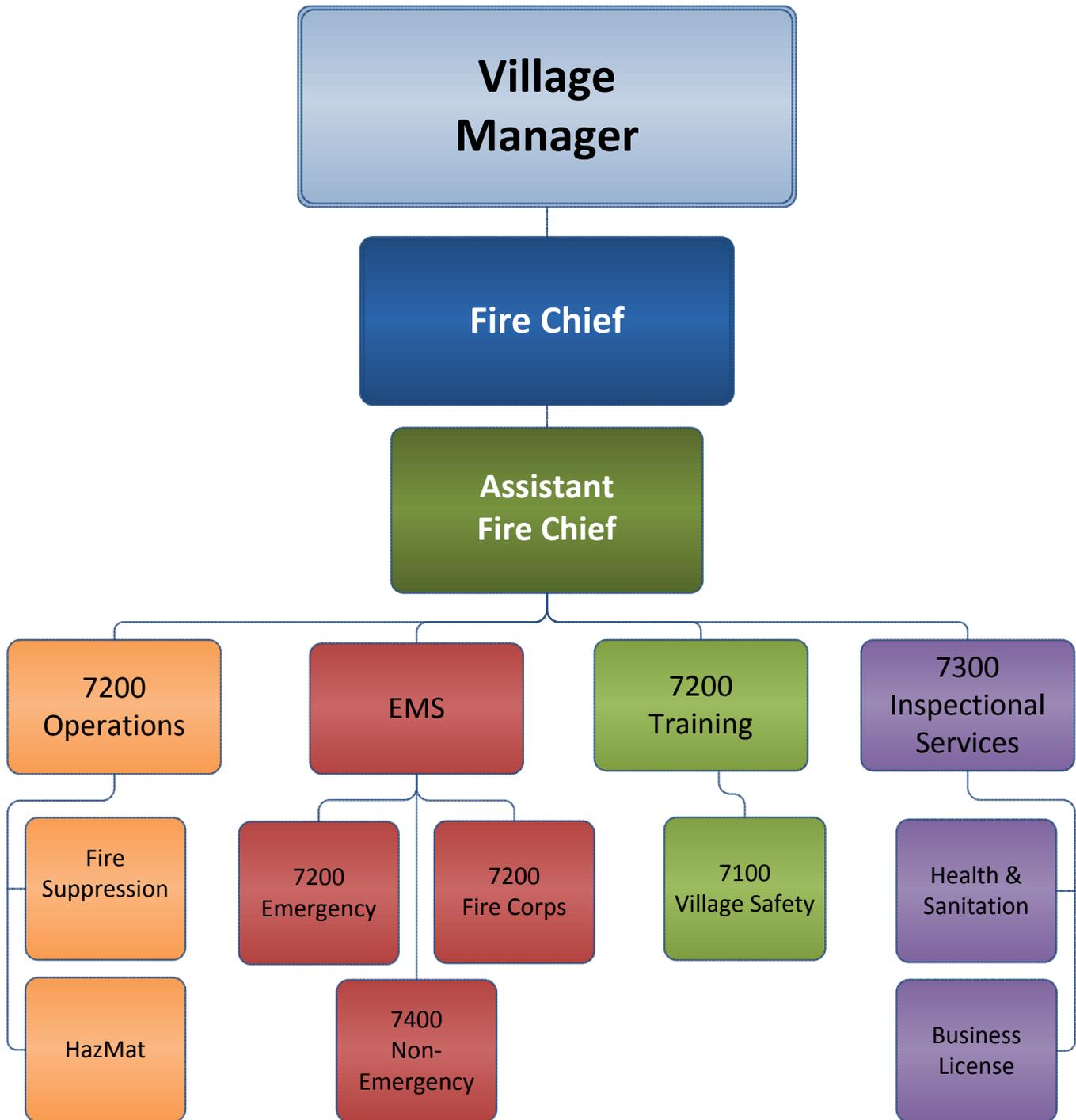
Cost Control Centers

Fire Administration	7100
Fire Emergency Operations	7200
Fire Inspectional Services	7300
Fire Non 911 Program	7400



Hanover Park

Organization of the Fire Department



7100 – Fire Administration



FIRE DEPARTMENT 7100 – ADMINISTRATION

GOALS

The goal of the Fire Department is to provide efficient and high quality service in the areas of Inspections and Prevention, Fire Suppression, Emergency Medical Services (EMS) (including emergency and non-emergency ambulance transport), Hazardous Materials response and mitigation as well as vehicle and basic technical rescue services. Administration provides leadership, oversight and support for each departmental division.

DESCRIPTION OF FUNCTIONS

Fire Department Administration consists of the Fire Chief, one Assistant Fire Chief, and one Administrative Assistant. Payroll and benefit funds also account for one quarter of the cost of the Battalion Chief of Training who is assigned the duties of Safety Coordinator for the Village.

Fire Administration is part of the executive staff of the Village of Hanover Park and reports to the Village Manager. Personnel assigned to this division regularly interact and support the initiatives of Village Elected Officials and are responsible to translate those initiatives into working directives to be accomplished by the department. The division interacts daily with other Village Departments and neighboring fire departments/districts. Personnel represent the department and its interests as part of the leadership within the Mutual Aid Box Alarm System (MABAS) Division and the Greater Elgin Mobile Intensive Care Program. Personnel also represent the department and Village at local, state and national events, including assignment to taskforces or projects that have a national fire service impact. The division is responsible for the department's financial management as well as short and long term planning. Labor Management, including negotiations, is handled by the division for contracts with the International Association of Firefighters Local 3452 and the Service Employees International Local 73. Recruitment and pre-employment testing as well as all promotional testing are managed by the division. Personnel currently have additional assigned responsibilities that include management of the Village's Corporate Strategic Plan.

PERFORMANCE ACTIVITIES AND MEASURES						
Description of Measurement	2009	2010	2011	2012	2013	2014
Fire Department Insurance Claims:						
Total Worker Compensation Claims	2	4	7	2	10	3
Worker Compensation Losses	\$25,762	\$3,056	\$437,073	\$12,605	\$210,802	\$9,258
All Other Claims	3	0	0	1	3	1
Non-Worker Compensation Losses	\$1,357	\$0	\$0	\$288	\$5,490	\$955
Total Claims	5	4	7	3	13	4
Total Losses	\$27,119	\$3,3056	\$437,073	\$12,893	\$216,292	\$10,213
Total Expenditures	\$4,796,525	\$5,092,377	\$5,308,477	\$5,770,618	\$5,914,972	\$6,275,579
Cost of Services Per Capita	\$125.31	\$133.04	\$138.68	\$150.76	\$155.77	\$162.96

2015 OBJECTIVES

1. Is a great place to live, work and do business

1. Conduct promotional testing to certify a new Lieutenants eligibility list. (Second quarter)

Completed.

2. Complete the installation of the sprinkler system at Fire Station No. 2. (First quarter)

Completed.

3. Move forward with the Board's Goal of disconnection of the territory covered by Bloomingdale Fire Protection District but within the corporate boundaries of Hanover Park. Disconnection will occur either through negotiation or litigation. (First through fourth quarters)

Ongoing.

4. Continue to manage the Village of Hanover Park's Strategic Plan, including bi-annual progress analysis with updates to the Board. (First through fourth quarters)

Ongoing.

ADDITIONAL ACCOMPLISHMENTS

1. Underwent the 10-year ISO – Fire Suppression Rating Scheduled Inspection and received a reduction from a Class 4 to a Class 2. This new classification places the department in the top 2% of all rated departments.
2. Conducted promotional testing to certify a new Battalion Chief's eligibility list. (Second quarter)
3. Negotiated a successor contract with the International Association of Firefighters Local 3452.
4. Negotiated a 4-year successor contract with SEIU Local 73 representing part-time Firefighters.
5. Completed the United States Fire Administration/National Fallen Firefighters – Department Vulnerability Assessment. The department received the best possible rating of "low risk".
6. Working through a contractor, rehabbed the existing yard sign at Fire Station 2 and updated it with the newest department logo.
7. Conducted testing and certified a new part-time firefighter eligibility list.
8. Sold the surplus 1988 E-ONE Haz Mat Squad to the Sycamore Fire Department for a price of \$30,000.
9. Participated in a national research project led by the University of Illinois Fire Service Institute looking at carcinogen absorption and the impact on the cardiovascular system.
10. Reached an agreement with MABAS Division XII to add funds to their annual budget for the replenishment of supplies used to provide rehab services to divisional departments/districts.
11. Chief Haigh was invited to be part of a curriculum development project sponsored by the International Association of Firefighters to design and develop a national training program for on-scene fire ground rehab. The program will utilize many of the best practices developed by Hanover Park.

2016 OBJECTIVES

I. Is a great place to live, work and do business

1. Conduct testing to certify a new full time eligibly list. (Third quarter)

II. Offers convenience through technologies

2. Complete setup and implementation of Telestaff™ time keeping/scheduling software. (Second quarter)

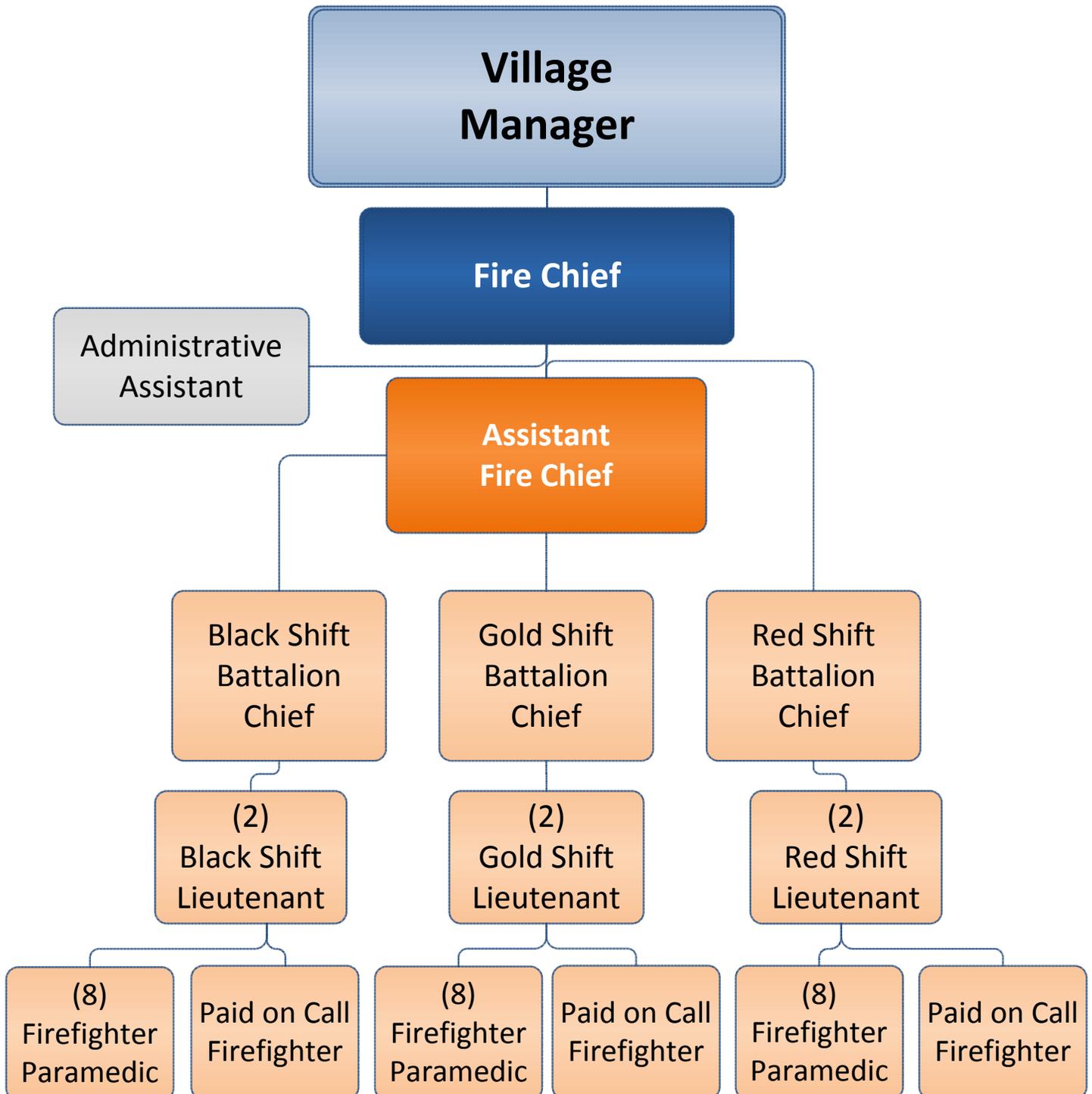
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2016

Fund 001 - General Fund

Department 7100 - Fire Administration

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
401-411	Salaries - Regular	\$ 337,417	\$ 341,066	\$ 238,019	\$ 353,905	\$ 363,760	\$ 365,601
401-421	Overtime Compensation	2,518	2,981	3,853	3,000	4,000	3,000
401-441	State Retirement	8,489	9,004	6,068	9,014	9,224	9,976
401-442	Social Security	13,649	13,936	8,872	14,342	15,640	15,352
401-443	Police / Fire Pension	79,413	86,462	63,341	112,043	112,043	120,297
401-444	Employee Insurance	55,223	59,847	42,770	66,846	62,000	65,161
401-446	Unemployment Compensation	-	-	-	-	-	-
Total Personal Services		496,709	513,297	362,925	559,150	566,667	579,387
402-411	Office Supplies	2,209	1,755	865	2,500	1,800	3,000
402-413	Memberships / Subscriptions	5,761	6,048	1,913	4,103	4,300	4,228
402-414	Books / Publications / Maps	92	238	-	800	500	200
402-427	Materials & Supplies	1,500	2,008	1,069	1,500	1,500	1,500
402-436	Photo Supplies	114	229	243	200	200	200
402-499	Miscellaneous Expense	39	46	-	100	100	-
Total Commodities		9,715	10,324	4,091	9,203	8,400	9,128
403-412	Postage	427	304	136	500	400	500
403-432	M & R - Office Equipment	3,391	2,150	1,155	2,000	1,000	2,000
403-461	Consulting Services	-	467	-	500	750	-
403-471	Schools / Conferences / Meetings	9,500	15,072	7,306	10,390	10,390	10,391
403-472	Transportation	1,336	1,603	1,678	2,250	2,250	2,250
Total Contractual Services		14,654	19,596	10,275	15,640	14,790	15,141
Total Operating Expenditures		521,078	543,217	377,290	583,993	589,857	603,656
Total Fire Administration		521,078	543,217	377,290	583,993	589,857	603,656

7200 - Operations



7200 – FIRE DEPARTMENT EMERGENCY OPERATIONS DIVISION

GOALS

The goal of the Fire Department is to provide efficient and high quality service in the areas of Inspections and Prevention, Fire Suppression, EMS (including emergency and non-emergency ambulance transport), Hazardous Materials response and mitigation as well as vehicle and basic technical rescue services.

DESCRIPTION OF FUNCTIONS

The department responds from two stations utilizing a complement of 35 full-time and 20 part-time firefighters and officers. These personnel are supplemented by a full-time Administrative Assistant, a volunteer Fire Chaplain and 15 Fire Corps volunteers. Responses surpass 3,400 emergency calls annually with approximately 70% of these being EMS in nature. Services are provided using two staffed Paramedic Equipped Engine Companies, two Mobile Intensive Care Ambulances, one of which is a jump company to a Tower Ladder and a Battalion Commander, along with a myriad of other ancillary response equipment. The department also operates a peak time staffing system that incorporates a “Power Shift” (staffing either the tower ladder or an additional ambulance) to assist with call volume as well as inspectional service duties.

All personnel are trained at a minimum to the level of Firefighter II as recognized by the Illinois State Fire Marshal's Office and the International Fire Accreditation Council as well as Illinois EMT-Basic. All full-time personnel are required to possess an Illinois Paramedic license. The department actively participates and responds as part of MABAS Division XII and staffs Haz Mat Squad 370 with technicians to serve as the rapid response squad to all departments throughout the division. The squad/trailer combination provides “Level A” Haz Mat equipment as well as specialized monitors and decontamination systems.

The EMS Division has responsibility for management of the department’s Fire Corps program. Fire Corps is a component of the Village’s Citizen Corps Council and functions as an operational team within the Fire Department. Fire Corps members are volunteers tasked with the responsibility of providing on-scene emergency rehab for firefighters. The team serves Hanover Park Fire Department and is an active part of the MABAS response system. Additionally, Fire Corps assists with public fire and life safety education, community events, fire ground/emergency incident support and emergency management activities.

Description of Measurement	2010	2011	2012	2013	2014
Number of Fire Stations	2	2	2	2	2
Number of Full Time Firefighters	35	35	35	35	35
Number of Paid On Call Firefighters	17	18	17	18	18
Total Full Time Employees	37	36	36	36	36
Number of Full Time Personnel Per 1,000 Population	0.94	0.94	0.94	0.94	0.94
ISO Rating	Class 4	4	4	4	4
Fire Calls	923	956	910	1,035	967
EMS Calls	2,160	2,309	2,388	2,488	2,456
Total Number of Calls	3,083	3,265	3,298	3,523	3,423
Total Number of Patients Contacted	2,379	2,551	2,515	2,628	2,624
Number of Advanced Life Support Calls (ALS)	1,307	1,255	1,273	1,246	1,195

Description of Measurement	2010	2011	2012	2013	2014
Number of Basic Life Support Calls (BLS)	853	1,042	1,087	1,171	1,226
Actual Property Loss Due To Fire	\$802,600	\$420,520	\$589,806	\$269,525	253,475
Number Auto/Mutual Aid Received	152	150	213	112	165
Number Auto/Mutual Aid Given	465	523	500	712	496
Number of Overlapping Incidents	1,018	1,107	1,115	1,165	1,084
Property Value of Fire Damaged Property	\$7,156,695	\$8,634,475	\$6,896,709	\$10,883,835	14,693,223
Number of Structural Fire Calls	21	19	25	19	30
Number of Non-Structural Fire Calls	23	36	43	47	23
Number of Malicious False Alarm Calls	2	0	8	3	2
Number of Non-Malicious False Alarm Calls	263	307	182	222	228
Total False Alarm Calls	265	307	190	225	230
Average Emergency Response Time (fire calls only)	0:03:27	0:03:46	0:02:49	0:03:48	0:03:08
Fire Corps					
Incident Rehab Activity	34	28	34	51	29
Non-Incident Rehab Activities	5	2	6	17	5

2015 OBJECTIVES

III. Is fiscally responsible and transparent

1. Purchase and place in service a new Command 306. (First quarter)

Completed.

2. Purchase and place in service a new Rescue Pumper for use as the primary engine at Fire Station No. 2. (Fourth quarter)

On-going. The engine has been ordered with an expected delivery in the third quarter 2016.

3. Purchase and place in service a new Medic 382 and reassign the current unit for use by the Power Shift/Reserve status. (Third quarter)

Ongoing. The ambulance has been ordered with an expected delivery in the second quarter 2016.

4. Purchase and place in service a new Rehab unit (Squad 374) – Carried over from 2014. (Third quarter)

Completed.

5. Replace/Upgrade Structural Firefighting Protective Gear for 25% of the Departments firefighting staff (approx. 13 sets). (First quarter)

Completed. Structural gear purchased along with upgrading all new and existing gear with "bailout" firefighter self-rescue devices.

6. Purchase new Thermal Imaging Camera. (Second quarter)

Completed. The oldest camera has been reassigned to the Inspectional Services Division for use reviewing electrical and HVAC systems.

7. Replacement of all MSA SCBA cylinders that have reached their serviceable lifespan. (Second quarter)

Completed.

8. Provide a minimum of six annual officer development training classes, open to all department members, specifically designed to focus on management and leadership issues needed for future career success. (First through fourth quarters)

Revised goal to a minimum of three annual classes due to lack of attendance by non-Hanover Park personnel. Classes offered in 2015:

- *D.C. Fire Leadership – Chief Dennis Rubin (Ret.) Washington D.C. Fire Department*
- *No Brainer Leadership – Chief Alan Brunacini (Ret.) Phoenix Fire Department*
- *Battalion Chief 101 – Assistant Fire Chief Kenneth D. Zaccard*

9. Have all full time firefighters certified to the Advanced Technician Firefighter level. (First through fourth quarters)

Thirty-four (34) of thirty-five (35) members are certified at the advanced level.

ADDITIONAL ACCOMPLISHMENTS

Operations

1. Purchased and placed in service a new command vehicle (Command 301) with assignment to the Assistant Fire Chief.
2. Purchased and placed in service three (3) new QRAE III – 3 gas monitors for the command vehicles.
3. Three (3) department members became members of the MABAS Division XII Dive/Swift Water Rescue Team.
4. The Foreign Fire Insurance Board purchased one (1) pair of upgraded fire boots for each department member.

Emergency Medical Services

1. Battalion Chief Fors continues to serve on the Illinois Department of Public Health Region 9 EMS Advisory Board and the Illinois Fire Chief's Association EMS Committee.
2. Battalion Chief Fors attended the 2015 Pinnacle EMS Leadership Conference sponsored by Fitch and Associates.
3. Upgraded all ambulance reporting hardware to Surface Tablets.
4. Attended the ImageTrend annual EMS reporting conference and upgraded all EMS reporting software to ImageTrend Elite.
5. The Foreign Fire Tax Insurance Board purchased GlideScope Video Laryngoscopes™ for both front line ambulances.

Training

1. The Fire Department received \$4,362 in training reimbursement for calendar year 2014 under the provisions of 50 ILCS, Act 740, Illinois Fire Protection Training Act.
2. The department hosted the *Biological Incident Awareness – Train-the-Trainer* course from the National Center for Biomedical Research and Training, Louisiana State University.

3. Personnel Development:

- Two (2) – Part-time firefighters graduated from the Certified Basic Firefighter.
- Two (2) – Attended training at the National Fire Academy.
- One (1) – Attended training at the Department of Homeland Security Weapons of Mass Destruction Radiological/Nuclear Training Center.
- Six (6) – Attended the Fire Department Instructor's Conference (FDIC)
- One (1) – Certification as a Provisional Fire Officer I.
- One (1) – Certification as a Fire Apparatus Engineer.
- Six (6) – Certification in Rope Rescue Operations.
- Two (2) – Certification as Rope Rescue Technicians.
- One (1) – Certification as a Vehicle and Machinery Technician.
- Two (2) – Department members received Hazardous Materials Technician A certification.
- Four (4) – Department members received Hazardous Materials Technician B certification.
- Two (2) – Department members received Hazardous Materials Incident Command certifications.

2016 OBJECTIVES

I. Is a great place to live, work and do business

1. Provide a minimum of six annual officer development training classes, open to all department members, specifically designed to focus on management and leadership issues needed for future career success. (First through fourth quarters)
2. Replace/Upgrade Structural Firefighting Protective Gear for 25% of the Department's firefighting staff (approximately 13 sets). (Third quarter)
3. Purchase and place in service two (2) new thermal imaging cameras to replace those with outdated technology. (Second Quarter)
4. Purchase and place in service one set of Hurst eDraulic™ Battery Operated Rescue Tools for use on the new Rescue/Engine. (First Quarter)
5. Purchase one (1) additional Lucas Automatic CPR Device to begin expanding this technology to the Paramedic Engine Companies. This will bring the total to three (3) units with an ultimate goal of six (6) units. (First Quarter)

III. Is fiscally responsible and transparent

6. Receive the new Rescue/Pumper (Engine 382) and place into operation at Fire Station No. 2. (Third Quarter)
7. Finalize specifications and purchase new Tower Ladder (Tower 371). The current tower ladder will be moved to reserve status. Two (2) reserve engines will be surplus and sold. (Second quarter)

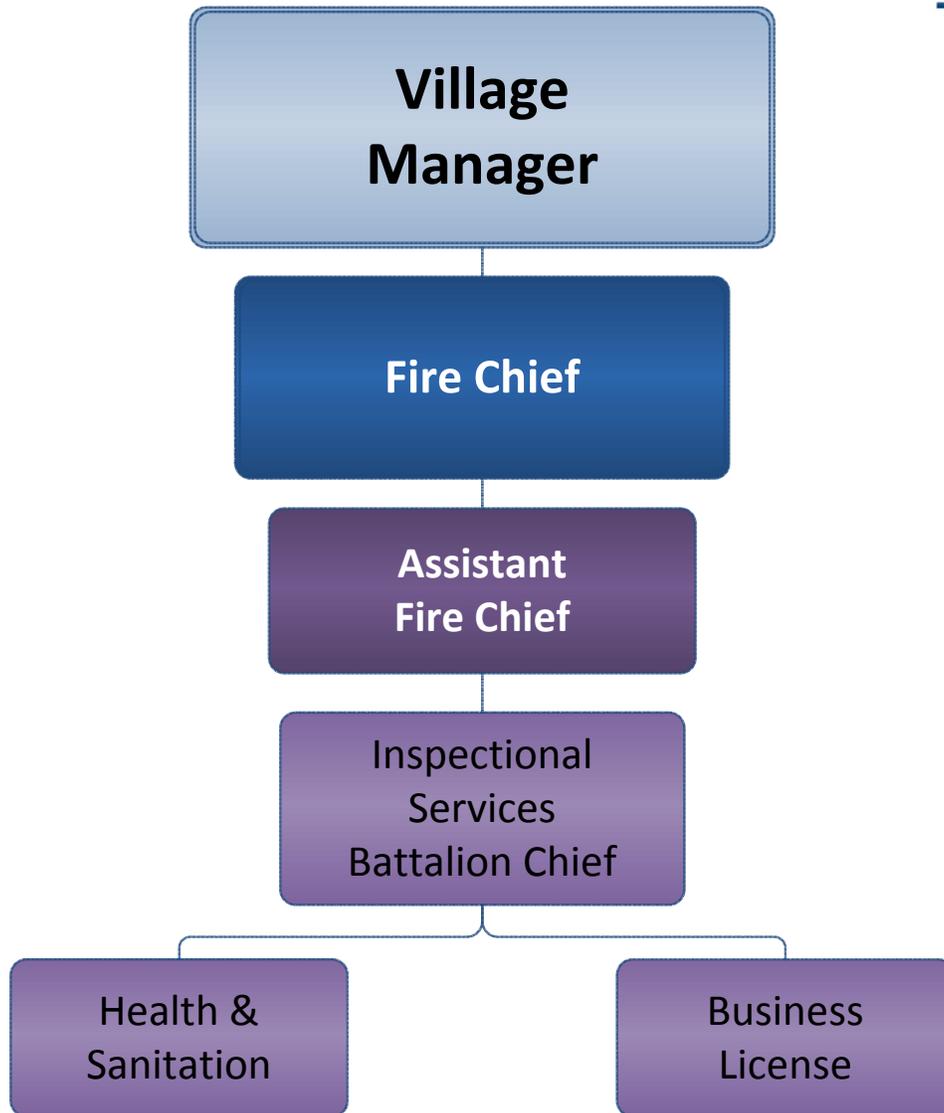
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2016

Fund 001 - General Fund

Department 7200 - Fire Suppression

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
401-411	Salaries - Regular	\$ 2,522,459	\$ 2,538,573	\$ 1,855,293	\$ 2,704,629	\$ 2,706,000	\$ 2,718,130
401-412	Salaries - Part - Time	341,419	366,329	158,773	346,240	354,896	342,812
401-421	Overtime Compensation	233,712	291,122	177,798	248,364	250,000	255,099
401-441	State Retirement	18	-	-	-	-	-
401-442	Social Security	63,921	69,133	44,677	67,742	68,900	66,443
401-443	Police / Fire Pension	729,099	821,751	645,750	1,043,022	1,043,022	1,089,924
401-444	Employee Insurance	438,802	485,636	332,404	540,858	529,000	595,197
Total Personal Services		4,329,430	4,572,543	3,214,696	4,950,855	4,951,818	5,067,605
402-413	Memberships / Subscriptions	996	202	650	865	865	865
402-414	Books / Publications / Maps	4,996	165	831	5,240	5,240	5,240
402-421	Gasoline & Lube	-	4,101	-	-	-	-
402-423	Communications Parts	1,169	306	1,967	900	900	900
402-426	Bulk Chemicals	3,789	4,457	2,951	5,400	5,400	5,400
402-427	Materials & Supplies	7,870	11,104	5,902	9,720	9,100	8,000
402-428	Cleaning Supplies	5,889	4,921	3,899	6,795	6,795	6,795
402-429	Parts & Accessories - Non - Auto	8,248	977	1,406	3,750	3,000	3,750
402-431	Uniforms	14,574	10,866	5,555	13,600	14,000	14,500
402-433	Safety & Protective Equipment	2,805	3,570	3,585	1,160	2,000	2,660
402-434	Small Tools	7,384	-	12,435	7,190	7,500	4,990
402-436	Photo Supplies	81	145	36	200	200	200
402-499	Miscellaneous Expense	35	79	54	100	150	100
Total Commodities		57,836	40,892	39,271	54,920	55,150	53,400
403-412	Postage	-	2	8	-	2	-
403-421	Liability Insurance Program	-	26,526	-	-	-	-
403-433	M & R - Communication Equipment	-	-	-	-	-	2,700
403-434	M & R - Buildings	313	326	-	-	930	-
403-436	Maintenance Agreements	28,685	27,184	23,951	30,610	28,000	34,360
403-437	M & R - Other Equipment	26,401	43,182	-	-	-	-
403-451	Equipment Rentals	63,832	69,945	51,247	75,628	75,628	75,858
403-452	Vehicle Maintenance & Replacement	216,105	223,559	292,284	300,500	300,500	333,428
403-463	Auditing Services	2,262	2,439	-	-	-	-
403-471	Schools / Conferences / Meetings	35,869	23,213	33,180	40,650	44,000	40,000
403-472	Transportation	319	292	761	575	750	575
403-478	Fire Corp	1,334	479	506	3,800	3,800	3,800
403-491	Special Events	65	1,139	7,008	8,900	8,500	7,900
403-499	Miscellaneous Expense	100	127	102	110	110	110
Total Contractual Services		375,285	418,412	409,048	460,773	462,220	498,731
Total Fire Suppression		\$ 4,762,551	\$ 5,031,847	\$ 3,663,014	\$ 5,466,548	\$ 5,469,188	\$ 5,619,736

7300 – Inspectional Services



7300 – FIRE DEPARTMENT INSPECTIONAL SERVICES DIVISION

GOALS

The goal of the Fire Department is to provide efficient and high quality service in the areas of Inspections and Prevention, Fire Suppression, EMS (including emergency and non-emergency ambulance transport), Hazardous Materials response, and mitigation as well as vehicle and basic technical rescue services.

DESCRIPTION OF FUNCTIONS

In June of 2011 responsibility for inspectional services was transferred to the Fire Department. All inspection personnel previously assigned to the Community Development Department were transferred to the Fire Department. This reorganization made the Fire Department responsible for the Village's building permit process providing customer assistance and facilitation from project conception through issuance of a final certificate of occupancy. Structural, mechanical, and electrical plan reviews and inspections are performed by in-house staff. The Department also manages all business premise, fire protection systems, health, and property maintenance inspections. Business Premise inspections are conducted by on-duty fire companies, Inspectional Service inspectors, and some off-duty personnel working extra hours. Highly technical plan reviews and inspections for fire alarm, sprinkler systems, and wet/dry chemical systems are contracted to a third party vendor as well as plumbing inspections required by State law to be performed by an Illinois licensed plumber. In the area that lies within the corporate boundaries of the Village of Hanover Park and within the Bloomingdale Fire Protection District, the District conducts fire inspections and works with Inspectional Services to manage plan reviews for new construction as well as changes to existing properties. The Division works closely with staff from other Departments for code enforcement, fence and sign inspections, permit plan reviews, and Freedom of Information Act requests.

The Division includes a Battalion Chief assigned as the Chief of Inspectional Services, a Health and Sanitation Inspector, a plan reviewer/project coordinator, a building inspector, a full-time permit coordinator and a part-time permit coordinator.

The Chief of Inspectional Services also attends Development Review Commission meetings for any technical assistance as needed.

Description of Measurement	2010	2011	2012	2013	2014
Business License Inspections	827	863	845	838	749
School Inspections	33	15	16	15	12
Fire Protection System Inspections	216	203	195	244	283
Health Inspections	4	42	44	83	66
Food Service Inspections	122	489	505	509	468
Property Maintenance Inspections	72	437	523	614	787
Life Safety Inspections	24	13	30	13	20
Other		205	467	263	100

2015 OBJECTIVES

I. Is a great place to live, work and do business

1. Enhance current training activities for firefighters performing business premise inspections. (First through fourth quarters)

Ongoing. Trained three shifts of Firefighters to do egress lighting and exit sign inspections.

2. Staff to obtain additional certifications for plan review, inspection, and permit coordination. (First through fourth quarters)

Ongoing. Permit Coordinator Carmen Bustos received certification as an ICC Permit Coordinator. All inspectors attended ICC or ICE classes for required continuing education credits.

III. Is fiscally responsible and transparent

3. Expand the use of online continuing education training programs. (First through fourth quarters)

Not started due to personnel vacancies within the division.

4. Continue to expand in-house training programs open to outside departments. (First through fourth quarters)

Not started due to personnel vacancies within the division.

ADDITIONAL ACCOMPLISHMENTS

1. Promoted Inspector Tom Hatzold who had been assigned as Plan Reviewer/Project Coordinator to Chief of Inspectional Services.
2. Filled vacant Plan Reviewer/Permit Coordinator position.
3. Updated Village building codes, including local ordinances, to the following standards:
 - INTERNATIONAL BUILDING CODE – 2012 Edition
 - INTERNATIONAL FIRE CODE – 2012 Edition
 - INTERNATIONAL MECHANICAL CODE – 2012 Edition
 - NATIONAL ELECTRIC CODE – 2011 Edition
 - INTERNATIONAL FUEL GAS CODE – 2012 Edition
 - INTERNATIONAL RESIDENTIAL CODE – 2012 Edition
 - INTERNATIONAL ACCESSIBILITY CODE – 2012 Edition
 - INTERNATIONAL ENERGY CONSERVATION CODE – 2012 Edition
 - INTERNATIONAL SWIMMING POOL and SPA CODE – 2012 Edition
 - INTERNATIONAL PROPERTY MAINTENANCE CODE – 2012 Edition
4. Purchased and placed in service a new inspectional services vehicle (Inspections 352) with assignment to the Chief of Inspectional Services.
5. Underwent the 10-year ISO – Building Code Effectiveness Grading Schedule Inspection and received a reduced rating from a Class 9 to a Class 4.
6. The Village was asked to submit a proposal to contract Inspectional Services to the Village of Roselle. A proposal was developed and submitted with an annual contract fee of \$250,000. Roselle rejected the offer due to cost.
7. Continued using firefighters detailed to Inspectional Services to assist with special projects and/or coverage for inspector leave time vacancies.

8. Streamlined the zoning review process. Simple replacements of existing compliant patios, fences and driveways no longer need to go to Community Development for approval.
9. Turnaround time has been reduced for the processing of permits. By using the handouts, the applicants better understand the requirements of the code and have been providing better information when they submit for a permit.

2016 OBJECTIVES

I. Is a great place to live, work and do business

1. Expand the training and utilization of the power shift team to compliment the full time inspectional services staff. (First through fourth quarters)

II. Offers convenience through technologies

2. Cross-train inspectors to be able to better utilize the New World System. (First through fourth quarters)
3. Analyze all information processed in the New Word System. Correct numerous procedures in the way the software calculates fees. (Second quarter)

III. Is fiscally responsible and transparent

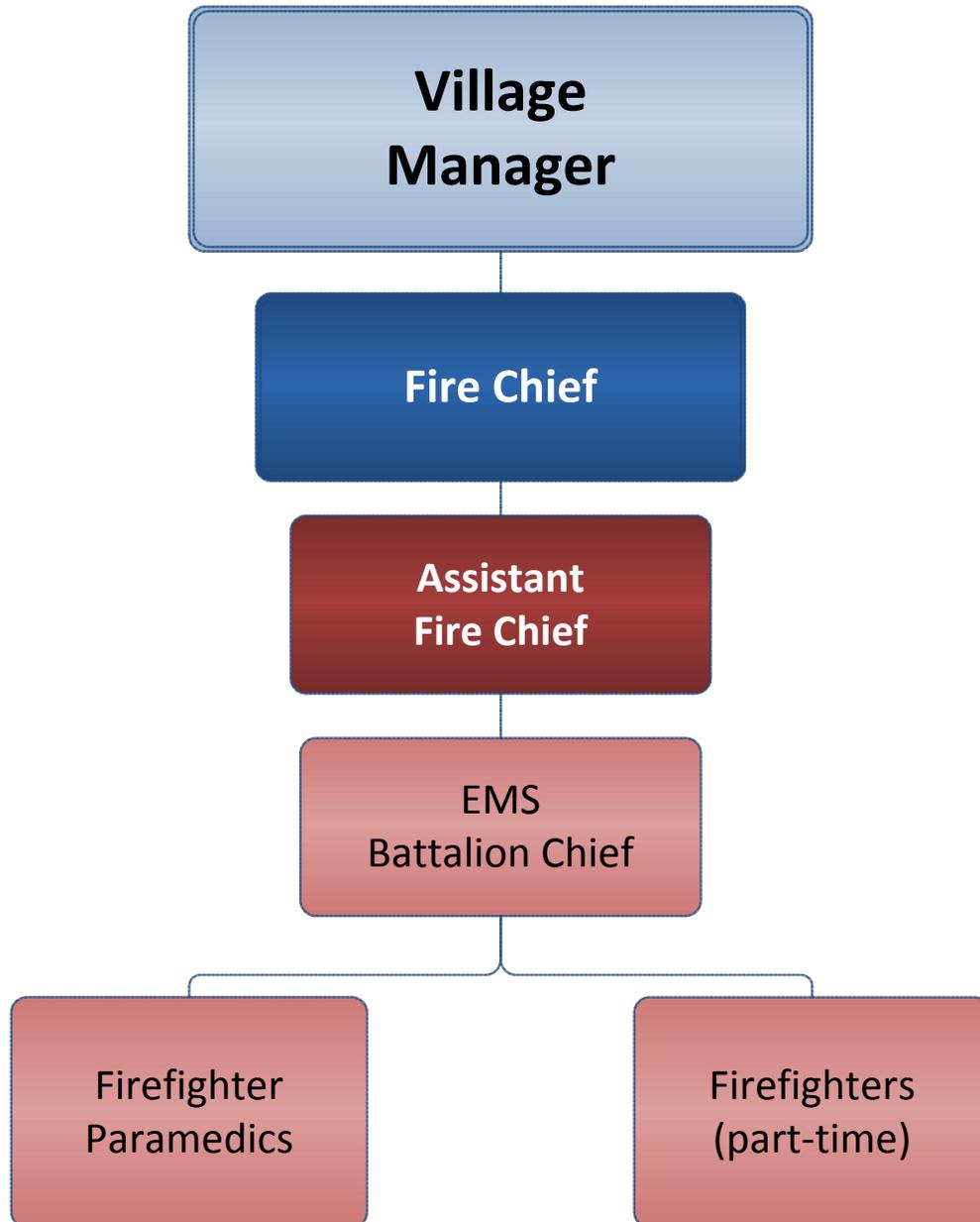
4. Better utilize staff to allow more time for training and certifications to meet ISO requirements. (First through fourth quarters)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2016

Department 7300 - Inspectional Services

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
401-411	Salaries - Regular	\$ 346,371	\$ 359,962	\$ 238,723	\$ 362,758	\$ 318,000	\$ 368,801
401-412	Salaries - Part - Time	12,067	24,617	15,458	53,448	53,448	70,522
401-421	Overtime Compensation	20,554	32,835	17,386	33,801	10,000	17,384
401-441	State Retirement	46,874	52,750	29,248	54,001	42,000	52,175
401-442	Social Security	25,697	28,931	16,515	33,384	28,510	32,584
401-444	Employee Insurance	63,739	77,384	57,941	83,749	76,280	99,898
Total Personal Services		515,302	576,479	375,271	621,141	528,238	641,364
402-411	Office Supplies	669	509	498	800	800	800
402-413	Memberships / Subscriptions	1,552	1,661	455	845	675	845
402-414	Books / Publications / Maps	2,835	1,506	2,784	2,075	2,000	2,075
402-427	Materials & Supplies	68	163	16	260	260	260
402-431	Uniforms	2,693	4,546	1,562	4,500	4,500	4,500
402-433	Safety & Protective Equipment	-	-	-	150	150	150
402-434	Small Tools	124	53	-	250	250	250
402-436	Photo Supplies	101	59	-	200	200	200
402-499	Miscellaneous Expense	-	100	-	-	-	-
Total Commodities		8,042	8,598	5,315	9,080	8,835	9,080
403-412	Postage	422	286	291	400	1,000	400
403-461	Consulting Services	17,915	35,222	23,493	21,500	21,500	21,500
403-470	Binding & Printing	242	636	-	1,000	1,000	1,000
403-471	Schools / Conferences / Meetings	5,540	2,516	8,631	6,150	6,150	6,150
403-472	Transportation	93	472	94	500	500	500
403-491	Special Events	7,279	5,730	-	-	-	-
403-499	Miscellaneous Expense	-	100	-	-	-	-
Total Contractual Services		31,491	44,962	32,509	29,550	30,150	29,550
Total Inspectional Services		\$ 554,835	\$ 630,039	\$ 413,096	\$ 659,771	\$ 567,223	\$ 679,994

7400 – Non-Emergency 911



7400 – FIRE DEPARTMENT

EMS DIVISION: NON-911 PROGRAM

GOALS

The goal of the Fire Department is to provide efficient and high quality service in the areas of Inspections and Prevention, Fire Suppression, EMS (including emergency and non-emergency ambulance transport), Hazardous Materials response and mitigation as well as vehicle and basic technical rescue services.

DESCRIPTION OF FUNCTIONS

The cost of providing existing services continues to increase. The Non-911 Ambulance Transport Program is designed to enhance revenue and bring an increased level of financial sustainability to the provision of fire department services. It also is a significant enhancement to the services already offered by the Department. Under this program the Department's ambulances provide both emergency and non-emergency ambulance transport services.

Patients who are in a convalescent state frequently require stretcher transports as part of their overall care plan. These transports include the movement of patients between care facilities or their home for the purpose of diagnostic testing, specialized medical treatment procedures and rehabilitation services. Although these transports require an ambulance and skilled emergency medical technicians or paramedics, the transport is typically scheduled and is non-emergency in nature. Medicare and medical insurance regulations recognize that non-emergency ambulance transports are an integral part of a comprehensive patient care plan and reimburse for ambulance transport services that are deemed medically necessary and ordered by the patient's attending physician.

The department's goal is to be the preferred non-emergency ambulance provider within the Village of Hanover Park by offering exceptional service and competitive pricing. The department offers both local and long distance transport service.

2015 OBJECTIVES

III. Is fiscally responsible and transparent

1. Review and report on current status of Mobile Integrated Health Care (MIHC), continue to investigate new services and revenue streams. (First through fourth quarters)

Ongoing.

- *Battalion Chief Fors assisted IDPH with the development and adoption of the new "expanded scope" rules allowing EMTs and Paramedics to provide some of the skills/services required under the Affordable Care Act.*
 - *Initiated discussions with Hanover Township as a potential partnership in the department providing MIHC to township residents.*
 - *Initiated investigation of data collection requirements under MIHC and available software options through ImageTrend.*
 - *Recognizing that an RN license will be required for certain aspects of the MIHC program, continue work with Olivet Nazarene University to develop a Paramedic to BSN educational program.*
2. Investigate FD Cares Initiatives. This program is a lessoned version of Mobile Integrated Health (MIH) which incorporates community outreach programs. Fire department members work on connecting residents with assistance such as Human Services, food banks, and fall prevention devices. The program integrates with social services and primary care physicians and also addresses frequent users of the 911 system. Finally a database is shared between subscription

users to track the efficacy as well as potential for more in depth MIH programs. The data set is reported on by systems around the country. (First through fourth quarters)

Ongoing.

ADDITIONAL ACCOMPLISHMENTS

1. Battalion Chief Fors continues to serve on the Illinois Department of Public Health – Mobile Integrated Health Care Subcommittee.

2016 OBJECTIVES

1. Is a great place to live, work and do business

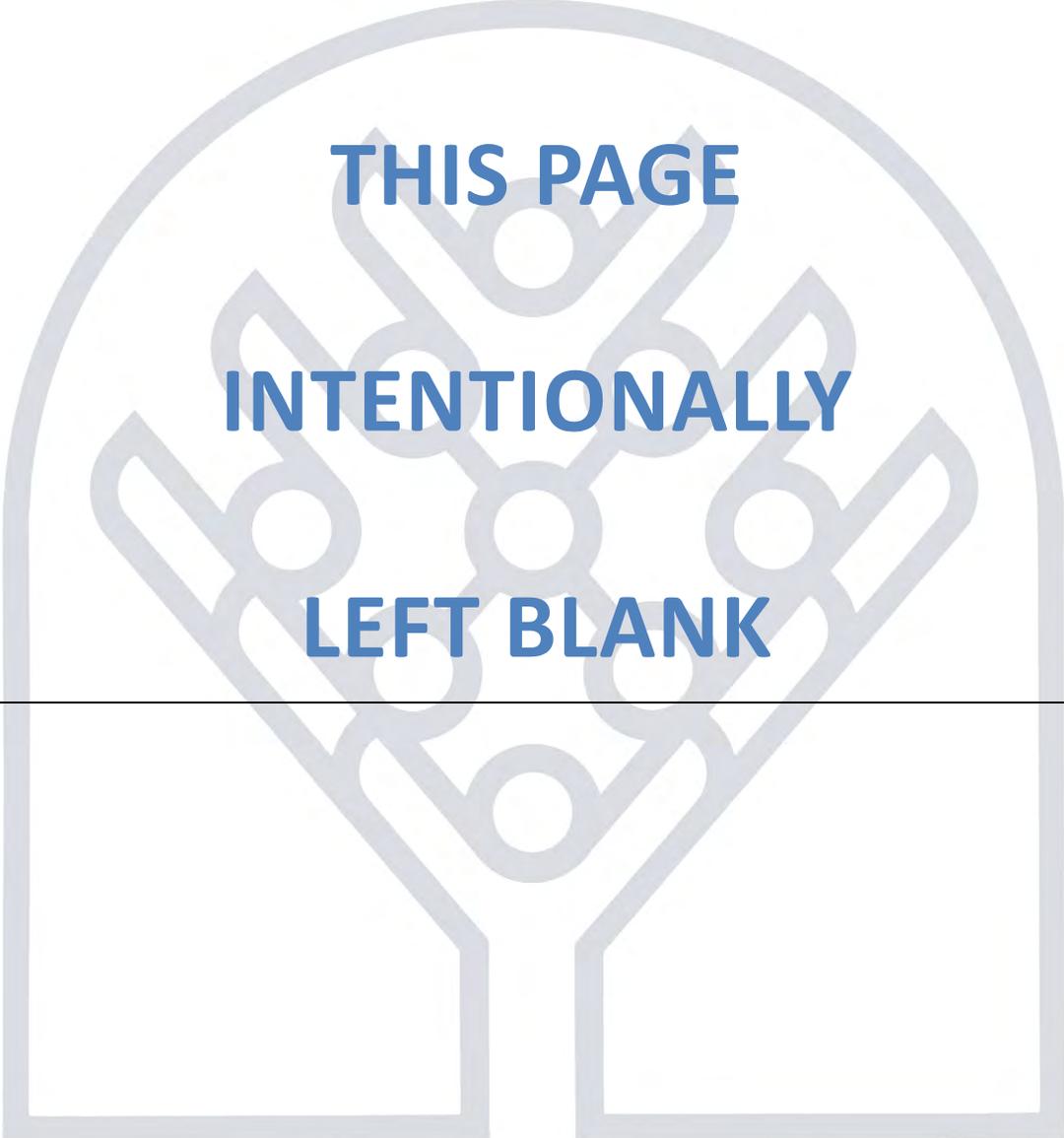
1. Begin contract negotiations with local Accountable Care Organizations (ACOs) for the provision of MIHC services by Hanover Park Fire Department. (First through fourth quarters)
2. Continue work with Olivet Nazarene University in the development and rollout of their new Paramedic to BSN educational bridge program. (First and second quarters)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2016

Fund 001 - General Fund

Department 7400 - Non-Emergency 911

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
401-411	Salaries - Regular	\$ 18,821	\$ 18,801	\$ 16,697	\$ 24,782	\$ 25,400	\$ 26,277
401-412	Salaries - Part - Time	608	2,043	3,311	-	-	-
401-421	Overtime Compensation	160	35	928	-	225	-
401-441	State Retirement	1	-	-	-	-	-
401-442	Social Security	337	467	523	467	400	391
401-443	Police / Fire Pension	6,785	7,388	5,401	9,557	9,557	10,537
401-444	Employee Insurance	4,574	1,041	1,028	1,150	2,700	2,706
Total Personal Services		31,286	29,775	27,889	35,956	38,282	39,911
402-411	Office Supplies	970	-	-	1,000	1,000	1,000
402-423	Communications Parts	1,636	-	-	-	-	-
402-426	Bulk Chemicals	-	-	301	-	-	500
Total Commodities		2,606	-	301	1,000	1,000	1,500
403-421	Liability Insurance Program	-	-	-	106,600	106,600	-
403-451	Equipment Rentals	265	700	-	1,500	1,500	-
403-452	Vehicle Maintenance & Replacement	40,000	40,000	-	40,000	40,000	-
403-471	Schools / Conferences / Meetings	2,354	-	-	-	-	-
Total Contractual Services		42,619	40,700	-	148,100	148,100	-
Total Non-Emergency 911		\$ 76,511	\$ 70,475	\$ 28,190	\$ 185,056	\$ 187,382	\$ 41,411



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Hanover Park

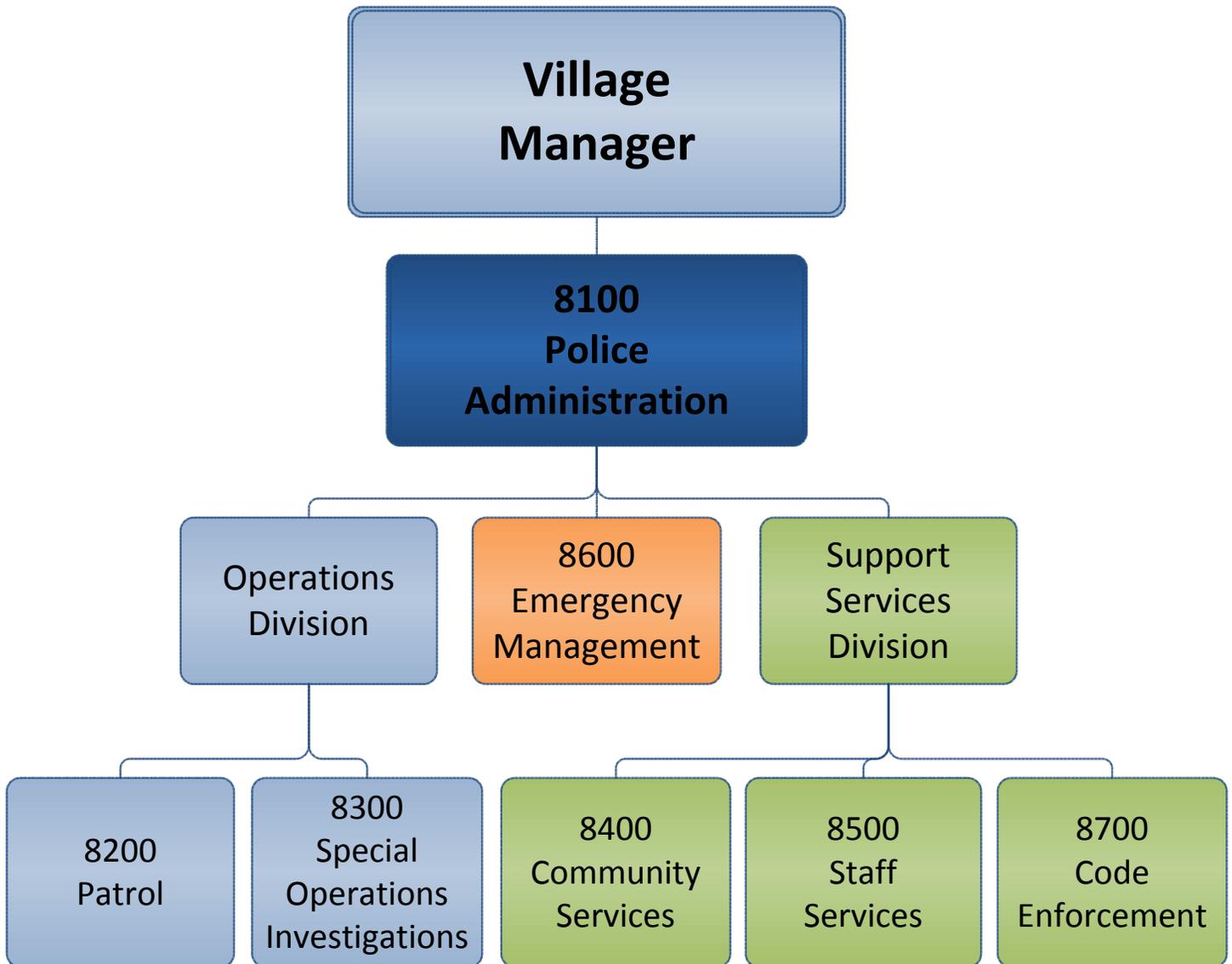
POLICE DEPARTMENT

Cost Control Centers

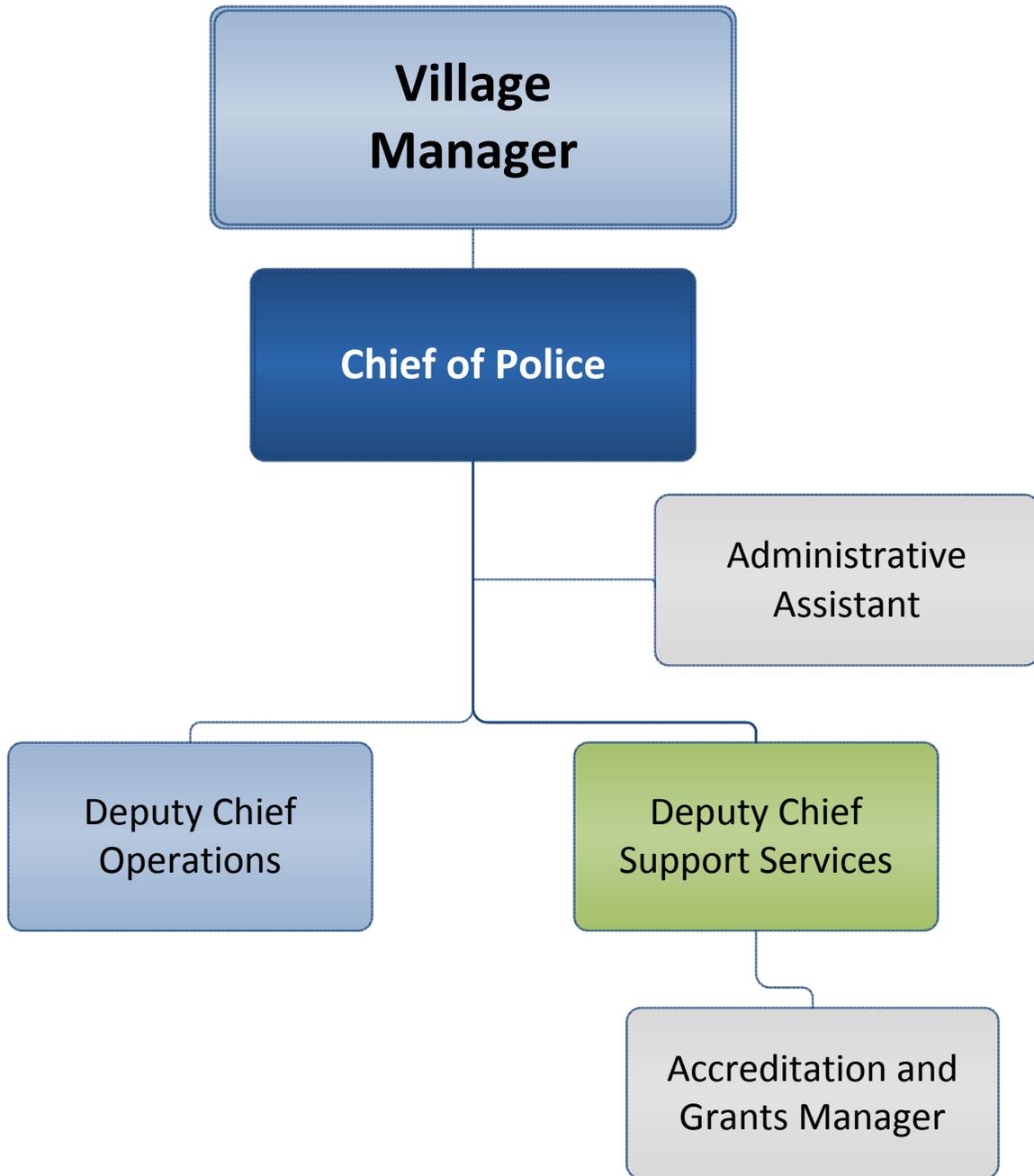
Police Administration	8100
Patrol	8200
Investigations	8300
Community Services	8400
Staff Services	8500
Emergency Services	8600
Code Enforcement	8700

Hanover Park

Organization of the Police Department



8100 – Police Administration



POLICE DEPARTMENT

8100 - ADMINISTRATION

GOALS

The Administration Division has four basic goals which are made up of several functions that present a total community oriented philosophy. When considered with the detail of the budget plan, they reveal Administration's plans to provide responsive, cost-effective service to the community. The Chief of Police is responsible for the goals, objectives and functions of this division.

The four goals are identified from which all objectives and strategies are developed. Two goals address the department's mission directly. Two goals address the institutional factors that must be in place to achieve the mission.

Community Livability Goals

The first and second goals address the Police Department's approach to reducing the impact of crime on community livability.

1. Reduce Crime and Fear of Crime. Identify and implement approaches for addressing crime and fear of crime that can more effectively reduce both reported and non-reported crime of all types. Giving priority to addressing those crimes and conditions that most directly impact community livability.
2. Involve and Empower the Community. Create a more involved, responsible community by building stronger community partnerships, improving customer service, providing more open and responsive communications and delivering programs that promote involvement in problem solving and crime prevention.

Department Institutional Goals

The third and fourth goals address the internal changes we will make to ensure that we have the personnel, training, planning, and management practices in place to support the first two goals.

3. Develop and Empower Personnel. Implement training, management, and organizational approaches that are consistent with the mission and values of community policing. Strengthen staff skill level and morale. Make sure recruiting, hiring, training, and promotional practices are consistent with community characteristics and needs. Ensure work environments are supportive of customer service, innovation, personal accountability, and team contribution.
4. Strengthen Planning, Evaluation, and Fiscal Support. Strengthen planning, evaluation, analysis, and fiscal mechanisms to ensure responsive feedback, practical long-range planning, and effective budgeting and fiscal management.

By working toward the above-described goals, the Police Department can monitor its performance on all levels. It can modify programs as needs arise in a proactive manner.

DESCRIPTION OF FUNCTIONS

The Administration of the Police Department directs the activities of the Operations and Support Services Divisions and coordinates their efforts toward achievement of department goals and objectives.

The planning and research function of the Department is provided by this division. Planning and research identifies needs and priorities for police service and management of the tools to monitor the efficiency and cost effectiveness of the Police Department. Manpower allocation, reports review and budget maintenance are the primary tasks.

Administration inspects the Police Department to guarantee maintenance of standards and goals. To this end, personnel evaluations are compiled, department inspections are held, reports are reviewed and evaluated for content, internal investigations are conducted, and recognition of superlative performance is awarded.

This division coordinates the training efforts of the Department, evaluating overall training needs and providing necessary resources. To accomplish this, the division is constantly reviewing court decisions, new technology, administrative regulations, and available training classes in an effort to provide up-to-date training for the lowest possible cost. Shared training programs with other Departments and in-service training in our facility are given special attention.

The maintenance, revision and enforcement of policy, procedures, rules and regulations of the Police Department, Personnel Board and the Village Personnel Rules and Regulations is a function of the Administrative Division. Ensuring compliance with requirements of collective bargaining agreements between department personnel and the Village is another function. The processes and principles established in these documents are explained and enforced by this division.

This division conducts and attends staff meetings at all levels of the Village government to ensure that each division is aware of its responsibilities to the goals of the Police Department and the Village of Hanover Park. It also maintains liaison with other law enforcement agencies, the judicial systems of Cook and DuPage Counties, and other governmental bodies that provide support services to the Police Department.

Finally, as part of the total concept of Public Safety, the Administrative Division directs the Emergency Management Agency (EMA), through a combination of volunteers, police department staff and other Village personnel. The EMA unit prepares the Village for severe emergencies by coordinating the various resources available through a comprehensive "Disaster Plan."

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2010	2011	2012	2013	2014
Number of Sworn Officers	57	61	61	61	61
Number of Sworn Members Per 1,000 Population	1.49	1.61	1.61	1.61	1.61
Part I Crime	587	498	481	386	384
Part II Crime	4,476	5,019	5,611	4,807	4,202
Activity (calls for service)*	42,226	44,698	47,775	40,792	42,463
911 CFS	13,787	13,290	13,466	12,566	12,706
Officer Initiated CFS	28,439	31,408	34,309	28,266	29,757
Impounded Vehicles	1,322	1,543	1,793	1,530	1,349
Graffiti Incidents	179	93	62	64	30
"Y" (State) Tickets Issued	6,320	7,039	9,135	8,014	7545
"C" (Compliance) Tickets Issued	26	15	16	4	5
"P" (Parking) Tickets Issued	12,161	11,918	13,786	11,980	11,372
Traffic Fine Revenue - Cook County	\$68,384	\$112,610	\$118,588	\$131,695	\$95,740
Traffic Fine Revenue - DuPage County	\$19,607	\$31,823	\$36,551	\$45,085	\$44,864
Ordinance Violation Revenue	\$169,563	\$233,459	\$287,621	\$250,236	\$248,187
False Alarm Fines	\$7,725	\$5,750	\$5,400	\$3,725	\$5,500
Police Department Insurance Claims:					
Total Worker Compensation Claims	10	12	9	10	5

Description of Measurement	2010	2011	2012	2013	2014
Worker Compensation Losses	\$63,061	\$122,799	\$16,840	\$238,964	\$144,414
All Other Claims	15	5	4	4	1
Non Worker Compensation Losses	\$45,835	\$3,457	\$25,803	\$16,502	\$6,201
Total Claims	27	16	12	14	6
Total Losses	\$129,659	\$126,256	\$42,643	\$255,466	\$150,615
Total Expenditures	\$9,762,642	\$10,732,844	\$11,462,034	\$11,465,793	\$8,628,543
Cost of Services Per Capita	\$255.05	\$282.64	\$301.85	\$301.95	\$227.23
*=revised CFS data					

2015 OBJECTIVES

1. Is a great place to live, work and do business

1. Secure a Bureau of Justice Grant for Bullet Proof Vest Partnership. (Third Quarter)

Completed. Grant was applied for and received for 2015.

2. Create a rotational position for patrol officers within the investigations division. (Second Quarter)

Completed. Officers rotated into the investigations division on a monthly basis in 2015.

3. Develop a power user curriculum. (Fourth Quarter)

Completed. The Training Committee conducted a skills and aptitude inventory, identified training needs, and implemented the curriculum for power users via scheduled training.

RISK MANAGEMENT PROGRAM

2015 OBJECTIVES

1. Is a great place to live, work and do business

1. Continue to provide periodic driver training programs. (Third Quarter)

Completed. Officers are scheduled for driver training on a regularized basis.

2. Test and review the Emergency Notification System. (Third Quarter)

Completed. The ENS system was tested in conjunction with the Severe Weather Drill, and again during a lockdown drill.

3. Conduct quarterly Safety Committee Meetings. (Fourth Quarter)

Completed. Meetings were conducted in January, April, July, and October.

ADDITIONAL ACCOMPLISHMENTS

1. The Police Department formed a community coalition to obtain certification from the National Safety Council's Safe Communities America program.

2. 'Power User' training was conducted for officers and command staff in the area of IT related programs.
3. Promotional processes for Lieutenant and Deputy Chief were held.
4. A new Deputy Chief was trained.
5. A civilian employee labor contract was settled.
6. The Police Department participated in the DuPage County Health Department RxBox medication disposal program.
7. The CALEA Accreditation and Grants Manager obtained tobacco enforcement and STEP Traffic grants.
8. The DACRA e-ticketing module was implemented.
9. An employee of the year award program for sworn officers and civilians was implemented.

2016 OBJECTIVES

1. Is a great place to live, work and do business

1. Secure a Bureau of Justice Grant for Bullet Proof Vest Partnership (Third Quarter)
2. Obtain Safe Communities America Certification (Fourth Quarter)
3. Provide ongoing IT Power User training (Fourth Quarter)
4. Provide leadership training to identified officers with interest and aptitude for future supervisory roles (Second Quarter)
5. Obtain CALEA re-accreditation for the Department (Fourth Quarter).

RISK MANAGEMENT PROGRAM

2016 OBJECTIVES

1. Is a great place to live, work and do business

1. Continue to provide periodic driver training programs. (Third Quarter)
2. Test and Review the Emergency Notification System (Third Quarter)
3. Conduct quarterly Safety Committee Meetings (Fourth Quarter)

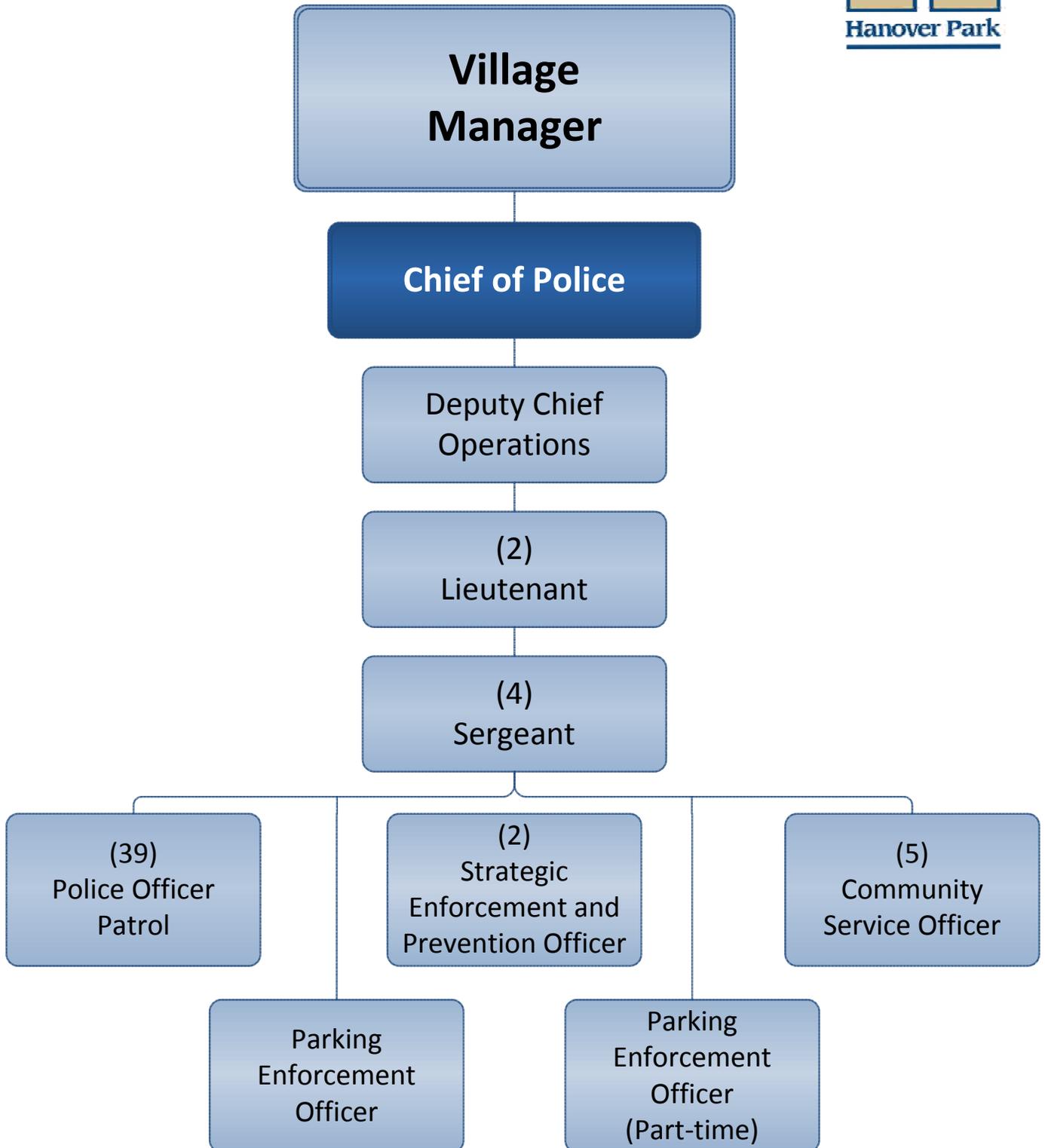
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2016

Fund 001 - General Fund

Department 8100 - Police Administration

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
401-411	Salaries - Regular	\$ 473,911	\$ 480,246	\$ 405,214	\$ 492,840	\$ 591,510	\$ 511,036
401-421	Overtime Compensation	4,251	1,538	853	7,000	5,000	7,000
401-423	Holiday Pay	-	-	-	-	-	1,737
401-441	State Retirement	16,364	16,595	10,804	16,042	15,700	17,936
401-442	Social Security	34,617	35,130	24,779	38,438	42,700	37,553
401-443	Police / Fire Pension	125,940	128,854	111,570	160,350	160,350	159,674
401-444	Employee Insurance	74,193	78,404	55,917	85,645	79,000	76,171
Total Personal Services		729,276	740,767	609,137	800,315	894,260	811,107
402-413	Memberships / Subscriptions	6,430	2,976	5,330	6,376	6,376	6,376
402-414	Books / Publications / Maps	152	144	144	235	235	235
402-421	Gasoline & Lube	133	312	337	550	550	550
402-431	Uniforms	1,831	456	1,108	1,400	1,400	1,400
402-434	Small Tools	15	-	22	-	-	-
Total Commodities		8,561	3,888	6,941	8,561	8,561	8,561
403-452	Vehicle Maintenance & Replacement	6,230	10,030	10,601	4,571	4,571	9,946
403-461	Consulting Services	1,370	1,196	669	1,500	1,500	1,500
403-471	Schools / Conferences / Meetings	8,917	4,546	6,033	5,078	5,000	5,331
403-472	Transportation	1,134	973	721	1,080	1,800	7,230
403-486	Court Supervision Expense	50,000	-	-	-	-	-
403-492	Drug Forfeiture Expense	1,000	3,650	650	-	-	-
403-494	DUI Expense	797	992	-	-	-	-
403-499	Miscellaneous Expense	-	90	172	350	200	200
Total Contractual Services		69,448	21,478	18,846	12,579	13,071	24,207
Total Operating Expenditures		807,285	766,133	634,925	821,455	915,892	843,875
Total Police Administration		\$ 807,285	\$ 766,133	\$ 634,925	\$ 821,455	\$ 915,892	\$ 843,875

8200 - Patrol



POLICE DEPARTMENT

8200 - PATROL

GOALS

The goals of the Patrol Division are to provide the proper deployment of patrol units to efficiently and effectively respond to calls for police service, prevent crime, and provide a visible presence to the public that instills confidence and security. The Deputy Chief of Operations is responsible for the goals, objectives and functions of this division.

Each patrol officer will be alert to the task of providing service to the community by preventing offenses against persons and property. Each Community Service Officer will be alert to the tasks of proactive enforcement of Village Codes.

The Patrol Division provides the primary police service, consisting of two main functions:

It initiates activity in the areas of criminal law enforcement, ordinance enforcement, crime prevention, and traffic law enforcement, while handling calls for service.

Its Police Patrol Officers and Community Service Officers provide input to support units of the Department to assist in planning, research, and development of departmental goals, objectives and directives.

Traffic and crime prevention services are provided to the community by this division through the Strategic Enforcement and Prevention Division.

DESCRIPTION OF FUNCTIONS

In addition to providing visible patrol to deter crime and antisocial behavior, personnel assigned to the division are responsible for the initial investigation of reported criminal and quasi-criminal offenses and violations of the Village Code. They are expected to investigate each reported incident in an effort to conclude the case, if possible, or to refer it to the proper authority for follow-up.

Patrol includes the necessary resources to provide the "first response" effort as well as immediate investigative effort such as evidence technicians, traffic accident investigators, and tactical units.

During routine patrol, the Police Patrol Officers are responsible for traffic enforcement, both random and selective. Each officer, while not assigned a specific job, is required to use his or her knowledge of problem areas to aggressively enforce the law.

The Community Service Officer, during routine patrol, is responsible for enforcing certain quasi-criminal, petty and local ordinance offenses, utilizing their knowledge of the Village Code. They also respond to animal control calls, provide traffic direction and control, process crime scenes, enforce parking regulations and provide services to other divisions within the department.

The Parking Enforcement Officer proactively enforces parking regulations throughout the Village as well as at specific locations for which the Village is directly responsible, such as the commuter parking lot. This Officer also provides services to the Finance Department, responds to directed patrol assignments relative to parking problems, supplements the Community Service Officers in code enforcement, and fills in for the crossing guards in their absence.

The Patrol Division is responsible for maintaining a professional relationship with other divisions of the Department, other departments of the Village, and other agencies of the criminal justice system. This relationship should result in the proper exchange of information and assistance in areas of mutual concern.

The Strategic Enforcement and Prevention Division under general supervision performs traffic control and enforcement, conduct traffic surveys, traffic accident investigation/reconstruction/total station tech, parking enforcement, organizes community events, maintains nuisance abatement program, maintains trespass program, review red light camera violations, serve as facilitator for administrative hearings, conducts taxi inspections, presents school assembly presentations, conducts Beverage Alcohol Sales and Service Education Training (BASSET) checks, prepares security surveys, monitors local pawn shops, tow yard inspections, finger prints individuals for alcohol business licensing, completes background checks of solicitors and employees of the local school districts, and conducts liquor and tobacco stings.

2015 OBJECTIVES AND ACCOMPLISHMENTS

1. Is a great place to live, work and do business

1. Implement a new red light camera system with a new vendor. (Fourth Quarter)

Completed. After analysis, it was decided to remain with current vendor.

2. Incorporate RAIDS on line training for Neighborhood Watch/Block Captains during annual meetings. (Second Quarter)

Completed. Training was provided to Block Captains.

3. The Department will conduct four quarterly Area Response Team Meetings in compliance with the Area Response Team initiative. (Fourth Quarter)

Completed. Four meetings were held.

4. Conduct one Area Response Team Meeting in Spanish in compliance with the Area Response Team Initiative. (Fourth Quarter)

Completed. An ART meeting was held in Spanish.

5. Maintain 5-year average of Part 1 Crime Rate. (Fourth Quarter)

Pending. Results will not be known until after publication of the CY16 Budget.

6. Maintain a monthly temporary rotation of Patrol Officers within the Power Shift. (Fourth Quarter)

Ongoing. Officers are continuing to rotate into the Power Shift on a temporary basis.

7. Develop a process to identify sworn officers with an interest and aptitude for future leadership. Provide training and practical opportunities to develop their leadership skill. (Second Quarter)

Ongoing. Officers were identified and practical leadership opportunities provided. Training course options are in consideration by the Training Committee.

8. Evaluate the Departments Conducted Electrical Weapons Trial Program and make recommendation if the Department should continue the program. (Fourth Quarter)

Completed. An evaluation was submitted recommending continuation of the program.

9. Research an equipment manager program or software that electronically tracks the checking out of equipment. (Third Quarter)

Completed. Research was conducted; it was decided that the system is cost-prohibitive at this time.

10. Increase the number of juvenile officers in the patrol division so 75% of Patrol Officers have received training as a juvenile officer. (Fourth Quarter)

Pending. Officers are being identified and scheduled for training via the Training Committee.

11. SEP Lieutenant will ensure that a manual back up process will be in place for Adjudication Hearings. (First Quarter)

Pending.

ADDITIONAL ACCOMPLISHMENTS

1. Replaced Department Glock pistols via a trade-in program.
2. Evidence destruction was conducted for weapon and drug evidence items.
3. A Distracted Driving initiative was conducted by Strategic Enforcement and Prevention Officers which targeted teen drivers at local high schools.
4. An in-house Evidence Technician training module was created and presented.
5. 3 additional Field Training Officers and 2 additional Evidence Technicians were identified and trained.
6. A property and evidence room audit was conducted.
7. Trained five new Police Officers.
8. Tobacco and liquor compliance checks were conducted.

2016 OBJECTIVES

1. Maintain 5-year average of Part 1 Crime Rate. (Fourth Quarter)
2. Four Area Response Team meetings will be held in compliance with the ART Program (Fourth Quarter)
3. Maintain a temporary monthly rotation for patrol officers in the Power Shift (Fourth Quarter)
4. The SEP Unit will conduct 3 tobacco compliance checks at businesses in 2016. (Fourth Quarter)
5. The SEP Unit will conduct 2 alcohol compliance checks at businesses in 2016. (Fourth Quarter)
6. Research replacement alternatives for the speed trailer. (Second Quarter)
7. The SEP Unit will conduct monthly traffic enforcement details at schools. (Fourth Quarter)
8. Two gambling device compliance checks will be conducted. (Fourth Quarter)
9. Participate in active shooter and school lockdown drills. (Fourth Quarter)

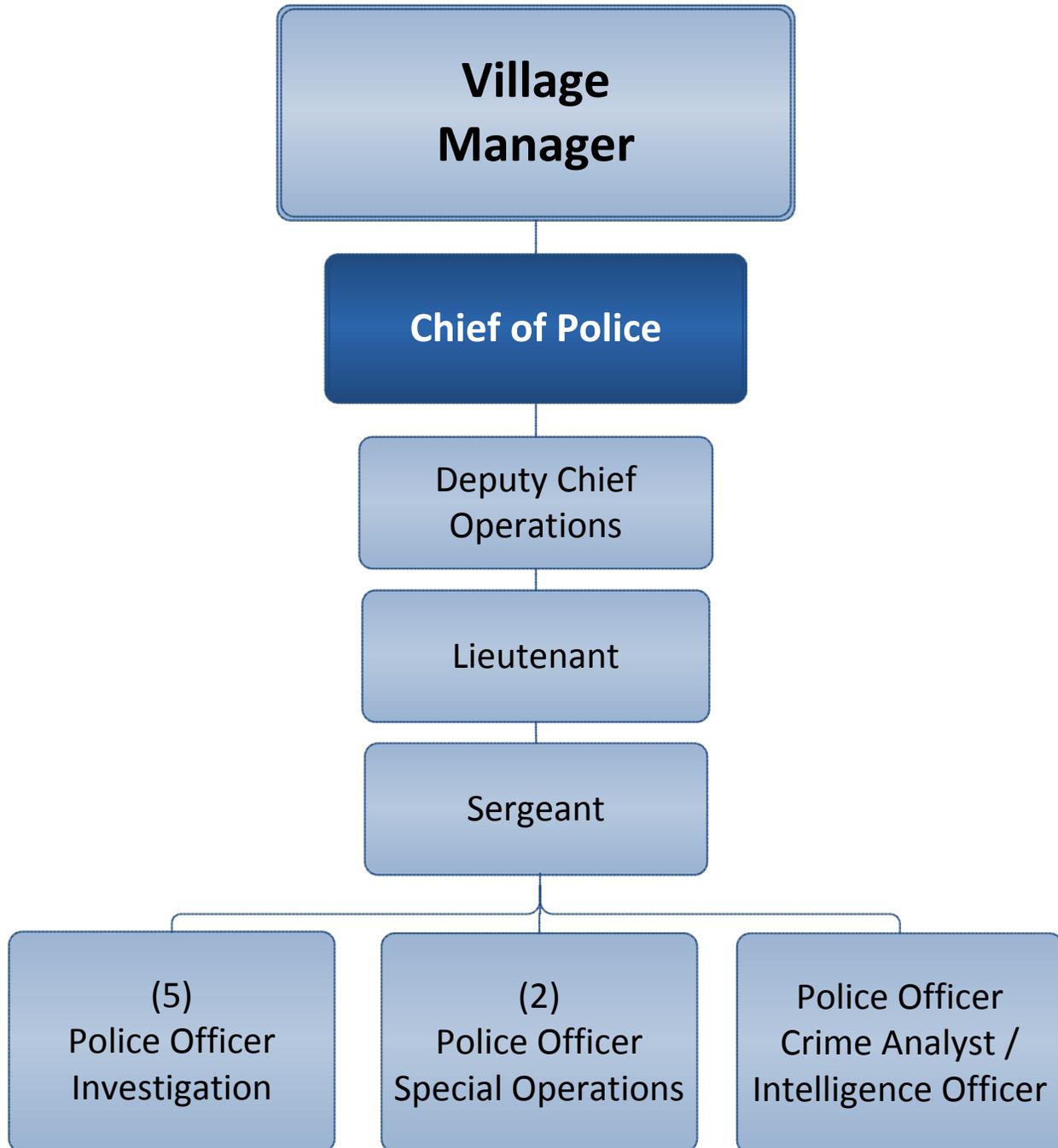
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2016

Fund 001 - General Fund

Department 8200 - Patrol

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
401-411	Salaries - Regular	\$ 3,545,285	\$ 3,935,015	\$ 2,682,960	\$ 4,084,111	\$ 3,940,000	\$ 4,036,047
401-412	Salaries - Part - Time	-	10,621	12,981	28,292	18,000	32,618
401-421	Overtime Compensation	275,522	290,240	317,022	388,000	449,985	400,000
401-422	Court Appearances	159,275	135,682	97,522	147,000	134,000	147,000
401-423	Holiday Pay	112,748	118,786	117,150	120,001	120,001	136,700
401-429	Employee Incentive	17,587	25,659	8,607	26,950	26,000	26,950
401-441	State Retirement	43,717	45,074	26,982	42,184	36,920	39,974
401-442	Social Security	307,659	339,579	231,546	361,475	348,000	354,830
401-443	Police / Fire Pension	1,125,847	1,274,702	897,857	1,509,614	1,509,614	1,634,142
401-444	Employee Insurance	675,292	762,627	533,338	907,712	790,000	838,982
Total Personal Services		6,262,932	6,937,985	4,925,965	7,615,339	7,372,520	7,647,243
402-413	Memberships / Subscriptions	7,530	5,780	1,060	7,065	7,065	6,565
402-414	Books / Publications / Maps	266	291	275	300	300	300
402-425	Ammunition	-	2,020	1,919	2,000	2,000	2,000
402-427	Materials & Supplies	8,770	7,143	4,976	10,673	10,673	9,420
402-431	Uniforms	32,307	30,370	17,870	37,300	37,300	37,300
402-433	Safety & Protective Equipment	5,450	2,899	3,214	5,000	5,000	5,000
402-434	Small Tools	1,698	1,220	1,031	1,570	1,570	1,570
Total Commodities		56,021	49,721	30,345	63,908	63,908	62,155
403-436	Maintenance Agreements	-	35,297	20,468	30,000	35,000	36,000
403-437	M & R - Other Equipment	-	65	-	-	-	-
403-452	Vehicle Maintenance & Replacement	109,948	134,737	210,816	235,916	235,916	187,090
403-471	Schools / Conferences / Meetings	32,844	36,636	14,837	32,663	32,663	30,661
403-472	Transportation	18,285	16,600	1,467	17,002	17,002	19,250
Total Contractual Services		161,077	223,335	247,589	315,581	320,581	273,001
Total Operating Expenditures		6,480,030	7,211,041	5,203,899	7,994,828	7,757,009	7,982,399
Total Patrol		\$ 6,480,030	\$ 7,211,041	\$ 5,203,899	\$ 7,994,828	\$ 7,757,009	\$ 7,982,399

8300 – Special Operations / Investigations



POLICE DEPARTMENT

8300 – SPECIAL OPERATIONS/INVESTIGATIONS

GOALS

The primary goal of the Special Operations/Investigation Division is to assist Patrol in the follow-up of cases that require investigative effort beyond the scope of the uniformed officer. The Special Operations/Investigation Division coordinates the resources of the Department to focus on the apprehension of criminals and the recovery of property. The Deputy Chief of Operations is responsible for the goals, objectives and functions of this division.

In conducting formal investigations, the goal of this Division is to aggressively follow up the cases generated by the preliminary investigations of the Patrol Division. A key responsibility of the Investigator is to inform Patrol, Administration, and complainant/victims of their progress in each case. This will assure continuity in all criminal matters handled by the Police Department.

The investigation, resolution, and station adjustment of juvenile offenders with redirection of behavior is another goal of the division.

Investigations will develop and maintain informational files to aid the Patrol Division in directing their efforts.

DESCRIPTION OF FUNCTIONS

The Special Operations/Investigation Division is responsible for follow-up investigation of crimes referred by constituted authority; gathering, coordinating, and disseminating criminal intelligence to other sections of the Police Department; investigating unusual incidents requiring the specialized skills and knowledge of trained detectives; conducting internal investigations when directed; maintaining a liaison with other investigative agencies/organizations; and effecting investigations of illegal alcohol, drugs and substance.

The coordination of enforcement activities related to the Illinois Juvenile Court Act is the responsibility of the Special Operations/Investigation Division. The Youth Officer assigned in this Division is responsible for administering the various programs aimed at the redirection of the behavior or adjudication of the criminal actions of the youthful offender. These include counseling, referral to social service agencies, station adjustment, and when necessary, petitioning into the juvenile court system.

Analyzing data related to crime and calls for service within the Village. The department Crime Analyst will provide bulletins and reports to various divisions of the department relative to crime trends, officer safety threats, and predictions of future activity.

The recovery of property, preparation of cases, and coordination of prosecution with all facets of the criminal justice system are responsibilities of this Division.

The priority of follow-up investigations is established with regard to community concerns, case solvability, severity of the crime, timeliness of the report, and available resources. To this end, the division is ever alert to detecting unreported criminal activity, such as vice, narcotics and gambling, that might go unnoticed without such effort. An Investigative Aide is assigned to the Investigations Division to assist during investigations and perform certain clerical duties.

2015 OBJECTIVES AND ACCOMPLISHMENTS

I. Is a great place to live, work and do business

1. Maintain a monthly rotation of one sworn officer into the SOG Unit. (Fourth Quarter)
Completed. One officer per month rotated into the SOG Unit.
2. Conduct two sex offender checks. (Fourth Quarter)
In Progress. One check was completed; a second is scheduled for October 2015.
3. Manage offender registration via Offender Watch System. (Fourth Quarter)
Completed. The Offender Watch System is now the sole system for offender registration.
4. Continue to advertise PACC Program platforms to encourage increased participation. (Fourth Quarters)
Ongoing. PACC Program ads have been scheduled for peak times including Holidays.
5. Conduct a virtual ride along. (Second Quarter)
Pending.
6. Conduct additional Bair Crime Mapping Program training for supervisory staff regarding predictive analysis. (Third Quarter)
Pending. Training will be conducted in the Fall to correspond to new system updates.
7. Host a regional training at Police Headquarters on a topic relevant to social media or criminal investigations. (Fourth Quarter)
Completed. An investigative statement analysis class was hosted.

ADDITIONAL ACCOMPLISHMENTS

1. A Bicycle Patrol Unit was established.
2. The Bair Crime Mapping Program was upgraded with new functional features.
3. A new Crime Analyst was trained.
4. Significantly increased public PACC participation.
5. Conducted live posting from the COPS Day Picnic via Departments PACC social media platforms.
6. DC Johnson was featured in IACP's Magazine. Johnson wrote an article for the Center in the Social Media section.
7. A new SOG Unit sergeant was identified and trained.

8. A new Honor Guard Supervisor was identified and trained.
9. Identified and appointed an investigator to MCAT.

2016 OBJECTIVES

1. Is a great place to live, work and do business

1. Maintain a monthly rotation of one sworn officer into the SOG Unit. (Fourth Quarter)
2. Conduct two sex offender checks. (Fourth Quarter)
3. Continue to advertise PACC Program platforms to encourage increased participation. (Fourth Quarter)
4. Conduct a Virtual Ride Along. (Second Quarter)
5. Conduct training on asset forfeiture and seizure proceedings for personnel. (Third Quarter)
6. Host a regional training at Police Headquarters on a topic relevant to social media or criminal investigations. (Fourth Quarter)
7. Conduct training on the LeadsOnline system for patrol officers. (Third Quarter)
8. Conduct refresher training on the Bair Atacraids system for patrol officers. (Second Quarter)

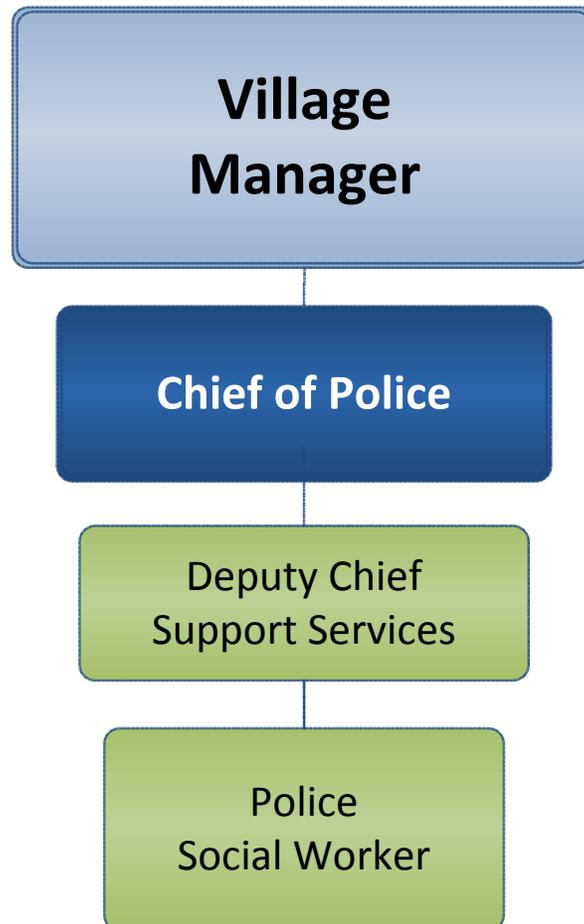
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2016

Fund 001 - General Fund

Department 8300 - Investigations

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
401-411	Salaries - Regular	\$ 898,349	\$ 797,824	\$ 584,610	\$ 877,047	\$ 855,000	\$ 782,309
401-421	Overtime Compensation	102,263	106,867	132,022	125,000	144,000	125,000
401-422	Court Appearances	29,038	25,481	24,189	28,000	28,000	28,000
401-423	Holiday Pay	27,140	23,602	27,350	27,500	27,500	23,100
401-426	Compensation Adjustment	8,089	7,287	-	8,400	8,400	8,400
401-442	Social Security	80,317	72,747	54,988	81,645	81,500	73,994
401-443	Police / Fire Pension	307,421	291,211	204,005	365,520	365,520	316,747
401-444	Employee Insurance	165,653	168,639	114,670	188,192	177,450	176,431
Total Personal Services		1,618,270	1,493,659	1,141,833	1,701,304	1,687,370	1,533,981
402-413	Memberships / Subscriptions	11,836	16,678	15,020	22,120	22,120	22,120
402-414	Books / Publications / Maps	100	115	134	175	175	175
402-427	Materials & Supplies	-	-	3,985	-	-	-
402-431	Uniforms	4,751	2,494	4,009	5,700	5,700	5,700
402-434	Small Tools	1,911	132	226	1,000	1,000	1,000
Total Commodities		18,598	19,419	23,374	28,995	28,995	28,995
403-452	Vehicle Maintenance & Replacement	19,142	36,868	48,917	47,415	47,415	47,492
403-471	Schools / Conferences / Meetings	7,706	14,091	4,528	12,000	10,000	11,993
403-472	Transportation	1,174	3,114	1,178	2,500	2,500	2,500
403-499	Miscellaneous Expense	-	258	-	225	225	225
Total Contractual Services		28,022	54,331	54,623	62,140	60,140	62,210
Total Operating Expenditures		1,664,890	1,567,409	1,219,830	1,792,439	1,776,505	1,625,186
Total Investigations		\$ 1,664,890	\$ 1,567,409	\$ 1,219,830	\$ 1,792,439	\$ 1,776,505	\$ 1,625,186

8400 – Community Services



POLICE DEPARTMENT

8400 - COMMUNITY SERVICES

GOALS

The primary goal of the Community Services Division is to provide support services to the other divisions of the Police Department. The Deputy Chief of Support Services is responsible for the goals, objectives and functions of this division. Personnel assigned to Community Services support the Patrol Division by relieving certain patrol and administrative duties. Ancillary services are provided to the Administrative Division in support of its goals and objectives. Social services are provided to the community by this division through the Police Social Worker.

DESCRIPTION OF FUNCTIONS

The Police Social Worker provides evaluation, short-term counseling and social services referrals to residents of the community both in crisis and non-crisis situations. It also provides marital and family counseling to adults and youths. The Police Social Worker gives support to the patrol division by responding to scenes of crises and major incidents, as well as support to the Hanover Park EMA team as the shelter and welfare liaison. The Police Social Worker assists victims and witnesses of violent crime, elderly victims of crime, victims of domestic and sexual abuse and child victims of crime by locating community based services, providing guidance with the criminal justice process, facilitating transportation and offering other appropriate services and/or referrals. The Police Social Worker provides information and referrals to callers and walk-in clients on issues including, but not limited to, homelessness, basic needs (food, clothing and shelter), financial assistance, housing, legal matters and mental illness. The Police Social Worker acts as an Outreach liaison with community organizations, neighborhood groups and educational institutions regarding topical issues such as substance abuse and child abuse. The Police Social Worker provides in-service training to law enforcement personnel on issues relevant to officers from a social service point of view.

2015 OBJECTIVES AND ACCOMPLISHMENTS

1. Is a great place to live, work and do business

1. The Police Social Worker will conduct a presentation of the available services the unit can provide at one of the ART meetings. (Fourth Quarter)

Pending. A presentation will be conducted.

2. The Police Social Worker will conduct mental health training for all new personnel. (Fourth Quarter)

Pending. Training will be conducted.

3. The Police Social Worker will create an article for the Hi-lighter to coincide with events such as domestic violence awareness and sexual assault awareness months. (Second Quarter)

Completed. Articles are included in each issue.

4. Update the Social Services Unit protocol. (Third Quarter)

Pending.

5. Receive training from EMA Assistant in EOC set up. (First Quarter)

Completed.

6. Post Social Services information on FaceBook. (Fourth Quarter)

Completed. Regular postings are ongoing.

ADDITIONAL ACCOMPLISHMENTS

1. Managed the Kids at Hope event.
2. Updated information files on local shelters.
3. Participated in 2015 Cops Day Picnic at Anne Fox School.
4. Coordinated Mayor Craig's School and Community Social Workers meeting at the PD.

2016 OBJECTIVES

1. Is a great place to live, work and do business

1. The Police Social Worker will conduct a presentation of the available services the unit can provide at an ART Meeting (Fourth Quarter).
2. The Police Social Worker will conduct mental health training for new personnel (Fourth Quarter).
3. The Police Social Worker will conduct regularized postings on the Department Facebook page (Fourth Quarter).
4. The Police Social Worker will participate in the annual Kids at Hope event (Second Quarter).
5. The Police Social Worker will coordinate a local Social Workers meeting at the PD (Third Quarter).

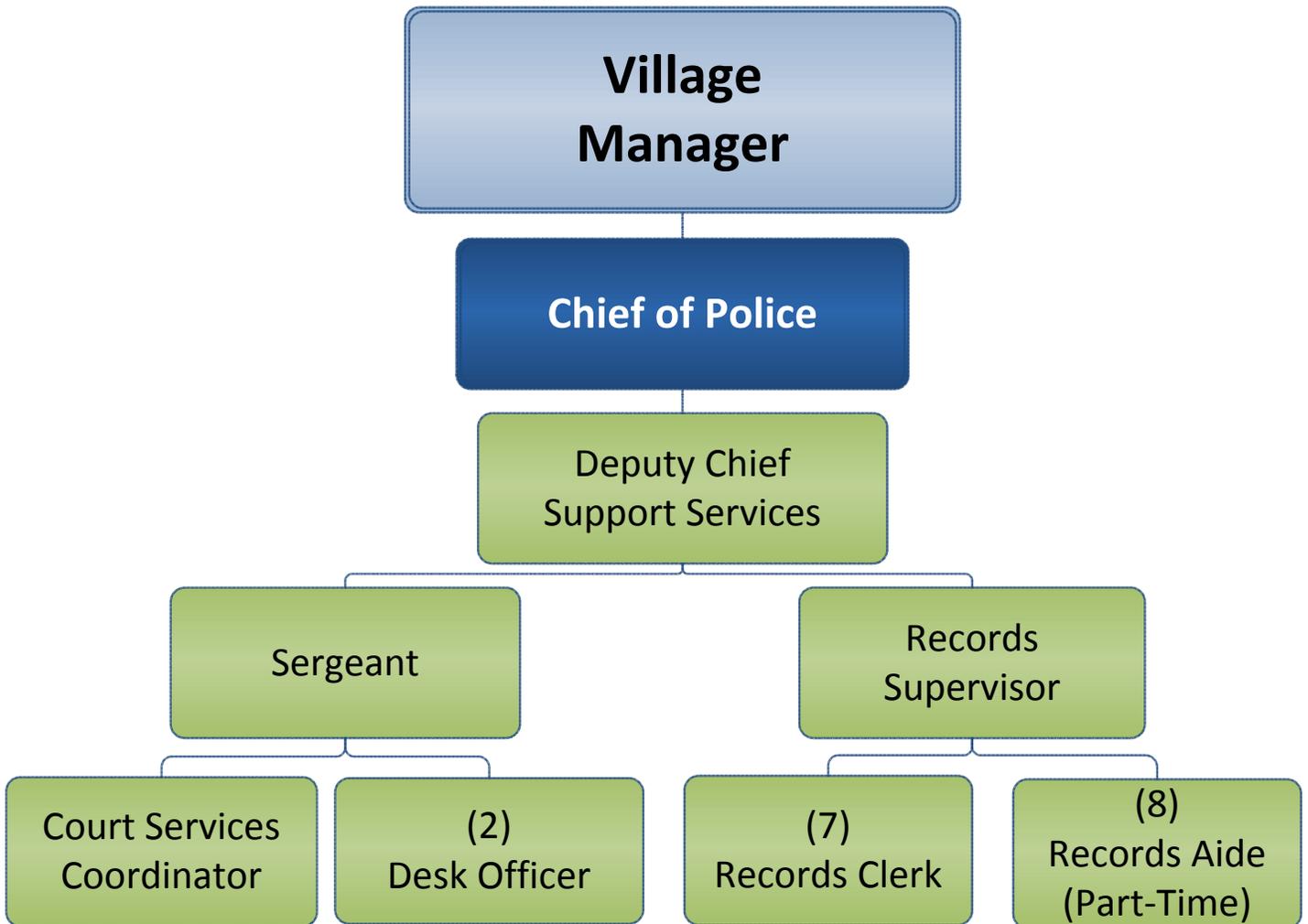
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2016

Fund 001 - General Fund

Department 8400 - Community Services

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
401-411	Salaries - Regular	\$ 251,495	\$ 61,491	\$ 44,534	\$ 66,166	\$ 72,975	\$ 69,619
401-412	Salaries - Part - Time	10,542	(337)	-	-	-	-
401-421	Overtime Compensation	23,319	410	546	1,000	700	1,000
401-423	Holiday Pay	6,173	-	-	-	-	2,400
401-441	State Retirement	10,011	9,859	6,451	9,121	9,835	10,225
401-442	Social Security	21,117	4,598	3,207	5,139	5,540	5,588
401-443	Police / Fire Pension	61,643	-	-	-	-	-
401-444	Employee Insurance	51,438	20,885	5,065	8,154	7,700	8,216
Total Personal Services		435,738	96,906	59,803	89,580	96,750	97,048
402-413	Memberships / Subscriptions	65	100	25	385	395	395
402-427	Materials & Supplies	2,354	30	-	100	-	-
402-431	Uniforms	1,954	-	-	-	-	-
Total Commodities		4,373	130	25	485	395	395
403-436	Maintenance Agreements	35,657	-	-	-	-	-
403-461	Consulting Services	2,300	1,980	1,320	2,500	2,540	2,540
403-471	Schools / Conferences / Meetings	580	709	200	1,080	1,080	1,095
403-472	Transportation	10	27	-	100	100	85
403-499	Miscellaneous Expense	-	-	-	240	240	240
Total Contractual Services		38,547	2,716	1,520	3,920	3,960	3,960
Total Operating Expenditures		478,658	99,751	61,348	93,985	101,105	101,403
Total Community Services		\$ 478,658	\$ 99,751	\$ 61,348	\$ 93,985	\$ 101,105	\$ 101,403

8500 – Staff Services



POLICE DEPARTMENT 8500 - STAFF SERVICES

GOALS

The maintenance of a records system that collects crime data and records of operational activities allowing crime conditions and the effects of patrol operations to be systematically retrieved and evaluated. The Deputy Chief of Support Services is responsible for the goals, objectives and functions of this division.

The maintenance of an incident file that contains documentation of all crimes, traffic accidents and non-criminal incidents investigated by the Department and the offenders, victims, witnesses, and complainants associated with them.

To coordinate court services, facilitate citizen entry into the judicial process, liaison to the Cook and DuPage County Court systems, and maintain court case files and records of dispositions.

To operate and control the inventory of all property and evidence that the police department has taken custody of and ensure this property is available for court.

To maintain and improve access and contribution of data to the statewide Law Enforcement Agencies Data System (LEADS).

To ensure that the Department facilities and equipment are maintained and readily available for use.

To assist the other divisions of the Department in their efforts to accomplish the goals of the Department.

DESCRIPTION OF FUNCTIONS

Receiving, indexing, filing and retrieving all police records and case files; maintaining certain administrative records and rosters such as key-holder lists, business roster and the like.

Act as the initial answering point for all incoming calls and visitors to the police department. Handle those capable of and responsible for and refer all others to the appropriate person or office within the Department.

Perform security checks on prisoners at frequent intervals.

Supervision of all part-time clerical staff and receptionists.

Staff Services is responsible for establishing and implementing a program that provides for regular inspection, maintenance, and upgrading of Department facilities and equipment.

The Court Services Coordinator prepares court schedules, attends regular court calls to assist the Village prosecutor, is liaison to both county court systems, monitors and reports on court attendance and case dispositions and assists citizens with filing criminal complaints.

The responsibility for the control and operation of the Property Room, maintaining inventory of all property and evidence, which comes into the possession of the Police Department and maintaining records of the property flow is a function of this division. This property includes evidence, recovered property and department-owned property.

2015 OBJECTIVES AND ACCOMPLISHMENTS

1. Is a great place to live, work and do business

1. Conduct the annual department wide records destruction process. (Second Quarter)
Completed.
2. Identify and train an additional Desk Clerk in the FOIA process. (Third Quarter)
Pending.
3. Conduct an annual lockdown drill on the Village campus. (Second Quarter)
Completed.
4. Conduct annual technology survey for DuPage County Records Managers Committee. (Second Quarter)
Pending.
5. Train two additional records clerks to be DACRA Administrators. (Third Quarter)
Pending.

ADDITIONAL ACCOMPLISHMENTS

1. Trained a new records clerk.
2. Records Supervisor conducted CERT training on search and rescue.
3. Identified replacement for propertyroom.com for auction sales.
4. Records Supervisor assisted with weapons and narcotics evidence disposal.
5. Identified, purchased, and implemented a new training tracking software system. Moved training records from old system into new.
6. Records Supervisor served on the replacement committee for the DuPage County records management system.
7. Uniform and equipment vendor located following the closure of Kale Uniforms.
8. Records Supervisor designed and distributed Fire Suppression Training program for PD personel.
9. Trained new Property Custodian.
10. Conducted evidence room audit following the changeover in Property Custodians.

2016 OBJECTIVES

1. Is a great place to live, work and do business

1. Conduct the annual department wide records destruction process. (Second Quarter)

2. Review the Records Training Manual and update accordingly (Third Quarter).
3. Conduct an annual lockdown drill on the Village campus. (Second Quarter)
4. Create Records Supervisor Training Manual (Fourth Quarter).
5. Implement new records management system (Fourth Quarter).

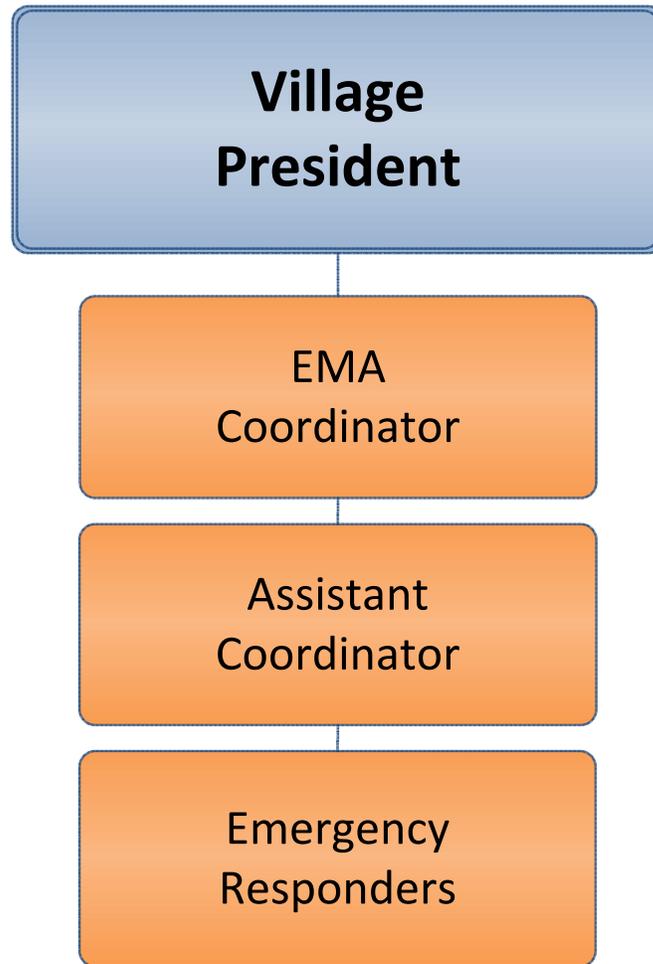
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2016

Fund 001 - General Fund

Department 8500 - Staff Services

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
401-411	Salaries - Regular	\$ 484,979	\$ 436,818	\$ 303,921	\$ 461,906	\$ 458,000	\$ 481,394
401-412	Salaries - Part - Time	123,343	105,677	38,947	113,397	90,000	135,392
401-421	Overtime Compensation	14,718	15,320	5,220	18,500	18,500	18,500
401-422	Court Appearances	232	-	-	-	-	-
401-423	Holiday Pay	5,218	8,130	-	9,500	-	18,750
401-441	State Retirement	57,160	50,463	34,882	60,431	48,920	57,668
401-442	Social Security	47,248	42,088	24,902	46,390	43,400	54,632
401-443	Police / Fire Pension	36,855	34,915	51,311	43,475	43,475	43,095
401-444	Employee Insurance	120,411	121,714	81,879	164,044	124,100	160,774
Total Personal Services		890,164	815,125	541,061	917,643	826,395	970,205
402-411	Office Supplies	6,689	4,636	2,184	5,250	5,250	5,250
402-413	Memberships / Subscriptions	376	414	217	620	620	620
402-414	Books / Publications / Maps	-	25	-	-	-	-
402-423	Communications Parts	2,275	108	1,608	2,500	2,500	2,500
402-427	Materials & Supplies	7,929	7,625	3,933	7,580	7,580	7,580
402-431	Uniforms	2,581	3,747	1,465	3,000	3,000	3,000
402-434	Small Tools	21	144	20	-	-	-
402-435	Evidence	5,149	4,371	3,312	5,000	5,000	5,000
402-436	Photo Supplies	804	86	652	1,000	1,000	1,000
402-499	Miscellaneous Expense	51	33	18	-	-	-
Total Commodities		25,875	21,189	13,408	24,950	24,950	24,950
403-412	Postage	24,831	21,486	11,266	20,000	20,000	20,000
403-433	M & R - Communication Equipment	224	1,350	-	750	750	750
403-436	Maintenance Agreements	3,844	1,352	5,041	8,500	8,500	8,500
403-451	Equipment Rentals	596,697	624,371	490,062	653,004	667,000	690,031
403-461	Consulting Services	6,450	4,555	3,080	9,000	7,000	7,500
403-470	Binding & Printing	416	308	482	1,500	1,500	1,500
403-471	Schools / Conferences / Meetings	1,011	3,351	835	5,000	5,000	5,000
403-472	Transportation	161	-	64	250	250	250
403-499	Miscellaneous Expense	72	-	12	-	-	-
Total Contractual Services		633,706	656,773	510,842	698,004	710,000	733,531
Total Operating Expenditures		1,549,745	1,493,087	1,065,311	1,640,597	1,561,345	1,728,686
Total Staff Services		\$ 1,549,745	\$ 1,493,087	\$ 1,065,311	\$ 1,640,597	\$ 1,561,345	\$ 1,728,686

8600 – Emergency Management



POLICE DEPARTMENT

8600 - EMERGENCY MANAGEMENT

GOALS

The goal of the Hanover Park Emergency Management Agency (EMA) is to coordinate the emergency readiness and disaster preparedness planning of the Village of Hanover Park. This will prepare the Village to respond promptly to save life, protect property and minimize damage when threatened or hit by an extraordinary emergency greater than that normally handled by local fire and police forces. The Deputy Chief of Support Services and the EMA Coordinator (Chief of Police) are responsible for the goals, objectives and functions of this division.

This includes the ability of key Village executives to coordinate the operation of police and fire forces, ambulance, hospitals, medical personnel, radio and television stations and all other people and units able to help under conditions of extraordinary emergency by a predetermined plan. It provides trained volunteers to support the regular forces, particularly in functions not normally performed by existing personnel, such as weather spotters and radiological monitoring.

EMA serves to assure coordination among operating departments of the Village with nongovernmental groups such as hospitals, medical professionals, and with higher and adjacent governments during non-emergency periods to take the lead in community-wide planning and other preparation needed to assure that the Village will be able to conduct coordination of operations should an emergency occur.

DESCRIPTION OF FUNCTIONS

The Emergency Management Agency provides the establishment of systems to warn the public of peacetime or attack disaster. It provides knowledge and advice to operating departments on the special conditions and operating requirements that would be imposed by extraordinary emergencies. It conducts tests and exercises to give key local officials practice in directing coordinated operations under simulated emergency conditions.

EMA develops and maintains the Village Emergency Operations Plan, outlining what local forces and supporting groups would do in disaster situations. EMA establishes systems for alerting key Village officials, activating Emergency Operating Centers, providing resources to the Police, Fire, and Public Works Departments, and establishing and exercising an Emergency Public Information System.

EMA coordinates welfare groups, developing emergency capabilities to care for people in disasters. It coordinates and participates in training programs for the public on disaster preparedness. It coordinates and maintains relationships with industry to develop support for the Village's emergency plans. It coordinates emergency communications planning, and assists in the establishment of mutual aid agreements to provide needed services, equipment or other resources in an emergency.

EMA prepares, submits and justifies the annual Emergency Management's Budget, secures matching funds and other assistance available through preparedness programs and through other federal programs. It prepares the annual program papers and other documents required for federal assistance programs.

2015 OBJECTIVES AND ACCOMPLISHMENTS

1. Is a great place to live, work and do business

1. Conduct annual fit test of department-issued gas masks. (Fourth Quarter)

Completed.

2. Review and update 2015 NIMS compliance for the Police Department. (Third Quarter)
Completed.
3. EMA Assistant will create and add visual resource references for EOC. (Fourth Quarter)
Pending.
4. The EMA Assistant will conduct a feasibility study of equipping the CEO/EMA Assistant vehicle with essential EMA supplies. (Second Quarter)
Pending.
5. Research grant possibilities for enhancements to the Village's EOC. (Fourth Quarter)
Pending.

ADDITIONAL ACCOMPLISHMENTS

1. Achieved National Weather Service designation as a "StormReady" community.
2. Certified National Weather Service weather spotter training was hosted for the public and volunteer groups.
3. EMA Assistant conducted training on the CEMP for Department Heads and PD staff.
4. EOC Operations training was hosted for Department Heads.
5. The Strategic National Stockpile written protocol was updated.
6. Federal ICS 300 and 400 training courses for appropriate Village staff was hosted.

2016 OBJECTIVES

1. Is a great place to live, work and do business

1. Conduct annual fit test of department-issued gas masks. (Fourth Quarter)
2. Review and update 2016 NIMS compliance for the Police Department. (Third Quarter)
3. EMA Assistant will host a Northern Illinois Emergency Manager's Coalition meeting. (Fourth Quarter)
4. The EMA Assistant will attend and participate in the Local Emergency Manager's Council. (Fourth Quarter)
5. "StormReady" requirements will be maintained. (Fourth Quarter)
6. A tabletop readiness exercise will be conducted. (Fourth Quarter)
7. Sworn police officers will be trained as certified weather spotters. (Fourth Quarter)

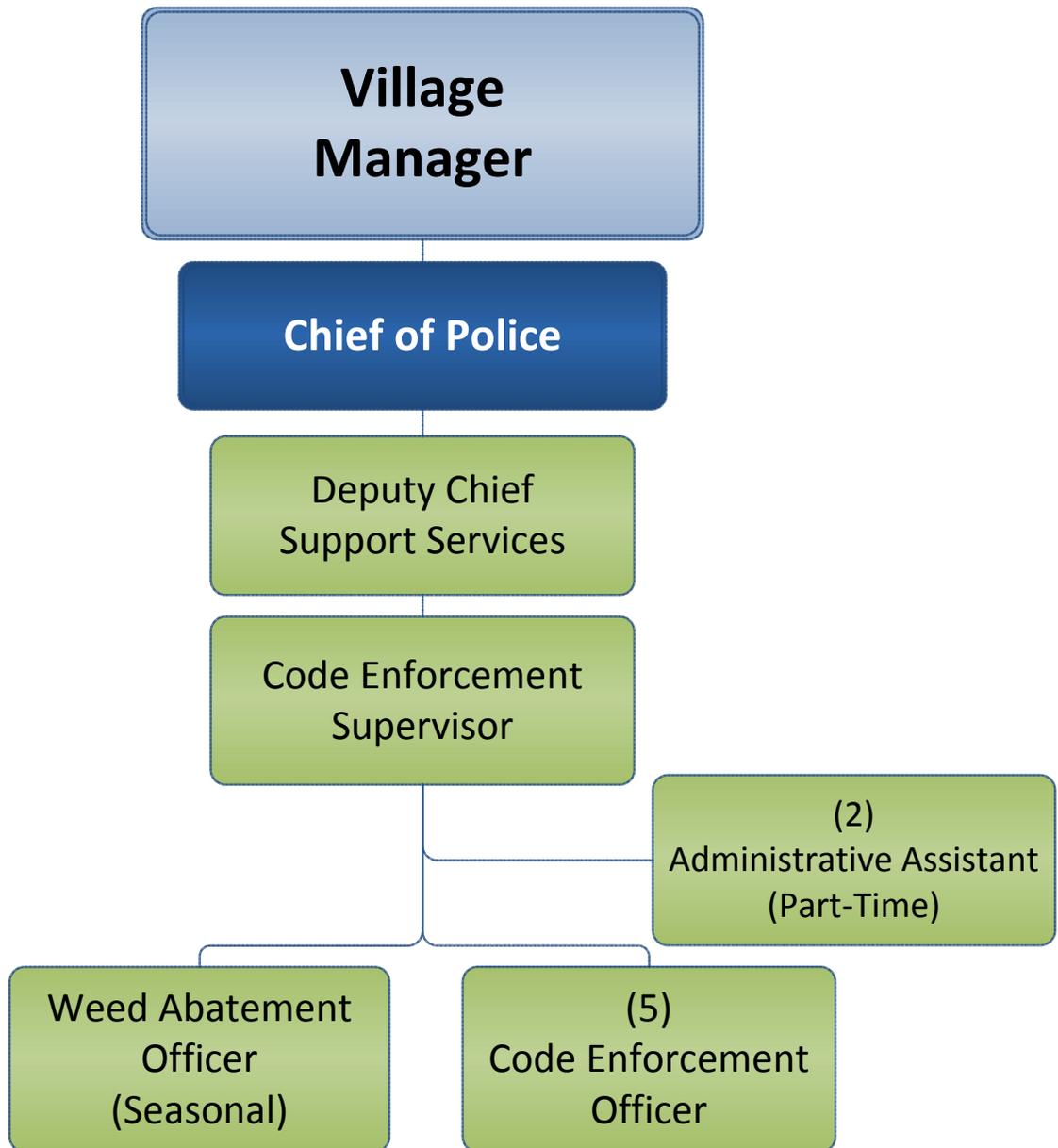
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2016

Fund 001 - General Fund

Department 8600 - Emergency Services

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
402-411	Office Supplies	\$ -	\$ 62	\$ -	\$ -	\$ -	\$ -
402-413	Memberships / Subscriptions	-	-	-	50	-	-
402-427	Materials & Supplies	24	1,548	1,480	7,159	7,159	7,159
402-431	Uniforms	-	-	-	500	500	500
Total Commodities		24	1,610	1,480	7,709	7,659	7,659
403-437	M & R - Other Equipment	4,195	4,638	2,886	4,000	4,000	4,000
403-451	Equipment Rentals	2,118	2,227	452	360	360	360
403-471	Schools / Conferences / Meetings	1,251	1,628	1,058	2,310	2,100	2,100
403-472	Transportation	42	65	156	100	310	310
Total Contractual Services		7,606	8,558	4,552	6,770	6,770	6,770
Total Operating Expenditures		7,630	10,168	6,032	14,479	14,429	14,429
Total Emergency Services		\$ 7,630	\$ 10,168	\$ 6,032	\$ 14,479	\$ 14,429	\$ 14,429

8700 – Community Policing / Code Enforcement



POLICE DEPARTMENT

8700 - CODE ENFORCEMENT

GOALS

The goal of the Code Enforcement Division of the Police Department is to protect public health, safety and welfare. This goal is accomplished by performing health and property maintenance inspections throughout the Village. The purpose of the inspection program is to insure a safe and sanitary environment for rental residential property by enforcing the property maintenance codes adopted by the Village. This division also acts as an enforcement liaison with other Village departments such as the Community Development Department in coordinating efforts and enforcing zoning and property standard regulations.

DESCRIPTION OF FUNCTIONS

The functions of the Code Enforcement Division include: inspection for compliance with the Village's rental residential housing code; inspection and investigation of complaints regarding all residential buildings for compliance with property maintenance, health and sanitation codes; advise and provide educational programs in cooperation with other Village departments regarding code requirements to residents, residential property owners and associations.

2015 OBJECTIVES

1. Is a great place to live, work and do business

1. Conduct a bi-annual parking enforcement sweep of overnight parking violations. (Fourth Quarter)

Pending.

2. Crime Free Multi-housing Coordinator will conduct monthly Crime Free Multi-Housing training sessions. (Third Quarter)

Completed.

3. The CEO Supervisor will review and make appropriate updates to CEO Operations Manual. (Fourth Quarter)

Completed.

4. The CEO Supervisor will review and make appropriate updates to the CEO FTO Manual. (Fourth Quarter)

Completed.

5. Establish a notification process between patrol and Crime Free Multi-Housing Coordinator. (Fourth Quarter)

Completed. A process was designed and training of personnel was conducted.

6. Develop a grass/weed abatement policy that prioritizes grass/weed enforcement in the months of April, May, and June. (First Quarter)

Completed.

7. CEO's will attend two ART meetings. (Third Quarter)

Completed.

ADDITIONAL ACCOMPLISHMENTS

1. Hired and trained a new CEO.
2. Hired and trained two new Administrative Assistants.
3. Utilized Abandoned Property Grant funding to conduct home repairs on identified property.
4. Hired and trained new Crime Free Multi-Housing Coordinator.
5. CEO Division participated in COPS Day Picnic.

2016 OBJECTIVES

1. Is a great place to live, work and do business

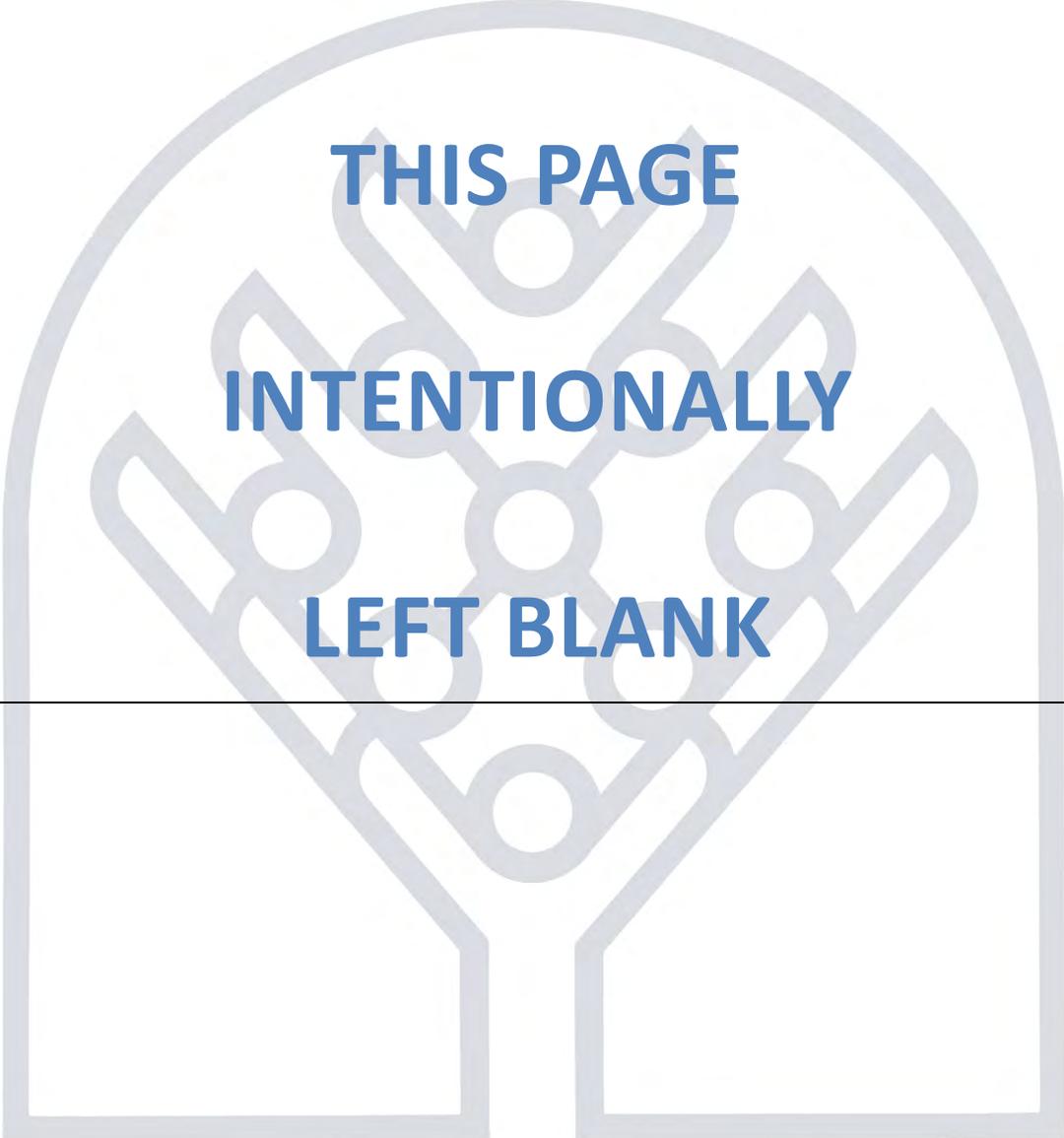
1. Conduct a bi-annual parking enforcement sweep of overnight parking violations. (Fourth Quarter)
2. Crime Free Multi-housing Coordinator will conduct monthly Crime Free Multi-Housing training sessions. (Third Quarter)
3. The CEO Supervisor will complete a CE Administrative Assistant Training Manual. (Fourth Quarter)
4. The CEO Supervisor will oversee the translation of data from Firehouse to New World System. (Fourth Quarter)
5. The Crime Free Multi-Housing Coordinator will maintain an incident tracking database for residences against which action may be taken. (Fourth Quarter)
6. CEO's will attend two ART meetings. (Third Quarter)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2016

Fund 001 - General Fund

Department 8700 - Code Enforcement

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
401-411	Salaries - Regular	\$ 274,494	\$ 221,266	\$ 171,498	\$ 267,867	\$ 285,750	\$ 302,901
401-412	Salaries - Part - Time	39,215	38,670	18,465	44,026	41,900	54,608
401-421	Overtime Compensation	1,307	3,729	9,717	8,000	14,000	8,000
401-423	Holiday Pay	-	-	-	-	-	10,060
401-441	State Retirement	38,755	33,336	25,725	38,970	41,700	46,241
401-442	Social Security	23,692	20,025	14,753	25,322	26,600	29,428
401-443	Police / Fire Pension	-	-	10,692	-	-	-
401-444	Employee Insurance	97,945	77,069	50,568	115,463	69,000	82,407
Total Personal Services		475,408	394,095	301,419	499,648	478,950	533,645
402-411	Office Supplies	455	694	571	1,200	1,200	1,200
402-413	Memberships / Subscriptions	100	175	175	210	210	210
402-414	Books / Publications / Maps	-	103	88	100	100	100
402-431	Uniforms	2,817	5,078	2,491	2,500	2,500	2,500
402-433	Safety & Protective Equipment	-	-	-	150	150	150
402-434	Small Tools	161	45	-	550	550	550
402-436	Photo Supplies	161	-	-	50	50	50
402-499	Miscellaneous Expense	161	401	-	400	400	400
Total Commodities		3,855	6,495	3,324	5,160	5,160	5,160
403-436	Maintenance Agreements	4,251	4,736	9,360	5,000	9,500	9,500
403-452	Vehicle Maintenance & Replacement	-	6,220	38,798	25,768	25,768	25,768
403-461	Consulting Services	-	85	145	400	400	400
403-470	Binding & Printing	431	503	473	500	500	500
403-471	Schools / Conferences / Meetings	1,240	1,859	1,218	1,712	1,712	1,712
403-472	Transportation	-	-	25	-	-	-
Total Contractual Services		5,922	13,402	50,019	33,380	37,880	37,880
Total Operating Expenditures		485,185	413,992	354,762	538,188	521,990	576,685
Total Code Enforcement		\$ 485,185	\$ 413,992	\$ 354,762	\$ 538,188	\$ 521,990	\$ 576,685



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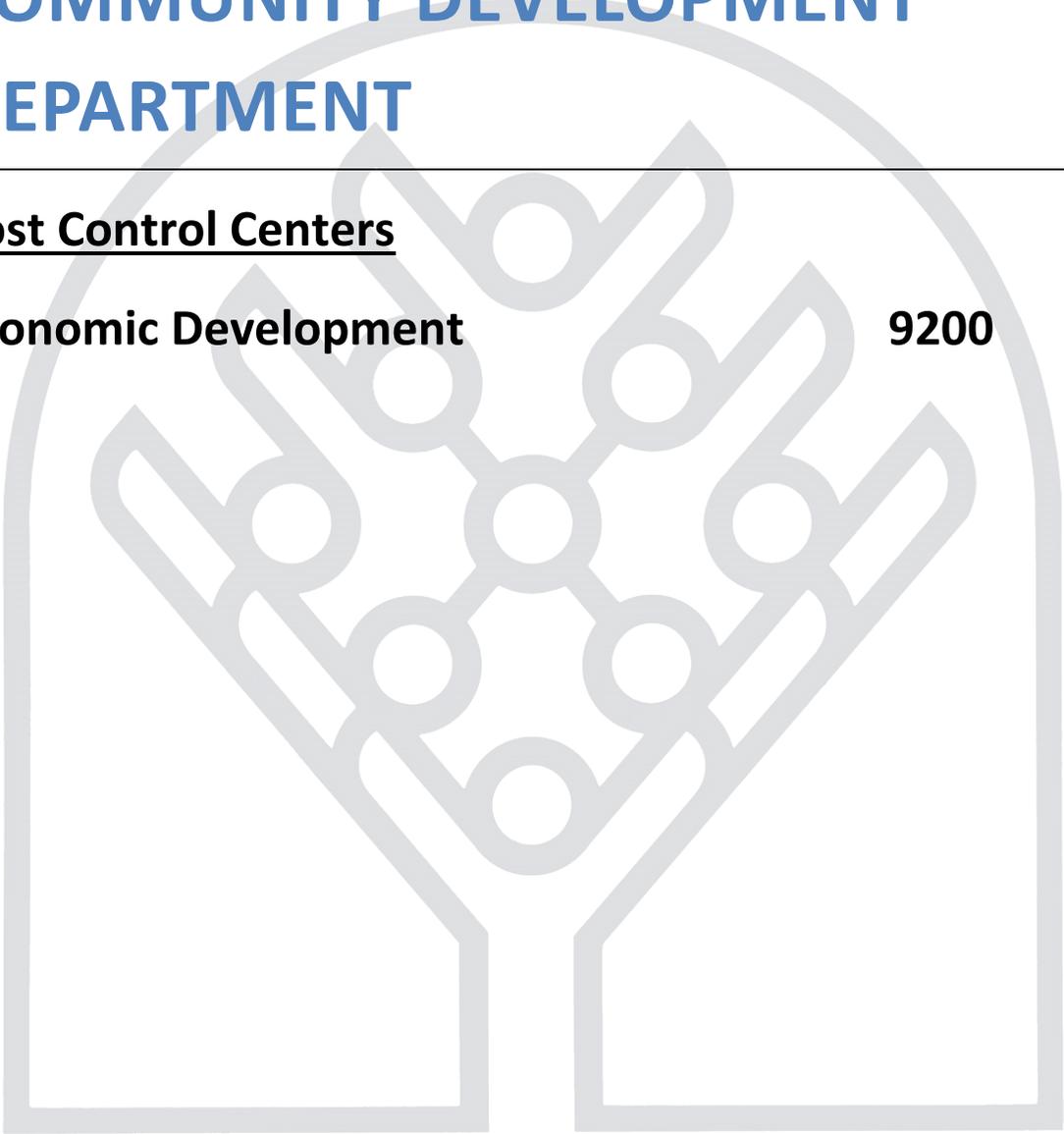
Hanover Park

COMMUNITY DEVELOPMENT DEPARTMENT

Cost Control Centers

Economic Development

9200

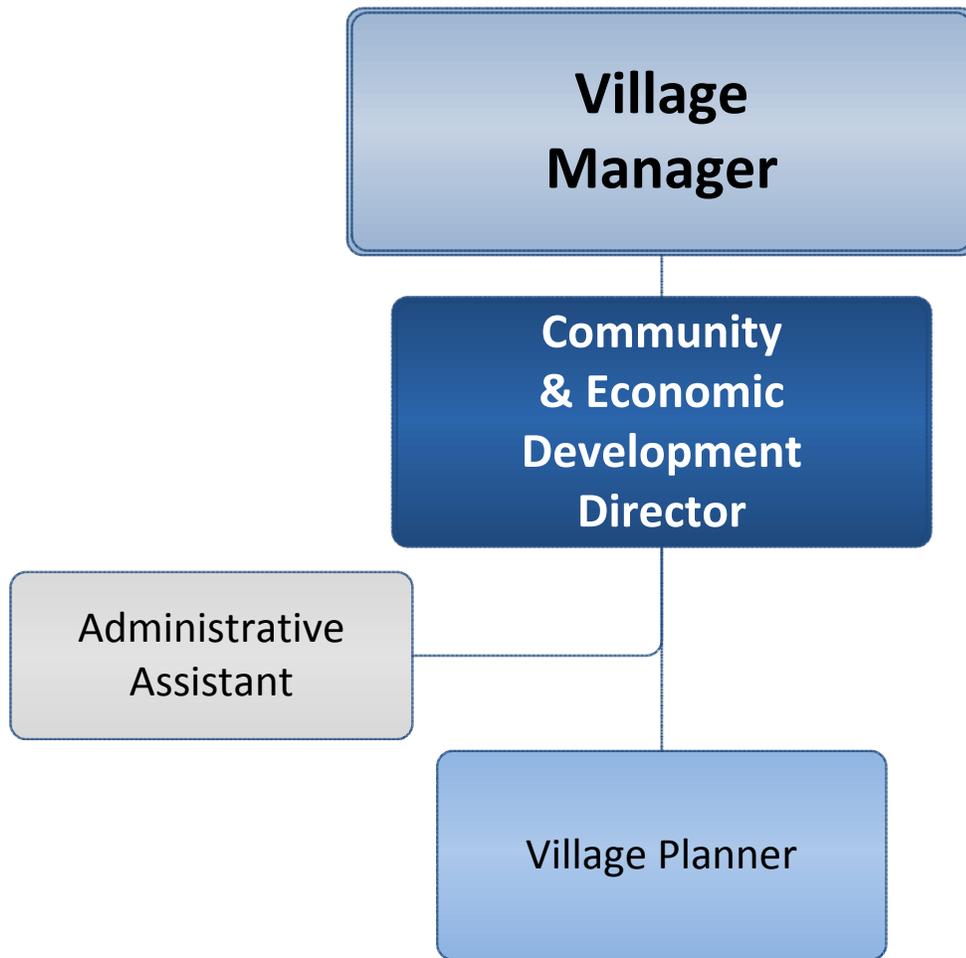


Hanover Park

Organization of the Community Development Department



9200 – Economic Development



9200 - DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

GOALS

The goal of the Department of Community & Economic Development is to promote the use and development of land in a manner consistent with the goals and policies of the Hanover Park Comprehensive Plan. The Department works to encourage development that is safe, sustainable, and serves the needs and desires of residents. They promote economic growth by encouraging the retention and expansion of existing businesses and developments, as well as attracting new businesses and developments to the Village. These economic development efforts lead to the establishment of a solid, diversified tax base, increased property values, and an enhanced community image. Vital steps to achieving this goal include a thorough evaluation of new projects and careful long-range planning.

DESCRIPTION OF FUNCTIONS

The Department of Community & Economic Development's responsibilities include reviewing plans for proposed developments, administering land use regulations, long-range planning, managing and administering the Village's TIF Districts and promoting economic development. Included in these responsibilities are providing staff and technical assistance to the Development Commission, CONECT Committee, and Development Review Committee, as well as creating, formatting, and distributing the Hi-Lighter newsletter.

Planning and zoning administration are major functions of the Department of Community & Economic Development. All proposals for commercial, industrial, and residential development are reviewed for compliance with Village zoning and subdivision requirements. New development proposals are taken to the internal Development Review Committee for conceptual and site plan review, as well as consideration of public and fire safety concerns. If a proposal requires development review by the Development Commission, the Staff prepares comments and recommendations for a public hearing. Following the public hearing, cases are forwarded to the Village Board for consideration and a final decision. The Staff works closely with developers, architects, and homeowners throughout this process to provide information and assistance.

Long-range planning activities include creation of redevelopment plans, evaluating projects and proposals, and periodic updating of the Comprehensive Plan, Zoning Ordinance, Subdivision Regulations, and Sign Code. Specifically, the Department of Community and Economic Development coordinates the following programs and activities on an ongoing basis:

1. Maintaining, updating, and revising presentation materials promoting business and industrial development in Hanover Park. Other miscellaneous information, such as top 15 employers lists, vacant commercial properties, and the industrial buildings inventory are updated periodically.
2. Encouraging further development and redevelopment in existing industrial and commercial areas, including Turnberry Lakes, Hanover Corporate Center, Greenbrook Plaza, Hanover Square, Westview Center, Church Street Station, and major commercial corridors. Staff continues to work closely with various industrial and commercial property representatives to ensure continued success.
3. Attending various professional workshops and training seminars to obtain legislative updates, further technical skills, and maintain professional certification.
4. Providing summary of economic development contacts on a regular basis. These summaries are included in the weekly Community Development update.

The Department of Community & Economic Development is also responsible for the Village's economic development marketing program. A major component of this program is the creation of the Hi-Lighter newsletter, a bi-monthly community newsletter distributed to the over 11,000 households and businesses in the Village. Other components of the marketing program include participation at trade shows, networking with real estate and development professionals, responding to inquiries and leads

of businesses wishing to locate in the Village, and promoting the Village through press releases and articles in trade publications.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2011	2012	2013	2014	2015
Number of Full Time Employees	3	2	2	3	3
Number of Part Time Employees	-	1	-	-	0
Number of Full Time Employees Per 1,000 Population	0.08	0.06	0.06	0.08	0.077
Development Applications	7	4	3	3	3
Zoning Text Amendments	4*	3	**	1**	5
Redevelopment Agreements (Amendments)	4	0	1	1	1***
Total Expenditures	\$664,662	\$344,006	\$158,504	\$340,124	\$381,539
Cost of Services Per Capita	\$17.50	\$9.06	\$4.17	\$8.95	\$10.05

* - Village Center Plan Adopted

** - Unified Development Ordinance/Comprehensive Zoning Update Drafted

*** - Hanover Square Redevelopment Agreement

Please note that the Department had an open position in 2013, and now has an open position again.

2015 OBJECTIVES AND ACCOMPLISHMENTS:

I. Maintain and focus on Economic Development and Redevelopment.

1. Actively research and promote development opportunities in the Village Center and Irving Park Corridor planning areas. (First through fourth quarters)

Ongoing. Worked with consultants towards the sale and redevelopment of Hanover Square. Also focused on the properties in the northwest Quadrant of Lake Street and Barrington Road, as well as Village-owned properties. Continued promotion of Village Center Plan, Elgin O'Hare Expressway Boulevard Extension, Irving Park Corridor and available properties in the area. These areas were specifically marketed at the ICSC National Convention as well as regional events. Several new businesses have located in the vicinity of Irving Park Rd and Barrington including Fallas Department Store, a Laundromat, Exclusive Raw Fashions, Go-Go Juice and Protein Bar, and Title Max. Additionally, a new Mattress Firm building was approved and is under construction at the Menards outlot. Staff is also working with a developer for senior housing at 900 Irving Park Rd.

2. Update on-line database of all available sites and upload on Village and Choose DuPage websites.

Ongoing. The database of available sites was completed and uploaded to the Village's website. The database lists retail/commercial sites separately from Industrial and also indicates whether they are for lease or sale. Each site is hot-linked to a detailed marketing flyer which provides contact information of the broker/realtor and site. A new map has also

been generated using GIS, to show locations of each site. We constantly get updated flyers for properties available for sale or lease, and these are linked to the online database.

3. Attend and/or host real estate and business developer and tenant events showcasing real estate and business opportunities within the Village. (First through fourth quarters)

Complete/Ongoing. Attended various ICSC events throughout the year to market available properties, meet with developers, and highlight specific development opportunities. These include a national retail real estate conference as well as Chicago Retail Live event. Also coordinated and attended CONECT, Chamber and other networking events for business recruitment and development. Staff will also host the Business and Realtor Reception in November, to showcase our local businesses.

4. Oversee management, renovation and strategic planning for the Hanover Square Shopping Center with the goal of improving it and determining when to return it to private ownership. (First through fourth quarters)

Participated in extensive negotiations for the sale and redevelopment of Hanover Square. Provided information as needed by consultants, attorneys and developer for the sale, 7C application as well as tax appeal – all successful. Worked with property managers and tenants to maintain the center, make improvements, streamline leases, and recruit potential tenants. Additionally, coordinating transition of property management team.

5. Oversee and encourage development and redevelopment in all TIF Areas (3, 4 and 5). (First through fourth quarters)

Completed Redevelopment Agreement for Hanover Square, including sale of property, and set up of an LLC. Met with developers and property owners of key properties in the Village Center area to encourage development and connected potential end users with sellers. Continued promotion of Village Center Plan, Elgin O'Hare Expressway Boulevard Extension, and available properties in the TIF 3 area. A few properties are changing hands. Aggressively promoted sale and redevelopment of Village-owned property at 1311 Irving Park Road (former Corfu restaurant) in the TIF 4 area. Continued promotion of available property in the TIF 5 area. Working with a developer for a senior housing development at 900 Irving Park Road (former Menards site).

II. Maintain and work to enhance the Village's infrastructure and assets.

1. Implement infrastructure, land use, and development recommendations from the Village Center and Transit Oriented Development (TOD) Plan. (First through fourth quarters)

Participated in and provided information for meetings with IDOT, the Tollway Authority and several neighboring communities regarding the feasibility study for the roadway extension of the Elgin O'Hare Expressway. Participated in the Solar Chicago initiative. Two properties from Hanover Park are participating in the initiative.

2. Implement infrastructure, land use, and development recommendations from the Irving Park Road Corridor Study (Technical Assistance Panel) where practical. (First through fourth quarters)

Several projects have either been completed or are being reviewed for construction in the Irving Park Road corridor. Discussions have already been held for use of the MWRD property for sports-related uses. Façade renovation at the Westview Shopping Center is complete. New store Fallas is open at the shopping center. Review is under way for potential

redevelopment of the old Menards property. Proactively working with property owners for improvement of existing buildings, and for recruitment of new businesses.

III. Overall and long-term Financial Health of the Village.

1. Establish a Business Retention Program. (first through fourth quarters)

Accomplished. A "Business Retention Survey" questionnaire was prepared and mailed to all the businesses in the community. About 60 completed surveys have been received and have been analyzed. Feedback from the surveys is being implemented. A final report will be provided after additional surveys are collected. Business Retention visits for the major employers are in process.

2. Update the on-line Business Directory to provide information on local businesses. (First and second quarters)

Accomplished. The Business Directory will be a useful tool for our residents and has been completed. It provides information by categories, and will be updated periodically.

3. Continue the Shop Hanover Park program, with coupons, information, and events. (First through fourth quarters)

Accomplished. The May/June issue of the HiLighter contained coupons for 20 local businesses. This was also a revenue generating source, whereby \$1,000 was generated which helped towards reducing the printing cost of the newsletter. Local business coupons were also included in the November-December issue as well, just before the holiday season. Feedback from local businesses that participated in the Shop Local program has been positive.

4. Continue research and submit for applicable grant programs to address needs as established. (First through fourth quarters)

Accomplished. Staff worked with regional agencies and applied for two planning grants- HOMES for a Changing Region housing study and Chicago Community Land Trust/IFF development feasibility study grants, and were successful in both! Neither grant requires a local funding match, thus enabling access to resources with minimal expense aside from staff time. The IFF study has been completed and the Homes Study is in process.

IV. Continue to improve the overall image and identity of the Village and in order to make the community a desirable place to live and raise a family.

1. Coordinate the establishment of a Historic Preservation Commission in the Village. (First quarter)

This goal is scheduled for completion in 2016 in the Strategic Plan. Given the shortage of staff in the department, we may need to reassess the timeline.

2. Complete Zoning Code update/ creation of Unified Development Ordinance. (First and second quarters)

Following presentation of several sections of the zoning code to the Development Commission, for review and feedback, the Commission has held Public Hearings to gather input and feedback as well as formalize their recommendations. Some of these recommendations have been forwarded to the Board for final action and adopted (such as

regulations related to Alternative Financial Institutions, Gymnastic Schools, Accessory Uses and Structures, and Temporary Uses and Structures). Staff held a workshop to obtain feedback from businesses on the signage section. Staff is working on other sections, and will be bringing additional sections (such as signage and lighting) forward as they are finalized.

3. Assist in the implementation of current zoning and sign codes through timely review of building and sign applications, and processing of development applications. (First through fourth quarters)

Update: Over 135 building and sign applications reviewed. Development applications processed in a timely manner. 3 development applications brought before the Development Commission and Board. A joint workshop was held with both CONECT and Development Commission where businesses were invited to get feedback on current signage regulations.

4. Coordinate with CMAP in providing data and developing a regional housing study (Homes for a Changing Region) to help project supply and demand trends and develop a long-term housing policy plan. (First through fourth quarters)

Ongoing. Staff is working with consultants and the Community Assessment report has been prepared and was presented to the Board in September. Community feedback will be collected throughout the remainder of the year in order to formulate policies and recommendations. Community meetings being scheduled starting in December.

5. Provide staff support for the Chicago Community Land Trust/IFF development feasibility study towards local and regional goals. (First through fourth quarters)

Accomplished. The IFF study has been completed.

V. *Provide Effective Governance.*

1. Provide up-to-date information regarding demographics, regulations, and development potential on the Village website. (First through fourth quarters)

Staff updated demographic, business, and housing information for the promotion of the Village. This information is also regularly updated on the Village website. List of available properties list and flyers customized for various sites posted on the website, and also used as marketing materials during conferences. Sub-area and corridor plans and reports are uploaded on village website as well.

2. Training and continuing education for Director, Planner and Administrative Secretary to maintain current professional capacities and certifications and further zoning and economic development knowledge and skills. (First through fourth quarters)

Director and Planner continued professional education through various seminars and events offered by the American Planning Association and other institutions to stay current on best practices and also receive continuing education credits required to maintain American Institute of Certified Planners Certification (AICP).

3. Partner with Cook and DuPage Counties to use their GIS data to create user-friendly maps for residents and Village departments. (third and fourth quarter)

Ongoing. Staff partnered with DuPage County and was able to use their data to generate an up-to-date Zoning map for our use – free of cost to the Village. This map has already assisted staff in using the data for land use analysis. GIS was also used for the analysis related to land use and zoning analysis related to predatory lending uses, which was used to

formulate zoning recommendations. Staff has also used this technology for the creation of available properties maps, which are used to promote development and leasing of space to potential businesses and developers and posted on the Village website. A large amount of Public Works and Engineering data that the Village had gathered in AutoCAD has been converted by DuPage GIS into layers of GIS info.

2016 GOALS/PRIORITIES:

I. Maintain and focus on Economic Development and Redevelopment.

1. Actively research and promote development opportunities in the Village Center and Irving Park Corridor planning areas. (First through fourth quarters)
2. Update on-line database of all available sites and upload on Village website.
3. Attend and/or host real estate and business developer and tenant events showcasing real estate and business opportunities within the Village. (First through third quarters)
4. Oversee completion of buildout of Gymkhana and facade renovation for the Hanover Square Shopping Center along with other tasks per Redevelopment Agreement. (First and second quarters)
5. Oversee and encourage development and redevelopment in all TIF Areas (3, 4 and 5). (First through fourth quarters)

II. Maintain and work to enhance the Village's infrastructure and assets.

1. Implement infrastructure, land use, and development recommendations from the Village Center and Transit Oriented Development (TOD) Plan. (First through fourth quarters)
2. Implement infrastructure, land use, and development recommendations from the Irving Park Road Corridor Study where practical. (First through fourth quarters)

III. Overall and long-term Financial Health of the Village.

1. Conduct Business Retention Surveys of major employers in town to improve the business environment and address any major issues that are identified in the process. (First through fourth quarters)
2. Update the on-line Business Directory to provide information on local businesses. (First and second quarters)
3. Continue the Shop Hanover Park program, with coupons, information, and events. (First through fourth quarters)
4. Continue research and submit for applicable grant programs to address needs as established. (First through fourth quarters)

IV. Continue to improve the overall image and identity of the Village and in order to make the community a desirable place to live and raise a family.

1. Coordinate the establishment of a Historic Preservation Commission in the Village. (Second and third quarter)
2. Continue completion of Zoning Code update/ creation of Unified Development Ordinance. (First through fourth quarters)

3. Draft updated signage regulations balancing the Village's overall goals with the needs of the business community. (First and Second quarters)
4. Assist in the implementation of current zoning and sign codes through timely review of building and sign applications, and processing of development applications. (First through fourth quarters)
5. Coordinate with CMAP in providing data and developing a regional housing study (Homes for a Changing Region) to help project supply and demand trends and develop a long-term housing policy plan. (First through fourth quarters)

V. *Provide Effective Governance.*

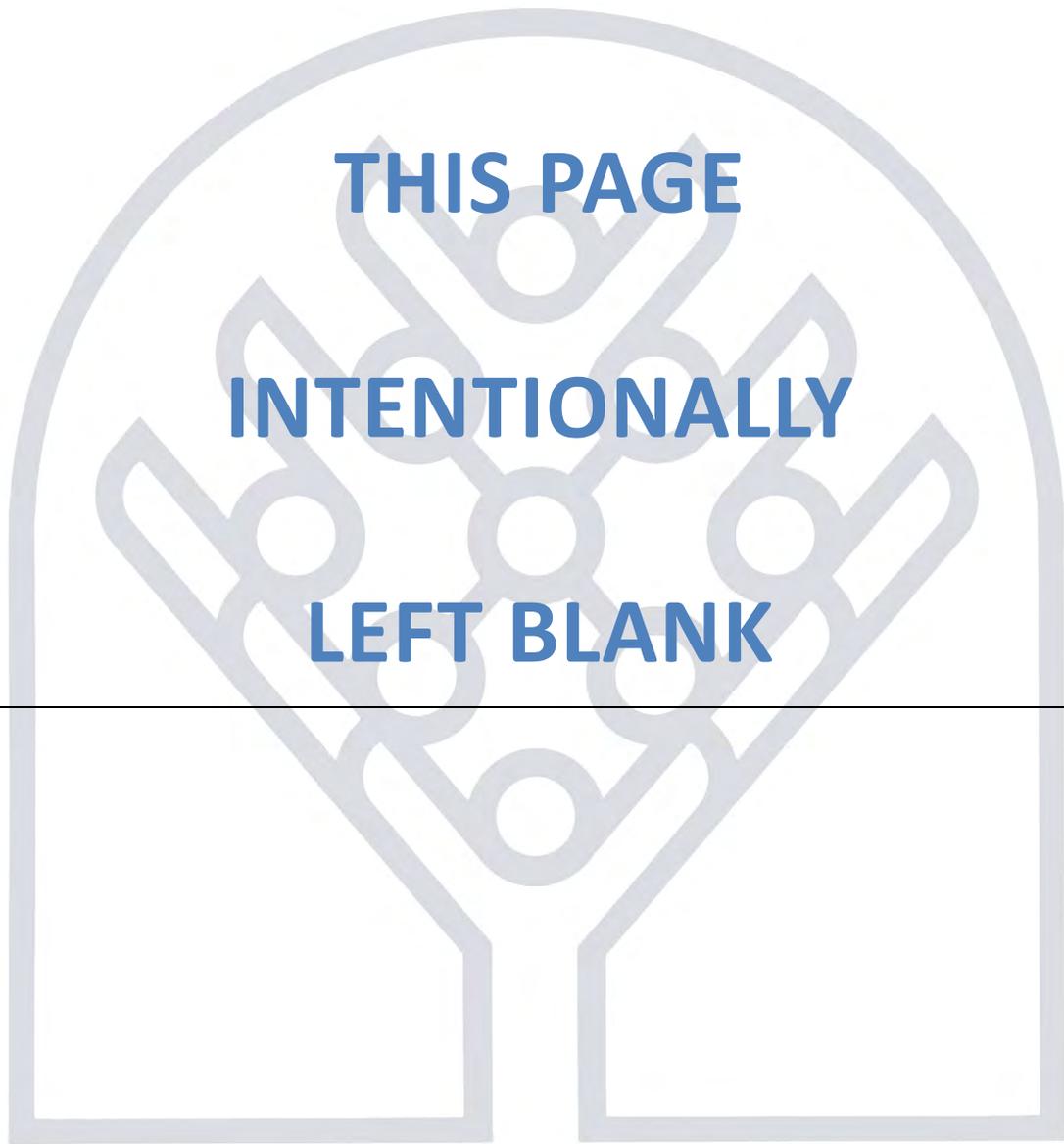
1. Provide up-to-date information regarding demographics, regulations, and development potential on the Village website. (First through fourth quarters)
2. Training and continuing education for Director, Planner and Administrative Secretary to maintain current professional capacities and certifications and further zoning and economic development knowledge and skills. (First through fourth quarters)
3. Partner with Cook and DuPage Counties to use their GIS data to create user-friendly maps for residents and Village departments. (Third and fourth quarter)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2016

Fund 001 - General Fund

Department 9200 - Economic Development

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
401-411	Salaries - Regular	\$ 56,120	\$ 186,095	\$ 141,073	\$ 220,267	\$ 213,100	\$ 228,367
401-412	Salaries - Part - Time	-	-	-	5,000	5,000	5,000
401-421	Overtime Compensation	653	16,092	8,504	10,000	9,000	10,000
401-441	State Retirement	8,396	30,639	21,930	31,500	29,900	34,154
401-442	Social Security	4,781	15,674	10,939	17,998	17,400	18,548
401-444	Employee Insurance	4,463	25,187	22,392	35,406	35,000	39,115
Total Personal Services		74,413	273,688	204,839	320,171	309,400	335,184
402-411	Office Supplies	1,238	1,115	562	1,500	1,500	1,500
402-413	Memberships / Subscriptions	2,218	2,536	1,503	3,130	2,750	2,910
402-414	Books / Publications / Maps	190	21	-	250	200	200
402-499	Miscellaneous Expense	16,528	-	-	-	-	-
Total Commodities		20,174	3,672	2,064	4,880	4,450	4,610
403-412	Postage	10,841	4,179	7,691	12,300	12,800	13,080
403-417	Tax Incentive Payments	-	-	1,335,487	2,072,547	2,672,547	2,347,670
403-436	Maintenance Agreements	-	-	637	1,104	1,104	1,104
403-452	Vehicle Maintenance & Replacement	2,936	4,000	4,000	4,000	4,000	4,000
403-461	Consulting Services	11,585	14,074	7,378	20,000	20,000	20,000
403-470	Binding & Printing	23,297	22,765	8,275	16,500	16,000	16,500
403-471	Schools / Conferences / Meetings	8,249	10,306	4,415	10,770	9,000	10,950
403-472	Transportation	1,819	483	281	3,470	2,750	3,500
403-491	Special Events	104	-	-	750	500	750
Total Contractual Services		58,831	55,808	1,368,162	2,141,441	2,738,701	2,417,554
Total Operating Expenditures		153,418	333,167	1,575,065	2,466,492	3,052,551	2,757,348
Total Economic Development		\$ 153,418	\$ 333,167	\$ 1,575,065	\$ 2,466,492	\$ 3,052,551	\$ 2,757,348

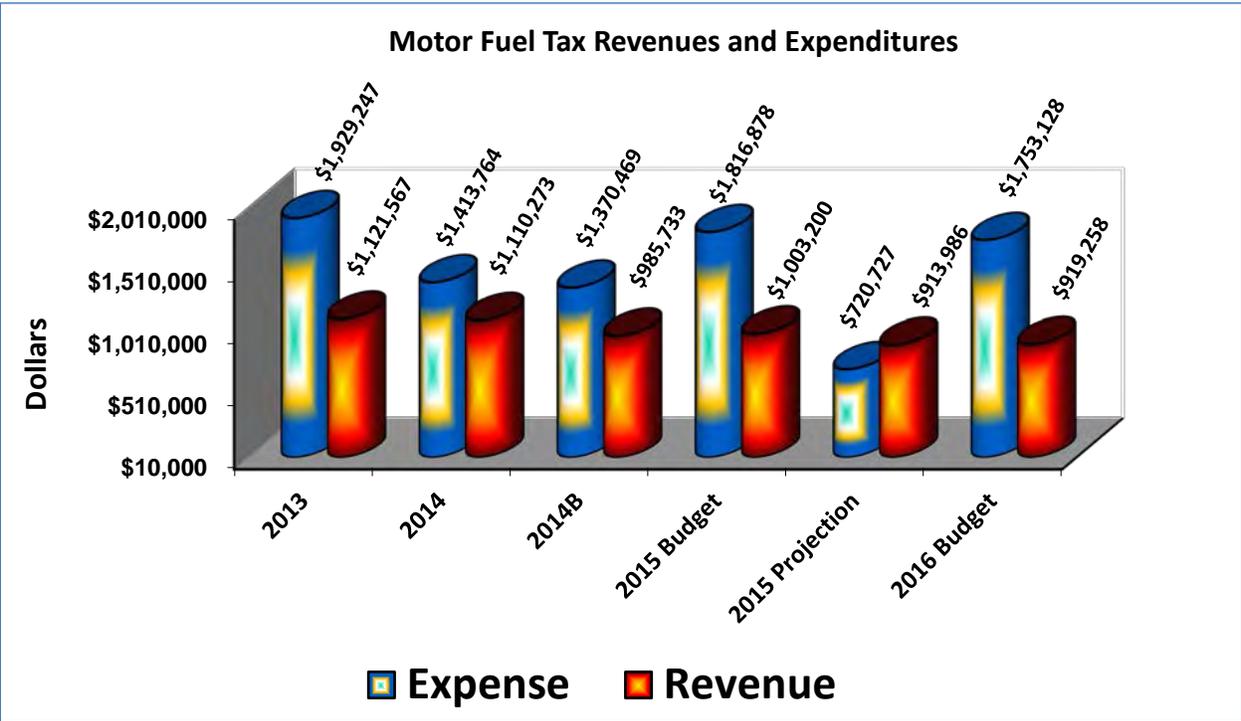


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Hanover Park

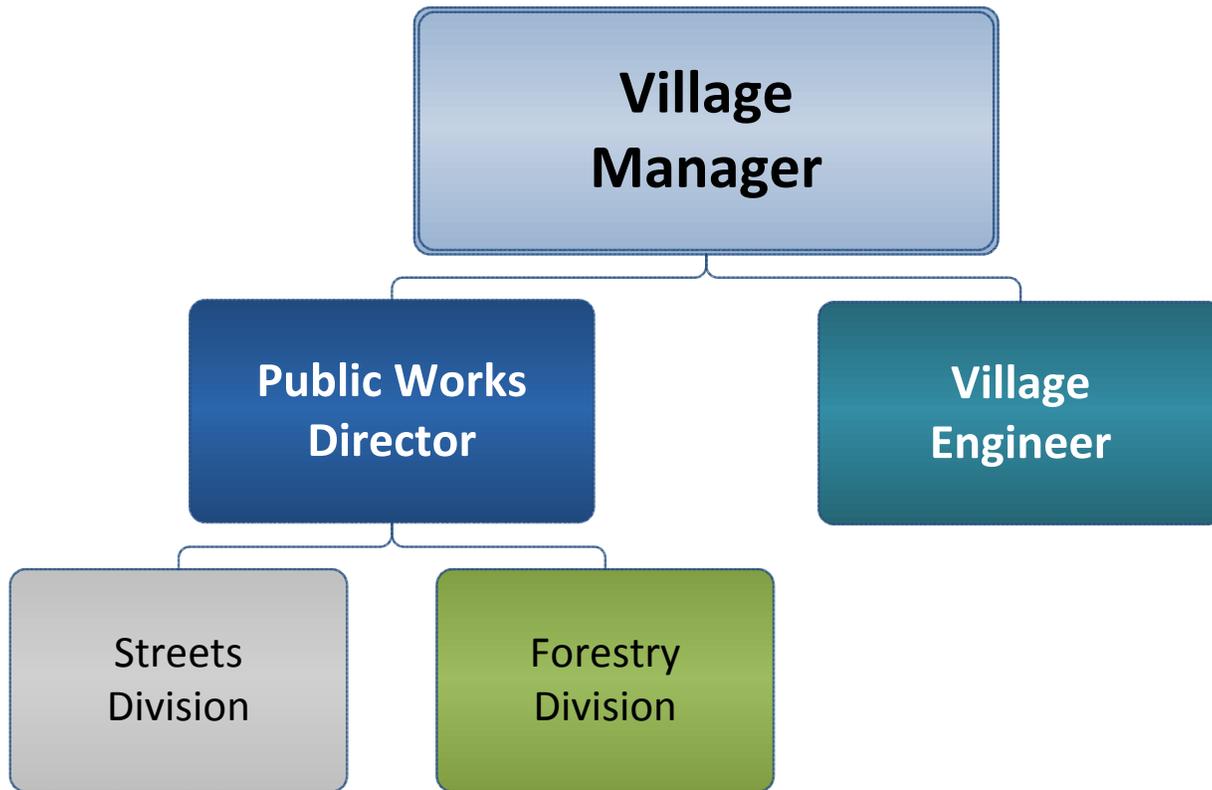
MOTOR FUEL TAX FUND

The Motor Fuel Tax Fund – used to account for the revenues and expenditures for the operation and maintenance of street and storm water programs and capital projects authorized by the Illinois Department of Transportation. The Illinois Motor Fuel Tax (MFT) Fund includes both state and local taxes for the privilege of operating motor vehicles on public highways and operating recreational watercraft on the waters of the State or local roads. The state motor fuel tax is based on the consumption of motor fuel. Illinois motor fuel taxes are 19.0 cents per gallon on non-diesel fuel and 21.5 cents per gallon on diesel fuel. The State of Illinois distributes 54.4% of the monies to local taxing districts based on a statutory formula (per capita) .



The Motor Fuel Tax Fund is used for street maintenance, street resurfacing, and signal upgrade projects. The funds are authorized by the Illinois Department of Transportation and are appropriated as part of the Village's share of the gasoline tax. Motor Fuel Tax funds are also used for street cleaning, street sweeping, and snow removal operations.

011 – Motor Fuel Tax Fund



011 - MOTOR FUEL TAX FUND

GOALS

To assure the Village of Hanover Park receives its proportionate share of the Illinois State Fuel Tax. The funds provide for the construction, operation, and maintenance of the Village's transportation and drainage network.

DESCRIPTION OF FUNCTIONS

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2011	2012	2013	2014	2014B
Street Resurfacing - Miles	2.2	3.5	3.04	3.38	.7 + Patching
Snow/Ice Response Incidents	22	13	20	26	18

Through this funding the Village provides the following activities:

Reconstruction and rehabilitation of existing Village streets including annual programs for resurfacing and sidewalk and curb and gutter replacement.

Provide local matching funds for federal grant programs under which arterial and collector streets in the Village are constructed or reconstructed.

Snow removal and ice control. This activity includes plowing of snow after two inches or more and the salting of all intersections.

Traffic signals. This activity includes an annual maintenance contract.

Maintenance of the Village's roadway lighting systems.

Capital improvements to the transportation system within the Village, including new traffic signals, roadway lighting, new sidewalk additions, etc.

2015 OBJECTIVES AND ACCOMPLISHMENTS

III. Is fiscally responsible and transparent

1. To provide expanded funding for the annual street resurfacing program. (Ongoing)

Program has been paused due to lack of funding from the State of Illinois.

2. To provide funding for the annual sidewalk and curb and gutter replacement program at an expanded level. (Second Quarter)

The annual sidewalk, curb and gutter program was approved at the May 27, 2015 Board Meeting and was completed.

3. To provide funding for the annual crack filling program on various Village streets. (Second Quarter)

The annual crack filling program was approved at the May 27, 2015 Board Meeting and was completed.

4. Investigate using new methods to expand MFT resurfacing funds. (Ongoing)

Funds for the MFT projects have been frozen by the State of Illinois.

2016 OBJECTIVES

III. Is fiscally responsible and transparent

1. To provide expanded funding for the annual street resurfacing program. (Ongoing)
2. To provide funding for the annual sidewalk and curb and gutter replacement program at an expanded level. (Second Quarter)
3. To provide funding for the annual crack filling program on various Village streets. (Second Quarter)
4. Investigate using new methods to expand MFT resurfacing funds. (Ongoing)

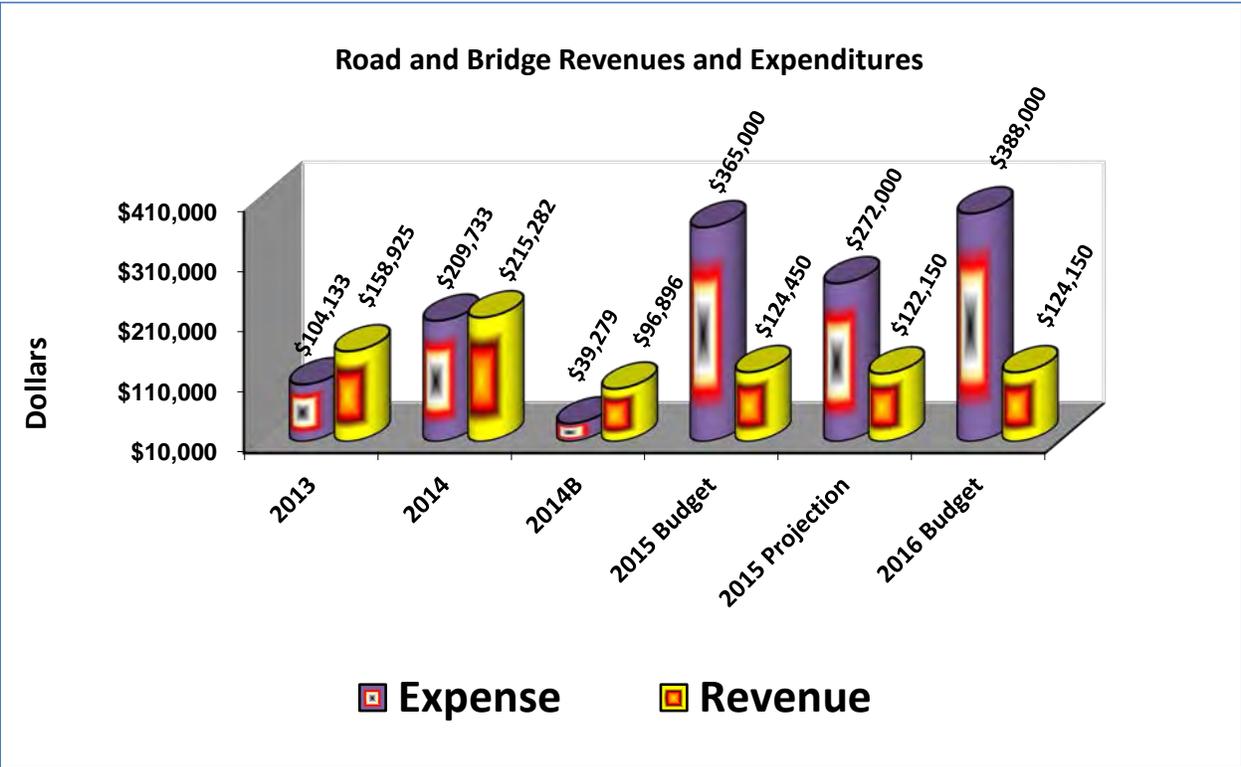
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2016

Fund 11 - Motor Fuel Tax Fund

Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Revenues and Other Financing Sources						
331-303 Motor Fuel Tax	\$ 1,083,565	\$ 1,105,799	\$ 981,665	\$ 997,000	\$ 910,086	\$ 915,908
	<u>1,083,565</u>	<u>1,105,799</u>	<u>981,665</u>	<u>997,000</u>	<u>910,086</u>	<u>915,908</u>
361-300 Interest on Investments	6,801	4,474	2,493	3,900	2,650	2,650
Total Investment Income	<u>6,801</u>	<u>4,474</u>	<u>2,493</u>	<u>3,900</u>	<u>2,650</u>	<u>2,650</u>
380-311 Reimb Exp-MFT	31,201	-	1,575	2,300	1,250	700
389-303 Miscellaneous Income	-	-	-	-	-	-
Total Miscellaneous Revenue	<u>31,201</u>	<u>-</u>	<u>1,575</u>	<u>2,300</u>	<u>1,250</u>	<u>700</u>
Total Revenues and Other Financing Sources	<u>\$ 1,121,567</u>	<u>\$ 1,110,273</u>	<u>\$ 985,733</u>	<u>\$ 1,003,200</u>	<u>\$ 913,986</u>	<u>\$ 919,258</u>
Expenditures and Other Financing Uses						
401-411 Salaries - Regular	\$ 110,618	\$ 104,587	\$ 41,164	\$ -	\$ -	\$ -
401-421 Overtime Compensation	26	348	1,833	-	-	-
401-428 On Call Premium Pay	-	-	171	-	-	-
401-441 State Retirement	15,750	15,552	6,292	-	-	-
401-442 Social Security	8,285	7,898	3,060	-	-	-
401-444 Employee Insurance	43,220	27,349	5,561	-	-	-
Total Personal Services	<u>177,899</u>	<u>155,734</u>	<u>58,081</u>	<u>-</u>	<u>-</u>	<u>-</u>
402-427 Materials & Supplies	134,233	110,493	6,761	353,250	255,099	232,500
Total Commodities	<u>134,233</u>	<u>110,493</u>	<u>6,761</u>	<u>353,250</u>	<u>255,099</u>	<u>232,500</u>
403-415 Street Lighting	54,110	51,740	33,354	95,000	51,000	51,000
403-435 M & R - Streets & Bridges	312,625	303,808	291,245	335,000	300,000	348,000
403-436 Maintenance Agreements	22,479	24,483	20,467	31,128	31,128	31,128
403-437 M & R - Other Equipment	220	102	530	2,500	2,500	2,500
Total Contractual Services	<u>389,434</u>	<u>380,133</u>	<u>345,596</u>	<u>463,628</u>	<u>384,628</u>	<u>432,628</u>
Total Operating Expenditures	<u>701,566</u>	<u>646,360</u>	<u>410,438</u>	<u>816,878</u>	<u>639,727</u>	<u>665,128</u>
413-422 Improvement Other Than Buildings	1,227,681	767,404	960,031	1,000,000	81,000	1,088,000
Total Capital Outlay	<u>1,227,681</u>	<u>767,404</u>	<u>960,031</u>	<u>1,000,000</u>	<u>81,000</u>	<u>1,088,000</u>
Total Other Expenditures	<u>1,227,681</u>	<u>767,404</u>	<u>960,031</u>	<u>1,000,000</u>	<u>81,000</u>	<u>1,088,000</u>
Total Expenditures and Other Financing Uses	<u>\$ 1,929,247</u>	<u>\$ 1,413,764</u>	<u>\$ 1,370,469</u>	<u>\$ 1,816,878</u>	<u>\$ 720,727</u>	<u>\$ 1,753,128</u>
Net Change in Fund Balance	<u>\$ (807,680)</u>	<u>\$ (303,491)</u>	<u>\$ (384,736)</u>	<u>\$ (813,678)</u>	<u>\$ 193,259</u>	<u>\$ (833,870)</u>
Beginning Fund Balance	<u>2,444,128</u>	<u>1,636,448</u>	<u>1,332,957</u>	<u>948,221</u>	<u>948,221</u>	<u>1,141,480</u>
Ending Fund Balance	<u>\$ 1,636,448</u>	<u>\$ 1,332,957</u>	<u>\$ 948,221</u>	<u>\$ 134,543</u>	<u>\$ 1,141,480</u>	<u>\$ 307,610</u>

ROAD AND BRIDGE FUND

The Road and Bridge Fund – used to account for the revenues and expenditures for the operation and maintenance of Village roads and bridges. Financing provided by the Township’s annual property tax levy and contributions from other government agencies.



The Road and Bridge Fund is used for maintenance of bridges, street resurfacing material testing, street/bike path plan preparation and Barrington Road Phase 3 Engineering for Fiscal Year 2016.

012 – Road and Bridge Fund



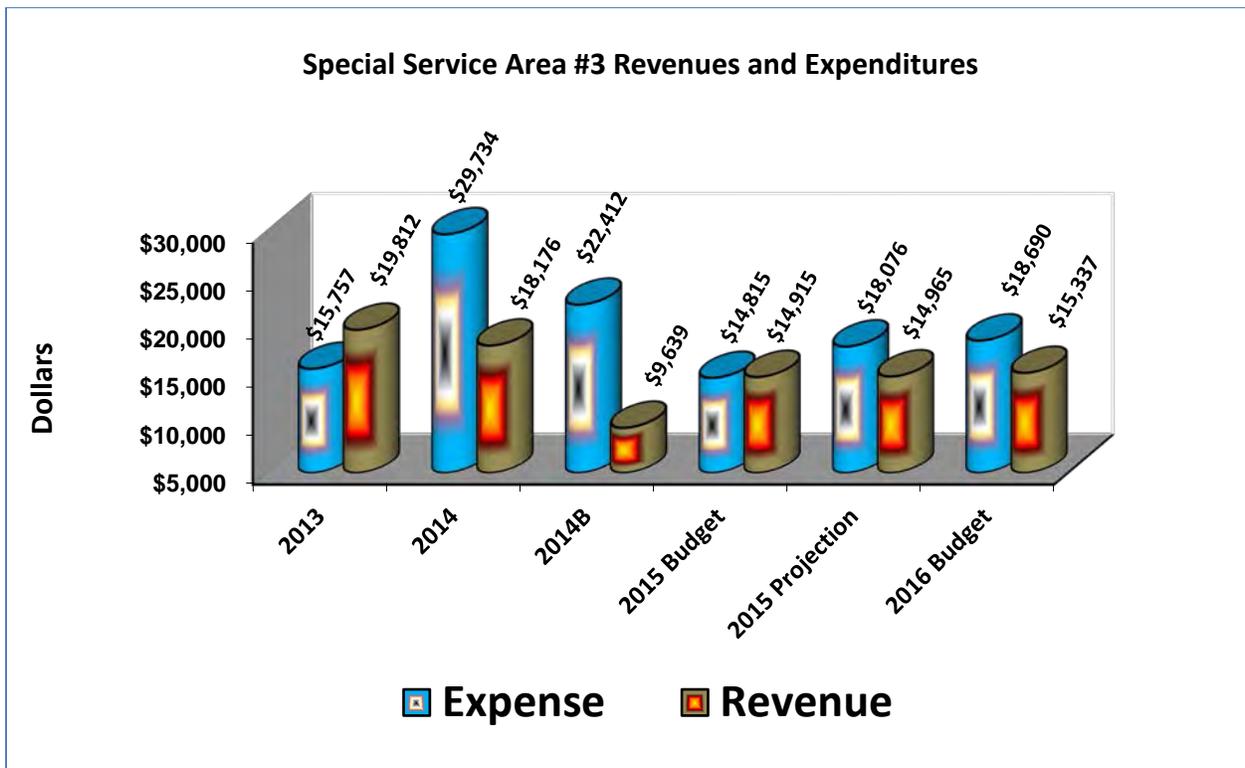
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2016

Fund 12 - Road and Bridge Fund

Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Revenues and Other Financing Sources						
311-304 Township Tax Levy - Current	\$ 122,058	\$ 122,016	\$ 82,417	\$ 120,000	\$ 120,000	\$ 122,000
311-303 TIF Rebates	-	-	-	-	-	-
Total Taxes	122,058	122,016	82,417	120,000	120,000	122,000
331-301 Personal Property Replacement	2,378	2,874	345	2,000	2,000	2,000
332-301 State Grants	-	87,518	12,500	-	-	-
332-302 Federal Grants	31,498	-	-	-	-	-
Total: Intergovernmental Revenue	33,876	90,392	12,845	2,000	2,000	2,000
361-300 Interest On Investments	2,763	2,874	1,635	2,450	150	150
362-300 Net Change In Fair Value	228	-	-	-	-	-
Total Investment Income	2,991	2,874	1,635	2,450	150	150
389-303 Miscellaneous Income	-	-	-	-	-	-
Total Miscellaneous	-	-	-	-	-	-
Total Revenues and Other Financing Sources	\$ 158,925	\$ 215,282	\$ 96,896	\$ 124,450	\$ 122,150	\$ 124,150
Expenditures and Other Financing Uses						
403-464 Engineering Services	\$ 50,698	\$ 150,013	\$ 17,529	\$ 335,000	\$ 250,000	\$ 388,000
Total Contractual Services	50,698	150,013	17,529	335,000	250,000	388,000
Total Operating Expenditures	50,698	150,013	17,529	335,000	250,000	388,000
413-422 Improvement Other Than Buildings	53,435	59,720	21,750	30,000	22,000	-
Total Capital Outlay	53,435	59,720	21,750	30,000	22,000	-
Total Other Expenditures	53,435	59,720	21,750	30,000	22,000	-
Total Expenditures and Other Financing Uses	\$ 104,133	\$ 209,733	\$ 39,279	\$ 365,000	\$ 272,000	\$ 388,000
Net Change in Fund Balance	\$ 54,792	\$ 5,549	\$ 57,618	\$ (240,550)	\$ (149,850)	\$ (263,850)
Beginning Fund Balance	816,655	871,447	876,996	934,614	934,614	784,764
Ending Fund Balance	\$ 871,447	\$ 876,996	\$ 934,614	\$ 694,064	\$ 784,764	\$ 520,914

SPECIAL SERVICE AREA #3 FUND

The Special Service Area #3 Fund – accounts for financing of public improvements, scavenger and snow removal services for multifamily housing units located on Astor Avenue. Initial funding was provided by an advance from the General Fund. Resources include Special Service Area property taxes.



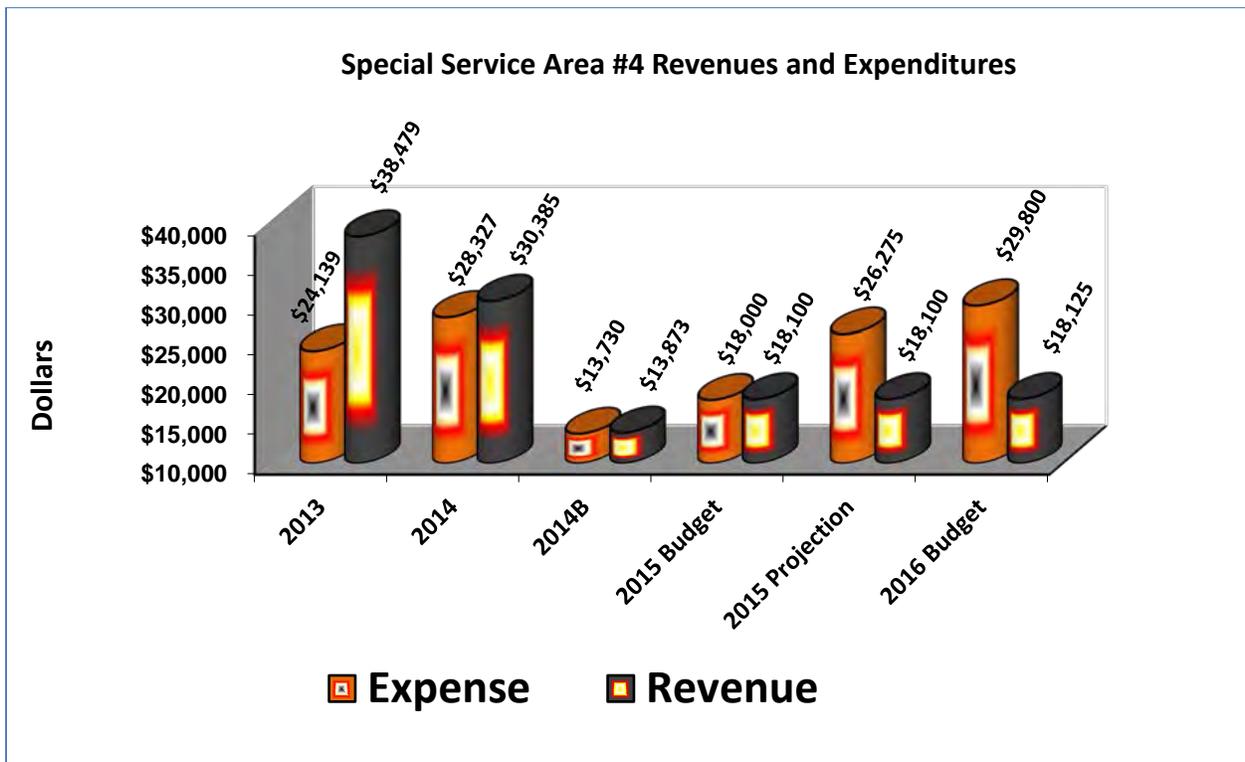
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2016

Fund 13 - Special Service Area #3 Fund

Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Revenues and Other Financing Sources						
311-390 Property Taxes Special Service Areas	\$ 19,640	\$ 18,010	\$ 9,547	\$ 14,815	\$ 14,815	\$ 15,262
Total Taxes	<u>19,640</u>	<u>18,010</u>	<u>9,547</u>	<u>14,815</u>	<u>14,815</u>	<u>15,262</u>
361-300 Interest On Investments	172	166	92	100	50	75
362-300 Net Change In Fair Value	-	-	-	-	-	-
Total Investment Income	<u>172</u>	<u>166</u>	<u>92</u>	<u>100</u>	<u>50</u>	<u>75</u>
389-303 Miscellaneous Income	-	-	-	-	-	-
Total: Miscellaneous	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 19,812</u>	<u>\$ 18,176</u>	<u>\$ 9,639</u>	<u>\$ 14,915</u>	<u>\$ 14,865</u>	<u>\$ 15,337</u>
Expenditures and Other Financing Uses						
403-451 Equipment Rentals	\$ 15,757	\$ 22,489	\$ 15,359	\$ 14,815	\$ 18,076	\$ 18,690
403-462 Legal Services	-	-	-	-	-	-
Total Contractual Services	<u>15,757</u>	<u>22,489</u>	<u>15,359</u>	<u>14,815</u>	<u>18,076</u>	<u>18,690</u>
Total Operating Expenditures	<u>15,757</u>	<u>22,489</u>	<u>15,359</u>	<u>14,815</u>	<u>18,076</u>	<u>18,690</u>
413-422 Improvement Other Than Buildings	-	7,245	7,053	-	-	-
Total Capital Outlay	<u>-</u>	<u>7,245</u>	<u>7,053</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Other Financing Uses	<u>\$ 15,757</u>	<u>\$ 29,734</u>	<u>\$ 22,412</u>	<u>\$ 14,815</u>	<u>\$ 18,076</u>	<u>\$ 18,690</u>
Net Change in Fund Balance	<u>\$ 4,055</u>	<u>\$ (11,558)</u>	<u>\$ (12,773)</u>	<u>\$ 100</u>	<u>\$ (3,211)</u>	<u>\$ (3,353)</u>
Beginning Fund Balance	<u>64,455</u>	<u>68,510</u>	<u>56,952</u>	<u>44,179</u>	<u>44,179</u>	<u>40,968</u>
Ending Fund Balance	<u>\$ 68,510</u>	<u>\$ 56,952</u>	<u>\$ 44,179</u>	<u>\$ 44,279</u>	<u>\$ 40,968</u>	<u>\$ 37,615</u>

SPECIAL SERVICE AREA #4 FUND

The Special Service Area #4 Fund – accounts for financing of public improvements, scavenger and snow removal services for multifamily housing units located on Mark Thomas and Leslie Lanes. Initial funding was provided by an advance from the General Fund. Resources include special service area property taxes.



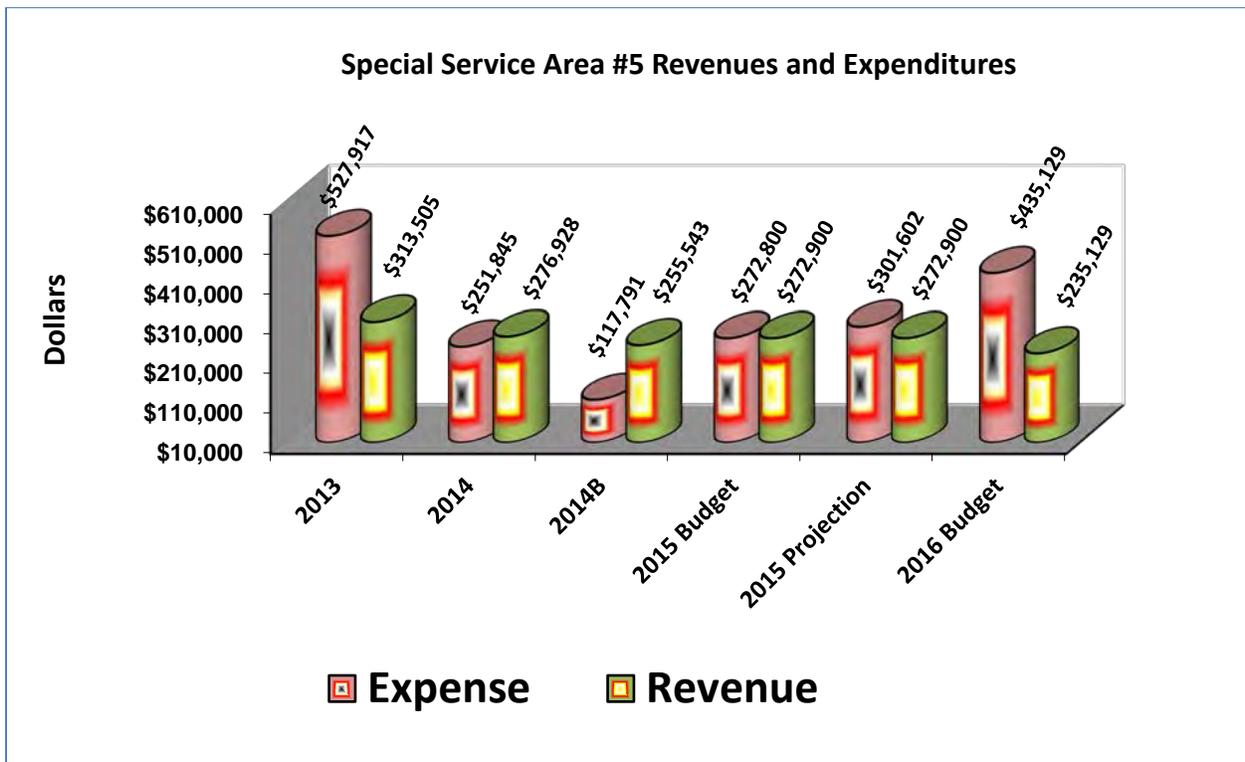
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2016

Fund 14 - Special Service Area #4 Fund

Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Revenues and Other Financing Sources						
311-390 Property Taxes Special Service Areas	\$ 38,351	\$ 30,274	\$ 13,811	\$ 18,000	\$ 18,000	\$ 18,000
Total Taxes	<u>38,351</u>	<u>30,274</u>	<u>13,811</u>	<u>18,000</u>	<u>18,000</u>	<u>18,000</u>
361-300 Interest On Investments	128	111	62	100	100	125
362-300 Net Change In Fair Value						
Total Investment Income	<u>128</u>	<u>111</u>	<u>62</u>	<u>100</u>	<u>100</u>	<u>125</u>
389-303 Miscellaneous Income	-	-	-	-	-	-
Total Miscellaneous Income	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 38,479</u>	<u>\$ 30,385</u>	<u>\$ 13,873</u>	<u>\$ 18,100</u>	<u>\$ 18,100</u>	<u>\$ 18,125</u>
Expenditures and Other Financing Uses						
403-412 Postage	\$ -	\$ -	\$ -	\$ -	\$ 75	\$ -
403-451 Equipment Rentals	24,139	28,327	13,730	18,000	26,200	29,800
Total Contractual Services	<u>24,139</u>	<u>28,327</u>	<u>13,730</u>	<u>18,000</u>	<u>26,275</u>	<u>29,800</u>
Total Operating Expenditures	<u>24,139</u>	<u>28,327</u>	<u>13,730</u>	<u>18,000</u>	<u>26,275</u>	<u>29,800</u>
Total Expenditures and Other Financing Uses	<u>\$ 24,139</u>	<u>\$ 28,327</u>	<u>\$ 13,730</u>	<u>\$ 18,000</u>	<u>\$ 26,275</u>	<u>\$ 29,800</u>
Net Change in Fund Balance	<u>\$ 14,340</u>	<u>\$ 2,058</u>	<u>\$ 143</u>	<u>\$ 100</u>	<u>\$ (8,175)</u>	<u>\$ (11,675)</u>
Beginning Fund Balance	<u>57,543</u>	<u>71,883</u>	<u>73,941</u>	<u>74,084</u>	<u>74,084</u>	<u>65,909</u>
Ending Fund Balance	<u>\$ 71,883</u>	<u>\$ 73,941</u>	<u>\$ 74,084</u>	<u>\$ 74,184</u>	<u>\$ 65,909</u>	<u>\$ 54,234</u>

SPECIAL SERVICE AREA #5 FUND

The Special Service Area #5 Fund – accounts for financing of public improvements, scavenger and snow removal services for the Tanglewood multifamily housing units. Initial funding was provided by an advance from the General Fund. Resources include special service area property taxes.



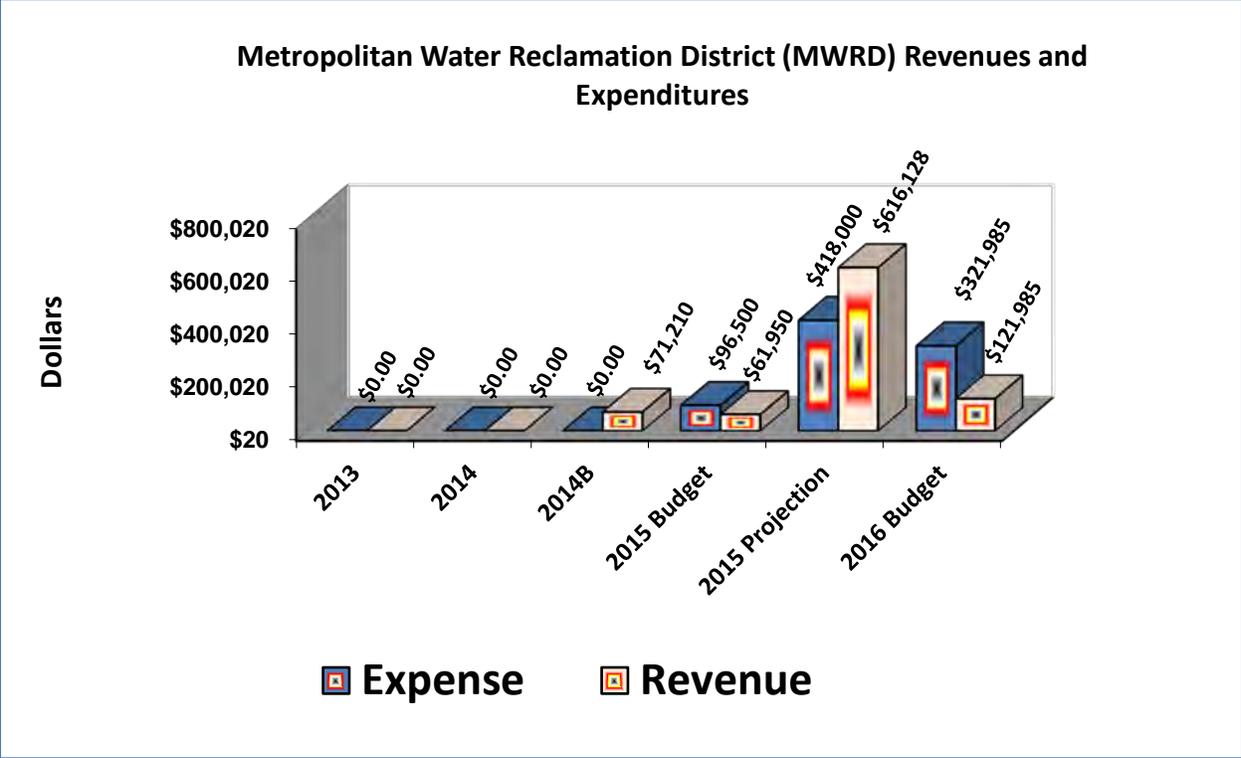
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2016

Fund 15 - Special Service Area #5

Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Revenues and Other Financing Sources						
311-390 Property Taxes Special Service Areas	\$ 312,599	\$ 276,872	\$ 255,514	\$ 272,800	\$ 272,800	\$ 235,029
Total Taxes	<u>312,599</u>	<u>276,872</u>	<u>255,514</u>	<u>272,800</u>	<u>272,800</u>	<u>235,029</u>
361-300 Interest On Investments	906	56	29	100	100	100
362-300 Net Change In Fair Value	-	-	-	-	-	-
Total Investment Income	<u>906</u>	<u>56</u>	<u>29</u>	<u>100</u>	<u>100</u>	<u>100</u>
380-309 Reimbursed Exp. Miscellaneous	-	-	-	-	-	-
Total Miscellaneous	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 313,505</u>	<u>\$ 276,928</u>	<u>\$ 255,543</u>	<u>\$ 272,900</u>	<u>\$ 272,900</u>	<u>\$ 235,129</u>
Expenditures and Other Financing Uses						
403-412 Postage	\$ -	\$ 298	\$ 94	\$ -	\$ 5	\$ 50
403-451 Equipment Rentals	89,031	96,392	92,165	72,800	100,897	104,933
403-461 Consulting Services	-	-	-	-	700	-
403-462 Contractual Services Legal Services	452	-	-	-	-	-
Total Contractual Services	<u>89,483</u>	<u>96,690</u>	<u>92,258</u>	<u>72,800</u>	<u>101,602</u>	<u>104,983</u>
Total Operating Expenditures	<u>89,483</u>	<u>96,690</u>	<u>92,258</u>	<u>72,800</u>	<u>101,602</u>	<u>104,983</u>
413-422 Improvement Other Than Buildings	438,434	155,155	25,533	200,000	200,000	330,146
Total Capital Outlay	<u>438,434</u>	<u>155,155</u>	<u>25,533</u>	<u>200,000</u>	<u>200,000</u>	<u>330,146</u>
Total Expenditures and Other Financing Uses	<u>\$ 527,917</u>	<u>\$ 251,845</u>	<u>\$ 117,791</u>	<u>\$ 272,800</u>	<u>\$ 301,602</u>	<u>\$ 435,129</u>
Net Change in Fund Balance	<u>\$ (214,412)</u>	<u>\$ 25,083</u>	<u>\$ 137,752</u>	<u>\$ 100</u>	<u>\$ (28,702)</u>	<u>\$ (200,000)</u>
Beginning Fund Balance	<u>337,399</u>	<u>122,987</u>	<u>148,070</u>	<u>285,822</u>	<u>285,822</u>	<u>257,120</u>
Ending Fund Balance	<u>\$ 122,987</u>	<u>\$ 148,070</u>	<u>\$ 285,822</u>	<u>\$ 285,922</u>	<u>\$ 257,120</u>	<u>\$ 57,120</u>

MWRD FIELDS FUND

The Metropolitan Water Reclamation District (MWRD) Fields Fund was created by Village board action in November, 2014 to account for the activities associated with the maintenance and improvements to the leased athletic fields (39 years). Revenues include video terminal license fee and video gaming taxes.



**DEPARTMENT OF PUBLIC WORKS
6700 – METROPOLITAN WATER
RECLAMATION DISTRICT PROPERTY**

GOALS

The goal of the Metropolitan Water Reclamation District Fund is to provide a clean and safe recreational facility on the MWRD property.

DESCRIPTION OF FUNCTIONS

To provide adequate roadways and parking areas, aesthetically pleasing landscaping, and safe recreational facilities.

2015 OBJECTIVES AND ACCOMPLISHMENTS

I. Is a great place to live, work and do business.

1. Install new sign board. (Second quarter)

This project has been moved to FY2016.

2. Install dumpster enclosures. (Second quarter)

Dumpster enclosures will be completed in fourth quarter.

3. Install fencing along north side of property. (Second quarter)

Project was reevaluated and will be reviewed again in FY2016.

ADDITIONAL ACCOMPLISHMENTS

1. Repaired drive aisles.
2. Installed drainage to remove standing water from drive aisles.
3. Replaced fencing.
4. Contract administration for landscape maintenance of the MWRD ball fields.

2016 OBJECTIVES

I. Is a great place to live, work and do business.

1. Continue aesthetic improvements including signage, paint and fencing. (First through fourth quarter)
2. Investigate funding opportunities to improve ball field entrance and installation of new entryway. (Third quarter)
3. Continue to work at improvements to the MWRD ballfields, for safety and appearance. (Third quarter)

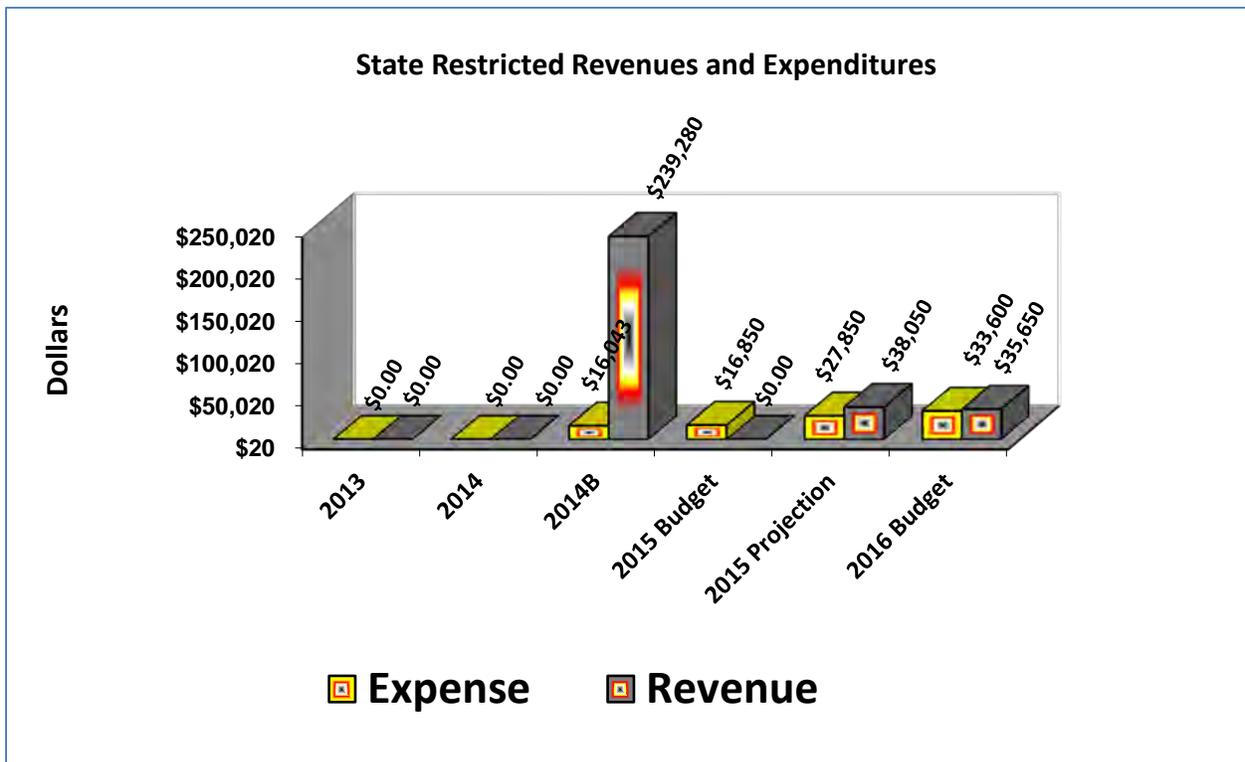
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Calendar Year Ending December 31, 2016

Fund 17 - Metropolitan Water Reclamation District Fields Fund

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Revenues and Other Financing Sources							
314-306	Video Gaming Tax	\$ -	\$ -	\$ 49,400	\$ 51,950	\$ 103,553	\$ 109,385
Total Taxes		-	-	49,400	51,950	103,553	109,385
332-303	Other Government Grants	-	-	-	-	500,000	-
Total: Intergovernmental Revenue		-	-	-	-	500,000	-
322-304	Video Gaming Terminal Permits	-	-	2,500	10,000	12,500	12,500
Total Permits & Fees		-	-	2,500	10,000	12,500	12,500
361-300	Interest On Investments	-	-	1	-	75	100
Total Investment Income		-	-	1	-	75	100
391-301	Inter Transfer	-	-	19,309	-	-	-
Total Interfund Transfer		-	-	19,309	-	-	-
Total Revenues and Other Financing Sources		\$ -	\$ -	\$ 71,210	\$ 61,950	\$ 616,128	\$ 121,985
Expenditures and Other Financing Uses							
403-436	Maintenance Agreements	\$ -	\$ -	\$ -	\$ 26,500	\$ 26,500	\$ 26,500
403-464	Engineering Services	-	-	-	-	11,500	10,000
Total Contractual Services		-	-	-	26,500	38,000	36,500
Total Operating Expenditures		-	-	-	26,500	38,000	36,500
413-422	Improvement Other Than Buildings	-	-	-	70,000	380,000	285,485
Total Capital Outlay		-	-	-	70,000	380,000	285,485
Total Expenditures and Other Financing Uses		\$ -	\$ -	\$ -	\$ 96,500	\$ 418,000	\$ 321,985
Net Change in Fund Balance		\$ -	\$ -	\$ 71,210	\$ (34,550)	\$ 198,128	\$ (200,000)
Beginning Fund Balance		-	-	-	71,210	71,210	269,338
Ending Fund Balance		\$ -	\$ -	\$ 71,210	\$ 36,660	\$ 269,338	\$ 69,338

STATE RESTRICTED FUND

The State Restricted Fund - account for the revenues and expenditures of proceeds from asset seizures. It is the result of a sharing agreement the police department has with the State of Illinois. These funds are generated through joint investigations with the state that result in the seizure of currency or property utilized in criminal enterprises. Money seized under this agreement can only be used for law enforcement purposes and cannot be utilized to replace or supplant budgeted items.



VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail by Department
 Calendar Year Ending December 31, 2016

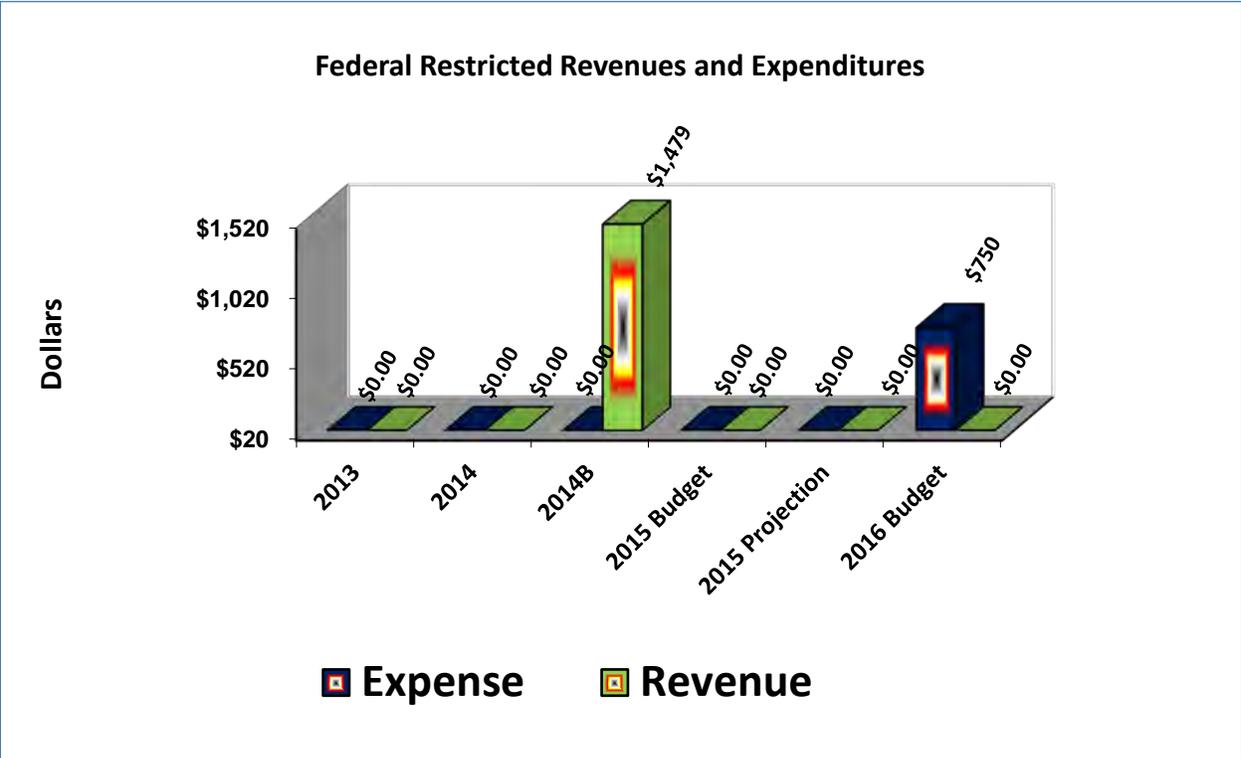
Fund 018 - State Restricted Fund

Fund 18 - State Restricted Fund

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Revenues and Other Financing Sources							
367-300	Drug Forfeiture	\$ -	\$ -	\$ 36,722	\$ -	\$ 3,500	\$ 3,000
367-301	Sex Offender Fees	-	-	40	-	500	300
Total: Intergovernmental Revenue		-	-	36,762	-	4,000	3,300
351-306	DUI Fines	-	-	19,171	-	22,000	20,000
351-308	Traffic Court Supervision	-	-	14,759	-	12,000	12,300
351-311	Violent Offender Reg. Fees	-	-	-	-	-	-
Total Fines & Fees		-	-	33,930	-	34,000	32,300
361-300	Interest On Investments	-	-	0	-	50	50
Total Investment Income		-	-	0	-	50	50
391-301	Interfund General Fund	-	-	168,589	-	-	-
Total Interfund Transfer		-	-	168,589	-	-	-
Total Revenues and Other Financing Sources		\$ -	\$ -	\$ 239,280	\$ -	\$ 38,050	\$ 35,650
Expenditures and Other Financing Uses							
403-486	Court Supervision Expense	\$ -	\$ -	\$ 7,843	\$ -	\$ -	\$ -
403-492	Drug Forfeiture Expense	-	-	6,458	9,000	20,000	18,800
403-494	DUI Expense	-	-	1,743	7,850	7,850	14,800
Total Contractual Services		-	-	16,043	16,850	27,850	33,600
Total Operating Expenditures		-	-	16,043	16,850	27,850	33,600
Total Expenditures and Other Financing Uses		\$ -	\$ -	\$ 16,043	\$ 16,850	\$ 27,850	\$ 33,600
Net Change in Fund Balance		\$ -	\$ -	\$ 223,237	\$ (16,850)	\$ 10,200	\$ 2,050
Beginning Fund Balance		-	-	-	223,237	223,237	233,437
Ending Fund Balance		\$ -	\$ -	\$ 223,237	\$ 206,387	\$ 233,437	\$ 235,487

FEDERAL RESTRICTED FUND

The Federal Restricted Fund - accounts for the revenues and expenditures of proceeds from asset seizures. It is the result of the equitable sharing agreement the police department has with the Department of Justice. These funds are generated through joint investigations with the federal government that result in the seizure of currency or property utilized in criminal enterprises. Money seized under this agreement can only be used for law enforcement purposes and cannot be utilized to replace or supplant budgeted items.



VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Calendar Year Ending December 31, 2016

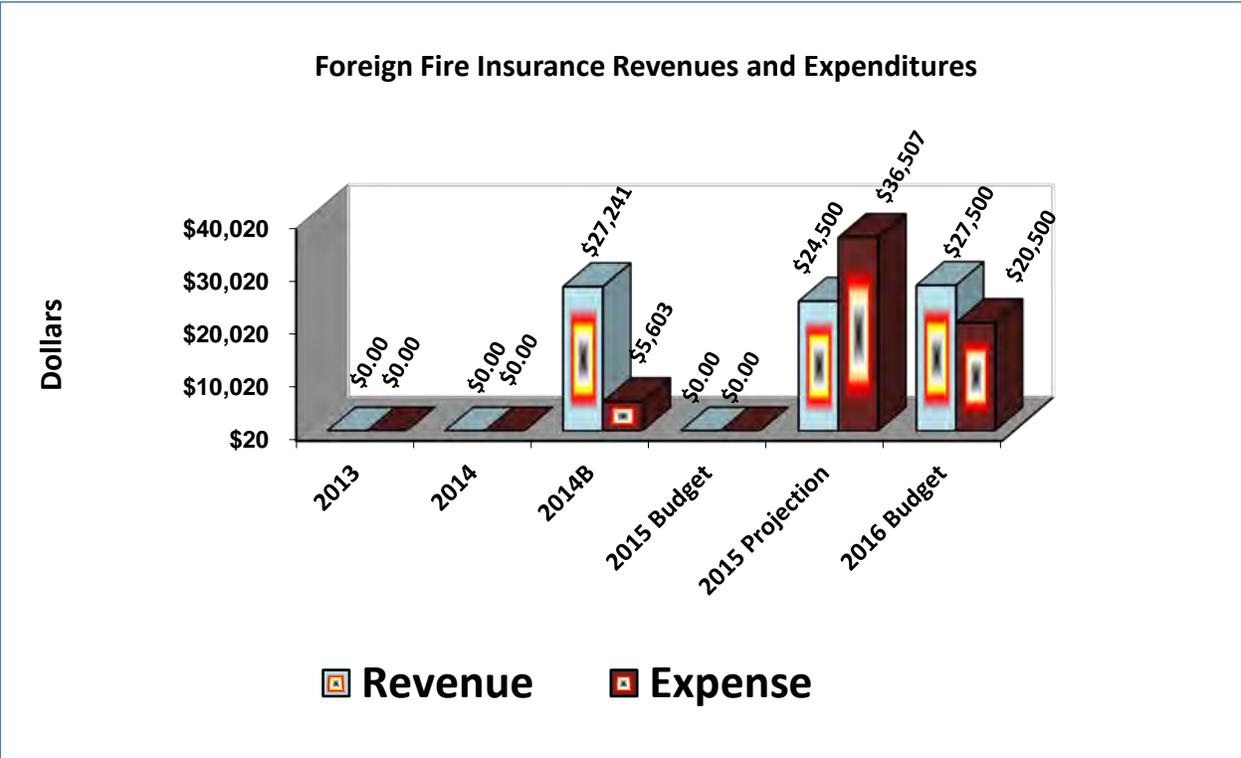
Fund 019 - Federal Restricted Fund

Fund 19 - Federal Restricted Fund

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Revenues and Other Financing Sources							
367-300	Drug Forfeiture - Federal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total: Intergovernmental Revenue		-	-	-	-	-	-
391-301	Interfund General Fund	-	-	1,479	-	-	-
Total Interfund Transfer		-	-	1,479	-	-	-
Total Revenues and Other Financing Sources		\$ -	\$ -	\$ 1,479	\$ -	\$ -	\$ -
Expenditures and Other Financing Uses							
403-492	Drug Forfeiture Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 750
Total Contractual Services		-	-	-	-	-	750
Total Expenditures and Other Financing Uses		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 750
Net Change in Fund Balance		\$ -	\$ -	\$ 1,479	\$ -	\$ -	\$ (750)
Beginning Fund Balance		-	-	-	1,479	1,479	1,479
Ending Fund Balance		\$ -	\$ -	\$ 1,479	\$ 1,479	\$ 1,479	\$ 729

FOREIGN FIRE INSURANCE FUND

The Foreign Fire Insurance Fund – this fund was created to account for the funds provided by the State of Illinois for Foreign Fire Insurance. The expenditures for this program are evaluated and determined by the Foreign Fire Insurance Board, which is comprised of Fire Department members, per state statute. Pursuant to state law, the Foreign Fire Insurance Fund receives its monies from a state tax imposed on fire insurance policies written by insurance companies located outside of the state of Illinois. These funds are intended to provide for the needs of the department as the department sees fit to compensate for what is not provided for by the municipality.



VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Calendar Year Ending December 31, 2016

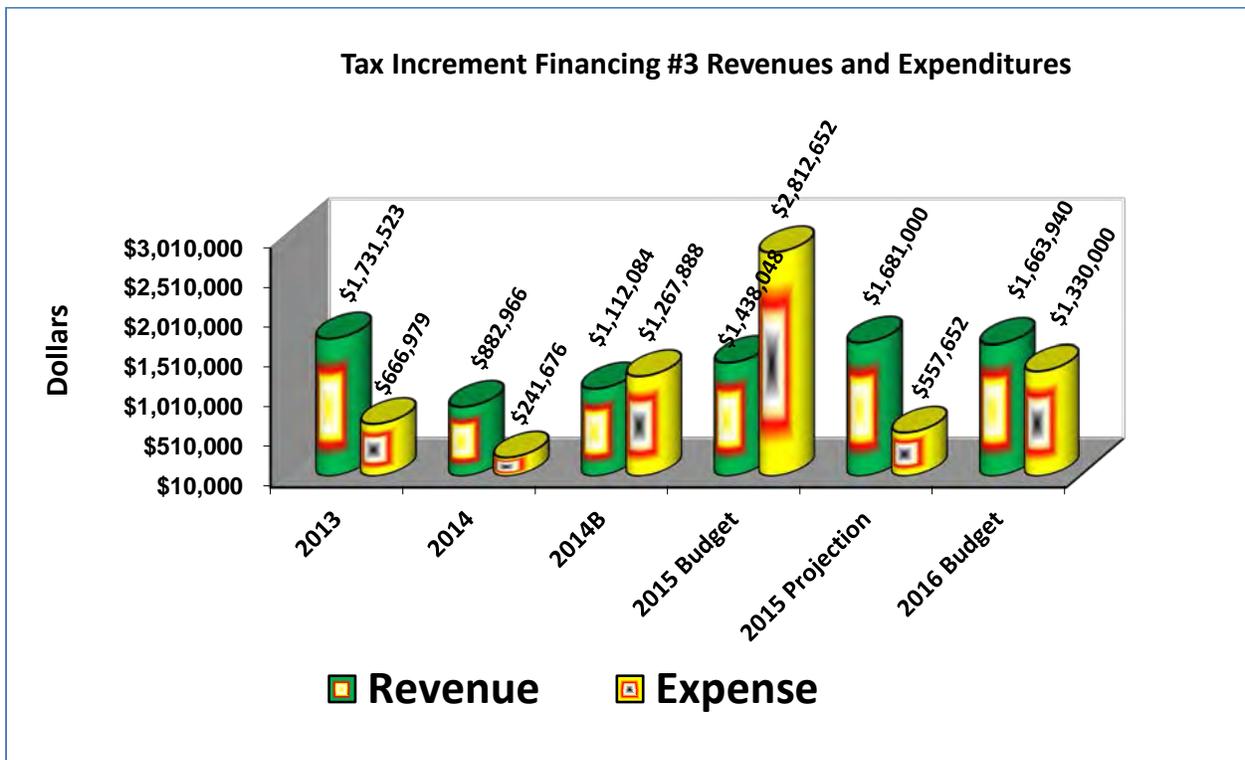
Fund 020- Foreign Fire Insurance Tax Fund

Fund 20 - Foreign Fire Insurance Tax Fund

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Revenues and Other Financing Sources							
314-305	Foreign Fire Insurance Tax	\$	-	\$ 27,241	\$	-	\$ 24,500
	Total Other Tax	-	-	27,241	-	24,500	27,500
	Total Revenues and Other Financing Sources	\$ -	\$ -	\$ 27,241	\$ -	\$ 24,500	\$ 27,500
Expenditures and Other Financing Uses							
402-433	Safety & Protective Equipment	\$ -	\$ -	-	-	\$ 1,000	\$ 11,500
402-434	Small Tools	-	-	-	-	33,507	2,000
402-499	Miscellaneous Expense	-	-	5,603	-	2,000	7,000
	Total Commodities	-	-	5,603	-	36,507	20,500
	Total Expenditures and Other Financing Uses	\$ -	\$ -	\$ 5,603	\$ -	\$ 36,507	\$ 20,500
	Net Change in Fund Balance	\$ -	\$ -	\$ 21,638	\$ -	\$ (12,007)	\$ 7,000
	Beginning Fund Balance	-	-	-	21,638	21,638	9,631
	Ending Fund Balance	\$ -	\$ -	\$ 21,638	\$ 21,638	\$ 9,631	\$ 16,631

TAX INCREMENT FINANCE #3 FUND

Tax Increment Finance Area #3 Fund – created in 2001 for the improvements in the Village Center Redevelopment District located at Barrington Road and Lake Street. This Tax Increment Finance Area #3 will expire in 2024. Initial financing has been provided by a transfer from the General Fund. Revenues include incremental property taxes from the TIF.



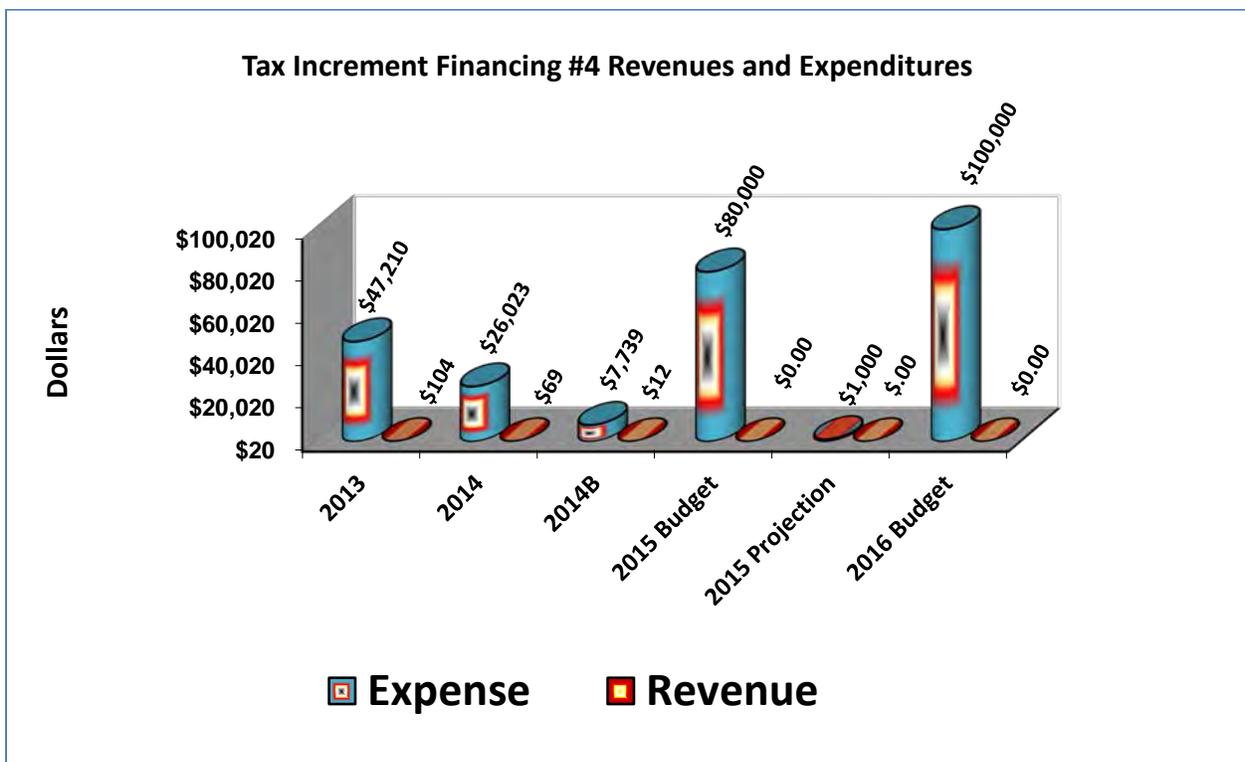
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2016

Fund 33 - Tax Increment Finance District # 3 Fund

Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Revenues and Other Financing Sources						
311-300 Property Taxes	\$ 1,730,410	\$ 880,489	\$ 841,873	\$ 1,437,048	\$ 1,550,000	\$ 1,662,940
311-301 Property Taxes Real Property	-	-	268,450	-	130,000	-
Total Taxes	1,730,410	880,489	1,110,324	1,437,048	1,680,000	1,662,940
361-300 Interest On Investments	1,113	2,477	1,761	1,000	1,000	1,000
362-300 Net Change In Fair Value	-	-	-	-	-	-
Total Investment Income	1,113	2,477	1,761	1,000	1,000	1,000
Total Revenues and Other Financing Sources	\$ 1,731,523	\$ 882,966	\$ 1,112,084	\$ 1,438,048	\$ 1,681,000	\$ 1,663,940
Expenditures and Other Financing Uses						
401-411 Salaries - Regular	\$ 54,970	\$ (1,497)	\$ -	\$ -	\$ -	\$ -
401-421 Overtime Compensation	19,042	(539)	-	-	-	-
401-441 State Retirement	10,470	(302)	-	-	-	-
401-442 Social Security	5,538	(152)	-	-	-	-
401-444 Employee Insurance	12,389	-	-	-	-	-
Total Personal Services	102,409	(2,490)	-	-	-	-
403-412 Postage	-	44	-	-	-	-
403-416 Property Taxes	7,919	-	-	-	-	-
403-461 Consulting Services	77,554	5,760	103,602	100,000	145,000	200,000
403-462 Legal Services	8,586	4,674	10,406	20,000	20,000	50,000
403-464 Engineering Services	432	-	-	30,000	-	30,000
403-479 Redevelopment Agreements	349,128	142,353	45,122	392,652	392,652	400,000
Total Contractual Services	443,619	152,831	159,130	542,652	557,652	680,000
Total Operating Expenditures	546,028	150,341	159,130	542,652	557,652	680,000
413-411 Land	58,240	2,204	1,325	-	-	-
413-421 Buildings	7,061	82,940	1,103,972	1,750,000	-	100,000
413-422 Improvement Other Than Buildings	55,650	6,191	3,460	520,000	-	550,000
Total Capital Outlay	120,951	91,335	1,108,757	2,270,000	-	650,000
Total Expenditures and Other Financing Uses	\$ 666,979	\$ 241,676	\$ 1,267,888	\$ 2,812,652	\$ 557,652	\$ 1,330,000
Net Change in Fund Balance	\$ 1,064,544	\$ 641,290	\$ (155,803)	\$ (1,374,604)	\$ 1,123,348	\$ 333,940
Beginning Fund Balance	476,571	1,541,115	2,182,405	2,026,602	2,026,602	3,149,950
Ending Fund Balance	\$ 1,541,115	\$ 2,182,405	\$ 2,026,602	\$ 651,998	\$ 3,149,950	\$ 3,483,890

TAX INCREMENT FINANCE #4 FUND

Tax Increment Finance Area #4 Fund – created in 2005 for the improvements in the TIF Redevelopment District located at Barrington and Irving Park Road. This Tax Increment Finance Area #4 will expire in 2028. Initial financing has been provided by a transfer from the General Fund. Revenues include incremental property taxes from the TIF.



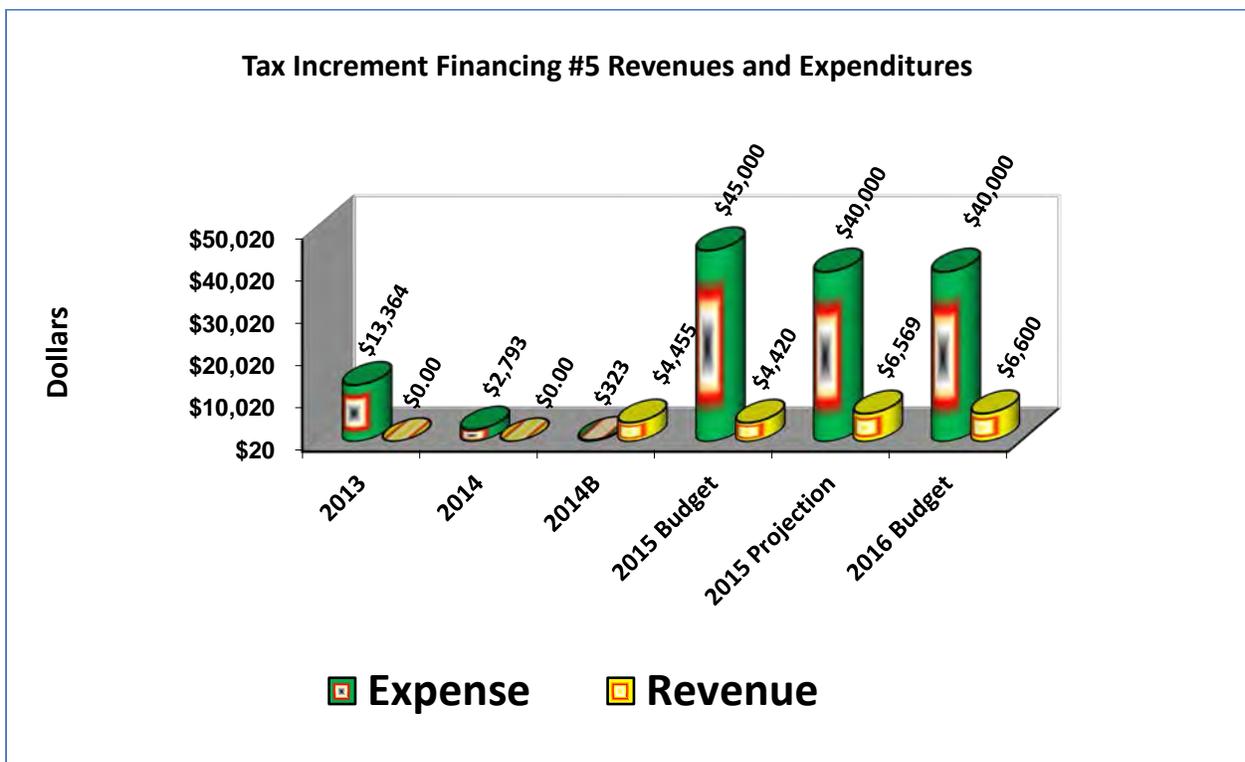
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2016

Fund 34 - Tax Increment Finance District # 4 Fund

Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Revenues and Other Financing Sources						
311-301 Property Taxes Real Property	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Taxes	-	-	-	-	-	-
361-300 Interest On Investments	104	42	12			
362-300 Net Change In Fair Value	-	-	-	-	-	-
Total Investment Income	104	42	12	-	-	-
380-309 Reimbursed Expenditures Miscellaneous	-	27				
Total Miscellaneous	-	27	-	-	-	-
Total Revenues and Other Financing Sources	\$ 104	\$ 69	\$ 12	\$ -	\$ -	\$ -
Expenditures and Other Financing Uses						
403-412 Postage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
403-416 Property Taxes	-	-	-	-	-	-
403-461 Consulting Services	38,906	12,076	-	5,000	500	20,000
403-462 Legal Services	3,655	13,834	7,739	5,000	500	10,000
403-479 Redevelopment Agreements	1	-	-	70,000	-	70,000
403-499 Miscellaneous Expense	-	-	-	-	-	-
Total Contractual Services	42,562	25,910	7,739	80,000	1,000	100,000
Total Operating Expenditures	42,562	25,910	7,739	80,000	1,000	100,000
413-411 Land	4,648	113	-	-	-	-
Total Capital Outlay	4,648	113	-	-	-	-
Total Expenditures and Other Financing Uses	\$ 47,210	\$ 26,023	\$ 7,739	\$ 80,000	\$ 1,000	\$ 100,000
Net Change in Fund Balance	\$ (47,106)	\$ (25,954)	\$ (7,727)	\$ (80,000)	\$ (1,000)	\$ (100,000)
Beginning Fund Balance	58,523	11,417	(14,537)	(22,264)	(22,264)	(23,264)
Ending Fund Balance	\$ 11,417	\$ (14,537)	\$ (22,264)	\$ (102,264)	\$ (23,264)	\$ (123,264)

TAX INCREMENT FINANCE #5 FUND

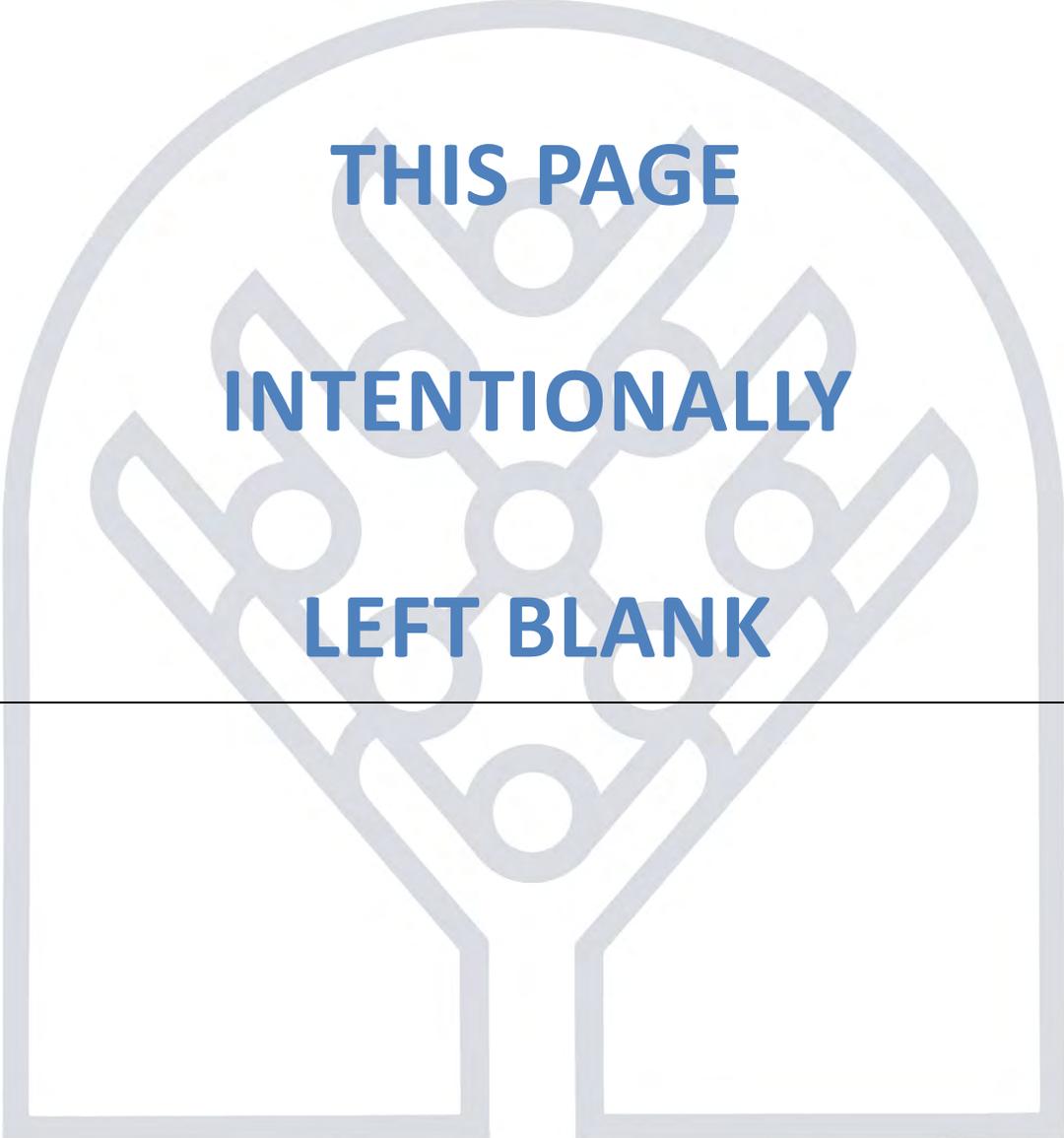
Tax Increment Finance Area #5 Fund – created in 2013 for the improvements in the TIF Redevelopment District around the intersection of Irving Park and Wise Roads. This Tax Increment Finance Area #5 will expire in 2036. Initial financing was provided by transfer from the General Fund. Revenues include incremental property taxes from the TIF.



VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2016

Fund 35 - Tax Increment Finance District # 5 Fund

Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Revenues and Other Financing Sources						
311-301 Property Taxes Real Property	\$ -	\$ -	\$ 4,455	\$ 4,420	\$ 6,569	\$ 6,600
Total Taxes	-	-	4,455	4,420	6,569	6,600
361-300 Interest On Investments	-	-	-	-	-	-
362-300 Net Change In Fair Value	-	-	-	-	-	-
Total Investment Income	-	-	-	-	-	-
Total Revenues and Other Financing Sources	\$ -	\$ -	\$ 4,455	\$ 4,420	\$ 6,569	\$ 6,600
Expenditures and Other Financing Uses						
403-462 Legal Services	\$ 13,364	\$ 2,793	\$ 323	\$ 10,000	\$ 20,000	\$ 20,000
403-464 Engineering Services	-	-	-	20,000	20,000	20,000
403-479 Redevelopment Agreements	-	-	-	15,000	-	-
Total Contractual Services	13,364	2,793	323	45,000	40,000	40,000
Total Operating Expenditures	13,364	2,793	323	45,000	40,000	40,000
Total Expenditures and Other Financing Uses	\$ 13,364	\$ 2,793	\$ 323	\$ 45,000	\$ 40,000	\$ 40,000
Net Change in Fund Balance	\$ (13,364)	\$ (2,793)	\$ 4,132	\$ (40,580)	\$ (33,431)	\$ (33,400)
Beginning Fund Balance	-	(13,364)	(16,157)	(12,025)	(12,025)	(45,456)
Ending Fund Balance	\$ (13,364)	\$ (16,157)	\$ (12,025)	\$ (52,605)	\$ (45,456)	\$ (78,856)



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Hanover Park

VILLAGE OF HANOVER PARK, ILLINOIS
Schedule of Legal Debt Margin
December 31, 2016

The Village of Hanover Park is a home rule municipality.

Article VII, Section 6(k) of the Illinois Constitution governs computation of legal debt margin.

The General Assembly may limit by law the amount and require referendum approval of debt to be incurred by home rule municipalities, payable from ad valorem property tax receipts, only in excess of the following percentages of the assessed value of its taxable property ... (2) if its population is more than 25,000 and less than 500,000 an aggregate of one percent: indebtedness which is outstanding on the effective date (July 1, 1971) of this constitution or which is thereafter approved by referendum ... shall not be included in the foregoing percentage amounts.

To date the General Assembly has set no limits for home rule municipalities.

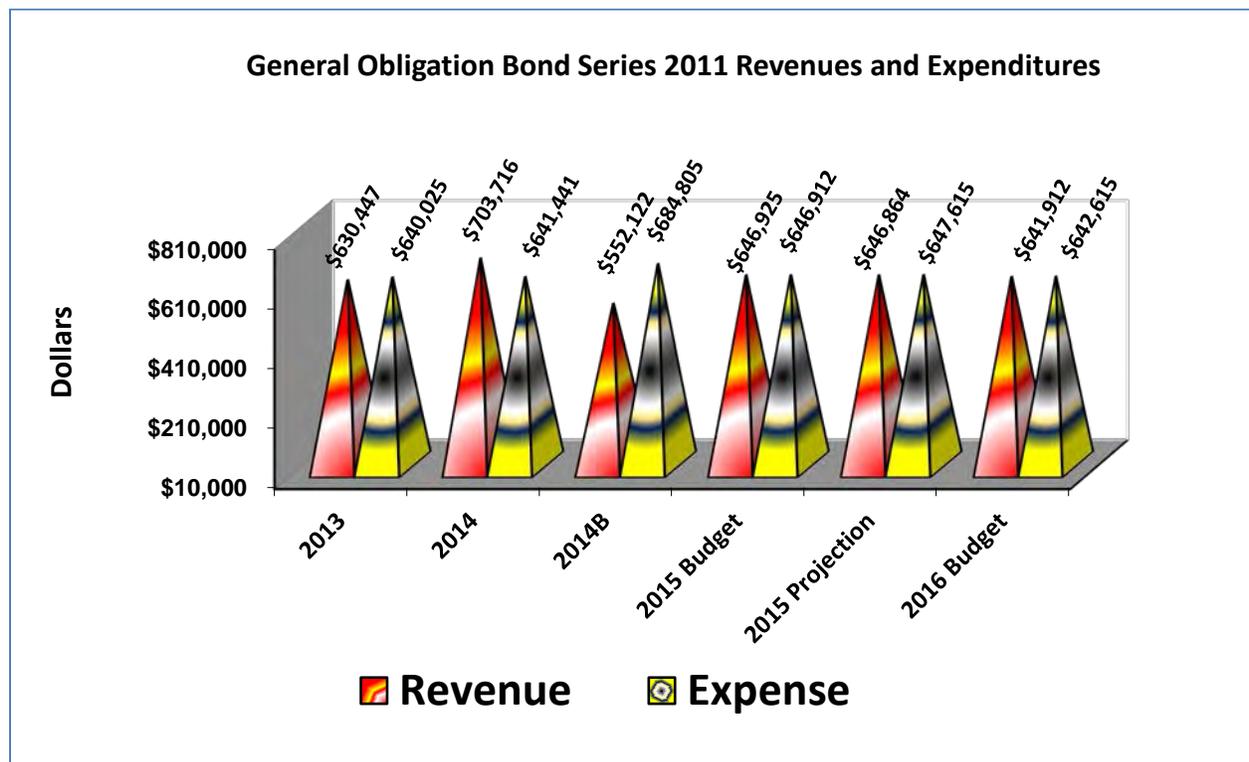
VILLAGE OF HANOVER PARK, ILLINOIS
Long Term Debt Requirements
General Obligation Bond Summary
December 31, 2016

Tax Levy Year	General Obligation Bond Series 2010	General Obligation Bond Series 2010A	General Obligation Bond Series 2011	Total
2015	790,218	465,912	641,812	1,897,942
2016	783,780	484,438	646,712	1,914,930
2017	775,604	476,038	651,312	1,902,954
2018	771,903	467,038	649,277	1,888,218
2019	761,629	457,238	655,650	1,874,517
2020	753,808	446,838	655,114	1,855,760
2021	740,448	435,838	657,712	1,833,998
2022	731,818	424,138	664,712	1,820,668
2023	722,648	437,438	665,962	1,826,048
2024	1,432,938	448,375	-	1,881,313
2025	1,407,164	457,750	-	1,864,914
2026	1,382,755	439,875	-	1,822,630
2027	1,355,480	447,000	-	1,802,480
2028	1,330,300	426,000	-	1,756,300
2029	-	1,605,000	-	1,605,000
	<u>\$ 13,740,493</u>	<u>\$ 7,918,916</u>	<u>\$ 5,888,263</u>	<u>\$ 27,547,672</u>

Detailed debt schedules are included in the Debt Service Funds section of this document.

GO BOND SERIES 2011 FUND

General Obligation Bond Series 2011 Fund – Ordinance approved October 2011 for the issuance of \$7,030,000 General Obligation Refunding Bond, Series 2011 of the Village of Hanover Park Cook and DuPage Counties, providing for the levy and collection of a direct annual tax for the payment of the principal and interest on said bonds, and further providing for the execution of an escrow agreement in connection with the refunding of 2004 General Obligation Bond for \$7M primarily to finance the construction of the new fire station facility No. 1. These bonds are scheduled to be paid off December 1, 2024.



VILLAGE OF HANOVER PARK, ILLINOIS
Long Term Debt Requirements
General Obligation Bonds, Series 2011
December 31, 2016

Date of Issue November 1, 2011
Date of Maturity December 1, 2024
Authorized Issue \$7,030,000
Denomination of Bonds \$5,000
Interest Rates 2.00% - 3.25%
Interest Dates December 1 and June 1
Principal Maturity Date December 1
Payable at BNY Mellon Trust Company, Chicago, IL

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Tax Levy			Interest Due On			
	Principal	Interest	Totals	Jun 1	Amount	Dec 1	Amount
2015	505,000	136,812	641,812	2016	68,406	2016	68,406
2016	520,000	126,712	646,712	2017	63,356	2017	63,356
2017	535,000	116,312	651,312	2018	58,156	2018	58,156
2018	545,000	104,277	649,277	2019	52,138	2019	52,139
2019	565,000	90,650	655,650	2020	45,325	2020	45,325
2020	580,000	75,114	655,114	2021	37,557	2021	37,557
2021	600,000	57,712	657,712	2022	28,856	2022	28,856
2022	625,000	39,712	664,712	2023	19,856	2023	19,856
2023	645,000	20,962	665,962	2024	10,481	2024	10,481
	<u>\$ 5,120,000</u>	<u>\$ 768,263</u>	<u>\$ 5,888,263</u>		<u>\$ 384,131</u>		<u>\$ 384,132</u>

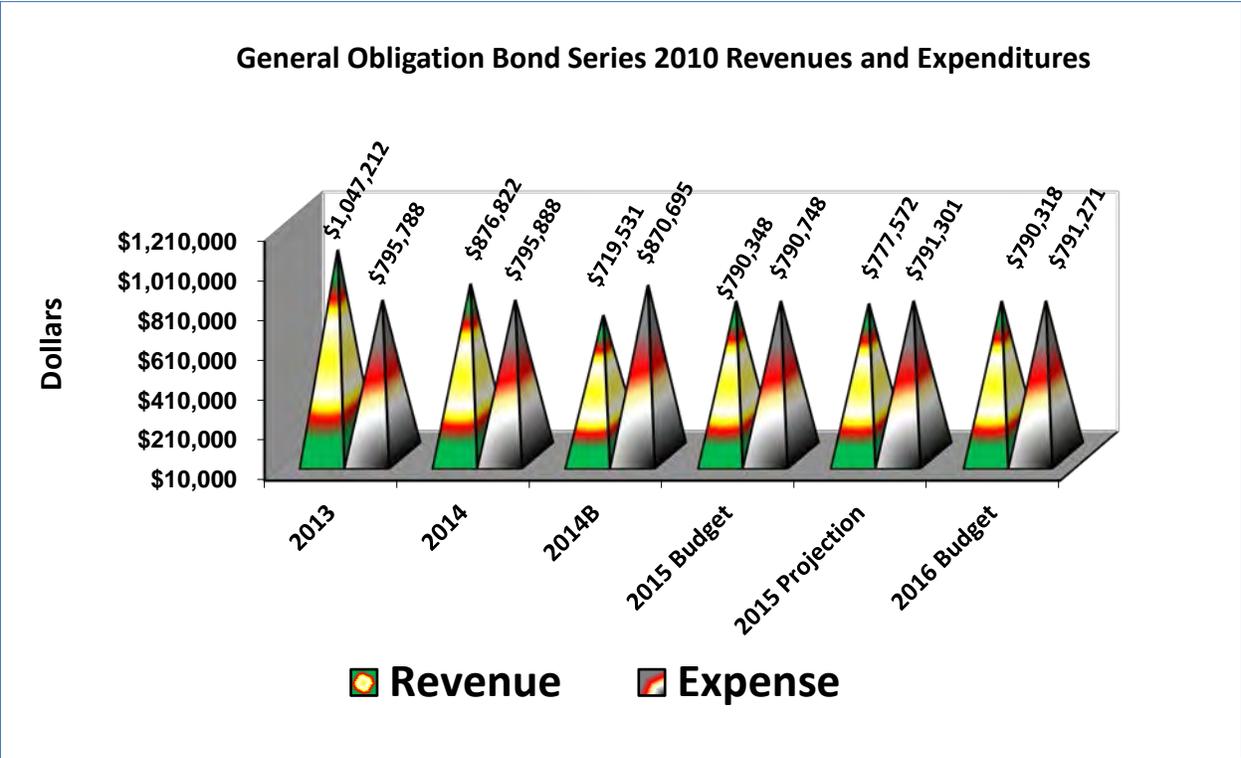
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2016

Fund 46 - General Obligation Bond Series of 2011 Fund

Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Revenues and Other Financing Sources						
311-301 Property Taxes Real Property	\$ 630,201	\$ 703,639	\$ 552,084	\$ 646,825	\$ 646,825	\$ 641,812
Total Taxes	<u>630,201</u>	<u>703,639</u>	<u>552,084</u>	<u>646,825</u>	<u>646,825</u>	<u>641,812</u>
361-300 Interest On Investments	246	77	39	100	39	100
362-300 Net Change In Fair Value	-	-	-	-	-	-
Total Investment Income	<u>246</u>	<u>77</u>	<u>39</u>	<u>100</u>	<u>39</u>	<u>100</u>
Total Revenues and Other Financing Sources	<u>\$ 630,447</u>	<u>\$ 703,716</u>	<u>\$ 552,122</u>	<u>\$ 646,925</u>	<u>\$ 646,864</u>	<u>\$ 641,912</u>
Expenditures and Other Financing Uses						
403-461 Consulting Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
403-499 Miscellaneous Expense	428	428	803	100	803	803
Total Contractual Services	<u>428</u>	<u>428</u>	<u>803</u>	<u>100</u>	<u>803</u>	<u>803</u>
Total Operating Expenditures	<u>428</u>	<u>428</u>	<u>803</u>	<u>100</u>	<u>803</u>	<u>803</u>
411-403 Principal - 2011 Go Bonds	450,000	475,000	485,000	500,000	500,000	505,000
411-404 Interest - 2011 Go Bonds	189,597	166,013	156,513	146,812	146,812	136,812
Total Debt Service	<u>639,597</u>	<u>641,013</u>	<u>641,513</u>	<u>646,812</u>	<u>646,812</u>	<u>641,812</u>
412-401 General Fund	-	-	42,490	-	-	-
Total Interfund Transfers	<u>-</u>	<u>-</u>	<u>42,490</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Expenditures	<u>639,597</u>	<u>641,013</u>	<u>684,003</u>	<u>646,812</u>	<u>646,812</u>	<u>641,812</u>
Total Expenditures and Other Financing Uses	<u>\$ 640,025</u>	<u>\$ 641,441</u>	<u>\$ 684,805</u>	<u>\$ 646,912</u>	<u>\$ 647,615</u>	<u>\$ 642,615</u>
Net Change in Fund Balance	<u>\$ (9,578)</u>	<u>\$ 62,275</u>	<u>\$ (132,683)</u>	<u>\$ 13</u>	<u>\$ (751)</u>	<u>\$ (703)</u>
Beginning Fund Balance	<u>193,784</u>	<u>184,206</u>	<u>246,481</u>	<u>113,798</u>	<u>113,798</u>	<u>113,048</u>
Ending Fund Balance	<u>\$ 184,206</u>	<u>\$ 246,481</u>	<u>\$ 113,798</u>	<u>\$ 113,811</u>	<u>\$ 113,048</u>	<u>\$ 112,345</u>

GO BOND SERIES 2010 FUND

General Obligation Bond Series 2010 Fund – Ordinance approved April 2010 for the issuance of \$10M Taxable General Obligation Bonds, Series 2010 (Build America Bond) of the Village of Hanover Park Cook and DuPage Counties, providing for the levy and collection of a direct annual tax for the payment of the principal and interest on said bonds. Proceeds from these bonds used for the construction of a new police station facility. These bonds are scheduled to be paid off December 1, 2029.



VILLAGE OF HANOVER PARK, ILLINOIS
Long Term Debt Requirements
General Obligation Bonds, Series 2010
December 31, 2016

Date of Issue April 29, 2010
Date of Maturity December 1, 2029
Authorized Issue \$10,000,000
Denomination of Bonds \$5,000
Interest Rates Unknown
Interest Dates December 1 and June 1
Principal Maturity Date December 1
Payable at BNY Mellon Trust Company, Chicago, IL

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Tax Levy			Interest Due On			
	Principal	Interest	Totals	Jun 1	Amount	Dec 1	Amount
2015	305,000	485,218	790,218	2016	242,609	2016	242,609
2016	310,000	473,780	783,780	2017	236,890	2017	236,890
2017	315,000	460,604	775,604	2018	230,302	2018	230,302
2018	325,000	446,903	771,903	2019	223,451	2019	223,452
2019	330,000	431,629	761,629	2020	215,814	2020	215,815
2020	340,000	413,808	753,808	2021	206,904	2021	206,904
2021	345,000	395,448	740,448	2022	197,724	2022	197,724
2022	355,000	376,818	731,818	2023	188,409	2023	188,409
2023	365,000	357,648	722,648	2024	178,824	2024	178,824
2024	1,095,000	337,938	1,432,938	2025	168,969	2025	168,969
2025	1,130,000	277,164	1,407,164	2026	138,582	2026	138,582
2026	1,170,000	212,755	1,382,755	2027	106,378	2027	106,377
2027	1,210,000	145,480	1,355,480	2028	72,740	2028	72,740
2028	1,255,000	75,300	1,330,300	2029	37,650	2029	37,650
	<u>\$ 8,850,000</u>	<u>\$ 4,890,493</u>	<u>\$ 13,740,493</u>		<u>\$ 2,445,246</u>		<u>\$ 2,445,247</u>

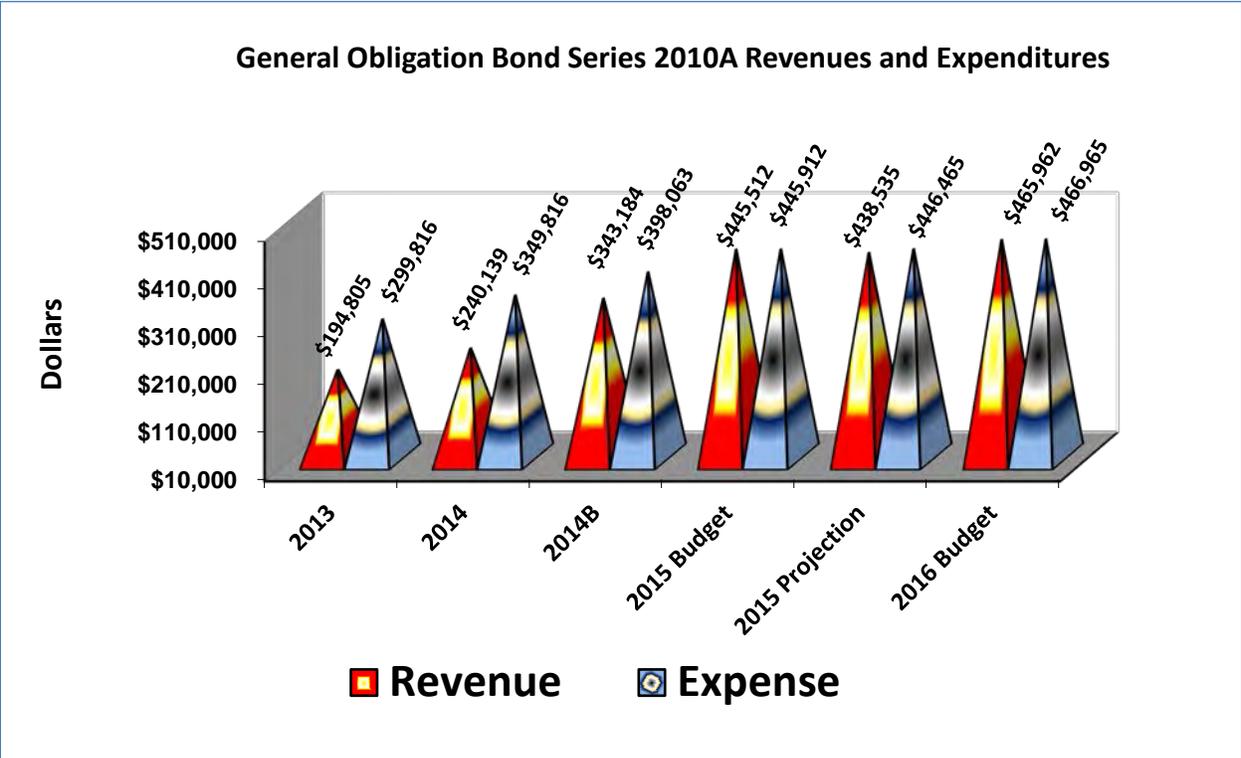
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2016

Fund 47 - General Obligation Bond Series of 2010 Fund

Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Revenues and Other Financing Sources						
311-301 Property Taxes Real Property	\$ 649,448	\$ 712,377	\$ 555,929	\$ 790,248	\$ 614,020	\$ 705,100
Total Taxes	<u>649,448</u>	<u>712,377</u>	<u>555,929</u>	<u>790,248</u>	<u>614,020</u>	<u>705,100</u>
361-300 Interest On Investments	258	68	149	100	100	100
362-300 Net Change In Fair Value	-	-	-	-	-	-
Total Investment Income	<u>258</u>	<u>68</u>	<u>149</u>	<u>100</u>	<u>100</u>	<u>100</u>
380-380 BAB Federal Subsidy	180,289	164,377	163,453	-	163,452	85,118
Total Miscellaneous	<u>180,289</u>	<u>164,377</u>	<u>163,453</u>	<u>-</u>	<u>163,452</u>	<u>85,118</u>
391-339 Interfund Municipal Building	217,217	-	-	-	-	-
Total Interfund Transfers	<u>217,217</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 1,047,212</u>	<u>\$ 876,822</u>	<u>\$ 719,531</u>	<u>\$ 790,348</u>	<u>\$ 777,572</u>	<u>\$ 790,318</u>
Expenditures and Other Financing Uses						
403-461 Consulting Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
403-499 Miscellaneous Expense	678	678	1,053	500	1,053	1,053
Total Contractual Services	<u>678</u>	<u>678</u>	<u>1,053</u>	<u>500</u>	<u>1,053</u>	<u>1,053</u>
Total Operating Expenditures	<u>678</u>	<u>678</u>	<u>1,053</u>	<u>500</u>	<u>1,053</u>	<u>1,053</u>
411-429 Principal - 2010A Go Bonds	280,000	285,000	290,000	295,000	295,000	305,000
411-430 Interest - 2010A Go Bonds	515,110	510,210	503,513	495,248	495,248	485,218
Total Debt Service	<u>795,110</u>	<u>795,210</u>	<u>793,513</u>	<u>790,248</u>	<u>790,248</u>	<u>790,218</u>
412-401 General Fund	-	-	76,129	-	-	-
Total Interfund Transfers	<u>-</u>	<u>-</u>	<u>76,129</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Expenditures	<u>795,110</u>	<u>795,210</u>	<u>869,642</u>	<u>790,248</u>	<u>790,248</u>	<u>790,218</u>
Total Expenditures and Other Financing Uses	<u>\$ 795,788</u>	<u>\$ 795,888</u>	<u>\$ 870,695</u>	<u>\$ 790,748</u>	<u>\$ 791,301</u>	<u>\$ 791,271</u>
Net Change in Fund Balance	<u>\$ 251,424</u>	<u>\$ 80,934</u>	<u>\$ (151,164)</u>	<u>\$ (400)</u>	<u>\$ (13,729)</u>	<u>\$ (953)</u>
Beginning Fund Balance	<u>(90,135)</u>	<u>161,289</u>	<u>242,223</u>	<u>91,059</u>	<u>91,059</u>	<u>77,330</u>
Ending Fund Balance	<u>\$ 161,289</u>	<u>\$ 242,223</u>	<u>\$ 91,059</u>	<u>\$ 90,659</u>	<u>\$ 77,330</u>	<u>\$ 76,378</u>

GO BOND SERIES 2010A FUND

General Obligation Bond Series 2010A Fund – Ordinance approved November 2010 for the issuance of \$5M Taxable General Obligation Bonds, Series 2010A (Build America Bond) of the Village of Hanover Park Cook and DuPage Counties, providing for the levy and collection of a direct annual tax for the payment of the principal and interest on said bonds. Proceeds from these bonds used for the construction of a new police station facility additional expenses. These bonds are scheduled to be paid off December 1, 2030.



VILLAGE OF HANOVER PARK, ILLINOIS
Long Term Debt Requirements
General Obligation Bonds, Series 2010A
December 31, 2016

Date of Issue December 2, 2010
Date of Maturity December 2, 2030
Authorized Issue \$5,000,000
Interest Rates Varied
Interest Dates December 1 and June 1
Principal Maturity Date December 1, 2030
Payable at BNY Mellon Trust Company, Chicago, IL

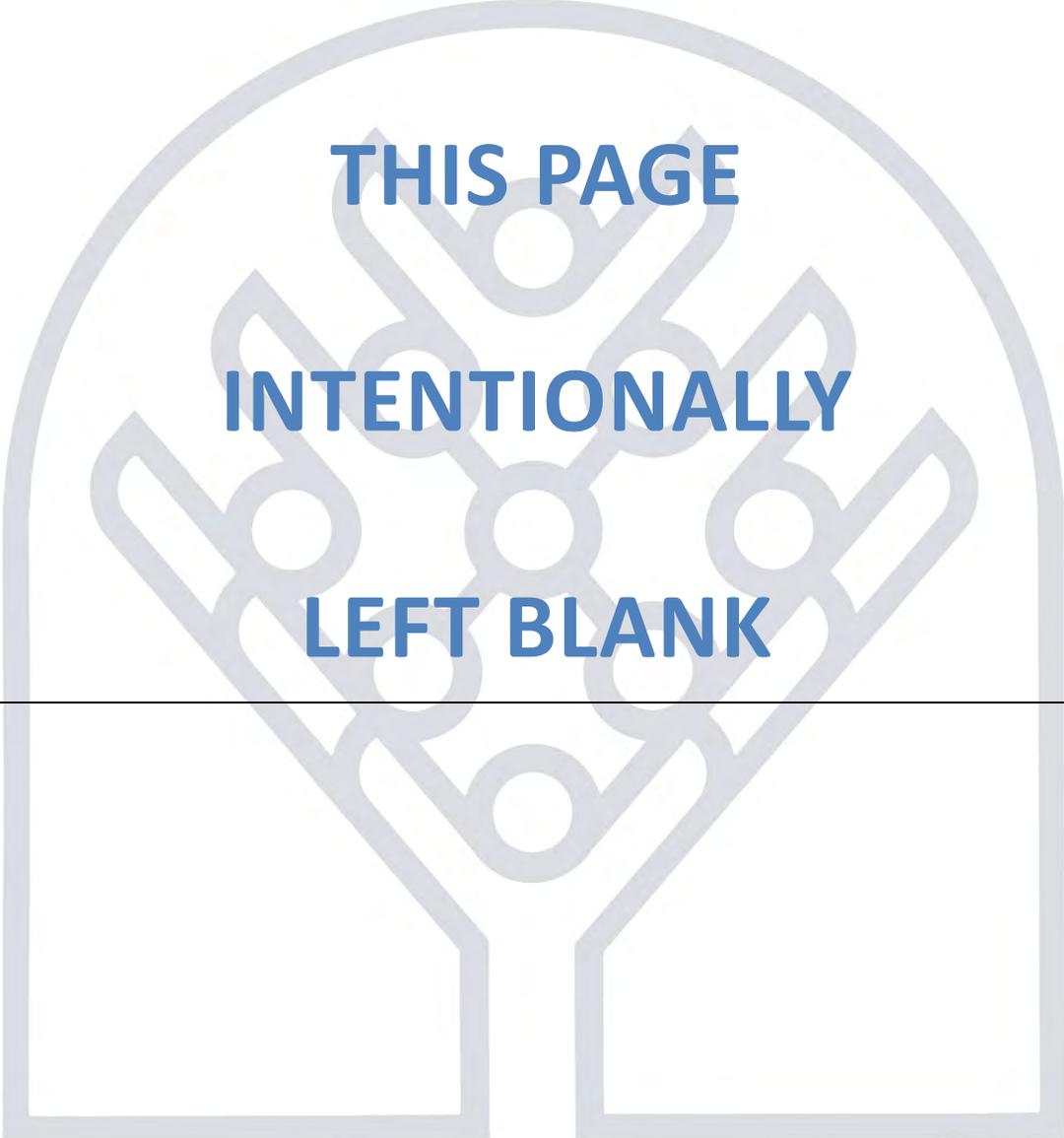
CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Tax Levy			Interest Due On			
	Principal	Interest	Totals	Jun 1	Amount	Dec 1	Amount
2015	175,000	290,912	465,912	2016	145,456	2016	145,456
2016	200,000	284,438	484,438	2017	142,219	2017	142,219
2017	200,000	276,038	476,038	2018	138,019	2018	138,019
2018	200,000	267,038	467,038	2019	133,519	2019	133,519
2019	200,000	257,238	457,238	2020	128,619	2020	128,619
2020	200,000	246,838	446,838	2021	123,419	2021	123,419
2021	200,000	235,838	435,838	2022	117,919	2022	117,919
2022	200,000	224,138	424,138	2023	112,069	2023	112,069
2023	225,000	212,438	437,438	2024	106,219	2024	106,219
2024	250,000	198,375	448,375	2025	99,187	2025	99,188
2025	275,000	182,750	457,750	2026	91,375	2026	91,375
2026	275,000	164,875	439,875	2027	82,437	2027	82,438
2027	300,000	147,000	447,000	2028	73,500	2028	73,500
2028	300,000	126,000	426,000	2029	63,000	2029	63,000
2029	1,500,000	105,000	1,605,000	2030	52,500	2030	52,500
	<u>\$ 4,700,000</u>	<u>\$ 3,218,916</u>	<u>\$ 7,918,916</u>		<u>\$ 1,609,457</u>		<u>\$ 1,609,459</u>

VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2016

Fund 48 - General Obligation Bond Series of 2010A Fund

Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Revenues and Other Financing Sources						
311-301 Property Taxes Real Property	\$ 90,021	\$ 143,753	\$ 127,787	\$ 445,412	\$ 341,000	\$ 435,912
Total Taxes	<u>90,021</u>	<u>143,753</u>	<u>127,787</u>	<u>445,412</u>	<u>341,000</u>	<u>435,912</u>
361-300 Interest On Investments	86	11	20	100	50	50
362-300 Net Change In Fair Value	-	-	-	-	-	-
Total Investment Income	<u>86</u>	<u>11</u>	<u>20</u>	<u>100</u>	<u>50</u>	<u>50</u>
380-380 BAB Federal Subsidy	104,698	96,375	96,759	-	97,485	30,000
Total Miscellaneous	<u>104,698</u>	<u>96,375</u>	<u>96,759</u>	<u>-</u>	<u>97,485</u>	<u>30,000</u>
391-301 Interfund General	-	-	118,619	-	-	-
Total: Transfers	<u>-</u>	<u>-</u>	<u>118,619</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 194,805</u>	<u>\$ 240,139</u>	<u>\$ 343,184</u>	<u>\$ 445,512</u>	<u>\$ 438,535</u>	<u>\$ 465,962</u>
Expenditures and Other Financing Uses						
403-461 Consulting Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
403-499 Miscellaneous Expense	678	678	-	500	1,053	1,053
Total Contractual Services	<u>678</u>	<u>678</u>	<u>-</u>	<u>500</u>	<u>1,053</u>	<u>1,053</u>
411-429 Principal - 2010A Go Bonds	-	50,000	100,000	150,000	150,000	175,000
411-430 Interest - 2010A Go Bonds	299,138	299,138	298,063	295,412	295,412	290,912
Total Debt Service	<u>299,138</u>	<u>349,138</u>	<u>398,063</u>	<u>445,412</u>	<u>445,412</u>	<u>465,912</u>
Total Expenditures and Other Financing Uses	<u>\$ 299,816</u>	<u>\$ 349,816</u>	<u>\$ 398,063</u>	<u>\$ 445,912</u>	<u>\$ 446,465</u>	<u>\$ 466,965</u>
Net Change in Fund Balance	<u>\$ (105,011)</u>	<u>\$ (109,677)</u>	<u>\$ (54,878)</u>	<u>\$ (400)</u>	<u>\$ (7,930)</u>	<u>\$ (1,003)</u>
Beginning Fund Balance	<u>130,500</u>	<u>25,489</u>	<u>(84,188)</u>	<u>(139,066)</u>	<u>(139,066)</u>	<u>(146,996)</u>
Ending Fund Balance	<u>\$ 25,489</u>	<u>\$ (84,188)</u>	<u>\$ (139,066)</u>	<u>\$ (139,466)</u>	<u>\$ (146,996)</u>	<u>\$ (147,998)</u>

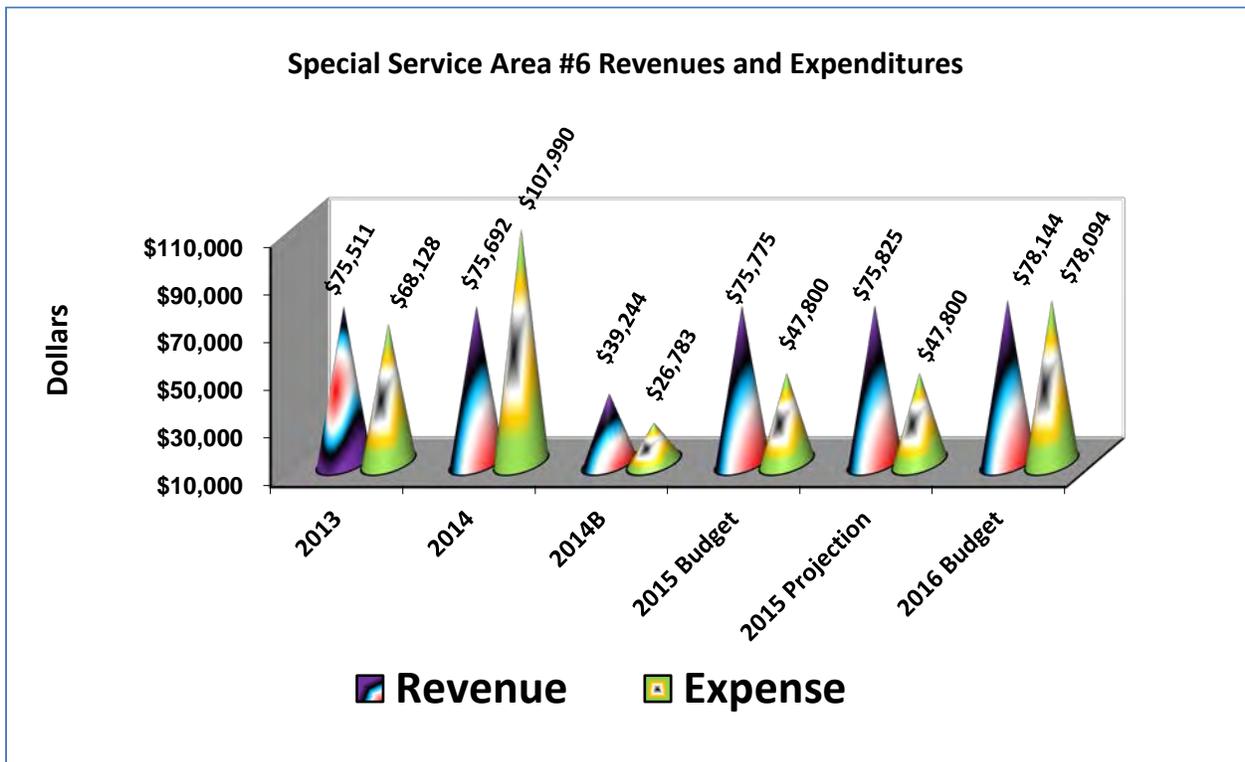


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Hanover Park

SPECIAL SERVICE AREA #6 FUND

Special Service Area #6 Fund - on November 5, 2009 the Board passed an Ordinance proposing the Establishment of a Special Service Area in the Village of Hanover Park for the levying of taxes for the purpose of paying the cost of providing special services in and for an area to be known as Special Service Area Number 6, which includes the Hanover Square condominium area in the Village of Hanover Park. The purpose of the special service area includes reconstruction of private streets and parking lot, the installation of twelve (12) masonry dumpster enclosures. Initial resources were provided as an advance from the General Fund.



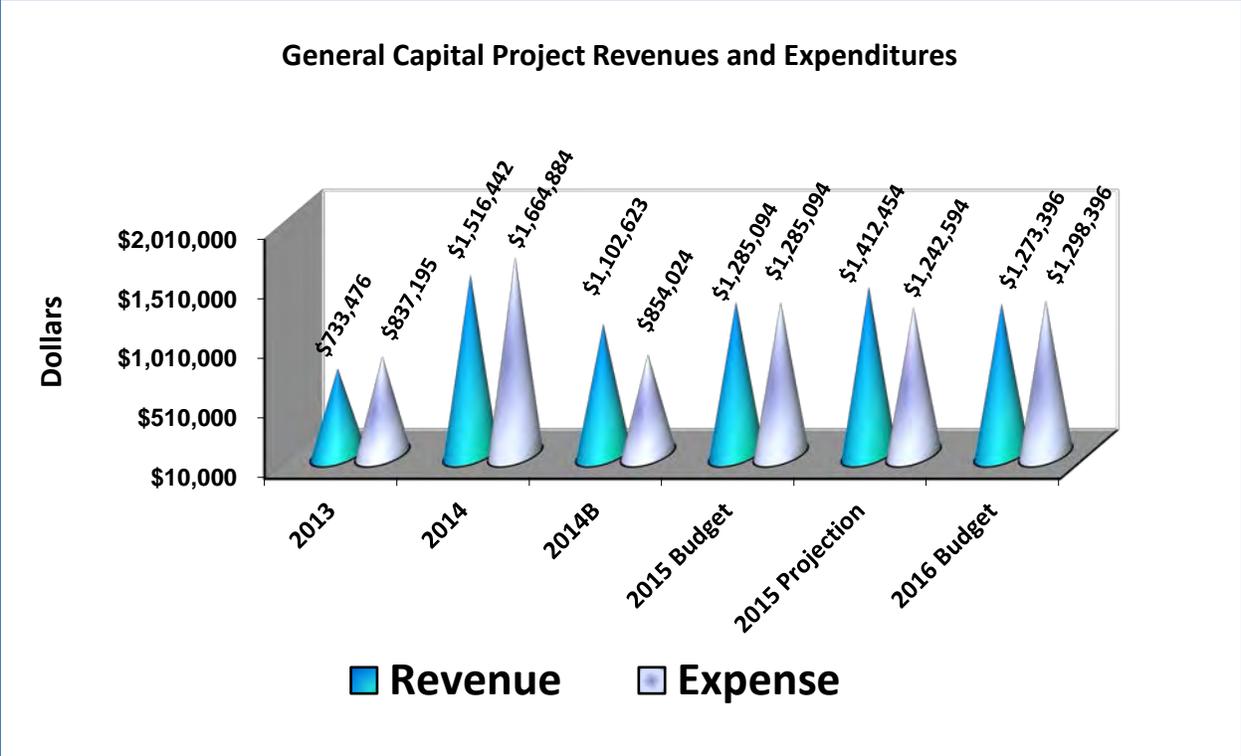
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2016

Fund 16 - Special Service Area #6 Fund

Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Revenues and Other Financing Sources						
311-390 Property Taxes Special Service Areas	\$ 75,367	\$ 75,653	\$ 39,222	\$ 75,775	\$ 75,775	\$ 78,094
Total Taxes	<u>75,367</u>	<u>75,653</u>	<u>39,222</u>	<u>75,775</u>	<u>75,775</u>	<u>78,094</u>
361-300 Interest On Investments	144	39	22	-	50	50
362-300 Net Change In Fair Value	-	-	-	-	-	-
Total Investment Income	<u>144</u>	<u>39</u>	<u>22</u>	<u>-</u>	<u>50</u>	<u>50</u>
389-303 Miscellaneous Income	-	-	-	-	-	-
Total: Miscellaneous	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 75,511</u>	<u>\$ 75,692</u>	<u>\$ 39,244</u>	<u>\$ 75,775</u>	<u>\$ 75,825</u>	<u>\$ 78,144</u>
Expenditures and Other Financing Uses						
403-451 Equipment Rentals	\$ -	\$ -	\$ 108	\$ 5,000	\$ 5,000	\$ -
403-462 Legal Services	151	-	-	-	-	8,000
Total Contractual Services	<u>151</u>	<u>-</u>	<u>108</u>	<u>5,000</u>	<u>5,000</u>	<u>8,000</u>
411-400 Interest S.S.A.	-	-	-	-	-	14,501
Total Debt Service	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>14,501</u>
412-401 Interfund General Fund	67,977	107,990	26,675	42,800	42,800	55,593
Total Interfund Transfers	<u>67,977</u>	<u>107,990</u>	<u>26,675</u>	<u>42,800</u>	<u>42,800</u>	<u>55,593</u>
Total Expenditures and Other Financing Uses	<u>\$ 68,128</u>	<u>\$ 107,990</u>	<u>\$ 26,783</u>	<u>\$ 47,800</u>	<u>\$ 47,800</u>	<u>\$ 78,094</u>
Net Change in Fund Balance	<u>\$ 7,383</u>	<u>\$ (32,298)</u>	<u>\$ 12,461</u>	<u>\$ 27,975</u>	<u>\$ 28,025</u>	<u>\$ 50</u>
Beginning Fund Balance	<u>(298,284)</u>	<u>(290,901)</u>	<u>(323,199)</u>	<u>(310,738)</u>	<u>(310,738)</u>	<u>(282,713)</u>
Ending Fund Balance	<u>\$ (290,901)</u>	<u>\$ (323,199)</u>	<u>\$ (310,738)</u>	<u>\$ (282,763)</u>	<u>\$ (282,713)</u>	<u>\$ (282,663)</u>

GENERAL CAPITAL PROJECT FUND

General Capital Fund - accounts for general construction and capital improvement activity of several capital-related programs including roadway maintenance, sidewalks, bikeways, traffic signals, and other projects. A separate Capital Improvement Program (CIP) document within this budget document provides detailed information regarding all capital projects proposed over the next five years.



VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2016

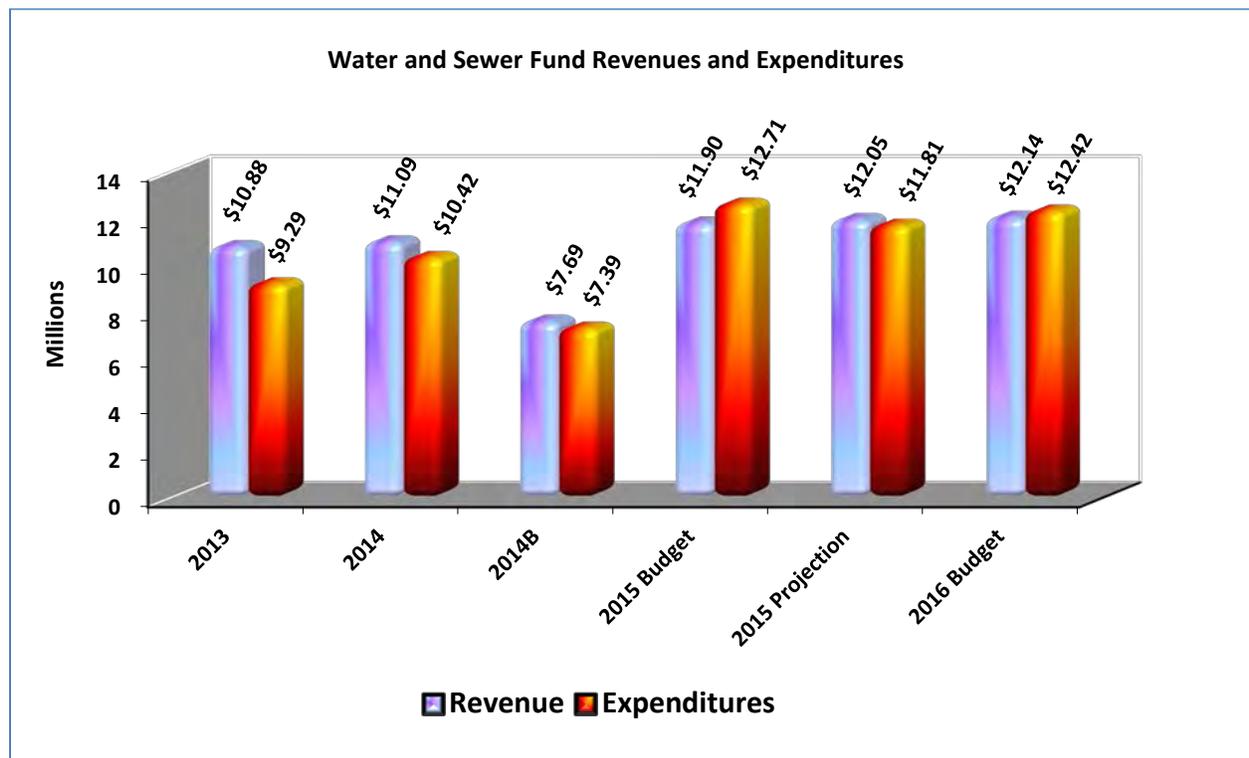
Fund 31- General Capital Projects Fund

Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Revenues and Other Financing Sources						
332-301 State Grants	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -
332-302 Federal Grants	-	-	-	-	-	-
Total: Intergovernmental Revenue	<u>-</u>	<u>70,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
361-300 Interest On Investments	\$ 563	\$ 64	\$ 9	\$ -	\$ 10	\$ -
362-300 Net Change In Fair Value	228	-	-	-	-	-
Total Investment Income	<u>791</u>	<u>64</u>	<u>9</u>	<u>-</u>	<u>10</u>	<u>-</u>
380-309 Reimbursed Exp. Miscellaneous	3,331	-	-	-	-	-
389-303 Miscellaneous Income	10,000	2,077	-	-	-	-
389-312 Veteran's Memorial	12,560	-	420	-	50	-
389-313 Other Memorials	-	-	1,664	-	2,300	-
Total Miscellaneous Revenue	<u>25,891</u>	<u>2,077</u>	<u>2,084</u>	<u>-</u>	<u>2,350</u>	<u>-</u>
391-301 Interfund General	665,970	1,078,760	975,280	1,160,094	1,285,094	1,197,396
391-350 Interfund Water & Sewer	40,824	365,541	125,250	125,000	125,000	76,000
Total Interfund Transfers	<u>706,794</u>	<u>1,444,301</u>	<u>1,100,530</u>	<u>1,285,094</u>	<u>1,410,094</u>	<u>1,273,396</u>
Total Revenues and Other Financing Sources	<u>\$ 733,476</u>	<u>\$ 1,516,442</u>	<u>\$ 1,102,623</u>	<u>\$ 1,285,094</u>	<u>\$ 1,412,454</u>	<u>\$ 1,273,396</u>
Expenditures and Other Financing Uses						
413-411 Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
413-421 Buildings	180,842	132,625	148,354	355,000	355,000	460,000
413-422 Improvement Other Than Buildings	317,562	190,534	212,566	445,000	420,000	456,000
413-431 Office Equipment	193,867	1,278,682	411,087	334,500	317,000	240,000
413-432 Office Furniture / Fixture	-	-	960	-	-	-
413-443 Other Equipment	144,924	63,043	81,057	150,594	150,594	142,396
Total Capital Outlay	<u>837,195</u>	<u>1,664,884</u>	<u>854,024</u>	<u>1,285,094</u>	<u>1,242,594</u>	<u>1,298,396</u>
Total Expenditures and Other Financing Uses	<u>\$ 837,195</u>	<u>\$ 1,664,884</u>	<u>\$ 854,024</u>	<u>\$ 1,285,094</u>	<u>\$ 1,242,594</u>	<u>\$ 1,298,396</u>
Net Change in Fund Balance	<u>\$ (103,719)</u>	<u>\$ (148,442)</u>	<u>\$ 248,599</u>	<u>\$ -</u>	<u>\$ 169,860</u>	<u>\$ (25,000)</u>
Beginning Fund Balance	<u>376,764</u>	<u>273,045</u>	<u>124,603</u>	<u>373,202</u>	<u>373,202</u>	<u>543,062</u>
Ending Fund Balance	<u>\$ 273,045</u>	<u>\$ 124,603</u>	<u>\$ 373,202</u>	<u>\$ 373,202</u>	<u>\$ 543,062</u>	<u>\$ 518,062</u>

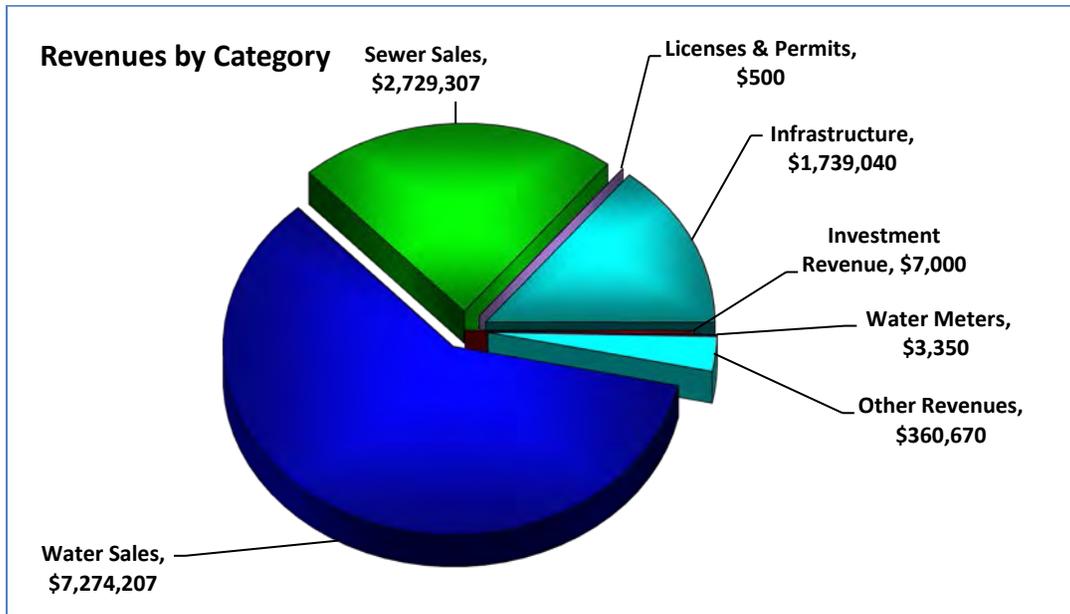
WATER AND SEWER FUND

Water and Sewer Fund - are enterprise funds which mean the revenues, expenses, transfers and financial results are accounted for through full accrual accounting. These funds are used to account for the revenue and expense activities associated with the delivery and disposal of water from customers. The Water and Sewer Fund include operational activities performed by the following departments: Public Works, and Administrative Services. The Public Works Department performs general maintenance on the systems such as water main break repair, hydrant flushing, meter replacement, water quality testing, and sewer line repair. The Administrative Services Department performs support activities to assist with service operations. These activities include responding to water and sewer customer inquiries, water and sewer billing, accounts payable, payroll, financial support and information technology support.

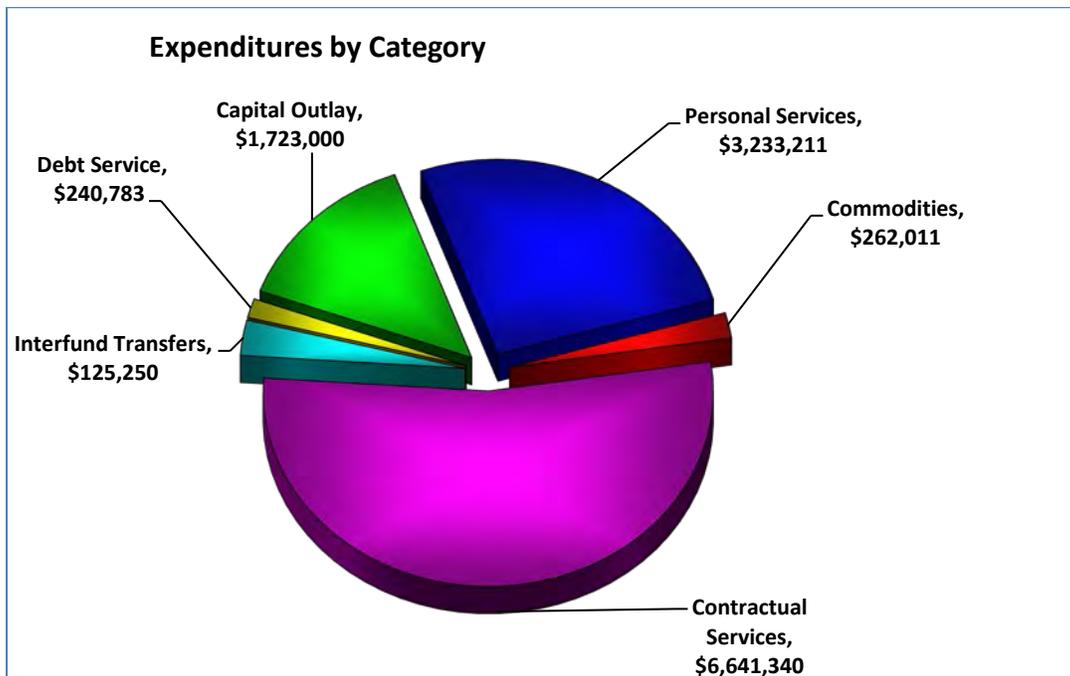
Cost Control Center			
Department/Division	Division Number	Department/Division	Division Number
Administration	5010	Sewer Treatment	5050
Water Treatment	5020	Sewer Maintenance	5060
Water Maintenance	5030	Depreciation and Debt Service	5070
Water Meter Operations	5040		



WATER AND SEWER FUND



Water and Sewer sales account for 82% of the revenues in the Water and Sewer Fund



Contractual Services, the largest expenditure category, includes payments to the Joint Action Water Agency for water, operations and fixed costs.

VILLAGE OF HANOVER PARK, ILLINOIS
 Water & Sewer Fund Budget Summary
 Calendar Year Ending December 31, 2016

Fund	2012-2013 Actual	2013-2014 Actual	2014 B Actual	2015 Budget	2015 Projection	2016 Budget
Revenues and Other Financing Sources						
Water & Sewer Related Charges	\$ 10,147,006	\$ 11,059,553	\$ 7,649,304	\$ 11,820,129	\$ 12,012,221	\$ 12,061,755
Licenses & Permits	1,780	2,500	480	1,500	-	500
Investment Income	10,295	8,073	10,957	8,700	4,721	7,000
Miscellaneous	90,871	25,681	24,381	68,850	34,114	75,670
Transfer	633,282	-	-	-	-	-
Gain Sale of Capital Assets	-	(1,888)	-	-	-	-
Totals	10,883,235	11,093,919	7,685,123	11,899,179	12,051,056	12,144,925

Expenditures and Other Financing Uses

Personal Services	2,778,162	2,925,507	1,935,525	3,759,811	3,067,358	3,233,211
Commodities	135,442	173,756	146,192	227,879	208,886	262,011
Contractual Services	5,767,040	6,852,643	4,911,838	7,147,177	6,935,091	6,641,340
Debt Service	49,576	41,719	28,623	364,029	364,029	364,028
Interfund Transfer	315,418	421,795	125,250	125,250	125,000	196,000
Capital Outlay	245,957	2,959	243,210	1,085,000	1,106,000	1,723,000

Total Expenditures & Other Financing Uses	\$ 9,291,595	\$ 10,418,379	\$ 7,390,637	\$ 12,709,146	\$ 11,806,364	\$ 12,419,590
Net Position	\$ 1,591,640	\$ 675,540	\$ 294,485	\$ (809,967)	\$ 244,692	\$ (274,665)

Net Investment in Capital Assets	21,926,898	21,450,090	21,561,543	20,751,576	21,561,543	21,561,543
Unrestricted	7,397,224	8,549,571	8,732,600	8,732,600	8,977,292	8,702,627

Ending Net Position	\$ 29,324,122	\$ 29,999,661	\$ 30,294,143	\$ 29,484,176	\$ 30,538,835	\$ 30,264,170
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VILLAGE OF HANOVER PARK, ILLINOIS

Revenue Summary by Account

Calendar Year Ending December 31, 2016

Fund 050 - Water and Sewer Fund

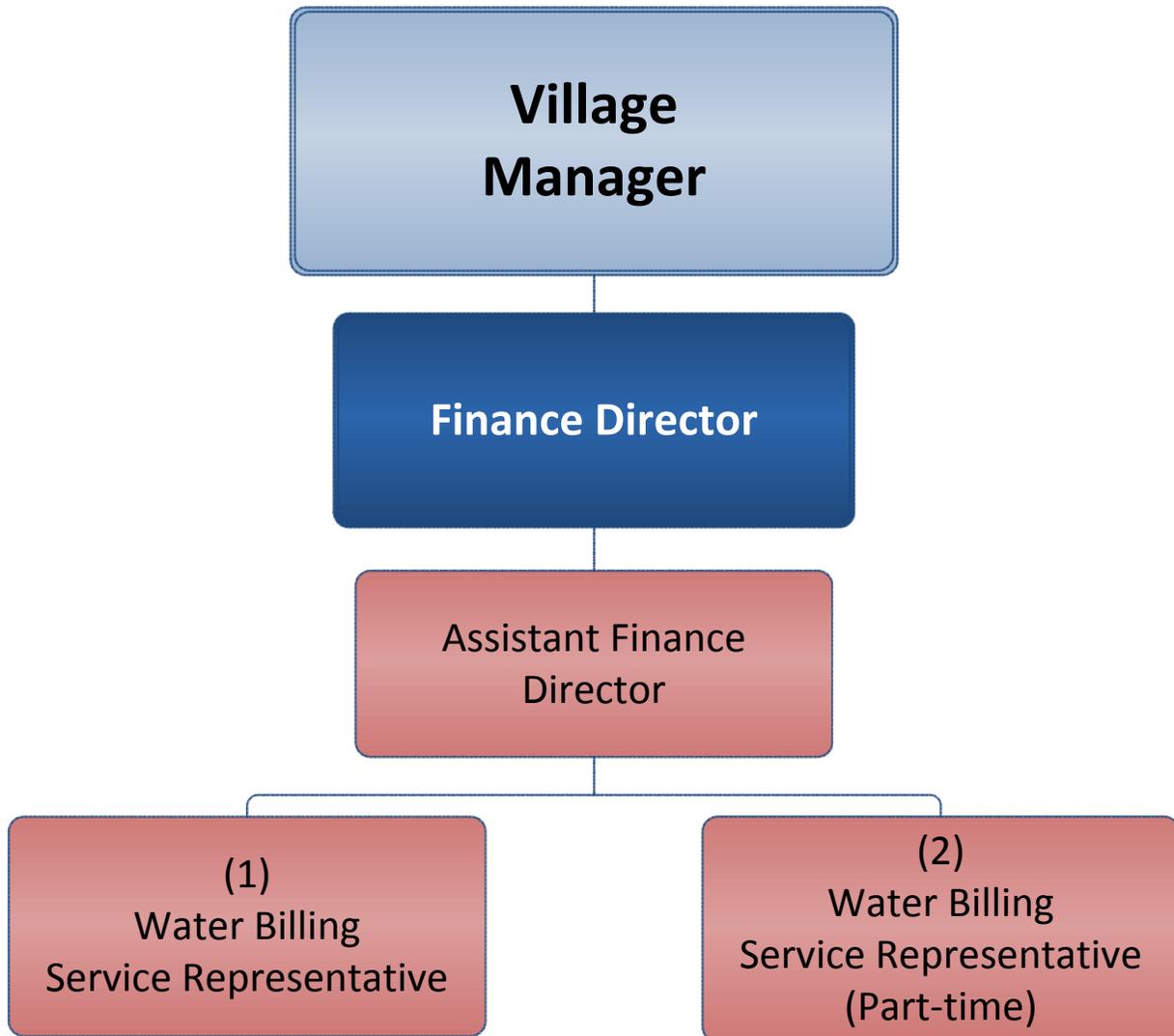
Account	Description	FY 2013 Actual	FY 2014 Actual	FY 2014B Actual	CY 2015 Budget	CY 2015 Projection	CY 2016 Budget
Revenues and Other Financing Sources							
321-307	Penalties on Licenses	\$ 1,780	\$ 1,500	\$ 480	\$ 1,500	\$ -	\$ 500
322-310	Wastewater Discharge	-	1,000	-	-	-	-
Total Licenses and Permits		1,780	2,500	480	1,500	-	500
343-301	Infrastructure - Cook County	-	-	326,648	-	770,000	780,000
343-302	Infrastructure - DuPage County	-	-	257,652	-	750,000	760,000
344-301	Water Sales - Cook County	3,599,634	4,032,040	2,078,396	4,423,950	3,600,000	3,588,530
344-302	Water Sales - DuPage County	3,408,131	3,812,125	2,899,813	4,280,450	3,700,000	3,685,677
345-301	Sewer Sales - Cook County	819,154	832,859	430,655	825,250	759,219	788,541
345-302	Sewer Sales - DuPage County	1,865,960	1,832,974	1,388,901	1,974,240	1,950,000	1,940,766
346-300	Water Penalties	191,280	233,925	88,195	195,539	193,681	199,040
347-301	Water Tap-On Fees - Cook	39,195	36,479	-	3,000	2,733	2,800
347-302	Water Tap-On Fees - DuPage	-	7,194	-	1,600	-	-
348-301	Sewer Tap-On Fees - Cook	40,262	37,281	-	1,500	1,188	2,551
348-302	Sewer Tap-On Fees - DuPage	-	8,161	-	8,100	-	25,500
349-301	Water Meters - Cook	7,424	4,887	487	1,200	1,100	2,850
349-302	Water Meters - DuPage	372	9,494	500	-	1,300	500
389-309	Leachate Treatment	175,595	212,134	178,056	105,300	283,000	285,000
Total Charges for Services		10,147,006	11,059,553	7,649,304	11,820,129	12,012,221	12,061,755
361-300	Interest On Investments	10,295	8,073	10,957	8,700	7,000	7,000
362-300	Net Change In Fair Value	-	-	-	-	(2,279)	-
Total Investment Income		10,295	8,073	10,957	8,700	4,721	7,000
380-304	Property Damage	284	-	-	-	-	-
380-309	Expenditures Miscellaneous	29,282	10,428	-	3,000	-	3,000
380-339	Insurance Reserve Refund	-	-	-	-	-	42,670
389-303	Miscellaneous Income	61,306	15,253	24,381	65,850	34,114	30,000
Total Miscellaneous		90,871	25,681	24,381	68,850	34,114	75,670
391-361	Central Equipment	633,282	-	-	-	-	-
392-301	Gain - Sale of Capital Assets	-	-	-	-	-	-
392-302	Loss - Sale of Capital Assets	-	(1,888)	-	-	-	-
392-304	Capital Contributions	-	-	-	-	-	-
Total Other		633,282	(1,888)	-	-	-	-
Total Revenues and Other Financing Sources		10,883,235	11,093,919	7,685,123	11,899,179	12,051,056	12,144,925

VILLAGE OF HANOVER PARK, ILLINOIS
Expenditure Budget Summary by Department
Fiscal Year Ending December 31, 2016

Fund 050 - Water and Sewer Fund

Description	2012-2013		2013-2014		2014B		2015		2015		2016	
	Actual	Actual	Actual	Actual	Actual	Budget	Budget	Projection	Projection	Budget	Budget	
5010 Administration	\$ 1,363,051	\$ 1,692,830	\$ 1,172,856	\$ 2,471,295	\$ 1,855,946	\$ 2,281,053						
5020 Water Treatment	2,745,286	3,699,571	2,539,418	3,900,185	3,749,246	3,573,499						
5030 Water Maintenance	644,158	643,582	614,350	1,163,853	1,178,619	938,444						
5040 Water Meter Operations	208,603	189,500	143,699	240,126	232,350	243,674						
5050 Sewage Treatment	1,138,020	1,133,387	841,194	1,518,458	1,458,044	2,074,891						
5060 Sewer Maintenance	722,747	682,701	611,607	1,145,279	1,061,837	1,115,365						
5070 Depreciation/Debt Service	2,469,730	2,376,808	1,467,514	2,270,572	2,270,322	2,192,664						
Total Water and Sewer Fund	\$ 9,291,595	\$ 10,418,379	\$ 7,390,637	\$ 12,709,768	\$ 11,806,364	\$ 12,419,590						

5010 – Water and Sewer Administration



WATER AND SEWER FUND 5010 - ADMINISTRATION

GOALS

Coordinate the financial activity of the Water and Sewer Fund under the direction of the Village Manager.

DESCRIPTION OF FUNCTIONS

The Director of Finance is responsible for the financial administration of the Water and Sewer Fund. The duties of this department include billing residents for water and sewer service on a bimonthly basis, collection of amounts billed and maintenance of customer account records. This department also handles customer inquiries regarding water and sewer accounts.

Description of Measurement	2012	2013	2014	2014B
Number of Water Bills:				
Original Bills	61,509	67,618	62,540	41,750
First Late Notice	17,177	17,778	17,746	12,232
Second Late Notice	8,379	9,787	7,701	6,396
Turn Offs	835	833	812	426
Final Bills	1,333	1,509	1,688	857
Work Orders Requested	6,926	7,028	7,137	3,624

2015 OBJECTIVES

II. Offers convenience through technologies

1. Working with the IT Department, completed the conversion of the Village's new ERP Software System in October, 2014.

Water Billing conversion to New World completed in October 2014.

2. Additional enhancements relating to on-line bill payment are to be implemented in 2015.

Ongoing process.

3. At least one staff member attend additional user or user group training/seminar on the Utility Management Module of the new ERP Software System. (Third Quarter)

Staff continues to cross train on the new ERP Software System.

ADDITIONAL ACCOMPLISHMENTS

1. Successfully implemented the new system with minimal interruption to the Village residents.

2016 OBJECTIVES

III. Is fiscally responsible and transparent

1. Continue to review processes and streamline where possible to reduce workload.
2. As part of cross-training and succession planning, train all Village Service Representatives on the main Utility Billing Division functions including answering phone calls, taking deposits and opening, transferring and closing accounts. (First Quarter)

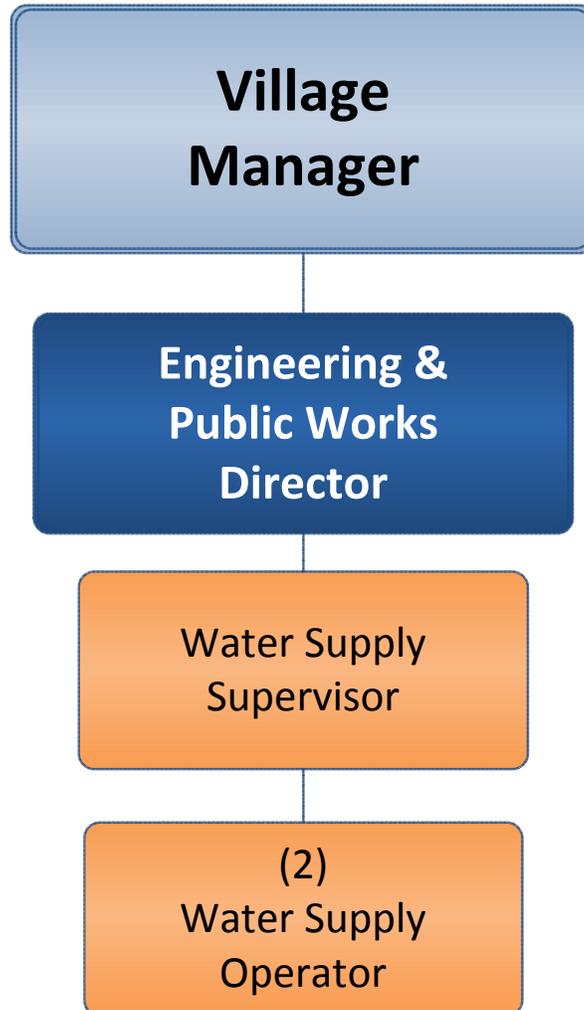
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2016

Fund 050 - Water and Sewer Fund

Department 5010 - Water & Sewer Administration

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
401-411	Salaries - Regular	\$ 734,702	\$ 825,111	\$ 545,117	\$ 1,481,230	\$ 800,000	\$ 992,064
401-412	Salaries - Part - Time	21,018	18,853	2,739	-	-	-
401-421	Overtime Compensation	15,583	22,807	24,519	16,515	30,000	16,500
401-428	On Call Premium Pay	-	15	1,277	-	2,000	-
401-441	State Retirement	108,442	127,393	82,708	127,924	127,924	148,660
401-442	Social Security	56,446	63,977	40,033	76,897	76,897	86,025
401-444	Employee Insurance	129,757	138,501	97,039	182,110	182,110	201,494
401-445	Special Pension	8,479	8,351	-	8,744	8,744	12,378
401-446	Unemployment Compensation	4,160	2,151	843	1,844	1,800	2,000
401-450	OPEB	4,938	14,497	7,485	25,000	25,000	25,000
Total Personal Services		1,083,525	1,221,656	801,759	1,920,264	1,254,475	1,484,121
402-411	Office Supplies	2,000	695	1,030	1,850	1,500	1,850
402-413	Memberships / Subscriptions	4,874	3,471	3,413	5,210	2,500	5,210
402-414	Books / Publications / Maps	416	-	428	425	425	425
402-431	Uniforms	153	-	-	-	-	150
402-499	Miscellaneous Expense	-	-	6,014	17,500	17,500	43,650
Total Commodities		7,443	4,166	10,886	24,985	21,925	51,285
403-411	Telephone	34,590	38,941	51,247	35,200	35,200	37,400
403-412	Postage	34,053	35,856	24,100	55,390	55,390	55,390
403-421	Liability Insurance Program	101,346	249,145	113,790	294,000	294,000	466,480
403-436	Maintenance Agreements	34,837	50,952	69,702	73,407	73,407	81,575
403-451	Equipment Rentals	7,746	7,316	2,082	5,898	5,898	4,618
403-461	Consulting Services	-	19,659	51,360	21,000	40,000	21,000
403-463	Auditing Services	10,824	12,548	11,961	13,467	13,467	12,600
403-470	Binding & Printing	21,270	21,646	15,299	24,184	24,184	24,184
403-496	Collection Fee Service	37	-	468	2,000	1,000	2,000
403-499	Miscellaneous Expense	27,380	30,945	20,204	1,500	37,000	40,400
Total Contractual Services		272,083	467,008	360,212	526,046	579,546	745,647
Total Operating Expenditures		1,363,051	1,692,830	1,172,856	2,471,295	1,855,946	2,281,053
Total Water & Sewer Administration		\$ 1,363,051	\$ 1,692,830	\$ 1,172,856	\$ 2,471,295	\$ 1,855,946	\$ 2,281,053

5020 – Water Treatment



WATER AND SEWER FUND

5020 - WATER TREATMENT

GOALS

The goal of Water Treatment is to provide water of adequate quantity and quality that is free of health hazards and aesthetically acceptable for household, commercial and industrial use at a reasonable cost.

DESCRIPTION OF FUNCTIONS

To meet all applicable water quality and testing standards. To monitor all plant operations and perform routine and preventative maintenance on pumping equipment. To schedule major repairs for water treatment facilities.

To monitor source of supply for future requirements of the community.

To contact outside contractor or consulting engineer services for major repairs, upgrading and maintenance of the treatment system.

To research possible system improvements and advise management of alternatives for improved service.

To keep informed of changing standards and new processes in water treatment techniques and equipment.

To complete annual Consumer Confidence Report.

To oversee the Village's Backflow Preventer Certification program.

To stay in compliance with Environmental Protection Agency Safe Drinking Water Act rules and regulations.

To provide all drinking water reports to the Illinois Environmental Protection Agency.

2015 OBJECTIVES AND ACCOMPLISHMENTS

II. Offers convenience through technology

1. Continue to work on SCADA Upgrade. (Third quarter)

This is ongoing. We have reviewed our options for a communication upgrade and it should be completed by the end of the fourth quarter.

III. Is fiscally responsible and transparent

2. Monitor the effects to the Village's water supply from NSMJAWA during the rebuilding and widening of I-90 "Jane Addams Memorial Tollway". (Second quarter)

This project is underway but has not been completed. Staff continues to work with JAWA to monitor the safety of the water system.

3. Rehab Morton elevated tank. (Third quarter)

This project has been bid and will be completed in CY16.

ADDITIONAL ACCOMPLISHMENTS

1. Completed Village wide backflow prevention survey.

2016 OBJECTIVES

II. Offers convenience through technology

1. Communications upgrade to SCADA system. (Fourth quarter)

III. Is fiscally responsible and transparent

2. Rehab Morton elevated tank. (Third quarter)
3. Purchase confined space entry and recovery system for entry into valve vaults at reservoirs, below grade Village interconnects with other Villages, and sump pits at the elevated tanks. (Third quarter)

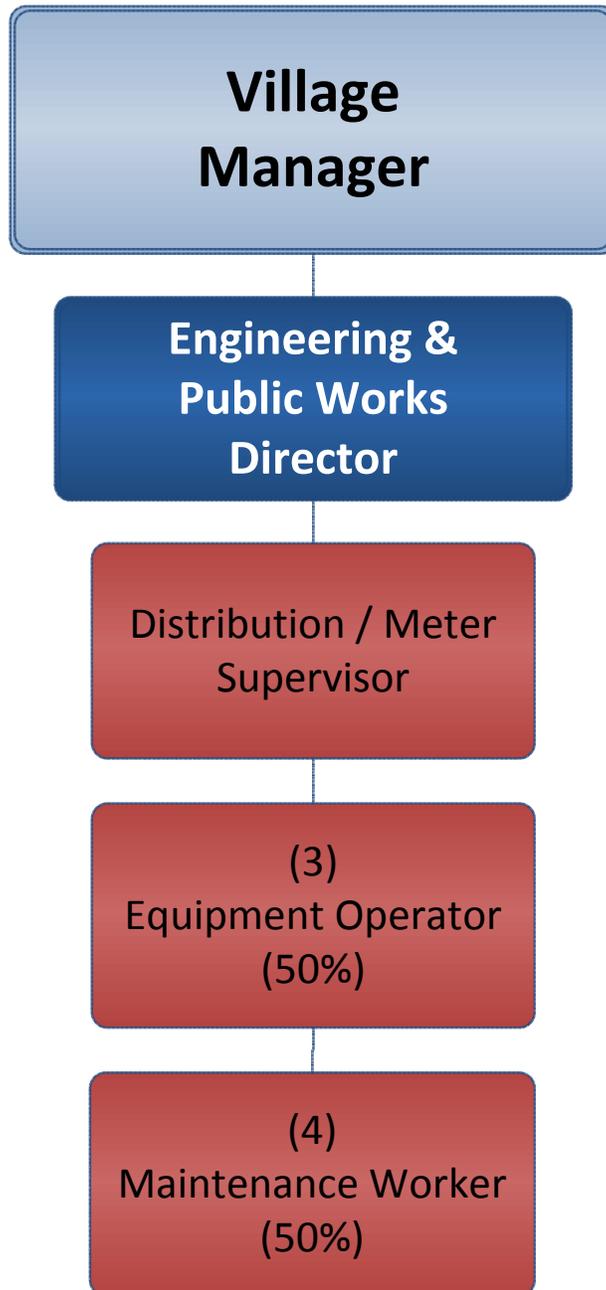
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail by Department
Fiscal Year Ending December 31, 2016

Fund 050 - Water and Sewer Fund

Department 5020 - Water Treatment

Account	Description	2012-2013 Actual	2012-2013 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
401-411	Salaries - Regular	\$ 209,519	\$ 180,555	\$ 124,734	\$ 245,159	\$ 245,159	\$ 230,922
401-421	Overtime Compensation	23,383	23,842	11,627	20,570	20,570	21,660
401-428	On Call Premium Pay	6,120	5,452	3,530	6,462	6,462	6,462
401-441	State Retirement	38,234	30,203	19,910	36,086	36,086	36,139
401-442	Social Security	18,278	15,367	9,923	20,329	20,329	19,734
401-444	Employee Insurance	36,318	34,397	24,852	39,310	39,310	28,842
Total Personal Services		331,852	289,816	194,576	367,916	367,916	343,759
402-411	Office Supplies	112	162	161	325	300	325
402-413	Memberships / Subscriptions	244	145	-	350	145	350
402-414	Books / Publications / Maps	-	-	-	150	100	150
402-421	Gasoline & Lube	4,935	-	-	-	-	-
402-426	Bulk Chemicals	378	968	2,059	2,825	900	2,704
402-427	Materials & Supplies	10,445	12,175	13,100	14,992	12,000	13,860
402-428	Cleaning Supplies	-	-	-	320	300	-
402-431	Uniforms	498	-	225	500	500	-
402-433	Safety & Protective Equipment	2,360	1,639	2,036	3,706	3,500	3,846
402-434	Small Tools	101	88	50	200	160	200
Total Commodities		19,073	15,177	17,632	23,368	17,905	21,435
403-411	Telephone	10,282	14,465	8,299	10,300	10,300	13,800
403-412	Postage	2,039	2,034	241	400	250	400
403-413	Light & Power	59,789	62,871	44,838	68,500	81,000	75,000
403-414	Natural Gas	18,446	5,242	2,913	17,500	8,000	8,000
403-434	M & R - Buildings	5,238	36,708	2,606	21,150	11,000	41,200
403-436	Maintenance Agreements	12,996	13,885	10,811	14,750	14,700	18,184
403-437	Contractual Services	3,964	1,727	356	19,810	4,500	9,510
403-443	M & R - Wells	(3,778)	-	2,824	13,000	11,000	13,500
403-445	M & R - Water Storage Tanks	5,159	120,816	3,190	478,500	378,000	7,000
403-451	Equipment Rentals	-	-	-	50	250	-
403-452	Vehicle Maintenance & Replacement	9,520	23,419	13,470	13,545	13,545	9,687
403-464	Engineering Services	4,613	47,004	5,550	70,000	50,600	26,750
403-469	Testing Services	9,983	16,548	9,349	13,850	12,500	10,640
403-470	Binding & Printing	1,609	1,700	1,800	1,800	2,649	-
403-471	Schools / Conferences / Meetings	245	1,256	42	2,665	2,100	2,665
403-472	Transportation	-	-	-	150	100	150
403-497	JAWA Fixed Costs	2,254,256	3,039,155	2,220,921	2,762,931	2,762,931	2,845,819
Total Contractual Services		2,394,361	3,386,830	2,327,209	3,508,901	3,363,425	3,082,305
Total Operating Expenditures		2,745,286	3,691,823	2,539,418	3,900,185	3,749,246	3,447,499
413-422	Improvement Other Than Buildings	-	7,748	-	-	-	-
413-443	Other Equipment	-	-	-	-	-	126,000
Total Capital Outlay		-	7,748	-	-	-	126,000
Total Other Expenditures		-	7,748	-	-	-	126,000
Total Water Treatment		\$ 2,745,286	\$ 3,699,571	\$ 2,539,418	\$ 3,900,185	\$ 3,749,246	\$ 3,573,499

5030 – Water Maintenance



WATER AND SEWER FUND 5030 - WATER MAINTENANCE

GOALS

To provide an adequate measure of potable water for consumption by our residents as well as continuing supply for the Fire Department's use in the protection of life and property.

DESCRIPTION OF FUNCTIONS

Provide maintenance on the Village's water distribution system, including the following operations:

- Repair water main breaks and repair fire hydrants.
- Emergency repair of b-boxes for breakage, leaking, etc.
- Emergency repair of water distribution valves.
- Evaluate the water system for installation of new distribution valves to reduce the number of homes that must be shut off during main breaks.
- Annual fire hydrant flushing of 1,475 hydrants.
- Yard restoration after a dig-up, water main break, sewer repair, b-box, valves, etc.
- Locate and exercise water distribution valves.
- JULIE location of Village underground utilities.
- Assist other Public Works Departments as needed - snow plowing, brush pickup, etc.

<u>PERFORMANCE ACTIVITIES AND MEASURES</u>					
Description of Measurement	2011	2012	2013	2014	2014B
Miles of Water Mains	112.35	112.35	112.35	112.35	112.43
Number of Fire Hydrants	1,475	1,475	1,475	1,475	1,482
Number of System Valves	1,530	1,530	1,530	1,530	1,538
B-Box (clean, locate, repair)	336	198	218	44	64
Gate/Auxiliary Valves (clean, locate, repair)	45	30	73	9	41
Water Main Breaks	51	74	51	43	40
Water Main Breaks – Possible	49	73	44	22	13
JULIE Locates	2,118	4,445	2,744	2,388	3,280
B-Box – Installation	3	0	4	1	3
Hydrants Flushed	1,526	1,569	1,493	1,599	1,643
Hydrants Painted	613	5	58	0	0
Hydrants Repaired	144	67	51	42	38
Yard Preparation – hours	1,313	1,540	1,410	552	804
Yard Repairs - Square Yards	8,641	11,125	10,318	22,632	31,076

2015 OBJECTIVES AND ACCOMPLISHMENTS

I. Is a great place to live, work and do business

1. Water main replacement. (Fourth quarter)

Cook County:

200 Feet

Northway Drive (at Creek Crossing)

800 Feet

Kingsbury Drive (Valve #598 to Tee South of Hydrant #381)

DuPage County:

500 Feet

Beverly Court

(Valve #1756 to Valve #1762)

To be completed fourth quarter.

2016 OBJECTIVES

I. Is a great place to live, work and do business

1. Water Main Replacement. (Third quarter)

Locations pending 2015 water main replacement.

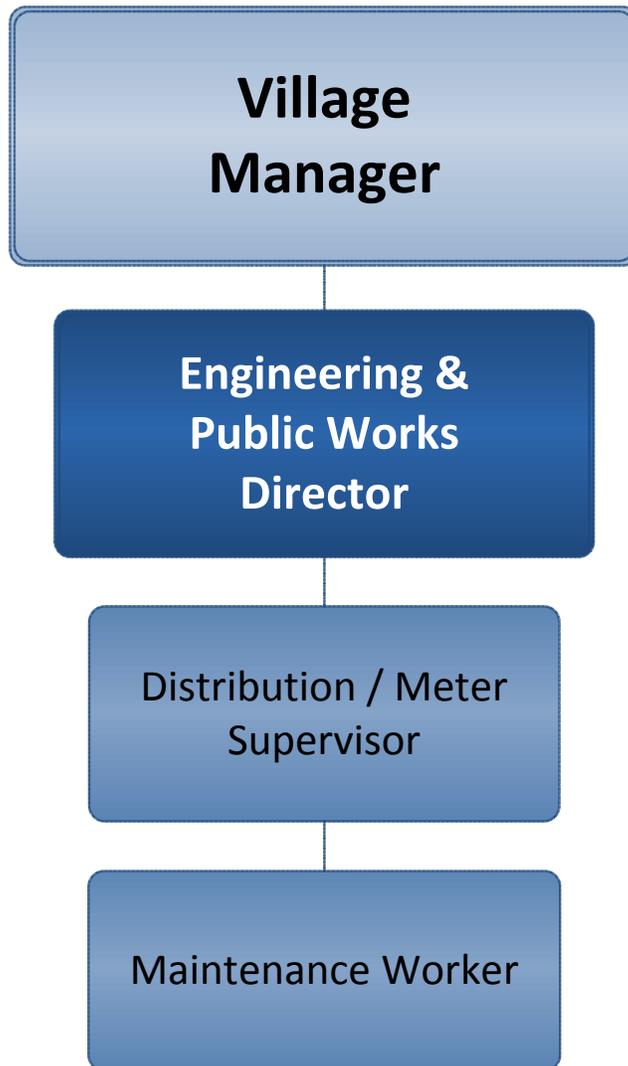
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2016

Fund 050 - Water and Sewer Fund

Department 5030 - Water Maintenance

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
401-411	Salaries - Regular	\$ 203,838	\$ 251,008	\$ 111,248	\$ 216,736	\$ 216,736	\$ 208,303
401-412	Salaries - Part - Time	3,630	3,509	1,920	7,200	7,200	7,200
401-421	Overtime Compensation	39,041	49,260	16,398	30,000	30,000	30,000
401-428	On Call Premium Pay	3,280	2,817	1,811	2,200	2,200	2,200
401-441	State Retirement	35,325	40,589	24,055	33,817	33,817	34,149
401-442	Social Security	18,962	20,910	16,464	19,576	19,576	19,198
401-444	Employee Insurance	39,971	40,408	27,353	45,719	45,719	48,728
Total Personal Services		344,047	408,501	199,250	355,248	355,248	349,778
402-413	Memberships / Subscriptions	140	75	110	195	170	65
402-427	Materials & Supplies	38,131	55,306	47,497	48,000	48,000	48,000
402-431	Uniforms	54	698	65	700	700	1,300
402-433	Safety & Protective Equipment	683	3,515	125	1,289	900	1,324
402-434	Small Tools	3,074	1,382	1,606	1,885	1,885	1,885
402-436	Photo Supplies	-	-	-	20	-	-
Total Commodities		42,082	60,976	49,403	52,089	51,655	52,574
403-435	M & R - Streets & Bridges	4,513	9,400	68,150	65,000	65,000	65,000
403-437	M & R - Other Equipment	-	-	-	400	400	400
403-444	M & R - Water Mains	27,554	34,897	19,720	20,500	35,000	20,500
403-451	Equipment Rentals	-	1,341	669	640	640	640
403-452	Vehicle Maintenance & Replacement	141,616	158,838	162,972	164,176	164,176	137,827
403-461	Consulting Services	-	-	-	-	-	4,625
403-469	Testing Services	4,956	4,227	3,097	4,300	6,000	6,000
403-471	Schools / Conferences / Meetings	1,293	90	48	1,500	500	1,100
Total Contractual Services		179,932	208,793	254,657	256,516	271,716	236,092
Total Operating Expenditures		566,061	678,270	503,310	663,853	678,619	638,444
413-472	Water Mains	78,097	(34,688)	111,040	500,000	500,000	300,000
Total Capital Outlay		78,097	(34,688)	111,040	500,000	500,000	300,000
Total Other Expenditures		78,097	(34,688)	111,040	500,000	500,000	300,000
Total Water Maintenance		\$ 644,158	\$ 643,582	\$ 614,350	\$ 1,163,853	\$ 1,178,619	\$ 938,444

5040 – Water Meter Operations



WATER AND SEWER FUND

5040 - WATER METER OPERATIONS

GOALS

Operate the Water Meter Operations Division effectively; attain complete meter registration accuracy on all accounts; improve the relationship between the consumer and the Village and to improve upon the interrelationship with the Finance Department.

DESCRIPTION OF FUNCTIONS

Billing Department:

- A. Final read - move outs, hang deposit tag
- B. Turn water on/off
- C. Meter checks - high water bill
- D. Meter leaking
- E. No water - frozen service/low pressure
- F. Hang red tags for delinquent promissory note or NSF check

Monthly meter reading.

Water turn off for nonpayment of bill.

Water off/on at resident's request for repair of plumbing, etc.

Final inspections - seal new meters, install R900 system, inspect meter and b-box for new construction as needed.

Meter reading system repairs - repairs to meters that do not read during billing cycle, cable chewed by dogs, new siding, meter stopped working, etc.

Test water meters for high bills.

Replace frozen/broken water meters.

To assist in repair of water main breaks, sanitary sewer backups and other work related to the Water and Sewer Department.

Disassemble, clean, assemble and test reconditioned meters.

Assist other Public Works Divisions as needed - snow plowing, brush pickup, etc.

<u>PERFORMANCE ACTIVITIES AND MEASURES</u>					
Description of Measurement	2011	2012	2013	2014	2014B
Water Meters Read	69,019	67,094	68,284	63,655	49,051
Water Meters Replaced (5/8 x 3/4)	58	14	48	56	25
Water Meter Service Requests	6,493	6,050	6,517	6,862	3,143
Water Turn On/Off	5,899	2,612	2,917	3,138	1,816
Install R900 Radios	131	116	156	224	154
Meter Repair/Cable/Register/Reseal Meter	285	272	291	222	102
Meter Checks - High Water Bill	152	208	217	241	42

Description of Measurement	2011	2012	2013	2014	2014B
Meter Leaking	18	19	14	35	10
Meters Tested	91	167	165	278	69
Meters Tested/High Billing	1	2	1	15	11
No Water - Frozen Service/Low Pressure	10	5	15	10	1
Replace Meters - Frozen/Broken Bottom	31	17	34	59	15
Replace Meters - Test/High Bill	0	2	3	4	6
Seal New Meters/Install RF900-New Construction	8	17	22	28	10
Service Status	1,053	744	724	1,094	3,143
Tags – Red	20	6	60	77	12
Tags - Service/Deposit	1,953	1,843	2,143	2,173	1,226
Tags - Theft of Service	26	58	51	50	30

2015 OBJECTIVES AND ACCOMPLISHMENTS

II. Offers convenience through technologies

1. Improve the efficiency of the customer service request process. (Fourth quarter)

A monthly billing process design is underway.

III. Is fiscally responsible and transparent

2. Installation of meters and radios in new construction. (Fourth quarter)

A 2-inch compound meter was purchased for the new gas station on Irving Park Road.

3. Continue improving the efficiency and accuracy of the entire water meter testing process including rebuilding, high bill, etc. (Fourth quarter)

Staff removes and tests suspect meters, and reports test results to the Finance Department and customers on the same day.

2016 OBJECTIVES

II. Offers convenience through technologies

1. Improve the efficiency of the customer service request process. (Fourth quarter)

III. Is fiscally responsible and transparent

2. Installation of meters and radios in new construction. (Fourth quarter)

3. Continue improving the efficiency and accuracy of the entire water meter system including rebuilding, high bill, etc. (Fourth quarter)

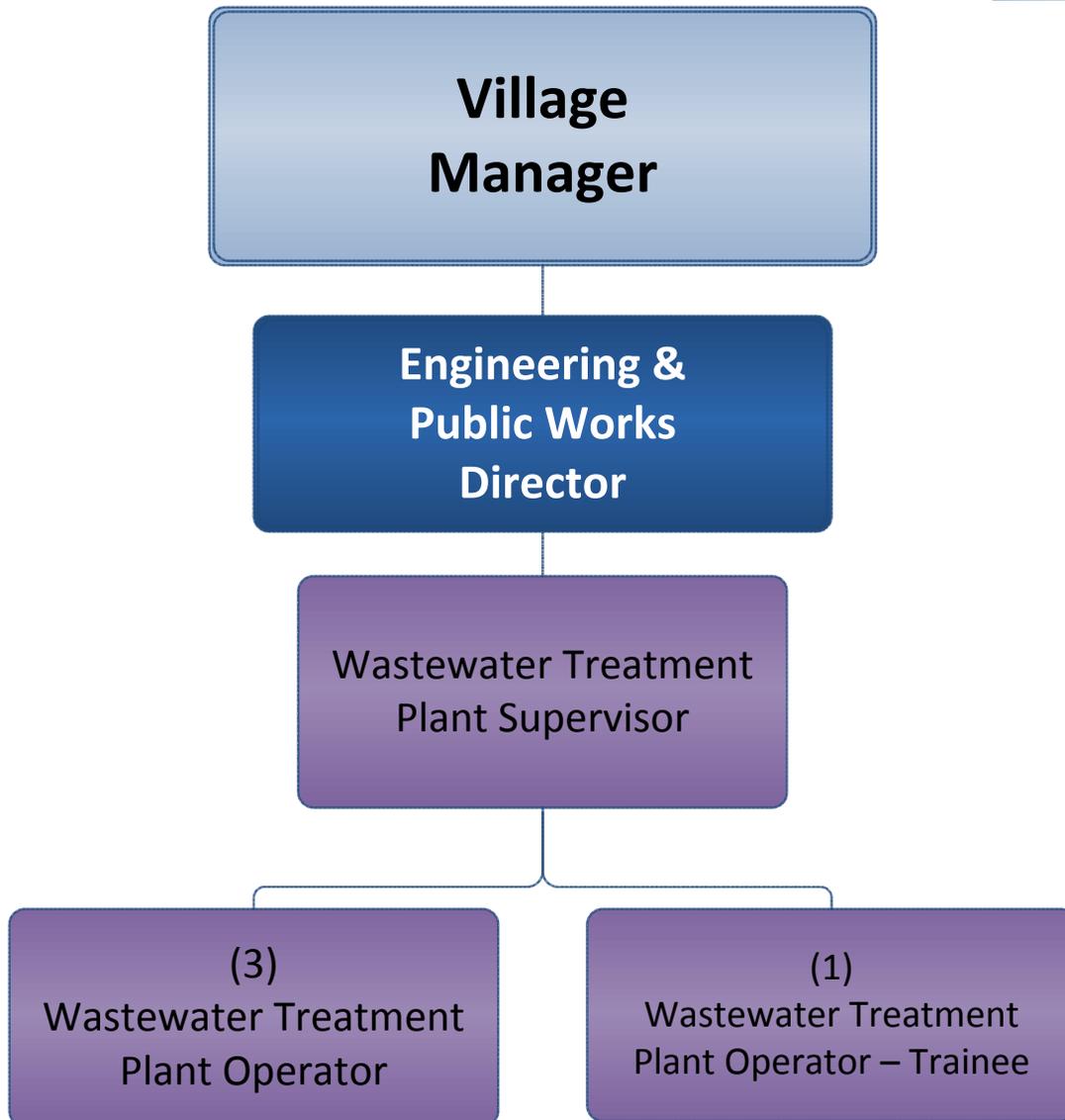
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2016

Fund 050 - Water and Sewer Fund

Department 5040 - Water Meter Operations

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
401-411	Salaries - Regular	\$ 95,890	\$ 86,213	\$ 59,954	\$ 92,637	\$ 92,637	\$ 95,246
401-421	Overtime Compensation	8,791	5,583	5,475	9,000	8,000	9,000
401-428	On Call Premium Pay	6,920	6,563	2,835	7,000	5,000	7,000
401-441	State Retirement	16,443	14,514	9,920	13,802	13,802	15,586
401-442	Social Security	8,672	7,357	4,929	7,776	7,776	8,510
401-444	Employee Insurance	9,398	7,640	3,165	29,612	29,612	12,315
Total Personal Services		<u>146,114</u>	<u>127,870</u>	<u>86,279</u>	<u>159,827</u>	<u>156,827</u>	<u>147,657</u>
402-411	Office Supplies	324	151	78	550	550	650
402-413	Memberships / Subscriptions	192	161	150	310	200	310
402-427	Materials & Supplies	13,169	28,832	14,290	20,547	20,547	20,547
402-431	Uniforms	230	330	587	600	600	600
402-433	Safety & Protective Equipment	514	207	334	442	442	442
402-434	Small Tools	260	-	-	150	150	150
402-437	Resale Merchandise	5,400	-	1,685	9,376	4,000	9,376
Total Commodities		<u>20,089</u>	<u>29,681</u>	<u>17,125</u>	<u>31,975</u>	<u>26,489</u>	<u>32,075</u>
403-411	Telephone	456	456	304	600	600	600
403-412	Postage	22	-	-	-	10	-
403-436	Maintenance Agreements	-	-	6,075	-	700	-
403-446	M & R - Water Meters	-	-	-	22,000	22,000	22,000
403-452	Vehicle Maintenance & Replacement	32,012	31,493	23,997	25,574	25,574	21,192
403-471	Schools / Conferences / Meetings	35	-	-	150	150	150
Total Contractual Services		<u>32,525</u>	<u>31,949</u>	<u>30,376</u>	<u>48,324</u>	<u>49,034</u>	<u>43,942</u>
413-443	Other Equipment	9,875	-	9,919	-	-	20,000
Total Capital Outlay		<u>9,875</u>	<u>-</u>	<u>9,919</u>	<u>-</u>	<u>-</u>	<u>20,000</u>
Total Water Meter Operations		<u>\$ 208,603</u>	<u>\$ 189,500</u>	<u>\$ 143,699</u>	<u>\$ 240,126</u>	<u>\$ 232,350</u>	<u>\$ 243,674</u>

5050 – Sewage Treatment



WATER AND SEWER FUND

5050 - SEWAGE TREATMENT

GOALS

The primary goal is to protect the receiving stream water quality by continuous and efficient plant performance and produce a quality effluent that meets the parameters set forth by the Federal and State Environmental Protection Agencies. Also, to continue the practice of high safety work methods.

To keep operational problems to a minimum, to operate at maximum efficiency, and to maintain a safe, neat, and clean plant appearance.

In the field of public relations, to explain the purpose and operations of the treatment plant to visitors, civic organizations, and school classes.

DESCRIPTION OF FUNCTIONS

The Sewage Treatment Plant treats all wastewater from the Hanover Park community for properties lying in DuPage County. We have to maintain and keep lift stations running; filters, blowers, pumps and motors in good operating condition. We inspect, observe, and record conditions and make calculations to determine the plant is working effectively.

To provide the necessary maintenance needs to assure continuous effective operations of the plant through a preventative maintenance program. To perform all necessary laboratory testing, analyze results, and make all necessary adjustments to keep the treatment plant in compliance.

To operate an efficient and cost-effective biosolids management program and comply with all Federal and State biosolids regulations.

2015 OBJECTIVES AND ACCOMPLISHMENTS

1. Is a great place to live, work and do business

1. Continue Zinc program and permitting process in the Turnberry Industrial Park. (Fourth quarter)

Continue to work with the 12 industrial permittees which involves testing the Zinc levels.

2. Continue industrial sampling and testing in the Turnberry Industrial Park. (Fourth quarter)

Twenty industrial tests took place in 2015.

3. Issue additional industrial permits in the Turnberry Industrial Park. (Fourth quarter)

Two more industrial permit applications will be sent out this year.

ADDITIONAL ACCOMPLISHMENTS

1. Completed replacement of 36 ditch drive shaft bearings at STP 1.

2. Performed Smart Ball testing of 16 inch force main from the Bayside Lift Station to STP 1.

3. Installed new level controller at the Kingsbury Lift Station.

4. Replaced exhaust fan in clarifier #3.

2016 OBJECTIVES

I. Is a great place to live, work and do business

1. Continue Zinc program and permitting process in the Turnberry Industrial Park. (Fourth quarter)
2. Initiate phosphorous study at STP 1 per NPDES Permit requirements. (Fourth quarter)
3. Construct sludge storage building. (Fourth quarter)
4. SCADA System conversion from phone line to cellular communication. (Fourth quarter)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2016

Fund 050 - Water and Sewer Fund

Department 5050 - Sewage Treatment

Account	Description	2012-2013 Actual	2012-2013 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
401-411	Salaries - Regular	\$ 331,872	\$ 348,735	\$ 242,277	\$ 365,040	\$ 365,040	\$ 352,026
401-412	Salaries - Part - Time	3,795	4,580	1,840	6,000	6,000	6,000
401-421	Overtime Compensation	31,106	32,749	21,328	22,899	30,000	26,851
401-428	On Call Premium Pay	5,879	6,129	4,111	6,240	6,240	6,240
401-441	State Retirement	52,200	57,086	39,044	51,995	51,995	53,080
401-442	Social Security	27,734	29,318	19,756	30,223	30,223	28,984
401-444	Employee Insurance	112,038	120,760	84,345	135,765	90,000	86,843
Total Personal Services		564,624	599,357	412,701	618,162	579,498	560,024
402-411	Office Supplies	394	295	176	400	400	400
402-413	Memberships / Subscriptions	6,782	12,782	1,541	28,660	28,660	28,540
402-414	Books / Publications / Maps	-	-	-	70	70	70
402-421	Gasoline & Lube	-	-	454	500	750	500
402-426	Bulk Chemicals	6,354	4,342	3,449	15,565	15,565	15,565
402-427	Materials & Supplies	19,143	22,437	16,747	20,880	15,880	20,000
402-428	Cleaning Supplies	1,226	1,494	406	2,084	2,084	2,084
402-429	Parts & Accessories - Non - Auto	38	96	-	-	200	-
402-431	Uniforms	378	436	232	700	700	700
402-433	Safety & Protective Equipment	1,940	1,523	654	1,133	1,133	1,133
402-434	Small Tools	200	241	-	250	250	250
Total Commodities		36,455	43,646	23,658	70,242	65,692	69,242
403-411	Telephone	798	13,507	9,191	10,000	20,000	21,900
403-412	Postage	171	204	156	600	600	600
403-413	Light & Power	110,488	109,877	97,028	122,000	125,000	130,000
403-414	Natural Gas	2,486	5,934	1,129	10,400	4,200	5,000
403-434	M & R - Buildings	11,515	11,833	1,337	12,295	12,295	12,295
403-436	Maintenance Agreements	1,914	1,460	-	2,200	2,200	2,200
403-437	M & R - Other Equipment	30	-	-	-	-	-
403-441	M & R - Sewer Treatment Plant	75,556	52,353	53,530	71,500	71,500	68,500
403-442	M & R - Sewer Lines	3,043	11,176	10,856	19,000	19,000	19,000
403-451	Equipment Rentals	100,998	152,305	101,604	150,000	180,000	258,000
403-452	Vehicle Maintenance & Replacement	74,254	40,651	30,903	32,759	32,759	28,680
403-464	Engineering Services	38,553	45,963	43,842	215,000	140,000	122,750
403-468	Uniform Rentals	2,880	3,044	2,476	4,000	4,000	4,000
403-469	Testing Services	9,545	5,106	2,869	10,000	10,000	10,000
403-471	Schools / Conferences / Meetings	2,666	759	1,529	2,800	2,800	2,400
403-472	Transportation	468	13	-	-	-	800
403-489	IEPA Discharge Fee	17,500	17,500	17,500	17,500	17,500	17,500
Total Contractual Services		452,865	471,685	373,949	680,054	641,854	703,625
Total Operating Expenditures		1,053,944	1,114,688	810,308	1,368,458	1,287,044	1,332,891

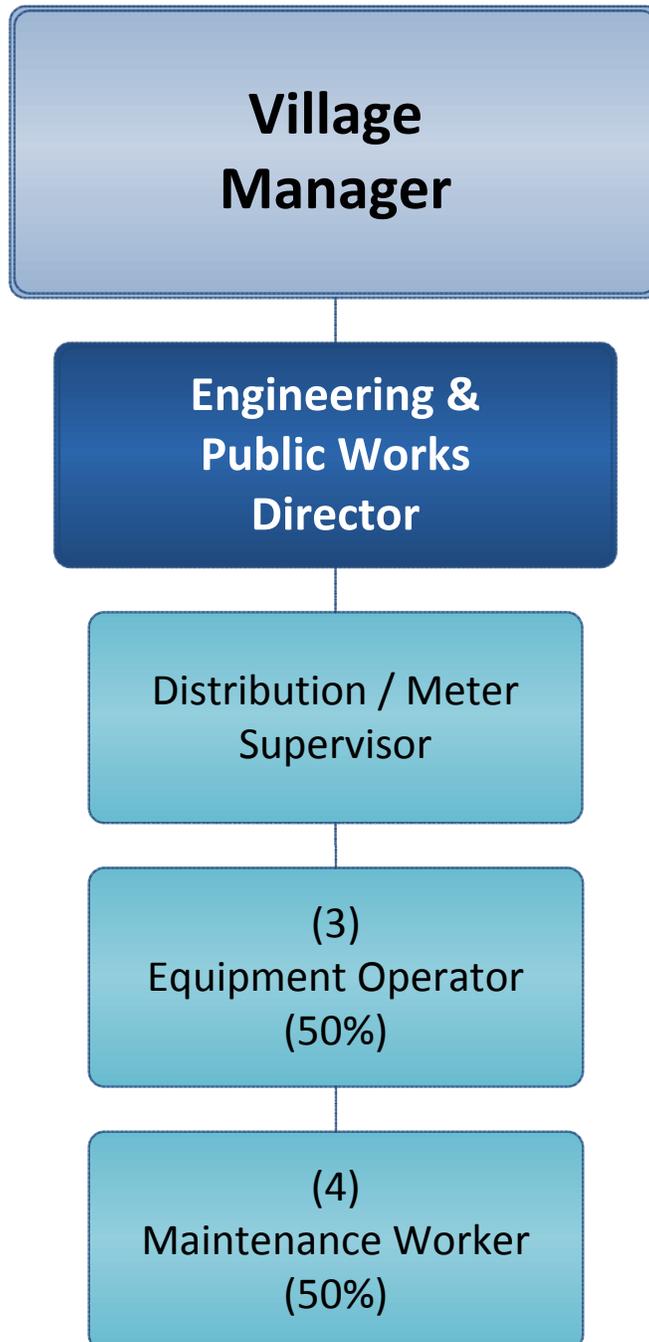
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2016

Fund 050 - Water and Sewer Fund

Department 5050 - Sewage Treatment - Continued

Account	Description	2012-2013 Actual	2012-2013 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures (Continued)							
413-421	Buildings	-	-	-	-	-	15,000
413-443	Other Equipment	59,333	(10,109)	30,886	50,000	50,000	177,000
413-461	Sewage Treatment Plant	24,743	28,808	-	100,000	121,000	550,000
Total Capital Outlay		84,076	18,699	30,886	150,000	171,000	742,000
Total Other Expenditures		84,076	18,699	30,886	150,000	171,000	742,000
Total Sewage Treatment		\$ 1,138,020	\$ 1,133,387	\$ 841,194	\$ 1,518,458	\$ 1,458,044	\$ 2,074,891

5060 - Sewer Maintenance



WATER AND SEWER FUND

5060 - SEWER MAINTENANCE

GOALS

To ensure a healthy environment for the residents of Hanover Park by maintaining the Village's sanitary sewer system in a clean, free-flowing condition for conveyance to the treatment facility.

DESCRIPTION OF FUNCTIONS

Provide maintenance of the Village's sanitary sewer collection system, including the following operations:

- Respond to residents' complaints about sewer backups.
- Annual preventative maintenance of sanitary sewers (jetting/root cutting) in Cook County, consisting of 222,233 feet or 41.9 miles. Additionally, bi-annual preventative maintenance of sanitary sewers in DuPage County consisting of 275,300 feet or 52.14 miles including inspection of manhole conditions.
- Emergency dig up due to complete blockage of roots or collapsed section of sewer main.
- Repair or reconstruct sanitary sewer manhole due to deteriorating condition, as needed.
- Visual inspection of sewer lines using portable television camera and monitor, as needed, when problems occur during preventative maintenance; and to assist residents to determine responsibility of sewer problem.
- Assist other Public Works Divisions as needed – snow plowing, brush pickup, etc.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2011	2012	2013	2014	2014B
Miles of Sanitary Sewers	93.8	93.8	93.8	93.8	94.04
Number of Manholes	2,346	2,347	2,346	2,348	2,353
Sanitary Sewer Backups	8	14	10	11	6
Sanitary Sewer Backup – Possible	86	81	61	23	14
Sanitary Sewer Inspections	2,510	1,342	1,061	863	1,842
Sanitary Sewer PM Root Cut/Jet (in. ft.)	362,867	287,313	186,928	49,076	209,569
Sanitary Sewer Televising (ft.)	30,063	26,589	2,801	600	19,191
Sanitary Sewer Repair – Each	5	2	0	1	1

2015 OBJECTIVES AND ACCOMPLISHMENTS

1. Is a great place to live, work and do business

1. Continue televising Cook County sanitary sewers to evaluate the rehab priorities. (Fourth quarter)
19,191 lineal feet of sewer line was televised in Cook County.
2. Determine locations and severity of infiltration entering into the sanitary system. (Fourth quarter)
Through our televising program, the sanitary lines are monitored for inflow.

3. Reline sanitary sewers in Cook County. Locations to be determined. (Third quarter)

Relining program was paused in 2015 due to the repair costs of the 16 inch force main.

ADDITIONAL ACCOMPLISHMENTS

Sanitary Sewer Improvement Program

<u>Televising of Sanitary Sewer Lines Completed by Calendar Year (feet)</u>		<u>Relining of Sanitary Sewer Lines Completed by Calendar Year (feet)</u>	
1989	18,576	1989	0
1990	17,864	1990	0
1991	14,491	1991	6,943
1992	19,679	1992	10,636
1993	51,207	1993	12,053
1994	18,355	1994	3,684
1995	22,227	1995	5,054
1996	0*	1996	2,875
1997	49,007	1997	0
1998	0*	1998	0
1999	37,051	1999	0
2000	66,218	2000	1,580
2001	42,065	2001	2,816
2002	30,917	2002	0
2003	1,320	2003	222
2004	505	2004	182
2005	20,551	2005	0
2006	25,547	2006	0
2007	39,422	2007	1,400
2008	3,851	2008	2,764
2009	41,425	2009	0
2010	38,865	2010	2,338
2011	30,063	2011	2,324
2012	26,089	2012	2,512
2013	1,315	2013	2,338
2014	600	2014	0**
2014B	19,191	2014B	0**
Total:	651,175 feet or 123.333 Miles	Total:	59,721 feet or 11.312 Miles

*No televising due to loss of vehicle.

**Postponed due to sanitary sewer force main collapse. Funding held back due to unknown cost of force main evaluation.

2016 OBJECTIVES

1. Is a great place to live, work and do business

1. Continue televising Cook County sanitary sewers to evaluate the rehab priorities. (Fourth quarter)

2. Determine locations and severity of infiltration entering into the sanitary system. (Fourth quarter)
3. Reline sanitary sewers in Cook County. Locations to be determined. (Third quarter)

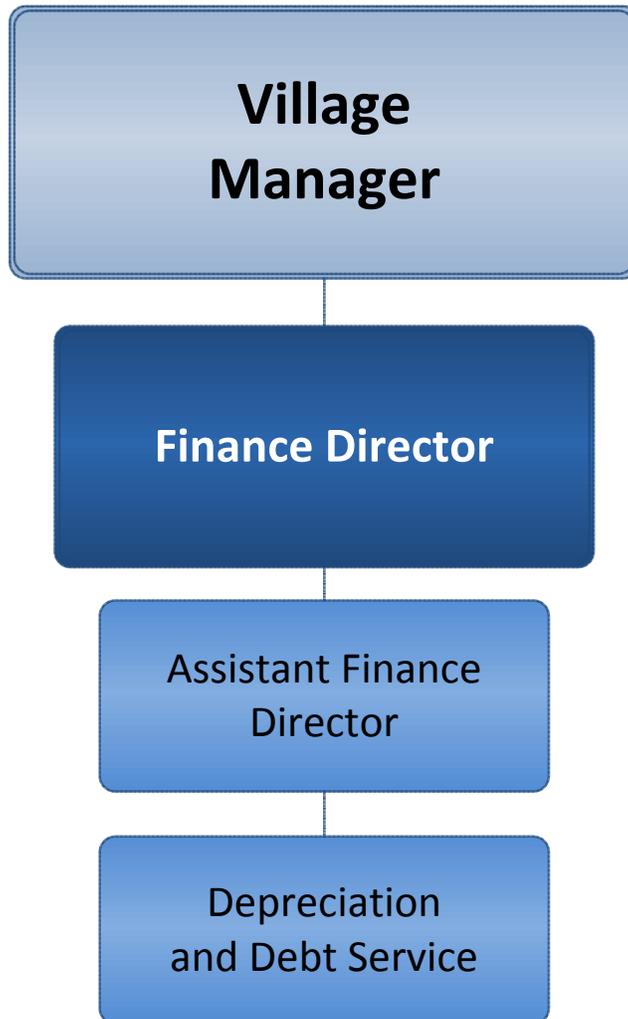
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2016

Fund 050 - Water and Sewer Fund

Department 5060 - Sewer Maintenance

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
401-411	Salaries - Regular	\$ 204,005	\$ 182,792	\$ 147,860	\$ 216,736	\$ 216,736	\$ 208,303
401-412	Salaries - Part - Time	11,706	12,432	7,912	21,600	21,600	21,600
401-421	Overtime Compensation	5,074	1,220	14,692	5,000	20,000	5,000
401-428	On Call Premium Pay	436	1,013	1,811	2,200	2,200	2,200
401-441	State Retirement	30,069	27,901	23,861	30,422	30,422	30,752
401-442	Social Security	16,765	15,123	16,905	18,766	18,766	18,445
401-444	Employee Insurance	39,945	37,826	27,918	43,670	43,670	61,572
Total Personal Services		308,000	278,307	240,959	338,394	353,394	347,872
402-421	Gasoline & Lube	-	-	-	-	-	-
402-427	Materials & Supplies	6,186	17,708	15,811	15,300	15,300	15,800
402-429	Parts & Accessories - Non - Auto	31	477	10,827	7,300	7,300	16,300
402-431	Uniforms	1,417	1,012	282	1,000	1,000	1,000
402-433	Safety & Protective Equipment	2,530	823	569	2,082	1,500	2,140
402-434	Small Tools	136	90	-	160	120	160
Total Commodities		10,300	20,110	27,489	25,842	25,220	35,400
403-433	M & R - Communication Equipment	-	-	-	60	-	60
403-435	M & R - Streets & Bridges	1,566	10,870	-	11,000	8,000	11,000
403-437	M & R - Other Equipment	1,087	-	493	400	400	400
403-442	M & R - Sewer Lines	5,875	25,239	-	3,000	3,000	3,000
403-452	Vehicle Maintenance & Replacement	277,163	283,227	240,686	230,123	230,123	181,173
403-464	Engineering Services	44,610	53,718	10,581	100,000	6,040	-
403-471	Schools / Conferences / Meetings	210	5	-	1,400	600	1,400
403-472	Transportation	27	25	33	60	60	60
Total Contractual Services		330,538	373,084	251,794	346,043	248,223	197,093
Total Operating Expenditures		648,838	671,501	520,242	710,279	626,837	580,365
413-443	Other Equipment	-	-	50,748	-	-	-
413-462	Sewer Lines	73,909	11,200	40,617	435,000	435,000	535,000
Total Capital Outlay		73,909	11,200	91,365	435,000	435,000	535,000
Total Other Expenditures		73,909	11,200	91,365	435,000	435,000	535,000
Total Sewer Maintenance		\$ 722,747	\$ 682,701	\$ 611,607	\$ 1,145,279	\$ 1,061,837	\$ 1,115,365

5070 – Debt Service and Depreciation



VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending December 31, 2016

Fund 050 - Water and Sewer Fund

Department 5070 - Depreciation & Debt Service

Account	Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures							
403-482	JAWA Operating Costs	\$ 1,192,442	\$ 963,339	\$ 675,160	\$ 767,080	\$ 767,080	\$ 975,000
403-493	Depreciation Expense	912,294	949,955	638,481	1,014,213	1,014,213	657,636
Total Contractual Services		<u>2,104,736</u>	<u>1,913,294</u>	<u>1,313,641</u>	<u>1,781,293</u>	<u>1,781,293</u>	<u>1,632,636</u>
Total Operating Expenditures		<u>2,104,736</u>	<u>1,913,294</u>	<u>1,313,641</u>	<u>1,781,293</u>	<u>1,781,293</u>	<u>1,632,636</u>
411-418	Principal - IEPA Loan	-	-	-	340,444	340,444	345,136
411-421	Interest - IEPA Loan	49,576	41,719	28,623	23,585	23,585	18,892
Total Debt Service		<u>49,576</u>	<u>41,719</u>	<u>28,623</u>	<u>364,029</u>	<u>364,029</u>	<u>364,028</u>
412-431	General Capital Outlay	315,418	421,795	125,250	125,250	125,000	196,000
Total Interfund Transfers		<u>315,418</u>	<u>421,795</u>	<u>125,250</u>	<u>125,250</u>	<u>125,000</u>	<u>196,000</u>
Total Other Expenditures		<u>364,994</u>	<u>463,514</u>	<u>153,873</u>	<u>489,279</u>	<u>489,029</u>	<u>560,028</u>
Total Depreciation & Debt Service		<u>\$ 2,469,730</u>	<u>\$ 2,376,808</u>	<u>\$ 1,467,514</u>	<u>\$ 2,270,572</u>	<u>\$ 2,270,322</u>	<u>\$ 2,192,664</u>

VILLAGE OF HANOVER PARK, ILLINOIS
Long Term Debt Requirements
1997 Illinois Environmental Protection Agency Note
December 31, 2016

Date of Issue	April 9, 1997
Date of Maturity	April 9, 2017
Authorized Issue	\$3,750,000
Interest Rates	2.815%
Interest Dates	April 9 and October 9
Principal Maturity Date	April 9 and October 9
Payable at	Illinois Environmental Protection Agency

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Totals</u>
4/9/2016	118,184	5,061	123,245
10/9/2016	119,848	3,397	123,245
4/9/2017	121,535	1,710	123,245
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	\$ 359,567	\$ 10,168	\$ 369,735
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VILLAGE OF HANOVER PARK, ILLINOIS
Long Term Debt Requirements
2000 Illinois Environmental Protection Agency Note
December 31, 2016

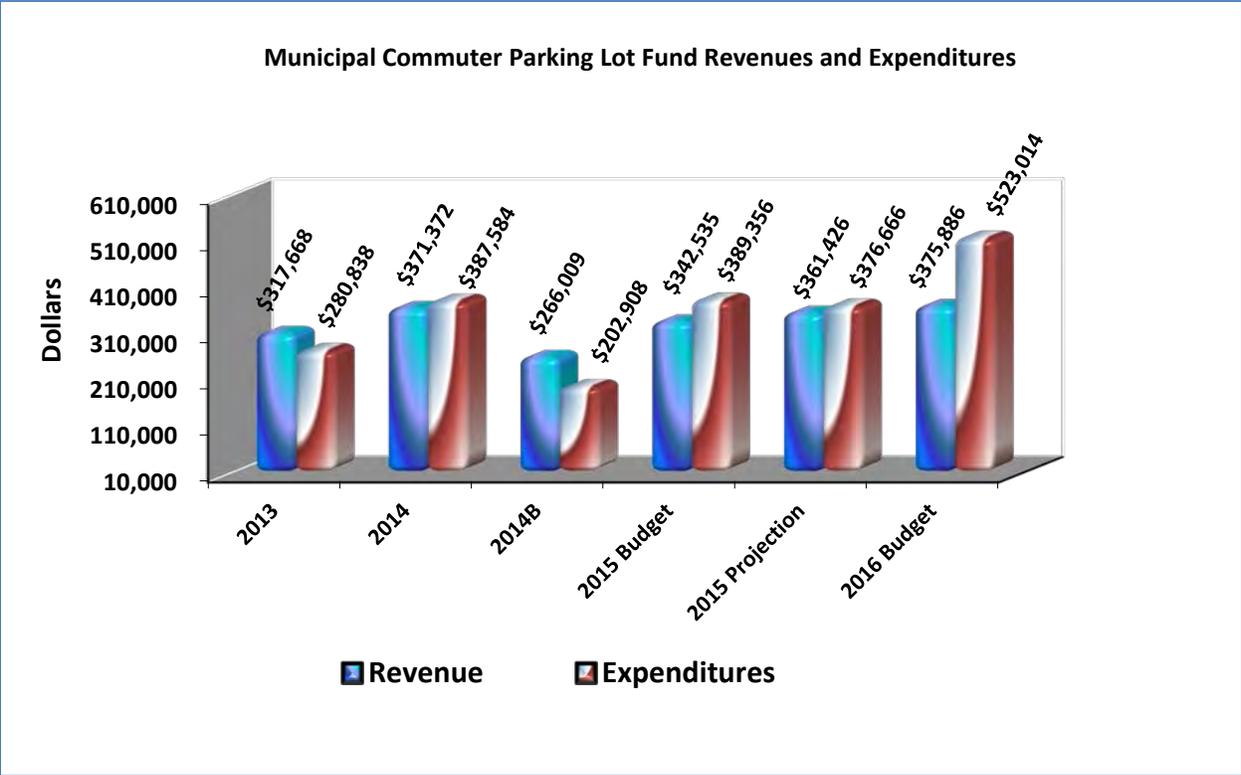
Date of Issue	April 12,2000
Date of Maturity	July 1,2019
Authorized Issue	\$1,784,916
Interest Rates	2.625%
Interest Dates	January 1 and July 1
Principal Maturity Date	January 1 and July 1
Payable at	Illinois Environmental Protection Agency

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Totals</u>
1/1/2016	53,203	5,566	58,769
7/1/2016	53,901	4,868	58,769
1/1/2017	54,608	4,161	58,769
7/1/2017	55,325	3,444	58,769
1/1/2018	56,051	2,718	58,769
7/1/2018	56,787	1,982	58,769
1/1/2019	57,532	1,237	58,769
7/1/2019	36,694	482	37,176
	\$ 424,101	\$ 24,458	\$ 448,559
	\$ 424,101	\$ 24,458	\$ 448,559

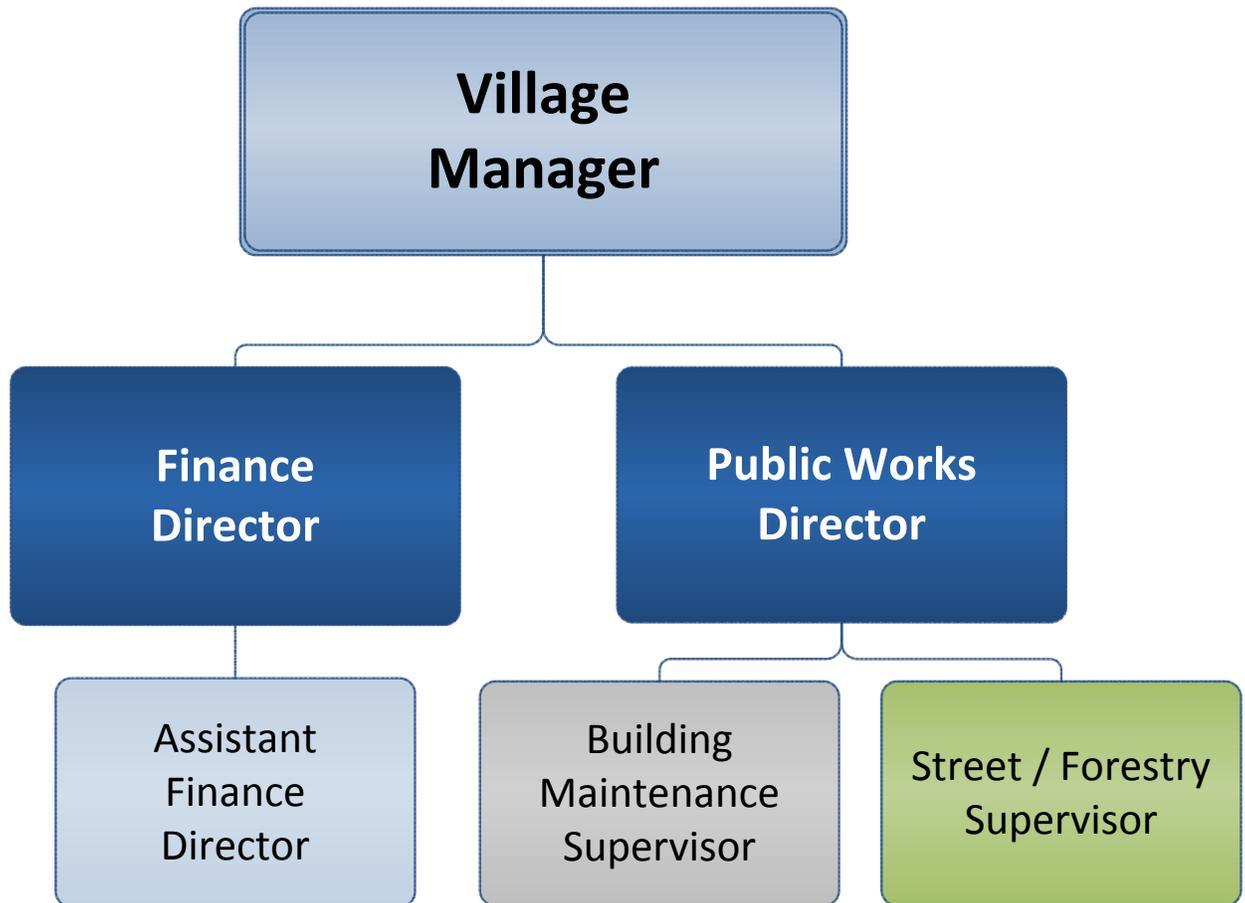
MUNICIPAL COMMUTER PARKING LOT FUND

The Municipal Commuter Parking Lot Fund – used to account for the operations associated with the 1399 commuter parking spaces at Hanover Park. The Public Works Department is responsible for maintaining the parking lots at the train station. Public Works Department manages snow removal, landscaping, tree planting, parking machine maintenance, asphalt and street lighting repairs. The Village offers a daily parking fee of \$1.50 per day. Annual passes for \$330.00 (discounted until December 31st). Monthly pass for \$30.00.



Municipal Parking lot fees increased in Fiscal Year 2011 from \$1.00 to \$1.25 and again in Fiscal Year 2013 to \$1.50.

051 – Municipal Commuter Parking Lot



51 - MUNICIPAL COMMUTER PARKING LOT

GOALS

The goal of the Municipal Commuter Parking Lot is to maintain a clean and safe facility.

DESCRIPTION OF FUNCTIONS

To provide adequate parking places; assure safe and clean drives, walks, ramps and stairs; and to maintain, on a daily basis, the Commuter Station.

2015 OBJECTIVES AND ACCOMPLISHMENTS

1. Is a great place to live, work and do business.

1. Replace parking lot lighting with new energy efficient fixtures. (Fourth quarter)

Items were approved by the Board on October 10, 2015. The lighting is on order.

2016 OBJECTIVES

1. Is a great place to live, work and do business.

1. Continue high level of customer service delivery. (First quarter)
2. Improve north side parking resurfacing including deep patching, storm sewer repair, and overlay. (Third quarter)
3. Evaluate revenue sources for funding needed Capital projects. (Second quarter)

VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2016

Fund 51 - Municipal Commuter Lot Fund

Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Revenues and Other Financing Sources						
323-309 Parking Lot Meter Fee	\$ 128,472	\$ 147,223	\$ 105,325	\$ 148,292	\$ 146,326	\$ 147,789
323-310 Parking Lot Permit Fee	188,973	223,962	160,570	194,123	215,000	225,000
Total Charges for Services	317,445	371,185	265,895	342,415	361,326	372,789
361-300 Interest On Investments	223	187	114	120	100	100
362-300 Net Change In Fair Value	-	-	-	-	-	-
Total Investment Income	223	187	114	120	100	100
380-339 Insurance Reserve Refund	-	-	-	-	-	2,997
389-303 Miscellaneous Income	-	-	-	-	-	-
Total Miscellaneous Revenue	-	-	-	-	-	2,997
Total Revenues and Other Financing Sources	\$ 317,668	\$ 371,372	\$ 266,009	\$ 342,535	\$ 361,426	\$ 375,886
Expenditures and Other Financing Uses						
401-411 Salaries - Regular	\$ 112,739	\$ 114,106	\$ 73,275	\$ 121,468	\$ 121,468	\$ 97,333
401-421 Overtime Compensation	6,696	131	2,894	-	4,000	4,000
401-428 On Call Premium Pay	3	81	855	-	1,300	1,000
401-441 State Retirement	17,125	17,086	11,140	19,490	19,490	13,773
401-442 Social Security	8,869	8,542	5,443	9,392	9,392	7,521
401-444 Employee Insurance	1,081	53,199	11,534	19,597	19,597	29,968
Total Personal Services	146,513	193,145	105,141	169,947	175,247	153,595
402-411 Office Supplies	1,446	1,053	1,115	1,394	1,394	1,394
402-426 Bulk Chemicals	-	2,024	2,261	4,000	2,000	2,000
402-427 Materials & Supplies	5,650	3,019	98	5,650	5,650	5,650
402-428 Cleaning Supplies	867	839	858	900	900	900
Total Commodities	7,963	6,935	4,332	11,944	9,944	9,944
403-412 Postage	223	254	153	300	300	300
403-413 Light & Power	14,166	12,666	8,348	16,800	13,000	15,000
403-414 Natural Gas	1,789	3,200	1,030	5,750	3,200	3,200
403-421 Liability Insurance Program	6,078	15,400	6,940	16,800	16,800	-
403-434 M & R - Buildings	5,335	4,842	2,355	5,000	5,000	5,000
403-435 M & R - Streets & Bridges	38,635	66,333	20,893	49,360	56,000	56,000
403-436 Maintenance Agreements	12,180	11,880	11,880	12,180	12,900	13,200
403-455 Real Property Rental	775	775	775	775	775	775
403-493 Depreciation Expense	43,656	43,656	29,104	47,000	30,000	37,500
403-499 Miscellaneous Expense	3,525	4,116	2,668	3,500	3,500	3,500
Total Contractual Services	126,362	163,122	84,146	157,465	141,475	134,475
Total Operating Expenditures	280,838	363,202	193,619	339,356	326,666	298,014

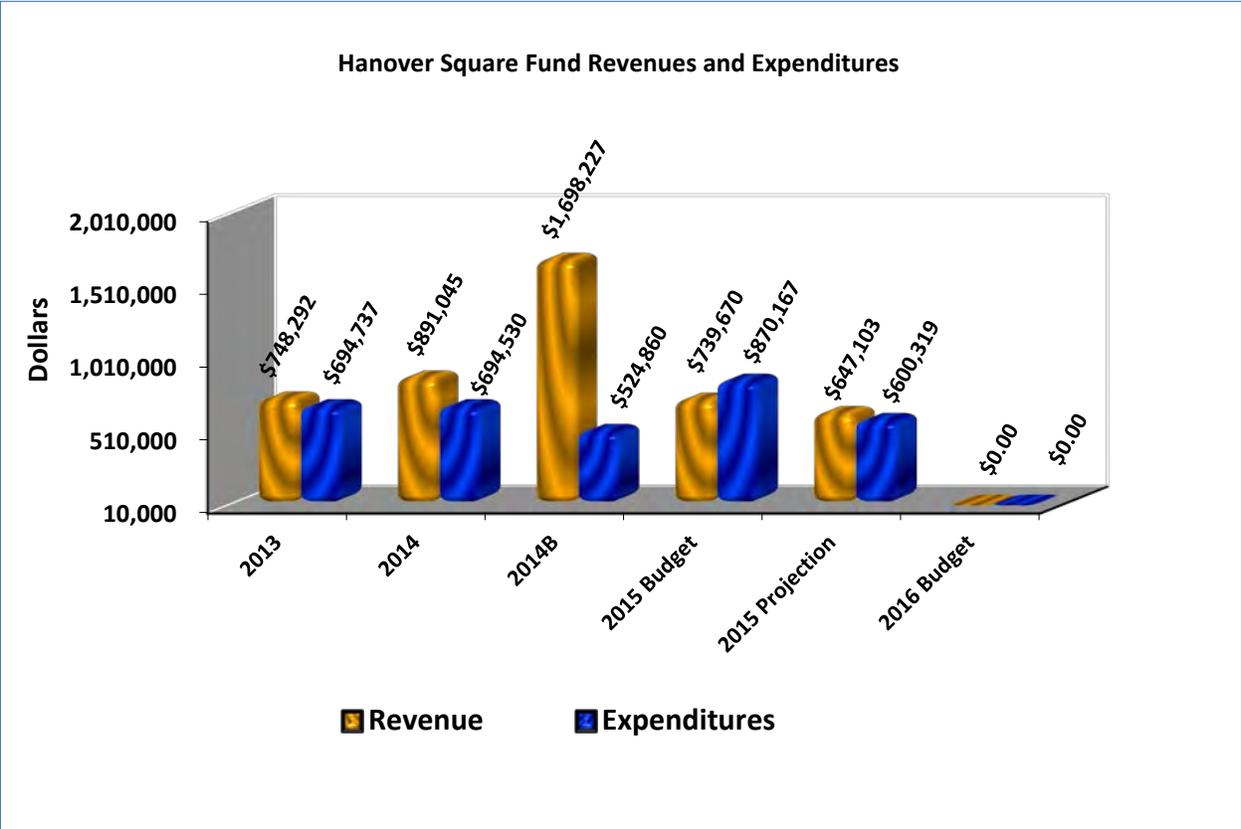
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2016

Fund 51 - Municipal Commuter Lot Fund

Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Expenditures and Other Financing Uses (Continued)						
413-422 Improvement Other Than Buildings	-	24,382	9,289	50,000	50,000	225,000
413-443 Other Equipment	-	-	-	-	-	-
Total Capital Outlay	-	24,382	9,289	50,000	50,000	225,000
Total Other Expenditures	-	24,382	9,289	50,000	50,000	225,000
Total Expenditures and Other Financing Uses	\$ 280,838	\$ 387,584	\$ 202,908	\$ 389,356	\$ 376,666	\$ 523,014
Net Position	\$ 36,830	\$ (16,212)	\$ 63,101	\$ (46,821)	\$ (15,240)	\$ (147,128)
Net Investment in Capital Assets	2,320,767	2,277,111	2,248,006	2,201,185	2,248,006	2,248,006
Unrestricted	163,032	190,476	282,682	282,682	267,442	120,314
Ending Net Position	\$ 2,483,799	\$ 2,467,587	\$ 2,530,688	\$ 2,483,867	\$ 2,515,448	\$ 2,368,320

HANOVER SQUARE FUND

Hanover Square Fund – used to account for the operation and maintenance of the Hanover Square shopping center. All activities necessary to provide such services are accounted for in this fund including, but not limited to, operations, maintenance, financing and collections. In September 2015, the Village transferred the ownership into an LLC as a part of this public-private partnership between the Village and Tobin Development. Therefore, no revenues or expenditures were budgeted in the FY'16 Budget.



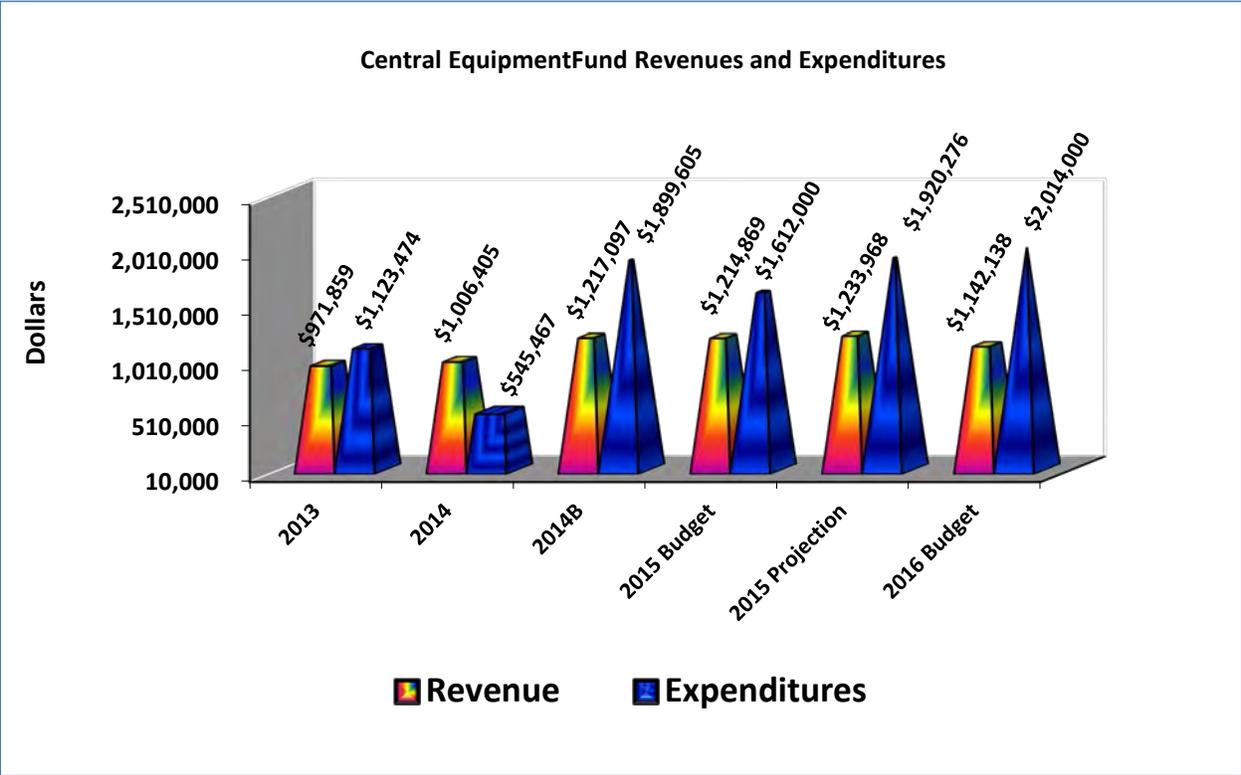
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2016

Fund 52 - Hanover Square Fund

Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Revenues and Other Financing Sources						
361-300 Interest On Investments	\$ 308	\$ 216	\$ 31	\$ 120	\$ 104	\$ -
Total Investment Income	<u>308</u>	<u>216</u>	<u>31</u>	<u>120</u>	<u>104</u>	<u>-</u>
364-300 Rental Income	635,531	667,735	515,793	699,000	610,119	-
364-301 Common Area Maintenance	33,563	42,614	30,308	40,100	32,622	-
364-302 Late Fee Revenue	575	354	698	450	801	-
380-304 Reimbursed Exp. Property Damage	22,665	-	1,752	-	-	-
389-303 Miscellaneous Income	-	-	13,880	-	3,457	-
Total Miscellaneous Income	<u>692,334</u>	<u>710,703</u>	<u>562,431</u>	<u>739,550</u>	<u>646,999</u>	<u>-</u>
392-304 Capital Contributions	55,650	180,126	1,135,765	-	-	-
Total Other	<u>55,650</u>	<u>180,126</u>	<u>1,135,765</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 748,292</u>	<u>\$ 891,045</u>	<u>\$ 1,698,227</u>	<u>\$ 739,670</u>	<u>\$ 647,103</u>	<u>\$ -</u>
Expenditures and Other Financing Uses						
402-411 Office Supplies	\$ 133	\$ 375	\$ -	\$ -	\$ 8	\$ -
Total Commodities	<u>133</u>	<u>375</u>	<u>-</u>	<u>-</u>	<u>8</u>	<u>-</u>
403-413 Light & Power	30,228	42,836	22,428	27,900	25,491	-
403-416 Property Taxes	423,230	419,727	289,442	575,000	171,955	-
403-434 M & R - Buildings	69,160	58,763	70,278	59,120	27,896	-
403-436 Maintenance Agreements	83,950	113,350	55,348	74,504	86,365	-
403-461 Consulting Services	63,248	38,161	16,346	100,993	30,003	-
403-462 Legal Services	-	-	-	-	90,320	-
403-493 Depreciation Expense	18,877	21,230	71,019	20,000	71,000	-
403-499 Miscellaneous Expense	12	88	-	150	95	-
Total Contractual Services	<u>688,705</u>	<u>694,155</u>	<u>524,860</u>	<u>857,667</u>	<u>503,125</u>	<u>-</u>
413-421 Buildings	5,899	-	-	12,500	97,186	-
Total Capital Outlay	<u>5,899</u>	<u>-</u>	<u>-</u>	<u>12,500</u>	<u>97,186</u>	<u>-</u>
Total Expenditures and Other Financing Uses	<u>\$ 694,737</u>	<u>\$ 694,530</u>	<u>\$ 524,860</u>	<u>\$ 870,167</u>	<u>\$ 600,319</u>	<u>\$ -</u>
Net Position	<u>\$ 53,555</u>	<u>\$ 196,515</u>	<u>\$ 1,173,366</u>	<u>\$ (130,497)</u>	<u>\$ 46,784</u>	<u>\$ -</u>
Net Investment in Capital Assets	3,123,351	3,214,534	4,279,282	4,148,785	4,279,282	4,279,282
Unrestricted	<u>(263,688)</u>	<u>(158,356)</u>	<u>(49,738)</u>	<u>(49,738)</u>	<u>(2,954)</u>	<u>(2,954)</u>
Ending Net Position	<u>\$ 2,859,663</u>	<u>\$ 3,056,178</u>	<u>\$ 4,229,544</u>	<u>\$ 4,099,047</u>	<u>\$ 4,276,329</u>	<u>\$ 4,276,329</u>

CENTRAL EQUIPMENT FUND

Central Equipment Fund - also known as Sinking Fund was established to provide for the replacement of large, expensive and longer-lasting equipment of the Village. This equipment includes items such as fire apparatus, squad cars, and dump trucks, etc. Equipment needs are evaluated each year and the schedule modified for changes in the condition of the equipment. Some items may need replacement sooner than expected due to high maintenance costs and other items lives may be extended thus delaying their replacements. Financing is provided by transfers from the various village funds.



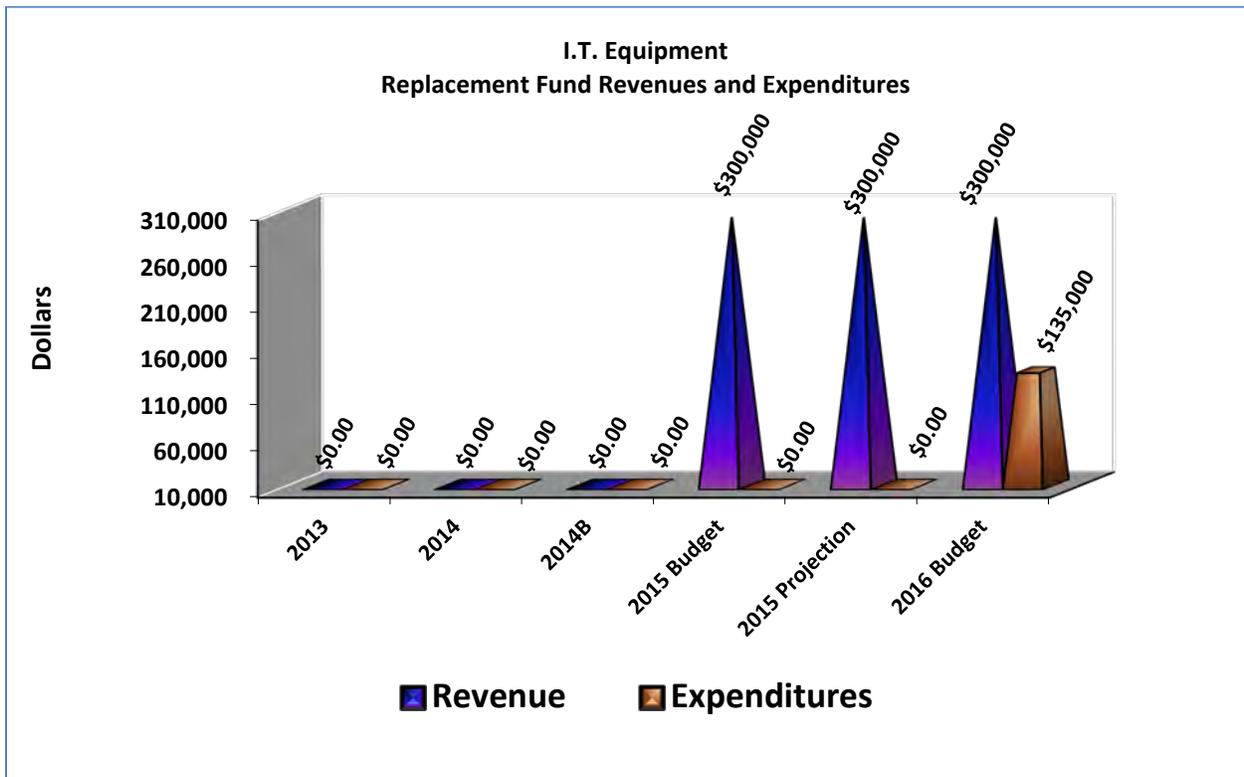
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2016

Fund 61 - Central Equipment Fund

Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Revenues and Other Financing Sources						
361-300 Interest On Investments	\$ 20,886	\$ 17,134	\$ (229,465)	\$ 5,800	\$ 10,000	\$ 10,000
362-300 Net Change In Fair Value	388		-	-	-	-
Total Investment Income	21,274	17,134	(229,465)	5,800	10,000	10,000
391-301 General Fund	618,423	663,572	908,508	932,355	932,355	903,146
391-350 Water & Sewer Fund	274,593	278,525	472,028	276,714	276,714	228,992
391-351 Commuter Lot Fund	-	-	-	-	-	-
Total Interfund Transfers	893,016	942,097	1,380,536	1,209,069	1,209,069	1,132,138
392-301 Gain - Sale of Capital Assets	7,569	47,174	66,026	-	14,899	-
392-304 Capital Contributions	50,000	-	-	-	-	-
Total Other	57,569	47,174	66,026	-	14,899	-
Total Revenues and Other Financing Sources	\$ 971,859	\$ 1,006,405	\$ 1,217,097	\$ 1,214,869	\$ 1,233,968	\$ 1,142,138
Expenditures and Other Financing Uses						
403-493 Depreciation Expense	\$ 473,367	\$ 491,831	\$ 324,852	\$ -	\$ -	\$ -
Total Contractual Services	473,367	491,831	324,852	-	-	-
Total Operating Expenditures	473,367	491,831	324,852	-	-	-
413-441 Automobiles	-	-	642,171	214,000	214,000	249,000
413-442 Trucks	-	-	824,341	1,133,000	1,410,000	1,765,000
413-443 Other Equipment	16,825	53,636	108,241	265,000	296,276	-
413-450 Water & Sewer	633,282	-	-	-	-	-
Total Capital Outlay	650,107	53,636	1,574,753	1,612,000	1,920,276	2,014,000
Total Expenditures and Other Financing Uses	\$ 1,123,474	\$ 545,467	\$ 1,899,605	\$ 1,612,000	\$ 1,920,276	\$ 2,014,000
Net Position	\$ (151,615)	\$ 460,938	\$ (682,508)	\$ (397,131)	\$ (686,308)	\$ (871,862)
Beginning Net Position - Restricted	3,247,374	3,654,360	3,760,423	2,966,161	3,760,423	3,760,423
Beginning Net Position - Unrestricted	3,617,207	3,671,159	4,166,930	4,564,061	3,480,622	2,608,760
Ending Net Position	\$ 6,864,581	\$ 7,325,519	\$ 7,927,353	\$ 7,530,222	\$ 7,241,045	\$ 6,369,183

I.T. EQUIPMENT REPLACEMENT FUND

I.T. Equipment Replacement Fund – accounts for the funds annually set aside for timely replacement of equipment that meet the current business operation. Equipment includes computers, printers, copiers, data storage devices, scanners, telecommunications equipment. The Village Board established the Fund in 2015. Financing is provided by transfers from the various village funds.



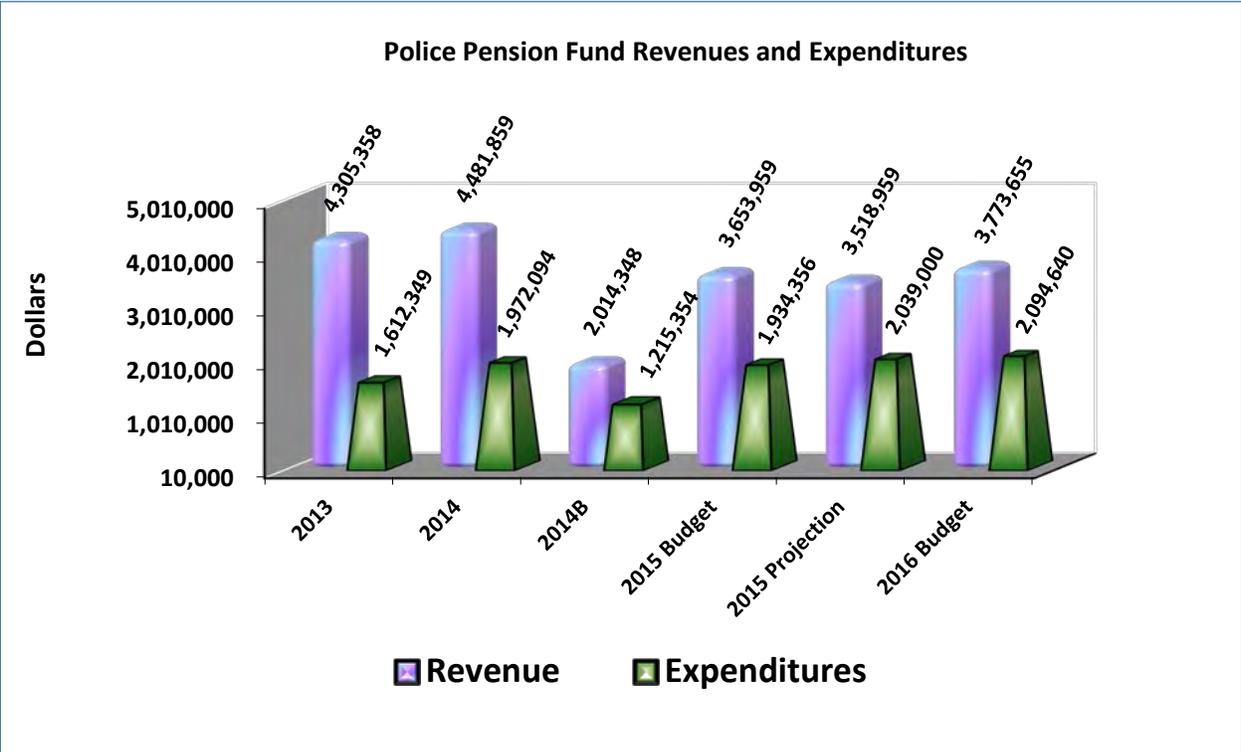
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2016

Fund 62 - I.T. Equipment Replacement Fund

Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Revenues and Other Financing Sources						
361-300 Interest on Investments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
362-300 Net Change in Fair Value	-	-	-	-	-	-
Total Investment Income	-	-	-	-	-	-
391-301 General Fund	-	-	-	300,000	300,000	180,000
391-350 Water & Sewer Fund	-	-	-	-	-	120,000
391-351 Commuter Lot Fund	-	-	-	-	-	-
Total Interfund Transfers	-	-	-	300,000	300,000	300,000
392-301 Gain - Sale of Capital Assets	-	-	-	-	-	-
Total Other	-	-	-	-	-	-
Total Revenues and Other Financing Sources	\$ -	\$ -	\$ -	\$ 300,000	\$ 300,000	\$ 300,000
Expenditures and Other Financing Uses						
403-493 Depreciation Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Contractual Services	-	-	-	-	-	-
413-431 I.T. Equipment - Servers	-	-	-	-	-	-
413-431 I.T. Equipment - PC/Laptops	-	-	-	-	-	60,000
413-431 I.T. Equipment - MDC	-	-	-	-	-	75,000
Total Capital Outlay	-	-	-	-	-	135,000
Total Expenditures and Other Financing Uses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 135,000
Net Position	\$ -	\$ -	\$ -	\$ 300,000	\$ 300,000	\$ 165,000
Beginning Net Position	-	-	-	-	-	300,000
Ending Net Position	\$ -	\$ -	\$ -	\$ 300,000	\$ 300,000	\$ 465,000

POLICE PENSION FUND

Police Pension Fund – the Village’s sworn police employees participate in the Police Pension Plan. The Pension Plan functions for the benefit of these employees and is governed by a five-member pension board consisting of two members appointed by the Village’s President, one elected pension beneficiary and two elected police employees. The Village and Police Pension Plan participants are obligated to fund all Pension costs based upon actuarial valuations. The State of Illinois is authorized to establish benefit levels and the Village is authorized to approve the actuarial assumptions used in the determination of contribution levels. Although it possesses many of the characteristics of a legally separate government, the Police Pension Fund is reported as if it were part of the Village for budgetary purposes because of the Village’s fiduciary responsibility to the Pension.



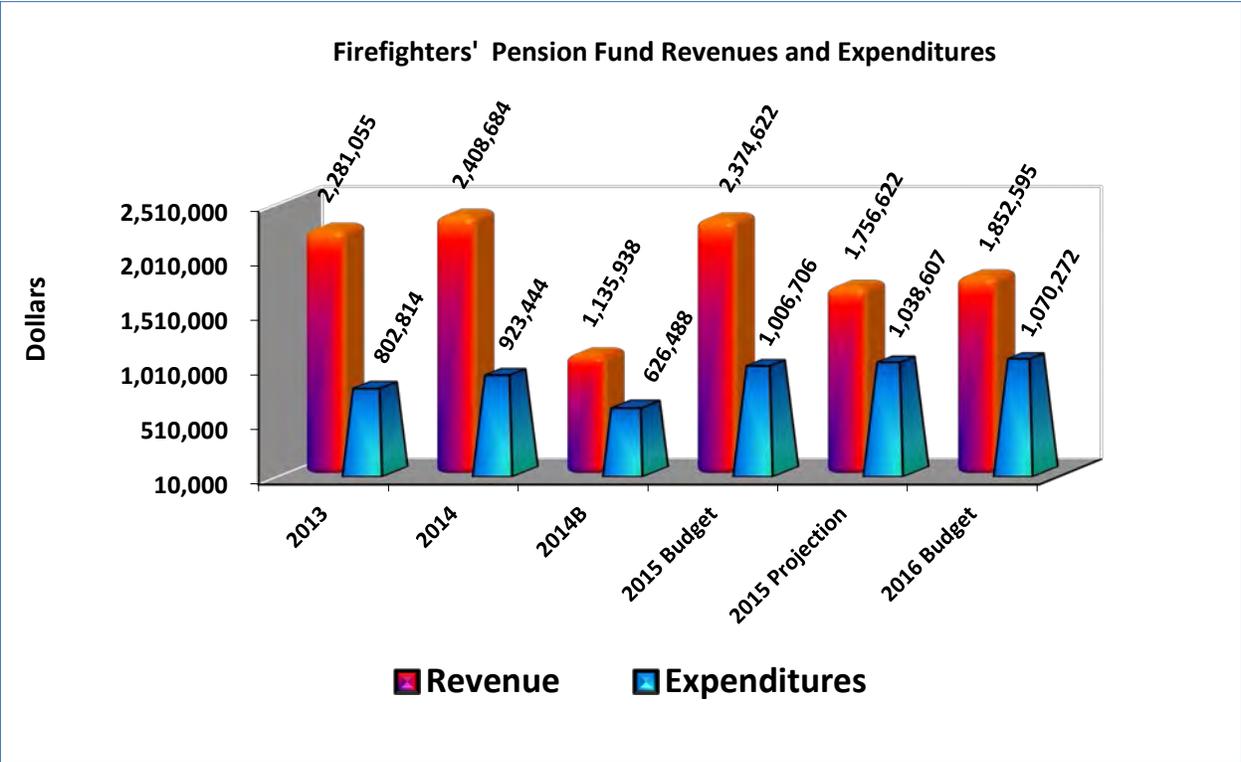
VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2016

Fund 70 - Police Pension Fund

Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Revenues and Other Financing Sources						
361-300 Interest On Investments	\$ 582,425	\$ 668,466	\$ 140,189	\$ 1,250,000	\$ 500,000	\$ 600,000
362-300 Net Change In Fair Value	1,589,277	1,605,571	274,978	-	450,000	500,000
Total Investment Income	2,171,702	2,274,037	415,167	1,250,000	950,000	1,100,000
365-360 Village Contributions	1,657,706	1,729,682	1,275,435	2,078,959	2,078,959	2,153,655
365-370 Employee Contributions	475,746	478,029	323,746	325,000	490,000	520,000
389-303 Miscellaneous Income	204	111	-	-	-	-
Total Miscellaneous	2,133,656	2,207,822	1,599,181	2,403,959	2,568,959	2,673,655
Total Revenues and Other Financing Sources	\$ 4,305,358	\$ 4,481,859	\$ 2,014,348	\$ 3,653,959	\$ 3,518,959	\$ 3,773,655
Expenditures and Other Financing Uses						
401-403 Refunds	\$ 27,240	\$ 197,128	\$ 51	\$ 45,000	\$ 45,000	\$ 40,000
401-443 Police / Fire Pension	1,520,930	1,633,299	1,164,363	1,794,456	1,900,000	1,956,990
Total Personal Services	1,548,170	1,830,427	1,164,414	1,839,456	1,945,000	1,996,990
401-469 Portability Transfer	-	64,023	-	-	-	-
402-413 Memberships / Subscriptions	775	775	517	1,000	1,000	1,000
Total Commodities	775	64,798	517	1,000	1,000	1,000
403-461 Consulting Services	11,995	16,035	9,070	31,500	31,500	34,600
403-462 Legal Services	2,613	4,040	1,600	4,900	4,000	4,000
403-465 Medical Examinations	-	-	-	750	750	750
403-466 Investment Expense	43,037	51,550	33,876	54,000	54,000	54,000
403-471 Schools / Conferences / Meetings	1,475	835	1,145	2,500	2,500	2,500
403-472 Transportation	189	162	(11)	250	250	300
403-499 Miscellaneous Expense	4,095	4,247	4,743	-	-	500
Total Contractual Services	63,404	76,869	50,424	93,900	93,000	96,650
Total Operating Expenditures	1,612,349	1,972,094	1,215,354	1,934,356	2,039,000	2,094,640
Total Expenditures and Other Financing Uses	\$ 1,612,349	\$ 1,972,094	\$ 1,215,354	\$ 1,934,356	\$ 2,039,000	\$ 2,094,640
Net Position	\$ 2,693,009	\$ 2,509,765	\$ 798,994	\$ 1,719,603	\$ 1,479,959	\$ 1,679,015
Beginning Net Position	21,019,430	23,712,439	26,222,204	27,021,198	27,021,198	28,501,157
Ending Net Position	\$ 23,712,439	\$ 26,222,204	\$ 27,021,198	\$ 28,740,801	\$ 28,501,157	\$ 30,180,172

FIREFIGHTERS' PENSION FUND

Firefighters' Pension Fund – the Village's firefighters participate in the Firefighters' Pension Plan. The Pension provides retirement benefits to firefighters and is governed by a five-member pension board consisting of two members appointed by the Village's President, one elected pension beneficiary and two elected fire employees. The Village and the participants are obligated to fund all pension costs based upon actuarial valuations. The State of Illinois is authorized to establish benefit levels and the Village is authorized to approve the actuarial assumptions used in the determination of contribution levels. Although it possesses many of the characteristics of a legally separate government, the Firefighters' Pension Fund is reported as if it were part of the Village for budgetary purposes because of the Village's fiduciary responsibility to the Pension.



VILLAGE OF HANOVER PARK, ILLINOIS
Budget Detail By Fund
 Calendar Year Ending December 31, 2016

Fund 71 - Fire Pension Fund

Description	2012-2013 Actual	2013-2014 Actual	2014B Actual	2015 Budget	2015 Projection	2016 Budget
Revenues and Other Financing Sources						
361-300 Interest On Investments	\$ 325,340	\$ 356,347	\$ 80,631	\$ 175,000	\$ 160,000	\$ 175,000
362-300 Net Change In Fair Value	862,347	866,894	156,781	850,000	150,000	160,000
Total Investment Income	<u>1,187,687</u>	<u>1,223,241</u>	<u>237,412</u>	<u>1,025,000</u>	<u>310,000</u>	<u>335,000</u>
365-360 Village Contributions	815,297	915,601	714,492	1,164,622	1,164,622	1,220,757
365-371 Employee Contributions	278,071	269,842	184,034	185,000	282,000	296,838
Total Miscellaneous	<u>1,093,368</u>	<u>1,185,443</u>	<u>898,526</u>	<u>1,349,622</u>	<u>1,446,622</u>	<u>1,517,595</u>
Total Revenues and Other Financing Sources	<u>\$ 2,281,055</u>	<u>\$ 2,408,684</u>	<u>\$ 1,135,938</u>	<u>\$ 2,374,622</u>	<u>\$ 1,756,622</u>	<u>\$ 1,852,595</u>
Expenditures and Other Financing Uses						
401-403 Refunds	\$ -	\$ -	\$ -	\$ 15,000	\$ 21,757	\$ 20,000
401-443 Police / Fire Pension	750,437	856,143	593,064	919,656	944,800	976,972
401-444 Employee Insurance	-	-	-	-	-	-
Total Personal Services	<u>750,437</u>	<u>856,143</u>	<u>593,064</u>	<u>934,656</u>	<u>966,557</u>	<u>996,972</u>
402-413 Memberships / Subscriptions	-	1,533	600	2,500	2,500	2,500
Total Commodities	<u>-</u>	<u>1,533</u>	<u>600</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>
403-461 Consulting Services	11,900	15,355	7,880	21,900	21,900	23,000
403-462 Legal Services	8,275	8,887	1,800	6,600	6,600	6,000
403-465 Medical Examinations	1,830	7,190	-	1,000	1,000	1,000
403-466 Investment Expense	26,894	31,130	20,505	34,000	34,000	34,000
403-471 Schools / Conferences / Meetings	417	600	-	2,000	2,000	2,500
403-472 Transportation	517	203	-	500	500	300
403-499 Miscellaneous Expense	2,544	2,403	2,639	3,550	3,550	4,000
Total Contractual Services	<u>52,377</u>	<u>65,768</u>	<u>32,824</u>	<u>69,550</u>	<u>69,550</u>	<u>70,800</u>
Total Expenditures and Other Financing Uses	<u>\$ 802,814</u>	<u>\$ 923,444</u>	<u>\$ 626,488</u>	<u>\$ 1,006,706</u>	<u>\$ 1,038,607</u>	<u>\$ 1,070,272</u>
Net Position	<u>\$ 1,478,241</u>	<u>\$ 1,485,240</u>	<u>\$ 509,450</u>	<u>\$ 1,367,916</u>	<u>\$ 718,015</u>	<u>\$ 782,323</u>
Beginning Net Position	<u>11,852,076</u>	<u>13,330,317</u>	<u>14,815,557</u>	<u>15,325,007</u>	<u>15,325,007</u>	<u>16,043,022</u>
Ending Net Position	<u>\$ 13,330,317</u>	<u>\$ 14,815,557</u>	<u>\$ 15,325,007</u>	<u>\$ 16,692,923</u>	<u>\$ 16,043,022</u>	<u>\$ 16,825,345</u>

CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) is a multiyear planning instrument used to identify needed capital projects for improvements to Village-owned and operated infrastructure and to coordinate the financing and timing of these improvements. The first long-range Capital Improvement Program for the Village of Hanover Park was developed in Fiscal Year 1984.



Village of Hanover Park Capital Improvement Program Fiscal Years 2016 through 2020

Introduction

The Capital Improvement Program (CIP) is a multiyear planning instrument used to identify necessary capital purchases and improvements and to coordinate the financing and timing of these improvements. The first long-range Capital Improvement Program was developed in Fiscal Year 1984. Each year, the Capital Improvement Program is updated to incorporate new capital projects, changing goals and priorities, and available funding sources. The document includes information regarding the Capital Improvement Program process, funding sources, program highlights, and the current and future impact of the Capital Improvement Program on the operating budget. The *Program Highlights* section provides narrative on significant capital improvements included in the program.

The tables after the narrative section itemize all approved Capital Improvement Program requests. **Table I** provides detailed information on each project included in the Fiscal Year 2016 budget by fund. **Tables II** and **III** display the Fiscal Year 2016 Capital Improvement Program by fund and category. **Table IV** provides the five-year Capital Improvement Plan by Fund.

Fiscal Year 2016 capital improvements are incorporated into the annual budget. Capital budget appropriations lapse at the end of the fiscal year; however, they may be reallocated in a subsequent fiscal year until the completion of the project. The annual budget authorizes and provides the basis for control of expenditures, including operating and maintaining new capital facilities. Projects are programmed for Fiscal Years 2016 through 2020 based on information currently available, including Village Board goals and the need for the improvement. In future years, actual capital budgets enacted may vary from the amount included in the CIP. Financial constraints may make it impossible to budget for the entire amount programmed. Conversely, unexpected financial availability may make it possible to initiate projects earlier than scheduled.

All capital expenditures for \$10,000 and over are included in the CIP. Capital equipment purchases for multiple items with a total of over \$10,000 are also included. The following capital items are incorporated into the Capital Improvement Program:

1. Purchase, improvement, or development of land.
2. Construction of new facilities.
3. Remodeling or expansion of existing facilities.
4. Street construction, reconstruction, or resurfacing.
5. Water and sewer system improvements.
6. Purchase of equipment and machinery.

Capital Improvement Program Process

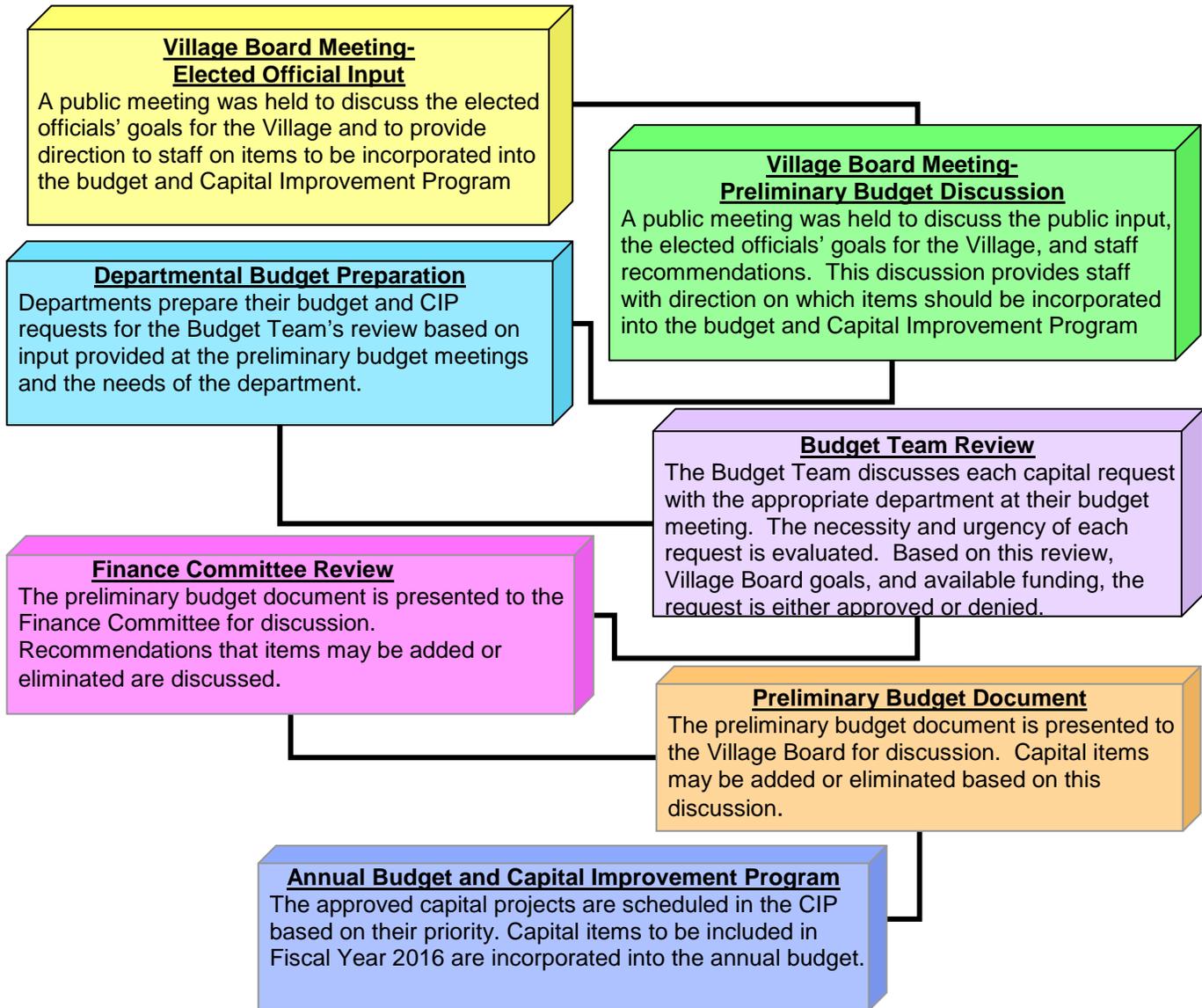


Exhibit 1

The development of the long-range Capital Improvement Program is a comprehensive process held in conjunction with the annual budgetary process. Village officials and management recognize the importance of planning and budgeting for future capital needs. A public meeting is held to elicit elected official input. Following these meetings, a preliminary budget meeting is held to discuss the public's priorities, elected officials' goals, and staff recommendations. At this planning meeting the goals and policies of the organization are solidified. Capital needs are also discussed and priorities are established. Each department is required to submit their capital requests to the Budget Team on designated forms. A *Capital Request Form* is prepared for each capital item to be included in the current fiscal year's budget. A *Five-Year Summary of Capital Requests* is also prepared, which itemizes each anticipated capital request for the current budget year plus four years into the future.

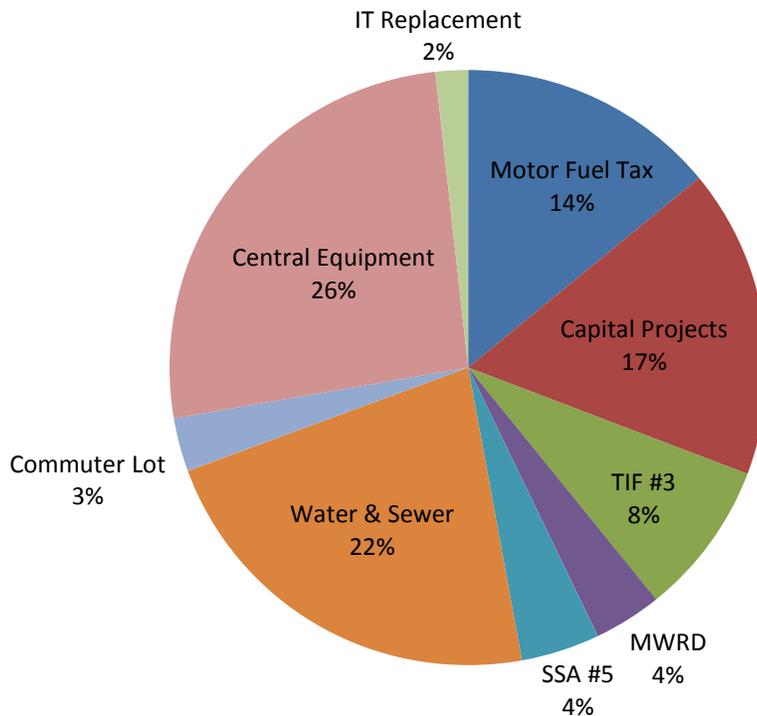
Representatives from each department meet with the Budget Team during August. At this time, the department's capital requests are evaluated by the Budget Team comprised of the Village Manager, Finance Director, and Assistant Finance Director. The Budget Team examines each request to ensure

that all required elements have been included and that long-term operating budget impacts have been considered. The Budget Team considers overall affordability, in terms of capital and operating costs, community concerns, available alternatives, coordination with other projects (including projects being considered by other governmental entities), impacts on services, and the beneficiaries of the project. The satisfaction of Village Board goals, timeframes, funding sources, and the implications of deferring the project are also considered. Each capital request is either approved or denied based on this evaluation. Each approved request is prioritized for inclusion in the Capital Improvement Program and the annual budget.

Additional budget meetings with the Village Board are held each year in September or October, at which time a draft budget is presented. All capital requests are reviewed and evaluated by the Village Board at this time. The Board makes a final determination on which requests are to be included in the fiscal year’s final budget submittal and in the Capital Improvement Program. The Capital Improvement Program is included in the annual budget document and is approved by the Village Board in December of each year.

Funding Sources

Capital Improvement Program 2015 Budget Summary by Category



Fund	Projected	Budget	Planned			
	2015	2016	2017	2018	2019	2020
Road and Bridge Fund	\$ 22,000	\$ -	\$ -	\$ -	\$ -	\$ -
Motor Fuel Tax Fund	81,000	1,088,000	1,000,000	1,000,000	1,000,000	1,000,000
Capital Projects Funds	1,242,594	1,298,396	5,136,516	2,794,338	1,433,020	1,601,047
TIF #3*	557,652	650,000				
SSA #3*	-	-				
SSA #5*	200,000	330,146				
MWRD Fields	380,000	285,485	250,000	350,000	30,000	-
Water and Sewer Fund	1,106,000	1,723,000	2,060,000	3,195,000	3,465,000	1,958,000
Commuter Parking Lot Fund	50,000	225,000	500,000	250,000	250,000	
Hanover Square Fund*	97,186	-	-	-	-	-
Central Equipment Fund	1,920,276	2,014,000	1,286,500	873,600	512,500	802,500
IT Replacement Fund	-	135,000	450,000	575,000	320,000	310,000
Total	\$ 5,656,708	\$ 7,749,027	\$ 10,683,016	\$ 9,037,938	\$ 7,010,520	\$ 5,671,547

*The Village does not project Capital Improvements beyond the Current Budget Year as the Capital Projects are dependent on revenues generated.

Each capital item is allocated to a Village fund or funds based on the nature of the project and the financial resources required for the project. A listing of the Village funds used to finance capital purchases, including a listing of the revenue sources for that fund, and the types of projects allocated to the fund are described below:

011 - Motor Fuel Tax Fund

Motor Fuel Tax revenues are provided by the Village's share of state motor fuel taxes. These funds are primarily used for the annual street resurfacing program and, in addition, street and storm sewer improvements and maintenance as authorized by the State of Illinois.

012 - Road and Bridge Fund

Road and Bridge Fund revenues are provided by township property tax revenues. The funds are used for road and bridge improvements and maintenance.

017 – MWRD Fields Fund

The MWRD (Metropolitan Water Reclamation District) Fields Fund was authorized by Village Board action in November, 2014 to account for the financial activities associated with the maintenance and improvements of the athletic fields that have been leased to the Village for 39 year.

031- Capital Projects Funds

Revenues are provided by transfers from the General, Water and Sewer and TIF Funds. Revenues may also be provided by federal, state, and local grants.

033, 034, 035 - Tax Increment Financing District Funds

Revenues are provided by property tax increments generated within the TIF boundaries. These funds are used only for TIF eligible expenses.

013, 014, 015, 016 – Special Service Area Funds

Special Service Area Fund revenues are provided by the area property tax revenues. These funds are used for improvements and maintenance within the special service area.

050 - Water and Sewer Enterprise Fund

Water and Sewer Fund revenues are provided by water and sewer sales revenues and penalties, tap-on fees, and water meter sales. Funds are used for improvements to, and capital equipment used in the operation of, the water and sewer system.

051 - Municipal Commuter Parking Lot Enterprise Fund

The Municipal Commuter Parking Lot Fund accounts for the provision of commuter parking services to the residents of the Village of Hanover Park and surrounding communities. Resources include permit and daily parking fees.

061 - Central Equipment Fund

Each department that utilizes vehicles contributes annually for their replacement via transfers to the Central Equipment Fund. The General and Water and Sewer Funds each contribute based on the expected replacement cost and expected useful life of each vehicle. The fund is structured such that adequate funding for each vehicle will be accumulated by the scheduled replacement date.

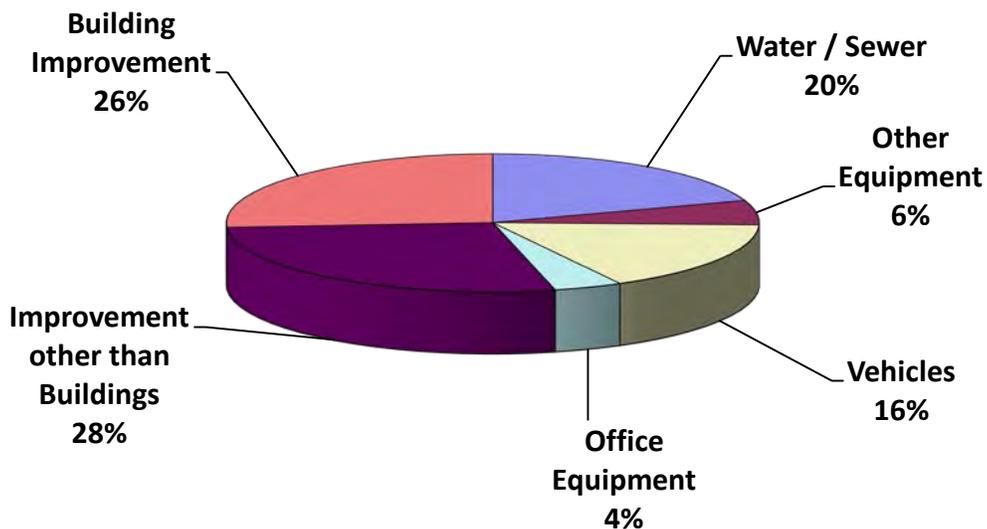
062 – IT Replacement Fund

The IT Replacement Fund was created to replace essential network and computer equipment.

Program Highlights

The Fiscal Year 2016 Capital Improvement Program totals \$7,749,027 or 13.2% of the total annual budget of all funds of \$58,833,890. Following is a summary of capital items by category:

**Capital Improvement Program
2015 Budget
Summary by Category**



Capital Improvement Program
Summary by Category

<u>Category</u>	<u>2016 Budget</u>
Improvements other than Buildings	\$2,934,631
Vehicles	2,014,000
Water and Sewer Improvements	1,385,000
Office Equipment	375,000
Other Equipment	465,396
Buildings	575,000
Total	<u>\$7,749,027</u>

Buildings

All improvements to buildings are expenditures under the Buildings category. Seven separate improvements are budgeted for Fiscal Year 2016. Remodeling of the Village Hall has been needed after the Police Department transferred to their new building. Remodeling began in Fiscal Year 2013. \$175,000 is budgeted this year to continue the remodel and reconfiguration. In addition to the remodel, other projects at Village Hall have been budgeted to include \$200,000 to repair the Village Hall parking lots. Additional projects include \$40,000 for the demolition of the 2152 Lake Street building, as well as a fuel station metering system, façade upgrade grants, pre-treatment interior painting and \$15,000 for a tire changing machine.

Improvements other than Buildings

This category includes expenditures associated with the construction of new roadways, the maintenance of existing roadways, curb and sidewalk replacement, streetlights, landscaping improvements, and commuter parking facility improvements.

Street Improvements

The majority of the roadway construction and improvement projects is funded via the Motor Fuel Tax Fund or the Road and Bridge Fund. In Fiscal Year 2016, \$1,000,000 is budgeted for the Village’s street program, while \$550,000 is budgeted for the Village Center / Historic District streetscape.

These street improvements address the Village Board goals to *Maintain and Enhance Village Infrastructure, Enhance the Village Appearance as a Quality Community, and Improve Public Safety.*

Other Improvements

Some other improvements include \$330,146 budgeted for improvements in Special Service Area #5 (Tanglewood/Greenbrook area). The Fiscal Year 2016 Budget also includes \$11,000 for the replacement of old and worn out Streetlight Banners. A portion will be replaced this fiscal year. There is also \$285,485 budgeted for improvements to the MWRD fields, which includes an electronic sign, bleachers and other miscellaneous improvements. Additionally, \$25,000 is budgeted for replanting of entrance signs, \$60,000 for Lake Street planter boxes, as well as \$180,000 for Parkway Tree replacement.

All of these improvements seek to address the Village Board goal to *Maintain and Enhance Village Infrastructure* and/or to *Enhance the Village Appearance as a Quality Community*. The annual impact on the operating budget for each of these projects, if any, is included in Table I.

Office Equipment

Office equipment category includes all computers, printer, servers and other equipment used within the offices of the Village. Fiscal Year 2016 Office Equipment Capital Expenditures include annual replacement of equipment including computers, printers, and public safety computer equipment. It also includes Village Hall audio/video replacements, as well as Enterprise Agreement Licensing and the mass notification system in Village Hall, Public Works and the Butler Building. These equipment purchases will support the Village Board goal of 'Offers convenience through technologies'. The annual impact on the operating budget for these projects is also included in Table I.

Other Equipment

In the other equipment category, \$465,396 is budgeted for various equipment. This includes \$14,000 for SCADA computer replacement, \$207,000 for SCADA system upgrade to wireless communication, \$39,000 for Hurst Rescue Tools and \$17,000 for a Police canine. There is also additional equipment budgeted for our Police and Fire Departments, which are listed in Table III.

Vehicles

The Vehicles category, which is integrated into the Central Equipment Fund, includes Police Department squad cars and other automobiles, Fire Department trucks and ambulances, and other various department vehicles. In Fiscal Year 2016, \$2,014,000 has been budgeted for vehicle replacements. The vehicle replacement budget in Fiscal Year 2016, includes the purchase of a 100' aerial fire truck, 2 ½ ton dump truck, sign maintenance truck, as well as four police squads. While these are large purchases, the equipment does have a long useful life.

These vehicle and equipment purchases will maintain and enhance Public Safety and Village Infrastructure. The current and future operating budgets are not expected to be significantly impacted by these purchases. A detailed schedule of all Fiscal Year 2016 budgeted vehicle purchases is included in Table I. Summary listings of all Fiscal Year 2016 budgeted Vehicles by fund and category are included in Tables II and III.

Water and Sewer Improvements

This category includes expenses for improvements to the water and sewer utility system in the Village, including water and sewer main replacement, sewage treatment plant equipment and facility improvements, and water tower and well house improvements. These projects are funded via Water and Sewer Fund revenues. All these improvements support the Village Board goal to *Maintain and Enhance Village Infrastructure*.

A total of \$1,385,000 is included in the Fiscal Year 2016 budget for water and sewer improvements. This allocation includes \$300,000 for the water main replacement program throughout both counties. Each year water main replacements are scheduled based on the level of deterioration of the pipe determined by the number of breaks that have occurred on the line.

Water and sewer improvements budgeted also include sanitary sewer replacement costing \$200,000, an Inflow / Infiltration Study at \$100,000, relining of Sanitary Sewer at \$100,000, and installation of sanitary backup prevention systems costing \$35,000. Additionally, \$550,000 is budgeted for a STP sludge storage building. Additional projects are listed in Table III.

Impact of the Capital Improvement Program on Current and Future Operating Budgets

The impact of the Capital Improvement Program on current and future operating budgets is described and enumerated in Table I, Capital Improvement Program Detail by Fund. The impact for each significant non-routine capital item is discussed in the ***Program Highlights*** section of the Capital Improvement Program narrative. The nature and amount of the impact of each improvement are developed using the best information currently available and inflated for future years. These costs may include additional staffing or increased maintenance or other cost of operation. This impact is considered at the time the capital request is evaluated. These costs have been incorporated into the Fiscal Year 2016 operating budget.

The operating budget must also pay interest and principal payments on all bonded debt and notes used for capital acquisitions and improvements. In addition, departments must contribute annually to the Central Equipment Fund for future vehicle replacements. The amount of the annual required contribution increases when new vehicles are added to the fleet. These transfers are budgeted within each cost control center in Account 03-52, Vehicle Maintenance and Replacement.

The General and Water and Sewer Funds finance miscellaneous capital projects via the transfer of fund reserves to the General Capital Projects Fund. The amount of the transfer is calculated based on the expenditures budgeted in the fund, less any revenues earmarked to fund the expenditures; for example, grant revenues. These transfers are included in the operating budget of the appropriate funds.

Conclusion

The Capital Improvement Program is a multi-year planning instrument that identifies necessary capital improvements. The importance of long-range planning and replacement and modernization of infrastructure in the Village is recognized by Village Officials. Funding sources, such as grants, bonds, fund revenues, and reserves and the impact of the project on the operating budget are carefully evaluated prior to inclusion in the Capital Improvement Program. This program will be updated annually as part of the annual budget process.

Special thanks to Juliana Maller, Village Manager, T. J. Moore, Public Works Director and Sue Krauser, Executive Assistant to the Village Manager, for their assistance in the preparation of the Capital Improvement Program.

Table I
Village of Hanover Park
2016 Capital Improvement Program - Detail by Fund

Table 1 provides detailed information on each capital improvement included in the Fiscal Year 2016 Budget. The table displays the project description, the amount included in the 2016 Budget, Cost Control Center, if any, Account, the justification for the project, and the annual anticipated dollar impact on the operating budget in the calendar year with a description of the nature of the impact. The funding source, cost control center and account to be charged are also indicated. Tables II and III provide summary information on the Fiscal Year 2016 Capital Improvement Program. Table IV provides summary information on the Fiscal Year 2017 to 2020 Projected Capital Improvement Program.

011, 015, 017 and 033 SPECIAL REVENUE FUNDS

\$2,353,631



Description	2016 Budget	Cost Control Center	Account
Barrington Road Project	\$88,000	2600	413-422
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The Barrington Road project is a three-part project to complete the street lights between Irving Park Road and Lake Street, replace and upgrade the traffic signals at Barrington Road and Walnut Avenue, improve the intersection to PROWAG (ADA) standards, and construct a bus stop at the Hanover Square Shopping Center. Traffic signals conveyed to IDOT as a jurisdictional transfer.		No Impact	

Description	2016 Budget	Cost Control Center	Account
Street Program	\$1,000,000	2600	413-422
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The annual street program is funded at \$1,000,000. Due to the foregoing of the FY15 Street Program, the FY16 program will consist of the resurfacing of Celebrity Circle and spot asphalt repairs where needed on other streets.		Decrease	

Description	2016 Budget	Cost Control Center	Account
Improvements per Tanglewood/ Greenbrook Associations	\$130,146	2100	413-422
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Improvements will include surface asphalt and concrete, walking paths, railings, etc. as directed by the association.		Increase	

Description	2016 Budget	Cost Control Center	Account
Site Improvements (Lighting)	\$200,000	2100	413-422
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
A multi-stage lighting project to install new lighting in the right-of-way in the Greenbrook/Tanglewood Neighborhood (SSA #5).		Increase	

Description	2016 Budget	Cost Control Center	Account
Electronic Sign	\$100,000	6700	413-422
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
An electronic sign is requested at the MWRD field. It would greatly increase the visibility of the programming at the site and give the sports organizations a way to more effectively reach their target audience of parents and players. The sign is contemplated to be electronic on two sides to most effectively reach traffic on Barrington Road.		No Impact	

Description	2016 Budget	Cost Control Center	Account
Install Directional Signage	\$4,000	6700	413-422
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Improved directional signage is requested at the MWRD field that will include field identifiers, directional signage to fields, welcome signage, identifiers of signage, and other safety indicators as required. This will be to assist visitors to the field to find where to go as well as increase the awareness of motorists as to the right places to be.		No Impact	

Description	2016 Budget	Cost Control Center	Account
Miscellaneous Improvements	\$129,385	6700	413-422
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Improvements to the fields that will include minor drainage spot repairs, roadway repairs, etc.			

Description	2016 Budget	Cost Control Center	Account
Purchase Bleachers – Up to 20	\$50,700	6700	413-422
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Purchase of modern aluminum bleachers for placement at fields on MWRD sports site. These would replace aged and significantly degraded wooden bleachers.		No Impact	

Description	2016 Budget	Cost Control Center	Account
Speed Signage 15 MPH - Throughout	\$1,400	6700	413-422
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Placement of speed signage around the MWRD field site, as well as the entrance. This will prompt motorists to limit speed near fields where children will be playing.		No Impact	

Description	2016 Budget	Cost Control Center	Account
Façade Upgrade Grants	\$100,000	2200	413-421
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
In order to encourage property owners in the Village Center area, particularly in the Historic District, to improve their buildings and façade, and thereby improve the overall aesthetics of the area, the Village set aside \$100,000 annually, as a Façade Improvement Grant. The grant would function as a reimbursement grant, with up to 50% participation from the Village. Criteria would be developed for the administration of the grant.			

Description	2016 Budget	Cost Control Center	Account
Village Center/Historic District Streetscape	\$550,000	2200	413-422
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
To spur private investment and improvement in the Village Center area, the Village can initiate Streetscape Improvements, including landscaping, improvements related to pedestrian comfort, and overall aesthetics of the Historic District. While Village could make improvements of about \$500,000, a Streetscape Improvement Grant will also be set up for a total amount of \$50,000, to encourage private property owners to improve the curb appeal of their properties in this area. The grant would be a reimbursable amount, with up to 50% participation from the Village, and specific criteria would be developed for the administration of the grant.			

031 CAPITAL PROJECTS

\$1,298,396



Description	2016 Budget	Cost Control Center	Account
Village Hall Improvements	\$175,000	6400	413-421
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Continuing Village Hall renovations, which started in Fiscal Year 2013, after the Police Department moved to its new facility.		None	

Description	2016 Budget	Cost Control Center	Account
Parkway Tree Replacement	\$180,000	6300	413-422
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Planting of replacement trees that were removed due to the Emerald Ash Borer.		None	

Description	2016 Budget	Cost Control Center	Account
Lake Street Planter Boxes	\$60,000	6300	413-422
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Design, remove and replace all plants in the raised planter boxes on Lake Street to improve the appearance of the corridor.		None	None

Description	2016 Budget	Cost Control Center	Account
Entrance Signs	\$25,000	6300	413-422
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Additional plantings needed at our five entryway signs to increase the visual impact at each location.		Increase	Operating budget to increase for weekly maintenance.

Description	2016 Budget	Cost Control Center	Account
Street Banners	\$11,000	6300	413-422
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Purchase of 75 banners to be installed on Lake Street as a summer banner.		None	None

Description	2016 Budget	Cost Control Center	Account
Demo 2152 Lake Street Building	\$40,000	6400	413-421
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Demolish annex building located at 2152 Lake Street.		None	

Description	2016 Budget	Cost Control Center	Account
Fuel Station Metering System	\$30,000	6400	413-421
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Our current system for monitoring vehicle fuel usage is 25 years old. It is not compatible with the new computer operating systems. The newer fuel monitoring systems offer more dependability and better fuel tracking.		None	

Description	2016 Budget	Cost Control Center	Account
VH/PW/Butler Mass Notification System	\$30,000	4700	413-431
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The project goal is to ensure that all areas of Village buildings are able to receive alerts if there is an emergency situation. Currently there are many areas that do not have coverage, and the Police Department has recommended coverage to ensure employees are safe.		Increase	\$4,000/year

Description	2016 Budget	Cost Control Center	Account
Village Hall Audio/Video Replacement	\$60,000	4700	413-431
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The audio/video components at the Village Hall have become outdated and are in need of being replaced. Improvements are needed in public accessible areas as well as the general audio/video infrastructure. Staff will look to implement equipment that will work efficiently with current technology, be easy to use, and have connectivity for the common devices in use within the Village.		Increase	\$10,000/year

Description	2016 Budget	Cost Control Center	Account
Disaster Recovery System	\$20,000	4700	413-431
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The 2014 Village of Hanover Park Strategic plan identified the objective of Develop IT Disaster Recovery Plan in the Effective Governance goal. Results of the plan will include options for offsite storage of Village data, including working backups of identified core virtual servers. The virtual server backup strategy will allow for the core virtual servers to be brought online within hours of an outage via an online cloud backup vendor. The recovery points for each core service will be identified in the plan and applied to the backup strategy. Advances in cloud backup services enable organizations to have a solid disaster action plan to provide disaster recovery services if needed.		Increase	Annual Maintenance Fee

Description	2016 Budget	Cost Control Center	Account
Enterprise Agreement Licensing	\$70,000	4700	413-431
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The Village maintains licensing and software assurance with Microsoft for many Village network services including: Microsoft System Center Management, SharePoint, Data Center, client operating systems, Exchange email, Office Suite, physical and virtual server operating systems, and Microsoft Hyper-V platform. Moving to an Enterprise Agreement will consolidate existing licensing to one agreement and include all Microsoft licensing that the Village uses to provide network services to end users. The annual subscription eliminates the costs associated with purchasing expensive new licensing as new versions of software are included as they are released. For example, an upgrade for Microsoft Office is available and would cost \$155,000 to upgrade as a standalone product; which is just one product the Village utilizes from Microsoft. The same holds true for Microsoft Exchange.		None	

Description	2016 Budget	Cost Control Center	Account
Fire Smart Board	\$15,000	4700	413-431
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This tool will be installed in the training room at Fire Station No. 1 and will replace an existing white grease board. The "smart board" will allow enhanced audiovisual interaction and will be used regularly as part of the daily drill training schedule. The board will be camera/audio equipped to allow training classes taught at Fire Station No. 1 to be broadcast to Station 2 and to the training room at Inspectional Services. This will allow trainings/meetings to be conducted without pulling personnel and equipment out of their response districts (thereby delaying timely emergency responses) or away for extended periods from the front counter of Inspectional Services. Moving in this direction has been a top consideration for several years and has been part of planned enhancements by the Information Technology Department.		None	

Description	2016 Budget	Cost Control Center	Account
Printer Replacements	\$10,000	2300	413-431
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The Village has established an annual replacement program for the network printers. The Village operates over 100 printers throughout all Village Departments. Printers are replaced on an as needed basis due to the printer life cycle being dependent upon actual usage of each printer. High volume printers will break down and become unusable more often than low volume printers; making the life cycle of low volume printers much longer. The replacement plan accounts for replacing printers that break down often and are of highest need first, then printers that are older than 5 years or parts and toner are no longer available.		None	

Description	2016 Budget	Cost Control Center	Account
VH/PW/PD/FD UPS Battery Replacement	\$10,000	4700	413-431
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The Village maintains uninterruptable power supplies (UPS) at the following buildings: Village Hall, Public Works, Police, and Fire Station 1. The batteries in the systems are now several years old and are in need of replacement. The UPS systems provide backup power and power conditioning for the network infrastructure equipment at each building. These devices provide assurances that the Village's network services will continue to operate if there is a power event that could otherwise cause downtime and/or damage to the network equipment.		None	

Description	2016 Budget	Cost Control Center	Account
Tire Changing Machine	\$15,000	6100	413-421
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Fleet Services perform all the auto and light truck repairs in house. The current tire changing machine lacks the ability to work on the newer light truck tires (19.5"). A new unit would greatly improve the safety and efficiency of replacing these tires.		None	

Description	2016 Budget	Cost Control Center	Account
Village Hall Parking Lots	\$200,000	6100	413-421
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Resurface the asphalt surrounding the Village Hall complex. Parking lots are in poor condition.		None	

Description	2016 Budget	Cost Control Center	Account
Creek Bank Repairs	\$50,000	6200	413-422
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This project will eliminate problems along the West Branch of the DuPage River. We have erosion and failing areas all along the river north of Walnut Avenue.		None	

Description	2016 Budget	Cost Control Center	Account
Village-Wide Drainage Spot Repairs	\$50,000	6200	413-422
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
General repairs to alleviate localized storm water issues throughout the Village.		Decrease	

Description	2016 Budget	Cost Control Center	Account
Barrington Street Scape Wall	\$80,000	6300	413-422
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Repair failing block wall with posts and a grade beam to keep the wall from settling.		None	

Description	2016 Budget	Cost Control Center	Account
GPS Equipment	\$25,000	6600	413-431
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Purchase of a GPS locator. The Village has a current device that has become unreliable and is of degraded sensitivity. The new device will have sub-meter accuracy, quicker location detection, and will be compatible with a GIS system.		None	

Description	2016 Budget	Cost Control Center	Account
LUCAS Mechanical CPR Device	\$14,000	7200	413-443
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
<p>The fire department currently utilizes two LUCAS devices on our ambulances. The LUCAS device is designed to provide uninterrupted compressions at the American Heart Association's recommended rate and depth. This device has been proven to outperform medical personnel in achieving these AHA guidelines over the entire patient care episode. This includes the transfer of care between our staff and the emergency department care givers. Safety is also affected by the use of the LUCAS device; recent studies have shown up to 62% of back injuries may be related to CPR delivery. In addition, the use of mechanical CPR decreases the risks associated with CPR delivery in the back of an ambulance during transport.</p> <p>This purchase would expand the usage of LUCAS in order to equip other front line apparatus with the technology.</p>		None	

Description	2016 Budget	Cost Control Center	Account
Firefighter Turnout Gear	\$38,896	7200	413-443
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Firefighter Protective Equipment is the primary life safety tool utilized by firefighters. It has been department's experience that the life expectancy of protective pants, coats and escape harnesses is about 5-years. Each year the department budgets to replace 12-sets, which allow replacement of the protective ensemble for all staff including modifications/new gear purchases for replacement firefighters. During the five year period, repairs to the gear are made due to excessive wear, rips and tears. Prior to the purchase and issuance of a new ensemble, each firefighter's gear is inspected. Those with gear showing the most wear and damage are those who are issued new gear. Currently there are a number of sets of gear that have been used extensively, show signs of wear and have developed failures of key components such as knee pads and wristlets. Many sets have been sewn and re-sewn and will become unusable in this fiscal year.		None	

Description	2016 Budget	Cost Control Center	Account
Hurst Rescue Tools	\$39,000	7200	413-443
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Purchase of a new complete set of Hurst™ eDraulic Battery operated rescue tools. Tool set to be placed on new fire apparatus that will be delivered in 2016. This tool package utilizes the latest technology of rechargeable battery power that will give the department much greater versatility than our current tools.		Increase	\$300.00

Description	2016 Budget	Cost Control Center	Account
Thermal Imaging Camera	\$17,000	7200	413-443
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The Department carries Thermal Imaging Cameras (TIC) equipment on front line apparatus and command vehicles. TICs have been purchased over the last 14 years in order to compile the complement currently maintained and used by the department. Technology changes over the years have been tremendous and the units are now limited and becoming unreliable due to excessive use under the harsh conditions of fire suppression with replacement parts unavailable due to age.		None	

Description	2016 Budget	Cost Control Center	Account
Protective Vests/CRT Vests	\$16,500	8100	413-443
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Per contractual agreements, the Village is required to purchase protective vests for its sworn personnel.		None	

Description	2016 Budget	Cost Control Center	Account
Police Canine	\$17,000	8100	413-443
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Officer Atkinson has indicated that he may retire during 2016. The current Department canine, Ajax, was initially put into service in April of 2010. According to our canine service, TOPS Canine, it is not recommended to switch handlers on a dog after it has been in service for more than five years. Additionally, the average working life of a canine is approximately 8 years, and Ajax will have exceeded 6 years by Spring of 2016.		None	

050 WATER AND SEWER FUND
\$1,723,000



Description	2016 Budget	Cost Control Center	Account
Portable Confined Space Entry & Recovery System	\$12,000	5020	413-443
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This system would be set up with some permanent and some portable recovery and safety climb devices to be used for entry into valve vaults at reservoirs, below grade Village interconnect with other villages, and sump pits at the elevated tanks.		None	

Description	2016 Budget	Cost Control Center	Account
SCADA Computer Replacement	\$7,000	5020	413-443
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The current computers were purchased in 2003. These units are on 24/7 to monitor and control water and wastewater operations. This also calls the on-call operator in the event of an alarm at one of the 23 remote sites. The cost for replacement is being split between the Water and Wastewater Treatment Departments.		None	None

Description	2016 Budget	Cost Control Center	Account
SCADA System Upgrade to Wireless Communications	\$107,000	5020	413-443
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Construction cost to convert existing SCADA from hard wire phone lines to cellular phone communication. Current system is becoming obsolete and will not be supported in the future. Engineering for this project will be completed in 2015.		None	None

Description	2016 Budget	Cost Control Center	Account
Water Main Replacement	\$300,000	5030	413-472
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Replacement of water mains due to severe deterioration and numerous water main breaks on these lines. Locations pending 2015 water main replacement		None	

Description	2016 Budget	Cost Control Center	Account
Large Meter Change Out	\$20,000	5040	413-443
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The large water meter measuring chambers have worn with age and they are losing accuracy of the volume of usage.		None	

Description	2016 Budget	Cost Control Center	Account
Pre-Treatment Interior Painting	\$15,000	5050	413-421
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The pretreatment building at STP 1 was originally installed in 1987 and was repainted in January 2006. This building removes grit and other debris from the wastewater stream entering the plant. Due to the damp environment in this building, the building is once again in need of interior repainting.		None	None

Description	2016 Budget	Cost Control Center	Account
Emergency Pump Replacement	\$50,000	5050	413-443
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The Wastewater Department has approximately 30 pumps throughout the collection system and STP 1. Several of these pumps are at an age where it is cost prohibitive to repair them. These dollars will only be used in situations where repairs to pumps outweigh the cost of a new pump.		None	

Description	2016 Budget	Cost Control Center	Account
Plum Tree Pump Rebuild	\$20,000	5050	413-443
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The Plum Tree Lift Station is a two pump lift station. The current pumps at this location were installed in 1987. Due to the age of these pumps, the repair costs to rebuild may far exceed the costs to replace one. The replacement of a pump at this location will be done only on an as needed basis.		None	None

Description	2016 Budget	Cost Control Center	Account
SCADA Computer Replacement	\$7,000	5050	413-443
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The current computers were purchased in 2003. These units are on 24/7 to monitor and control water and wastewater operations. This also calls the on call operator in the event of an alarm at one of the 23 remote sites. The cost for replacement is being split between the Water and Wastewater Departments.		None	None

Description	2016 Budget	Cost Control Center	Account
SCADA System Upgrade to Wireless Communication	\$100,000	5050	413-443
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Construction costs to convert existing SCADA from hard wire phone line to cellular phone communications. Current system is becoming obsolete and will not be supported in the future. Engineering for this project will be completed in 2015.		None	None

Description	2016 Budget	Cost Control Center	Account
STP Sludge Storage Building	\$550,000	5050	413-461
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Installation of new sludge storage building to allow us to store dry sludge at STP 1. New 2017 EPA sludge regulations will not allow off-site storage of dried sludge.		Increase	

Description	2016 Budget	Cost Control Center	Account
I & I Study (Highlands)	\$100,000	5060	413-462
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
To determine locations and severity of infiltration entering into the sanitary system which causes increased treatment costs. This includes five flow meters for four months of readings.			

Description	2016 Budget	Cost Control Center	Account
Manhole Sealing	\$100,000	5060	413-462
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Sanitary manholes were found during the I and I Study to be leaking/infiltrating storm water into the sanitary sewer system causing excessive volume and a much increased risk of residential backups.			

Description	2016 Budget	Cost Control Center	Account
Reline Sanitary Sewers	\$100,000	5060	413-462
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Reline sanitary sewers that have multi-cracks, holes in pipe, separated joints, and heavy root infestation through joints. Locations to be determined from ongoing televising.			

Description	2016 Budget	Cost Control Center	Account
Sanitary Sewer Backup Prevention Program	\$35,000	5060	413-462
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Share the cost on private property sanitary sewer flooding 75/25 program up to \$5,000.			

Description	2016 Budget	Cost Control Center	Account
Sanitary Sewer Replacement	\$200,000	5060	413-462
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Replace as necessary from Smart Ball assessment of pipe integrity.			

051 COMMUTER PARKING LOT FUND
\$225,000

Description	2016 Budget	Cost Control Center	Account
Parking Lot Resurfacing	\$225,000	2500	413-422
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Parking lot is in need of resurfacing. This is phase one of four phases of resurfacing.		None	

061 CENTRAL EQUIPMENT FUND
\$2,014,000

Description	2016 Budget	Cost Control Center	Account
3/4 Ton Pickup	\$35,000	2500	413-441
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This unit is in fair condition. We plan to utilize this 2008 pickup in the Forestry Division as a reserve unit for an additional 3 to 5 years. The new pickup is a primary vehicle for Water Department daily operations.		None	None

Description	2016 Budget	Cost Control Center	Account
Compact Van	\$26,000	2500	413-441
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This Police CSO van is scheduled for replacement. It is no longer dependable for Police daily operations. We can utilize this unit for an additional 2 to 3 years for JULIE locating in our Sewer Department.		None	None

Description	2016 Budget	Cost Control Center	Account
Police Squads (4)	\$156,000	2500	413-441
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
These squads are scheduled for replacement. They will add an additional 15,000 to 30,000 miles over the next year before replacement. Each unit is \$39,000.		None	None

Description	2016 Budget	Cost Control Center	Account
Unmarked Sedan	\$32,000	2500	413-441
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This Police Investigation unit is subject to hard, aggressive usage which increases wear and tear on the unit. We hope to use this unit an additional 2 to 3 years in a backup role.		None	None

Description	2016 Budget	Cost Control Center	Account
1 Ton Flatbed Truck	\$48,000	2500	413-442
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This unit is used for our graffiti removal program. This is a low mileage unit, but due to its age, parts availability is more difficult.		None	None

Description	2016 Budget	Cost Control Center	Account
100' Aerial Fire Truck	\$1,300,000	2500	413-442
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The Fire Department aerial is 15 years old and no longer dependable as our main firefighting apparatus. We plan to replace this unit with a new 100' platform, but maintain the current unit as a reserve.		None	None

Description	2016 Budget	Cost Control Center	Account
2-1/2 Ton Dump	\$175,000	2500	413-442
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This is a primary snow and ice response truck. Due to its age and condition, it is no longer dependable for that task.		None	None

Description	2016 Budget	Cost Control Center	Account
3/4 Ton Pickup with Liftgate	\$35,000	2500	413-442
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This pickup is in fair condition. We plan to utilize this unit for another 5 years in our Building Maintenance Department to replace a 2003 pickup they use for duties on site and for garbage collection.		None	None

Description	2016 Budget	Cost Control Center	Account
Replace obsolete hardware for TV system	\$30,000	2500	413-442
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Replace obsolete hardware and peripherals on the sewer televising computer equipment.		None	None

Description	2016 Budget	Cost Control Center	Account
Sign Maintenance Truck	\$125,000	2500	413-442
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This truck is equipped with a two man lift for replacing signage. This unit is a low mileage unit with limited flexibility. The replacement will have increased usage.		None	None

Description	2016 Budget	Cost Control Center	Account
Utility Truck	\$52,000	2500	413-443
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This utility truck is designed with multiple tool compartments for the tools and equipment needed for major water system repairs such as main breaks and b-boxes. It is no longer dependable for these emergency repairs.		None	None

062 IT EQUIPMENT REPLACEMENT FUND

\$135,000



Description	2016 Budget	Cost Control Center	Account
Mobile Data Computers - Fire	\$25,000	2300	413-431
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The Village has established an annual replacement program for the in-vehicle MDT (Toughbook) in the the Fire Department to avoid dependence on outdated computer equipment. The Fire Department operates with 15 MDT's. The replacement plan designates that 33% of MDT's be replaced annually, giving a three year life-cycle for each Fire Department MDT. Computers are purchased with a three year parts and labor warranty.		None	None

Description	2016 Budget	Cost Control Center	Account
Mobile Data Computers - Police	\$50,000	2300	413-431
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The Village has established an annual Police Department replacement program for the in-squad MDT (Toughbook) to avoid dependence on outdated computer equipment. The Police Department operates with 30 MDT's. The replacement plan designates that 33% of MDT's be replaced annually, giving a three year life-cycle for each Police Department MDT. Computers are purchased with a three year parts and labor warranty.		None	None

Description	2016 Budget	Cost Control Center	Account
PC Replacements	\$50,000	2300	413-431
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The Village has established an annual PC replacement program to avoid dependence on outdated computer equipment. The Village operates with about 200 computers throughout all Village departments. The replacement plan designates that 25% of computers be replaced annually, giving a four-year life cycle for each Village computer. Computers are purchased with a three year parts and labor warranty, leaving any repair expenses to occur in the fourth year of usage.		None	None

Table II
Village of Hanover Park
2016 Capital Improvement Program by Fund

Fund	CCC	Account	Description	FY'16 Cost
011		413-422	Barrington Road Project	\$88,000
		413-422	Street Program	\$1,000,000
				\$1,088,000
				14.04%
015		413-422	Improvements Per Tanglewood/Greenbrook Associations	\$130,146
			Site Improvements (Lighting)	\$200,000
				\$330,146
				4.26%
017	6700	413-422	Electronic Sign	\$100,000
	6700	413-422	Install Directional Signage	\$4,000
	6700	413-422	Miscellaneous Improvements	\$129,385
	6700	413-422	Purchase Bleachers - Up to 20	\$50,700
	6700	413-422	Speed Signage 15 MPH - Throughout	\$1,400
				\$285,485
				3.68%
031	4700	413-431	VH/PW/Butler Mass Notification System	\$30,000
	4700	413-431	Village Hall Audio/Video Replacement	\$60,000
	4700	413-431	Disaster Recovery System	\$20,000
	4700	413-431	Enterprise Agreement Licensing	\$70,000
	4700	413-431	Fire Smart Board	\$15,000
	4700	413-431	IT Printer Replacements	\$10,000
	4700	413-431	VH/PW/PD/FD UPS Battery Replacement	\$10,000
	6100	413-421	Tire Changing Machine	\$15,000
	6100	413-421	Village Hall Parking Lots	\$200,000
	6200	413-422	Creek Bank Repairs	\$50,000
	6200	413-422	Village-Wide Drainage Spot Repairs	\$50,000
	6300	413-422	Barrington Street Scape Wall	\$80,000
	6300	413-422	Entrance Signs	\$25,000
	6300	413-422	Lake Street Planter Boxes	\$60,000
	6300	413-422	Parkway Tree Replacement	\$180,000
	6300	413-422	Street Banners	\$11,000
	6400	413-421	Demo 2152 Lake Street Building	\$40,000
	6400	413-421	Fuel Station Metering System	\$30,000
	6400	413-421	Village Hall Improvements	\$175,000
	6600	413-431	GPS Equipment	\$25,000
	7200	413-443	Autopulse CPR Units	\$14,000
	7200	413-443	Firefighter Turnout Gear	\$38,896
	7200	413-443	Hurst Rescue Tools	\$39,000
	7200	413-443	Thermal Imaging Camera	\$17,000
	8100	413-443	Protective Vests / CRT Vests	\$16,500
	8100	413-443	Police Canine	\$17,000
				16.76%
033		413-421	Façade Upgrade Grants	\$100,000
		413-422	Village Center / Historic District Streetscape	\$550,000
				\$650,000
				8.39%

Table II
Village of Hanover Park
2016 Capital Improvement Program by Fund

Fund	CCC	Account	Description	FY'16 Cost
050	5020	413-443	Portable Confined Space Entry & Recovery System	\$12,000
	5020	413-443	SCADA Computer Replacement	\$7,000
	5020	413-443	SCADA System Upgrade to Wireless Communication	\$107,000
	5030	413-472	Water Main Replacement	\$300,000
	5040	413-443	Large Meter Change Out	\$20,000
	5050	413-421	Pre-Treatment Interior Painting	\$15,000
	5050	413-443	Emergency Pump Replacement	\$50,000
	5050	413-443	Plum Tree Pump Rebuild	\$20,000
	5050	413-443	SCADA Computer Replacement	\$7,000
	5050	413-443	SCADA System Upgrade to Wireless Communication	\$100,000
	5050	413-461	STP Sludge Storage Building	\$550,000
	5060	413-462	I & I Study (Highlands)	\$100,000
	5060	413-462	Manhole Sealing	\$100,000
	5060	413-462	Reline Sanitary Sewers	\$100,000
	5060	413-462	Sanitary Sewer Backup Prevention Program	\$35,000
	5060	413-462	Sanitary Sewer Replacement	\$200,000
				22.24%
051		413-422	Parking Lot Resurfacing	\$225,000
			\$225,000	
			2.90%	
061		413-441	3/4 Ton Pickup	\$35,000
		413-441	Compact Van	\$26,000
		413-441	Police Squads (4)	\$156,000
		413-441	Unmarked Sedan	\$32,000
		413-442	1 Ton Flatbed Truck	\$48,000
		413-442	100' Aerial Fire Truck	\$1,300,000
		413-442	2-1/2 Ton Dump	\$175,000
		413-442	3/4 Ton Pickup with Liftgate	\$35,000
		413-442	Replace obsolete hardware for TV System	\$30,000
		413-442	Sign Maintenance Truck	\$125,000
		413-442	Utility Truck	\$52,000
			\$2,014,000	
			25.99%	
062		413-431	Mobile Data Computers - Fire	\$ 25,000.00
		413-431	Mobile Data Computers - Police	\$ 50,000.00
		413-431	PC Replacements	\$ 60,000.00
			\$ 135,000.00	
			1.74%	
Grand Total				\$7,749,027

Table III
Village of Hanover Park
2015 Capital Improvement Program by Category

Fund	CCC	Account	Description	FY'16 Cost
Buildings				
031	6100	413-421	Tire Changing Machine	\$15,000
031	6100	413-421	Village Hall Parking Lots	\$200,000
031	6400	413-421	Demo 2152 Lake Street Building	\$40,000
031	6400	413-421	Fuel Station Metering System	\$30,000
031	6400	413-421	Village Hall Improvements	\$175,000
033		413-421	Façade Upgrade Grants	\$100,000
050	5050	413-421	Pre-Treatment Interior Painting	\$15,000
				\$575,000
				7.42%
Improvements Other Than Buildings				
011		413-422	Barrington Road Project	\$88,000
011		413-422	Street Program	\$1,000,000
015		413-422	Improvements Per Tanglewood/Greenbrook Associations	\$130,146
015		413-422	Site Improvements (Lighting)	\$200,000
017	6700	413-422	Electronic Sign	\$100,000
017	6700	413-422	Install Directional Signage	\$4,000
017	6700	413-422	Miscellaneous Improvements	\$129,385
017	6700	413-422	Purchase Bleachers - Up to 20	\$50,700
017	6700	413-422	Speed Signage 15 MPH - Throughout	\$1,400
031	6200	413-422	Creek Bank Repairs	\$50,000
031	6200	413-422	Village-Wide Drainage Spot Repairs	\$50,000
031	6300	413-422	Barrington Street Scape Wall	\$80,000
031	6300	413-422	Entrance Signs	\$25,000
031	6300	413-422	Lake Street Planter Boxes	\$60,000
031	6300	413-422	Parkway Tree Replacement	\$180,000
031	6300	413-422	Street Banners	\$11,000
033		413-422	Village Center / Historic District Streetscape	\$550,000
051		413-422	Parking Lot Resurfacing	\$225,000
				\$2,934,631
				37.87%
Office Equipment				
031	4700	413-431	VH/PW/Butler Mass Notification System	\$30,000
031	4700	413-431	Village Hall Audio/Video Replacement	\$60,000
031	4700	413-431	Disaster Recovery System	\$20,000
031	4700	413-431	Enterprise Agreement Licensing	\$70,000
031	4700	413-431	Fire Smart Board	\$15,000
031	4700	413-431	IT Printer Replacements	\$10,000
031	4700	413-431	VH/PW/PD/FD UPS Battery Replacement	\$10,000
031	6600	413-431	GPS Equipment	\$25,000
062		413-431	Mobile Data Computers - Fire	\$25,000
062		413-431	Mobile Data Computers - Police	\$50,000
062		413-431	PC Replacements	\$60,000
				\$375,000
				4.84%
Other Equipment				
031	7200	413-443	Autopulse CPR Units	\$14,000
031	7200	413-443	Firefighter Turnout Gear	\$38,896
031	7200	413-443	Hurst Rescue Tools	\$39,000

**Table III
Village of Hanover Park
2015 Capital Improvement Program by Category**

Fund	CCC	Account	Description	FY'16 Cost
031	7200	413-443	Thermal Imaging Camera	\$17,000
031	8100	413-443	Protective Vests / CRT Vests	\$16,500
031	8100	413-443	Police Canine	\$17,000
050	5020	413-443	Portable Confined Space Entry & Recovery System	\$12,000
050	5020	413-443	SCADA Computer Replacement	\$7,000
050	5020	413-443	SCADA System Upgrade to Wireless Communication	\$107,000
050	5040	413-443	Large Meter Change Out	\$20,000
050	5050	413-443	Emergency Pump Replacement	\$50,000
050	5050	413-443	Plum Tree Pump Rebuild	\$20,000
050	5050	413-443	SCADA Computer Replacement	\$7,000
050	5050	413-443	SCADA System Upgrade to Wireless Communication	\$100,000
				\$465,396
				6.01%
Vehicles				
061		413-441	3/4 Ton Pickup	\$35,000
061		413-441	Compact Van	\$26,000
061		413-441	Police Squads (4)	\$156,000
061		413-441	Unmarked Sedan	\$32,000
061		413-442	1 Ton Flatbed Truck	\$48,000
061		413-442	100' Aerial Fire Truck	\$1,300,000
061		413-442	2-1/2 Ton Dump	\$175,000
061		413-442	3/4 Ton Pickup with Liftgate	\$35,000
061		413-442	Replace obsolete hardware for TV System	\$30,000
061		413-442	Sign Maintenance Truck	\$125,000
061		413-442	Utility Truck	\$52,000
				\$2,014,000
				25.99%
Water and Sewer Improvements				
050	5050	413-461	STP Sludge Storage Building	\$550,000
050	5060	413-462	I & I Study (Highlands)	\$100,000
050	5060	413-462	Manhole Sealing	\$100,000
050	5060	413-462	Reline Sanitary Sewers	\$100,000
050	5060	413-462	Sanitary Sewer Backup Prevention Program	\$35,000
050	5060	413-462	Sanitary Sewer Replacement	\$200,000
050	5030	413-472	Water Main Replacement	\$300,000
				\$1,385,000
				17.87%
Grand Total				\$7,749,027

Table IV
Village of Hanover Park
Fiscal Year 2017 - 2020 Capital Improvement Plan

Fund	CCC	Description	FY'17	FY'18	FY'19	FY'20
General Fund Capital Improvements						
001	4700	Annual Computer Replacement	\$75,000	\$75,000	\$75,000	\$75,000
001	4700	Annual Toughbook Replacement PD	\$50,000	\$50,000	\$50,000	\$50,000
001	4700	Annual Toughbook Replacement FD	\$25,000	\$25,000	\$25,000	\$25,000
001	4700	Microsft Enterprise Agreement Licensing	\$90,000	\$90,000	\$90,000	\$90,000
001	4700	Printer Replacements	\$15,000	\$15,000	\$15,000	\$15,000
001	4700	Backup Server Replacement	\$25,000			\$25,000
001	4700	Wireless Access Points		\$30,000		
001	4700	VH/PW/PD/FD UPS Battery Replacement	\$20,000			
001	4700	Village Hall SAN Storage	\$150,000			
001	4700	Police Department SAN Storage		\$150,000		
001	4700	Village Hall/Fire/PW Video Surveillance			\$40,000	
001	4700	Police Department Video Surveillance				\$150,000
001	4700	Village Hall/Fire/PW Server Replacement	\$150,000			
001	4700	Police Department Server Replacement		\$150,000		
001	4700	Fire HQ Audio/Video Replacement	\$50,000			
001	4700	Village Hall Audio/Video Replacement				
001	4700	Public Access Channel System		\$30,000		
001	4700	VH/PW/Butler Mass Notification System				
001	4700	GIS Development	\$145,000			
001	4700	PD Call Recording System		\$25,000		
001	4700	Fire Plotter		\$8,000		
001	4700	Website Upgrade	\$50,000			\$50,000
001	4700	iPad Replacement	\$17,500			
001	4700	Postage Machine				\$5,000
001	4700	Bill/Letter Opener Machine				\$5,000
001	4700	PD Scanners Replacement	\$21,000			
001	4700	Fire Smart Board				
001	4700	Disaster Recovery Items	\$20,000			
001	4700	Maintenance Software Implementation	\$75,000			
001	6100	Village Hall Parking Lots		\$200,000		\$200,000
001	6100	Bayside Site Improvements		\$100,000		
001	6100	PW Storage Fence	\$75,000			
001	6100	Village Hall Improvements	\$100,000	\$100,000		
001	6100	Tire Changing Machine				
001	6200	Box Culvert Cleaning	\$250,000			
001	6200	Creek Bank Repairs	\$100,000	\$100,000	\$100,000	\$100,000
001	6200	Lighted Street Name Signs		\$80,000	\$40,000	
001	6200	Village-Wide Drainage Spot Repairs	\$50,000	\$50,000	\$50,000	\$50,000
001	6200	Morton Pond Excavation	\$200,000			
001	6300	Parkway Tree Replacement	\$150,000	\$150,000	\$150,000	\$150,000
001	6300	Holiday Decorations		\$45,000		
001	6300	Lake Street Planter Boxes			\$25,000	
001	6300	Entrance Signs	\$10,000			\$10,000
001	6300	Barrington Street Scape Wall				
001	6300	Village Hall Entrance Wall	\$30,000			
001	6300	Street Banners	\$15,000	\$15,000	\$15,000	\$20,000
001	6400	VH Rooftop Units	\$750,000			
001	6400	VH Boilers	\$150,000			
001	6400	PW Screening WallTuck-Pointing		\$20,000		
001	6400	FH#1 Tuck-Pointing			\$15,000	
001	6400	VH Tuck-Pointing		\$15,000		
001	6400	PW Women's Locker room	\$20,000			
001	6400	PW Garage Door operators	\$40,000			
001	6400	PW Roof		\$600,000		
001	6400	Fire Station #1 2nd Floor Replacement	\$25,000			
001	6400	Butler Building Gas Detection System	\$50,000			
001	6400	Electric - Ontarioville	\$60,000			
001	6400	Demo 2152 Lake Street Building				
001	6400	VH Roof Over Admin.	\$75,000			
001	6400	VH High Roof		\$75,000		
001	6400	VH Old PD Roof	\$350,000			
001	6400	PW Generator			\$100,000	
001	6400	PW Carpet			\$30,000	
001	6400	PW Water Heaters	\$10,000			
001	6400	Remodel of PW Front Office	\$150,000			
001	6400	Fire Station #1 Trailer Garage	\$250,000			
001	6400	Fuel Station Metering System				
001	6400	Fueling Station Updates	\$25,000			
001	6600	GPS Equipment	\$25,000			
001	6600	Traffic Counters		\$25,000		
001	6600	Bike Path Construction	\$250,000	\$250,000	\$250,000	\$250,000
001	6600	Arterial Fence	\$75,000			
001	7200	Firefighter Turnout Gear	\$40,841	\$42,883	\$45,027	\$47,279
001	7200	Hurst Rescue Tools		\$50,700		
001	7200	First Station #1 Kitchen Refurbish	\$25,000			
001	7200	Large Diameter Hose Replacement	\$10,350			\$10,350
001	7200	Repaint Station 1	\$10,000			

**Table IV
Village of Hanover Park
Fiscal Year 2017 - 2020 Capital Improvement Plan**

Fund	CCC	Description	FY'17	FY'18	FY'19	FY'20
001	7200	Thermal Imaging Cameras	\$ 8,925	\$ 9,371	\$ 9,840	\$ 10,332
001	7200	Biphasic Cardiac Monitor/Defib/Pace Maker	\$ 36,750	\$ 38,588	\$ 40,517	\$ 42,543
001	7200	Autopulse CPR Units	\$ 14,350	\$ 15,821	\$ 16,612	\$ 17,443
001	7200	Automatic Cardiac Defibrillators		\$ 37,625	\$ 39,506	
001	7200	Public Education Trailer			\$ 70,000	
001	7200	SCBA Replacement Cylinders	\$ 16,800			\$ 33,600
001	7200	SCBA Units	\$ 350,000			
001	7200	SCBA Compressor / Cascade			\$ 40,000	
001	7200	RAD 57 Monitors		\$ 63,350	\$ 66,518	
001	7200	Overhead Doors @ F1				\$ 80,000
001	8100	In Car Automated Ticket Printers		\$ 10,000		
001	8100	Speed Trailer		\$ 17,000		
001	8100	Protective Vests / CRT Vests	\$ 10,000			\$ 29,000
001	8100	Tasers	\$ 10,000			
001	8100	In Car Video Replacement	\$ 125,000			\$ 25,000
001	8100	Glock Handguns				\$ 10,500
001	8100	Records Management System	\$ 185,000			
001	8100	CCTV System	\$ 10,000			
001	8100	Starcom 21 Radios 700-800 MHZ Radios			\$ 25,000	\$ 25,000
001	8100	Radar Detectors			\$ 10,000	
001	8100	Portable Breathalyzers	\$ 10,000			
001	8100	Gas Masks		\$ 36,000		
001	8100	Police Canine				
001	8100	Livescan Machine	\$ 10,000			
Total General Fund Capital Improvements			\$ 5,136,516	\$ 2,794,338	\$ 1,433,020	\$ 1,601,047
			48.08%	30.92%	20.44%	28.23%
Motor Fuel Tax Fund Capital Improvements						
011	MFT		\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Total Motor Fuel Tax Fund Capital Improvements			\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
			9.36%	11.06%	14.26%	17.63%
MWRD						
017	6700	Backstops		\$ 25,000	\$ 30,000	
	6700	Landscaping	\$ 50,000			
	6700	Concession stands		\$ 200,000		
	6700	Fence Relocation for Bike Path		\$ 125,000		
	6700	Roadway Entrance	\$ 200,000			
Total MWRD Capital Improvements			\$ 250,000	\$ 350,000	\$ 30,000	\$ -
			2.34%	3.87%	0.43%	0.00%
Commuter Park Lot Fund Capital Improvements						
051		Station improvements	\$ 200,000.00			
051		Parking lot resurfacing	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	
051		Parking lot lighting	\$ 50,000.00			
Total Commuter Park Lot Fund Capital Improvements			\$ 500,000	\$ 250,000	\$ 250,000	\$ -
			4.68%	2.77%	3.57%	0.00%
Water & Sewer Fund Capital Improvements						
050	5020	Well #4 Generator		\$ 500,000		
050	5020	Well #4 Improvements		\$ 100,000		
050	5020	Electrical Upgrade to Schick Rd			\$ 280,000	
050	5020	SCADA Upgrade	\$ 50,000	\$ 250,000	\$ 250,000	
050	5020	SCADA Computer Replacement (1 of 2)				\$ 8,000
050	5020	Well 4 North Tank	\$ 230,000			
050	5020	Well #4 Rehab		\$ 220,000		
050	5020	Well #6 Well Rehab	\$ 15,000			
050	5020	Well #2 Well Rehab			\$ 230,000	
050	5020	Schick Road Reservoir Rehab		\$ 250,000		
050	5020	Evergreen Tower Rehab			\$ 400,000	
050	5030	Annual Water Main Replacement	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000
050	5030	Leak Detection			\$ 50,000	
050	5040	Large Meter Change Out	\$ 30,000	\$ 30,000	\$ 30,000	
050	5040	Fixed Reading Network	\$ 300,000			
050	5040	Meter Reading Laptop	\$ 15,000			\$ 17,000
050	5040	Residential Meter Change Out			\$ 400,000	\$ 400,000
050	5050	Plum Tree Pump Rebuild			\$ 20,000	
050	5050	Muffin Monster Rebuild	\$ 25,000			\$ 25,000
050	5050	SCADA Improvements	\$ 50,000	\$ 250,000	\$ 250,000	
050	5050	RAS Pump Replacement		\$ 60,000		\$ 60,000
050	5050	Sludge Tank Repairs	\$ 10,000		\$ 10,000	

**Table IV
Village of Hanover Park
Fiscal Year 2017 - 2020 Capital Improvement Plan**

Fund	CCC	Description	FY'17	FY'18	FY'19	FY'20
050	5050	Pump Rehab	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
050	5050	Bayside Bar Screen Repair/Replace			\$ 200,000.00	
050	5050	Sludge Tank Rehab			\$ 10,000.00	
050	5050	SCADA Computer Replacement (2 of 2)				\$ 8,000.00
050	5050	STP UV Replacement		\$ 200,000		
050	5060	I & I study	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
050	5060	Sewer Relining	\$ 100,000	\$ 100,000	\$ 100,000	\$ 150,000
050	5060	Manhole Sealing	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
050	5060	Overhead Sewer Program	\$ 35,000	\$ 35,000	\$ 35,000	\$ 40,000
050	5060	Sanitary Sewer Replacement	\$ 200,000	\$ 200,000	\$ 200,000	\$ 250,000
Total Water & Sewer Fund Capital Improvements			\$ 2,060,000	\$ 3,195,000	\$ 3,465,000	\$ 1,958,000
			19.28%	35.35%	49.43%	34.52%

Central Equipment Fund Improvements

061	2500	Pick Up				\$ 36,000
061	2500	Pick Up			\$ 33,000	
061	2500	Crane/Sewer		\$ 103,600		
061	2500	2 1/2 Ton Dump				\$ 176,500
061	2500	2 1/2 Ton Dump	\$ 180,000			
061	2500	5 Ton Dump		\$ 190,000		
061	2500	Pick Up				\$ 26,000
061	2500	Service Truck		\$ 44,500		
061	2500	Cargo Van				\$ 30,500
061	2500	Pick Up			\$ 34,500	
061	2500	Compact Van		\$ 26,000		
061	2500	1 Ton Dump				\$ 53,500
061	2500	Compact Pick Up		\$ 26,000		
061	2500	Pick Up	\$ 32,000			
061	2500	Pick Up	\$ 36,000			
061	2500	Vactor	\$ 427,500			
061	2500	PD Car		\$ 42,000		
061	2500	PD Car		\$ 42,000		
061	2500	SUV	\$ 40,000			\$ 43,600
061	2500	SUV			\$ 43,000	
061	2500	SUV		\$ 42,000		
061	2500	PD Car		\$ 42,000		
061	2500	SUV	\$ 40,000			\$ 43,600
061	2500	SUV			\$ 43,000	
061	2500	SUV			\$ 43,000	
061	2500	SUV			\$ 43,000	
061	2500	PD Car	\$ 40,000			\$ 43,600
061	2500	SUV			\$ 43,000	
061	2500	SUV	\$ 33,000			\$ 43,600
061	2500	PD Car	\$ 40,000			\$ 43,600
061	2500	PD Car		\$ 42,000		
061	2500	PD Car		\$ 35,000		
061	2500	Compact Van		\$ 28,000		
061	2500	SUV	\$ 33,000			
061	2500	Pick Up		\$ 24,000		
061	2500	Compact Van	\$ 24,000			
061	2500	Ambulance			\$ 230,000	
061	2500	Sweeper				\$ 230,000
061	2500	Loader	\$ 200,000			
061	2500	Forklift				\$ 18,000
061	2500	Roller		\$ 32,500		
061	2500	Saw	\$ 17,000			
061	2500	Utility Cart				\$ 14,000
061	2500	Tractor	\$ 15,000			
061	2500	Tractor	\$ 17,000			
061	2500	Mower		\$ 18,000		
061	2500	Scissor Lift	\$ 27,000			
061	2500	Skid Steer	\$ 70,000			
061	2500	Mower	\$ 15,000			
061	2500	Backhoe		\$ 136,000		
Total Central Equipment Fund Capital Improvements			\$ 1,286,500	\$ 873,600	\$ 512,500	\$ 802,500
			12.04%	9.67%	7.31%	14.15%

Table IV
Village of Hanover Park
Fiscal Year 2017 - 2020 Capital Improvement Plan

Fund	CCC	Description	FY'17	FY'18	FY'19	FY'20
IT Replacement Fund Capital Improvements						
062	2500	Servers	\$ 150,000			
062	2500	Data Storage	\$ 150,000			
062	2500	Routers		\$ 20,000		
062	2500	Switchs		\$ 65,000		
062	2500	Data Backup Devices			\$ 30,000	
062	2500	Door Access System				\$ 70,000
062	2500	Video Surveillance System				\$ 40,000
062	2500	Computer	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
062	2500	Servers		\$ 150,000		
062	2500	Data Storage		\$ 150,000		
062	2500	Routers			\$ 20,000	
062	2500	Switchs			\$ 65,000	
062	2500	Firewall			\$ 25,000	
062	2500	Data Backup Devices			\$ 30,000	
062	2500	MDC	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
062	2500	Routers		\$ 15,000		
062	2500	Switchs		\$ 25,000		
062	2500	Door Access System				\$ 30,000
062	2500	Video Surveillance System				\$ 20,000
062	2500	MDC	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Total IT Replacement Fund Capital Improvements			\$ 450,000	\$ 575,000	\$ 320,000	\$ 310,000
			4.21%	6.36%	4.56%	5.47%
TOTAL Fiscal Year 2017 - 2020 Capital Improvement Plan			\$10,683,016	\$9,037,938	\$7,010,520	\$5,671,547

APPENDIX

This supporting section includes the following:

Appendix

- A Employee History**
- B Three Year Comparison of Budgeted Positions**
- C Schedule of Direct and Overlapping Bonded Debt**
- D Assessed Value and Actual Value of Taxable Property**
- E Direct and Overlapping Property Tax Rates – Cook County**
- F Direct and Overlapping Property Tax Rates – DuPage County**
- G Property Tax Levies and Collections**
- H Principle Property Taxpayers**
- I Ratios of Outstanding Debt by Type**
- J Ratios of General Bonded Debt Outstanding**
- K Principal Employers**
- L Glossary of Key Terms**

Hanover Park Employees

3-Year Comparison of Budgeted Positions

DEPARTMENT	FY 12/13	FY 13/14	FY'15
<u>ELECTED OFFICIALS</u>			
Village President	1	1	1
Village Clerk	1	1	1
Trustee	6	6	6
Total Elected Officials	8	8	8
<u>VILLAGE CLERK</u>			
Deputy Village Clerk	1	1	1
Total full-time employees	1	1	1
<u>VILLAGE COLLECTOR</u>			
Village Collector	1	1	1
Total full-time employees	1	1	1
<u>VILLAGE ADMINISTRATION</u>			
Village Manager	1	1	1
Administrative Assistant	1	1	1
Total full-time employees	2	2	2
<u>HUMAN RESOURCES DEPARTMENT</u>			
Human Resources Director	1	1	1
Payroll & Benefits Specialist	1	1	1
Human Resources Generalist	1	1	1
Human Resources Clerk (P.T.)	P.T. 1	P.T. 1	P.T. 1
Total full-time employees	3	3	3
<u>INFORMATION TECHNOLOGY DEPARTMENT</u>			
Chief Information Officer	1	1	1
Application Systems Analyst	1	1	1
Network Systems Administrator	1	1	1
Total full-time employees	3	3	3
<u>FINANCE DEPARTMENT</u>			
Finance Director	1	1	1
Assistant Finance Director	1	1	1
Accountant	1	1	1
Account Technician	2	2	2
Water Billing Representative	1	1	2
Village Services Representative	3	3	3

APPENDIX B

DEPARTMENT	FY 12/13	FY 13/14	FY'15
Receptionist	1	1	1
Water Billing/Village Services Representative (P.T.)	P.T. 3	P.T. 3	P.T. 1
Total full-time employees	10	10	11

PUBLIC WORKS DEPARTMENT

Public Works Director	1	1	1
Fleet Services Manager	1	1	1
Wastewater Treatment Plan Supervisor	1	1	1
Water Supply Supervisor	1	1	1
Building Maintenance Supervisor	1	1	1
Distribution/Meter Supervisor	1	1	1
Streets Supervisor	1	1	1
Mechanic	4	4	4
Wastewater Treatment Plant Operator	3	3	3
Wastewater Treatment Plant Operator Trainee	1	1	1
Water Supply Operator	2	2	2
Building Maintenance Worker II	2	2	2
Equipment Operator	7	7	7
Maintenance Worker	13	13	13
Building Maintenance Worker I	2	2	2
Groundskeeper	1	1	1
Administrative Assistant	1	1	1
Janitor II (P.T.)	P.T. 1	P.T. 1	P.T. 1
Janitor I (P.T.)	P.T. 2	P.T. 2	P.T. 2
Seasonal Laborers	P.T. 8	P.T. 8	P.T. 8
Total full-time employees	43	43	43

ENGINEERING DEPARTMENT

Village Engineer	0	0	0
Engineering Technician	2	2	2
Administrative Assistant	1	1	1
Civil Engineer	0	P.T. 1	0
Total full-time employees	3	3	3

FIRE DEPARTMENT

Fire Chief	1	1	1
Assistant Fire Chief	1	1	1
Battalion Chief	3	3	3
Fire Lieutenant	6	6	6
Firefighter/Paramedic	24	24	24
Administrative Assistant	1	1	1
P.T. Firefighter (+/-25)	P.T.	P.T.	P.T.
Chief of Inspectional Services	1	1	1
Plan Reviewer/Project Coordinator	1	1	1
Health Officer/Commercial Code Official	1	1	1
Building Inspector	1	1	1
Permit Coordinator	1	1	1

APPENDIX B

DEPARTMENT	FY 12/13	FY 13/14	FY'15
Permit Coordinator (P.T.)	P.T. 1	P.T. 1	P.T. 1
Total full-time employees	41	41	41

POLICE DEPARTMENT

Police Chief	1	1	1
Deputy Chief	2	2	2
Lieutenant	3	3	3
Sergeant	6	6	6
Police Officer	49	49	49
Police Social Worker	1	1	1
Court Services Coordinator	1	1	1
Community Service Officer (CSO)	4	4	4
Community Service Officer – Property Custodian	1	1	1
Code Enforcement Officer	5	5	5
Code Enforcement Supervisor	1	1	1
Administrative Assistant	1	1	1
Police Accreditation & Grants Manager	1	1	1
Police Records Supervisor	1	1	1
Police Records Clerk	7	7	7
Parking Enforcement Officer	1	1	1
Parking Enforcement Officer (P.T.)	P.T. 1	P.T. 1	P.T. 1
Police Desk Officer (P.T.)	P.T. 2	P.T. 2	P.T. 2
Police Records Aide (P.T.)	P.T. 9	P.T. 9	P.T. 9
Seasonal Appearance Officer (P.T.)	P.T. 1	P.T. 1	P.T. 1
Administrative Assistant – Code Enforcement (P.T.)	P.T. 2	P.T. 2	P.T. 2

Total full-time employees	85	85	85
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COMMUNITY DEVELOPMENT DEPARTMENT

Community Development Director	0	1	1
Planner	1	1	1
Administrative Assistant	1	1	1

Total full-time employees	2	3	3
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<u>VILLAGE-WIDE TOTALS</u>	=====	=====	=====
NO. OF FULL-TIME EMPLOYEES:	195	196	196
NO. OF PART-TIME EMPLOYEES; (Excluding seasonal & elected officials)	41	41	41
	=====	=====	=====
GRAND TOTAL ALL EMPLOYEES	236	237	237

VILLAGE OF HANOVER PARK, ILLINOIS

Schedule of Direct and Overlapping Bonded Debt
December 31, 2014

Governmental Unit	Gross Debt	Percentage to Debt Applicable to Village (1)	Village's Share of Debt
Village of Hanover Park	\$ 19,615,000	100.00%	\$ 19,615,000
School District # 20	5,170,000	35.54%	1,837,450
School District #93	15,330,000	8.62%	1,329,651
High School District #87	25,855,000	1.90%	492,314
High School District #108	42,200,000	6.97%	2,940,619
High School District #211	11,380,000	1.76%	200,545
Community School District #46	259,950,778	5.11%	13,271,463
Community College District #502	223,940,000	0.59%	1,314,162
Community College District #509	187,887,831	2.06%	3,869,528
Community College District #512	166,045,000	0.70%	1,169,008
Total School Districts	<u>937,758,609</u>		<u>26,424,740</u>
Cook County	3,466,976,750	0.18%	6,334,497
DuPage County	45,085,000	0.96%	430,650
Cook County Forest Preserve District	118,610,000	0.18%	216,712
DuPage County Forest Preserve District	161,040,395	0.96%	1,538,250
Metropolitan Water Reclamation District	2,422,619,005	0.18%	4,318,724
Bartlett Park District	27,230,000	3.17%	863,910
Hanover Park Park District	1,449,000	94.93%	1,375,583
Schaumburg Park District	10,970,000	1.33%	146,006
Poplar Creek Library District	19,390,000	34.51%	6,691,689
Bloomington Fire Protection District	1,745,000	5.38%	93,836
Total Others	<u>6,275,115,150</u>		<u>22,009,857</u>
Total Overlapping Debt	<u>7,212,873,759</u>		<u>48,434,597</u>
Total Direct and Overlapping Debt	<u>7,232,488,759</u>		<u>68,049,597</u>

Data Source: Cook and DuPage County Clerk's

Note: Overlapping governments are those that coincide, at least in part, with the geographic boundaries of the Village. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses of the Village. Every resident is not responsible for paying the debt of each overlapping government.

- (1) Determined by the ratio of assessed value of property in the Village subject to taxation by the Governmental Unit to the total assessed value of property of the Governmental Unit using the 2013 tax levy year equalized assessed values for Cook County and the 2014 tax levy year equalized assessed values for DuPage County.

VILLAGE OF HANOVER PARK, ILLINOIS

Equalized Assessed Value of Taxable Property - Last Ten Fiscal Years
December 31, 2014

Tax Levy Year	Residential Property	Farm	Commerical Property	Industrial Property	Total	Railroad	Total Equalized Assessed Value
2004	465,976,955	23,693	73,997,708	77,174,413	617,172,769	7,429	617,180,198
2005	499,096,061	23,971	77,236,570	80,121,173	656,477,775	7,429	656,485,204
2006	528,502,161	22,857	73,203,317	86,207,031	687,935,366	11,078	687,946,444
2007	582,778,860	20,611	78,601,640	84,771,160	746,172,271	15,750	746,188,021
2008	619,345,489	22,138	81,118,955	88,697,614	789,184,196	20,597	789,204,793
2009	646,155,690	23,096	78,379,577	86,172,595	810,730,958	25,317	810,756,275
2010	591,605,225	25,245	71,549,079	80,447,378	743,626,927	26,401	743,653,328
2011	534,597,946	27,576	77,215,814	84,071,033	695,912,369	23,933	695,936,302
2012	480,379,181	30,168	74,230,983	72,016,294	626,656,626	29,291	626,685,917
2013	406,835,524	33,020	67,553,125	67,949,060	542,370,729	31,070	542,401,799

Data Source: Cook and DuPage County Clerk's and Treasurer's Offices

VILLAGE OF HANOVER PARK, ILLINOIS

Direct and Overlapping Property Tax Rates-Cook County
December 31, 2014

	Last Ten Tax Levy Years									
	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Village of Hanover Park										
General Corporate rate	1.269	1.191	1.249	1.150	1.063	1.053	1.305	1.385	1.686	2.309
Debt Service Rate	0.168	0.152	0.153	0.136	0.120	0.114	0.244	0.205	0.253	0.328
Total Direct Tax Rate	1.437	1.343	1.402	1.286	1.183	1.167	1.549	1.590	1.939	2.637
Overlapping Rates (1)										
School District #46	4.945	4.746	4.874	4.565	4.435	4.339	5.026	5.507	6.540	7.580
School District #509	0.434	0.421	0.347	0.348	0.331	0.354	0.434	0.475	0.546	0.638
Hanover Park Park District	0.469	0.441	0.471	0.423	0.386	0.371	0.429	0.442	0.511	0.629
County including Forest Preserve										
District and TB Sanitarium	0.654	0.598	0.562	0.499	0.466	0.443	0.474	0.545	0.594	0.629
Hanover Township	0.242	0.237	0.250	0.224	0.223	0.239	0.248	0.287	0.324	0.391
Metropolitan Water Reclamation District	0.347	0.315	0.284	0.263	0.252	0.261	0.274	0.320	0.370	0.417
Northwest Mosquito Abatement District	0.009	0.009	0.009	0.008	0.008	0.008	0.009	0.010	0.011	0.013
Poplar Creek Library	0.318	0.304	0.310	0.367	0.357	0.350	0.394	0.449	0.515	0.631
Community Mental Health	0.036	0.035	0.037	0.033	0.033	0.033	0.038	0.044	0.050	0.061
Consolidated Elections	-	0.014	-	0.012	-	-	-	-	-	0.031
Total Direct and Overlapping Tax Rate	8.891	8.463	8.546	8.028	7.674	7.565	8.875	9.669	11.400	13.657

N/A - Currently Not Available

Data Source: Cook County Clerk

Note: Overlapping rates are those of local and county governments that apply to property owners within the Village. Not all overlapping rates apply to all Village property owners.

VILLAGE OF HANOVER PARK, ILLINOIS

Direct and Overlapping Property Tax Rates-DuPage County
December 31, 2014

	Last Ten Levy Years									
	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Village of Hanover Park:										
General Corporate rate	1.1960	1.1419	1.1635	1.0978	1.1095	1.2555	1.3739	1.5272	1.8829	2.1283
Debt Service Rate	0.1411	0.1297	0.1262	0.1146	0.1104	0.1200	0.2091	0.1994	0.2498	0.2658
Total Direct Tax Rate	1.3371	1.2716	1.2897	1.2124	1.2199	1.3755	1.5830	1.7266	2.1327	2.3941
Overlapping Rates										
School District #93	3.3667	3.5070	3.6473	3.6473	3.6442	3.7112	3.9130	4.1112	4.6112	5.0165
School District #87	1.7716	1.7200	1.7210	1.6612	1.6507	1.6749	1.8378	2.0199	2.2868	2.4877
Community College #502	0.1968	0.1874	0.1929	0.1888	0.1858	0.2127	0.2349	0.2495	0.2681	0.2956
Hanover Park Park District	0.4267	0.4055	0.4059	0.3801	0.3801	0.4091	0.4250	0.4554	0.5614	0.5673
County including Forest Preserve										
District and Airport	0.3421	0.3266	0.3199	0.3008	0.2923	0.2919	0.3138	0.3356	0.3639	0.3875
Wayne Township	0.1450	0.1400	0.1370	0.1289	0.1253	0.1268	0.1378	0.1479	0.1626	0.1796
Poplar Creek Library	0.3022	0.3004	0.3131	0.3696	0.3522	0.4003	0.4158	0.4553	0.5977	0.6249
Total Direct and Overlapping Tax Rate	7.8882	7.8585	8.0268	7.8891	7.8505	8.2024	8.8611	9.5014	10.9844	11.9532

Data Source: DuPage County Clerk

Note: Overlapping rates are those of local and county governments that apply to property owners within the Village. Not all overlapping rates apply to all Village property owners.

VILLAGE OF HANOVER PARK, ILLINOIS

Property Tax Levies and Collections
December 31, 2014

Tax Levy Year	Fiscal Year Ended April 30	Taxes Levied for the Fiscal Year	Collected within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
			Amount	Percentage of Levy		Amount	Percentage of Levy
2005	2006	8,113,730	1,597,398	19.69%	6,401,963	7,999,361	98.59%
2006	2007	8,669,475	1,581,476	18.24%	6,985,693	8,567,170	98.82%
2007	2008	8,771,573	1,643,467	18.74%	7,003,039	8,646,506	98.57%
2008	2009	8,997,079	1,689,164	18.77%	7,087,709	8,776,873	97.55%
2009	2010	9,360,557	1,840,527	19.66%	7,062,439	8,902,966	95.11%
2010	2011	11,081,993	1,677,810	15.14%	8,978,384	10,656,194	96.16%
2011	2012	11,294,245	2,548,018	22.56%	8,275,352	10,823,370	95.83%
2012	2013	11,718,824	2,478,683	21.15%	9,260,873	11,739,556	100.18%
2013	2014	12,692,238	2,787,865	21.97%	7,372,784	10,160,649	80.05%
2013	2014B	12,692,238	4,013,571	31.62%	N/A	4,013,571	31.62%

N/A - Currently Not Available

Note: Levies for all Special Service Areas have been excluded from this table.

Data Source: Village Records

VILLAGE OF HANOVER PARK, ILLINOIS

Principal Property Tax Payers - Current Year and Nine Years Ago
December 31, 2014

Taxpayer	2014			2005		
	Taxable Assessed Value	Rank	Percentage of Total Village Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage of Total Village Taxable Assessed Value
AMB-Turnberry Lakes	\$ 12,259,340	1	2.26%	6,438,740	3	1.20%
New Excel Realty	11,093,894	2	2.05%	-		0.00%
Hanover Park Village	7,975,263	3	1.47%	-		0.00%
Reality Associates Fund IX	7,750,480	4	1.43%	-		0.00%
Menards	6,517,034	5	1.20%	3,743,682	7	0.70%
Liberty Property LTD	5,537,570	6	1.02%	10,628,960	1	1.90%
Fisher Scientific Company	3,470,440	7	0.64%	-		0.00%
NEQ/EOLA - Turnberry Lakes	3,325,240	8	0.61%	4,374,050	5	0.80%
National Shopping Plaza	2,718,222	9	0.50%	-		0.00%
Cardinal Capital Partners	2,685,930	10	0.50%			
Norcor Tradewinds	-		0.00%	8,870,054	2	1.60%
Wheaton Bank Trust 1238	-		0.00%	5,174,059	4	0.90%
Fellowes Manufacturing	-		0.00%	4,301,020	6	0.80%
Individual Taxpayer - Pebblewood Court Apts	-		0.00%	3,436,369	8	0.60%
CNC - Prairie Station Apts	-		0.00%	3,540,300	9	0.40%
Circuit City	-		0.00%	2,409,550	10	0.40%
	<u>\$ 63,333,413</u>		<u>11.68%</u>	<u>\$ 52,916,784</u>		<u>9.30%</u>

Data Source: Office of the Cook and DuPage County Clerk's

VILLAGE OF HANOVER PARK, ILLINOIS

Ratios of Outstanding Debt By Type - Last Ten Fiscal Years
December 31, 2014

Fiscal Year Ended April 30	Governmental Activities			Business-Type Activities		Total Equalized Assessed Value (EAV)	Percentage of EAV	Per Capita
	General Obligation Bonds	Notes Payable	Tax Increment Revenue Bonds	IEPA Loan	Total Primary Government			
2006	12,970,000	369,264	6,325,000	3,631,523	23,295,787	656,485,204	3.55%	608.59
2007	12,060,000	232,021	4,900,000	3,365,405	20,557,426	687,946,444	2.99%	537.06
2008	11,120,000	131,834	3,350,000	3,091,905	17,693,739	746,188,021	2.37%	462.24
2009	10,150,000	49,250	1,650,000	2,810,817	14,660,067	789,204,793	1.86%	382.99
2010	19,140,000	-	-	2,522,513	21,662,513	810,756,275	2.67%	565.91
2011	23,095,000	-	-	2,225,029	25,320,029	743,653,328	3.36%	666.79
2012	22,030,000	-	-	1,919,889	23,949,889	695,936,302	3.44%	630.71
2013	21,289,045	-	-	1,606,283	22,895,328	626,685,617	3.65%	602.94
2014	20,477,418	-	-	1,283,975	21,761,393	542,401,799	4.01%	573.08
2014B	19,600,791	-	-	1,067,649	20,668,440	542,401,799	3.81%	573.08

Data Source: Village's Records

VILLAGE OF HANOVER PARK, ILLINOIS

Ratios of General Bonded Debt Outstanding - Last Ten Fiscal Years
December 31, 2014

Fiscal Year Ended	Gross General Obligation Bonds	Less: Amounts Available in Debt Service Funds	Total	Percentage of Equalized Assessed Value	Per Capita
2006	12,970,000	949,405	12,020,595	1.83%	314.03
2007	12,060,000	881,208	11,178,792	1.62%	292.04
2008	11,120,000	790,270	10,329,730	1.38%	269.86
2009	10,150,000	512,014	9,637,986	1.22%	251.79
2010	19,140,000	169,528	18,970,472	2.34%	495.60
2011	23,095,000	-	23,095,000	3.06%	608.20
2012	22,030,000	234,149	21,795,851	3.13%	573.98
2013	21,289,045	370,984	20,918,061	3.34%	550.87
2014	20,477,418	553,653	19,923,765	3.67%	524.98
2014B	19,600,791	214,928	19,385,863	3.67%	524.98

Data Source: Village Records

VILLAGE OF HANOVER PARK, ILLINOIS

Principal Employers - Current Fiscal Year and Nine Fiscal Years Ago

December 31, 2014

Employer	2014 (1)			2004 (2)		
	Employees	Rank	Percentage of Total Village Employment	Employees	Rank	Percentage of Total Village Employment
Maines Paper & Food Service	400	1	8.00%			
Fischer Scientific	300	2	6.00%	345	1	6.98%
Insight Enterprises, Inc.	250	3	5.00%	250	2	
Camcraft, Inc.	225	4	4.50%	200	2	4.05%
Everpure, LLC	200	5	4.00%			
AMPAC	200	5	4.00%			
Village of Hanover Park	193	7	3.86%	182	5	3.68%
Fuji Film	150	8	3.00%	185	3	3.64%
Fellowes Manufacturing	150	8	3.00%	120	7	2.43%
Wilson Pet Supply	120	9	2.40%	150	6	3.72%
General Binding Corp				200	3	4.05%
Fischer Scientific Distribution Center				100	9	2.00%
MAXRAD, Inc	100	10	2.00%	100	10	2.00%
	<u>2,288</u>		<u>45.76%</u>	<u>1,832</u>		<u>32.55%</u>

Data Sources: Village Community Development Department Records and U.S. Census Bureau.

(1) 2011 Illinois Manufacturers Directory, 2011 Illinois Services Directory and a selective telephone survey.

(2) 2004 Illinois Manufacturers Directory, 2004 Illinois Services Directory and a selective telephone survey.

VILLAGE OF HANOVER PARK

GLOSSARY OF KEY TERMS

ABATEMENT - A deduction from the full amount of a tax. Usually related to reduction of tax levies for payment of principal and interest on general obligation bonds

ACCOUNTING SYSTEM - The total set of records and procedures which are used to record, classify and report information on the financial status and operations of an entity or fund

ACCRUAL – Being a method of accounting that recognizes income when earned and expenses when incurred regardless of when cash is received or disbursed

ACLS - Advance Cardiac Life Support

ACTIVITY - An organization classification composed of related work programs aimed at accomplishing a major service or regulatory program for which a government is responsible. Activity expenditure functions relate to the principal purpose/service for which expenditures are made

ADA - Americans with Disability Act. A law requiring public facilities to be accessible to all

AIPC – American Institute of Certified Planners

APIARY – A place where beehives of honey bees are kept

APPROPRIATION - A legal authorization granted by the Village Board to make expenditures and to incur obligations for specific purposes. An appropriation usually is limited in amount and time it may be expended

ARB - Automatic Reading and Billing. A device located on the exterior of buildings to allow remote reading of water meters

ASSESSED VALUATION - A value that is established for real or personal property for use as a basis for levying property taxes. (Note: Property values are established by the County Assessor.)

ASSETS - Property owned by a government

ATM – Advanced Tactical Mapping

AUDIT - A systematic collection of sufficient, competent evidential matter needed to attest to the fairness of the presentation of the Village's financial statements. The audit tests the Village's account system to determine whether the internal accounting controls are both available and being used

AVL – Auto Vehicle Locators

AWWA – American Water Works Association

B-BOX – Water service shut off

BALANCE SHEET - The portion of the Village's financial statement that discloses the assets, liabilities, reserves and balances of a specific governmental fund as of a specific date

BALANCED BUDGET - Operating revenues shall equal or exceed operating expenditures; capital equipment purchases (or transfers and associated capital grants) are not part of the operating budget

BASIS OF ACCOUNTING - A term used when revenues, expenditures, expenses, transfers, assets and liabilities are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on the cash, modified accrual or the accrual method

BASSET - Beverage Alcohol Sales and Service Education Training. A training program for liquor sellers and servers

BOND - A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for the financing of capital improvements

BTLS - Basic Trauma Life Support

BUDGET - A plan of Village financial operations which includes an estimate of proposed expenditures and a proposed means of financing them. The term used without any modifier usually indicates a financial plan for a single operating year. The budget is the primary means by which the expenditure and service levels of the Village are controlled

BUDGET MESSAGE - The opening section of the budget which provides the Village Board and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years and the views and recommendations of the Village Manager.

CAAS - Commission on Accredited Ambulance Services

CAD - Computer Aided Dispatch or Computer Aided Drawing

CALEA - Commission on Accreditation for Law Enforcement Agencies

CAPITAL IMPROVEMENT PROGRAM (CIP) - A multiyear planning instrument used to identify needed capital acquisition and to coordinate the financing and timing of purchases/improvements

CAPITAL OUTLAY - Capital items are defined as tangible items such as vehicles, machinery, desks and tools costing more than \$10,000 each and having a useful life of more than one year

CASH MANAGEMENT - The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the balance of the highest interest and return, liquidity and minimal risk with these temporary cash balances

CDBG - Community Development Block Grant

CEO - Code Enforcement Officer

CEMP – Comprehensive Emergency Management Plan

CERT – Community Emergency Response Team

CHARGES FOR SERVICE - User charges for services provided by the Village to those specifically benefiting from those services.

CIP – Capital Improvement Program

CJIS - Criminal Justice Information System

CMAP – Chicago Metropolitan Agency for Planning

CMAQ - Congestion Mitigation and Air Quality

COMMODITIES - Items of expenditure in the Operating Budget which, after use, are consumed or show a material change in their physical condition, and which are generally of limited value and are characterized by rapid depreciation. Office supplies and small fixed assets are examples of commodities

CONNECT – Committee on Networking, Education and Community Teamwork

CONTINGENCY - Those funds included in the Budget for the purpose of providing a means to cover minor unexpected costs during the budget year

CONTRACTUAL SERVICES - Items of expenditure from services the Village received primarily from an outside company. Utilities, rent, travel and advertising are examples of contractual services

COST CONTROL CENTER - The primary organizational breakdown within many Village funds. Each cost control center serves a specific function or functions within the given fund entity

CPAP - Continuous Positive Airway Pressure

CRT – Critical Response Team

DARE - Drug Awareness and Resistance Education. An educational program presented by local law enforcement agencies in elementary schools

APPENDIX L

DEBT - A financial obligation resulting from the borrowing of money. Debts of government include bonds, notes and land contracts

DEBT SERVICE - Payments of principal and interest to lenders or creditors on outstanding debt

DEFICIT - The excess of expenditures or expenses over revenues or income during a single accounting period

DEPARTMENT - Departments are subdivided into cost control centers. While a department may refer to a single activity, it usually indicates a grouping of related activities. Cost control centers within a department are listed on the index tabs for each department

DEPRECIATION - The allocation of the cost of a fixed asset over the asset's useful life. Through this process the entire cost of the asset less any salvage value is ultimately charged off as an expense. This method of cost allocation is used in proprietary funds

DMS - Document Management System

DU-COMM - DuPage Communications. An intergovernmental agency providing emergency dispatch services to member communities and fire districts

DUI - Driving Under Influence

DUMEG - DuPage Metropolitan Enforcement Group. A drug enforcement agency consisting of police officers from member communities

EFO – Executive Fire Officer

EMPLOYEE BENEFITS - Contributions made by the Village to designated funds to meet commitments or obligations for employee fringe benefits. Included are the Village's share of costs for social security and the various pensions, medical and life insurance plans.

EMA - Emergency Medical Agency

EMS - Emergency Medical Service

EMT - Emergency Medical Technician

EMT A - Emergency Medical Technician - Ambulance

EMT B/D - Emergency Medical Technician – Defibrillator

EMT P - Emergency Medical Technician - Paramedic

ENTERPRISE FUND - A fund established to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of the revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes

EQUALIZED ASSESSED VALUE (EAV) – The assessed valuation of each property multiplied by the equalization factor

EQUALIZATION FACTOR– A factor established by the Illinois Department of Revenue, used to bring the aggregate value of assessments within each County to 33.3% of estimated fair market value of all real property within the County

EOC - Emergency Operations Center

EPA - Environmental Protection Agency

EPO – Exclusive Provider Organization

ERP - Enterprise Resource Planning

ESDA - Emergency Services and Disaster Agency

EXPENDITURES - Decreases in net financial resources. Expenditures include current operating expenses requiring the present of future use of net current assets, debt service and capital outlays, and intergovernmental transfers

EXPENSES - Charges incurred, whether paid or unpaid, resulting from the delivery of Village services

FAE - Fire Apparatus Engineer

FIDUCIARY FUND – Funds used to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs. The fiduciary fund category includes pension trust funds, investment trust funds, private-purpose trust funds, and agency funds

FISCAL POLICY - The Village's policies with respect to revenues, spending and debt management as these relate to government services, programs and capital investment. Fiscal policy provides an agreed upon set of principles for the planning and programming of government budgets and their funding

FISCAL YEAR (FY) - The accounting period for which an organization budgets is termed the fiscal year. In Hanover Park, the fiscal year begins May 1 and ends April 30 of the following year

FIXED ASSETS - Assets of a long-term character which are intended to continue to be held or used. Examples of fixed assets include items such as land, buildings, machinery, furniture and other equipment

FOIA – Freedom of Information Act

FTO – Field Training Officer

FUND - A set of interrelated accounts to record revenues and expenditures associated with a specific purpose. A brief description of the purpose of a fund appears on the white index page preceding each fund

FUND BALANCE - The fund equity of governmental funds. Changes in fund balances are the result of the difference of revenues to expenditures. Fund balances increase when revenue exceeds expenditures and decrease when expenditures exceed revenues

GASB - Governmental Accounting Standards Board

GASB STATEMENT NO. 34 – BASIC FINANCIAL STATEMENTS AND MANAGEMENT'S DISCUSSION AND ANALYSIS. This new financial reporting model includes many aspects of conventional financial reporting, and in addition, several new features including: government-wide financial statements and management's discussion and analysis. This statement was developed to make financial reports easier to understand and more useful for oversight bodies, investors, and citizens

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP) - Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board (GASB)

GENERAL FUND - Accounts for all revenues and expenditures which are not accounted for in specific purpose funds. It finances the regular day-to-day operations of the Village. The General Fund is often referred to as the General Corporate Fund

GENERAL OBLIGATION BONDS - Bonds that finance a variety of public projects such as streets, buildings and improvements; the repayment of these bonds is usually made from the Debt Service Fund, and these bonds are backed by the full faith and credit of the issuing government

GFOA - Government Finance Officers Association

GIS - Geographic Information System

GOAL - A purpose or outcome toward which activities are directed

APPENDIX L

GOVERNMENTAL FUNDS – Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects and permanent funds

GPS - Global Positioning System

GRANT - An amount provided by a governmental unit or other type organization in aid or support of a particular governmental function or program

HI-LIGHTER - The Village of Hanover Park Newsletter

HMO – Health Maintenance Organization

HPCRC – Hanover Park Community Resource Center

HR SALES TAX - A 3/4 of 1% Home Rule Sales Tax on sales other than groceries and prescriptions

HTE - The provider of all Village centralized computer applications

HVAC - Heating, Ventilation and Air Conditioning system

IAFF - International Association of Firefighters

IACP - International Association of Chiefs of Police

ICSC - International Council of Shopping Centers

IDDE - Illicit Discharge Detection and Elimination

IDOC - Illinois Department of Conservation

IDOT - Illinois Department of Transportation

IDNR - Illinois Department of Natural Resources

IEPA - Illinois Environmental Protection Agency

IFSAP - Illinois Fire Service Administrative Professionals

ILEOT - Illinois Law Enforcement Officers Training Board. An organization promoting training to local enforcement agencies

IPSI – Illinois Public Service Institute

INCOME - A term used in proprietary fund-type accounting to represent (1) revenues, or (2) the excess of revenues over expenses.

INTERFUND TRANSFERS - Amounts transferred from one fund to another fund, primarily for work or services provided

INTERGOVERNMENTAL REVENUES - Funds received from federal, state and other local government sources in the form of grants, shared revenues and payments in lieu of taxes

IPAC – Illinois Police Accreditation Coalition

IPBC - Intergovernmental Personnel Benefits Cooperative. An intergovernmental pool providing employee health and life insurance coverage for Village employees

IPSI – Illinois Public Service Institute

IRMA - Intergovernmental Risk Management Agency. An intergovernmental pool providing liability, worker's compensation, automobile and property coverage for the Village

ISO - Insurance Standards Office

ISP - Illinois State Police

ISTEA - Intermodal Surface Transportation Efficiency Act

ITEP – Illinois Transportation Enhancement Program

JAWA - Northwest Suburban Joint Action Water Agency. A joint venture of seven northwest suburban municipalities to secure Lake Michigan water through a purchase agreement with the City of Chicago

JPR – Job Performance Ratings

JSA – Job Safety Analysis

JULIE - Joint Utility Location Information for Excavators

APPENDIX L

LAN/WAN - Local Area Network/Wide Area Network

LEADS - Law Enforcement Agencies Data System

LESO - Law Enforcement Support Office

LEVY - (Verb) to impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments or service charges imposed by the Village

LIABILITY - Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date

MABAS - Mutual Aid Box Alarm System

MAJOR FUND - Governmental fund or enterprise fund reported as a separate column in the basic fund financial statements and subject to a separate opinion in the independent auditor's report. The general fund is always a major fund. Funds meeting criteria specified in GASB Statement No. 34 must also be reported as a major fund. Any other governmental or proprietary fund may be reported if the Village Officials believe that fund is particularly important to financial statement users

MAP - Metropolitan Alliance for Police

MCAT – Major Crimes Assistance Team

METRA - A commuter rail system serving the six county northeast Illinois region

MDT – Mobile Data Terminal

MDC – Mobile Data Computer

MFT - Motor Fuel Tax

MWRD - Metropolitan Water Reclamation District

MODIFIED ACCRUAL BASIS - The accrual basis of accounting adapted to the governmental fund-type measurement focus. Under it, revenues and other financial resource increments (e.g., bond issue proceeds) are recognized when they become susceptible to accrual that is when they become both "measurable" and "available" to finance expenditures of the current period. "Available" means collectible in the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized when the fund liability is incurred except for (1) inventories of materials and supplies that may be considered expenditures either when purchased or when used, and (2) prepaid insurance and similar items that may be considered expenditures either when paid for or when consumed. All governmental funds, expendable trust funds and agency funds are accounted for using the modified accrual basis of accounting

MUNICIPAL ELECTRIC AGGREGATION - Section 1-92 of the Illinois Power Agency Act allows for the aggregation of electric load by municipalities and counties (i.e., government aggregation). This means a municipality or county can negotiate for the purchase of the combined electric supply of its residents and eligible small businesses.

MUTCD – Manual on Uniform Traffic Control Devices

NET ASSETS – The difference between assets and liabilities as reported in the Government wide Financial Statement of the CAFR

NET INCOME - Proprietary fund excess of operating revenues, non-operating revenues and operating transfers in over-operating expenses, non-operating expenses and operating transfers-out

NEXTEL - A telecommunications company and system which provides two-way radio, cellular, paging and online messaging capabilities in a single cellular telephone unit

NFPA - National Fire Protection Agency

NIPAS – Northern Illinois Police Alarm System

APPENDIX L

NIMS – National Incident Management System

NIMEC – Northern Illinois Municipal Electricity Cooperative. NIMEC is the Village's broker going out for supplier bids on various Village electric accounts and for the Municipal Aggregation.

NPDES – National Pollution Discharge Effluent System

NSA - Neighborhood Strategy Area

NWSMTD - Northwest Suburban Mass Transit District

OBJECTIVE - An individual aim or course of action which activities are directed

OSFM - Office of the State Fire Marshal

OSHA - Occupational Safety and Health Administration

PACC – Police and Citizens Connected

PASS - Police Area Service Specialist

PERSONAL SERVICES - All costs related to compensating employees, including employee benefit costs such as the Village's contribution for retirement, social security and health and life insurance

PHCS - Private Health Care System

POC - Paid on Call Firefighter

PPO – Preferred Provider Organization

PROPERTY TAX - Property taxes are levied on real property according to the property's valuation and the tax rate

PROPRIETARY FUND – Funds that focus on the determination of operating income, changes in net assets, financial position and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds

PVC – Poly Vinyl Chloride

R&B - Road and Bridge Fund

REAPPROPRIATION - Utilization of existing reserves to fund future budgeted expenditures
RETAINED EARNINGS - An equity account reflecting the accumulated earnings of the Village's Proprietary Funds

REVENUE - Funds that the government receives as income. It includes such items as tax receipts, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income

RFP - Request for Proposals

RFQ - Request for Qualifications

RMS – Records Management System

ROW - Right of Way

RTA - Regional Transportation Authority

SAN – Storage Area Network

SCADA - Supervisory Control and Data Acquisition System

SCBA – Self Contained Breathing Apparatus

SEIU - Service Employees International Union

SEP – Strategic Enforcement and Prevention

SOG – Standard Operating Guidelines

SOG – Special Operations Group

SPEAR – Sexual Predator Enforcement Apprehension and Registration

SRB – Safety Review Board

SSA - Special Service Area

STAARS Program - Student Artists and Authors Program

STP - Sewage Treatment Plant. Sewage Treatment Plant #1 is located at 5600 Greenbrook Boulevard in Hanover Park

STEP - Selective Traffic Enforcement Program

STT – Simplified Telecommunication Tax

SURRI – Single Unit Rental Residential Inspections

SWAP – Sheriffs Work Alternative Program

TAC - Tactical Unit. A contingent of police officers performing special directed enforcement activities.

TAX EXTENSION - The total amount of taxes applied to properties within a taxing district as a result of a tax levy. Extensions in Illinois are increased by a loss factor to ensure that each taxing body receives the full amount of its levy after recognition that a small amount of taxes will not be paid

TAX INCREMENT FINANCE DISTRICT - A legal entity created by local resolution to promote improvements, jobs, etc. The taxes generated from the assessed value "increment" above the base year is used to finance the costs of the improvements which generate the increased assessed valuation

TAX LEVY - An ordinance that directs the County Clerk to assess a tax proportionately against all properties located with a taxing district for the purpose of raising a specific amount of tax for the taxing district

TAX RATE - The amount of tax levied for each \$100 of assessed valuation

TEA-21 - Transportation Efficiency Act of the 21st Century

TIC – Thermal Imaging Camera

TIF DISTRICT - Tax Increment Finance District

TRUST FUNDS - Funds used to account for assets held by a government in a trustee capacity for individuals, private organizations, other governments and/or other funds

TQM - Total Quality Management. A strategy to improve the quality of the organization by encouraging communication, participation and empowerment of employees throughout the Village

UNRESTRICTED NET ASSETS – Net assets not invested in capital assets, net of related debt, that are accessible for the general use of the fund

UPS – Uninterrupted Power Supply

UTILITY TAX – An approximately 2.25% taxes on telecommunications, electric and natural gas

UV – Ultraviolet

UCMR2 - Unregulated Contaminant Monitoring Regulation



Hanover Park

Village of Hanover Park

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